

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
January 6, 2023 at 10:30 a.m.

A G E N D A

- I. Call To Order
- II. Public Comment
- III. Approval of December 1, 2022 Meeting Minutes
- IV. The Dow Event Center Capital Improvement Project–Jake Golden, Project Manager, Spence Brothers
 1. Potential Change Orders
 - a) PCO#59 – Elevator Phone Line
 2. Chiller Update
 3. Elevator Schedule Update
 4. Project Update
 5. Other
- V. SCACC Resource Center – Ben LeBlanc, Senior Project Manager and Cherie Armstrong, Granger
 1. Potential Change Orders
 - a) PCO#29 – Lighting Controls
 - b) PCO#31 – Humidifier Lines
 - c) PCO#033 – DSS 1 & 2 Power Connections
 - d) PCO#034 – Soffit above Sound wall between 209/211
 2. Other
 - a) Ceiling Tile Absorption
 - b) Dog Fencing Absorption
 - c) Medical Gas Equipment
 3. Project Update
- VI. The DOW Event Center – The Dow Event Center
 1. Introduction – Steve St. John, General Manager, Dow Event Center
 2. Other
- VII. Other Issues/Concerns
 1. Other
- VIII. Next Meeting – Thursday, February 5, 2023 at 10:30am
- IX. Adjournment

Meeting Minutes
Saginaw County Building Authority
Friday, February 2, 2023
County of Saginaw Courthouse – Boardroom 200
111 S. Michigan Avenue, Saginaw, MI 48602

Present: Robert V. Belleman, Tim Novak, Bill Smith, Ann-Marie Batkoski
Absent: Leon Turnwald
Others: Jake Golden (Spence), Cherie Armstrong (Granger), Greg Bator (WKA) Steve St. John (Dow Event Center) Tony DePelsmaeker (Maintenance Director), Kelly Suppes (Purchasing/Risk Management), Norm Bamberger (MMIA), Krystal Irvine (MMIA) Bonnie Kanicki (SCACC Director) Jaime Ceja (Controller's Office)

- I. **CALL TO ORDER:** Chairman Belleman called the meeting to order at 10:30 a.m.
- II. **PUBLIC COMMENT:** None
- III. **APPROVAL OF MINUTES OF January 6, 2023:** Member Smith moved to approve January 6, 2023 meeting minutes, seconded by Member Batkoski. Motion passed.
- IV. **THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT: JAKE GOLDEN: SPENCE BROTHERS**
 1. **Potential Change Orders:**
 - a. **PCO #059 – VOID -Elevator Phone Line via Kone–** Jake stated he met with Steve St. John, and they will be going with AT&T.
 - b. **PCO #060 – Move money in 10c codes –** Moving monies for allowance items.
 - c. **PCO #061 – Steel Order Changes –** This change is in reference to the elevator hoist beams. The steel was in fabrication, and it was realized that the top of the elevator shaft tapers. Spence wanted to reuse the existing steel, but Kone was not agreeable. Greg stated that this was not on any of the plans. Cost \$10,213.00
 - d. **PCO #062 – Infill NE shaft louvers –** These existed in the previous elevator. To meet elevator code, they needed to be blocked off. Pumford looked at removing and installing insulated panels but settled on blocking them off with tin so no weather can penetrate. Cost \$1,907.00
 - e. **PCO #063 – Relocate generator bollards –** Bollards are common around generators, the inspector stated that they were too close to the generator and would need to be removed and replaced. Chairman Belleman asked if this was the City of Saginaw inspector and how much was the permit, he also confirmed that they had to sign off on the permit? Jake stated, yes and he would have cost at the next meeting. Member Smith asked if there is an appeal process? Jake stated yes but the bollards are already removed, and he has never engaged the appeal process before. Chairman Belleman stated that there is an appeal board with members from contracting business. Cost \$3,091.00
 - f. **PCO #064 – Core holes for mechanical openings –** This was a scope gap, Jake assumed that coring would be picked up by the mechanical contractor. Jake was incorrect. Cost - \$1,350.00

- g. **PCO #065** – Existing condition wall repair – During demolition it was concluded that there was existing wall sill deterioration. Walls were repaired and this is for the sills. Cost \$9,497.00
- h. **PCO #066** – Caulk existing panels. Caulking of panels, all the way to the top. Cost \$38,400.00
- i. **PCO #067** – Update stairwell hardware – Replacement of door hardware Cost \$6,764.00

Member Novak made a motion to approve PCO's #60-67. Member Smith supported. The motion passed (4-0).

- 2. **Contingency** – After PCO's approved today there is \$72-75 thousand in contingency.
- 3. **Chiller Update** – Arbitration is set for August 2023 and Spence is still spending a lot of time dealing with this issue. Spence is aware of the bid for the Memorial Cup and working hard toward a resolution. The slab sensors have been installed which have allowed for accurate ice temp readings. There have been no issues that Jake is aware of in regard to soft ice. Member Batkoski asked if this meant that we cannot move forward with a permanent chiller and will we lose Jake as PM due to any inactivity? Chairman Belleman responded that Spence is moving forward towards the permanent chiller. Jake assured the Building Authority that he will be with this project until completion.
- 4. **Elevator Update** – NE elevator is onsite, waiting for the state to issue the permit. Kone has made calls to expedite and are waiting to hear back. The elevator is safe and secure. Chairman Belleman asked if this permit would cover both elevators. Jake stated, yes.
- 5. **Project Update** – Training on all items has been completed and the Dow staff is doing great. Once elevators are complete, the project is done.
- 6. Other

V. SCACC RESOURCE CENTER: CHERIE ARMSTRONG: GRANGER

1. Potential Change Orders:

- a. **PCO #035 DSS 1&2** – This PCO has no back up submitted or shared. This is to install concrete housekeeping pads under IT equipment in the server room. These were in the design plans, and on the drawings as an architectural note only. Wobig has agreed to zero cost as they missed it on the plans. Ecker is attempting to charge \$2600 to disconnect and reconnect the duct work. Chairman Belleman asked if these pads are to alleviate the flood risk to equipment? Tony responded yes. Member Smith asked why the equipment was installed without the pads? Cherie stated that Granger had asked months ago whether the pads were needed, and Ecker said no. Kelly asked if they would have to disconnect and reconnect anyway when the flooring is installed? Cherie stated, yes, that is why she is attempting to get them to zero cost. Chairman Belleman asked why a floor drain wasn't put in the room, Greg stated that they did not see a need as the flood risk is unlikely. Chairman Belleman stated that the flood risk is low because the exterior is lower than the interior and slopes away from the building. Tony stated, yes. There is however a fire suppression system in the room.
- b. **PCO #036** – Concrete pad for IT Equipment – This is the cost for the actual pads, requested by IT. Member Smith asked how far up the racks is equipment being placed and whether a pad cast was in place? Cherie stated yes, it is 3.5" high. Tony stated that as far as equipment pads go, he does not see the need. Cherie stated that the UPS should be elevated at the least. Chairman Belleman asked if

it has to be concrete? Greg stated that he believed that it is elevated. There was no motion on this PCO.

2. **Data Center Flooring** – There is no flooring in the data center, there is static tiles. Greg stated that he did not know about the standards. Chairman Belleman asked if this was shown on the mechanical and architectural drawings? Greg stated they (Kibbe) completed the finish schedule for IT.
3. **Project Schedule** – The job is on schedule to be complete by May. Most HVAC units will be in by end of April for a May turnover. Met with the flooring contractor and because there is temporary heat some of the flooring can be done. Flooring will be done in one week. Chairman Belleman asked if we are already hooked up to Consumers, Cherie stated yes, but because of the HVAC we are on temporary heat in some locations.
4. **Other** –
 - a. **Water Heater Room** – Chairman Belleman asked if there is heat where the water heater was located. Cherie stated that Kochville will not sign off until there is permanent heat which should arrive in 2 weeks and that Howard will remain in contact with Kochville.
 - b. **Data Drops and Electrical Outlets** – Greg stated that the reception desk has 4 work areas and 3 data drops, 4 power outlets. It is unclear if the surgery center needs data drops. Chairman Belleman asked if this is something that BlueSky had recommended, or had Granger seen this in other vet operations they have done, if this is industry standard, how was it missed? Cherie stated that we could purchase a mobile cart and use WiFi. Greg stated that he will get input from BlueSky. Bonnie will check with vet of record to see if it's needed.
5. **Public Comment Allowed** - Norm Bamberger, asked the Building Authority if he could address Granger. Chairman Belleman allowed it. Norm stated that he is taxpayer and as such he is dismayed that Granger bid this job as having experience building vet clinics, but it seems that at every meeting something was missed or overlooked, and the citizens are constantly being charged and line items amended. Nobody at Granger seems to be able to answer the questions that are being asked. He asked how much does Granger think this job will run over budget? Cherie stated that she is new project manager and has only been on this job a short time. Mr. Bamberger further stated that Granger should be paying for a lot of these oversights and in trade ask for their name on the building. He closed stating what a travesty this is.

VI. **DOW EVENT CENTER: STEVE ST. JOHN: GENERAL MANAGER**

1. **Parking Garage Internet** – There is an existing contract with Spectrum to provide service. Steve reached out to them, and they say that they are unable to deliver on this project at this time. Steve is waiting to hear back on whether they are willing to take on the costs to get service to the Dow. Steve will continue to let them know that there is a competitor who can get service going. Chairman Belleman stated that we are losing money and incurring costs, at what point does Steve get ASM legal involved? There are area business' who want to use the parking and with the internet for the parking service we cannot allow it. Member Smith asked who signed the agreement and could he request a copy. Steve stated Jon and he would send Bill the agreement. Chairman Belleman re-iterated that this should be handled through ASM legal.

2. **DAS System Installation** – There are 2 proposals, Halo and Mobility. Reached out to see if proposals are still valid. Halo replied yes. Steve will follow up with Mobility. He will have a better understanding before the next meeting.
 3. **Boiler Heat Exchange** – There is a proposal and purchase order open with John E. Green for repairs. The cost was to replace at \$42,000 or repair at \$12,125.
 4. **Event Booking** – Surprised at the level of interest in entertainment. Shinedown tickets are on sale now with 4200 tickets sold presale. Also, The Dow has 2 shows holding for next season. Aware that if we win the bid for the Memorial Cup, he may need to adjust scheduling.
 5. **Memorial Cup** – Chairmen Belleman gave update. We have determined an initial budget, 3.3 Million County and 2.1 Million Saginaw Spirit. We are issuing intent to sell bonds at the March Budget/Audit Committee meeting. We are working with the City of Saginaw, Frankenmuth CVB to inquire whether they could assist in funding the capital costs associated with the Memorial Cup. City of Saginaw has agreed to \$500,000 toward the operations. Some of these renovations need to happen whether we win the bid or not. With updates we could host Michigan High School Hockey tournaments. We will need to schedule the fire suppression system updates accordingly. Member Smith asked how much usage the Dow gets in entertainment vs. ice activities? Steve stated 80% ice 20% entertainment.
 6. **Other** -
- VII. OTHER ISSUES/CONCERNS:**
- VIII. NEXT MEETING:** March 2, 2023 at 10:30 a.m.
- IX. ADJOURNMENT:** Member Batkoski moved to adjourn the meeting; supported by Member Novak. The meeting was adjourned at 12:02 p.m.

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
March 2, 2023 at 10:30 a.m.

A G E N D A

- I. Call To Order
- II. Public Comment
- III. Approval of February 2, 2023 Meeting Minutes
- IV. The Dow Event Center Capital Improvement Project–Jake Golden, Project Manager, Spence Brothers
 1. Potential Change Orders – See attached PCO Report
 - a) PCO#068 – Backup Sump Pump Install
 - b) PCO#069 – SW Elevator Shaft Concrete Repairs
 2. New Phone Lines
 3. Chiller Update
 4. Elevator Schedule Update
 5. Project Schedule Update
 6. Other
- V. SCACC Resource Center – Ben LeBlanc, Senior Project Manager and Cherie Armstrong, Granger
 1. Potential Change Orders
 - a) PCO#037 – Deduct for card readers and controls covered by DA Central
 - b) PCO#038 – Dry Fire Sprinkler System Annunciator Panel
 - c) PCO#039 – Installing Plywood Backing IT Room 134/Credit for Work in Data Center 002/and Storage 003
 - d) PCO#040 – Power to Audio Central Security Panel
 2. Project Schedule Update – See attached Meeting Dashboard
 3. Other
- VI. The DOW Event Center – Steve St. John – General Manager, The Dow Event Center
 1. Elevator Phone Lines
 2. Internet Service – Garage/Building
 3. DAS
 4. Show Bookings
 5. Other
- VII. Other Issues/Concerns
 1. Other
- VIII. Next Meeting – Thursday, April 6, 2023 at 10:30am
- IX. Adjournment

*** SPECIAL * SAGINAW COUNTY BUILDING AUTHORITY**
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
March 17, 2023 at 9:00 a.m.

A G E N D A

- I. Call To Order
- II. Public Comment
- III. SCACC Resource Center – Ben LeBlanc, Senior Project Manager; Granger
 - A. Air Handling Units Delayed
- IV. SCACC Resource Center – Jay Wheeler, Vice President, William A. Kibbe & Associates, INC
 - A. Kochville Township Fire Inspection – Emergency Responder Radio Coverage – See attachment.
- V. Other Issues/Concerns
 - A. Other
- VI. Next Meeting – Thursday, April 6, 2023 at 10:30am
- VII. Adjournment

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
April 6, 2023 at 10:30 a.m.

A G E N D A

- I. Call To Order
- II. Public Comment
- III. Approval of meeting minutes for regular meeting March 2, 2023 and approval of special meeting minutes March 17, 2023

IV. The Dow Event Center Capital Improvement Project–Jake Golden, Project Manager, Spence Brothers

- 1. Potential Change Orders
 - a) PCO#071 – Memorial Cup Upgrade
 - b) PCO#073 – Phone Line Extension
 - c) PCO#074 – Sight Glass Repair
 - d) PCO#075 – Move and Add Disconnect
 - e) PCO#076 – Epoxy Floor Coating
 - f) Parking Deck Hardware - Credit
- 2. Chiller Status
- 3. Elevator Schedule Status
- 4. Project Schedule Status
- 5. Owner's Upgrade Status
- 6. Other

V. SCACC Resource Center – Ben LeBlanc, Senior Project Manager and Cherie Armstrong, Granger

- 1. Potential Change Orders
 - a) PCO#041 – Exterior signage
 - b) PCO#042 – Conex rental (7 Months)
 - c) PCO#043 – Relocate data drop from meet and greet to reception 102
 - d) PCO#044A – Add Power and data in surgery 145 #4.b.1 below
 - e) PCO#044B – Add data drops in X-Ray #4.b.2. below
 - f) PCO#044C – Add outlet to Pack 146
 - g) PCO#044D – Change duplex outlets to recessed quads/surface mounted quads
 - h) PCO#045 – Dishwasher change options #3.a below
- 2. Roof Top Units Status
- 3. Commercial Dishwasher Status
 - a) \$1,800 to install compatible electrical service
- 4. Areas of concern after staff and volunteer tour – Provide bulletin for costs and information on industry standards.
 - a) Electrical
 - (1) Preference of Vet, floor located outlet, counter outlets (Not Approved)
 - (a) Floor outlet and counter outlets existing
 - (b)

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
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Board Room 200
April 6, 2023 at 10:30 a.m.

- b) Data
 - (1) Surgery-(Approved)
 - (2) X-ray areas – (Not approved)
- 5. Dog Runs
 - a) Size of food and water bowls
 - (1) Small bowl will fit 2 measured cups of food
 - b) Turn style feeders, safety concerns
 - (1) In guillotine kennels, put the dog in the other side of the kennel?
- 6. Surrender Exam Room
 - a) Refrigerator-Adding power at SW corner (Not approved)
 - b) Proximity readers to get out only?
- 7. Small Dog – Install cages on floor p/RFI Option
 - a) Cages as designed have a poor drainage design
- 8. Radio Coverage Solution
- 9. Project Schedule Update
- 10. Schedule Updates
- 11. Other

VI. The DOW Event Center – Steve St. John – General Manager, The Dow Event Center

- 1. DAS System
 - a) Contract
 - b) Site Visit
 - c) Next Steps
- 2. Internet Garage/Building
- 3. Symphony Drive – Pot Holes
- 4. Event Bookings
- 5. Other

VII. Other Issues/Concerns

- 1. Other

VIII. Next Meeting – Thursday, May 4, 2023 at 10:30am

IX. Adjournment

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
May 4, 2023 at 10:30 a.m.

A G E N D A

- I. Call To Order
- II. Public Comment
- III. Approval of meeting minutes for April 6, 2023

IV. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS

- 1. Chiller Status
- 2. Elevator Schedule Status
- 3. Project Schedule Status
- 4. Other

V. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS

- 1. Potential Change Orders
 - a) PCCO#002 – (Executed) Remove and replace existing arena ceiling – Ratification to Contract
 - b) PCO#004 – (Executed) Remove and replace existing area ceiling \$874,130
- 2. Project Status
- 3. Project Schedule Status
- 4. Other

VI. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER

- 1. Potential Change Orders
 - a) PCO#046 – Bulletin No. 3 – Add 3'-0" Gate to separate isolation dog runs
- 2. Oxygen Tank Enclosure – Future PCO
- 3. DAS Proposals
- 4. Roof Top Units - Status
- 5. Cat Colony Kennels
 - a) Possible removal of 2 rooms of cat kennels (Cat Colony) and replace with dog kennels. See attached email.
- 6. Dishwasher
 - a) Specs on dishwasher, cycle time, capacity, efficiency – Waiting on delivery of different model.
- 7. Food Bowls
 - a) Are the updated bowls on order, 2 quart food and 4 quart water?
 - (1) Are updated bowls only located in adoption kennels?
 - (2) Are all other bowls riveted into the frame. Will the dishwasher accommodate these riveted bowls?
 - (3) Cost difference
- 8. Radio Coverage Status
- 9. Project Schedule Status
- 10. Other

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
May 4, 2023 at 10:30 a.m.

VII. THE DOW EVENT CENTER – STEVE ST. JOHN – GENERAL MANAGER, THE DOW EVENT CENTER

1. Traffic and Safety Install
2. Training
3. Bridge Painting Project
4. Event Bookings
5. Other

VIII. Other Issues/Concerns

1. Other

IX. Next Meeting – Thursday, June 1, 2023 at 10:30am

X. Adjournment

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
July 6, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM MAY 4, 2023**
- IV. MOTION TO ELECT BUILDING AUTHORITY CHAIRMAN BY BILL SMITH**
- V. CITY OF SAGINAW REQUEST TO VACATE 211 CONGRESS – BILL SMITH**
- VI. COURTHOUSE HVAC – RON MOULTON, PE LEED AP – MACMILLAN ASSOCIATES**
- VII. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCO#078 – Elevator Electrical Adds
 2. Chiller Status
 3. Elevator Status
 4. Project Schedule Status
 5. Other
- VIII. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER & SAM STRUBLE, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCCO#006
 - i. PCO#009 – Handrails
 - ii. PCO#012 – CM Fees, Personnel, GC's, GR's and Contingencies
 - iii. PCO#013 – Bid Package #3
 2. Project Schedule Status
 3. Other
- IX. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Potential Change Orders
 - a. PCO #49 – Data Drops for X-Ray – Approved by Robert 6/1/23
 - b. PCO #50 – Washer Sink Screen per direction from RFI 48
 - c. PCO #51 – Dedicated Circuit for DDC Panel as directed in RFI 134
 - d. PCO #52 – Add Transfer Grilles as directed in RFI 128
 - e. PCO #53 – Add Corner Guard Scope as directed and spec'd in RFI 129
 - f. PCO #54 – Bulletin No 7 Oxygen Storage Room Build-out
 2. Project Schedule Status
 3. Repeater and Fire Inspection Status
 4. Soft Opening and Grand Opening
 5. Other
- X. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER**
 1. Event Bookings
 2. Network Upgrades
 3. Forklift
 4. Pizza Oven and Hood
 5. Remote Spotlights
 6. DAS Update
 7. Kitchen AC
 8. Arena Intercom
 9. Other

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
July 6, 2023 at 10:30 a.m.

XI. OTHER ISSUES/CONCERNS

XII. NEXT MEETING

1. Thursday, August 3, 2023 at 10:30am

XIII. ADJOURNMENT

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
August 3, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM July 6, 2023**
- IV. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCO#079 – Standby Credit
 2. Chiller Status
 3. Elevator Status
 4. Other
- V. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER & SAM STRUBLE, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCCO#007 (Included PCO#014-PCO#020)
 - i. PCO#014 – Addendum Steel Changes
 - ii. PCO#015 – Owner Carried Stage Right
 - iii. PCO#016 – Bulletin 1
 - iv. PCO#017 – Bulletin 2
 - v. PCO#018 – Bulletin 4
 - vi. PCO#019 – MEP & Steel Conflicts
 - vii. PCO#020 – Remove Sloped Panels/Extend Ceiling/Paint
 2. Project Budget
 3. Project Schedule Status
 4. Other
- VI. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Potential Change Orders
 - a. PCO#054 – Oxygen Generator Room Build Out
 - i. From Ben; Granger Cost to Date - \$135,000
 - ii. From Rick Kasten - The permitted amount of gas inside the building is 504 cubic feet. Both the Airnetic oxygen generator system and the independent tanks are under that amount.
 - iii. We are required to store the oxygen in a vented secure room or cabinet with a one-hour rating.
 - b. PCO#055 – Electrical and Boot Flashing for Repeater System
 - c. PCO#056 – Additional MMA Flooring
 - d. PCO#057 – Cat Mini Colony Grille Changeout (MDARD Inspection)
 2. MDARD Inspection (Bonnie) – See attached report
 - a. Cat Condo Ceiling Air Vents – Pending Change Order Approval
 - b. Dog Run E – Correction Completed 7/31/23
 - c. Recovery – Molding under Kennels – Correction Completed 7/24/23
 - d. Painting above Guillotine Doors – Scheduled, complete by 8/3/23
 - e. Dog Iso Runs – Gates not Latching – Correction Complete 7/28/23
 3. Project Schedule Status

SAGINAW COUNTY BUILDING AUTHORITY
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111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
August 3, 2023 at 10:30 a.m.

4. Other

VII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER

1. Pizza Oven Update
2. Forklift Update
3. DAS Project Update
4. F&B and FF&E Budget for Capital Projects
5. Event Bookings
6. Other

VIII. OTHER ISSUES/CONCERNS

IX. NEXT MEETING

1. Thursday, September 7, 2023 at 10:30am

X. ADJOURNMENT

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
September 7, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM AUGUST 3, 2023**
- IV. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Chiller Status
 2. Remaining Budget
 3. Other
- V. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCCO#008 Includes PCO#021, PCO#022, PCO#023, PCO#024, PCO#025, PCO#026, PCO#027, PCO#028
 2. Project Budget
 3. Project Schedule Status
 4. Other
- VI. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Potential Change Orders
 - a. PCO#058 – Change Locks at Reception Windows
 - b. PCO#059 – Corner Guards
 - c. PCO#060 – Generator Gas Pressure Regulator
 - d. PCO#061 – Exit Sign in Surrender Intake 150
 - e. PCO#062 – Emergency Light in Storage 002
 2. Oxygen Tank Storage and Use
 3. Project Schedule Status
 4. Other
- VII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER**
 1. Cashless FOP
 2. Current Project FF&E Funding
 3. 2023-2024 Budget
 4. Forklift Update
 5. Wall Removable for Consumers
 6. New Building Policy Review
 7. Parking Ramp Mural
 8. Event Bookings
 9. Other
- VIII. OTHER ISSUES/CONCERNS**
 1. Tony DePelsMaeker – 618 Cass Street
 - a. Hot Water/Plastic Pipes
 - b. Basement Water Leaks
- IX. NEXT MEETING**
 1. Thursday, October 5, 2023 at 10:30am
- X. ADJOURNMENT**

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
October 5, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM SEPTEMBER 7, 2023**
- IV. THE DOW EVENT CENTER PARKING GARAGE AGREEMENT TO LEASE PARKING SPACES – ERIC KEHOE, RE DEVELOPMENT MANAGER & MARILYN CHRUMKA, VICE PRESIDENT OF DEVELOPMENT, MICHIGAN COMMUNITY CAPITAL**
 1. Parking Garage Lease of Parking Space
- V. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Chiller Status
 2. Remaining Budget
 3. Other
- VI. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCCO#10
 - i. PCO#030 – BP#2 – Bulletin #5 - \$15,743.76
 - ii. PCO#032 – BP#2 – Bulletin #7 - \$37,776.38
 - iii. PCO#033 – BP#3 – Bulletin #1 - \$4,843.80
 - iv. PCO#034 – Mezzanine Data Cabling - \$15,145.30
 - v. PCO#035 – Paint C-Channel and Guardrail - \$18,726.56
 - b. PCO#031 – BP#2 – Bulletin #6 – To be submitted at a later date (Explanation of missed PCO)
 2. Project Budget
 3. Project Schedule Status
 4. Other
- VII. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Potential Change Orders
 - a. PCO#064 – Electrical to Pedestal Sign (Signed due to time sensitivity)
 2. Oxygen Tanks
 - a. Veterinarian Requirements – Bonnie
 - b. Sizes Available - Greg
 3. Permanent Certificate of Occupancy Status
 4. Punch List Follow Up Spreadsheet
 5. Acreage -Possible farming
 6. Project Schedule Status
 7. Other
- VIII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER**
 1. Letter of Maintenance and Repair of Mural from Spirit
 2. Training Schedule for Traffic and Safety
 3. Event Bookings
 4. Other
- IX. OTHER ISSUES/CONCERNS**
 1. Tony DePelsMaeker – 618 Cass Street
 - a. Hot Water/Plastic Pipes
 - b. Basement Water Leaks
- X. NEXT MEETING**
 1. Thursday, November 2, 2023 at 10:30am
- XI. ADJOURNMENT**

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
November 2, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM OCTOBER 5, 2023**
- IV. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Chiller Status
 2. Add-On Items
 - a. Bollards
 - b. Additional Parking Lot Fixtures
 - c. Flagpole Painting
 - d. Parking Ramp Signage
 3. Other
- V. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCCO#011 Includes:
 - i. PCO#036-Media Suite Plexiglass
 - ii. PCO#037-Demo Mezzanine Mechanical Rooms
 - iii. PCO#038-Media Suite LVT Base
 - iv. PCO#039-Courtyard Landscaping
 - v. PCO#040-BP#2 Bulletin
 - vi. PCO#041-BP#4 Bulletin
 2. Project Budget
 3. Project Schedule Status
 4. Other
- VI. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Surgery Oxygen Suite – Greg Bator
 1. Potential Change Orders
 - a. PCO#065 – Power and Plumbing for WAGS System (Oxygen System)
 2. Project Schedule Status
 3. Other
- VII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER**
 1. Player Tunnels
 2. Water Treatment/Ice
 1. Parking Deck-Rates
 2. Event Bookings
 3. Other
- VIII. OTHER ISSUES/CONCERNS**
- IX. NEXT MEETING**
 1. Thursday, December 7, 2023 at 10:30am
- X. ADJOURNMENT**

SAGINAW COUNTY BUILDING AUTHORITY
Saginaw County Courthouse & Governmental Center
111 S. Michigan Avenue, Saginaw MI 48602
Board Room 200
December 7, 2023 at 10:30 a.m.

A G E N D A

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM NOVEMBER 2, 2023**
- IV. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders
 - a. PCO#080 – Caulking - Parking Deck Windows
 - b. PCO#081 – ASM Covered Work (Additional)
 2. Chiller Status
 3. Other
- V. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
 1. Potential Change Orders – PCCO#012 (Encompasses the below)
 - a. PCO#031 – BP#2 Bulletin 6
 - b. PCO#042 – Additional Design Cost
 - c. PCO#043 – Power Backlit Signs
 - d. PCO#044 – BP#3 Bulletin 2
 - e. PCO#045 – BP#3 Bulletin 3
 - f. PCO#046 – BP#4 Bulletin 4
 - g. PCO#047 – Dee Cramer Contract Amount
 - h. PCO#048 – Simoni Audio Improvements
 - i. PCO#049 – Mobile Locker Room
 2. Project Budget
 - a. Exterior Door Demo/Replacement – Estimated to be approximately \$300,000
 - b. BP #4 Foundations – Waiting on T&M change order request
 - c. BP #4 Excavation – Approximately \$50,000
 - d. BP #5 (post-frame building) – Building structure: \$158,043; Electrical: \$19,272; Earthwork: TBD
 - e. FFE Allowance – The project has not spent the \$15,000 FFE allowance
 - f. Mobile Locker Room Renovations
 - g. Back of House Improvements
 3. Project Schedule Status
 4. Other
- VI. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
 1. Potential Change Orders
 - a. PCO#067 – Roof Flashing
 2. Project Budget
 3. Project Schedule Status
 - a. Updated Punch List
 4. Generator Update
 5. Other

SAGINAW COUNTY BUILDING AUTHORITY
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December 7, 2023 at 10:30 a.m.

VII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER

1. Suites
2. Pizza Ovens
3. Trucks
4. Budget Amendment
5. Event Bookings
6. Other

VIII. OTHER ISSUES/CONCERNS

IX. NEXT MEETING

1. Thursday, January 4, 2023 at 10:30am

X. ADJOURNMENT