

MINUTES

COMMITTEE OF THE WHOLE

Monday, June 27, 2022 – 4:00 p.m.

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Present: Sheldon Matthews - Committee Chair, Carol Ewing, Kyle Harris, Dennis Krafft, Gerald Little, Carl Ruth, Tracey Slodowski, Jack Tany, Michael Webster, Cynthia Winiecke
Absent: Christopher Boyd
Others: Vanessa Guerra, Robert Belleman, L. William Smith, Dave Gilbert, Koren Thurston, Jaime Ceja, Kyle Bostwick, Jessica Sargent, Chris Harrington, Blair Stevenson, Jennifer Broadfoot, Leah Puskar, Suzy Koepplinger

- I. Call to order---**Matthews at 4:00 p.m.**
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)---**None**
- IV. Agenda

1. Presentation of proposed FY 2023 Budget – Robert Belleman, Controller/CAO
---***The budget document was presented to commissioners the first week of June at standing committee meetings. ICMA’s Managing Local Government Services - a Practical Guide indicates budgeting is the process of deciding how to raise and spend money along with outlining the plan for operations and services. Budgets and financial techniques control what departments can do and how they can do it. They manage resources, which creates efficiencies, spells out for citizens and others, the government’s priorities and resource allocation plus promotes accountability through public decision-making and financial reporting. The budget is Saginaw County’s Road Map, and is one of the most important functions and policies the Board of Commissioners will approve.***

Overview of Budget Document:

Tab 1 – Includes the Budget Letter of Transmittal with attachments and Debt Service Schedules

Tab 2 – Budget Resolutions A – D

Res. A – (Pages 1 – 18) Authorizes Tax Rates for the Fiscal Year, appropriations, staffing levels in each department and contracts to be signed by the Chairman of the Board, Controller and Civil Counsel;

Res. B – (Pages 19 - 21) Authorizes and establishes salaries for elected and appointed officials. Judges salaries are set by the State and are reflected in the table on page 21;

Res. C – (Page 22) Capital Improvement Plan – Approves and adopts the 2023 through 2027 Capital Improvement Plan and appropriates dollars in the budget for FY 2023; and

Res. D (Page 23) Fee Schedule – Approves and establishes all fees charged by any department elected or appointed within the County of Saginaw for services provided.

Tab 3 – FY 2023 Budget by Fund and Activity (Pages 1 – 157) Provides a Table of Contents and gets into the specific highlights or brief summary of the fund, activity, category and the number of authorized positions by title. Also provides historical information on revenues and expenditures.

Tab 4 – Resolution C – Five-year Capital Budget compiled summary (Pages 1 - 40) FY 2023 approved and not approved Capital requests by department.

Tab 5 – Resolution D – Fee Schedule (Pages 1 – 13) which departments have been asked to review and update and the changes are highlighted in yellow.

2. Requests to modify proposed FY 2023 Budget – Appearances of Elected Officials and Appointed Department Heads [*If any – None at the time this Agenda was prepared*]

- **Prosecutor** - Request to amend 2023 Budget to pay benefits to three (3) Assistant Prosecutors who are paid by the Attorney General (State of Michigan)

---Moved by Ruth, supported by Winiecke, to refer a request to fund benefits for three (3) Assistant Prosecutors (\$150,000) to the August 4, 2022 Budget/Audit Committee. Motion carried unanimously.

3. Next steps in budget process

- A. **August 4, 2022** Budget/Audit Committee – make any recommended changes and submit final draft of proposed FY 2023 Budget
- B. **August 16, 2022** Board of Commissioners meets, proposed FY 2023 Budget is presented, Public Hearing is held and budget is laid on the table until the September 27, 2022 Board meeting
- C. **September 8, 2022** Budget/Audit Committee meets and recommends any additional changes to FY 2023 Budget
- D. **September 27, 2022** Board of Commissioners meets - Board formally adopts FY 2023 Budget [*Note: 4th Tuesday of the month due to the MAC Conference*]

4. Other Issues of Interest/Concern – Board of Commissioners---**None**

V. Miscellaneous---**Commissioners thanked Robert Belleman, Koren Thurston and her staff, and Jaime Ceja for their hard work preparing the FY 2023 Budget books.**

VI. Adjournment---**Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 5:48 p.m.**

Respectfully Submitted,
Sheldon Matthews, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk