

AGENDA

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, February 8, 2024 – 4:00 p.m.

Members: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Administrator, Finance Director, Treasurer, Civil Counsel, Board Staff, *Media*

- I. Call to Order
- II. Welcome
- III. Correction/Approval of Minutes (***January 11, 2024 - Attached***)
- IV. Public Comment
 - *Speakers limited to 3 minutes*
- V. Agenda

1. **Koren Thurston, Finance Director, re:**

- **2-20-6** - Vendor Transactions Jan. 1 – 31, 2024 \$11,278,488.85
- **2-20-7** Submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 10-1-23 – 12-31-23 (*Receive & File*)

2. **Honorable Chief Judge Julie A. Gafkay, re:**

Postponed from the December 7, 2023 Budget/Audit Committee:

- Discussion of hiring the equivalent of two (2) full-time deputies (4 part-time deputies at 20 – 25 hours/week) in Circuit Court (*Information to be provided*)

3. **Sheriff Federspiel, Sheriff Department, re:**

- **2-20-8** Requesting approval to replace an agreement with MSP regarding the report writing system SARMS with an agreement with CORE technologies for \$19,650 per year and one-time fee of \$55,000

- VI. Miscellaneous
- VII. Adjournment

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, January 11, 2024 – 4:00 p.m.

Present: Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Absent: Dennis Krafft – Chair
Others: Koren Thurston, Dave Gilbert, Dennis Harris, Michael Webster, Sheldon Matthews, Gerald Little, Mark Piotrowski, Tony DePelsMaeker, Dennis Borchard, Lacey Ziola, Dan Armentrout, Eric McGlothlin, Christina Harrington, Jennifer Broadfoot, Brian Keenan-Lechel, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger and others

- I. Call to Order ---***Tany at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***December 7, 2023***)
---***Moved by Boyd, seconded by Slodowski. Motion carried.***
- IV. Public Comment ---***None***
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Tony DePelsMaeker, Maintenance Director, re:**
 - **1-16-11** Requesting approval of up to \$275,000 to be allocated from the Public Improvement Fund for relocation of Circuit Court Probation from 1931 Bagley to 618 Cass Street
---***Moved by Spitzer, seconded by Boyd, to approve. Motion carried. (Board Report)***
 - **1-16-15** Requesting approval of up to \$52,000 to replace two (2) oversized 25 horsepower booster pumps with properly sized 10 horsepower booster pumps to remedy over-pressurization problems at the Jail
---***Moved by Spitzer, seconded by Slodowski, to approve. Motion carried. (Board Report)***
 2. **Dennis Borchard, Managing Director, Lacey Ziola, Finance & Benefits Director, Road Commission, and Eric McGlothlin, Dickson Wright PLLC, re:**
 - **1-16-12** Submitting a Resolution requesting Saginaw County issue general limited tax bonds for Road Commission facilities to not exceed the amount of \$17,000,000
---***Moved by Boyd, seconded by Slodowski, to approve. Motion carried. (Res. 2024 – 2)***
 3. **Koren Thurston, Finance Director, and Chris Harrington, Health Director, re:**
 - **1-16-13** - Vendor Transactions Dec. 1 – 31, 2023 \$6,148,923.68
---***Moved by Spitzer, seconded by Slodowski, to approve. Motion carried. (Board Report)***

Referred to committee from the December 19, 2023 Board Session:

- Discussion and approval of the county's General Fund Maintenance of Effort contribution to the Health Department increase of \$199,148 from the current budgeted amount of \$1,600,000
---*Moved by Boyd, seconded by Slodowski, to approve the MoE formula. Motion carried.*
---*Moved by Spitzer, seconded by Boyd, to approve the \$199,148 increase in budget.*
(Board Report)

~~4. **Honorable Chief Judge Julie A. Gafkay, re:**~~

~~**Postponed from the December 7, 2023 Budget/Audit Committee:**~~

- ~~▪ Discussion of hiring the equivalent of two (2) full-time deputies (4 part-time deputies at 20 – 25 hours/week) in Circuit Court (*Information to be provided*)~~

Per Judge Gafkay, postpone to February Budget/Audit Committee meeting

5. ~~**Blair Stevenson, Chief Assistant Prosecuting Attorney, re:**~~

~~**Referral from Courts & Public Safety Committee:**~~

- To amend the Prosecutor's Office FY 2024 Budget by \$185,000 as new revenue (\$100,000 from MDHHS and \$85,000 from City of Saginaw) and to use existing funds for APA and staff raises in the Prosecutor's Office
---*Moved by Spitzer, seconded by Slodowski, to approve. Motion carried with an abstention from Boyd.* (Board Report)

VI. Miscellaneous ---*Chairman Boyd referenced an MLive article that spoke of the Buena vista demolition project and stated we need to take action as a board to resolve this matter.*

VII. Adjournment ---*Moved by Slodowski, seconded by Spitzer, to adjourn. Motion carried; time being 5:15 p.m.*

Respectfully Submitted,
Jack Tany, Committee Vice-Chair
Suzy Koeplinger, Committee Clerk

**BUDGET
AUDIT**

COMMUNICATION NO. 2-20-6

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of transactions, as compiled by the Treasurer's Office, and by the Controller's Office, Accounting Division.

Date: 01-01-24 through 01-31-24 Amount: \$ 11,278,488.85

Signed Jana Barry
Jana Barry, Deputy Treasurer/Financial Analyst

Signed Koren Thurston
Koren Thurston, Finance Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 FEB -1 11:15

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Jack Tany, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Vanessa Guerra, Saginaw County Clerk

SEAL



COUNTY OF SAGINAW
OFFICE OF COUNTY ADMINISTRATOR
111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

**BUDGET
AUDIT**

February 2, 2024

Christopher Boyd, Chair
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

2-20-7

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 FEB - 2 PM 3:31

Dear Chairman Boyd:

The Budget Resolution states that a report of budget adjustments approved by the County Administrator (formerly Controller/CAO) (or their designee) as well as grants accepted on behalf of the County be submitted to the Budget/Audit Committee for informational purposes. In compliance, enclosed are those budget adjustments for October 1, 2023 through December 31, 2023.

Also included on this listing are any budget adjustments approved by the County Administrator (formerly Controller/CAO) (or their designee) for the purposes of carrying forward budget from fiscal 2023 to fiscal 2024 as outlined in Budget Resolution A.

If you or any of the other Commissioners have any questions, please feel free to contact me.

Sincerely,

Koren A. Thurston

Koren A. Thurston, CPA
Finance Director

Cc: Mary Catherine Hannah, County Administrator

County of Saginaw
 Finance Director (designee) Approved Budget Adjustments
 FY 2024 - 10/1/23 through 12/31/23

YEAR	PER	JOURNAL	LINE	EFF DATE	REF1	REF2	REF3	REF4	ORG	ORG DESCRIPTION	OBJECT	OBJECT DESCRIPTION	COMMENT	DR/CR	AMOUNT
2024	1	335	1	10/06/2023	MedExa	KAT 10/6		CFWD budget	10164800	Medical Examiner	97050	Capital Outlay Under \$5000	CFWD FY23 for truck top	D	2,835.00
2024	1	335	2	10/06/2023	MedExa	KAT 10/6		CFWD budget	10192500	Budget Stabilization	69000	Other Revenue/Fund Balance	CFWD FY23 for truck top	C	2,835.00
2024	1	336	1	10/06/2023	LawEnf	KAT 10/6		CFWD budget	20731500	Sheriff-Operations Division	97700	Machinery & Equipment	CFWD FY23 for aluminum boat	D	199,079.00
2024	1	336	2	10/06/2023	LawEnf	KAT 10/6		CFWD budget	20731500	Sheriff-Operations Division	69000	Other Revenue/Fund Balance	CFWD FY23 for aluminum boat	C	199,079.00
2024	1	337	1	10/06/2023	Law En	KAT 10/6		CFWD budget	20731500	Sheriff-Operations Division	97050	Capital Outlay Under \$5000	CFWD FY23 for dive suits	D	15,294.00
2024	1	337	2	10/06/2023	Law En	KAT 10/6		CFWD budget	20731500	Sheriff-Operations Division	69000	Other Revenue/Fund Balance	CFWD FY23 for dive suits	C	15,294.00
2024	1	432	1	10/10/2023	BOC	KT 10/10		laptop	10110100	Board of Commissioners	97050	Capital Outlay Under \$5000	purchase laptop - Tany	D	1,119.00
2024	1	432	2	10/10/2023	BOC	KT 10/10		laptop	10110100	Board of Commissioners	91000	Professional Development	purchase laptop - Tany	C	1,119.00
2024	1	514	1	10/11/2023	FOC/Tr	KT 10/11		CFWD budget	21529000	FOC-Act 294	97050	Capital Outlay Under \$5000	CFWD FY23 budget for printer	D	498.00
2024	1	514	2	10/11/2023	FOC/Tr	KT 10/11		CFWD budget	21529000	FOC-Act 294	69000	Other Revenue/Fund Balance	CFWD FY23 budget for printer	C	498.00
2024	1	514	3	10/11/2023	FOC/Tr	KT 10/11		CFWD budget	53625100	Land Bank Authority	97050	Capital Outlay Under \$5000	CFWD FY23 budget for printer	D	498.00
2024	1	514	4	10/11/2023	FOC/Tr	KT 10/11		CFWD budget	53625100	Land Bank Authority	69000	Other Revenue/Fund Balance	CFWD FY23 budget for printer	C	498.00
2024	1	1041	1	10/23/2023	Prosec	KT 10/25		Copier-Adj	10129600	Prosecuting Attorney	70300	S & W-Full Time	Transfer for Copier	C	3,979.00
2024	1	1041	2	10/23/2023	Prosec	KT 10/25		Copier-Adj	10129600	Prosecuting Attorney	97050	Capital Outlay Under \$5000	Transfer for Copier	D	3,979.00
2024	1	1526	1	10/30/2023	COA	KT 10/30		CarryOver	23867215	Care Management	97050	Capital Outlay Under \$5000	Carry Over Funds for PO	D	1,734.00
2024	1	1526	2	10/30/2023	COA	KT 10/30		CarryOver	23867215	Care Management	69000	Other Revenue/Fund Balance	Carry Over Funds for PO	C	1,734.00
2024	1	1574	1	10/02/2023	LndBnk	KT 10/31		transfer	53625100	Land Bank Authority	98700	Demolition Costs	Transfer for Subscription	C	88.00
2024	1	1574	2	10/02/2023	LndBnk	KT 10/31		transfer	53625100	Land Bank Authority	93320	Software Licensing Fees	Transfer for Subscription	D	88.00
2024	1	2227	1	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	70300	S & W-Full Time	CFWD remaining VRBD grant	D	82,457.00
2024	1	2227	2	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71100	Hospitalization Insurance	CFWD remaining VRBD grant	D	71,785.00
2024	1	2227	3	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71200	Dental Insurance	CFWD remaining VRBD grant	D	2,835.00
2024	1	2227	4	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71300	Life Insurance	CFWD remaining VRBD grant	D	252.00
2024	1	2227	5	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71400	Vision Insurance	CFWD remaining VRBD grant	D	306.00
2024	1	2227	6	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71500	Hosp. Retirees Reserve	CFWD remaining VRBD grant	D	20,000.00
2024	1	2227	7	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71510	Retiree Health Savings Plan	CFWD remaining VRBD grant	D	852.00
2024	1	2227	8	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71600	Retirement Contributions	CFWD remaining VRBD grant	D	28,036.00
2024	1	2227	9	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71620	Retirement-Defined Contributio	CFWD remaining VRBD grant	D	4,948.00
2024	1	2227	10	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71700	Taxes-Social Security	CFWD remaining VRBD grant	D	6,330.00
2024	1	2227	11	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71710	Workers' Compensation	CFWD remaining VRBD grant	D	147.00
2024	1	2227	12	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	71720	Disability Insurance-Def Contr	CFWD remaining VRBD grant	D	154.00
2024	1	2227	13	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	83800	Pre-Employment Physicals	CFWD remaining VRBD grant	D	106,615.00
2024	1	2227	14	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	93320	Software Licensing Fees	CFWD remaining VRBD grant	D	750.00
2024	1	2227	15	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	93700	Insurance-Public Liability	CFWD remaining VRBD grant	D	1,486.00
2024	1	2227	16	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	97050	Capital Outlay Under \$5000	CFWD remaining VRBD grant	D	5,460.00
2024	1	2227	17	10/01/2023	Circui	KT 11/21		CFWD VRBD	27828307	Virtual Backlog Response Grant	52800	Federal Grants-Other	CFWD remaining VRBD grant	C	334,413.00
2024	1	2482	1	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	98571	Sheriff-Jail Div-Res	CFWD for inmate elevator moder	D	252,394.00
2024	1	2482	2	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	69000	Other Revenue/Fund Balance	CFWD for inmate elevator moder	C	252,394.00
2024	1	2482	3	10/01/2023	Mainte	KT 9/27		CFWD budget	63622800	Information Technology	98529	ISS-Fire Suppression System	CFWD for IT fire suppression	D	9,610.00
2024	1	2482	4	10/01/2023	Mainte	KT 9/27		CFWD budget	63622800	Information Technology	69000	Other Revenue/Fund Balance	CFWD for IT fire suppression	C	9,610.00
2024	1	2482	5	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	98533	County Office COB Blg & Grds	CFWD for CH outdoor improvement	D	24,860.00
2024	1	2482	6	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	69000	Other Revenue/Fund Balance	CFWD for CH outdoor improvement	C	24,860.00
2024	1	2482	7	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	98520	Courthouse Blg & Grds	CFWD for COB outdoor improve	D	83,874.00
2024	1	2482	8	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	69000	Other Revenue/Fund Balance	CFWD for COB outdoor improve	C	83,874.00
2024	1	2482	9	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	98501	Infirmiry (Barns)	CFWD for barn roof replacement	D	126,200.00
2024	1	2482	10	10/01/2023	Mainte	KT 9/27		CFWD budget	44590100	General Improvements	69000	Other Revenue/Fund Balance	CFWD for barn roof replacement	C	126,200.00

County of Saginaw
 Finance Director (designee) Approved Budget Adjustments
 FY 2024 - 10/1/23 through 12/31/23

YEAR	PER	JOURNAL	LINE	EFF DATE	REF1	REF2	REF4	ORG	ORG DESCRIPTION	OBJECT	OBJECT DESCRIPTION	COMMENT	DR/CR	AMOUNT
2024	1	2550	1	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	52800	Federal Grants-Other	ARP HOME VISIT PROGRAM	C	48,763.00
2024	1	2550	2	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	70900	S & W-Full Time	ARP HOME VISIT PROGRAM BUDGET	D	3,660.00
2024	1	2550	3	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71500	Hosp. Retirees Reserve	ARP HOME VISIT PROGRAM BUDGET	D	842.00
2024	1	2550	4	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71100	Hospitalization Insurance	ARP HOME VISIT PROGRAM BUDGET	D	530.00
2024	1	2550	5	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71200	Dental Insurance	ARP HOME VISIT PROGRAM BUDGET	D	29.00
2024	1	2550	6	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71300	Life Insurance	ARP HOME VISIT PROGRAM BUDGET	D	9.00
2024	1	2550	7	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71510	Retiree Health Savings Plan	ARP HOME VISIT PROGRAM BUDGET	D	37.00
2024	1	2550	8	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71610	Retirement-MERS	ARP HOME VISIT PROGRAM BUDGET	D	225.00
2024	1	2550	9	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71600	Retirement Contributions	ARP HOME VISIT PROGRAM BUDGET	D	1,116.00
2024	1	2550	10	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	96700	Project Costs	ARP HOME VISIT PROGRAM BUDGET	D	39,538.00
2024	1	2550	11	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71720	Disability/Insurance-Def Contr	ARP HOME VISIT PROGRAM BUDGET	D	6.00
2024	1	2550	12	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71710	Workers Compensation	ARP HOME VISIT PROGRAM BUDGET	D	7.00
2024	1	2550	13	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	96100	Admin Costs-Indirect	ARP HOME VISIT PROGRAM BUDGET	D	2,495.00
2024	1	2550	14	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71700	Taxes-Social Security	ARP HOME VISIT PROGRAM BUDGET	D	265.00
2024	1	2550	15	10/01/2023	HEALTH	CB/KT 1/30	ARPHOMEVIS	22160137	MDHHS American Rescue Plan	71400	Vision Insurance	ARP HOME VISIT PROGRAM BUDGET	D	4.00
2024	2	55	1	11/09/2023	Animal	KT 11/3	transfer	21343099	Animal Shelter Donations-Restr	97050	Capital Outlay Under \$5000	equip for dishwasher & washing	D	3,913.00
2024	2	55	2	11/09/2023	Animal	KT 11/3	transfer	21343099	Animal Shelter Donations-Restr	97700	Machinery & Equipment	equip for dishwasher & washing	C	3,913.00
2024	2	117	1	11/06/2023	Health	KT 11/6	ELC CT-WRA	22160133	ELC Contact Tracing/Wraparound	97050	Capital Outlay Under \$5000	EQUIPMENT FOR EHR APPROVED IW	D	18,260.00
2024	2	117	2	11/06/2023	Health	KT 11/6	ELC CT-WRA	22160133	ELC Contact Tracing/Wraparound	80150	Contractual Services	EQUIPMENT FOR EHR APPROVED IW	C	18,260.00
2024	2	326	1	11/08/2023	CircCt	KT 11/8	transfer	10128300	Circuit Court	97050	Capital Outlay Under \$5000	for printer purchase	D	700.00
2024	2	326	2	11/08/2023	CircCt	KT 11/8	transfer	10128301	Circuit Ct/Due Process	82350	Court Ordered Medical Exams	for printer purchase	C	700.00
2024	2	333	1	11/08/2023	EmergS	KT 11/8	transfer	27842600	Office of Emergency Services	90000	Printing & Publishings	for public notice posting	D	141.00
2024	2	333	2	11/08/2023	EmergS	KT 11/8	transfer	27842600	Office of Emergency Services	91010	Exercise Training-Emerg Serv	for public notice posting	C	141.00
2024	2	439	1	11/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	93000	Building R & M	Judge Jackson carpet & paint	D	10,000.00
2024	2	439	2	11/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128301	Circuit Ct/Due Process	81900	Court Appt Atty-Appeal	Judge Jackson carpet & paint	C	10,000.00
2024	2	564	1	11/14/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	97050	Capital Outlay Under \$5000	purchase 6 timestamps	D	6,000.00
2024	2	564	2	11/14/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	80100	Professional Services	purchase 6 timestamps	C	6,000.00
2024	2	564	3	11/14/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	80100	Professional Services	correct BA for carpet/paintq	C	10,000.00
2024	2	564	4	11/14/2023	Circui	MOU w/Crts	MOU w/Crts	10128301	Circuit Ct/Due Process	81900	Court Appt. Atty-Appeal	correct BA for carpet/paintq	D	10,000.00
2024	2	751	1	11/17/2023	Health	KT 11/20	IT PURCH	22160106	Nursing Services	97050	Capital Outlay Under \$5000	COMPUTER FOR HEALTH EDUCATOR	D	2,000.00
2024	2	751	2	11/17/2023	Health	KT 11/20	IT PURCH	22160106	Nursing Services	71100	Hospitalization Insurance	COMPUTER FOR HEALTH EDUCATOR	C	2,000.00
2024	2	2119	1	11/30/2023	MF Mod	KT 1/10	CFWD budge	43622850	Mainframe Conversion Project	80100	Professional Services	CFWD budget for MF conversion	D	125,000.00
2024	2	2119	2	11/30/2023	MF Mod	KT 1/10	CFWD budge	43622850	Mainframe Conversion Project	97000	Capital Outlay	CFWD budget for MF conversion	D	25,000.00
2024	2	2119	3	11/30/2023	MF Mod	KT 1/10	CFWD budge	43622850	Mainframe Conversion Project	97050	Capital Outlay Under \$5000	CFWD budget for MF conversion	D	50,000.00
2024	2	2119	4	11/30/2023	MF Mod	KT 1/10	CFWD budge	43622850	Mainframe Conversion Project	69000	Other Revenue/Fund Balance	CFWD budget for MF conversion	C	200,000.00
2024	3	539	1	12/08/2023	IT	KT 12/8	painting	63622800	Information Technology	93000	Building R & M	increase for painting IT	D	15,500.00
2024	3	539	2	12/08/2023	IT	KT 12/8	painting	63622800	Information Technology	97000	Capital Outlay	increase for painting IT	C	15,500.00
2024	3	891	1	12/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	97050	Capital Outlay Under \$5000	addtl' funds for 6 timestamps	D	500.00
2024	3	891	2	12/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	80100	Professional Services	addtl' funds for 6 timestamps	C	500.00
2024	3	894	1	12/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	97050	Capital Outlay Under \$5000	electric standing desk-J.Stupa	D	187.00
2024	3	894	2	12/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	97050	Capital Outlay Under \$5000	adjustable monitor arm-J.Stupa	D	36.00
2024	3	894	3	12/13/2023	Circui	MOU w/Crts	MOU w/Crts	10128300	Circuit Court	80100	Professional Services	standing desk & monitor arm	C	223.00



SAGINAW COUNTY SHERIFF'S OFFICE

311 S. Harrison Street • Saginaw, MI 48602

PH: 989.790.5400 FAX: 989.790.5429

**BUDGET
AUDIT**

WILLIAM L. FEDERSPIEL
Sheriff

MIGUEL GOMEZ
Undersheriff

2-20-B

January 24, 2024

Dear Chair Krafft,

I request to be placed on the agenda for the Budget / Audit committee for February. I would like to discuss ending our agreement with MSP regarding the report writing system SARMS and entering into an agreement with CORE technologies to provide us with a report writing system. Attached with this document is the projected cost for the first year this would include bring forward our current data and it also states the yearly reoccurring cost. I intend to pay for the first year and startup cost out of saving from wages and benefits from 5 current open positions.

William L. Federspiel
Saginaw County Sheriff

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 JAN 24 P 3:32

CORE TECHNOLOGY®

<p>Quote For: Heather Beyerlein hbeyerlein@saginawcounty.com Saginaw County Sheriff 3360 Hospital Road Saginaw Michigan 48602</p>	<p>Quote Number: #1372 Quote Date: 01/05/2024 Quote Expires: February 28, 2024</p> <p>Quote by: Rodney Ford rford@coretechcorp.com 517 256 6991</p>
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Software as a Service (SaaS) (Annual fee)*

Subtotal: \$19,650.00

Item	Price	Qty.	Total
SaaS TIMS Sworn Officer Charge	\$250.00	57	\$14,250.00
Charge for Sworn officers past the base			
SaaS Talon Incident Management System (TIMS) Base	\$1,800.00	1	\$1,800.00
Includes 5 sworn			
SaaS TIMS LEIN Access Module	\$0.00	1	\$0.00
Includes LEIN and data sharing integration			
SaaS TIMS Evidence Scan & Audit	\$0.00	1	\$0.00
scanner interface and audit module. Does not include hardware			
SaaS TIMS Forms	\$0.00	1	\$0.00
Provides a tool to populate forms with TIMS data			
SaaS TDEx Justice	\$3,600.00	1	\$3,600.00
TIMS integration with Karpel			
SaaS TDEx Law Enforcement	\$0.00	1	\$0.00
Provides full incident data sharing with approved agencies			
SaaS TIMS Supervisory Review	\$0.00	1	\$0.00
Advanced Supervisor review			
SaaS TIMS Workflow	\$0.00	1	\$0.00
Incident workflow management			
SaaS TIMS Ticket Import	\$0.00	1	\$0.00
Provides import of IyeTeK ticket data			

Services (One time fee)

Subtotal: \$55,000.00

Item	Price	Qty.	Total
Core - Project Management	\$10,000.00	1	\$10,000.00
Core Project Management - sets up meetings and project implementation			

Core - Installation and Configuration Services	\$15,000.00	1	\$15,000.00
Installation and Configuration Services			
Core - Training	\$5,000.00	1	\$5,000.00
Training Services for all modules and interfaces			
Core - Data Conversion	\$25,000.00	1	\$25,000.00
Data Conversion Services			

Total \$74,650.00

SaaS provides access to our support services Monday through Friday 8 am to 5 pm. 24/7 support is available for an additional fee. Please contact your sales representation for a quote.

*SaaS Annual fee subject to annual price increase

Terms and Conditions:

1. This Order Authorization form incorporates by reference the following document(s) between Core and Customer:
 - o Software License Agreement; and (if applicable)
 - o Core Service Bureau terms and conditions; and (if applicable)
 - o Statement of Work.
2. Any purchase order provided by Customer is valid only for purposes of identifying the "bill to" and "ship to" addresses. No additional terms contained within the purchase order shall be binding on Core Technology Corporation.
3. Applicable taxes, shipping and handling are not included unless specifically stated and will be added to the invoice at the time of issuance.
4. Each party executing this Order Authorization acknowledges and warrants that [he][she] is duly authorized by Core and/or the Customer to execute this Order Authorization on Core's and/or the Customer's behalf.
5. Unless otherwise marked on the actual invoice, payment terms are net-30 days from the date of invoice.
6. Transmission of images of signed Order Authorization or Quotation forms by facsimile, e-mail or other electronic means shall have the same effect as the delivery in person of manually signed documents. Transmission of images of signed Quotation by facsimile, e-mail or other electronic means shall have the same effect as the delivery in person of manually signed documents.

Payment Terms:

Software license and Service fees are invoiced and due upon receipt of the order. Annual Support fees are invoiced and due after software implementation. First year software subscription fees are due upon receipt of order, and at each anniversary thereafter. This price quote does not include tax.

Name

Name

Company

Core Technology Corporation

Date

Date

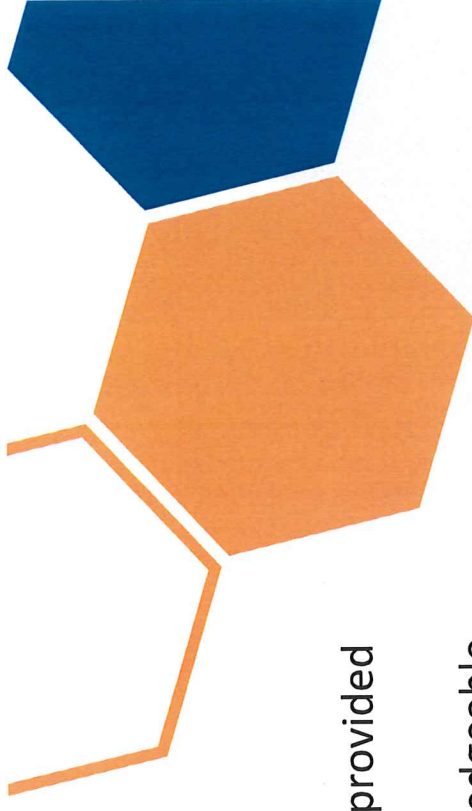
TIMS RMS Overview

(Talon Incident Management System)



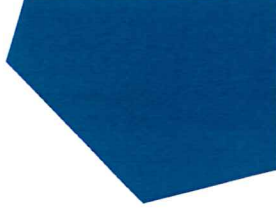
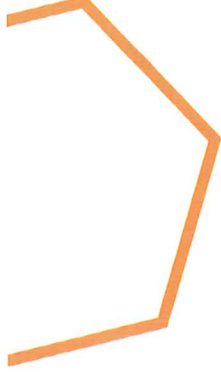
Why Core?

- Michigan Company that is known and familiar as we have provided Talon/LEIN for over 20 years.
- Excellent Tech Support Team that is responsive and knowledgeable (Newest support member has been at Core nearly 10 years; most are at or over 20 years)
- Reliable and User-Friendly Products that are described as intuitive yet thorough, with timely releases to address current needs and trends.
 - LEIN can populate TIMS RMS, MICR Wizard, Data Sharing and optional data imports from CAD, eCitation, eCrash or exports to Prosecutor (including Karpel which has become popular in MI).
 - Ability to flag data as Non-Public to assist with recent legislation.
 - Use of Force form.



TIMS Agencies

- Total Agencies:
 - Nearly 150 in Michigan
 - Alcona, Alpena, Bay, Berrien, Crawford, Delta, Dickinson, Gratiot, Hillsdale, Iron, Isabella, Kent, Keweenaw, Manistee, Menominee, Missaukee
 - 7 Tribal Police Agencies
 - 7 Campus Police Agencies
 - Majority are Police and Department of Public Safety.



TIMS Features

- Complete Records Management Software
- MICR Wizard and Scheduler to automatically submit to State
- CJS Encryption
- LEIN can populate Incident Reports
- Evidence / Chain-of-Custody Reporting
- Sealed & Confidential Incident Handling
- Standard Data Sharing & Full Data Sharing option
- Activity Log / Case Notes
- Narrative Templates
- Integrations available with CAD, eCitation, eCrash and Prosecutor (Karpel has become popular in MI).
- Configurable report options and custom search creation to get to the data you need
- Ability to flag data as Non-Public to assist with recent legislation
- Use of Force Form

TIMS Incident Screen

Talon 3.02.05 Current user: smlee Hooks enabled
 File Edit View Configure Forms Help

[Day/Night](#)
[Print Copy Open Last Form](#)
[F1 Person](#)
[F2 Traffic Stop](#)
[F4 IQ](#)
[F5 Crime Lab](#)
[F8 Crime Lab](#)
[F9 multi](#)
[F10 Crime Mapping](#)

[Mail](#)
[LEIN](#)
[TIMS Reports](#)
[WorkList](#)
[Daily](#)
[Dashboard](#)
[CFS](#)
[eLibrary](#)
[Support](#)
[Exit](#)

Report #: 19-000010 Supplement: INITIAL INCIDENT (0) Prev Next

Incident Header

Report #: 19-000010 Date Entered: 06/07/2019 10:19:00

Reporting Officer: LEE SARAH
 Officer2: JOSHI ANAND
 Detective:
 Assigned Bureau:
 Person Injury? N
 Prop Damage? N
 Fatality? N
 Area:
 Exceptional Clearance: Alcohol Related
 Local Use:
 Reviewed By:
 Sealed Incident? N

Status: For State:
 Edit Status:
 Status Date: 09/12/2019
 Mod Date: Kent
 County:
 Exceptional Clearance Date:
 Local Use:
 Reviewed Date:
 Open Fix and Send Original Failed

Supplement Summary

Title	Supplement	Date	Officer	Entered By	Review Status	Reviewed By	Reviewed Date
INITIAL INCIDENT	Supplement #0	06/07/2019	LEE SARAH	LEE SARAH	Not Reviewed		
SUPPLEMENT 1	Supplement #1	09/10/2019	LEE SARAH	LEE SARAH	Not Reviewed		
SUPPLEMENT 2	Supplement #2	09/12/2019	CORE DAN	CORE DAN	Not Reviewed		

Offenses

File Class: 22002 Description: 22002 - BURGLARY - ENTRY W/OUT FORCE(INTENT) - 22002

Locations

Location: 5051 BACKWOODS DRIVE
 Cross Street:
 City: CALEDONIA
 Common Name:
 Add

Involvement

Name:
 Sex:
 Race:
 DOB:
 Involvement:
 Address:
 Phone:
 Edit Delete

TIMS Evidence Screen

Talon 3.06.00 Current user: smilee Hooks Enabled on port: 46657

File Edit View Configure Forms Help

Day/Night Print Copy Open Last Form LEIN TIMS Reports Worklist Daily Dashboard CFS eLibrary Support Exit

Evidence/Property Room

Item: 22000006 Tag: 1100038079 Receipt: 0
 Lab Number: Tracking Number: 2 Owner Receipt: 0 Return Receipt: 0
 Description: Money
 Class: MONEY - 20 Type: CURRENCY/MONEY
 Type: U.S. CURRENCY - US Amount: 0.0
 0 \$1 Bills 0 \$2 Bills 0 \$5 Bills 0 \$10 Bills 3 \$20 Bills 0 \$50 Bills 1 \$100 Bills
 0 1 Cent 0 5 Cent 0 10 Cent 0 25 Cent 0 50 Cent 0 100 Cent
 Less Type RECOVERED - 5
 Color: Alt Color: Value: Quantity: 0 Send to MICR?
 Recovered Date: (mm) (dd) (yyyy) Recovered Value:
 Owner:
 Obtained From:

Evidence/Property Room Information --
 Category: EVIDENCE Active? Void? OK To Purge?
 Location: SHELF B-2 Status: IN PROPERTY ROOM
 Package: CORE SARAH Exam Reason:
 Officer: Storage Date: 04 (mm) 26 (dd) 2022 (yyyy) Time: 12 (hh) 09 (mm)
 Reviewed By: Reviewed Date: (mm) (dd) (yyyy) Next Review Date: 04 (mm) 26 (dd) 2025 (yyyy)

Custody Photos Notes

Date	Time	Location	Status	Officer	Notes
04/26/2022	12:11:02.256	SHELF B-2	IN PROPERTY ROOM	CORE SARAH	View
04/26/2022	12:09:06.329	SHELF B-1	IN PROPERTY ROOM	CORE SARAH	View

[Add New](#)

Chain of Custody
 Item: 22000006 Tag: 1100038079 Receipt: 0
 Activity Date: 10 05 2022 Time: 10 49 (hh) (mm) Officer: CORE SARAH
 Location: SHELF B-2 Status: IN PROPERTY ROOM
 Apply to n
 Notes:
 SHELF B-2
 SHELF B-3
 SHELF B-4
 SHELF B-5
 SHELF B-6
 BERRIEN DRUG LAB
 SHELF C-1
 SHELF C-2

Print Tag Submit Cancel
 Print Receipt
 10/05/20

TIMS Use of Force Screen

Use of Force - BLUE MAZE

Reviewed by: BLUE MAZE

Which was subject's suspect? Suspect Suspected

Did suspect have a weapon? No Yes

Weapon used: USED

Initial Contact/Offense: BODY HARM

What was the reason for the initial contact?
 Reason: RESPONSE TO UNLAWFUL OR SUSPICIOUS ACTIVITY

Officer Identification:
 Officer Name: [REDACTED]
 Vehicle Identification: [REDACTED]
 Vehicle Make/Model: [REDACTED]
 Vehicle Color: [REDACTED]
 Vehicle License: [REDACTED]
 Vehicle Status: [REDACTED]

What was the reason for the use of force?
 Reason: [REDACTED]

Officer Observations prior to Use of Force:
 Observations: [REDACTED]

Conditions prior to Use of Force:
 Conditions: [REDACTED]

Restraints Used?
 Restraints: [REDACTED]

How did injury occur?
 Injury Type: INJURY
 Description: [REDACTED]

Was Officer Injured?
 Officer Injury Type: [REDACTED]
 Description: [REDACTED]

Was Officer Injured?
 Officer Injury Type: [REDACTED]
 Description: [REDACTED]

Item #	Officer's Involvement/Aggravation Type	Attempt to Retain	Officer Name	Force Type	Force Description	Items	Co-offense
1	WAS INVOLVED IN OFFICIAL CAPACITY OR IN THE LINE OF DUTY	NO	COFFICER NAME	FORCE TYPE	FORCE DESCRIPTION	1	NO OFFENSE
2	WAS INVOLVED IN OFFICIAL CAPACITY OR IN THE LINE OF DUTY	NO	COFFICER NAME	FORCE TYPE	FORCE DESCRIPTION	4	NO OFFENSE
3	WAS INVOLVED IN OFFICIAL CAPACITY OR IN THE LINE OF DUTY	NO	COFFICER NAME	FORCE TYPE	FORCE DESCRIPTION	2	NO OFFENSE

Reviewed by: [REDACTED]

TIMS Interface to Prosecutor

Title	Supplement	Date	Officer	Entered By	Review Status	Reviewed By	Reviewed Date
INITIAL INCIDENT	#0	10/08/2015	HADSALL	HADSALL	D		Not Reviewed
CFS SUPPLEMENT - 2011-12-	#1	12/12/2011	HADSALL	HADSALL	D		

Offenses

File Class	Description
22002	BURGLARY - ENTRY W/OUT FORCE (INTENT - 22002

Locations

Location	City	Common Name
123 MAIN	EDWARDSBURG	TEST COMMON NAME
500 ELM AVE	TECUMSEH	WALMART

Print Form

Race	DOB	Involvement	Address
W	02/17/1913	Victim	
W		Suspect	RF# CR 669

Print Form - E-SUBMISSION TO PROSECUTOR - NEW

Electronic Submission to Prosecutor - Print Cover Sheet

Defendant: SUSPECT, S/M/M/L (You must have a defendant)

Complaining Witness: [Dropdown] Case Priority Type: [Dropdown] In Custody [] Felony [] Misdemeanor []

Vehicle: 2006 CHEV TRAILBLAZER FLJALWH41 Court: [Dropdown]

Group: [Dropdown] Bond: [Dropdown] Name: [Dropdown] Attends School At: [Dropdown]

Victim Resides with: [Dropdown]

Witnesses:

Witness	City	Common Name
WITNESS, W/ALTER	Law Enforcement	CODY NANCY (ADMIN)
WITNESS, W/ATOR		

 (Select at least one witness or "NO WITNESSES")

Charge Information

(1) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]
(2) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]
(3) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]
(4) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]
(5) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]
(6) Charge Code:	Complaint:	Victim:
[Dropdown]	[Dropdown]	[Dropdown]

Notes for the Prosecutor:

Supplement Supplement at Exam State Invoice
 Diversion Review DNA Attach to Incident?

Criminal History Required Criminal History File: [Dropdown]

Summary

- **We continue to grow our products and customer base.**
- **We keep current with solutions that help Law Enforcement save time and resources.**
- **We are here for you!**