

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



MARCH SESSION 2023



First day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 21, 2023. The Board met pursuant to call of the County Clerk at 5:04 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Lisa R. Coney, Denny M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, Koren Thurston, Doug Deeter, Kelly Suppes, Jaime Ceja, Jennifer Broadfoot, Undersheriff Gomez, Mary McLaughlin, Carl Ruth, Mark Rankin, Matt Shane, Xavier DeGroat, Dawn Earnesty, Sam Tany, Mike Slodowski, Josh Brown, Mark Angliss, Bill Stanuszek, Krystal Irvine, Kanah Franklin, Aileen Pettinger, Scott Lenhart, Brian Keenan-Lechel, Michael Bouchard, Jake Golden, Carol Rupp, Shawna Davidson, Melissa Razmenas, Sara Navare, Cindy Lamore, Linda Tanlo, Michael McQuaid, Canika Owen Robinson, Mary McDonald, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, March 21, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the March 21, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

March 10, 2023
Posted 3-17-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the February 21, 2023 Board Session. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Canika Owen Robinson on behalf of The Neighb was allowed to address the board and asked for a status update on its request for ARPA funding.
- Shawna Davidson from Amazing Grace Animal Rescue was allowed to address the board and expressed her concerns regarding a search warrant that was issued and conducted at the facility. She was advised by the Chairman that the search warrant was signed by a judge and the Board of Commissioners does not have jurisdiction over that process.
- Commissioner Slodowski presented a Proclamation to Xavier DeGroat for April as Autism Awareness Month and April 2nd as Autism Awareness Day in Saginaw County.
- Doug Deeter of Rehmann was given the opportunity to address the Board of Commissioners to provide an overview of the FY 2022 Audit and answer questions.

LAUDATORY RESOLUTIONS

None



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

- 3-21-1** **MOSQUITO ABATEMENT** presenting its 2023 Program Plan to provide a general synopsis and notification for the upcoming mosquito control season.
-- Human Services (*Receive & File*)
- 3-21-2** **MICHIGAN STATE UNIVERSITY EXTENSION** requesting approval of a minimum local base assessment funding of \$111,449 to leverage State, Federal and Grant dollars.
-- Human Services / Budget/Audit (**3-21-4.4**)
- 3-21-3** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2023.
-- Budget/Audit (**3-21-4.1**)
- 3-21-4** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of February 2023.
-- Budget/Audit (**3-21-4.1**)
- 3-21-5** **CONTROLLER/CAO** requesting review and approval of its Budget Calendar for FY 2024 (October 1, 2023 – September 30, 2024), which allows departments, elected officials and agencies to know when tasks related to building the budget must be completed.
-- Budget Audit (**3-21-4.2**)
- 3-21-6** **TREASURER** submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2022 Real Property Taxes in the amount of \$19,000,000.
-- Budget Audit (**Res. 2023-4/Res. 2023-5**)
- 3-21-7** **MAINTENANCE** requesting to utilize the Public Improvement Fund in the amount of and not to exceed \$58,000 to address waterproofing needs to the old sheriff administration building basement and protect any future investments to the basement.
-- Budget/Audit (***Pulled at Committee***)
- 3-21-8** **HEALTH DEPARTMENT** requesting approval of its proposed Fee Schedule that creates nine new fees, changes eighteen existing fees and deletes seven existing fees in its Personal Health Center to eliminate redundancy and streamline operations.
-- Budget/Audit (**3-21-4.3**)
- 3-21-9** **INFORMATION TECHNOLOGY** requesting to internally borrow up to \$85,086 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the internal network to be paid back through the IT Indirect Cost Plan.
-- Budget/Audit (**3-21-4.5**)
- 3-21-10** **PERSONNEL DIRECTOR** submitting the March 2023 Employment Status Report covering labor statistics for the month of February 2023.
-- Labor Relations (*Receive & File*)
- 3-21-11** **10TH CIRCUIT COURT – PROBATE** requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, and extension of her contract from April 4, 2023 to July 4, 2023.
-- Labor Relations-Budget/Audit (**3-21-5.1**) (**3-21-4.7**)



3-21-12 COUNTY CIVIL/LABOR COUNSEL requesting consideration and approval of a Memorandum of Understanding between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.

-- Labor Relations **(3-21-5.3)**

3-21-13 PARKS & RECREATION submitting two (2) resolutions authorizing Michigan Natural Resources Trust Fund Development Applications for the Saginaw Valley Rail Trail and Price Nature Center.

-- Executive **(3-21-6.1) (Res. 2023-6/Res. 2023-7)**

3-21-14 PURCHASING/RISK MANAGER submitting a request to consider the Michigan Municipal Risk Management Authority (MMRMA) as the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.

-- Executive **(3-21-6.2)**

3-21-15 COUNTY CLERK requesting creation of a new Personnel Control Number (PCN) for the position of Circuit Court Records Supervisor within the County Clerk’s Circuit Court Records Department.

-- Labor Relations **(3-21-5.2) – Pulled at Board Session**

3-21-16 CONTROLLER/CAO submitting the FY 2022 Audited Financial Statements. (Distributed to Budget/Audit Special Committee meeting)

-- Budget/Audit **(3-21-4.6)**

3-21-17 CONTROLLER/CAO, on behalf of the Building Authority, requesting approval of a potential change order with Spence Brothers on The Dow Event Center project.

-- Budget/Audit **(3-21-4.8)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
None
4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**
 - 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for January and February 2023
 - 4.2) **FINANCE DIRECTOR**, re: Approval of the FY 2024 Budget Calendar
 - 4.3) **PUBLIC HEALTH**, re: Approval to amend its Fee Schedule that creates nine new fees, changes eighteen existing fees and deletes seven existing fees
 - 4.4) **MSU EXTENSION**, re: Approval to fund the minimum local base assessment of \$111,449 for one year, with conditions to be determined at the Board Session



- 4.5) **INFORMATION TECHNOLOGY**, re: Approval to borrow up to \$85,086 from the Delinquent Tax Fund to place the SCACC building on the internal network to be paid back through the IT Indirect Cost Plan
- 4.6) **CONTROLLER/CAO**, re: Approval of FY 2022 Audited Financial Statements
- 4.7) **PROBATE COURT**, re: Approval to increase its Contractual Services Account by \$30,000 from the 2023 General Fund to pay for the extension of a contract with Terry Kluck from April 4, 2023 – July 4, 2023
- 4.8) **CONTROLLER/CAO**, re: Approval of a potential change order with Spence Brothers on The Dow Event Center project

[Note: Resolutions 2023 – 4 and 2023 - 5 from Budget/Audit Committee are submitted under the regular order of business under Resolutions]

- *Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.1. Motion carried.*
- *Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.2. Motion carried.*
- *Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.3. Motion carried.*
- *Commissioner Coney moved, seconded by Commissioner Slodowski, to approve 4.4. Discussion was held and Commissioner Piotrowski, seconded by Commissioner Matthews, amended the motion by placing conditions on the MSUE funding that quarterly reporting requirements will be established to provide documentation on who the program served and who requested the programs be provided, to determine what county departments can contribute as a funding source. A roll-call vote on the amendment carried as follows:
Yes: Piotrowski, Spitzer, Slodowski, Little, Coney, Webster, and Boyd – 7
No: Tany, Matthews, Harris, and Krafft – 4
A roll-call vote on the main motion, as amended, carried as follows:
Yes: Spitzer, Slodowski, Little, Coney, Webster, Piotrowski, and Boyd – 7
No: Tany, Matthews, Harris, and Krafft - 4*
- *Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.5. Motion carried.*
- *Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.6. Motion carried.*
- *Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.7. Motion carried by unanimous roll-call.*
- *Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.8. Motion carried by the following roll-call vote:
Yes: Matthews, Slodowski, Harris, Krafft, Little, Coney, Webster, Tany, Spitzer, and Boyd - 10
No: Piotrowski – 1
Total: - 11*



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 21, 2023

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
3-21-3	Vendor Transactions	Jan. 1 – 31, 2023	\$10,530,937.11
3-21-4	Vendor Transactions	Feb. 1 – 28, 2023	\$14,107,703.71

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-5 from Koren Thurston, Finance Director, requesting approval of the FY 2024 Budget Calendar.

Your committee met with Koren Thurston, who presented to the committee the Budget Calendar for Fiscal Year 2024, which runs from October 1, 2023 through September 30, 2024.

We recommend approval of the attached FY 2024 Budget Calendar.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Christopher S. Boyd

Jack B. Tany, Vice-Chair
Richard A. Spitzer

[Budget Calendar continues next page]



**COUNTY OF SAGINAW
2024 BUDGET CALENDAR**

OPERATING BUDGET FOR FISCAL YEAR 2024

CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2024 ~ 2028

<u>Target Date</u>	<u>Action to be taken</u>
April 14, 2023	Controller’s Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2024 and Capital Improvement Plans.
April 28, 2023	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2024 and Capital Improvement Plans by signing off and submitting the appropriate excel spreadsheets to Financial Services.
Week of May 8, 2023	Controller’s Office meets with Elected Officials, Judges, Department Heads and Agencies if necessary to review and discuss their respective Operating Budgets for 2024 and Capital Improvement Plan requests.
May 26, 2023	Controller’s Office submits the first draft of a recommended Operating Budget to the Board of Commissioners for its Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees to review and discuss.
Committee Meetings June - August, 2023	Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 26, 2023	Committee of the Whole (<i>Tentative</i>)
August 15, 2023	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board, is laid on the table and a Public Hearing is held.
September 19, 2023	The final Operating Budget and a Capital Improvement Plan are formally adopted by the Board of Commissioners.



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 21, 2023

Your Budget/Audit Committee received Communication No. 3-21-8 from Christina Harrington, Health Officer, requesting approval of its proposed Fee Schedule.

We met with Christina Harrington about the proposed fee schedule which creates nine new fees, changes eighteen existing fees and deletes seven existing fees in its Personal Health Center. The Personal Health Center was formerly broken down into two separate departments, Family Planning and Sexually Transmitted Disease Clinic, and the fees were listed separately within the current fee schedule. The proposed fee schedule was created after taking into consideration the increased costs and changes in insurance reimbursement rates. Adoption of the new fee schedule would help eliminate redundancy and streamline operations.

We recommend approval of the proposed fee schedule which creates nine new fees, changes eighteen existing fees and deletes seven existing fees in the Health Department Personal Health Center.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

[Fee Schedule continued next page]



COUNTY OF SAGINAW

**Fee Schedule - Proposed Changes and New Fees for Personal Health Center
2022 ~ 2023 Budget**

<u>Fee Description</u>	<u>Authority</u>	<u>FY 2023 Approved Fee</u>	<u>FY 2023 Recommended Fee</u>
Health Department			
Personal Health Center (New Name - formerly broken out into Family Planning and Sexually Transmitted Disease Clinic)			
Initial Visit (ages 5-11)	County	30.00 - 120.00	36.00 - 142.00
Initial Visit (ages 12-17)	County	32.00 - 128.00	41.00 - 162.00
Initial Visit (ages 18-39)	County	32.00 - 128.00	40.00 - 157.00
Initial Visit (ages 40-64)	County	40.00 - 160.00	46.00 - 181.00
Annual Visit (ages 5-11)	County	25.00 - 100.00	32.00 - 125.00
Annual Visit (ages 12-17)	County	25.00 - 100.00	35.00 - 137.00
Annual Visit (ages 18-39)	County	25.00 - 100.00	35.00 - 140.00
Annual Visit (ages 40-64)	County	30.00 - 120.00	38.00 - 151.00
Office Visit-New Patient (Simple)	County	10.00 - 40.00	DELETE
Office Visit-New Patient (Moderate)	County	16.00 - 64.00	DELETE
Office Visit-New Patient (Complex)	County	22.00 - 88.00	DELETE
Office Visit-Established Patient (Simple)	County	7.00 - 28.00	DELETE
Office Visit-Established Patient (Moderate)	County	10.00 - 40.00	DELETE
Office Visit-Established Patient (Complex)	County	12.00 - 48.00	DELETE
Clinic Use	County	5.00	DELETE
New Patient Office Visit - Straightforward 15-29 min.	County	-	22.00 - 87.00
New Patient Office Visit - Low Complexity 30-44 min.	County	-	31.00 - 124.00
Established Patient Office Visit - Nurse Visit Only	County	-	7.00 - 27.00
Established Patient Office Visit - Straightforward 10-19 min.	County	-	14.00 - 55.00
New Patient Office Visit - Straightforward 15-29 min.	County	-	23.00 - 90.00
Established Patient Office Visit - Moderate Complexity 30-39 min.	County	-	33.00-131.00
Phone Visit - 5-10 min.	County	-	9.00-35.00
Phone Visit - 11-20 min.	County	-	14.00-56.00
Phone Visit - 20-30 min.	County	-	20.00-79.00
IUD Insert	County	18.00 - 72.00	38.00 - 150.00
IUD Removal	County	19.00 - 76.00	38.00 - 150.00
Diaphragm/Cervical Cap Fitting & Instruction	County	16.00 - 64.00	33.00 - 130.00
Insertion Contraceptive Capsule	County	20.00 - 80.00	42.00 - 168.00
Removal Contraceptive Capsule	County	21.00 - 84.00	60.00 - 239.00
Contraceptive Supplies			
IUD-Paraguard Copper T	County	62.00 - 248.00	241.00 - 963.00
Nuva Ring	County	8.00 - 32.00	42.00 - 167.00
Xulane Patch	County	15.00 - 60.00	12.00 - 46.00
Levonorgestrel 52mg. (Liletta IUS)	County	15.00 - 60.00	230.00 - 920.00
Implanon Implant System	County	113.00 - 452.00	298.00 - 1,189.00

*340B pharmaceutical charges to reflect acquisition costs for Medicaid and Healthy Michigan Plans

State of Michigan - MDHHS
Medicaid Provider Manual



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4 *AMENDED MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-2 from Mark Rankin, District 9 Director, MSU Extension requesting approval of a minimum local base assessment funding of \$111,449 to leverage state, federal and grant dollars.

We met with Mark Rankin and Matthew Shane and discussed the programs and services offered to the residents and departments of Saginaw County. MSU Extension has the opportunity to leverage \$500,000 in state, federal and grant dollars to continue local programming in Saginaw County and the minimum local base assessment funding of \$111,449 is needed. Funding was discussed further at the March Board Session and it was determined to set conditions on funding MSU Extension for more than one year.

We recommend approval to fund the minimum local base assessment funding of \$111,449 *** to MSU Extension** for one year ~~with conditions to be determined at the Board Session.~~ **from the General Fund, with quarterly reporting requirements established for MSUE to provide documentation on who the program served and who requested the programs be provided. This information will be used so the county can ascertain whether or not other county departments (Commission on Aging, Health Department, Parks & Recreation) can contribute as a funding source. Quarterly payments to MSUE will cease if data is not received, as determined by the Controller's Office.**

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5 MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-9 from Josh Brown, Director of Information Technology, requesting to internally borrow a total of \$85,086 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the internal network to be paid back through the IT Indirect Cost Plan.

We met with Josh Brown and Mark Angliss, Assistant Director, who explained the need to place the new Animal Care and Control building on the Saginaw County internal network using Fortinet Firewalls (\$65,086) and Network Switches (\$20,000). This is the most basic connectivity that the building can have.

We recommend approval for Information Technology to internally borrow a total of up to \$85,086 from the Delinquent Tax Fund to be paid back through the IT Indirect Cost Plan.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

MARCH 21, 2023

Your Budget/Audit Committee met with Doug Deeter, Auditor from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2022. A draft of the Audit was provided to the Budget/Audit Committee members and for distribution to all other commissioners. (*Comm. No. 3-21-16*)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session. Rehmann expects to issue an unmodified opinion- financial statements are fairly presented, in all material respects, in conformity with Generally Accepted Accounting Principles.

Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2022 to the State of Michigan on or before March 31, 2023, upon completion. Further, that the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 18, 2023 meeting.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-11 from LaTecia Cirilo, Probate Register, requesting an increase to its Contractual Services Account of \$30,000 from the 2023 Mainframe Modernization Fund with any shortfall to come from the General Fund to pay for the services of Terry Kluck, retired Probate Register.

We met with LeTecia Cirilo and Judge McGraw who discussed the hardships and the staffing shortage in Probate Court. Employees are continuing to learn and navigate the new system as well as establish consistency at the counter, on the telephone, answering questions and providing the proper paperwork. One employee will be on maternity leave for 6-8 weeks creating a greater hardship in the office. Terry Kluck brings an expertise to the department. She assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. As approved by the Labor Relations Committee, Terry Kluck's employment agreement will be extended through July 4, 2023. Ms. Kluck currently has a contract with the Probate Court for \$50.00 per hour.

We recommend approval of a budget adjustment of \$30,000 to the Contractual Services Account from the Mainframe Modernization Fund with any shortfall to come from the General Fund that would allow Probate Court to pay Ms. Kluck for her services through July 4, 2023.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

Added After Special Budget/Audit Committee Prior to the Board Session

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8

MARCH 21, 2023

Your Budget/Audit Committee considered Communication No. 3-21-17 from Robert Belleman, Controller/CAO, on behalf of the Saginaw County Building Authority, requesting approval of potential change orders with Spence Brothers on The Dow Event Center project.

We met with Mr. Belleman who summarized the details of the Potential Change Orders (PCO) from Spence Brothers. PCO#070, Phase I, has an estimated cost of \$3,874,235 and would include replacement of windows, lighting improvements, and a security system upgrade. PCO#071, Phase II, has an estimated cost of \$3,097,083 for the improvements necessary to host the 2024 CHL Memorial Cup. PCO#072, Phase III, has an estimated cost of \$1,678,649 for the installation of two elevators.

We recommend approval of PCO#070 tied to the millage and the sale of bonds, increasing our current contract with Spence Brothers to immediately commence the design of Phase I “Owner’s Upgrades.” Additionally, to authorize the Controller/CAO to investigate additional funding for Phases II and III, if the Saginaw Spirit is awarded the opportunity to host the 2024 CHL Memorial Cup.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

5.1) **PROBATE COURT**, re: Approval to extend the employment contract with Terry Kluck, retired Probate Register, from April 4, 2023 – July 4, 2023

5.2) *Pulled prior to the Board Session*

~~**COUNTY CLERK**, re: Approval to create a PCN for the position of Circuit Court Records Supervisor and eliminate two vacant Legal Specialist I positions~~

5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding between Saginaw County, the Trial Court and TPOAM regarding positions in the Circuit Court Administrator’s Office

- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 and 5.3 leaving room for exceptions. There were no exceptions and the motion carried.***



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 21, 2023

Your Labor Relations Committee considered Communication No. 3-21-11 from LaTecia Cirilo, Probate Court Register, requesting an extension of the contract with Terry Kluck from April 4, 2023 – July 4, 2023.

We met with LeTecia Cirilo and Judge McGraw who discussed the hardships in Probate Court and the staffing shortage. Employees are continuing to learn and navigate the new Odyssey court case management system as well as establish consistency at the counter, on the telephone, answering questions and providing the proper paperwork. One employee will be on maternity leave for 6-8 weeks creating a greater hardship in the office. Terry Kluck brings an expertise to the department. She assists in training new staff, assists in the update and destruction of records, and assists the new Probate Register with reports. If approved by the Budget/Audit Committee, a \$30,000 increase in the Contractual Services Account would allow Probate Court to pay Ms. Kluck for her services through July 4, 2023.

We recommend approval of an extension of the employment contract with Terry Kluck, retired Probate Register, from April 4, 2023 – July 4, 2023.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

Pulled prior to the Board Session

~~**FROM: COMMITTEE ON LABOR RELATIONS 5.2**~~

~~**MARCH 21, 2023**~~

~~Your Labor Relations Committee considered Communication 3-21-15 from Kyle Bostwick, Chief Deputy County Clerk, requesting creation of a new Personnel Control Number (PCN) for the position of Circuit Court Records Supervisor within the County Clerk's Circuit Court Records Department.~~

~~We met with Kyle Bostwick and he discussed the lack of consistency in the Circuit Court Records Department due to the high turnover rate. Creation of this position would ensure consistency in processes and customer responses at the counter. The funds are available in the budget if two of the Legal Specialist I positions, which are currently vacant, are eliminated.~~

~~We recommend approval to create a new PCN for a Circuit Court Records Supervisor within the County Clerk's Circuit Court Records Department, and eliminate two vacant Legal Specialist I positions.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON LABOR RELATIONS**~~

~~Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd~~

~~Sheldon Matthews, Vice-Chair
Gerald D. Little~~



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 21, 2023

Your Labor Relations Committee considered Communication No. 3-21-12 from Dave Gilbert, County Civil/Labor Counsel, requesting consideration and approval of a Memorandum of Understanding (MOU) between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.

We met with Mr. Gilbert who stated the MOU is regarding the promotion and transfer of two employees in the Circuit Court Administrator’s Office. The desire is to ensure that the Circuit Court Administration retains its employees and does not have to hire new staff to allow the court administration to function efficiently.

We recommend approval of the Memorandum of Understanding (MOU) between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator’s Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

**MEMORANDUM OF UNDERSTANDING
AND AGREEMENT**

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this 21st day of March, 2023, by and among the County of Saginaw (“Funding Unit”), Saginaw County Trial Court (“Court”) and the Technical, Professional and Office Workers Association of Michigan (“Union”).

WHEREAS, the Funding Unit, Court and Union are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024; and

WHEREAS, the Union is desirous of promoting Tremayne Champion from a Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 position in the Circuit Court Administrator’s Office;

WHEREAS, the Union is also desirous of transferring Sheila Stephenson from a Legal Clerk II, T11, Step 2 position in the Circuit Court Administrator’s Office to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office;

WHEREAS, the Funding Unit and Court are also desirous of promoting Tremayne Champion from a Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 position in the Circuit Court Administrator’s Office;



WHEREAS, the Funding Unit and Court are also desirous of transferring Sheila Stephenson from a Legal Clerk II, T11, Step 2 position in the Circuit Court Administrator’s Office to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office;

WHEREAS, the Funding Unit, Court and Union desire to ensure that the Circuit Court Administration retains its employees and not have to hire new staff to allow the court administration to function efficiently, and

THEREFORE, IT IS AGREED AS FOLLOWS:

1. Pursuant to Article 7, Section 2 (b) of the CBA, Tremayne Champion will be promoted effective the date this MOU is signed from his current position as Jury Coordinator, T09, Step 3 level position in the Circuit Court Administrator’s Office to a Legal Clerk II, T11, Step 1 level position in the Circuit Court Administrator’s Office.
2. Pursuant to Article 7, Section 2 (c) of the CBA, Sheila Stephenson will be transferred effective the date this MOU is signed from her current position as a Legal Clerk II, T11, Step 2 level position in the Circuit Court Administrator’s Office to a Jury Coordinator, T09, Step 2 level position in the Circuit Court Administrator’s Office.
3. Any request by Tremayne Champion to return to his previous position in the Circuit Court Administrator’s Office or failure to complete the trial period satisfactorily will be addressed in accordance with Article 7, Section 1 of the CBA.
4. Sheila Stephenson waives any right she may have under Article 7, Section 1 of the CBA to return to her previous position as Legal Clerk II, Step 2, in the Court Administrator’s Office.
5. Any posting requirements contained in Article 7 of the CBA and associated with these transfers and promotions are waived by the Union.
6. This Memorandum of Understanding and Agreement shall be binding upon EMPLOYER, UNION and EMPLOYEES and therefore shall not be considered precedent setting and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:

Christopher S. Boyd, Chairman
Saginaw County Board of Commissioners

For the Union:

Jim Cross



Robert V. Belleman
Controller/CAO

Blanca Echevarria-Fulgencio

For the Court:
Darnell Jackson - Chief Judge

Tremayne Champion - Employee

David M. Gilbert
Civil Counsel

Sheila Stephenson - Employee

6. **Executive Committee – C. Boyd, Chair**

- 6.1) **PARKS & RECREATION**, re: Approval of a budget adjustment of \$350,000 from Fund Balance to be committed for use in FY 2024 for MDNR grants
- 6.2) **PURCHASING/RISK MANAGER**, re: Approval to make the Michigan Municipal Risk Management Authority (MMRMA) the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024
- 6.3) **MEDICAL EXAMINER**, re: Appointment of Daniel Spitz, MD as Deputy Medical Examiner effective January 1, 2023

- ***Commissioner Matthews moved, seconded by Commissioner Krafft, to approve 6.1. Motion carried.***
- ***Commissioner Spitzer moved, seconded by Commissioner Tany, to approve 6.2. Motion carried by the following roll-call vote:
Yes: Slodowski, Harris, Little, Coney, Webster, Piotrowski, Tany, Spitzer, Matthews, and Boyd – 10; No: - 0; Abstain: Krafft – 1; Total: - 11***
- ***Commissioner Krafft moved, seconded by Commissioner Little, to approve 6.3. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

MARCH 21, 2023

Your Executive Committee met and considered a suggestion introduced in committee following two resolutions proposed by Brian Keenan-Lechel, Director of Parks and Recreation. Robert Belleman, Controller, suggested making the commitment of \$350,000 prior to any renovations.

The committee met with Brian Keenan-Lechel, who requested approval of two resolutions authorizing Michigan Natural Resources Trust Fund Development Applications for the Saginaw Valley Rail Trail and Price Nature Center. Each resolution was approved unanimously.

The issue was raised that the \$350,000 being committed within the resolutions is not readily reflected in the budget. Robert Belleman suggested making the commitment of \$350,000 so it is reflected in the budget when the renovations are underway.

We recommend approval of a budget adjustment of \$350,000 from Fund Balance to be committed for use in FY 2024.



Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

MARCH 21, 2023

Your Executive Committee met and considered Communication 3-21-24 from Kelly Suppes, Purchasing/Risk Manager, requesting the committee consider the Michigan Municipal Risk Management Authority (MMRMA) as the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.

Your committee met with Kelly Suppes and Craig Manser, Regional Risk Manager, who explained the differences between current benefits through HCC/Tokio Marine and what could be provided through partnership with MMRMA. The public entity risk pool has 200 cities, counties, townships, villages, and special districts along with other governmental entities such as libraries, medical care facilities, fire departments, 911/dispatch departments, courts, and transportation services. The benefits include blanket coverage over all buildings (including the Castle Museum), a \$15 million liability protection per occurrence, and property appraisals and on-site loss control and risk management services at no additional cost.

We recommend approval to make the Michigan Municipal Risk Management Authority (MMRMA) the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

MARCH 21, 2023

Your Executive Committee considered a request from Randy Pfau, Medical Examiner's Office Manager, requesting the appointment of Dr. Daniel Spitz as Deputy Medical Examiner pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Your committee met with Mr. Pfau and Robert Belleman, Controller/CAO, who explained to the committee that Daniel Spitz, MD has agreed to fill the position when Dr. Russell Bush is out of office, and it is Dr. Bush's recommendation that the Board of Commissioners appoint him.

We recommend approval of the request to appoint Daniel Spitz, MD as Deputy Medical Examiner effective January 1, 2023 pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Respectfully Submitted,

EXECUTIVE COMMITTEE



Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

[Note: Resolutions 2023 - 6 and 2023 - 7 from Executive Committee are submitted under the regular order of business under Resolutions]

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**
None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None

10. **Committee Compensation**

3-21-23.1) February 5, 2022 – February 18, 2023

3-21-23.2) February 19, 2023 – March 4, 2023

- ***Commissioner Matthews moved, seconded by Commissioner Tany, to approve 3-21-23.1 and 3-21-23.2. The motion carried unanimously.***

COMMITTEE COMPENSATION - 3.21.23.1

March 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 5 - February 18, 2023.

Meeting	Date	Committee	Commissioner	Amount	<u>Total Present</u>
1	2/7/2023	Courts & Public Safety Committee	Tany	\$50.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Piotrowski	\$50.00	1
			Boyd	\$50.00	1
2	2/8/2023	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
3	2/9/2023	Budget/Audit Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Spitzer	\$50.00	1
4	2/13/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1



5	2/14/2023	Executive Committee	Boyd	\$50.00	1
			Little	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
6	2/14/2023	Rules Committee	Boyd	\$25.00	1
			Matthews	\$50.00	1
			Spitzer	\$50.00	1
			Webster	\$25.00	1
7	2/15/2023	GLBR CVB	Spitzer	\$50.00	1
8	2/15/2023	Saginaw Zoo Board	Little	\$50.00	1
			Slodowski	\$50.00	1
9	2/15/2023	Animal Control Advisory	Slodowski	\$25.00	1
10	2/16/2023	Commission on Aging	Little	\$50.00	1
11	2/17/2023	MAC Environmental Via Zoom	Webster	\$50.00	1
TOTAL				\$1,475.00	31

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-17-23)

COMMITTEE COMPENSATION - 3.21.23.2

March 21, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 19 - March 4, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	2/21/2023	Labor Relations - Special	Webster	\$25.00	1
			Matthews	\$25.00	1
			Harris	\$25.00	1
			Boyd	\$25.00	1
2	2/21/2023	Board Session <i>Boyd, Coney, Harris, Krafft, Matthews, Piotrowski, Slodowski, Spitzer, Tany, Webster ABSENT: Little</i>	10 Present	\$500.00	10
3	2/22/2023	Medical Dispatch Advisory	Tany	\$50.00	1
4	2/24/2023	MAC Transportation via Zoom	Matthews	\$50.00	1
5	2/27/2023	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
6	3/1/2023	Crime Prevention Council	Boyd	\$50.00	1
7	3/2/2023	Parks & Recreation Commission	Matthews	*	~
8	3/3/2023	MAC Finance & Gen. Gov't via Zoom	Krafft	\$50.00	1
TOTAL				\$850.00	19

*Paid by Department ~ To be Paid Quarterly

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-3-23)



RESOLUTIONS

SAGINAW COUNTY RESOLUTION 2023 - 4

RESOLUTION OF AGENCY PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 21st day of March, 2023 at 5:00 p.m.

The following resolution was offered by Commissioner Krafft and seconded by Commissioner Matthews:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes to continue the Fund for 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2023 by the County such sums as are provided by law.

2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

YEAS: Christopher S. Boyd, Jack B. Tany, Lisa R. Coney, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster - **11**

NAYS: - **0**

ABSENT: - **0**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)



I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of March, 2023, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of March, 2023.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2023 - 5**

**RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2022 REAL PROPERTY TAXES**

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of March, 2023 at 5:00 p.m.

**Commissioner Krafft offered the following resolution and moved its adoption.
The motion was seconded by Commissioner Matthews.**

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2022 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2023, was **approximately \$21,573,218** exclusive of interest, fees and penalties.



NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Nineteen Million Dollars (\$19,000,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2022 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2023, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2022 delinquent taxes outstanding on March 1, 2023, or the portion of the 2022 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2023" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer. If requested by the original purchaser of the notes and determined by the County Treasurer, the notes may be issued in the form of a single note with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption; provided, however, if the



notes are issued in the form of a single note, the County Treasurer may determine that presentation and surrender of the notes to the note registrar and paying agent is not required for some or all principal installments, and, in such case, such principal installments shall be paid to the registered owner of the notes as shown on the registration books. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check, draft or as the County Treasurer otherwise determines by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2023, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2023 Collection Account established in Section 6 hereof.

2023 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2023 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2023, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2023 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2023 Note Reserve Fund from proceeds of



the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2023 Collection Account and the 2023 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2023 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, and any Refunding Notes issued pursuant to Section 20 below, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2023 Collection Account and the 2023 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2023 Collection Account

10. Upon the investment of moneys in the 2023 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2023 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall



be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (f)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized



denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the



notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2026, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2023 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.



I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of March, 2023, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2022 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2023 - 6**

MDNR GRANT APPLICATION FOR SAGINAW VALLEY RAIL TRAIL RENOVATIONS

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of March, 2023 at 5:00 p.m.

**The following resolution was offered by Commissioner Little and
seconded by Commissioner Coney:**

WHEREAS, Saginaw County Board of Commissioners supports the submission of an application titled, "Saginaw Valley Rail Trail Renovation" to the Michigan Natural Resources Trust Fund for renovation to the Saginaw Valley Rail Trail which includes resurfacing, bridge improvements, and trail amenities such as bollard, signage, benches, etc.; and,
WHEREAS, these improvements are consistent with the goals and objectives of the Saginaw County Five Year Park and Recreation Plan, and
WHEREAS, a public comment session was held on March 21, 2023 at 5:00 p.m. at Saginaw County Courthouse, 111 S. Michigan Ave, Saginaw, MI 48602, to provide an opportunity for citizens to comment on the proposed park improvements, and
WHEREAS, Saginaw County is hereby making a financial commitment to the project in the amount of \$200,000 matching funds, in cash and/or force account, and
NOW, THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes the submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make available its financial obligation amount of \$200,000 (40%) of a total \$500,000 project cost, during the 2023-2024 fiscal year.

After discussion, the vote was:



- **Article II Section 2.1** “The organizational meeting of the Board of Commissioners shall be held ~~on the first business day~~ **within the first seven days** of January each year.”
- **Article II Section 2.2** “All meetings of the Board of Commissioners shall be called in accordance with State Statutes and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])”
- **Article II Section 2.7** “...referral to the appropriate committee, if required. This section shall not apply to any other committee ~~or subcommittee~~ of the Board.”
- **Article II Section 2.9** “Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one-third (1/3rd) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance. Notice of special meetings of the Board may be mailed to Commissioners via ~~regular U.S. mail~~ **email** at least 10 days before the date of the meeting.”
- **Article IV Section 4.5.2** “During a roll call vote, a member shall vote when requested by the Clerk, and each member shall be recorded in the Minutes as voting ~~aye~~ **yes** or ~~nay~~ **no**; provided, however, any member who after...”

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the March 21, 2023 Board Session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

Christopher S. Boyd, Chairman

Dennis H. Krafft

Richard A. Spitzer

Sheldon Matthews, Vice-Chair

Michael A. Webster



PROCLAMATIONS

SAGINAW COUNTY PROCLAMATION RECOGNIZING APRIL AS AUTISM AWARENESS MONTH AND

ESTABLISHING APRIL 2nd AS “SAGINAW COUNTY FOR AUTISM AWARENESS DAY”

WHEREAS, on December 18, 2007 the United Nations General Assembly adopted Resolution 62/139 declaring World Autism Awareness Day (WAAD) to be celebrated April 2, 2008 in perpetuity; and

WHEREAS, WAAD will celebrate the unique talents and skills of persons with autism on April 2, 2023 and individuals with autism are warmly welcomed and embraced in community events around the globe; and

WHEREAS, the month of April is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism, and

WHEREAS, in November 2015, the Centers for Disease Control and Prevention’s National Health Statistics Report concluded the prevalence of autism spectrum disorder has risen to one in every 45 children in the United States; and

WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interests and repetitive behaviors; and

WHEREAS, Autism knows no racial, ethnic, social boundaries, family, income, lifestyle, educational levels and can affect any family and any child; and

WHEREAS, Xavier DeGroat has dedicated his life to educating and promoting community support for those with Autism through the creation of the Xavier DeGroat Autism Foundation; and

WHEREAS, each organization has a role, in identifying, assessing, or supporting people with ASD and their families.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw County Board of Commissioners does hereby proclaim April as Autism Awareness Month in Saginaw County, and encourages our residents to become educated and informed about programs, services, and opportunities to support individuals with autism.

THEREFORE, BE IT FURTHER resolved that the Saginaw County Board of Commissioners does hereby recognize April 2nd as National Autism Day and it will be named “Saginaw County for Autism Awareness Day” in perpetuity.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chairman, District #9

Adopted: March 21, 2023
Presented: March 21, 2023
Tracey L. Slodowski
Commissioner, District #5



PROCLAMATION

PROHIBITING HAIRSTYLE BASED RACIAL DISCRIMINATION

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of March, 2023.

The following Proclamation was offered by Commissioner Coney and seconded by Commissioner Matthews:

WHEREAS, the Saginaw County Board of Commissioners is committed to ensuring equal opportunity and equal access to county services to all residents of Saginaw County, Michigan and other members of the public; and

WHEREAS, the Saginaw County Board of Commissioners has an Equal Employment Opportunity Policy (County Policy #312), which was last amended on February 16, 2010; and

WHEREAS, the revised Equal Employment Opportunity Policy sets forth that “It shall be the policy of Saginaw County to prohibit discrimination against any person in recruitment, selection, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration because of race, religion, color, national origin, age, sex (including pregnancy), height, weight, marital status, disability, genetic information or any other protected class/classification as designated by Federal or State law. Discrimination on the basis of age, sex, height, weight, or physical or mental disability or any other protected class/classification will be prohibited except where specific age, sex, mental, or physical requirements constitute a bona fide occupational qualification necessary to a proper and efficient administration”; and

WHEREAS, the Saginaw County Board of Commissioners recognizes that a recent study found that Black women face the highest instances of hair discrimination, are more likely to be sent home from the workplace because of their hair, and that 80 percent of Black women felt they needed to switch their hairstyle to align with more conservative standards in order to fit in at work; and

WHEREAS, beginning in California in July 2019, The CROWN Act (“Creating a Respectful and Open Workplace for Natural Hair”) has been adopted in at least seven states and legislation is under consideration in more than twenty other states, as well as in the United States Congress; and

WHEREAS, in Michigan, State Representative Sarah Anthony of Lansing introduced House Bill 4275 in February 2021 to amend Michigan’s Elliott Larsen Civil Rights Act (“ELCRA”), MCL 37.2101 *et seq.*, to include the definition of “race” as “inclusive of traits historically associated with race, including . . . hair texture and protective hairstyles . . .”; and

WHEREAS, the Saginaw County Board of Commissioners recognizes that discrimination based on hair texture and protective hairstyles can be a form of racial discrimination and social injustice and inconsistent with the Saginaw County Board of Commissioners’ dedication to equal opportunity and equal access to county services to all residents of Saginaw County, Michigan and other members of the public.



- Commissioner Piotrowski commented on Active Shooter Training that occurred at Nexteer and said it would be a great thing to do at Saginaw County. The training is free and could be coordinated with the Sheriff’s Office. He also informed everyone that, while watching old movies with his family, he came across a 2009 movie “Street Boss” which includes an appearance by our very own Commissioner Jack Tany.
- Commissioner Coney noted that it is Women’s History Month and also Social Worker Appreciation Month. If you know of or meet a Social Worker, please let them know you appreciate their service. She also announced the Saginaw High Basketball Team is in the quarterfinals at Alma this evening. (They won!)
- Commissioner Krafft commended the 2023 Hemlock Huskies Girls Basketball team as MHSAA Division 3 Champions and the 2023 Frankenmuth Eagles Girls Basketball team who made it to the championship game in Lansing, rallied in the second half, but were defeated by Lansing Catholic.
- Commissioner Slodowski announced her daughter’s Hemlock High School Robotics Team, Gray Matter, won the State Competition and is going to the World Competition in Houston, TX in April.

By Commissioner Matthews, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 6:52 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk