

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



JANUARY SESSION 2003

First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Thursday, January 2, 2003. The Board met pursuant to call of County Clerk Susan Kaltenbach at 5:00 p.m.

Honorable County Clerk Susan Kaltenbach served as Acting Chair pending the election of the Temporary Chair.

Deputy Clerk Kaye Volz Schultz called roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Kahn gave the invocation, followed by the Pledge of Allegiance to the Flag.

Acting Chair Susan Kaltenbach presented the Call of Session and Certification of General Election.

CLERK'S CALL OF SESSION

December 20, 2002

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 2, 2003 Board Session

Honorable Commissioners:

Pursuant to Article I of the 2002 Rules, the Saginaw County Board of Commissioners will convene for their organizational meeting on January 2, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

CERTIFICATION OF GENERAL ELECTION

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, SUSAN KALTENBACH, Clerk of the Circuit Court for the 10th Judicial District and County Clerk in and for the County of Saginaw, State of Michigan, do hereby certify that the General Election held in the County of Saginaw on Tuesday, November 5, 2002, the following District Commissioners were duly elected to serve as members of the Board of Commissioners for 2003 and 2004:

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl

E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of
Saginaw, State of Michigan, this December 10, 2002.

SEAL

Susan Kaltenbach, Clerk of the Circuit Court and County Clerk

ELECTION OF TEMPORARY CHAIR

Acting Chair Susan Kaltenbach announced that nominations were open for Temporary Chair. Commissioner O'Hare nominated Commissioner Woods. There being no further nominations, Commissioner Graham moved, supported by Commissioner Smith to close nominations and cast a unanimous ballot for Commissioner Woods as Temporary Chair. Motion carried.

ELECTION OF CHAIR

Temporary Chair Woods thanked the Board for their support and outlined the procedures for selection of the Chair and Vice Chair of the Board of Commissioners.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: "The Board of Commissioners at their first meeting in each year, choose one of their number as chairperson and one of their number as vice-chairperson."

And according to Saginaw County Local Act 653 of 1905, it is stated that "All officials, appointees, agents, and servants elected by the Board of "Supervisors" of Saginaw County shall be elected by viva voce vote of the members of said board."

Temporary Chair Woods opened nominations for permanent Chair of the Board. Commissioner Graham nominated Commissioner Hare. There being no further nominations, Commissioner Bartels moved, supported by Commissioner Sangster to close nominations and cast a unanimous ballot for Commissioner Hare as Chair for the ensuing year. Motion carried.

ELECTION OF VICE CHAIR

Chairman Hare thanked the Board for their support and vote of confidence, saying he was "honored and humbled" with their confidence in him. Chairman Hare vowed to uphold the integrity of the Board and work with each commissioner. He made a point of saying that commissioners do not always agree, and encouraged them to maintain their respect for one another.

Chairman Hare opened nominations for Vice Chair of the Board. Commissioner Hadsall nominated Commissioner Smith. There being no further nominations, Commissioner Horn moved, supported by Commissioner Graham to close nominations and cast a unanimous ballot for Commission Smith as Vice Chair for the ensuing year. Motion carried. Vice Chair Smith thanked the commissioners, saying she has "enjoyed all the interesting challenges during the last four years and looked forward to working with the Chair and other commissioners."

RULES OF THE BOARD

Chairman Hare asked for a motion to adopt the current Rules of the Board of Commissioners with the 2003 Board meeting schedule pending review by the Special Rules Committee. Commissioner Sangster so moved, supported by Commissioner Ruth. Motion carried.

APPOINTMENT OF SPECIAL RULES COMMITTEE

Chairman Hare appointed the Rules Committee, as follows: J. Graham-Chair, C. Ruth- Vice Chair, K. Horn, M. O'Hare, C. Smith, P. Wurtzel, T. Hare.

ANNOUNCEMENT OF 2ND DAY'S SESSION

Chairman Hare announced the 2nd Day's Session would be held on Tuesday, January 7 at 5:00 p.m. Committee assignments would be made at that time. He asked commissioners to contact him with any requests to serve on a certain committee and he would try to accommodate them.

ADJOURNMENT

Commissioner Basil moved, supported by Commissioner Blaine to adjourn. Motion carried, time being 5:10 p.m. A "Toast to the Chair" hosted by Gilbert, Smith & Borrello, P.C. was held at Horizons immediately following the Board.

TODD M. HARE, CHAIRMAN

SUSAN KALTENBACH, CLERK

* * *

Second Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 7, 2003. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Bartels gave the invocation, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk

CLERK'S CALL OF SESSION

January 2, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of January 7, 2003 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Second Day's Session on Tuesday, January 7, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, Michigan 48602.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

1-7-1 BRIDGEPORT CHARTER TOWNSHIP sending the notice of public hearing on Shear Tool, Inc.'s request for an industrial facilities exemption certificate.

-- County Services

1-7-2 CONTROLLER sending a schedule of 2002/2003 State Revenue Sharing Reductions enacted as part of Executive Order 2002-22.

-- Appropriations / Budget Audit

1-7-3 FRIEND OF THE COURT asking to accept a grant from the State to continue the

Divorce Adjustment Program.

- Courts and Public Safety
- 1-7-4 MOSQUITO ABATEMENT COMMISSION asking to use fund balance monies to replace fuel pumps and card readers at the fuel depot.
 - Human Services
- 1-7-5 MICHIGAN SUPREME COURT sending notice of the fourth quarter reimbursement for the Court Equity Fund.
 - Courts and Public Safety
- 1-7-6 DEPARTMENT OF CORRECTIONS sending the final inspection report for the County Jail.
 - Courts and Public Safety
- 1-7-7 CONTROLLER RETIREMENT ADMINISTRATOR informing the Board that Probate Judges are now eligible to participate in the 457 Deferred Compensation Plan offered by the State, and asking approval of the appropriate resolution to allow them the option to join.
 - Appropriations / Labor Relations
- 1-7-8 FAMILY INDEPENDENCE AGENCY announcing the availability of funds for the Juvenile Accountability Incentive Block Grant Balances and Restorative Justice Initiative.
 - Courts and Public Safety
- 1-7-9 CHARLES KERNS asking to be considered to fill the vacancy on the Saginaw County Road Commission. (laid on desks 1-2-03)
 - Receive and file
- 1-7-10 KENNETH WENDLING asking to be considered to fill the vacancy on the Saginaw County Road Commission. (laid on desks 1-2-03)
 - Receive and file
- 1-7-11 JUDY SCHLITTS supporting Kenneth Wendling to fill the vacancy on the Saginaw County Road Commission. (laid on desks 1-2-03)
 - Receive and file
- 1-7-12 ST. CHARLES TOWNSHIP BOARD supporting Kenneth Wendling to fill the vacancy on the Saginaw County Road Commission. (laid on desks 1-2-03)
 - Receive and file
- 1-7-13 WALLACE "BUTCH" WARNER asking to be considered to fill the vacancy on the Saginaw County Road Commission. (laid on desks 1-2-03)
 - Receive and file
- 1-7-14 ALBEE TOWNSHIP BOARD sending its support for Kenneth Wendling to be appointed to the vacant seat on the Saginaw County Road Commission. (mailed 1-3-03)
 - Receive and file
- 1-7-15 MARION TOWNSHIP BOARD sending its support for Kenneth Wendling to be appointed to the vacant seat on the Saginaw County Road Commission. (mailed 1-3-03)
 - Receive and file
- 1-7-16 BRADY TOWNSHIP BOARD sending its support for Kenneth Wendling to be appointed to the vacant seat on the Saginaw County Road Commission. (laid on desks 1-7-03)
 - Receive and file
- 1-7-17 CHESANING TOWNSHIP BOARD sending its support for Kenneth Wendling to be appointed to the vacant seat on the Saginaw County Road Commission. (laid on desks 1-7-03)
 - Receive and file
- 1-7-18 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 12-10-02 through 1-6-03 in the amount of \$6,528,018.64.
 - Appropriations / Budget Audit
- 1-7-19 MAPLE GROVE TOWNSHIP sending its support for Kenneth Wendling to be

appointed to the vacant seat on the Saginaw County Road Commission. (laid on desks 1-7-03)

-- Receive and file

1-7-20 RC ENGINEERING asking for compensation for the Saginaw County Representative on the State Remonumentation Program.

-- County Services

1-7-21 PUBLIC HEALTH asking for a part-time Registered Dietitian for the WIC Program.

-- Human Services

1-7-22 REGISTER OF DEEDS submitting the Annual Financial and Statistical Report from the Register of Deeds for 2002.

-- County Services

1-7-23 CHAPIN TOWNSHIP sending its support for Kenneth Wendling to be appointed to the vacant seat on the Saginaw County Road Commission. (laid on desks 1-7-03)

-- Receive and file

ELECTION

Chairman Hare opened the floor for nominations to fill a vacancy on the Road Commission created by the recent passing of Duane "Bud" Wendling for a term ending December 31, 2006.

Commissioner Woods nominated Wallace "Butch" Warner; Commissioner O'Hare nominated Kenneth Wendling. There were no further nominations; Chairman asked the Clerk to take roll, as follows:

Warner: Basil, Kahn, Bartels, Novak, Hadsall, Horn, Wurtzel, Sangster, Woods, Ruth, Smith, Graham, Hare - 13

Wendling: O'Hare, Blaine - 2

Clerk announced Wallace "Butch" Warner duly elected to the Road Commission having received a majority of the votes.

COMMITTEE ASSIGNMENTS

Chairman asked the Clerk to distribute the committee assignments. They are listed below.

Parliamentarian: James M. Graham

Deputy Parliamentarian: Thomas A. Basil

Courts & Public Safety Committee: Michael P. O'Hare-Chair, Timothy M. Novak-Vice Chair, Thomas A. Basil, Robert D. Blaine, Patrick A. Wurtzel, Todd M. Hare

Human Services Committee: Robert M. Woods, Jr.-Chair, James M. Graham-Vice Chair, Raymond F. Bartels, Roger N. Kahn, Todd M. Hare

County Services Committee: Carl E. Ruth-Chair, Cheryl M. Hadsall-Vice Chair, Kenneth B. Horn, Terry W. Sangster, Connie D. Smith, Todd M. Hare

Appropriations Committee: James M. Graham-Chair, Terry W. Sangster-Vice Chair, remainder of Board

Affirmative Action Subcommittee: Robert M. Woods, Jr.-Chair, Terry W. Sangster-Vice Chair, Raymond F. Bartels, Thomas A. Basil, Connie D. Smith, James M. Graham, Todd M. Hare

Budget Audit Subcommittee: Cheryl M. Hadsall-Chair, Timothy M. Novak-Vice Chair, Kenneth B. Horn, Roger N. Kahn, Carl E. Ruth, James M. Graham, Todd M. Hare

Labor Relations Subcommittee: Terry W. Sangster-Chair, Connie D. Smith-Vice Chair, Cheryl D. Hadsall, Michael P. O'Hare, Patrick A. Wurtzel, James M. Graham, Todd M. Hare

Legislative Subcommittee: Kenneth B. Horn-Chair, Robert M. Woods, Jr.-Vice Chair, Raymond F. Bartels, Robert D. Blaine, Terry W. Sangster, James M. Graham, Todd M. Hare

Local Government Liaison Subcommittee: Todd M. Hare-Chair, Cheryl M. Hadsall-Vice Chair, Roger N. Kahn, Carl E. Ruth, Terry W. Sangster, Patrick A. Wurtzel, James M. Graham

City County School Liaison Committee: Robert D. Blaine-Chair, Carl E. Ruth-Vice Chair, Thomas A. Basil, Timothy M. Novak

Executive Committee: Todd M. Hare-Chair, Connie D. Smith-Vice Chair, James M. Graham, Michael P. O'Hare, Carl E. Ruth, Robert M. Woods, Jr., Patrick A. Wurtzel
Workforce Development Advisory: Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster

ANNOUNCEMENTS BY THE CHAIR

The next day's session will be held on Tuesday, January 21 at 5:00 p.m. Pictures for the Commissioner District wall map will be taken prior to the meeting.

The Human Services Committee will meet next Monday, the County Services Committee next Tuesday, and the Courts & Public Safety Committee next Wednesday. Agendas will be mailed at the end of this week.

The Special Committee on Rules will meet on Thursday, January 9 at 4:00 p.m. Commissioner Graham asked commissioners to send him or the Clerk any recommended changes for the Committee to consider.

ADJOURNMENT

By Commissioner Graham: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:12 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

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Third Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 21, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Timothy M. Novak gave the invocation, followed by the Pledge of Allegiance to the Flag.

Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on Commissioner Ray Bartels to present a Resolution of Recognition to the Heritage High School Girls Varsity Basketball Team. Coaches and Team Members accepted; the Board gave a standing ovation.

Requested by: Commissioner Raymond F. Bartels

RESOLUTION OF RECOGNITION

Presented to:

**HERITAGE HIGH SCHOOL GIRLS VARSITY BASKETBALL TEAM
2002 CLASS A STATE CHAMPIONS**

WHEREAS, It was indeed an exciting season for the Heritage High School Girls Varsity Basketball Team when they culminated their 2002 basketball season by winning the State Class A Girls Basketball Championship; and,

WHEREAS, The "Lady Hawks" finished their regular season with a 23-5 win / loss record. They extended their winning season in District play by defeating Flushing, 77-25, Bay City Central,

60-29, and Arthur Hill, 41-35. In Regionals, the determined team defeated Marquette, 54-40, then Flint Northern, 56-48. Moving up to Quarterfinals, the Lady Hawks overcame Brighton, 56-39, then defeated Fraser 44-22 in the Semifinals. The Finals paired the team with Okemos, whom they defeated 53-30 to secure the State Championship; and,

WHEREAS, It is a pleasure to acknowledge the athletic prowess and teamwork of these talented young women. Throughout the entire season, the Heritage High Lady Hawks continually demonstrated their mastery of the basketball fundamentals. When these players hit the court, they were no longer individual personalities, but merged to form a team with one common goal—victory! The 2002 Lady Hawks –

- | | | | |
|------------------|-----------------|------------------|-----------------|
| Joelle Dodge | Marquise Mauro | Chelsea Mertz | Brittany Szunko |
| Beth Meehleder | Kristine Lunger | Katrina Grantham | Andrea Martin |
| Katiun Attarpour | Lisa Collison | Katie Potter | Ashley Kerby |
| Jamie Schiebner | Kristalyn Mauch | | |

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is very proud to congratulate each member of the 2002 Lady Hawks Basketball Team and their Head Coach Tim Conley, Assistant Coaches Milo Collins and Kelly Barnes, Trainer Heidi Maloney, and Managers Eric Conley and Katlin Conley.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the January 21, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

By Commissioner Bartels: That the Resolution be adopted. Approved.

Chair Hare called on Commissioners Ray Bartels and Tom Basil to present a Resolution of Recognition to Danielle Kamm of Nouvel Catholic Central. Ms. Kamm and her mother were there to accept; the Board gave a standing ovation.

Requested by: Commissioner Raymond F. Bartels and Commissioner Thomas A. Basil

RESOLUTION OF RECOGNITION

Presented to:

DANIELLE KAMM

WHEREAS, It is a very special pleasure to applaud the exceptional accomplishments of Ms. Danielle Kamm, who was recently named the 22nd Annual Miss Basketball Award winner by the Basketball Coaches Association of Michigan; and,

WHEREAS, Danielle, a senior at Nouvel Catholic Central, won this year's Miss Basketball State title with 457 points. In her 102 varsity games, Danielle has scored 1,851 points with 1,289 rebounds, an average of 18.2 points and 12.6 boards. She has career stats of 74 percent as free-throw shooter, and a shooting average of 47 percent from the floor. As a basketball player, Danielle will go down as one of Saginaw's all time greats, due to the combination of her impressive ball handling, shooting skills and statuesque build; and,

WHEREAS, Danielle's resourcefulness on the Court is most likely second nature, she learned the game in the driveway of her Reese home, playing against her older brother and his friends. Obviously her competitive spirit, coupled with hard work and raw talent paid off; and,

WHEREAS, Danielle is a star on the basketball court and in the classroom, she has a 3.9 grade point average and is a member of the National Honor Society. Her other activities and affiliations include, Students Against Drunk Driving, Teens for Life, Volunteer Achievement Award (over 150 hours), All Area Varsity Volleyball Player, and All Area Varsity Softball Player; and,

WHEREAS, Danielle is indeed an asset to her community, her school, and her family, as well as an inspiration to other young women who aspire to excel in athletics. Danielle plans to continue her basketball career as a forward at Marquette University in Wisconsin.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express a unanimous accolade of tribute to Danielle Kamm for being selected top senior basketball player by the Basketball Coaches Association of Michigan for 2002. We wish her continued success in the future.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the January 21, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

By Commissioner Basil: That the Resolution be adopted. Approved.

Chair Hare called on Commissioners Robert Woods and Connie Smith to present Certificates of Recognition to Barry Nelson, 911 Deputy Director and Mark Wachner, Animal Control Officer.

CERTIFICATE OF RECOGNITION

Presented to:

BARRY NELSON

The Saginaw County Board Commissioners convey its appreciation
To Barry Nelson for his assistance in upgrading the communication equipment

For Saginaw County Animal Control Officers.

The added safety of this new equipment allows Officers

To communicate with other public safety agencies

And eliminates the problems in communicating

Between their vehicles.

Barry Nelson, Assistant 911 Director, was instrumental
In finding the equipment and completing the changeover

At an incredibly reduced cost.

We commend him for his excellent work.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

CERTIFICATE OF RECOGNITION

Presented to:

MARK WACHNER

The Saginaw County Board Commissioners convey its appreciation
To Mark Wachner for his assistance in upgrading the communication equipment

For Saginaw County Animal Control Officers.

The added safety of this new equipment allows Officers

To communicate with other public safety agencies

And eliminates the problems in communicating

Between their vehicles.

Mark Wachner worked with Barry Nelson, Assistant 911 Director,
In finding the equipment and completing the changeover

At an incredibly reduced cost.

We commend him for his excellent work.

Respectfully,
SAGINAW COUNTY BOARD OF COMMISSIONERS
Todd M. Hare, Chairman

By Commissioner Wurtzel: That the Resolutions be adopted. Approved.

Chair called on Tom Webb, Co-Chair, Veterans Memorial Plaza, who appeared to promote the sale of bricks to fund the project located at Hoyt Park in the City of Saginaw.

LAUDATORY RESOLUTIONS
RESOLUTION OF RECOGNITION

Presented To:

MR. JOHN PUGH

On behalf of the Saginaw County Board of Commissioners I am pleased to be here today, January 20, 2003 at the 7th Annual Saginaw Community Martin Luther King, Jr. Day Unity Luncheon, sponsored by the Alpha Phi Alpha Fraternity, Inc. Iota Chi Lambda Chapter, Delta College, and Saginaw Transit Area Regional.

It is an honor to acknowledge you as the recipient of this year's "In the Spirit of Dr. Martin Luther King, Jr." Award. This honor is bestowed on you for the unselfish public service you have given to this community.

As an educator and community leader, you have displayed your commitment to the cause of political, and economic empowerment, as well as, being involved in numerous civic activities.

Your personal dedication and courage have left a lasting image on the many lives you have touched.

We are honored to join with Business - Government - Community Leaders, Family and Friends in expressing appreciation for your contributions and achievements, and we wish you the best in all your future endeavors.

ON BEHALF OF THE
SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Adopted: January 21, 2003

Presented at the event by Commissioner Carl Ruth

By Commissioner Ruth: That the Resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

January 10, 2003

The National Sorority of Phi Delta Kappa, Inc.

Gamma Kappa Chapter

Gamma Kappa Kudos Youth Club

Saginaw, Michigan

Greetings:

On behalf of the Saginaw County Board of Commissioners and all the citizens of Saginaw County, I am pleased to recognize the Gamma Kappa Kudos – "Men of Excellence" at their 9th Annual Winter Ball presented by the National Sorority of Phi Delta Kappa Inc., Gamma Kappa Chapter.

The Gamma Kappa Kudos was founded in 1992 with its focus being the development of young men of high school age in the area of academics, community service, leadership and spiritual growth.

The Winter Ball held at the Horizons Conference Center on February 15, 2003 is a form

of "Thank You" extended to the young men for their unselfish deeds to the community and for serving as good positive peers for other youth.

We take this opportunity to acknowledge the young men of the Gamma Kappa Kudos Fraternity for exemplifying positive characteristics. May God give them the spiritual guidance they need in all their future endeavors.

Sincerely,
Todd M. Hare, Chairman of Board

CLERK'S CALL OF SESSION

January 16, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of January Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Third Day's Session on Tuesday, January 21, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

1-21-1 SHERIFF asking to use the remaining unappropriated fund balance for the video arraignment project to complete the project.

-- Courts and Public Safety (1-21-1.1)

1-21-2 SHERIFF asking to hire an additional Deputy position for the PLUS Home Surveillance Program.

-- Courts and Public Safety (1-21-1.2)

1-21-3 PUBLIC HEALTH asking to charge a fee to continue providing immunizations to all Saginaw County residents.

-- Human Services (1-21-3.3)

1-21-4 PUBLIC HEALTH asking to delete a Typist Clerk position in the Medicaid Outreach and Advocacy Program, and create a new position of Typist Clerk to the Maternal and Infant Support Services Program.

-- Human Services

1-21-5 PUBLIC HEALTH asking to delete the current positions of Public Health Nurse and a .50 Typist Clerk for the Diabetes Program.

-- Human Services

1-21-6 PUBLIC HEALTH asking to delete the positions for a Nurse Practitioner, Public Health Nurses, Health Technician, Clerk Interviewer/Receptionist.; and to allocate a Nurse Practitioner in the Family Planning Substance Abuse Program.

-- Human Services

1-21-7 HOME BUILDERS ASSO. asking to meet to express concerns about the County's withdrawal from East Central Michigan Planning and Development Regional Commission.

-- County Services

1-21-8 ZILWAUKEE CITY TIFA sending a report on its progress to date.

-- Receive and file

- 1-21-9 SHERIFF asking approval of a proposed County Identification Badges Policy.
-- Courts and Public Safety
- 1-21-10 TOWNSHIP OF ZILWAUKEE supporting Charles Kern for a position on the Saginaw County Road Commission.
-- Receive and file
- 1-21-11 FAMILY INDEPENDENCE AGENCY sending information to all Friends of the Court and all Prosecuting Attorneys about Incentive Payment to Counties for FY 2001. (also see communication 1-21-15)
-- Courts and Public Safety
- 1-21-12 FAMILY INDEPENDENCE AGENCY sending FY 2003 amendment and line item transfer instructions and application for cooperative reimbursement contracts.
-- Courts and Public Safety
- 1-21-13 CHIEF JUDGE 70TH DISTRICT COURT asking that funds in the Alcohol Caseflow activity be used to fund a position in District Court.
-- Courts and Public Safety (1-21-1.6)
- 1-21-14 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 1-7 through 1-13-03 in the amount of \$3,186,739.67.
-- Appropriations / Budget Audit
- 1-21-15 FAMILY INDEPENDENCE AGENCY sending information to all Friends of the Court and all Prosecuting Attorneys about the manner in which incentive payment to counties will be made for FY 2001. (also see communication 1-21-11)
-- Courts and Public Safety
- 1-21-16 CONTROLLER asking the Board to authorize the sale of real property located in the Township of Bridgeport that was transferred to Saginaw County by Order of Forfeiture.
-- County Services (1-21-2.1)
- 1-21-17 MICHIGAN EMERGENCY SERVICE COMMITTEE sending notification regarding eligibility for counties to receive wireless E 9-1-1 funds.
-- Courts & Public Safety
- 1-21-18 OFFICE OF THE PROSECUTING ATTORNEY advising that three Special Assistant Prosecutors have been appointed and that they will be donating their time *pro bono*.
-- Courts & Public Safety
- 1-21-19 TENTH JUDICIAL CIRCUIT OF MICHIGAN, FAMILY DIVISION asking to apply for and accept, if awarded, a Balance and Restorative Justice Initiative Block Grant.
-- Courts & Public Safety (1-21-1.5)
- 1-21-20 PUBLIC WORKS COMMISSIONER asking approval of revised Saginaw County Soil Erosion & Sedimentation Control Supplemental Rules and Conditions.
-- County Services
- 1-21-21 EQUALIZATION sending a recommendation that a Business Personal Property Compliance Program be established.
-- County Services
- 1-21-22 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- A. Underground Railroad Inc. sending an addendum to their previous communication relating to the Tenant Based Rental Assistance Program.
- B. Public Libraries of Saginaw forwarding their Annual Report for the Saginaw Public Libraries Foundation.
- C. Michigan Department of Natural Resources sending the notice of applications for the 2003 Recreational Grants program.

- D. Ottawa County sending a revised resolution relating to Agricultural Processing Renaissance Zones.
- E. Michigan Community Blood Centers Foundation sending a brochure and a website address to gather additional information about its program.
- Receive and file
- 1-21-23 PAMELA BLONDIN asking to be considered for a seat on the Parks Commission.
- Receive and file

INITIATORY MOTIONS

Commissioner Graham moved, supported by Commissioner Woods that the Board consider limiting the number of years an individual can serve on a County Board or Commission to 12 years. Commissioner Kahn objected; motion carried. Chair Hare referred same to the Executive Committee.

Chairman Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:25 p.m. The Board reconvened, time being 5:37 p.m. By Commissioner Bartels, supported by Commissioner Horn that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

APPROPRIATIONS COMMITTEE

V. APPROPRIATIONS MINUTES (1-21-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller, S. Borrello-Counsel, K. Schultz, J. Corley, M. Massey-Board Staff

- I. Welcome
- II. Call to Order---J. Graham at 5:25 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 1. Courts & Public Safety Committee – M. O'Hare, Chair; T. Novak, Vice-Chair
 - 1.1) Sheriff, re: completion of the video arraignment project
 - 1.2) Sheriff, re: position of Deputy for the PLUS Home Surveillance Program
 - 1.3) Friend of the Court, re: Divorce Adjustment Program grant
 - 1.4) Circuit Court, re: salary waiver for Law Clerk
 - 1.5) Circuit Court Family Division, re: Restorative Justice Initiative grant
 - 1.6) District Court, re: position funding---O'Hare moved, supported by Basil to approve Reports 1.1 through 1.6. McGill reassured Horn that there were no monies coming out of the General Fund. There being no further questions or exceptions, motion carried.
 2. County Services Committee – C. Ruth, Chair; C. Hadsall, Vice Chair
 - 2.1) Recommendation, re: sale of real property received through forfeiture proceedings
---Ruth moved, supported by Smith to approve. There were no exceptions; motion carried.
 3. Human Services Committee – R. Woods, Chair; J. Graham, Vice-Chair
 - 3.2) Department of Public Health, re: new position of Public Health Nurse
 - 3.3) Department of Public Health, re: immunization fee schedule
 - 3.4) Department of Public Health, re: diabetes education fee schedule
 - 3.5) Mosquito Abatement Commission, re: replacement of fuel depot equipment

---Woods moved, supported by Hare to approve Reports 3.2 through 3.5. There were exceptions to 3.3 and 3.5; motion carried to approve 3.2 and 3.4. In 3.3, Smith questioned whether there was a sliding scale. Woods asked Niederhauser to respond. He said there was no sliding scale because the intent is to bill insurance companies. Niederhauser answered Basil’s question about the \$10 service fee. In 3.5, Basil questioned how much money would be spent. McGill responded that it is a \$40,000 project and that the .10 cent charge would recoup the cost in about three years, ten months. There were no further comments, Reports 3.3 and 3.5 were approved.

V. Miscellaneous---None.

VI. Adjournment---Ruth moved, supported by Blaine to adjourn. Motion carried; time being 5:37 p.m.

Respectfully submitted,
Kaye M. Schultz, Board Coordinator
James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

JANUARY 21, 2003

Your committee has considered communication no. 1-21-1 from Sheriff Charles Brown asking for a 2002/2003 budget adjustment to complete the video arraignment project.

Sheriff Brown informed us they had anticipated the project would be completed by September 30, 2002; therefore, no budget was set up for fiscal year 2002/2003. Funds are available in the 2001/2002 unappropriated fund balance to pay the remaining bills.

We recommend that the remaining unappropriated fund balance in the Sheriff’s 2001/2002 Special Project Fund, Local Law Enforcement Activity in the amount of \$10,600.14 be used to complete the video arraignment project; further, that the proper County officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O’Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O’Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.2

JANUARY 21, 2003

Your committee has considered communication no. 1-21-2 from Sheriff Charles Brown asking for a 2002/2003 budget adjustment to fund a Deputy position for the PLUS Home Surveillance Program.

Sheriff Brown informed us that the Courts and Sheriff Department have been working together to reduce overcrowding in the jail and to free up space for rent to the Federal Government. To accomplish this, 50 additional tether units were purchased during the last six months to monitor clients on the PLUS and MOR Programs. This amounts to a 25% increase in the number of units.

The three Deputies currently assigned to the Program are unable to manage the volume, do the necessary checks, and monitor all the people. An additional Deputy position can be supported with monies that remain available in the 2001/2002 unappropriated fund balance and with the

additional fees from the 50 units. There is no need for matching funds from the Sheriff’s current budget.

We recommend a position of Deputy be allocated for the PLUS Home Surveillance Program using monies in the Sheriff’s 2001/2002 Special Project Fund, PLUS Home Surveillance Program Activity and fees generated from the additional 50 tether units; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O’Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.3

JANUARY 21, 2003

Your committee has considered communication no. 1-7-3 from Susan Prine, Friend of the Court asking to accept a grant award in the amount of \$17,550.00 from the State Court Administrative Office to continue the Divorce Adjustment Program for the period October 1, 2002 through September 31, 2003.

The Divorce Adjustment Program, mandated by the Circuit Court, is specifically directed toward assisting parents and families going through a divorce. The goal is to help families understand, and effectively cope with the stages of divorce and change, both pre and post judgment.

The grant will pay the expenses of the Westlund Child Guidance Clinic in carrying out the program. Parties who file for divorce must attend a session of the Divorce Adjustment Program. The \$1950.00 match from the Friend of the Court will be paid by charging a \$150.00 fee to those individuals who do not show up for the program. The Friend of the Court anticipates no problem in coming up with the match.

We recommend the Friend of the Court be authorized to accept the grant award from the State Court Administrative Office to continue the Divorce Adjustment Program, as outlined above; further, that the proper County officials be authorized and directed to make the necessary budget adjustment and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O’Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.4

JANUARY 21, 2003

Your committee has considered communication no. 12-10-23-02 from Judge Lynda L. Heathscott, Tenth Judicial Circuit Court, requesting approval of salary waiver for Nancy L. Bondar, Law Clerk. Funds are available within the Court budget to pay for same.

The Judge informs us that Ms. Bondar has engaged in the practice of law as a trial attorney for nearly thirteen years. Her experience is of direct and immediate benefit to the Court as she does not require a “break-in” period or training. Ms. Bondar has also worked for past County Judges Robert Gilbert and Patrick Meter, as well as, the Prosecutor’s Office.

It is our recommendation to approve a salary waiver from I08 Step 3 to Step 6 for the Law Clerk of Judge Heathscott effective January 1, 2003; further, that the proper County officials be authorized to make the necessary personnel changes.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O’Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.5

JANUARY 21, 2003

Your committee has considered communication no. 1-7-8 from the Family Independence Agency announcing the availability of funds for the Juvenile Accountability Incentive Block Grant Balanced and Restorative Justice Initiative; and, communication no. 1-21-19 from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking to apply for and accept the grant, if awarded.

Judge Harrison informed us that Balanced and Restorative Justice is a new way of thinking about crime and criminal justice. It provides an expanded role for victims, gets the community involved and requires the offender to take responsibility. Restorative Justice will isolate the challenges youth have by: reducing conflict; recidivism; the money spent locally for placements, counseling, etc.; and reducing domestic violence issues in dating relationships. The focus will be on bullying cases, minor assaults, vandalism, breaking and entering, driving while intoxicated, and school truancy. The \$10,000 grant covers the period March 1 - August 31, 2003; no County match is required.

It is the recommendation of your committee to approve the grant application for Juvenile Accountability Incentive Block Grant Balanced and Restorative Justice Initiative and to accept the grant, if awarded; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O’Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.6

JANUARY 21, 2003

Your committee has considered communication no. 1-21-13 from Chief Judge Terry L. Clark, District Court asking to retain a position of Traffic Clerk, TO8.

The 2002/2003 called for the reduction of four positions in District Court. In an effort to keep the position of Traffic Clerk, the Judge is offering to use monies in the Special Project Fund, Alcohol Caseflow Activity.

We recommend approval for District Court to retain a position of Traffic Clerk, TO8 supported with monies from the Special Project Fund, Alcohol Caseflow Activity; further, that the proper County officials be authorized and directed to make the necessary budget and personnel adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES -- 2.1

JANUARY 21, 2003

Your committee has considered communication 1-21-16 from Marc McGill, County Controller asking to market a parcel of real estate located at 6220 Fort Drive, Bridgeport Township.

We met with Mr. McGill who informed us that the property was transferred to Saginaw County by Order of Forfeiture on January 3, 2003. In order for the property to be sold it is necessary that the Board of Commissioners, by majority vote, authorize such sale.

Mr. McGill indicated that an appraisal will be need to be performed on the property, however rough estimate of its value is \$140,000. Money from this sale goes into the forfeiture fund.

It is the recommendation of your committee to approve the request of the Controller to market the afore referenced property, in accordance with Saginaw County Policy #411. (*Sale of Real and Personal Property*)

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.1

JANUARY 21, 2003

At the September 1996 Session, the Board adopted an Interlocal Agreement between Bay and Saginaw County to establish the Bay Area Substance Abuse Coordinating Agency. The Saginaw County Board of Public Health was designated by the State as the regional coordinating agency.

In March of 2001, Bay County began the process to terminate the agreement with Saginaw County, and in a July 8, 2002 letter received notification from the Michigan Department of Community Health that the Bay-Arenac Behavioral Health Authority was designated as the substance abuse

coordinating agency for Arenac, Bay, Huron, Montcalm, Shiawassee and Tuscola Counties. Subsequently, your Committee received communication no. 12-10-24-02 from John D. Niederhauser, Health Officer, requesting to form the Saginaw County Substance Abuse Advisory Council and to adopt the Bylaws. The Council will serve as the Advisory Council to the Saginaw County Board of Public Health and Saginaw County Board of Commissioners. The Bylaws remain basically the same as the previous bylaws except for the elimination of Bay County.

We recommend the Board establish a Saginaw County Substance Abuse Advisory Council and adopt the attached Bylaws.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

DRAFT

SAGINAW COUNTY SUBSTANCE ABUSE ADVISORY COUNCIL

BY-LAWS

I. NAME

The name of this organization shall be the SAGINAW COUNTY SUBSTANCE ABUSE ADVISORY COUNCIL, hereafter referred to as the ADVISORY COUNCIL.

II. GEOGRAPHIC SCOPE

The planning and service area of the Advisory Council shall be Saginaw County.

III. LEGAL BASIS

These By-Laws were adopted in accordance with the provisions of Michigan Public Acts 368 of 1978 (Public Health Code), Section 9, as amended; providing for area-wide comprehensive planning, development, and coordination of a network of substance abuse agencies.

IV. MISSION STATEMENT

The Saginaw County Substance Abuse Advisory Council shall be the Advisory Council to the Saginaw County Board of Public Health and Saginaw County Board of Commissioners.

The Advisory Council shall be the framework within which the community can coordinate its focus, energies, and resources on the problems and issues of substance use and abuse. The Advisory Council shall serve as a catalyst for the discussion of and development of unified, consistent, appropriate, and coordinated prevention and treatment approaches and norms.

V. PURPOSES AND RESPONSIBILITIES

The primary purpose and responsibility of the Advisory Council shall be to provide recommendations to the Saginaw County Board of Public Health and the Saginaw County Board of Commissioners.

A. Provide a forum and opportunity for the residents of Saginaw County to comment upon substance abuse prevention and treatment services within the community.

B. Advise the Coordinating Agency in the development of a comprehensive coordinated plan for substance abuse prevention and treatment services in Saginaw County.

C. Assist the Coordinating Agency with conducting and regularly updating the community needs assessment through the Community Health Initiative.

- D. Provide review and comment on the Annual Action Plan developed by the Bay Area Substance Abuse Coordinating Agency under the auspices of the Saginaw County Department of Public Health.
- E. Provide review and comment on the progress and effectiveness of services provided in accordance with the Annual Action Plan.
- F. Provide review and comment on the issuance and renewal of licenses for substance abuse treatment and prevention service providers in Saginaw County.
- G. Make specific recommendations to the Saginaw County Board of Public Health relative to the allocation of Federal/State Substance Abuse funds and County Liquor Tax funds within Saginaw County. The Advisory Council shall recommend to the Saginaw County Board of Public Health the annual program budget not including administration. The Advisory Council shall also recommend to the Saginaw County Board of Public Health contracting for substance abuse services with those Saginaw programs and funding levels, within allocated funding amounts. This practice can only be deviated from when at least a two-thirds Advisory Council vote exists not to forward the presented recommendation to the Board; and the two-thirds vote is based on one of two criteria: 1) the service provider has a two year history of contract non compliance or 2) the service provider is in substantial violation of state or federal requirements, as presented by state or federal authorities, Licensure, and accreditation agencies.
- H. Review and recommend to the Saginaw County Board of Public Health appropriate policies and programs.
- I. Review and comment upon the planning, coordination, and implementation of any new and/or special substance abuse projects developed within Saginaw County.
- J. Inform and educate the residents of Saginaw County with respect to:
 - 1. Stimulating greater public awareness of the prevalence, causes, and individual and social effects of substance use and abuse.
 - 2. Communicating with the public about substance use and abuse research, public policy, prevention and treatment programs, and services available for individuals and families.
 - 3. The need for unified and consistent community approaches and standards to address the issues of substance use and abuse.

VI. MEMBERSHIP

Membership on the Advisory Council shall be open to any person residing in Saginaw County who are interested and concerned about the problems/issues of substance use and abuse.

- A. The Advisory Council membership shall consist of five (5) members with representation from Saginaw County.
- B. Appointment to the Advisory Council
Appointment to the Advisory Council shall be made by the Saginaw County Board of Commissioners.
- C. Terms of Membership
The Advisory Council shall stagger the memberships by appointing two (2) members for three (3) years, two (2) members for two (2) years, and one (1) member for one (1) year to allow for continued continuity. Members of the Advisory Council may be reappointed without limitation.
- D. Removal from the Advisory Council
The County Board of Commissioners, which appointed the member, shall have the authority to remove a member the Advisory Council.

The Advisory Council may initiate removal by recommending to the Saginaw County Board of Commissioners, which appointed the member, that a member should be removed and another individual appointed. Removal may be based on one or more of the following grounds:

1. No longer meets the characteristics of their designated membership categories.
2. Absenteeism - Any member with three (3) consecutive unexcused absences from regularly scheduled meetings.

E. Vacancies

Vacancies on the Advisory Council shall be filled in the same manner in which appointments are made (Article VI, Section B).

F. Ex-Officio Members to the Advisory Council

A minimum of two (2) Stakeholders with previous substance abuse history and a minimum of two (2) individuals with special knowledge and/or skills shall be invited to serve as ex-officio members of Advisory Council. Ex-Officio membership shall be granted by majority vote of the Advisory Council members present and voting.

Ex-Officio members shall be permitted to participate in all discussions but shall not be permitted to vote on any Advisory Council actions.

VII. ORGANIZATIONAL STRUCTURE OF THE ADVISORY COUNCIL

A. Meetings

1. The Advisory Council will comply with Michigan's Open Meetings Act; Public Act 267 of 1976; for all meetings.
2. Robert's Rules of Order shall be used to govern the procedures of the Advisory Council. When these rules of procedure are inconsistent with the By-Laws or any special rules of order established by the Advisory Council, the By-Laws or special rules of order shall prevail over Robert's Rules of Order.
3. Regular meetings of the Advisory Council shall be conducted at least quarterly at a time and place determined by the Chairperson.
4. Additional meetings, as necessary, may be called by the Chairperson; or three (3) Advisory Members; or at the request of the Coordinating Agency.
5. Written notice of all such meetings shall be forwarded to all Advisory Council Members at least five (5) days prior to the meeting date. The notice should include: the meeting's agenda, previous meeting(s) minutes, and appropriate meeting materials.

B. Voting

Each member present at any regular or special meeting of the Advisory Council shall have one (1) vote.

There shall be no voting by proxy.

A simple majority of those present and voting shall constitute action by the Advisory Council.

C. Quorum

At any meeting of the Advisory Council, a quorum shall consist of three (3) members.

D. Committees

The Chairperson of the Advisory Council may appoint such committees, both standing and special, as he/she deems necessary to meet the purposes and

- responsibilities of the Advisory Council.
- E. Decision Making Process
1. The Advisory Council's recommendations, reviews and comments will be forwarded to the Saginaw County Board of Public Health.
 2. Final action shall be the responsibility of the Saginaw County Board of Commissioners except as provided in Article V, G.
- F. Officers
1. The Officers of the Advisory Council shall be:
 - a. CHAIRPERSON
Shall preside at all regular and special meetings of the Advisory Council.
Shall appoint such committees the Advisory Council shall establish and shall serve as ex-officio member of all committees.
 - b. VICE-CHAIRPERSON
Shall, in the absence of the Chairperson, fulfill all the responsibilities of the Chairperson.
 2. Election of Officers
 - a. The officers shall be members of the Advisory Council and shall be elected annually by a simple majority of the Advisory Council members present and voting.
 3. Terms of Office
 - a. The Officers shall be elected for a one (1) year term beginning October 1 and ending September 30 of each year.
 - b. An Officer may be re-elected to a second one (1) year term. No Officer may serve more than two (2) consecutive terms in the same office.
 4. Removal
Officers may be removed from office by a two-thirds (2/3) vote of the Advisory Council Members; providing appropriate notice has been given to all Advisory Council Members.
Appropriate notice shall be a written notice of the intent to remove the named officer, the date, time and place of the meeting in which it will be acted upon. Such notice shall be submitted to the Advisory Council Members at least ten (10) days prior to the proposed action.
 5. Vacancies
Vacancies among the Officers of the Advisory Council shall be filled in the same manner in which elections are made (Article VII, Sec. F, Item b).
 6. Staff Support/County Liaison
The Saginaw County Board of Public Health shall provide staff support to the Advisory Council.
 - a. Responsible for recording and maintaining minutes of all regular, special and committee meetings.
 - b. Responsible that timely notification of meetings are forwarded to all Advisory Council Members.
 - c. Responsible for providing appropriate and timely information and data necessary for the Advisory Council's deliberations.
The Coordinating Agency shall provide liaison functions to the Saginaw County Board of Commissioners.

VIII. CONFLICT OF INTEREST

- A. An Advisory Council Member shall have an actual and/or apparent conflict of interest if he/she is:
An employee or board member of an organization seeking to or providing contractual services with public substance abuse prevention and/or treatment funds.
- B. The Advisory Council Member shall abstain from making a recommendation, or voting on actions relevant to any applicant, contract, or policy if his/her personal interest is involved as described in Section A.
- C. The Advisory Council Member shall make known, to the Chairperson, when a personal involvement exists pertaining to a specific applicant, contract, or policy, and request that the record so indicate that the member will abstain from voting on the particular proposed action before the Advisory Council due to an actual and/or apparent conflict of interest.

IX. AMENDMENTS

Any Advisory Council Member may submit a proposal to amend these By-Laws by providing the proposal in writing to the Chairperson. The Chairperson shall submit said proposed amendment to the Members for action, in accordance with the following procedures. These By-Laws may be amended, altered, changed, added to, or repealed by a two-thirds (2/3) vote of the Advisory Council at any regular or special meeting; provided appropriate notice has been given to all Advisory Council Members.

Appropriate notice shall be a written notice describing the proposed amendment(s), the date, time, and place of the meeting in which it will be acted upon. Such notice shall be submitted to the Advisory Council Members at least ten (10) days prior to the proposed action. All amendments to these By-laws shall become effective upon approval by the Saginaw County Board of Commissioners.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.2

JANUARY 21, 2003

Your committee has considered communication no. 12-10-21 from John Niederhauser, Health Officer, Saginaw County Department of Public Health asking for a new position of Public Health Nurse, P06.

Mr. Niederhauser informed us this position is needed to fulfill the requirements of a non-clinical adolescent health center subcontract with the Saginaw Intermediate School District. The Health Department has received a \$75,000 grant to fund the position and no County match is required.

We recommend approval of the request for a new position of Public Health Nurse, P06; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels
Todd M. Hare

James M. Graham, Vice-Chair
Roger N. Kahn

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.3

JANUARY 21, 2003

Your committee has considered communication no. 1-21-3 from John Niederhauser, Health

Officer, Saginaw County Department of Public Health asking to charge a fee to continue providing immunizations to all Saginaw County residents.

As of January 1, 2003, the Michigan Department of Public Health will only provide free vaccines for children who are indigent, un-insured, under insured and those on Medicaid. In an effort to continue providing immunizations to all Saginaw County residents, the Health Department is proposing to charge a fee and/or bill insurance companies if available. When a claim is filed for reimbursement with an insurance company, the Health Department intends to accept their reimbursement as full payment for immunization services.

We recommend approval of the request from the Health Department to charge a fee to provide immunizations to Saginaw County residents using the **attached** fee schedule; further, that the proper County officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
 Raymond F. Bartels
 Todd M. Hare

James M. Graham, Vice-Chair
 Roger N. Kahn

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

Attachment 3.3

SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
 IMMUNIZATION FEE SCHEDULE
 EFFECTIVE 1/1/2003

VACCINE	PROPOSED FEE	PREVIOUS FEE
Hepatitis A	30.00	26.00
Hepatitis B Adult	45.00	45.00
Hepatitis B Ped/Adol.	40.00	
Flu 6-35 months	16.00	16.00
Flu 3yrs. +	16.00	16.00
Prevnar	75.00	
DTAP	25.00	
DT Child	25.00	
MMR	40.00	40.00
IPV	30.00	
Varicella	65.00	55.00
TD	10.00	
Pneumococcal	25.00	25.00
Meningococcal	70.00	70.00
HIB/HEP B (Comvax)	45.00	
Immune Globulin	15.00	
TB Test	15.00	10.00
HIB-PRP-OMP (Pedvax)	25.00	
Hep B/TD Admin. Only	10.00	
* Charge to Administer vaccine	10.00	

* Fee is per service and is applicable to all immunization services except Medicaid and contracted commercial insurance carriers (@ this time Health Plus & BCN).

FROM: COMMITTEE ON HUMAN SERVICES - - 3.4

JANUARY 21, 2003

Your committee has considered communication no. 12-10-27 from John Niederhauser, Health Officer, Saginaw County Department of Public Health asking to provide diabetes education to Saginaw County residents, and approval of a sliding fee scale for same.

The Diabetes Program, in existence for a number of years, recently lost its funding from the Michigan Department of Community Health for the 2003 fiscal year. The program has been effective in the community to empower diabetic individuals to make lifestyle changes. The program's target populations included African Americans, Hispanics, individuals with inadequate resources for health care, individuals with no other option for diabetes education, and individuals with Type 1 and 2 diabetes that have psychosocial risk factors.

Certification received for the Diabetes Program through the Michigan Department of Community Health on September 11, 2002, will allow the Health Department to bill any State insurance plan, including Medicaid. Since the Health Department is not able to bill some private insurances and there are clients that do not have any insurance, they are proposing to implement a sliding fee scale (attached) using the Department of Health and Human Services 2002 Federal Poverty Guidelines. This fee structure will enable the Health Department to provide the service based on income and family size for individuals who do not have insurance or for individuals that diabetes education is not a covered service.

It is our recommendation that the Health Department be authorized to establish a sliding fee structure to provide diabetes education to County residents, as outlined above; further, that the proper County officials be authorized and directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels
Todd M. Hare

James M. Graham, Vice-Chair
Roger N. Kahn

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

**SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
DIABETES FEE SCHEDULE**

SERVICES:

INITIAL ASSESSMENT	20.00	40.00	60.00	80.00	100.00
GROUP SESSIONS	8.00	16.00	24.00	32.00	40.00

SLIDING FEE SCHEDULE INCOME LEVELS @ 200% OF FEDERAL POVERTY GUIDELINES

FAMILY SIZE	INCOME RANGE:				
1	17,720 - 19,491	19,492 - 21,263	21,264 - 23,035	23,036 - 26,579	26,580 +
2	23,880 - 26,267	26,268 - 28,655	28,656 - 31,043	31,044 - 35,819	35,820 +
3	30,040 - 33,043	33,044 - 36,047	36,048 - 39,051	39,052 - 45,059	45,060 +
4	36,200 - 39,819	39,820 - 43,439	43,440 - 47,059	47,060 - 54,299	54,300 +
5	42,360 - 46,595	46,596 - 50,831	50,832 - 55,067	55,068 - 63,449	63,450 +
6	48,520 - 53,371	53,372 - 58,223	58,224 - 63,075	63,076 - 72,779	72,780 +
7	54,680 - 61,515	61,516 - 68,350	68,351 - 75,185	75,186 - 82,019	82,020 +
8	60,840 - 68,444	68,445 - 76,049	76,050 - 83,654	83,655 - 91,259	91,260 +

FROM: COMMITTEE ON HUMAN SERVICES - - 3.5

JANUARY 21, 2003

Your committee has considered communication no. 1-7-4 from William Lechel II, Director, Saginaw County Mosquito Abatement Commission asking to use fund balance monies to replace fuel pumps and card readers at the fuel depot.

We met with Mr. Lechel who informed us that the existing system and all equipment for the County Fuel Depot located at 211 Congress was first purchased with funds from Mosquito Abatement in 1993. Since that time, Mosquito Abatement has recovered those earmarked funds through a surcharge of ten cents per gallon on all County departments fueling at the depot. This cooperative agreement has worked effectively with the initial funds being returned to the Mosquito Abatement fund balance through this surcharge. At this time the equipment needs to be replaced, and Mosquito Abatement would like to continue the arrangement of charging a ten cent surcharge in order to fully recover the funds needed.

It is our recommendation to approve the request from Mosquito Abatement to replace the fuel pumps and card readers using their fund balance monies, and that they continue charging County departments a ten cent surcharge to recover the cost; further, the proper County officials be authorized and directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels
Todd M. Hare

James M. Graham, Vice-Chair
Roger N. Kahn

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendation contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1

JANUARY 21, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held November 24 – December 7, 2002.

Crime Prevention Council---5-1-02*

T. Basil, 3 miles 26.10

Crime Prevention Council---6-5-02, 7-10-02, 10-2-02, 11-6-02*

T. Basil, 12 miles 204.40

Crime Prevention Council---5-1-02*

C. Hadsall 40, miles 39.60

Crime Prevention Council---6-5-02, 7-10-02, 8-7-02, 9-4-02*

C. Hadsall 160, miles 258.40

Crime Prevention Government & Law Enforcement---7-19-02; 8-16-02;
9-13-02; 10-25-02*

C. Hadsall 160, miles 258.40

HealthSource Saginaw Board---11-4-02*

R. Bartels, 3 miles 1.10

J. Graham, 21 miles 7.67

HealthSource Saginaw Personnel---11-7-02*

J. Graham, 21 miles 7.67

Frankenmuth Convention & Visitors Bureau---11-14-02*

K. Horn, 6 miles 52.19

Community Action Committee---11-15-02; 11-21-02*

Board of Commissioners**January 21, 2003**

E. Foxx, 16 miles	105.84
911 Board---11-21-02	
E. Foxx, 8 miles	27.92
R. Mallette, 10 miles	53.65
City School Liaison at City Hall---11-21-02*	
C. Ruth, 4 miles	51.46
M O'Hare, 0 miles	25.00
B. Blaine, 26 miles	59.49
C. Collison, 4 miles	51.46
Human Services Collaborative Body---11-22-02*	
C. Smith, 3 miles	51.10
Environmental Health Board---11-25-02	
M. O'Hare, 50 miles	18.25
Human Services Committee---11-25-02	
R. Woods, 7 miles	52.56
C. Smith, 3 miles	51.10
T. Basil, 3 miles	51.10
B. Blaine, 26 miles	59.49
T. Hare, 2 miles	50.73
Mental Health Executive Limitations---11-25-02	
R. Woods, 0 miles	10.00
County Services Committee---11-26-02	
M. O'Hare, 50 miles	68.25
R. Bartels, 3 miles	51.10
C. Hadsall, 40 miles	64.60
K. Horn, 30 miles	60.95
C. Ruth, 4 miles	51.46
T. Hare, 2 miles	50.73
Community Corrections Long Range Planning---11-26-02	
R. Mallette, 10 miles	53.65
HealthSource Saginaw Finance---11-26-02	
R. Bartels, 3 miles	1.10
Courts & Public Safety Committee---11-27-02	
R. Mallette, 10 miles	53.65
P. Wurtzel, 13 miles	54.75
C. Collison, 4 miles	51.46
J. Graham, 21 miles	57.67
T. Hare, 2 miles	50.73
Job Training Consortium at SVSU---12-2-02	
T. Basil, 3 miles	51.10
B. Blaine, 26 miles	59.49
E. Foxx, 8 miles	52.92
C. Ruth, 4 miles	51.46
C. Smith, 3 miles	51.10
P. Wurtzel, 13 miles	54.75
Labor Relations Subcommittee---12-3-02	
C. Smith, 3 miles	51.10
P. Wurtzel, 13 miles	54.75
T. Basil, 3 miles	51.10

Board of Commissioners**January 21, 2003**

E. Foxx, 8 miles	52.92
M. O'Hare, 50 miles	68.25
J. Graham, 21 miles	57.67
T. Hare, 2 miles	50.73
Budget Audit Subcommittee---12-3-02	
R. Bartels, 3 miles	51.10
B. Blaine, 26 miles	59.49
C. Hadsall, 40 miles	64.60
K. Horn, 30 miles	60.95
C. Ruth, 4 miles	51.46
J. Graham, 0 miles	
T. Hare, 0 miles	
Crime Prevention Council---12-4-02	
C. Hadsall 40, miles	64.60
Animal Control Advisory---12-4-02	
R. Woods, 7 miles	27.56
C. Smith, 3 miles	51.10
Executive Committee---12-4-02	
T. Hare, 2 miles	50.73
J. Graham, 21 miles	57.67
R. Mallette, 10 miles	53.65
M. O'Hare, 50 miles	68.25
R. Woods, 7 miles	52.56
P. Wurtzel, 13 miles	54.75
Board of Health---12-4-02	
E. Foxx, 8 miles	2.92
Local Emergency Planning Committee---12-5-02	
R. Mallette, 10 miles	13.65
Region VII Advisory---12-5-02	
C. Ruth, 0 miles	5.00
Parks & Recreation Commission---12-5-02	
R. Mallette, 10 miles	3.65
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION -- 5.2	JANUARY 21, 2003
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held December 8-21, 2002.	
Mental Health Executive Limitations---11-27-02*	
R. Woods, 10 miles	12.56
Environmental Health Hearing---12-4-02*	
R. Woods, 10 miles	2.56
Mental Health Board---12-9-02	
R. Woods, 10 miles	12.56
Community Corrections Long Range Plan---12-10-02	
R. Mallette, 0 miles	
Human Services Committee---12-10-02	
R. Woods, 0 miles	
C. Smith, 0 miles	

T. Basil, 0 miles
 B. Blaine, 0 miles
 T. Hare, 0 miles
 Board Session---12-10-02 (all present)
 MAC/MSU Workshop in Frankenmuth---12-11-02
 R. Bartels, 30 miles (no comp.) 10.95
 C. Hadsall, 30 miles (no comp.) 10.95
 Crime Prevention Govt. Law Enforcement---12-11-02
 C. Hadsall 40, miles 64.60
 MAC Human Services Committee in Lansing---12-16-02
 J. Graham, 160 miles 108.40
 Saginaw County Convention & Visitors Bureau---12-17-02
 K. Horn, 30 miles 60.95
 Planning Commission---12-17-02
 T. Basil, 3 miles 1.10
 Saginaw Area Storm Water Authority---12-18-02
 M. O'Hare, 50 miles 68.25
 Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported

COMMITTEE COMPENSATION -- 5.3**JANUARY 21, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held December 22, 2002 – January 4, 2003.

Commission on Aging Board---12-19-02*
 M. O'Hare, 50 miles 68.25
 Mosquito Abatement Commission---12-19-02*
 M. O'Hare, 0 miles
 Human Services Collaborative Body---12-20-02*
 C. Smith, 3 miles 51.10
 Board Session---1-2-03 (all present)
 Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported
 By Commissioner Horn: That Committee Compensation Report(s) 5.1, 5.2, and 5.3 be received, not read, and the recommendations contained therein adopted. Approved.

REPORTS OF SPECIAL COMMITTEES**FROM: SPECIAL COMMITTEE ON RULES -- 6.1****JANUARY 21, 2003**

The Saginaw County Board of Commissioners at its organizational meeting held on January 2, 2003 adopted the 2002 Rules and 2003 Board meeting schedule, subject to review by the Special Rules Committee.

Your Special Committee on Rules herewith submits for approval the amendments to the Rules of the Saginaw County Board of Commissioners, as attached. Proposed **additions are in bold** and ~~deletions are in strike-out~~.

In accordance with Article X, we recommend the proposed amendments to the Rules be laid on the table and considered under Unfinished Business at the next day's session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

James M. Graham, Chair

Carl E. Ruth, Vice-Chair

Michael P. O’Hare
Kenneth B. Horn
Todd M. Hare

Connie D. Smith
Patrick A. Wurtzel

By Commissioner Graham: That the Report of the Committee be received and the recommendation contained therein be adopted. Discussion. Commissioner Basil recommended inserting “of the Board of Commissioners” into Section 9.4.(2) for clarity purposes. There were no objections; motion carried.

ARTICLE I – ORGANIZATION

Section 1.3. The election of Chair and/or Vice Chair shall be by voice vote (1905 L.A. 653).

~~—Under study in the Legislative Subcommittee to review Saginaw County Local Acts and their usefulness today.~~

~~—Under study in the Executive Committee to review P.A. 392 of 2000 regarding term of the chairperson and ask that the committee report back to the Board.~~

ARTICLE II – MEETINGS AND SESSIONS

Section 2.6. Meeting Schedule

Thurs. January 2, 5:00 p.m.

Tues. January 7, 5:00 p.m.

Tues. January 21, 5:00 p.m.

Tues. February 25, 5:00 p.m.

Tues. March 25, 5:00 p.m.

Tues. April 22, 5:00 p.m.

Tues. May 20, 5:00 p.m.

Tues. June 24, 5:00 p.m.

NO SESSION IN JULY

Tues. August 12, 5:00 p.m.

Tues. September 16, 5:00 p.m. *

Tues. October 14, 5:00 p.m.

Wed. November 12, 5:00 p.m.

Tues. December 9, 5:00 p.m.

* Statutory Meeting

Changes to the schedule will be posted by the Clerk

ARTICLE IV – VOTING

Section 4.9. Cross referencing sections requiring non-agenda items to have a 2/3rds vote (7.4)

ARTICLE VII – OFFICERS

Section 7.4. Cross referencing sections requiring non-agenda items to have a 2/3rds vote (4.9)

ARTICLE IX – COMMITTEES

Section 9.3. Each Board member shall..... Commissioners attending committee meetings who are not members of the committee shall be treated the same as the general public. ~~and may speak during the public comments section.~~

Section 9.4.(1) The Appropriations Committee shall.....and, for recommendations concerning cooperative efforts between ~~City~~ **Local Units** and County Government.

Section 9.4.(2) The Appropriations Committee shall..... **The Vice Chair OF THE BOARD OF COMMISSIONERS shall assume chairmanship of said committee in the absence of its chair and vice chair.**

Section 9.4.(2)e ~~City-County~~ **Local Government** Liaison Subcommittee shall.....

UNFINISHED BUSINESS

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

DECEMBER 10, 2002

At the request of Commissioner Michael P. O’Hare, your Executive Committee has reviewed

attached Policy #253 – Millage Campaign Finance. Its purpose is to establish a standard set of regulations pursuant to those established under the Michigan Campaign Finance Act, Act 388 of 1976, which regulates the use of public monies for millage questions. The Policy was prepared and reviewed by Controller Marc A. McGill and Counsel Stephen L. Borrello.

It is the recommendation of your committee to adopt Policy #253 – Millage Campaign Finance; further, that the Board Coordinator distribute a copy to all Elected Officials, Department Heads and Agencies of the County, and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioner web site in accordance with County Policy.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Connie D. Smith, Vice Chair

December 10, 2002 Session: Report pulled by Chairman Hare to provide time to answer questions raised by several commissioners.

January 21, 2003 Session: Chairman Hare pulled the Report and returned it to Committee.

PROCLAMATIONS

Chair Hare designated the week of January 27-31, 2003 as: OIC Of Metropolitan Saginaw Week

PROCLAMATION

WHEREAS, The Opportunities Industrialization Center of Metropolitan Saginaw is a community based organization, dedicated to the development of human resources; and,

WHEREAS, Since March of 1970 through December of 1999, the Opportunities Industrialization Center of Metropolitan Saginaw has served more than 59,778 residents in Saginaw, Bay, Midland and the surrounding communities, trained citizens in pre-vocational and vocational training, and placed citizens in meaningful employment benefiting the community; and,

WHEREAS, The Opportunities Industrialization Center of Metropolitan Saginaw, in alliance with the Saginaw Board of Education, established a program to assist the troubled youth who are currently under long term suspensions from the public school system, so they may gain credit and return to their school upon completion of the program called Project Rescue; and,

WHEREAS, This energetic and accountable organization will commence in 2003 its 33rd annual community fund raising campaign through a dinner on Thursday, January 30, 2003, at the Horizons Conference Center; and,

WHEREAS, Appropriate acknowledgment should be given to the Opportunities Industrialization Center of Metropolitan Saginaw for its extraordinary community contributions and for the prolonged crusade this organization is making toward amplifying the employment circumstance of this community; and,

WHEREAS, The Opportunities Industrialization Center of Metropolitan Saginaw is now occupying a newly constructed \$5.5 million building for the training and employment needs for the area residents. The OIC/MS Community Resource Center includes a complete library, natural science laboratory, cafeteria, child development center, expanded computer classrooms, vocational classrooms and an auditorium.

NOW, THEREFORE, I, Todd M. Hare, Chair of the Saginaw County Board of Commissioners, do hereby designate the week of January 27-31, 2003 as: OIC OF METROPOLITAN SAGINAW WEEK in the County of Saginaw and in so doing call upon the citizens of this community to pledge their support to this organization which is dedicated to "Helping People to Help Themselves."

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 21st day of January in the year of Our Lord two thousand

and three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

ELECTION

Chairman Hare announced the Parks Commission election would be held at this time to fill three seats whose terms have expired.

#1 Commissioner seat: Commissioner O’Hare nominated Bob Blaine. There were no further nominations. Commissioner Horn moved, supported by Commissioner Graham to close nominations and cast a unanimous ballot for Commissioner Bob Blaine.

#2 seat: Commissioner Hadsall nominated Ruth Averill. Commissioner Wurtzel nominated Pam Blondin. Commissioner Basil nominated Jim Blaschka. There were no further nominations. Chairman requested the Clerk to take roll, the results of which are listed below:

Averill – (10) Novak, O’Hare, Hadsall, Horn, Sangster, Woods, Ruth, Smith, Graham, Hare

Blondin – (3) Kahn, Blaine, Wurtzel

Blaschka – (2) Bartels, Basil

Ruth Averill having received a majority of the votes was announced duly elected to the Commission.

#3 seat: Commissioner Smith nominated Pam Blondin. Commissioner Bartels nominated Vern Korkus. There were no further nominations. Chairman requested the Clerk to take roll, the results of which are listed below.

Blondin – (12) Novak, O’Hare, Blaine, Hadsall, Wurtzel, Sangster, Woods, Ruth, Smith, Graham, Kahn, Hare

Korkus – (3) Bartels, Horn, Basil

Pam Blondin having received a majority of the votes was announced duly elected to the Commission

APPOINTMENTS

Airport Committee – Ken Horn, Terry Sangster, Robert Woods

Animal Control Advisory Council – Tim Novak, Connie Smith, Robert Woods

Bridge Center for Racial Harmony - Connie Smith

Brownfield Redevelopment Authority – Carl Ruth, Tim Dempsey

Commission on Aging – Mike O’Hare, liaison

Communications Center Board of Directors (911) – Todd Hare, Tim Novak

Community Action Committee - Commissioner Terry Sangster, Member Eddie Foxx

Community Corrections Advisory Board – Cheryl Hadsall

Community Foundation – Patrick Wurtzel

Convention & Visitors Bureau, Frankenmuth - Ken Horn

Convention & Visitors Bureau, Saginaw County – Ken Horn

Crime Prevention Council – Cheryl Hadsall, Tim Novak

Election Scheduling Board –

City Clerk -Yolanda Olgine, City of Saginaw

Township Clerk - Linda Kilgore, Jonesfield Township

Board of Education - Tim Muter, Swan Valley School District

Emergency Food & Shelter Program Board – Mike O’Hare

HealthSource Advisory Committee – Roger Kahn

HealthSource Board of Trustees – Connie Smith, Chair’s designee

Human Services Collaborative Body – Connie Smith

Local Emergency Planning & Right to Know Committee – Mike O’Hare

Mid Michigan Dispute Resolution Center, Inc. – Jim Graham
Mosquito Abatement Commission – Don Hare, Mike O’Hare
Planning Commission – Geraldine Frank, Tom Koski (12/31/03)
Region VII AAA Council – Carl Ruth
Remonumentation Committee – Carl Ruth
Saginaw Area Storm Water Authority –
 Trustee - Public Works Commissioner Jim Koski
 Alternate – County Services Committee Chair Carl Ruth
Saginaw Bay Resource Conservation & Development District – Mike O’Hare
Saginaw Metropolitan Area Transportation Study Committee – Terry Sangster
Solid Waste Planning Committee - Donald McInerney, Valinda Byce
Substance Abuse Advisory Council –
 Eddie Foxx – two year term
 Cheryl Hadsall – two year term
 Russ Howell – three year term
 Art O’Neal – one year term
 Jim Thews – three year term

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare informed commissioners that a Committee of the Whole meeting has been scheduled for Thursday, February 27, 5:00-7:00 p.m. at the Event Center Unity Hall. There will be a Power Point presentation on the state and local budget situations.

Chairman Hare reminded commissioners of the State of County / State of the City addresses scheduled for Thursday, February 6, 7:30 a.m. at the Event Center Unity Hall.

COMMISSIONERS' AUDIENCES

Commissioner Horn noted that yesterday he took two groups of students from Frankenmuth Schools on a tour of the Courthouse and Jail. In the Board Chambers, he conducted a mock meeting where students voted 15/4 to allow dirt bikes in their downtown and 17/6 to have cotton candy in their school cafeteria.

Commissioner Hadsall thanked the Chair for appointing her to the Bridge Center for Racial Harmony. Yesterday, she attended their Annual Youth luncheon with her granddaughter.

Commissioner Bartels said it was a pleasure presenting Lee R. Knepper with the Board’s resolution recognizing his achievement to the rank of Eagle Scout.

Commissioner Blaine recalled the life and accomplishments of Robert L. Fish, former Chairman of the Board who passed away one year ago this coming Friday. There was a moment of silence in his remembrance.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:50 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



FEBRUARY SESSION 2003

First day of the February 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, February 25, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner O'Hare opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

Chairman Hare referenced an incident this morning in the City of Saginaw that resulted in a Drug Enforcement Administration Agent and Saginaw Township Officer being wounded while investigating an interstate drug ring. He asked commissioners "to keep them in your prayers."

AUDIENCES

Chair Hare called on Commissioners O'Hare and Blaine who presented a resolution in memory of Duane "Bud" Wendling to his wife, Donna, and family members. Both commissioners expressed their great sense of lose in his passing not only for themselves but the community as a whole. Former Commissioner and current Road Commission member Richard Mallette spoke of how much he would be missed.

**RESOLUTION
IN MEMORY OF**

DUANE "BUD" WENDLING, SR.

WHEREAS, It is with deep regret that the members of the Saginaw County Board of Commissioners have learned of the passing of Duane "Bud" Wendling, Sr. We wish to take this time to honor his memory and express condolences to his loved ones and friends; and,

WHEREAS, We join Bud's family and friends in mourning the loss of a very special individual, a man of great compassion, talent, and achievement; a truly kind man who earned the respect of everyone he encountered; and,

WHEREAS, Bud was born on January 5, 1932 in Maple Grove Township, and lived there his entire life. Due to his strong community involvement he was affectionately called "Mr. Maple Grove" by many of his friends and colleagues; and,

WHEREAS, Bud was a veteran and served in the U.S. Army during the Korean War period. He later went to work for General Motors at the Coldwater Plant, retiring from the Fisher Body Plant after thirty-five years. Bud was also the owner operator of Maple Grove Tire Service.

He could be depended upon to go out of his way to help stranded motorists, often charging them nothing for his assistance; and,

WHEREAS, Bud helped launch the former Maple Grove Township police department, and served as its police chief from the late 1950's until 1985. He was a charter member of the Township fire department, and was instrumental in establishing the fire department's summer youth program; and,

WHEREAS, Bud was a member of the St Michael Catholic Church, the Knights of Columbus, and the Eagles Club. He was also a member of the Saginaw County Road Commission, currently serving as Vice Chair; and,

WHEREAS, Bud's untimely passing has left a deeply devoted family grieving. May his wife, Donna, and children, Cheri, Evelyn, Bud Jr., and Mike, and their families know of our admiration and gratitude for his contributions not only to the people of Maple Grove Township, but indeed to this County.

NOW, THEREFORE, BE IT RESOLVED, by the Saginaw County Board of Commissioners that a unanimous accolade of tribute be hereby accorded as a memorial for the life of Duane "Bud" Wendling.

BE IT FURTHER RESOLVED, That a copy of this resolution be transmitted to his wife Donna Wendling as evidence of the high esteem in which the memory of her beloved husband is held by this Board.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Michael P. O'Hare, Commissioner

District #1

By Commissioner O'Hare: That the Resolution be adopted. Approved

Chair Hare called on Commissioner Wurtzel to present Charleen Boland, Chair, Saginaw County Red Cross Chapter, with a proclamation designating March as Red Cross Month. Ms. Boland accepted and noted that the Red Cross is the only authorized agency to provide contact between military personnel and their families at home.

PROCLAMATION

WHEREAS, In 1943, President Franklin D. Roosevelt proclaimed March as Red Cross Month, and every year since, each president has echoed that call; and,

WHEREAS, During the post war era, citizens rallied together to volunteer their assistance and donate funds and supplies to the American Red Cross to help the nation recover from World War II; and,

WHEREAS, The American Red Cross is still passionately dedicated to meeting the needs of each community by providing relief to millions of people both at home and abroad, thereby saving the nation by saving lives each day; and,

WHEREAS, The Saginaw County Chapter has helped volunteers prepare for disasters and offered courses that emphasize lifesaving skills. Last year the Saginaw Chapter responded to more than 60 disasters, such as family fires. They equipped more than 10,000 in Saginaw County to prevent and respond to personal and natural emergencies with disaster preparedness, cardiopulmonary resuscitation, automated external defibrillators, first aid, water safety, HIV/AIDS and lifeguard training; and,

WHEREAS, It is the gift of time and money from people right here in the Saginaw Valley that makes these lifesaving services possible as we celebrate Red Cross Month.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby designate the month of March, 2003 as: Red Cross Month in the

County of Saginaw and in so doing call upon the citizens of this community to join the ranks of dedicated men, women and America's youth, from all walks of life, to help make a difference in furthering the humanitarian mission of the American Red Cross.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 25th day of February in the year of Our Lord two thousand and three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

**LAUDATORY RESOLUTIONS
CERTIFICATE OF RECOGNITION**

Presented To:

MARYELLEN BRETHAUER

The Saginaw County Board of Commissioners takes great pleasure

In recognizing the services of employee MaryEllen Brethauer.

Ms. Brethauer was hired by Saginaw County on January 24, 1983,

And will retire on February 28, 2003 after 20 years of employment.

Ms. Brethauer worked as a Computer Operator in the

Information Systems and Services Department.

She is known for her dedication and willingness to do what was necessary

To "get the job done" and would often volunteer to do various tasks.

Fellow employees say that in spite of her 3:00 p.m. to 11:00 p.m. shift

She was always enthusiastic and committed to her job.

The Saginaw County Board of Commissioners hereby recognizes

MaryEllen Brethauer for her many years of dedicated service to the County of Saginaw.

This Certificate of Recognition will be spread upon the February 25, 2003

Minutes of the Saginaw County Board of Commissioners as a permanent record

And duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall,

Kenneth B. Horn, Robert N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth,

Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

By Commissioner Bartels: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

February 10, 2003

TO: **SAGINAW COUNTY BOARD OF COMMISSIONERS**

FR: Notice of February Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, February 25, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

- 2-25-1 TREASURER sending the 4th quarter investment report for 2002.
-- Appropriations / Budget Audit
- 2-25-2 CONTROLLER sending the proposed issues for each standing and appropriations subcommittee for 2003.
-- All Standing and Appropriations Subcommittees (2-25-4.9)
- 2-25-3 CONTROLLER sending the voucher payment transmittal form dated 1/14 through 1/28/03 in the amount of \$2,766,973.47.
-- Appropriations / Budget Audit (2-25-4.1)
- 2-25-4 BOARD COORDINATOR sending information about the status of the Friend of the Court Citizen Advisory Committee.
-- Courts and Public Safety
- 2-25-5 DEPARTMENT OF ENVIRONMENTAL QUALITY responding to the County's concerns about the dioxin issue as it relates to a proposed Dow Chemical Consent Order. (All commissioners received)
-- Human Services
- 2-25-6 CONTROLLER sending a proposed reorganization of the Maintenance Department.
-- County Services (2-25-3.4)
- 2-25-7 CONTROLLER sending the preliminary fund balance analysis of the General Operating Fund for FY ending September 30, 2002; and, a listing of the proposed appropriations to other funds that are needed to cover deficits
-- Appropriations / Budget Audit (2-25-4.2)
- 2-25-8 CONTROLLER sending an interim financial report for the three-month period ending December 31, 2002; and requesting approval of budget adjustments
-- Appropriations / Budget Audit (2-25-4.3)
- 2-25-9 CONTROLLER sending a list of FY 2003 State Revenue Sharing Budget Reductions.
-- Appropriations / Budget Audit (2-25-4.4)
- 2-25-10 CONTROLLER sending a list of the Controller approved budget adjustments for October 1, 2002 through December 31, 2002.
-- Appropriations / Budget Audit
- 2-25-11 PARKS COMMISSION asking approval of the appropriate resolution for the 2003-2008 Community Recreation Plan (formerly known as the Open Space Plan).
-- County Services (2-25-3.2 / Resolution C)
- 2-25-12 COMMISSIONER BLAINE asking for the Board to adopt a resolution supporting H.B. 4087 to address the water issues in southwestern Saginaw County.
-- Appropriations / Legislative Subcommittee (2-25-4.8 / Resolution B)
- 2-25-13 CONTROLLER sending the FY 2004 Budget Calendar.
-- Appropriations / Budget Audit (2-25-4.5)
- 2-25-14 MICHIGAN SUPREME COURT announcing the first quarter disbursement from the Court Equity Fund for trial courts.
-- Courts and Public Safety
- 2-25-15 TUSCOLA COUNTY asking to rent kennel space from Saginaw County.
-- Courts and Public Safety
- 2-25-16 PLANNING COMMISSION on behalf of the Saginaw County Chamber of Commerce asking for a letter of support for a northbound I-675/M-13 exit ramp project.
-- Appropriations / Legislative (2-25-4.7 / Resolution A)

- 2-25-17 FAMILY INDEPENDENCE AGENCY sending its approval of Child Care Fund expenditures for 2002-03
- Courts and Public Safety
- 2-25-18 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 1/29 through 2/10/03 in the amount of \$6,164,345.39.
- Appropriations / Budget Audit
- 2-25-19 MOSQUITO ABATEMENT asking the Board for a resolution in support of allowing aerial treatment of the Shiawassee National Wildlife Refuge. (Human Services will meet at 4:30 p.m. prior to the Board to consider this request)
- Human Services (draft 2-25-1.1 distributed at meeting)
- 2-25-20 KOCHVILLE TOWNSHIP asking communities, agencies, individuals, etc. for letters of support and commitment for its application to the Kellogg Foundation for grant funds to construct a boundless park. (County Services will meet at 4:15 p.m. prior to the Board to consider this request)
- County Services (draft 2-25-3.6 distributed at meeting)
- 2-25-21 REGISTER OF DEEDS asking for a temporary clerical position. (County Services will meet at 4:15 p.m. prior to the Board to consider this request)
- County Services (draft 2-25-3.5 distributed at meeting)
- 2-25-22 MICHIGAN FAMILY INDEPENDENCE AGENCY sending notice that Saginaw County has been approved for the Juvenile Accountability Incentive Block Grant for the Balanced and Restorative Justice Initiative.
- Courts & Public Safety
- 2-25-23 COUNTY TREASURER asking approval of the Resolutions authorizing the borrowing for the purchase of the 2002 delinquent taxes.
- Appropriations / Budget Audit
- 2-25-24 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- A. Michigan Association of Counties Service Corporation sending information about the National Prescription Health Plan.
 - B. Debbie Stabenow, United States Senator, thanking the County for sending our resolution opposing the ruling that would remove "under God" from the Pledge of Allegiance.
 - C. Ottawa County sending a copy of its resolution to the MDEQ asking them to address and resolve issues surrounding the NPDES Phase II regulations.
- Receive and file

APPROPRIATIONS COMMITTEE

Chairman Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:12 p.m. The Board reconvened, time being 5:35 p.m. By Commissioner Smith, supported by Commissioner Novak that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (2-25-03)

Members present: J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller, S. Borrello-Counsel, K. Schultz, J. Corley, M. Massey-Board Staff

I. Welcome

II. Call to Order---Graham at 5:12 p.m.

- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
None
2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
2.1) Recommendation, re: employee identification badges policy #328
---O'Hare moved, supported by Smith to approve 2.1. There were several questions about the \$20 fee to replace the cards, when the policy would be implemented and whether there were any exceptions. Responses: the \$20 fee was intended to encourage employees to be careful with their ID cards, implementation would be April and there are no exceptions. Motion carried.
3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
3.3) Equalization, re: proposed Business Personal Property Compliance Program
3.4) Controller, re: Maintenance Department position re-alignments
---Ruth moved, supported by Hadsall to approve 3.3 and 3.4. There were exceptions to both reports. In 3.3, Basil asked: 1) Is the reason the program can be afforded because the company projects more than \$60,000 in revenues? Gruber's response was yes. 2) Are taxpayers being given three years to repay? Gruber's response was no and explained the time periods involved. In 3.4, Wurtzel asked if the factoring was referred to Hay. McGill responded yes, and the salary would be set at the top of the level determined by Hay. Motion to approve 3.3 and 3.4 carried.
3.5) Register of Deeds, re: temporary clerical position (considered at a meeting held prior to the Board; 2/3rds required for passage)
---Ruth moved, supported by Smith to approve 3.5. Graham asked for a show of hands; carried unanimously.
4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
Budget Audit Subcommittee – C. Hadsall, Chair; T. Novak, Vice-Chair
4.1) County Controller, re: claims
4.2) County Controller, re: preliminary fund balance analysis for fiscal year ended September 30, 2002 and appropriation of funds to cover deficit funding
4.3) County Controller, re: interim fiscal 2003 Financial Report and budget adjustments
4.4) County Controller, re: amended 2003 budget to account for reductions in State Revenue Sharing payments
4.5) County Controller, re: 2004 Budget Calendar
---Hadsall moved, supported by Kahn to approve 4.1 through 4.5. There were no exceptions; motion carried.
Labor Relations Subcommittee – T. Sangster, Chair; C. Smith, Vice-Chair
4.6) County Controller, re: designating participation in the State of Michigan Deferred Compensation Plan for Probate Judges
--Sangster moved, supported by Woods to approve 4.6. There were no exceptions; motion carried.
Legislative Subcommittee – K. Horn, Chair; R. Woods, Vice-Chair
4.7) Recommendation, re: support for northbound I-675/M-13 exit ramp
4.8) Recommendation, re: support for H.B. 4087, groundwater regulations
--Horn moved, supported by Hadsall to approve 4.7 and 4.8. There was an exception to 4.7; 4.8 was approved. In 4.7, Ruth questioned if there were any pictures that could be shared. Horn responded that the City and County Planning would have pictures, and McGill offered to get copies for all commissioners. Motion to approve 4.7 carried.

Executive Committee – T. Hare, Chair; C. Smith, Vice-Chair

4.9) Recommendation, re: 2003 Issues

--Hare moved, supported by Ruth to approve 4.9. There were no exceptions; motion carried.

V. Miscellaneous---None.

VI. Adjournment---Ruth moved, supported by Blaine to adjourn. Carried; time 5:34 p.m.

Respectfully submitted,

Kaye M. Schultz, Coordinator

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES -- 1.1 FEBRUARY 25, 2003

Your committee has considered communication no. 2-25-19 from William Lechel, Director, Saginaw County Mosquito Abatement Commission asking for a resolution of support allowing aerial treatment of the Shiawassee National Wildlife Refuge.

Last year the new policy by the Regional Office of the U.S. Fish and Wildlife Services (USFWS) prohibiting aerially larvicide was suspended for one year and Mosquito Abatement was allowed to continue to conduct the larviciding. Recently, Mr. Lechel received notification that the USFWS is still in the process of considering a system-wide approach addressing mosquito management within the Refuge Systems and therefore denying his request for aerial larviciding in April.

It is the recommendation of your committee to concur with the Saginaw County Mosquito Abatement Commission in objecting to any policy eliminating or restricting preventative mosquito control on Refuge lands. We further recommend that under the proper order of business, the appropriate resolution be submitted

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

FROM: COURTS AND PUBLIC SAFETY -- 2.1 FEBRUARY 25, 2003

Your committee has considered communication no. 1-21-9 from Sheriff Charles Brown submitting for approval the attached policy regarding County employees' identification badges.

We met with Sheriff Brown and Captain Rae to discuss the need for the policy as a way to continue the degree of security for all employees and the general public conducting business at County buildings. The policy requires all County employees to wear identification badges during hours of employment with Saginaw County and includes a provision for replacement of a badge in the event it is lost, stolen, or destroyed. The Sheriff Department will process the badges and supply the necessary accessories to display them. The estimated cost of \$1,500 will come from funds within the Sheriff's budget. The Sheriff Department's Grant Coordinator is looking into the availability of grant funds to pay the cost.

It is our recommendation to adopt the County Identification Badges Policy# 328, as submitted; and further, that the proper County officials distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil
Patrick A. Wurtzel

Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Category 300

Number: 328

Subject: **COUNTY IDENTIFICATION BADGES**

1. **PURPOSE:** It is the purpose of this policy to recognize the need for employee identification badges and to establish the procedures and responsibilities for implementation of this policy.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.
4. **RESPONSIBILITY:** The Personnel Division of the Saginaw County Controller's Office shall be responsible for the implementation of this policy. The Saginaw County Sheriff Department shall be responsible for issuing all Saginaw County Identification Badges. It shall be the responsibility of Department Heads, appointed and elected, to enforce this policy.
5. **DEFINITIONS:**
 - 5.1 Identification Badges are badges which contain the following information:
 - 5.1.1 Front: The front of each badge will contain the first name, picture and assigned department of each County employee.
 - 5.1.2 Back: The back of each badge will contain the full name, job title, date of birth and signature of each County employee.
 - 5.2 County facilities includes all facilities owned and/or operated by the County of Saginaw.
6. **POLICY:**
 - 6.1 The Personnel Division of the Saginaw County Controllers Office shall schedule all current and all new employees to have their Identification Badges issued by the Saginaw County Sheriff Department. All current and new employees shall report to the Saginaw County Sheriff Department to have their identification badges processed and to receive the accessories necessary to display the badge.
 - 6.2 All employees will be provided initially with two (2) Saginaw County Identification Badges and needed accessories to display the badge at all times while entering or within any Saginaw County Facility, or while representing the County of Saginaw while on official business of the County of Saginaw.
 - 6.3 In the event the identification badge is lost, stolen, or destroyed, the employee will immediately report the loss to their Department Head, Elected or Appointed, and to the Personnel Division of the Saginaw County Controller's Office who will schedule the employee to be processed for a replacement badge. If a replacement badge is necessary, the employee will be charged \$20.00 per set of two replacement badges.
 - 6.4 All Employees will display all issued badges during all hours of employment with the County of Saginaw. Display shall be visible by using either a lanyard or a strap clip.

- 7. **ADMINISTRATIVE PROCEDURES:** The Personnel Division of the Saginaw County Controller's Office shall be responsible for the coordination and scheduling of Employee Identification Badges. The Saginaw County Sheriff Department will be responsible for processing all Identification Badges. Elected and Appointed Department Heads will be responsible for the enforcement of this Policy.
- 8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this Policy, as submitted to the Board of Commissioners, contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this Policy, as submitted, contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Adopted:

February 25, 2003

FROM: COMMITTEE ON COUNTY SERVICES -- 3.1

FEBRUARY 25, 2003

At the January 2002 session the Board adopted Saginaw County Ordinance #114 – Soil Erosion and Sedimentation Control along with Saginaw County's Soil Erosion and Sedimentation Control Supplemental Rules and Conditions, subject to Michigan Department of Environmental Quality (MDEQ) review and approval. Attachment #1 provides background information. Communication 1-21-20 from James Koski, Public Works Commissioner, informs us that the Michigan Department of Environmental Quality (MDEQ) has further reviewed the Rules and is asking for minor changes to be made. Mr. Koski is in agreement with the changes, and is asking the Board to approve and incorporate same into Ordinance #114. The Ordinance will officially take effect seven (7) days after final written approval is received from the MDEQ. See Attachment #2 for revisions. Additions are shown in bold, deletions in ~~strikeout~~. Civil Counsel has reviewed the changes and finds them to be legally sufficient.

It is the recommendation of you committee to approve the revised Saginaw County Soil Erosion and Sedimentation Control Supplemental Rules and Conditions as submitted by the Public Works Commissioner; and further, said Rules be incorporated into Saginaw County Ordinance #114 and forwarded to the Department of Environmental Quality for final approval.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2-28-3.1

February 25, 2003

Deletions are shown in strike out, additions are shown in bold

Saginaw County
Soil Erosion and Sedimentation Control
Supplemental Rules and Conditions
(Pursuant to Part 91 of Act 451, PA of 1994, as Amended)
Revised December 14, 1999 and January 22, 2002, **February 25, 2003**

Section I

Application for ~~Land Use~~ **Soil Erosion and Sedimentation Control (S.E.S.C.)** Permit

- A. All persons proposing to maintain or undertake an ~~land use or~~ earth change activity **that meets any of the following criteria:** ~~disturbing~~
 - 1. **Disturbs** one (1) or more acres of land. or

2. Is within 500 feet of a lake, river, or stream.
 3. ~~Is a part of any currently~~ **less than an acre and was a portion of land currently regulated under the National Pollutant Discharge Elimination system (NPDES), that has changed ownership or type of earth change activity must make application to the Saginaw County Public Works Commissioner for a land use S.E.S.C. permit. Exemptions are identified in Rule 323.1705 of the Michigan Administrative Code. Item three applies to NPDES permits issued after the adoption of these rules.**
- B. Application for a ~~Land Use S.E.S.C.~~ permit must be made prior to the start of any work including, but not limited to, construction of access roads, driveways, land clearing and grubbing and grading.
- C. Application must be made on the prescribed application form, furnished by the Public Works Commissioner, and must be filled out completely. All incomplete application forms are subject to rejection.
- D. The following information, plans and documents should accompany the application form:
1. A final design plan or development plan detailing all items of work.
 2. A map or site plan, at a scale of not more than 200 feet per inch, showing all predominant land features, and contour intervals, and proximity to lakes or streams.
 3. A soils description of the affected areas, to include soil test borings if so requested by the Public Works Commissioner.
 4. A legal description of the site indicating legal ownership.
 5. A description and location of the physical limits of the proposed earth change.
 6. A listed sequence of each proposed earth change and the estimated time required to complete each.
 7. A detailed description and design of all soil erosion and sedimentation control measures.
 8. A program of maintenance of temporary and permanent soil erosion and sedimentation control measures.

Section II

Land Use S.E.S.C. Permit

- A. ~~Land Use S.E.S.C.~~ Permits will be issued to those persons properly filing applications only after all documents and plans have been reviewed, fees paid, and approved by the Public Works Commissioner. ~~Decisions of the Public Works Commissioner may be appealed as outlined in Section X.~~
- B. ~~Land Use S.E.S.C.~~ Permits shall contain limitations and conditions of issuance and shall be prominently displayed on the site at all times.
- C. ~~Land Use S.E.S.C.~~ Permits shall contain an expiration date ~~after~~ **prior to** which time the applicant must apply for a renewal or extension to all the provisions of these Supplemental Rules and Conditions, **if the project is not completed.** The expiration date will be established by the Public Works Commissioner to reflect the normal time required to complete the proposed construction or development but, in no case, shall exceed three (3) years.

Section III

Fee Schedule

- A. All persons filing an application for a ~~land use S.E.S.C.~~ permit shall pay permit fees according to the following schedule:
1. Submission of application for approval \$40.00
 2. Plan review (per acre and fraction of for area disturbed) \$40.00

- | | | |
|----|---|---------|
| 3. | Revised plan review (per acre and fraction of for area disturbed) | \$15.00 |
| 4. | Site inspection (per acre and fraction of for area disturbed) | \$40.00 |
| 5. | Request for time extension-administrative fee | \$40.00 |
| 6. | Re-inspection fee (per occurrence) | \$40.00 |
| 7. | Minor Use, under 1 acre | \$60.00 |
- B. The fee schedule stated above shall apply to permits issued for a period not exceeding one (1) year. Permits issued for a period of greater than one year but not exceeding two (2) years shall pay a fee equal to one and one-half (1 1/2) the fees listed above. Permits issued for a period greater than two years but not exceeding three (3) years shall pay a fee equal to twice the fees listed above.
- C. All fees are to be payable to the Public Works Commissioner prior to issuance of a ~~Land Use~~ **S.E.S.C.** Permit.
- D. **The number of site inspections will vary by project.** A minimum of ~~one two~~(1)(2) site inspections for each year permitted ~~is are~~ required for all permits.
- E. ~~Any permit that has expired for 60 days or more will a permit renewal. Permit renewal fees will be one half (1/2) of those listed above.~~

Section IV

Bond Requirements

- A. Prior to the issuance of a ~~Land Use~~ **S.E.S.C.** Permit, the applicant may be required to post a Surety Bond executed by the owner and corporate surety with authority to do business in this state as a surety. The bond shall be in a form approved by the Public Works Commissioner. Said bond shall be in the amount of the cost of all temporary or permanent soil erosion and sedimentation control measures as estimated by the Public Works Commissioner.
- B. In lieu of a Surety Bond, the applicant may file with the Public Works Commissioner, a Cash Bond in the amount equal to that which would be required for a Surety Bond.

Section V

Extension of Time

- A. Requests for extension of time for ~~Land Use~~ **S.E.S.C.** Permits must be received by the Public Works Commissioner at least ten (10) days prior to the expiration date.
- B. Requests for extensions must be in writing and set forth reasons for such requests.

Section VI

Violations

- A. Whenever, by the provisions of Part 91 of Act 451, PA 1994, as amended, the General Rules or these Supplemental Rules and Conditions, the performance of any act is required or the performance of any act is prohibited, a failure to comply with such provisions shall constitute a violation of the law.
- B. All violations shall be corrected within ~~ten-five~~ (10) (5) days following issuance of a written notice to correct. Such notice shall be mailed by certified mail, in the alternative, may be hand delivered to the person charged with said violation. Failure to incorporate corrections shall cause the ~~Land Use~~ **S.E.S.C.** Permit to be voided and shall cause legal action to be initiated.
- C. All earth change activities, for which a ~~Land Use~~ **S.E.S.C.** Permit is required, that commence prior to obtaining a permit, may be charged land use permit fees twice those as defined in Section III of these Supplemental Rules and Conditions.

Section VII

Maintenance

All persons carrying out soil erosion and sedimentation control measures under Part 91 of Act 451 of 1994, as amended, the General Rules and these Supplemental Rules and Conditions, and

all subsequent owners of properties on which such measures have been installed, shall adequately maintain permanent erosion control measures, devices and plants in effective working conditions.

Section VIII

Standards and Specifications

All soil erosion and sedimentation control measures, both temporary and permanent, shall be designed, constructed and maintained in accordance with current standards and specifications. ~~published by the Saginaw Soil Conservation District and specifications contained in the Michigan Soil Erosion and Sedimentation Control Guidelines published by the Department of Environmental Quality, both as approved and adopted by the Public Works Commissioner.~~

Sources include, but are not limited to: Saginaw Soil Conservation District, Michigan Department of Environmental Quality Guidebook of Best Management Practices for Michigan Watersheds, and Michigan Department of Transportation Soil Erosion and Sedimentation Control Measures, as approved by the Public Works Commissioner.

Section IX

Interpretation

The Public Works Commissioner shall have the responsibility to interpret Part 91 of Act 451, PA 1994, as amended, the General Rules and these Supplemental Rules and Conditions as to intent and general purpose and base decisions on said interpretation.

Section X

Board of Appeals

- A. The Soil Erosion and Sedimentation Control Board of Appeals shall consist of three (3) members appointed by the Chairman of the Board of Commissioners, for terms of two (2) years. One member shall be appointed from the Board of Commissioners, one from the Saginaw Soil Conservation District Board and one from the Saginaw County Township Officials organization. The Public Works Commissioner shall be a permanent member of the board in an advisory capacity, without the right to vote. **Technical assistance from certified consultants and/or engineers shall be available to the board as requested. Certified is defined as individuals holding a current certificate of training as described in Section 9123 of Part 91 of Act 451, PA 1994, as amended.**
- B. When the Public Works Commissioner refuses to grant a ~~Land Use S.E.S.C.~~ Permit or makes any other decision pursuant or related to Part 91 of Act 451, PA of 1994, **as amended**, its General Rules or these Supplemental Rules and Conditions, an interested person or his authorized agent, may appeal said decision, in writing, to the Board of Appeals. The Board of Appeals shall hear the appeal and render and file its decision with a statement of reasons therefore with the Public Works Commissioner not later than thirty (30) calendar days after submission of the appeal. A copy of the decision and statement of reasons therefore shall be delivered or mailed, before such filing, to the party making the appeal. A record of decisions made by the Board of Appeals shall be kept by the Public Works Commissioner and shall be open to public inspection during normal business hours.

Section XI

Revisions

The Board of Commissioners may, from time to time, revise these Supplemental Rules and Conditions as deemed necessary for the effective enforcement and administration of Part 91 of the Act 451, PA 1994, as amended, and the General Rules., **effective after review and approval from Michigan Department of Environmental Quality.**

Section XII

Enforcement Assignment

- ~~A. The Public Works Commissioner may assign and permit, pursuant to a properly executed agreement, enforcement of the General Rules and these Supplemental Rules and Conditions, on behalf of the Department, to county municipalities for earth change activities within that municipality. Said municipality may collect and retain permit fees as outlined in Section III of these Supplemental Rules and Conditions.~~
- B.A. The Public Works Commissioner may secure, pursuant to properly executed agreements approved by the Board of Commissioners, services for enforcing the Act, the General Rules and these Supplemental Rules and Conditions, on behalf of the Commissioner, from private contractors or vendors. Enforcement responsibilities that may be included in said agreements are receipt of applications, collection of permit fees, setting and receiving bond amounts and plan appropriate record keeping. All fees charged shall be in accordance with these Supplemental Rules and Conditions and shall be turned over to the Commissioner.

Approved by Saginaw County Board of Commissioners

Todd M. Hare, Chair

Date: _____

STATEMENT OF POLICY FOR ENFORCEMENT OF
Part 91 of the Act 451, PA of 1994 AS AMENDED

Revised December 14, 1999, and January 22, 2002, **February 25, 2002**

The Saginaw County Public Works Commissioner, acting on behalf of the Saginaw County Board of Commissioners, as County Enforcing Agent for Part 91 of Act 451, PA of 1994, **as amended**, do hereby issue the following statements of policy and interpretation regarding the enforcement of said Part 91. These statements are not intended to be all inclusive but are made in a effort to improve clarity of existing rules and to provide educational information.

1. A one year permit renewal will be required when the excavation, grading, or hauling operations are not yet complete.
2. A four month permit extension may be requested when only minor alterations, final cleanup or reseeding operations remain to be completed.
3. The decision as to whether a permit renewal or an extension is necessary shall be the decision of the ~~Permit Enforcement Office~~ **County Enforcing Agent**.
4. For both a permit renewal and an extension, the bond requirements shall be the same as in the original permit. That is, a Surety Bond for the same amount shall be extended, or in the case of a Cash Bond, the original amount will be retained until completion. No additional bond will be required.
- ~~5. One interim inspection during the life of each permit will be the goal of Public Works Commissioner. Waiver of this goal will be at the discretion of the Public Works Commissioner.~~
- ~~6.~~ **5.** It is required that the permit be in the name of the owner of the property.
- ~~7.~~ **6.** Only two consecutive permit extensions will be granted per project. If the project is not yet complete after the expiration of the second extension, a permit renewal will be required.
- ~~8.~~ **7.** The application fee is not required for a permit renewal or extension.
- ~~9.~~ **8.** If the applicant anticipates a project to be longer than three (3) years in duration, he or she should consider separating the project into several distinct phases.
- ~~10.~~ **9.** For applications received from municipalities, the bond may be waived providing the Saginaw County Public Works Commissioner is named on the Contractor's Performance Bond.
- ~~11.~~ **10.** The minimum rate for establishment of the bond amount shall be ten (10) times the per acre site inspection fee rate.

~~12.~~ **11.** Minor Use permits will be issued at the discretion of ~~the Public Works Commissioner or Soil Erosion permitting agent~~ the **County Enforcing Agent.**

Saginaw County Public Works Commissioner

James A. Koski

Date: January 22, 2002, **February 25, 2003**

FROM: COMMITTEE ON COUNTY SERVICES - - 3.2

FEBRUARY 25, 2003

Your committee has considered communication 2-25-11 from John Schmude, Director, Saginaw County Parks and Recreation Commission asking approval of the Saginaw County Community Recreation Plan for 2003 – 2008.

We met with Mr. Schmude who informed us the Plan was developed with the assistance of the Planning Department. The primary emphasis during the next five years will be to focus on continued development of existing parks. The Parks Commission has identified development and/or growth potential for each park area, and any expansion or improvement will be considered from the standpoint of desired client attractions, and potential for revenue. The Plan is required by the Department of Natural Resources to maintain Saginaw County's eligibility for State and National grant programs. A copy of the Action Program component is attached. The entire Community Recreation Plan is on file in the Parks Department.

We recommend the 2003 – 2008 Saginaw County Community Recreation Plan be approved as submitted by the Saginaw County Parks and Recreation Commission. Under the proper order of business the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

Table 1
Saginaw County Parks and Recreation
Capital Improvement Program
2003 – 2008

Fiscal Year	Project	Total Cost	Funding Sources ⁽¹⁾			Comments
			State	County	Other	
2003	Saginaw Valley Rail Trail	\$470,000	\$292,600	0	\$177,400	Extension to Van Wormer Rd
2004	Saginaw Valley Rail Trail	\$783,000	\$587,250	0	\$195,750	Extension to Strobel Rd
2004	Price Nature Center: Playscape Replacement	To be determined				
2004	Ringwood Forest: Playscape Replacement	To be determined				
2005	Program Center	\$150,000	\$112,500	0	\$37,500	Indoor facility at Price Nature Center
2005	Imerman Memorial Park: Tree Revetments	\$25,000			\$25,000	Part of ongoing erosion control efforts.
2006	Haithco Recreation Area: Boardwalk/Pathway	\$250,000	\$187,500	0	\$62,500	Pathway around perimeter of Haithco Lake
2007	Ringwood Forest: Construct group campground	\$150,000				Funding sources to be determined
2007	Imerman Memorial Park: Completion of Playscape Project	To be determined				
2008	Price Nature Center: Pave driveway to campground	\$50,000				Funding sources to be determined
2003 – 2008	Land Acquisition	Negotiable; To be determined				Acquisition of parcels adjacent to existing parks.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.3

FEBRUARY 25, 2003

Your committee has considered the attached communication 1-21-21 from Richard Gruber, Director, Equalization Department recommending the Board establish a Business Personal Property Compliance Program, a comprehensive audit program to review the accuracy of information provided in personal property tax returns.

Mr. Gruber informed us personal property in Saginaw County has not been audited in at least thirty years. The program is designed to make sure each taxpayer is contributing the proper amount, as required by law, and to educate business owners on the complexity of personal property tax filing to better comply with the law in the future.

A professional auditing firm would be used to perform the audit under the supervision of the County Equalization Director for a two-year trial period with the option to extend. It is expected that audits would be done on an “across the county basis” and as an assistance to local assessors. Audits will cover the current reporting year and the two preceding years without penalties or fines for businesses that are in noncompliance. However, they would be required to pay any tax owed for the years of the audit, if applicable. Residential personal property is exempt from taxation. The cost of the trial program in an amount not to exceed \$60,000 per year will be paid for with additional revenues received as a result of the new summer tax levy services beginning in 2003.

It is the recommendation of your committee to establish a Business Personal Property Compliance Program; further, that the proper County officials be authorized and directed to enter into a contract with Tax Management Associates in accordance with County Policy and sign the necessary documents on behalf of the County.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.


James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

COUNTY OF SAGINAW
EQUALIZATION DEPARTMENT
RICHARD N. GRUBER
Director
 Governmental Center
 111 S. Michigan Avenue
 Saginaw, Michigan 48602-2086
 Phone 790-5260 • TDD 517-790-5568



January 2, 2003

Todd M. Hare, Chairman
 Saginaw County Board of Commissioners
 Governmental Center
 111 So. Michigan Ave
 Saginaw, Mi 48602

1-21-21

RECEIVED
 SAGINAW COUNTY
 BOARD OF COMM.
 2003 JAN - 2 P 1:30

Dear Chairman Hare:

The Saginaw County Ad Valorem tax base has not kept pace with the other metropolitan counties in the State of Michigan. Saginaw County for the 2002 year was ranked 78th on a SEV per capita basis. The county was ranked 77th in 2001 and was 73rd in 1995. When the study was done in 1995 The Major counties (population greater than 100,000) with a lower SEV per capita than Saginaw were Calhoun, Genesee, Wayne, Jackson and Muskegon. Currently, Saginaw County is the lowest ranked Major County.

Professor Lynn R Harvey from Michigan State University published a statewide report of State Equalized Value growth from 1997 through 2002. The Tri City area was as follows: (attachment 'A')

Rank		% chg SEV
80	Midland County	37.07%
82	Bay County	34.73%
83	Saginaw County	34.65%

Truly, after studying this problem, what has happened to the Saginaw tax base is also occurring throughout the Tri-City Area. These three counties have minimally staffed equalization offices and have historically not audited personal property. Exemptions when combined with growth, can temper the numbers and perhaps Saginaw is higher than these rankings indicate. However, it will not alter them significantly.

Attachment

County equalization is mandated by the State Tax Commission to sample all taxable property within the confines of the county. The department presently samples all classes of real property. An effort in the last two years has been made to review the local government personal property statement extensions for correctness. Discussions with the assessors have revealed that they are unable to determine even the names of the owners, yet alone the taxable value of the property. Personal property is sometimes not visible and its ownership can be a leasing company. Appeals are filed and stipulated to without the taxpayer revealing their books and records. Property is exempted from taxation without audits to reveal if the property is qualified for exemption.

The local units of government need assistance and leadership from our office to establish equitably based personal property assessments. Reviewing the personal property problem with other Equalization Directors, we have discovered there is a company, 'Tax Management Associates' (TMA), that specializes in contract services for personal property audits. TMA serves only state and local governments and does not offer its services to the private sector to avoid any potential conflict of interest. All auditors will be required to be Certified Michigan Personal Property Examiners prior to any audit being conducted. The audit becomes a necessary function of the appraisal of personal property. An audit is not only important to assure accurate and complete listings of personal property and accurate appraisals, but also a necessary element for maintaining equity and fairness in the assessment process. The audit process is also a means of educating the taxpayer of appraisal and valuation principles and listing requirements. Auditing is a complex task and should be performed only by individuals with experience and expertise necessary for accurate results.

Tax Management was in the reappraisal business and in 1987 established an Audit Division. This company presently is working in nine states including Michigan and has over 70 professionals on staff including 35 auditors (six CPA's) with extensive property tax auditing experience. Tax Management's policy on all audits is to sit down with the taxpayer and review the audit with the responsible party. This communication has resulted in a very low appeal level and encourages future compliance.

Businesses are required to annually report personal property to the assessing officer in which the personal property is located. Residential personal property is exempt from taxation. Since personal property is a self-reporting tax declaration, it is often incorrectly and under-reported. If a business fails to report, the assessing officer is required by law to estimate the taxable amount of personal property.

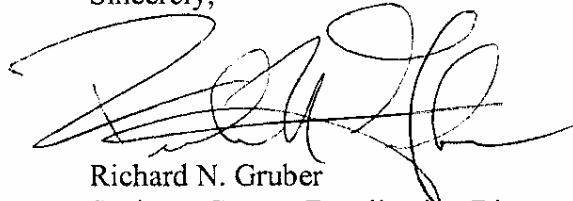
The Equalization Department is proposing to the Saginaw County Board of Commissioners a program that is designed to encourage compliance to make sure every taxpayer is contributing the proper amount, as required by law. The program is also designed to educate business owners on the complexity of personal property tax filing so that they can better comply with the law in the future.

Attachment

These audits are to level the playing field, to make sure every taxpayer is paying their fair share. Audits will cover the current reporting year and the two immediate previous years. For instance, the audits that will start this year will be for 2003, 2002 and 2001.

It is my recommendation as Equalization Director that the "Business Personal Property Compliance Program", attachment 'B', at a cost of sixty thousand dollars (\$60,000) be set up for a two (2) year trial period. This funding level could be borne from the additional revenues that are being generated, starting in 2003 by the summer tax levy services.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard N. Gruber", written in a cursive style.

Richard N. Gruber
Saginaw County Equalization Director

C Marc McGill, Saginaw County Controller

Attachment

County SEV and Taxable Values 1997-2002

RANK*	COUNTY	1997		2002			% Change	
		SEV	TV	SEV	TV	TV/SEV	1997-2002	
							SEV	TV
51	ALCONA	477,761,351	431,340,130	752,292,494	564,256,303	75.00	57.46	30.81
46	ALGER	198,896,439	173,085,015	316,904,769	227,248,533	71.71	59.33	31.29
20	ALLEGAN	2,336,025,179	2,123,175,665	3,969,264,804	3,019,164,275	76.06	69.92	42.20
60	ALPENA	593,812,482	552,427,281	910,809,451	728,864,046	80.02	53.38	31.94
4	ANTRIM	970,347,958	871,661,279	1,827,606,771	1,215,686,474	66.52	88.35	39.47
52	ARENAC	356,087,006	325,560,384	555,340,347	417,271,559	75.14	55.96	28.17
29	BARAGA	132,808,362	112,358,627	221,273,205	154,163,951	69.67	66.61	37.21
15	BARRY	1,051,297,912	951,994,313	1,826,325,047	1,335,054,837	73.10	73.72	40.24
82	BAY	2,113,612,565	1,976,663,420	2,847,726,673	2,454,709,857	86.20	34.73	24.18
5	BENZIE	587,772,167	487,565,540	1,093,871,689	691,905,133	63.25	86.10	41.91
79	BERRIEN	4,077,280,694	3,768,924,462	5,593,170,378	4,645,642,594	83.06	37.18	23.26
9	BRANCH	746,161,121	661,676,337	1,349,309,361	972,018,988	72.04	80.83	46.90
64	CALHOUN	2,409,642,868	2,226,033,017	3,620,388,293	2,982,437,725	82.38	50.25	33.98
32	CASS	1,025,139,823	903,000,582	1,701,301,621	1,231,057,650	72.36	65.96	36.33
2	CHARLEVOIX	1,082,420,424	977,895,634	2,053,359,143	1,388,565,630	67.62	89.70	42.00
16	CHEBOYGAN	802,256,436	686,558,825	1,391,586,053	949,342,328	68.22	73.46	38.28
74	CHIPPEWA	644,402,869	568,540,130	942,015,747	723,710,277	76.83	46.18	27.29
17	CLARE	593,809,929	541,293,688	1,026,707,797	724,255,937	70.54	72.90	33.80
42	CLINTON	1,229,220,769	1,157,041,805	1,981,667,547	1,632,303,694	82.37	61.21	41.08
63	CRAWFORD	374,193,643	345,052,913	564,215,609	434,276,254	76.97	50.78	25.86
55	DELTA	719,256,582	647,084,726	1,112,356,221	854,350,254	76.81	54.65	32.03
76	DICKINSON	523,906,776	505,010,620	752,721,746	674,381,741	89.59	43.67	33.54
53	EATON	1,967,231,414	1,867,816,263	3,064,211,473	2,578,352,783	84.14	55.76	38.04
3	EMMET	1,410,337,009	1,268,383,694	2,666,079,644	2,002,453,097	75.11	89.04	57.87
73	GENESEE	7,436,181,431	6,997,163,259	10,910,125,883	9,166,011,516	84.01	46.72	31.00
30	GLADWIN	549,680,077	490,206,291	913,494,840	670,959,121	73.45	66.19	36.87
71	GOGEBIC	307,786,281	272,539,329	452,220,515	330,258,408	73.03	46.93	21.18
13	GR.TRAVERSE	2,174,276,291	1,968,129,058	3,854,263,677	2,876,572,761	74.63	77.27	46.16
72	GRATIOT	617,229,881	541,567,941	905,594,678	682,572,195	75.37	46.72	26.04
22	HILLSDALE	818,392,539	742,088,157	1,378,754,199	1,018,762,981	73.89	68.47	37.28
58	HOUGHTON	423,670,946	369,976,303	652,966,111	484,821,062	74.25	54.12	31.04
67	HURON	1,080,251,467	973,712,931	1,607,815,202	1,244,608,154	77.41	48.84	27.82
68	INGHAM	4,974,625,285	4,770,955,197	7,349,891,980	6,200,591,910	84.36	47.75	29.97
50	IONIA	876,830,600	774,615,293	1,384,455,300	1,079,402,982	77.97	57.89	39.35
61	IOSCO	702,191,319	649,834,445	1,071,151,995	859,418,159	80.23	52.54	32.25
25	IRON	259,337,028	243,130,222	433,960,397	307,456,262	70.85	67.33	26.46
19	ISABELLA	820,522,688	770,440,913	1,409,083,777	1,078,607,613	76.55	71.73	40.00
26	JACKSON	2,664,578,407	2,336,191,841	4,443,468,179	3,267,303,220	73.53	66.76	39.86
77	KALAMAZOO	5,046,814,588	4,719,375,172	7,041,241,892	6,138,162,085	87.17	39.52	30.06
59	KALKASKA	482,086,970	441,315,579	741,985,647	546,622,448	73.67	53.91	23.86
65	KENT	12,422,298,191	11,969,609,611	18,647,720,962	16,410,892,920	88.00	50.11	37.10
1	KEWEENAW	58,421,630	48,483,465	116,705,455	78,058,068	66.88	99.76	61.00
6	LAKE	279,263,677	239,768,511	511,774,029	349,475,362	68.29	83.26	45.76
7	LAPEER	1,771,674,245	1,619,066,518	3,244,559,723	2,348,559,163	72.38	83.14	45.06
10	LEELANAU	1,279,124,358	1,062,492,557	2,310,748,063	1,482,417,316	64.15	80.65	39.52
44	LENAAWEE	2,003,731,885	1,796,595,983	3,210,188,769	2,507,712,530	78.12	60.21	39.58
8	LIVINGSTON	4,190,171,751	3,870,286,386	7,656,474,487	6,101,776,059	79.69	82.72	57.66

Attachment

93

County SEV and Taxable Values 1997-2002

RANK*	COUNTY	1997		2002			% Change	
		SEV	TV	SEV	TV	TV/SEV	1997-2002	
							SEV	TV
12	LUCE	110,637,960	91,623,685	197,567,606	128,876,179	65.23	78.57	40.66
54	MACKINAC	576,515,539	490,355,052	897,584,235	651,170,414	72.55	55.69	32.80
35	MACOMB	18,174,069,527	17,252,925,737	29,831,665,293	24,205,982,609	81.14	64.14	40.30
14	MANISTEE	611,685,765	535,302,521	1,074,508,674	737,371,742	68.62	75.66	37.75
81	MARQUETTE	1,109,894,275	1,014,419,127	1,521,280,673	1,273,574,234	83.72	37.07	25.55
70	MASON	910,122,944	862,977,013	1,338,550,698	1,072,082,641	80.09	47.07	24.23
40	MECOSTA	719,370,749	641,777,690	1,162,481,476	881,500,594	75.83	61.60	37.35
38	MENOMINEE	362,759,858	346,363,367	589,383,888	437,264,798	74.19	62.47	26.24
80	MIDLAND	2,713,475,816	2,669,432,911	3,719,244,816	3,455,226,100	92.90	37.07	29.44
34	MISSAUKEE	325,455,057	291,385,377	537,787,230	375,210,577	69.77	65.24	28.77
78	MONROE	4,227,570,226	4,006,947,842	5,876,664,493	4,926,510,403	83.83	39.01	22.95
11	MONTCALM	964,059,756	887,941,834	1,725,241,254	1,302,942,972	75.52	78.96	46.74
75	MONTMORENCY	350,889,705	306,682,039	505,465,603	364,887,470	72.19	44.05	18.98
48	MUSKEGON	2,693,583,620	2,523,467,328	4,284,270,433	3,453,067,789	80.60	59.05	36.84
18	NEWAYGO	809,761,972	736,024,627	1,390,988,332	986,816,555	70.94	71.78	34.07
41	OAKLAND	38,925,681,816	36,468,545,555	62,829,530,422	50,694,763,579	80.69	61.41	39.01
21	OCEANA	582,449,474	518,081,714	987,123,456	707,564,630	71.68	69.48	36.57
37	OGEMAW	522,073,518	446,865,694	848,876,783	590,149,675	69.52	62.60	32.06
69	ONTONAGON	158,155,591	141,965,886	233,345,942	169,471,436	72.63	47.54	19.37
31	OSCEOLA	421,524,170	385,574,710	700,343,370	511,089,219	72.98	66.15	32.55
39	OSCODA	237,500,366	202,906,364	384,839,164	272,410,632	70.79	62.04	34.25
49	OTSEGO	780,693,610	723,510,866	1,237,637,350	976,999,012	78.94	58.53	35.04
56	OTTAWA	5,543,531,054	5,141,390,896	8,556,637,343	7,179,278,659	83.90	54.35	39.64
27	PRESQ ISLE	378,200,441	350,328,041	630,496,112	456,372,274	72.38	66.71	30.27
43	ROSCOMMON	804,328,634	719,971,020	1,296,603,457	961,477,773	74.15	61.20	33.54
83	SAGINAW	3,650,646,003	3,463,974,765	4,915,724,796	4,322,946,511	87.94	34.65	24.80
57	SAINT CLAIR	4,133,168,717	3,844,361,916	6,371,421,877	5,170,334,325	81.15	54.15	34.49
66	SAINT JOSEPH	1,193,829,628	1,017,498,156	1,786,781,178	1,358,546,256	76.03	49.67	33.52
24	SANILAC	921,759,446	824,156,848	1,544,573,451	1,089,401,373	70.53	67.57	32.18
23	SCHOOLCRAFT	201,114,603	168,062,767	337,230,862	232,899,078	69.06	67.68	38.58
47	SHIAWASSEE	1,105,542,122	1,020,608,646	1,759,646,500	1,364,170,717	77.53	59.17	33.66
36	TUSCOLA	932,564,966	854,685,326	1,520,075,084	1,108,271,872	72.91	63.00	29.67
62	VAN BUREN	1,522,909,219	1,365,101,191	2,303,510,608	1,834,596,178	79.64	51.26	34.39
28	WASHTENAW	8,222,788,510	7,887,194,490	13,702,101,826	11,345,352,437	82.80	66.64	43.85
45	WAYNE	33,623,733,490	32,269,314,691	53,800,509,901	41,905,186,259	77.89	60.01	29.86
33	WEXFORD	560,464,725	509,721,103	926,405,911	704,599,790	76.06	65.29	38.23
	MICHIGAN	216,745,336,185	202,779,136,107	343,715,251,740	275,040,862,977	80.02	58.58	35.64

* Ranking based on SEV increase 1997-2002; "1" equals highest growth rate.

** Taxable value divided by SEV = percent

Source: Michigan State Tax Commission Reports

SAGINAW COUNTY, MICHIGAN

BUSINESS PERSONAL PROPERTY COMPLIANCE PROGRAM

STATEMENT OF THE PROJECT GOALS & OBJECTIVES

Business taxpayers are required to file annual personal property tax returns as of December 31st each year. The information contained in the taxpayers' returns is primarily recorded in the taxpayers' accounting records. From the information reflected by the filed returns, personal property valuations are determined, and tax assessments rendered. The accuracy of such assessments is, therefore, dependent upon the accuracy of the information reported

There are those taxpayers who fail to file the required personal property returns. In such cases, personal property valuations are estimated and assessments generated from such estimates.

Because of the potential for inaccurate reporting by taxpayers or inaccurate estimating of valuations by the cities or townships, Saginaw County plans to implement a comprehensive audit program. The program will extend over a period of two (2) years with the right to be extended, whereby all personal property returns selected will be audited on a countywide basis and/or assistance to local assessors.

Audits are to be performed at the place where taxpayers' accounting records are located. In the performance of audits, the auditor will be required to verify compliance and situs in listing for the current year in which the audit is assigned and the two (2) immediate prior years if applicable.

It is the intent of the County over the next two (2) years, with the option to extend the contract, to contract professional auditing services to assist in meeting their audit goals and objectives. The selected contractor will be required to perform under the supervision of the County Equalization Director and his staff who may participate in, or direct the audits on, selected accounts. Audit schedules, selection of business accounts for audit, audit scope and other aspects of the program shall remain under the control of the County Equalization Director.

TMA offers to train the designated personnel of each jurisdiction in every aspect of the audit process, from reviewing and benchmarking returns, to audits on Fortune 500 corporations. This training comes at no additional cost to the County, and we feel it is necessary to complete the audit program. Staff will be encouraged to join TMA auditors on audits from time to time and learn the methodologies of auditing and the different approaches used to complete a full-scale audit program.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.4 **FEBRUARY 25, 2003**

Your committee has considered communication 2-25-6 from Marc McGill, Controller asking that a vacant position of Grounds Maintenance Leader be downgraded; and changed to Maintenance Worker II; and that the Director of Maintenance position be refactored and placed at the top step in the refactored pay scale due to her tenure and experience in serving the County.

We met with Mr. McGill who informed us as a result of the 2001/02 hiring freeze and the 2002/03 budget cuts, the Maintenance Department has lost four full-time positions. For the past several months the Controller's Office and Maintenance Department have been working hard to redistribute the work load and align the remaining staff in an efficient manner to continue the same level of service provided before the reductions. Please refer to the attached for a detailed outline of the savings created by the staff reductions and reclassification.

It is the recommendation of your committee to approve the Controller's request to downgrade a vacant Grounds Maintenance Leader position to Maintenance Worker II, and the proper County officials be directed to amend the budget to reflect the personnel change. ~~We further recommend that the position of Director of Maintenance be referred to Labor Relations, and factored in accordance with County policy~~ (See Report 3-35-4.4)

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2-25-3.4

Downsizing of Maintenance-Building & Grounds		
From February 2002 to February 2003		
Position Eliminations and Downward Reclassification		
Facilities Manager	02-03 Budget Reduction	\$92,000
Communications Engineer	02-03 Budget Reduction	66,000
Custodian	02-03 Budget Reduction	41,000
Custodian	01-02 Hiring Freeze	31,000
Grounds Maint. Leader down to Maint. Worker II		<u>10,000</u>
TOTAL ANNUAL COST SAVINGS		240,000
Requested Position Changes		
Director of Maintenance Expanded Job Duties		<u>8,000</u>
NET ANNUAL COST SAVINGS TO COUNTY		\$232,000

FROM: COMMITTEE ON COUNTY SERVICES - - 3.5 **FEBRUARY 25, 2003**

Your committee has considered communication 2-25-21 from Mildred Dodak, Register of Deeds requesting authorization to hire temporary clerical services for her office.

The Register of Deeds Office is presently running six weeks behind in recording of documents. Ms. Dodak indicated she is in the process of filling a permanent part-time position that has been open since December and that she has a full-time position that is transferring to the Treasurer's Office. There are funds available in her current budget to offset the cost. The new recording fees go into effect on March 31, 2003, however, in order to collect the new fees, the recording status

must be current otherwise the old fees apply.

It is the recommendation of your committee to authorize the Register of Deeds to secure temporary clerical services, as outlined above, with funding to come from within her existing budget; further, that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

FROM: COMMITTEE ON COUNTY SERVICES -- 3.6

FEBRUARY 25, 2003

Your committee has considered communication 2-25-20 from Kenneth Bayne, Supervisor, Kochville Township asking Saginaw County to support its application to the Kellogg Foundation for \$300,000 in grant funds to construct a "Boundless Playground" in Kochville Township. The new park, located near the new Wal-Mart off Fashion Square Blvd. will provide easy access to a fully accessible half-acre playground for children and adults with special needs as well as without.

Mr. Bayne informed us Kochville Township would provide the necessary matching funds in an amount up to a maximum of \$60,000.00. The Township anticipates that the majority if not all matching funds will come through the various corporate, civic, municipal, private, public and personal supporters of this project and community fund raising efforts. Kochville Township would be responsible for the ongoing maintenance and support of this playground facility and are aware that successful applicants must have used the award and constructed their playground by June 2005.

It is the recommendation of your committee that Saginaw County support Kochville Township's application to Kellogg Foundation, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

Attachment 2-25-3.6

February 26, 2003

Able To Play
45 Wintonbury Avenue
Bloomfield, CT 06002

To Whom It May Concern:

Kochville Township, in partnership with the Saginaw Community Foundation, Saginaw Chamber of Commerce, Saginaw Valley State University, St. Mary’s Medical Center, and many other community oriented agencies and individuals are supporting Kochville Township’s grant application to the Kellogg Foundation for funds to construct a “Boundless Playground” in the Township’s newest park.

At our February 25, 2003 Commissioners session, the Board voted unanimously to join our community partners in supporting the Township in its efforts to secure additional funding for construction of a boundless playground. We believe all children should have the opportunity to play together and to learn from each other.

We sincerely appreciate your consideration of this project.

Respectfully,
FOR THE BOARD

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
c: Kenneth P. Bayne, Supervisor
Kochville Township

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1 FEBRUARY 25, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (12-10-18, 12-10-30, 1-7-18, 1-21-14, 2-25-3)

Accordingly, we recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller’s Office, for the period November 13, 2002 through January 28, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

BUDGET
AUDIT

COMMUNICATION NO. 12-10-18

VOUCHER PAYMENT TRANSMITTAL FORM

Date 11-13-02 through 11-25-02

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers,
number 16515 through 17416 totaling \$ 3,086,957.42
as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann,
Financial Services Director

Recommending the vouchers as listed above be approved for payment.
Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Haosall
CHERYL M. HAOSALL
TIMOTHY M. NOVAK

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 12-12-02

Certifying approval by the Saginaw County Board of Commissioners at
a regular meeting held on Feb 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach,
Saginaw County Clerk

SEAL

Attachment

BUDGET
AUDIT

COMMUNICATION NO. 12-10-30

VOUCHER PAYMENT TRANSMITTAL FORM

Date 11-26-02 through 12-09-02

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers,
number 17417 through 18097 totaling \$ 3,360,280.34
as compiled by the Controller's Office, Accounting Division

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann,
Financial Services Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
DEC 10 A 8 50

Recommending the vouchers as listed above be approved for payment.
Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall

CHERYL M. HADSALL
TIMOTHY M. NOVAK

Computer printout received by Board of Auditors.

Signed Wanda M. Bratnie
Wanda M. Bratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 12-11-02

Certifying approval by the Saginaw County Board of Commissioners at
a regular meeting held on Feb 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach,
Saginaw County Clerk

Attachment

BUDGET
AUDIT

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
KUS
2003 JAN - 6

COMMUNICATION NO. 1-7-18

~~VOUCHER~~ PAYMENT TRANSMITTAL FORM

Date 12-10-02 through 1-6-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers,
number 18098 through 19481 totaling \$ 6,528,018.64
as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann,
Financial Services Director

Recommending the vouchers as listed above be approved for payment.
Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
CHERYL M. HADSALL Chair
TIMOTHY M. NOVAK Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 1-8-03

Certifying approval by the Saginaw County Board of Commissioners at
a regular meeting held on Feb. 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach,
Saginaw County Clerk

SEAL

Attachment

AUDIT
COMMUNICATION NO. 1-21-14

VOUCHER PAYMENT TRANSMITTAL FORM

Date 1-7-03 through 1-13-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 19482 through 19980 totaling \$ 3,186,739.67 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 JAN 14 A 9:47

Computer printout received by Board of Auditors.

Signed Wanda
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated Wanda 1/15/03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on Feb. 25, 2003, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

Attachment

COMMUNICATION NO. 2-25-3 ^{AUDIT}

VOUCHER PAYMENT TRANSMITTAL FORM

Date 1-14-03 through 1-28-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 19483 through 20868 totaling \$ 2,766,973.47 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
KUS
2003 JAN 28 P 3:31

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 1-29-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on Feb 25, 2003, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

FEBRUARY 25, 2003

Your Budget Audit Subcommittee considered communication no. 2-25-7 from Marc A. McGill, Controller/CAO sending the preliminary fund balance analysis of the General Operating Fund for the fiscal year ended September 30, 2002; and requesting approval to appropriate funds to cover deficit funding in five funds. (attached)

The Report, subject to audit, shows the total fund dropped by \$1,982,574. The primary reasons for the unfavorable outcome are amounts from both the 100% Tax Payment and the Unappropriated Reserves were used to cover planned general operating expenses and operating transfers out.

The Report includes a listing of proposed appropriations to other funds that are needed to cover deficits prior to the auditors closing out the year. The result would be an overall decrease in the fund balance of \$2,764,165 (12.5%) from \$22,128,418 at the beginning of the fiscal year to \$19,364,253.

We recommend that an amount up to \$781,591 be appropriated from the Budget Stabilization Reserve to cover the deficits listed on the Report for the Friend of the Court, Community Corrections, Family Independence Agency, Child Care, and Architectural Services; further, that the proper County Officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

ATTACHMENT to Report No. 02-25-4.2 of 2003

Saginaw County
General Fund
Fund Balance Analysis
September 30, 2002

	Unappropriated	Budget Stabilization	Cash Flow	Reserved for					Total
				Advance Tax Collection	Advance to 100% Tax Payment	Advance to Inmate Services	Advance to Mailing Department	Advance to Component Unit - Drains	
Balance, October 1, 2001	\$ 915,113.12	\$ 3,409,450.42	\$ 1,826,462.60	\$ 5,021,618.75	\$ 10,500,772.73	\$ 20,000.00	\$ 35,000.00	\$ 400,000.00	\$ 22,128,417.62
Revenue	-	33,584,273.22	18,218.50	157,698.25	-	-	-	-	33,760,189.97
Transfers In	-	1,813,780.80	-	-	-	-	-	-	1,813,780.80
Expenditures	(915,113.12)	(28,939,973.47)	-	-	-	-	-	-	(29,855,086.59)
Transfers Out	-	(6,438,394.80)	-	-	(1,263,063.59)	-	-	-	(7,701,458.39)
Total Revenue (Under) Expenditures	(915,113.12)	19,685.75	18,218.50	157,698.25	(1,263,063.59)	-	-	-	(1,982,574.21)
Proposed Deficit Funding:									
Friend of the Court	-	(168,406.39)	-	-	-	-	-	-	(168,406.39)
Community Corrections	-	(11,943.88)	-	-	-	-	-	-	(11,943.88)
Family Independence Agency	-	(78,960.61)	-	-	-	-	-	-	(78,960.61)
Child Care	-	(451,688.26)	-	-	-	-	-	-	(451,688.26)
Architectural Services	-	(70,591.56)	-	-	-	-	-	-	(70,591.56)
Total Deficits	-	(781,590.70)	-	-	-	-	-	-	(781,590.70)
Total Change in Fund Balance	(915,113.12)	(761,904.95)	18,218.50	157,698.25	(1,263,063.59)	-	-	-	(2,764,164.91)
Balance, September 30, 2002	\$ -	\$ 2,647,545.47	\$ 1,844,681.10	\$ 5,179,317.00	\$ 9,237,709.14	\$ 20,000.00	\$ 35,000.00	\$ 400,000.00	\$ 19,364,252.71

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

FEBRUARY 25, 2003

Your Budget Audit Subcommittee considered communication no. 2-25-8 from Marc A. McGill, Controller/CAO submitting the Interim Fiscal 2003 Financial Report and Budget Adjustment requests.

The interim financial report of General Operating Statement of Revenue, Expense and Operating Transfers covers the three month period ending December, 2002. The **attached** Report and communication from the Controller details the significant fluctuations in General Fund Revenues and General Fund Expenditures.

The Controller notes several favorable events which have resulted in making a total of \$392,000 available for reprogramming. These include: \$367,000 of budgeted expenses intended to cover unemployment compensation and PTO bank payoffs are no longer required due to a lower than expected number of layoffs; \$25,000 of budget expenses intended to cover debt service payments are no longer required due to refinancing of bonded indebtedness.

We recommend that \$392,000 be reprogrammed and appropriated to cover the 1st quarter 2003 budget variances as follows:

Reduced Jail Bed Revenues	\$ 175,000
Reduced Interest Revenues	112,000
Increased Election Expenses (ballots)	50,000
Increased County Legal Counsel Expenses (labor)	30,000
Increased Indigent Legal Counsel Expenses (circuit)	<u>25,000</u>
	\$ 392,000

Further, that the proper County Officials to authorized and directed to amend the Budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment



COUNTY OF SAGINAW

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET
AUDIT

MARC A. MCGILL

Controller/Chief Administrative Officer

January 30, 2003

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
Saginaw County Courthouse
111 South Michigan Avenue
Saginaw, MI 48602

2-25-8

Re: Interim Fiscal 2003 Financial Report and Budget Adjustment Request

Dear Chairman Hare:

Attached is an interim financial report for the three-month period ending December 31, 2002. The report indicates an overall favorable budget variance of \$438,050. The following notes outline the significant variances noted in our analysis.

2003 JAN 30 12:05
SAGINAW COUNTY
CLERK OF COURT

General Fund Revenue

Through December 2002, revenue in the general fund is less than projected amounts by \$169,745. The significant fluctuations noted in our analysis are as follows:

- Federal bed rentals (included in federal grants on the attached report) were budgeted at \$350,000 for fiscal year 2002/2003. Through December 31, 2002, actual revenue received was only \$3,975. The resulting budget variance for the first quarter is approximately \$83,000.
- Fees collected by the district court and the register of deeds are ahead of projections by approximately \$57,000 and \$44,000, respectively.
- Interest revenue is below budgeted projections by approximately \$69,000.
- Reimbursements from the State of Michigan Department of Corrections are behind budget projections by approximately \$35,000.

General Fund Expenditures

Through December 2002, expenditures in the general fund are less than projected amounts by \$608,354. Following are the significant fluctuations noted during our analysis:

- Judicial expenditures are less than budgeted amounts by approximately \$96,000. The primary reason for the favorable variance was lapsed salaries. Our analysis also indicated that actual costs for court appointed attorneys in the circuit court were over budget projections by approximately \$35,000.
- General government expenditures show a favorable variance of approximately \$119,000. Again, the primary reason for the favorable variance was savings resulting from position vacancies. In addition, our analysis indicated that election expenditures were over budget by approximately \$35,000.

Attachment

- Public safety expenditures are less than budget projections by approximately \$77,000. However, the retroactive pay associated with the union contract settlement for Sheriff's deputies has not yet been paid. The retroactive payment is scheduled to be made in February and will decrease the variance noted in public safety.

Because of a dramatically lower than expected number of layoffs, \$367,000 of budgeted expenses intended to cover unemployment compensation and PTO bank payoffs are no longer required. At the same time, as a result of the recent refinancing of bonded indebtedness, previously budgeted expenses intended to cover debt service payments of \$25,000 are likewise no longer required. In combination, these favorable events have resulted in making a total of \$392,000 available for reprogramming.

In view of the above-described 1st quarter 2003 budget variances, I request that the Board approve reprogramming the \$392,000 by means of the following budget adjustments:

Reduce Jail Bed Revenue	\$ 175,000
Reduce Interest Revenue	112,000
Increase Elections Expense (ballots)	50,000
Increase County Legal Counsel Expense (labor)	30,000
Increase Indigent Legal Counsel Expense (circuit)	<u>25,000</u>
	<u>\$ 392,000</u>

Sincerely,



Marc A. McGill
Controller/CAO

Attachment

PAGE: 1

SAGINAW COUNTY, MICHIGAN
 GENERAL OPERATING
 STATEMENT OF REVENUE, EXPENSE AND OPERATING TRANSFERS
 FOR THE 03 MONTH PERIOD ENDING DECEMBER, 2002

FMB415P
 01/27/03

	2002 ACTUAL	2003 BUDGET	CURRENT MONTH		YEAR-TO-DATE		VARIANCE	
			BUDGET	ACTUAL	BUDGET	ACTUAL	FAVORABLE	UNFAVORABLE
REVENUE								
TAXES	19,971,961	20,717,268	1,035,863	1,034,097	1,035,863	1,037,875	2,012	-8,204
BUSINESS LICENSES & PERMITS	221,779	217,090	12,755	16,057	35,066	26,862	15,819	-90,932
FEDERAL GRANTS	254,680	572,051	47,651	1,060	106,751	15,819	202,301	-6,349
STATE GRANTS	4,067,959	3,338,891	206,115	9,376	208,650	310,255	19,762	-19,762
CHARGES FOR SERVICES - COSTS	1,154,862	1,320,600	110,005	90,786	330,017	614,088	89,328	89,328
CHARGES FOR SERVICES - FEES	2,225,769	2,103,875	174,986	198,831	524,760	139,721	-14,431	-14,431
CHARGES FOR SERVICES-RENDERED	432,681	516,228	106,384	99,256	154,153	3,598	-9,459	-9,459
CHARGES FOR SERVICES - SALES	267,170	57,250	4,352	1,716	13,057	624	0	-624
CHARGE FOR SERVICE-USE-ADM FEE	0	2,500	208	0	172,381	172,778	397	397
FINES & FORFEITS	642,982	689,800	57,460	55,237	117,720	48,725	-68,994	-68,994
INTEREST EARNED	734,916	784,802	39,427	19,028	43,596	51,222	598,670	-55,927
RENTS & LEASES	174,459	174,456	14,532	21,517	654,598	5,588	5,588	5,588
REIMBURSEMENTS	3,414,379	3,603,109	143,013	97,659	12	12	12	12
OTHER REVENUES	147,338	803,060	4	4,878	3,397,254	3,227,508	-169,745	-169,745
TOTAL REVENUE	33,710,939	34,900,980	1,952,761	1,649,505	3,397,254	3,227,508	-169,745	-169,745
EXPENSES								
LEGISLATIVE	642,721	647,204	50,186	47,371	187,513	173,022	14,491	96,394
JUDICIAL	10,154,277	10,086,342	787,547	683,329	2,442,141	2,345,746	96,394	119,018
GENERAL GOVERNMENT	10,172,436	10,467,751	835,766	819,896	2,681,744	2,562,726	119,018	7,710
PUBLIC SAFETY	6,708,658	7,169,738	550,032	548,897	1,785,707	1,707,957	77,750	7,195
PUBLIC WORKS	595,692	606,000	0	0	14,080	6,884	7,195	7,195
HEALTH AND WELFARE	328,309	323,687	25,065	19,233	76,913	57,071	19,842	19,842
OTHER/CONTINGENCY	0	0	0	0	0	0	0	0
OTHER FUNCTIONS	1,735,383	1,482,619	1,000	900	306,075	305,975	100	100
DEBT SERVICE	0	432,400	91,199	0	273,600	0	273,600	273,600
TOTAL EXPENSE	30,337,479	31,215,741	2,360,796	2,139,628	7,767,778	7,159,424	608,354	608,354
EXCESS OR (DEFICIENCY) OF REVENUE OVER EXPENSE	3,373,460	3,685,239	-408,035	-490,123	-4,370,524	-3,931,916	438,608	438,608
OTHER FINANCING SOURCES (USES)								
OPERATING TRANSFERS IN	599,967	2,015,142	0	0	0	0	0	0
OPERATING TRANSFERS OUT	6,737,592	5,700,381	622,675	622,860	1,863,023	1,863,580	-557	-557
TOTAL OTHER FINANCING SOURCES	-6,137,625	-3,685,239	-622,675	-622,860	-1,863,023	-1,863,580	-557	-557
EXCESS OR (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENSES AND OTHER USES	-2,764,164	0	-1,030,710	-1,112,983	-6,233,547	-5,795,497	438,050	438,050

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**FEBRUARY 25, 2003**

Your Budget Audit Subcommittee considered communication no. 1-7-2 and 2-25-9 from Marc A. McGill, Controller/CAO addressing Executive Order 2002-22 which reduced Fiscal Year 2002/2003 Revenue Sharing payments to local units of government.

The latest estimate of Saginaw County's expected revenue sharing payments is \$104,775 less than what was originally included in the Budget. To accommodate the reductions, the Controller is recommending the seven County millage funded programs be reduced. (Counties are not required to budget revenue sharing unless the millage is created and levied by an Authority.) It is anticipated that next year no revenue sharing dollars will be budgeted for these programs. All Program Heads have been notified.

We recommend the following 2003 Budgets be amended to account for the reductions in State Revenue Sharing:

<u>Department/Activity</u>	<u>Total County Budget</u>	<u>Original Revenue Sharing Budget</u>	<u>Executive Order Budget Reductions</u>	<u>Reduction % of Total Cty. Budget</u>
Mosquito Control	\$ 2,542,823	\$ 51,281	(\$ 23,474)	.92%
Event Center	2,625,710	46,153	(21,126)	.80%
Law Enforcement	4,456,753	34,871	(15,962)	.36%
Senior Citizens	3,643,893	33,845	(15,492)	.43%
HealthSource	1,090,861	25,640	(11,736)	1.08%
Castle Museum	889,377	20,512	(9,389)	1.06%
Parks & Recreation	<u>850,931</u>	<u>16,595</u>	<u>(7,596)</u>	<u>.89%</u>
Total	\$16,100,348	\$228,897	(\$104,775)	.65%

Further, that the proper County Officials be authorized and directed to amend the Budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**FEBRUARY 25, 2003**

Your Budget Audit Subcommittee considered communication no. 2-25-13 from Marc A. McGill, Controller/CAO submitting the proposed Budget Calendar for adoption of the Fiscal Year 2004 Operating Budget and 2004-2008 Capital Improvement Plan.

We recommend the attached Budget Calendar be approved; further, that the proper County Officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COUNTY OF SAGINAW

BUDGET CALENDAR

OPERATING BUDGET 2003/2004
CAPITAL IMPROVEMENT PLAN 2004-2008

<u>Target Date</u>	<u>Action To Be Taken</u>
06-02-03	Controller's Office distributes instructions for the fiscal year 2003/2004 budget process. Departments are provided with an on-line Target Operating Budget for the same period. Departments are also given instructions for the on-line Capital Improvement Plan requests for fiscal years 2004-2008.
06-23-03	Departments complete data entry for their 2003/2004 Operating Budgets and Capital Improvement Plan requests for 2004-2008.
07-14-03	The Controller's Office submits a recommended Operating Budget for fiscal year 2003/2004 to all departments and to the Human Services, County Services, and Courts/Public Safety Committees, and the Budget/Audit Subcommittee.
Week of 07-31-03	The Human Services, County Services, and Courts/Public Safety Committees, and the Budget/Audit Subcommittee review the Operating Budget for fiscal year 2003/2004. In addition, the Budget/Audit Subcommittee reviews Capital Improvement Plan requests for fiscal years 2004-2008.
08-12-03	A recommended Operating Budget for fiscal year 2003/2004 and Capital Improvement Plan for fiscal years 2004-2008 are laid on the table for the next Board session.
Week of 09-04-03	The Human Services, County Services, and Courts/Public Safety Committees, and the Budget/Audit Subcommittee address any unresolved budget issues.
09-16-03	The Board adopts an Operating Budget for fiscal year 2003/2004 and a Capital Improvement Plan for fiscal years 2004-2008.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.6

FEBRUARY 25, 2003

Your Labor Relations Subcommittee considered communication no. 1-7-7 from Amy J. Deford, County Retirement Administrator asking the Board to adopt a Resolution acknowledging our designation as a participating employer in the State of Michigan Deferred Compensation Plan.

Notification was received from the Office of Retirement Services that Probate Judges are now eligible to participate in the Deferred Compensation 457 Plan offered by the State of Michigan. In order to participate, a county must complete and return a Resolution of Acknowledgement form. The plan is the same type of plan currently offered to Saginaw County employees. There is no cost to the County as it is strictly a voluntary salary deferral plan offered to the Judges.

We concur and authorize the proper County Officials to execute the attached Resolution acknowledging the County's designation as a participating employer in the State of Michigan Deferred Compensation Plan 457 effective January 1, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

STATE OF MICHIGAN

DEPARTMENT OF MANAGEMENT AND BUDGET



OFFICE OF RETIREMENT SERVICES

Serving the Customers of the Judges, Public School Employees, State Employees, and State Police Retirement Systems
PO Box 30171, Lansing, MI 48909-7671 www.michigan.gov/ors
Telephone: 517-322-5103 Outside Lansing: 800-381-5111

Resolution of Acknowledgment
Deferred Compensation Plan 457

The undersigned, being an authorized representative of Saginaw County, hereby acknowledges its designation as a participating "employer" in the state of Michigan Deferred Compensation Plan 457 by the Plan Administrator effective January 1, 2003.

County participation is voluntary. Contributions are not valid until this form is on file with the Office of Retirement Services.

Dated: March 5, 2003

Saginaw
Name of County

[Signature]
Signature of Authorized Representative

Todd M. Hare, Chairman
Printed Name of Authorized Representative

Saginaw County Board of Commissioners
Title (Printed)

APPROVED AS TO SUBSTANCE

[Signature]
MARC A. MCGILL, CONTROLLER/CAO

APPROVED AS TO FORM:

[Signature]
STEPHEN L. BORREDO, LEGAL COUNSEL

Please return the executed copy of this resolution to:

Judges Retirement System
Office of Retirement Services
7150 Harris Drive
P.O. Box 30171
Lansing MI 48909

RECEIVED
SAGINAW COUNTY BOARD OF COMMISSIONERS
2003 MAR - 7 12:27

FROM: COMMITTEE ON APPROPRIATIONS -- 4.7

FEBRUARY 25, 2003

Your Legislative Subcommittee considered communication no. 2-25-16 from Jay Reithel, Acting Planning Director, asking the Board to adopt a resolution supporting a northbound I-675/M-13 exit ramp.

Mr. Reithel was notified by the Saginaw County Chamber of Commerce that U.S. Congressman Kildee plans to propose the project as part of congressional appropriations for high priority projects (HPP) during the re-authorization of the transportation bill. Letters of support from the community to assist in acquiring earmarked funds were due on February 7; the attached letter of support was sent, contingent upon Board approval. In December 2000, the Board of Commissioners did a similar resolution of support. No County funds are being committed at this time.

We concur and under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Horn: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

Saginaw County
Governmental Center
111 S. Michigan Avenue
Saginaw, MI 48602

COUNTY OF SAGINAW

BOARD OF COMMISSIONERS

TODD M. HARE

CHAIRMAN



PHONE (989) 790-5267

EMAIL BOC@SAGINAWCOUNTY.COM

FAX (989) 790-5569

February 5, 2003

DISTRICT#1
MICHAEL P. O'HARE

The Honorable Dale Kildee
2187 Rayburn House Office Building
Washington, D.C. 20515

DISTRICT#2
ROBERT D. BLAINE

DISTRICT#3
CHERYL M. HADSALL

DISTRICT#4
KENNETH B. HORN

DISTRICT#5
PATRICK WURTZEL

DISTRICT#6
TERRY W. SANGSTER

DISTRICT#7
ROBERT M. WOODS, JR.

DISTRICT#8
CARL E. RUTH

DISTRICT#9
TODD M. HARE

DISTRICT#10
CONNIE D. SMITH

DISTRICT#11
JAMES M. GRAHAM

DISTRICT#12
THOMAS A. BASIL

DISTRICT#13
ROGER N. KAHN

DISTRICT#14
RAYMOND F. BARTELS

DISTRICT#15
TIMOTHY M. NOVAK

Dear Congressman Kildee:

The Saginaw County Board of Commissioners Legislative Subcommittee will send attached Resolution A to our February 25 Board Session recommending support of the proposed 1-675 to M-13/Washington exit ramp project. The Board adopted a similar Resolution in December of 2000, and it is anticipated that the 2003 Resolution A will be adopted as well.

The information presented below is offered to assist in acquiring earmarked funds.

✿ The M-13/Washington corridor is home to many Saginaw County institutions including: regional medical facilities, automotive manufacturing, arts and entertainment venues, and countless office buildings. Improved access from 1-675 to M-13/Washington is paramount to the economic vitality of the entire county.

✿ The existing interchange was based on a 40 year old plan that was to relocate M-13 to the 5th and 6th Street exit ramp, providing direct access to Saginaw's commercial district. Since these changes never occurred, it has become increasingly more difficult to access vital services. A direct connection between 1-675 and M-13/Washington would encourage business redevelopment in the downtown area and make business patrons less reluctant to visit.

Saginaw County strongly supports the 1-675 exit ramp project with direct access to M-13/Washington and feels confident that such a project will prove to stimulate growth of business and a renewal of our urban area. We appreciate your assistance and will mail you a certified copy of the Resolution after its formal adoption.

Respectfully,

Todd M. Hare, Chairman
Saginaw County Board of Commissioners

c: County Commissioners, Controller, Planning, Chamber of Commerce

TMH/kvs020503

BOARD STAFF - KAYE SCHULTZ, BOARD COORDINATOR JANNIS CORLEY, ASSISTANT COORDINATOR MARY MASSEY, COMMISSIONER AIDE

FROM: COMMITTEE ON APPROPRIATIONS -- 4.8

FEBRUARY 25, 2003

Your Legislative Subcommittee was requested by the Human Services Committee to consider communication no. 2-25-12 from Robert D. Blaine, District #2 Commissioner regarding House Bill No. 4087 to regulate groundwater withdrawals at the State level.

The Bill, introduced by State Representative John Moolenaar, amends 1994 P.A. 451, entitled, "Natural Resources and Environmental Protection Act," (MCL 324.101 to 324.90106) by adding Part 317. The proposed legislation was referred to the Committee on Land Use and Environmental.

We invited Brian Shoaf, Legislative Aide for Representative Moolenaar, to meet with us as well as John Niederhauser, County Health Officer, Kevin Datte, Environmental Health Director, and Stephen Borrello, County Counsel. County Officials and Counsel reported they were pleased with the reactive approach taken by the State to resolve groundwater conflicts between homeowners and high capacity users in Michigan.

Mr. Datte presented his comments and these are attached along with the response to his comments from Representative Moolenaar. Also attached is a flow chart provided by Mr. Shoaf. The Bill was discussed at a town hall meeting in the community and received a favorable response.

We recommend the Board of Commissioners support House Bill 4087. Under the proper order of business the appropriate Resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Horn: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

Saginaw County Department of Public Health
1600 N. Michigan Ave. ♦ Saginaw, MI 48602

MEMORANDUM

TO: John D. Niederhauser, M.P.H.
Health Officer

FROM: Kevin W. Datte, M.S.A., R.S.,
Environmental Health Services Director

SUBJECT: House Bill No. 4087

DATE: February 4, 2003

I have reviewed the proposed legislation under H.B. 4087, and the bill is a reactive approach to resolve groundwater withdrawal issues. At this point in time, any attempt to resolve or control groundwater withdrawal impacts at the state level, whether reactive or proactive, is better than conflict resolution at the local level. I believe the intent of the bill is good and offers promise as well as a different regulatory approach. The bill does not regulate groundwater withdrawal per se until it impacts others and there is no mention of a permit, which frequently results in the first strike against a bill. I certainly endorse the bill. It is better to have a child's mother (MDA) get after her child (agricultural operator with high capacity well) for misbehaving in public than the person observing the misbehavior (me, you, township officials, commissioners).

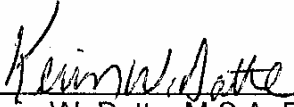
I offer the following as comments, though F & G would be more appropriate for a groundwater withdrawal ordinance than regulating withdrawal problems with conflict resolution:

- A. This legislation appears to single out agricultural wells that require investigating if an alleged withdrawal conflict occurs. I believe this legislation should be expanded to include language that would embrace all manufacturing and food processes, bottling, business, and industrial facilities that has use of or ownership of high capacity wells.
- B. A registry should be created that would mandate all high capacity wells to be registered with the State of Michigan. This registry could be used to index the locations of all high capacity wells and inventory or categorize the withdrawal capability/capacity of each well and the existing use of each well. Also, a annual reporting requirement on the amount of groundwater withdrawn would develop a data base and determine the sustainability of the groundwater resources in areas of alleged withdrawal conflicts. This would help to sell to all state legislatures the importance of this bill, not only to resolve conflicts but to establish the inventory that identifies the demand or withdrawal of the states groundwater resources.

Memorandum to John D. Niederhauser
February 4, 2003

Page 2

- C. The bill should be expanded to include the Department of Environmental Quality as an investigator of alleged conflicts from non-agricultural uses.
- D. Expand Section 31704 (5) to include the local public health department to receive a copy of the order declaring a groundwater conflict.
- E. Restructure Section 31706 (b) to include all wells that were installed since the adoption of the well construction code (1967), wells brought up to code, and/or wells that are in compliance with Part 127 of the Public Health Code, Public Act of 1978, MCL 333.12701 to 333.12771, regardless of the year it was installed. Referencing in the bill wells installed on or after April 21, 1994, the date of the amendment to Part 127, would significantly reduce the number of wells impacted and prejudice properly constructed and operating small quantity wells from inclusion should a withdrawal conflict occur. Wells installed since 1967 and before April 21, 1994, and constructed in accordance with Part 127 are good wells. A well that may be just 8 or 10 years old is not an old, aged well by any means.
- F. Include language that would require a hydrogeologic assessment and environmental impact statement to develop, among other things, groundwater flow and aquifer capacity models, measurements of potential adverse impacts and water chemistry data for proposed or new high capacity well installations and restored existing wells.
- G. Include language that would prohibit the diversion of waste or migrant groundwater to boundary water structures, such as ditches, creeks, or rivers.

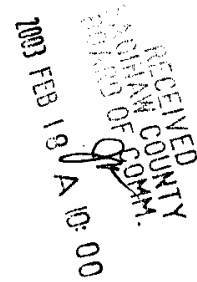


Kevin W. Datte, M.S.A, R.S.
Environmental Health Services Director

KWD:kwd

98TH DISTRICT
JOHN R. MOOLENAAR
1287 HOUSE OFFICE BUILDING
P.O. BOX 30014
LANSING, MICHIGAN 48909-7514
PHONE: (517) 373-1791
E-MAIL: johnmoolenaar@house.mi.gov

HOUSE OF REPRESENTATIVES
LANSING, MICHIGAN



February 10, 2003

Mr. Kevin Datte
Saginaw County Health Department
1600 North Michigan Avenue
Saginaw, Michigan 48602

Dear Kevin,

I am writing in response to your recent comments raised during the February 4th Board of Commissioners Legislative Committee meeting. Thank you for sharing your thoughts with me.

Brian Shoaf, my Legislative Assistant, and I sat down with the Legislative Service Bureau (LSB) to discuss your comments. LSB is responsible for the drafting of all legislation, and they deal with most of the technical questions regarding legislation. We will go through each point to outline our discussions.

- A. Expanding the legislation to include language that would embrace all manufacturing?
 - a. As written, HB 4087 does include all manufacturing. They are included in the definition of "High Capacity Well," page 2, line 16.
- B. Creating a registry for all high capacity wells?
 - a. Under current Michigan law (Part 327) high capacity well users must register with the exceptions of public water wells and agricultural irrigation facilities. Agriculture uses a modeling system for reporting.
- C. Expanding the legislation to include the Department of Environmental Quality as an investigator of alleged conflicts between non-agricultural uses?
 - a. Under this legislation the definition of "Director" is "means the director of the department of environmental quality or his or her designee," page 2 line 12. Throughout this legislation all process are done by either the Director, meaning DEQ, or the department of agriculture.
- D. Including the local public health department to receive a copy of the order declaring a groundwater conflict?

- a. Per your request public health departments have been added to section 31704(5).
- E. Well installation date?
 - a. Under this draft, all current wells in compliance with the 1994 standard are included. However, per your request we are taking a closer look to make certain we do not put any additional burdens on residents. I am working with the well drilling industry and local governments to make sure we do not have any unintended consequences.
- F. Requiring hydrogeology assessments and environmental impact statements?
 - a. See below
- G. Prohibiting the diversion of waste or migrant groundwater?
 - a. I am sensitive to the idea that better data is needed to protect Michigan's aquifers. However, both F and G would be difficult to include in this draft. As you pointed out, my approach is a reactive approach which I feel is a better approach. These ideas could be incorporated into a permit based system.

It is my feeling we have considered all of your comments and that they are included in this legislation. I appreciate all of your assistance with this process and thank you very much for sharing your comments with me. If you have further questions in regards to this legislation or any legislation to come before the legislature, feel free to contact Brian or myself.

Sincerely,

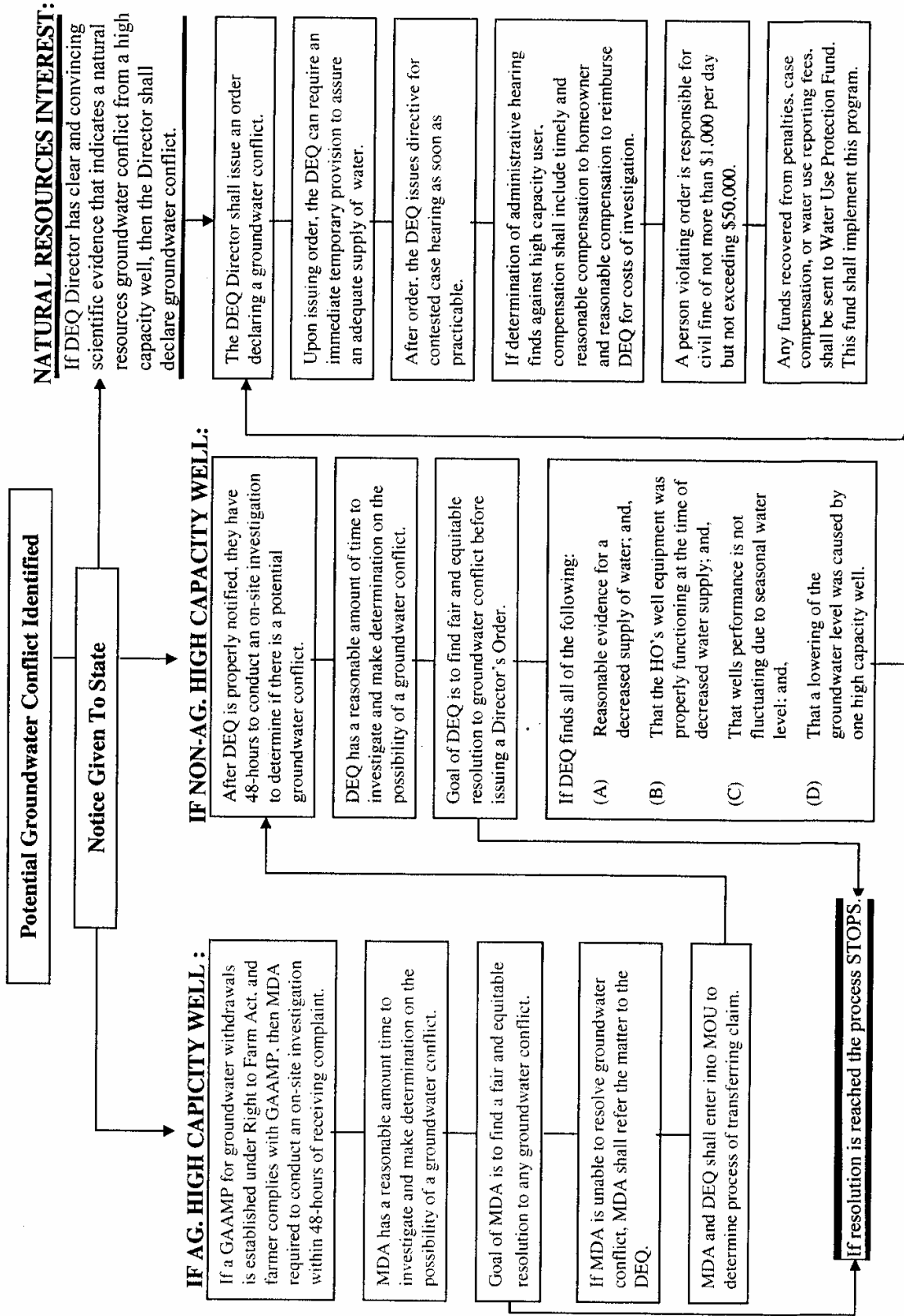


John Moolenaar
State Representative

CC: Saginaw Board of Commissioners
Mr. John Niederhauser

JRM/bjs

GROUND WATER WITHDRAWAL STATUTE



FROM: COMMITTEE ON APPROPRIATIONS -- 4.9

FEBRUARY 25, 2003

Each year the Standing Committees and Appropriation Subcommittees prioritize the items under their respective committee. The 2003 Issues were submitted to the Board in communication no. 2-25-2 from Marc A. McGill, Controller/CAO.

Your Executive Committee herewith submits the completed Issues and Prioritization List for 2003 and Status as of February 1, 2003.

ATTACHMENT A – Courts & Public Safety Committee

ATTACHMENT B – Human Services Committee

ATTACHMENT C – County Services Committee

ATTACHMENT D – Budget Audit Subcommittee

ATTACHMENT E – Labor Relations Subcommittee

ATTACHMENT F – Legislative Subcommittee

ATTACHMENT G – Executive Committee

The material is included in the County's General Information Book which is used with financial institutions, and shared with many governmental leaders throughout the County and State. The issues will be updated periodically, as needed, and the process continued next year.

It is the recommendation of your committee to accept the 2003 Issues; further, that this informational report be communicated to all County Officials.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

**ATTACHMENT A
COURTS AND PUBLIC SAFETY COMMITTEE
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
Jail Bed Rental	The current budget contains \$300,000 in General Fund Revenue and 1/3 of the year has passed with no revenues collected.	BOC Sheriff Courts Federal Govt	Courts & Public Safety	A resolution from the Judges stating that the beds are to be rented OR a reduction in Gen Fd Rev & Exp of \$300,000.	A	Winter/Spring 2003	Circuit Court and Probate Court Judges support, District Court still debating commitment to allow Sheriff & BOC 16 beds of 513 bed Jail.
Friend of the Court Deficit Reduction	The FOC in five years has gone from costing the BOC \$25,000 to \$850,000.	BOC Circuit Court FOC State Legislators Controller	Courts & Public State Legislature	BOC will reduce other existing services or the Legislators will allow the users of the FOC to pay for the cost of the FOC.	A	Fiscal 2002/2003	Controller, FOC and Circuit Court Administrator are leading a statewide effort to change fee schedules via the State Legislators.
Child Care Fund	Institutional placement costs are causing large budget deficits. Pending changes in funding formula (Title IV-E) are expected to greatly increase costs.	Family Court State and Local FIA Controller's Office	Courts & Public Budget/Audit BOC	Interim financial reports/monitoring Court & FIA seek less costly options- Waive juvenile offenders to adult court.	A	Spring/ Summer 2003	Incomplete.
Court Appointed Counsel	Attorney expenses for indigent criminal defendants are increasing and greatly exceeding budget.	Circuit Court Attorneys Controller's Office	Courts & Public Budget/Audit BOC	Interim financial reports/monitoring Court & Attorneys- seek less costly options. Implement fixed cost service contracts.	A	Spring/ Summer 2003	Incomplete.
Community Corrections Cognitive Restructuring	The State Dept. of Corrections requires a Cognitive Restructuring Program in place for continued funding of Pre-Trial Services.	BOC Sheriff Courts Controller Comm Correct Bd	Courts & Public Comm Correct Bd	More requirements by State for Pre-Trial Services Funding	A	Winter/Spring 2003	The Cognitive Restructuring program is being considered. CCAB to act in near future.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

**ATTACHMENT B
HUMAN SERVICES COMMITTEE
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUES	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
State Funding Reductions	Funding reductions may impact a number of Health and Mental Health Programs and services.	State Mental Health Authority Health Dept. Controller's Office	Human Services BOC	Service Reductions and Staff Layoffs. Requests for alternative funding.	A	Spring/Summer 2003	Incomplete.
Well Water Restrictions	Residential homes allegedly are affected adversely by commercial uses of the water aquifer.	State DEQ Atty. Gen. Human Serv. Public Health Dept.	DEQ County Attorneys H.S. Comm. State Legislature	State Legislation which regulates water aquifers.	A	Ongoing throughout 2003.	State Legislators have introduced legislation they say will resolve this issue. BOC and legal counsel working on tentative, compromise agreement.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

**ATTACHMENT C
COUNTY SERVICES COMMITTEE
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUES	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works Commissioner	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River.	A	Ongoing.	DEQ, Army Corps, River Alliance, Controller now attempting to secure site and funding with Public Works Commissioner.
Harry Browne Airport - ILS System	Funding has been approved for an ILS	Federal Aviation Administration State Dept of Transportation- Aviation Division Engineers and Contractors Controller's Office	Airport Committee County Services BOC	FAA and State will schedule construction and installation of an ILS at their discretion.	B	Spring/ Summer 2003	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security priorities.
Saginaw County Event Center	The County has issued \$14.3 million in bonds to renovate, equip and operate the County Event Center.	BOC County Services Committee Saginaw County Building Authority	Board Building Authority	Complete construction and renovations to the County Event Center.	A	Calendar years 2002 and 2003	Phase 1 of 2 has been completed. Phase 2 is in progress

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

ATTACHMENT D
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003

ISSUES	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
2001/2002 Audit	Required by State statute.	BOARD Controller's Office Dept. Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	A	March 25, 2003 Board Meeting	Auditors are currently working on Audit.
2003/2004 Budget.	Required by State statute.	BOARD Controller's Office Dept. Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	A	September 16, 2003 Board Meeting.	Financial Services has begun to work on 2003/2004 Budgeting process.
Prepare Capital Improvement Plan for 2003/2004.	The BOARD needs to determine the priorities for purchasing items in the Cap. Impr. Fund.	BOARD Controller's Office Dept. Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2003/2004 Budget.	A	September 16, 2003 Board Meeting.	Financial Services has begun to work on 2003/2004 Capital Improvement Plan.
General Fund Balance Reserve Policy	Existing policy establishes a number of fund balance reserve accounts. In view recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller's Office	Budget/Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	A	Spring 2003	Incomplete - Part of the 2003/2004 Budget Process.
GASB 34	Change in Generally Accepted Accounting Principles (GAAP) for Governmental Units.	BOARD Controller's Office Financial Auditors GASB	Budget & Audit BOARD	Complete implementation of new financial reporting model by September 30, 2003.	A	Fiscal 2003/2004.	Controller's Office has attended various training seminars. County Auditors inventorying assets and modifying accounting system.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

**ATTACHMENT E
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUES	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
Develop Negotiating Strategies For Expiring Labor Contracts	Four Labor Agreements will Expire in 2003 and local resources are limited.	BOARD Labor Relations Staff County Attorney	BOARD Labor Relations	Management Proposals to Unions.	A	March, 2003	Controller's Office staff currently studying economics to develop recommendation to Labor Committee.
Settle Expired Labor Contracts	Four Labor Contracts will expire effective 9/30/03: 1) Sheriff-Sergeants 2) Juvenile-Youth Wrkrs 3) Juvenile-Supervisors 4) Assist. Prosecutors	BOARD Labor Relations Personnel/Labor Relations Staff County Attorneys Unions	BOARD Labor Relations Mediation Arbitration	All labor contracts settled when it is in the best interest of the County.	A	Throughout 2003	Negotiations to begin in Summer, 2003 and completed by 9/30/03.
Cost Containment Methods For Fringe Benefits	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOARD Labor Relations Personnel Labor Unions County Attorney	BOARD Labor Relations Negotiations	Controller's Office is continuing to review fringe benefit programs for cost containment possibilities.	A	Ongoing	Ongoing study of potential new methods of administering fringe benefits.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

**ATTACHMENT F
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUES	WHY IS THIS AN ISSUE	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with legislators on a continuing basis.	Legislative Com Controller Legislators	Legislative Committee Meeting BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	A	Fiscal 2002/2003	Meetings not planned as of February 1, 2003.
Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921	Due to the restrictive nature of the act, the act should be considered for repeal by local legislators.	Legislative Com Controller Civil Counsel Lobbyist State Legislature	Legislative Committee State Legislature	Repealed Acts.	A	ASAP	State Legislators still trying to achieve task for past two (2) years. BOC passed resolution in 2002 to repeal acts.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

**ATTACHMENT G
EXECUTIVE COMMITTEE
PROPOSED ISSUES FOR 2003 AND STATUS AS OF FEBRUARY 1, 2003**

ISSUES	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	PRIORITY ASSIGNED	DATE FOR ACTION	STATUS
Training Sessions for Boards and Commissions.	The BOC wants assurance that the various Boards and Commissions created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOARD County Attorney Board Staff Various Boards and Commissions	No debate is expected.	Boards and Commissions that are trained and update on pertinent issues.	A	Fiscal 2002/2003	Budget Seminar scheduled for February 27, 2003 as a Committee of the Whole Meeting.
General County Information Book	The BOARD desires to communicate annually to other municipalities and the Financial Markets the sound financial and business practices of the County.	BOARD Controller Treasurer	Executive Committee	A General Information Book reflective of the financial condition of the County	A	Spring 2003	Currently being compiled by Controller's Office.
Annual Informational Brochure	The BOARD desires an informative high-quality report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Committee Controller/CAO	Executive Committee	An informational brochure suitable for distribution which is informative and reflects a positive image.	A	Feb. 2003	Currently being compiled by the Controller's Office.
Annual Newspaper Fold	The Board desires as a communication tool to place an informational Fold into the Saginaw News circulation.	BOC Executive Committee All departments and Elected Officials.	Executive Committee	An informational fold into the Saginaw News in Fall of 2003.	A	October 2003	Plan to create in August-September of 2003 for publication in October 2003.

NOTE: Priority assignment code A = Issue is a high priority and needs to be addressed in 2003; B = Moderate priority, also needs to be addressed in 2003; C = Low priority, can be addressed in 2003 or at a later date.

COMMITTEE COMPENSATION -- 5.1**FEBRUARY 25, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held January 5 – 18, 2003.

HealthSource Saginaw Board---12-2-02*

R. Bartels, 3 miles 1.08

J. Graham, 21 miles 7.56

C. Smith, 3 miles 1.08

HealthSource Saginaw Long Range Planning---12-18-02*

R. Bartels, 3 miles 1.08

HealthSource Saginaw Personnel---12-19-02*

J. Graham, 21 miles 7.56

HealthSource Saginaw Finance---1-2-02*

R. Bartels, 3 miles 1.08

Board Session (all present)---1-7-03

Crime Prevention Council at SVSU---1-8-03

T. Basil, 3 miles 51.08

C. Hadsall, 40 miles 64.40

Animal Control Advisory Council---1-8-03

C. Smith, 3 miles 51.08

Crime Prevention Govt. & Law Enforcement---1-9-03

C. Hadsall, 40 miles 64.40

Bridge Center for Racial Harmony---1-9-03

C. Smith, 3 miles 26.08

Special Committee on Rules---1-9-03

J. Graham, 21 miles 57.56

C. Ruth, 4 miles 51.44

M. O'Hare, 50 miles 68.00

C. Smith, 3 miles 51.08

K. Horn, 30 miles 60.80

T. Hare, 2 miles 50.72

Leadership Saginaw Govt. & Politics Panel---1-13-03

T. Hare, 2 miles 25.72

K. Horn, 30 miles 60.80

C. Hadsall 40 miles 64.40

Human Services Committee---1-13-03

R. Woods, 7 miles 52.52

J. Graham, 21 miles 57.56

R. Bartels, 3 miles 51.08

R. Kahn, 7 miles 52.52

T. Hare, 2 miles 50.72

Mental Health Board---1-13-03

R. Woods, 7 miles 12.52

Solid Waste Planning Committee---1-14-03

M. O'Hare, 50 miles 28.00

Human Services Collaborative Body---1-14-03

C. Smith, 3 miles 26.08

County Services Committee---1-14-03

C. Ruth, 4 miles 51.44

C. Hadsall, 40 miles 64.40

Board of Commissioners**February 25, 2003**

K. Horn, 30 miles	60.80
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
T. Hare, 2 miles	50.72
Saginaw Area Storm Water Authority in Bridgeport---1-15-03	
C. Ruth, 4 miles	51.44
Courts & Public Safety Committee---1-15-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Mental Health Recipient Rights---1-15-03	
R. Woods, 7 miles	12.52
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	

COMMITTEE COMPENSATION -- 5.2**FEBRUARY 25, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held January 19 – February 1, 2003.

Courthouse & Sheriff Department Student Tour---1-21-03	
K. Horn, 30 miles	35.80
Board Session (all present)---1-21-03	
Courthouse & Sheriff Department Student Tour---1-22-03	
K. Horn, 30 miles	60.80
911 Board---1-22-03	
T. Hare, 2 miles	50.72
T. Novak, 10 miles	53.60
City County School Liaison at Board of Education---1-23-03	
B. Blaine, 26 miles	59.36
T. Basil, 3 miles	51.08
C. Ruth, 4 miles	51.44
Job Training Consortium Board in Bay County---1-27-03	
R. Bartels, 35 miles	62.60
B. Blaine, 50 miles	68.00
J. Graham, 30 miles	60.80
T. Novak, 30 miles	60.80
C. Ruth, 30 miles	60.80
Environmental Health Board of Appeals---1-27-03	
M. O'Hare, 50 miles	18.00
Mental Health Executive Limitation---1-27-03	
R. Woods, 7 miles	12.52
Region VII Advisory Committee---1-28-03	
C. Ruth	5.00
Mosquito Abatement Commission---1-30-03	
M. O'Hare, 50 miles	18.00
Respectfully submitted, Kaye Schultz, Board Coordinator	

COMMITTEE COMPENSATION -- 5.3**FEBRUARY 25, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held February 2-15, 2003.

HealthSource Saginaw Personnel---1-16-02*

J. Graham, 21 miles 7.56

C. Smith, 3 miles 1.08

Human Services Collaborative Body Planning---1-17-03*

C. Smith, 3 miles 51.08

Human Services Collaborative Body---1-24-03*

C. Smith, 3 miles 51.08

HealthSource Saginaw Finance---1-28-02*

R. Bartels, 3 miles 1.08

Human Services Committee---2-3-03

R. Woods, 7 miles 52.52

J. Graham, 21 miles 57.56

R. Bartels, 3 miles 51.08

R. Kahn, 7 miles 52.52

T. Hare, 2 miles 50.72

HealthSource Saginaw Board---2-3-02

R. Bartels, 3 miles 1.08

J. Graham, 21 miles 7.56

Legislative Subcommittee---2-4-03

K. Horn, 30 miles 60.80

R. Woods, 7 miles 52.52

R. Bartels, 3 miles 51.08

B. Blaine, 26 miles 59.36

T. Sangster, 8 miles 52.88

J. Graham, 21 miles 57.56

T. Hare, 2 miles 50.72

County Services Committee---2-4-03

C. Ruth, 4 miles 51.44

K. Horn, 0 miles (no comp.)

T. Sangster, 0 miles (no comp.)

C. Smith, 3 miles 51.08

T. Hare, 0 miles (no comp.)

Courts & Public Safety Committee---2-5-03

M. O'Hare, 50 miles 68.00

T. Novak, 10 miles 53.60

T. Basil, 3 miles 51.08

B. Blaine, 26 miles 59.36

P. Wurtzel, 13 miles 54.68

T. Hare, 2 miles 50.72

Parks & Recreation Commission---2-6-03

B. Blaine, 26 miles 9.36

Budget Audit Subcommittee---2-6-03

C. Hadsall, 40 miles 64.40

T. Novak, 10 miles 53.60

K. Horn, 30 miles 60.80

R. Kahn, 7 miles 52.52

C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Crime Prevention Govt. & Law Enforcement---2-7-03	
C. Hadsall, 40 miles	64.40
Human Services Collaborative Body Executive---2-11-03	
C. Smith, 3 miles	51.08

Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1, 5.2 and 5.3 be received, not read, and the recommendations contained therein adopted. Approved.

**RESOLUTIONS
 RESOLUTION A
 BOARD OF COMMISSIONERS
 COUNTY OF SAGINAW**

FEBRUARY 25, 2003

**RE: SUPPORTING A NORTHBOUND 1-675 EXIT RAMP
 SERVICING M-13/WASHINGTON AVENUE**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 25th day of February, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Horn offered the following resolution and moved its adoption. The motion was seconded by Commissioner Hadsall:

WHEREAS, The Michigan Department of Transportation shall be the applicant for High Priority Project legislative funds for a northbound exit from 1-675 terminating at M-13/Washington Avenue; and,

WHEREAS, Said funds will provide residents of Saginaw County and the surrounding region with improved accessibility to vital services as well as creating a direct link for industry, tourism and commerce to the Saginaw River waterfront; and,

WHEREAS, The City of Saginaw, Michigan Department of Transportation, Saginaw County and other members of local governmental units shall be responsible for identifying a resource for the 20% (twenty percent) match for the High Priority Project fund, as they work together through the Saginaw Metropolitan Area Transportation Study.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby register its support for the above mentioned request for High Priority Project legislative funds.

BE IT FURTHER RESOLVED, That copies of this resolution be sent to the Governor, Federal and State Legislators, the Michigan Department of Transportation, City of Saginaw and other local governmental units.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting of the Saginaw County Board of Commissioners, held on the 25th day of February, 2003, the original of which is on file.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 25th day of February, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

**RESOLUTION B
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

EBRUARY 25, 2003

**RE: HOUSE BILL NO. 4087 TO REGULATE GROUNDWATER WITHDRAWALS
HOUSE BILL NO. 4097 TO EXPEND FUNDS FOR IMPLEMENTATION**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 25th day of February, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Horn offered the following resolution and moved its adoption. The motion was seconded by Commissioner Blaine:

WHEREAS, House Bill No. 4087 introduced by State Representative John Moolenaar, amends 1994 P.A. 451, entitled, "Natural Resources and Environmental Protection Act," (MCL 324.101 to 324.90106) by adding Part 317; and,

WHEREAS, House Bill No. 4087 establishes a process that would be followed by the Director of the Michigan Department of Environmental Quality to receive groundwater withdrawal complaints, as well as to investigate and resolve those complaints; and,

WHEREAS, House Bill No. 4087 is a reactive approach taken by the State to resolve groundwater conflicts between homeowners and high capacity users and is currently under study in the Committee on Land Use and Environmental; and,

WHEREAS, House Bill No. 4087 was reviewed by the Saginaw County Department of Public Health and their comments were considered and responded to by the Legislative Service Bureau.

NOW, THEREFORE BE IT RESOLVED, That the Saginaw County Board of Commissioners supports House Bill No. 4087 to regulate groundwater withdrawal;

BE IT FURTHER RESOLVED, That this Resolution be amended to include support of House Bill No. 4097 which would amend the "Natural Resources and Environmental Protection Act"

(MCL 324.32714) to authorize the department to expend money from the Water Use Protection Fund (created within the State Treasury), upon appropriation, for the implementation and administration of the groundwater conflict resolution process;

BE IT FURTHER RESOLVED,, That the Saginaw County Board of Commissioners requests the Michigan Association of Counties Board of Directors to support House Bill No. 4087 and House Bill No. 4097;

BE IT FURTHER RESOLVED, That copies of this Resolution be forwarded to our area Legislators, Michigan Department of Agriculture, Michigan Department of Environmental Quality, local units of government, Saginaw County Department of Public Health and the Michigan Association of Counties,

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS,

Todd M. Hare, Chair

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O’Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- none

**STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }**

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting of the Saginaw County Board of Commissioners, held on the 25th day of February, 2003, the original of which is on file.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 25th day of February, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

**RESOLUTION C
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

FEBRUARY 25, 2003

RE: Five Year Parks and Recreation Plan

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 25th day of February, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kahn:

WHEREAS, The County of Saginaw has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2003 and 2008; and,

WHEREAS, A public comment session was held February 6, 2003 at the Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, MI to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan; and,

WHEREAS, The County of Saginaw has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the community.

NOW, THEREFORE BE IT RESOLVED, The County of Saginaw Board of Commissioners hereby adopts the 2003 – 2008 Recreation Plan as a guideline for improving recreation for the residents of the County of Saginaw.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS,

Todd M. Hare, Chair

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

STATE OF MICHIGAN }
} SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting of the Saginaw County Board of Commissioners, held on the 25th day of February, 2003, the original of which is on file.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 25th day of February, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

RESOLUTION D
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

FEBRUARY 25, 2003

RE: THE UNITED STATES FISH & WILDLIFE SERVICE (USFWS) POLICY
PROHIBITING LARVAL CONTROL OF SPRING MOSQUITOES
ON THE SHIAWASSEE NATIONAL WILDLIFE REFUGE
IN SAGINAW COUNTY, MICHIGAN

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 25th day of February, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Woods offered the following resolution and moved its adoption. The motion was seconded by Commissioner Bartels:

WHEREAS, Mosquitoes in Saginaw County, Michigan, historically and presently continue to pose serious risks to animal and human health; and,

WHEREAS, These risks are clearly recognized throughout the world; and,

WHEREAS, Prevention is vital for managing risks in all public health matters; and,

WHEREAS, Integrated mosquito management, should be and is a vital part of any prevention efforts; and,

WHEREAS, Public health and comfort level as stipulated by the Food Quality Protection Act (FQPA) would be directly impacted by elimination of mosquito control on USFWS land; and,

WHEREAS, An independent scientific committee of experts have stated "There is no data to support the contention that mosquitoes, larval or adult stages, are a vital part of the refuge food chain; rather large numbers of mosquitoes inflicting wildlife can cause reduction in vigor and fecundicity, interrupts foraging and nesting behaviors and can disrupt wildlife management programs where micropredators are not considered;" and,

WHEREAS, A Federal Department, the Environmental Protection Agency (EPA) has concluded and published through extensive studies that microbial larvicides do not pose an unreasonable risk to man, animal or the environment; and,

WHEREAS, The introduction of West Nile Virus (WNV) in New York City in 1999, a mosquito borne disease effecting birds, horses and humans, has spread Westward and Southward to over 37 States by 2002; and,

WHEREAS, Michigan for 2002 ranks second in the nation in human cases of WNV with 577 citizens contracting the disease resulting in 51 deaths; and,

WHEREAS, Of all viruses known to infect animals, birds and humans the majority of these are transmitted by mosquitoes; and,

WHEREAS, Preventative larval mosquito control activities on Refuges is beneficial for wildlife and human health and is the preferred choice rather than adulticiding; and,

WHEREAS, The Board of Commissioners has, by previous resolution, stated opposition to any and all expansion of the Shiawassee National Wildlife Refuge in Saginaw County.

NOW, THEREFORE BE IT RESOLVED, That the Saginaw County Board of Commissioners representing the 211,946 citizens in Saginaw County objects to any policy eliminating or restricting preventative mosquito control on Refuge lands.

~~Under study in the Executive Committee to review P.A. 392 of 2000 regarding term of the chairperson and ask that the committee report back to the Board.~~

ARTICLE II – MEETINGS AND SESSIONS

Section 2.6. Meeting Schedule

Thurs. January 2, 5:00 p.m.

Tues. January 7, 5:00 p.m.

Tues. January 21, 5:00 p.m.

Tues. February 25, 5:00 p.m.

Tues. March 25, 5:00 p.m.

Tues. April 22, 5:00 p.m.

Tues. May 20, 5:00 p.m.

Tues. June 24, 5:00 p.m.

NO SESSION IN JULY

Tues. August 12, 5:00 p.m.

Tues. September 16, 5:00 p.m. *

Tues. October 14, 5:00 p.m.

Wed. November 12, 5:00 p.m.

Tues. December 9, 5:00 p.m.

* Statutory Meeting

Changes to the schedule will be posted by the Clerk

ARTICLE IV – VOTING

Section 4.9. Cross referencing sections requiring non-agenda items to have a 2/3rds vote **(7.4)**

ARTICLE VII – OFFICERS

Section 7.4. Cross referencing sections requiring non-agenda items to have a 2/3rds vote **(4.9)**

ARTICLE IX – COMMITTEES

Section 9.3. Each Board member shall..... Commissioners attending committee meetings who are not members of the committee shall be treated the same as the general public. ~~and may speak during the public comments section.~~

Section 9.4.(1) The Appropriations Committee shall.....and, for recommendations concerning cooperative efforts between ~~City~~ **Local Units** and County Government.

Section 9.4.(2) The Appropriations Committee shall..... **The Vice Chair of the Board shall assume chairmanship of said committee in the absence of its chair and vice chair.**

Section 9.4.(2)e ~~City County~~ **Local Government** Liaison Subcommittee shall.....

COMPLETE 2003 RULES FOLLOW:

PREAMBLE

We, the members of the Board of Commissioners mindful of the obligations and trust placed in us by the people of Saginaw County and desirous of managing the affairs of the County to the best of our abilities, do hereby establish these Rules.

ARTICLE I

Organization

Section 1 On the first business day in January each year, the election of Permanent Chair and Vice Chair shall be the first order of business.

Section 1.2 At the organizational meeting, the County Clerk, or a designated representative, shall be Acting Chair and preside until a member of the Board is elected Temporary Chair. The Temporary Chair shall preside until the Permanent Chair is elected.

Section 1.3 The election of Chair and/or Vice Chair shall be by voice vote (1905 LA 653).

Section 1.4 The Chair and Vice Chair of the Board shall assume office immediately after being elected and shall hold such office until the annual Board term has expired.

ARTICLE II

Meetings and Sessions of the Board

Section 2.1 The organizational meeting of the Board of Commissioners shall be held on the first business day of January each year.

Section 2.2 All meetings of the Board of Commissioners shall be called in accordance with State Statute and Rules of this Board. (MSA 5.321 – MSA 5.359 (16) [MCL 46.1 – 46.416])

Section 2.3 The annual meeting of the Board of Commissioners shall be held each year after September 14, but before October 16. (MCL 46.1)

Section 2.4 All regular meetings of the Board of Commissioners shall take place at the Courthouse in Saginaw County, Michigan, or at such other place as may be designated by the Board.

Section 2.5 The meeting time of the Board of Commissioners shall be at 5:00 p.m. on Tuesdays of each month in Room 200 of the Saginaw County Courthouse, on the schedule set forth in Section 2.6. There will be no meeting in July and the annual meeting will be held in accordance with State Statute.

Section 2.6 Meeting Schedule – 2003
Thurs. January 2 – 5:00 p.m.
Tues. January 7 – 5:00 p.m.
Tues. January 21 – 5:00 p.m.
Tues. February 25 – 5:00 p.m.
Tues. March 25 – 5:00 p.m.
Tues. April 22 – 5:00 p.m.
Tues. May 20 – 5:00 p.m.
Tuesday June 24 – 5:00 p.m.
NO SESSION IN JULY
Tues. August 12 – 5:00 p.m.
Tues. September 16 – 5:00 p.m. (Statutory Meeting)
Tues. October 14, 5:00 p.m.
Wed. November 12 – 5:00 p.m.
Tues. December 9 – 5:00 p.m.

Changes to the Schedule will be posted by the Clerk

Section 2.7 Petitioners requesting an audience before the Board shall be required to submit a request to the Board no later than noon of the day preceding the Board so audiences can be listed on the Addendum. The presenter shall be limited up to five minutes in length for oral remarks, with the summation details to be filed in writing with the Board for referral to the appropriate committee, if required.

Section 2.8 If a situation arises where an individual addressing the Board or attending the Session is discourteous or disorderly, the Chair shall take appropriate action by warning, requesting to leave, or having the individual escorted from the meeting.

Section 2.9 Special meetings of the Board shall be held only when authorized during regular sessions or by petition of at least one-third (1/3) of the members of the Board, (MCLA 46.10) and shall be at a time to allow maximum attendance.

Section 2.10 The business which a county board of commissioners may perform shall be conducted at a public meeting of the board held in compliance with Act No. 267 (Open Meetings Act) of Public Acts of 1976, being sections 15.261 to 15.275 of

the Michigan Compiled Laws.

ARTICLE III

Order of Business

- Section 3.1 The order of business of the Board shall be as follows:
- 1) Call to order by the Chair
 - 2) Roll call by the Clerk of the Board;
 - 3) Invocation by a Board member or his/her guest
 - 4) Pledge of Allegiance to the flag
 - 5) Correcting and approving the Minutes of a preceding day's meeting except that on the last day of any meeting, the Minutes of that day shall stand approved subject to proofreading by the Clerk
 - 6) Audience for petitioners; laudatories (resolutions of appreciation)
 - 7) Petitions and communications
 - 8) Commissioners' Initiatory Motions
 - 9) Recess for Appropriations
 - 10) Reports of Appropriations, (presented with minutes to be voted on as a whole but allowing division by commissioner request)
 - 11) Reports of Regular Committees
 - 12) Reports of Special Committees
 - 13) Resolutions
 - 14) Unfinished business
 - 15) Announcements by Chair
 - 16) Commissioners audiences
 - 17) Adjournment

ARTICLE IV

Voting

- Section 4.1 A quorum shall consist of a majority of the members serving on the Board of Commissioners. (MCL 46.3)
- Section 4.2 All voting shall be by voice vote, hand vote, or roll call vote as determined by the Chair. Minutes shall state results of vote as called by the Chair.
- Section 4.3 A member by privilege, may have her/his name entered into the Minutes demonstrating said vote.
- Section 4.4 A member may, by privilege, order a roll call vote on any question submitted for final passage to the Board and it shall be recorded in the Minutes as taken by the Clerk.
- Section 4.5 The following procedure shall be utilized for roll call voting:
- 1) When a roll call vote is taken, the roll shall be called by the members names in numerical progression by districts, provided that the lead district be in continuous rotation, and provided, however, the Chair shall always vote last.
 - 2) During a roll call vote, a member shall vote when requested by the Clerk, and each member shall be recorded in the Minutes as voting aye or nay; provided, however, any member who after three requests by the Chair to report her/his vote to the Clerk, fails to report her/his vote to the Clerk, shall be passed and the Chair shall instruct the Clerk to record the member's vote as "present and not voting", and the Minutes shall reflect the action taken by the Chair.
- Section 4.6 The vote of a member shall be recorded only when a member is present and seated at the time the vote is called for.

- Section 4.7 Questions which arise at meetings of the Board of Commissioners shall be determined by the votes of a majority of the members present, except as otherwise provided by law or the Rules of this Board.
- Section 4.8 A majority vote of the members elected and serving shall be necessary for the final passage or adoption of a measure or resolution, or the allowance of a claim against the County. A two-thirds (2/3) majority of the members elected to the Board is required for passage of certain measures pursuant to State law.
- Section 4.9 Any non-agenda matter, including committee reports, placed before the Board for final passage shall require two-thirds (2/3) majority vote of the members present for adoption. (Section 7.4)
- Section 4.10 The Board of Commissioners may, by a majority vote of the members elected and serving, pass regulations and ordinances relating to county affairs which the Board considers proper, but which shall not contravene the general law of the state or interfere with local affairs of a township, city or village within the limits of the county.

ARTICLE V
Conduct of Members

- Section 5.1 A member desiring to speak to the question shall, after being recognized, assume the floor and address only the Chair.
- Section 5.2 When two or more members address the Chair at the same time, it shall be the duty of the Chair to name the member entitled to the floor.
- Section 5.3 A member shall not assume the floor more than once unless every other member desiring to speak on the same question shall first have an opportunity to do so.
- Section 5.4 A member shall keep debate on any issue on a reasonable plane and to a reasonable amount of time; both subject to the rule of the Chair.
- Section 5.5 A member shall have the privilege to extend her/his time for discussion of a question if requested in advance of commencing discussion. The time allowed shall not exceed twice the time set forth in the Rules of this Board.
- Section 5.6 A member whose time for discussion has expired, by privilege, may request the floor for a specific time period not to exceed one additional minute.
- Section 5.7 A member shall be allowed the floor under agenda section "Commissioners' Audiences" for a time period not to exceed ten minutes, and shall be allowed the floor only once during this agenda section.
- Section 5.8 A member shall not question a petitioner on her/his presentation.
- Section 5.9 A member entering or leaving the Board chamber shall be recorded in the proceedings and notify the Chair by quiet signal.
- Section 5.10 A member shall not in any manner cause any distraction from the business of the Board or while the Chair, the Clerk, or any member is speaking.
- Section 5.11 A member who has a direct or indirect pecuniary interest in a specific business transaction or contract with the County, must make the Board cognizant of said interest and it shall be recorded in the Minutes; and further, the business transaction or contract shall not be allowed until approved by 2/3's (10) of the full membership without the vote of the public servant making the disclosure. (Contracts of Public Servants Public Entities Act, P.A. 1 of 1984, MCL 15.321 et seq.)

ARTICLE VI
Procedure

- Section 6.1 The business of the Board shall be conducted in accordance with Robert's Rules of Order, revised, insofar as such rules are not in conflict with these Rules and the

- Statutes of the State of Michigan. The Chair shall appoint a Parliamentarian and Deputy Parliamentarian to ensure adherence to the rules under which the Board conducts its business.
- Section 6.2 A member shall have the privilege to request that a question before the Board be postponed to the next scheduled meeting; except when there is reasonable indication that postponement would result in the denial of the motion. Such deferred question shall be taken up at the next scheduled meeting under the order of unfinished business. This section shall not apply to appointment by majority vote of this Board (elections).
- Section 6.3 A member shall have the right to move reconsideration of any question on which the member voted with the prevailing side. A question may be reconsidered at the same or succeeding day's meeting but shall not be reconsidered more than twice.
- Section 6.4 A motion made and seconded shall be restated by the Chair or if in writing, read aloud by the Clerk before being debated.
- Section 6.5 A member shall reduce a motion to writing at the request of the Chair.
- Section 6.6 A member may move for the division of a question or the Chair may order same.
- Section 6.7 These Rules may be temporarily suspended for the consideration of a specific question at any regular or special meeting by a two thirds (2/3) vote of the members present.
- Section 6.8 Committee reports and resolutions will be introduced to the Board by the Chair of each committee, who may yield the floor for presentation to a member of the committee. Committee reports will be grouped together and numbered accordingly.
- Section 6.9 A member is encouraged to summarize committee reports since it is not mandatory they be read in their entirety.
- Section 6.10 At the request of any member and with the concurrence of the Board, comments by and questions of staff persons or others with information vital to a question before the Board shall be allowed.
- Section 6.11 The procedure for taking action on the Appropriations Committee reports and reports from Regular Committees shall be by consensus with exceptions debated individually. Resolutions will be considered individually and voted on by a show of hands.
- Section 6.12 A memo from the Board Chair will accompany the Rules to provide clarity in matters relating to conduct and procedure at Official Board Sessions, and any other matters which may be appropriate.

ARTICLE VII

Officers

- Section 7.1 The Chair shall be the presiding officer of the Board and her/his duties shall be:
- 1) To preserve order and decide questions of order subject to appeal by the Board
 - 2) To make the appointment of members of all regular committees and special committees, boards, and commissions unless otherwise directed by the Board or State Statute; provided, however, that members shall be notified in the Board Agenda of pending elections and appointments; the Chair's appointments will be listed in the Addendum prepared on the day of the Session
 - 3) To call all adjourned meetings of the Board;
 - 4) To be a voting member of all standing service committees;

- 5) To refer all petitions and communications that come before the Board to the proper committee for consideration unless otherwise directed by the Board;
- 6) To direct the County Emergency Preparedness Coordinator in accordance with established Board policy; and in the event of disaster within the County jurisdiction shall request a declaration of disaster from the Governor.

Section 7.2 The Vice Chair shall preside at all meetings in the absence or incapacity of the Chair and shall assume all responsibilities of Chair while acting as Chair and execute necessary documents on behalf of the County. In the absence or incapacity of the Vice Chair, the Chair of Appropriations shall assume all responsibilities.

Section 7.3 In order to provide for the orderly conduct of county government in the event of an emergency, i.e., flood, tornados, etc. the line of succession to the position of Chair of the Board of Commissioners shall be as follows:

- 1) Vice Chair
- 2) Chair of Courts & Public Safety Committee
- 3) Chair of Human Services Committee
- 4) Chair of County Services Committee
- 5) Chair of Appropriations

Section 7.4 The agenda shall be closed at 5:00 p.m. the Thursday prior to the scheduled Tuesday Board Session. Only emergency matters requiring Board action will be allowed to bypass the scheduled deadline as approved by the Chair. Those matters will be assigned to the appropriate committee which will act on them prior to the Session and any recommendations subject to the 2/3 rule. (Section 4.9)

Section 7.5 The agenda packet prepared for the Board will be numbered and/or color coded to designate the various sections and fastened together as one unit. The Addendum prepared on the day of the Session shall be numbered and/or color-coded in blue to distinguish it from the Agenda. Communications will be summarized in the packet and kept on file in their entirety in the Board Office. Communications and supporting material will be distributed to the appropriate committee members, as requested by the committee. At the end of each meeting, Board material may be removed by the commissioner or left on her/ his desk for re distribution. All confidential and privileged material shall be personally returned to the Board Secretary or signed out at the end of the Session.

ARTICLE VIII

Clerk

Section 8.1 The Clerk of the Board shall be the County Clerk as provided for by Statute.

Section 8.2 The Clerk, or a designated representative, shall duly record all proceedings of the Board as provided for by Statute, notify all petitioners of action taken by the Board and perform such other duties as the Board may direct.

ARTICLE IX

Committees

Section 9.1 The following shall be the regular Standing Service Committees of the Board:

- 1) Courts and Public Safety - five members
- 2) Human Services - four members
- 3) County Services - five members

Section 9.2 A quorum for Standing Service Committees shall be three members.

- Section 9.3 Each Board member shall serve on only one Standing Service Committee. Commissioners attending committee meetings who are not members of the committee shall be treated the same as the general public.
- Section 9.4 There shall be an Appropriations Committee, consisting of all fifteen (15) members of the Board.
- 1) The Appropriations Committee shall be responsible for recommendations to alter the approved Annual Budget; for recommendations to alter County Personnel Policies; for providing input and direction in labor negotiations; for recommendations to alter the Affirmative Action Plan; for recommendations concerning state and federal legislative issues; and, for recommendations concerning cooperative efforts between Local units and County government.
 - 2) The Appropriations Committee shall have five standing subcommittees and shall include the Chair of the Board, and Chair of Appropriations. A quorum shall consist of a majority of the members serving on the subcommittee. The Vice Chair of the Board of Commissioners shall assume chairmanship of said committee in the absence of its chair and vice chair.
 - a. Budget/Audit Subcommittee shall review the cash position of the County with the Treasurer and Controller as compared to budget categories in both revenues and expenses, and shall report to Appropriations Committee on a timely basis.
 - b. Labor Relations Subcommittee shall review all personnel matters as they relate to County policy and negotiations with Controller and appropriate personnel officer and report to Appropriations Committee on a timely basis. Labor Relations Subcommittee shall also serve as the Factoring Subcommittee. These responsibilities may be delegated by the Labor Relations Subcommittee but they shall remain responsible for the final decision to be reported to the Board.
 - c. Affirmative Action Subcommittee shall review, monitor, and recommend changes necessary to implement adopted Affirmative Action Plan and shall report to Appropriations Committee on a timely basis.
 - d. Legislative Subcommittee shall address state and federal legislative issues affecting the County, have regular contact with legislators, departments and organizations, and shall report to the Appropriations Committee on a timely basis. Any member of the Board of Commissioners who is serving as a director of MAC or NACo shall be a member.
 - e. Local Government Liaison Subcommittee shall review the provision of governmental services and areas where cooperative efforts could be developed or expanded, and shall report to the Appropriations Committee on a timely basis.
- Section 9.5 There shall be a Committee of the Whole, consisting of all fifteen (15) members of the Board. The Committee shall consider all petitions, communications, and any other matters deemed appropriate as directed by the Board or the Chair of the Board with the actions or motions recorded in the Minutes of the Committee. The Vice Chair shall assume Chairmanship of said Committee. In the absence of the

- Vice Chair, the line of succession shall be as listed in Section 7.2. The Committee shall be subject to Robert's Rules of Order, as revised. Upon completion of discussion, only motions to refer to an organized committee or to postpone indefinitely shall be allowed.
- Section 9.6 There shall be an Executive Committee, consisting of the Chair of the Board, Vice Chair, the Chair of each of the Standing Service Committees, and the Chair of the Appropriations Committee.
- 1) When there is no member of the minority party serving on the Executive Committee, the minority party shall recommend one of their members to serve on the Committee to the Chairman of the Board, who shall have the authority to make the final appointment.
 - 2) The Executive Committee shall serve as an Advisory Committee to the Chair of the Board. Recommendations from said Committee should first be placed before the appropriate Standing Service Committee. The Executive Committee shall retain the option to refer matters directly to the Board.
- Section 9.7 Additional committees may be constituted for special activities beyond the scope of the Standing Service Committees upon motion of any member of the Board or the Chair of the Board.
- Section 9.8 The Chair of the Board shall appoint, in January, members to all committees and subcommittees in this section, except as otherwise noted.
- Section 9.9 The first named member of each committee shall act as chair of that committee and the second named member shall act as vice chair of that committee.
- Section 9.10 All committee recommendations to the Board shall be reduced to writing.
- Section 9.11 All committees shall be subject to the call of the Chair of the Board or the Committee Chair, at a time convenient for all members of the committee except in emergency situations.
- Section 9.12 Committee members shall be entitled to per diem and mileage for committee assignments during the recess of the Board when said work has been previously ordered by the Board Chair or its Committee Chair.
- Section 9.13 Conduct of committees shall be subject to State Statutes and Rules of the Board of Commissioners, wherever applicable.

ARTICLE X

Amendments

Section 10.1 These Rules may be revised or amended by a two thirds (2/3) vote of the members of the Board at any meeting of the Board, provided, however, that the proposed amendments must have been submitted to the Board in writing at a previous meeting.

ARTICLE XI

Amendments

Repeal

Section 11.1 All previously adopted rules or policies inconsistent with the Rules herein provided are declared to be null and void.

**TO: MEMBERS OF THE SAGINAW COUNTY
BOARD OF COMMISSIONERS**

Honorable Commissioners:

In accordance with Article VI, Section 6.12, this memo is included with the 2003 Rules to provide clarity relating to conduct and procedure at Official Board Sessions, and any other matters which may be appropriate.

One of the duties as Board Chairman is to preserve order. The Board Rules assist the Chair with this in the sections pertaining to reporting, questioning and voting on committee recommendations. The Rules provide that committee reports be introduced by the Committee Chair who is encouraged to summarize the reports. Members with questions are recognized by the Board Chair and the questions are addressed through the Board Chair. Members are encouraged to keep debate on a reasonable plane; questions and/or debate on the Board Floor should stay within the parameters of the motion consistent with the Rules adopted by the Board.

There are guidelines on the number of times and length of time a member may speak on an issue. Voting is open and members have the option of voice vote, hand vote or roll call. Members are allowed by privilege to request that a question be postponed. In addition, there is opportunity to speak under commissioners' initiatory motions and commissioners' audiences.

When a member requires more extensive information, it is recommended that he/she contact the Board Chair, Committee Chair or Staff Person prior to the Board Session, when possible. Commissioners are welcome to attend Standing Service Committee meetings for a better understanding of the issues.

To avoid disruptions and out of courtesy, please have all cell phones and pagers turned off or on vibrate while the Board is in session.

Following these procedures maintains the dignity in which the Board has successfully conducted its business throughout the years, and allows us to be more efficient, effective and organized.

Respectfully,



Todd M. Hare, Board Chairman

APPOINTMENTS AND ELECTIONS

Chairman Hare made the following appointments:

- Brownfield Redevelopment Authority – Ken Bayne, James Totten
- Community Corrections Advisory Board – Commissioner Roger Kahn
- Planning Commission – Tom Houlihan, Tom Kerr

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare reminded commissioners of the Committee of the Whole meeting scheduled for Thursday, February 27, 5:00-7:00 p.m. at the Event Center Unity Hall. There will be a three part Power Point presentation – State Budget Perspective, County Budget Perspective, Top 10 Financial Situations – followed with a question and discussion period. All Department Heads, elected and appointed, have been invited, as well as, union representative.

COMMISSIONERS' AUDIENCES

Commissioner Blaine thanked Kevin Datte, Environmental Health Services Director, Public Health Department, for his assistance in finding solutions to the well water shortages in Southwestern Saginaw County.

Commissioner Sangster questioned the status of Commission on Aging appointments. Chairman Hare said he has requested an opinion from Counsel Borrello to address problems resulting from redistricting (some districts have two representatives, some have none). Counsel said he would have this ready for the next Board.

Commissioner Ruth said he has invited some of his students to attend the Board Sessions during the next several months. There were some in the audience this evening.

By Commissioner Ruth: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:08 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



MARCH SESSION 2003

First day of the March 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, March 25, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Blaine opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair called on Reverend John S. Sarge, President and Pastor of St. Casimir & St. George Catholic Churches who invited commissioners to attend several Ezekiel Project events to discuss community issues and stand together as a region.

- Clergy-Community Leader Banquet, April 10, 7:00-9:00 p.m., Saginaw Plaza Hotel
- Public Meeting, May 4, 3:30-5:00 p.m., Victorious Believers Ministries

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

Presented by Commissioner Woods on March 15:

RESOLUTION OF ACKNOWLEDGEMENT

Presented To:

DR. MARIE WRIGHT TOLLIVER

"I can do all things through Christ that strengthens me" – Philippians 4:13

WHEREAS, On Saturday, March 15, 2003 at 6:00 p.m. at the Four Points Hotel in Saginaw, family and friends will honor Dr. Marie Wright Tolliver in Celebration of her "birthday" and as the newly elected National First Vice President of the National Association of Colored Women's Club, Inc.; and,

WHEREAS, The National Association of Colored Women's Club, Inc. is an Organization of women united for service to lift the standard of the home and family and extending those services to help make better communities. Their activities and contributions help to improve the quality of life for all people, especially those in the African American community; and,

WHEREAS, Dr. Tolliver has worked diligently as she moved through the rank of the Women’s Organization, first serving as the local President of the Women’s Progressive Club. She has served as Past President of the Michigan Association of Colored Women’s Club, Inc. and Third & Second Vice President of the National Association. In addition, Dr. Tolliver has held numerous other offices in this Women’s Organization; and,

WHEREAS, Those who know and love Dr. Tolliver are looking forward to her becoming the National President in 2006, when she will join the great list of those who served before her, including, her mentor, Dr. Rosa L. Gragg, Dr. Mary McLeod Bethune and Mrs. Booker T. Washington; and,

WHEREAS, A native of Saginaw, Dr. Tolliver is a widow, mother of six, grandmother and great-grandmother. She is an active member of the Tabernacle Baptist Church and Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. Dr. Tolliver has volunteered on many worthwhile committees and projects. She retired in 1999 after 23 years as a Secondary Special Education Teacher; and,

WHEREAS, Dr. Tolliver’s credits include: authoring a book, “The Triumphs and Tribulations of a Leader, the History of My Life,” and establishing a Young Adult Club on the campus of Purdue University in Lafayette, Indiana. Two years ago, the Dr. Marie Wright Tolliver Cultural & Civic Club of Saginaw was organized in her name.

NOW, THEREFORE, BE IT RESOLVED,, That the Saginaw County Board of Commissioners join with the family and friends in honoring Dr. Marie Wright Tolliver for her loyal devotion and untiring efforts in the betterment of mankind which had led to her being elected the National First Vice President of the National Association of Colored Women’s Club, Inc. We wish her “happy birthday” and continued blessings in all her future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the March 25, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Robert M. Woods, Jr., Commissioner

District # 7

By Commissioner Woods: That the Resolution be adopted. Approved.

Presented by Commissioner Bartels on March 21:

CERTIFICATE OF RECOGNITION

Presented to:

NINA AUDAS * CANDELARIA BARSENAS * PHYLLIS HARPER

In appreciation of service that has enhanced the growth and prosperity of the community,
In commendation of professional accomplishments that have served as an inspiration to others,

And, in recognition of the devotion and care given to family and friends;

The Saginaw County Board of Commissioners presents this Certificate

On the 21st day of March in the year of our Lord two thousand three

At the Women’s Honors Luncheon as part of Women’s History Month.

We commend the Saginaw County Commission on Aging,

Business & Professional Women, Kreative Business Resource Network, and the National Association for Female Executives for sponsoring this worthwhile event and join with them

In celebration of the contributions made by women throughout History.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS,

Todd M. Hare, Chairman - Adopted March 25, 2003

Raymond F. Bartels, Commissioner - Presented March 21, 2003

By Commissioner Bartels: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

March 14, 2003

TO: **SAGINAW COUNTY BOARD OF COMMISSIONERS,**

FR: Notice of March 25 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, March 25, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

3-25-1 CONTROLLER sending the voucher payment transmittal form dated 2/11- 2/26/03 in the amount of \$4,791,587.73.

-- Appropriations / Budget Audit (3-25-4.2)

3-25-2 SHERIFF asking to accept Office of Highway Safety Funding for Secondary Road Patrol for 2002/03.

-- Courts and Public Safety (3-25-3.1)

3-25-3 SHERIFF asking to accept Office of Drug Control Funding for continuation of the school liaison officer position

-- Courts and Public Safety (3-25-3.2)

3-25-4 SAGINAW CITY sending the notice of hearing on 5300 Bay Road Investment LLC DBA Newly Created Ventures and Works application for an obsolete property exemption certificate for 310 S. Washington.

-- County Services

3-25-5 SAGINAW CITY sending the notice of hearing on Samurai Stirfry's application for an obsolete property exemption certificate for 121 N. Hamilton.

-- County Services

3-25-6 SAGINAW CITY sending the notice of hearing on Great Lakes Crossroad LCC's application for an obsolete property rehabilitation exemption certificate for 234 S. Water.

-- County Services

3-25-7 MICHIGAN STATE UNIVERSITY EXTENSION sending the Annual Report for the MSU Urban Collaborators for October 1, 2001 – September 30, 2002.

-- Human Services

3-25-8 SAGINAW CONVENTION & VISITORS BUREAU sending an update of progress made by the Bureau over the past year.

-- County Services

3-25-9 PARKS COMMISSION asking approval of the appropriate resolution authorizing a grant application to the Michigan Department of Natural Resources for Phase III development of the Saginaw Valley Rail Trail.

-- County Services (3-25-1.1 / Resolution C)

3-25-10 PUBLIC HEALTH advising the Board that the Prenatal Care Outreach Program will be eliminated effective April 1, 2003 per the Governor's Executive Order 2003-3.

-- Human Services

3-25-11 PUBLIC HEALTH requesting to discuss the smallpox vaccination compensation plan.

-- Human Services

3-25-12 BRIDGEPORT CHARTER TOWNSHIP sending the notice of hearing on Unique Instruments, Inc.'s application for an industrial facilities exemption certificate.

-- County Services

3-25-13 SAGINAW BAY RC&D AREA sending a copy of their 2003 Small Grant Application.

-- County Services

3-25-14 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 2/27 through 3/10/03 in the amount of \$4,534,793.65.

-- Appropriations / Budget Audit (3-25-4.2)

3-25-15 CIRCUIT COURT FAMILY DIVISION asking to delete a Court Recorder position, a Probation Officer position, and to add a Typist Clerk I/II in order to progress to Video Recording of court proceedings.

-- Courts and Public Safety (3-25-3.3)

3-25-16 CONTROLLER sending a financial variance summary covering the five month period from October 1, 2002 through February 28, 2003.

-- Appropriations / Budget Audit

3-25-17 CONTROLLER sending the Comprehensive Annual Financial Report and Management Letter for FY ended September 30, 2002.

-- Appropriations / Budget Audit (3-25-4.1, auditors to appear during Appropriations Meeting)

3-25-18 CONTROLLER sending the Marc-ing Report for March 2003.

-- Executive Committee

3-25-19 ECONOMIC DEVELOPMENT CORPORATION sending the Annual Report for the Economic Development Corporation.

-- County Services

3-25-20 REGION VII AAA introducing Bruce King, their new Executive Director, and announcing their upcoming move to a renovated facility located at 1615 S. Euclid in Bay City.

-- Human Services

3-25-21 MICHIGAN DEPARTMENT OF TREASURY summarizing P.A. 698 of 2002 – Register of Deeds Automation Fund Fees (fee increases, establishment of automation fund, use of funds, etc.)

-- County Services

3-25-22 CONTROLLER asking approval of a new job description for the Maintenance Worker II position.

-- Appropriations / Labor Relations (3-25-4.4)

3-25-23 CONTROLLER sending an updated Saginaw County Mandated and Non-Mandated Service Cost Schedule for the 2003 Budget as requested by the Executive Committee. (mailed to each commissioner)

-- Receive and file

3-25-24 REGION VII AAA sending for review and comments, the draft allocation plan for senior services funded through the Region.

-- Human Services

3-25-25 COMMISSION ON AGING asking to make changes in the Care Management Program that will result in a cost savings.

-- Human Services

3-25-26 BRIDGEPORT CHARTER TOWNSHIP sending the notice of hearing on Unique Instruments, Inc.'s application for an industrial facilities exemption certificate.

-- County Services

3-25- 27 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.

A. Bay County asking all Michigan Counties to call upon their state and federal officials to take immediate action to address the serious problem of rising health care costs.

B. Michigan Fatality Assessment and Control Evaluation sending the 2001 Annual Report On Traumatic Work-Related Fatalities in Michigan.

C. Saginaw County Mosquito Abatement Commission sending the 2003 Program Plan.

D. Richard Calley thanking the Board for his re-election to the Board of Health.

E. Saginaw Bay RC&D Area thanking the Board for its appropriation for 2003.

F. Institute for Intergovernmental Research sending information on upcoming workshops relating to Bureau of Justice Assistance funded programs.

G. Tom and Vickie Kamm and Family thanking the Board for presenting their daughter Danielle with the resolution recognizing her as Miss Basketball for 2002.

H. Representative Dianne Byrum, House Democratic Leader thanking the Board for the Resolution supporting House Bill 4087 that would establish a process to resolve groundwater conflicts.

-- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:00 p.m. The Board reconvened, time being 5:22 p.m.

By Commissioner Smith, supported by Commissioner Graham that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (3-25-03)

Members: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller; S. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

I. Welcome

II. Call to Order---Graham at 5:05 p.m.

III. Public Comments---None.

IV. Agenda – COMMITTEE REFERRALS

1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair - none

2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair - none

3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

3.1) Sheriff Department, re: grant from the Michigan Office of Highway Safety Planning for Secondary Road Patrol

3.2) Sheriff Department, re: grant from the Office of Drug Control Policy for continuation of School Liaison Officer position

3.3) Tenth Judicial Circuit, Family Division, re: staff realignment to account for new video recording procedure

---O'Hare moved, supported by Bartels to approve Reports 3.1-3.3. There was an exception to 3.2; 3.1 and 3.3 were approved. In 3.2, Smith asked whether any other schools have a liaison officer. O'Hare responded he was aware that Hemlock Schools had declined the offer and Chesaning Schools had accepted. Report 3.2 was

approved.

4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
Budget Audit Subcommittee – C. Hadsall, Chair; T. Novak, Vice-Chair
- 4.1) County Controller, re: County of Saginaw Comprehensive Annual Financial Report and Management Letter
- 4.2) County Controller, re: payment of claims for the period January 29 – March 10
- 4.3) County Treasurer, re: authorizing the borrowing for purchase of the 2002 Delinquent Taxes and designating the agent
- Hadsall moved, supported by Horn to approve Reports 4.1-4.3. There was an exception to 4.1; 4.2 and 4.3 were approved. Hare asked that the vote on 4.1 be held until after hearing from the Auditors. Gerald DeSloover and Tom Smith, Rehmann Robson, gave an overview of the County of Saginaw Comprehensive Annual Financial Report and Management Letter for fiscal year ended September 30, 2002. Graham thanked the auditors for appearing. Motion to approve 4.1 carried.
- Labor Relations Subcommittee – T. Sangster, Chair; C. Smith, Vice-Chair
- 4.4) County Controller, re: new job description for Maintenance Worker II position
- Sangster moved, supported by Smith to approve Report 4.4. There were no exceptions; motion carried.
- V. Miscellaneous---None.
- VI. Adjournment---Hare moved, supported by Smith to adjourn. Motion carried; time 5:22 p.m.

Respectfully submitted,
 Kaye M. Schultz, Board Coordinator
 James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

REVISED

FROM: COMMITTEE ON COUNTY SERVICES - - 1.1

MARCH 25, 2003

Your committee has considered communication 3-25-9 from John Schmude, Director, Saginaw County Parks and Recreation asking the Board to authorize submission of a ~~\$398,500~~ **493,000** grant application to the Michigan Department of Natural Resources ~~Land and Water Conservation Fund and/or~~ Trust Fund for Phase III development of the Saginaw Valley Rail Trail.

We met with Mr. Schmude who informed us Phase III development includes construction of restrooms in the vicinity of Swan Creek and Van Wormer Roads in Swan Creek Township and a twenty car parking lot off Stroebel Road in James Township. The total cost of this, the final Phase, is estimated to be ~~\$797,000~~ **746,000**. The local match of ~~\$398,500~~ **253,000** (~~50~~ **26**% of the total cost **according to the State's formula**) would be raised locally from area foundations prior to any construction beginning. No monies would come from the County General Fund or Parks Fund. The Parks Commission held a public hearing on March 6, 2003 to inform residents about the application process.

We agree with the request. Under the proper order of business, the appropriate **revised** resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
 Kenneth B. Horn
 Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
 Terry W. Sangster
 Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. A 2/3rds majority was required; approved unanimously.

HUMAN SERVICES COMMITTEE - none submitted

FROM: COURTS AND PUBLIC SAFETY - - 3.1

MARCH 25, 2003

Your committee has considered communication no. 3-25-2 from Sheriff Charles Brown requesting approval to accept a continuation grant from the Michigan Office of Highway Safety in the amount of \$306,172 for Fiscal Year 2002-03.

The grant will be used to support wages and equipment for three Deputies assigned to provide traffic and accident enforcement on secondary roads in Saginaw County. There are no local matching funds required.

We recommend approval for the Sheriff Department to accept the grant funds from the Office of Highway Safety Planning, as outlined; further, that the proper County Officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.2

MARCH 25, 2003

Your committee has considered communication no. 3-25-3 from Sheriff Charles Brown asking to accept grant funds from the Michigan Office of Drug Control Policy for continuation of the School Liaison Officer position.

This project partially supports the cost to provide and assign a full-time Deputy to the Chesaning Schools. Since its inception, this assignment has resulted in a significant reduction of complaints from the Chesaning community. The grant will provide 50% (\$36,368) of the costs associated with the Liaison Officer and the balance of \$36,368 will be shared equally between the Sheriff Department and Chesaning Union Schools. The County's match is included in the Sheriff Department's 2002/03 budget.

We recommend approval for the Sheriff Department to accept the grant funds from the Michigan Office of Drug Control Policy to support the School Liaison Officer position. We further recommend the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to

concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.3

MARCH 25, 2003

Your committee has considered communication no. 3-25-15 from Judge Faye M. Harrison, Tenth Judicial Circuit, Family Division requesting to delete the positions of Probation Officer and Court Reporter and allocate a new position of Typist Clerk I/II in order to proceed with video recording of Court proceedings.

We met with Judge Harrison and David Cable, Circuit Court Administrator who informed us the positions listed above will become vacant through retirement by April 1. In view of the County's financial status and these retirements, Family Court has reviewed the means by which Court records are kept. They have developed a plan to purchase video equipment to allow for the recording of Court proceedings in the main Courtroom and referee hearing rooms. The cost for video equipment to make transcripts and store the videos will be financed over a three year period through the County's ISS revolving equipment fund. This will be accomplished within the Court's existing budget, and will result in a net savings this year and the next three years. Thereafter, there will only be maintenance cost of approximately \$9,000 per year. (See attached) It is our recommendation to approve the request of Judge Harrison to delete the positions of Probation Officer and Court Reporter, add a Typist Clerk I/II, purchase video equipment and proceed with video recording of Court proceedings. We further recommend the proper County officials be authorized to make the necessary budgetary and personnel adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

VIDEO RECORDING IN FAMILY DIVISION COURTROOMS (3)

	Year 1	Year 2	Year 3	Year 4
Revolving Payment	42,000.00	42,000.00	42,000.00	0.00
Maintenance	included	9,000.00	9,000.00	9,000.00
Total Expense	42,000.00	51,000.00	51,000.00	9,000.00
Proposed Personnel Reductions	74,000.00	78,440.00	83,140.00	88,130.00
Net Reduced Expense	32,000.00	27,440.00	32,140.00	79,130.00

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

MARCH 25, 2003

Your Budget Audit Subcommittee considered communication no. 3-25-17 from Marc A. McGill, Controller/CAO, submitting the County of Saginaw Comprehensive Annual Financial Report (CAFR), and Management Letter for fiscal year ended September 30, 2002.

Rehmann Robson, Saginaw County Auditors, appeared before the committee and issued an unqualified opinion that the CAFR fairly represents the County's financial position. The Auditors also offered suggestions for strengthening internal controls and improving operating efficiencies. The Controller responded to each of their suggestions.

Copies of the CAFR were provided to committee members; commissioners will receive their copies on Board day. Rehmann Robson are scheduled to give a presentation during the March 25 Appropriations Meeting and commissioners may ask questions at that time.

Accordingly, we recommend the County of Saginaw Comprehensive Annual Financial Report and Management Letter for fiscal year ended September 30, 2002 be accepted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

MARCH 25, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (2-25-18, 3-25-1, 3-25-14)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period January 29 through March 10, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

BUDGET
AUDIT
COMMUNICATION NO. 2-25-18

VOUCHER PAYMENT TRANSMITTAL FORM

Date 1-29-03 through 2-10-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 19484 through 21745 totaling \$ 6,164,345.39 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

RECEIVED
SAGINAW COUNTY
BOARD OF COM.
2003 FEB 11 A 9:50

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 2-12-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on March 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

Attachment

BUDGET
AUDIT
COMMUNICATION NO. 3-25-1

VOUCHER PAYMENT TRANSMITTAL FORM

Date 2-11-03 through 2-26-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 21746 through 22541 totaling \$ 4,791,587.73 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 2-26-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on MARCH 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 FEB 26 A 9:51

Attachment

BUDGET
AUDIT
COMMUNICATION NO. 3-25-14

VOUCHER PAYMENT TRANSMITTAL FORM

Date 2-27-03 through 3-10-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 22542 through 23338 totaling \$ 4,534,793.65 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 MAR 12 A 9:10

Dated 3-12-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on MARCH 25, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**MARCH 25, 2003**

Your Budget Audit Subcommittee considered communication 2-25-23 from Marvin D. Hare, County Treasurer, forwarding for approval the Resolution authorizing the borrowing for the County purchase of the 2002 Delinquent Taxes and the Resolution designating the County Treasurer as Agent for the County.

The notes will be sold as taxable issue this year, the same as the past 15 years. With the 2003 contribution of \$1,650,000.00, the Delinquent Tax Revolving Fund will have contributed \$29,058,856.50 to the General Fund since 1980.

The estimated borrowing amount is as follows:

County Spread (real only)	\$ 126,761,479.00
Special Assessments	<u>9,732,363.00</u>
Total	\$ 136,493,842.00

91% Collections	\$ 124,209,396.00
9% Delinquent	12,284,446.00

Collections through May 2003	<u>(\$ 1,000,000.00)</u>
	\$ 11,284,446.00
Estimated County Purchase	\$ 11,000,000.00

We recommend the County purchase the 2002 Delinquent Taxes, as presented above. Under the proper order of business, the appropriate Resolutions will be submitted authorizing the borrowing and designating the County Treasurer as Agent for the County.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**MARCH 25, 2003**

Your Labor Relations Subcommittee considered communication no. 3-25-22 from Cathy J. Snyder, Administration Director, submitting a new job description for the Maintenance Worker II position and asking that it be approved.

Previously there were two job descriptions, one for Maintenance Worker II-Outside and one for Maintenance Worker II-Inside. These have been merged into one job so that staff may be cross-trained in both areas. No factoring is required since the level of responsibility, education, etc. has not been altered.

We recommend the attached new job description for Maintenance Worker II be approved; further, that the Saginaw County Personnel Division keep a signed copy on file in accordance with County Policy #315.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

**SAGINAW COUNTY
JOB DESCRIPTION****TITLE:** Maintenance Worker II**FLSA:** Non-exempt

POSITION SUMMARY: Under the general supervision of the Maintenance Field Supervisor(s), carries out a wide variety of tasks associated with general building and grounds maintenance. Performs minor carpentry projects, and assists in all aspects of construction projects. Operates a wide variety of grounds and maintenance equipment and vehicles while performing routine grounds maintenance and snow removal tasks. Utilizes a basic knowledge of building maintenance and horticulture to maintain County buildings and grounds.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists in remodeling projects including hanging drywall, finishing joints, painting, etc.
2. Performs minor repairs on sinks, drinking fountains, and toilets, and unclogs drains.
3. Performs minor repair and preventative maintenance on grounds equipment and various small equipment.
4. Performs routine labor and grounds maintenance tasks such as mowing grass, raking leaves, shoveling snow, unloading freight, making deliveries, etc.
5. Operates grounds maintenance and snow/ice removal equipment including tractors, snow plows, riding/push lawnmowers, chainsaws, etc. Spreads salt or other ice melting products.
6. Trims and plants a variety of shrubs and trees. Completes minor landscaping projects.
7. Performs general custodial tasks, such as sanitizing public restrooms, and assists with carpet cleaning and floor maintenance.
8. Will be required to wear a pager and be available to respond due to emergency situation or during inclement weather conditions.

Attachment

INCIDENTAL DUTIES AND RESPONSIBILITIES:

1. May attend staff meetings, in-house training, and other work-related activities.

(The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all duties and responsibilities required of personnel so classified.)

REPORTING RELATIONSHIPS:

Reports to: Maintenance Field Supervisors – Grounds and/or Building

Supervises: None. But may direct the activities of lower grade workers.

WORKING CONDITIONS/ENVIRONMENT: Performs outside maintenance activities. Subject to heat, cold, noise, dirt, fumes, and all weather extremes. May be required to work extended hours in inclement weather conditions to deal with winter storm conditions. Subject to emergency call during winter storms. Uses potentially hazardous tools and equipment. Cleans dirty lavatories.

QUALIFICATIONS:

Education: High school diploma or equivalent with mechanical/electrical aptitude and specialized knowledge such as would be acquired in one year of technical school.

Experience: At least one year responsible maintenance experience. Experience in carpentry, general maintenance, small engine repair, snowplowing and lawn mowing.

Knowledge, Skills and Abilities: Knowledge of carpentry, painting, minor electrical, plumbing, and general maintenance work. General knowledge of horticulture, grounds maintenance, grounds maintenance equipment, and safety. Mechanical ability. Ability to communicate effectively, read, write, and follow detailed instructions.

Physical/Mental Requirements: Visual acuity to read and work on equipment. Hearing acuity to listen and communicate in person and on phone. Manual dexterity to use all types of tools and equipment. Mental capacity to use logic, exercise sound judgment, manage and schedule time, and make sound decisions. Ability to drive automobile with valid Michigan Driver's license and good driving record. Ability to work in confined space. Ability to walk, stand, bend, stoop, crawl, jump, carry and lift objects weighing up to 50 pounds and occasionally lift objects up to 75 pounds, with endurance to perform long periods of physical work.

Attachment

(Listed qualifications are for guidance in filling this position. Any combination of education and experience that provides the necessary knowledge, skills, and abilities will be considered; however, mandatory licensing or certification requirements cannot be waived. Physical/mental requirements cannot be waived unless specifically indicated.)

WRITTEN BY: _____ TITLE: _____ DATE: _____

REVIEWED BY: _____ TITLE: _____ DATE: _____

APPROVED BY: _____ TITLE: _____ DATE: _____

COMMITTEE COMPENSATION -- 5.1**MARCH 25, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held February 16 – March 1, 2003.

Local Emergency Planning Committee---2-6-03*

M. O'Hare, 50 miles 18.00

HealthSource Advisory Committee---2-17-03

R. Kahn, 7 miles 52.52

Saginaw County Convention & Visitors Bureau---2-18-03

K. Horn, 30 miles 60.80

Labor Relations Subcommittee---2-18-03

T. Sangster, 8 miles 52.88

C. Smith, 3 miles 51.08

C. Hadsall, 40 miles 64.40

M. O'Hare, 50 miles 68.00

J. Graham, 21 miles 57.56

Mental Health Executive Limitations---2-18-03

R. Woods, 7 miles 12.52

Executive Committee---2-19-03

T. Hare, 2 miles 50.72

C. Smith, 3 miles 51.08

J. Graham, 21 miles 57.56

M. O'Hare, 50 miles 68.00

C. Ruth, 4 miles 51.44

R. Woods, 7 miles 52.52

Michigan Works Consortium Board Training---2-19-03

T. Novak, 10 miles 53.60

Frankenmuth Convention & Visitors Bureau---2-20-03

K. Horn, 6 miles 52.16

Commission on Aging Board Liaison---2-20-03

M. O'Hare, 50 miles 68.00

Mosquito Abatement Commission---2-20-03

M. O'Hare, 0 miles

Region VII Advisory---2-25-03

C. Ruth 5.00

County Services Committee---2-25-03

C. Ruth, 0 miles

C. Hadsall, 0 miles

K. Horn, 0 miles

T. Sangster, 0 miles

C. Smith, 0 miles

T. Hare, 0 miles

Human Services Committee---2-25-03

R. Woods, 0 miles

J. Graham, 0 miles

R. Bartels, 0 miles

R. Kahn, 0 miles

T. Hare, 0 miles

Board Session (all present)---2-25-03

Airport Committee at Browne Airport---2-26-03

Board of Commissioners**March 25, 2003**

R. Woods, 6 miles	2.16
T. Sangster, 6 miles	2.16
K. Horn, 20 miles	7.20
Substance Abuse Advisory Board---2-26-03	
C. Hadsall, 40 miles	14.40
Saginaw RC&D in Bay City---2-27-03	
M. O'Hare, 80 miles	53.80
Committee of the Whole---2-27-03	
C. Smith, 3 miles	51.08
R. Bartels, 35 miles	51.08
T. Basil, 3 miles	51.08
B. Blaine, 50 miles	59.36
J. Graham, 21 miles	57.56
C. Hadsall, 40 miles	64.40
T. Hare, 2 miles	50.72
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
T. Novak, 10 miles	53.60
M. O'Hare, 50 miles	68.00
C. Ruth, 4 miles	51.44
T. Sangster, 8 miles	52.88
R. Woods, 7 miles	52.52
P. Wurtzel, 13 miles	54.68

Respectfully submitted,
Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION -- 5.2**MARCH 25, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held March 2-15, 2003.

HealthSource Saginaw Finance---2-25-03*

R. Bartels, 3 miles	1.08
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HealthSource Saginaw Building & Planning Committee---2-25-03*

J. Graham, 21 miles	7.56
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HealthSource Saginaw Board---3-3-03

R. Bartels, 3 miles	1.08
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City County School Liaison at Courthouse---3-5-03

B. Blaine, 26 miles	59.36
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T. Basil, 3 miles	51.08
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C. Ruth, 4 miles	51.44
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Local Emergency Planning Committee---3-6-03

M. O'Hare, 50 miles	28.00
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Parks Commission---3-6-03

B. Blaine, 26 miles	9.36
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Saginaw Future Board---3-7-03

T. Hare, 2 miles	50.72
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Human Services Committee---3-10-03

R. Woods, 7 miles	52.52
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J. Graham, 21 miles	57.56
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R. Bartels, 3 miles	51.08
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Board of Commissioners**March 25, 2003**

R. Kahn, 7 miles	52.52
T. Hare, 2 miles	50.72
Mental Health Board---3-10-03	
R. Woods, 0 miles	10.00
Community Corrections Advisory Board---3-11-03	
R. Kahn, 7 miles	52.52
Michigan Works Ratings/Orientation---3-11-03	
J. Graham, 21 miles	57.56
Crime Prevention Council at SVSU---3-12-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	28.60
Animal Control Advisory Committee---3-12-03	
T. Novak, 10 miles	28.60
Courts & Public Safety Committee---3-12-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Budget Audit Subcommittee---3-13-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
MAC Environmental in Lansing---3-14-03	
M. O'Hare, 110 miles	89.60
B. Blaine, 160 miles	107.60
MAC Taxation in Lansing---3-14-03	
R. Bartels, 160 miles	107.60

Respectfully submitted,
Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS**"A"****MARCH 25, 2003**

**RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2002 REAL PROPERTY TAXES**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 25th day of March, 2003.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: *None*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Horn.

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 89 thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2002 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2003, will be approximately \$ _____, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 89 thereof, the County shall borrow the sum of not to exceed eleven million Dollars (\$11,000,000) and issue its notes (the "notes") therefore for the purpose of continuing the Fund for the 2002 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2003, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2002 delinquent taxes outstanding on March 1, 2003, or the portion of the 2002 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2003"; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or

banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund (the "2003 Account") and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2003, in accordance with the provisions of Act 206.

2003 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2003 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2003, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, and any amounts received by the County Treasurer from the County and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2003 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2003 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2003 Collection Account and the 2003 Note Reserve Fund, if established, and all interest earned thereon, are hereby pledged equally and ratably as to each series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2003 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2003 Collection Account and the 2003 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2003 Collection Account

10. Upon the investment of moneys in the 2003 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2003 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any other year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in The Bond Buyer or the Detroit Legal News, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2 12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the

provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC, attorneys of Detroit, Michigan.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the

privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Issuance of Refunding Notes

18. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding

Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

19. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

After discussion, the vote was:

YEAS: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS: *None*

ABSENT: *None*

A sufficient majority having voted therefore, the Resolution to Borrow Against Anticipated Delinquent 2002 Real Property Taxes was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 25th day of March, 2003, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2002 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Susan Kaltenbach,
Clerk, County of Saginaw

BLOOMFIELD 9569-20 523976

"B"

MARCH 25, 2003

RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 25th day of March, 2003.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: *None*

The following resolution was offered by Commissioner Hadsall and seconded by Commissioner

Basil:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2002 Real Property Taxes to continue the Fund for 2003.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2003 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2002 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

YEAS: Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

NAYS: None

ABSENT: None

A sufficient majority having voted therefore, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.

STATE OF MICHIGAN)
)ss

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 25th day of March, 2003, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 25th day of March, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

BLOOMFIELD 9569-20 468197

REVISED RESOLUTION C

MARCH 25, 2003

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 25th day of March 2003, at 5:00 p.m.

PRESENT --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak,

Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT --- None

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Smith.

WHEREAS, The Saginaw County Parks & Recreation Commission acting through the Saginaw County Board of Commissioners strives to meet the recreation needs of the residents of Saginaw County; and,

WHEREAS, The Parks Commission and its staff have analyzed the cultural and physical resources of Saginaw County including existing park land inventories and have identified the current recreation deficiencies; and,

WHEREAS, The Park Commission has sought public input through a variety of channels in establishing goals and objectives that address identified recreation deficiencies; and,

WHEREAS, The Parks Commission has transformed its goals and objectives into a logical plan of action for parks, recreation facility development and open space preservation; and,

WHEREAS, The Parks Commission plans to file an application to the Michigan Department of Natural Resources ~~Land and Water Conservation and/or~~ Trust Fund for Phase III funds for further developing the rail trail in Saginaw County from Swan Creek Road to Stroebel Road in James Township. The required local match of **\$253,000** for these grant funds would be secured through local cash donations.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners hereby support and authorize the Saginaw County Parks and Recreation Commission to submit an application to the Michigan Department of Natural Resources ~~Land and Water Conservation Fund and/or~~ Trust Fund for ~~\$398,500.00~~ **493,000.00** in matching grant funds for Phase III development of the Saginaw County Rail Trail.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

After discussion, the vote was:

YEAS --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS --- None

A sufficient majority having voted therefore, Resolution C was adopted.

STATE OF MICHIGAN)
)SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 25th day of March 2003, insofar as the same relate to the intent of the Saginaw County Parks & Recreation's to submit an application to the Michigan Department of Natural Resources ~~Land and Water Conservation Fund and/or~~ Trust Fund for grant monies for Phase III development of the Saginaw Valley Rail Trail project, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Susan Kaltenbach, Clerk

County of Saginaw

PROCLAMATIONS

Chair proclaimed the following:

PROCLAMATION

WHEREAS, The Saginaw County Department of Public Health was created in January, 1928 by the Saginaw County Board of Supervisors; and,

WHEREAS, The second oldest Health Department in the State of Michigan, Saginaw County has a strong tradition of protecting and promoting public health in the Saginaw community; and,

WHEREAS, Since 1928, the Health Department has worked hard to combat major health threats such as infectious diseases, poor hygiene and sanitation, and unsafe work environments; and,

WHEREAS, Today, in the 21st Century, the Department addresses the total spectrum of health, from treatment to prevention. With vision and forethought, the Department has used skillful management and strategies to become a proactive force in health management; and,

WHEREAS, The Health Department continues to enhance quality of life through everyday services including environmental health protection, prenatal and infant care, and community health education; and,

WHEREAS, Ranked among the highest in the State of Michigan, the Department received accreditation with commendation and continues to meet the public health challenge by addressing current issues such as infant mortality, bio-terrorism preparedness planning, and providing adequate health care services to under-insured residents.

NOW THEREFORE BE IT RESOLVED, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim 2003 and April 6-12, as the: 75th ANNIVERSARY YEAR AND PUBLIC HEALTH WEEK FOR THE SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH in the County of Saginaw in recognition of the important role of the Saginaw County Department of Public Health in our community.

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners does hereby extend official and personal congratulations to the Saginaw County Department of Public Health for seventy-five years of outstanding accomplishments in serving the citizens of Saginaw County. We remain confident the Health Department will continue to provide high-quality services long into the future, and set the course for a healthier, happier life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 25th day of March in the year of our Lord two thousand three.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

Commissioner Carl Ruth to present at the 21st Annual V.K. Volk Memorial Lecture at the Germania on Thursday, April 10.

Commissioner Robert Woods to present at the 75th Anniversary Celebration at the Event Center Unity Hall on Saturday, April 12.

APPOINTMENTS

Chairman Hare made the following appointments:

Commission on Aging

District 1 - Kenneth Bueche for a term expiring 4-1-06

District 4 - Ernst Heine for a term expiring 4-1-05

District 5 - Tim Ader for a term expiring 4-1-06

- District 6 - Bob Martin for a term expiring 4-1-05
- District 7 - Grace Herron for a term expiring 4-1-06
- District 11 - Rick Miller for a term expiring 4-1-06
- District 13 - Dorothy Erskine for a term expiring 4-1-05
- District 15 - Fred Williamson for a term expiring 4-1-06

Economic Development Corporation - terms expire 4-1-09

Anthony Olvera, Marvin Hare, Nurame Austin, Michael Wegner

Solid Waste Planning - term expires 12-31-03

Charles Cassie, Solid Waste Industry

Workforce Development Board - term expires 6-30-05

Ruth Retlewski, Private Sector

Chairman Hare announced the Mental Health Authority Board appointments require confirmation by the Board of Commissioners. The terms will expire 4-1-06. He asked for a show of hands.

- o Michael Maher, general public - unanimously approved
- o Lisa Kleekamp, agency/occupation - unanimously approved
- o Evelyn Wolfgram, primary consumer - unanimously approved

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare reminded commissioners about the meeting tomorrow with other elected and appointed officials. Administration will provide information on next year's budget and make recommendations on ways to balance it.

COMMISSIONERS' AUDIENCES

Commissioner Bartels encouraged commissioners to attend the Covenant Harrison Legislative Briefing on April 8 at 7:30 a.m.

Commissioner O'Hare commended the School Liaison Officer at Chesaning High School for identifying the caller and arresting the student who had made bomb threats.

By Commissioner Sangster: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:34 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



APRIL SESSION 2003

First day of the April 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, April 22, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Cheryl Hadsall opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chairman Hare called on Commissioner Wurtzel to present Ruth and Ron, the wife and son of Ernest R. Miller, with a resolution in his memory.

RESOLUTION

In memory of

ERNEST R. MILLER

WHEREAS, It is with great sadness that the Saginaw County Board of Commissioners has learned of the passing of one of its former members, Ernest R. Miller. Mr. Miller served on the Board of Supervisors from 1968 through 1972. From 1962 to 1964 Ernie held the position of Saginaw County Clerk, and was a current and long-time member and former Chairman of the Saginaw County Board of Canvassers; and,

WHEREAS, Ernie was born in Saginaw County and remained in the area his entire life. He was married to his high school sweetheart, Ruth Ann Brandt for sixty-one years and has one son, Ron, who along with his wife survives him; and,

WHEREAS, Ernie made his living as a Real Estate Broker, Builder and Land Developer. He was known for his outgoing personality. He absolutely loved people and thoroughly enjoyed interacting with them. In all areas of his life, Ernie went the extra measure to be the best that he could be as a husband, father, grandfather, friend, and neighbor. Many individuals were inspired by his integrity, comforted by his kindness, entertained by his wit, and secured by his love. His life as a public servant exemplified all these wonderful characteristics; and,

WHEREAS, Ernie was a U.S. Army Veteran of World War II, and later was active in both the Disabled American Veterans, and Veterans of Foreign Wars, Post 9809. He was a dedicated member of the Peace Lutheran Church, and also was an energetic member of

numerous other organizations over the years, including a stint as a past president of Muscular Dystrophy Association, a member of the Saginaw County Department of Public Works, the Saginaw Zoning Board of Appeals, the County Agricultural Society, the Swan Valley Condominium Association, the Fordney Club, the City Rescue Mission, the Lutheran Veterans Club, and the Republican Party.

NOW, THEREFORE, BE IT RESOLVED, That an accolade of tribute be accorded as a memorial to the exemplary life of Ernest R. Miller. His presence will be sorely missed by all who knew and loved him.

BE IT FURTHER RESOLVED, That copies of this resolution be presented to his dear wife, Ruth Miller as evidence of the esteem in which his memory is held.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS,

Todd M. Hare, Chair

Adopted: April 22, 2003

By Commissioner Wurtzel: That the Resolution be adopted. Approved.

County Clerk Susan Kaltenbach introduced the new Board of Canvassers member John Doyle and current members Shirley Ihler, Debra Sangster, and Frank Higgins.

Chairman Hare called on Commissioner Wurtzel to present Saginaw Township Detective Michael Cohee with a resolution of commendation. Commissioners representing Saginaw Township - Ray Bartels, Tom Basil, Jim Graham, Roger Kahn, Tim Novak - joined in the presentation.

RESOLUTION OF COMMENDATION

presented to:

MICHAEL L. COHEE

On February 25, 2003, Detective Michael L. Cohee, Saginaw Charter Township Police Department assigned to the BAYANET Unit, accompanied by DEA Agent Tyler Kruse and Nebraska State Trooper Alan Eberle arrived at a residence in the City of Saginaw as part of an ongoing drug investigation.

Upon entering the home, they were confronted with armed suspects who fired shots wounding both Detective Cohee and DEA Agent Kruse. In spite of their injuries, the three Officers through their training, experience and bravery maintained control of the situation and prevailed over the assailants.

The Saginaw County Board of Commissioners is honored to pay tribute to Detective Michael L. Cohee for the remarkable courage he displayed under fire; and, we extend our gratitude to him and other members of law enforcement who protect the safety and well being of the Saginaw community by fighting crime and disorder.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Presented by Commissioner Patrick A. Wurtzel

Adopted: April 22, 2003

By Commissioner Wurtzel: That the Resolution be adopted. Approved.

Chairman Hare called on Commissioner Smith to present Suzanne Greenberg, Executive Director, Child Abuse and Neglect Council, with a proclamation designating April as Child Abuse Prevention Month and the fourth Friday of April as Children's Memorial Day.

PROCLAMATION

WHEREAS, Since 1983, National Child Abuse Prevention Month has been observed

every year in April. The goal of this month-long observance is to increase awareness of child abuse and its prevention; and,

WHEREAS, Reports estimate over three million children are abused and neglected each year, and three children die each day due to abuse; and,

WHEREAS, Child maltreatment continues to be a major threat to the well-being of the Nation's children. Thankfully, many communities are becoming more involved in activities and events that promote the message that child abuse can and must come to an end; and,

WHEREAS, In memory of the children who have died by violence, the fourth Friday in April is set aside to recognize these little ones and help to make a difference for the ones who are still fighting to hold their heads high.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim April as: **CHILD ABUSE PREVENTION MONTH and the fourth Friday of April as: CHILDREN'S MEMORIAL DAY** in the County of Saginaw and in doing so announce that the Children's Memorial Flag will be flown on April 25 in remembrance of those whose young lives were cut short by senseless violence.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 22nd day of April in the year of Our Lord Two Thousand and Three.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Chairman Hare called on Commissioner Woods to present Sandra Lindsey, Chief Executive Officer, Mental Health Authority, with a proclamation designating May as Mental Health Month.

PROCLAMATION

WHEREAS, The U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and,

WHEREAS, Mental illnesses are health conditions characterized by alterations in thinking, mood, or behavior (or some combination) associated with distress and/or impaired functioning; and,

WHEREAS, According to a recent study by the World Health Organization, the World Bank and Harvard University, mental disorders account for 4 of the 10 leading causes of disability in established market economics world wide. These disorders are: major depression, manic-depressive illness, schizophrenia and obsessive-compulsive disorder; and,

WHEREAS, More than 19 million adult Americans age 18 and over will suffer from a depressive illness; major depression, bipolar disorder or dysthymia each year. Many of them will be unnecessarily incapacitated for weeks or months because their illness is untreated; and,

WHEREAS, Preliminary studies suggest that, any given time, at least one in five children and adolescents may have a behavior, emotional or mental health problem. At least 1 in 20, or as many as 3 million young people may have a serious emotional disturbance that severely disrupts his or her ability to function at home, school or in the community; and,

WHEREAS, An estimated two-thirds of all young people with mental problems are not getting the help they need; and,

WHEREAS, A majority of the 30,000 plus Americans who commit suicide each year are believed to have a mental disorder. Suicide is the ninth leading cause of death in the United States and the third leading cause of death among people aged 15 to 24; and,

WHEREAS, Mental disorders are increasingly treatable, with excellent prospects for remedy, recovery and better overall health when properly recognized and treated; and,

WHEREAS, Saginaw County Community Mental Health Authority has made a

commitment to community-based systems of mental health care for all residents; and,

WHEREAS, The guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payers; and,

WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare, and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim May 2003 as: **MENTAL HEALTH MONTH** in Saginaw County, and call upon all Saginaw County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 22nd day of April in the year of Our Lord Two Thousand and Three.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

After the presentation, Ms. Lindsey introduced four consumers of mental health services - Mike, Stephanie, Robin, Johnnie - calling them the "heros of mental health" because they fight the disease every day. Each of them gave a testimony.

Chairman Hare called on Susan Furlo, Coordinator, Commission on Aging Foster Grandparent Program, who expressed her concerns about proposed changes in employee benefits. She explained how she would no longer be able to afford her medication, and petitioned the Board to look at other cost saving measures, i.e., elimination of longevity payments to employees.

Commissioner Ruth moved, supported by Commissioner Graham to suspend the Rules to hear from Thomas Begin. Mr. Begin, who apologized for the short notice, asked the Board to adopt the Saginaw County Vision 2020 Land Use Alliance resolution in support of a common sense land use plan for Michigan. Commissioner Horn moved, supported by Commissioner Ruth to return to the regular order of business. (see action taken under Initiatory Motions)

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

Presented by Commissioner Blaine at the April 3 Parks meeting:

CERTIFICATE OF APPRECIATION

Presented to:

JAMES BLASCHKA

The Saginaw County Board of Commissioners extends its gratitude for the services you have rendered to Saginaw County as a member of the Saginaw County Parks & Recreation Commission from January 1992 to January 2003.

We commend you for successfully carrying out the mission of the Parks Commission by meeting the outdoor recreation and leisure needs of the community, and in so doing enhancing the quality of life for our residents.

Your contributions in the development of Imerman Memorial Park, Price Nature Center, William H. Haithco Recreation Area, Ringwood Forest, Veterans Memorial Park,

and the Saginaw Valley Rail Trail will continue to be enjoyed by everyone who visit the beautiful parks in our County.

On behalf of the community, we thank you.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Blaine: That the Resolution be adopted. Approved.

Presented by Commissioner Blaine at the April 3 Parks meeting:

CERTIFICATE OF APPRECIATION

Presented to:

VERNON KORKUS

The Saginaw County Board of Commissioners extends its gratitude for the services you have rendered to Saginaw County as a member of the Saginaw County Parks & Recreation Commission from January 1989 to January 2003.

We commend you for successfully carrying out the mission of the Parks Commission by meeting the outdoor recreation and leisure needs of the community, and in so doing enhancing the quality of life for our residents.

Your contributions in the development of Imerman Memorial Park, Price Nature Center, William H. Haithco Recreation Area, Ringwood Forest, Veterans Memorial Park, and the Saginaw Valley Rail Trail will continue to be enjoyed by everyone who visit the beautiful parks in our County.

On behalf of the community, we thank you.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Blaine: That the Resolution be adopted. Approved.

Presented by Commissioner Blaine at the April 3 Parks meeting:

CERTIFICATE OF APPRECIATION

Presented to:

RICHARD F. MALLETT

The Saginaw County Board of Commissioners extends its gratitude for the services you have rendered to Saginaw County as a member of the Saginaw County Parks & Recreation Commission from January 1985 to January 2003.

We commend you for successfully carrying out the mission of the Parks Commission by meeting the outdoor recreation and leisure needs of the community, and in so doing enhancing the quality of life for our residents.

Your contributions in the development of Imerman Memorial Park, Price Nature Center, William H. Haithco Recreation Area, Ringwood Forest, Veterans Memorial Park, and the Saginaw Valley Rail Trail will continue to be enjoyed by everyone who visit the beautiful parks in our County.

On behalf of the community, we thank you.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Blaine: That the Resolution be adopted. Approved.

Presented by Commissioner Sangster on April 5:

RESOLUTION OF ACKNOWLEDGEMENT

Presented To:

MRS. JACKQUELINE PORTERFIELD

The 2003 "Woman Of The Year"

"Favour is deceitful, and beauty is vain: but a woman that feareth the LORD, she shall be praised. Give her of the fruit of her hands; and let her own works praise her in the gates."

Proverbs 31:30-31

WHEREAS, On Saturday, April 5, 2003, 11:30 a.m. at Bay Valley Resort and Conference Center in Bay City, the Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. will celebrate its Annual Finer Womanhood Program; and,

WHEREAS, This year, Mrs. Jacqueline Porterfield will be honored as the "Woman of the Year;" and,

WHEREAS, A native of Birmingham, Alabama, Mrs. Porterfield is a retired Saginaw Public School Educator. She has been married to Mr. Leonard Porterfield for over forty years; and,

WHEREAS, Mrs. Porterfield has been involved in many community activities reaching the young and old alike, including: Friends of the Saginaw Public Libraries, Alpha Kappa Alpha Sorority, Founder of Women of GAP, Director of Wolverine State Baptist Young Adult Department, and numerous others. She has traveled extensively throughout the United States and world; and,

WHEREAS, Mrs. Porterfield is an active and dedicated member of Zion Missionary Baptist Church, where she serves as the Church Librarian and Youth Coordinator; and,

WHEREAS, Mrs. Porterfield always has an encouraging word to give to others. She has shared herself diligently throughout the course of her life and has left a lasting image on the many lives she has touched. We wish her God's continued blessings.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join Zeta Omega Zeta Chapter, friends and family, and Church family in recognizing Mrs. Jacqueline Porterfield as the "Woman of the Year."

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 22, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Terry W. Sangster, Commissioner

District # 6

By Commissioner Sangster: That the Resolution be adopted. Approved.

Presented to Mr. Bockelman by Commissioner Kahn:

RESOLUTION OF APPRECIATION

Presented To:

JAMES J. BOCKELMAN

WHEREAS, After sixteen years, James J. Bockelman will leave his post as President of the Saginaw County Chamber of Commerce. His distinguished tenure with the Saginaw Chamber brought growth to Saginaw County, and the surrounding Tri-County area; and,

WHEREAS, James or "Jim" as he is known by his friends and colleagues can look back with pride on a tenure that has helped make this County a better place to live and work. It is truly an honor for the members of this legislative body to salute his many contributions; and,

WHEREAS, Jim was instrumental in establishing Saginaw County Vision 2020, Saginaw Future Inc., Business Education Partnership, Minority Business Development, Bridge Center for Racial Harmony, Tri-County Vision, South Washington Avenue Corridor Project, and in laying the groundwork for a new image campaign; and,

WHEREAS, James Bockelman has exemplified, with character and professionalism, his dedication to service. His leadership of the Chamber, is a sterling indication of the value of his service with this community organization. Indeed, James Bockelman is known for being a great strategist and for having the ability to evaluate a situation and determine what needs to be done. He is clearly an individual who has made a difference in this community.

NOW, THEREFORE, BE IT RESOLVED,, That the Saginaw County Board of Commissioners hereby extend a unanimous accolade of tribute to James J. Bockelman as he leaves his post as President of the Saginaw County Chamber of Commerce to pursue new challenges. We wish him continued success in his new position as President/CEO of the Saginaw Valley Chapter of the Associated Builders and Contractors.

BE IT FURTHER RESOLVED, That a copy of this resolution be presented to Jim in recognition of this milestone in his distinguished career.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Roger N. Kahn, Commissioner

District #13

By Commissioner Kahn: That the Resolution be adopted. Approved.

Presented by Commissioner Ruth on April 25:

RESOLUTION OF RECOGNITION

Presented To:

DR. ROBERT E. DONALD

“We are Learning Disciples” - Matthew 11:29-30

On Friday, April 25, 2003, 6:00 p.m. at Zion Missionary Baptist Church, the Saginaw Valley District Congress of Christian Education will hold its Annual Recognition Banquet. This year’s honoree is Dr. Robert E. Donald, Moderator of the Saginaw Valley District Association. He is being acknowledged for his faithful work and outstanding leadership in the area of Christian Education.

Moderator Donald’s Christian and community involvements are numerous, including: Pastor of the New Mt. Calvary Baptist Church, Vice President of the Wolverine State Convention, Seminar Leader of the National Baptist Congress of Christian Education, member of the NAACP, Northeast Ministers Alliance, and Omega Psi Phi Fraternity, Inc., Chi XI Chapter. Pastor Donald’s personal dedication and encouragement have left a lasting image on the many lives he has touched.

We are honored to join with the Saginaw Valley Baptist Congress of Christian Education, President, Pastor Roy Manning, Family, Church Family and Friends in expressing appreciation to Dr. Robert E. Donald for his contributions and accomplishments. We wish him continued blessings in the Lord’s service.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: April 22, 2003

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O’Hare, Carl E. Ruth,

Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

By Commissioner Ruth: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

April 11, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of April Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on **Tuesday, April 22, 2003 at 5:00 p.m.** in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

4-22-1 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated March 11 - 26, 2003 in the amount of \$6,364,156.18.

-- Appropriations / Budget Audit Subcommittee (4-22-4.1)

4-22-2 SHERIFF asking for support of the 2003/2004 grant application to the Michigan Office of Drug Control Policy for continuation of the School Liaison Officer program.

-- Courts and Public Safety (4-22-1.3)

4-22-3 CONTROLLER announcing that the 2003 General Information Book is available online. (previously distributed to all commissioners)

-- Receive and file

4-22-4 REGION VII AAA announcing the public hearing dates to receive comment on the Annual Implementation Plan for 2004 and related transfers.

-- Human Services

4-22-5 FRIEND OF THE COURT asking to accept funds from the State for the FIA-CSES Data Conversion process.

-- Courts and Public Safety (4-22-1.2)

4-22-6 PUBLIC HEALTH asking for a new position of Health Advocate for the Healthy Start Program.

-- Human Services (4-22-3.1)

4-22-7 FRIEND OF THE COURT asking that a vacant position of Administrative Assistant be changed to Chief Account Specialist/Bookkeeper and referred to factoring in accordance with the labor agreement.

-- Appropriations / Labor Relations (4-22-1.1/4.2)

4-22-8 COMMISSION ON AGING asking to make personnel changes to the vacant positions of Care Giver Training Case Worker and Account Clerk I/II.

-- Human Services (4-22-3.2)

4-22-9 DISTRICT COURT asking for a budget adjustment from the Court's Parking revenue fund to replace furniture in District Court.

-- Courts and Public Safety

4-22-10 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 3-27 through 4-7-03 in the amount of \$4,240,206.62.

-- Appropriations / Budget Audit (4-22-4.1)

4-22-11 PUBLIC WORKS COMMISSIONER sending the Michigan Department of

Natural Resources request to delete Section X of the Saginaw County Soil Erosion and Sedimentation Control Supplementary Rules and Conditions / Ordinance #114.

- County Services (4-22-2.2)
- 4-22-12 CONTROLLER sending the financial variance summary covering the period October 1, 2002 through March 31, 2003.
- Appropriations / Budget Audit
- 4-22-13 CONTROLLER ACCOUNTING sending the budget adjustments approved by the Controller for the period January 1 through March 31, 2003.
- Appropriations / Budget Audit
- 4-22-14 EQUALIZATION sending the 2003 Equalization Report for Saginaw County.
- County Services (4-22-2.1)
- 4-22-15 COMMISSINER KAHN asking the Board to support Synergy Medical Education Alliance in their efforts to maintain its alliance with the Michigan State University College of Human Medicine for medical education programs.
- Human Services (4-22-3.4 will be laid on commissioners' desks)
- 4-22-16 PROSECUTOR asking for a budget adjustment to accept additional funds for the Crime Victim Rights program.
- Courts and Public Safety
- 4-22-17 REGION VII AAA sending for review and comment a revised Draft Allocation Plan for senior services funded through the Region.
- Human Services
- 4-22-18 CONTROLLER ACCOUNTING sending the voucher payment transmittal form for April 8 - 21, 2003.
- Appropriations / Budget Audit
- 4-22-19 JAIL REIMBURSEMENT PROGRAM asking to apply for State Criminal Alien Assistance Program funds.
- Courts and Public Safety
- 4-22-20 BRIDGEPORT CHARTER TOWNSHIP sending the notice of hearing on Kurek Tool, Inc.'s application for an industrial facilities exemption certificate.
- County Services
- 4-22-21 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
 - A. Ottawa County supporting additional funding for substance abuse programs.
 - B. Ottawa County supporting efforts to fully fund local government obligations under the NPDES Phase II regulations.
 - C. Genesee County asking the State Legislature to amend state laws regarding Mobile Home Parks, in re: site, inspections, and subsidizing requirements.
 - D. Saginaw Bay RC&D Area Inc. sending a copy of its Annual Report.
- Receive and file

INITITORY MOTIONS

Commissioner Horn moved, supported by Commissioner Bartels to support the Saginaw County Vision 2020 Land Use Alliance in urging the State to adopt a common sense Land Use Plan for Michigan. (Thomas Begin spoke under audiences; see Resolution section.)

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:40 p.m. The Board reconvened, time being 5:46 p.m.

By Commissioner Smith, supported by Commissioner Bartels that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (4-22-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: C. Snyder, Administration Director, for Controller; S. Borrello, Counsel; K. Schultz, J. Corley, M. Massey, Board Staff

I. Welcome

II. Call to Order---J. Graham at 5:40 p.m.

III. Public Comments---None.

IV. Agenda – COMMITTEE REFERRALS

1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

1.1) Friend of the Court, re: staff changes in accordance with labor agreement

1.2) Friend of the Court, re: state funds for computer conversion process

1.3) Sheriff Department, re: 2033-2004 grant for School Liaison Officer

---O'Hare moved, supported by Hare to approve 1.1 - 1.3. There were no exceptions; motion carried.

2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
none submitted

3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair

3.1) Health Department, re: new position for Healthy Start Program

3.2) Commission on Aging, re: deleting full time positions of Care Giver Training Case Worker and Account Clerk I/II and making them part time

3.3) Commission on Aging, re: staffing changes in the Care Management Program

---Woods moved, supported by Kahn to approve 3.1 - 3.3. There were no exceptions; motion carried.

4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

4.1) Voucher payment transmittals for the period March 11 - April 7

---Hadsall moved, supported by Kahn to approve 4.1. There were no exceptions; motion carried.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.2) Factoring of Friend of the Court Chief Account Specialist/Bookkeeper position

---Sangster moved, supported by Wurtzel to approve 4.2. There were no exceptions; motion carried.

V. Miscellaneous---None.

VI. Adjournment---Moved by Ruth, supported by Hare to adjourn. Motion carried; time being 5:45 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

APRIL 22, 2003

Your committee has considered communication no. 4-22-7 from Susan K. Prine, Friend of the Court asking that the position of Administrative Assistant (vacant on May 15) be changed to Chief Account Specialist/Bookkeeper (union position) and referred for factoring evaluation.

Friend of the Court Prine informed us that Appendix B of the Labor Agreement, states “When the Administrative Assistant position and/or Clerical Supervisor position(s) in the Friend of the Court become vacant, the position(s) shall become bargaining unit position(s) and shall be paid at the then prevailing contractual rate.”

We direct the proper County Officials to amend the budget to reflect the personnel change in the Friend of the Court Office as outlined above; further, that the position be referred to the Labor Relations Subcommittee for factoring evaluation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.2

APRIL 22, 2003

Your committee has considered communication no. 4-22-5 from Susan K. Prine, Friend of the Court asking to accept funds from the State for the FIA-CSES Data Conversion process.

Friend of the Court Prine informed us that they are required to complete a conversion process to the next computer release by July 31, 2003. The State will pay 100% of approved expenditures, including overtime and related fringe benefits. The Friend of the Court has been approved to receive up to \$25,267.66 and no General Fund dollars are necessary.

It is our recommendation to approve the request of the Friend of the Court to accept funds from the State for the conversion process; further, recommend the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.3

APRIL 22, 2003

Your committee has considered communication no. 4-22-2 from Sheriff Charles Brown asking to accept grant funds, if awarded, from the Michigan Office of Drug Control Policy for the continuation of the School Liaison Officer initiative for 2003-2004. This will be the last year of funding for this project.

The project partially supports the cost to provide and assign a full-time Deputy to the Chesaning Schools. Since its inception, this assignment has resulted in a significant reduction of complaints from the Chesaning community. This final grant will provide 40% (\$31,188) of the costs associated

with the Liaison Officer and the balance of \$46,780 will be shared equally between the Sheriff Department and Chesaning Union Schools.

We support continuation of the School Liaison Officer position; and recommend it be forwarded into the 2003-2004 Budget review process.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

APRIL 22, 2003

We herewith submit the report (comm. 4-22-14) of the real and personal property by class. The Saginaw County Department of Equalization has, in accordance with the constitutional and statutory provisions, examined the assessment rolls of the various townships and cities in the County of Saginaw, as required, and has determined that the real and personal property valuations as set opposite the several townships and cities represent the County Equalized Valuations for the year 2003.

We met with Richard N. Gruber, Equalization Director who informed us the Total Equalized Value of the County for 2003 has increased by some \$227,214,707 to \$5,142,939,503 for an increase of 4.62%. Real Property increased \$258,948,285 or 5.94%. However, Personal Property reduced the Total Equalized Value by \$31,733,578. Industrial Facilities Taxable Values for 2003 are \$216,675,524, which is a 17.5% decrease (\$45,962,999) from the previous year.

The reductions in Personal Property valuations for the Ad Valorem and Facilities Rolls are directly connected to the accelerated depreciation multipliers approved by the State Tax Commission and the growth in Personal Property Exemptions for Act 328. This is the fourth year for these exemptions in Saginaw County.

Taxable Value is certified the fourth Monday in June and is not a part of this report. However, an estimate of this value would be an increase of approximately 2.5% over the 2002 Taxable Value for Saginaw County. The captured valuations of the various TIFA, DDA, Brownfield, and Renaissance Districts will be published with the actual breakdown of taxable values.

It is the recommendation of your committee that the Equalization Report for Saginaw County for 2003 by class be accepted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

ASSESSED VALUATIONS - REAL

STATEMENT YEAR: 2003		REAL PROPERTY ASSESSED VALUATIONS APPROVED BY BOARDS OF REVIEW						(COL. 7)
COUNTY: 73 SAGINAW		(COL. 1)	(COL. 2)	(COL. 3)	(COL. 4)	(COL. 5)	(COL. 6)	TOTAL REAL PROPERTY
TOWNSHIP OR CITY	TOWNSHIPS:	AGRICULTURE	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	TIMBER-CUTOVER	DEVELOPMENTAL	
1	ALBEE	16,858,600	1,002,700	161,000	39,841,400	0	0	57,863,700
2	BIRCH RUN	14,064,300	59,595,000	264,800	124,915,337	0	0	198,839,237
3	BLUMFIELD	25,069,500	3,636,400	895,400	46,449,900	0	0	76,051,200
4	BRADY	17,289,800	3,315,500	379,400	31,298,200	0	0	52,292,900
5	BRANT	12,586,600	117,500	189,200	38,046,400	0	0	50,941,700
6	BRIDGEPORT	10,785,400	30,116,200	10,212,100	170,794,200	0	344,800	222,252,500
7	BUENA VISTA	16,611,900	46,603,900	35,801,400	71,979,500	0	0	170,996,700
8	CARRLTON	0	8,055,300	3,837,000	78,453,700	0	0	90,346,000
9	CHAPIN	9,809,500	129,900	52,000	10,589,000	0	0	20,573,400
10	CHESANING	15,343,000	20,139,800	3,009,800	85,703,760	0	62,300	124,258,660
11	FRANKENMUTH	25,964,400	1,450,400	1,133,900	62,833,300	0	0	91,382,000
12	FREMONT	15,012,950	58,800	125,400	44,627,530	0	0	59,824,680
13	JAMIES	5,184,900	778,300	56,200	45,509,400	0	0	51,528,800
14	JONESFIELD	12,134,400	1,913,900	448,700	26,067,200	0	0	40,554,200
15	KOCHVILLE	7,421,500	77,742,300	5,150,900	43,963,000	0	2,013,800	136,291,400
16	LAKEFIELD	10,229,770	273,200	0	20,458,800	0	0	30,961,770
17	MAPLE GROVE	19,797,400	754,800	198,200	47,231,000	0	0	67,981,400
18	MARION	7,379,000	172,100	0	11,863,400	0	0	19,414,500
19	RICHLAND	16,952,400	9,130,000	223,600	87,757,200	0	103,300	114,166,500
20	SAGINAW	350,500	327,191,000	6,316,900	836,888,200	0	10,287,900	1,183,034,100

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY That the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw, in the year _____. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 88 of 1983; P.A. 188 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 of Article IX of the Constitution of the State.

Dated at _____, MI this _____ day of _____, _____

Chairman of Board of Commissioners

Clerk of Board of Commissioners

Director of County Tax or Equalization Department

Attachment

ASSESSED VALUATIONS - REAL

STATEMENT YEAR: 2003

REAL PROPERTY ASSESSED VALUATIONS APPROVED BY BOARDS OF REVIEW

	(COL. 1) AGRICULTURE	(COL. 2) COMMERCIAL	(COL. 3) INDUSTRIAL	(COL. 4) RESIDENTIAL	(COL. 5) TIMBER-CUTOVER	(COL. 6) DEVELOPMENTAL	(COL. 7) TOTAL REAL PROPERTY
COUNTY:	73 SAGINAW						
TOWNSHIPS:	16,656,400	5,895,100	328,100	56,339,650	0	0	78,419,150
21 SAINT CHARLES	7,017,200	1,484,100	581,300	32,039,050	0	0	41,121,650
22 SPAULDING	5,563,400	1,676,600	1,945,300	66,977,600	0	0	76,162,900
23 SWAN CREEK	10,738,700	1,989,400	118,800	84,282,950	0	0	97,129,850
24 TAYMOUTH	11,019,400	39,100,400	6,710,600	31,549,800	0	123,800	37,374,000
25 THOMAS	14,384,400	22,267,100	2,330,300	180,195,900	0	0	219,377,700
26 TITTABAWASSEE	1,425,700	819,300	674,000	1,794,000	0	0	4,673,000
27 ZILWAUKEE							
CITIES:	130,700	68,808,450	2,954,600	144,046,800	0	527,500	238,335,650
51 FRANKENMUTH	78,800	64,789,592	44,868,032	454,120,810	0	0	593,919,134
52 SAGINAW		1,399,400	7,637,100	26,809,600	0	257,300	38,183,200
53 ZILWAUKEE							
Totals for County	326,070,520	850,414,442	138,804,232	3,289,242,487	0	13,720,100	4,616,251,761

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY that the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw, in the year _____.

We further certify that said statement does not embrace any property listed under P.A. 17 of 1951; P.A. 18 of 1963; P.A. 196 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 of Article IX of the Constitution of the State.

Dated at _____, MI this _____ day of _____

Chairman of Board of Commissioners

Clerk of Board of Commissioners

Director of County Tax or Equalization Department

Attachment

EQUALIZED VALUATIONS - REAL

STATEMENT YEAR: 2003		REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						
COUNTY: 73 SAGINAW		(COL. 1)	(COL. 2)	(COL. 3)	(COL. 4)	(COL. 5)	(COL. 6)	(COL. 7)
TOWNSHIP OR CITY	TOWNSHIPS:	AGRICULTURE	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	TIMBER-CUTOVER	DEVELOPMENTAL	TOTAL REAL PROPERTY
1 ALBEE		16,658,600	1,002,700	161,000	39,841,400	0	0	57,863,700
2 BIRCHRUN		14,064,300	59,595,000	264,600	124,915,337	0	0	198,839,237
3 BLUMFIELD		25,069,500	3,636,400	895,400	46,449,900	0	0	76,051,200
4 BRADY		17,299,800	3,315,500	379,400	31,298,200	0	0	52,292,900
5 BRANT		12,586,600	117,500	189,200	38,048,400	0	0	50,941,700
6 BRIDGEPORT		10,765,400	30,116,200	10,212,100	170,794,200	0	344,600	222,252,500
7 BUENA VISTA		16,611,900	46,603,900	35,801,400	71,979,500	0	0	170,986,700
8 CARROLLTON		0	8,055,300	3,837,000	78,453,700	0	0	90,346,000
9 CHAPIN		9,808,500	129,900	52,000	10,583,000*	0	0	20,573,400
10 CHESANING		15,343,000	20,139,800	3,009,800	85,703,760	0	62,300	124,258,660
11 FRANKENMUTH		25,964,400	1,450,400	1,133,900	62,833,300	0	0	91,382,000
12 FREMONT		15,012,950	58,800	125,400	44,627,530	0	0	59,824,680
13 JAMES		5,194,900	778,300	56,200	45,509,400	0	0	51,528,800
14 JONESFIELD		12,134,400	1,913,900	448,700	26,057,200	0	0	40,554,200
15 KOCHVILLE		7,421,500	77,742,300	5,150,800	43,993,000	0	2,013,800	136,291,400
16 LAKEFIELD		10,229,770	273,200	0	20,458,800	0	0	30,961,770
17 MAPLE GROVE		19,797,400	754,800	198,200	47,231,000	0	0	67,981,400
18 MARION		7,379,000	172,100	0	11,863,400	0	0	19,414,500
19 RICHLAND		16,952,400	9,130,000	223,600	87,757,200	0	103,300	114,166,500
20 SAGINAW		350,500	327,191,000	6,316,900	836,888,200	0	10,287,500	1,183,034,100

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year _____, as determined by the Board of Commissioners of said county on the _____ day of April, _____ at a meeting of said board held in pursuance of the provisions Sections 208.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A.88 of 1963; P.A. 188 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1982; or Section 5 of Article IX of the Constitution of the State.

Dated at _____, MI this _____ day of _____

Chairman of Board of Commissioners

Clerk of Board of Commissioners

Director of County Tax or Equalization Department

Attachment

EQUALIZED VALUATIONS - REAL

REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS

STATEMENT YEAR:	2003	(COL. 1) AGRICULTURE	(COL. 2) COMMERCIAL	(COL. 3) INDUSTRIAL	(COL. 4) RESIDENTIAL	(COL. 5) TIMBER-CUTOVER	(COL. 6) DEVELOPMENTAL	(COL. 7) TOTAL REAL PROPERTY
COUNTY:	73 SAGINAW							
TOWNSHIPS:								
	21 SAINT CHARLES	16,856,400	5,895,100	328,100	56,339,550	0	0	79,419,150
	22 SPALDING	7,017,200	1,484,100	581,500	32,039,050	0	0	41,121,850
	23 SWAN CREEK	5,563,400	1,676,600	1,945,300	66,977,600	0	0	76,162,900
	24 TAYMOUTH	10,738,700	1,989,400	118,800	84,282,950	0	0	97,129,850
	25 THOMAS	11,019,400	39,100,400	6,710,600	315,419,800	0	123,800	372,374,000
	26 TITABAWASSEE	14,384,400	22,267,100	2,530,300	180,195,900	0	0	219,377,700
	27 ZILWAUKEE	1,425,700	819,300	674,000	1,754,000	0	0	4,673,000
CITIES:								
	51 FRANKENMUTH	130,700	88,806,450	2,954,900	144,046,800	0	527,500	236,335,650
	52 SAGINAW	79,800	94,799,592	44,868,032	454,120,810	0	0	593,919,134
	53 ZILWAUKEE		1,399,400	7,637,100	26,809,600	0	257,300	36,183,200
Totals for County	90	326,070,520	850,414,442	136,804,232	3,289,242,487	0	13,720,100	4,516,251,781

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year _____ as determined by the Board of Commissioners of said county on the _____ day of April, _____ at a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 85 of 1963; P.A. 196 of 1974; P.A. 255 of 1972; P.A. 385 of 1984; P.A. 147 of 1992; or Section 5 of Article IX of the Constitution of the State.

Dated at _____, Mi this _____ day of _____

Chairman of Board of Commissioners

Director of County Tax or Equalization Department

Clerk of Board of Commissioners

Attachment

PERSONAL AND REAL PROPERTY - TOTALS

STATEMENT of acreage and valuation made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws

STATEMENT YEAR:	2003	NUMBER OF ACRES ASSESSED (COL. 1)	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)		PERSONAL PROPERTY VALUATIONS (COL. 4)		PERSONAL PROPERTY VALUATIONS (COL. 5)		TOTAL REAL PLUS PERSONAL PROPERTY (COL. 6)		TOTAL REAL PLUS PERSONAL PROPERTY (COL. 7)	
			ACRES	ASSESSED VALUATIONS	EQUALIZED VALUATIONS	ASSESSED VALUATIONS	EQUALIZED VALUATIONS	ASSESSED VALUATIONS	EQUALIZED VALUATIONS	ASSESSED VALUATIONS	EQUALIZED VALUATIONS	
COUNTY:	73 SAGINAW											
TOWNSHIP OR CITY												
TOWNSHIPS:												
	1 ALBEE	23,207	57,863,700	57,863,700	3,284,200	3,284,200	3,284,200	3,284,200	61,147,900	61,147,900	61,147,900	61,147,900
	2 BIRCH RUN	22,974	198,839,237	198,839,237	16,389,500	16,389,500	16,389,500	16,389,500	215,228,737	215,228,737	215,228,737	215,228,737
	3 BLUMFIELD	22,933	76,051,200	76,051,200	7,347,200	7,347,200	7,347,200	7,347,200	83,398,400	83,398,400	83,398,400	83,398,400
	4 BRADY	22,772	52,292,900	52,292,900	2,605,900	2,605,900	2,605,900	2,605,900	54,898,800	54,898,800	54,898,800	54,898,800
	5 BRANT	23,676	50,941,700	50,941,700	2,841,700	2,841,700	2,841,700	2,841,700	53,783,400	53,783,400	53,783,400	53,783,400
	6 BRIDGEPORT	22,041	222,252,500	222,252,500	22,333,800	22,333,800	22,333,800	22,333,800	244,586,300	244,586,300	244,586,300	244,586,300
	7 BUENA VISTA	23,028	170,996,700	170,996,700	93,846,700	93,846,700	93,846,700	93,846,700	264,843,400	264,843,400	264,843,400	264,843,400
	8 CARROLLTON	2,379	90,346,000	90,346,000	9,260,900	9,260,900	9,260,900	9,260,900	99,606,900	99,606,900	99,606,900	99,606,900
	9 CHAPIN	15,719	20,573,400	20,573,400	642,600	642,600	642,600	642,600	21,216,000	21,216,000	21,216,000	21,216,000
	10 CHESANING	23,271	124,258,660	124,258,660	6,665,400	6,665,400	6,665,400	6,665,400	130,924,060	130,924,060	130,924,060	130,924,060
	11 FRANKENMUTH	21,710	91,382,000	91,382,000	2,717,600	2,717,600	2,717,600	2,717,600	94,099,600	94,099,600	94,099,600	94,099,600
	12 FREMONT	23,850	59,824,680	59,824,680	2,676,200	2,676,200	2,676,200	2,676,200	62,500,880	62,500,880	62,500,880	62,500,880
	13 JAMES	12,532	51,528,800	51,528,800	1,707,800	1,707,800	1,707,800	1,707,800	53,236,600	53,236,600	53,236,600	53,236,600
	14 JONESFIELD	16,306	40,554,200	40,554,200	3,020,300	3,020,300	3,020,300	3,020,300	43,574,500	43,574,500	43,574,500	43,574,500
	15 KOCHVILLE	12,041	136,291,400	136,291,400	23,212,800	23,212,800	23,212,800	23,212,800	159,504,200	159,504,200	159,504,200	159,504,200
	16 LAKEFIELD	16,263	30,961,770	30,961,770	1,549,159	1,549,159	1,549,159	1,549,159	32,510,929	32,510,929	32,510,929	32,510,929
	17 MAPLE GROVE	23,756	67,981,400	67,981,400	1,939,500	1,939,500	1,939,500	1,939,500	69,920,900	69,920,900	69,920,900	69,920,900
	18 MARION	15,649	19,414,500	19,414,500	448,600	448,600	448,600	448,600	19,863,100	19,863,100	19,863,100	19,863,100
	19 RICHLAND	23,698	114,166,500	114,166,500	5,911,983	5,911,983	5,911,983	5,911,983	120,078,483	120,078,483	120,078,483	120,078,483
	20 SAGINAW	16,235	1,183,034,100	1,183,034,100	77,228,500	77,228,500	77,228,500	77,228,500	1,260,262,600	1,260,262,600	1,260,262,600	1,260,262,600

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city in said county as assessed in the year _____ and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, _____ at a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 66 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 395 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 of Article IX of the Constitution of the State.

Dated at _____, MI this _____ day of _____

Chairman of Board of Commissioners

Clerk of Board of Commissioners

Director of County Tax or Equalization Department

Page 5

Attachment

PERSONAL AND REAL PROPERTY - TOTALS

STATEMENT of acreage and valuation made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

STATEMENT YEAR:	2003	NUMBER OF ACRES ASSESSED (COL. 1)	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)		PERSONAL PROPERTY VALUATIONS		TOTAL REAL PLUS PERSONAL PROPERTY	
			(COL. 2) ASSESSED VALUATIONS	(COL. 3) EQUALIZED VALUATIONS	(COL. 4) ASSESSED VALUATIONS	(COL. 5) EQUALIZED VALUATIONS	(COL. 6) ASSESSED VALUATIONS	(COL. 7) EQUALIZED VALUATIONS
COUNTY:	73 SAGINAW							
TOWNSHIPS:	21 SAINT CHARLES	23,233	79,419,150	79,419,150	5,351,300	84,770,450	84,770,450	
	22 SPAULDING	15,572	41,121,850	41,121,850	2,229,900	43,351,750	43,351,750	
	23 SWAN CREEK	15,276	76,162,900	76,162,900	4,803,700	80,966,600	80,966,600	
	24 TAYMOUTH	21,772	97,129,850	97,129,850	4,947,880	102,077,730	102,077,730	
	25 THOMAS	20,881	372,374,000	372,374,000	46,546,500	418,920,500	418,920,500	
	26 TITTABAWASSEE	23,704	219,377,700	219,377,700	18,880,900	238,258,600	238,258,600	
	27 ZILWAUKEE	4,267	4,673,000	4,673,000	942,900	5,615,900	5,615,900	
CITIES:	51 FRANKENMOUTH	1,210	236,335,650	236,335,650	16,260,200	252,595,850	252,595,850	
	52 SAGINAW	11,480	593,919,134	593,919,134	132,583,600	726,502,734	726,502,734	
	53 ZILWAUKEE	1,611	36,183,200	36,183,200	8,509,500	44,692,700	44,692,700	
Totals for County	99	522,946	4,616,251,781	4,616,251,781	526,687,722	5,142,939,503	5,142,939,503	

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

DATE: _____

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city in said county as assessed in the year _____, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, _____, at a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1982; or Section 5 of Article IX of the Constitution of the State.

Dated at _____ MI this _____ day of _____

Chairman of Board of Commissioners

Clerk of Board of Commissioners

Director of County Tax or Equalization Department

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2

APRIL 22, 2003

At the February 25, 2003 session, the Board approved changes to Ordinance #114 - Soil Erosion and Sedimentation Control Supplemental Rules and Conditions, in response to a request from the Michigan Department of Environmental Quality (MDEQ). The Ordinance and Supplemental Rules are subject to MDEQ review and approval.

Subsequently, we received communication 4-22-11 from James Koski, Public Works Commissioner informing the Board that the MDEQ is requesting the Board to delete Section X of the Soil Erosion and Sedimentation Control Supplemental Rules and Conditions. Section X - Board of Appeals sets forth the process for appealing a decision of the Public Works Commissioner; and addresses the membership and training requirements of said Board members. Mr. Koski and Civil Counsel agree with the MDEQ that if any appeal occurs, it could be pursued through the court system. It should be noted that Saginaw County has never had an appeal since the program's inception in 1974. The MDEQ will not approve Ordinance #114 if Section X is included in the Ordinance / Supplemental Rules. This would result in Saginaw County receiving an unfavorable rating from the State. A copy of Section X is **attached**.

In response to your committee's concern about removing Section X, Mr. Koski suggested Civil Counsel be asked to develop a written policy, separate from the Rules and Conditions, to address potential appeals.

It is the recommendation of your committee to approve the Michigan Department of Environmental Quality's request to delete Section X - Board of Appeals from Ordinance #114 / Saginaw County Soil Erosion and Sedimentation Control Supplemental Rules and Conditions, as submitted by the Public Works Commissioner.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioner Horn objected; motion carried.

Attachment 4-22-2.2

SECTION X

Board of Appeals

- A. The Soil Erosion and Sedimentation Control Board of Appeals shall consist of three (3) members appointed by the Chairman of the Board of Commissioners, for terms of two (2) years. One member shall be appointed from the Board of Commissioners, one from the Saginaw Soil Conservation District Board and one from the Saginaw County Township Officials organization. The Public Works Commissioner shall be a permanent member of the board in an advisory capacity, without the right to vote. Technical assistance from certified consultants and/or engineers shall be available to the board as requested. Certified is defined as individuals holding a current certificate of training as described in Section 9123 of Part 91 of Act 451, PA 1994, as amended.
- B. When the Public Works Commissioner refuses to grant a S.E.S.C. Permit or makes any other decision pursuant or related to Part 91 of Act 451, PA of 1994, as amended, its General Rules or these Supplemental Rules and Conditions, an interested person or his authorized agent, may appeal said decision, in writing, to the Board of Appeals. The Board of Appeals shall hear the appeal and render and file its decision with a statement of reasons therefore with the Public Works Commissioner not later than thirty (30) calendar days after submission of the appeal.

A copy of the decision and statement of reasons therefore shall be delivered or mailed, before such filing, to the party making the appeal. A record of decisions made by the Board of Appeals shall be kept by the Public Works Commissioner and shall be open to public inspection during normal business hours.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.1 **APRIL 22, 2003**

Your committee has considered communication no. 4-22-6 from John Niederhauser, Health Officer, Saginaw County Department of Public Health asking for a new position of Health Advocate T05-07 for the Healthy Start Program.

Mr. Niederhauser informed us this position is needed to complete Federal program mandates. The duties will include making home visits to pregnant women and infants up to one year of age, providing support and encouraging regular health care to reduce the infant mortality rate. This position is 100% grant funded and no County match is required.

We recommend approval of the request for a new position of Health Advocate T05-07; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.2 **APRIL 22, 2003**

Your committee has considered communication no. 4-22-8 from Karen Courneya, Director, Saginaw County Commission on Aging asking to make the following personnel adjustments:

- 1) Delete the full-time position of Care Giver Training Case Worker and allocate a new part-time position with the same title. This position is 100% grant funded.
- 2) Delete the full-time position of Account Clerk I/II and allocate a new part-time position with the same title. This position is funded with millage dollars.

Ms. Courneya informed us that the affected positions are currently vacant and by changing to part-time status the current level of service will be maintained, plus cost savings will be realized.

It is our recommendation to approve the staff changes as outlined above; further, that the proper County officials be authorized to make the necessary budgetary and personnel adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.3 **APRIL 22, 2003**

Your committee has considered communication no. 3-25-25 from Karen Courneya, Director, Saginaw County Commission on Aging asking to make the following changes in the Care Management Program:

- 1) Change the classification of the Care Management Coordinator from registered to non-registered. The current employee is retiring, no factoring is required.
- 2) Delete a full-time position of Nurse, P06 and allocate a full-time position of Social Worker P05.

Ms. Courneya informed us the Care Management staff complement will remain the same, two nurses and two social workers. The changes will result in a cost savings of approximately \$5,027 for Fiscal Year 2003.

It is our recommendation to approve the staff changes as outlined above; further, that the proper County officials be authorized to make the necessary budgetary and personnel adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.4 **APRIL 22, 2003**

Your Human Services Committee met today to consider communication no. 4-22-15 from Commissioner Roger N. Kahn, District #13, asking the Board to support Synergy Medical Education Alliance in their efforts to maintain the medical education program with the Michigan State University College of Human Medicine.

The Synergy Medical Education Alliance, formally known as Saginaw Cooperative Hospitals, Inc., is a Michigan, non-profit, medical education corporation formed in 1968. Medical students from MSU have been an integral part of the continuum of medical education provided through our healthcare facilities and by our physicians for over 30 years.

Due to the Governor's budget cuts to institutions of higher learning, Michigan State University College of Human Medicine has eliminated its services in the Saginaw region. To preserve quality medical education, the Synergy Medical Education Alliance has offered to accept MSU students without the approximate \$650,000 of funding.

We recommend supporting the Synergy Medical Education Alliance in their efforts to maintain medical education programs in our region; further, that the **attached** letter of support be forwarded to the Michigan State University College of Human Medicine.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels
Todd M. Hare

James M. Graham, Vice-Chair
Roger N. Kahn

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

Attachment 4-22-3.4

April 22, 2003

Peter McPherson, President
450 Administrative Building
Michigan State University
East Lansing, MI 48824

Dear President McPherson:

For over thirty years, Saginaw has been a campus for Michigan State University College of Human Medicine students. The relationship with MSU has allowed us to grow and develop new services by providing community physicians with the opportunity to teach, and by enhancing the ability of Saginaw hospitals to recruit highly trained physicians and medical students into residencies.

We understand that Michigan State University College of Human Medicine has eliminated the medical education program due to recent cuts made by the Governor to institutions of higher learning. In response, the Synergy Medical Education Alliance has offered to accept MSU students without the funding to the Saginaw campus.

By copy of this letter, the Saginaw County Board of Commissioners convey its support of the Synergy Medical Education Alliance in their efforts to maintain the integrity of medical education in our area; and, respectfully ask that you carefully consider maintaining your affiliation with us by considering their proposal.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

APRIL 22, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (4-22-1, 4-22-10)

We recommend the **attached** voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period March 11 through April 7, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

BUDGET
AUDIT 4-22-1
COMMUNICATION NO.

VOUCHER PAYMENT TRANSMITTAL FORM

Date 3-11-03 through 3-26-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 22543 through 24262 totaling \$ 6,364,156.18 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed _____
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 3/26/2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 MAR 26 A 8:53

Attachment

BUDGET
AUDIT
COMMUNICATION NO. 4-22-10

VOUCHER PAYMENT TRANSMITTAL FORM

Date 3-27-03 through 4-7-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 24263 through 24974 totaling \$ 4,240,206.62 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed _____
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed _____
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated _____

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

2003 APR - 8 10:55
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

APRIL 22, 2003

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

A. Courts & Public Safety Committee Report 4-22-1.1 (4-22-7), re: reclassification of the Friend of the Court Administrative Assistant position per Labor Agreement

---Based on factoring evaluation, we recommend the position of Supervisor be titled Chief Account Specialist/Bookkeeper and placed in grade T14.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1

APRIL 22, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held March 16-29, 2003.

Community Action Committee---1-3-03, 1-30-02, 2-6-03-*

T. Sangster, 24 miles 158.64

Labor Relations Subcommittee---3-17-03

T. Sangster, 8 miles 52.88

C. Smith, 3 miles 51.08

M. O'Hare, 50 miles 68.00

P. Wurtzel 13 miles 54.68

J. Graham, 21 miles 57.56

T. Hare, 2 miles 50.72

Saginaw County Convention & Visitors Bureau---3-18-03

K. Horn, 30 miles 60.80

Saginaw Area Storm Water Authority---3-18-03

C. Ruth, 4 miles 51.44

Mental Health Recipients Rights---3-19-03

R. Woods, 7 miles 12.52

Frankenmuth Convention & Visitors Bureau---3-20-03

K. Horn, 6 miles 52.16

Commission on Aging Board Liaison---3-20-03

M. O'Hare, 50 miles 68.00

Mosquito Abatement Commission---2-20-03

M. O'Hare, 0 miles

Community Action Committee---3-20-03

T. Sangster, 8 miles 52.88

MAC Economic Development in Lansing---3-21-03

C. Ruth, 160 miles 107.60

Job Training Consortium Board in Bay City---3-24-03

R. Bartels, 30 miles 60.80

B. Blaine, 50 miles 68.00

J. Graham, 30 miles 60.80

C. Ruth, 30 miles 60.80

T. Sangster, 30 miles 60.80

Board of Commissioners**April 22, 2003**

Region VII Advisory---3-25-03	
C. Ruth	5.00
Board Session (all present)---3-25-03	
Community Action Committee---3-25-03	
T. Sangster, 8 miles	27.88
Crime Prevention Government & Law Enforcement---3-26-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
Mental Health Executive Limitations---3-26-03	
R. Woods, 7 miles	12.52
City School Liaison at City Hall---3-27-03	
B. Blaine, 26 miles	59.36
T. Basil, 3 miles	51.08
C. Ruth, 4 miles	51.44
Michigan Works Consortium Board Training---3-28-03	
R. Bartels, 3 miles	51.08
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION -- 5.2	APRIL 22, 2003
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held March 30 – April 12, 2003.	
HealthSource Saginaw Personnel---3-25-03*	
C. Smith, 3 miles	1.08
HealthSource Finance Committee---3-25-03*	
R. Bartels, 3 miles	1.08
MAC Human Services Committee in Lansing---3-31-03	
J. Graham, 160 miles	107.60
Crime Prevention Council at SVSU---4-2-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
Local Emergency Planning Committee---4-3-03	
M. O'Hare, 50 miles	28.00
Parks & Recreation Commission---4-3-03	
B. Blaine, 26 miles	9.36
HealthSource Saginaw Personnel---4-3-03	
J. Graham, 21 miles	7.56
C. Smith, 3 miles	1.08
Crime Prevention Government & Law Enforcement---4-4-03	
C. Hadsall, 40 miles	64.40
Human Services Committee---4-7-03	
R. Woods, 7 miles	52.52
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52
HealthSource Saginaw Board---4-7-03	
R. Bartels, 3 miles	1.08
J. Graham, 21 miles	7.56
C. Smith, 3 miles	1.08

Solid Waste Planning---4-8-03	
M. O'Hare, 50 miles	28.00
Community Corrections Advisory Board---4-8-03	
R. Kahn, 7 miles	52.52
911 Planning Committee---4-8-03	
T. Hare, 2 miles	50.72
Courts & Public Safety Committee---4-9-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Budget Audit Subcommittee---4-10-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Legislative Subcommittee---4-11-03	
K. Horn, 30 miles	60.80
R. Bartels, 3 miles	51.08
B. Blaine, 26 miles	59.36
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72

Respectfully submitted,
Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

**RESOLUTIONS
RESOLUTION A**

APRIL 22, 2003

**RE: SAGINAW COUNTY VISION
2020 LAND USE ALLIANCE
SUPPORTING A COMMON SENSE
LAND USE PLAN FOR MICHIGAN**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 22nd day of April, 2003, at 5:00 p.m.

PRESENT --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT --- None

Commissioner Horn offered the following resolution and moved its adoption. The motion was seconded by Commissioner Bartels:

PROCLAMATION

WHEREAS, Americans traditionally have volunteered their time, talent, and energy to help one another and their communities; and,

WHEREAS, The active involvement of citizens is needed today more than ever to combat growing human and social problems, to renew our belief that these problems can be solved, and to renew our sense of community; and,

WHEREAS, Volunteering offers all citizens the opportunity to participate in the life of their community and to gain new skills and widen horizons; and,

WHEREAS, National Volunteer Week offers a special opportunity to publicly celebrate the accomplishments of the hundreds of people in Saginaw County who volunteer, and to encourage everyone to get involved.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the month of April, 2003 as: **VOLUNTEER RECOGNITION MONTH** in the County of Saginaw, and in doing so invite all citizens to join us in honoring all volunteers, our greatest natural resource.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 22nd day of April in the year of our Lord two thousand and three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS,

Todd M. Hare, Chairman

PROCLAMATION

WHEREAS, Every year millions of workers are injured, diseased or killed as a result of job hazards; and,

WHEREAS, Thousands of workers that are injured on the job are afraid to report their injuries for fear of being fired or subject to retaliation; and,

WHEREAS, Concerned Americans can prevent these tragedies:

By continuing to organize Workers' Memorial Day, a day chosen by the unions across the Country, especially the UAW & AFL-CIO, to remember victims of workplace injuries and disease;

By calling for a final ergonomics standard, an end to employer and congressional attacks on workers' safety and health and workers' rights, the right of workers to organize and join unions without employer interference or intimidation, stronger safety and health protection and enforcement, coverage for all workers under the job safety law, stronger whistle-blower protection for workers who report job hazards and injuries, fair and timely compensation for injured workers, the right of workers and unions to speak out for strong job safety laws and to have a full voice in the legislative and political process; and,

By rededicating ourselves to improve safety and health in every American work place on the Anniversary of the Occupation Safety & Health Safety Act.

NOW THEREFORE, BE IT RESOLVED, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April 28, 2003 as: **WORKERS' MEMORIAL DAY** in the County of Saginaw in recognition of workers killed, injured and disabled on the job.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 22nd day of April in the year of our Lord, Two Thousand and Three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

APPOINTMENTS

Board of Canvassers - John Doyle for a term expiring 10-31-05
(Appointment made by the County Clerk in accordance with State Statute)
Local Emergency Planning & Right to Know Committee
(Nominations forwarded to the State for confirmation)
 Dr. Elgardo Rivera *(Hospital Personnel Category)*
 Nina Ritter *(Community/Human Services Category)*
 Steve Smith *(Facility Operator Category)*
 Carol Nash *(Facility Operator Category)*

Planning Commission - Calvin Williams for a term expiring 12-31-05

COMMISSIONERS' AUDIENCES

Commissioner Blaine publicly thanked The Saginaw News for publishing an article and his editorial on legislation intended to resolve the groundwater conflicts such as those in western Saginaw County. Two Bills are currently being studied in state committees: House Bill No. 4087 and Senate Bill No. 289. He petitioned commissioners to contact Committee Chair, Senator Pat Birkholz and urge his support of House Bill No. 4087.

Commissioner Sangster informed commissioners about a community presentation on "Revitalizing the Genesee Avenue Business Corridor" on Wednesday, April 30, 6:30 p.m. at the Office of Michigan State University Saginaw County Extension at 1 Tuscola in Saginaw.

By Commissioner Graham: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:55 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



MAY SESSION 2003

First day of the May 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, May 20, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Horn opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chairman Hare called on Commissioner O'Hare and Blaine to assist Director Wm. Lechel and Education Coordinator Margaret Breasbois, Mosquito Abatement Commission, in presenting prizes to the winners of the Annual Poster Contest. Ms. Breasbois thanked Todd Hare, Rene DeSander and Bob Bolger, Judges of the Contest. This year's winners are:

1 Place - (Mountain bikes & helmets)

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>
Girls - Shelby St Souver St Helen's School	Elizabeth Bonham Plainfield Elementary	Hannah Leibinger St Stephen's School
Boys - Matthew Moffit Brady Elementary	Jacob Fallon St Helen's School	Sean Armstrong St Stephen's School

2 Place - \$50.00 Gift Certificates

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5thGrade</u>
Austin Fenskie Patterson Elementary	Erica Feinauer St. Helen's School	Christian Knatson R. B. Havens Elementary

Classroom Participation and Creativity Award - (Class Pizza Party)

Mr. Kowalski - Schrah Elementary

School Participation and Creativity Awards - (Intel QX3+ microscope)

Plainfield Elementary

Freeland Elementary

Chairman Hare called on Commissioner Wurtzel to present six year old Abigail Fender-Popp with a resolution of commendation for saving her Grandfather's life. Family members and the

Operator who answered the 911 call were in attendance. After presenting the laudatory to Abigail, Commissioners Wurtzel and Basil presented her with a new bicycle.

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

ABIGAIL FENDER-POPP

WHEREAS, The Saginaw County Board of Commissioners is privileged to recognize a very brave young lady whose heroic efforts saved the life of her grandfather; and,

WHEREAS, On December 23, 2002, six-year old Abigail Fender-Popp, who was visiting her grandparents in Bridgeport, discovered her grandfather lying on the floor unresponsive; and,

WHEREAS, Knowing her grandfather was a diabetic she attempted to give him a sugary drink prior to calling 9-1-1, but was unsuccessful in reviving him; and,

WHEREAS, Upon reaching 9-1-1 dispatcher Rhonda Schulz, Abigail gave vital medical information about her grandfather, and provided the names and locations of her grandmother and mother so they could be notified; and,

WHEREAS, Abigail's quick thinking action under duress saved her grandfather from a life threatening situation, and from suffering serious complications resulting from his diabetic condition; and,

WHEREAS, On Monday, May 12, 2003 Abigail Fender-Popp was recognized as the Michigan Chapter of the National Emergency Number Association's **2003 9-1-1 HERO** at a luncheon held at the Amway Grand Plaza Hotel in Grand Rapids.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is extremely proud to acknowledge Ms. Abigail Fender-Popp for recognizing the seriousness of her grandfather's condition, and for taking the appropriate steps to bring a dangerous situation to a successful conclusion.

BE IT FURTHER RESOLVED, That a copy of this resolution be presented to Abigail as evidence of the admiration we have for her, and her ability and bravery in a very stressful situation.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Patrick A. Wurtzel, Commissioner, District #5

Adopted May 20, 2003

By Commissioner Wurtzel: That the Resolution be adopted. Approved.

Chairman Hare called on J. L. Goward who addressed Commissioners regarding his Friend of Court case.

LAUDATORY RESOLUTIONS

The following Laudatories were prepared and presented:

CERTIFICATE OF RECOGNITION

Presented to:

DR. FREDERICK J. CADY, JR.

On behalf of the Saginaw County Board of Commissioners, I am pleased to join the Great Lakes Eye Institute, family, friends, co-workers, colleagues and the community in recognizing Frederick J. Cady, Jr., Medical Doctor in Comprehensive Medical Ophthalmology on his 50th anniversary of medical practice in Saginaw.

Dr. Cady has made an impressive list of accomplishments during his professional career beginning with the completion of his residency in Ophthalmology at Wayne State University. He is board certified by the American Board of Ophthalmology, has served as Assistant Clinical Professor at the Michigan State University School of Medicine and is past President of the Saginaw County Medical Society. Dr. Cady is a life fellow of the American Academy of Ophthalmology, a fellow of the American College of Surgeons, and a member of the Michigan State Medical Society and the American Medical Association.

We take this day to honor Dr. Frederick J. Cady, Jr., and celebrate his 50 years of Public service, Patient care, and for providing and improving the quality of Ophthalmic Practice in our community.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare
Board Chairman
Adopted: May 20, 2003
County Courthouse

Thomas A. Basil, Commissioner
District #12
Presented: May 15, 2003
Germania Town & Country Club

By Commissioner Basil: That the Resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented To:

CHURCH OF KINKIIZI, UGANDA

The Saginaw County Board of Commissioners takes this opportunity to offer a warm welcome to the delegates from Kinkiizi, Uganda, Church of Uganda, at the "Youth Night" celebration hosted by St. Paul Episcopal Church.

We extend our best wishes for your continued spiritual fulfillment and hope your stay in the great County of Saginaw will be most enjoyable.

Presented this 2nd day of May, in the year of our Lord Two Thousand and Three.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Terry W. Sangster, Commissioner, District #6
Adopted: May 20, 2003

By Commissioner Sangster: That the Resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

presented to

VICTORIOUS WOMEN IN THE COMMUNITY

Sister Margaree Aldridge, 1st Lady Amanda Austin, Sister Olean Bodiford,
Sister Voncile Bowen, Lou Bertha Brown, Ora Browne, Sister Eva Bryant,
1st Lady Rosell Bryant, 1st Lady Mattie Calhoun, Sister Elaine Cook, Bennie Cordwell,
Gloria Cruz, Dr. Juliana Quansah Dankwa, Sister Florida Davis, Sister Zoetta Davis,
Sister Lilly Dixon, 1st Lady Ella Dorsey, Principal Shelia Dorsey, Amy Dosal, Margaret Ginister,
Sister Mary Gloss, Sister Irene Guerra, Sister Ruby Hall, Sister Curley Harrison,
1st Lady Chestermae Hayes, Sister Evalena Jones, Sister Virginia Jones, Sister Patricia Lamar,
Assistant Principal Doreen A. Leek, Sister Dorothy McClendon, Sister Corine McGlothlin,
Principal Debra Melkonian, Sister Mary Mosley, Sister Helen Murdock, Sister Retha Pieiree,
Linda Premo, Lynn Brummell Presley, 1st Lady Penny Quinn, Sister Lillian Robinson,
Cathy Rogers, Sister Pamela Sangster, 1st Lady J. Smith, Simona Soza,
Principal Imo Taylor, Sister Geri Walker, Ethel Warren, Sister Linda Whitfield,
Sister Virgie Wiggins, Sister Alma Wyatt

The Saginaw County Board of Commissioners present you with this Certificate

To recognize your accomplishments as a teacher, leader, wife and mother.
You have touched many lives with your faith and power, and are truly a victorious woman.
We express our gratitude to you for enriching our community
And wish you continued blessings in the future.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: May 20, 2003

Presented: May 9, 2003

By Commissioner Sangster: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

SUPERINTENDENT HURLEY J. COLEMAN, JR.

WHEREAS, On May 13-16, 2003 at the Coleman Temple Church of God in Christ, the Liberty District of the 2nd Jurisdiction of Southwest Michigan will convene its District meeting under the leadership of Superintendent Hurley J. Coleman, Jr.; and,

WHEREAS, Pastor Coleman, a native of Saginaw, is the 4th oldest of 11 children born to the late Pastor Hurley J. and Martha Coleman, Sr. He is a product of the Saginaw Public School System and received a B.S. in Community Recreation Administration from Eastern Michigan University. Pastor Coleman is married to Sandra Coleman and they are the proud parents of three children, Natoya, Tosha & Hurley III; and,

WHEREAS, Prior to his retirement, Pastor Coleman served as Director of Parks & Recreation for the City of Detroit, and Assistant County Executive to Edward H McNamara, Wayne County Executive. His professional affiliations and awards in the area of recreation include the Michigan Recreation and Parks Association, and the National Recreation and Parks Association, Governors Recreation Advisory Committee, and the MSU & EMU Curriculum Advisory Committee. He is a member of Kappa Alpha Psi Fraternity, Inc; and,

WHEREAS, Pastor Coleman was recently appointed 2nd Administrative Assistant to Bishop E.J. Wright. He was elevated to this position for his faithful work and outstanding leadership in the area of Christian Religion. Pastor Coleman has received numerous awards and recognition from various professional associations and entities. His God given musical ability has led to him being featured on recordings that include: 1981 - Mattie Moss Clark presents Greater Williams Temple "Live" - "I Just Don't Know;" 1991 - Michael Brooks and Young Artists for Christ - "In God's Own Time"; and 1999 - Rudolph Stanfield and New Revelation Millennial Praise - "Your Praise."

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners are honored to express our sincere appreciation to Superintendent Hurley Coleman, Jr. for his contributions and accomplishments. We wish him continued blessings in the Lord's service.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 20, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #6

By Commissioner Sangster: That the Resolution be adopted. Approved

CLERK'S CALL OF SESSION

May 9, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of May Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, May 20, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

5-20-1 MICHIGAN STATE UNIVERSITY EXTENSION asking approval of two budget adjustments to allow for expenditure of deferred revenue from 2002.

-- Human Services (5-20-1.1)

5-20-2 SAGINAW CITY sending notice of no significant effect on the environment and notice of request for release of funds for the CDBG Emergency Shelter and Home Program.

-- Human Services

5-20-3 ANTRIM COUNTY asking state and federal elected officials to immediately address the escalation of health care costs in a manner that will cut costs, not just shift them.

-- Human Services / Labor Relations / Legislative

5-20-4 PUBLIC WORKS COMMISSIONER asking the county to pledge full faith and credit to Eagle Creek and Branches Drain Project

-- County Services (5-20-3.1 / Resolution A)

5-20-5 CONTROLLER reporting on the Saginaw County debt rating for this year's Saginaw County Tax Notes.

-- Appropriations / Budget Audit

5-20-6 EMERGENCY MANAGEMENT asking approval of a contract with Timothy London for Conversion of the Saginaw County Emergency Operations Plan to an Emergency Action/ Guideline format.

-- Courts and Public Safety (5-20-2.2)

5-20-7 MICHIGAN STATE POLICE sending information about State Homeland Security Grant Program funding and eligibility.

-- Courts and Public Safety (5-20-2.3)

5-20-8 REGION VII AAA sending information about 2002 carry over funds from Office of Services to the Aging.

-- Human Services

5-20-9 CONTROLLER sending a draft of a proposed Self-Funded Employee Health Care Plan.

-- Appropriations / Labor Relations

5-20-10 CONTROLLER sending proposed amendments to Policy #346 County Retiree Health Plan for non-union employees and elected officials with regard to the Defined Contribution Retirement Plan.

-- Appropriations / Labor Relations

- 5-20-11 CONTROLLER sending a recommendation to discontinue longevity payments to non-union employees and elected officials hired after September 30, 2003.
-- Appropriations / Labor Relations
- 5-20-12 CONTROLLER asking approval of revisions to Personnel Policy #311 that would eliminate use of the Personnel Vacancy Request Form.
-- Appropriations / Labor Relations (5-20-4.3)
- 5-20-13 CONTROLLER sending proposed amendments to Policy #346 County Retiree Health Plan for non-union and elected officials with regard to health care.
-- Appropriations / Labor Relations
- 5-20-14 9-1-1 COMMUNICATIONS CENTER AUTHORITY asking the Board to approve up to a 4% surcharge to create a fund for equipment replacement and system upgrades.
-- Courts and Public Safety (5-20-2.1)
- 5-20-15 MOSQUITO ABATEMENT asking approval of budget transfers from the Mosquito Control Fund Balance.
-- Human Services (5-20-1.2)
- 5-20-16 CONTROLLER sending for a proposed new Vendor / Credit Card Policy.
-- Appropriations / Budget Audit (5-20-4.2)
- 5-20-17 MICHIGAN SUPREME COURT announcing the first quarter disbursement to trial courts from the Court Equity Fund.
-- Courts and Public Safety
- 5-20-18 REGISTER OF DEEDS requesting budget adjustments for the Remonumentation Grant and Register of Deeds Automation Fund.
-- County Services
- 5-20-19 SWAN CREEK TOWNSHIP sending the notice of hearing on Lendell Manufacturing, Inc.'s request for an industrial facilities exemption certificate.
-- County Services
- 5-20-20 CONTROLLER sending the financial variance summary for the seven month period from October 2202 through April, 2003.
-- Appropriations / Budget Audit
- 5-20-21 CONTROLLER sending the Marc-ing Report for May 2003.
-- Executive
- 5-20-22 REGION VII AAA announcing it is accepting Letter of Intent for agencies interested in applying for FY 2004 funds to provide services to persons sixty or older.
-- Human Services
- 5-20-23 PUBLIC HEALTH asking approval of the write-offs for the period October 1, 2002 through September 30, 2002.
-- Human Services
- 5-20-24 CONTROLLER sending the voucher payment transmittal form dated 4-22 / 5-12-03 in the amount of \$5,511,886,38.
-- Appropriations / Budget Audit
- 5-20-25 REGION VII AAA sending a list of one time funding awards for 2003 for various agencies providing senior services.
-- Human Services
- 5-20-26 MICHIGAN STATE UNIVERSITY EXTENSION responding to potential cuts of County funded positions, along with a list of MSU grants that have been administered through Saginaw County.
-- Human Services
- 5-20-27 SAGINAW FIRE DEPARTMENT sending the results of a recent inspection of the Saginaw County Governmental Center.

- County Services
- 5-20-28 CONTROLLER FINANCIAL SERVICES sending a comprehensive listing of fees charged by the various County Departments.
- Appropriations / Budget Audit
- 5-20-29 CONTROLLER FINANCIAL SERVICES sending a Statement of Justification for all cell phones paid for by the County.
- Appropriations / Budget Audit
- 5-20-30 CONTROLLER FINANCIAL SERVICES sending a Statement of Justification for all County-owned vehicles.
- Appropriations / Budget Audit
- 5-20-31 CONTROLLER FINANCIAL SERVICES sending a Statement of Justification for all pagers paid for by the County.
- Appropriations / Budget Audit
- 5-20-32 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
 - A. Lake County supporting the restoration of the MI Choice Medicaid Waiver Program.
 - B. FEMA sending undated information about the National Flood Insurance Program. forwarded to Emergency Management Director)
 - C. Baraga County supporting the return of military personnel buried in France.
 - D. Montcalm County Board petitioning state and federal officials to address the rising cost of health care and provide an affordable service. (see communication 5-20-3 referred to the Human Services Committee)
 - E. Antrim County Board opposing the passage of House Bill 4257 and Senate Bill 244 to allow mechanized beach grooming on public Great Lakes bottomlands without a permit.
 - F. The University of Georgia sending a survey designed to collect information about how an aging population may impact counties. (forwarded to the Commission on Aging Director)
 - G. Michigan State University Extension and Victor Institute for Responsible Land Development & Use sending "Perspectives on Land Use: A Survey of Michigan Land Use Decision Makers which summarizes the findings of a 2002 survey. (Planning Department received)
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:30 p.m. The Board reconvened, time being 5:49 p.m.

By Commissioner Smith, supported by Commissioner Bartels that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (5-20-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller; S. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

- I. Welcome
- II. Call to Order---Graham at 5:30 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 - 1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair

- 1.1) MSU Extension, re: budget adjustments to allow for expenditure of deferred revenue from 2002
- 1.2) Mosquito Abatement Commission, re: budget adjustments from the Mosquito Control Fund Balance to the 2003 Budget
---Woods moved, supported by Smith to approve Reports 1.1 and 1.2. There were no exceptions; motion carried.
2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 2.1) 911 Authority, re: 4% surcharge to create a fund for equipment replacement and system upgrades
 - 2.2) Emergency Management, re: agreement for the upgrade and conversion of the Saginaw County Emergency Operations Plan
 - 2.3) Emergency Management, re: State Homeland Security Grant program
 - 2.4) Prosecutor, re: budget adjustment for Crime Victim Rights program
 - 2.5) Jail Reimbursement, re: State Criminal Alien Assistance Program Grant application
---O'Hare moved, supported by Wurtzel to approve Reports 2.1 through 2.5. There was an exception to 2.1; 2.2 through 2.5 were approved. In presenting his concerns, Horn began by agreeing this was an important and critical issue before the Board; and by clarifying that it was not a debate on analog vs. digital systems. It was an issue of funding priorities, stock-piling of cash and the approach in getting there. (a surcharge to purchase of the equipment) He pointed out the proposed \$4.20 landline cost would be the most expensive system in Michigan in a County with the lowest growth. He questioned where all the money was going. Horn tabled the recommendation by commissioner privilege to the next day's session.
3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
None submitted
4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.1) Voucher payment transmittals for the period April 8 - 21
 - 4.2) Vendor / Credit Card Policy No. 243
---Hadsall moved, supported by Horn to approve Reports 4.1 and 4.2. There was an exception to 4.2; 4.1 was approved. McGill responded to Basil's request for clarity on section 6.4.1 ".....with the exception of those noted in section 6.5 of this policy." He commented the four items listed in section 6.5 were not exceptions. O'Hare questioned the necessity of employees carrying credit cards. The Controller and Counsel felt the policy included enough safe-guards to protect the County. Motion carried to approve 4.2 with a nay vote recorded for O'Hare.Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 - 4.3) Revised Recruitment, Selection, Appointment Policy No. 311
---Sangster moved, supported by Smith to approve Report 4.3. There were no exceptions; motion carried.
- V. Miscellaneous---None.
- VI. Adjournment---Hare moved, supported by Bartels to adjourn. Motion carried; time being 5:49 p.m.

Respectfully submitted,
Kaye M. Schultz, Board Coordinator
James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES - - 1.1

MAY 20, 2003

Your committee has considered communication no. 5-20-1 from Marie Ruemenapp, Director, Michigan State University Extension requesting budget adjustments for the 2003 Healthy Families Saginaw and Sugar Beet Advancement Programs to allow the expenditure of deferred revenue from 2002. (See attachment)

We recommend the budget adjustments presented by the Michigan State University Extension be approved; further, that the proper County officials be authorized and directed to make the appropriate and necessary changes to the budget.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

MSU Extension Budget Changes

April 2003

286-25766 Healthy Families Saginaw

This grant has deferred revenue from the 2002 budget year of \$3,110.54

New Budget for 2003

	Approved Budget	Requested Change	Increase/Decrease
73000 Office Supplies	\$ 1,200.00	\$ 462.00	\$ 1,662.00
80504 Prof Services	\$ 87,400.00	\$ -	\$ 87,400.00
86100 Travel-Loc	\$ 5,800.00	\$ -	\$ 5,800.00
94405 Eq. Rev-Chg	\$ -	\$ 2,649.00	\$ 2,649.00
95600 Misc. Expense	\$ 600.00	\$ -	\$ 600.00
Totals	\$ 95,000.00	\$ 3,111.00	\$ 98,111.00

286-25760 Sugar Beet Advancement Program

This grant has deferred revenue from the 2002 budget year of \$4,092.67

New Budget for 2003

	Approved Budget	Requested Change	Increase/Decrease
73000 Office Supplies	\$ 4,400.00	\$ 4,093.00	\$ 8,493.00
73300 Books	\$ 100.00	\$ -	\$ 100.00
74500 Educational Supplies	\$ 100.00	\$ -	\$ 100.00
80504 Prof Services	\$ 87,500.00	\$ -	\$ 87,500.00
82000 Membership & Dues	\$ 200.00	\$ -	\$ 200.00
85100 Telephone	\$ 3,200.00	\$ -	\$ 3,200.00
86100 Travel-Local	\$ 10,000.00	\$ -	\$ 10,000.00
86102 Travel-Out-of-State	\$ 2,500.00	\$ -	\$ 2,500.00
90200 Printing-Binding	\$ 7,785.00	\$ -	\$ 7,785.00
93700 Of-Equip-Rtn	\$ 500.00	\$ -	\$ 500.00
95800 Training	\$ 500.00	\$ -	\$ 500.00
95911 Indirect Costs	\$ 3,215.00	\$ -	\$ 3,215.00
97000 Capital Outlay	\$ -	\$ -	\$ -
Totals	\$ 120,000.00	\$ 4,093.00	\$ 124,093.00

FROM: COMMITTEE ON HUMAN SERVICES - - 1.2

MAY 20, 2003

Your committee has considered communication no. 5-20-15 from William Lechel, II, Director Mosquito Abatement Commission asking to transfer \$167,000 from the Mosquito Control Fund Balance to various line items within their current 2003 operational budget. This transfer will not affect the balance of funds in the Mosquito Abatement Reserve for Advance Tax Collection account. No General Fund money is involved.

The transfers are as follows:

▪ New fuel system	\$43,000*
▪ Complete renovations of Training Room	40,000
▪ West Nile public information & training	5,000
▪ Back parking lot re-surfaced	5,000
▪ Phone system replacement	19,000
▪ Source reduction projects	<u>55,000</u>
▪ Total	\$167,000

*Approved at April Board, no dollar amount was given at that time

It is the recommendation of your committee to approve the transfer of \$167,000 from the Mosquito Abatement Commission Fund Balance account to the 2003 Operational Budget line items listed above; further, that the proper County Officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.1

MAY 20, 2003

Your committee has considered communication no. 5-20-14 from Tom McIntyre, 911 Executive Director submitting a proposal to ensure that Saginaw County has a reliable public safety communications system for the future.

Mr. McIntyre submitted the proposed E 9-1-1 Equipment and Funding Status Report which was drafted after review by the Police and Fire Subcommittees, Operations Committee, Planning Committee of the 9-1-1 Authority Board and the 9-1-1 Authority Board. Based on this Report, he is requesting approval of up to a 4% surcharge to create a fund for equipment replacement and necessary system upgrades. (Status Report attached) During review, your committee asked Controller McGill to provide additional source information supporting the request. (Supporting documentation attached)

We concur with the request submitted by the Saginaw County 9-1-1 Communications Center Authority and recommend the Board assess up to a 4% surcharge on basic local exchange service rates to create a fund for equipment replacement and necessary system upgrades; further, that the proper County Officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the appropriate budgetary adjustments for implementation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION:

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

COMMISSIONER HORN TABLED REPORT BY COMMISSIONER PRIVILEGE TO THE NEXT DAY'S SESSION UNDER UNFINISHED BUSINESS.

FROM: COURTS AND PUBLIC SAFETY - -2. 2

MAY 20, 2003

Your committee has considered communication no. 5-20-6 from Timothy Genovese, Office of Emergency Services Director requesting approval to accept grant funds from the Federal Emergency Management Agency (FEMA), and to enter into a contractual agreement with AuSable Valley Emergency Management, LLC.

We met with Mr. Genovese who informed us that FEMA has made funding available to local communities in Michigan for Terrorism and Weapons of Mass Destruction Planning. Saginaw County has been allocated \$27,140.31 with no local match required.

The grant is being administered by the Michigan State Police, Emergency Management Division and can be used for: An updated Emergency Action/Guideline (EAG) with emphasis on Weapons of Mass Destruction (WMD), Hazard Risk Assessments, Resource Manual Initiatives, Mutual Aid Agreement Upgrades, and Terrorism Planning Training.

Emergency Services proposes that Saginaw County enter into an agreement with AuSable Valley Emergency Management, LLC to provide services for the upgrade/conversion of the Saginaw County Emergency Operations Plan to Emergency Action Guidelines at a cost of \$8,000. The agreement will be for the period March 1, 2003 through January 27, 2004, or 30 days after either party has given written notice thereof.

We recommend approval of the request from the Office of Emergency Services to accept \$27,140.31 in grant funds from the Federal Emergency Management Agency (FEMA), and to enter into a grant contractual agreement with AuSable Valley Emergency Management, LLC for the services outlined above; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2. 3

MAY 20, 2003

Your committee has considered communication no. 5-20-7 from the Department of State Police announcing the availability of funds through the State Homeland Security Grant Program (SHSGP) to assist state and local public safety personnel to help prevent, prepare, and respond to

terrorism.

In the fiscal year 2003 Federal Budget, funds were allocated to the Office of Domestic Preparedness, Department of Justice to support state and local equipment programs. Michigan has been allocated \$11,170,000 (with an 80% pass-through to local jurisdictions) for the purchase of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) response equipment. No matching dollars are required.

The Governor has designated the Emergency Management Division of the Department of State Police to administer the SHSGP. Mr. Genovese will be attending one of several equipment/exercise grant workshops being held throughout the State to receive additional information necessary to participate in the 2003 SHSGP.

It is the recommendation of your committee to allow the Office of Emergency to apply for and if awarded accept a subgrant through the State Homeland Security Grant Program for first responder equipment; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2. 4

MAY 20, 2003

Your committee has considered communication no. 4-22-16 from Prosecutor Michael Thomas asking approval of a budget adjustment to accept additional funds for the Crime Victim Rights Program.

Prosecutor Thomas informed us the Victims' Rights Unit received \$145,400 for fiscal year 2002/03. Actual costs were determined to be \$160,300 and the Crime Victims Services Commission has awarded an additional \$14,900. There are no County matching funds required.

We recommend approval for the Prosecutor's Office to accept the additional grant dollars for the Crime Victims Rights Program; further, that the proper County Officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY -- 2.5**MAY 20, 2003**

Your committee has considered communication no. 4-22-19 from Benita Snyder, Jail Reimbursement Coordinator asking to apply for funding under the Criminal Alien Assistance Program administered by the Bureau of Justice Assistance.

The program offers assistance for costs associated with the incarceration of eligible inmates. The amount of funds available is not known at this time, however, no County match is required.

We recommend approval for the Jail Reimbursement Program to submit the grant application under the Criminal Alien Assistance Program and to accept the grant, if awarded; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES -- 3.1**MAY 20, 2003**

Your committee has considered communication 5-20-4 from James Koski, Public Works Commissioner asking the County to pledge its full faith and credit to bonds to be issued for the Eagle Creek and Branches Drain project.

We met with Mr. Koski who informed us in August 2002 he was ordered by a Board of Determination to make improvements to said Drain, which serves Brant, Fremont, and Lakefield Townships. An engineer has been hired, and bids are scheduled to be taken on May 8, 2003. In order for the project to be completed this year, it is necessary to put financing arrangements in place as soon as possible. The bonds will be issued in an amount not to exceed \$625,000. The cost will be shared by the County, relevant Townships, and property owners in the Drainage District; and apportioned equally once the total cost is known. The interest rate shall not exceed 8% annually.

We agree with the request. Under the proper order of business the appropriate resolution will be submitted pledging the County's full faith and credit to the bonds.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**MAY 20, 2003**

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (4-22-18)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period April 8 through April 21, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 4.1

AUDIT
COMMUNICATION NO. 4-22-18

VOUCHER PAYMENT TRANSMITTAL FORM

Date 4-8-03 through 4-21-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 24975 through 25900 totaling \$ 3,340,606.45 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

2003 APR 22 9 45
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Dated 4-23-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

MAY 20, 2003

Your Budget Audit Subcommittee considered communication no. 5-20-16 from Marc A. McGill, Controller/CAO submitting Policy #243 - Vendor/Credit Card. **(attached)**

County Auditors Rehmann Robson in their February 28 Management letter recommended the Board adopt a written policy regarding the use of vendor/credit cards that includes all aspects required by Public Act 266 of 1995 and Numbered Letter 2-96 as issued by the State Department of Treasurer. The Controller's Office drafted the policy after consultation and discussion with various elected officials and departments.

It is the recommendation of your committee to approve Policy #243 - Vendor/Credit Card; further, that the Board Coordinator distribute a copy to all Elected Officials, Department Heads and Agencies of the County and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners web page in accordance with County Policy.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioner O'Hare objected. Approved.

Attachment 4.2

Category: 240

Number: 243

Subject: **VENDOR/CREDIT CARD POLICY**

1. **PURPOSE:** The purpose of this policy is to establish a standard set of regulations pursuant to those established under the Michigan Public Act 266 of 1995, which regulates credit card transactions of local units of government.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all County Elected Officials, Boards, Commissions and Departments of Saginaw County.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITION(S):**
 - 5.1 Public Act 266 of 1995: "AN ACT to authorize and regulate credit card transactions involving local units of government, including the use of credit cards by officers and employees of local units of government; and to provide for powers and duties of certain state and local agencies, officers, and employees."
 - 5.2 Cardholder: County employee or elected official whose name appears on the credit card and is accountable for all charges made with that card.
 - 5.3 Credit Card: A card or device issued under a credit card arrangement for the purpose of making authorized purchases on the County's behalf.
 - 5.4 Credit Card Arrangement: An unsecured extension of credit for purchasing goods or services from the credit card issuer or any other person that is made to the holder of a credit card and that is accessed with a credit card.
 - 5.5 Credit Card Program Administrator: The County Purchasing/Risk Manager who is responsible for administering the credit card program and who acts as the contact between the County and the credit card company.
 - 5.6 Vendor Credit Card: A credit card issued by a vendor or other third party which is only valid for purchases from that vendor. All sections of this policy apply to vendor credit cards unless otherwise noted.
6. **POLICY:**
 - 6.1 Entering Credit Card Arrangements
 - 6.1.1 Only the County Board of Commissioner's may enter into a credit card arrangement.
 - 6.2 Credit Card Program Administrator: Designation and Duties
 - 6.2.1 The County Purchasing/Risk Manager is designated as the Credit Card Program Administrator.
 - 6.2.2 The Credit Card Program Administrator is responsible for the County's credit card issuance, accounting, monitoring, and retrieval, and for overseeing compliance with this policy.
 - 6.3 Authorized Users
 - 6.3.1 Only County employees and elected officials who are issued a credit card by the Credit Card Program Administrator are authorized to use the specified credit card.
 - 6.3.2 The employee or elected official issued a credit card is responsible for its protection and custody and shall immediately notify the Credit Card Program Administrator if the credit card is lost or stolen.

- 6.3.3 Upon termination, any employee or elected official that has been issued a credit card must immediately surrender the card to the Credit Card Program Administrator.
- 6.4 Authorized Credit Card Use
- 6.4.1 Cardholders are authorized to use the credit card to purchase goods or services for the official business of the County with the exception of those noted in section 6.5 of this policy.
- 6.4.2 The maximum credit limit for each credit card issued shall not exceed \$5,000. Any request for a credit card with a credit limit in excess of \$5,000 shall require specific approval by the Board of Commissioners.
- 6.5 Unauthorized Credit Card Use
- 6.5.1 The credit card may never be used to purchase items for personal use or for non-County purposes, even if the cardholder intends to reimburse the County.
- 6.5.2 The credit card may not used to supersede the County purchasing policy, the County budget, or any other County policy.
- 6.5.3 All unauthorized purchases will be denied and will become the sole responsibility of the cardholder.
- 6.5.4 Violation of this policy, including unauthorized purchases by a cardholder, may result in card cancellation, disciplinary action up to and including dismissal from County employment, and criminal prosecution.
- 6.6 Credit Card Invoice Payment
- 6.6.1 The cardholder must obtain purchase documentation from the vendor to support all purchases made with the card. This documentation must be submitted along with the credit card invoice and approved claim to the Financial Services Department in accordance with the County Claims Processing Procedure Policy. Documentation shall be retained in the Financial Services Department for public inspection for a period of at least three years.
- 6.6.2 The balance of all credit card invoices must be paid in full each month so as to avoid all finance charges.
- 6.6.3 No payments will be made to credit card companies for personal credit cards or those credit cards which have not been authorized by the Board. Valid county expenses incurred by employees and paid for with personal or unauthorized credit cards will be reimbursed in accordance with the County's travel policy.
7. **ADMINISTRATIVE PROCEDURES:** The Controller's Office shall be responsible for developing, updating and implementing any associated administrative procedures not already stated in this policy.
8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Adopted: May 20, 2003

Your Labor Relations Subcommittee considered communication no. 5-20-12 from Marc A. McGill, Controller/CAO submitting revisions to Policy #311 - Recruitment, Selection, and Appointment, Section 7.9 - Filling Position Vacancies. (attached, additions are in bold and deletions in ~~strike out~~)

The revisions will further streamline the process of filling vacancies and eliminate the need for departments to provide the same information through duplicate means. It will no longer require the use of the personnel vacancy request form and will clarify notification procedures.

It is the recommendation of your committee to approve the revisions to Section 7.9 of Policy #311 - Recruitment, Selection, and Appointment; further, that the Board Coordinator distribute a copy to all Elected Officials, Department Heads and Agencies of the County and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners web page in accordance with County Policy.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 4.3

Category 300

Number: 311

Subject: **RECRUITMENT, SELECTION AND APPOINTMENT**

1. **PURPOSE:** It is the purpose of this policy to establish a system of uniform and appropriate rules and regulations regarding the Recruitment, Selection and Appointment of County Personnel that shall improve the quality of personnel administration in the County.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for developing and implementing this policy by conducting an active recruitment program to meet County staffing needs. The Controller's Office, Benefits Division, will periodically educate employees on benefits available to them.
5. **DEFINITIONS:** Types of employment are defined as follows:
 - 5.1 Regular Full-time. An employee who works at least seventy-two (72) hours per biweekly pay period on a regular basis and who has completed the probationary period.
 - 5.2 Regular Part-time. An employee who works forty (40) or more hours per biweekly pay period on a regular schedule in a budgeted position and who has completed the probationary period but does not work the required number of hours to be considered a full-time employee.
 - 5.3 Part-time. A casual employee who normally works less than twenty (20) hours per week as needed or on call, is not filling a regular (budgeted) position, and is paid from funds specifically allocated for the purpose of augmenting the regular workforce. (Part-time employees may fill in for absent employees resulting in over twenty (20) hours per week for short periods of time.) Part-time employees shall be hired through the open competitive selection process.
 - 5.4 Temporary. An employee who may work either full-time or part-time but is hired for a limited period of time for special projects, during a heavy workload period or to fill in for an absent employee. The period of employment shall not exceed the special project, absence of a permanent employee or the period of heavy workload, or be of sufficient duration to result in entitlement to unemployment compensation. The services of temporary employment agencies shall be utilized whenever practical and economically feasible.
 - 5.5 Probationary. Each new Regular Full-time and Regular Part-time employee shall receive provisional appointments and serve a six (6) month probationary period before his/her appointment becomes regular. Probationary employees must obtain a rating of satisfactory or better at the completion of his/her probationary period in order to become regular. In the event the employee fails to satisfactorily complete the probationary period, the department may reassign, release or discharge the employee from the position. Upon approval of the Personnel Division or designated official, the department may extend the probationary period up to an additional 180 days, upon notifying the Personnel Division in writing. Every reasonable effort will be given to ensure that newly hired employees are provided sufficient training during the period.

- 5.5.1 An employee who transfers to an equal or lower pay grade or receives a promotion is also on a probationary period under this definition, but for only 90 days with an extension up to an additional 90 days upon approval of the Personnel Division or designated official. During this period, the employee will continue to maintain scheduled specified benefits based on his/her status in his/her former position in accordance with this manual. The employee may request to be returned to his/her former position within 30 days of the appointment, only if the position is still available. The decision for reappointment is at the discretion of the former department. If reappointment or reassignment does not occur, the Personnel Division of the Controller's Office will attempt to reassign the non-discharged employee to another position.
6. **POLICY:** It shall be the policy of the County of Saginaw to recruit and select the most qualified persons for positions in the County service. Recruitment and selection shall be conducted in an affirmative manner to ensure open competition, provide equal employment opportunity, and to prohibit discrimination because of race, religion, sex, national origin, politics, age, mental or physical handicap, or other non-job related factors. The administrative procedures on filling positions are continued in Section 7 of this policy.
7. **ADMINISTRATIVE PROCEDURES:**
- 7.1 Recruitment: The Personnel Division shall develop and conduct an active recruitment program to meet County staffing needs.
- 7.2 Application for Employment. A standard County application form must be completed for all positions. However, during the recruitment period, a resume will be accepted if followed by submission of the standard form prior to final selection.
- 7.2.1 Applications will be accepted only for posted jobs during the posting period. Exceptions: Typist Clerk and positions designated by Department Heads and the Personnel Division as exceptions because of problems in recruiting sufficient qualified applicants. All Typist-Clerk applicants are referred to an outside contractor where they will be tested for typing proficiency and be administered a General Clerical Skills Test. The Saginaw County Personnel Division maintains a pool of qualified applicants and refers test-selected applicants in accordance with previously agreed to criteria.
- 7.2.2 Applications must be filed in the Personnel Division of the Controller's Office in order that statistical data can be compiled for Federal and State reporting purposes. Applications given to departments during the selection process must be returned within thirty (30) days after the selected applicant is hired. Departments shall not keep a file of applications nor accept applications from individual applicants, with the exception of departments which recruit for positions on a year-round basis and certain court, law enforcement and elected office at-will positions.
- 7.2.3 Some positions may require written examinations which may be administered by the Personnel Division or by Department Heads with the Personnel Division's prior approval. Examinations designed by departments shall be submitted to Personnel for approval.
- 7.2.4 Written communications with applicants shall be handled solely through the Personnel Division.

- 7.3 Selection. The selection process shall maximize reliability, objectivity and validity through a practical and normally multi-part assessment of applicant attributes necessary for successful job performance and career development. Applicants selected for further consideration, will meet the minimum requirements of the job class. The examination will consist, in various combination as appropriate to the class and to available manpower resources, of such devices as work-sample and performance tests, practical written tests, individual and group oral examinations, rating of training and experience, physical examinations, background and reference inquiries. In determining ranking of candidates, the examination parts will be appropriately weighed.
- 7.4 Open Competitive Selection. Job vacancies open to the public shall be filled through open competitive selection devices. All vacancies shall be open to the public except temporary vacancies and vacancies filled by promotion or transfer. County employees may apply for any vacancy open to the public and will be subject to the same competitive selection process.
- 7.5 Promotional Selection.
- 7.5.1 Promotional selection shall be open to all regular County employees who meet the minimum qualifications for the position; however, the Department Head may decide to fill the position internally without a general posting. Probationary employees are provisional employees; therefore, they are not eligible to be promoted to regular full-time and regular part-time positions. Temporary, seasonal and part-time employees who were not certified when hired are not eligible, however, individuals who were certified are eligible for promotional opportunities and may apply during the County posting period. Their selection would be as a new hire rather than as a promoted employee; therefore, they must compete for the position in the open competitive selection process.
- 7.5.1.1 Exception: Part-time employees who were selected through the open competitive selection process may be considered for promotion to an identical or functionally equivalent full-time or regular part-time position within the same department at the Department Head's discretion.
- 7.5.2 Promotions will be based upon demonstrated ability, experience, education, qualifications, attendance record, evaluations and under certain circumstances, other factors unique to the position. Before they can become effective, promotions require certification of eligibility by the Personnel Division except for positions under elected officials with statutory appointment authority unless the promotion involves a position or activity funded in whole or in part by Federal or State Funds. A Certificate of Eligibility for promotion shall be initiated by the Department Head and sent to Personnel for certification. Once certified by the Personnel Division (contingent on the physical/mental demands of the position) a Conditional Offer of Appointment/Promotion Questionnaire must be completed by the employee and the Department Head and sent to Personnel prior to effecting the promotion.
- 7.6 Appointment.
- 7.6.1 Selection for entrance to the career service will be made on the basis of merit by selection from eligibility lists established in accordance with the provisions of this policy.

- 7.6.2 Authority to make appointments, transfers and promotions shall be vested in the head of the department.
- 7.6.2.1 The appointing official will review and give equitable consideration to the top eligible candidates ranked in accordance with Section 7.3 of this policy.
- 7.6.2.2 Selection must be made from the list of eligible candidates submitted. Should the selection authority not be satisfied with any of the candidates, they will notify the Personnel Division in writing and the recruitment process will be repeated.
- 7.6.2.3 A Certificate of Eligibility for appointment shall be initiated by the Department Head and certified by the Personnel Division before the appointment becomes valid. Once certified by the Personnel Division, a Conditional Offer of Employment Questionnaire must be completed by the candidate and the Department Head and sent to Personnel for review prior to a pre-employment physical examination. This procedure shall not necessarily pertain to elected officials with statutory appointment authority unless the appointment involves a position or activity funded in whole or in part by Federal or State Funds.
- 7.6.2.4 If the new employee vacates the position within 180 days of the date of hire, the selection authority will pick another candidate from the remaining eligibility list unless the Department Head notifies the Personnel Division in writing.
- 7.7 Physical Examination. Before being appointed, each prospective employee shall be required to undergo a medical examination by a physician designated by the County. New employees will not be added to the payroll until medical clearance is received.
- 7.8 Filing a False Application. Falsification of information of any employment application or statement of medical history is grounds for rejecting the applicant or dismissing an employee who provided the false information.
- 7.9 Filling Position Vacancies.
- 7.9.1 ~~Before a position may be filled, the written approval of the Controller must be obtained. However, If a "hiring freeze" is in effect, positions may only be filled pursuant to the procedures approved by the Board for the hiring freeze. The departments are not required to go through a Standing Committee, unless the Controller or Chairman of the Board denies the request. The "Personnel Vacancy Request Form" is required to be completed for each position requested to be filled. This form is a "certification" that the department's current budget is on track and that deficit spending within the department is not anticipated.~~
- 7.9.2 ~~The County Controller will (1) deny filling the position, (2) approve filling the position without restriction, (3) approve filling the position with a current regular full time or regular part time employee only, or (4) approve filling the position with a temporary hire to allow laid off employees or those employees whose hours have been reduced the~~

~~opportunity to fill the position. This paragraph may not apply during a “hiring freeze”.~~

- 7.9.2 Provisions of current labor contracts will be followed when applicable.
- 7.9.3 When a position **vacancy** above the entry level is ~~approved~~ **occurs and is** to be filled ~~without restriction or~~ with a **regular or** temporary hire, promotion of employees within the department and then other County employees may be considered before external recruitment is begun. The resulting vacancy can then be filled. If the original position is approved to be filled with a current employee ~~only~~, external recruitment is not ~~permitted~~ **required** and non-employee candidates will not be interviewed.
- 7.9.4 Employees who may be affected by layoff will be counseled and advised to submit a current employment application to the Personnel Division along with a list of jobs they believe themselves qualified for. A review and evaluation of their education, training, experience, skills and abilities will be made in order to determine where placement is possible.
- 7.9.5 When the position of a laid off employee is restored by the Board of Commissioners within one year of layoff, or a time equal to the laid off employee’s seniority, whichever is less, the former incumbent of the position shall be given the opportunity of returning to the position before it is posted. The employee must take a new pre-employment physical and drug test if the employee was laid off for 30 days or more.
- 7.9.6 ~~When a position becomes vacant due to the resignation or release of a probationary employee, the position may be filled without securing permission to refill the position except during a “hiring freeze”.~~ **In the absence of a hiring freeze**, if a position is vacated within 30 days from the date it was originally filled, the department shall immediately apply Section 7.6.2.4 of this policy or the external recruitment process to refill the position unless specifically waived by the Personnel Division.
- 7.9.7 When a lay-off designee or laid-off employee meets the minimum qualifications for a vacant position, the Department Head will be advised of the employees' availability for hire and his/her obligation to do so. The available employee must be hired unless the department (excluding the Courts) obtains a waiver from the County Controller.
- 7.9.8 When a temporary position is to be filled externally, it will be filled by a temporary service agency employee or through the competitive selection process. The selected candidate will be advised of his/her temporary status.
- 7.9.9 Temporary employees do not receive fringe benefits and will be so advised.
- 7.9.10 Announcements of vacancies ~~approved to be filled~~ will be prepared and disseminated to all County departments by the Personnel Division **once the Division is notified by the Department Head of a vacancy through the scheduling of an exit interview with the departing employee or the submission of a status change form terminating the employee.** The job announcements shall be posted in locations where all employees will have the opportunity to see them. Special consideration will be given to current County employees (applicants) who possess the minimum qualifications for the posted position, when they apply during the County posting period.

7.9.11 The Department and the County will make every effort to ensure that newly hired employees are provided sufficient training/time; this would include direct or indirect transition orientation with the incumbent employee when possible.

8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Amended: 4/23/02

Amended: 5/20/03

COMMITTEE COMPENSATION -- 5.1

MAY 20, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held April 13-26, 2003.

MAC Environmental in Lansing---4-11-03*

B. Blaine, 160 miles 82.60

M. O'Hare, 110 miles 89.60

MAC/MSU Workshop in Mt. Pleasant---4-14-03

J. Graham, 104 miles 37.44

C. Hadsall, 0 miles

R. Kahn, 104 miles 37.44

T. Novak, 104 miles 37.44

M. O'Hare, 104 miles 37.44

C. Ruth, 104 miles 37.44

C. Smith, 0 miles

Mental Health Board---4-14-03

R. Woods, 7 miles 12.52

Saginaw County Convention & Visitors Bureau---4-15-03

K. Horn, 30 miles 35.80

County Services Committee---4-15-03

C. Ruth, 4 miles 51.44

C. Hadsall, 40 miles 64.40

K. Horn, 30 miles 60.80

T. Sangster, 8 miles 52.88

C. Smith, 3 miles 51.08

T. Hare, 2 miles 50.72

Saginaw Area Storm Water Authority---4-16-03

C. Ruth, 4 miles 51.44

Factoring Committee---4-16-03

C. Smith, 0 miles

Labor Relations Subcommittee---4-16-03

T. Sangster, 8 miles 52.88

C. Smith, 3 miles 51.08

C. Hadsall, 40 miles 64.40

M. O'Hare, 50 miles 68.00

P. Wurtzel 13 miles 54.68

Board of Commissioners**May 20, 2003**

J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Mental Health Recipient Rights---4-16-03	
R. Woods, 7 miles	12.52
Frankenmuth Convention & Visitors Bureau---4-17-03	
K. Horn, 6 miles	52.16
Sheriff Department Student Tour---4-17-03	
K. Horn, 0 miles	35.80
Commission on Aging Board Liaison ---4-17-03	
M. O'Hare, 50 miles	68.00
911 Board---4-17-03	
T. Hare, 2 miles	50.72
Mosquito Abatement Commission---4-17-03	
M. O'Hare, 0 miles	
MAC Taxation in Lansing---4-21-03	
R. Bartels, 160 miles	107.60
Region VII Advisory---4-22-03	
C. Ruth	5.00
Human Services Committee---4-22-03	
R. Woods, 0 miles (no comp.)	
J. Graham, 0 miles (no comp.)	
R. Bartels, 0 miles (no comp.)	
R. Kahn, 0 miles (no comp.)	
T. Hare, 0 miles (no comp.)	
Board Session (all present)---4-22-03	
Substance Abuse Advisory---4-23-03	
C. Hadsall, 40 miles	14.40
Mental Health Recipient Executive Limitations---4-23-03	
R. Woods, 7 miles	12.52
Saginaw County Convention & Visitors Bureau---4-24-03	
K. Horn, 30 miles	60.80
Courthouse & Sheriff Department Student Tour---4-24-03	
K. Horn, 0 miles	25.00
City School Liaison at Board of Education---4-24-03	
B. Blaine, 26 miles	59.36
T. Basil, 3 miles	51.08
C. Ruth, 4 miles	51.44

Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION -- 5.2**MAY 20, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held April 27 – May 10, 2003.

Human Services Collaborative Body---4-8-03 & 4-25-03*

C. Smith, 6 miles	102.16
Job Training Consortium Board in Saginaw---4-28-03	
R. Bartels, 3 miles	51.08
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36

Board of Commissioners**May 20, 2003**

J. Graham, 21 miles	57.56
Revolving Loan Fund---5-1-03	
T. Hare, 2 miles	50.72
Parks & Recreation Commission at Imerman---5-1-03	
B. Blaine, 26 miles	9.36
Crime Prevention Government/Law Enforcement---5-2-03	
C. Hadsall, 40 miles	64.40
Human Services Committee---5-5-03	
R. Woods, 7 miles	52.52
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52
T. Hare, 2 miles	50.72
County Services Committee---5-6-03	
C. Ruth, 4 miles	51.44
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
T. Sangster, 8 miles	52.88
T. Hare, 2 miles	50.72
Environmental Hearing---5-6-03	
R. Woods, 7 miles	2.52
Senate Natural Resources & Environmental Committee in Lansing---5-6-03	
B. Blaine 160 miles	107.60
M. O'Hare, 110 miles	89.60
Crime Prevention Counsel at SVSU---5-7-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	28.60
Courts & Public Safety Committee---5-7-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Budget Audit Subcommittee---5-8-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72

Respectfully submitted,
Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS

RESOLUTION A

MAY 20, 2003

RE: EAGLE CREEK AND BRANCHES DRAIN BONDS, SERIES 2003

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on May 20, 2003, at 5:00 o'clock, P.M., Michigan time.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

The following resolution was offered by Commissioner **Ruth** and seconded by **Blaine**:

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Eagle Creek and Branches Drain under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and

WHEREAS, the Public Works Commissioner is expected to authorize and provide for the issuance by the Eagle Creek and Branches Drain Drainage District (the "Drainage District") of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$625,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and

WHEREAS, the Bonds are to be designated "Eagle Creek and Branches Drain Bonds, Series 2003", and will bear interest at a rate not exceeding 8% per annum; and

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the proposed improvements to the Eagle Creek and Branches Drain are necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Public Works Commissioner authorizes and provides for the issuance of the Bonds within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on May 20, 2003, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Susan Kaltenbach, County Clerk

BLOOMFIELD 9323-90 543638

PROCLAMATIONS

Chair proclaimed the following:

PROCLAMATION

WHEREAS, The nearly 2.7 million Registered Nurses in the United States comprise our Nation's largest health care profession; and,

WHEREAS, The depth and breadth of the registered nursing and profession meets the different and emerging health care needs of the American population in a wide range of settings; and,

WHEREAS, The American Nurses Association, as the voice for the Registered Nurses of this Country, is working to chart a new course for a healthy Nation that relies on increasing delivery of primary and preventive health care; and,

WHEREAS, A renewed emphasis on primary and preventive health care will require the better utilization of all our Nation's registered nursing resources; and,

WHEREAS, Professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and,

WHEREAS, The demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technology, and the explosive growth of home health care services; and,

WHEREAS, More qualified Registered Nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and,

WHEREAS, The cost-effective, safe and quality health care services provided by Registered Nurses will be even a greater component of the U.S. health care delivery system in the future; and,

WHEREAS, The American Nurses Association has declared the week of May 6-12 as NATIONAL NURSES WEEK, with the theme "Nurses: Lifting Spirits, Touching Lives," in celebration of the ways in which Registered Nurses strive to provide safe and high quality patient care and map out the way to improve our health care system.

NOW, THEREFORE, BE IT RESOLVED, That I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, encourage all residents of Saginaw County to join in honoring the Registered Nurses who care for us;

BE IT FURTHER RESOLVED, That the residents of the County of Saginaw celebrate Public Health nursing accomplishments and efforts to improve our health care system and show our appreciation for the Nation's Registered Nurses during this week and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the

County of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand and three.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Presented by,
Roger N. Kahn, Commissioner
District #13

PROCLAMATION

WHEREAS, The Salvation Army's only business in Saginaw County, as everywhere, is human business, undertaken with joy for the family of humankind to the greater glory of God; and,

WHEREAS, Through sound, innovative and professional services, The Salvation Army serves the people of Saginaw County with unshakable faith in all, no matter how desperate the situation and views all people as people with possibilities; and,

WHEREAS, The Salvation Army acts on behalf of all the residents of our community, with neither salvation nor any other condition prerequisite, nor expecting any thanks, yet nonetheless welcoming community support.

NOW, THEREFORE BE IT RESOLVED, That I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the period of May 12 - 18, 2003 as Salvation Army Week in Saginaw, Michigan and urge all citizens to join in saluting the steadfast men and women who bind up the broken hearted and renew the heart of our community by their quiet service of compassion.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of May in the year of our Lord two thousand and three.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Presented by,
Cheryl M. Hadsall, Commissioner
District #3

APPOINTMENTS AND ELECTIONS

Economic Development Corporation for a term expiring 4/1/05 - Gary Shepherd

Mental Health Authority Board for a term expiring 4/1/06 - Beth Hill Beeker

Commissioner Woods moved, supported by Commissioner Blaine to accept the appointment of Beth Hill Beeker to the Mental Health Authority board. Motion carried.

City County School Liaison - Terry Sangster

Crime Prevention Council - James Graham

ANNOUNCEMENTS BY THE CHAIR

Chairman Todd Hare congratulated Attorney Stephen L. Borrello on his appointment by Governor Jennifer M. Granholm as Judge for the Michigan Court of Appeals, and acknowledged his excellent performance as Counsel for Saginaw County. The Chair called on Mr. Borrello who spoke about his 13 years of service with Saginaw County. On May 16 at 9:38 a.m., he received the call from Governor Granholm announcing his appointment. He said how it will be a great honor to follow former Court of Appeals Judge Gary R. McDonald. (Judge McDonald resigned from the bench in February due to a heart attack and stroke he suffered July 2001.) On the lighter side, Mr. Borrello said he has waited 44 years to be able to tell his father that he is wrong. (Leopold P. Borrello is Chief Judge of the 10th Circuit Court.) He called it an honor and a privilege to represent the County Board and Elected Officials, and hoped that he had helped improve the lives of citizens in Saginaw County. Mr. Borrello said he would continue to live in Saginaw County, and that it would always be his home. He ended by saying that being a commissioner is a full time job, and thanked the Board for helping him be a part of the process.

By Commissioner Basil: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:58 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



JUNE SESSION 2003

First day of the June 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, June 24, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Wurtzel opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on Commissioners Hadsall, Sangster and Woods to present a memorial resolution to the wife and family of John R. Burt, Founder of Duro-Last Roofing and long time County resident. The tribute was graciously accepted with a family member commenting that they "made the best roof and lived in the best county."

RESOLUTION OF TRIBUTE

Offered As A Memorial For

JOHN R. BURT

WHEREAS, It is with great admiration for his legacy of loyalty to family, friends and colleagues, that we offer this expression of tribute as a memorial for Mr. John R. Burt. To his bereaved family and friends, we extend our deepest condolences and hope that their loss is tempered by the realization that his life of unselfishness and leadership will long continue to enrich the lives of others; and,

WHEREAS, John Burt was well known for his honesty, integrity, keen business acumen, and genuine passion for living life to the fullest. A strong believer in the importance of hard work, he achieved the goals he set for himself, and in doing so mentored those who knew him. The rare combination of these qualities laid the foundation for his many successful business ventures and inspired those who knew and loved him to be the best they can be; and,

WHEREAS, At age fifty-eight, and with only an eighth grade education, John started a small business named Duro-Last Roofing. With John's guidance, and his family and employees dedication, the company has grown into the world's largest manufacturer of custom fabricated roofing systems and expanded into a multi-million dollar conglomerate of companies that

includes Plastatech Engineering, Ltd., Tri-City Vinyl, Inc., Oscoda Plastics, Inc., TIP-TOP Screw Manufacturing, Inc., and Creative Impressions Printing, Silkscreen & Embroidery; and has additional manufacturing sites in Oregon, Mississippi and Iowa; and,

WHEREAS, Over the past twenty-five years, John received numerous well deserved honors, including the Saginaw Chamber of Commerce "Vision of Free Enterprise Award" in 1998; the "Michigan Entrepreneur of the Year Award" in 1991; and, by then Governor Blanchard, the "Businessman of the Year Award" in 1987. Duro-Last Roofing also received the "State of Michigan New Product Award" in 1986; and,

WHEREAS, John was devoted to his wife Mildred, and his children, Carol, Sharon, Connie, Kathy, and Jack as well as his extended employee family. He was a kind and generous man with many talents and energies. He was successful because he worked hard, knew how to enjoy the results of his hard work, and was approachable. He expected no more of others than he would expect from himself; he gave credit where credit was due, and he could always be depended upon to be fair. He was a very special man who inspired those around to strive to be the best they can be.

NOW, THEREFORE, BE IT RESOLVED, That tribute be hereby accorded in memory of Mr. John R. Burt. He will be sorely missed by his family, friends, colleagues and community.

BE IT FURTHER RESOLVED, That copies of this resolution be transmitted to his family as evidence of the esteem that will long be held in his memory.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner, District #6

Cheryl M. Hadsall, Commissioner, District #3

Robert M. Woods, Jr., District #7

Adopted June 24, 2003

By Commissioner Hadsall: That the Resolution be adopted. Approved.

Chair Hare called on Wendy Scott, Director of Convention Sales, Saginaw County Convention & Visitors Bureau, who distributed an invitation to the fourth Annual Agricultural & Tourism Familiarization Tour on Tuesday, July 29. The tour is sponsored by Michigan State University Extension, Michigan Sugar Company, Saginaw County Farm Bureau, and the Saginaw County Convention & Visitors Bureau. To encourage maximum participation, plans were made to hold the Board of Commissioner Standing Committee meetings on July 29 at the Heritage House followed by dinner and a visit to the Saginaw County Fair.

The Chair called on Thomas Begin, Chair, Vision 2020 Land Use Alliance, who extended commissioners an invitation to attend the June 25 Kick Off of the Saginaw County Vision 2020 Farmland & Open Space Preservation Smart Use Initiative at Saint Mary's Health Education Center. A presentation will be made by David Skjaerlund, Ph.D., President of Midwest Land Legacies followed by a panel discussion with representatives from Michigan communities who have a farmland preservation ordinance.

Chairman Hare called on Don Pringle, County resident, who voiced his objections to the Board approving the assessment of up to a 4% surcharge on basic local exchange service rates to fund 9-1-1 equipment replacement and system upgrades.

The Chair announced that a request for an audience was received after the deadline, and that a motion would be required to suspend the Rules. Commissioner Horn moved, supported by

Commissioner Woods to suspend Article II, Section 2.7 of the Board Rules. Motion carried. Joe Poe, County employee, Custodial Crew Leader and OPEIU member petitioned the Board to keep employee benefits and longevity payments as they currently exist and to carefully look at other alternatives to balance the County Budget.

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

CERTIFICATE OF RECOGNITION

Presented to:

RECIPIENTS OF THE MAYOR'S SCHOLARSHIP

Arthur Hill High School: David Austin, Erica Donald, Justin Kilgore, Kenya Kindle, Tania Moore, Johnathan Mustapha, Asia O'Neal, Miranda Rodriguez, Lauren Terry

Buena Vista High School: Samuel Doyle, Rementa Doyle, Vanessa Pittman

Bridgeport High School: Jeremiah Batts

Carrollton High School: Dorthy Beemon, Lindsey Brushaber, Jessica Farley

Swan Valley High School: Megan Benkert, Ryan Benkert

Saginaw High School: Lakendra Butler, Vanessa Coleman, Laniese Collier, Demarcus Ducre, Ashley Dunn, Krystle Eichelberger, Tenecia Foster, Lavarius Gee, Celiese Jackson, Jaris Jones, Veronica Jones, Tamara Murphy, Shantonya Russell, Jeremy Tatum, Tamira Taylor

Nouvel Catholic Central: Kathryn Gwizdala

Valley Lutheran High School: Stacy Lawrence

The Saginaw County Board of Commissioners takes this opportunity to acknowledge

Your selection by the Saginaw International Mahogany Models to receive

The Mayor's Scholarship.

The 11th Annual Mayor's Scholarship Ball is held today, Friday, May 30, 2003,

At the Horizons Conference Center to recognize you and other area youth

Who have shown commitment to education and hard work.

The Saginaw County Board of Commissioners takes great pleasure in recognizing

Your determination in pursuing your goals which enabled you to achieve this prestigious award.

We likewise commend your parents, teachers and counselors

Who offered their guidance and assistance.

ON BEHALF OF THE

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Board of Commissioners

Adopted: June 24, 2003

Terry W. Sangster, Commissioner

District #6

Presented: May 30, 2003

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall,

Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth,

Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

By Commissioner Sangster: That the Resolution be adopted. Approved.

SAGINAW COUNTY EAGLE SCOUT RESOLUTION

Presented to:

ANDREW J. DOWIS

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years

Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Andres J. Dowis as he

is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 275, Andrew has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Dowis has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Andrew has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was completion of a Herb Garden Restoration Project at the Herb Society of America Frankenmuth Mid-Michigan Unit; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Andrew in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Andrew is the son of Greg and Julie Dowis.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Andrew J. Dowis for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the June 24, 2003 session as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Kenneth B. Horn, District #4

By Commissioner Horn: That the Resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

THE AMERICAN GI FORUM OF MICHIGAN

WHEREAS, On Friday July 11 and Saturday, July 12, 2003 at the Davenport Inn, the American GI Forum Chapters of Saginaw will host their 42nd Annual State Conference; and,

WHEREAS, This year's theme is: "The Ultimate Sacrifice." The American GI Forum takes this time to honor young men and women who have made the ultimate sacrifice by giving their lives so that others may enjoy the freedom we sometimes take for granted. They also want to recognize all of the troops who have courageously fought, some still prisoners of war, missing in action, as well as the GIs still serving their Country; and,

WHEREAS, The American GI Forum was founded on March 26, 1948 in Corpus Christi, Texas by Dr. Hector P. Garcia, an Army Veteran Doctor. The GI Forum was dedicated to addressing problems of discrimination and inequities endured by Mexican American veterans. Today, the GI Forum has more than 500 Chapters throughout the United States and Puerto Rico. Though predominately Hispanic, the GI Forum is a fully interracial U.S. veterans and family organization; and,

WHEREAS, The conference will begin on Friday with a business agenda to include topics of concern to the Hispanic community in the areas of health, employment and education. The Saturday evening banquet will be held at the Trillium Hall at 6:00 p.m. The keynote speaker will be Dr. Juan Andrade, President of the U.S. Hispanic Leadership Institute in Chicago, Illinois.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby welcome Dr. Juan Andrade to Saginaw County and we acknowledge the American GI Forum of Michigan on the occasion of their Annual State Conference.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the June 24, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

By Commissioner Smith: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

WALT "BABY" LOVE

On behalf of the Saginaw County Board of Commissioners we are pleased to welcome you as the featured guest speaker for the African American Health Expo held this weekend, June 7-8, 2003 at the Wolverine Baptist Convention Center.

As a National Radio Hall of Fame 2003 nominee, Producer/Host of Excelsior Radio Networks Gospel Traxx and founder of "African Americans Making History Today", you have had a profound impact on the broadcasting circuit.

The Health Expo is being held to raise awareness about cancer and the importance of health while reaching out to broaden community participation in making a difference.

A family affair, the Health Expo will include health information and health screenings for glucose blood sugars, vision exams, blood pressure checks, immunizations, and health insurance.

We are honored to welcome you to Saginaw County and join the Greater Williams Temple COGIG, COGIC Ministerial Alliance, Faith Access to Community Economic Development, Frank N. Anderson Foundation and the Black Nurses Association in recognizing your many contributions and remarkable achievements.

We wish you continued blessings in all your future endeavors.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Board of Commissioners

Adopted: June 24, 2003

Terry W. Sangster, Commissioner

District #6

Presented: June 7, 2003

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham,
Cheryl M. Hadsall, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare,
Carl E. Ruth, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

By Commissioner Sangster: That the Resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented To:

THE BUENA VISTA HIGH SCHOOL ROBOTICS TEAM

The Saginaw County Board of Commissioners wishes to recognize the Buena Vista High School Robotics Team for their participation in the

For Inspiration Recognition of Science Technology (FIRST) Robotics Competition.

We salute them for their outstanding dedication and commitment in this worthwhile event and wish them continued success in all of their future endeavors.

We likewise commend the parents, teachers and administrators for their guidance and assistance.

ON BEHALF OF THE

SAGINAW COUNTY BOARD OF COMMISSIONERS

Adopted: June 24, 2003

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall,
Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth,
Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

By Commissioner Sangster: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

June 13, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of June Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, June 24, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

6-24-1 TREASURER sending the Investment Report for the 1st Quarter of 2003.

-- Appropriations / Budget Audit

6-24-2 PLANNING COMMISSION asking for a budget transfer from the Planning Department program income balance for additional housing rehabilitation projects.

-- County Services **(6-24-1.5)**

6-24-3 AIRPORT COMMITTEE asking to accept funds from the Michigan Aeronautics Commission to reconstruct and expand the Browne Airport terminal apron; and reconstruct adjoining taxiways.

-- County Services **(6-24-1.6)**

6-24-4 PUBLIC WORKS COMMISSIONER informing the Board that the Department of Environmental Quality has approved Ordinance #114 - Soil Erosion and Sedimentation Control.

-- County Services

6-24-5 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 5-13 through 5-27-03 in the amount of \$5,203,927.12.

-- Appropriations / Budget Audit **(6-24-4.1)**

6-24-6 COMMISSION ON AGING asking the Board for support of its application to Region VII AAA for FY 2004 funding for various services.

-- Human Services **(6-24-2.4)**

6-24-7 BROWNFIELD AUTHORITY asking approval of the Plan for Pat's Food Center.

-- County Services **(6-24-1.2 / Resolution A)**

6-24-8 KOCHVILLE TOWNSHIP sending a resolution supporting the County's GIS Department.

-- County Services

- 6-24-9 COMMUNITY CORRECTIONS sending notice of its application to the State for 2004 Community Corrections grant funds.
-- Courts and Public Safety **(6-24-3.2)**
- 6-24-10 PUBLIC HEALTH sending notice that the State has increased funds for the Great Beginnings/Healthy Start Program, and asking to amend the current contract to reflect same.
-- Human Services **(6-24-2.1)**
- 6-24-11 MOSQUITO ABATEMENT sending a proposal for a Vehicle Preventive Maintenance program with the City of Saginaw.
-- Human Services **(6-24-2.3)**
- 6-24-12 LEGAL SERVICES OF EASTERN MICHIGAN sending a summary of its application to Region VII AAA for provision of legal services to the aging.
-- Human Services
- 6-24-13 MICHIGAN STATE UNIVERSITY EXTENSION sending the Annual Statewide MSU Extension Report. *(Copy provided to each commissioner)*
-- Human Services
- 6-24-14 PARKS COMMISSION asking approval of the fee for rowboat rental at Haithco Recreation Area Park.
-- County Services **(6-24-1.1)**
- 6-24-15 SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES asking to place a millage question on the November ballot for countywide transportation services.
-- County Services
- 6-24-16 COMMISSION ON AGING sending the FY 2002 Annual Commission on Aging Report. *(Copy provided to each commissioner)*
-- Human Services
- 6-24-17 CONTROLLER asking the Labor Relations Subcommittee to receive and file communication 5-20-13 regarding Retiree Health Care in light of a new actuarial report that will be available at the end of 2003.
-- Appropriations / Labor Relations
- 6-24-18 REGION VII AAA sending the proposed Multi-Year Area Implementation Plan for FY 2004-2006 and FY Annual Implementation Plan.
-- Human Services
- 6-24-19 TRI CITY SER sending a copy of its funding application to Region VII AAA.
-- Human Services
- 6-24-20 70TH DISTRICT COURT informing the Board that they are assessing the costs of prosecuting violations relating to operating a motor vehicle while under the influence of liquor or controlled substance.
-- Courts and Public Safety
- 6-24-21 CONTROLLER asking the Board to issue the appropriate 60 day termination notice to discontinue the employment contract with the Equalization Director.
-- County Services **(6-24-1.3)**
- 6-24-22 BAY CITY PUBLIC SCHOOLS sending the property tax levies approved by the Bay City School District's Board of Education.
-- County Services
- 6-24-23 COMMUNITY ACTION COMMITTEE sending a copy of its funding application to Region VII AAA for FY 2003-04.
-- Human Services
- 6-24-24 SAINT MARYS sending a copy of its funding application to Region VII AAA for FY 2003-04.
-- Human Services

- 6-24-25 EMERGENCY MANAGEMENT asking for the waiver of County policy to allow the donation of seventy-five army cots to the Restoration Community Outreach Center.
-- Courts and Public Safety **(6-24-3.1)**
- 6-24-26 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 5-28 -through 6-9-03 in the amount of \$9,927,763.05.
-- Appropriations / Budget Audit **(6-24-4.1)**
- 6-24-27 CONTROLLER RETIREMENT ADMINISTRATOR recommending Saginaw County Policy #346 Retirement - Purchase of Service Credit be amended.
-- Appropriations / Labor Relations **(6-24-4.4)**
- 6-24-28 CONTROLLER responding to the Labor Relations request for a draft comparable benefit survey.
-- Appropriations / Labor Relations
- 6-24-29 CONTROLLER sending the financial variance summary for the period October 1, 2002 through May 31, 2003.
-- Appropriations / Budget Audit
- 6-24-30 BUENA VISTA CHARTER TOWNSHIP sending the notice of hearing on Aavkar Corp.'s request for an obsolete property rehabilitation exemption certificate.
-- County Services
- 6-24-31 VARIOUS SAGINAW COUNTY EMPLOYEES submitting petitions offering to be considered as candidates and/or supporting early out retirement incentives.
-- Appropriations / Labor Relations
- 6-24-32 CITY RESCUE MISSION sending a copy of its funding application to Region VII AAA for 2004 Adult Day Care and Respite Care services.
-- Human Services
- 6-24-33 FAMILY INDEPENDENCE AGENCY asking for 2003 supplemental funding for the Saginaw FIA County Child Care budget.
-- Courts and Public Safety
- 6-24-34 DEPARTMENT OF COMMUNITY HEALTH announcing the establishment of the new Nurse Family Partnership Program, and the meeting date to learn more about it.
-- Human Services
- 6-24-35 MCCARTNEY & COMPANY, P.C. sending the annual accounting of the 9-1-1 technical revenues and expenses for the Saginaw County 9-1-1 Service District.
-- Courts & Public Safety
- 6-24-36 LAKESHORE LEGAL AID sending a copy of its application to Region VII AAA for provision of Legal Assistance and Elder Abuse Prevention Services.
-- Human Services
- 6-24-37 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 6-10 through 6-23-03 in the amount of \$2,787,931.61.
-- Appropriations / Budget Audit
- 6-24-38 P.O.A.M. 312 DEPUTY SHERIFFS UNION imploring the Board to vote against the proposed non-union and elected officials benefit reduction proposals.
-- Appropriations / Labor Relations
- 6-24-39 O.P.E.I.U. 459 thanking Commissioner Sangster, Labor Relations Chair, for allowing their membership to submit suggestions for addressing the County's budgetary problems.
-- Appropriations / Labor Relations
- 6-24-40 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
A. Family Independence Agency announcing the pilot testing phase of the Juvenile

- Justice On Line Technology.
- B. Manistee County calling for immediate action at the State and Federal level to reduce health care costs.
 - C. Kalamazoo County supporting changes in the composition of County Boards of Road Commissioners.
 - D. City of Saginaw announcing the public hearing on Tony Krasinski's appeal for a zoning variance.
 - E. Michigan's Children providing a report on Healthy Youth, the most recent in its series focused on state investments in children and their families.
 - F. Paula Holevac opposing an increase in 911 telephone surcharges.
 - Receive and file

INITIATORY MOTIONS

Commissioner Smith moved, supported by Commissioner Basil to implement a temporary **hiring freeze** effective immediately and ending September 30, 2003 whereby upon a vacancy in any department, the position would be left vacant or the department would be reorganized resulting in one less position. The vacated position would not be refilled except by specific Board authorization. Similar language was part of the 2001-2002 County Budget Resolution A. Parliamentarian Graham advised a 2/3rd majority was required for passage. (Article IV, Section 4.9 of the Board Rules) Commissioners in opposition to the motion stated the policy had never been effective, questioned whether millage funded positions would be exempt, supported department heads managing their own budgets, and recommended the Labor Relations Subcommittee review it first. Commissioner Horn moved, supported by Commissioner Blaine to call the question. Motion carried. Main motion **failed** by the following vote: 8 ayes - Basil, Blaine, Graham, O'Hare, Ruth, Sangster, Smith Woods; 7 nays - Bartels, Hadsall, Hare, Horn, Kahn, Novak, Wurtzel.

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:31 p.m. The Board reconvened, time being 5:57 p.m.

By Commissioner Wurtzel, supported by Commissioner Novak that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (6-24-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller; C. Snyder, M. Thompson-Controller Staff; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

- I. Welcome
- II. Call to Order---Graham at 5:31 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 - 1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 1.4) Register of Deeds, re: budget adjustments
 - 1.5) Planning Commission, re: budget transfer
 - 1.6) Airport Committee, re: grant from Michigan Aeronautics Commission

---Ruth moved, supported by Horn to approve committee reports 1.4, 1.5 and 1.6. There was an exception to 1.6; 1.4 and 1.5 carried. Smith asked questions about the County's

commitment when a grant is accepted. McGill and Thompson explained that over the years the County has received 8 million dollars from the State and Federal Government for the Airport. The condition has always been that the Airport remain open and operate at a minimum standard; if it is closed the County would have to pay back all grant monies that have been received. Wurtzel objected to the long term obligation. Horn and Woods voiced their support. O'Hare asked the Controller for a list of airports in the State that have attempted to get out of their commitments. The Chair called the vote. The motion to approve 1.6 carried; nay votes were recorded for Wurtzel, Smith and O'Hare.

2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair

2.1) Health Department, re: grant funds for Great Beginnings/Healthy Start Program

2.2) Health Department, re: Accounts Receivable Write-offs Report

2.3) Mosquito Abatement Commission, re: Vehicle Preventative Maintenance Program for City of Saginaw Police vehicles

2.4) Commission on Aging, re: application to Region VII AAA for State and Federal funding

2.5) Region VII AAA, re: supplemental funding to Commission on Aging

---Woods moved, supported by Basil to approve committee reports 2.1 through 2.5. There was an exception to 2.3; 2.1, 2.2, 2.4 and 2.5 carried. Wurtzel spoke highly of the Saginaw County Mosquito program; however, he did not believe that becoming a service garage was part of their mission and was not what the voters had in mind when the millage was passed. Basil was concerned about the County's liability, insurance costs and competing with the private sector. Basil used his commissioner privilege to postpone the question to the next scheduled meeting.

3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

3.2) Community Corrections Advisory Board, re: 2004 continuation grant application

---O'Hare moved, supported by Sangster to approve committee report 3.2. Motion carried.

4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

4.1) Voucher payment transmittals for the period April 22 - June 9, 2003

---Hadsall moved, supported by Hare to approve committee report 4.1. Motion carried.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.2) Self-Funded Employee Health Care Plan

4.3) Revised Policy #335 - Compensation / Longevity

4.4) Revised Policy #346 - Retirement / Purchasing service credit and Defined Contribution Retirement Plan

---Sangster pulled committee reports 4.2, 4.3 and 4.4 and returned them to Labor for further review.

V. Miscellaneous

VI. Adjournment

---Woods moved, supported by Novak to adjourn. Motion carried; time being 5:57 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 1

JUNE 24, 2003

Your committee has considered communication 6-14-14 from John Schmude, Director, Parks and Recreation Department asking to establish rental fees for Parks owned rowboats at Haithco Park Recreation Area.

Mr. Schmude informed us the Parks Commission recently purchased five rowboats for use at Haithco Park. The proposed rental fee is \$8.00 per two hour period, and \$1.00 per hour thereafter. Individuals still have the option of using their own rowboat (*cost is \$1.00 to launch*) if they choose to do so. Having rowboats available for rental is a matter of convenience for users, and provides an additional source of revenue for Parks.

It is the recommendation of your committee to approve the Parks Commission request to establish rental fees at Haithco for their new rowboats, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 2

JUNE 24, 2003

Your committee has considered communication 6-24-7 from Cynthia Winland, Brownfield Administrator asking approval of the Brownfield Redevelopment Plan for Pat's Food Center in Freeland, Michigan.

Ms. Winland informed us the project location is on Midland Road (M-47) in Freeland, Michigan. Pat's Food Center intends to redevelop this property (*11.10 acres*) with a mixed retail development, anchored by an expanded Pat's Food Center Store. The improvement project will be an investment of approximately \$6,200,000, and includes a Single Business Tax credit only, no tax capture. It is estimated that 15 new full time equivalent jobs will be created. Tittabawassee Township has adopted a resolution approving this project.

We approve the request. Under the proper order of business, the appropriate resolution will be submitted approving the Brownfield Redevelopment Plan for Pat's Food Center.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 3

JUNE 24, 2003

Your committee has considered communication 6-24-21 from Marc McGill, Controller asking the Board to end the employment contract with the Equalization Director at the conclusion of this fiscal year.

Mr. McGill informed us that due to the budget shortfall he is recommending the contracted position of Equalization Director be deleted from next year's budget. Because of the time frame involved it is necessary for the Board to act now, otherwise, the employment contract will continue for another year.

It is the recommendation of your committee that the Board issue a sixty day notice to terminate the employment contract with the Equalization Director in accordance with Section II and Section IV of said contract.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.4

JUNE 24, 2003

Your committee has considered communication 5-20-18 from Mildred Dodak, Register of Deeds asking approval of two budget changes for 2003 as follows:

- 1) Register of Deeds Automation Fund - Approve a budget.
--- The Register of Deeds Automation Fund was created by P.A. 698 of 2002 and became effective on March 31, 2003. Anticipated revenues of \$175,000 are expected with a like amount of expenditures expected for 2003. If expenditures do not total the amount appropriated, the money must stay in the fund and carry over to the next fiscal year. See attached line item disbursements for 2003.
- 2) Remonumentation Budget - Amend the budget to reflect the actual amount that the County received from the State for this year's program.
--- Ms. Dodak informed us the actual remonumentation grant amount is not available at the time the County budget is prepared; the amount is therefore estimated and adjusted when it is known. This year it was expected that the County would receive \$72,000, the actual amount received is \$83,179, an increase of \$11,179.

There are no County General Fund monies involved.

It is the recommendation of your committee to approve the Register of Deeds request to approve the 2003 budget for the Register of Deeds Automation Fund in the amount of \$175,000; and to further recommend the 2003 Remonumentation budget be increased by \$11,179 to reflect the actual amount received from the State. We further recommend the proper County officials be authorized and directed to amend the budgets accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment to report 6-24-1.4

LINE ITEM DISBURSEMENTS FOR 2003
REGISTER OF DEEDS AUTOMATION FUND

EQUIPMENT:	Amount of \$100,000.00 Payoff of Kodak Archive Writer purchased in 2003. Purchase of new image scanner, printer and additional memory for server with the new upgrade to present software.
CLERICAL:	Amount of 30,000.00

	Hiring of temporary services for indexing purposes only to achieve a current recording status.
SUPPLIES:	Amount of \$20,000.00 Additional supplies will be needed to complete fiscal year of 2003.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.5**JUNE 24, 2003**

Your committee has considered communication 6-24-2 from Jay Reithel, Acting Director, Saginaw County Metropolitan Planning Commission asking to transfer up to \$56,000 from the Planning Department's program income fund balance.

Mr. Reithel informed us the transfer will allow Planning to use the funds for additional housing rehabilitation projects. Program income represents payments from previous Community Development Block Grant (CDBG) loans. No General funds monies are involved.

It is the recommendation of your committee to approve the Planning Commission's request to transfer up to \$56,000 from its program income fund balance, as outlined above; and further that the proper County officials be authorized and directed to make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.6**JUNE 24, 2003**

Your committee has considered communication 6-24-3 from the Saginaw County Airport Committee asking to accept a \$182,667 grant from the Michigan Aeronautics Commission for a development project at H.W. Browne Airport.

We met with Michael Thompson, Administration Director who informed us the money will be used to reconstruct and expand the airport terminal apron and adjoining taxiways. The local match of approximately \$8,500 is available in the existing Airport budget. No General Fund monies will be used. The project is scheduled to be completed by the end of 2003.

It is the recommendation of your committee that the Airport Committee's request to accept a \$182,667 grant from the Michigan Aeronautics Commission be approved, and the proper County officials be authorized and directed to sign the necessary documents on behalf of the County and amend the Airport budget accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved. Nay votes were recorded for Commissioners Wurtzel, Smith and O'Hare. (see Appropriations Committee minutes for discussion)

FROM: COMMITTEE ON HUMAN SERVICES -- 2.1 **JUNE 24, 2003**

Your committee has considered communication no. 6-24-10 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health sending notice that the State Department of Health and Human Services Administration has increased funds for the Great Beginnings/Healthy Start Program.

Mr. Niederhauser informed us that approximately \$120,065 remains unspent from prior budget periods and the Health Department would like to amend the current contract to reflect this amount. The grant does not require a County match.

We recommend approval for the Health Department to accept the grant funds from the State in the amount of \$120,065; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 2.2 **JUNE 24, 2003**

Your committee has considered communication no. 5-20-23 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health submitting the Accounts Receivable Write-Off Report. The Health Officer assured us that the Accounting Staff at the Health Department will continue to work with the qualified health plans on payment issues.

It is our recommendation that the attached Saginaw County Department of Public Health Accounts Receivable Write-Off Report for the period October 1, 2001 through September 30, 2002 in the amount of \$120,456.08 be approved in accordance with County Policy; further, that the proper County officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2.2

**SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
WRITE-OFF REPORT FOR THE PERIOD
10/1/2001 THRU 9/30/2002**

PROGRAMS:	BALANCE @ 9/30/2001	BILLED 10/1/01-9/30/02	PAYMENTS 10/1/01-9/30/02	WRITE-OFFS 10/1/01-9/30/02	BALANCE @9/30/02
FAMILY PLANNING					
Self-Pay	\$4,205.75	\$84,658.00	\$81,290.50	\$3,124.75	\$4,448.50
Medicaid	\$6,976.54	\$28,668.00	\$13,740.86	\$15,273.14	\$6,630.54
Mgd. Care	\$48,122.92	\$148,938.00	\$98,433.59	\$55,713.45	\$42,913.88
FP TOTAL:	\$59,305.21	\$262,264.00	\$193,464.95	\$74,111.34	\$53,992.92
MSS/ISS					
Medicaid	\$9,729.31	\$35,014.81	\$31,436.53	\$5,049.55	\$8,258.04
State Funded	\$781.84	\$886.00	\$1,314.20	\$3.80	\$349.84
Mgd. Care	\$19,320.05	\$31,390.52	\$41,215.29	\$1,140.72	\$8,354.56
MSS/ISS TOTAL:	\$29,831.20	\$67,291.33	\$73,966.02	\$6,194.07	\$16,962.44
STD					
Self-Pay	\$2,925.44	\$1,710.00	\$1,144.00	\$312.00	\$3,179.44
Medicaid	\$470.43	\$180.00	\$71.00		\$579.43
Mgd. Care	\$11,821.43	\$1,637.00	\$81.00	\$267.00	\$13,110.43
STD TOTAL:	\$15,217.30	\$3,527.00	\$1,296.00	\$579.00	\$16,869.30
BLOOD LEAD					
Medicaid	\$3,056.00	\$8,538.00	\$11,179.00		\$415.00
DENTAL					
Medicaid	\$21,822.81	\$74,474.00	\$75,010.58	\$9,197.23	\$12,089.00
DENTAL TOTAL:	\$21,822.81	\$74,474.00	\$75,010.58	\$9,197.23	\$12,089.00
NURSING					
Medicaid-Immun.	\$5,375.68	\$15,980.00	\$11,354.00	\$6,766.00	\$3,235.68
Mgd.Care-Immun.	\$25,274.46	\$51,400.00	\$37,163.98	\$21,896.97	\$17,613.51
IMMUNIZATION TOTAL:	\$30,650.14	\$67,380.00	\$48,517.98	\$28,662.97	\$20,849.19
Medicaid-TB	\$552.00	\$1,275.00	\$1,001.51	\$585.49	\$240.00
Mgd.Care-TB	\$1,166.87	\$3,090.00	\$2,043.52	\$1,125.98	\$1,087.37
TB TOTAL:	\$1,718.87	\$4,365.00	\$3,045.03	\$1,711.47	\$1,327.37
NURSING TOTAL:	\$32,369.01	\$71,745.00	\$51,563.01	\$30,374.44	\$22,176.56
TOTAL WRITE-OFFS FOR THE PERIOD 10/1/2001 THRU 9/30/2002::				\$120,456.08	

SCDPH 3/28/03

11

FROM: COMMITTEE ON HUMAN SERVICES - - 2.3

JUNE 24, 2003

Your committee has considered communication no. 6-24-11 from William J. Lechel, II, Director, Saginaw County Mosquito Abatement Commission requesting approval of a Vehicle Preventative Maintenance Program for City of Saginaw Police vehicles. (attached)

The agreement will allow the Mosquito Abatement Committee to provide routine maintenance services for the City Police Patrol Vehicle Fleet. It will commence July 1, 2003 through June 30, 2004 with automatic renewal and termination clauses.

We recommend the County of Saginaw enter into an agreement with the City of Saginaw for the Mosquito Abatement Commission to provide maintenance for the City Police Patrol Vehicle Fleet; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,
COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION:

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

COMMISSIONER BASIL TABLED REPORT BY COMMISSIONER PRIVILEGE TO THE NEXT DAY'S SESSION UNDER UNFINISHED BUSINESS.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.4

JUNE 24, 2003

Your committee has considered communication no. 6-24-6 from Karen M. Courneya, Director, Saginaw County Commission on Aging submitting a summary of their FY 2004 application for State and Federal funds through the Region VII Area Agency on Aging for service programs to persons age 60 and older in Saginaw County. (attached)

The funding application includes the following services: Case Coordination and Support, Senior Center Staffing, Senior Center Operations, Congregate Nutrition, Home Delivered Meals and Care Giver Training. The 10% local match requirement will be either a cash match using millage funds, in-kind goods or services, or a combination thereof.

It is our recommendation to endorse the FY 2004 application submitted by the Saginaw County Commission on Aging for funding of service programs through the Region VII Area Agency on Aging, and authorize acceptance of the award for inclusion in the Commission on Aging 2004 Budget; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to approval by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,
COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2.4

INTRODUCTION

The Saginaw County Commission on Aging is submitting application for FY 2004 State and Federal funds through the Region VII Area Agency on Aging for service programs for persons age 60 and older in Saginaw County. The State of Michigan requires that all applications be presented to the local Board of Commissioners for their review and approval. The service categories and allocations for which funding is sought are as follows:

SERVICE CATEGORY	FY 2003 ALLOCATION	FY 2004 ALLOCATION
Case Coordination & Support	65,286	65,672
Senior Center Staffing	18,913	34,053
Senior Center Operations	6,079	8,379
Care Giver Training Program	46,109	49,784
Congregate Nutrition Program	199,719	200,569
Home Delivered Meal Program	318,986	336,185
TOTAL	655,092	694,642

State and Federal funds awarded by Region VII require a 10% local match, which may be either a cash match with millage funds, in-kind goods or services, or a combination thereof. These funds are awarded through a competitive Request for Proposal process.

Attachment 2.4

1. CASE COORDINATION & SUPPORT (CCS)

Service Objective: COA proposes to provide **6,081 units of CCS** and serve **1,721 clients**.

Work Statement: The Case Coordination & Support service refers to the provision of a comprehensive assessment of needs for the older client, with a complementing role of arranging for other community services or assistance from relatives, friends and other informal supports as needed. The components of CCS include:

- intake activities.
- a comprehensive assessment of the client's needs, including the Home Delivered Meals assessment, using a standardized format.
- reassessment of need at least once every 6 months for an active client.
- the development of a plan of care, or service plan, designed to address the client's needs as identified through the assessment.
- arranging for appropriate community services and/or informal assistance by relatives, friends, neighbors, volunteers, etc.
- follow-up and monitoring of the services and assistance as specified in the plan of care.
- assisting the client to gain access to other public benefit or entitlement programs for which she/he may be eligible, such as Medicaid, Supplemental Security Income (SSI), Veterans' Benefits, Family Independence Agency (FIA) Adult Home Help Services, FIA Emergency Needs, etc.
- distribution of emergency prescription drug vouchers under the EPIC Program.
- transportation to and from a client's home conjunction with the above activities.
- information and referral, outreach, and distribution of commodities in accord with the 30% limitation established by Region VII for these types of CCS related activities.

Target Group and Service Area: Case Coordination & Support is available to older residents in throughout the County of Saginaw, urban, rural, and suburban.

Eligible CCS clients are county residents age 60 and older. However, priority is given to frail clients with multiple, complex needs. This means that efforts are made to target CCS to the "old-old" or to persons who, due to illness, disability or declining health, require assistance from community service agencies or family, friends and neighbors in order to continue living independently in their own home. A multiple needs client is one who requires some level of assistance in more than one of the following areas: mobility and transferring, eating, toileting, bathing/grooming, dressing, housekeeping, essential shopping and meal preparation.

In that the minority elderly, and in particular low-income, have traditionally been under-served in relation to their representation within the older population, special efforts will be undertaken to serve this segment of the population.

Attachment 2.4

Staffing: The proposed Case Coordination & Support staffing plan shall consist of four (4) full-time professional Case Managers, and two social work student interns. Full-time CCS professional staff qualifications include a minimum of a bachelor's degree in a human service field and/or appropriate training and experience that enables the individual to effectively determine an older client's needs and match those needs with appropriate services. COA proposes to provide appropriate in-service training specifically structured to increase the staff's knowledge and understanding of the programs and clients and improve service delivery skills.

2. SENIOR CENTER STAFFING

Service Objective: COA proposes to furnish **4,256 units of Senior Center Staffing** (SCS) and **serve 480 clients**.

Work Statement: This service program furnishes staff support for the center directors at the West Side Senior Center and the Marie Davis Center, The center director is responsible for overseeing the operation of a variety of programs and administrative duties within the centers. This category also partially funds the Activities/Volunteer Coordinator.

A unit of Senior Center Staffing is one (1) hour of staff time worked.

Targeted Population and Service Area: Senior Center Staffing is targeted to persons age 60 and older who demonstrate greatest economic need and greatest social need. The geographic area covered by the staffing position at Marie Davis is the east side of Saginaw. The area covered by the Eleanor Frank Center and the West Side Center is north and northwest Saginaw City and township.

Staffing: The SCS staffing plan is comprised of one part-time Center Manager, a .5 FTE Center Manager (full-time with salary split with Home Delivered Meals), and a 1.0 Activities/Volunteer Coordinator.

3. SENIOR CENTER OPERATIONS

Service Objective: COA proposes to furnish **1,912 units of Senior Center Operations** (SCO) and **serve 120 clients**.

Work Statement: This service program provides support for the operations of the Marie Davis Senior Center. Support includes utility costs, communications costs, and building repairs/maintenance costs. A unit of SCO is one hour of center operation; i.e. generally each hour during which the center is open for programs and/or services.

Target Population and Service Area: The target population for Senior Center Operations is the

low-income minority older population. The Marie Davis Senior Center serves primarily African-American elderly. The geographical area covered by the program is the East and North areas of Saginaw City.

Staffing: Not applicable.

4. CARE GIVER TRAINING PROGRAM

Service Objective: COA proposes to furnish **1,394 units of Care Giver Training Services** and **serve 204 clients**.

Work Statement: The Care Giver Training Program is a service which provides an opportunity for care givers to obtain new skills and additional knowledge and support for taking care of their older love ones. To be eligible to participate in the Care Giver Training Program, either the care giver or the receiver of care must be at least 60 years of age.

Monthly training sessions are provided which may include the following: Stress Reduction Exercises, Medication Management, Slip and Fall Prevention, Proper Infection Control, etc. The program also provides a bi-monthly support group for program participants.

Target Population and Service Area: Saginaw County of Saginaw

Staffing: .5 FTE case worker

5. CONGREGATE MEALS

Service Objective: COA proposes to provide **100,385 units (congregate meals)** and serve **1,870 clients**.

Work Statement: The Congregate Nutrition program provides a nutritionally balanced, daily meal for older persons in strategically located group settings throughout the County. The congregate meal service is currently available at 16 centers and sites operated by the Saginaw County Commission on Aging and at the Tri-City Ser site operated by that organization.

Audra Francis Center	Bancroft Center
Buena Vista Center	West Side Center
Eleanor A. Frank Multipurpose Center	First Ward Community Center
Marie Davis Center	Tri City-Ser
Bridgeport Center	South Colony Center
Maple Grove Center	Freeland Center
Chesaning Center	Brady Center
Frankenmuth Center	Hemlock Center

Attachment 2.4

The congregate nutrition service includes the provision of a monthly nutrition education program and other appropriate nutrition services.

- ▶ Targeting and Service Area: The congregate nutrition program is targeted to older persons in greatest economic and greatest social need, with emphasis on serving the low income, minority older population. This complies with federal, state and regional requirements.

Staffing: The proposed congregate nutrition staffing plan is comprised of 10 part-time, 1 full-time and 3 contract center manager positions. (This staffing pattern excludes position at St. Charles which does not serve meals, Bancroft/Eddy, Tri-City S.E.R.) In addition, the congregate staffing plan includes a pro-rated share of kitchen staffing and cook's positions at the Central Kitchen and Maple Grove Scratch Kitchen and pro-rated share of the Nutrition Program Manager position and support staff.

Services Delivery Mechanism: The process by which a prospective participant becomes active in the program is summarized as follows:

1. Senior contacts senior center or main office by phone.
2. Clerical personnel inform client of centers that serve congregate meals.
3. Senior chooses a center.
4. Client calls center, and speaks to center manager, 24 hours in advance to reserve a meal or center manager contacts prospective participant per main office referral.
5. Client attends center is asked to provide basic personal information, and is provided with congregate meal.

OR

1. Client calls or visits a center.
2. Center manager informs client of various services offered by the Commission on Aging.
3. Center manager completes intake information on client.
4. Center manager refers client to case manager for more in depth assessment or information if necessary.

6. HOME DELIVERED MEALS

Service Objective: COA proposes to provide **206,800 units (meals) of Home Delivered Meals (HDM)** and **serve 1,575 eligible older clients**. (The number of units reflect the total number of home delivered meals that the COA provides. In this instance, the total number of meals is not limited to RFP funding but also reflect additional Millage dollars.)

Work Statement: The Home Delivered Meals service will provide a nutritionally sound, daily hot meal to homebound older persons. The service will be available 5 days per week. An HDM

Attachment 2.4

client shall be determined to be homebound, physically or mentally unable to attend a congregate meals site or to adequately prepare his/her own meal, and to lack the necessary informal supports in his/her living arrangements to assure the provision of a daily nutritious meal. While basic intake information is obtained at the time the request for assistance is made, for eligibility determination, a comprehensive assessment of need is conducted if HDM service continues for more than 10 days. Once the client is determined eligible for HDM, the client is assigned to a route. Meals are delivered by trained volunteers. A monthly nutrition education component is also provided

Target Group and Service Area: All HDM clients must be determined to be homebound and unable to prepare (or have prepared) a nutritionally balanced meal. Priority in the provision of service is given to frail, isolated older persons who, because of physical or mental impairment or disability, are unable to participate in the congregate program. Home Delivered Meals are distributed through centers and meal sites.

Staffing: The HDM staffing plan is comprised of a pro-rated portion of the Nutrition Program Manager and support staff positions, pro-rated portions of the site manager's/center director's, and kitchen staff positions and Home Delivered Meals Technician and Delivery Drivers.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.5

JUNE 24, 2003

Your committee has considered communication 5-20-25 from Bruce King, Executive Director, Region VII Area Agency on Aging, sending a list of one time awards for 2003 funds for agencies providing senior services.

We were informed by Karen M. Courneya, Director, that the Saginaw County Commission on Aging is eligible to receive \$48,303 in supplemental funding for the following services:

Case Coordination & Support	\$ 7,638
Senior Center Operations	2,247
Home Delivered Meals	22,768
Caregiver Training	<u>15,650</u>
	\$48,303

The 10% local match requirement will be either a cash match using millage funds, in-kind goods or services, or a combination thereof.

It is the recommendation of your committee that the Saginaw County Commission on Aging be authorized to accept the 2003 grant award from the Region VII AAA in the amount of \$48,303; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.1

JUNE 24, 2003

Your committee has considered communication no. 6-24-25 from Timothy E. Genovese, Director, Saginaw County Emergency Management, asking for a waiver of County Policy to allow the transfer of seventy-five standard issue army cots to the Restoration Community Outreach Center.

County Policy #411 states that, "Sale of personal property and/or surplus supplies or equipment shall be sold or otherwise disposed of using a competitive process." Normally, items are disposed of at the annual County Auction. Mr. Genovese informed us there is no use for these cots as County property, and he would like to donate them to the Center for immediate use.

It is our recommendation to waive County Policy #411 and approve the request from the Emergency Services Director to donate seventy-five army cots to the Restoration Community Outreach Center.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY -- 3.2

JUNE 24, 2003

Your committee has considered communication no. 6-24-9 from Captain Robert Rae, Chairman, Saginaw County Community Corrections Advisory Board submitting the FY 2004 continuation grant application to the Michigan Department of Corrections, Office of Community Corrections.

Each program meets the objectives of the Office of Community Corrections to improve the utilization of jail space by supporting alternatives to incarceration and offender treatment / rehabilitation options. The total amount requested is \$1,404,250.00. Local matching dollars will include \$30,000 in State Revenue Sharing, \$38,000 in the Sheriff's Budget, and financial reimbursement from offenders for services rendered.

Fiscal Year 2004 Programs include:

- 1) The County's Pre-Trial Services program and staff
- 2) Judicial probationary placements to TRI-CAP (residential treatment)
- 3) Partial expenses associated with electronic monitoring (tether) services
- 4) Partial expenses associated with the maintenance of jail monitor
- 5) Cognitive treatment and educational services
- 6) Day Reporting and Supervision services
- 7) Local Community Corrections administrative

We recommend the Community Corrections FY 2004 continuation grant application to the Michigan Department of Corrections be approved; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to include the amount awarded into the 2004 County Budget.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

JUNE 24, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (5-20-24, 6-24-5, 6-24-26)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period April 22 through June 9, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

BOCCL
AUDIT
COMMUNICATION NO. 5-20-24

VOUCHER PAYMENT TRANSMITTAL FORM

Date 4-22-03 through 5-12-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 24976 through 27367 totaling \$ 5,511,986.38 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 5/28/2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

2003 MAY 13 AM 8:56
RECEIVED
SAGINAW COUNTY
BOARD OF COMM.

COMMUNICATION NO. 6-24-5

VOUCHER PAYMENT TRANSMITTAL FORM

Date 5-13-03 through 5-27-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 27368 through 28124 totaling \$ 5,203,927.12 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 5/28/2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
MAY 28 8:41 AM '03

AUDIT
COMMUNICATION NO. 6-24-26

VOUCHER PAYMENT TRANSMITTAL FORM

Date 5-28-03 through 06-09-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 28125 through 28900 totaling \$ 9,927,763.05 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Florence Connolly
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 6-11-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____, 2003.

Signed _____
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COM.
2003 JUN 10 AM 9:57

REPORTS 4.2, 4.3 AND 4.4 WERE PULLED BY LABOR RELATIONS SUBCOMMITTEE CHAIR TERRY SANGSTER.

~~FROM: COMMITTEE ON APPROPRIATIONS — 4.2 ————— JUNE 24, 2003~~

~~Your Labor Relations Subcommittee considered communication no. 5-20-9 from Marc A. McGill, Controller/CAO submitting a new Self-Funded Employee Health Care Plan for all non-union employees and elected officials effective October 1, 2003.~~

~~Adoption of the Plan will reduce County contributions and assist in balancing the 2004 and future budgets. At the request of the committee, the Controller provided a comparable benefit survey of nine counties in the State (6-24-28). The Plan was previously distributed to each Elected Official, Department Head and County Commissioner.~~

~~We recommend approval of the attached Self-Funded Employee Health Care Plan — Proposed CBPPO (Community Blue Preferred Provider Organization) for all non-union employees and elected officials effective October 1, 2003; further, that the proper County officials be authorized and directed to implement same.~~

~~Respectfully submitted,~~

~~COMMITTEE ON APPROPRIATIONS~~

~~6.2 Defined Benefit Plan (MERS). The County currently pays the entire cost for this plan without any employee contribution required. Benefits are based on a formula, including final average compensation, years of service and benefit program. In addition, an employee must reach a minimum age and/or complete a minimum number of years of service in order to be eligible for the particular MERS pension benefit under which they are covered. Benefit payment options allow for beneficiary coverage and may also include cost of living adjustments. Credit may be given for previous county service, military service, and generic service. **Employees may purchase “generic service” up to five (5) years in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase qualified “governmental service” in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase “military service” in accordance with MERS policies and procedures, if the employee was hired prior to May 17, 1994, with the employee paying five percent (5%) of the member’s full-time annual compensation for the year in which payment is made multiplied by the number of years of service to be purchased. In order to receive credit for generic, government or military service, the employee must pay their cost share in full at the time of purchase.** Retirees may be temporarily re-employed; however, re-employment earnings may be limited pursuant to MERS rules.~~

~~6.3 Defined Contribution Plan (ICMA). **For employees hired prior to October 1, 2003, a A** pre-tax employee contribution of either 0% or 3% of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of 6% or 9%, respectively. **For employees hired on or after October 1, 2003, a pre-tax employee contribution of either 0% or 3% of compensation shall be matched by an employer contribution of 3% or 6%, respectively.** Benefits are based on the dollar amount in an employee's account at the time of termination and the selection of one of several pay out methods approved by the United States Department of Treasury, Internal Revenue Service. The amount in the employee's account accumulates from a combination of the above described contributions and self directed investment earnings. Upon termination, the employees may withdraw the entire amount of their contribution plus a percentage of the County's contribution based on their months of services as provided below.~~

~~COMMITTEE ON APPROPRIATIONS — 4.3 ————— JUNE 24, 2003~~

~~Your Labor Relations Subcommittee considered communication no. 5-20-11 from Marc A. McGill, Controller/CAO recommending an amendment to County Policy #335—Compensation, Section 7.12—Longevity Pay to discontinue longevity payments for all new non-union employees and elected officials, and to phase out longevity payments for all current non-union employees and elected officials effective October 1, 2003.~~

~~Adoption of the revised Policy will reduce County spending and assist in balancing the 2004 and future budgets. At the request of the committee, the Controller provided a comparable benefit survey of nine counties in the State (6-24-28). The Policy revision was previously distributed to each Elected Official, Department Health and County Commissioner.~~

~~We recommend approval of the revisions to attached Policy #335—Compensation, Section 7.12—Longevity Plan for all new and current non-union employees and elected officials effective October 31, 2003; further, that the proper County officials be authorized and directed to implement same.~~

~~Respectfully submitted,~~

~~COMMITTEE ON APPROPRIATIONS~~

~~7.12 Longevity Pay. Regular Full-Time Employees **hired before October 1, 2003** who have completed five or more years of continuous service as of December 1st of each year shall be entitled to longevity pay. **(Employees hired on or after October 1, 2003 shall not be eligible for longevity pay.)** Longevity pay shall be based on length of continuous service as of December 1st of each year and employment status (regular full time or regular part time) as of December 1st of each year. Length of continuous service shall be determined as stated in the Continuous Length of Service Policy. Employment status is defined in the Recruitment, Selection and Appointment Policy. Regular full-time employees shall receive \$70 for each full year of continuous service. **Longevity payments shall be reduced in \$10 increments beginning with the payment received in fiscal year 2003/2004 and will be eliminated by 2009/2010 in accordance with the following chart:**~~

FISCAL YEAR	AMOUNT RECEIVED PER YEAR
2003/2004	\$60
2004/2005	\$50
2005/2006	\$40
2006/2007	\$30
2007/2008	\$20
2008/2009	\$10
2009/2010	\$0

~~Regular part-time employees, who received longevity pay in 2001, shall receive \$35 for each full year of continuous service, until their employment terminates **longevity payments with proportional dollar reductions (in increments of \$5), and will also see the elimination of payments in 2009/2010 in accordance with the following chart:**~~

FISCAL YEAR	AMOUNT RECEIVED PER YEAR
2003/2004	\$30
2004/2005	\$25
2005/2006	\$20
2006/2007	\$15
2007/2008	\$10
2008/2009	\$5
2009/2010	\$0

~~Your Labor Relations Subcommittee considered communications no. 6-24-27 and 5-20-10 from Marc A. McGill, Controller/CAO recommending amendments to County Policy #346—Retirement, Section 6.2—Defined Benefit Plan (MERS) and Section 6.3—Defined Contribution Plan (ICMA).~~

~~Adoption of the revisions will reduce County spending and assist in balancing the 2004 and future budgets. At the request of the committee, the Controller provided a comparable benefit survey of nine counties in the State (6-24-28). The Policy revisions were previously distributed to each Elected Official, Department Health and County Commissioner.~~

~~We recommend revisions to Policy #346 Retirement, as attached:~~

- ~~1) Section 6.2—Defined Benefit Plan (MERS) incorporating language from Resolution F adopted on August 12, 1997 regarding the Purchase of Generic, Governmental, and Military Service Credited Time, and eliminating the loan function provided by the County as recommended in the September 30, 2002 County Audit effective October 1, 2003 for all non-union and elected officials. (The committee did not concur with the Controller's recommendation to eliminate the County's contribution since the anticipated savings were not substantial.)~~
- ~~2) Section 6.3—Defined Contribution Plan (ICMA) reducing the County match by 3% affecting all non-union employees and elected officials hired on or after October 31, 2003.~~

~~We further recommend that the proper County officials be authorized and directed to implement same.~~

~~Respectfully submitted,~~

~~COMMITTEE ON APPROPRIATIONS~~

COMMITTEE COMPENSATION -- 5.1

JUNE 24, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held May 11-24, 2003.

MAC Environmental in Lansing---5-9-03*

B. Blaine, 160 miles 107.60

M. O'Hare, 110 miles 89.60

MAC Taxation in Lansing---5-9-03*

R. Bartels, 160 miles 107.60

Labor Relations Subcommittee---5-12-03

T. Sangster, 8 miles 52.88

C. Smith, 3 miles 51.08

C. Hadsall, 40 miles 64.40

M. O'Hare, 50 miles 68.00

J. Graham, 21 miles 57.56

T. Hare, 2 miles 50.72

Frankenmuth Convention & Visitors Bureau---5-15-03

K. Horn, 6 miles 52.16

Commission on Aging Board Liaison---5-15-03

M. O'Hare, 50 miles 68.00

HealthSource Advisory---5-19-03

R. Kahn, 7 miles 52.52

Saginaw Convention & Visitors Bureau---5-20-03

K. Horn, 30 miles 35.80

Board Session (all present)---5-20-03

Animal Control Advisory Council---5-21-03

Board of Commissioners**June 24, 2003**

R. Woods, 7 miles	52.52
T. Novak, 10 miles	53.60
Airport Committee---5-21-03	
R. Woods, 6 miles	2.16
Mental Health Board---5-21-03	
R. Woods, 7 miles	12.52
Mosquito Abatement Commission---5-22-03	
M. O'Hare, 50 miles	18.00
City County School Liaison –at Courthouse---5-22-03	
B. Blaine, 26 miles	59.36
C. Ruth, 4 miles	51.44
R. Basil, 3 miles	51.08

Respectfully submitted,
Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION -- 5.2**JUNE 24, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held May 25 – June 7, 2003.

HealthSource Planning Retreat---4-24-03*

R. Bartels, 3 miles 1.08

J. Graham, 21 miles 7.56

HealthSource Finance Committee---4-29-03*

R. Bartels, 3 miles 1.08

HealthSource Facility Master Plan---4-29-03*

R. Bartels, 0 miles

J. Graham, 21 miles 7.56

HealthSource Saginaw Board---5-5-03*

R. Bartels, 3 miles 1.08

J. Graham, 21 miles 7.56

Environmental Health Board of Appeals---5-19-03

M. O'Hare, 50 miles 18.00

Saginaw Area Water Authority---5-21-03*

C. Ruth, 4 miles 51.44

Airport Committee---5-21-03*

K. Horn, 20 miles 7.20

Mosquito Control Source Reduction---5-21-03*

M. O'Hare, 50 miles 18.00

Region VII Advisory Committee---5-27-03

C. Ruth 5.00

Saginaw Bay RC&D in Midland---5-29-03

M. O'Hare, 106 miles 88.16

Crime Prevention Council---6-4-03

C. Hadsall, 40 miles 64.40

T. Novak, 10 miles 53.60

Local Emergency Planning Committee---6-5-03

M. O'Hare, 50 miles 28.00

Brownfield Authority Board---6-5-03

C. Ruth, 4 miles 51.44

Parks & Recreation Commission---6-5-03

B. Blaine, 26 miles 9.36
Respectfully submitted,
Kaye Schultz, Board Coordinator
*Not previously reported
By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS**RESOLUTION A****JUNE 24, 2003****RE: TO APPROVE BROWNFIELD PLAN FOR PAT'S FOODS PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF P.A. 381 OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 24th day of June 2003, at 5:00 o'clock, p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kahn:

WHEREAS, the Brownfield Redevelopment Authority (the "Authority") of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by The County of Saginaw Board of Commissioners, an amended brownfield plan (the "Plan") pursuant to and in accordance with the Act, to be carried out within the Brownfield Redevelopment Authority boundaries; and,

WHEREAS, the Authority has, at least ten (10) days before the meeting of the County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed the taxing jurisdictions in which the project is located and which are affected by the Financing Plan and the Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with the Act; and,

WHEREAS, the Board of Commissioners has made the following determinations and findings:

- A. The amendment to the Plan constitutes a public purpose under the Act;
- B. The amendment to the Plan meets all of the requirements set forth in the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the, Plan, is feasible and;
- D. A recommendation to the Michigan Department of Treasury that approval of a Small Business Tax Credit is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Saginaw County Board of Commissioners desires to proceed with approval of the amended Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Plan Approved. Pursuant to the authority vested in the Saginaw County Board of Commissioners amendment to the Plan is hereby approved in the form attached to this Resolution.

2. Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of, this Resolution are hereby repealed.

ADOPTED: Yeas – *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays – *None*

Abstain – *None*

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on the 24th day of June 2003, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 24th day of June 2003.

Susan Kaltenbach, County Clerk

SEAL

UNFINISHED BUSINESS

FROM: COURTS AND PUBLIC SAFETY - - 2. 1 **MAY 20, 2003**

Your committee has considered communication no. 5-20-14 from Tom McIntyre, 911 Executive Director submitting a proposal to ensure that Saginaw County has a reliable public safety communications system for the future.

Mr. McIntyre submitted the proposed E 9-1-1 Equipment and Funding Status Report which was drafted after review by the Police and Fire Subcommittees, Operations Committee, Planning Committee of the 9-1-1 Authority Board and the 9-1-1 Authority Board. Based on this Report, he is requesting approval of up to a 4% surcharge to create a fund for equipment replacement and necessary system upgrades. (Status Report attached) During review, your committee asked Controller McGill to provide additional source information supporting the request. (Supporting documentation attached)

We concur with the request submitted by the Saginaw County 9-1-1 Communications Center Authority and recommend the Board assess up to a 4% surcharge on basic local exchange service rates to create a fund for equipment replacement and necessary system upgrades; further, that the proper County Officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the appropriate budgetary adjustments for implementation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION:

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

MAY 20 SESSION: COMMISSIONER HORN TABLED REPORT BY COMMISSIONER PRIVILEGE TO THE NEXT DAY'S SESSION UNDER UNFINISHED BUSINESS.

COMMISSIONER HADSALL MOVED, SUPPORTED BY COMMISSIONER BARTELS TO POSTPONE THE REPORT UNTIL AFTER THE BUDGET AUDIT SUBCOMMITTEE MEETS WITH THE 911 DIRECTOR TO REVIEW THE 2004 911 BUDGET; FURTHER, THAT THIS REPORT BE CONSIDERED AT THE AUGUST BOARD SESSION UNDER UNFINISHED BUSINESS. COMMISSIONER BLAINE REQUESTED A SHOW OF HANDS. MOTION CARRIED BY THE FOLLOWING VOTE: 9 AYES - BARTELS, GRAHAM, HADSALL, HORN, KAHN, RUTH, SANGSTER, SMITH, WOODS; 6 NAYS - BASIL, BLAINE, HARE, NOVAK, O'HARE, WURTZEL.

APPOINTMENTS AND ELECTIONS

Chairman Hare made the following appointments:

Workforce Development Board

Private Sector - Ed Dornseifer, EDNA, Inc.

Labor - Gary Shepherd, International Rep. UAW Region 1-D

Community Based Organizations - Robert O'Hara, Boys and Girls Club of Saginaw

COMMISSIONERS' AUDIENCES

Commissioner Smith spoke of her attendance at the Saginaw County Human Services Collaborative Body Annual Retreat where the Bennie T. Woodard, Jr. award was presented. The event was held on June 19 and 20 at the Saginaw Intermediate School District.

Commissioner Ruth announced his attendance at the pre-grand opening of the new Juneteenth Creative Cultural Center and Museum on June 19. The gala affair featured the exhibit "Confederate Currency: The Color of Money" with the artist, illustrator and engraver John W. Jones of Columbia, South Carolina.

Commissioner Horn gave rave reviews of the annual WKCQ Country Music Fest held June 21 on Ojibway Island. His booth sold pork sandwiches to raise funds for the Saginaw Area Fireworks.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:14 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



AUGUST SESSION 2003

First day of the August 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, August 12, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Connie D. Smith - 1*

TOTAL: 15

Commissioner Sangster opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

OPEN PUBLIC HEARING

At 5:03 p.m., Chairman Hare opened the Public Hearing on the proposed 2003/2004 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. **(copies of Appropriations Committee Report 8-12-4.5 were made available)** He asked if there was anyone wishing to speak. Jack O. Schmidt came forward and voiced his objection to cuts in the Sheriff Department and opposition to any increase in taxes. Chairman Hare asked if there was anyone else wishing to speak. Hearing none, he announced the public hearing would remain open. Notice to publish in The Saginaw News follows:

July 28, 2003

The Saginaw News
203 South Washington Avenue
Saginaw, M 48607

Attention: Legal Advertising

Please publish the following notice of public hearing notice once on Sunday, August 3, 2003 in the legal section of the classified pages. Please note that the boldface portion of the notice must be published in 11 point boldface type.

NOTICE OF PUBLIC HEARING

The Saginaw County Board of Commissioners will hold a public hearing at 5:00pm on Tuesday, August 12, 2003 in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602 regarding the proposed budget for fiscal year 2003/2004. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. A copy of the proposed budget is available for inspection in the Board of Commissioners Office. Anyone wishing to make public comment at this hearing may call 790-

5267 to be placed on the agenda. Written comments may be sent to the Board at the above address.

You may send your invoice, along with an affidavit to verify publication, to my attention. If there are any questions, feel free to call me at 790-5209

Sincerely,

Michael E. Thompson
Administration Director

C: Kaye Schultz, Board Coordinator

AUDIENCES

Chairman Hare called upon Johnathan Miller and presented him with the following Certificate of Recognition. Mr. Miller thanked all department heads and elected officials who assisted the ISS Department in making Saginaw County's Web site one of the top County Web sites in the State.

CERTIFICATE OF RECOGNITION

Presented To:

SAGINAW COUNTY INFORMATION SYSTEMS & SERVICES

The Saginaw County Board of Commissioners is pleased to recognize Director, Johnathan Miller, and the staff of the Information Systems and Services (ISS) Department for their hard work and efforts in making Saginaw County's Web site one of the top County Web sites in the State of Michigan.

In a recent review by the Website Attribute Evaluation System (WAES), Saginaw County was ranked the Number Three County Web site in the State. Our Web site was singled out for providing a clear statement about Web site accessibility compliance, and for providing multiple ways to access information via a drop-down menu. The Web site's textual menu and graphic-text navigation supports ease of finding information for the end-user. The overall organization of information, and the amount of information places Saginaw County at the highest level to date since the ranking process began in 1999.

The success of Saginaw County's Web site can be directly attributed to the ISS Departments knowledgeable, helpful, and (patient) staff; and to the close and responsive working relationship it has with other County Offices and Departments.

It is therefore with great pride that we commend ISS Director, Johnathan Miller and his talented and dedicated staff for securing this outstanding Web site ranking. Congratulations!

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: August 12, 2003

By Commissioner Bartels: That the resolution be adopted. Approved.

Chairman Hare called upon Commissioner Hadsall to present Albee Township Treasurer Ronald Kulhanek and Trustee Doris Wasmiller with the following resolution:

**RESOLUTION RECOGNIZING
the One Hundred Fortieth Anniversary
of ALBEE TOWNSHIP**

WHEREAS, Albee Township was named in honor of William C. Albee the first pioneer to settle in this south central part of the County. When twenty-two year old Albee and his wife, Phoebe Toogood first arrived to the area in March of 1855, the land was heavily forested with huge trees and covered with thick vegetation. However, Albee he could see the potential in this land of rich soil and flowing rivers, and laid his claim to some 160 acres. It was here, in the

midst of this rough country that he single handedly cleared several acres to build a home for his family; and,

WHEREAS, The hardships and challenges that William Albee and his fellow pioneers faced to make the land habitable are unfathomable to most of us today. Yet he and the others that followed him, persevered and carved out a community from the wilderness; and,

WHEREAS, It was a mere eight years later in February 1863, that the homesteaders from the newly settled area petitioned the Saginaw County Board of Supervisors to create a new township; and,

WHEREAS, With Board sanctioned approval, Albee Township held its first meeting at William Albee's home on the first Monday, April 6, 1863. Presiding were Isaac Savage, Thomas Craig, and James Darling, who later, was elected to be the first Township supervisor; and,

WHEREAS, Albee himself was very also active in the new community, serving several years as Township Treasurer and in various other official capacities. Albee was to become a successful and prominent figure in the Township. When he died of consumption in 1878, he had accumulated a sizable estate to leave his wife and children. He was just forty-five years old; and,

WHEREAS, William C. Albee is but one of many pioneers that helped shape the future of Albee Township. Others such as Henry C. Chapel, Orville D. Chase, Thomas S. Craig, James Darling, James A. Gould, Alexander C. Kidd, Isaac Savage, John N. Slocum, and Henry H. Stuart to name just a few, played important roles, as did many of the individuals who settled the Township; and,

WHEREAS, Albee Township is still a close-knit community. Its population of approximately 2,338 remains today, much as it was then: an agricultural mecca, harboring within its boundaries some of the richest farmland in Michigan, and, albeit debatable, the entire mid-west; and,

WHEREAS, Throughout the Township's history its inhabitants have retained their ancestral love of and respect for the land. The community has prospered, and today the residents enjoy a sizeable community center, a new fire station, and a large park with many amenities. In 2002, the Township was recognized by the Guinness Book of World Records for having the world's largest sunflower.

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby recorded in the minutes of this August 12th, 2003 meeting in honor of the one hundred and fortieth anniversary of Albee Township.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Cheryl M. Hadsall, Commissioner, District #3

By Commissioner Hadsall: That the resolution be adopted. Approved.

PUBLIC HEARING

2nd Call

At 5:11 p.m., Chair Hare announced the second call of the public hearing being held on the proposed 2003/2004 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. He called for comments. Hearing none, he announced the public hearing would remain open. (*Report 8-12-4.5*)

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

**CERTIFICATE RECOGNIZING
THE SAGINAW AFRICAN CULTURAL FESTIVAL**

On August 8-10, 2003, the 35th Annual Saginaw African Cultural Festival (SACF) will be held at Morley Elementary School Park.

This year’s theme is “Thirty-five years of using our past, going toward the future.” The festival is designed to provide cultural activities for all people of the community.

The Saginaw County Board of Commissioners are pleased to acknowledge the Saginaw African Cultural Festival and we commend the efforts of all those involved in presenting this worthwhile event to the Saginaw County community.

Respectfully submitted,
Saginaw County Board of Commissioners

Todd M. Hare, Chairman
Board of Commissioners
Adopted: August 12, 2003

Carl Ruth, Commissioner
District #8
Presented: August 9, 2003

By Commissioner Ruth: That the resolution be adopted. Approved.

**RESOLUTION OF APPRECIATION
PRESENTED TO
NEAL CHAWLA**

WHEREAS, On December 15, 1998, Neal Chawla was appointed by Chairman Edward E. Mason, Saginaw County Board of Commissioners to fill a vacancy on the newly formed Saginaw County Community Mental Health Authority Board; and,

WHEREAS, On April 25, 2000, Neal Chawla was reappointed by Chairman Robert L. Fish, Saginaw County Board of Commissioners to serve a three-year term expiring April 1, 2003; and,

WHEREAS, Neal Chawla was designated to serve on the Saginaw County Community Mental Health Authority Board as a representative of an agency having a working involvement in mental health services; and his many years of experience in health care administration were a valuable asset to the Agency; and,

WHEREAS, Neal Chawla faithfully carried out the goals and objectives of the Agency by ensuring the delivery of effective community based mental health services in a compassionate environment thereby enhancing the quality of life for individuals and families.

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners acknowledges Neal Chawla for his years of dedicated and committed service to the Saginaw County community as a member of the Saginaw County Community Mental Health Authority Board.

Respectfully submitted,
Saginaw County Board of Commissioners
Todd M. Hare, Chairman
Adopted on August 12, 2003

By Commissioner Woods: That the resolution be adopted. Approved.

**CERTIFICATE OF RECOGNITION
Presented to:
EARLIE JAMES**

"Give her the reward she has earned, and let her works bring her praise at the city gate."

Proverbs 31:31

On Saturday, July 19, 2003, at the Crowne Plaza, Family and Friends will gather together in celebration of the 75th birthday of Earlie James.

This remarkable lady, born July 16, 1928, has been blessed by God to reach this milestone birthday, and it is fitting that she is honored by those who love and appreciate her.

The Saginaw County Board of Commissioners take great pride in joining with Family and Friends in wishing Earlie James a very special "Happy Birthday" and continued blessings.

Respectfully submitted,

Saginaw County Board of Commissioners

Todd M. Hare, Chairman

Carl Ruth, Commissioner

Board of Commissioners

District #8

Adopted: August 12, 2003

Presented: July 19, 2003

By Commissioner Ruth: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented to:

PASTOR & MRS. WILLIE SMITH

On Sunday, June 29, 2003 at 4:00 p.m., the members of Community Temple Church of God in Christ will celebrate the 30th Anniversary of Pastor Willie W. and Mrs. Betty Smith. They are being honored for their faithful work and outstanding leadership in the Church and community.

Pastor & Mrs. Smith have supported numerous charities, including: The Rescue Mission, Red Cross, and East Side Soup Kitchen. They have lived by the Bible, by opening their home to the homeless, feeding the hungry, and clothing the needy. As a result their personal guidance and encouragement, many have entered the ministry and missionary field.

We are honored to join with the members of Community Temple Church of God in Christ, Family and Friends in expressing appreciation to Pastor Willie W. and Mrs. Betty Smith for their contributions and accomplishments. We wish them continued blessings in the Lord's service.

Respectfully submitted,

Saginaw County Board of Commissioners

Todd M. Hare, Chairman

Adopted: August 12, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

July 30, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of August Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, August 12, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

- 8-12-1 GENESEE COUNTY informing all Michigan counties about the importation of East Coast solid waste via railroad into Genesee County.
-- County Services
- 8-12-2 TROUTMAN SANDERS LLP sending notice of the proposed abandonment of 1.75 miles of rail line by Central Michigan Railway Corporation.
-- County Services
- 8-12-3 EMERGENCY TELEPHONE COMMITTEE asking for the Annual Report on CMRS wireless E911 service in accordance with PA 32 of 1986.
-- Courts and Public Safety
- 8-12-4 VISITING NURSE SPECIAL SERVICES sending a copy of its application to Region VII AAA for personal care services.
-- Human Services
- 8-12-5 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 6-24 / 7-7-03.
-- Appropriations / Budget Audit **(8-12-4.3)**
- 8-12-6 FAMILY INDEPENDENCE AGENCY inviting applications for the FY 2004 Legal Support/Cooperative Reimbursement Program.
-- Courts and Public Safety
- 8-12-7 CONTROLLER RETIREMENT ADMINISTRATOR asking the Board to certify the individuals selected to represent the County at the Annual MERS meeting.
-- Appropriations / Labor Relations **(8-12-4.2)**
- 8-12-8 SAGINAW CONVENTION AND VISITORS BUREAU sending the share reserve fund applications for Birch Run, Chesaning, and St. Charles.
-- County Services **(8-12-2.3)**
- 8-12-9 CONTROLLER sending the Marc-ing Report dated July 2003.
-- Executive Committee **(all commissioners received a copy)**
- 8-12-10 SAGINAW INTERMEDIATE SCHOOL DISTRICT - BIRTH-5 BE THEIR HERO FROM AGE ZERO asking the Board to designate the Saginaw County Human Services Collaborative Body as the eligible local council for the purpose of Early Learning Opportunities Act discretionary grant program.
-- Human Services **(8-12-3.2)**
- 8-12-11 SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES sending an amended proposal relating to communication 6-24-15 and their request to place a millage question on the November ballot to provide transportation services for the elderly and disabled. *(Also see communication 8 12-13)*
-- County Services **(8-12-2.2)**
- 8-12-12 CONTROLLER submitting Draft #1 of the Controller recommended budget for Saginaw County for FY 2003/04
-- Standing and Appropriations Committees **(8-12-4.5)**
- 8-12-13 SHERIFF responding to the Saginaw Transit Authority Regional Services (STARS) proposal to place millage questions for transportation and public safety on the November 2003 ballot. *(Also see communication 8 12-11)*
-- Courts and Public Safety
- 8-12-14 JUDGE MCGRAW, PROBATE COURT sending his concern about the effect the proposed 2003/04 recommended budget will have on his office.
-- Courts and Public Safety
- 8-12-15 PROSECUTOR asking for salary waivers to fill two vacant Assistant Prosecutor I positions.
-- Courts and Public Safety **(8-12-1.1)**

- 8-12-16 CONTROLLER sending the Controller approved budget adjustments for the period April 1 through June 30, 2003.
-- Appropriations / Budget Audit
- 8-12-17 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 7-8 / 7-22-03.
-- Appropriations / Budget Audit **(8-12-4.3)**
- 8-12-18 MAINTENANCE sending a proposed policy to address the Saginaw City Fire Codes for space heater and extension cord use in County Buildings.
-- County Services **(8-12-2.1)**
- 8-12-19 PUBLIC HEALTH asking to accept additional funds for Laboratory, Women, Infants and Children Program; HUD Lead Abatement Program; Childrens Special Health Care Services Program; and for Bioterrorism.
-- Human Services
- 8-12-20 911 COMMUNICATIONS AUTHORITY responding to the Budget Audit Committee's request for information about the proposed \$.58 assessment increase.
-- Appropriations / Budget Audit
- 8-12-21 COMMISSIONER THOMAS BASIL sending his recommendation to revisit the proposal to freeze employees wages and delete retiree health insurance for new hires.
-- Appropriations / Labor Relations
- 8-12-22 CONTROLLER submitting Draft #2 - changes to the 2003/04 Budget and Resolutions.
-- Appropriations / Budget Audit **(8-12-4.5)**
- 8-12-23 SAGINAW COUNTY FATHERHOOD INITIATIVE ORGANIZATION, INC. asking to present information about the Fatherhood Program.
-- Human Services
- 8-12-24 ALICE FAYE NICKLEBERRY submitting her resignation from the Parks & Recreation Commission. **(copy provided to each commissioner)**
-- Receive & File
- 8-12-25 CONTROLLER sending 2003 year end budget adjustments for various funds of the County.
-- Appropriations / Budget Audit **(8-12-4.4)**
- 8-12-26 COUNTY TREASURER asking to hire temporary help to assist in the collection of the Buena Vista Township current taxes.
-- County Services **committee to meet prior to Board (8-12-2.4)**
- 8-12-27 HEALTH DEPARTMENT requesting to increase the fee for influenza vaccine from \$16 to \$17.
-- Human Services
- 8-12-28 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 7/23 - 8/11/03.
-- Appropriations / Budget Audit
- 8-12-29 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- A. Saginaw Mental Health Authority sending the Community Counseling Directory.
 - B. Newaygo County opposing any additional cuts in revenue sharing.
 - C. Isabella County urging the state to allow local governments to participate in the state drug purchasing program, and that MAC make this a priority.
 - D. Berrien County supporting their clerk's efforts to improve the voting system.
 - E. Schoolcraft County urging the state to allow local governments to participate in the state drug purchasing program, and that MAC make this a priority.

- F. Bay County urging the state to allow local governments to participate in the state drug purchasing program.
- G. Osceola County seeking statewide support for state and federal action to help cut health care costs.
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. Commissioner Woods moved, supported by Commissioner Ruth to recess, time being 5:12 p.m. Motion carried. The Board reconvened, time being 5:23 p.m.

By Commissioner Ruth, supported by Commissioner Novak that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (8-12-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, R. Woods, P. Wurtzel

Members absent: C. Smith

Others: M. McGill, Controller; A. Borrello, Counsel; K. Schultz, J. Corley, M. Massey-Board staff

- I. Welcome
- II. Call to Order---Graham at 5:12 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 - 1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 1.1) Prosecutor, re: salary waivers for two Assistant Prosecutor I positions
---O'Hare moved, supported by Blaine to approve. Motion carried.
 - 2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
none submitted
 - 3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
none submitted
 - 4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
 - Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 - 4.1) Amendments to Policy #346 - Retirement
 - 4.2) Certification of delegates and alternates to attend MERS Annual Meeting
---Sangster moved, supported by Hare to approve 4.1 and 4.2. Kahn asked for clarity on item #2 in 4.1. Sangster confirmed it was part of the Labor Committee's proposal. Being no further discussion, the motion was called and carried with Kahn and Horn objecting to
 - Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.3) Voucher payment transmittals for the period June 10 - July 22
 - 4.4) 2003 Year End Budget adjustments
 - 4.5) Fiscal Year 2003/2004 Budget
---Hadsall moved, supported by Horn to approve 4.3, 4.4 and 4.5. There was an exception to 4.5; 4.3 and 4.4 carried. In 4.5, Basil asked whether the 2003/2004 proposed budget eliminates retiree health coverage for new employees, provides for an employee health co-pay of 10-20%, includes a wage freeze, eliminates longevity pay? The Controller responded none of these items were part of the budget. Basil went on to ask whether the 2003/2004 budget was balanced using reserves from the Budget Stabilization Fund. The Controller responded yes. By using the reserves, Kahn questioned whether it violated County Policy. The Controller responded yes. Hare pointed out that reserves were used

last year, as well. At the request of Bartels, McGill outlined the Policy. It does state that, "The authority to establish Fund Balance levels within the various funds and fund types lies with the Saginaw County Board of Commissioners." Wurtzel voiced Basil's same concerns, saying the Board has not addressed the structural deficit and by not doing so has only pushed the problem to next year. Discussion ended. Graham called for a vote on the motion. Motion carried 8 to 6. Nay votes were recorded for Bartels, Basil, Blaine, Kahn, O'Hare and Wurtzel.

V. Miscellaneous---None.

VI. Adjournment---Woods moved, supported by Bartels to adjourn. Motion carried; time being 5:23 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Appropriations Chair

PUBLIC HEARING

3rd Call

At 5:23 p.m., Chair Hare announced the final call of the public hearing being held on the proposed 2003/2004 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. He asked if anyone wished to speak. Hearing none, he announced the public hearing closed. (*Report 8-12-4.5*)

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

AUGUST 12, 2003

Your committee has considered communication no. 8-12-15 from Prosecutor Michael Thomas asking for salary waivers to hire Gena Amos and Bradley G. Mrozinski in the position of Assistant Prosecutor I at the step 6 level. Funds are available within the Prosecutor's budget.

Prosecutor Thomas informed us this request is a result of the vacancies created by the departure of the Chief Trial Attorney and the Juvenile Attorney. He describes Ms. Amos and Mr. Mrozinski as respected Saginaw attorneys with extensive expertise in the Juvenile, District, and Circuit Courts of Saginaw County. Along with their experience, they bring diversity and community commitment to the Prosecutor's Office which in spite of budget cuts continues to maintain its excellent legal reputation and continued service to the citizens of Saginaw County.

It is our recommendation to approve the salary waivers for two Assistant Prosecutor I positions at the step 6 level, effective immediately; further, that the proper County officials be authorized to make the necessary personnel changes.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

AUGUST 12, 2003

Your committee has considered communication 8-12-18 from Annette Taylor, Maintenance

Director requesting approval of the *attached* Policy #413 concerning the use of Alternate Heat Sources and Extension Cords in County buildings.

The City Fire Department recently made a routine inspection of Courthouse departments and offices that brought to light several serious fire code violations, most notably improper use of space heaters and extension cords throughout County facilities. To address this issue a proposed policy was developed that prohibits the use of any portable space heaters or other alternate heat sources in County owned building. Exceptions to this policy may be considered if there is a documented medical reason to do so. Please refer to the policy for specific information about this, and alternatives to extension cord use. The Policy would be effective October 1, 2003.

It is our recommendation to adopt the Alternate Heat Source and Extension Cord Policy #413, as submitted; and further, that the proper County officials be authorized to distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-12-2.1

Category: 410

Number: 413

Subject: **ALTERNATE HEAT SOURCE AND EXTENSION CORDS**

1. **PURPOSE:** The purpose of this policy is to establish a standard set of guidelines for departments in the installation and use of portable space heaters and the use of extension cords.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all County Elected Officials, Agencies, Authorities, Boards, Commissions, and Departments of Saginaw County who operate in a Saginaw County-owned building.
4. **RESPONSIBILITY:** Each Department Head is accountable for the implementation of this policy. The Director of Maintenance will provide assistance to departments requiring additional heat or necessary wiring.
5. **DEFINITION(S):**
 - 5.1 Alternate Heat Source: A devise designed to provide temporary heat for a small area. Generally a 110 volt appliance or space heater; this definition includes fossil fueled space heaters also.
6. **POLICY:**
 - 6.1 Portable space heaters are designed to provide a temporary source of heat that enhances the environment for occupants. The County of Saginaw provides permanent HVAC systems for all facilities. Sources of non-system heat are not reliable, are inherently unsafe, and usually are expensive to operate. It is the policy of the Board of Commissioners to forbid the use of space heaters in county facilities.
 - 6.2 This policy applies to all space heaters, whether publicly or privately owned.
 - 6.3 Requests for exception to the policy will be considered for medical purposes. Employees should submit written recommendation from a licensed medical

- professional to their department head. This request should be forwarded to the Director of Maintenance, who will review, acquire and install the most appropriate device if able to do so and still comply with code restrictions.
- 6.4 Extension cords are prohibited as a substitute of permanent wiring. Temporary wiring may be obtained by contacting Maintenance and they will work to meet your needs by providing an approved extension cord or other means if possible.
- 6.5 No personal extension cords may be brought from outside of County premises or buildings for use in our buildings at any time.
7. **ADMINISTRATIVE PROCEDURES: NONE**
8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.
- Approved as to Substance: Saginaw County Controller/CAO
Adopted: August 12, 2003
Effective: October 1, 2003
- Approved as to Legal Content: Saginaw County Civil Counsel

AUGUST 12 BOARD SESSION:**COUNTY SERVICES COMMITTEE CHAIR CARL E. RUTH PULLED REPORT**

~~FROM: COMMITTEE ON COUNTY SERVICES -- 2.2 -- AUGUST 12, 2003~~

~~Your committee has considered communication 8-12-11 (attached) from Wilfred Beal and Deb Zarazua, Saginaw Transit Regional Services (STARS) asking to place a countywide, 1 mill, five-year proposal before the electorate on November 4, 2003 to meet the transportation needs of the elderly and disabled countywide.~~

~~Ms. Zarazua informed us if the millage was approved by voters, it would generate \$4,455,000 annually and cost the owner of a \$100,000 home approximately \$50. STARS would pay all costs associated with placing the millage question on the ballot. The millage could be levied this year.~~

~~An earlier communication from STARS (comm. 6-24-15) proposed that a combined transportation / law enforcement millage question be placed before voters. However, the proposal was not feasible for legal reasons, and was received and filed by the committee.~~

~~The proposed ballot language follows:~~

~~SAGINAW COUNTY TRANSPORTATION
NEW MILLAGE PROPOSAL~~

~~"Shall the County of Saginaw, Michigan (County), increase the tax limitation on the total amount of general ad Valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9, Section 6, of the Michigan Constitution of 1963, as amended, for the years 2003 through 2007, both inclusive, by up to 1 mill (\$1.00 per \$1,000.00) of the taxable value of such property as finally equalized, and levy such millage, which is expected to raise \$4,455,000 revenue in 2003, for the purpose of expanding existing paratransit services countywide (including the City of Saginaw) to provide public transportation for senior citizens and persons with disabilities?"~~

~~It is the recommendation of your committee to approve the proposed ballot language, as outlined above and drafted by County Civil Counsel, subject to STARS paying in advance, the entire cost of placing the millage question on the ballot; and further, that the County Clerk be directed to place the afore-mentioned county-wide millage question before the electorate on November 4, 2003.~~

~~Respectfully submitted,
COMMITTEE ON COUNTY SERVICES~~

~~Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith
Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare~~

FROM: COMMITTEE ON COUNTY SERVICES - - 2. 3 **AUGUST 12, 2003**

Your committee has considered communication 8-12-8 from the Saginaw County Convention & Visitors Bureau asking approval of the 2002 visitor / tourism program funding applications for the following Convention and Visitors Bureaus:

Birch Run	\$ 64,995.09
Chesaning	\$ 4,749.32
St. Charles	\$ 14.58

We find the request to be in agreement with terms included in the Management Agreement between the County of Saginaw and the Saginaw County Convention Bureau and Room Tax Guidelines; and recommend approval of the applications for 2002 Share Reserve funds, as outlined above.

Respectfully submitted,
COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith
Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2. 4 **AUGUST 12, 2003**

Your committee has considered communication 8-12-26 from Marvin Hare, County Treasurer asking to hire temporary help for collecting Buena Vista Township current taxes.

Mr. Hare informed us that due to Buena Vista's recent recall of its Treasurer, the Township has contracted for his services. The cost of the position will not exceed \$30,000, and will be paid from a \$45,000 contract with Buena Vista to collect their taxes.

It is the recommendation of your committee to approve the Treasurer's request, as outlined above; and further that the proper County officials be authorized and directed to make the necessary budget and personnel adjustments.

Respectfully submitted,
COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith
Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. A 2/3rd majority was required for passage. Approved unanimously.

FROM: COMMITTEE ON HUMAN SERVICES - - 3. 1 **AUGUST 12, 2003**

Your committee has considered communication no. 6-24-18 from Bruce King, Executive Director, Region VII Area Agency on Aging asking for a letter of support for the Annual Implementation Plan for FY 2003-2004.

It is the recommendation of your committee to support the Plan. **Attached** is the letter of support forwarded to Region VII in order to meet the time frames for registering our endorsement.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-12-3.1

July 31, 2003

Bruce King, Executive Director
Region VII Area Agency on Aging
1615 S. Euclid Avenue
Bay City, MI 48706

Dear Mr. King:

We are in receipt of the Region VII Area Agency on Aging Annual Implementation Plan for FY 2003 – 2004 to provide comprehensive aging services for older adults. The Human Services Committee of the Saginaw County Board of Commissioners reviewed the Plan at its June 9 meeting and recommended Board approval.

We would like to comment for the record that Saginaw County continues to see an increased need for in-home personal care services, and thus the availability of purchase of service funds for the Care Management Program remains a high priority for this County. A decrease of funds in this area would have a negative impact on the program as it is currently operating.

We send this correspondence at this time to meet the time frames for registering our support. The Saginaw County Board of Commissioners will officially act on the Plan at their August 12, 2003 Session and unanimous approval is anticipated.

We will send you certification of the Board's approval. Thank you for the opportunity to comment.

Sincerely,

Todd M. Hare, Chairman
Saginaw County Board of Commissioners

c: Karen M. Courneya, Director
Saginaw County Commission on Aging
kmc/kms

FROM: COMMITTEE ON HUMAN SERVICES - - 3. 2

AUGUST 12, 2003

Your committee has considered communication no. 8-12-10 from Rich Van Tol, Saginaw Intermediate School District, Birth-5 Be Their Hero From Age Zero, asking the Board to designate the Saginaw County Human Services Collaborative Body as the eligible "Local Council" for the purpose of applying for and administering the Early Learning Opportunities Act discretionary grant program.

Letters of Designation are required under the application rules. County Civil Counsel Andre' R. Borrello was asked to review the request and provide an opinion as to whether the County could be held liable for matching funds or other monetary commitments related to the grant.

Counsel found no obligation on the part of the County, however, to ensure the County's position a paragraph was added indicating no financial liability on the part of Saginaw County. The "Letter of Designation" has been sent and a copy is **attached** along with information on the grant.

We recommend this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-12-3.2

August 4, 2003

To Whom It May Concern:

Under the authority granted by the Saginaw County Board of Commissioners and by approval of its Human Services Committee on July 29, 2003, I hereby designate the Saginaw County Human Services Collaborative Body as the eligible Local Council for Saginaw County for the purpose of the Early Learning Opportunities Act (ELOA) discretionary grant program. I also authorize the Saginaw County Human Services Collaborative Body to develop and submit an application to the Administration on Children, Youth and Families, Child Care Bureau in response to the ELOA Program Announcement No. ACYF-PA-CCB-2003-01, and to administer the implementation of the project if funded.

I hereby authorize the Saginaw Intermediate School District to serve as the Fiscal Agent for the Saginaw County Human Services Collaborative Body and the Fiscal Agent's Employer Identification Number (EIN) is: 38-1708761 and this EIN has been entered in Item 6 on the Application for Federal Assistance (SF-424).

As required under the statute governing ELOA, the Saginaw County Human Services Collaborative Body includes: (1) Representatives of local agencies that will be directly affected by early learning programs assisted under the ELOA and this announcement; (2) parents; (3) other individuals concerned with early learning issues in the locality, such as representatives of entities providing elementary education, child care resource and referral services, early learning opportunities, child care, and health services; and (4) other key community leaders.

In making this designation, the County of Saginaw emphasizes it shall not take part in the administration of this program and in no manner shall be considered responsible for any financial obligations whatsoever, including but not limited to providing matching funds, resulting from this designation or the designated Local Council's filing of its application.

The Saginaw County Human Services Collaborative Body was responsible for preparing and submitting the enclosed application for the ELOA discretionary grant program.

Sincerely,

Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Dated

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1 **AUGUST 12, 2003**

At the June Session, Labor Relations Subcommittee Chair Terry W. Sangster pulled four recommendations: to adopt a new Self-Funded Employee Health Care Plan (5-20-9), to discontinue / phase-out longevity pay (5-20-11), to reduce the County match for the Defined Contribution Plan (5-20-10), and to update Policy #346 regarding the purchase of prior service (6-24-27) affecting all non-union and elected officials, existing employees and new hires.

After further review, your committee recommends the following:

- 1) To amend Policy #346 - Retirement, Section 6.2 - Defined Benefit Plan (MERS) regarding the Purchase of Generic, Governmental, and Military Service Credited Time, as **attached in bold print**. The amendment incorporates language from Resolution F dated August 12, 1997 which was inadvertently omitted from the Saginaw County Personnel Policy Manual. The amendment discontinues the loan function provided by the County as recommended in the September 30, 2002 County Audit effective October 1, 2003. (The committee did not concur with the Controller's recommendation to eliminate the County's contribution since the anticipated savings were not substantial.)
- 2) To hold on the remaining proposals for study during the next fiscal year.

We further recommend that the proper County officials be authorized and directed to implement same.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Kahn and Horn objected. Motion approved.

SAGINAW COUNTY POLICY

Category: 300
Number: 346

Subject: RETIREMENT

- 1. PURPOSE: It is the purpose of this policy to assist County employees by providing for their health and well-being during their retirement years.
- 2. AUTHORITY: The Saginaw County Board of Commissioners.

3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County pursuant to Policy # 301.
4. RESPONSIBILITY: The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. DEFINITIONS: NONE
6. POLICY:

6.2 Defined Benefit Plan (MERS). The County currently pays the entire cost for this plan without any employee contribution required. Benefits are based on a formula, including final average compensation, years of service and benefit program. In addition, an employee must reach a minimum age and/or complete a minimum number of years of service in order to be eligible for the particular MERS pension benefit under which they are covered. Benefit payment options allow for beneficiary coverage and may also include cost of living adjustments. Credit may be given for previous county service, military service, and generic service. **Employees may purchase "generic service" in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase qualified "governmental service" in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase "military service" in accordance with MERS policies and procedures, if the employee was hired prior to May 17, 1994, with the employee paying five percent (5%) of the member's full-time annual compensation for the year in which payment is made multiplied by the number of years of service to be purchased. In order to receive credit for generic, government or military service, the employee must pay their cost share in full at the time of purchase.** Retirees may be temporarily re-employed; however, re-employment earnings may be limited pursuant to MERS rules.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

AUGUST 12, 2003

The MERS 2003 Annual Meeting of participating municipalities will be held in Dearborn, MI, October 1-2, 2003. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate and alternate to represent them at the meeting.

The officer delegate and alternate are selected by the governing body of the participating municipality. The employee delegate and alternate are elected by employee members of the Retirement System. In communication no. 8-12-7, Amy J. Deford, Retirement Administrator, reports that Timothy Brennan of the Commission on Aging was elected as the employee delegate and Koren Reaman of the Controller's Office as the employee alternate.

It is the recommendation of your Labor Relations Subcommittee that Amy Deford be appointed as the officer delegate and Michael Thompson as the officer alternate; further, that the proper County officials certify the delegates and alternates to represent Saginaw County at the MERS Annual Meeting with expenses paid by the Retirement Fund.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

AUGUST 12, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (6-24-37, 8-12-5, 8-12-17)

We recommend the **attached** voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period June 10 through July 22, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment

8-12-4.3

BUDGET
AUDIT

COMMUNICATION NO. 6-24-37

VOUCHER PAYMENT TRANSMITTAL FORM

Date 06-10-03 through 06-23-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 28901 through 29803 totaling \$ 2,787,931.61 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

2003 JUN 24 A 9:27
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Dated June 25, 2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on August 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

DODGE I
AUDIT
COMMUNICATION NO. 8-12-5

VOUCHER PAYMENT TRANSMITTAL FORM

Date 06-24-03 through 07-07-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 29804 through 30587 totaling \$ 2,608,525.31 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Florence Connolly
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 7-24-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on August 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2003 JUL - 8 AM 9:00

AUDIT
COMMUNICATION NO. 8-12-17

VOUCHER PAYMENT TRANSMITTAL FORM

Date 07-08-03 through 07-22-03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 30588 through 31356 totaling \$ 3,204,638.26 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

2003 JUL 23 10 59 AM
SAGINAW COUNTY
CLERK'S OFFICE

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Florence Connolly *WOS*
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 7-24-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on August 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4

AUGUST 12, 2003

Your Budget Audit Subcommittee considered communication no. 8-12-25 from Marc A. McGill, Controller/CAO submitting the 2003 year end budget adjustments for various funds of the County. The amount of these budget adjustments requires Board approval.

We recommend the 2003 year end budget adjustments, as **attached**, be approved as submitted by the Controller; further, the proper County officials be authorized and directed to amend the various budgets accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-12-4.4

County of Saginaw
Year End Budget Adjustments
2002/2003 Budget

Requesting Department Name	Brief Description (Justification)	Effected Fund (s) & Activity	Account Name	Transaction Amount	Net Effect On FY '03 Budget
Sheriff's Department	To increase budget for Inmate Services - Jail Count and Inmate purchases increased.	Inmate Services Inmate Services Public Improvement General Improvements	Purchases for Resale Sales - Commissary Contr - Inmate Services Jail Repairs/Replacements	188,000 188,000 18,252 18,252	188,000 188,000 18,252 18,252
Controller - Financial Services	To increase budget for additional projects and for refunding of advance for jail renovations	Public Improvement General Improvements Building Authority Debt Jail Renovation - Ph V	Miscellaneous Expense Contr - Building Auth Debt Contr - Public Improvement Other Revenue/Fund Balance	546,974 546,974 546,974 546,974	546,974 546,974 546,974 546,974
Animal Control	To increase budget for MERS Military purchase.	Animal Control Animal Control General Fund	MERS - Military Purchase Contr - General Fund Contr - Animal Control Fees	20,458 20,458 20,458 20,458	20,458 20,458 20,458 20,458
E9-1-1	To set up budget for E9-1-1 State Training Fund.	E9-1-1 Telephone Surcharge 911 State Training Fund	Computer Software State Grants - 911	15,000 15,000	15,000 15,000
Child Care - Welfare	To increase Child Care Welfare budget per Supplemental Funding request received from Longino Gonzales.	Child Care Child Care - Welfare General Fund	Private Institutions Board & Care State Grants Contr - General Fund Contr - Child Care Welfare Fees	72,878 36,261 36,617 36,617 36,617	72,878 36,617 36,617 36,617
Register of Deeds	To increase budget for wages and fringes associated with employee retirement on December 1, 2002.	General Fund Register of Deeds-Microfilm	Wages and Fringes Recording Fees	10,242 10,242	10,242 10,242
County Clerk	To set up budget for Clerk Election in Special Projects.	Special Projects Elections - Clerk	Office Supplies Election Copies	2,300 2,300	2,300 2,300
MSU Extension	To adjust the MSU Extension Admin budget for expenditures made that were not originally budgeted. Also to adjust the Horticultural budget.	MSU Extension SP MSU Extension Extension Horticultural Agent General Fund Contributions - Other Funds	Equipment Revolving Charge Sales - Computer Equipment Contr - General Fund Other Revenue/Fund Balance Contr - Extension SP Projects	3,906 3,906 328 328 328	3,906 3,906 328 328 328

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**AUGUST 12, 2003**

Your Budget Audit Subcommittee received communication no. 8-12-12 dated July 14, 2003 from Marc A. McGill, Controller/CAO, being Draft #1 of the Fiscal 2003/2004 Budget and communication no. 8-12-22 dated July 31, 2003 from the Controller being Draft #2 of the Fiscal 2003/2004 Budget, as well as, a detailed packet of the Standing Committees departmental budgets. Each committee reviewed the proposed budgets and has forwarded recommendations of support for Draft #1 of the Budget to this committee. Draft #1 and Draft #2, previously distributed to each commissioner, is **attached**.

Resolution A contains the budget for the total County and the General Fund. The total County Budget for Fiscal 2004 is \$128,330,934 which is a near zero percent increase over the Fiscal 2003 Budget of \$128,302,656. The General Fund Budget for Fiscal 2004 is \$40,450,875 which represents a 10.43 percent increase over the Fiscal 2003 Budget of \$36,630,622. The inclusion of the \$3,519,299 State Revenue Sharing causes 9.61 percent of the 10.43 percent increase in the General Fund. State Revenue Sharing for the past 4 years had not been previously reported in the General Fund

Resolution A contains the proposed County millage rates to be levied December 1, 2003, as well as, the authorization of the 9-1-1 surcharge to fund operations of the 2004 Budget. The total proposed millage rate for 2003/2004 is 7.2352 mill which is 0.033 more than the 7.2022 mill levied in this years Fiscal 2003 Budget. The difference is accounted for in the 0.0091 increase in the Senior Citizens Millage approved in 2002 and the Hospital and Juvenile Debt millages.

Resolution B establishes the compensation levels for non-union employees, as well as, provides for the adoption of salary schedules that apply to certain classifications of employees for Fiscal 2004.

Resolution B also identifies salaries for elected/appointed officials and judges. These salary levels have been set by the Saginaw County Officers Compensation Commission and the State Officers Compensation Commission in the case of judges.

Resolution C sets forth the approved and prioritized Capital Improvement Budget for Fiscal 2003/2004.

A public hearing will be held at this day's session to allow comment. Notice was previously published in the Saginaw News and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that the Fiscal 2003/2004 Budget Resolutions A, B and C, together with the Controller recommended Draft #1 of the Budget including Draft #2 changes be laid on the table and scheduled for formal adoption at the September 16, 2003 Board Session.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Bartels, Basil, Blaine, Kahn, O'Hare and Wurtzel objected. Motion approved.

COMMITTEE COMPENSATION -- 5.1**AUGUST 12, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held June 8-21, 2003.

HealthSource Finance Committee---5-20-03*

R. Bartels, 3 miles

1.08

HealthSource Personnel---5-22-03*

Board of Commissioners**August 12, 2003**

J. Graham, 21 miles	7.56
HealthSource Saginaw Board---6-2-03*	
R. Bartels, 3 miles	1.08
J. Graham, 21 miles	7.56
C. Smith, 3 miles	1.08
Human Services---6-9-03	
R. Woods, 7 miles	52.52
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52
T. Hare, 2 miles	50.72
Community Corrections Advisory Board---6-10-03	
R. Kahn, 7 miles	52.52
County Services Committee---6-10-03	
C. Ruth, 4 miles	51.44
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
T. Hare, 2 miles	50.72
Courts & Public Safety---6-11-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Revolving Loan Fund---6-12-03	
T. Hare, 2 miles	25.72
Budget Audit Subcommittee---6-12-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Mosquito Abatement Commission---6-12-03	
M. O'Hare, 50 miles	18.00
City County School Liaison, re: meeting at City/Youth Recreation Services---6-12-03	
B. Blaine, 26 miles	59.36
MAC Environmental in Lansing---6-13-03	
B. Blaine, 160 miles	107.60
M. O'Hare, 110 miles	89.60
MAC Taxation in Lansing---6-13-03	
R. Bartels, 160 miles	107.60
Veterans Memorial Plaza Groundbreaking for Chair---6-14-04	
B. Blaine, 26 miles (no comp.)	9.36

Board of Commissioners**August 12, 2003**

HealthSource Advisory---6-16-03	
R. Kahn, 7 miles	52.52
Labor Relations Subcommittee---6-16-03	
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
C. Hadsall, 40 miles	64.40
M. O'Hare, 50 miles	68.00
P. Wurtzel, 13 miles	54.68
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Mental Health Board---6-16-03	
R. Woods, 7 miles	12.52
Saginaw Convention & Visitors Bureau---6-17-03	
K. Horn, 30 miles	60.80
Executive Committee---6-17-03	
T. Hare, 2 miles	50.72
C. Smith, 3 miles	51.08
J. Graham, 21 miles	57.56
M. O'Hare, 50 miles	68.00
C. Ruth, 4 miles	51.44
R. Woods, 7 miles	52.52
P. Wurtzel, 13 miles	54.68
Frankenmuth Convention & Visitors Bureau---6-19-03	
K. Horn, 6 miles	52.16
Commission on Aging---6-19-03	
M. O'Hare, 50 miles	68.00
Crime Prevention Government/Law Enforcement---6-20-03	
C. Hadsall, 40 miles	64.40
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION -- 5.2	AUGUST 12, 2003
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held June 22 – July 5, 2003.	
Community Action Personnel Committee---6-3-03*	
T. Sangster, 8 miles	52.88
Community Action Facility & Grounds Committee---6-17-03*	
T. Sangster, 8 miles	52.88
Environmental Health Board---6-23-03	
M. O'Hare, 50 miles	18.00
Job Training Consortium Board in Midland---6-23-03	
R. Bartels, 50 miles	68.00
T. Basil, 50 miles	68.00
B. Blaine, 70 miles	75.20
J. Graham, 50 miles	68.00
C. Ruth, 50 miles	68.00
T. Sangster, 50 miles	68.00
Region VII Advisory---6-24-03	
C. Ruth	5.00

Board of Commissioners**August 12, 2003**

Board Session (all present)---6-24-03
 Substance Abuse Advisory Board---6-25-03
 C. Hadsall, 40 miles 14.40
 Mental Health Executive---6-25-03
 R. Woods, 7 miles 12.52
 Community Action Board---6-26-03
 T. Sangster, 8 miles 52.88
 Mosquito Abatement Commission---6-26-03
 M. O'Hare, 50 miles 18.00
 City County School Liaison at City Hall---6-26-03
 B. Blaine, 26 miles 59.36
 C. Ruth, 4 miles 51.44
 T. Basil, 3 miles 51.08
 Respectfully submitted,
 Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION -- 5.3**AUGUST 12, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held July 6-19, 2003.

HealthSource Finance Committee---6-24-03*
 R. Bartels, 3 miles 1.08
 HealthSource Saginaw Board---7-7-03*
 R. Bartels, 3 miles 1.08
 J. Graham, 21 miles 7.56
 Solid Waste Planning Committee---7-8-03
 M. O'Hare, 50 miles 28.00
 Crime Prevention Council at SVSU---7-9-03
 C. Hadsall, 40 miles 64.40
 T. Novak, 10 miles 53.60
 Local Emergency Planning Committee---7-10-03
 M. O'Hare, 50 miles 28.00
 Mosquito Abatement Commission---7-10-03
 M. O'Hare
 Crime Prevention Government & Law Enforcement---7-11-03
 C. Hadsall, 40 miles 64.40
 Saginaw Convention & Visitors Bureau---7-15-03
 K. Horn, 30 miles 60.80
 Animal Control Advisory Committee---7-16-03
 T. Novak, 10 miles 53.60
 Mental Health Recipients Rights---7-16-03
 R. Woods, 7 miles 12.52
 Commission on Aging Board---7-17-03
 M. O'Hare, 50 miles 68.00
 Frankenmuth Convention & Visitors Bureau---7-17-03
 K. Horn, 6 miles 52.16
 Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported

COMMITTEE COMPENSATION -- 5.4**AUGUST 12, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held July 20 - August 2, 2003.

Mosquito Abatement Source Reduction---7-21-03

M. O'Hare, 50 miles	18.00
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Region VII AAA Advisory Council---7-22-03

C. Ruth, 0 miles	5.00
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Human Services Budget Meeting---7-22-03

R. Woods, 7 miles	52.52
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J. Graham, 21 miles	57.56
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R. Bartels, 3 miles	51.08
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R. Kahn, 7 miles	52.52
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T. Hare, 2 miles	50.72
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Revolving Loan Fund---7-23-03

T. Hare, 2 miles	25.72
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County Services Budget Meeting---7-23-03

C. Ruth, 4 miles	51.44
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K. Horn, 30 miles	60.80
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T. Hare, 2 miles	50.72
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Mental Health Executive---7-23-03

R. Woods, 7 miles	12.52
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Mosquito Abatement Commission---7-24-03

M. O'Hare, 50 miles	18.00
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Courts & Public Safety Budget Meeting---7-24-03

M. O'Hare, 50 miles	68.00
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T. Basil, 3 miles	51.08
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B. Blaine, 26 miles	59.36
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P. Wurtzel, 13 miles	54.68
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T. Hare, 2 miles	50.72
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City County School Liaison at Board of Education---7-24-03

B. Blaine, 0 miles	25.00
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C. Ruth, 4 miles	51.44
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Human Services, County Services, Courts & Public Safety Committee Meetings in Chesaning---7-29-03

R. Bartels, 50 miles	68.00
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T. Basil, 50 miles	68.00
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B. Blaine, 50 miles	68.00
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J. Graham, 50 miles	68.00
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C. Hadsall, 50 miles	68.00
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T. Hare, 50 miles	68.00
-------------------	-------

K. Horn, 50 miles	68.00
-------------------	-------

R. Kahn, 50 miles	68.00
-------------------	-------

T. Novak, 50 miles	68.00
--------------------	-------

M. O'Hare, 3 miles	51.08
--------------------	-------

C. Ruth, 50 miles	68.00
-------------------	-------

T. Sangster, 50 miles	68.00
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C. Smith, 50 miles	68.00
--------------------	-------

R. Woods, 50 miles	68.00
--------------------	-------

P. Wurtzel, 50 miles	68.00
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Substance Abuse Advisory Council---7-30-03	
C. Hadsall, 40 miles	14.40
Budget Audit Subcommittee---7-31-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56

Respectfully submitted,

Kaye Schultz, Board Coordinator

By Commissioner Horn: That Committee Compensation Reports 5.1, 5.2, 5.3, and 5.4 be received, not read, and the recommendations contained therein adopted. Approved.

UNFINISHED BUSINESS

AUGUST 12, 2003 SESSION: HUMAN SERVICES COMMITTEE CHAIR ROBERT M. WOODS PULLED REPORT 2.3 FROM JUNE 24 2003 SESSION

JUNE 24, 2003 SESSION: COMMISSIONER TOM BASIL DEFERRED QUESTION BY COMMISSIONER PRIVILEGE TO THE NEXT SCHEDULED MEETING UNDER THE ORDER OF UNFINISHED BUSINESS.

~~FROM: COMMITTEE ON HUMAN SERVICES -- 2.3 -- JUNE 24, 2003~~

~~Your committee has considered communication no. 6-24-11 from William J. Lechel, II, Director, Saginaw County Mosquito Abatement Commission requesting approval of a Vehicle Preventative Maintenance Program for City of Saginaw Police vehicles. (attached)~~

~~The agreement will allow the Mosquito Abatement Committee to provide routine maintenance services for the City Police Patrol Vehicle Fleet. It will commence July 1, 2003 through June 30, 2004 with automatic renewal and termination clauses.~~

~~We recommend the County of Saginaw enter into an agreement with the City of Saginaw for the Mosquito Abatement Commission to provide maintenance for the City Police Patrol Vehicle Fleet; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.~~

~~Respectfully submitted,~~

~~COMMITTEE ON HUMAN SERVICES~~

~~Robert M. Woods, Jr. _____ James M. Graham, Vice-Chair~~

~~Raymond F. Bartels _____ Roger N. Kahn~~

~~_____ Todd M. Hare~~

~~APPROPRIATIONS AUTHORIZATION:~~

~~James M. Graham, Chair~~

~~Terry W. Sangster, Vice-Chair~~

UNFINISHED BUSINESS

MAY 20, 2003 SESSION: COMMISSIONER KEN HORN DEFERRED QUESTION (REPORT 5-20-2.1) BY COMMISSIONER PRIVILEGE TO THE NEXT SCHEDULED MEETING UNDER THE ORDER OF UNFINISHED BUSINESS.

JUNE 24, 2003 SESSION: COMMISSIONER HADSALL MOVED, SUPPORTED BY

COMMISSIONER BARTELS TO POSTPONE (REPORT 5-20-2.1) UNTIL AFTER THE BUDGET AUDIT SUBCOMMITTEE MEETS WITH THE 911 DIRECTOR TO REVIEW THE 2004 911 BUDGET; FURTHER, THAT THIS REPORT BE CONSIDERED AT THE AUGUST BOARD SESSION. NINE AYES AND SIX NAYS; MOTION CARRIED.

FROM: COURTS AND PUBLIC SAFETY - - 2. 1

MAY 20, 2003

Your committee has considered communication no. 5-20-14 from Tom McIntyre, 911 Executive Director submitting a proposal to ensure that Saginaw County has a reliable public safety communications system for the future.

Mr. McIntyre submitted the proposed E 9-1-1 Equipment and Funding Status Report which was drafted after review by the Police and Fire Subcommittees, Operations Committee, Planning Committee of the 9-1-1 Authority Board and the 9-1-1 Authority Board. Based on this Report, he is requesting approval of up to a 4% surcharge to create a fund for equipment replacement and necessary system upgrades. (Status Report attached) During review, your committee asked Controller McGill to provide additional source information supporting the request. (Supporting documentation attached)

We concur with the request submitted by the Saginaw County 9-1-1 Communications Center Authority and recommend the Board assess up to a 4% surcharge on basic local exchange service rates to create a fund for equipment replacement and necessary system upgrades; further, that the proper County Officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the appropriate budgetary adjustments for implementation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION:

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

AUGUST 12, 2003 SESSION: COMMISSIONER O'HARE MOVED, SUPPORTED BY COMMISSIONER WOODS TO APPROVE. MOTION CARRIED UNANIMOUSLY.

Attachment 5-20-2.1 (Unfinished Business)

E9-1-1 Equipment and Funding Status Report

In 1995, Saginaw County implemented an enhanced 9-1-1 communications system utilizing 800 MHz analog radios and associated equipment. The system, to this point, has been operated with funding from a voter approved telephone surcharge on all landline telephones in Saginaw County. Prior to the surcharge, the various communities in the county directly paid for the operation of the 9-1-1 system based on the interlocal agreement. The E9-1-1 system is the communications backbone of public safety and Homeland Security efforts and is used by all police, fire and EMS units in the county. However, the system is starting to age and will become obsolete due to FCC mandates.

Statement of Need**> Equipment:**

Radios, critical system infrastructure, consoles, voice and data software are reaching life expectancy in 4-6 years.

> Data Information:

Significant system upgrades are needed to support data (i.e., electronic citations, paperless warrants, mobile police reporting, crime mapping, etc.)

> Analog vs. Digital:

The FCC is phasing out analog systems and equipment for public safety use and requiring the use of digital systems at a minimum.

> Cost:

Cost to upgrade where possible and replace where necessary is estimated at \$5.5 million.

> Current Funding Sources:

The current funds generated by the 9-1-1 telephone surcharge will soon be inadequate to support operations and equipment replacement.

By interlocal agreement, if funding sources are not sufficient to support the 9-1-1 operation, local municipalities must supplement the funding with direct payments, which will equate to fewer police officers and firefighters in each locale.

Recommendations:

> Funding:

The Saginaw County Board of Commissioners can create an equipment replacement fund by approval of up to a 4% surcharge. This surcharge would amount to an increase of \$.80 per month per landline in Saginaw County.

The surcharge would result in estimated revenues of \$500,000 – 800,000 per year depending on the number of landline phones. (Note: this number continues to drop annually with the increased use of cell phones)

These funds would be designated for required equipment replacement and necessary system upgrades to ensure that Saginaw County has a reliable public safety communications system for the next 12-15 years. These funds may also be used as matching funds, if other funding sources become available.

(Rev. 5/1/03)



COUNTY OF SAGINAW

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

MARC A. MCGILL
Controller/Chief Administrative Officer

May 12, 2003

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, Michigan 48602

2003 MAY 12 P 2:14
RECEIVED
COUNTY BOARD OF COM. KMS

RE: 9-1-1 Surcharge

Dear Commissioner Hare,

The Courts and Public Safety Committee are sending a request for Board of Commissioner action at the May 20, 2003 Board Session regarding the 9-1-1 surcharge. I have been requested by that committee to provide additional source information supporting the request.

The request as communicated from the Central Dispatch Authority Board is asking the Board of Commissioners to assess a 4% surcharge on basic local exchange service rates. As the Board knows the County is currently assessing a 16% surcharge on basic local exchange service rates pursuant to voter action in August 2002. The voters then approved the 16% surcharge on the highest base rate for a period of 5 years, being January 2003 through and including December 2007. The vote was presented in accordance with the Emergency Telephone Service Enabling Act (PA 32 of 1986 sec 484.1401 (8)). Part of the Act states "a county may, with the approval of the voters in the county, assess up to 16% of the lesser of \$20.00 or the highest monthly rate charged by the service supplier of basic local exchange services". The vote passed with yes votes being 54,738 out of 78,551 votes cast, (70 percent).

It should be noted that there are approved rates in each county throughout the state greater than \$20.00. Therefore, by law, the 9-1-1 cap is currently the capped \$20.00 rate. This being the case, the Saginaw County 9-1-1 Authority's limit and proposed budget for fiscal 2003/04 will be restricted to a \$3.20 surcharge for purposes of the vote (\$20.00 x 16%).


Attachment 5-20-2.1 (Unfinished Business)

The request to the Board of Commissioners for the additional 4% is also consistent with the Emergency Telephone Service Enabling Act (PA 32 of 1986 sec 484.1401 (5)). Part of the Act states "*With the approval of the county board of commissioners, a county may assess an amount for recurring emergency telephone operational costs and charges that shall not exceed 4% of the lesser of \$20.00 or the highest monthly rate charged by the service supplier for basic local exchange service*". Again the cap being \$20.00 statewide and the county, the 4% County Board imposed surcharge if approved would be limited to 80 cents (\$20.00 x 4%).

Attached is a listing of the Michigan 9-1-1 Charges for all 83 counties effective June 1, 2003.

Should you have questions or require additional information do not hesitate to contact me directly.

Respectfully,


Marc A. McGill

cc: 9-1-1 Central Dispatch Authority

attachments:

Attachment 5-20-2.1 (Unfinished Business)

MICHIGAN 9-1-1 CHARGES ¹					
Rates Effective 6/1/2003 - Posted 5/9/2003					
http://cis.state.mi.us/mpsc/comm/reports/911charges.pdf					
Shaded entries indicate current month changes.					
Note: Explanation of table entries follows.					
Questions or comments may be e-mailed to kgnorcr@Michigan.Gov					
	Total	Technical	Technical	Operational	Operational
County	Charges ²	Charge- Recurring	Charge- Nonrecurring	Charge May be up to 4%	Charge May be up to 16%
	(col. 1)	(col. 2)	(col. 3)	(col. 4)	(col. 5)
Alcona	\$2.91	\$0.17	0	\$0.55	\$2.19
Alger	\$0.57	\$0.20	0	\$0.37	0
Allegan	\$2.53	\$0.21	0	0	\$2.32
Alpena	\$2.38	\$0.18	0	\$0.55	\$1.65
Antrim	\$3.00	\$0.11	0	0	\$2.89
Arenac	\$1.06	\$0.24	\$0.10	\$0.72	0
Baraga	0	0	0	0	0
Barry	\$0.19	\$0.19	0	0	0
Bay	\$0.20	\$0.20	0	0	0
Benzie	\$2.53	\$0.16	0	\$0.59	\$1.78
Berrien	0	0	0	0	0
Branch	\$0.65	\$0.10	0	\$0.55	0
Calhoun	\$0.88	\$0.23	0	\$0.65	0
Cass	\$2.04	\$0.14	0	\$0.58	\$1.32
Charlevoix	\$0.24	\$0.24	0	0	0
Cheboygan	\$0.24	\$0.24	0	0	0
Chippewa	\$2.47	\$0.29	\$0.08	\$0.55	\$1.55
Clare	\$0.71	\$0.21	0	\$0.50	0
Clinton	\$3.05	\$0.15	0	\$0.58	\$2.32
Conf. East. Wayne ³	\$0.67	\$0.19	0	\$0.48	0
Conf. West. Wayne ³	\$0.72	\$0.24	0	\$0.48	0
Detroit Emergency ³	\$0.77	\$0.29	0	\$0.48	0
Downriver ³	\$0.70	\$0.22	0	\$0.48	0
Crawford	\$3.22	\$0.15	0	\$0.72	\$2.35
Delta	\$0.71	\$0.24	0	\$0.47	0
Dickinson	\$0.72	\$0.25	0	\$0.47	0
Eaton	\$0.19	\$0.19	0	0	0

Attachment 5-20-2.1 (Unfinished Business)

Emmet	\$0.24	\$0.24	0	0	0
Genesee	\$2.64	\$0.24	0	0	\$2.40
Gladwin	\$0.68	\$0.21	0	\$0.47	0
Gogebic	\$0.55	\$0.03	0	\$0.52	0
Grand Traverse	\$1.03	\$0.23	0	\$0.80	0
Gratiot	\$0.64	\$0.17	0	\$0.47	0
Hillsdale	\$2.20	\$0.31	0	0	\$1.89
Houghton	\$2.71	\$0.29	\$0.06	\$0.47	\$1.89
Huron	\$3.88	\$0.27	0	\$0.72	\$2.89
Ingham	\$0.86	\$0.28	0	\$0.58	0
Ionia	\$4.02	\$0.22	0	\$0.60	\$3.20
Iosco	\$2.90	\$0.24	0	\$0.53	\$2.13
Iron	\$2.74	\$0.32	\$0.06	\$0.47	\$1.89
Isabella	\$1.98	\$0.21	0	0	\$1.77
Jackson	\$0.90	\$0.20	0	\$0.70	0
Kalamazoo	\$0.20	\$0.20	0	0	0
Kalkaska	\$3.04	\$0.30	0	\$0.55	\$2.19
Keweenaw	0	0	0	0	0
Kent	\$0.21	\$0.21	0	0	0
Lake	\$2.91	\$0.24	\$0.06	\$0.52	\$2.09
Lapeer	\$2.18	\$0.21	\$0.07	0	\$1.90
Leelanau	\$2.35	\$0.23	0	\$0.53	\$1.59
Lenawee	\$0.87	\$0.15	0	\$0.72	0
Livingston	\$2.94	\$0.19	0	\$0.58	\$2.17
Luce	\$2.15	\$0.37	0	\$0.36	\$1.42
Mackinac	\$3.27	\$0.36	\$0.07	\$0.57	\$2.27
Macomb	\$0.19	\$0.19	0	0	0
Manistee	\$0.23	\$0.20	\$0.03	0	0
Marquette	\$0.21	\$0.21	0	0	0
Mason/Oceana	\$3.45	\$0.21	0	\$0.72	\$2.52
Meceola ⁴	\$3.08	\$0.19	0	0	\$2.89
Menominee	\$2.70	\$0.32	\$0.00	\$0.48	\$1.90
Midland	\$0.27	\$0.27	0	0	0
Missaukee	\$0.26	\$0.26	0	0	0
Monroe	\$1.03	\$0.23	0	\$0.80	0
Montcalm	\$2.96	\$0.22	0	\$0.55	\$2.19
Montmorency	\$2.02	\$0.21	0	\$0.72	\$1.09

Attachment 5-20-2.1 (Unfinished Business)

Muskegon	\$0.81	\$0.09	0	\$0.72	0
Newaygo	\$2.96	\$0.18	0	\$0.58	\$2.20
Oakland	\$0.81	\$0.24	0	\$0.57	0
Ogemaw	\$1.07	\$0.31	\$0.04	\$0.72	0
Ontonagon	\$1.61	\$0.03	0	\$0.52	\$1.06
Oscoda	\$0.64	\$0.13	0	\$0.51	0
Otsego	\$1.78	\$0.15	0	0	\$1.63
Ottawa	\$0.19	\$0.19	0	0	0
Presque Isle	\$0.55	\$0.31	0	\$0.24	0
Roscommon	\$0.10	\$0.10	0	0	0
Saginaw	\$2.89	\$0.27	0	0	\$2.62
Sanilac	\$1.09	\$0.29	0	\$0.80	0
Schoolcraft	\$0.66	\$0.03	0	\$0.63	0
Shiawassee	\$2.15	\$0.15	0	\$0.26	\$1.74
St. Clair	\$0.67	\$0.18	0	\$0.49	0
St. Joseph	\$0.15	\$0.15	0	0	0
Tuscola	\$3.50	\$0.15	0	\$0.80	\$2.55
Van Buren	\$0.67	\$0.17	0	\$0.50	0
Washtenaw	\$1.04	\$0.24	0	\$0.80	0
Wexford	\$0.75	\$0.23	0	\$0.52	0

NOTE: Report all changes or discrepancies to the Michigan Public Service Commission, Communications Division at (517) 241-6200 or E-mail Karen G. Norcross at kgnorcr@Michigan.Gov

1. Data Source: Compiled by the Michigan Public Service Commission Staff with data received from McCartney and Company, P.C.
2. Calendar year technical charges are compiled and reset to reflect actual 9-1-1 system costs July 1 of each year.
3. The Wayne County 9-1-1 District is made up of four conferences, the Conference of Eastern Wayne, the Conference of Western Wayne, Detroit Emergency, and Downriver.
4. Meceola represents the combination district of Mecosta and Osceola counties.

APPOINTMENTS

Election Scheduling Committee - term expires January 1, 2005

David H. Schafer, Clerk, Richland Township

Workforce Development Board - terms expire June 30, 2005

Private Sector -

Mike Beyer, Chief Financial Officer, Merritech, Inc.

Catherine O'Connor-Harms, Ex. Vice-President, Manpower, Inc.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:32 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



SEPTEMBER SESSION 2003

First day of the September 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, September 16, 2003. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 13*

ABSENT: *James M. Graham, Roger N. Kahn - 2*

TOTAL: 15

Commissioner Woods opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Sheriff Charlie Brown thanked Commissioner Bartels and Captain Rae for their participation in the Annual Law Enforcement Torch Run for Special Olympics and everyone who gave a donation to support this worthwhile cause. The event was a 4 mile run from the Correctional Facility in Freeland to McDonald's Restaurant in downtown Freeland. Commissioner Bartels outran Captain Rae; the challenge continues next year.

Commissioner Hadsall presented Cheryl Plettenberg, Director, Substance Abuse and Treatment Services, Saginaw County Department of Public Health, with a proclamation designating September 15-19 as Family Youth Initiative Week. FYI Youth gave personal testimony to the benefit of the program in their lives. The Youths and their Safe Houses included: Trinity St. John - Rasco and Brandon; Shield of Faith - Bethany Tunnicliff and Jessica Robenstine; Prevention and Youth Services - Jwain Swint. Lynn Presley, FYI Coordinator was also present.

PROCLAMATION

WHEREAS, Substance use and abuse continues to be a major problem among our youth and their families in the County of Saginaw, and is a concern of the Saginaw County Board of Commissioners and the Family Youth Initiative (FYI) Coalition; and,

WHEREAS, FYI is sponsored by the Substance Abuse Treatment and Prevention Services (Coordinating Agency) of the Saginaw County Department of Public Health, the Saginaw City Police Department, and the Saginaw County Crime Prevention Council; and,

WHEREAS, FYI uses adult and youth mentors to encourage youth to improve academic, social and interpersonal skills; and,

WHEREAS, FYI is the first such initiative in Saginaw that addresses the critical problem

of substance abuse among youth and their families by engaging in an approach that enhances self-concept and reduces and/or eliminates exposure and use of substance abuse in a drug-free environment; and,

WHEREAS, The mission of FYI is to provide youth between the ages of 10 and 20 with a drug-free environment and encourage them to complete high school thru Safe Houses and Faith-Based organizations. Their focus is on reducing risk factors, teaching avoidance skills, and building a collaborative and anti-drug partnership between youth, teachers, parents and the community; and,

WHEREAS, The FYI residents of this county will celebrate the Fifth Annual FYI Youth Celebration on Thursday, September 18, 2003, at the UAW Local 467-2104 Farmer Street in the City of Saginaw from 4:00 to 8:00 p.m.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the week of September 15-19, 2003 as: **FAMILY YOUTH INITIATIVE WEEK** in the County of Saginaw and in doing so invite all citizens to join the Board in participating in this worthwhile event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 16th day of September in the year of Our Lord Two Thousand and Three.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Presented by,
Cheryl M. Hadsall, Commissioner
District #3

Jack O. Schmidt, City Resident, voiced his objections to the reduction of three Sheriff Deputy positions. He also objected to a request from STARS (Saginaw Transit Authority Regional Services) for a millage to expand transportation services county wide, and the cost to taxpayers for a special election.

County residents who spoke in favor of expanded transportation services included: Stephen Gotts, Richard Zobel, Ted Rapson, Michael Cooper-Saginaw Valley Rehabilitation Center Transit Advisory Council, and Sandra Lindsey, CEO, Saginaw County Community Mental Health Authority. Each spoke about the need for improved public transportation county wide. They emphasized how much the disabled rely of it for independent living and quality of life. They urged the Board to approve the language and allow the electorate to vote on the issue.

Earl Jesse, City resident, spoke about the dangers of law enforcement personnel using tasers (a type of stun gun), and asked County Officials to do look into why the trees on County property around the Courthouse are dying.

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

PATRICIA J. LAMAR

"Favour is deceitful, and beauty is vain: but a woman that feareth the LORD, she shall be praised. Give her of the fruit of her hands; and let her own works praise her in the gates."

Proverbs 31:30-31

WHEREAS, On August 28-30, 2003 at 7:00 p.m. each evening, the Northeast Michigan Jurisdiction, Church of God in Christ, State Prayer Band Conference will convene at the Harris

Temple Church of God in Christ; and,

WHEREAS, The theme is “Doing Business for the King,” Sub Theme, “Prayer - The Antidote to Combat Crime and Violence;” and,

WHEREAS, This year, special recognition will be given to Missionary Patricia J. Lamar for her faithful work in the Northeast Michigan Jurisdiction as she ministers to the lost, downtrodden and forgotten men, women, boys and girls in our community. Recently, she received a special appointment as Assistant to the National Prayer and Bible Band President; and,

WHEREAS, Missionary Lamar, a native of Jackson, Tennessee, has studied at Delta College, Saginaw Valley State University and the Spoken Word School of Ministry. She is a Certified Licensed Chaplain with the Forgotten Man Prison Ministry, Substance Abuse Counselor, and presides over the Northeast Jurisdiction Prayer and Bible Band; and,

WHEREAS, A retiree of the City of Saginaw, Ms. Lamar presently is in full-time ministry at New Alternatives Youth Center, a preventive program in Saginaw. In addition, she is member of the Human Planning Commission, Scholarship Review Committee for the Saginaw Community Foundation and is the “Queen Mother” of the African Cultural Festival; and,

WHEREAS, Ms. Lamar is the mother of four children, Darwin, Monique, Pamela and Paulette (deceased). She has nine grandchildren and 2 great-grandchildren. Her life is a testimony of which she credits every mountain climbed, road traveled and problem solved to the Glory of God and the constant prayers of the Saints. She has shared herself diligently throughout the course of her life and has left a lasting image on the many lives she has touched;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join the Michigan Northeast Jurisdiction, Church of God in Christ, family, and friends in recognizing Missionary Patricia J. Lamar for her dedicated work in the Lord’s service. We wish her God’s continued blessings;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the September 16, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

Saginaw County Board of Commissioners

Todd M. Hare, Chairman

Adopted: September 16, 2003

By Commissioner Sangster: That the resolution be adopted. Carried.

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

FREELAND HIGH SCHOOL GIRLS SOFTBALL TEAM 2003 STATE CHAMPIONS

WHEREAS, It is with great respect and admiration of the teamwork and skill that their winning season represents, that the Saginaw County Board of Commissioners extends its highest praise to the Freeland High School Falcons Girls Softball Team for capturing the 2003 Division 3 State Championship; and,

WHEREAS, It is most appropriate to take this opportunity to congratulate the fine young athletes who make up this outstanding team. Throughout the season these girls "played ball" with intense determination. Each game improved their stamina, concentration and confidence; and brought them closer to their dream of winning the State Championship; and,

WHEREAS, On Saturday, June 14, 2003 their dream became reality! The Falcons' 1-0 victory over the Niles Brandywine Bobcats at the State Softball Finals in Battle Creek, Michigan erased any doubt from non-believers minds that these girls could go the distance!

WHEREAS, Not only did the Falcons win the state title, they finished the season with an impressive 30-2 record, won the Tri-Valley Conference West Division title, captured their first

regional crown in school history, and won a district title for the first time since 1976; and,

WHEREAS, We proudly recognize the Freeland High School 2003 Division 3 Girls State Championship Softball Team and their coaching staff:

FALCONS CHAMPIONSHIP ROSTER

# 1 Samantha Hasso (So)	# 6 Alesia Briggs (Sr)	#11 Stacy Samalik (Sr)
# 2 Vanessa Briggs (So)	# 7 Erica O'Neil (Jr)	#12 Veronica Cain (Fr)
# 3 Stacy Delaney (So)	# 8 Molly Thomas (Jr)	#14 Courtney Sanders (So)
# 4 Ashley Nieman (Fr)	# 9 Nicole Ruhlman (So)	#15 Amanda Nieman (Jr)
# 5 Sarah Glowacki (Jr)	#10 Candice Cain (Jr)	#16 Crystal Brownrigg (Jr)

Dan Behmlander - Head Coach, Gary Delaney - Assistant Coach, Heather Zahn - Trainer

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded in honor of the Freeland High School Girls Softball Team. Clearly, they have earned our respect and deserve our highest praise.

BE IT FURTHER RESOLVED, That a copy of this resolution be transmitted to Coach Behmlander and each team member as evidence of our admiration.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Dr. Roger N. Kahn, Commissioner, District #13

Adopted: September 16, 2003

By Commissioner Wurtzel: That the resolution be adopted. Carried.

RESOLUTION OF RECOGNITION

Presented to:

HENRY H. NICKLEBERRY

WHEREAS, Henry H. Nickleberry was first appointed to serve on the Saginaw County Social Welfare Board by the Governor of Michigan for a three year term which began on November 1, 1961; and,

WHEREAS, Mr. Nickleberry was re-appointed by the Governor to serve six more terms. He resigned on October 31, 1982 after serving 21 years as the State appointee on what became known as the Saginaw County Social Services Board; and,

WHEREAS, Henry H. Nickleberry was elected by the Saginaw County Board of Commissioners on February 24, 1998 to fill a vacancy due to the passing of fellow community leader Marie E. Davis; and,

WHEREAS, Mr. Nickleberry was re-elected by the Saginaw County Board of Commissioners for two terms. He resigned on August 20, 2003 after serving 5 years and 6 months as the Board appointee on what is now known as the Family Independence Agency Board; and,

WHEREAS, Henry H. Nickleberry served the community for over 26 years as Chair, Vice Chair and Member of the Board during a period of time when many changes took place in the provision of services and administration of programs for the indigent of our community.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board Commissioners joins the community in honoring Mr. Henry H. Nickleberry for serving as an advocate and protector of the indigent by ensuring they receive the highest level of customer service and the services and benefits for which they are eligible;

BE IT FURTHER RESOLVED, That this Resolution of Recognition be presented to him and made a part of the Official Proceedings of the Saginaw County Board of Commissioners as a permanent record of his unselfish and committed service in the Saginaw County community.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Robert M. Woods, Jr., Commissioner
District #7

Adopted: September 16, 2003

Presented: August 29, 2003

By Commissioner Woods: That the resolution be adopted. Carried.

RESOLUTION OF APPRECIATION

Presented to:

ALICE FAYE NICKLEBERRY

WHEREAS, The Saginaw County Board of Commissioners is proud to have this opportunity to extend its gratitude to Alice Faye Nickleberry for her many years of dedicated service on the Saginaw County Parks & Recreation Commission; and,

WHEREAS, From January 1989 to August 2003, Mrs. Nickleberry dedicated herself to the development and improvement of the Saginaw County Parks System; and,

WHEREAS, Working together with Park members and staff, she thoughtfully and successfully fulfilled the goals and objectives of the Commission to meet the outdoor recreation and leisure needs of the community; and,

WHEREAS, All who visit Saginaw County Parks will see and enjoy the fruits of her labor for many, many years to come.

NOW THEREFORE, BE IT RESOLVED, On behalf of the entire Saginaw County community, we offer sincere thanks to Alice Faye Nickleberry and wish her the very best in the future.

BE IT FURTHER RESOLVED, That this Resolution of Appreciation be presented to her and made a part of the Official Proceedings of the Saginaw County Board of Commissioners as a permanent record of her unselfish and committed service in the Saginaw County community.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Robert M. Woods, Jr., Commissioner
District #7

Adopted: September 16, 2003

Presented: August 29, 2003

By Commissioner Woods: That the resolution be adopted. Carried.

RESOLUTION OF RECOGNITION

Presented To:

ZION BAPTIST CHURCH

“I was glad when they said unto me, let us go into the house of the Lord.” Psalm 122:1

WHEREAS, It is with great pleasure to take this time to give high praise, tribute and dedication in commemoration of Zion Missionary Baptist Church as they celebrate 135 years as an organized Church; and,

WHEREAS, The occasion began on Sunday, September 14, 2003 and will continue through December 31, 2003. It is befitting to acknowledge Zion for serving as a motivator in offering services that have improved the quality of life in this community; and,

WHEREAS, God has blessed the leadership of Zion through His Pastors and their visions for building and expansion projects, as well as, in preaching, teaching, winning souls for Christ and serving as a pillar in the community;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is very pleased to acknowledge Pastor Rodrick A. Smith and the congregation of Zion Missionary Baptist Church for thriving and prospering in supreme dimensions for 135

years. We wish them continued spiritual fulfillment and pray that God’s grace will be with them always;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the September 16, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: September 16, 2003

Robert M. Woods, Jr., Commissioner, District #7 Carl E. Ruth, Commissioner, District #8

By Commissioner Ruth: That the resolution be adopted. Carried.

RESOLUTION OF RECOGNITION

PRESENTED TO:

LARRY H. POLK

WHEREAS, Larry H. Polk began his public service career on April 17, 1979 as the Safety Coordinator / Claims Manager for the County of Saginaw; and,

WHEREAS, During his career he received promotions to Personnel Technician, Acting Personnel Director, and Personnel Analyst / Affirmative Action Officer in the Controller’s Office; and,

WHEREAS, Today he holds the title of Personnel & Labor Relations Director. His duties include directing and managing personnel and labor relations functions, employee recruitment, selection, training, job analysis, classification, affirmative action, equal employment opportunity, policy development, testing, labor contract negotiations and administration; and,

WHEREAS, Larry H. Polk is a member of the Michigan Public Employer Labor Relations Association, Michigan Chapter International Personnel Management Association, American Society of Employers Board, and Member and Past President of the Michigan Association of County Personnel Officers; and,

WHEREAS, In his very early years with the County, Larry married Yvonne Green and together raised Damaine, Yolanda and Ebony. They are now the proud grandparents of Devonte’ and Nyaizsha; and,

WHEREAS, Mr. Polk retires from the County on September 30, 2003 after 24 years and five months as an employee of Saginaw County. The County benefited and progressed from Mr. Polk’s knowledge, experience and from one of his special attributes, that of treating the public and his fellow employees with respect, dignity and fairness;

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners recognizes Larry H. Polk for his years of loyal and productive service in local government.

SAGINAW COUNTY BOARD OF COMMISSIONERS

Adopted: September 16, 2003

Presented: September 17, 2003

By Commissioner Smith: That the resolution be adopted. Carried.

RESOLUTION OF RECOGNITION

PRESENTED TO:

CATHY J. SNYDER

WHEREAS, Cathy J. Snyder began her public service career in 1978 as an on-call Youth Care Worker at the Saginaw County juvenile Center. She moved on to work at Saginaw County Community Mental Health Services and the Saginaw County Commission on Aging; and,

WHEREAS, On October 9, 1989, Ms. Snyder was promoted to fill the position of

Administrative Assistant for Fred D. Todd, Saginaw County Controller/AO, and earned advancements first to Administrative Services Manager and then Administration Director. Her duties included the management and supervision of facilities, personnel, purchasing and risk management. She was chief negotiator for the County in union negotiations; and,

WHEREAS, Ms. Snyder retires from her position as Administration Director under Marc A. McGill on September 19, 2003 after 23 years and eight months as an employee of Saginaw County; and,

WHEREAS, Cathy J. Snyder is a member of the Michigan Public Employer Labor Relations Association, Public Risk Management Association, Michigan Association of Counties Administrative Officers Association, and an Associate Member of the National Association of County Administrators; and,

WHEREAS, During her years of service to Saginaw County, Cathy earned a Masters of Science Degree in Administration, married Michael D. Armstrong and together raised daughter Jourden. Her success in every area of her life is credited to her determination, dedication, knowledge, experience, leadership ability, hard work, and the pursuit of excellence in her personal and professional life.

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners recognizes Cathy J. Snyder for her years of loyal and productive service in local government

SAGINAW COUNTY BOARD OF COMMISSIONERS

Adopted: September 16, 2003 Presented: September 11, 2003 - Apple Mountain
By Commissioner Smith: That the resolution be adopted. Carried.

CLERK'S CALL OF SESSION

September 5, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of September Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, September 16, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

9-16-1 FAMILY INDEPENDENCE AGENCY sending information about the Child Support System Conversion.

-- Courts and Public Safety

9-16-2 COUNTY CLERK sending the names of individuals nominated for the expiring terms on the Board of Canvassers. (copy distributed to all commissioners)

-- Receive and file

9-16-3 CONTROLLER ADMINISTRATION sending a proposed Capital Asset Policy for review and approval.

-- Appropriations / Budget Audit (9-16-4.3)

9-16-4 TREASURER sending the second quarter Investment Report for 2003.

- Appropriations / Budget Audit
- 9-16-5 MICHIGAN SUPREME COURT sending notice of the third quarter disbursement for trial court funding units.
 - Courts and Public Safety
- 9-16-6 PUBLIC HEALTH asking to delete a Typist Clerk I/II position and part time Nutritionist in the WIC Program and allocate a new position of Nutritionist.
 - Human Services (9-16-1.7)
- 9-16-7 FAMILY INDEPENDENCE AGENCY sending notice of the resignation of Henry Nickleberry from the FIA Board. (copy distributed to all commissioners)
 - Receive and file
- 9-16-8 CONTROLLER informing the Board that Public Health has received additional funding from the Michigan Department of Community Health, and asking to accept same.
 - Human Services (9-16-1.5)
- 9-16-9 TREASURER asking approval of a proposed resolution to "opt in" relating to the new Homestead Exemption Audit Program - P.A. 105 of 2003.
 - County Services (9-16-3.2 / Resolution F)
- 9-16-10 REGION VII AAA asking the Board to display the new Generations Magazine.
 - Human Services
- 9-16-11 CONTROLLER ADMINISTRATION recommending continuation of the contract with Rehmann Robson CPA's for auditing services.
 - Appropriations / Budget Audit (9-16-4.4)
- 9-16-12 AL HOLIDAY asking to be considered to fill the vacancy on the Family Independence Agency Board. (copy distributed to all commissioners)
 - Receive and file
- 9-16-13 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 8/12 through 8/5/03.
 - Appropriations / Budget Audit (9-16-4.1)
- 9-16-14 DONALD HARE asking to be considered to fill the vacancy on the Family Independence Agency Board. (copy distributed to all commissioners)
 - Receive and file
- 9-16-15 PUBLIC WORKS COMMISSIONER asking approval of a resolution authorizing the financing and construction of the Merrill Village / Jonesfield Township Water Supply project.
 - County Services (9-16-3.3 / Resolution G)
- 9-16-16 SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES --- resubmitting their request for the County to place a millage question on the ballot for countywide transportation services for the elderly and disabled. (copy distributed to each commissioner)
 - County Services (9-16-3.1)
- 9-16-17 TREASURER asking approval of a resolution to establish a new policy for the use of ACH and electronic transfers by the Treasurer's Office.
 - Appropriations / Budget Audit (9-16-4.2 / Resolution I)
- 9-16-18 ALBERT NAPIER asking to be considered to fill the vacancy on the Family Independence Agency Board. (copy distributed to all commissioners)
 - Receive and file
- 9-16-19 REGION VII AAA --- sending funding recommendations for FY 2004 requests for Commission on Aging, St. Mary's Guardian Angel Services, SYNERGY Medical Education Alliance, Citizens for Better Care, Tri-City SER, Visiting Nurse Special Services, Saginaw County Community Action Committee, Lakeshore Legal Services and Compassionate Care Svs.
 - Human Services
- 9-16-20 CHAIRMAN TODD HARE asking that Public Works Commissioner James Koski be

designated as the Official to represent the County on the Saginaw River Dredging Project.

- County Services (9-16-3.4)
- 9-16-21 BOB BLAINE, CO-CHAIR, CITY COUNTY SCHOOL LIAISON COMMITTEE --- forwarding a request from the County Administration Director, Michael Thompson to transfer the fiduciary duties of the City County School Liaison Committee to the City of Saginaw.
 - Human Services (9-16-1.8)
- 9-16-22 PUBLIC HEALTH asking to allocate a new position of Emergency Preparedness Coordinator.
 - Human Services (9-16-1.6)
- 9-16-23 PUBLIC HEALTH asking to allocate a new position of Programmer/Analyst for the Health Department.
 - Human Services
- 9-16-24 PUBLIC HEALTH asking to add a new program offering classroom instruction / training with regards to food service sanitation, and to establish a fee for same.
 - Human Services (9-16-1.3)
- 9-16-25 CONTROLLER sending a recommendation to include currently seated elected officials in MERS Division 94, and to close any further enrollment.
 - Appropriations / Labor Relations (9-16-4.6 / Resolution J)
- 9-16-26 ARTHUR SAWYER asking to be considered to fill the vacant seat on the Parks Commission. (copy distributed to all commissioners)
 - Receive and file
- 9-16-27 CONTROLLER recommending approval of a contractual agreement for labor specialist services.
 - Appropriations / Labor Relations (9-16-4.5)
- 9-16-28 REGION VII AAA sending notice of funding awards for FY 2002/03 for Home Delivered Meals and Ombudsman.
 - Human Services
- 9-16-29 MENTAL HEALTH asking the Board to adopt a resolution in support of a grant application to expand children's mental health services.
 - Human Services (9-16-1.4 / Resolution H)
- 9-16-30 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 8/26 through 9/8/03.
 - Appropriations / Budget Audit
- 9-16-31 CONTROLLER ADMINISTRATION sending a list of positions that need refactoring in accordance with the proposed 2003/04 County Budget.
 - Appropriations / Labor Relations
- 9-16-32 CONTROLLER ACCOUNTING sending the Marc-ing Report dated September 2003. (copy distributed to all commissioners)
 - Executive Committee
- 9-16-33 PUBLIC HEALTH asking to accept a Governor's Discretionary Grant..
 - Human Services
- 9-16-34 ST. CHARLES TOWNSHIP informing commissioners their Board does not support asking for a county-wide millage. (copy distributed to all commissioners)
 - County Services
- 9-16-35 RICHARD F. MALLETT asking the Board to elect him to the Parks & Recreation Commission to fill the vacancy resulting from the resignation of Alice Nickleberry. (copy distributed to all commissioners)
 - Receive & file
- 9-16-36 HEALTHSOURCE SAGINAW sending nominations for the upcoming vacancies

on the HealthSource Saginaw Board of Trustees. (Copy distributed to all commissioners)

- Receive and file
- 9-16-37 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
 - a. Slagel Township opposing HB 4820-4828 regarding elections.
 - b. Antrim County opposing any additional cuts in revenue sharing.
 - c. Antrim County supporting local government participation in the state pharmaceutical purchasing program.
 - d. Midland County supporting local government participation in the state pharmaceutical purchasing program.
 - e. Oceana County opposing proposed changes to the State Drain Code.
 - f. Arenac County opposing any additional cuts in revenue sharing.
 - g. Lake County supporting amendments to PA 451, 1994 giving local units authority with respect to designation of a natural river within their jurisdiction.
 - h. Lake County supporting legislation that would allow for four or six year road commissioners terms and establish districts
 - i. Lake County urging counties to request local government participation in the state pharmaceutical purchasing program.
 - j. Lake County opposing any additional cuts in revenue sharing.
 - k. Oceana County opposing any additional cuts in revenue sharing.
 - l. Cheboygan County supporting local government participation in the state pharmaceutical purchasing program.
 - m. Elwyn and Dorthey Tank opposing any 9-1-1 rate increase.
- Receive and file
- 9-16-38 GOVERNOR GRANDHOLM sending an executive proclamation ordering flags flown at half-staff on Thursday, September 11, 2003, in remembrance of those who lost their lives in the terrorist attacks of 2001.
 - Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:44 p.m. The Board reconvened, time being 6:10 p.m.

By Commissioner Sangster, supported by Commissioner Ruth that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS COMMITTEE MINUTES

Members present: T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Members absent: J. Graham-Chair, R. Kahn

Others: M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

- I. Welcome
- II. Call to Order---T. Sangster, Vice Chair at 5:44 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 - 1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 1.5) Health Department, re: 2003 categorical allocations
 - 1.6) Health Department, re: new position of Emergency Preparedness Coordinator
 - 1.7) Health Department, re: WIC program staffing

- 1.8) City County School Liaison, re: fiduciary
---Woods moved, supported by Wurtzel to approve 1.5 through 1.8. There were exceptions to 1.6, 1.7 and 1.8. Report 1.5 was approved. In 1.6 and 1.7, Basil questioned whether approval was contingent upon grant funding. McGill responded in the affirmative, referencing Be It Resolved #10 in the Budget Resolution. Motion to approve 1.6 and 1.7 carried. For discussion purposes (1.8), Blaine asked for clarity on the intent of the Board in naming the County the fiduciary when the City County School Liaison Committee was originally established. Sangster responded the group had never worked together before so it was agreed the County would oversee the funds. He saw no problem in transferring the responsibility to the City and concurred with the Controller that it would streamline the process. Ruth commented when the bylaws are amended it should be taken into consideration that future projects could be administered by the County or Schools. This would be a matter for the City County Schools Liaison Committee to consider. Motion to approve 1.8 carried.
2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
None submitted
3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
None submitted
4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
4.1) Voucher payment transmittal for the period July 23 through August 25
4.2) Electronic transactions resolution and ACH policy
4.3) Policy #423 Capital Assets
4.4) Auditing services for Saginaw County
---Hadsall moved, supported by Hare to approve 4.1 through 4.4. There were no exceptions; motion carried.
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
4.5) Contract for labor specialist services
4.6) MERS Division 94
---Smith moved, supported by Hare to approve 4.5 and 4.6. There was an exception to 4.6; motion to approve 4.5 carried. In 4.6, Basil questioned the language in item #2 which reads as follows: 2) Adopt a resolution requesting that MERS transfer those individuals exercising their option, along with related reallocated assets, from MERS Division 16 to MERS Division 94. Basil moved, supported by Bartels to amend the report by deleting the language underlined above. In response to Hare's question whether this would change the intent, McGill and Borrello did not believe it would. (see Resolution J for further action taken by the Board) Hare called for a vote on the amendment; carried. Hare called for a vote on the main motion as amended; carried.
Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair
4.7) Health care costs
4.8) Public Act 485 of 1978, County Officers Compensation Commission
---Horn moved, supported by Bartels to approve 4.7 and 4.8. There were exceptions to both reports. In 4.8, Smith questioned the need for leaving in the old language. Horn responded that other counties have commissions and this would give a county board the option of which method they want to use. Smith felt the language was confusing. Horn suggested the Clerk emphasize the word "or" by adding parentheses. This was so noted. Motion to approve 4.8 carried with a nay vote recorded for Sangster. In 4.7, Basil objected to the government being involved in health care. His contention was that the issue should be solved at the lowest level, not the highest. Motion to approve 4.7 carried

with nay votes recorded for Basil and Wurtzel.

V. Miscellaneous

VI. Adjournment---Basil moved, supported by Novak to adjourn. Motion carried, time being 6:10 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

Terry W. Sangster, Committee Vice Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES - - 1. 1 **SEPTEMBER 16, 2003**

At the August 12 Session, Human Services Committee Chair Robert M. Woods, Jr. pulled Report 6-24-2.3 regarding a request from William J. Lechel, II, Director, Saginaw County Mosquito Abatement Commission (6-24-11) to provide routine vehicle maintenance on the City of Saginaw Police Patrol Vehicle Fleet.

We met with Mr. Lechel and Police Chief Donald F. Pussehl, Jr. to address some of the concerns raised by commissioners. Chief Pussehl reported the City hourly employees union SEIU Local 466 has signed an agreement with the City which agrees to the subcontracting of maintenance and service of police vehicles. They will review the cost and performance over the next nine month period.

Another concern was the County's liability for the 74 City vehicles. It was agreed that the Controller and Mosquito Director would work out a plan prior to the Board to ensure the County is adequately covered. There would be a hold harmless agreement between the County and City.

We recommend the County of Saginaw enter into an agreement with the City of Saginaw for the Mosquito Abatement Commission to provide maintenance for the City Police Patrol Vehicle Fleet for the period October 1, 2003 through September 30, 2004; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Basil, Smith, Blaine, and Wurtzel voted nay. Approved.

AGREEMENT

THIS AGREEMENT, made and entered into this 22ND day of SEPT., 2003 by and between the COUNTY OF SAGINAW (hereinafter called "COUNTY"), whose mailing address is 111 S. Michigan Ave., Saginaw, Michigan 48602 and THE CITY OF SAGINAW, (hereinafter called "CITY") whose mailing address is 1315 South Washington Ave., Saginaw, Michigan 48601.

WITNESSETH:

WHEREAS, the City desires the COUNTY to provide routine vehicle maintenance services for its Police Patrol Vehicle Fleet; and;

WHEREAS, the County, by and through the Saginaw County Mosquito Abatement Commission (SCMAC) is capable of providing routine vehicle maintenance services to the City; and

WHEREAS, the SCMAC and the City recognize that the best interest of both can be served by the County providing such services.

NOW THEREFORE, in order to carry out the intent of the parties and for other valuable consideration, it is agreed as follows:

ARTICLE I

Services to be Provided by COUNTY

The COUNTY shall provide routine vehicle maintenance services to the CITY Police Patrol Vehicle Fleet. These services include but are not limited to: oil changes and various repairs and preventative maintenance as needed with the exception of any repairs to light bars, spotlights and/or radio equipment. If the CITY has additional special needs, an addendum may be added to this Agreement describing customized services COUNTY will provide and fees therefore.

ARTICLE II

Duration and Termination of Agreement

For purposes of this Agreement, services will commence on the 1st day of October, 2003 and shall end on the 30th day of September, 2004. Thereafter this Agreement shall be automatically renewed for one successive term unless termination is provided herein.

If COUNTY fails to fulfill in a timely and proper manner its obligations under this Agreement, or shall violate any of the covenants, agreements and stipulations herein, the CITY shall give COUNTY written notice of such breach, and in the event that COUNTY has not remedied such breach within ten (10) days, the CITY, within its sole discretion, shall have the right to terminate this Agreement. In the event of termination of the Agreement, as provided herein, the CITY shall pay COUNTY for work provided as of the date of termination.

ARTICLE IIICompensation

The CITY agrees to pay the COUNTY for all services rendered and/or parts and supplies provided at the following rates:

<i>\$21.50/Each</i>	<i>Oil Change</i>
<i>\$26.00/Hr</i>	<i>Labor Rate for various Repairs & Preventative Maintenance</i>
<i>County Cost</i>	<i>Parts Charge</i>
<i>\$2.00</i>	<i>Shop Supply Charge for every \$0-\$50 repair (i.e. \$4.00 for \$50.01-\$100 Repair, etc.)</i>
<i>\$2,000/Yr</i>	<i>Annual Insurance Charge for Garage Liability and Garagekeepers Liability</i>

The CITY agrees that in addition to the compensation rates listed above, it will pay the County an additional 10% of said total billing for administrative expenses. This contract shall not exceed Ninety Thousand and 00/100 (\$90,000.00).

The COUNTY agrees to send invoices to the City on a monthly basis. Payment is to be made within 15 days upon receipt of invoice by the City to the County.

ARTICLE IVIndemnification

The CITY OF SAGINAW agrees to indemnify and hold harmless the COUNTY OF SAGINAW and any affiliate, officer, employee and agent of the County or its affiliates from and against all costs, including the amount of any judgments (including interest), settlements, fines or penalties, expenses and damages incurred by the County in connection with any action or threatened action, suit, or proceeding arising out of any act, error or omission of the City in the conduct of its duties or obligations under this Agreement.

The COUNTY OF SAGINAW agrees to indemnify and hold harmless the CITY OF SAGINAW and any affiliate, officer, employee and agent of the City or its affiliates from and against all costs, including the amount of any judgments (including interest), settlements, fines or penalties, expenses and damages incurred by the City in connection with any action or threatened action, suit, or proceeding arising out of any act, error or omission of the County in the conduct of its duties or obligations under this Agreement.

ARTICLE VRecord Forms

In the event the CITY furnishes forms for any of the reports required under this Agreement, COUNTY shall use such forms.

ARTICLE VIEqual Employment Opportunity

COUNTY, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

COUNTY shall adhere to all applicable Federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to the following:

- A. The Elliott Larsen Civil Rights Act, 1976 PA 453.
- B. The Michigan Handicappers Civil Rights Act, 1976 PA 220.
- C. The American With Disabilities Act, 1990.

ARTICLE VII

Compliance With the Law

COUNTY, in providing all services pursuant to this Agreement, shall abide by all statutes, ordinances, rules and regulations pertaining to, or regulating the provision of, such services including those now in effect and hereafter adopted. Any violation of said statute; ordinance, rules or regulations shall constitute a material breach of this Agreement and a default under the terms of this Agreement, and shall entitle the CITY to terminate the Agreement immediately upon delivery of written notice of termination to COUNTY.

ARTICLE VIII

Modifications, Amendments or Waivers
of Provisions of the Agreement

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

ARTICLE IX

Disregarding Titles

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE X

Completeness of the Agreement

This Agreement, and any additional or supplementary documents incorporated herein by specific reference, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

ARTICLE XI

Invalid Provision

If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

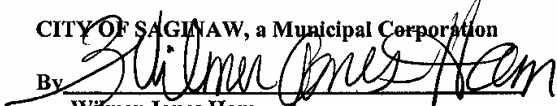
ARTICLE XII

Certification

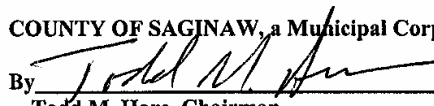
The persons signing on behalf of the CITY certify by said signatures that they are duly authorized to sign this Agreement on behalf of the CITY and that this Agreement has been authorized by said CITY.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

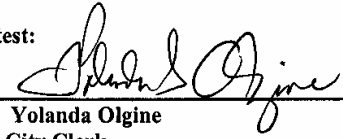
CITY OF SAGINAW, a Municipal Corporation


By 
Wilmer Jones Ham
Mayor

COUNTY OF SAGINAW, a Municipal Corporation

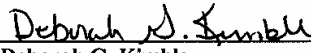
By 
Todd M. Hare, Chairman
Board of Commissioners

Attest:

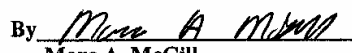
By 
Yolanda Olgine
City Clerk

By 
William Lechel, Director SCMAC

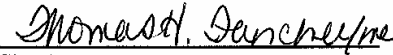
Approved as to Substance:

By 
Deborah G. Kimble
City Manager

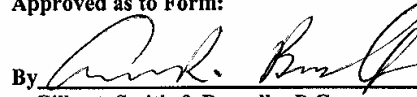
Approved as to Substance:

By 
Marc A. McGill
Controller/CAO

Approved as to Form:

By 
City Attorney

Approved as to Form:

By 
Gilbert, Smith & Borrello, P.C.

FROM: COMMITTEE ON HUMAN SERVICES - - 1. 2 **SEPTEMBER 16, 2003**

Your committee has considered communication no. 8-12-27 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health requesting to increase the fee for the influenza vaccine provided through the Immunization Program from \$16.00 to \$17.00.

The cost for the influenza vaccine for the 2003 season has risen from \$65.00 to \$67.70 per ten dose vial. This fee increase would allow the Health Department to remain consistent with other provider fees in Saginaw County.

It is our recommendation that the Saginaw County Department of Public Health be authorized to establish a \$17.00 fee for the influenza vaccine; further, that the proper County officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1. 3 **SEPTEMBER 16, 2003**

Your committee has considered communication no. 9-16-24 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health requesting to implement a new service and fee through the Environmental Health Services Division.

The new service to be offered is classroom instruction and training in food service sanitation and the Michigan Food Code. Plans are to hold a three hour course taught by a consultant contracted by the Health Department. The suggested fee for this service is \$65.00 per enrollee which is expected to cover all aspects of the class. Participants were previously sent to Genesee County for training. Offering the service locally will not only be more convenient but will save on costs.

It is our recommendation that the Saginaw County Department of Public Health be authorized to establish a \$65.00 fee to provide classroom instruction and training in food service sanitation and the Michigan Food Code through the Environmental Health Services Division; further, that the proper County officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1. 4 **SEPTEMBER 16, 2003**

Your committee has considered communication no. 9-16-29 from Sandra M. Lindsey, CEO, Saginaw County Community Mental Health Authority, Faye M. Harrison, Chief Judge, Family Division of the Tenth Judicial Circuit Court, and Longino Gonzales, Director, Saginaw Family Independence Agency petitioning the Board to support their federal grant application to expand children's mental health services in Saginaw County.

The grant opportunity for the Child Mental Health Initiative is being offered by the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration. The award which could be up to \$6 million over the next six (6) years would be used to develop systems of care that deliver effective, comprehensive community mental health services for a

target population of children and adolescents with a serious emotional disturbance.

The Saginaw County Community Mental Health Authority will serve as the grant applicant. Due to the complexity of the application, Mental Health will contract for technical assistance with the grant writing, management and evaluation, if funded. The deadline for applying is October 15. The local match obligation has not been identified at this time, however, it is understood that no new monies are being asked of the County.

We support the grant application and under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 1.5 SEPTEMBER 16, 2003

Your committee has considered communication no. 9-16-8 from Marc A. McGill, Controller/CAO and communication no. 8-12-19 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health sending notification that the Health Department has received additional funding from the Michigan Department of Community Health. No County match is required.

The funding is for the following programs for fiscal year 2002/2003:

1) Laboratory	\$ 86,423
2) WIC	60,606
3) Bioterrorism	10,162
4) Children's Health Services	9,765
5) HUD Lead Abatement	<u>2,000</u>
	\$ 168,956

We recommend the Health Department be authorized to accept the grant funds from the Michigan Department of Community Health in the amount of \$168,956 for the categorical allocations listed above; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 1.6 SEPTEMBER 16, 2003

Your committee has considered communication no. 9-16-22 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking for a new position of Emergency Preparedness Coordinator.

The position is needed to coordinate the rapidly increasing emergency preparedness requirements from the Center of Disease Control and the Michigan Department of Community Health. In addition, the Coordinator will serve as staff support in data collection and statistical analysis of County health data, disease control, surveillance, prevention and epidemiological investigation. This position will be funded with CDC Bioterrorism and MDCH grant funds and no additional County funds are necessary. It will be a union position and require internal factoring. (job description attached)

We recommend the allocation of a new position of Emergency Preparedness Coordinator for the Health Department be approved; subject to factoring evaluation by the Labor Relations Subcommittee; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and inclusion in the 2004 County budget.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

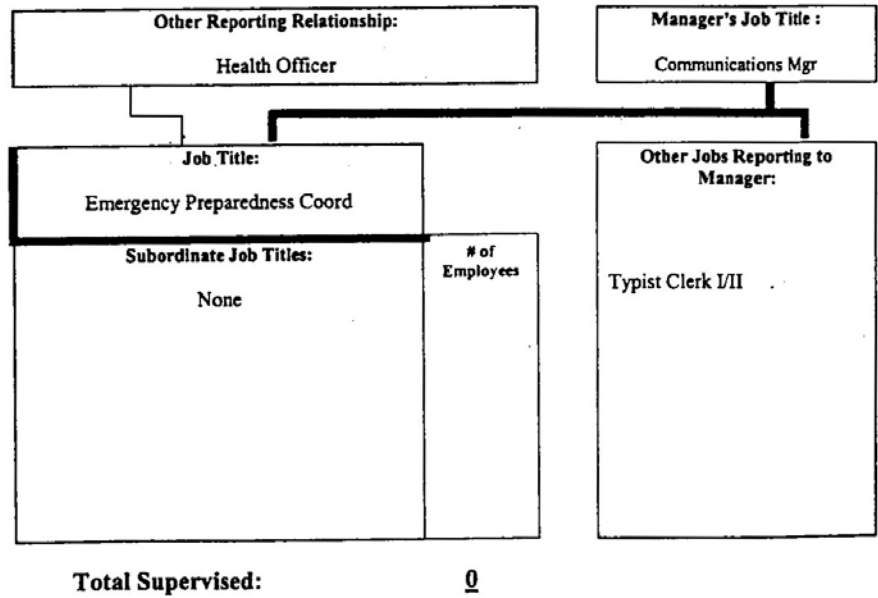
**COUNTY OF SAGINAW
JOB DESCRIPTION**

Job Title: Emergency Preparedness Coordinator
Department: Health
Supervisor Title: Public Health Communications Mgr.
Date: August 28, 2003

Major Purpose:

Coordinates emergency preparedness planning for the Health Department. Develops, coordinates and exercises the Health Department emergency plans. Serves as staff support in data collection and statistical analysis of county health data. Assists staff in disease control, surveillance, prevention, and epidemiological investigation. Performs related duties as required.

Organizational Structure:



Working Relationships and Supervision of Others:

Working Relationships: Works with Health Department staff, Michigan Department of Community Health representatives, regional health/hospital staff, local police, fire and central dispatch agencies, state and local emergency services coordinators and media.

Attachment 9-16-1.6

<p>Essential Duties and Responsibilities: Serves as Emergency Preparedness Coordinator for Department, & participates in all related state, regional, & local training & planning activities.</p>
<p>Coordinates internal Department emergency and bio-terrorism efforts and ensures consistency and communication between Divisions.</p>
<p>Coordinates development of comprehensive bioterrorism & emergency preparedness plans for County; updates as needed, & develops exercises to test plan.</p>
<p>Collaborates with other public & private agencies to assure Department response is coordinated with local emergency management activities.</p>
<p>Coordinates with MDCH, regional reps, local staff on initiatives including SNS, MDSS, MI HAN, and Michigan TRAIN programs.</p>
<p>Coordinates staff training in bio-terrorism & other PH emergencies, infectious disease surveillance/control & serves as educational resource.</p>
<p>Participates with communicable disease staff in design & management of surveillance systems for diseases of public health importance.</p>
<p>Serves as consultant & provides support for related functions such as communicable disease surveillance, food-borne, or other outbreak investigations.</p>
<p>Serves on-call 24 hours a day, seven days a week to respond to emergency situations.</p>
<p>Assists in data collection & analysis of statistics to determine health status indicators and leading health priorities for Saginaw County.</p>
<p> </p>
<p> </p>
<p>Knowledge, Skills and Abilities: Bachelor's Degree in health related field with coursework in biostatistics, epidemiology, infection control, or medical technology required. Master's Degree in Epidemiology preferred. Prior experience in the health care field required. Experience with collaborative efforts, emergency preparedness, health data analysis, and/or infection control preferred. Must possess excellent interpersonal skills & the ability to collaborate effectively. Strong oral and written communication skills. Experience with MS Office, broadcast fax systems & statistical software packages preferred. Must possess valid Michigan Driver's license & satisfactory driving record. Knowledge of current principles & practices of public health epidemiology and chronic disease control preferred.</p>
<p>Problems and Challenges: Keeping current on information related to bio-terrorism and communicating the information in various formats understood by diverse audiences. Ensuring proper resources are in place to deal with an actual emergency. Addressing complex governmental directives, rules, and regulations.</p>

Attachment 9-16-1.6

Decision Making Authority:

Has limited decision making responsibilities in exercises or real emergency response.

Financial Responsibility:

None.

Physical, Mental and Environmental Requirements

Part I: Physical Requirements

must be able to:

- sit
- kneel
- stoop
- stand
- walk
- climb

of pounds must be lifted:

40

Operate:

- a telephone
- Computer/electronic equipment
- hand tools
- electric tools
- manipulate small objects

Part II: Sensory Abilities

An ability to...

	...is critical	...is useful
-see	<input checked="" type="checkbox"/>	<input type="checkbox"/>
-distinguish colors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
-hear or listen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
-speak	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part III: Mental Effort

performing on a daily basis:

- reading, writing
- mathematics
- analyzing data
- managing resources
- eval. performance of others

Part IV: Work Environment

of hours a day spent...

- 8 working under time pressure
- 8 working rapidly

% of time spent...

- 80 indoors
- 20 outdoors
- 20 in an automotive vehicle
- 80 at a desk

Written By: _____ Dept Head Approval: _____

Personnel Director: _____ Date Approved: _____

The statements in this position description are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be construed as an exhaustive list of all duties and responsibilities required of personnel so classified.

Listed qualifications are for guidance in filling this position. Any combination of education and experience that provides the necessary knowledge, skills and abilities will be considered; however, mandatory licensing or certification requirements cannot be waived. Physical/mental requirements cannot be waived unless specifically indicated.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.7

SEPTEMBER 16, 2003

Your committee has considered communication no. 9-16-6 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking for staffing changes in the Women, Infants & Children Program to handle the 6,000 clients enrolled in the program.

We recommend the:

- 1) Deletion of a full time position of Typist Clerk I/II (T05/T07) which is no longer needed in the Program;
- 2) Deletion of a part time position of Nutritionist P04;
- 3) Allocation of a full time position of Nutritionist P04 to assess, educate, and counsel women enrolled in the WIC Program.

The position is 100% grant funded by the Michigan Department of Community Health and no County match is required.

We further recommend that the proper County officials be authorized and directed to make the necessary adjustments to the personnel complement and inclusion in the 2004 County budget.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.8

SEPTEMBER 16, 2003

Your committee has considered communication no. 9-16-21 from Robert D. Blaine, Co-Chair, City County School Liaison Committee (CCSLC) forwarding a request from County Administration Director Michael Thompson recommending the balance of funds and accounting functions associated with the City County School Liaison Committee be transferred from the County to the City of Saginaw.

The City of Saginaw, County of Saginaw, and School District formed the committee in 1994 to cooperatively address youth related issues in the community. The primary funding plan was for each entity to appropriate \$5,000. The Bylaws designate the County as the depository and fiduciary to hold all funds.

Mr. Thompson pointed out that programs supported by the CCSLC have historically been administered by the City, i.e. Job Fair, Consultant for proposed Skate Board Park, brochures and flyers. City Treasurer Webster agrees that the City of Saginaw is best suited to handle the accounting functions, and in addition would simplify the process. Prior to amending the Bylaws, approval of each governing body is necessary.

We approve the transfer of the residual balance of funds and accounting functions associated with the City County School Liaison Committee from the County to the City; further, that this report be forwarded to the CCSLC.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.1 **SEPTEMBER 16, 2003**

Your committee has considered communications 9-16-16, 8-12-11, and 6-24-15 (*previously distributed to all commissioners*) from Wilfred Beal and Deb Zarazua, Saginaw Transit Regional Services (STARS) asking to place a countywide, 1 mill, five-year proposal before the electorate on January 27, 2004 to meet the transportation needs of the elderly and disabled countywide.

Ms. Zarazua informed us if voters approved the millage, it would generate approximately \$4,455,000 the first year and cost the owner of a \$100,000 home approximately \$50 annually. The millage amount would represent approximately 1/3 of STARS budget, and could only be used for paratransit services. The money currently used to provide paratransit service would then be available to upgrade the fixed route service in the Saginaw area. STARS would pay all costs associated with placing the millage question on the ballot.

The proposed ballot language drafted by County Civil Counsel follows:

**SAGINAW COUNTY TRANSPORTATION
NEW MILLAGE PROPOSAL**

“Shall the County of Saginaw, Michigan (“County”), increase the tax limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9, Section 6, of the Michigan Constitution of 1963, as amended, for the years 2004 through 2008, both inclusive, by up to 1 mill (\$1.00 per \$1,000.00) of the taxable value of such property as finally equalized, and levy such millage, which is estimated to raise up to \$4,455,000 in the first year, for the purpose of expanding existing paratransit services countywide (including the City of Saginaw) to provide public transportation for senior citizens and person with disabilities?”

It is the recommendation of your committee to approve the proposed ballot language, as stated above and with the understanding STARS will reimburse the County the entire cost, estimated to be \$75,000 of placing the millage question on the ballot; and further, that the County Clerk be directed to place the afore-mentioned county-wide millage question before the electorate on Tuesday, January 27, 2004.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

COMMISSIONER BASIL TABLED REPORT BY COMMISSIONER PRIVILEGE TO THE NEXT DAY'S SESSION UNDER UNFINISHED BUSINESS.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.2 **SEPTEMBER 16, 2003**

Your committee has considered communication 9-16-9 from Marvin D. Hare, Treasurer asking the Board to adopt a resolution authorizing the Treasurer to audit homestead exemptions in accordance with Public Act 105 of 2003 that allows counties and local units to take on the responsibility of denying homestead exemptions with the same authority that the State Treasury has done in the past. (*County Election to Audit Homestead Exemptions Form attached to*

Resolution F)

We met with Mr. Hare who informed us if the Board approves the proposal, the County would keep 70% of the interest penalty; 20% would go to the State; and 10% would go to the local assessing unit. If the County chooses not to take on this responsibility, the Treasurer still has to collect the prior years' taxes and penalties for the state and local units, but would only receive 20% of the interest penalty. Audits would cover the current year and 3 years prior. It is not known what the added workload would be; however, the revenue from the interest penalty would go into a restricted fund and cover the costs of the responsibility. Any excess revenue would revert to the County general fund after three years. Because this legislation is new, it is expected that certain details will need to be worked out. The initial election to audit exemptions requires an audit period of two years (10/1/03 - 9/30/05). Subsequent elections to audit exemptions would be made every two years. The Equalization Department would assist with enforcement as needed.

Taxpayers who mistakenly were granted a homestead exemption prior to October 1, 2003, may request in writing that the Department of Treasury withdraw the exemption. The request must be received no later than November 1, 2003. The Treasurer would work with news media to publicize the opportunity.

We agree with the request, and recommend the proper County officials be authorized to sign the necessary documents. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.3**SEPTEMBER 16, 2003**

Your committee has considered communication 9-16-15 from James Koski, Public Works Commissioner asking the Board to adopt a resolution to undertake the construction of the Merrill/Jonesfield Water Supply System project.

We met with Mr. Koski who informed us the Village of Merrill and Jonesfield Township have each adopted resolutions asking the County to issue bonds in the approximate amount of \$2,365,000 to assist with the financing of a portion of the total construction cost of said water supply system. The balance of the cost is expected to be paid from the proceeds of a Rural Development grant in the approximate amount of \$1,935,000. The Village of Merrill and Jonesfield Township would be solely responsible for paying off the bond issue. The Project involves digging two common wells and to serve properties described in Resolution G, this day's session.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.4 **SEPTEMBER 16, 2003**

In 2002, the Board of Commissioners designated Saginaw County as the local sponsor to initiate the Saginaw River Dredging Project and encouraged the Site Review Committee (*Planning Director, Public Works Director, Controller, and River Alliance representatives*) to work with the appropriate individuals and agencies to move forward with the project. In this connection, Chairman Todd Hare (*communication 9-16-20*) is asking the Board to designate James A. Koski as the public official to represent the County on the Saginaw River Dredging Project. It is understood that there is no authority being given to obligate the County for the expenditure of funds.

It is the recommendation of your committee that the Saginaw County Board of Commissioners formally designate James A. Koski as the public official to represent the County on this Project.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-16-3.4

September 17, 2003

Terry Long, LRE, Army Corps of Engineers
477 Michigan Avenue, P.O. Box 1027
Detroit, MI 48231-1027

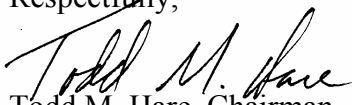
Dear Mr. Long:

This letter serves to confirm our support of the Saginaw River Dredging Project to deepen the channel in the Upper Saginaw River so large freighters can continue to reach docks located in Zilwaukee, Carrollton, Buena Vista and City of Saginaw in Saginaw County. The channel is a vital link to the sixteen businesses along the River who provide their services to the builders, contractors, foundries, power plants, farmers, grain and corn brokers, municipalities, asphalt producers and concrete companies in our area.

The Saginaw County Board of Commissioners realizing the economic importance of the industrial use of the river for movement of materials in commerce and the necessity of maintenance dredging adopted a resolution in June of 1999 relating to the dredging of the shipping channel. At that time, the Board requested that the State of Michigan perform the role of local sponsor. However, in January 2002, the Saginaw County Board designated Saginaw County as the local sponsor, and in October of 2002 reaffirmed its commitment to the project. These resolutions are **attached**.

To further assist in moving this project along, the Saginaw County Board of Commissioners at their September 16 Session formally designated Public Works Commissioner James A. Koski as the Official to represent Saginaw County. (**attached**) We ask for your continued participation and assistance in achieving this important endeavor.

Respectfully,



Todd M. Hare, Chairman
Saginaw County Board of Commissioners

c: William G. Webber, Chair
The Upper Saginaw River Alliance

kvs

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

SEPTEMBER 16, 2003

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (8-12-28 and 9-16-13)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period July 23 through August 25, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

BUDGET
AUDIT
COMMUNICATION NO. 8-12-28

VOUCHER PAYMENT TRANSMITTAL FORM

Date 7/23/03 through 8/11/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 31357 through 32517 totaling \$ 9,682,420.63 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Nathan C. Baldermann
Nathan C. Baldermann, Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated AUGUST 13, 2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on SEPTEMBER 16, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

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BOARD OF COM.
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**BUDGET
AUDIT**

COMMUNICATION NO. 9-16-13

VOUCHER PAYMENT TRANSMITTAL FORM

Date 8/12/03 through 8/25/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 32518
through 33429 totaling \$ 5,098,866.73 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed _____
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated Wanda McBratnie 8/27/03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
SEPTEMBER 16, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

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BOARD OF COMMISSIONERS
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FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**SEPTEMBER 16, 2003**

Your Budget Audit Subcommittee considered communication no. 9-16-17 from Marvin D. Hare, Saginaw County Treasurer, requesting the Board to approve a resolution authorizing electronic transactions and a written ACH (automated clearing house) policy defining the procedures and internal controls.

The resolution and policy are a requirement of Act 738 of 2002 which took effect December 30, 2002. The Treasurer will be responsible for establishing all ACH arrangements for the County and will prepare periodic reports for the Board.

We concur and recommend attached Policy #215 Electronic Transactions be approved. Under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Category: 200

Number: 215

Subject: **ELECTRONIC TRANSACTIONS POLICY**

1. **PURPOSE:** The purpose of this policy is to authorize and regulate electronic transactions of public funds by Saginaw County and to establish the procedures and internal controls necessary to carry out the policy.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy shall govern the use of electronic transactions and automated clearing house (ACH) arrangements for Saginaw County.
4. **RESPONSIBILITY:** The County Treasurer shall be responsible for the implementation and administration of this policy.
5. **DEFINITION(S):**
 - 5.1 Electronic Transaction: An electronic payment, debit, or credit transfer processed through an automated clearing house.
 - 5.2 Automated Clearing House (ACH): An organization that has the authority to process electronic payments, including, but not limited to, the national automated clearing house association and the federal reserve system.
 - 5.3 ACH Arrangement: An agreement between the originator of an electronic transaction and the receiver of an electronic transaction.
6. **POLICY:**
 - 6.1 Authority to Enter into ACH Agreements and Electronic Transfer of Public Funds: The treasurer may enter into ACH Agreements, as provided by PA 738 of 2002, effective December 30, 2002. The Saginaw County Board of Commissioners shall have adopted a resolution to authorize electronic transactions and have received a copy of the policy. Applicable definitions in the act shall apply. An ACH arrangement under PA 738 of 2002 is not subject to the Revised Municipal Finance Act, 2001 PA 34, MCL 141.2101 to 141.2821, or to provisions of law or charter concerning the issuance of debt.
 - 6.2 Responsibility for ACH Agreements: The treasurer shall be responsible for the establishment of ACH agreements, including payment approval, accounting, reporting, and generally overseeing compliance of the ACH policy. The treasurer shall submit to the Saginaw County Board of Commissioners documentation

detailing the goods or services purchased, the cost of goods or services, the date of the payments and the department levels serviced by payment. This report shall be contained in the electronic general ledger system.

- 6.3 Internal Accounting Controls to Monitor Use of ACH Transactions: The treasurer shall be responsible for the establishment of ACH agreements. The treasurer shall notify the responsible parties of those accounts to be paid by ACH or electronic transfers. Upon receipt of an invoice for payment for accounts paid by ACH, the responsible parties shall approve payment and notify the treasurer of the date of debit to the county accounts. Accounts payable by this method may include utility and recurring lease payments. These payments shall be included on the report of payments to the Saginaw County Board of Commissioners. All other invoices approved by the responsible parties and payable by ACH may be paid in that manner if deemed in the best interest of Saginaw County, e.g. to avoid a late fee. For payment of State and Federal payroll taxes, the treasurer shall initiate payment to the proper authority upon receipt of the information from the payroll department using the EFTPS and state program. For deposits from state, county, and/or federal authorities, and from third-party payment processors, e.g. (banks, vendors), the treasurer shall obtain the amount of the deposit and send an advice to the responsible parties for accounting records. All invoices shall be held by the responsible parties along with copies of the payment advices.
7. **ADMINISTRATIVE PROCEDURES:** The Treasurer is designated as Saginaw County's electronic transfer officer (ETO) and is responsible for administering and assuring compliance with this policy.
8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be a legal activity of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Adopted: September 16, 2003

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3 SEPTEMBER 16, 2003

Your Budget Audit Subcommittee considered communication no. 9-16-3 from Michael E. Thompson, Administration Director, recommending the Board adopt Policy #423 Capital Assets to establish procedures to record and control changes.

The Policy is a directive issued by the Government Accounting Standards Board (GASB) in order for counties to maintain unqualified audit opinion status. It has been reviewed by the County's auditing firm of Rehmann Robson, CPAs.

It is our recommendation to adopt Policy #423 Capital Assets, as attached; and further, that the proper County officials be authorized to distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Category: 400

Number: 423

Subject: **CAPITAL ASSETS**

1. **PURPOSE:** The purpose of this policy is to establish procedures to record and control changes in the County's Capital Assets.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy shall apply to any item acquired with an original cost of at least \$5,000.00 and considered to be a capital asset.
4. **RESPONSIBILITY:** The Controller's Office shall be responsible for the implementation and administration of this policy.
5. **DEFINITION(S):**
 - 5.1 Capital Asset. Assets that have an original cost of at least \$5,000.00 and a useful life of more than one year will be recorded as capital assets. In the absence of original cost information, the asset's estimated historical cost may be used. Individual assets can be vehicles, equipment, machinery, a building, or building renovations, and land or land improvements. Normal repairs and maintenance are not considered to be capital assets.
 - 5.2 Original Cost. Original cost is the total acquisition cost of an asset. It includes price, shipping, installation, and any other related expenses of acquiring and putting the asset into service. In the case of buildings and land, it would include appraisal, survey, environmental reviews, and similar fees. Fair value is used as original cost for donated assets.
 - 5.3 Useful Life. Useful life is an estimation of the expected economic life of an asset from the time it is placed into service until its retirement. Useful life will vary with each class of asset based on commonly accepted industry standards.
 - 5.4 Depreciation. The straight-line depreciation method shall be used to spread the original cost of an asset over its estimated useful life.
 - 5.5 Retirement/Transfer. Retirement is the point in time at which an asset is fully depreciated. When an item is transferred to another department, depreciation continues until its useful life expires. A fully depreciated asset shall remain recorded and be tracked by the department until the time of its disposal.
 - 5.6 Disposal. Disposal of an asset represents its physical removal from custody and/or accountability. Disposal is accomplished through one or more of the following means: auction, sale, salvage, trade in, lost, destroyed, or other means that are acceptable to the Board.
 - 5.7 Tag number. Tag numbers will be assigned to assets and used as primary identification for all items entered into the capital asset records.
6. **POLICY:**
 - 6.1 The general purpose of this policy is to establish the procedure for identifying, inventorying, and recording capital assets.
 - 6.1.1 Any item acquired with an original cost of at least \$5,000.00, a useful life of more than one year and classifiable as a capital asset shall be recorded as a Capital Asset of Saginaw County.
 - 6.1.2 Each department will receive a listing of their capital assets at least once every two years. At which time the department head shall review the list and notify the Controller's Office, in writing, of any changes to the listing such as retirements, transfers, disposals, or acquisitions.
 - 6.1.3 All capital assets shall be recorded in the capital asset system with the following information: date of acquisition, original cost, vendor, serial or

model number where applicable, description, and department/location tag number.

- 7. **ADMINISTRATIVE PROCEDURES:** The Controller's Office is responsible for maintaining the capital asset system and department heads are responsible for custodianship of all capital assets assigned to their department's.
- 8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be a legal activity of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Adopted: September 16, 2003

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4 SEPTEMBER 16, 2003

Your Budget Audit Subcommittee considered communication no. 9-16-11 from Michael E. Thompson, Administration Director, recommending the Board retain Rehmann Robson Certified Public Accountants to provide auditing services for the County of Saginaw for the next three year period.

The current contract will be fulfilled with the completion of the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2003. The attached communication from Mr. Thompson lists the factors supporting the continuation of the Professional Service Agreement which is also attached.

We recommend the contract with Rehmann Robson CPAs for auditing services be renewed for a three year period; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-16-4.4



COUNTY OF SAGINAW

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET
AUDIT

August 21, 2003

MARC A. MCGILL
Controller/Chief Administrative Officer

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

9-16-11

2003 AUG 21 P 1:3
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Re: Audit Contract Renewal

Dear Chairman Hare:

The contract with Rehmann Robson Certified Public Accountants for Auditing Services will be fulfilled with the completion of the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2003. In anticipation of initiating a new multi-year contract, various factors have been considered and are presented below.

The Governmental Accounting Standards Board (GASB) has implemented a new governmental financial reporting model for state and local governments. The new standards, known as GASB 34, require a dual perspective in the preparation of a governmental entity's financial statements. The most dramatic change is the requirement to present entity-wide perspective financial statements based on the flow of economic resources, measurement focus and the accrual basis of accounting. GASB 34 also requires entities report infrastructure assets on its statement of net assets and reflect the depreciation of those assets on its statement of activities. Successful conversion and maintenance of the new model will require an extensive knowledge of the activities within all County departments.

The County of Saginaw has received for the eleventh consecutive year, the "Certificate of Achievement for Excellence in Financial Reporting" for the Comprehensive Annual Financial Report. This Certificate, presented by the Government Finance Officers Association of the United States to governmental units is widely known as a benchmark for excellence. A joint effort between the Financial Services Department and the Rehmann Group has been essential for this continual achievement.

After careful consideration, it is my recommendation that we retain Rehmann Robson Certified Public Accountants to provide auditing services for the County of Saginaw for the next three years. Their outstanding reputation in governmental auditing has been conclusively established and our experience with them has been mutually beneficial. We would welcome the experience of a well-established firm with expertise in not only the governmental accounting field, but also the operations of Saginaw County to work with us during the challenges, which will be undertaken. With their assistance we will be able to maintain the high standard of financial reporting the County of Saginaw has established.

If you have any questions or require additional information, please feel free to contact me at 790-5209.

Sincerely,

Michael E. Thompson
Administration Director

C: Marvin D. Hare, County Treasurer

PHONE (989) 790-5210

FAX (989) 790-5566

PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT, made and entered into the 17 day of Sept., 2003, by and between the COUNTY OF SAGINAW (hereinafter called "COUNTY") and, REHMANN ROBSON CERTIFIED PUBLIC ACCOUNTANTS (hereinafter called "AUDITING FIRM") presently of 5800 Gratiot, P.O. Box 2025, Saginaw, Michigan 48605.

WITNESSETH:

WHEREAS, The AUDITING FIRM has considerable expertise and experience in providing audit services for municipal corporations and other entities; and

WHEREAS, COUNTY desires the AUDITING FIRM to provide all necessary and required services for the administration of a County General Audit, for a three-year period, in an amount not to exceed \$77,900 for fiscal year ending September 30, 2004; \$79,800 for fiscal year ending September 30, 2005; \$82,200 for fiscal year ending September 30, 2006; and

WHEREAS, the services contracted for pursuant to this Agreement are a proper concern of COUNTY and are services that are essential for the operation of the County and are services that the County could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

ARTICLE I**Services to be Provided by AUDITING FIRM**

AUDITING FIRM shall provide the professional services as set forth, and more particularly described under "Duties of the AUDITING FIRM" and such other projects as may be agreed upon by the COUNTY Controller/CAO.

ARTICLE 2**Duties of the AUDITING FIRM**

AUDITING FIRM, in accordance with the general purposes and objectives of this Agreement as herein specified shall:

1. Audit the general purpose financial statements of the COUNTY for the year previous, for each year of the life of the contract.
2. Assist the COUNTY in preparing the following additional information that will be subjected to the auditing procedures applied in AUDITING FIRM's audit of the general purpose financial statements – (statistical data will not be subjected to auditing procedures):
 - a. Combining statements by fund type.
 - b. Individual fund and account group statements.
 - c. Schedule of Federal Financial Assistance.
 - d. GASB 34 Schedules.
3. Perform all audits in accordance with generally accepted auditing standards; the standards for financial audits contained in "Government Auditing Standards", the "Single Audit Amendments of 1996" and the provisions of "OMB Circular A-133" and will include tests of the accounting records of the COUNTY and other procedures necessary to enable AUDITING FIRM to express an unqualified opinion that the financial statements are fairly presented, in all material respects, in conformity with generally accepted

- accounting principles and to report on the Schedule of Federal Financial Assistance and the COUNTY's compliance with laws and regulations and its internal controls as required for a Single Audit. If AUDITING FIRM's opinion is other than unqualified, AUDITING FIRM will fully discuss the reasons in advance of a report. If for any reason, AUDITING FIRM is unable to complete an audit, AUDITING FIRM will not issue a report.
4. Apply procedures which will include tests of documentary evidence supporting transactions recorded and may include tests of physical existence of inventories, direct confirmation of receivables and certain other assets and liabilities by correspondence with individuals, creditors and financial institutions.
 5. Solicit required representations from COUNTY's attorneys and written representations from COUNTY.
 6. Examine on a test basis, evidence supporting amounts and disclosures in the financial statements. All audits will be planned and formed in such a way as to obtain reasonable assurance about whether the financial statements are free of material misstatements. Audits will include tests of transactions related to federal assistance programs for reasonable assurance and because AUDITING FIRM will not be performing detailed examinations of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcations, may exist and not be detected.
 7. Advise the COUNTY as to appropriate accounting principles and their applications and will assist in preparation of financial statements.
 8. Provide consulting services as mutually agreed.
 9. Require the COUNTY to assist in typing confirmations requested by AUDITING FIRM for testing.
 10. During each year of this Agreement, audit will begin in September and reports shall be issued in March of the next year or such other dates as agreed by the parties.

ARTICLE 3

Duration and Termination of Agreement

AUDITING FIRM shall commence performance of the services and obligations required of it hereunder starting on or before the 1st day of September, 2003 and shall complete said services by the 28th day of March, 2007, Time Being of the Essence. The COUNTY may terminate this Agreement if AUDITING FIRM materially breaches this Agreement, by providing written notice of termination to the other party no less than ninety (90) days prior to termination. The notice of termination will include the reason(s) for its termination at the time notice is given.

Upon giving or receiving of the notice of termination, both parties will make all reasonable efforts to end expenditures under this Agreement during the ninety (90) day notice period. Upon the end of the notice period, AUDITING FIRM, upon appropriate billing and documentation, will be reimbursed by COUNTY for all reasonable expenditures and fees incurred by AUDITING FIRM.

If AUDITING FIRM fails to fulfill in a timely and proper manner its obligations under this Agreement, or shall violate any of the covenants, agreements and stipulations herein, COUNTY shall give AUDITING FIRM written notice of such breach, and in the event that AUDITING FIRM has not remedied such breach within ninety (90) days, COUNTY, within its sole discretion, shall have the right to terminate this Agreement. Such termination shall take immediate effect upon receipt of written notice by AUDITING FIRM. It is expressly understood and agreed by AUDITING FIRM that in the event of a breach of this Agreement and its termination by COUNTY, COUNTY reserves the right to seek any other remedies available at law and/or in equity.

ARTICLE 4

Compensation

It is expressly understood and agreed that in no event will the total compensation under this Agreement exceed the sum of SEVENTY-SEVEN THOUSAND AND NINE HUNDRED DOLLARS (\$77,900) for fiscal year ending September 30, 2004; SEVENTY-NINE THOUSAND AND EIGHT HUNDRED DOLLARS (\$79,800) for fiscal year ending September 30, 2005; EIGHTY-TWO THOUSAND AND TWO HUNDRED DOLLARS (\$82,200) for fiscal year ending September 30, 2006. AUDITING FIRM shall provide a detailed billing, at least quarterly, to the COUNTY Controller for their approval. Services provided outside the scope of this Agreement shall be compensated at an hourly rate or fixed fee agreed upon in writing by the parties.

ARTICLE 5

Compliance With the Law

AUDITING FIRM shall provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, state and local laws, ordinances, rules and regulations.

ARTICLE 6

Independent Contractor

It is expressly understood and agreed that AUDITING FIRM is an independent contractor. The employees, servants and agents of AUDITING FIRM shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the COUNTY. AUDITING FIRM shall be responsible for the withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, state and local governments. AUDITING FIRM shall carry workers' compensation coverage for its employees, as required by law and shall provide the COUNTY with proof of said coverage, if requested.

ARTICLE 7

Waivers

No failure or delay on the part of COUNTY in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.

ARTICLE 8

Modifications, Amendments or Waivers of Provisions of the Agreement

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

ARTICLE 9

Assignment or Subcontracting

AUDITING FIRM shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement unless expressly approved in writing by COUNTY as required by COUNTY.

ARTICLE 10

Disregarding Titles

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE 11

Completeness of the Agreement

This Agreement, and any additional or supplementary documents incorporated herein by specific reference, constitute the entire agreement, and, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

ARTICLE 12
Invalid Provision

If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

ARTICLE 13
Non-Beneficiary Contract

This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

ARTICLE 14
Certification

The persons signing on behalf of AUDITING FIRM certify by said signatures that they are duly authorized to sign this Agreement on behalf of AUDITING FIRM and that this Agreement has been authorized by said AUDITING FIRM.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

IN THE PRESENCE OF:

Kayser Schultz

COUNTY OF SAGINAW

By Todd M. Hare
Todd M. Hare, Chairman
Board of Commissioners

REHMANN ROBSON
CERTIFIED PUBLIC ACCOUNTANTS

Gerald Desloover

By Gerald Desloover
Gerald Desloover, CPA
Principal

APPROVED AS TO LEGAL FORM:
GILBERT, SMITH & BORRELLO, P.C.

[Signature]

APPROVED AS TO SUBSTANCE:
CONTROLLER/CAO

Marc A. McGill
Marc A. McGill, Controller/CAO

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5

SEPTEMBER 16, 2003

Effective September 19, 2003, the position of Administration Director of Personnel in the Controller's Office will be vacant. The position was responsible for a major portion of union contract negotiations for the County. Your Labor Relations Subcommittee asked the Controller to consider a less expensive, yet effective, way to accomplish the majority of the County's in-house labor work.

In communication no. 9-16-27, Marc A. McGill, Controller/CAO proposes an alternative, as opposed to filling the position with a full time employee. The alternative is expected to save the County an estimated \$35,000 per year while still accomplishing all the necessary duties of administering labor activities for the County.

We recommend approval of the attached three year agreement for Contractual Labor Specialist Services between the County and Andre' R. Borrello; further, that the proper County Officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-16- 4.5

COUNTY OF SAGINAW

AGREEMENT FOR CONTRACTUAL LABOR SPECIALIST SERVICES

This Agreement, made and entered into this 16th of September, 2003, by and between the Saginaw County Board of Commissioners (hereinafter referred to as "County") whose address is 111 South Michigan Avenue, Saginaw, MI 48602 and Andre R. Borrello (hereinafter referred to as "Contractor") whose address is 721 South Michigan Avenue, Saginaw, MI 48602.

WITNESSETH:

WHEREAS, the County desires to retain the services of Andre R. Borrello as Labor Specialist for the County of Saginaw; and

WHEREAS, Andre R. Borrello desires to provide the services of Labor Specialist for the County of Saginaw; and

WHEREAS, it is the desire of the County to:

1. Retain the services of the Contractor and to provide inducement for the Contractor to provide said services throughout the duration of this Agreement; and
2. To provide a just means for terminating Contractor's services as such time as he may be unable to fully discharge his duties or when County may otherwise desire to terminate this Agreement; and

WHEREAS, it is to the advantage of both the Contractor and the County to specify the conditions under which the Contractor is to work and to be compensated.

NOW, THEREFORE, It is mutually agreed by the parties as follows.

SECTION I - DUTIES AND EXTENT OF SERVICES

A. General Duties:

The County hereby agrees to retain the services of Andre R. Borrello as Labor Specialist for Saginaw County to perform such duties and functions as assigned by the County, including but not limited to: presiding as the County's chief negotiator in all collective bargaining, representing County in grievances and settlements; participating in recruitment, discipline, and job classification decisions, (these duties being expressly and solely the previous duties of the position of Administration Director), as well as such other legally permissible and proper duties and compatible functions as the County may assign from time to time. Contractor agrees and understands that all decisions relative to economic and non-economic labor issues shall be made by the Saginaw County Board of Commissioners and/or the Controller/CAO of the County of Saginaw. Contractor shall regularly consult with the Board and CEO to establish contractual parameters. All decisions of Contractor relating to terms of collective bargaining agreements shall be submitted for approval by the Saginaw County Board of Commissioners and or the Controller/CAO of Saginaw County or their designees.

B. Extent of Services:

It is the intent of the parties that the Contractor shall devote his professional time, attention and energies to the business of the County in discharging the duties of the Labor Specialist during the normal business hours of 8:00 am to 12:00 noon, Monday through Thursday. However, the County recognizes that Contractor maintains a private law practice (which includes performing the duties of County Civil Counsel) and, as such, this schedule may change from time to time as a result of court hearings, meetings or other events. Although Contractor will use best efforts to satisfy this schedule, both parties recognize the established hours more as a guideline than a prescribed imperative. In addition, Contractor shall attend all Labor Committee meetings of the County and other such meetings of the County as necessary to perform the general duties. Adjustments to this schedule are permissible upon the mutual agreement of the County Controller/CAO and Contractor.

C. Reporting Responsibilities:

The Contractor shall report directly to the Controller/CAO.

SECTION II - TERM

The term of this Agreement shall be for a three (3) year period, beginning October 1, 2003 through September 30, 2006, and shall automatically renew for single one (1) year term(s).

The contract may be terminated at any time upon ninety (90) days' written notice by either party to the other.

SECTION III - COMPENSATION

The County agrees to pay the Contractor a fee of \$85.00 per hour up to a maximum of \$81,600 per fiscal year during the term of this Agreement, unless otherwise agreed upon in writing by both parties. Unexpended amounts from one year shall not be carried over into subsequent years. Contractor shall submit monthly invoices to the County for payment indicating hours and dates for such services and the County shall remit payment within a reasonable time, not to exceed thirty (30) calendar days.

Compensation of \$85 per hour shall be the sole and exclusive compensation provided to the Contractor by the County.

SECTION IV - INDEPENDENT CONTRACTOR

It is expressly understood by and between the parties that Andre R. Borrello is an independent contractor and not an employee of the County of Saginaw. As an independent contractor, Andre Borrello waives any claims to any rights that any employee of the County of Saginaw may have in addition that which is specified in this Agreement, including but not limited to: benefits, insurance, pay-roll deductions, and right of arbitration. Independent Contractor shall have the right to adjust work schedules according to his schedule, direct the work in conformance with directives of the County, and shall be responsible to keep and maintain a policy of liability insurance.

SECTION V - BONDING

County shall bear the full cost of any fidelity or other bonds required of the Contractor in the performance of his duties, excepting liability insurance.

SECTION VI - HEADINGS

The headings of the Sections of this Agreement are for convenience only and shall not control or affect the meaning or construction limit the scope or intent of any of the provisions of this Agreement.

SECTION VII - APPLICABLE LAW

This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

SECTION VIII - APPLICABLE LAW

Any notice required or permitted to be given under this Agreement shall be deemed properly given if in writing and if delivered to the person of or residence of the Contractor as appearing on the records of the County, or to the principal office of the County.

SECTION IX - ENTIRE AGREEMENT

This instrument contains the entire Agreement of the parties relating to the subject matter and may not be waived, changed, modified, extended or discharged orally but only by agreement in writing and signed by both parties.

SECTION X - WAIVER OF BREACH

The waiver by either party of a breach of any provision of this agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by such party.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

COUNTY OF SAGINAW

CONTRACTOR

By Todd M. Hare
Todd M. Hare, Chairman
Board of Commissioners

By Andre R. Borrello
Andre R. Borrello
Contractor

APPROVED AS TO SUBSTANCE:
CONTROLLER/CAO

By Marc A. McGill
Marc A. McGill

FROM: COMMITTEE ON APPROPRIATIONS -- 4.6 **SEPTEMBER 16, 2003**

Your Labor Relations Subcommittee considered communication no. 9-16-25 from Michael E. Thompson, Administration Director, concerning the inclusion of currently seated elected officials in Municipal Employees Retirement System (MERS) Division 94.

Based upon the determination of the Saginaw County Officers Compensation Commission and the advice of Saginaw County Legal Counsel and the MERS Legal Counsel to implement the inclusion of the above described elected officials as well as to close MERS Division 94 to any further enrollment, we recommend the following:

- 1) Notify the currently seated eligible elected officials that they have until December 1, 2003 to exercise their option to transfer from MERS Division 16 to MERS Division 94.
- 2) Adopt a resolution requesting that MERS transfer those individuals exercising their option, along with related reallocated assets, from MERS Division 16 to MERS Division 94.
- 3) Close MERS Division 94 to any further enrollment effective December 1, 2003.

Under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Smith: That the Report of the Committee be received and the recommendations contained therein be adopted to accomplish the Board's objectives in a manner acceptable to MERS. Approved. (Note: Only one of several amendments to the Report and Resolution was accepted by MERS and it has been incorporated into the Resolution.)

GILBERT, SMITH & BORRELLO, P.C.
ATTORNEYS AT LAW

721 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602-1529

www.gsb-law.com

DAVID M. GILBERT
LAWRENCE WM. SMITH
ANDRÉ R. BORRELLO
ANDREW J. COULOURIS

SAGINAW (989) 790-2500
FAX (989) 790-2889

ATTORNEY-CLIENT PRIVILEGED COMMUNICATION

August 22, 2003

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, Michigan 48602

**RE: Inclusion of Elected Officials
Into MERS Division 94**

Dear Chairman Hare:

Effective January 1, 1999 a new MERS division within the County of Saginaw was created and named, "Division 94 – Upper Management." The creation of Division 94 resulted from the Board of Commissioners' December 15, 1998 approval and execution of an Employment Agreement between the County and its Deputy Controller.

Division 94 remained with only one member until January 1, 2001, which was the effective date of a reorganization approved by the Board of Commissioners on October 17, 2000. Effective January 1, 2001, the two Administration Director positions were also placed into Division 94.

The creation of Division 94 and its inclusion of "Upper Management" employees prompted the inquiry whether elected officials are also eligible for inclusion into Division 94. It is my opinion that certain elected officials are indeed eligible for the reasons set forth herein.

During the period in question, the Saginaw County Officers Compensation Commission (COCC) determined that all elected officials receive fringe benefits at the same levels as for senior management employees.¹ Since certain senior management officials were eligible for inclusion into Division 94, based on the COCC's determination, elected officials who are also considered "Upper Management," are also eligible for inclusion into Division 94.

Based on the COCC list of office holders and their statutory job requirements, it is my opinion that the following positions are eligible for inclusion into Division 94,

¹ By not rejecting the COCC's recommendations, the Board of Commissioners allowed the recommendations to take effect. See MCL 45.473.

MERS DIVISION 94 LETTER
8/22/2003
Page 2

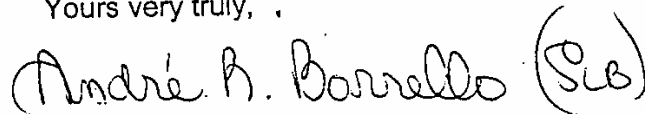
effective January 1, 1999, provided all other applicable requirements are satisfied:

County Clerk
Prosecuting Attorney
Treasurer
Register of Deeds
Sheriff
Public Works Commissioner

It is also my opinion that the County is responsible for payment of any contributions to MERS resulting from the above referenced office holders' inclusion into Division 94, effective January 1, 1999 or subsequent date the office holder was eligible,² in excess of the sum of contributions made by the office holders since January 1, 1999 to their defined contribution (ICMA) accounts. Of course, the Board must formally approve such expenditures, and such appropriations pursuant to MERS actuarial reports should be included in departmental budgets, as applicable.

I trust this addresses your concerns. If you have any additional questions or seek clarification, please call me at your convenience.

Yours very truly, .



André R. Borrello

c: County Clerk
Prosecuting Attorney
Treasurer
Register of Deeds
Sheriff
Public Works Commissioners
County Controller

² e.g., those elected in 2000 and took office in 2001 would only be entitled to elect Division 94 benefits after the date they took office

EUGENE D. MOSSNER
5320 NOTTINGHAM DR., N.
SAGINAW, MI 48603

December 4, 1998

12-15-23

REC'D
SAGINAW COUNTY
BOARD OF COMMISSIONERS
KVS
DEC 7 9 50 AM '98

Edward E. Mason, Chairman
Saginaw County Board of Commissioners
County Governmental Center
111 S. Michigan Avenue
Saginaw, Michigan 48602

Re: Compensation levels for elected county officials [1999 and 2000]

Dear Mr. Mason:

The Saginaw County Officers Compensation Commission met on November 23, 1998, pursuant to PA1978 485 [MCL45.471 Et.SEQ.] and Resolution J of the Saginaw County Board of Commissioners adopted February 27, 1990.

This meeting was a public meeting, held pursuant to the "Open Meetings Act" [PA1976 267; MCL15.261 Et.SEQ.] Several elected public officials were in attendance, however no members of the general public appeared to make comment or suggestions. No written communications were received from members of the public. We did receive your letter of November 23, 1998 prior to our meeting, as well as one dated November 12, 1998 signed by the Sheriff, Clerk, Prosecuting Attorney, Register of Deeds, Treasurer, and Public Works Commissioner.

After being provided with extensive materials by the County Controller with regard to compensation and benefits afforded similar office holders in other counties, after full discussion and careful consideration of all of the factors involved, our commission made the following determinations with respect to compensation and benefits for the various elected officials for the years 1999 and 2000:

- 1) With regard to the technical problem of 27 pay periods, referred to in your letter of November 23, 1998, and explained to us in some detail by County Controller, Fred Todd, the Commission adopted the suggestion that rather than set compensation on a lump sum annual basis, we would set the compensation at a bi-weekly rate. We then determined that with regard to the Clerk, Treasurer, Register of Deeds, Sheriff and Public Works Commissioner, we would grant an increase of 2% in 1999 and an additional 2% in the year 2000, which would be the same increase being given other non-elected county employees. Therefore, the compensation for these elected officials was determined to be:

Edward E. Mason, Chairman
December 4, 1998
Page 2

<u>ELECTED OFFICIAL</u>	<u>1999 BI-WEEKLY COMPENSATION</u>	<u>2000 BI-WEEKLY COMPENSATION</u>
CLERK	\$2,586.00	\$2,638.00
TREASURER	\$2,722.00	\$2,776.00
REGISTER OF DEEDS	\$2,542.00	\$2,593.00
SHERIFF	\$3,021.00	\$3,081.00
PUBLIC WORKS COMMISSIONER	\$2,785.00	\$2,841.00

2) With regard to the Prosecuting Attorney, a separate problem has arisen, and that concerns the "freezing" of the salaries of the District and Circuit Judges by the State of Michigan. Two years ago, the Commission determined that the Prosecuting Attorney should be compensated at the same level as a District Judge. This was in keeping with a practice which existed a number of years ago here in Saginaw County, and is also consistent with the **Standards and Commentary by the National Advisory Commission on Criminal Justice Standards and Goals [1973]**. Unfortunately, combining our reasoning of two years ago and the State's "freezing" of judicial salaries, has resulted in the Prosecuting Attorney currently earning in excess of our District Judges, and if the 2% increase were applied to this office, it would mean that the Prosecutor would earn in excess of that of a Circuit Judge. The Commission felt that this could not be justified. We recognize, however, the excellent work that the Prosecuting Attorney continues to do for Saginaw County, we felt that, in fairness, we could not freeze his salary while all other elected office holders received an increase. Accordingly, we determined to increase the compensation of the Prosecuting Attorney by 1% for the years 1999 and 2000. Therefore, the compensation for the Prosecuting Attorney was determined to be:

<u>ELECTED OFFICIAL</u>	<u>1999 BI-WEEKLY COMPENSATION</u>	<u>2000 BI-WEEKLY COMPENSATION</u>
Prosecuting Attorney	\$4,181.00	\$4,223.00

Hopefully, the State Compensation Commission, this year, will correct the deficiency in the salaries of the District and Circuit Judges, to bring the compensation for the Prosecuting Attorney in line with that of a District Judge. It is our understanding that this may well take place. If the State of Michigan does not correct the deficiency in the Judges' salaries, then our commission will have to make the necessary adjustment in the Prosecutor's salary at our meeting two years hence.

3) Insofar as the compensation for the County Board of Commissioners is concerned, it was the view of the Commission that the 2% increase for other non-elected county employees should also apply to the Commissioners themselves. We also determined to set their compensation at a bi-weekly rate as well. Additionally, in keeping with the practice of virtually every other county surveyed, we determined that the **Vice Chair of the Board of Commissioners, as well as all Committee Chairpersons** be compensated over and above their bi-weekly compensation, \$500.00 per year for the additional work and responsibility they have in those offices. Therefore, the compensation for the County Board of Commissioners was determined to be as follows:

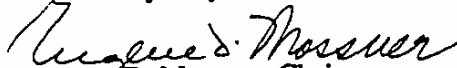
Edward E. Mason, Chairman
 December 4, 1998
 Page 3

ELECTED OFFICIAL	1999 BI-WEEKLY COMPENSATION	2000 BI-WEEKLY COMPENSATION
COMMISSION CHAIR	\$437.00	\$446.00
COMMISSION VICE- CHAIR	\$325.00	\$332.00
STANDING COMMITTEE CHAIR- PERSONS [4]	\$325.00	\$332.00
COMMISSIONER	\$306.00	\$312.00

4) Finally, we determined that the \$40.00 per diem for board and committee meetings remain the same for 1999 and 2000, and that there would be no change insofar as fringe benefits [health, dental, life insurance, longevity and retirement] are concerned. These will continue and will be on an equal basis with those received by senior managerial employees of the county, as in the past.

Should you have any further questions with regard to any of these determinations, please do not hesitate to contact me. I can usually be reached at 793-5210.

Yours very truly,


 Eugene D. Mossner, Chairman
 Saginaw County Officer's
 Compensation Commission

cc: Members of the Commission
 County Elected Officials
 Fred Todd, County Controller

FROM: COMMITTEE ON APPROPRIATIONS -- 4.7 SEPTEMBER 16, 2003

Your Legislative Subcommittee considered resolutions received from Antrim, Bay, Hillsdale, Manistee, Montcalm and Osceola Counties petitioning Federal and State Legislators to address the escalating cost of health care and to provide the American public with affordable quality health care.

We concur and under the proper order of business the appropriate resolution will be submitted. Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Horn: That the Report of the Committee be received and the recommendations

contained therein be adopted. Commissioners Basil and Wurtzel voted nay. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.8**SEPTEMBER 16, 2003**

Your Legislative Subcommittee was asked by the Executive Committee to consider amending Public Act 485 of 1978 to allow county boards the option of selecting the process for the adoption and rejection of the determination made by the County Officers Compensation Commission for the compensation of elected officials.

The amendment to the Act would follow the August 2002 voter approved amendments to Article IV, Section 12 of the State Constitution of 1963 governing the operation of the State Officers Compensation Commission by only requiring a majority vote for approval rather than a two-thirds vote for rejection. (attached)

We recommend petitioning the Michigan Legislature to amend Act 485 of 1978 and offer the following for their consideration:

45.473 Compensation of elected officials; determination; expenses.

Sec. 3. The county officers compensation commission shall determine the compensation of the elected officials of the county, other than judges, which determination shall be the compensation of those officials unless the county board of commissioners rejects the determination by resolution adopted by 2/3 of the members elected to and serving on the board **OR** **if the county board of commissioners by resolution adopted by a majority of the members elected to and serving on the board approve them.** Unless rejected **OR** **with majority approval**, the determination shall be effective at the beginning of the first odd numbered year after the determination is made. If the determination is rejected **OR** **is not approved by a majority vote**, the compensation then in effect for those officials shall continue. An expense allowance or reimbursement paid to elected officials in addition to salary shall be for expenses incurred in the course of county business and accounted for to the county.

Under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Horn: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioner Sangster voted nay. Approved.

ARTICLE IV
LEGISLATIVE BRANCH (EXCERPT)

§ 12 State officers compensation commission.

Sec. 12. The state officers compensation commission is created which subject to this section shall determine the salaries and expense allowances of the members of the legislature, the governor, the lieutenant governor, the attorney general, the secretary of state, and the justices of the supreme court. The commission shall consist of 7 members appointed by the governor whose qualifications may be determined by law. Subject to the legislature's ability to amend the commission's determinations as provided in this section, the commission shall determine the salaries and expense allowances of the members of the legislature, the governor, the lieutenant governor, the attorney general, the secretary of state, and the justices of the supreme court which determinations shall be the salaries and expense allowances only if the legislature by concurrent resolution adopted by a majority of the members elected to and serving in each house of the legislature approve them. The senate and house of representatives shall alternate on which house of the legislature shall originate the concurrent resolution, with the senate originating the first concurrent resolution.

The concurrent resolution may amend the salary and expense determinations of the state officers compensation commission to reduce the salary and expense determinations by the same proportion for members of the legislature, the governor, the lieutenant governor, the attorney general, the secretary of state, and the justices of the supreme court. The legislature shall not amend the salary and expense determinations to reduce them to below the salary and expense level that members of the legislature, the governor, the lieutenant governor, the attorney general, the secretary of state, and the justices of the supreme court receive on the date the salary and expense determinations are made. If the salary and expense determinations are approved or amended as provided in this section, the salary and expense determinations shall become effective for the legislative session immediately following the next general election. The commission shall meet each 2 years for no more than 15 session days. The legislature shall implement this section by law.

History: Const. 1963, Art. IV, § 12, Eff. Jan. 1, 1964;—Am. H.J.R. AAA, approved Aug. 6, 1968, Eff. Sept. 21, 1968;—Am. H.J.R. E, approved Aug. 6, 2002, Eff. Sept. 21, 2002.

COMMITTEE COMPENSATION -- 5.1**SEPTEMBER 16, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 3-16, 2003.

Human Services Collaborative Body Executive Committee---6-9-03*	
C. Smith, 3 miles	51.08
Human Services Collaborative Body Executive Committee---7-8-03*	
C. Smith, 3 miles	51.08
Human Services Collaborative Body---7-25-03*	
C. Smith, 3 miles	51.08
HealthSource Personnel---7-17-03*	
C. Smith, 3 miles	1.08
HealthSource Finance---7-29-03*	
R. Bartels, 3 miles	1.08
HealthSource Saginaw Board---8-4-03	
R. Bartels, 3 miles	1.08
Labor Relations Subcommittee---8-4-03	
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
C. Hadsall, 40 miles	64.40
M. O'Hare, 50 miles	68.00
T. Hare, 2 miles	50.72
Human Services Collaborative Body Membership---8-5-03	

Board of Commissioners**September 16, 2003**

C. Smith, 3 miles	51.08
Crime Prevention Council at SVSU---8-6-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
Local Emergency Planning Committee---8-7-03	
M. O'Hare, 50 miles	28.00
Parks Commission---8-7-03	
B. Blaine, 26 miles	9.36
Crime Prevention Government & Law Enforcement---8-8-03	
C. Hadsall, 40 miles	64.40
Substance Abuse Advisory Board---8-11-03	
C. Hadsall, 40 miles	14.40
Mental Health Board---8-11-03	
R. Woods, 7 miles	12.52
Community Corrections Advisory Board---8-12-03	
R. Kahn, 0 miles	
County Services Committee---8-12-03	
C. Ruth, 0 miles	
C. Hadsall, 0 miles	
K. Horn, 0 miles	
T. Sangster, 0 miles	
T. Hare, 0 miles	
Board Session (C. Smith absent)---8-12-03	
Airport Committee at Browne Airport---8-13-03	
R. Woods, 6 miles	2.16
T. Sangster, 7 miles	2.52
Mosquito Abatement Commission---8-14-03	
M. O'Hare, 50 miles	18.00
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION -- 5.2	SEPTEMBER 16, 2003
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 17-30, 2003.	
Mental Health Board---8-18-03	
R. Woods, 7 miles	12.52
Saginaw Convention & Visitors Bureau---8-19-03	
K. Horn, 30 miles	60.80
Saginaw Area Storm Water Authority---8-20-03	
C. Ruth, 4 miles	51.44
Commission on Aging---8-21-03	
M. O'Hare, 50 miles	68.00
Job Training Consortium Board---8-25-03	
R. Bartels, 3 miles	51.08
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
J. Graham, 21 miles	57.56
T. Novak, 10 miles	53.60
C. Ruth, 4 miles	51.44
T. Sangster, 8 miles	52.88
Region VII Advisory Board---8-26-03	
C. Ruth	5.00
Mosquito Abatement Commission---8-26-03	

M. O'Hare, 50 miles	18.00
Mental Health Executive Limitations---8-27-03	
R. Woods, 7 miles	12.52
Frankenmuth Convention & Visitors Bureau---8-28-03	
K. Horn, 6 miles	52.16
City County School Committee at Courthouse---8-28-03	
B. Blaine, 26 miles	59.36
C. Ruth, 4 miles	51.44
T. Basil, 3 miles	51.08

Respectfully submitted,

Kaye Schultz, Board Coordinator

By Commissioner Ruth: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS A, B, C

Resolution A-2003/2004 County Budget, Resolution B-Setting Salaries, and Resolution C-Capital Improvement Plan, refer to Unfinished Business

RESOLUTION D

SEPTEMBER 16, 2003

BOARD OF COMMISSIONERS COUNTY OF SAGINAW

**RE: PETITIONING STATE AND FEDERAL LEGISLATORS
FOR AN AFFORDABLE HEALTH CARE PLAN**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 16th day of September, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *James M. Graham, Roger N. Kahn*

Commissioner Horn offered the following resolution and moved its adoption. The motion was seconded by Commissioner Ruth:

WHEREAS, The availability of affordable, quality health care is a necessity for all people; and,

WHEREAS, The continuing escalation of health care costs has created a major challenge for counties in balancing budgets; and,

WHEREAS, The cost for health care coverage affects employers and employees in both the public and private sector nation wide; and,

WHEREAS, Shifting costs back and forth between the employer and employee will not resolve a problem which does not appear to be dissipating any time soon;

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners petitions our State and Federal Legislators to address the escalating cost of health care and provide the American public with affordable, quality health care;

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to our State and Federal Legislators, Michigan Counties, and the Michigan Association of Counties.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

ADOPTED:

Yeas --- *Raymond F. Bartels, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B.*

RESOLUTION F
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

SEPTEMBER 16, 2003

RE: CONCURRENCE WITH P.A. 105 OF 2003 -
COUNTY ELECTION TO AUDIT HOMESTEAD EXEMPTIONS

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 16th day of September 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *James M. Graham, Roger N. Kahn,*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Horn:

WHEREAS, The Governor of the State of Michigan approved Act No. 105 of the Public Acts of 2003 authorizing the County to audit homestead exemptions (*County Election to Audit Homesteads Exemptions form attached*); and,

WHEREAS, The County Treasurer desires the concurrence of the Saginaw County Board of Commissioners; and,

WHEREAS, The Saginaw County Board of Commissioners deems that it is in the best interest of the County to accept this responsibility.

NOW THEREFORE BE IT RESOLVED, That the following policy shall govern the homestead audit function in Saginaw County:

- (1) The County Treasurer accepts the audit function responsibility;
- (2) 70% of the penalty interest collected will be deposited in a restricted fund to pay for administrative expenses;
- (3) 20% of the penalty interest will go to the state and 10% will go to the local assessing unit of government;
- (4) Excess money in the restricted account will revert to the General Fund after three (3) years;
- (5) The Equalization Department will assist, as needed, in this enforcement.

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

Absent --- *James M. Graham, Roger N. Kahn*

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting of the Saginaw County Board of Commissioners, held on the 16th day of September 2003, the original of which is on file.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 16th day of September 2003.

Susan Kaltenbach, Clerk, County of Saginaw

SEAL

Attachment Resolution F - September 16, 2003

Michigan Department of Treasury
4063 (7-03)

County Election to Audit Homestead Exemptions

Issued under Public Act 105 of 2003.

SAGINAW COUNTY

To elect to audit homestead exemptions under the provisions of Public Act 105 of 2003, MCL 211.7cc, this form must be signed **either** by the County Treasurer alone, **or** by the County Equalization Director with the concurrence by resolution of the County Board of Commissioners. A signed form must be submitted not later than October 1, 2003 to the Department of Treasury and to the assessor of each township and city in that county.

Election by County Treasurer

Under provisions of MCL 211.7cc(10), I hereby make an election for Saginaw County to audit homestead exemptions for the period of October 1, 2003 through September 30, 2005. I agree to comply with the requirements of MCL 211.7cc.

Print County Treasurer's Name	County Treasurer's Signature	Date
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Election by County Equalization Director

Under provisions of MCL 211.7cc(10), I hereby make an election for Saginaw County to audit homestead exemptions for the period of October 1, 2003 through September 30, 2005. I agree to comply with the requirements of MCL 211.7cc. Attached is concurrence by resolution of the Saginaw County Board of Commissioners.

Print County Equalization Director's Name	County Equalization Director's Signature	Date
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Submit the Department of Treasury's copy of this form, postmarked or faxed not later than October 1, 2003, to:

Michigan Department of Treasury
Homestead Exemption Unit
P. O. Box 30440
Lansing, MI 48909
FAX 517-636-4445

Note: Pursuant to section 28 of the state revenue act, MCL 205.28, persons receiving homestead exemption information from the Department of Treasury will be asked to sign an agreement limiting disclosure of that information only to authorized persons.

RESOLUTION G
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

SEPTEMBER 16, 2003

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on September 16, 2003, at 5:00 o'clock, P.M., Michigan time.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: *James M. Graham, Roger N. Kahn*

The following resolution was offered by Commissioner Ruth and seconded by Commissioner Wurtzel:

WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, the Village Council of the Village of Merrill (the "Village"), by resolution adopted on August 11, 2003, and the Township Board of the Township of Jonesfield (the "Township"), by resolution adopted on August 18, 2003, have each requested the County, acting through its Department of Public Works under Act 185, to assist the Village and the Township in financing the construction of a water supply system to serve all property in the Village and property in the Township (i) along M-46 from one-half mile east of Chapin Road to the Village limits and from one-half mile west of Fenmore Road to the Village limits, (ii) along Chapin Road approximately one-quarter mile north of M-46 and one-half mile south of M-46 and (iii) along Fenmore Road approximately one-quarter mile north and south of M-46 (collectively, the "Project"); and

WHEREAS, the establishment of a County project as requested in the foregoing resolutions will protect the public health and welfare of the citizens of the Village and the Township to be served by the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, as follows:

1. The Board of Commissioners of the County of Saginaw hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village and the Township.
2. Said County project shall be known as the "Merrill/Jonesfield Water Supply System."
3. The Saginaw County Public Works Commissioner is hereby directed to obtain and to submit to this Board, for approval, plans and specifications and estimates of cost for the Project requested by the Village and the Township in their respective resolutions addressed to the County, and to negotiate and to submit to this Board, for approval, a contract among the County, the Village and the Township in respect to the construction and financing of the Project.
4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

ADOPTED: Yeas: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays: *None*

STATE OF MICHIGAN)

health and related support services to Saginaw children and families, particularly those involved in our FIA and Family Court systems; and,

WHEREAS, The three (3) major public organizations (Family Court, CMH and FIA) and their leadership have committed their organizations to a planning and implementation process which will include new partnerships with education, mental health and other human service providers and families and youth themselves, to reinvent the ways in which we provide treatment and support to better serve Saginaw’s most troubled youth and their families; and,

WHEREAS, The three (3) organizations with SCCMHA as the applicant will submit an application to SAMHSA by October 15, 2003 for such funding; and,

WHEREAS, The required goals of the grant which we acknowledge and believe to be in the best interest of Saginaw youth include:

1. Development of a system of care for children with a serious emotional disturbance and their families.
2. Provision of a broad array of “best practice” mental health and other related services, treatments and supports to the targeted population.
3. Evaluation of the effectiveness of the system of care and its component services.
4. Involvement of families in the development of the system and the services and the care of their own children.
5. Incorporation of culturally competent practices for serving children and their families for racial and ethnic populations represented in our community; and

WHEREAS, This vision and planning process including the submission of the described SAMHSA federal grant seeks broad community participation and endorsement;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners seeks to acknowledge and endorse the vision and planning activities for an improved system of care to assist Saginaw’s most troubled youth with serious mental health and related disorders and their families through the collaboration of the Saginaw Family Court, the Saginaw County Community Mental Health Authority and the Saginaw Family Independence Agencies and all other local partners in this endeavor;

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners supports the use of available local match to support this grant application and related activities for the purposes of improving and expanding the system of care and just as importantly the creation of long term solutions to the financial supports for long term sustainability.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

STATE OF MICHIGAN }
} SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting of the Saginaw County Board of Commissioners, held on the 16th day of September, 2003, the original of which is on file.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 16th day of September, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

**RESOLUTION I
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

SEPTEMBER 16, 2003

RE: ACH AND ELECTRONIC TRANSACTIONS

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw, Michigan, on the 16th day of September, 2003, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *James M. Graham, Roger N. Kahn*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Ruth:

WHEREAS, On December 30, 2002, the Governor of the State of Michigan approved Act No. 738 of the Public Acts of 2002 authorizing the use of electronic transactions by designated officers of the local government; and,

WHEREAS, The Saginaw County Board of Commissioners deems that it is in the best interest of the County to make certain financial transactions by using electronic transactions as described in the Act;

NOW, THEREFORE, BE IT RESOLVED, That the following policy shall govern the use of electronic transactions:

- a) The Treasurer shall be responsible for establishing all ACH arrangements for the County of Saginaw;
- b) The Treasurer shall draft a written policy to be followed in accordance with the Act and presented to the governing body;
- c) The Treasurer shall be responsible for payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee to perform such duties;
- d) The Treasurer shall submit documentation to the governing body, or person responsible for approving payments by resolution or charter requirements, detailing goods and services purchased, the cost of goods or services, the date of payment, and the department levels serviced;
- e) All ACH transactions shall be approved by the Treasurer before payment is made.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

Abstentions --- None

Absent --- James M. Graham, Roger N. Kahn

STATE OF MICHIGAN }

Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 16th day of September, 2003.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

RETURN ORIGINAL RESOLUTION TO:

SEND COPY OF RESOLUTION TO:

MERS
Attn: Reallocations
1134 Municipal Way
Lansing, MI 48917

Gabriel, Roeder, Smith & Company
Attn: MERS Reallocations
One Towne Square, Suite 800
Southfield, MI 48076

UNFINISHED BUSINESS

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5

AUGUST 12, 2003

Your Budget Audit Subcommittee received communication no. 8-12-12 dated July 14, 2003 from Marc A. McGill, Controller/CAO, being Draft #1 of the Fiscal 2003/2004 Budget and communication no. 8-12-22 dated July 31, 2003 from the Controller being Draft #2 of the Fiscal 2003/2004 Budget, as well as, a detailed packet of the Standing Committees departmental budgets. Each committee reviewed the proposed budgets and has forwarded recommendations of support for Draft #1 of the Budget to this committee. Draft #1 and Draft #2, previously distributed to each commissioner, is attached.

Resolution A contains the budget for the total County and the General Fund. The total County Budget for Fiscal 2004 is \$128,330,934 which is a near zero percent increase over the Fiscal 2003 Budget of \$128,302,656. The General Fund Budget for Fiscal 2004 is \$40,450,875 which represents a 10.43 percent increase over the Fiscal 2003 Budget of \$36,630,622. The inclusion of the \$3,519,299 State Revenue Sharing causes 9.61 percent of the 10.43 percent increase in the General Fund. State Revenue Sharing for the past 4 years had not been previously reported in the General Fund

Resolution A contains the proposed County millage rates to be levied December 1, 2003, as well as, the authorization of the 9-1-1 surcharge to fund operations of the 2004 Budget. The total proposed millage rate for 2003/2004 is 7.2352 mill which is 0.033 more than the 7.2022 mill levied in this years Fiscal 2003 Budget. The difference is accounted for in the 0.0091 increase in the Senior Citizens Millage approved in 2002 and the Hospital and Juvenile Debt millages.

Resolution B establishes the compensation levels for non-union employees, as well as, provides for the adoption of salary schedules that apply to certain classifications of employees for Fiscal 2004.

Resolution B also identifies salaries for elected/appointed officials and judges. These salary levels have been set by the Saginaw County Officers Compensation Commission and the State Officers Compensation Commission in the case of judges.

Resolution C sets forth the approved and prioritized Capital Improvement Budget for Fiscal 2003/2004.

A public hearing will be held at this day's session to allow comment. Notice was previously published in the Saginaw News and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that the Fiscal 2003/2004 Budget Resolutions A, B and C, together with the Controller recommended Draft #1 of the Budget including Draft #2 changes be laid on the table and scheduled for formal adoption at the September 16, 2003 Board Session.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

Commissioner Hadsall moved, supported by Commissioner Ruth to approve the 2003/2004 Budget Resolution A, Salary Resolution B, and Capital Improvement Plan Resolution C which were laid on the table at the August 12 Session.

Commissioner Basil moved, supported by Commissioner Wurtzel to amend the budget by restoring three (3) deputy positions in the Sheriff Department Budget; further, to accomplish this it is recommended that retiree health care insurance and longevity payments for new hires be eliminated, and a \$5.00 / \$10.00 drug co-pay and wage freeze be implemented for all non-union employees not currently engaged in forming a new union; further, if additional funding is necessary it is recommended using reserves in the General Fund Budget Stabilization Fund. At the request of Commissioner Basil, a roll call was taken by the Clerk.

Motion to amend the Budget failed by the following vote:

Aye: Horn, Wurtzel, Basil, Bartels (4)

Nay: Novak, O'Hare, Blaine, Hadsall, Sangster, Woods, Ruth, Smith, Hare (9)

Absent: Graham, Kahn (2)

The main motion to approve the Budget was before the Board. The Chair asked for a show of hands.

Motion to approve Budget Resolutions A, B, and C carried by the following vote:

Aye: Bartels, Hadsall, Novak, O'Hare, Ruth, Sangster, Smith, Woods, Hare (9)

Nay: Basil, Blaine, Horn, Wurtzel (4)

Absent: Graham, Kahn (2)

RESOLUTION A

SEPTEMBER 16, 2003

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2001/2002 annual financial report and budget requests for the 2003/2004 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Committee On Appropriation's recommended Budget for Fiscal 2003/2004 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2003/2004 Saginaw County Budget as summarized below and set forth in the Committee on Appropriation's recommended budget dated September 16, 2003, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall

monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

SAGINAW COUNTY FISCAL 2003/2004 BUDGET SUMMARY

<u>FUND NAME</u>	<u>FISCAL 2003/2004 BUDGET</u>	<u>GENERAL FUND APPRO. 2003/2004 BUDGET</u>
General Operating	\$ 31,207,883	\$ 31,207,883
County Road Patrol Millage	1,485,589	-
Law Enforcement	2,449,772	2,295,918
Parks & Recreation	790,748	-
GIS System	145,953	-
Friend of the Court	4,145,031	593,681
Health Services	13,001,743	599,046
Solid Waste Management	456,156	-
Lodging Excise Tax	1,365,000	-
Event Center	2,443,000	-
Historical Society	897,038	-
Commission on Aging	3,606,281	-
Mosquito Control	2,675,874	-
Planning	696,018	44,508
Brownfield Redevelopment Authority	1,307,592	-
Public Improvement	295,500	-
Courthouse Preservation Technology	181,425	-
Animal Control	701,546	621,316
Small Cities Reuse	759,777	-
Register of Deeds Automation Fund	351,000	-
E-911 Telephone Surcharge	3,936,319	-
E-911 Equipment – Digital	1,008,000	-
Mobile Data Maint/Replace	476,628	-
Law Library	73,498	48,736
County Library (Board)	130,000	-
Midland Center - No Wrong Door	497,620	-
Michigan Works Administration	16,909,887	-
Remonumentation Grant	100,000	-
Special Projects	275,337	86,485
Sheriff Special Projects	2,556,207	-
Prosecutor Special Projects	516,339	184,777
Corrections Special Projects	1,491,404	37,369
MSU Extension Special Projects	1,403,622	253,361
Social Welfare	1,643,741	98,979
Child Care Probate/Juvenile Home	4,170,718	2,289,191
Child Care Welfare	352,800	169,800
Veterans Relief	19,860	19,860
Veterans Trust	81,866	-
Parking System	78,000	-
Airport	630,057	89,057
Inmate Services	1,034,950	-
Information Systems & Services	1,792,339	890,908
Equipment Revolving Fund	511,911	-
Public Works	89,942	-

Brownfield Revolving Loan Fund	55,887	-
Mailing Department Fund	388,034	-
Motor Pool	369,448	-
Risk Management	1,203,155	-
Investment Services	83,219	-
Health Center Building Fund	413,765	-
Employee Benefits	7,480,000	-
HealthSource Saginaw	1,101,344	-
Library (Penal)	972,453	-
Post Employment Health Benefits	2,628,000	-
Indigent Health Care Fund	1,000,000	920,000
Retirement System	3,941,101	-
TOTAL	<u>\$ 128,380,377</u>	<u>\$ 40,450,875</u>

BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2003 tax year (Fiscal 2003/2004 budget year) for a total County levy of 7.2352 mill including authorized debt service as summarized below:

2003 AUTHORIZED TAX RATES - FISCAL 2003/2004 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations	4.8622 Mill	General Operating
County Parks	.1618 Mill	Parks & Recreation
Castle Museum	.2000 Mill	Castle Museum & Hist.
Hospital Operation	.2500 Mill	HealthSource Saginaw
Mosquito Control	.5000 Mill	Mosquito Abatement
Senior Citizens	.3300 Mill	Commission on Aging
County Event Center	.4500 Mill	Event Center
Law Enforcement	<u>.3400 Mill</u>	Law Enforcement Fund
Total, Operating Millages	<u>7.0940 Mill</u>	
Debt - Hospital Bonds	.0916 Mill	Hospital Const. Debt
Debt - Juvenile Home	<u>.0496 Mill</u>	Juv. Home Renov. Debt
Total, Debt Millages	<u>.1412 Mill</u>	
GRAND TOTAL	7.2352 Mill	

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.62 per month, which is within the 16% of the highest base rate charged for single party basic phone service in Saginaw County as approved by the voters, to cover the costs for the 9-1-1 Emergency Services Program for Fiscal 2003/2004; and

BE IT FURTHER RESOLVED #4, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in the amount of 4% of the highest base rate charged for single party basic phone service in Saginaw County, to cover the costs for 9-1-1 Emergency Services Equipment Acquisition for Fiscal Year 2003/2004, said funds to be deposited by the County Treasurer separately from all other 9-1-1 funds, and such funds shall only be used for acquisition of equipment upon full Board of Commissioner's approval; and

BE IT FURTHER RESOLVED #5, That the sum of \$128,380,377 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1,

2003 and ending September 30, 2004; and

BE IT FURTHER RESOLVED #6, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #7, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #8, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #9, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #10, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #11, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #12, That the County shall designate 16 beds in the County jail for rental to the federal government in order to meet revenue projections for the 2003/2004 Budget Year; and

BE IT FURTHER RESOLVED #13, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2003/2004 Budget Year) as defined by Public Act 2, 1986; and

BE IT FURTHER RESOLVED #14, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$413,667 of the estimated \$827,333 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw/Bay Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #15, That the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2003/2004 Budget Year); and

BE IT FURTHER RESOLVED #16, That in accordance with Public Act 264 of 1987 that 12/17 or approximately \$77,169 of the estimated \$109,322 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be appropriated to the County Health Department Budget, for Public Health prevention programs and services; and

BE IT FURTHER RESOLVED #17, That in accordance with Public Act 264 of 1987 that 5/17 or approximately \$32,153 of the estimated \$109,322 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be used for personnel and operation costs in excess of Prosecutor's Department, 1988 appropriation levels for Court Operations; and

BE IT FURTHER RESOLVED #18, That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the office of Controller by this Board; and

BE IT FURTHER RESOLVED #19, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #20, That the appropriate committee or committees of this Board be authorized to transfer monies from one category to another within an activity or from activity to activity when, in its judgement, it shall be deemed necessary; and

BE IT FURTHER RESOLVED #21, That the County Controller be authorized to transfer monies from one category to another within an activity and between activities within the same fund in an amount up to \$50,000 for non-equipment expenditures, and up to \$25,000 for equipment expenditures when it shall be deemed necessary and a quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #22, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to accept grants on behalf of the County in an amount up to \$50,000 with a local match not to exceed 10% (\$5,000), if required, and if available within the requesting department's current budget, and to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #23, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #24, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of Federal and/or State cutbacks; and

BE IT FURTHER RESOLVED #25, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any additional cost to Saginaw County or the Saginaw County Sheriff Department provided that each separate contract for law enforcement services shall be approved by the Controller and the Chairman of the Board, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: OPEIU - Courthouse Employees - expires 2005; SCDPHEU Health Department and Commission on Aging Employees - expires 2004; Teamsters Local 214 - Public Health Nurses - expires 2005; Teamsters Local 486 - Animal Shelter

Employees - expires 2004; Teamsters Local 486 - Juvenile Home Detention Supervisors Unit - expires 2003; Juvenile Home Employees - expires 2003; POAM - Sheriff Unit I (312 eligible) – expires 2005; POAM – Sheriff Unit I (non 312 eligible) – expires 2005; POLC - Sheriff Unit II - expires 2003; GELC - Probation Officers, Family Court - expires 2004; GELC - Probation Officers, District Court - expires 2005; POAM - Sheriff Unit III - Capt. & Lt. - expires 2004; and Prosecutors - expires 2003; and

BE IT FURTHER RESOLVED #27, That the Board of Commissioners hereby ratified employment contracts for Michael E. Thompson, Administration Director (contract dated March 1, 2003), John D. Niederhauser, Health officer (contract dated June 1, 2003), and Marc A. McGill, Controller/CAO (contract dated February 26, 2002); and

BE IT FURTHER RESOLVED #28, That if it is determined that the 2003/2004 General Fund Budget shall have a budget surplus, that two-thirds (2/3) of any such budget surplus shall be transferred to the Public Improvement Fund, and the remaining one-third (1/3) to the General Fund Budget Stabilization Reserve Fund Balance Account.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

FMB379P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004

10/03/03

FUND	TOTAL BUDGET				GENERAL FUND APPROPRIATION			
	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE
101 GENERAL OPERATING	30,703,425	31,207,883	504,458	1.64	30,703,425	31,207,883	504,458	1.64
205 COUNTY ROAD PATROL MILLAGE		1,485,589	1,485,589	100.00				
207 LAW ENFORCEMENT	4,456,753	2,449,772	-2,006,981	-45.03	85,214	2,295,818	2,210,704	594.29
208 PARKS & RECREATION	850,931	790,748	-60,183	-7.07				
211 GIS SYSTEM	142,794	145,953	3,159	2.21				
215 FRIEND OF COURT	4,085,880	4,145,031	79,151	1.94	588,807	593,681	4,874	.82
221 HEALTH SERVICES	14,176,466	13,001,743	-1,174,723	-8.28	599,046	599,046		
228 SOLID WASTE MANAGEMENT	332,376	456,156	123,780	37.24				
229 LODGING EXCISE TAX	1,365,000	1,365,000						
232 EVENT CENTER	2,625,710	2,443,000	-182,710	-6.95				
233 CASTLE MUSM & HISTORICAL A	889,377	897,038	7,661	.86				
238 COMMISSION ON AGING	3,677,832	3,806,281	-71,551	-1.94				
240 MOSQUITO ABATEMENT COMMISS	2,542,823	2,675,874	133,051	5.23				
242 PLANNING	786,853	696,018	-90,835	-11.54		44,508	44,508	100.00
243 BROWNFIELD REDEVELOPMENT A	1,108,361	1,307,592	201,231	18.18				
245 PUBLIC IMPROVEMENT	134,000	295,500	161,500	120.52				
247 COURTHOUSE PRESERVATION TE	181,500	181,425	-75	-.04				
250 ANIMAL CONTROL	742,868	701,546	-41,322	-5.56	13,694	621,316	607,622	437.14
254 SMALL CITIES REUSE	763,103	759,777	-3,326	-.43				
255 STATE REVENUE SHARING	3,938,781		-3,938,781	-100.00	181,557		-161,557	-100.00
256 REGISTER OF DEEDS AUTOMATI		351,000	351,000	100.00				
260 E-911 TELEPHONE SURCHARGE	3,918,334	3,936,319	17,985	.45				
261 E-911 EQUIPMENT - DIGITAL		1,008,000	1,008,000	100.00				
263 MOBILE DATA MAINT/REPLACE	486,047	476,628	-9,419	-1.93				
269 LAW LIBRARY	84,717	73,498	-11,219	-13.24	59,955	48,736	-11,219	-18.71
271 COUNTY LIBRARY (BOARD)	130,000	130,000						
274 M W - SERVICE CENTERS	268,559	497,620	229,061	85.29				
276 MICHIGAN WORKS ADMINISTRAT	14,550,122	16,909,887	2,359,765	16.21				
277 REMONUMENTATION GRANT	72,000	100,000	28,000	38.88				
278 SPECIAL PROJECTS	437,668	275,337	-162,331	-37.09	5,000	86,485	81,485	629.70
280 SHERIFF - SPECIAL PROJECTS	1,960,063	2,556,207	596,144	30.41				
282 PROSECUTOR - SPECIAL PROJE	823,238	516,339	-106,899	-17.15	47,963	184,777	136,814	285.24
284 CORRECTIONS - SPECIAL PROJ	1,323,955	1,491,404	167,449	12.64			37,369	100.00
286 MSU EXT. - SPECIAL PROJECTS	1,695,349	1,403,822	-291,727	-17.20			253,361	100.00
290 SOCIAL WELFARE	1,644,262	1,643,741	-521	-.03	99,500	98,979	-521	-.52
292 CHILD CARE-PROBATE/JUVENIL	4,350,490	4,170,718	-179,772	-4.13	2,253,766	2,289,191	35,425	1.57
292 CHILD CARE-WELFARE/RECEIV.	297,400	352,800	55,400	18.62	146,800	169,800	23,000	15.66
293 VETERANS RELIEF	19,860	19,860			19,860	19,860		
294 VETERANS TRUST	82,239	81,866	-373	-.45				
516 PARKING SYSTEM	81,000	78,000	-3,000	-3.70				
581 AIRPORT	624,888	630,057	5,169	.82		89,057	89,057	100.00
595 INMATE SERVICES	846,950	1,034,950	388,000	59.97				
631 MERS RETIREMENT FUND	2,207,800	2,063,000	-144,800	-6.55				
636 INFORMATION SYSTEMS & SERV	1,777,313	1,792,339	15,026	.84	903,822	890,908	-12,914	-1.42
638 EQUIPMENT REVOLVING FUND	489,790	511,911	22,121	4.51				
641 PUBLIC WORKS	68,461	89,942	21,481	31.37				
643 ARCHITECTURAL SERVICES	22,213		-22,213	-100.00	22,213		-22,213	-100.00
644 BROWNFIELD REVOLVING LOAN	55,887	55,887						
653 MAILING DEPARTMENT FUND	377,644	388,034	10,390	2.75				
661 MOTOR POOL	748,424	369,448	-378,976	-50.63				
677 RISK MANAGEMENT	1,041,939	1,203,155	161,216	15.47				
692 INVESTMENT SERVICES	83,587	83,219	-368	-.44				
694 HEALTH CENTER BUILDING FUN	426,394	413,765	-12,629	-2.96				
698 EMPLOYEE BENEFITS	6,873,000	7,480,000	607,000	8.83				
711 HEALTHSOURCE SAGINAW	1,090,352	1,101,344	10,992	1.00				
721 LIBRARY (PENAL)	972,453	972,453						
728 POSTEMPLOYMENT HEALTH BENE	2,366,000	2,628,000	262,000	11.07				
731 DC PENSION TRUST FUND	1,821,425	1,878,101	43,324	2.25				
750 INDIGENT HEALTH CARE FUND	1,000,000	1,000,000			920,000	920,000		
GRAND TOTAL	128,302,656	128,380,377	77,721	.06	36,630,622	40,450,875	3,820,253	10.42%

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SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
BUDGET SUMMARY FOR 2004

10/10/03

	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
REVENUE						
TAXES	18,889,386	19,971,981	20,717,268	21,283,281	566,013	2.73
BUSINESS LICENSES & PERMITS	195,846	221,779	217,090	207,090	-10,000	-4.61
FEDERAL GRANTS	348,087	254,680	397,051	404,782	7,731	1.94
STATE GRANTS	3,941,982	4,067,959	3,338,891	7,253,756	3,914,865	117.25
CHARGES FOR SERVICES - COSTS	1,254,166	1,154,862	1,230,600	1,447,600	217,000	17.63
CHARGES FOR SERVICES - FEES	1,859,962	2,225,770	2,193,875	2,605,100	411,225	18.74
CHARGES FOR SERVICES-RENDERED	382,985	432,682	516,228	524,728	8,500	1.64
CHARGES FOR SERVICES - SALES	34,358	287,171	57,250	42,250	-15,000	-26.21
CHARGE FOR SERVICE-USE-ADM FEE	910		2,500	2,500		
FINES & FORFEITS	755,198	642,983	689,800	689,800		
INTEREST EARNED	1,149,926	734,916	672,802	353,150	-319,652	-47.52
RENTS & LEASES	156,360	174,459	174,456	175,771	1,315	.75
REIMBURSEMENTS	6,031,316	3,351,263	3,603,109	3,154,499	-448,610	-12.48
OTHER REVENUES	11,858		1,550	50	-1,500	-96.78
TOTAL REVENUE	35,012,317	33,500,485	33,812,470	38,144,357	4,331,887	12.81
TRANSFERS-IN						
PARKS & RECREATION	24,550					
100% TAX LONG TERM ADV.	-46,987					
STATE REVENUE SHARING	541,004	174,139				
100% TAX PAYMENT	1,180,000	1,180,000	1,650,000	1,650,000		
PUBLIC IMPROVEMENT	8,617					
HEALTH DEPARTMENT	188,982	24,653				
DPW-ADMINISTRATION	5,906	1,302				
INMATE SERVICES FUND	275,892	275,892	275,892	275,892		
PARKING SYSTEM		1,189				
PLANNING COMMISSION		12,778				
LAW LIBRARY	1					
SOLDIERS' RELIEF	1,982					
MOTOR POOL	103,028	131,383	40,000		-40,000	-100.00
SP. COMM. CORRECTIONS	49,250	49,250	49,250	30,000	-19,250	-39.09
INVESTMENT POOL	13,564	4,817				
TOTAL TRANSFERS-IN	2,343,789	1,855,402	2,015,142	1,955,892	-59,250	-2.95
FUND BALANCE	578,176	1,691,986	803,010	350,626	-452,384	-56.34
TOTAL REVENUE & TRANSFERS-IN	37,934,282	37,047,874	36,630,622	40,450,875	3,820,253	10.42

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SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
BUDGET SUMMARY FOR 2004

10/10/03

	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
EXPENSE						
EXPENSE						
LEGISLATIVE	1,214,249	2,334,708	1,450,214	1,015,158	-435,056	-30.00
JUDICIAL	9,736,344	10,154,277	10,108,411	10,514,757	406,346	4.01
GENERAL GOVERNMENT	10,305,624	10,172,437	10,530,828	10,453,730	-77,098	-.74
PUBLIC SAFETY	6,529,443	6,708,658	7,163,092	7,464,328	301,236	4.20
PUBLIC WORKS	593,606	595,693	606,000	505,000	-101,000	-16.67
HEALTH AND WELFARE	1,367,900	328,310	323,887	358,133	34,448	10.64
OTHER/CONTINGENCY	2,836,560					
OTHER FUNCTIONS		1,735,383	1,324,203	1,247,403	-76,800	-5.80
TOTAL EXPENSE	32,005,549	30,337,480	30,703,425	31,207,883	504,458	1.64
TRANSFERS-OUT						
ANIMAL SHELTER	1,095		13,694	621,316	607,622	437.14
INFO SERVICES		847,454	903,822	890,908	-12,914	-1.43
AIRPORT	153,319			89,057	89,057	100.00
LAW ENFORCEMENT			85,214	2,295,918	2,210,704	594.29
FOC-ACT 294	840,489	697,173	588,807	593,681	4,874	.82
CHILD CARE-PROBATE	1,983,874	2,357,907	2,253,766	2,289,191	35,425	1.57
CHILD CARE-WELFARE	319,520	317,727	146,800	169,800	23,000	15.66
ARCHITECTURAL SERVICES			22,213		-22,213	-100.00
STATE REVENUE SHARING	197,099		161,557		-161,557	-100.00
SHERIFF-SPECIAL PROJ.	7,097	18,000				
GIS SYSTEM FUND	19,063					
HEALTH DEPARTMENT	2,086,461	1,301,700	599,046	599,046		
LAW LIBRARY	74,433	44,187	59,955	48,736	-11,219	-18.72
MSU EXT. SPECIAL PROJECT	34,250			253,361	253,361	100.00
EMERGENCY SERVICES				86,485	86,485	100.00
PLANNING COMMISSION	14,618			44,508	44,508	100.00
CITY/COUNTY/SCHOOL	5,000	5,000	5,000		-5,000	-100.00
PUBLIC IMPROVEMENT		180,000				
SOCIAL SERVICES	25,254	78,961	99,500	98,979	-521	-.53
SOLDIERS RELIEF	20,125	19,750	19,860	19,860		
PROSECUTOR SPECIAL PROJ.	84,998		47,963	184,777	136,814	285.24
TO OTHER FUNDS		760,000	920,000	920,000		
ARCHITECTURAL SERVICES	44,587	70,592				
CORRECTIONS SPEC.PROJ	7,671	11,944		37,369	37,369	100.00
TOTAL TRANSFERS-OUT	5,928,733	6,710,394	5,927,197	9,242,992	3,315,795	55.94
TOTAL EXPENSE & TRANSFERS OUT	37,934,282	37,047,874	36,630,622	40,450,875	3,820,253	10.42

FMB289P

SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
EXPENSE BUDGET BREAKDOWN FOR 2004

10/09/03

EXPENSE	2001	2002	2003	2004	AMOUNT	PERCENT
	ACTUAL	ACTUAL	BUDGET	BUDGET	INCREASE -DECREASE	INCREASE -DECREASE
LEGISLATIVE						
BOARD OF COMMISSIONERS	636,073	642,722	647,204	664,532	17,328	2.67
LEGISLATIVE	636,073	642,722	647,204	664,532	17,328	2.67
JUDICIAL						
CIRCUIT COURT	1,689,535	1,709,720	1,782,860	1,830,872	48,012	2.69
CIRCUIT CT/DUE PROCESS	1,051,336	1,252,008	1,113,000	1,349,000	236,000	21.20
PROBATION - CIRCUIT COURT	114,665	109,013	96,194	95,973	-221	-.23
DISTRICT COURT	2,709,422	2,839,359	2,911,638	3,055,059	143,421	4.92
PROBATION - DISTRICT COURT	716,478	754,779	788,391	834,825	46,434	5.88
PROBATE COURT	655,415	693,155	766,705	749,318	-17,387	-2.27
FAMILY DIVISION	2,684,885	2,721,488	2,564,902	2,510,149	-54,753	-2.14
ASSIGNED COUNSEL-ADMIN	76,070	73,255	83,221	88,061	4,840	5.81
JURY COMMISSION	26,538	1,500	1,500	1,500		
CONTR.- OTHER AGENCIES - CPSC	12,000					
JUDICIAL	9,736,344	10,154,277	10,108,411	10,514,757	406,346	4.01
GENERAL GOVERNMENT						
ELECTIONS	158,433	70,172	111,319	61,762	-49,557	-44.52
AUDITING	102,765	160,545	99,350	128,350	29,000	29.18
CORPORATION COUNSEL	113,815	105,325	135,000	135,000		
COUNTY CLERK	832,100	938,036	976,746	1,015,988	39,242	4.01
CONTROLLER - ADMINISTRATION	526,970	544,931	464,923	434,952	-29,971	-6.45
CONTROLLER - FINANCIAL MGMT	317,995	309,502	480,259	441,590	-38,669	-8.06
CONTROLLER-PERSONNEL	267,752	152,971	266,665	200,807	-65,858	-24.70
BOARD OF AUDITORS	714	708	900	780	-120	-13.34
EQUALIZATION	469,546	500,598	514,340	470,473	-43,867	-8.53
PROSECUTING ATTORNEY	2,351,554	2,484,067	2,537,638	2,607,963	70,325	2.77
PROSECUTOR-WELFARE ENFORCEMENT	480,185	498,173	498,872	527,507	28,635	5.73
REGISTER OF DEEDS	387,737	428,244	442,465	447,924	5,459	1.23
REGISTER OF DEEDS - MICROFILM	87,772	90,852	51,074	53,815	2,741	5.36
COUNTY TREASURER	614,361	609,357	663,159	643,898	-19,261	-2.91
MSU EXTENSION	277,821					
COUNTY OFFICE BLDG & GRDS	160,890	174,735	195,011	188,572	-6,439	-3.31
COURTHOUSE & JAIL BLDG & GRDS	1,454,929	1,527,575	1,511,171	1,530,689	19,518	1.29
JUVENILE CTR BLDG & GROUNDS	163,523	177,516	193,331	180,140	-13,191	-6.83
OTHER CNTY PROPERTIES	820,125	828,117	819,896	835,405	15,509	1.88
ADAMS STREET BUILDING	6,202					
OLD TOWN ANNEX	19,968	6,580				
MORLEY BUILDING	89,643	134,036	111,649	109,557	-2,092	-1.88
SHERIFF'S GARAGE		6,369	10,200	7,493	-2,707	-26.54
PUBLIC WORKS/DRAIN DIVISION	310,358	319,417	328,360	312,565	-15,795	-4.82
TELEPHONE-CENTRAL SWITCHBOARD	113,164	104,612	118,500	118,500		
CONTR.- OTHER AGENCIES - CSC	177,500					
GENERAL GOVERNMENT	10,305,624	10,172,437	10,530,828	10,453,730	-77,098	-.74
PUBLIC SAFETY						
SHERIFF'S OFFICE	536,053	572,275	663,677	675,059	11,382	1.71
SECURITY SERVICES		86				
CORRECTIONS REIMB. PROGRAM	153,203	161,940	135,254	145,901	10,647	7.87
MARINE LAW ENFORCEMENT	42,404	10,954	13,621	13,521	-100	-.74

FMB289P		SAGINAW COUNTY, MICHIGAN GENERAL OPERATING EXPENSE BUDGET BREAKDOWN FOR 2004				10/09/03	
	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE	
EXPENSE							
PUBLIC SAFETY							
SHERIFF DEPT. JAIL DIVISION	5,769,884	5,931,251	6,348,540	6,828,847	280,307	4.41	
ECM PLANNING & DEV REGION	27,277	29,427					
PLAT BOARD	622	2,725	2,000	1,000	-1,000	-50.00	
PUBLIC SAFETY	6,529,443	6,708,658	7,163,092	7,484,328	301,236	4.20	
PUBLIC WORKS							
DRAIN-CITY AT LARGE	593,606	595,693	606,000	505,000	-101,000	-16.67	
PUBLIC WORKS	593,606	595,693	606,000	505,000	-101,000	-16.67	
HEALTH AND WELFARE							
MEDICAL EXAMINER	203,197	207,410	211,187	238,133	26,946	12.75	
VETERANS BURIAL ALLOWANCE	113,400	120,900	112,500	120,000	7,500	6.68	
CONTR.- OTHER AGENCIES - HSC	1,051,303						
HEALTH AND WELFARE	1,367,900	328,310	323,687	358,133	34,448	10.64	
OTHER/CONTINGENCY							
POOLED COST AND FEES	2,836,560						
OTHER/CONTINGENCY	2,836,560						
OTHER FUNCTIONS							
S & W-PERM-VACATION			53,400		-53,400	-100.00	
UNEMPLOYMENT COMPENSATION-MESC			12,000		-12,000	-100.00	
CONTR-ANIMAL SHELTER		82,894					
CONTR-AIRPORT		12,274					
CONTR-LAW ENFORCEMENT		292,161					
CONTR-CORRECTIONS SPEC.PROJ		4,500					
CONTR-SHERIFF-SPECIAL PROJ.		7,427					
CONTR-MSU EXT. SPECIAL PROJECT		36,439					
CONTR-EMERGENCY SERVICES		166					
CONTR-PROSECUTOR SPECIAL PROJ.		42,219					
COMM DISPUTE RESOLUTION CENTER		12,000	12,000	12,000			
VISION 2020		15,000	15,000	15,000			
SAGINAW AREA STORM WATER AUTH			3,000	6,800	3,800	120.00	
CITY OF SAGINAW - LIAISON COMM				5,000	5,000	100.00	
SAGINAW SOIL CONSERVATION DIST		7,500	7,500	7,500			
SAG CTY HUMAN SERVICES COLLAB		2,000	1,000	1,000			
BROWNFIELD REDEVELOPMENT PLAN		500					
MENTAL HEALTH AUTHORITY		1,050,303	1,050,303	1,050,303			
SAGINAW FUTURE		170,000	170,000	150,000	-20,000	-11.77	
OTHER FUNCTIONS		1,735,383	1,324,203	1,247,403	-76,800	-5.80	
TOTAL EXPENSE	32,005,549	30,337,480	30,703,425	31,207,883	504,458	1.64	
TRANSFERS-OUT							
ANIMAL SHELTER	1,095		13,894	621,316	607,622	437.14	
INFO SERVICES		847,454	903,822	890,908	-12,914	-1.43	
AIRPORT	153,319			89,057	89,057	100.00	

FMB289P

SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
EXPENSE BUDGET BREAKDOWN FOR 2004

10/09/03

	2001 ACTUAL	2002 ACTUAL	2003 BUDGET	2004 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
TRANSFERS-OUT						
LAW ENFORCEMENT			85,214	2,295,918	2,210,704	594.29
FOC-ACT 284	840,489	697,173	588,807	593,681	4,874	.82
CHILD CARE-PROBATE	1,983,674	2,357,907	2,253,766	2,289,191	35,425	1.57
CHILD CARE-WELFARE	319,520	317,727	146,800	169,800	23,000	15.66
ARCHITECTURAL SERVICES			22,213		-22,213	-100.00
STATE REVENUE SHARING	197,099		161,557		-161,557	-100.00
SHERIFF-SPECIAL PROJ.	7,097	18,000				
GIS SYSTEM FUND	19,063					
HEALTH DEPARTMENT	2,096,461	1,301,700	599,046	599,046		
LAW LIBRARY	74,433	44,187	59,955		48,736	-18.72
MSU EXT. SPECIAL PROJECT	34,250			253,361	253,361	100.00
EMERGENCY SERVICES				86,485	86,485	100.00
PLANNING COMMISSION	14,618			44,508	44,508	100.00
CITY/COUNTY/SCHOOL	5,000	5,000	5,000		-5,000	-100.00
PUBLIC IMPROVEMENT		180,000				
SOCIAL SERVICES	25,254	78,961	99,500	98,979	-521	-.53
SOLDIERS RELIEF	20,125	19,750	19,860	19,860		
PROSECUTOR SPECIAL PROJ.	84,998		47,963	184,777	136,814	285.24
TO OTHER FUNDS		760,000	920,000	920,000		
ARCHITECTURAL SERVICES	44,567	70,592				
CORRECTIONS SPEC.PROJ	7,671	11,944		37,369	37,369	100.00
TOTAL TRANSFERS-OUT	5,928,733	6,710,394	5,927,197	9,242,992	3,315,795	55.94
TOTAL EXPENSE & TRANSFERS OUT	37,934,282	37,047,874	36,630,622	40,450,875	3,820,253	10.42

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 09/25/2003	PROPOSED AS OF 10/01/2003	INCREASE -DECREASE- FROM AUTHORIZED
GENERAL OPERATING			
BOARD OF COMMISSIONERS	18.00	18.00	
CIRCUIT COURT	29.00	28.00	-1.00
DISTRICT COURT	52.00	52.00	
PROBATION - DISTRICT COURT	12.00	12.00	
PROBATE COURT	10.00	9.00	-1.00
FAMILY DIVISION	27.00	26.50	-.50
ASSIGNED COUNSEL-ADMIN	1.00	1.00	
COUNTY CLERK	19.25	19.25	
CONTROLLER - ADMINISTRATION	3.90	3.90	
CONTROLLER - FINANCIAL MGMT	6.10	6.10	
CONTROLLER-PERSONNEL	2.30	2.30	
EQUALIZATION	6.00	5.00	-1.00
PROSECUTING ATTORNEY	29.00	28.00	-1.00
PROSECUTOR-WELFARE ENFORCEMENT	6.00	6.00	
REGISTER OF DEEDS	7.50	7.50	
REGISTER OF DEEDS - MICROFILM	1.00	1.00	
COUNTY TREASURER	10.07	9.40	-.67
COUNTY OFFICE BLDG & GRDS	2.00	1.00	-1.00
COURTHOUSE & JAIL BLDG & GRDS	13.00	12.00	-1.00
JUVENILE CTR BLDG & GROUNDS	1.00		-1.00
OTHER COUNTY PROPERTIES	10.00	10.00	
MORLEY BUILDING	1.00		-1.00
PUBLIC WORKS/DRAIN DIVISION	3.69	3.44	-.25
SHERIFF'S OFFICE	7.00	7.00	
CORRECTIONS REIMB. PROGRAM	1.50	1.50	
SHERIFF DEPT. JAIL DIVISION	64.00	63.00	-1.00
MEDICAL EXAMINER	.80	.80	
	<hr/>	<hr/>	
TOTAL-GENERAL OPERATING	344.11	333.69	-10.42
COUNTY ROAD PATROL MILLAGE			
COUNTY ROAD PATROL MILLAGE		14.00	14.00
		<hr/>	
TOTAL-COUNTY ROAD PATROL MILLAGE		14.00	14.00
LAW ENFORCEMENT			
SHERIFF-OPERATIONS DIVISION	45.50	24.50	-21.00
	<hr/>	<hr/>	
TOTAL-LAW ENFORCEMENT	45.50	24.50	-21.00
PARKS & RECREATION			
PARKS & RECREATION COMMISSION	5.00	5.00	
	<hr/>	<hr/>	
TOTAL-PARKS & RECREATION	5.00	5.00	
GIS SYSTEM			
GIS SYSTEM	2.50	2.00	-.50
	<hr/>	<hr/>	
TOTAL-GIS SYSTEM	2.50	2.00	-.50

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 09/25/2003	PROPOSED AS OF 10/01/2003	INCREASE -DECREASE- FROM AUTHORIZED
FRIEND OF COURT			
FOC-ACT 294	53.00	53.00	
MEDICAL SUPPORT ENFORCEMENT	3.00	3.00	
WELFARE/WORK-MI WORKS GRANT	2.00	2.00	
	<hr/>		
TOTAL-FRIEND OF COURT	58.00	58.00	
HEALTH SERVICES			
ADMINISTRATION - HEALTH	6.70	6.70	
AIDS COUNSELING/TESTING	.75	.75	
AIDS PREVENTION & INTERVENTION	.25	.25	
FAMILY PLANNING	6.00	6.00	
MATERNAL SUPPORT SERVICES	4.00	4.00	
LABORATORY SERVICES	4.50	4.50	
MIHAS	2.00		-2.00
NURSING SERVICES	30.75	30.75	
SEXUALLY TRANSMITTED DISEASE	3.00	3.00	
WOMEN, INFANTS & CHILDREN	9.50	9.00	-.50
HUD LEAD ABATEMENT	1.00	1.00	
GREAT BEGINNINGS	9.50	8.50	-1.00
DENTAL SERVICES	2.60	2.60	
SUBSTANCE ABUSE CA	6.00	5.00	-1.00
B.A.S.A.R.A.	6.00	4.00	-2.00
ENVIRONMENTAL HEALTH	14.00	14.00	
IMMUNIZATION FIELD SERVICE REP	1.00	1.00	
ALL STUDENT ACHIEVE PROGRAM	2.50	2.50	
CSHCS OUTREACH & ADVOCACY	2.00	2.00	
BIOTERRORISM EMERGENCY PREP.	1.50	2.50	1.00
SHP APPLICATION PROCESSING	1.00	1.00	
	<hr/>		
TOTAL-HEALTH SERVICES	114.55	109.05	-5.50
COMMISSION ON AGING			
SENIOR SERVICES	6.40	6.10	-.30
TRANSPORTATION	6.00	6.00	
KINSHIP CARE SUPPORT SERVICES	1.80	1.75	-.05
FOSTER GRANDPARENTS	2.00	2.00	
CARE GIVER TRAINING PROGRAM	.50	.85	.35
SENIOR CENTER STAFFING	1.30	2.13	.83
NUTRITION III C-1 CONGRE	5.64	5.14	-.50
NUTRITION III C-2 HDM	10.76	10.81	.05
CASE MGMT-TITLE III-B	4.00	4.00	
CARE MANAGEMENT	4.60	4.37	-.23
	<hr/>		
TOTAL-COMMISSION ON AGING	43.00	43.15	.15
MOSQUITO ABATEMENT COMMISSION			
ADMINISTRATION-MOSQUITO CONTRL	3.00	3.00	
ENTOMOLOGY SERVICES	1.00	1.00	
FIELD SERVICES	5.00	5.00	
SOURCE REDUCTION	1.06	1.06	
EDUCATION SERVICES	1.00	1.00	
	<hr/>		
TOTAL-MOSQUITO ABATEMENT COMMISS	11.06	11.06	

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 09/25/2003	PROPOSED AS OF 10/01/2003	INCREASE -DECREASE- FROM AUTHORIZED
PLANNING			
PLANNING COMMISSION	6.00	5.00	-1.00
	<hr/>		
TOTAL-PLANNING	6.00	5.00	-1.00
ANIMAL CONTROL			
ANIMAL CONTROL	8.00	8.00	
	<hr/>		
TOTAL-ANIMAL CONTROL	8.00	8.00	
LAW LIBRARY			
LAW LIBRARY	.25	.25	
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TOTAL-LAW LIBRARY	.25	.25	
MICHIGAN WORKS ADMINISTRATION			
MICHIGAN WORKS ADMINISTRATION	12.50	12.50	
	<hr/>		
TOTAL-MICHIGAN WORKS ADMINISTRATION	12.50	12.50	
SPECIAL PROJECTS			
DIST. COURT - ALCOHOL CASEFLOW	1.00	1.00	
DRAIN DIVISION / MAINTENANCE	1.00	1.00	
OFFICE OF EMERGENCY SERVICES	1.50	1.50	
	<hr/>		
TOTAL-SPECIAL PROJECTS	3.50	3.50	
SHERIFF - SPECIAL PROJECTS			
TRI-CITY AIRPORT SECURITY		3.00	3.00
SELECTIVE ENFORCEMENT	4.00	3.00	-1.00
SCHOOL LIAISON OFFICER	1.00	1.00	
CHESANING CONTRACT		2.00	2.00
MERRILL/JONESFIELD CONTRACT	1.00	1.00	
SAGINAW COUNTY NARCOTICS UNIT	1.00	1.00	
LOCAL LAW ENF BG - 2002-2004	2.50	2.50	
MOTOR CARRIER ENFORCEMENT	1.00	1.00	
PLUS-HOME SURVEILLANCE PROGRAM	5.00	5.00	
	<hr/>		
TOTAL-SHERIFF - SPECIAL PROJECTS	15.50	19.50	4.00
PROSECUTOR - SPECIAL PROJECTS			
PROSECUTOR'S AUTO THEFT DIV.	1.00	1.00	
PROSECUTOR'S VICTIM'S RIGHTS	3.00	3.00	
PROSECUTOR'S ASSET FORFEITURE	3.00	2.00	-1.00
PROPERTY CRIME TASK FORCE	1.00	1.00	
	<hr/>		
TOTAL-PROSECUTOR - SPECIAL PROJE	8.00	7.00	-1.00
CORRECTIONS - SPECIAL PROJECTS			
COMMUNITY CORRECT. ADMIN.	1.00	.50	-.50
PRETRIAL SERVICES	2.00	2.00	

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 09/25/2003	PROPOSED AS OF 10/01/2003	INCREASE -DECREASE- FROM AUTHORIZED
TOTAL-CORRECTIONS - SPECIAL PROJ	3.00	2.50	-.50
MSU EXT.- SPECIAL PROJECTS MSU EXTENSION	3.00	2.50	-.50
TOTAL-MSU EXT.- SPECIAL PROJECTS	3.00	2.50	-.50
CHILD CARE CHILD CARE - FAMILY DIVISION JUVENILE DETENTION HOME	38.34	.50 36.34	.50 -2.00
TOTAL-CHILD CARE	38.34	36.84	-1.50
PARKING SYSTEM PARKING SYSTEM	1.00	1.00	
TOTAL-PARKING SYSTEM	1.00	1.00	
INFORMATION SYSTEMS & SERVICES INFORMATION SYSTEMS & SERVICES	16.00	16.00	
TOTAL-INFORMATION SYSTEMS & SERV	16.00	16.00	
EQUIPMENT REVOLVING FUND EQUIPMENT REVOLVING FUND	.20	.20	
TOTAL-EQUIPMENT REVOLVING FUND	.20	.20	
PUBLIC WORKS PUBLIC WORKS/WATER & SEWER	.25	.50	.25
TOTAL-PUBLIC WORKS	.25	.50	.25
RISK MANAGEMENT RISK MGMT.ADMIN.	.60	.60	
TOTAL-RISK MANAGEMENT	.60	.60	
INVESTMENT SERVICES TREASURER-INVESTMENTS	.60	.60	
TOTAL-INVESTMENT SERVICES	.60	.60	
HEALTH CENTER BUILDING FUND HEALTH CENTER BLDG & GRDS	4.00	4.00	
TOTAL-HEALTH CENTER BUILDING FUN	4.00	4.00	
EMPLOYEE BENEFITS WORKERS' COMPENSATION	1.20	1.90	.70

FMB667P

**SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2004
AUTHORIZED PERSONNEL**

	AUTHORIZED AS OF 09/25/2003	PROPOSED AS OF 10/01/2003	INCREASE -DECREASE- FROM AUTHORIZED
TOTAL-EMPLOYEE BENEFITS	1.20	1.90	.70
DC PENSION TRUST FUND RETIREMENT - ICMA	1.70	1.00	-.70
TOTAL-DC PENSION TRUST FUND	1.70	1.00	-.70
TOTAL	747.36	723.84	-23.52

RESOLUTION B**SEPTEMBER 16, 2003**

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2003 and ending September 30, 2004;

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2003/2004 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2003 and ending September 30, 2004.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2003/2004 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual adopted on November 23, 1999, as amended; and

BE IT FURTHER RESOLVED #4, That the proper County officials be authorized and

directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

Attachment Resolution B

**COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	1/1/2003 AMOUNT	1/1/2004 AMOUNT
1	Chairman, Board of Commissioners	\$ 13,390	\$ 13,390
5	Vice Chair (1), Committee Chair (4) Board of Commissioners	11,072	11,072
9	Member, Board of Commissioners	10,300	10,300
5	Circuit Court Judge	139,919	139,919
6	District Court Judge	138,272	138,272
2	Probate Court Judge	139,919	139,919
1	Clerk	74,948	76,447
1	Register of Deeds	73,670	75,143
1	Treasurer	82,937	84,596
1	Public Works Commissioner	82,806	84,462
1	Sheriff	100,223	102,227
1	Prosecutor	125,489	127,999
3	Auditor	240	240
3	Veterans Relief Commission	600	600
1	Chairman, Road Commission	5,000	5,000
2	Member, Road Commission	4,000	4,000
3	Member, Family Independence Board	4,000	4,000

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

EP5705P
10/03/2003

SALARY GRADE	NON UNION		HAY STUDY MGT. CLASSIFICATION										
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)				
H05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38				
H06	29,603.00 1,138.58	30,434.00 1,170.54	31,285.00 1,203.31	32,155.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65				
H07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,486.08	39,721.00 1,527.73	40,836.00 1,570.62				
H08	36,265.00 1,394.81	37,283.00 1,433.96	38,328.00 1,474.15	39,403.00 1,515.50	40,508.00 1,558.00	41,645.00 1,601.73	42,813.00 1,646.65	44,014.00 1,692.85	45,248.00 1,740.31				
H09	40,459.00 1,556.12	41,595.00 1,599.81	42,760.00 1,644.62	43,960.00 1,690.77	45,194.00 1,738.23	46,461.00 1,786.96	47,765.00 1,837.12	49,104.00 1,888.62	50,483.00 1,941.65				
H10	45,724.00 1,756.62	47,005.00 1,807.88	48,325.00 1,858.65	49,679.00 1,910.73	51,072.00 1,964.31	52,506.00 2,019.48	53,977.00 2,076.04	55,492.00 2,134.31	57,050.00 2,194.23				
H11	51,727.00 1,989.50	53,179.00 2,045.35	54,670.00 2,102.69	56,203.00 2,161.65	57,780.00 2,222.31	59,401.00 2,284.65	61,067.00 2,348.73	62,780.00 2,414.62	64,541.00 2,482.95				
H12	59,294.00 2,280.54	60,957.00 2,344.50	62,666.00 2,410.23	64,424.00 2,477.85	66,231.00 2,547.35	68,089.00 2,618.81	70,000.00 2,692.31	71,963.00 2,767.81	73,982.00 2,845.46				
H13	68,013.00 2,615.88	69,920.00 2,689.23	71,851.00 2,764.65	73,898.00 2,842.23	75,970.00 2,921.92	78,100.00 3,003.85	80,292.00 3,088.15	82,544.00 3,174.77	84,860.00 3,263.85				
H14	78,539.00 3,020.73	80,742.00 3,105.46	83,007.00 3,192.58	85,335.00 3,282.12	87,728.00 3,374.15	90,189.00 3,468.81	92,719.00 3,566.12	95,321.00 3,656.19	97,994.00 3,769.00				

EPS705P
10/03/2003

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

HAY STUDY PROFESSL. CLASSIFICATION

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)
I05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38
I06	29,603.00 1,138.58	30,434.00 1,170.54	31,286.00 1,203.31	32,165.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65
I07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,486.08	39,721.00 1,527.73	40,836.00 1,570.62
I08	36,265.00 1,394.81	37,283.00 1,433.96	38,328.00 1,474.15	39,403.00 1,515.50	40,508.00 1,558.00	41,645.00 1,601.73	42,813.00 1,646.65	44,014.00 1,692.85	45,248.00 1,740.31
I09	40,459.00 1,556.12	41,595.00 1,599.81	42,760.00 1,644.62	43,960.00 1,690.77	45,194.00 1,738.23	46,461.00 1,786.96	47,785.00 1,837.12	49,104.00 1,888.62	50,483.00 1,941.65
I10	45,724.00 1,758.62	47,005.00 1,807.88	48,325.00 1,858.65	49,678.00 1,910.73	51,072.00 1,964.31	52,506.00 2,019.46	53,977.00 2,076.04	55,492.00 2,134.31	57,050.00 2,194.23
I11	51,727.00 1,989.50	53,179.00 2,045.35	54,670.00 2,102.69	56,203.00 2,161.65	57,760.00 2,222.31	59,401.00 2,284.65	61,067.00 2,368.73	62,780.00 2,414.62	64,541.00 2,482.35
I12	59,294.00 2,280.54	60,957.00 2,344.50	62,666.00 2,410.23	64,424.00 2,477.85	66,231.00 2,547.35	68,089.00 2,618.81	70,000.00 2,692.31	71,953.00 2,767.81	73,962.00 2,845.46

EPS705P
10/03/2003

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

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SALARY GRADE	NON UNION HAY STUDY/TECHNICAL CLASSIFICATION													
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)					
J01	19,733.00 758.96	20,287.00 780.27	20,856.00 802.15	21,440.00 824.62	22,042.00 847.77	22,660.00 871.54	23,297.00 896.04	23,950.00 921.15	24,622.00 947.00					
J02	21,050.00 808.62	21,640.00 832.31	22,247.00 855.65	22,870.00 879.62	23,512.00 904.31	24,172.00 929.69	24,850.00 955.77	25,546.00 982.54	26,263.00 1,010.12					
J03	22,530.00 866.54	23,161.00 890.81	23,811.00 915.81	24,480.00 941.54	25,166.00 967.92	25,871.00 995.04	26,597.00 1,022.96	27,344.00 1,051.69	28,110.00 1,081.15					
J04	24,503.00 942.42	25,190.00 968.85	25,898.00 996.08	26,623.00 1,023.96	27,372.00 1,052.77	28,138.00 1,082.23	28,927.00 1,112.58	29,738.00 1,143.77	30,573.00 1,175.88					
J05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38					
J06	29,803.00 1,138.58	30,434.00 1,170.54	31,286.00 1,203.31	32,165.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65					
J07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,488.08	39,721.00 1,527.73	40,838.00 1,570.62					

EP5705P 10/03/2003 SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

PAGE:

SALARY GRADE	NON UNION		MANAGERIAL					CLASSIFICATION		
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)			
M01	28,339.00 1,089.96	29,406.00 1,131.08	30,474.00 1,172.08	31,618.00 1,216.08	32,757.00 1,259.88	33,823.00 1,300.88				
M02	29,940.00 1,151.54	31,081.00 1,195.42	32,227.00 1,239.50	33,371.00 1,283.50	34,528.00 1,330.31	35,688.00 1,377.15				
M03	31,767.00 1,221.81	32,981.00 1,268.50	34,206.00 1,315.62	35,438.00 1,362.62	36,717.00 1,412.19	38,021.00 1,462.35				
M04	33,823.00 1,300.88	35,120.00 1,350.77	36,418.00 1,400.69	37,789.00 1,453.42	39,159.00 1,506.12	40,532.00 1,558.92				
M05	35,806.00 1,377.15	37,330.00 1,435.77	38,926.00 1,497.15	40,532.00 1,558.92	42,128.00 1,620.31	43,724.00 1,681.69				
M06	38,319.00 1,473.81	39,994.00 1,538.23	41,671.00 1,602.73	43,348.00 1,667.23	45,025.00 1,731.73	46,777.00 1,799.12				
M07	40,149.00 1,544.19	42,110.00 1,619.62	44,070.00 1,685.00	46,036.00 1,770.62	48,073.00 1,848.96	50,113.00 1,927.42				
M08	43,024.00 1,654.77	45,131.00 1,735.81	47,248.00 1,817.23	49,356.00 1,888.31	51,473.00 1,979.73	53,580.00 2,060.77				
M09	45,507.00 1,750.27	47,919.00 1,843.04	50,414.00 1,939.00	52,902.00 2,034.69	55,393.00 2,130.50	57,888.00 2,226.46				
M10	48,676.00 1,872.15	51,318.00 1,973.77	53,960.00 2,075.38	56,603.00 2,177.04	59,221.00 2,277.73	61,892.00 2,380.46				
M11	50,813.00 1,954.35	53,795.00 2,069.04	56,923.00 2,189.35	59,939.00 2,305.35	62,856.00 2,417.54	65,851.00 2,532.73				
M12	54,388.00 2,091.85	57,584.00 2,214.77	60,740.00 2,336.15	63,950.00 2,459.62	67,161.00 2,583.12	70,377.00 2,706.81				

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

EPS705P
 10/03/2003

SALARY GRADE	NON UNION							MANAGERIAL										
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	CLASSIFICATION										
M13	57,645.00 2,217.12	60,990.00 2,345.77	64,386.00 2,476.38	67,789.00 2,607.27	71,191.00 2,738.12	74,595.00 2,869.04												
M14	60,074.00 2,310.54	65,179.00 2,506.88	68,803.00 2,646.27	72,424.00 2,785.54	76,118.00 2,927.54	79,801.00 3,069.27												
M15	65,768.00 2,529.54	69,604.00 2,677.08	73,437.00 2,824.50	77,272.00 2,972.00	81,111.00 3,119.85	85,015.00 3,269.81												
M16	70,258.00 2,702.23	74,376.00 2,850.62	78,501.00 3,019.27	82,628.00 3,178.00	86,752.00 3,336.62	90,952.00 3,498.15												
M17	75,100.00 2,888.46	79,441.00 3,055.42	83,851.00 3,225.42	88,274.00 3,395.15	92,688.00 3,564.92	97,105.00 3,734.81												
M18	80,170.00 3,083.46	83,699.00 3,219.19	89,597.00 3,446.04	94,281.00 3,626.19	98,969.00 3,807.27	103,691.00 3,988.12												
M19	85,580.00 3,291.54	89,346.00 3,436.38	95,643.00 3,678.58	100,637.00 3,870.65	105,657.00 4,063.73	110,654.00 4,255.92												
M20	91,358.00 3,513.77	95,375.00 3,668.27	102,099.00 3,926.88	107,427.00 4,131.81	112,790.00 4,338.08	118,049.00 4,540.35												
M21	97,522.00 3,750.85	101,813.00 3,915.88	108,991.00 4,191.96	114,680.00 4,410.77	120,405.00 4,630.96	126,095.00 4,849.81												
M22	81,388.00 3,130.31																	
M25	135,870.00 5,225.77																	
M30	152,061.00 5,848.50																	

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

EPS705P
 10/03/2003

NON UNION		MANAGERIAL CLASSIFICATION					
SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
M35	177,405.00						
	6,823.27						

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SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

PAGE:

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SALARY GRADE	NON UNION		PROFESSIONAL							CLASSIFICATION		
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)					
P01	24,375.00 937.50	25,362.00 975.46	26,363.00 1,013.96	27,346.00 1,051.77	28,339.00 1,089.96	29,408.00 1,131.08						
P02	26,363.00 1,013.96	27,423.00 1,054.73	28,496.00 1,096.00	29,556.00 1,136.77	30,623.00 1,177.81	31,767.00 1,221.81						
P03	28,571.00 1,098.88	29,711.00 1,142.73	30,851.00 1,186.58	31,987.00 1,230.65	33,214.00 1,277.46	34,434.00 1,324.38						
P04	30,775.00 1,183.65	32,073.00 1,233.58	33,371.00 1,283.50	34,662.00 1,333.15	35,953.00 1,382.81	37,330.00 1,435.77						
P05	33,135.00 1,274.42	34,588.00 1,330.31	36,029.00 1,385.73	37,478.00 1,441.46	38,926.00 1,497.15	40,454.00 1,555.92						
P06	35,656.00 1,371.38	37,252.00 1,432.77	38,853.00 1,494.35	40,532.00 1,558.92	42,205.00 1,623.27	43,883.00 1,687.81						
P07	38,391.00 1,476.58	40,226.00 1,547.15	41,852.00 1,602.00	43,883.00 1,687.81	45,707.00 1,757.96	47,534.00 1,828.23						
P08	40,983.00 1,576.27	42,945.00 1,651.73	44,978.00 1,729.92	47,020.00 1,808.46	49,056.00 1,886.77	51,090.00 1,965.00						
P09	44,227.00 1,701.04	46,416.00 1,785.23	48,606.00 1,869.46	50,795.00 1,953.65	52,981.00 2,037.73	55,246.00 2,124.85						
P10	47,846.00 1,840.23	50,188.00 1,930.31	52,526.00 2,020.23	54,868.00 2,110.35	57,209.00 2,200.35	59,597.00 2,292.19						
P11	50,740.00 1,951.54	53,420.00 2,054.62	56,103.00 2,157.81	58,769.00 2,260.35	61,395.00 2,361.35	63,950.00 2,459.62						
P12	54,314.00 2,089.00	57,364.00 2,206.31	60,375.00 2,322.12	63,372.00 2,437.38	66,361.00 2,552.35	69,133.00 2,658.96						

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

EP5705P
 10/03/2003

SALARY GRADE	NON UNION						
	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
P13	57,557.00 2,214.12	60,747.00 2,336.42	64,217.00 2,468.88	67,408.00 2,592.62	70,917.00 2,727.58	73,882.00 2,841.62	

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

SALARY GRADE	NON UNION	T.O.P.S. CLASSIFICATION						
		HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
T01	16,838.00 647.62	17,372.00 668.15	17,902.00 688.54	18,516.00 712.15	19,124.00 735.54			
T02	17,517.00 673.73	18,133.00 697.42	18,743.00 720.88	19,428.00 747.23	19,958.00 767.62			
T03	18,281.00 703.12	18,888.00 726.50	19,506.00 750.23	20,114.00 773.62	20,796.00 799.85			
T04	18,968.00 729.54	19,653.00 755.88	20,343.00 782.42	21,026.00 808.69	21,706.00 834.85			
T05	19,731.00 758.88	20,417.00 785.27	21,105.00 811.73	21,974.00 845.15	22,550.00 867.31			
T06	20,485.00 785.27	21,178.00 814.54	21,939.00 843.81	22,698.00 873.00	23,455.00 902.50			
T07	21,485.00 826.35	22,246.00 855.62	23,011.00 885.04	23,848.00 917.23	24,683.00 949.35			
T08	22,550.00 867.31	23,389.00 899.58	24,227.00 931.81	25,065.00 964.04	25,980.00 999.23			
T09	23,697.00 911.42	24,528.00 943.42	25,441.00 976.50	26,363.00 1,013.96	27,274.00 1,049.00			
T10	24,836.00 955.23	25,828.00 993.38	26,891.00 1,034.27	27,958.00 1,075.31	29,025.00 1,116.35			
T11	26,129.00 1,004.96	27,274.00 1,049.00	28,417.00 1,092.96	29,555.00 1,136.77	30,705.00 1,180.96			
T12	27,804.00 1,069.38	29,023.00 1,116.27	30,243.00 1,163.19	31,465.00 1,210.23	32,683.00 1,257.04			

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2003

EPS705P
 10/03/2003

SALARY GRADE	NON UNION	T.O.P.S. CLASSIFICATION						
		HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
T13	29,480.00 1,133.85	30,775.00 1,183.65	32,073.00 1,233.58	33,371.00 1,283.50	34,662.00 1,333.15			
T14	31,233.00 1,201.27	32,601.00 1,253.88	33,978.00 1,306.85	35,350.00 1,359.62	36,717.00 1,412.19			
T15	33,060.00 1,271.54	34,508.00 1,327.23	35,953.00 1,382.81	37,404.00 1,438.62	38,853.00 1,494.35			
T16	34,970.00 1,345.00	36,418.00 1,400.69	37,821.00 1,462.35	39,285.00 1,520.58	41,134.00 1,582.08			

RESOLUTION C

SEPTEMBER 16, 2003

WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2004-2008 Capital Improvement Plan for the 2003/2004 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2003/2004 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2003/2004 Fiscal Year.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

DEPARTMENT	SAGINAW COUNTY, MICHIGAN SUMMARY OF CAPITAL IMPROVEMENT PLAN 2004-2008					10/03/2003
	TOTAL	2004	2005	2006	2007	2008
AIRPORT	2,696,000	555,000	212,000	525,000	873,000	531,000
BUILDING & GROUNDS:						
ASBESTOS RESERVE	255,000	51,000	51,000	51,000	51,000	51,000
CIRCUIT CRT PROBATION - BAGLEY	50,000	50,000	0	0	0	0
COURTHOUSE	431,000	196,000	130,000	55,000	25,000	25,000
FOC - ANNEX	7,000	7,000	0	0	0	0
JAIL	35,000	35,000	0	0	0	0
JUVENILE CENTER	7,000	7,000	0	0	0	0
MORLEY BUILDING	220,000	122,000	42,000	56,000	0	0
OTHER COUNTY PROPERTIES	19,000	19,000	0	0	0	0
COMMISSION ON AGING	24,500	24,500	0	0	0	0
FAMILY DIVISION	19,200	19,200	0	0	0	0
INFORMATION SYSTEMS & SERVICES	40,000	8,000	8,000	8,000	8,000	8,000
JUVENILE DETENTION HOME	154,500	74,500	80,000	0	0	0
PARKS & RECREATION	746,000	746,000	0	0	0	0
PROSECUTING ATTORNEY	215,000	55,000	40,000	40,000	40,000	40,000
SHERIFF'S DEPARTMENT:						
ADMINISTRATION	52,800	42,800	10,000	0	0	0
JAIL DIVISION	370,914	262,914	23,000	24,000	35,000	26,000
LAW ENFORCEMENT	144,500	25,500	26,000	27,000	37,000	29,000
TOTAL	5,487,414	2,300,414	622,000	786,000	1,069,000	710,000
MEANS OF FINANCING						
FEDERAL GRANT	2,193,900	502,500	184,800	475,500	550,200	480,900
OTHER	583,300	313,250	28,100	34,250	173,150	34,550
PUBLIC IMPRVMNT FUND-GENERAL	1,538,200	665,200	373,000	223,000	138,000	139,000
PUBLIC IMPRVMNT FUND-RESTRICT	423,214	298,714	26,000	27,000	42,500	29,000
STATE GRANT	748,800	520,750	10,100	26,250	165,150	26,550
TOTAL	5,487,414	2,300,414	622,000	786,000	1,069,000	710,000

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FMB215P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

10/03/2003

DEPARTMENT	2004 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
AIRPORT:				
RECONSTRUCT TERMINAL APRON	16,250		A	OTHER
RECONSTRUCT TERMINAL APRON	292,500		A	FED GRANT
RECONSTRUCT TERMINAL APRON	16,250		A	ST GRANT
RECONSTRUCT TERMINAL APRON	11,500		A	OTHER
REHAB OF TAXISTREETS A & B	11,500		A	ST GRANT
REHAB OF TAXISTREETS A & B	207,000		A	FED GRANT
		555,000		
BUILDING & GROUNDS:				
ASBESTOS RESERVE:				
ASBESTOS REMOVAL	25,000		A	GEN FUND
ASBESTOS MONITORING	6,000		A	GEN FUND
REINSULATE	20,000		A	GEN FUND
		51,000		
CIRCUIT CRT PROBATION - BAGLEY				
BASEMENT SEWER	30,000		A	GEN FUND
ROOF TOP UNIT	20,000		A	GEN FUND
		50,000		
COURTHOUSE:				
STEAM PIPE/HEATING COILS	7,000		A	GEN FUND
FIRE SUPPRESSION SYSTEM	52,000		B	GEN FUND
REFURBISH ELEVATOR	75,000		B	GEN FUND
CARPET REPLACEMENT	10,000		C	GEN FUND
RE-ROUTE DRAIN	2,000		C	GEN FUND
STAIRWELL RAILINGS	25,000		C	GEN FUND
REPLACE EXTERIOR LIGHTING	25,000		B	GEN FUND
		196,000		
FOC - ANNEX:				
HEATING & COOLING COILS	7,000		A	GEN FUND
		7,000		
JAIL:				
NEW DRAW-OUT BREAKERS	10,000		A	GEN FUND
REPLACE FAN & SHAFT (A/C 201)	3,000		A	GEN FUND
MIXING VALVE	3,000		A	GEN FUND
HEATING COIL	4,000		A	GEN FUND
REPLACE FLOOR	15,000		C	GEN FUND
		35,000		
JUVENILE CENTER:				
RETROFIT FREEZER	4,000		B	GEN FUND
HEATING/COOLING COILS	3,000		A	GEN FUND
		7,000		
MORLEY BUILDING:				
REPLACE ROOF	70,000		C	GEN FUND
ROOF TOP UNITS	42,000		C	GEN FUND
CARPET REPLACEMENT	10,000		C	GEN FUND
		122,000		
OTHER COUNTY PROPERTIES:				
REPLACE LAWN MOWERS	13,000		A	GEN FUND
REPAIR BARN	6,000		A	GEN FUND
		19,000		
		487,000		
TOTAL BUILDING & GROUNDS				
COMMISSION ON AGING:				
COMPUTER REPLACEMENTS	6,000		A	OTHER
WESTSIDE SR CENTER STAGE STEPS	3,500		A	OTHER
CENTRAL KITCEN DISHWASHER	3,000		A	OTHER
PAINTING @ SCHJST RD BUILDING	2,000		A	OTHER
WESTSIDE SR CENTER FLOOR	10,000		A	OTHER
		24,500		
FAMILY DIVISION:				
MICROFILM READER/PRINTER	4,500		B	GEN FUND
FILE/TIME STAMPS	1,900		B	GEN FUND
COURT ROOM PRINTERS	5,300		B	GEN FUND
COPY MACHINE	7,500		B	GEN FUND
		19,200		

FMB215P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

10/03/2003

DEPARTMENT	2004 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
FAMILY DIVISION:				
INFORMATION SYSTEMS & SERVICES SERVER REPLACEMENT	8,000		A	OTHER
		8,000		
JUVENILE DETENTION HOME: RIOT GLASS WINDOWS WALK IN FREEZER AIR HANDLING COMPRESSOR DISHWASHER	35,000 25,000 5,000 9,500		B A A A	GEN FUND GEN FUND GEN FUND GEN FUND
		74,500		
PARKS & RECREATION: SAGINAW VALLEY RAIL TRAIL-III SAGINAW VALLEY RAIL TRAIL-III	493,000 253,000		A A	ST GRANT OTHER
		746,000		
PROSECUTING ATTORNEY: COMPUTER EQUIPMENT REPLACEMENT COMPUTER EQUIPMENT REPLACEMENT COPY MACHINE PROSECUTOR'S OFFICE-FURNITURE	15,000 15,000 15,000 10,000		B B C	GEN FUND GEN FUND GEN FUND GEN FUND
		55,000		
SHERIFF'S DEPARTMENT: ADMINISTRATION: TECHNOLOGY UPDATE	10,000		C	GEN FUND
		10,000		
LAW ENFORCEMENT: COMPUTER TECHNOLOGY UPDATE TRAFFIC RADAR UNITS	16,500 3,000		B B	GEN FUND GEN FUND
		19,500		
ADMINISTRATION:				
TOTAL SHERIFF'S DEPARTMENT		29,500		
GEN FUND		665,200		
OTHER		313,250		
ST GRANT		520,750		
FED GRANT		499,500		
		1,998,700		

FMB215P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

10/03/2003

DEPARTMENT	2004 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
SHERIFF'S DEPARTMENT:				
ADMINISTRATION:				
OFFICE CONST/TRAINING ROOM	13,000		C	PIF-RSTRCT
CARPET/PAINT/WINDOW COVERINGS	19,800		C	PIF-RSTRCT
		32,800		
JAIL DIVISION:				
INSULATE EXTERIOR EAST WALL	64,000		A	PIF-RSTRCT
NORTH ELEVATOR	152,914		B	PIF-RSTRCT
RECONSTRUCT INTAKE	14,000		A	PIF-RSTRCT
REPAINTING/UPKEEP JAIL	12,000		A	PIF-RSTRCT
COMPUTER UPDATE	20,000		B	PIF-RSTRCT
		262,914		
LAW ENFORCEMENT:				
BULLET PROOF BODY ARMOR	3,000		A	FED GRANT
BULLET PROOF BODY ARMOR	3,000		A	PIF-RSTRCT
		6,000		
TOTAL SHERIFF'S DEPARTMENT		301,714		
TOTAL PIF-RESTRICTED		301,714		
PROJECT TOTAL		2,300,414		
TOTAL "A" PRIORITY		1,626,000		
TOTAL "B" PRIORITY		432,614		
TOTAL "C" PRIORITY		226,800		
		2,285,414		

FMB216P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
FINANCING AND RECOMMENDED PRIORITY "A" PROJECTS

10/03/2003

DEPARTMENT	PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
AIRPORT:				
RECONSTRUCT TERMINAL APRON	16,250		A	OTHER
RECONSTRUCT TERMINAL APRON	292,500		A	FED GRANT
RECONSTRUCT TERMINAL APRON	16,250		A	ST GRANT
RECONSTRUCT TERMINAL APRON	11,500		A	OTHER
REHAB OF TAXISTREETS A & B	11,500		A	ST GRANT
REHAB OF TAXISTREETS A & B	11,500		A	ST GRANT
REHAB OF TAXISTREETS A & B	207,000		A	FED GRANT
		555,000		
BUILDING & GROUNDS:				
ASBESTOS RESERVE:				
ASBESTOS REMOVAL	25,000		A	GEN FUND
ASBESTOS MONITORING	6,000		A	GEN FUND
REINSULATE	20,000		A	GEN FUND
		51,000		
CIRCUIT CRT PROBATION - BAGLEY				
BASEMENT SEWER	30,000		A	GEN FUND
ROOF TOP UNIT	20,000		A	GEN FUND
		50,000		
COURTHOUSE:				
STEAM PIPE/HEATING COILS	7,000		A	GEN FUND
		7,000		
FOC - ANNEX:				
HEATING & COOLING COILS	7,000		A	GEN FUND
		7,000		
JAIL:				
NEW DRAW-OUT BREAKERS	10,000		A	GEN FUND
REPLACE FAN & SHAFT (A/C 201)	3,000		A	GEN FUND
MIXING VALVE	3,000		A	GEN FUND
HEATING COIL	4,000		A	GEN FUND
		20,000		
JUVENILE CENTER:				
HEATING/COOLING COILS	3,000		A	GEN FUND
		3,000		
OTHER COUNTY PROPERTIES:				
REPLACE LAWN MOWERS	13,000		A	GEN FUND
REPAIR BARN	6,000		A	GEN FUND
		19,000		
		157,000		
TOTAL BUILDING & GROUNDS				
COMMISSION ON AGING:				
COMPUTER REPLACEMENTS	6,000		A	OTHER
WESTSIDE SR CENTER STAGE STEPS	3,500		A	OTHER
CENTRAL KITCEN DISHWASHER	3,000		A	OTHER
PAINING @ SCHUST RD BUILDING	2,000		A	OTHER
WESTSIDE SR CENTER FLOOR	10,000		A	OTHER
		24,500		
INFORMATION SYSTEMS & SERVICES				
SERVER REPLACEMENT	8,000		A	OTHER
		8,000		
JUVENILE DETENTION HOME:				
WALK IN FREEZER	25,000		A	GEN FUND
AIR HANDLING COMPRESSOR	5,000		A	GEN FUND
DISHAWASHER	9,500		A	GEN FUND
		39,500		
PARKS & RECREATION:				
SAGINAW VALLEY RAIL TRAIL-III	253,000		A	OTHER
SAGINAW VALLEY RAIL TRAIL-III	493,000		A	ST GRANT
		746,000		

FMB216P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
FINANCING AND RECOMMENDED PRIORITY "A" PROJECTS

10/03/2003

DEPARTMENT	PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
PARKS & RECREATION:				
OTHER		313,250		
GEN FUND		196,500		
ST GRANT		520,750		
FED GRANT		499,500		
		<u>1,530,000</u>		

FMB216P

SAGINAW COUNTY, MICHIGAN
2004 CAPITAL IMPROVEMENT PLAN
FINANCING AND RECOMMENDED PRIORITY "A" PROJECTS

10/03/2003

DEPARTMENT	PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
SHERIFF'S DEPARTMENT:				
JAIL DIVISION:				
INSULATE EXTERIOR EAST WALL	64,000		A	PIF-RSTRCT
RECONSTRUCT INTAKE	14,000		A	PIF-RSTRCT
REPAINTING/UPKEEP JAIL	12,000		A	PIF-RSTRCT
		<u>90,000</u>		
LAW ENFORCEMENT:				
BULLET PROOF BODY ARMOR	3,000		A	PIF-RSTRCT
BULLET PROOF BODY ARMOR	3,000		A	FED GRANT
		<u>6,000</u>		
		<u>96,000</u>		
TOTAL SHERIFF'S DEPARTMENT				
		<u>96,000</u>		
TOTAL PIF-RESTRICTED				
		<u>96,000</u>		
PROJECT TOTAL				
		<u>1,626,000</u>		
TOTAL "A" PRIORITY	1,626,000			
TOTAL "B" PRIORITY	0			
TOTAL "C" PRIORITY	0			
	<u>1,626,000</u>			

APPOINTMENTS

Chair Hare made the following appointments:

County Officers Compensation Commission for terms expiring September 30, 2007

Leonard LeFevre (voice vote requested by the Chair was unanimous)

Pat Koenig (voice vote requested by the Chair was unanimous)

Substance Abuse Advisory Council for a term expiring September 30, 2006

Arthur O'Neal

ELECTIONS

Chair Hare announced the election would now be held to fill two expiring terms on the Board of Canvassers. Ballots were distributed and tallied by Clerk Schultz, as follows:

OFFICIAL BALLOT**SAGINAW COUNTY****BOARD OF CANVASSERS**

Pursuant to Michigan Election Law Act 116 of 1954 (MCL 168.24c):

- The county committee of each political party is required to provide the county clerk with the names of three nominees for the party's expiring seat.

- The county board is required to fill the new vacancies by electing a Republican member and a Democratic member from the submitted names.

- The county board is required to use ballots when filling the seats.

Each commissioner is required to sign their ballot to comply with the Open Meetings Act. Nominations from the floor and/or write-ins are not permitted. (see communication no. 9-16-2 from County Clerk Susan Kaltenbach)

Democratic Member

(vote for not more than one)

Ozie Hayes

John Lewis

Ruth Wood

Republican Member

(vote for not more than one)

Shirley Iler

Sandra Kahn

Bunny Skran

Signature of commissioner _____

Dated September 16, 2003

TALLY SHEET**BOARD OF CANVASSERS ELECTION**

September 16, 2003

Democratic: **2 - Ozie Hayes** (Basil, Blaine, Hadsall, Hare, Horn, Novak, O'Hare, Ruth, Sangster, Smith, Woods, Wurtzel); 1 - John Lewis (Bartels); 0 - Ruth Wood

Republican: **7 - Shirley Iler** (Basil, Hadsall, Hare, Horn, Novak, Ruth, Smith); 6 - Sandra Kahn (Bartels, Blaine, O'Hare, Sangster, Woods, Wurtzel); 0 - Bunny Skran

Chair announced **Ozie Hayes**, having received a majority vote, the duly elected Democratic member on the Board of Canvassers for a term expiring October 31, 2007.

Chair announced **Shirley Iler**, having received a majority vote, the duly elected Republican member on the Board of Canvassers for a term expiring October 31, 2007.

Commissioner Smith moved, supported by Commissioner Bartels to **delay the Parks & Recreation Commission election** until the October Session in order to get an opinion from County Counsel on the eligibility of a Road Commission member to serve as a Parks Commissioner. Motion carried.

Commissioner Woods moved, supported by Commissioner Basil to **delay the Family Independence Agency Board election** until the October Session so all commissioners can be in

attendance. Commissioners Hadsall, Horn, Novak, Smith, Wurtzel, Hare objected; motion carried.

Commissioner Bartels requested Counsel opine whether vacancies on the Parks Commission and Family Independence Agency Board must be publicized or otherwise subject to a public participation process. Andre' Borrello said he would prepare it and have it ready for the next Board Session.

COMMISSIONERS' AUDIENCES

Commissioner Hadsall recognized Representative Carl Williams in the audience.

Commissioner Blaine said a letter of thanks will be sent to Governor Granholm and Representative Moolenaar for their part in the passage of House Bill 4087. Public Act 177 of 2003 amends 1994 PA 451 by adding Part 317 titled, Aquifer Protection and Dispute Resolution. He thanked Representative Williams and Commissioner Hadsall for their support.

Commissioner Bartels thanked commissioners for their donations to the Special Olympics.

Commissioner Horn announced the Oktoberfest, a 4-day event scheduled for September 18-21 in Frankenmuth at the Heritage Park.

Commissioner O'Hare recognized Larry Fleming, Supervisor of Jonesfield Township, and Ron Sholtz, Supervisor of Marion Township who were present at today's meeting.

By Commissioner Bartels: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:56 p.m.

TODD M. CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



OCTOBER SESSION 2003

First day of the October 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, October 14, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on those requesting an audience:

Commissioner Smith presented a Proclamation designating October as Domestic Violence Awareness Month to Valerie Hoffman, President, Underground Railroad, Inc. Ms. Hoffman voiced her appreciation for the eight year partnership with the County and distributed purple ribbons to commissioners. Underground Railroad of Saginaw provides free and confidential services to survivors of sexual assault, domestic violence, and stalking. (*See Proclamations*)

Commissioners Sangster, Woods and Ruth presented a Resolution in memory of Roosevelt Jackson to his wife Joe Anne Hannibal Jackson who tearfully accepted. Mr. Jackson was a man of achievement and talent, an entrepreneur and community leader. Their restaurant "French Quarters" located at 110 N. Washington in downtown Saginaw was open only a few short weeks before his tragic passing. (*See Laudatory Resolutions*)

Commissioner and Historical Society Board Member Bartels read an introduction:

"About a year ago the Castle Museum Board of Directors decided to embark upon a search for a new Director for the Museum. It was believed by the Board that, since the Museum is a publicly supported institution, it needed to do the very best it could in terms of its mission which in part is to serve the community by telling the story of the people of the Saginaw Region. The search was nationwide and the process was extensive. We feel confident that we have one of the best museum directors in the Nation. I want to introduce to you Patricia Gordon Michael, the Executive Director of the Saginaw County Historical Society and the Castle Museum. Patricia

will tell you about the excitement at the Castle, the Place where imagination soars."

He and Commissioner Woods presented Ms. Michael with a Laudatory Resolution congratulating her and the Museum Staff for being selected as the 2003 recipients of the Saginaw Branch of the NAACP President's Award for the exhibit entitled "We Shall Overcome." She graciously accepted and introduced Staff and Board Members that were present. Brochures about the Museum were distributed to commissioners. The next exhibit is "Ice Melts to Beaver Pelts: The Great Archaeological Story of the Saginaw Valley." (*See Laudatory Resolutions*)

Bonnie Fighter, Planning Specialist, Michigan State Police, presented both a State and Local award to Richard Guttowsky, Chair of the Local Emergency Planning Commission and Member of the Michigan Emergency Planning and Community Right-To-Know Commission. Mr. Guttowsky was recognized for his assistance in the completion of off-site emergency response plans for 59 sites in Saginaw County which manufacture, use, or store extremely hazardous substances. Saginaw County is one of only seven counties in the State with completed plans and only one of four counties in the State who have completed multiple plans. He took the opportunity to announce his upcoming retirement.

Chairman Hare called on Timothy Genovese, Emergency Services Coordinator for Saginaw County, to congratulate him on an award he received from the State. The Michigan Emergency Management Association selected Mr. Genovese as the 2003 Local Coordinator of the Year with a county population over 50,000 to recognize his dedication, cooperation, and contributions to the Association.

Bruce King, new Executive Director of the Region VII Area Agency on Aging, introduced himself. He was accompanied to the podium with Region VII Board members Michael Wegner, Saginaw County representative, and Willie Haynes, Saginaw City representative. Mr. King distributed a new, very informative, magazine titled "Michigan Generations" published quarterly by the Michigan's Area Agency on Aging and offered his assistance and the assistance of his Board and Staff. Commissioner and Region VII Advisory Council member Ruth commended Mr. King for his performance thus far, and their new facility located at 1615 S. Euclid Avenue in Bay City.

Amos O'Neal, newly appointed Saginaw City Council member, formally introduced himself and offered his assistance and cooperation in working with the Board. Council member O'Neal was unanimously selected by the City Council to succeed long time Council member Joyce Seals who resigned due to health reasons. Ms. Seals is battling breast cancer. Commissioner Sangster introduced Saginaw City Council member Willie Haynes who was also present.

Wilfred Beal, General Manager/CEO, Saginaw Transit Regional Services (STARS), urged the Board to place a countywide, 1 mill, five-year proposal before the electorate on January 27, 2004 to meet the transportation needs of the elderly and disabled countywide. He talked about his love of public transportation and public service. The Chair announced that questions or discussion would be entertained when the Board Report was introduced under Unfinished Business.

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

Requested by Commissioner Sangster: (*Presented under Audiences*)

RESOLUTION

**In Memory of
ROOSEVELT JACKSON**

WHEREAS, It is with utmost sorrow that the members of the Saginaw County Board of Commissioners take this time to honor the memory of Mr. Roosevelt Jackson and express its sincere condolences to his family and friends; and,

WHEREAS, The community has lost one of its kindest individuals; a man of achievement and talent, who had a vision for his community, as evidenced by his investment in its future; and,

WHEREAS, An entrepreneur for over twenty years, Mr. Jackson earned the respect of all he encountered, and served as a mentor to the young and old alike; and

WHEREAS, Mr. Jackson worked hard all his life, yet was never too busy to lend an ear or offer sage advice to all who sought his counsel. Those who knew him are pleased that he was able to realize his dream of opening the "French Quarters Restaurant" and enjoy its success for a few shorts weeks before his tragic passing; and,

WHEREAS, While we mark his untimely death with profound sadness, we can also rejoice in his new life in the heavenly kingdom. May his wife Joe Anne, and family find comfort in the knowledge that earth has no sorrow that the Lord cannot heal.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Commissioners hereby extend the highest tribute as a memorial to the life of Mr. Roosevelt Jackson; and,

BE IT FURTHER RESOLVED, That a copy of this resolution be transmitted to his spouse Joe Anne Hannibal Jackson and bereaved family as evidence of the high esteem and great respect held for his memory by the Saginaw County Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: October 14, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

Requested by Commissioner Sangster: *(Presented by Commissioner Sangster on September 20)*

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

MID-MICHIGAN IDLEWILDERS CHAPTER

WHEREAS, On Saturday, September 20, 2003 at the Community Action Center, the Mid-Michigan Idlewilders Chapter, National Idlewilders Incorporated will gather together for their Annual Fall Dinner & Dance; and,

WHEREAS, The Mid-Michigan Idlewilders Chapter was organized in 1995 to help revitalize Idlewild Resort area through community projects and educational pursuit. The Chapter has demonstrated its interest and concern by sponsoring social, charitable and civic activities plus the last historic tour - the Idlewild premiere appearance of Ruby Dee and Ossie Davis; and,

WHEREAS, Idlewild, a Michigan community located in Lake County off US Route 10 founded during the aftermath of the Civil War, became Michigan's most popular African American resort from 1915 through the mid-sixties. Beautiful historic Idlewild functioned as a gathering place, and more importantly as a hallmark of African American identity and culture. It drew as many as 22,000 people on a summer day; and,

WHEREAS, Early residents and vacationers at Idlewild, included: Dr. Daniel Hale Williams, Madame C.J. Walker, and Charles Chesnutt. Top entertainers from across the Country performed at Idlewild Clubs: The Flamingo, the Paradise, and the Purple Palace. They included Sarah Vaughn, Cab Callaway, Louis Armstrong, Della Reese, B.B. King, The Four Tops, Aretha Franklin, Sammy Davis, Jr., and Bill Crosby.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby commend the Mid-Michigan Idlewilders Chapter, National Idlewilders Incorporated for their revitalizing efforts to bring Idlewild Resort back to its historical flair.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the October 14, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Sangster: That the resolution be adopted. Approved.

Requested by Commissioner Ruth: *(Presented by Commissioner Ruth on October 5)*

CERTIFICATE OF RECOGNITION

Presented To:

MAYOR WILMER JONES-HAM

“I can do all things through Christ which strengthens me.” Philippians 4:13

The Saginaw County Board of Commissioners takes this opportunity today,

Sunday October 5, 2003 at the Anderson Enrichment Center

To acknowledge you as the recipient of this year’s

Dr. Marie Wright Tolliver Woman of the Year Award.

This honor is bestowed on you for the unselfish public service

You have given to this community

As the First Female Mayor of Saginaw, Retired Educator,

Minister of Music at the Tabernacle Missionary Baptist Church,

As well as, being involved in numerous civic activities.

Your personal dedication and commitment

Have left a lasting reflection on the many lives you have touched.

We are honored to join with the Dr. Marie Wright Tolliver Cultural & Civic Club of Saginaw,

Family and Friends, in expressing appreciation for your contributions and achievements.

We wish you the best in all your future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl Ruth, Commissioner

Saginaw County Board of Commissioners

District #8

Adopted: October 14, 2003

Presented: October 5, 2003

By Commissioner Ruth: That the resolution be adopted. Approved.

Requested by Commissioners Bartels and Woods: *(Presented under Audiences)*

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

PATRICIA GORDON MICHAEL AND STAFF

Saginaw County Historical Society

WHEREAS, It is a pleasure to congratulate Patricia Gordon Michael, Executive Director, Saginaw County Historical Society and the staff of the Historical Society for being selected as the 2003 recipients of the Saginaw Branch of the NAACP's President's Award; and,

WHEREAS, This prestigious award was received in connection with the Historical Society's exhibit at the Castle Museum entitled "We Shall Overcome". The award was presented by the NAACP President, Leola Wilson at the 33rd Annual Freedom Fund Banquet; and,

WHEREAS, The Saginaw County Board of Commissioners is proud to acknowledge Ms. Gordon Michael and the Historical Society staff for giving the community such positive exposure to Saginaw County's diverse historical culture and for demonstrating the Historical Society's commitment to serving the community as a whole.

NOW, THEREFORE, BE IT RESOLVED, That tribute be hereby accorded to honor Patricia Gordon Michael and the Historical Society staff for receiving the 2003 NAACP President's Award.

BE IT FURTHER RESOLVED, That a copy of this resolution be transmitted to them as evidence of our respect and admiration for their successful efforts.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

By Commissioner Woods: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

September 26, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of October Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, October 14, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.-

10-14-1 FAMILY INDEPENDENCE AGENCY sending notice that the amended 2002/03 annual plan and budget for child care fund expenditures has been approved.

-- Human Services

10-14-2 PUBLIC WORKS COMMISSIONER asking the County to pledge its full faith and credit to notes to be issued for the Massacar Drain.

-- County Services (10-14-1.2 / Resolution A)

10-14-3 PUBLIC WORKS COMMISSIONER sending the Annual Drain Assessment Report and Annual Financial Report for 2003.

-- County Services (10-14-1.1)

10-14-4 KATHLEEN PACKARD informing commissioners she is not interested in being appointed to the HealthSource Saginaw Board of Trustees. (distributed to each commissioner)

-- Receive and file

10-14-5 ENGINEER/MANAGER ROAD COMMISSION suggesting the Board re-evaluate the salary paid to Road Commission members.

-- County Services

10-14-6 MENTAL HEALTH AUTHORITY formally requesting its local county match appropriation for 2004, and sending a copy of the FY 2004 Organization Goals and the SCCMHA Board's Global Ends Policy.

-- Human Services (10-14-2.4)

- 10-14-7 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 9/9 - 9/22/03.
-- Appropriations / Budget Audit
- 10-14-8 SAGINAW FUTURE INC. forwarding a Saginaw County Revolving Loan Fund Board recommendation to consider changes to the Small Cities Funds Re-Use Plan.
-- County Services (10-14-1.3)
- 10-14-9 FAMILY INDEPENDENCE AGENCY informing contractors of the audit requirements under Office of Management and Budget Circular A-133 and what information should be considered when performing risk based assessments for the Michigan Child enforcement program.
-- Courts and Public Safety
- 10-14-10 FAMILY INDEPENDENCE AGENCY sending due date information for the FY 2003 Year-End-Closing for State of Michigan.
-- Courts and Public Safety
- 10-14-11 SAGINAW FUTURE INC asking approval of the Agreement for Services between Saginaw County and Saginaw Future Inc.
-- County Services (10-14-1.4)
- 10-14-12 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of the Redevelopment Plan for the Gratiot Road location of Jack's Fruit Market.
-- County Services (November Board / Public Hearing)
- 10-14-13 PUBLIC HEALTH asking approval of the Professional Service Agreement between the Health Department and Neill D. Varner, D.O. for Medical Director services.
-- Human Services (10-14-2.1)
- 10-14-14 9-1-1 COMMUNICATIONS CENTER AUTHORITY asking to use Saginaw County Wireless funds to upgrade Computer Aided Dispatch.
-- Courts and Public Safety (committee to meet prior to Board)
- 10-14-15 9-1-1 COMMUNICATIONS CENTER AUTHORITY sending an update of SARA Title III Plans.
-- Courts and Public Safety
- 10-14-16 TREASURER asking to adjust the Jury / Witness Imprest Cash Fund to cover the increased cost of juror and witness payments.
-- County Services (committee to meet prior to Board)
- 10-14-17 EQUALIZATION sending the Apportionment Report for 2003.
-- County Services (committee to meet prior to Board)
- 10-14-18 9-1-1 DEPUTY DIRECTOR asking the Board to petition the legislators to extend the sunset of PA 78 of 1999.
-- Courts and Public Safety (committee to meet prior to Board)
- 10-14-19 WILLIAM SCHAIBERGER requesting the Board to elect him to fill the vacancy on the Parks & Recreation Commission. (distributed to each commissioner)
-- Receive and file
- 10-14-20 MICHIGAN EMERGENCY TELEPHONE SERVICE COMMITTEE sending the requirements for certification for 2004 wireless funding.
-- Courts and Public Safety
- 10-14-21 CONTROLLER/CAO requesting the Board appoint James Totten as County Equalization Director.
-- County Services (committee to meet prior to Board)
- 10-14-22 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 9-23 / 10-13-03 in the amount of \$19,951,426.43.
-- Appropriations / Budget Audit

- 10-14-23 SAGINAW COUNTY OFFICE OF EMERGENCY MANAGEMENT asking to meet with the appropriate committee to discuss the 2003 State Homeland Security Grant Program Exercise Award.
 -- Courts and Public Safety
- 10-14-24 MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY sending information on the Housing Rehabilitation Program grant application process.
 -- Human Services
- 10-14-25 ZILWAUKEE TAX INCREMENT FINANCE AUTHORITY asking the County to approve a Zilwaukee TIFA District Boundary Settlement Agreement for 2003.
 -- County Services
- 10-14-26 GILBERT, SMITH & BORRELLO, P.C. providing an opinion on a road commissioner's eligibility to serve on the Parks Commission. (based on the opinion Richard Mallette withdrew his request for appointment)
 -- Receive and file (all commissioners received a copy)
- 10-14-27 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Bay County supporting additional language for inclusion in H.B. 4344 to amend the Downtown Development Authority Act by allowing local taxing units to opt out.
 - b. Conservation Leaders Network sending information about legislation that has recently been introduced to address forest fire safety and block grants.
 - c. Oakland County supporting local law enforcement agencies use of state owned communications towers.
 -- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:36 p.m. The Board reconvened, time being 5:42 p.m.

By Commissioner Horn, supported by Commissioner Graham that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (10-14-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. Thompson-Administration Director; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

- I. Welcome
- II. Call to Order---Chair Graham at 5:36 p.m.
- III. Public Comments
- IV. Agenda – COMMITTEE REFERRALS
 1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 1.7) Treasurer, re: increase in imprest cash fund for jury fees
 ---Ruth moved, supported by Hare to approve. Report was distributed at the Session, thereby, requiring a 2/3rds majority vote for passage. Motion carried unanimously.
 2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 2.2) Health Department, re: award of Governor's Discretionary Grant
 - 2.3) Health Department, re: new position of Programmer/Analyst
 - 2.4) Mental Health Authority, re: local county match for FY 2004 Budget
 ---Woods moved, supported by Kahn to approve Reports 2.2 through 2.4. There were no

- exceptions; motion carried.
3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 3.2) 911 Communications Authority, re: Computer Aided Dispatch equipment upgrades
 ---O'Hare moved, supported by Smith to approve. Report was distributed at the Session, thereby, requiring a 2/3rds majority vote for passage. Motion carried unanimously.
4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 4.1) Factoring, re: Emergency Preparedness Coordinator, Health Department
 ---Sangster moved, supported by Wurtzel to approve. There were no exceptions; motion carried.
- V. Miscellaneous---none.
- VI. Adjournment---Hare moved, supported by Smith to adjourn. Motion carried; time being 5:42 p.m.
- Respectfully submitted,

Kaye M. Schultz, Board Coordinator
 James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 1 **OCTOBER 14, 2003**

Your committee has considered communication 10-14-3 from James Koski, Public Works Commissioner forwarding the Annual Drain Assessment Report and Annual Financial Report for Saginaw County for 2003. (*The Reports are available for review in the Board Office.*)

The 2003 Drain Assessment Report consists of schedules of completed drain projects, new drains under construction, the progress of proposed drain work and drains to be reassessed to restore the funds used during the past year to keep the drains and facilities in working order. Also included is the 2003 Drain Special Assessment Roll.

The 2003 Annual Financial Report contains a list of all Demand Drain Orders, Revolving Fund Orders and Time Drain Orders issued during 2003. The debits and credits for all 801 (Cash) and 802 (Revolving) drain accounts are also listed along with reports on the 808, 820, 858 and 870 drain accounts - construction and debt accounts in which bonds or notes were issued.

It is the recommendation of your committee that the 2003 Annual Drain Assessment Report and 2003 Annual Financial Report for Saginaw County be accepted, received and filed.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 2 **OCTOBER 14, 2003**

Your committee has considered communication 10-14-2 from James Koski, Public Works Commissioner asking the County to pledge its full faith and credit to notes to be issued in the amount of \$112,400 for the Massacar Drain Project located in Jonesfield Township.

We met with Mr. Koski who informed us the project consists of cleaning out an existing drain and resetting and/or replacing culverts. The obligation will be paid by Saginaw County at large,

Jonefield Township at large, and the property owners within the drainage district. The notes were purchased by Ralph and Joanne Lee, at an interest rate of 4.11% annually for five years.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.3

OCTOBER 14, 2003

Your committee has considered communication 10-14-8 from JoAnn Crary, President, Saginaw Future Inc. forwarding a recommendation from the Saginaw County Revolving Loan Fund Board to consider changes to the Small Cities Funds Re-Use Plan. (*See attached*)

We met Ms. Crary who informed us the purpose of the Small Cities Re-Use Plan is to manage Community Development Block Grant Funds received by the County from the Michigan Economic Development Corporation (MEDC) for loans to area business development projects. The proposed amendments offer greater flexibility and access, and are more responsive to changes in the local economy. The MEDC has given preliminary approval to the proposed changes. The amendments are shown in bold and strike-out.

It is the recommendation of your committee that the request of the Revolving Loan Fund Board to amend the Small Cities Funds Re-Use Plan be approved as submitted by Saginaw Future Inc.; and further, the proper County officials be authorized and directed to make the necessary changes, subject to MEDC approval.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 10-14-1.3

**County of Saginaw
Small Cities Funds Re-Use Plan**

This re-use plan is for the purpose of managing Community Development Block Grant (CDBG) Funds received by the County of Saginaw from the **Michigan Economic Development Corporation (MEDC)** ~~Michigan Jobs Commission (MJC)~~ for loans to area business development projects.

The Small Cities Funds Re-Use Review Board shall be referred to in this document as the Re-Use Review Board (**RRB**). The Revolving Loan Fund shall be referred to in this document as the **RLF**. The plan administrator Saginaw Future Inc. shall be referred to in this document as **SFI**.

I. Authorized Use of Funds

Funds shall be used for working capital, fixed asset purchases, and for **property acquisition and speculative building development**. **Speculative building and speculative land development may include such costs as real estate purchase, construction costs, lien and title searches, private investigator fees, legal fees and other property acquisition costs.**

Preference, however, shall be given to fixed-asset loans. The goal of the re-use plan is to create base jobs or retain jobs in Saginaw County for persons of low to moderate income.

Saginaw County, through its re-use plan, will participate in loans to qualified parties on a joint basis with other public and private lending sources.

The RRB has the authority to consider, on a case-by-case basis, providing local match funds for projects impacting the entire county or region.

II. Who Can Borrow

Funds are available to for-profit manufacturers, certain service to manufacturing companies, distributors, high-tech service industries, **professional service firms, office operations, headquarter facilities, or destination tourism based businesses** located in or expanding into Saginaw County.

Loan applications from females and minorities will be encouraged, with an effort by the County to assist those interest groups in receiving financing.

III. Guidelines

1. The borrower is required to make jobs available to persons of low to moderate income.
2. For every ~~\$15,000~~ **\$35,000** of RLF funding, at least one job must be created.
3. Owner equity participation must be used for a minimum of 10% of the total project costs, unless waived by the RRB.
4. The interest rate for an approved loan may not be less than 3% below prime at Bankers Trust of New York at the time of the loan commitment.
5. Fixed asset equipment loans will have a maximum term of ~~7-7~~ years with the term not to exceed the economic life of the asset. Fixed asset building loans will have a maximum term of **15 years up to a 15 year amortization schedule on a 5-10 year note with a balloon payment**.
6. Working capital loans will have a maximum term of ~~5-5~~ years.
7. All loans must have collateral and all necessary insurances, and generally require personal guarantees of principals and/or spouses.
 - A. Only those loans with collateral will be made. Generally, financial institutions will require a first position. Therefore, the lien position of the RLF may be subordinate to liens securing other loans made in connection with the project. In this instance, a subordination agreement will be required. **Collateral will be valued at no more than 70% of the market value of inventories or receivables, either appraised value or up to 75% of the market value for equipment, and either appraised value or up to 90% of market value for real estate.** ~~In projects involving direct working capital loans, collateral shall include not more than 50% of the market value of inventories or receivables, or 75% of the market value of fixed assets or other available assets of the borrower(s).~~ Such liens should be subordinate only to existing liens of record and other loans involved in the project.
 - B. Personal guarantees from principals and/or spouses of the borrowing company are generally required.
 - C. Fire, hazard and standard insurance policy coverage are required on approved loans, with the ~~RLF County of Saginaw~~ **RLF County** as beneficiary in the amount of the ~~RLF County~~ loan. Loan requests submitted by closely held corporations, partnerships or proprietors dependent for their continuing success on certain individuals are expected to provide and assign to the ~~RLF County~~ **RLF County**, life insurance on those key persons with the ~~RLF County of Saginaw~~ **RLF County** as beneficiary in the amount of the ~~RLF County~~ loan.
 - D. A current appraisal of assets acceptable to the RRB must also be provided.
 - E. Except to finance unusual opportunities, it shall be appropriate for the RRB to strive for a 3:1 ratio of fixed assets to working capital loans.

8. **In no instance shall RLF financing be more than 45% on projects.** ~~In no instance shall County RLF funding be more than that provided by a commercial lender, with a maximum funding of 33.3% on City projects and 45% on County projects.~~
9. Funds shall not be used to refinance or consolidate existing debt as per the Michigan Small Cities Loan Guidelines, Michigan Economic Development Corporation ~~Michigan Jobs Commission~~ dated July 1, 1984.
10. All legal fees and processing fees will be the responsibility of the applicant **to cover direct attorney fees and administration costs for preparing the closing documents.** ~~At closing SFI will charge a 1% closing fee of the total amount of the loan to cover direct administration costs plus any other direct costs incurred. Attorney's fees will be billed separately.~~
11. The applicant(s) shall choose his/her financial institution(s) and SFI shall work in cooperation with the chosen institution(s).
12. Timely monthly, quarterly and/or annual financial statements, as agreed upon and scheduled, must be submitted to the RRB.

IV. Administrative Guidelines

Guidelines for staff are attached as Appendix A.

The RRB shall review and recommend loan requests and establish policies. The **RRB** ~~Saginaw County Board of Commissioners~~ shall make final local approval of all loans. All loans are subject to approval by the MEDC.

Title I of the Housing and Community Development Act of 1974, as amended through the Housing and Rural Recovery Act of 1983 supports and enhances economic recovery efforts in Michigan communities by creating and retaining base jobs for Michigan workers and meeting related local infrastructure and economic development planning needs through activities which will primarily benefit low and moderate income persons.

~~It is necessary to obtain loan approval by the Saginaw County Board of Commissioners.~~

Accordingly, applicant(s) has considered the following application and recommends concurrence. See exhibit A for review.

The RRB further recommends that the Chairman of the **RRB** ~~Board of Commissioners~~ be authorized to execute the necessary documents for the **RRB** ~~County of Saginaw~~.

The RRB has the authority to make changes in certain terms and conditions of a loan, based on individual business circumstances. These include, but are not limited to: interest-only payments, replacement collateral and subordination agreements.

Allowable and justifiable costs may be charged back to the interest income generated by the return of program income to the fund, and will be used for administration expenses and will be included in the general operating budget of SFI.

A loan application form with all elements is attached as Exhibit B.

V. Guidelines for Staff

See attached Appendix A.

VI. Loan Application Forms

See attached Exhibit B.

VII. Employment Agreements

See attached Exhibit C for samples of agreements both within the City of Saginaw and County of Saginaw.

VIII. Statement of Assurances

See attached Exhibit D. This document is to be signed by the **RRB** ~~County~~.

Appendix A
Guidelines for Staff

1. SFI staff working with the RLF will possess skills in the area of business, finance, law, marketing, credit analysis and loan packaging, processing and servicing.
2. Members of the RRB may not participate in any loan activities of the RLF unless said member fully discloses his/her interest and intent, and further excuses himself/herself from all meetings and abstains from all deliberations and decisions regarding any such loan activity. Staff members of SFI, or any other staff members or any individuals in Saginaw County, who review, participate in, or make decisions on RLF loans may not participate in any loan activity.
3. SFI staff will interview potential applicant(s) to determine whether the project is feasible and meets the Guidelines.
4. Potential applicant(s) will be asked to submit a written business plan which explains the business concept, includes 3 years of historical financial statements (if applicable), 3 years of pro forma statements, sources and uses statements, and personal financial statements.
5. Upon analysis of above information (which includes credit and cash flow analysis and approval of the staff) the applicant(s) is required to submit a list of equipment, buildings and land with the purchase price and appraisal value. A completed application and a personal history of principals are also required at this time. SFI staff will perform a collateral analysis. All information received will facilitate a credit check.
6. SFI staff will meet with applicant(s) financial institution to determine the institutions willingness to participate and the degree of its participation.
7. The project will then be presented to the RRB/RLF for their review. SFI staff will recommend an acceptance or rejection of the loan, based on the information received.
 - A. If the loan is rejected by the RRB/RLF, SFI staff will notify the applicant(s) in writing of the decision. The applicant(s) will be advised of any necessary changes that need to be made to improve the prospects for financing of the loan.
 - B. If the RRB/RLF approves the loan, **it will be submitted to the MEDC for final approval, and legal counsel will prepare the loan documents, including the documents to secure the collateral. The borrower shall sign all loan documents and the County Treasurer will disburse the funds** ~~it will be submitted to the appropriate standing committee of the County Board of Commissioners for review.~~
 - i. ~~If rejected by the standing committee, it may be sent back to the staff for further work and/or negotiation.~~
 - ii. ~~If approved by the standing committee, the information is then presented to the Saginaw County Board of Commissioners for final acceptance or rejection at the next regular meeting.~~
 - a. ~~If the Board of Commissioners rejects the loan, the applicant will be notified in writing of the rejection, and advised that the application may be re-submitted if the elements of the package are changed to improve the prospects of financing of the loan.~~
 - b. ~~If the Board of Commissioners approves the loan, legal counsel will prepare the loan documents, including the documents to secure the collateral. The borrower shall sign all loan documents and the County Treasurer will disburse the funds.~~
8. Loans will be monitored and serviced by SFI staff. The RRB/RLF will be advised of delinquencies and defaults in order to determine the necessary action to be taken.
 - A. If the borrower pays his/her delinquent balance to make the loan current, he/she will be excused from additional penalties. A penalty of 4% of the payment due (per month) will be assessed on all balance(s) over 15 days delinquent.

- B. If the borrower fails to remit the appropriate amount by the date requested, the ~~RRB County of Saginaw~~ may declare all sums secured immediately due and payable in full, without further demand or notice, shall commence foreclosure proceedings, shall revoke the power of sale therein granted pursuant to applicable law, and any other remedies permitted by applicable law.

APPENDIX B

DATA NEEDED TO REVIEW PROJECT FEASIBILITY AND
ELIGIBILITY FOR SFI FINANCIAL ASSISTANCEPROJECT INFORMATION

1. Description of the project.
2. Total estimated project cost.
3. Breakdown of the proposed uses of the project funds (land, building construction, building renovation and improvement, equipment purchases, furniture and fixtures, working capital and contingencies).
4. The new cash equity participation from the company and other investors.
5. Possible financial institution participation, including terms and conditions proposed and the institution's explanation of why they are not willing to finance all project debt, if the case.
6. Number and nature (e.g., managerial, skilled, unskilled, etc.) of jobs to be created and retained as a result of this project.

FINANCIAL INFORMATION/COMPANY OPERATIONS

1. Financial statements (balance sheets and profit/loss statements) for the past three years or since the company's formation.
2. Current financial statements not over 90 days old.
3. Projections and Assumptions.
 - A. Company's cash flow, month by month, for the first year, if the project is implemented.
 - B. Two years profit/loss statements and balance sheet projections.
 - C. Assumptions for both A and B above.

COMPANY BACKGROUND INFORMATION

1. Personal financial statements of owner(s).
2. Brief history of the business.
3. Product description.
4. Market description.
5. Resume(s) of management.

FROM: COMMITTEE ON COUNTY SERVICES -- 1. 4**OCTOBER 14, 2003**

Your committee has considered communication 10-14-11 from JoAnn Cray, President, Saginaw Future Inc. (SFI) requesting renewal of the **attached** Agreement for Services between the County of Saginaw and Saginaw Future Inc. The current agreement expired on September 30, 2003.

We met with Ms. Cray, who informed us that the County of Saginaw, City of Saginaw and Saginaw County Chamber of Commerce formed SFI in 1992 as a non-profit organization to stimulate economic growth in the County. As part of this process, the County integrated its economic development department (*Saginaw Area Growth Alliance*) into Saginaw Future, and since that time have contracted with SFI to provide economic development services.

Since 1992, Saginaw Future has assisted some 250 companies with expansion and attraction projects resulting in the creation and retention of over 7400 jobs. These projects have resulted in over \$1.6 billion in new investment for Saginaw County. Saginaw Future has also secured and administered over \$17 million in grants for roads, sewer and water lines and other infrastructure

to support these projects.

It is the recommendation of your committee that the County continue to support economic development efforts through SFI for the period October 1, 2003 through September 30, 2006, with the understanding that in no event will the total compensation exceed the sum of \$150,000 per year subject to appropriation by the Saginaw County Board of Commissioners in their annual budget process. We further recommend that the proper County officials be authorized to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance, and Civil Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Terry W. Sangster

Connie D. Smith

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 10-14-1.4

AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this 14th day of October, 2003 by and between the COUNTY OF SAGINAW, Michigan (hereinafter called "County"), presently of 111 South Michigan Avenue, Saginaw, MI 48602, and Saginaw Future Inc. (thereinafter called "SFI") presently of 301 E. Genesee, Saginaw, Michigan 48607.

WITNESSETH:

WHEREAS, The County desires to contract with SFI for provision of certain services involving economic development activities within Saginaw County and SFI is willing to contract; and

WHEREAS, SFI possesses certain unique qualifications to deliver the necessary services as agreed upon; and

WHEREAS, the County desires that SFI provide the services set forth in the attached Exhibit A titled, "Scope of Services" for a stated amount per year over a three year period; and

WHEREAS, certain services contracted by the County pursuant to this Agreement are a proper concern of the County and are paid for in part by general County funds and are services that the County could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

ARTICLE 1

Program to be Operated by SFI

The SFI shall provide the services set forth in the attached Scope of Work, labeled Exhibit "A", which is incorporated by reference into this Agreement and made part hereof (hereinafter referred to as the "Services").

ARTICLE 2

Duties of SFI

SFI, in accordance with the general purposes and objectives of this Agreement, as herein specified and subject to available County funds shall:

- A. Conduct activities aimed at stimulating economic growth in all of Saginaw County. SFI's activities shall include efforts aimed at attracting new business, retaining existing businesses and assisting existing businesses with expansion.
- B. SFI's activities shall involve both its own services and the coordination of the activities of governmental units and private businesses so as to provide a unified package of assistance and marketing efforts.

- C. The exact details of SFI's activities and the setting of priorities shall be determined by SFI's Board of Directors and/or Executive Committee in accordance with the goals adopted by SFI so long as this Agreement and the funding covered below remain in effect.

ARTICLE 3

Duration and Termination of Agreement

SFI shall commence performance of the services and obligations required of it hereunder on the 1st day of October, A.D., 2003, and shall continue said services through the 30th day of September, A.D., 2006, Time Being of the Essence. In the event a new Agreement is not executed immediately upon the expiration of this Agreement, SFI agrees to continue such services on a month-by-month basis as indicated in the Scope of Work and duties of SFI in Article 2 above.

If SFI fails to fulfill in a timely and property manner its material obligations under this Agreement, or shall violate any of the covenants, agreements and stipulations herein without adequate provision for remedial action, the County may give SFI written notice of such breach, and in the event that SFI has not remedied such breach within thirty (30) days of receipt of written notice to SFI, the County, within its sole discretion, shall the right to terminate this Agreement. Such termination shall take immediate effect upon receipt of written notice by the SFI; provided, that County and SFI shall immediately thereafter negotiate in good faith to provide adequate correction of such breach and a reinstatement of this Agreement. In the event of termination of the Agreement, as provided herein, the SFI shall return to the County all monies paid hereunder, less the funds required to discharge all authorized debts or other obligations or services incurred under this Agreement or any continued provision of service as otherwise provided herein. It is expressly understood and agreed by SFI that in the event of a breach of this Agreement and its termination by the County, the County in addition to the recovery of funds as provided hereunder, reserves the right to seek any other remedies available at law and/or in equity.

Upon giving or receiving a notice of termination, both parties will make all reasonable efforts to and expenditures under this Agreement except as otherwise provided or agreed upon. Upon final termination of this Agreement, SFI, upon appropriate billing and documentation, will be reimbursed by the County for all expenditures and non-cancelable commitments incurred by SFI and not otherwise covered by advance monies provided by the County pursuant to this Agreement. Any unexpended or unencumbered funds will be returned to the County by SFI.

ARTICLE 4

Compensation

It is expressly understood and agreed that in no event will the total compensation under this Agreement exceed the sum of ONE HUNDRED FIFTY THOUSAND DOLLARS AND NO/100 (\$150,000) for Fiscal 2003/04 ending September 30, 2004, Fiscal 2004/2005 ending September 30, 2005, and Fiscal 2005/2006 ending September 30, 2006 subject to appropriation by the Saginaw County Board of Commissioners in their annual budget process. SFI shall receive said compensation in equal monthly installments, or as otherwise directed by the Saginaw County Controller.

SFI shall reimburse the County at cost for all services purchased through the County by SFI. Said payments shall be made on or before thirty (30) days after invoicing.

In the event that the expenditures in this Agreement or any portion thereof are found to be unauthorized by either the laws of the State of Michigan, an opinion issued by the Michigan Attorney General, a Michigan Court Decision, or in any future audit of the County, SFI shall reimburse the County for all such funds found to be unauthorized.

ARTICLE 5**Fees, Charges or Contributions**

SFI may charge appropriate fees and accept contributions as the SFI Board of Directors determines is reasonable and beneficial to SFI.

ARTICLE 6**Accounting Procedures**

SFI's accounting procedures and internal financial controls shall conform to generally accepted accounting practices in order that the costs allowed by this Agreement can be readily ascertained and expenditures verified therefrom.

ARTICLE 7**Title and/or Ownership of Equipment****Purchased with Agreement Funds**

Any and all equipment purchased solely by funds authorized by this Agreement, the cost of any single item of which exceeds FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00), shall be and remain the property of the County for so long as the fair market value exceeds \$5,000.00 or greater.

ARTICLE 8**Budget, Expenditures and Receipt Reports**

SFI shall prepare and submit to the County an annual budget and quarterly financial statements. All records and documentation of expenditures pursuant to this Agreement shall be made available for inspection by authorized representatives of the County.

Within twenty (20) days after the end of each full calendar quarter of the term of this Agreement, SFI shall provide written reports to the County. Such written reports shall cover both operational activities and financial activities and status. SFI shall have an annual certified audit and shall be completed as rapidly as possible at the end of each fiscal year of operation of SFI and a copy shall be supplied to the County. The County may request further reports as directed by the Board of Commissioners.

ARTICLE 9**Record Forms**

In the event the County desires use by SFI of County forms for any of the reports required under this Agreement, such forms shall not be required except upon consultation with SFI.

ARTICLE 10**Access to Books, Documents, Paper and Records**

All financial books, documents, papers and records, including, but not limited to, canceled checks, invoices, vouchers, purchase orders and contracts of SFI pursuant to this Agreement shall be open to inspection during regularly working hours by the County through the Saginaw County Controller or his designee. Refusal to allow the County or its representatives access to said records shall constitute a material breach of this Agreement and grounds for termination. In addition, the Saginaw County Controller or his designee shall be entitled to prepare quarterly and/or annual audits of all books and records pertaining to the program.

ARTICLE 11**Maintenance of Records**

SFI shall keep and maintain records covering the services rendered and budget expenditures made pursuant to this Agreement for six (6) years after termination of this Agreement or until a final audit has been performed by the County or its designee, whichever occurs first.

ARTICLE 12**Compliance With the Law and Equal Employment Opportunity**

SFI shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, state and local laws, ordinances, rules and regulations, including, but not limited to:

- A. The Elliott Larsen Civil Rights Act, 1976 PA 453.
- B. The Michigan Handicappers Civil Rights Act, 1976 PA 220.
- C. Section 504 of the Federal Rehabilitation Act of 1974, P.L. 93-112, 87 Stat. 394, and regulations promulgated thereunder.

SFI, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

ARTICLE 13

Independent Contractor

It is expressly understood and agreed that SFI is an independent contractor. The employees, servants and agents of SFI shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the County. SFI's employees, servants and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. SFI shall be responsible for the withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, state and local governments. SFI shall carry workers' compensation coverage for its employees, as required by law and shall provide the County with proof of said coverage, if requested.

ARTICLE 14

Indemnification and Hold Harmless

SFI shall, at its own expense, protect, defend, indemnify and save harmless the County, its elected and appointed officer, employees, servants and agents from any and all liability resulting from any acts, omissions or negligence of SFI, its employees, agents or students that may arise out of this Agreement. SFI's responsibilities to the County as set forth in this section shall remain without regard to insurance coverage obtained by SFI pursuant to the requirements of this Agreement.

ARTICLE 15

Liability Insurance

SFI shall procure, pay the premium on, keep and maintain during the term of this Agreement, comprehensive general liability insurance coverage in the amount of not less than ONE MILLION AND NO/100 DOLLARS (1,000,000.00) per claim covering all damages, personal and/or property, arising from the program operated pursuant to this Agreement. SFI shall maintain such other insurances as it deems appropriate for its own protection.

In the event SFI's insurance coverage required under this Agreement is at any time reduced to an amount of coverage less than that required by this section or terminated during the duration of the Agreement, SFI's insurer shall provide the County with at least thirty (30) days' prior written notification of such reduction or termination.

ARTICLE 16

Waivers

No failure or delay on the part of the County in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.

ARTICLE 17

Modifications, Amendments or Waivers of Provisions of the Agreement

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of this parties hereto provided however, that both SFI and County understand and agree that changes may become desirable or needed during the course of this Agreement, and each agrees to negotiate in good faith.

ARTICLE 18

Assignment or Subcontracting

SFI shall not assign this Agreement or otherwise transfer its duties and/or obligations under this Agreement.

ARTICLE 19

Disregarding Titles

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE 20

Completeness of the Agreement

This Agreement, and any additional or supplementary documents incorporated herein by specific reference, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

ARTICLE 21

Invalid Provision

If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

ARTICLE 22

Non-Beneficiary Contract

This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

ARTICLE 23

Certification

The persons signing on behalf of SFI certify by said signatures that they are duly authorized to sign this Agreement on behalf of SFI and that this Agreement has been authorized by said SFI.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

INSERT SIGNED SIGNATURE PORTION OF CONTRACT

IN THE PRESENCE OF:

COUNTY OF SAGINAW

By _____
Todd Hare, Chairman
Board of Commissioners
By _____
JoAnn Crary, President
Saginaw Future Inc.

APPROVED AS TO FORM:
GILBERT, SMITH & BORRELLO, P.C.
By _____

APPROVED AS TO SUBSTANCE:
SAGINAW COUNTY CONTROLLER
By _____
Marc A. McGill

EXHIBIT A
SCOPE OF SERVICES

SAGINAW FUTURE INC. (SFI) SHALL:

1. Promote and strengthen the jobs and investment of employers who are currently here, thus reducing the potential for relocation while stimulating and supporting new expansion and job growth.
2. Aggressively attract and encourage national and international business to relocate and invest in our area ensuring a diversity of components in the economic base of this county.

SAGINAW FUTURE WILL PROMOTE AND STRENGTHEN EXISTING BASE JOB EMPLOYERS BY:

1. Making corporate watch calls on Saginaw County manufacturers:
 - A. to gain a clear understanding of each company's view of the local business climate.
 - B. to increase industry awareness of incentives and services available on a state and local level.
 - C. to ascertain the plans of each company and provide expansion or problem solving assistance.
 - D. to identify opportunities for new industry attraction.
2. Making critical watch calls on the largest manufacturers and private employers that have corporate headquarters outside of Saginaw County in an attempt to impact decision makers.
3. Calling on the fastest growing smaller manufacturers and provide the support necessary for continued growth.
4. Providing technical assistance, incentives or referrals in areas such as financing, infrastructure grants, incentive packaging, business planning, labor training, demographics, site location and other areas of need.
5. Serving as an ombudsman to identify and address areas of concern that may impact the company's ability to expand.
6. Providing economic and market research to identify opportunities for business expansion through government contract and subcontracting opportunities and exporting.

SAGINAW FUTURE WILL HELP RECRUIT NEW CORPORATE CITIZENS BY:

1. Creating and implementing a marketing plan for the region which:
 - A. Through research, identifies specific industries or companies which would benefit from locating operations in the Saginaw region.
 - B. Develops a specific strategy for direct marketing to target companies or industries.
 - C. Provides repetitive image advertising in support of the targeted marketing.
2. Establishing an action system which will assure appropriate and prompt response and follow-up to inquiries and/or prospects.
3. Identifying or creating specific sites for the location of new corporate citizens which meet their needs as to such factors as zoning, infrastructure, environmental concerns, utilities and transportation.
4. Provide technical expertise in such areas as financial packaging, training, labor market data, available incentives and applicable federal and state programs.
5. Advise local units of government regarding actions they might take to enhance their attractiveness to business.

SAGINAW FUTURE WILL PROVIDE INDUSTRIAL DEVELOPMENT LOCATION OPPORTUNITIES BY:

1. Continuing the Speculative Building Program enabling Saginaw County to compete for economic development projects.
2. Participating in the MIPROSITE site and building database program, giving Saginaw County sites and buildings exposure on a statewide level.
3. Participating with public and private organizations in the development and preparation of industrial sites and parks.
4. Participating in planning activities to improve those items related to economic development and specifically land, labor and capital issues.
5. Pursuing information on new state and federal programs that would improve economic development in Saginaw County.

REPORTS 1.5 AND REPORT 1.6

COUNTY SERVICES COMMITTEE CHAIR CARL RUTH PRESENTED IN REVERSED ORDER.

*** DISTRIBUTED DAY MEETING; 2/3rds REQUIRED FOR PASSAGE**

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 6 **OCTOBER 14, 2003**

Your committee has considered communication 10-14-21 from Marc A. McGill, Controller/CAO requesting Mr. James Totten be appointed to fill the vacant position of Equalization Director.

The Equalization Department has a staff of five, a reduction of one position from last year's budget. Mr. Totten was recently hired to fill a vacant position of Property Appraiser. He is a Level 3 Assessor working toward Level 4. According to MCLA 311.34, it is the responsibility of the Board of Commissioners to appoint the Equalization Director.

It is the recommendation of your committee to approve the Controller's request to appoint James Totten as Equalization Director; and further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

*** DISTRIBUTED DAY MEETING; 2/3rds REQUIRED FOR PASSAGE**

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 5 **OCTOBER 14, 2003**

We herewith submit the 2003 Tax Rate Requests (*communication 10-14-17*) for Saginaw County, as of October 14, 2003, filed by the various cities, townships, villages and school districts indicating the amount of millage to be spread for all purposes by the taxing entities within their jurisdiction. **Attached** hereto and made a part of this report is the schedule of tax levies to be spread upon the 2003 tax rolls of the respective jurisdictions. Said levies are expressed in terms of millage provided for in Section 37 of Act 347 of the Public Acts of 1968, as amended.

There is still one millage question to be decided, as well as one taxing jurisdiction that has not completed a millage request form. This will require the report to be amended. Equalization will forward the completed information when it is received from the units.

It is the recommendation of your committee that the 2003 Apportionment Report be accepted and **laid on the table for amendment.**

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

*** DISTRIBUTED DAY MEETING; 2/3rds REQUIRED FOR PASSAGE**

FROM: COMMITTEE ON COUNTY SERVICES - - 1. 7 **OCTOBER 14, 2003**

Your committee has considered communication 10-14-16 from Marvin Hare, Treasurer informing the Board that as of October 1, 2003, jury fees increased from \$15 a day to \$25 a day for the first day, and \$40 a day for each additional day.

Mr. Hare indicated that the current \$5,000 imprest cash to pay jurors and witnesses is insufficient, and needs to be increased to \$10,000 to avoid having to reimburse everyday.

It is the recommendation of your committee that the Treasurer’s request be approved, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.1 **OCTOBER 14, 2003**

Your committee has considered communication no. 10-14-13 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health submitting for approval the Professional Services Agreement with Neill Varner, D.O., M.P.H. for Medical Director services. **(attached)**

The agreement, to begin on October 1, 2003, would automatically renew unless notice is given by either party of their intent to terminate sixty (60) days prior. It addresses services to be provided by the Medical Director, as well as, the Health Department.

We recommend approval of the agreement between the County of Saginaw and Dr. Neill Varner to provide Medical Director services for the Saginaw County Department of Public Health; further, the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn
Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 10-14-2.1

PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT, made and entered in this 1st day of October, 2003 by and between the Saginaw County Department of Public Health, COUNTY OF SAGINAW, of Michigan (hereinafter called "SCDPH") and Neill D. Varner, D.O., M.P.H. (hereinafter called "Medical Director") presently at 8900 Oakmeadow Drive, Unit 26, Saginaw, Michigan 48609.

WITNESSETH:

WHEREAS, Dr. Varner is a qualified Medical Director who has the expertise to serve in this capacity for Saginaw County Department of Public Health; and

WHEREAS, the County desires Medical Director to provide specified services as described in this Agreement, for the sum of either FIFTY-SIX THOUSAND AND NO/100 (\$56,000.00) annually; and

WHEREAS, the services contracted for pursuant to this Agreement are a proper concern of the County and are services that the County could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

ARTICLE 1Services to be Provided by Medical Director

1. To Coordinate and direct medically oriented programs; including the development, implementation, and review of medical standing orders.
2. To assist in the planning, developing, and administration of the medical operations of SCDPH.
3. To assist the Health Officer in establishing programs priorities, procedures, and practices for public health, medical, and supportive services.
4. To supervise the delivery of medical public health services to the community.
5. To maintain medical liaison with other community physicians, institutions, and organizations ensuring that whenever feasible the community organizations have an opportunity to be involved in the development and implementation of public health programs.
6. To consult with and advise the public and health professionals on public health, medical, and policy matters as may be required.
7. To represent SCDPH in its relationship with professional health organizations when required.
8. To examine, diagnose and treat patients in county clinics as required by mutual agreement of the parties.
9. To assist in epidemiological investigations of disease outbreaks.

ARTICLE 2Services to be Provided by SCDPH

1. To provide personnel, material, and logistical support for the Medical Director.
2. To provide reimbursement of reasonable expense incurred in the performance of the duties of the Medical Director.
3. To indemnify the Medical Director for civil liability sustained in the performance of official duties except for wanton and willful misconduct.

ARTICLE 3Duration and Termination of Agreement

The Medical Director shall commence performance of the services and obligations required of it hereunder on the 1st day of October, 2003, Time Being of the Essence. This agreement shall automatically renew, unless either party gives notice of intent to terminate to the other sixty (60) days prior.

If Medical Director fails to fulfill in a timely and proper manner its obligations under this Agreement, or shall violate any of the covenants, agreements and stipulations herein, the SCDPH shall give Medical Director written notice of such breach, and in the event that Medical Director has not remedied such breach within sixty (60) days, the County, within its sole discretion, shall have the right to terminate this Agreement. Such termination shall take immediate effect upon receipt of written notice by Medical Director. It is expressly understood and agreed by Medical Director that in the event of a breach of this Agreement and its termination by the SCDPH, the SCDPH reserves the right to seek any other remedies available at law and/or in equity.

ARTICLE 4Compensation

The Medical Director shall be compensated at a rate of FIFTY-SIX THOUSAND AND NO/00 (\$56,000.00) annually. Payment by the SCDPH to Medical Director shall be in the form of expense checks which will be processed at a quarterly rate of FOURTEEN THOUSAND AND NO/00 (\$14,000.00).

ARTICLE 5Expenditures and Receipt Reports

The Medical Director shall prepare and submit expenditure reports as requested by the SCDPH. All documentation of expenditures pursuant to this Agreement shall be available for inspection by authorized representatives of the SCDPH. SCDPH shall provide payment for all Medical Director dues and licenses required to maintain Medical Director qualifications to serve as Medical Director.

ARTICLE 6
Record Forms

In the event the SCDPH furnishes forms for any of the reports required under this Agreement, such forms shall be used by Medical Director.

ARTICLE 7
Compliance with the Law

The Medical Director shall provide all professional services to be performed under this Agreement in complete compliance with all applicable Federal, state and local laws, ordinances, rules and regulations.

The Medical Director shall adhere to all applicable Federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to the following:

- A. The Elliott Larsen Civil Rights Act, 1976, P.A. 453.
- B. The Michigan Handicappers Civil Rights Act, 1976, P.A. 220.
- C. Section 504 of the Federal Rehabilitation Act of 1974, P.L. 93-112, 87 Stat. 394, and regulations promulgated thereunder.

ARTICLE 8
Independent Contractor

It is expressly understood and agreed that the Medical Director is an independent contractor. The Medical Director, and their employees, servants and agents shall not be entitled to any fringe benefits of the SCDPH such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. The Medical Director shall be responsible for the withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, state and local governments.

ARTICLE 9
Medical Liability Insurance

The SCDPH shall provide Medical Liability Insurance for the Medical Director or will reimburse Medical Director for Medical Liability Insurance if Medical Director pays for such insurance.

ARTICLE 10
Waivers

No failure or delay on the part of the SCDPH in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.

ARTICLE 11
Modifications, Amendments or Waivers of Provisions of the Agreement

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

ARTICLE 12
Assignment or Subcontracting

The Medical Director shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement unless expressly approved in writing by the SCDPH as required by the County Controller.

ARTICLE 13
Disregarding Titles

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE 14
Completeness of the Agreement

This Agreement, and any additional or supplementary documents incorporated herein by specific reference, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

ARTICLE 15
Invalid Provision

If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

ARTICLE 16
Non-Beneficiary Contract

This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

ARTICLE 17
Certification

The persons signing on behalf of Medical Director certify by said signatures that they are duly authorized to sign this Agreement on behalf of Medical Director and that this Agreement has been authorized by Medical Director.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

IN THE PRESENCE OF:

Kaye Schultz

COUNTY OF SAGINAW

By Todd M. Hare
Todd M. Hare, Chairman
Board of Commissioners

Laurel Klorowski

By Neill D. Varner D.O. M.P.H.
Neill D. Varner, D.O., M.P.H.

APPROVED AS TO FORM:
GILBERT, SMITH & BORRELLO, P.C.

By [Signature]
County Civil Counsel

APPROVED AS TO SUBSTANCE:
SAGINAW COUNTY CONTROLLER

By Marc A. McGill
Marc A. McGill

FROM: COMMITTEE ON HUMAN SERVICES - - 2.2

OCTOBER 14, 2003

Your committee has considered communication no. 9-16-33 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking to accept a grant from the Michigan Department of Community Health in the amount of \$81,642.

Mr. Niederhauser informed us this award is from the Governor's Discretionary Grant funds as part of the faith based initiative. The Health Department will use the funds for substance abuse programs within the faith based community. The grant does not require a County match.

It is our recommendation that the Health Department accept the grant funds from the State in the amount of \$81,642; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.3

OCTOBER 14, 2003

Your committee has considered communication no. 9-16-23 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking to allocate a new position of Programmer/Analyst I-10.

Mr. Niederhauser informed us this position is currently under the ISS Department; however the work assignments are for the Health Department. We believe that an arrangement whereby the position is permanently aligned to the Health Department would be more appropriate. Funds for the position are available within the Health Department budget. No factoring of the position is required.

We recommend the allocation of a new position of Programmer/Analyst I-10 for the Health Department be approved; further that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.4

OCTOBER 14, 2003

Your committee has considered communication no. 10-14-6 from Sandra Lindsey, Chief

Executive Officer, Saginaw County Community Mental Health Authority submitting a copy of their FY 2004 Preliminary Operating Budget and their request for the maintenance of local County match in accordance with Section VI, County Resolution J of May 20, 1997.

We met with Ms. Lindsey and John Phipps, Chief Operation Officer and reviewed the budget along with their FY 2004 Organizational Goals and Global Ends Policy. These documents are on file in the Board Office for review. The total FY Operating Budget is \$39,408,495; the County's local match totals \$1,050,303 which is in accordance with Section XXIII (A) of Resolution J.

We accept the FY 2004 Preliminary Budget for the Saginaw County Community Mental Health Authority and authorize the allocation of the maintenance of local County match in the amount of \$1,050,303 as included in the County's 2004 Budget; further, that the proper County Officials be authorized and directed to sign any required documents subject to review by the Controller and Counsel.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

*** DISTRIBUTED DAY MEETING; 2/3rds REQUIRED FOR PASSAGE**

FROM: COURTS AND PUBLIC SAFETY - - 3.1

OCTOBER 14, 2003

Your committee has considered communication no. 10-14-18 from Barry Nelson, Deputy Director, Saginaw County 911 Communications Authority asking the Board to petition the legislators to extend the sunset of PA 78 of 1999.

Section 408 of the emergency telephone enabling act, 1986 PA 32, MCL 484.1408 will expire December 31, 2003. Extending the sunset would continue the surcharge revenues collected from cellular phones to fund wireless 911 services at the county level. The Deputy Director is also recommending the surcharge be comparable to the surcharge for land lines.

the proper order of business, the appropriate Resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved. Chairman Hare referred to the Legislative Subcommittee for follow-up.

*** DISTRIBUTED DAY MEETING; 2/3rds REQUIRED FOR PASSAGE**

FROM: COURTS AND PUBLIC SAFETY - - 3.2

OCTOBER 14, 2003

Your committee has considered communication no. 10-14-14 from Barry Nelson, Deputy Director, Saginaw County 911 Communications Authority asking to use Saginaw County Wireless Funds to upgrade Computer Aided Dispatch (CAD) equipment.

Mr. Nelson informed us the cost of this upgrade is \$435,000 and would be purchased through

Motorola/Printrak International with Saginaw County Wireless Funds.

We recommend approval of the expense of Wireless Funds as required by law for the upgrade of the CAD equipment; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

OCTOBER 14, 2003

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

A. Human Services Committee Report 9-16-1.6 (9-16-22), re: classification of a new position of Emergency Preparedness Coordinator, Saginaw County Department of Public Health

---Based on factoring evaluation, we recommend the position of Emergency Preparedness Coordinator be placed in grade PO-5.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1

OCTOBER 14, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 31 thru September 13, 2003.

Human Services Collaborative Body---8-22-03*

C. Smith, 3 miles 51.08

HealthSource Finance Committee---8-26-03*

R. Bartels, 3 miles 1.08

Legislative Subcommittee---9-2-03

K. Horn, 30 miles 60.80

R. Woods, 7 miles 52.52

R. Bartels, 3 miles 51.08

B. Blaine, 26 miles 59.36

J. Graham, 21 miles 57.56

T. Hare, 2 miles 50.72

County Services---9-2-03

C. Ruth, 4 miles 51.44

Board of Commissioners**October 16, 2003**

C. Hadsall, 40 miles	64.40
K. Horn, 0 miles (no comp.)	
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
T. Hare, 0 miles (no comp.)	
Crime Prevention Council at SVSU---9-3-03	
J. Graham, 21 miles	57.56
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	28.60
Courts & Public Safety Committee---9-3-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Local Emergency Planning Committee---9-4-03	
M. O'Hare, 50 miles	28.00
Budget Audit Subcommittee---9-4-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Parks & Recreation Commission---9-8-03	
B. Blaine, 26 miles	9.36
Human Services Committee---9-8-03	
R. Woods, 7 miles	52.52
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52
T. Hare, 2 miles	50.72
Mental Health Board---9-8-03	
R. Woods, 0 miles	10.00
Human Services Collaborative Body---9-9-03	
C. Smith, 3 miles	26.08
County Services---9-9-03	
C. Ruth, 4 miles	51.44
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
T. Hare, 2 miles	50.72
Community Corrections Advisory Board---9-9-03	
R. Kahn, 7 miles	52.52
Labor Relations Subcommittee---9-9-03	
T. Sangster, 0 miles (no comp.)	
C. Smith, 0 miles (no comp.)	
C. Hadsall, 0 miles (no comp.)	

Board of Commissioners**October 16, 2003**

M. O'Hare, 50 miles	68.00
P. Wurtzel, 13 miles	54.68
J. Graham, 21 miles	57.56
T. Hare, 0 miles (no comp.)	
HealthSource Board---9-9-03	
R. Bartels, 3 miles	1.08
J. Graham, 21 miles	7.56
C. Smith, 3 miles	1.08
Mental Health Executive Limitations---9-10-03	
R. Woods, 7 miles	12.52
MAC Environmental in Lansing---9-12-03	
M. O'Hare, 110 miles	89.90
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	

COMMITTEE COMPENSATION -- 5.2**OCTOBER 14, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held September 14-27, 2003.

Board Session---9-16-03 (J. Graham & R. Kahn absent)**Animal Control Advisory Committee---9-17-03**

R. Woods, 7 miles	52.52
T. Novak, 10 miles	53.60

Mental Health Recipients Rights---9-17-03

R. Woods, 7 miles	12.52
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Frankenmuth Convention & Visitors Bureau---9-18-03

K. Horn, 6 miles	52.16
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Saginaw County Brownfield Redevelopment Authority---9-18-03

C. Ruth, 4 miles	51.44
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Mosquito Abatement Commission---9-18-03

M. O'Hare, 50 miles	18.00
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Substance Abuse Advisory Board---9-24-03

C. Hadsall, 40 miles	14.40
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City County School Liaison at City Hall---9-25-03

B. Blaine, 26 miles	59.36
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C. Ruth, 4 miles	51.44
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T. Basil, 3 miles	51.08
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T. Sangster, 8 miles	52.88
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Saginaw Convention & Visitors Bureau---9-18-03

K. Horn, 30 miles	60.80
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Respectfully submitted,

Kaye Schultz, Board Coordinator

RESOLUTIONS**RESOLUTION A****OCTOBER 14, 2003****RE: \$112,400 MASSACAR DRAIN**

At a regular meeting of the Board of Commissioner of the County of Saginaw, held in the City of Saginaw, on the **14th** day of **October, 2003**, at 5:00 o'clock, P.M., Michigan time.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P.*

O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT: *None*

The following resolution was offered by Commissioner Ruth and seconded by Commissioner Hadsall:

WHEREAS, proceedings have been taken by the Public Works Commissioner for the Massacar Drain for cleaning out, deepening, widening, straightening, tile, and relocating, of the Massacar Drain under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Saginaw County Public Works Commissioner; and

WHEREAS, the Public Works Commissioner for said Drain proposes to authorize and provide for the issuance by the Massacar Drain Drainage District (The "Drainage District") of notes (the "Notes") in the aggregate principal amount of \$112,400, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the County of Saginaw in the Drainage District, said special assessment having been duly confirmed as provided in the Drain Code; and

WHEREAS, the cost of the improvements to said Drain is estimated at \$112,400; and,

WHEREAS, the Notes are designated "Massacar Drain Drainage District Notes", are to be dated the date of delivery to the initial purchaser thereof, and will bear interest at a rate of 4.11% per annum; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes to the extent of special assessments assessed against property and public corporations in the County; and,

WHEREAS, the improvements to said Drain are necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Sections 132 and 434 of the Drain Code of 1956, as amended, the Saginaw County Board of Commissioners does hereby irrevocably pledge the limited tax full faith and credit of the County of Saginaw for the prompt payment of the principal and of the interest on the Notes to the extent of special assessments assessed against property and public corporations in the County, and does agree that in the event that the property owners or public corporations in the County of Saginaw for the amount of any special assessments installment and interest (in anticipation of which the Notes are issued), when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

ADOPTED: *Yeas - Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr.,*

Connie D. Smith

Todd M. Hare

SEPTEMBER 16 SESSION: COMMISSIONER BASIL TABLED REPORT BY COMMISSIONER PRIVILEGE TO THE NEXT DAY'S SESSION UNDER UNFINISHED BUSINESS.

CHAIRMAN HARE ANNOUNCED THE MOTION ON THE TABLE. COMMISSIONER BLAINE REQUESTED A ROLL CALL BE TAKEN. COMMISSIONERS STATED THEIR REASONS FOR SUPPORTING OR DENYING THE REPORT. AFTER DISCUSSION, THE CHAIR REQUESTED THE CLERK TO TAKE THE ROLL. MOTION FAILED BY THE FOLLOWING ROLL CALL VOTE:

9 NAYS: O'HARE, BLAINE, HADSALL, HORN, WURTZEL, GRAHAM, KAHN, BARTELS, NOVAK

6 AYES: SANGSTER, WOODS, RUTH, SMITH, BASIL, HARE

PROCLAMATIONS

Chair proclaimed the following:

PROCLAMATION

WHEREAS, On Sunday, October 12 2003, the Saginaw Bowling Hall of Fame celebrates its 2003 selections with the inauguration of its newest members during a ceremonial banquet at the Candlelite Bowl Banquet Center; and,

WHEREAS, The purpose of the Saginaw Bowling Hall of Fame is to honor, pay tribute to, and perpetuate the names of those individuals, living or dead, who have contributed to the growth and general welfare of the sport of bowling, either by bowling ability and/or through their meritorious service in the Saginaw Bowling Associations; and,

WHEREAS, Those inducted into the Saginaw Bowling Hall of Fame are determined through careful investigation of all nominations received, and elected by the Board members in attendance for enshrinement in the Hall of Fame; and,

WHEREAS, As we commemorate this day, we are reminded that the establishment of the Saginaw Bowling Hall of Fame stands as a tribute to the more than 25,000 bowlers of this area who are members of the Men's and Women's Bowling Associations; and,

WHEREAS, The Saginaw County Board of Commissioners' is pleased to join with Saginaw area bowlers, their families, and friends in acknowledging this year's inductees. They are Gerry Kurlinski, Marlene Richardson, Thomas Harlow, and the late Jack Schultz; and,

WHEREAS, These individuals have given something extra to the sport of bowling whether it was by achieving excellence in the game, or through volunteering, coaching or promotional activities, each has earned their place with Saginaw's bowling elite.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, in recognition of this worthwhile organization and in honor of this year's inductees, do hereby proclaim Sunday, October 12, 2003 as: "**BOWLING DAY**" in the County of Saginaw, and in doing so ask the residents of Saginaw County to join us in saluting the newest Hall of Fame members, and indeed all the bowlers, sponsors and promoters for the significant contributions they have made to the sport of bowling.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 14th day of October in the year of Our Lord two thousand three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Cheryl M. Hadsall, Commissioner

PROCLAMATION

Presented to

UNDERGROUND RAILROAD, INC.

Safety ♦ EMPOWERMENT ♦ Change

WHEREAS, Nationwide, communities will come together during the month of October to remember the courage and strength of domestic violence survivors, celebrate and honor the accomplishments of the movement, and renew dedication to ending domestic violence in our communities; and,

WHEREAS, Statistics regarding domestic violence in our Nation and State are alarming: A woman is battered every 15 seconds somewhere in America. In 2001, intimate partner violence made up 20 percent of violent crime against women, Three to ten million children will witness domestic violence every year, In Michigan, one out of every five women with current partners will report some type of violence in their relationship, Homicide is the leading cause of death for pregnant and recently pregnant women; and,

WHEREAS, To recognize domestic violence survivors and educate the community to better understand the severity and reality of this crime, Underground Railroad will present several activities: A Candlelight Vigil will take place on Thursday, October 23 at 6:30 p.m. at the Courthouse, An exhibit entitled "The Dinner Table" continues to be displayed at various sites in the County, Fliers are being attached to pizza boxes at pizzerias to spread awareness of the services provided by Underground Railroad;

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim October 2003 as: DOMESTIC VIOLENCE AWARENESS MONTH in the County of Saginaw and in doing so recognize domestic violence survivors and the services available through Underground Railroad;

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 14th day of October in the year of our Lord Two Thousand and Three.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Connie D. Smith, Commissioner

APPOINTMENTS

Chair made the following appointment:

Remonumentation Committee - Butch Warner

ELECTIONS

Chairman Hare announced the election would be held to fill a vacancy on the **Family Independence Agency Board**. (resignation of Henry Nickleberry) He opened the floor for nominations.

- Commissioner Woods nominated Al Holiday

- Commissioner Smith nominated Donald Hare

There were no further nominations; Chair asked the Clerk to take roll.

5 - Al Holiday (Blaine, Sangster, Woods, Ruth, Basil)

10 - Donald Hare (O'Hare, Hadsall, Horn, Wurtzel, Smith, Graham, Kahn, Bartels, Novak, Hare)

Chair announced **Donald Hare**, having received a majority vote, the duly elected member to the Family Independence Agency for a term expiring October 31, 2005.

Chairman Hare announced the election would be held to fill a vacancy on the **Parks & Recreation Commission.** (resignation of Alice Nickleberry) He opened the floor for nominations.

- Commissioner Ruth nominated Arthur Sawyer
- Commissioner Hadsall nominated Bill Schaiberger

There were no further nominations; Chair asked the Clerk to take roll.

- 5 - Arthur Sawyer (Sangster, Woods, Ruth, Graham, Basil)
- 10 - Bill Schaiberger (Hadsall, Horn, Wurtzel, Smith, Kahn, Bartels, Novak, O'Hare, Blaine, Hare)

Chair announced **Bill Schaiberger**, having received a majority vote, the duly elected member to the Parks & Recreation Commission for a term expiring January 1, 2005.

Chairman Hare announced the election would be held to fill three terms expiring on the **HealthSource Saginaw Board of Trustees.** In communication no. 9-16-36 the Board of Trustees submitted the following names to be considered to fill the seats.

A roll was taken for each seat and the results are listed below:

<u>Seat One</u>	<u>Seat Two</u>	<u>Seat Three</u>
Jesse Barsenas - 0	Scott MacArthur - 0	Theodore Metiva - 0
Doug Emerson* - 15	Clarence Rivette* - 14	Kathleen Packard - 1 (O'Hare)
Joyce Hankins - 0	Leon Turnwald - 1 (O'Hare)	Annye Roberts* - 14

* incumbent

Chair announced **Doug Emerson, Clarence Rivette and Annye Roberts**, having received majority votes, the duly elected members to the HealthSource Saginaw Board of Trustees for terms expiring December 31, 2003.

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare announced the tragic death of Chad Jeremy Mersman, the 29 year old son of Jon B. Mersman who in the past served as Saginaw County Deputy Controller and Planning Director.

COMMISSIONERS' AUDIENCES

Commissioner Horn read an editorial in the Saginaw News about the October 3 Bridgeport homecoming football game against Frankenmuth. In a remarkable act by both teams and coaches, Bridgeport High School Junior William Howe who has a debilitating form of autism scored a touchdown in the final moments of the game. There were no losers in this game. Commissioners recommended a laudatory resolution be prepared for each team.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:17 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



NOVEMBER SESSION 2003

First day of the November 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Wednesday, November 12, 2003. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Connie D. Smith - 1*

TOTAL: 15

Commissioner Graham opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

PUBLIC HEARING

At 5:02 p.m., Chairman Hare opened the Public Hearing on the Brownfield Redevelopment Plan for Jack's Fruit Market located at 7000 Gratiot in Thomas Township. He called for comments; hearing none, he announced the public hearing would remain open. (Report 11-12-2.1 / Resolution A)

AUDIENCES

Chairman Hare called on Commissioner Michael P. O'Hare to present Judge Faye M. Harrison, Family Court with a Proclamation designating November 25, 2003 as Adoption Day in Saginaw County. The Judge announced she will finalize at least four adoptions that day. A reception will follow, and she invited commissioners to attend. (*see Proclamations*)

Chairman Hare called on Linda LaLonde who spoke about concerns she has with handicapped parking at the Courthouse. After meeting with the County Services Committee and County Officials, several changes were made to further aid handicap visitors to the building. These included turning the meters around, adding a van assessable space and installation of another ramp from the lot to the sidewalk. County Officials were investigating some of her remaining questions as to why so many County employees have handicap tags and free handicap parking stickers. (*see Initiatory Motions for referral*)

PUBLIC HEARING

2nd Call

At 5:14 p.m., Chairman Hare announced the second call of the public hearing being held on the

Brownfield Redevelopment Plan for Jack's Fruit Market. He called for comments; hearing none, he announced the public hearing would remain open.

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

presented at the

4TH ANNUAL MISS SAGINAW PAGAENT

WHEREAS, On Saturday, October 18, 2003 at the Arthur Eddy Academy, the New Alternative Youth Service Center will present the 4th Annual Miss Saginaw Pageant sponsored by Saginaw County Substance Abuse Treatment and Prevention Services; and,

WHEREAS, Since January 1996, New Alternative Youth Service Center has provided a safe place for youth, children, adults and parents in the City of Saginaw with programs designed to fill their educational, emotional, nutritional and social needs; and,

WHEREAS, The Sister '2' Sister G.I.R.L.S. (growing in responsibility, leadership and success) Program focuses on helping young ladies between the ages of eight and eighteen by providing them with a curriculum to build and maintain positive self-esteem, instill cultural pride, fortify self appreciation, learn life skills for self sufficiency and participate in community services; and,

WHEREAS, The Miss Saginaw Pageant is designed to allow each of the participants to express themselves in the areas of communication, etiquette, spiritual enlightenment, self-esteem and personal confidence;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners joins the community in congratulating each of the young women who have participated in the 2003 Sister '2' Sister G.I.R.L.S. Program;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the November 12, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner District #6

Adopted: November 12, 2003

Presented: October 18, 2003

By Commissioner Sangster: That the Resolution be adopted. Approved.

CERTIFICATE OF APPRECIATION

Presented to:

ALLEN STREETER

In appreciation of your thirty-two years of service to the community as a member of the Saginaw Charter Township Planning Commission (1966-1981 / 1986-2003), and as a Trustee on the Saginaw Charter Township Board (1972-1974); and,

In recognition of your many professional accomplishments that have served as an inspiration to others; and,

For your dedication and hard work, that has enabled the growth and prosperity of Saginaw Township.

We are proud to join your family, friends and colleagues in recognizing you for your unselfish contributions to the community. Your knowledge and experience will be missed immensely! There could be no finer testimony to the value of your efforts.

We wish you a long and happy retirement.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Raymond F. Bartels, Commissioner, District #14

By Commissioner Bartels: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

MRS. MARGARET HEMPHILL

"For God so loved the world that He gave His only begotten Son,
That whosoever believeth in Him shall not perish but have everlasting life." - John 3:16

WHEREAS, On Saturday, November 1, 2003, 11:00 a.m. at the Trillium Banquet Center, the 21st Century Women’s Club of Saginaw, a Chapter of the Michigan State Association and National Association of Colored Women’s Club, Inc. will present their Annual Scholarship & Honors Luncheon; and,

WHEREAS, The theme is, “Trusting in the Lord,” Proverbs 3:5. The Club Motto is “Lifting As We Climb, Caring and Sharing As We Go.” Dr. Wilma J Thornton Davis, President of the Wolverine State Baptist Convention, Women’s Auxiliary is the speaker for this occasion; and,

WHEREAS, This year, Mrs. Margaret Hemphill is the recipient of the “Terry L. Clark Community Service Award.” Mrs. Hemphill, a native of Lawrenceville, Georgia, was educated in Lawrenceville, and was the Valedictorian of Hopper Renwick High School. Mrs. Hemphill retired from the Saginaw County Child Development Center as an Instructor and the Buena Vista School System as a Teacher’s Assistant; and,

WHEREAS, Mrs. Hemphill has been married to Mr. Frank Hemphill for thirty-six years. They are the proud parents of two children: Mrs. Sandra A. James and Mrs. Shauna D. Small and one granddaughter Chawaunna R. James; and,

WHEREAS, Mrs. Hemphill, a true servant of the Lord, is an active member of the Truevine Missionary Baptist Church under the leadership of Pastor Paul E. Broaddus. She has served in many areas of the Church including: B.T.U. Secretary, Youth Director, Sunday School Superintendent, Nurses Guild, Mission President, Coordinator of the Junior Choir & Junior Ushers, Vacation Bible School, Women and Girls Seminar and Chairperson for the Valentine’s Day Tea; and,

WHEREAS, Her community involvement consists of dedicated service to the Saginaw Valley District Association where she serves as Women’s Auxiliary Historian. In addition, she is the Assistant Youth Director and Assistant Instructor in the Congress of Christian Education. Mrs. Hemphill is a member of Church Women United, participates in the United Sisterhood Conference, and is past member of the Women’s Progressive Club of Saginaw. Her hobbies are reading and just relaxing.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the 21st Century Women’s Club in honoring Mrs. Margaret Hemphill as this year’s recipient of the “Terry L. Clark Community Service Award” for her faithful and dedicated efforts in making our community a better place in which to live. We wish her God’s continued blessings in all future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: November 12, 2003

Carl E. Ruth, Commissioner District #8

Presented: November 1, 2003

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

CRYSTAL MONIQUE MAYS

WHEREAS, On Saturday, November 1, 2003, 11:00 a.m. at the Trillium Banquet Center, the 21st Century Women’s Club of Saginaw, a Chapter of the Michigan State Association and National Association of Colored Women’s Club, Inc. will present their Annual Scholarship & Honors Luncheon; and,

WHEREAS, The theme is, “Trusting in the Lord,” Proverbs 3:5. The Club Motto is “Lifting As We Climb, Caring and Sharing As We Go.” Dr. Wilma J Thornton Davis, President of the Wolverine State Baptist Convention, Women’s Auxiliary is the speaker for this occasion; and,

WHEREAS, This year, Ms. Crystal Mays is the recipient of the “Rosa L. Graggs Club Woman of the Year.” A Saginaw native, Crystal graduated from St. Mary’s Cathedral High School, attended Central Michigan University and will graduate from Saginaw Valley State University with a double major in Business Management and Marketing; and,

WHEREAS, Ms. Mays is a member of Zeta Phi Beta Sorority, NAACP, 21st Century Women’s Club, and Women of Colors, Inc. where she serves as Assistant Director for the Girl Pride and Sugar and Spice mentoring groups. She has been employed with the City of Saginaw for the past fourteen years; and,

WHEREAS, Crystal is a faithful member of Mt. Zion Baptist Church under the Pastoral leadership of Pastor Willie McMillon. At Mt. Zion, she serves as a Sunday School Teacher, Youth Director, Secretary of the Women’s Department, Choir Director, member of the Inspirational Choir, Praise Team and Praise Dancers Coordinator; and,

WHEREAS, Crystal has a motto that says: “Take from the past, learn from the present and give to the future.” Her favorite scripture is, “I press toward the mark, for the prize of the high calling of Christ Jesus.” - Philippians 3:13.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the 21st Century Women’s Club in honoring Ms. Crystal Monique Mays as this year’s “Rosa L. Graggs Club Woman of the Year,” for her loyal and dedicated service to the 21st Century Club, as well as, the Saginaw County community. We wish her continued blessings and success in all her future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: November 12, 2003

Carl E. Ruth, Commissioner District #8

Presented: November 1, 2003

By Commissioner Ruth: That the resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

MR. JOHN A. DUNN

Today, Saturday, November 8, 2003 at the Bay Valley Hotel & Resort, The Women’s Progressive Club of Saginaw, Chapter of the Michigan State Association and the National Association of Colored Women’s Clubs, Inc. will celebrate their

45th Annual Honors Scholarship & Awards Banquet.
The Saginaw County Board of Commissioners takes this opportunity
To acknowledge John A. Dunn, recipient of the Frederick Douglass Award.

His personal commitment and courage
Have made significant advances towards the up lifting of humanity,
And he has truly carried out the Women’s Progressive Club motto,
“Lifting as We Climb.”

Therefore, we join family, friends and colleges at this time
In wishing him the best in future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

REV. MACARTHUR WHITFIELD

Today, Saturday, November 8, 2003 at the Bay Valley Hotel & Resort,
The Women’s Progressive Club of Saginaw, Chapter of the Michigan State Association and the
National Association of Colored Women’s Clubs, Inc. will celebrate their

45th Annual Honors Scholarship & Awards Banquet.

The Saginaw County Board of Commissioners takes this opportunity

To acknowledge Rev. McArthur Whitfield, recipient of the
Hazel Wright Community Service Award.

His personal commitment and courage
Have made significant advances towards the up lifting of humanity,
And he has truly carried out the Women’s Progressive Club motto,
“Lifting as We Climb.”

Therefore, we join family, friends and colleges at this time
In wishing him the best in future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

MRS. JOE ANNE HANNIBAL JACKSON

Today, Saturday, November 8, 2003 at the Bay Valley Hotel & Resort,
The Women’s Progressive Club of Saginaw, Chapter of the Michigan State Association and the
National Association of Colored Women’s Clubs, Inc. will celebrate their

45th Annual Honors Scholarship & Awards Banquet.

The Saginaw County Board of Commissioners takes this opportunity

To acknowledge Joe Anne Hannibal Jackson, recipient of the
Hazel Wright Community Service Award.

Her personal commitment and courage
Have made significant advances towards the up lifting of humanity,
And she has truly carried out the Women’s Progressive Club motto,
“Lifting as We Climb.”

Therefore, we join family, friends and colleges at this time
In wishing her the best in future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

MRS. LOUBERTHA WEATHERSBY

Today, Saturday, November 8, 2003 at the Bay Valley Hotel & Resort,
The Women’s Progressive Club of Saginaw, Chapter of the Michigan State Association and the
National Association of Colored Women’s Clubs, Inc. will celebrate their
45th Annual Honors Scholarship & Awards Banquet.

The Saginaw County Board of Commissioners takes this opportunity
To acknowledge Loubertha Weathersby, recipient of the
Mary McLeod Bethune Award.

Her personal commitment and courage
Have made significant advances towards the up lifting of humanity,
And she has truly carried out the Women’s Progressive Club motto,
“Lifting as We Climb.”

Therefore, we join family, friends and colleges at this time
In wishing her the best in future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

MRS. EVELYN MOTEN

Today, Saturday, November 8, 2003 at the Bay Valley Hotel & Resort,
The Women’s Progressive Club of Saginaw, Chapter of the Michigan State Association and the
National Association of Colored Women’s Clubs, Inc. will celebrate their
45th Annual Honors Scholarship & Awards Banquet.

The Saginaw County Board of Commissioners takes this opportunity
To acknowledge Evelyn Moten, recipient of the
Mary Church Terrell, Club Woman of the Year Award.

Her personal commitment and courage
Have made significant advances towards the up lifting of humanity,
And she has truly carried out the Women’s Progressive Club motto,

“Lifting as We Climb.”

Therefore, we join family, friends and colleges at this time

In wishing her the best in future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

Board of Commissioners

District #6

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

SAGINAW COUNTY SPORTS HALL OF FAME

WHEREAS, On Saturday, November 8, 2003 at Saginaw Valley State University, the Saginaw County Sports Hall of Fame will hold its second Banquet; and,

WHEREAS, The Hall of Fame, organized in 2001 recognizes and honors present and former exceptional athletes, coaches, teams, and others who have distinguished themselves in the field of sports in Saginaw County; and,

WHEREAS, This year, the inductees are: Leo “Smokey” Boyd, Jim Blenkhorn, Craig Dill, Jimmy Ellis, Gene Glick, Webster Kirksey, Calvin O’Neal, Jerry Patton, Ed Periard, Ron Stelter, William “Bill” Muehlenbeck, Carrollton Girls Basketball Team State Champs (1979, 1981, 1982), and Saginaw High Boys Track Team State Champs (1945 thru 1949).

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby recognize and commend the efforts of the Saginaw County Sports Hall of Fame and offer our best wishes in the continuation of this worthwhile community event.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the November 12, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Robert M. Woods, Commissioner

Board of Commissioners

District #7

Adopted: November 12, 2003

Presented: November 8, 2003

By Commissioner Woods: That the resolution be adopted. Approved.

CLERK’S CALL OF SESSION

October 30, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of November Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Wednesday, November 12, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chairman: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

11-12-1 MICHIGAN ASSOCIATION OF COUNTIES sending a resolution adopted by the MAC Board of Directors urging the U.S. Congress to enact legislation granting counties the ability to regulate the flow of waste across interstate, intrastate and international boundaries.

-- Appropriations / Legislative

11-12-2 TREASURER sending the 2003 Saginaw County Delinquent Tax Fund Policy Report.

-- Appropriations / Budget Audit **(11-12-4.2)**

11-12-3 PUBLIC HEALTH asking to allocate a position of Public Health Nurse PO6, to fulfill contract requirements with FIA and the Intermediate School District.

-- Human Services **(11-14-3.1)**

11-12-4 BUENA VISTA CHARTER TOWNSHIP sending notice of the Public Hearing on Means Industries, Inc.'s request for an industrial facilities exemption certificate.

-- County Services

11-12-5 BUENA VISTA CHARTER TOWNSHIP sending notice of the Public Hearing on Means Industries, Inc.'s application for exemption from all new personal property taxes.

-- County Services

11-12-6 GOVERNMENT FINANCE OFFICERS ASSOCIATION sending notification that Saginaw County has received a Certificate of Achievement for Excellence in Financial Reporting.

-- Appropriations / Budget Audit **(11-12-4.4)**

11-12-7 CONTROLLER sending the Controller approved budget adjustments for July 1 through September 30, 2003.

-- Appropriations / Budget Audit

11-12-8 PUBLIC HEALTH asking to delete two positions and allocate new positions of Operations Manager and Administrative Assistant and to refer for factoring evaluation.

-- Human Services

11-12-9 PUBLIC HEALTH asking that the classification of the positions of Sexually Transmitted Disease Investigator / HIV Educator, and Disease Intervention Specialist be reviewed.

-- Human Services

11-12-10 CIRCUIT COURT FAMILY DIVISION asking to apply for and if awarded to accept a Juvenile Accountability Block Grant to implement school truancy intervention measures.

-- Courts and Public Safety **(11-12-1.1 & 1.2)**

11-12-11 CONTROLLER / TREASURER sending the annual summary report of the Post Employment Benefit Investment Fund.

-- Appropriations / Budget Audit **(11-12-4.3)**

11-12-12 9-1-1 COMMUNICATIONS AUTHORITY sending its quarterly report.

-- Courts and Public Safety

11-12-13 BOARD COORDINATOR sending an informational communication from the Saginaw County Consortium of Homeless Assistance Providers regarding a grant they submitted to provide services to the homeless.

-- Human Services

11-12-14 CONTROLLER sending the voucher payment transmittal form dated October 14 through 27, 2003.

-- Appropriations / Budget Audit **(11-12-4.1)**

11-12-15 INFORMATION SYSTEMS & SERVICES asking approval of the proposed

Saginaw County Remote Access Policy.

- County Services
- 11-12-16 EQUALIZATION DEPARTMENT sending the amended 2003 Apportionment Report for the County of Saginaw.
- County Services (**Unfinished Business Report 10-14-1.5**)
- 11-12-17 SHERIFF requesting replacement of a Property Control Officer Clerk position with an Account Clerk position; and asking to receive a \$12,000 grant from Community Corrections for a clerk to assist with client contact.
- Courts and Public Safety
- 11-12-18 CONTROLLER ADMINISTRATION sending the Defined Benefit Retirement Plan Actuarial Report as of December 31, 2002.
- Appropriations / Labor Relations
- 11-12-19 CONTROLLER sending the Marc-ing Report for November 2003.
- Executive Committee
- 11-12-20 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 10-28 / 11-10-03.
- Appropriations / Budget Audit
- 11-12-21 TREASURER submitting the third quarter Investment Report of 2003.
- Appropriations / Budget Audit
- 11-12-22 EQUALIZATION sending the (*second*) amended Apportionment Report to correct a township reporting error.
- County Services (**Unfinished Business Report 10-14-1.5**)
- 11-12-23 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
 - a. Cheboygan County supporting Robert Bolinger for a seat on the MAC Board.
 - b. Department of Environmental Quality declaring geographic areas at greatest risk for groundwater disputes. (all commissioners received)
 - c. Lake County opposing the USA Patriot Act and Federal Executive Orders because of the threat to civil liberties.
 - d. Saginaw County Department of Public Health sending a booklet highlighting 75th Anniversary events and the 2003 Annual Report.
 - e. Isabella County urging State and Federal Legislators to provide quality, affordable health care programs.
 - f. Oakland County supporting Eric Coleman as 2nd V-President of NACo.
 - g. Antrim County urging Governor Granholm to reconsider her veto of SB 293 - state-owned communication towers.
 - h. MAC responding to Saginaw County's concern about PA 78, 911 Resolution.
 - i. Michigan Department of Transportation notifying interested parties about excess land they do not need.
 - j. Osceola County urging the State to allow local government participation in the State prescription drug purchasing program.
 - k. St. Clair County urging legislators to oppose any further reductions in revenue sharing.
- Receive and file

INITIATORY MOTIONS

Commissioner Horn requested that the questions raised by Linda LaLonde as to why so many County employees have handicap tags and free handicap parking stickers be referred appropriately. Chairman Hare referred same to the County Services Committee.

APPROPRIATIONS COMMITTEE

Chairman Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:16 p.m. The Board reconvened, time being 5:30 p.m. By Commissioner Sangster, supported by Commissioner Wurtzel that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. **APPROPRIATIONS MINUTES**

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, R. Woods, P. Wurtzel

Members absent: C. Smith

Others: M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff

I. Welcome

II. Call to Order---Graham at 5:16 p.m.

III. Public Comments

IV. Agenda – COMMITTEE REFERRALS

1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

1.2) Family Division, re: Juvenile Accountability Block Grant for school truancy

---O'Hare moved, supported by Hare to approve applying for the grant and accepting it, if awarded. Motion carried.

2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair - None

3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair

3.1) Health Department, re: allocation of a Public Health Nurse position

---Woods moved, supported by Blaine to allocate a position of Nurse for the Early-On Program. Motion carried.

4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

4.1) Voucher Payments for the period August 26 - October 27

4.2) Saginaw County Delinquent Tax Revolving Fund Policy Report

4.3) Annual Summary Report of the Post Employment Benefit Investment Fund


4.4) Certificate of Achievement for Excellence in Financial Reporting

---Hadsall moved, supported by Kahn to approve Reports 4.1 through 4.4. There was an exception to 4.3. Reports 4.1, 4.2 and 4.4 were approved. In 4.3, the second paragraph reads: "While the year end assets show an increase of 19% over the prior year, the Fund is short for the expected future liabilities." Bartels asked the amount of the shortfall and McGill responded between 35-75 Million Dollars, however, an exact amount would not be known until completion of the Actuarial Report in April 2004. The Report itself is based on assumptions. Wurtzel asked if the Controller had any suggestions to address the structural problem. McGill responded that although he did not have any specific recommendations today, the County could not continue to afford the current method of providing employees and retirees with health care coverage and changes are needed. Horn asked how long it would take to eliminate the problem if all new employees were not eligible for health coverage. McGill said he did not know exactly how long, but said it would be an immediate and growing long term solution. Basil asked the cost of the Actuarial Report and McGill said it was \$10,000. Discussion ended. Motion to approve 4.3 carried.

V. Miscellaneous

VI. Adjournment---Horn moved, supported by Hare to adjourn. Motion carried; time being 5:30 p.m.

Respectfully submitted,


 Kaye M. Schultz, Board Coordinator
 James M. Graham, Committee Chair

PUBLIC HEARING

3rd Call

At 5:31 p.m., Chairman Hare announced the third and final call of the public hearing being held on the Brownfield Redevelopment Plan for Jack's Fruit Market. He called for comments; hearing none, he announced the public hearing closed.

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

NOVEMBER 12, 2003

Your committee has considered a request from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking to place a rolling sign on the Courthouse lawn to bring attention to the upcoming November 25, "Adoption Day."

The sign would display a different slogan each day to bring awareness to the important need for adoptive homes for the Saginaw County children who have been removed from their parents because of abuse and neglect, and are waiting to be part of families that can love and care for them. The sign would remain until November 26, 2003.

Since no County Policy exists, the Controller recommends approval by the Board. Counsel has found no problem with the sign display.

We authorize the proper County officials to facilitate the placement of a rolling sign on the Courthouse lawn in recognition of Adoption Day in Saginaw County on November 25.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.2

NOVEMBER 12, 2003

Your committee has considered communication no. 11-12-10 from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking to apply for and accept a Juvenile Accountability grant, if awarded.

We met with Judge Harrison who informed us the purpose of the grant is to implement school truancy intervention measures with the courts, schools, and community partners through the use of mediation and conflict management and education. This grant will involve the Balanced and Restorative Justice concept which is a new way of thinking about crime and criminal justice. It provides an expanded role for victims, gets the community involved and requires the offender to take responsibility. Restorative Justice will isolate the challenges youth have by: reducing conflict; recidivism; the money spent locally for placements, counseling, etc.; and reducing domestic violence issues in dating relationships. The focus will be on bullying cases, minor assaults, vandalism, breaking and entering, driving while intoxicated, and school truancy.

The grant will be awarded on April 1, 2004 in an amount up to \$100,000. The Judge is in the process of identifying a source for the 10% match; no additional County funds will be allocated. Saginaw County will act as fiduciary and be reimbursed monthly for the reported expenses. The funds are to be expended by March 31, 2005.

It is the recommendation of your committee that the Tenth Judicial Circuit of Michigan, Family Division be authorized to submit the application for the Juvenile Accountability Grant and to accept the grant, if awarded; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1 **NOVEMBER 12, 2003**

Your committee has considered communication 10-14-12 from the Brownfield Redevelopment Authority asking approval of the Brownfield Plan for Jack's Fruit Market located at 7000 Gratiot in Thomas Township. A summary of the Plan is **attached**. The Plan in its entirety is available for review in the Board Office.

Thomas Township has adopted a resolution supporting the project. In accordance with the Brownfield Redevelopment Financing Act (P. A. 381 of 1996, as amended), the necessary notice has been published announcing a public hearing for this day's session.

We agree with the request. Under the proper order of business the appropriate resolution will be submitted approving the Brownfield Redevelopment Plan for Jack's Fruit Market; and authorizing the proper County officials to execute the necessary documents on behalf of the County.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

SUMMARY OF BROWNFIELD PLAN PROVISIONS

Project Name:	Jack's Fruit and Meat Market Development
Project Developer:	Jack's Fruit and Meat Market
Project Location:	7000 Gratiot, Saginaw, MI (Thomas Township)
Type of Eligible Property:	Facility under Part 201 of the NREPA
Eligible Activities:	Due Diligence Activities, due care and additional response activities, demolition, site preparation and infrastructure improvements

Reimbursable Costs:	\$33,302.00
Years to Complete Payback:	12
Estimated Eligible Investment:	\$1,500,000

Annual Tax Revenue Before Project: \$10,258

Annual Tax Revenue After Project: \$21,230

Project Overview: Jack's Fruit and Meat Market intends to redevelop the property located at 7000 Gratiot Road, Shields (Thomas Township), Michigan. The project will involve demolition of the current building and construction of a 17,560 square foot, retail store. The new development will create 15 to 20 new jobs. Completion of the project is estimated to result in reuse of the property, as well as new tax base for the taxing jurisdictions. This Brownfield Plan has been created to facilitate the cleanup, rehabilitation and redevelopment of the property, to allow for the reimbursement of \$33,302 in eligible expenses through utilization of Tax Increment Financing and to allow the Developer to apply for a State of Michigan Brownfield Redevelopment Single Business Tax Credit.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2

NOVEMBER 12, 2003

Your committee has considered communication 10-14-25 from Attorney H. Michael Dwan asking Saginaw County in its capacity as one of the interested parties / taxing units, to approve a proposed agreement with the Zilwaukee Tax Increment Finance Authority (TIFA).

We met with James Totten, Equalization Director who informed us that the Zilwaukee TIFA brought to our attention that they had mistakenly captured tax revenues from the County and other taxing units over a ten year period that it was not entitled to. The **attached** communication provides the specific details surrounding this issue, a map of the properties in question, and a chart that shows the estimated amounts owed to the County and the other taxing jurisdictions.

Mr. Totten was asked to compile a list of the individual property values in order to get an idea of what the future tax revenue would be and determine how long it would take to recover the funds (approximately \$9,000) owed to the County. The information has been received and is also **attached**.

While it would be preferable to resolve this issue by December 1, 2003 in order to properly distribute the tax revenues on this years tax roll, the County is not obligated to act within any specific timeframe. The City of Zilwaukee previously approved the agreement.

It is the recommendation of your committee to approve the proposed agreement, subject to Civil Counsel approval of said agreement; and further that the proper County officials be authorized to execute the necessary documents on behalf of the County.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Kenneth B. Horn

Connie D. Smith

Cheryl M. Hadsall, Vice-Chair

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 11-12-2.2

COUNTY SERVICES

Dwan Law Offices

5255 DAVIS ROAD
SAGINAW, MICHIGAN 48604

H. MICHAEL DWAN

TELEPHONE (989) 793-5080
FAX (989) 793-2037
dwanlawoffices@aol.com

October 9, 2003

Todd M. Hare, Chairman
Board of Commissioners
Saginaw County, Michigan
111 S. Michigan Ave.
Saginaw, MI 48602

10-14-25

2003 OCT 10 AM 11:22
SAGINAW COUNTY
CLERK OF COURT

Re: Zilwaukee Tax Increment Finance Authority

Dear Chairman Hare:

Please be advised I represent the Zilwaukee Tax Increment Finance Authority, which was established in 1985. Pursuant to a Tax Increment Financing Plan, taxes on various improvements in the Development District have been captured and it was planned that they would continue to be captured until all of the obligations of the Tax Increment Finance Authority were paid in full. The County is one of the taxing entities interested in that Plan.

Two changes have been made in the Zilwaukee TIFA District boundary. The first change was as a result of the action of the City Council on June 29, 1993, by the addition to the District of a portion of the Grandview Gardens Subdivision, which was at the time unimproved property with ownership vested in the City of Zilwaukee. Since that time, Bridgeview South and a portion of Bridgeview Center have been built thereon. A new building and two structures have been moved on to the part of the property south of the new road. North of the new road new buildings have been built and some of the construction has occurred on parts of the added property.

The second change to the District boundary was a detachment or transfer of a 33-foot strip of unimproved land on Kochville Rd. from the Michigan Central Railroad property east on Kochville Rd. to the Saginaw River. That detachment occurred as a result of a referendum, which detached the 33 feet from the City and made it a part of the Township of Zilwaukee. It is no longer in the TIFA District. This property was, at all times material to this opinion, unimproved property.

The TIFA requested an opinion as to the legality of the boundary changes, as well as any possible financial impact these changes could have on the City of Zilwaukee and other taxing entities for whom tax revenues are collected.

From a reading of the statute and the case law, it was and is my opinion that the act of the City expanding the District boundaries to include additional land in 1993 was invalid. It was further my opinion the detachment by the referendum which removed the 33 feet of property from the District was legal, although there were no taxes "captured" from that property and the detachment is not an issue here.

As you are aware, during TIFA's existence, incremental increases in the taxes on the subject property because of improvements to the subject properties are not paid to the taxing authorities in whose jurisdiction the tax increment financing district is located because they are captured by TIFA. The entities involved in this instance are the County of Saginaw, Delta College and Public Libraries of Saginaw. Since the expansion in 1993 was prohibited by statute, the past taxes captured on the mistakenly included property must be dealt with. Consideration should also be given to future tax collections on that land as well.

In this case, we have two issues with the taxes: (1) going back over ten years to ascertain what revenues have been collected and have been captured pursuant to the plan on the mistakenly-included land; and (2) what action is going to be taken in the future regards taxes in the added area.

I have contacted the Michigan Department of Treasury and their feeling is this is a local issue which should be dealt with locally.

We have determined the location of the improvements made within the property mistakenly added to the District. Some properties with improvements encroach over the north boundary line of the Grandview Gardens property. There are assessment difficulties with some of the properties in dividing the improvements constructed. The City Assessor has prepared an estimate of captured taxes, which is attached.

Enclosed herewith you will find a proposed Settlement Agreement which is authorized by the Tax Increment Finance Authority and which has already been accepted by the Zilwaukee City Council, which I believe forthrightly sets forth a reasonable proposal to resolve these issues.

Rather than reopening the tax collections over the past 10 years, the settlement proposal TIFA is making provides, commencing with the January 1, 2003, tax collections, all of the buildings and improvements on Lots 15 and 16, as well as on Lots 9 through 14, would **not** be assessed as part of the TIFA District and none of the revenues from that property would be captured by TIFA hereafter. All of Lot 8 would be assessed as part of the District. Those taxes would go to the taxing authorities involved. In settling the assessments as proposed, the taxing authorities will receive greater amounts of the future tax dollars collected than they would in the event 50% of the improvements on Lots 15 and 16 were included within the TIFA District as the City Assessor has proposed.

Please refer this to the appropriate Committee for their action. If anyone has any questions regards this matter, we would be pleased to host a meeting and explain this matter in more detail in order that this matter may be promptly and amicably resolved.

Yours very truly,

DWAN LAW OFFICES



H. Michael Dwan

HMD/jt

Enclosures

cc: James L. Collison

ESTIMATED AMOUNTS TIFA OWES

YEAR	TOTAL VALUE	\$ OWES LOCAL DBT	\$ OWES LOCAL OP	\$ OWES DELTA	\$ OWES LIBRARY	\$ OWES COUNTY	\$ OWES TOTALS	YEAR
2003	427,208	640.81	5,078.73	1,086.26	1,708.83	0.00	\$8,514.64	2003
2002	414,737	622.11	4,917.66	1,054.55	1,658.95	2,987.02	\$11,240.29	2002
2001	278,198	417.30	3,297.56	707.37	1,112.79	2,004.89	\$7,539.92	2001
2000	206,366	309.55	2,446.04	421.54	825.46	1,369.86	\$5,372.45	2000
1999	202,849	304.27	2,404.35	414.36	811.40	1,355.21	\$5,289.59	1999
1998	140,600	0.00	1,878.09	287.20	562.40	922.86	\$3,650.55	1998
1997	63,145	0.00	843.47	128.99	252.58	414.47	\$1,639.50	1997
1996	3,060	0.00	40.87	6.25	12.24	20.26	\$79.62	1996
1995	2,977	0.00	36.79	6.08	11.91	19.61	\$74.39	1995
1994	2,700	0.00	32.38	5.52	10.80	18.14	\$66.83	1994
1993	2,700	4.05	29.96	5.52	0.00	17.72	\$57.25	1993
TOTAL DOLLARS		\$2,298.09	\$21,005.91	\$4,123.64	\$6,967.36	\$9,130.03	<u>\$43,525.03</u>	GRAND TOTAL

LOCAL DEBT LOCAL OPERATIN LOCAL DELTA LIBRARY TOTAL COUNTY

FOR PARCEL 31-21116 FOR 2004 TIFA WILL MAKE A PAYMENT IN LOU OF TAXES TO THE TAXING UNITS ASSESSOR WILL BASE THE NEW NUMBER VALUE FOR THE TAXING UNITS BY TAKING THE EST. TRUE CASH VALUE FOR THE BUILDINGS COMPLETION x 50% x 50% + 7,500 LAND VALUE AS OF SEPTEMBER 2, 2003 WITH 60% OF THE BUILDINGS COMPLETE WITH A 10% FUNCTIONAL OBSC. FOR VACANCY THE ESTIMATED VALUE FOR 2004 IS AT \$100,000



COUNTY OF SAGINAW

EQUALIZATION DEPARTMENT

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602-2086

JAMES T. TOTTEN
Director

PATRICK B. MCCALL
Deputy Director

November 3, 2003

Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

RE: Zilwaukee TIFA District Boundary Settlement Agreement

Honorable Commissioners,

Our Department was requested to provide an analysis of the tax revenues associated with the Zilwaukee Tax Increment Finance Authority and the property that was incorrectly annexed to that Authority. The attached is a breakdown of the County Of Saginaw revenues presently being collected from the incorrectly annexed area, the amount that would be collected from the lots that are in the Authority but that would not be captured, the amount that was collected in error over the past 10 years and the time required to recapture lost revenue.

It should be noted that given the present time frame for the expiration of the Zilwaukee TIFA, the County Of Saginaw would collect an additional \$8,300 that would not be collected if the agreement were not in place.

Respectfully,

James Totten
Equalization Director

2003 NOV - 3 P 3:39
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

FOR PROPERTY INFORMATION VISIT THE SAGINAW COUNTY WEB SITE AT
www.saginawcounty.com

TELEPHONE (989) 790-5260

FAX (989) 792-4994

REVISED

Revised Schedule November 12, 2003

To: Honorable Commissioners

From: James Totten, Equalization Director

RE: Zilwaukee TIFA District Boundary Settlement Agreement

At the October 28 County Services Committee it was requested of our Department to provide information concerning the value of the parcels located in the area incorrectly annexed to the above referenced TIFA. The following is a breakdown of the 2003 value for each parcel, the total value of the area is no longer in the TIFA District and the value of the two lots that the TIFA District is eligible to capture but will not in order to reimburse the various taxing jurisdictions.

<u>Parcel Number</u>	<u>2003 Taxable Value</u>	<u>2003 Millage</u>	<u>Taxes</u>
31-2109-000	0	7.2352	0
31-2110-000	0	7.2352	0
31-2111-000	124,236	7.2352	\$ 898.87
31-2113-000	72,300	7.2352	\$ 523.10
31-2114-000	69,500	7.2352	\$ 502.85
31-2115-000 (part)	161,172	7.2352	\$ 1,166.11
Total for incorrect area	427,208		\$ 3,090.94
31-2116-000 (Lots 15 & 16) Portion not in ineligible area	643,000 481,828	 7.2352	 \$ 3,486.12
Amount collected in error			\$ 9,130.03
Years to recapture amount collected in error (9130.03/3,486.12)		2.6 years	

This analysis is based on no increase in value for Lots 15 & 16. There is a building being completed on Lot 15 which will increase the value which will actually reduce the recapture period.

It appears at this point that the Zilwaukee TIFA will expire about 2007 based on existing debt.

RECEIVED
 SAGINAW COUNTY
 BOARD OF COMM.
 2003 NOV 12 A 9:04

FROM: COMMITTEE ON HUMAN SERVICES -- 3.1 **NOVEMBER 12, 2003**

Your committee has considered communication no. 11-12-3 from John Niederhauser, Health Officer, Saginaw County Department of Public Health asking for a position of Public Health Nurse, P06.

Mr. Niederhauser informed us this position is needed to fulfill the contract requirements with the Family Independence Agency and the Saginaw Intermediate School District for the Early-On Program. The position is supported by grant funds and no County match is required.

We recommend approval of the request for a Public Health Nurse, P06 position; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1 **NOVEMBER 12, 2003**

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (communication nos. 9-16-30, 10-14-7, 10-14-22, 11-12-14)

We recommend the **attached** voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period August 26 through October 27, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 11-12-4.1

BUDGET
AUDIT

COMMUNICATION NO. 9-16-30

VOUCHER PAYMENT TRANSMITTAL FORM

Date 8/26/03 through 9/8/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 33430
through 34160 totaling \$ 8,626,345.28 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9/10/03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
November 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMML.
2003 SEP - 9 A 9:15

BUDGET
AUDIT

COMMUNICATION NO. 10-14-7

VOUCHER PAYMENT TRANSMITTAL FORM

Date 9/9/03 through 9/22/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 34161
through 35181 totaling \$ 3,797,798.40 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 SEP 22 P 4:12

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-24-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
November 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 10-14-22

VOUCHER PAYMENT TRANSMITTAL FORM

Date 9/23/03 through 10/13/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 35182 through 36458 totaling \$ 19,951,426.43 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
OCT 13 P 3:18
KAS

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 10-15-03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on November 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 11-12-14

VOUCHER PAYMENT TRANSMITTAL FORM

Date 10/14/03 through 10/27/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 36459
through 37433 totaling \$ 4,614,670.68 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated Oct 29, 2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
November 12, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

NOVEMBER 12, 2003

Your Budget Audit Subcommittee considered communication no. 11-12-2 from Marvin D. Hare, Saginaw County Treasurer, submitting the Saginaw County Delinquent Tax Revolving Fund Policy Report which shows the details governing the distribution of revenues to the General Fund from the Delinquent Tax Revolving Fund for 2003 (**attached Exhibits A through D**). This determination, in accordance with the policy approved by the Board in February 1996, amended August 13, 2002, is in the amount of \$1,650,000.

The unpledged note reserve balance is less than the \$10,500,000 requested in the policy, adding the receivables to the cash balance will bring the total above the policy request. The 2004 estimated distribution to the General Fund from the Delinquent Tax Revolving Fund has been budgeted at \$1,650,000. The Treasurer noted that this amount was agreed upon to prevent further layoffs in 2004, however, future contributions of this magnitude are highly questionable.

It is the recommendation of your committee to accept the balances shown in the 2003 Saginaw County Delinquent Tax Revolving Fund Policy Report, as submitted by the County Treasurer; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Exhibit A
11-12-4.2

CONTRIBUTION TO THE GENERAL FUND FROM THE DELINQUENT TAX FUND

2003

(\$521,863.15)	BALANCE PAID OFF YEAR 2002- 01 TAXES
(8,387.17)	ADMIN FUND RETAINED EARNINGS
264,854.05	INTEREST EARNED UNRA THROUGH 8/31/03
<u>1,915,396.27</u>	CONTRIBUTION FROM UNRA
<u>\$1,650,000.00</u>	

UNPLEDGED NOTE RESERVE

8/31/2003

\$7,162,709.12	UNPLEDGED NOTE RESERVE - 8-31-02
75,000.00	PAYBACK OF ADVANCE FROM 1999
1,000,000.00	PAYBACK OF ADVANCE FROM 2001
264,854.05	INTEREST RECEIVED 8-31-03
1,409.86	COLLECTIONS 1991 TAXES
202.01	COLLECTIONS 1992 TAXES
17,943.43	COLLECTIONS 1993 TAXES
1,839.01	COLLECTIONS 1994 TAXES
5,017.74	COLLECTIONS 1995 TAXES
27,738.49	COLLECTIONS 1996 TAXES
182,066.30	COLLECTIONS 1997 TAXES
713,124.54	COLLECTIONS 1998 TAXES
332,156.27	COLLECTIONS 1999 TAXES
997,539.20	COLLECTIONS 2000 TAXES
(1,000,000.00)	ADVANCE TO 2002 SERIES
(1,915,396.27)	CONTRIB. TO UNPLEDGED NOTE RESERVE
<u>(264,854.05)</u>	INTEREST EARNED TO GENERAL FUND
<u>\$7,601,349.70</u>	

**Exhibit B
11-12-4.2**

COUNTY OF SAGINAW DELINQUENT TAX FUND
COMPARISON 2000, 2001, 2002 & 2003

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
<u>Contribution to General Fund</u>				
Sources of Contributions*	\$ 1,030,000.00	\$ 1,180,000.00	\$ 1,180,000.00	\$ 1,650,000.00
Balance Paid Off	754,052.43	806,463.59	673,061.88	(530,250.32)
UNRA	<u>275,947.57</u>	<u>373,536.41</u>	<u>506,938.12</u>	<u>2,180,250.32</u>
TOTAL	<u>\$ 1,030,000.00</u>	<u>\$ 1,180,000.00</u>	<u>\$ 1,180,000.00</u>	<u>\$ 1,650,000.00</u>
<u>Unpledged Note Reserve Account**</u>				
Cash, August 31	\$ 7,297,760.02	\$ 6,825,772.71	\$ 7,162,709.12	\$ 7,601,349.70
Advances	<u>3,250,000.00</u>	<u>3,675,000.00</u>	<u>2,075,000.00</u>	<u>1,000,000.00</u>
TOTAL	<u>\$ 10,547,760.02</u>	<u>\$ 10,500,772.71</u>	<u>\$ 9,237,709.12</u>	<u>\$ 8,601,349.70</u>
Decrease in Unpledged Note Reserve	\$ 208,489.28	\$ (46,987.31)	\$ (1,263,063.59)	\$ (636,359.42)

2003 UNPLEGDED NOTE RESERVE ACCOUNT (UNRA)

Exhibit C
11-12-4.2

Beginning Balance 8-31-2002:			\$ 7,162,709.12
-------------------------------------	--	--	------------------------

CASH IN:

Cash Collected for Years prior to 2000 Series		\$ 363,640.60	
Interest Income-UNRA Contribution		2,180,250.32	
Repayment of Advance:			
1999	\$ 75,000.00		
2001	<u>1,000,000.00</u>	<u>1,075,000.00</u>	3,618,890.92

CASH OUT:

Advance to 2002 Series		\$ (1,000,000.00)	
Contribution to General Fund		<u>(2,180,250.32)</u>	<u>(3,180,250.32)</u>

Ending Balance 8-31-2003			<u>\$ 7,601,349.72</u>
---------------------------------	--	--	-------------------------------

Minimum balance in this fund according to Board Policy is \$10,500,000 including advances to preserve our credit rating and provide investor security.

Maximum to be recommended by the County Treasurer on an annual basis.

Attachment 11-12-4.2

GENERAL FUND CONTRIBUTIONS FROM TAX REVOLVING FUND
2003

Exhibit D
11-12-4.2

General Fund Revenue

Balance paid off 2001/02 Series:		\$ (530,250.32)
Unpledged Note Reserve Account		<u>2,180,250.32</u>
Total		<u>\$ 1,650,000.00</u>

STATUS OF UNPLEDGED NOTE RESERVE ACCOUNT (UNRA)
As of August 31, 2003

Unpledged Note Reserve Acct Cash Balance:		\$ 7,601,349.70
Advance-2002 Series		<u>1,000,000.00</u>
Total Cash & Advances		<u>\$ 8,601,349.70</u>

TAXES RECEIVABLE -DELINQUENT-REAL
August 31, 2003

25598 - 1998 Series		\$ 282,063.25
25599 - 1999 Series		303,857.96
25000 - 2000 Series		225,202.68
25001 - 2001 Series		397,741.58
25002 - 2002 Series		<u>1,593,194.61</u>
Total		<u>\$ 2,802,060.08</u>

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

NOVEMBER 12, 2003

Your Budget Audit Subcommittee considered communication no. 11-12-11 from Marvin D. Hare, County Treasurer and Marc A. McGill, Controller/CAO issuing the annual summary report of the Post Employment Benefit Investment Fund in accordance with the Retiree Health Care Policy 233.

The Policy states that the County Treasurer will periodically re-balance the account upon review of financial statements of the investments. As a result, the Post Employment Benefits Fund performed well during the past fiscal year. The **attachment** shows the account value at the beginning of the year, September 30, 2002 of \$8,084,086 and at the end of the year, September 30, 2003 of \$9,912,534. While the year end assets show an increase of 19% over the prior year, the Fund is short for the expected future liabilities. An actuarial report as of December 31, 2003, will provide a closer measure of the exact under funded amount; this information will be reported to the Board.

It is the recommendation of your committee to accept the annual summary report of the Post Employment Benefit Investment Fund, as submitted by the County Treasurer and Controller/CAO; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

POST EMPLOYMENT BENEFITS FUND INVESTMENT SUMMARY

	<u>SEPT. 2003</u>	<u>SEPT. 2002</u>
Vanguard Inter-Term Bond	3,024,680.46	3,057,892.83
Next Bond Fd of America	340,986.14	355,138.98
Next Money Market	<u>220.34</u>	<u>219.49</u>
TOTAL BONDS	\$3,365,886.94	\$ 3,413,251.30
Vanguard 500 Index	1,098,039.78	883,372.68
Vanguard Total Stock Index	4,766,404.37	3,290,549.00
Next Capital World Growth	56,319.01	42,385.11
Next Growth Fund America	277,018.89	218,584.07
Next Washington Mutual	<u>348,865.17</u>	<u>235,944.22</u>
TOTAL STOCK	\$6,546,647.22	\$ 4,670,835.08
TOTAL INVESTMENTS 09/30/03 & 9/30/02	\$ 9,912,534.16	\$ 8,084,086.38

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**NOVEMBER 12, 2003**

Your Budget Audit Subcommittee considered communication no. 11-12-6 from the Government Finance Officers Association of the United States and Canada notifying Saginaw County that they have awarded us with a Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2002.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management. The CAFR was judged to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read it.

We commend Controller McGill and his staff for receiving this award and for maintaining an appropriate standard of excellence in financial reporting; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1**NOVEMBER 12, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held September 28 thru October 11, 2003.

Michigan Works Consortium Board in Midland---9-29-03

T. Basil, 50 miles	68.00
B. Blaine, 70 miles	75.20
C. Ruth, 50 miles	68.00
T. Sangster, 50 miles	68.00

Human Services Committee---9-29-03

R. Woods, 7 miles	52.52
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52

Courthouse Jail Tour---9-30-03

K. Horn, 30 miles	35.80
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County Services---9-30-03

C. Ruth, 4 miles	51.44
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08

Local Emergency Planning Committee---10-2-02

M. O'Hare, 50 miles	28.00
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Factoring Committee---10-6-03

P. Wurtzel, 0 miles (no comp.)

Labor Relations Subcommittee---10-6-03

T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08

Board of Commissioners**November 25, 2003**

C. Hadsall, 40 miles	64.40
M. O'Hare, 50 miles	68.00
P. Wurtzel, 13 miles	54.68
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72

Remonumentation Committee---10-7-03

C. Ruth, 4 miles	26.44
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Executive Committee---10-7-03

T. Hare, 2 miles	50.72
C. Smith, 3 miles	51.08
M. O'Hare, 50 miles	68.00
C. Ruth, 4 miles	51.44
R. Woods, 7 miles	52.52
P. Wurtzel, 13 miles	54.68

MAC Economic Development in Lansing---10-9-03

C. Ruth, 160 miles	107.60
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Respectfully submitted,

Kaye Schultz, Board Coordinator

COMMITTEE COMPENSATION -- 5.2**NOVEMBER 12, 2003**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held October 12-25, 2003.

HealthSource Personnel---9-18-03*

C. Smith, 3 miles	1.08
J. Graham, 21 miles	7.56

HealthSource Finance---9-23-03*

R. Bartels, 3 miles	1.08
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HealthSource Board---10-6-03*

R. Bartels, 3 miles	1.08
J. Graham, 21 miles	7.56
C. Smith, 3 miles	1.08

Human Services Collaborative Body Executive Committee---10-9-03*

C. Smith, 3 miles	51.08
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MAC Taxation Committee in Lansing---10-10-03*

R. Bartels, 160 miles	107.60
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Solid Waste Planning Committee---10-14-03

M. O'Hare, 50 miles	28.00
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Community Corrections Advisory Board---10-14-03

R. Kahn, 0 miles (no comp.)

County Services---10-14-03

C. Ruth, 0 miles (no comp.)
 C. Hadsall, 0 miles (no comp.)
 K. Horn, 0 miles (no comp.)
 T. Sangster, 0 miles (no comp.)
 C. Smith, 0 miles (no comp.)
 T. Hare, 0 miles (no comp.)

Courts & Public Safety Committee---10-14-03

M. O'Hare, 0 miles (no comp.)
 T. Novak, 0 miles (no comp.)
 T. Basil, 0 miles (no comp.)

B. Blaine, 0 miles (no comp.)

T. Hare, 0 miles (no comp.)

Board Session (all present)---10-14-03

Saginaw Area Storm Water Authority---10-15-03

C. Ruth, 4 miles 51.44

Airport Committee at Browne Airport---10-15-03

R. Woods, 6 miles 2.16

K. Horn, 20 miles 7.20

T. Sangster, 7 miles 2.52

Mosquito Abatement Commission---10-15-03

M. O'Hare, 50 miles 18.00

Commission on Aging---10-16-03

M. O'Hare, 50 miles** 48.00

HealthSource Advisory Committee---10-20-03

R. Kahn, 7 miles 52.52

Michigan Works Consortium Board in Bay City---10-20-03

R. Bartels, 30 miles 60.80

T. Basil, 30 miles 60.80

B. Blaine, 50 miles 68.00

J. Graham, 30 miles 60.80

T. Novak, 30 miles 60.80

T. Sangster, 30 miles 60.80

Mental Health Board---10-20-03

R. Woods, 7 miles 12.52

Human Services Collaborative Body Membership Committee---10-21-03

C. Smith, 3 miles 51.08

Saginaw County Convention & Visitors Bureau---10-22-03

K. Horn, 30 miles 60.80

Mental Health Executive Limitations---10-22-03

R. Woods, 7 miles 12.52

City County School Liaison at Board of Education---10-23-03

B. Blaine, 26 miles 59.36

C. Ruth, 4 miles 51.44

Human Services Collaborative Body---10-24-03

C. Smith, 3 miles 51.08

Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

**Payroll adjustment

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS

RESOLUTION A

NOVEMBER 12, 2003

BOARD OF COMMISSIONERS

COUNTY OF SAGINAW

RE: APPROVING A BROWNFIELD PLAN FOR JACK'S FRUIT AND MEAT MARKET DEVELOPMENT OF SHIELDS, MICHIGAN PURSUANT TO AND IN

ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held in the Governmental Center of said County on the **12th day of November, 2003, at 5:00 p.m.**

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *Connie D. Smith*

MOTION BY --- *Commissioner Ruth*

SUPPORTED BY --- *Commissioner Graham*

WHEREAS, the Brownfield Redevelopment Authority (the "Authority") of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by the Board of Commissioners of the County, a brownfield plan (the "Plan") pursuant to and in accordance with Section 13 of the Act, to be carried out within the Brownfield Redevelopment Zone (the "Zone") described in the Plan and more particularly described on Exhibits "A" and "B" hereto; and

WHEREAS, the Authority has, at least ten (10) days before the meeting of the Board of Commissioners of the County of Saginaw at which this resolution has been considered, provided notice to and fully informed the taxing jurisdictions in which the Zone is to be located and which are affected by the Financing Plan (the "Taxing Jurisdictions") about the fiscal and economic implications of the proposed Financing Plan, and the Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(10) and 14(1) of the Act; and

WHEREAS, the Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a brownfield plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Board of Commissioners desires to proceed with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Plan Approved. Pursuant to the authority vested in the Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit "C" to this Resolution.
2. Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

Attachment Unfinished Business (10 14- 2.2)

2003 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9279	
Birch Run	0.9292	0.3707
Blumfield	0.9549	1.4979
Brady	0.9190	1.5000 *
Brant	0.9080	1.5000 *
Bridgeport	4.8244	
Buena Vista	4.9618	4.0000
Carrollton	0.9239	2.5000 * 7.4710 ** 5.3200 ***
Chapin	0.9046	1.6876
Chesaning	0.9453	1.5000 *
Frankenmuth	0.8746	1.9832
Fremont	0.9431	
James	0.9162	0.9796
Jonesfield	0.9313	0.5958 2.7500 *
Kochville	0.9961	1.0000 *
Lakefield	0.9571	2.2660 2.7500 *
Maple Grove	0.8887	
Marion	0.9505	4.9209
Richland	0.9241	1.6171 4.4000 *
Saginaw	0.9311	2.9844 1.3000 *
St Charles	0.9098	1.5000 *
Spaulding	0.9206	1.8833
Swan Creek	0.9319	1.5000 *
Taymouth	0.9041	
Thomas	0.9488	1.9990
Tittabawassee	0.9016	3.2101
Zilwaukee	0.9936	3.9808 1.9500 *

* Special Assessment Real Property Only

** Special Assessment Police Real Property Only

*** Water Special Real Property Only

Date: 11/12/2003

File: Board of Comm Tax Rates

2003 MILLAGE RATES FOR SAGINAW COUNTY

Cities	Voted
City of Saginaw	8.5638
City of Zilwaukee	13.3882
City of Frankenmuth	9.6000 **

Villages	Voted
Birch Run	4.5990
Chesaning	13.5000
Merrill	14.5500
Oakley	4.7254
St Charles	12.8029
Reese	12.4966

Community College	Voted
Delta	2.5427

Intermediate School Districts	Allocated	Voted
Bay-Arenac	0.1906	4.7662
Clinton	0.1898	3.4091
Genessee	0.1641	3.3828
Gratiot-Isabella	0.2645	4.0419
Saginaw	0.1457	1.9428
Shiawassee	0.2301	3.7825
Tuscola	0.1419	4.1199

Other	Voted
Kochville Township DDA	2.0000
Saginaw Transit System Authority	3.0000
Public Libraries of Saginaw	4.0000
Bridgeport Public Library	1.5000
Chesaning Public Library	0.9455
St Charles District Library (Brant, St Charles and Swan Creek Townships)	0.7384
Thomas Township Library	0.7778
Tri-Township Fire District (Brant, St Charles and Swan Creek Townships)	Real Property only
	See Township Special Assessments

** City of Frankenmuth levies an additional 2.000 mills on D.D.A. Property Only

2003 MILLAGE RATES FOR SAGINAW COUNTY

County Schools	S.E.T.	Non-Homestead	Debt
Birch Run	5.0000	18.0000	5.9000
Bridgeport-Spaulding	5.0000	18.0000	4.3800
Buena Vista	5.0000	17.9982	3.1000
Carrollton	5.0000	17.9370	7.5000
Chesaning Union	5.0000	17.7321	5.6500
Frankenmuth	5.0000	17.7505	3.3600
			0.4945 **
Freeland	5.0000	16.3552	4.5000
			0.9537 **
Hemlock	5.0000	17.9370	4.9700
Merrill	5.0000	18.0000	7.8300
Saginaw City	5.0000	18.0000	0.0000
Saginaw Twp	5.0000	18.0000	2.5000
St Charles	5.0000	17.5847	0.0000
Swan Valley	5.0000	17.7109	7.0000

Out of County Schools	S.E.T.	Non-Homestead	Debt
Ashley	5.0000	17.5177	7.0000
Bay City	5.0000	18.0000	1.1000
Breckenridge	5.0000	18.0000	4.7000
Clio	5.0000	18.0000	1.9667 **
Montrose	5.0000	17.8418	7.0000
New Lothrop	5.0000	16.3908	7.4000
Ovid-Elsie	5.0000	17.6688	7.8000
Reese	5.0000	18.0000	4.1300
			1.4966 **

** Sinking Fund

2003 MILLAGE RATES FOR SAGINAW COUNTY

Saginaw County	Allocated	Voted	Debt
Operating	4.8622		
County Events Center		0.4500	
Castle Museum		0.2000	
County Parks		0.1618	
Senior Citizens		0.3300	
Hospital Operating		0.2500	
Law Enforcement		0.3400	
Mosquito Control		0.5000	
Hospital Debt			0.0916
Juvenile Home Debt			0.0496
Sub-Total	4.8622	2.2318	0.1412

Total County Rate 7.2352

PROCLAMATIONS

Chairman Hare proclaimed the following:

Requested by: Commissioner Michael P. O'Hare

PROCLAMATION

WHEREAS, In the greater Saginaw County, Michigan area alone, over 500 tons of solid waste are generated each day by households and businesses around the County; and,

WHEREAS, To conserve landfill space and protect our valuable natural resources, Americans have turned to recycling, with the nation reaching an overall recycling rate of more than 28 percent, Michigan achieving 25 percent overall, and communities throughout the greater Saginaw area achieving rates up to 30 percent; and,

WHEREAS, To focus the nation's attention on the importance of recycling, numerous businesses, industries, state agencies, nonprofit organizations and individuals have joined together to celebrate "America Recycles Day" and are encouraging everyone to pledge to increase the purchase of recycled products; and,

WHEREAS, Across Michigan and locally, the Michigan Recycling Coalition and the Mid Michigan Waste Authority have joined this nation-wide educational effort and urge the County and all local governments to join in America Recycles Day and raise their citizens awareness of the importance of practicing all facets of the recycling loop, from reuse to buying recycled items; and,

WHEREAS, State and community leaders need to spread the word about the excellent programs they have established, the growth of markets for recyclables, the importance of buying recycled products, the need to expand the collection of recyclable materials, and the benefits of investing in recycling by small and large businesses; and,

WHEREAS, Saginaw County supports the development and implementation of programs to foster waste reduction, reuse, recycling and buying recycled activities by residents, schools, businesses and other organizations across Saginaw County.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim November 15, as: "**AMERICA RECYCLES DAY**" in the

County of Saginaw, and in doing so urge residents to participate in recycling and to purchase recycled goods whenever possible.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 12th day of November in the year of our Lord Two Thousand and Three.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

PROCLAMATION

WHEREAS, All children are entitled to a loving and stable home; and,
WHEREAS, Children who have been removed from the care of their parents because of abuse or neglect must look to others to provide the safe haven their birth parents did not provide; and,
WHEREAS, Adoption can provide a family for many children whose parents' rights have been terminated; and,
WHEREAS, The State of Michigan has designated November 25, 2003, as State Adoption Day; and,
WHEREAS, The Saginaw County Family Independence Agency and Family Division of the Tenth Circuit Court have joined together to highlight the needs of Saginaw County children for permanent adoptive homes; and,
WHEREAS, The Courts and Family Independence Agency in Saginaw County will celebrate with adoptive families and their children on November 25, 2003, and present information to the public about adoption; and,
WHEREAS, The Saginaw County Board of Commissioners recognizes that for all children in need of adoption, "There's No Place Like Home."
NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim November 25, 2003 as: **ADOPTION DAY** in the County of Saginaw and in doing so celebrate with the adoptive families in our community.
BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners acknowledges the need for adoptive homes for the Saginaw County children still waiting and encourages members of the public to consider making one of these special children part of their families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 12th day of November in the year of our Lord Two Thousand and Three.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

APPOINTMENTS

Chairman Hare made the following appointments

Mosquito Abatement Commission

Robert Weise for a term expiring 1-1-06

Planning Commission

Peter Shaheen for a term expiring 12-31-06

Planning Core Team (*develop Strategic Plan for Health Department*)

Cheryl Hadsall

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:35 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



DECEMBER SESSION 2003

First day of the December 2003 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, December 9, 2003. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT: 0

TOTAL: 15

Commissioner Smith opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

Commissioner Smith:

May the spirit of this blessed season inspire us to greater understanding, compassion and tolerance toward one another;

Open our minds and our hearts to the beauty of our commonality, and our diversity;

May we strive for solutions that do not divide us, but rather, that enrich the lives of the citizens of all our cities, townships and villages, as we honor our duty "to promote the general welfare and secure the blessings of liberty;"

Let us thank the brave Americans serving us here and around the world, especially those separated from loved ones this holiday season;

*As we celebrate Christmas, Hanukkah, Kwanzaa, and all our beliefs and traditions with our friends and families, may we share a love and peace that generates across this troubled world.
Amen*

AUDIENCES

Chairman Hare called on Commissioner Kahn and Sheriff Charlie Brown who presented a resolution to F/Lt. Thomas Forsberg, recognizing his retirement from the Michigan State Police.

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

F/LT. THOMAS FORSBERG

WHEREAS, The members of this legislative body are pleased to have this opportunity to pay tribute to F/Lt. Thomas Forsberg on the occasion of his retirement from the Michigan State Police; and,

WHEREAS, F/Lt. Forsberg began his law enforcement career in Saginaw County on

February 20, 1977 and was assigned to the Michigan State Police Post in Bridgeport, Michigan; and,

WHEREAS, With hard work, dedication and intelligence he was promoted to Sgt. at the Flint Post in June of 1985 and then to D/Lt. at the BAYANET Narc Team in January of 1995; and,

WHEREAS, In October 1996 F/Lt. Forsberg was assigned as Assistant Post Commander of the Bridgeport Post. He was placed in charge of the Fire Division in November of 1999 in Saginaw as D/Lt.; and,

WHEREAS, On September 29, 2002, F/Lt Forsberg was promoted to Post Commander of the Bridgeport State Police Post; and,

WHEREAS, Throughout his many years with the Michigan State Police, F/Lt. Forsberg maintained a spirit of professionalism and commitment to law enforcement activities. His experience and knowledge will be sorely missed by his co-workers and the citizens of Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners express their sincere appreciation to F/Lt. Thomas Forsberg for his outstanding service to the community as a member of the Michigan State Police.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the December 9, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair, District #9

Roger N. Kahn, Commissioner, District #13

By Commissioner Kahn: That the resolution be adopted. Carried.

Chairman Hare called on Commissioner Basil who presented a resolution to Barbara Arbuckle, recognizing an award received by the GreenHouse Gathering Place.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

ST. MARY’S GREENHOUSE GATHERING PLACE

WHEREAS, Ascension Health Care is the Nation’s largest not-for-profit health system with more than 80,000 associates working in health facilities in 15 States and District of Columbia. Ascension Health and all of its partner health ministries are dedicated to improving access and delivering quality care, particularly to those who are underprivileged and vulnerable; and,

WHEREAS, St. Mary’s Hospital GreenHouse Gathering Place was selected as the 2003 Ascension Health National Living the Mission and Values award winner. Four of their programs highlighted in the nomination process were: Learning Circles, Community Gardens, Laundry Facilities and the GreenHouse Project itself; and,

WHEREAS, The GreenHouse Gathering Place is located in the St. Mary’s Hospital Cathedral District on the east side of Saginaw. Its mission is to grow a stronger, safer, and healthier community while offering a place where neighbors can come together for networking, support and education; and,

WHEREAS, All of the programs involve services and resources to the needy, showing respect, compassion and integrity, giving wisdom and providing for creativity. A picnic and talent show sponsored by the GreenHouse Gathering is held each year as a way to celebrate the positive things that have occurred in the neighborhood; and,

WHEREAS, The GreenHouse Gathering Place works in collaboration with other agencies who donate their time, talent and funds to support this community project. Among the agencies are:

SBC, First Ward, Hidden Harvest, Zonta International, Saginaw Community Foundation, Citizens Bank and Trust, Community Partners, Neighborhood Renewal Services, Saginaw Valley State University, and Michigan State University Extension and a host of others that assist the residents of the Cathedral District in co-producing their health and goodwill.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby congratulate St. Mary’s GreenHouse Gathering on being selected as the recipient of the 2003 Ascension Health National Living the Mission and Values award. We express our sincere appreciation to them for providing a worthwhile service to the citizens of this County and wish them continued success as they carry on their mission.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the December 9, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Thomas A. Basil, Commissioner
District #12

By Commissioner Basil: That the resolution be adopted. Carried.

Chairman Hare called on Jack O. Schmidt who talked about the unfortunate removal of the old chandelier from the Heritage Theater lobby at the former Civic Center and the further loss of culture for Saginaw. The design firm and their subcontractors did not recommend retaining the chandelier because it did not fit into the design plan for the new Event Center and because it had numerous safety and maintenance problems including 30-year old wiring.

LAUDATORY RESOLUTIONS

Chairman Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented to:

BARBARA HILL

On behalf of the Saginaw County Board of Commissioners,
It gives me great pleasure to acknowledge Mrs. Barbara Hill for her
Pursuit of academic excellence,
Leadership and knowledge in health care administration,
And service in the community.

Mrs. Hill's outstanding academic achievements include:

Associates Degree in Nursing and Education from Delta College,
Bachelor of Science Degree in Health Care Administration and
Personnel Management & Development from the University of Michigan, and
Master of Science of Administration in Human Resource Management and
Business Administration from Central Michigan University.

A Registered Nurse for over thirty years, Barbara’s successful career accomplishments include:

St. Mary's Medical Center - Administrative Director of Specialty Services,
Tender Care of Saginaw, Sun Valley Manor - Director of Nursing,
Saginaw County Mental Health Center - Quality Assurance Coordinator, and
Recent retiree as Program Supervisor for the Saginaw County Department of Public Health.

Mrs. Hill's contribution towards the betterment of the community include:

Member of the Foster Care Review Board, Saginaw County Asthma Coalition,
Infant Mortality Coalition, Black Nurse's Association, and

Chairperson of the Saginaw County Health Department Continuing Education.

We gather today at the Anderson Enrichment Center to honor

Mrs. Barbara Hill for her many contributions and accomplishments

And join with her husband, Mr. Jerry Hill, children, grandchildren, family and friends

In wishing her well in the future years.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Robert M. Woods, Jr., Commissioner

Board of Commissioners

District #7

Adopted: December 9, 2003

Presented: November 22, 2003

By Commissioner Woods: That the resolution be adopted. Carried.

RESOLUTION OF ACKNOWLEDGMENT

Presented to

PASTOR RON FRIERSON AND THE

NEW COVENANT CHRISTIAN CENTER CHURCH FAMILY

WHEREAS, New Covenant Inc., the nonprofit development arm of New Covenant Christian Center has purchased the former Jacobson's Store from the Saginaw County Downtown Development Authority; and,

WHEREAS, New Covenant Inc. will transform 170,000 square feet of space into a worship center, chapel, classrooms, nursery, kitchen, multipurpose center, broadcast studio; and a mini mall for retail shops and businesses; and,

WHEREAS, The New Covenant Inc. venture will enhance Downtown Saginaw, stimulate entrepreneurship, and provide valuable resources to the community.

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners does hereby applaud Pastor Ron Frierson and the New Covenant Christian Center Church Family for their efforts and commitment to improving the quality of life for Saginaw residents.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the December 9, 2003 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Terry W. Sangster, Commissioner District #6

By Commissioner Sangster: That the Resolution be adopted. Carried.

CLERK'S CALL OF SESSION

November 26, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of December Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, December 9, 2003 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

12-9-1 MARY ELLEN FALL, R.N. sending her concerns about the proposed discontinuation of the WIC program at the Rehmann Health Center in Chesaning.

-- Human Services

12-9-2 SAGINAW HOUSING COMMISSION asking the Board to support their 2003 HOPE VI grant application to the U.S. Department of Housing and Urban Development.

-- Human Services **(12-9-1.1)**

12-9-3 MSU EXTENSION asking the Board's assistance in letting the Governor and area representatives know that Saginaw County supports continued State funding for MSU Extension and the Michigan Agricultural Experiment Station.

-- Human Services

12-9-4 SHERIFF asking to accept grant funds for continuation of Auto Theft Prevention Program.

-- Courts and Public Safety **(12-9-2.3)**

12-9-5 PAULA FOWLER sending her concerns about the proposed discontinuation of the WIC program at the Rehmann Health Center in Chesaning.

-- Human Services

12-9-6 MERRILL VILLAGE sending the notice of hearing on Merrill Tool Inc.'s application for an industrial facilities exemption certificate.

-- County Services

12-9-7 CHESANING AREA CHAMBER OF COMMERCE sending its support of keeping the WIC program at the Rehmann Health Center.

-- Human Services

12-9-8 CONTROLLER recommending the Hay System be discontinued effective December 10, 2003.

-- Appropriations / Labor Relations **(12-9-4.3)**

12-9-9 MOSQUITO ABATEMENT COMMISSION asking to extend the aerial Larviciding contract.

-- Human Services **(meeting prior to the Board / 12-9-1.3)**

12-9-10 BOARD COORDINATOR submitting a request received by Chairman Hare from Commissioner Kahn asking the Board to adopt a resolution in support of legislation to Preserve the Development Rights of Farmers (PDR).

-- County Services

12-9-11 BOARD COORDINATOR forwarding for review and approval, the amended Bylaws for the City County School Liaison Committee.

-- Human Services **(meeting prior to Board / 12-9-1.2)**

12-9-12 MOSQUITO ABATEMENT COMMISSION sending its Annual Report for 2003; and calendar for 2004. **(distributed to all commissioners)**

-- Human Services

12-9-13 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 11-11 through 12-8-03.

-- Appropriations / Budget Audit

12-9-14 BOARD OF HEALTH recommending Gene Nuckolls be re-elected to the Board of Health. **(distributed to all commissioners)**

-- Receive and file

12-9-15 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.

- a. Washtenaw County supporting Eric Coleman for Second Vice-President of NACo.
- b. Presque Isle County supporting Robert Bolinger for a seat on the MAC Board of Directors.
- c. St. Joseph County urging the Michigan Legislature to postpone the scheduled income tax reduction.
- d. Washtenaw County opposing elimination of state funding for MSU Extension.
- e. Antrim County urging the Legislature to address the high cost of Health Insurance.
- f. Lake County opposing any further cuts in state revenue sharing.
- g. Benzie County requesting the Legislature to review the local funding process for courts.
- h. Benzie County opposing elimination of state funding for MSU Extension.
- i. Berrien County opposing elimination of state funding for MSU Extension.
- j. Berrien County opposing cuts to the Michigan Agriculture Experiment Station.
- k. Berrien County accepting a challenge Grant from the Frederick S. Upton Foundation for the "We Can Ride 4-H Club" of Berrien County.
- l. Isabella County requesting Senator Cropsey and Representative Caul to communicate to the Governor the impact of reductions in revenue sharing.
- m. Isabella County opposing elimination of state funding for MSU Extension.
- n. Ottawa County recommending a proposed amendment to the 1963 State Constitution to define marriage or its legal equivalent be submitted to a vote of the people.
- o. Michigan Northern Counties Association supporting enacted Federal Legislation that gives counties the authority to regulate solid waste.
- p. Public Libraries sending their Annual Report.
- q. Kalamazoo County asking the Michigan Legislature to consider postponing the scheduled income tax reduction.

-- Receive and file

12-9-16 LOU ANNE M. SCHULTZ relaying the importance of MSU Extension and the 4-4-H Program. **(Commissioner Horn read under initiatory motions)**

--- Receive and file

INITIATORY MOTIONS

Commissioner Horn read the following communication into the minutes of the Session:

December 1, 2003

I am a proud member of a third generation 4-H family.

4-H impacts more than a quarter million Michigan youths, by teaching practical life skills, broadening horizons, building confidences, and granting irreplaceable experiences; all of which build self-esteem. I remember representing Tuscola County at the State 4-H horse show. "Pal" and I placed in the top ten out of eighty-three counties. I was ecstatic! I could have cart wheeled to the moon!

4-H has taken me from being a very introverted child to teaching in a public school to speaking to you from my heart tonight.

4-H does wonderful things for youth. We implore you to continue investing in today's youth by allowing adults to closely mentor and mold them into outstanding citizens of cool cities, cool counties, and a cool Michigan.

4-H has withstood World Wars and the Great Depression. Certainly we can survive these economic times too. Please?

Thank you.

Sincerely,

Lou Anne M. Schultz

Commissioner Horn talked about the difference between budget cuts versus the total elimination

of programs. He encouraged commissioners to contact our area legislators and make them aware of the programs that constituents and county officials want continued.

Commissioner Horn recognized several remarkable individuals who helped make the County Event Center a success. One of these individuals was Ms. Angela Garner, Management Assistant in the Controller's Office. The Grand Re-Opening of the Event Center was held on Sunday, November 23. Bill Cosby, star of stage and screen, performed at the completely renovated Heritage Theater.

APPROPRIATIONS COMMITTEE

Chairman Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:17 p.m. The Board reconvened, time being 5:22 p.m. By Commissioner Wurtzel, supported by Commissioner Ruth that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (12-9-03)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill, Controller; A. Borrello, Counsel; K. Schultz, J. Corley, M. Massey, Board Staff

I. Welcome

II. Call to Order---Graham at 5:17 p.m.

III. Public Comments---None.

IV. Agenda – COMMITTEE REFERRALS

1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
none submitted

2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

2.1) Sheriff Department, re: deleting a Property Control Officer Clerk position and allocating an Account Clerk position

2.2) Sheriff Department, re: accepting \$12,000 in grant funds from Community Corrections

2.3) Sheriff Department, re: accepting grant funds for the Auto Theft Prevention Program

---O'Hare moved, supported by Smith to approve Reports 2.1 through 2.3. There were no exceptions; motion carried.

3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair

none submitted

4. Appropriations - J. Graham, Chair; T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

4.1) Voucher payments for the period October 28 through November 10

---Hadsall moved, supported by Sangster to approve Report 4.1. There were no exceptions; motion carried.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.2) Annual Defined Benefit Retirement Plan Actuarial Report

4.3) Discontinuing the County factoring process through Hay Management

---Sangster moved, supported by Smith to approve Reports 4.2 and 4.3. There were no exceptions; motion carried.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

---Horn reported the Board's request (May 22, 2001 Session - Report 4.4) to the State Legislature petitioning them to repeal Saginaw County Local Acts establishing the method and term for electing a county board chair and establishing a board of auditors were moving through both the Senate and House. (Senate Bills 826 and 827 were presented by Senator Goschka) After nearly three years, he was pleased this was finally moving forward.

V. Miscellaneous

VI. Adjournment---Hare moved, supported by Kahn to adjourn. Motion carried; time being 5:22 p.m.

Respectfully submitted,



Kaye M. Schultz, Board Coordinator
James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES - - 1.1

DECEMBER 9, 2003

Your committee has considered communication no. 12-9-2 from Steven Locke, Deputy Director/Acting Executive Director, Saginaw Housing Commission asking support of their 2003 HOPE VI grant application to the U.S. Department of Housing and Urban Development.

The Housing Commission will apply for up to \$20 million in federal funding to help revitalize the northeast section of the City of Saginaw. The goal is to increase homeownership through new construction, develop commercial/retail space and new infrastructure, and improve parks and the quality of life for the residents living in the designated area. Last year's grant application, also supported by the County, was not selected for funding.

We endorse and support the programs delineated in the 2003 Community Development Concept and 2003 Hope VI Grant application developed and submitted by the Saginaw Housing Commission. To meet a December 5 deadline, the **attached** letter of support was mailed subject to Board approval.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Raymond F. Bartels

James M. Graham, Vice-Chair
Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-9-1.1

December 1, 2003

Steven Locke, Deputy Director/Acting Executive Director
Saginaw Housing Commission
1803 Norman
P.O. Box 3225
Saginaw, Michigan 48605-3225

Dear Mr. Locke:

We received your letter asking for support of your HOPE VI grant application to the U.S. Department of Housing and Urban Development for revitalization funds for the rebuilding of distressed neighborhoods.

We understand the intent of the Housing Commission is to apply for up to \$20 million in funding to help revitalize the northeast section of the City of Saginaw. It will increase homeownership through new construction, rehabilitation, and community services with a demonstration for partnership and mixed income/mixed financed community development.

We endorse and support the programs delineated in the 2003 Community Development Concept and 2003 Hope VI Grant application developed and submitted by the Saginaw Housing Commission.

Sincerely,

On Behalf of the Saginaw County Board of Commissioners

Todd M. Hare, Chairman

c: Marc McGill, Controller/CAO
Mayor Wilmer Jones-Ham
Deborah Kimble, City Manager
John Niederhauser, Health Officer

FROM: COMMITTEE ON HUMAN SERVICES - - 1.2

DECEMBER 9, 2003

At the September 16 Session, the Board approved the transfer of funds and accounting functions associated with the City County School Liaison Committee from the County to the City of Saginaw. Subsequently, the City County School Liaison Committee adopted the appropriate revisions to the Bylaws to complete the process.

Your Human Services Committee recommends the amended Agreement and Bylaws of the City County School Liaison Committee be approved as **attached**.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Raymond F. Bartels

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved by the required 2/3rd majority. (Board of Commissioners Rules, Article IV, Section 4.9)

Attachment 12-9-1.2

CITY/COUNTY/SCHOOL LIAISON COMMITTEE
AGREEMENT AND BYLAWS*Adopted by the Saginaw County Board of Commissioners
February 24, 1998 - Report 4.6*

I. NAME

The City/County/School Liaison Committee is hereby created by the City of Saginaw ("CITY"), County of Saginaw ("COUNTY") and the School District of the City of Saginaw ("SCHOOL") and hereinafter is referred to as the CITY/COUNTY/SCHOOL LIAISON COMMITTEE or "COMMITTEE".

II. LEGAL BASIS

The functions to be performed by the Committee are of proper concern to the CITY, COUNTY and SCHOOL, and are those functions that each could otherwise perform pursuant to law.

III. MISSION STATEMENT

The CITY/COUNTY/SCHOOL LIAISON COMMITTEE is designed to address and coordinate its focus, energies and resources on the mutual problems and issues facing the City, County and School. The CITY/COUNTY/SCHOOL LIAISON COMMITTEE shall serve as the catalyst for the discussion of, and development of, unified consistent appropriate and coordinated approaches to address common problems and opportunities.

IV. PURPOSES AND RESPONSIBILITIES

It is the purpose of the CITY/COUNTY/SCHOOL LIAISON COMMITTEE to coordinate mutual efforts between the City of Saginaw, School District of Saginaw, and County of Saginaw to enhance the quality of life for its citizens in areas including, but not limited to, recreation, health, public safety, outdoor playgrounds, real estate transactions, job placement. These entities propose to strive to provide a city and county in which citizens can truly be proud to live, work, attend school and play.

V. MEMBERSHIP

Membership on the CITY/COUNTY/SCHOOL LIAISON COMMITTEE shall consist of ~~eleven~~ **ten** (~~11~~ **10**) members from the following local governmental units:

- ~~1.~~**A.** ~~Four (4)~~ **Three (3)** members representing the City of Saginaw.
- ~~2.~~**B.** Four (4) members representing the County of Saginaw.
- ~~3.~~**C.** Three (3) members representing the Saginaw Public Schools.

The intent and formation of this Committee is to obtain balanced jurisdictional representation from each of the participants. The term of appointment shall be perpetual, except that a designee may change upon notice from the governing body to the other entities.

VI. ORGANIZATIONAL STRUCTURE OF THE CITY/COUNTY/SCHOOL LIAISON COMMITTEE

A. Meetings

1. The Committee shall meet at least quarterly. The Committee may meet more frequently at its discretion, but must meet in October for organizational purposes and at least three months prior to the beginning of the Committee's fiscal year for budget purposes. At the October meeting the Committee shall elect a Chairperson for each of the participating entities and Treasurer from its membership. At its budget meeting it shall adopt a budget for the ensuing calendar year. No action shall be taken except at a properly convened meeting upon a proper vote by the Board. Each member shall be entitled to one vote, which may not be made by proxy.

2. Chairperson - Each entity will select a Chairperson who shall preside over the Committee, when the Committee meets at each respective entity's location.

3. Treasurer - The Treasurer shall be appointed by the Committee at its October meeting and shall supervise the collection and disbursement of funds as directed by the Committee and pursuant to the provisions contained in these Bylaws. A written Treasurer's report shall be presented to each Committee member at, or before, each regular Committee meeting.

4. Secretary - A Secretary will be appointed by each entity to take minutes and distribute minutes for each of the meetings held. The entity hosting the meeting shall be responsible for taking the minutes and distribution of the minutes.

5. Quorum - At any meeting of the Committee, a quorum shall consist of six members.

VII. FISCAL ADMINISTRATION

A. Fiscal Year - The fiscal year of the Committee shall be October 1st through September 30th, unless altered by two-thirds (2/3) vote of the Committee.

B. Budget - For each fiscal year, the Committee shall adopt a budget on or before July 1st in accordance with Public Act 621 of 1978, known as the Uniform Budget and Accounting Act, which shall generally segregate anticipated revenues into accounts designed to cover expected expenditures. The budget shall balance anticipated revenues with expected expenditures and Contingency Account. No expenditures shall be authorized by the Committee if it will result in an actual "budget" deficit or at a rate which will eventually lead to a budget account deficit prior to the end of the fiscal year. The Committee shall amend the budget to meet deviations in expected revenues or authorize expenditures in order to maintain a balanced budget. The adopted "budget" shall be sent to the City, County, and School for their information.

C. The ~~County~~ City shall be designated as the depository and fiduciary to hold all funds for the Committee. The **Committee** Treasurer's signature and that of at least one other person designated in writing by the Committee shall be required before the ~~County~~ City may release any Committee funds.

D. Expenditures -The Committee must approve all expenditures.

E. Annual Audit - All Committee finances and expenditures shall be subject to complete annual audit to be performed by an independent Certified Public Accountant in accordance with P.A. 2 of 1968, as amended, and shall be included in the ~~County's~~ City's audit.

F. Primary Funding Plan - The City, County and School shall appropriate five thousand dollars (\$5,000) each for Fiscal 1997/98 and shall appropriate subsequent amounts based on each entity's annual budget. Appropriations from each entity shall be the same amount.

VIII. AMENDMENTS

Any Committee member may submit a proposal to amend these Bylaws by providing the proposal in writing to the Chairperson. The Chairperson shall submit said proposed amendment to the members for action in accordance with the following procedures:

~~1.A.~~ The amendment must **be** approved by a two-thirds (2/3) vote of the Committee at any regular or special meeting; provided notice has been given to all Committee members.

~~2.B.~~ Appropriate notice shall be a written notice describing the proposed amendment(s), date, time, and place of the meeting in which it will be acted upon.

3.C. Such notice shall be submitted to the Committee members at least ten (10) days prior to the proposed action.

4.D. All amendments to these Bylaws shall become effective upon approval by a majority of the Committee.

IX. APPROVAL OF AGREEMENT AND BYLAWS

This Agreement and Bylaws shall become effective upon approval by the CITY/COUNTY/SCHOOL governing bodies. All amendments to these Bylaws shall become effective only upon approval by the CITY/COUNTY/SCHOOL governing bodies.

Approved by the City County School Liaison Committee on November 20, 2003:

Dennis Browning, Co-Chair, City of Saginaw

Bob Blaine, Co-Chair, County of Saginaw

Eugene Seals, Co-Chair, City School District

Approved by the City County School Governmental Entities:

Wilmer Jones Ham, Mayor, Saginaw City Council

Todd M. Hare, Chair, Saginaw County Board of Commissioners

Beverly J. Yanca, President, Saginaw City School District Board of Education

rvz11/20/03mam/kvs12/3/03

FROM: COMMITTEE ON HUMAN SERVICES -- 1.3

DECEMBER 9, 2003

Your committee has considered communication no. 12-9-9 from William J. Lechel, II, Director, Saginaw County Mosquito Abatement Commission requesting approval to extend the aerial larviciding contract.

The original agreement was approved in 1998 for a five year period and provides for aerial insecticide spraying services for the control of mosquitoes through 2003. The agreement contains language in Article II allowing for a one year extension at last year's rate.

We recommend approval of the contract to extend Mosquito Abatement Commission aerial larviciding though 2004; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Raymond F. Bartels

James M. Graham, Vice-Chair

Roger N. Kahn

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved by the required 2/3rd majority. (Board of Commissioners Rules, Article IV, Section 4.9)

FROM: COURTS AND PUBLIC SAFETY -- 2.1

DECEMBER 9, 2003

Your committee has considered communication no. 11-12-17 from Sheriff Charles Brown requesting approval to delete the position of Property Control Officer Clerk T11 and replace it with a position of Account Clerk T09.

This personnel change is due to the retirement of the Property Control Officer Clerk; property room responsibilities have been removed from the Account Clerk position.

We recommend approval of the Sheriff Department's request to delete the position of Property Control Officer Clerk and to allocate a position of Account Clerk T09; further that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.2

DECEMBER 9, 2003

Your committee has considered communication no. 11-12-17 from Sheriff Charles Brown requesting approval to receive \$12,000 in grant funds from Community Corrections.

We met with Sheriff Brown who informed us the grant will be used to compensate a Clerk for hours worked assisting clients and other duties associated with the Community Corrections Program.

We recommend approval of a budget transfer in the amount of \$12,000 from Community Corrections to the Sheriff's Law Enforcement budget; further that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.3

DECEMBER 9, 2003

Your committee has considered communication no. 12-9-4 from Sheriff Charles Brown requesting to accept grant funds from the Auto Theft Prevention Authority (ATPA) for continuation of the Auto Theft Prevention Program.

Sheriff Brown informed us the grant is in cooperation with the Saginaw Police Department, Saginaw Township Police and the County Prosecutor's Office as part of a continued effort to reduce auto theft in this County. The two year grant will include a County Sheriff Detective for the first time in several years. The APTA will provide 75% of funding (\$54,152) with a 25% (\$18,051) County match.

It is the recommendation of your committee to accept the grant from the APTA to fund the Sheriff Detective position, with the County match to be funded by an appropriation from the General Fund in the amount of \$18,051; further, that an appropriation from the General Fund in the amount of \$11,000 be made to the Prosecutor's Temporary Wage Budget to accommodate a summer intern. The \$29,051 has become available for these uses as the Prosecuting Attorney's Auto Theft grant has also been increased to 75% funding; thus availing a savings to the General Fund of \$29,051. We recommend the proper County officials be authorized to execute the

necessary documents on behalf of the County and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.1 **DECEMBER 9, 2003**

Your committee has considered communication no. 11-12-15 from Johnathan Miller, Director, Information Systems and Services (ISS) submitting for approval the **attached** Saginaw County Remote Access Policy #138.

Mr. Miller informed us the County currently allows access to its databases and network through remote access methods; and is preparing to add infrastructure access by way of Virtual Private Network (VPN). Authorized employees or clients would be able to access Saginaw County resources through any Internet Service Provider (ISP) Internet connection. The proposed policy provides a mechanism to govern the standards, procedures, and restrictions for using County resources via remote access technology.

It is our recommendation to adopt the Saginaw County Remote Access Policy #138, as submitted; and further, that the proper County officials distribute said policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Kenneth B. Horn
Connie D. Smith

Cheryl M. Hadsall, Vice-Chair
Terry W. Sangster
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-9-3.1

Category: 100
Number: 138
Subject: **REMOTE ACCESS POLICY**

1. **PURPOSE:** It is the purpose of this policy to define standards, procedures, and restrictions for connecting to Saginaw County's network(s) from external hosts via remote access technology.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to, but is not limited to, all Saginaw County employees, including full-time staff, part-time staff, contractors, freelancers, and other agents who utilize company- or personally-owned computers to remotely access the organization's data and networks. Employment and/or affiliation with Saginaw County do not automatically guarantee the granting of remote access privileges. Any and all work performed for Saginaw County on said computers by any authorized

remote users through a remote access connection of any kind, is covered by this policy. Work can include (but is not limited to) e-mail correspondence, Web browsing, utilizing intranet resources, and any other company application used over the Internet. Remote access is defined as any connection to Saginaw County's network and/or other applications from off-site locations, such as the employee's home, a hotel room, airports, cafés, satellite office, wireless devices, etc., pursuant to Policy #138.

4. **RESPONSIBILITY:** The Saginaw County Information Systems and Services Department (SCISS) of the Saginaw County Controller's Office shall be responsible for the implementation and enforcement of this policy.

5. **DEFINITIONS:** NONE

6. **POLICY:**

6.1 Supported Technology

All remote access will be centrally managed by Saginaw County's Information Systems and Services (SCISS) department and will utilize encryption and strong authentication measures. Remote access connections covered by this policy include (but are not limited to) Internet dial-up modems, frame relay, ISDN, DSL, VPN, SSH, cable modems, proprietary remote access/control software, etc.

Saginaw County requires all client hardware and software to conform to its security standards. While a variety of computer hardware and software platforms are available to use for connections, not all combinations will meet Saginaw County's standards; computer equipment that is not able to meet the standards set by SCISS will not be allowed to participate in remote access sessions.

Saginaw County ISS staff may work with users, providing minimal support and hardware/software recommendations. However, it is the responsibility of the remote access user to allocate hardware and software support, as needed, for problems beyond the immediate scope of the remote access connection; SCISS reserves the right to define said scope. If deemed necessary, users with hardware/software problems may have their remote access service suspended, pending the completion of necessary computer repairs, if ISS has deemed the equipment a security threat. It is the user's responsibility to advise SCISS when their equipment is in for service, to insure that remote access for that device is removed, pending return of the equipment to the user.

6.2 Eligible Users

All users requiring the use of remote access for business purposes must go through an application process that clearly outlines why the access is required and what level of service the user needs should his/her application be accepted. Application forms must be approved and signed by the employee's unit manager, supervisor, or department head before submission to the SCISS department.

Users may use privately owned connections (under 'Supported Technology') for business purposes. If this is the case, the SCISS department must approve the connection as being secure and protected. However, Saginaw County's ISS department cannot and will not technically support a third-party ISP connection or hotspot wireless ISP connection; this includes computers and other non-county equipment. All expense forms for reimbursement of cost (if any) incurred due to remote access for business purposes (i.e. Internet connectivity charges) must be submitted to the appropriate unit or department head. Financial reimbursement for remote access is not the responsibility of the SCISS department.

6.3 Appropriate Use

It is the responsibility of any user with remote access privileges to ensure that

their remote access connection remains as secure as his or her network access within the office. It is imperative that any remote access connection used to conduct Saginaw County business be utilized appropriately, responsibly, and ethically. Therefore, the following rules must be observed:

- 6.3.1 The use of wireless network equipment by approved remote access users brings with it certain security risks, and therefore must be pre-approved (certified) by Saginaw County ISS, prior to receiving remote access; the addition of associated hardware by an approved user, without prior notification and approval by SCISS, is prohibited, and may result in the suspension of remote access privileges.
- 6.3.2 Remote access users will use secure remote access procedures. This will be enforced through public/private key encrypted strong passwords in accordance with Saginaw County's password policy. Authorized remote users agree to never disclose their passwords to anyone, particularly to family members if business work is conducted from home. Disclosure of this information to others is a direct violation of this policy and will result in immediate loss of remote access privileges.
- 6.3.3 All remote computer equipment and devices used for business interests, whether personal- or company-owned, must display reasonable physical security measures. Computers will have installed whatever antivirus software deemed necessary by Saginaw County's SCISS department. Users with High-Speed Internet connections such as, but not limited to, DSL/CABLE/ISDN, will need to be utilizing a hardware and/or software Firewall, subject to evaluation by Saginaw County ISS.
- 6.3.4 Remote users using public hotspots for wireless Internet access must employ for their devices a company-approved personal firewall, VPN, and any other security measure deemed necessary by the SCISS department. VPNs supplied by the wireless service provider should also be used, but only in conjunction with Saginaw County's additional security measures. VPN connections will be configured with no less than 128-bit encryption, configured as deemed necessary by SCISS. Users must maintain password security, changing passwords with a frequency and manner that is consistent with the currently established password security policy, as managed and maintained by SCISS.
- 6.3.5 Any remote connection (i.e. hotspot, ISDN, frame relay, etc.) that is configured to access Saginaw County resources must adhere to the authentication requirements of Saginaw County's ISS department; in addition, all hardware security configurations (personal or company-owned) must be approved by Saginaw County's ISS department.
- 6.3.6 No authorized remote user will make any modifications of any kind to the remote access connection without the express approval of Saginaw County's ISS department. This includes, but is not limited to, split tunneling, dual homing, non-standard hardware or security configurations, etc.
- 6.3.7 In order to avoid confusing official company business with personal communications, users with remote access privileges must never use non-company e-mail accounts to conduct Saginaw County business.
- 6.3.8 No authorized remote user is to use Internet access through company networks via remote connection for the purpose of illegal transactions,

compiled by the Accounting Division of the Controller's Office, for the period October 28 through November 10, 2003.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-9-4.1

BUDGET
AUDIT

COMMUNICATION NO. 11-12-20

VOUCHER PAYMENT TRANSMITTAL FORM

Date 10/29/03 through 11/10/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 37434
through 38146 totaling \$ 4,371,616.76 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 NOV 10 11:08

Dated 11/12/03

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
DECEMBER 9, 2003.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**DECEMBER 9, 2003**

Your Labor Relations Subcommittee considered communication no. 11-12-18 from Michael E. Thompson, County Administration Director, submitting the Annual Defined Benefit Retirement Plan Actuarial Report as of December 31, 2002 in accordance with Retirement Financing Policy #232.

The Municipal Employees' Retirement System (MERS), Saginaw County's retirement administrator, directs its actuarial firm of Gabriel, Roeder, Smith & Company to prepare annual reports for all participating municipalities. Below is a comparative summary of material items. The Annual Actuarial Valuation in its entirety is available in the Board Office.

<u>Item</u>	<u>12-31-2001</u>	<u>12-31-2002</u>	<u>Variance</u>	
			<u>Amount</u>	<u>Percent</u>
Assets	\$76,840,207	\$78,140,424	\$1,300,217	1.7%
Liabilities	<u>93,225,211</u>	<u>98,865,448</u>	<u>5,640,237</u>	<u>6.1%</u>
Unfunded Liabilities	\$16,385,004	\$20,725,024	\$4,340,020	26.5%
Funded percentage	82.4%	79.0%	-3.2%	-3.9%
Beneficiaries	380	397	17	4.5%
Active Membership	340	312	-28	-8.2%
Vested Former Members	<u>85</u>	<u>87</u>	<u>2</u>	<u>2.4%</u>
Total Participants	805	796	-9	-1.1%
	<u>10-01-2003</u>	<u>10-01-2004</u>		
Employer Contribution	\$2,207,592	\$2,413,992	\$ 206,400	9.3%

Mr. Thompson reports the amount and percent of unfunded liabilities rose significantly due to a combination of increased beneficiaries and significantly reduced investment returns resulting from the unfavorable market conditions that existed during the reporting period. As a result, the funded percentage for the plan went down while required employer contributions went up. A trend of increased beneficiaries and lower active membership will continue for the foreseeable future as the more senior employees who participate in the defined benefit plan begin to retire in greater numbers. Since 1994, all new hires are limited to participation in a defined contribution plan only. Recent improvements in market conditions are expected to increase investment returns during the next reporting period at a faster rate than liabilities thereby reducing the amount of unfunded liability and increasing the funded percentage for the plan.

It is the recommendation of your committee to accept the Annual Defined Benefit Retirement Plan Actuarial Report, as submitted; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**DECEMBER 9, 2003**

Your Labor Relations Subcommittee considered communication no. 12-9-8 from Marc A. McGill, Controller/CAO, recommending the County discontinue its factoring process through the Hay Management System.

The Hay System was first used by the County in November, 2000 to factor non-union employee positions. It was originally accepted as a means to move from the in-house system to an external system; however, there has been little interest expressed by unions to use an external system.

Based on the current financial situation and the lack of a substantial employee base scored by Hay Management, as well as the \$325.00 cost per review, we recommend:

- The Hay System be discontinued effective December 10, 2003;
- The County System be used to factor union and non-union positions;
- The employees in a Hay pay grade remain in such pay grade until their position is reviewed by the County Factoring Committee, if and when that may occur, as which time the position would be placed into the appropriate Professional, Management or Technical factoring scale.

We further recommend the proper County officials be directed to convey the Board action to Hay Management and to amend the appropriate County Policies for review by your Labor Relations Subcommittee for subsequent approval by the Board of Commissioners.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1

DECEMBER 9, 2003

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held October 26 thru November 8, 2003.

MAC/MSU Workshop for Commissioners in Flint---10-22-03*

R. Bartels, 96 miles (no comp.)	34.56
MAC Human Services Committee in Lansing---10-27-03	
J. Graham, 160 miles	82.60
Human Services Committee--10-27-03	
J. Graham, 21 miles	57.56
R. Bartels, 3 miles	51.08
R. Kahn, 7 miles	52.52
T. Hare, 2 miles	50.72
Region VII Advisory in Bay City---10-28-03	
C. Ruth	5.00
Legislative Subcommittee---10-28-03	
R. Bartels, 3 miles	51.08
B. Blaine, 26 miles	59.36
T. Sangster, 8 miles	52.88
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
County Services---10-28-03	
C. Ruth, 4 miles	51.44
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
T. Sangster, 0 miles (no comp.)	
C. Smith, 3 miles	51.08
T. Hare, 0 miles (no comp.)	
Courts & Public Safety Committee---10-29-03	
M. O'Hare, 50 miles	68.00
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
T. Hare, 2 miles	50.72
Crime Prevention Council Government/Law Enforcement---10-29-03	

Board of Commissioners**December 9, 2003**

C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
Budget Audit Subcommittee---10-30-03	
C. Hadsall, 40 miles	64.40
K. Horn, 30 miles	60.80
R. Kahn, 7 miles	52.52
C. Ruth, 4 miles	51.44
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
MAC Environmental Committee in Lansing---10-31-03	
B. Blaine, 160 miles	107.60
M. O'Hare, 110 miles	89.60
Labor Relations Subcommittee---11-3-03	
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
C. Hadsall, 40 miles	64.40
M. O'Hare, 50 miles	68.00
P. Wurtzel, 13 miles	54.68
J. Graham, 21 miles	57.56
T. Hare, 2 miles	50.72
Executive Committee---11-4-04	
T. Hare, 2 miles	50.72
C. Smith, 3 miles	51.08
J. Graham, 21 miles	57.56
M. O'Hare, 50 miles	68.00
C. Ruth, 4 miles	51.44
R. Woods, 7 miles	52.52
P. Wurtzel, 13 miles	54.68
Parks & Recreation Commission---11-6-03	
B. Blaine, 26 miles	9.36
Crime Prevention Summit at SVSU---11-6-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
Saginaw Future Board---11-7-03	
T. Hare, 2 miles	50.72
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION -- 5.2	DECEMBER 9, 2003
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held November 9-22, 2003.	
HealthSource Finance---10-21-03*	
R. Bartels, 3 miles	1.08
HealthSource Board of Trustees---11-3-03*	
R. Bartels, 3 miles	1.08
J. Graham, 24 miles	8.64
C. Smith, 3 miles	1.08
Mental Health Board---11-10-03	
R. Woods, 7 miles	12.52

Board Session---11-12-03 (C. Smith absent)	
HealthSource Advisory---11-17-03	
R. Kahn, 7 miles	52.52
Saginaw County Convention & Visitors Bureau---11-18-03	
K. Horn, 30 miles	60.80
Revolving Loan Fund Board---11-19-03	
T. Hare, 2 miles	50.72
Animal Control Advisory Committee---11-19-03	
R. Woods, 7 miles	52.52
Saginaw Area Storm Water Authority---11-19-03	
C. Ruth, 0 miles (no comp.)	
Brownfield Redevelopment Authority---11-19-03	
C. Ruth, 4 miles	51.44
Mental Health Recipients Rights---11-19-03	
R. Woods, 7 miles	12.52
Frankenmuth Convention & Visitors Bureau---11-20-03	
K. Horn, 6 miles	52.16
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.	

ELECTIONS

Chairman Hare announced the election would be held at this time to fill three seats on the Board of Health that expire December 31, 2003.

#1 Commissioner Woods nominated Gene Nuckolls. There were no further nominations. Commissioner Woods moved, supported by Commissioner Bartels to close nominations and cast a unanimous ballot for Gene Nuckolls to serve a three year term expiring December 31, 2006.

#2 Commissioner Ruth nominated Arthur Sawyer. There were no further nominations. Commissioner Ruth moved, supported by Commissioner Sangster to close nominations and cast a unanimous ballot for Arthur Sawyer to serve a three year term expiring December 31, 2006.

#3 Commissioner O'Hare nominated Roger Kahn. There were no further nominations. Commissioner Smith moved, supported by Commissioner Ruth to close nominations and cast a unanimous ballot for Roger Kahn to serve as the medical representative for a three year term expiring December 31, 2006.

Chairman Hare announced the election would be held at this time to fill two commissioner seats on the HealthSource Saginaw Board of Trustees that expire December 31, 2003.

#1 Commissioner Kahn nominated Commissioner Ray Bartels. There were no further nominations. Commissioner Smith moved, supported by Commissioner Basil to close nominations and cast a unanimous ballot for Commissioner Ray Bartels to serve a one year term expiring December 31, 2004.

#2 Commissioner Smith nominated Commissioner Jim Graham. There were no further nominations. Commissioner Smith moved, supported by Commissioner Blaine to close nominations and cast a unanimous ballot for Commissioner Jim Graham to serve a one year term expiring December 31, 2004.

Chairman Hare announced the election would be held at this time to fill two seats on the Parks Commission that expire January 1, 2004.

#1 Commissioner Smith nominated Brian Merrill. There were no further nominations. Commissioner Sangster moved, supported by Commissioner Ruth to close nominations and cast a unanimous ballot for Brian Smith to serve a three year term expiring January 1, 2007.

#2 Commissioner Sangster nominated Azola Williams. There were no further nominations. Commissioner Smith moved, supported by Commissioner Sangster to close nominations and cast a unanimous ballot for Azola Williams to serve a three year term expiring January 1, 2007.

APPOINTMENTS

Appointments to fill current vacancies:

Community Action Committee (resignation of Fred Ford)- Alda Smith

Library Board-

Jeanine Collison for a term expiring May 31, 2005

Nancy Link for a term expiring May 31, 2008

Appointments to fill terms expiring December 31, 2003:

Animal Control Advisory-

Human Society - Melanie Jungerheld for a term expiring December 31, 2006

County At Large - Lisa Erwin, Susan Somerville-Franz for terms expiring December 31, 2006

Brownfield Redevelopment Authority-

Steve Black, Brian Kischnick, Leonard Ballosh for terms expiring December 31, 2006

Planning Commission-

Timothy Courtney, Ken Hornak, Tom Koski for terms expiring December 31, 2006

Solid Waste Planning Committee-

Solid Waste Industry - Charles Cassie for a term expiring December 31, 2006

Environmental Interest - Tom Bailey for a term expiring December 31, 2006

County Government - Michael O'Hare for a term expiring December 31, 2006

Appointments to fill terms expiring January 1, 2004:

Environmental Health Code Board of Appeals-

Commissioner - Michael O'Hare for a term expiring January 1, 2006

Township - Marc Ebenhoeh for a term expiring January 1, 2006

Mosquito Abatement Commission-

Citizen at Large - Rene DeSander for a term expiring January 1, 2007

By Commissioner Basil: That the Board adjourns sine die. Carried.

Thereupon, the Board adjourned at 5:42 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK