

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

JANUARY SESSION 2017

First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 3, 2017. The Board met pursuant to call of County Clerk Michael J. Hanley at 5:00 p.m.

County Clerk Michael J. Hanley served as Acting Chair pending the election of a Temporary Chair. He announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice-Chair shall be the first order of business. Deputy Clerk Suzy Koeplinger took roll and a quorum was present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McNerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None - 0*

TOTAL: **11**

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 28, 2016

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 3, 2017 Board Session

Honorable Commissioners:

Pursuant to Article I of the 2016 Rules, the Saginaw County Board of Commissioners will convene for their organizational meeting on **Tuesday, January 3, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, Michigan. The Board will elect the Chair and Vice-Chair for the ensuing year.

Respectfully Submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



ELECTION OF TEMPORARY CHAIR

Acting Chair Michael J. Hanley announced that nominations were now open for Temporary Chair. Commissioner Ruth placed in nomination the name of Commissioner Susan A. McInerney. The Acting Chair called for further nominations; there were none. ***Commissioner Ruth moved, seconded by Commissioner Theisen, to close the nominations and cast a unanimous ballot for Commissioner McInerney as Temporary Chair and the motion carried.*** The Acting Chair announced that Commissioner McInerney was elected Temporary Chair. Commissioner McInerney took her seat on the podium.

ELECTION OF CHAIR

Temporary Chair McInerney thanked the Board for their support and outlined the procedures for selection of the Chair and Vice-Chair.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: *"The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."* And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that *"All officials, appointees, agents, and servants elected by the Board of "Supervisors" of Saginaw County shall be elected by voice vote of the members of said board."*

Temporary Chair McInerney opened nominations for permanent Chair of the Board. Commissioner O'Neal placed in nomination the name of Commissioner Carl E. Ruth; Temporary Chair McInerney called for further nominations; there were none. ***By Commissioner Theisen, seconded by Commissioner O'Neal: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Carl E. Ruth as Chair of the Board for the ensuing year. Motion carried.*** Chairman Ruth took his designated seat.

CHAIRMAN CARL E. RUTH

Chairman Ruth thanked his fellow commissioners for their support and confidence in him. He then announced the next order of business is to elect a Vice-Chair.

ELECTION OF VICE-CHAIR

Chairman Ruth opened nominations for Vice-Chair. Commissioner Webster placed in nomination the name of Commissioner Charles M. Stack. The Chair called for further nominations; there were none. ***By Commissioner Theisen, seconded by Commissioner McInerney: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Charles M. Stack as Vice-Chair of the Board for the ensuing year. Motion carried.***

APPROVAL OF 2016 BOARD RULES

Chairman Ruth asked for a motion to adopt the current 2016 Rules of the Board of Commissioners with the meeting schedule for 2017 pending review by the Special Rules Committee. ***Krafft moved, seconded by Stack, to approve. Motion carried.***



ANNOUNCEMENTS BY THE CHAIR

Chairman Ruth announced the next meeting of the Board would be held Thursday, January 5, 2017 at 5:00 p.m. in the Board Chambers. (Notice and Agenda to be laid on Commissioners' desks) Committee assignments will be made at that time. The Third Day's Session is scheduled for Tuesday, January 17, 2017.

By Commissioner Kilpatrick: That the Board adjourn. Motion carried.
Thereupon the Board adjourned at 5:07 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK



Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Thursday, January 5, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Kirk W. Kilpatrick - 1*

TOTAL: - 11

Commissioner McInerney opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 28, 2016

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 5, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Second Day's Session on **Thursday, January 5, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan.

Respectfully Submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.

AUDIENCES

None

PETITIONS & COMMUNICATIONS

Holding for January 17, 2017 Board Session

INITIATORY MOTIONS

None

UNFINISHED BUSINESS

None



APPOINTMENTS
ONE-YEAR/TWO-YEAR COMMISSIONER TERMS

The Chair made the following appointments:

Airport Committee	-	Krafft, McInerney, O’Neal
Americans with Disabilities Act Committee	-	Stack, Hadsall (Virtue of Office)
Animal Control Advisory Council	-	Hadsall (Previously Appointed)
Board of Health	-	Hadsall, McInerney (Election)
Brownfield Redevelopment Authority	-	Stack (CSC Chair)
Castle Museum Board of Directors	-	Hadsall (Previously Appointed)
Commission on Aging Liaison	-	Stack
Communications Center – 911 Authority	-	McInerney, Theisen (Chair Designee)
Community Action Committee	-	O’Neal
Community Corrections Advisory Board	-	Theisen
Consortium of Homeless Assistance Prov.	-	McInerney
Convention & Visitors Bureau (F’muth)	-	Krafft
Convention & Visitors Bureau (Regional)	-	Ruth
Convention & Visitors Bureau (Saginaw)	-	Ruth
Crime Prevention Council	-	Ruth (Chair)
Emergency Food & Shelter Program-FEMA	-	McInerney
Environmental Health Code Bd of Appeals	-	Stack
HealthSource Saginaw Boards/Committees	-	Ruth (Chair)-McInerney, Webster (Election)
HealthSource Advisory Board	-	Stack
Land Bank Authority	-	Ruth (Chair)
Local Emergency Planning Committee	-	Theisen
Medical Dispatch Advisory Committee	-	McInerney
Mental Health Authority Bd/Committees	-	Stack (Previously Elected)
Mosquito Abatement Commission	-	Ruth (Chair)
Northern Michigan Counties Association	-	Theisen
Parks & Recreation Commission	-	Stack (Previously Elected)
Planning – SMATS Transportation	-	Stack
Region VII AAA Advisory Council	-	Stack
Remonumentation	-	Stack
Revolving Loan Fund Board	-	Ruth (Chair)
Saginaw Area Storm Water Authority	-	Stack (CSC Chair)
Saginaw Future, Inc. Board/Committees	-	Ruth (Chair)
Saginaw Valley Zoological Society Board	-	O’Neal, Theisen
Solid Waste Mgmt. Planning Committee	-	Stack
Tri-City Area Joint Zoning Board	-	O’Neal
Union/Management Health Insurance	-	Hadsall, Stack



Michigan Association of Counties (MAC) Committees:

Agriculture & Tourism	-	Harris
Economic Development & Taxation	-	Krafft
Environmental & Regulatory Affairs	-	Stack
Health & Human Services	-	McInerney
Judiciary & Public Safety	-	TBD
Transportation	-	Harris

ELECTIONS

Board of Health

Chairman Ruth asked for nominations to fill two Commissioner seats on the Board of Health. Commissioner Stack placed in nomination the names of Commissioners Cheryl Hadsall and Sue McInerney. Chairman Ruth called for further nominations; there were none. ***By Commissioner Theisen, seconded by Commissioner Stack: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioners Hadsall and McInerney to the Board of Health for the ensuing year. Carried.***

HealthSource Saginaw Board of Trustees

Chairman Ruth asked for nominations to fill two Commissioner seats on the HealthSource Saginaw Board of Trustees. Commissioner Stack placed in nomination the names of Commissioners Sue McInerney and Michael Webster. Chairman Ruth called for further nominations; there were none. ***By Commissioner Hadsall, seconded by Commissioner Stack: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioners McInerney and Webster to the HealthSource Saginaw Board of Trustees for the ensuing year. Carried.***

COMMITTEE ASSIGNMENTS

- **Parliamentarian:** Cheryl Hadsall
- **Deputy Parliamentarian:** Dennis Krafft
- **Human Services Committee:** Susan McInerney - Chair, James Theisen - Vice-Chair, Amos O’Neal, Michael Webster, Carl Ruth
- **Courts & Public Safety Committee:** Cheryl M. Hadsall - Chair, Kirk Kilpatrick - Vice-Chair, Kathy Dwan, Amos O’Neal, Carl Ruth
- **County Services Committee:** Charles Stack - Chair, Cheryl Hadsall - Vice-Chair, Kyle Harris, Dennis Krafft, Carl Ruth
- **Budget / Audit Committee:** Dennis H. Krafft - Chair, Amos O’Neal - Vice-Chair, James Theisen, Michael Webster, Carl Ruth
{NOTE: Effective February 2017, K. Kilpatrick & J. Theisen switched committee assignments – Budget / Audit & Labor Relations, approved by Chair Ruth}
- **Labor Relations Committee:** Charles Stack - Chair, Kirk Kilpatrick - Vice-Chair, Kyle Harris, Susan McInerney, Carl Ruth
{NOTE: Effective April 2017, C. Stack resigned as Committee Chair with K. Kilpatrick becoming Chair, and S. McInerney becoming Vice-Chair, assigned by Chair Ruth}
- **Legislative Committee:** Kirk Kilpatrick - Chair, Susan McInerney - Vice-Chair, Cheryl Hadsall, James Theisen, Carl Ruth



- **Intergovernmental Cooperation Committee:** James G. Theisen - Chair, Charles Stack - Vice-Chair, Kathy Dwan, Kirk Kilpatrick, Carl Ruth
- **Executive Committee:** Carl Ruth - Chair, Susan McInerney, Cheryl Hadsall, Charles Stack, Dennis Krafft
- **Rules Committee:** Cheryl Hadsall - Chair, James Theisen - Vice-Chair, Kathy Dwan, Michael Webster, Carl Ruth
- **Michigan Works! Operations Board:** Kathy Dwan, Amos O’Neal, Charles Stack, Michael Webster, Carl Ruth

ANNOUNCEMENTS BY THE CHAIR

Chairman Ruth announced the dates for upcoming committee meetings:

- Human Services** – Monday, January 9, 2017 at 4:00 p.m.
- Courts & Public Safety** – Tuesday, January 10, 2017 at 4:00 p.m.
- County Services** – Wednesday, January 11, 2017 at 4:00 p.m.
- Budget Audit** – Thursday, January 12, 2017 at 4:00 p.m.
- Labor Relations** – Thursday, January 12, 2017 at 4:30 p.m.
- Rules Committee** – To be determined

The Third Day’s Session is scheduled for Tuesday, January 17, 2017 at 5:00 p.m.

COMMISSIONER AUDIENCES

- Commissioner Hadsall thanked fellow commissioners and staff for great support during her absence due to health issues.
- Commissioner Krafft welcomed Commissioner Hadsall back and stated today is his birthday.
- Commissioner Theisen led the commissioners, staff and audience in a rousing rendition of “Happy Birthday” to Commissioner Krafft.
- Chairman Ruth stated that as the Board of Commissioners we are here to serve Saginaw County in a consistent manner and to do a good job.

By Commissioner Hadsall: That the Board adjourn. Carried.
Thereupon the Board adjourned at 5:08 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK



Third Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 17, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11

ABSENT: - 0

TOTAL: - 11

Commissioner Dwan opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

None

CLERK’S CALL OF SESSION

January 4, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 17, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its Third Day's Session on **Tuesday, January 17, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARINGS

None

AUDIENCES

- Commissioner McInerney presented Melissa Steiner, Community Engagement Manager at Underground Railroad, Inc., with a Proclamation for January as Stalking Awareness Month
- Commissioner O’Neal presented Melissa Steiner, Community Engagement Manager at Underground Railroad, Inc., with a Proclamation for January as Human Trafficking Awareness Month
- Commissioner Theisen presented Larry Fleming with a Certificate of Recognition upon his retirement after 38 years as Jonesfield Township Supervisor



LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

Larry Fleming
Jonesfield Township
38 Years of Service

For the past 38 years, Larry Fleming has served the people of Jonesfield Township, Saginaw County, Michigan as its Township Supervisor. He is the third generation of the Fleming family to participate in Jonesfield Township government.

Larry was instrumental in guiding the funding and construction of the Village of Merrill/Jonesfield Township community water system. He was active in building the new fire hall for the Lakefield/Jonesfield Fire District. Larry worked tirelessly to improve its community, taking responsibility when there was controversy and giving others credit when things went well.

Larry was always very helpful and supportive in training new township board members that came and went over the years so they could provide its community with the best.

The Saginaw County Board of Commissioners congratulates Larry Fleming on his well-deserved retirement and thanks him for his dedication and hard work for the betterment of Jonesfield Township citizens and its community.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: January 17, 2017

James G. Theisen
Commissioner, District #5

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

1-17-1 **70TH DISTRICT COURT** requesting waiver of the hiring freeze to fill the position of Bailiff for newly appointed 70th District Court Judge David D. Hoffman.

-- Labor Relations **(1-17-5.1)**

1-17-2 **70TH DISTRICT COURT** requesting waiver of the hiring freeze to fill the position of Traffic Clerk/Courier in the Traffic Division.

-- Labor Relations **(1-17-5.1)**

1-17-3 **70TH DISTRICT COURT** requesting waiver of the hiring freeze to fill the position of Confidential Secretary to the Court Administrator.

-- Labor Relations **(1-17-5.1)**

1-17-4 **MOSQUITO ABATEMENT COMMISSION** submitting its 2016 Annual Report/2017 Calendar.

-- Human Services



- 1-17-5** **CONTROLLER/CAO** regarding the MERS Defined Benefit Annual Required Contribution – Fiscal Year 2018 – selection of Option B (Full Impact) and inviting MERS representatives to appear before the committee to discuss the December 31, 2015 Annual Actuarial Valuation and how the County so quickly returned to an unfunded status after having issued \$52 million pension bonds.
-- Budget Audit
- 1-17-6** **COUNTY CLERK** forwarding recommendation by Chief Judge Fred L. Borchard for Paul Purcell to fill a vacancy on the Saginaw County Jury Board with a term expiring April 30, 2020.
-- Election (*Distributed Memo to Commissioners*)
- 1-17-7** **PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the King Drain Drainage District.
-- County Services (**1-17-3.1/Res. A**)
- 1-17-8** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of October 2016.
-- Budget Audit (**1-17-4.1**)
- 1-17-9** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of November 2016.
-- Budget Audit (**1-17-4.1**)
- 1-17-10** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2016.
-- Budget Audit (**1-17-4.1**)
- 1-17-11** **CONTROLLER** submitting budget adjustments for the period October 1, 2016 – December 31, 2016.
-- Budget Audit
- 1-17-12** **PUBLIC HEALTH** requesting waiver of the hiring freeze to fill the position of Environmental Health Specialist II.
-- Labor Relations (**1-17-5.2**)
- 1-17-13** **CONTROLLER/CAO** submitting a recommendation to advance the proposed Retiree Healthcare Action Plan onto the Board of Commissioners and to schedule a Committee of the Whole.
-- Labor Relations
- 1-17-14** **CONTROLLER/CAO** requesting approval to engage Segal Waters Consulting for a county-wide job classification and compensation study.
-- Labor Relations
- 1-17-15** **MSU EXTENSION** submitting its 2015 – 2016 Annual Report.
-- Human Services
- 1-17-16** **REGISTER OF DEEDS** requesting approval to amend Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim Deed and Warranty Deed forms to the public for \$5.00 each.
-- County Services (**1-17-3.2**)

INITIATORY MOTIONS

Hadsall moved, seconded by Theisen, to approve a Resolution authorizing the law firm of Silver & Van Essen, P.C. to represent the County of Saginaw pursuant to the defense and indemnification provisions of the Final 911 Service Plan and exclusive emergency and non-emergency ambulance contract with Mobile Medical Response. Motion carried. (Printed under Resolutions)



REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
None
2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
None
3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**
 - 3.1) Public Works, re: Approval of Full Faith and Credit Resolution regarding the sale of bonds for the King Drain Drainage District
 - 3.2) Register of Deeds, re: Approval to amend Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim and Warranty Deeds
 - ***Stack moved, seconded by Hadsall, to approve 3.1 and 3.2 leaving room for exceptions. Report 3.2 was excepted for discussion and the motion carried as to 3.1. Commissioner Theisen addressed his concerns related to the sale of Quit Claim and Warranty Deed forms by the Register of Deeds and taking business away from private industry. After discussion, Item 3.2 was postponed by Commissioner Theisen by Commissioner Privilege until the February 21, 2017 Board Session under Unfinished Business.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

JANUARY 17, 2017

Your committee considered Communication No. 1-17-7 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the King Street Tile Drain Drainage District.

We met with Ms. Marya Colpaert, Deputy Public Works Commissioner/Engineer, who informed the committee that this drain improvement project is necessary to protect and preserve the public health and in the best interest of the County of Saginaw and that the Drain Bonds be sold as follows: King Street Tile Drain Bonds, Series 2017, in the aggregate principal amount not to exceed \$1,160,000.

We recommend approval of the foregoing sale of Drain Bonds regarding the King Street Tile Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 *Commissioner Privileged

JANUARY 17, 2017

Your committee considered Communication No. 1-17-16 from Katheryn A. Kelly, Register of Deeds, requesting approval to amend Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim Deed and Warranty Deed forms to the public for \$5.00.



We met with Ms. Kelly and Penny Klein, Deputy Register of Deeds, who indicated the office receives between 5 – 10 requests per day for these forms. Current practice includes sending customers to an outside print shop to purchase these forms for \$5.00. By selling the forms directly to the customer at the rate of five (5) per day, revenue would increase by a minimum of \$6,500 annually.

It is the recommendation of your committee to approve amendment of Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim Deed and Warranty Deed forms to the public for \$5.00.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for October, November and December 2016

- ***Krafft moved, seconded by O’Neal, to approve 4.1. Motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JANUARY 17, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
1-17-8	Electronic	October 1 - 31, 2016	\$ 6,509,446.46
	Voucher	October 1 - 31, 2016	\$ 19,562,670.70
1-17-9	Electronic	November 1 - 30, 2016	\$ 7,075,659.14
	Voucher	November 1 - 30, 2016	\$ 5,728,524.03
1-17-10	Electronic	December 1 – 31, 2016	\$ 8,261,561.15
	Voucher	December 1 – 31, 2016	\$ 5,354,432.09

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET AUDIT

Dennis H. Krafft, Chair
Kirk W. Kilpatrick
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

5. **Labor Relations Subcommittee – C. Stack, Chair; J. Theisen, Vice-Chair**

5.1) 70th District Court, re: Waiver of the hiring freeze for Bailiff, Traffic Clerk/Courier, and Confidential Secretary



5.2) Public Health, re: Waiver of the hiring freeze for Environmental Health Specialist II

- **Stack moved, seconded by Theisen, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JANUARY 17, 2017

Your Labor Relations Committee considered Communication Nos. 1-17-1, 1-17-2, and 1-17-3 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the positions of Bailiff, Traffic Clerk/Courier, and Confidential Secretary in the 70th District Court.

We met with Ms. Linda James, Deputy Court Administrator, who indicated these positions are crucial to the efficient operation of the 70th District Court.

We recommend waiver of the hiring freeze and authorize hiring a Bailiff, Traffic Clerk/Courier, and Confidential Secretary in the 70th District Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

James G. Theisen, Vice-Chair

Susan McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JANUARY 17, 2017

Your Labor Relations Committee considered Communication No. 1-17-12 from John McKellar, Public Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Environmental Health Specialist I or II.

We met with Mr. McKellar who indicated this position is vital to the efficient operation of the Public Health Department – Environmental Health Division.

We recommend waiver of the hiring freeze and authorize hiring the position of Environmental Health Specialist I or II.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

James G. Theisen, Vice-Chair

Susan McInerney

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Subcommittee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None



- 9. **Committee Compensation**
- 1-17-17.1) December 6 – December 17, 2016
- 1-17-17.2) December 18 – December 31, 2016

COMMITTEE COMPENSATION - 1-17-17.1

January 17, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 4 - December 17, 2016

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/05/16	Northern Michigan Counties Association	Hanley	\$50.00	1
			Theisen	\$50.00	1
2	12/05/16	Human Services Committee	Woods	\$50.00	1
			McInerney	\$50.00	1
			Theisen	\$25.00	1
			Hanley	\$25.00	1
3	12/07/16	Crime Prevention Council	Hanley	\$50.00	1
4	12/07/16	County Services Committee	Ruth	\$50.00	1
			Stack	\$50.00	1
			Hadsall	\$50.00	1
			Hanley	\$25.00	1
5	12/08/16	SMATS-Transportation & Technical / Planning	Ruth	\$50.00	1
6	12/08/16	SC-CHAP	McInerney	\$50.00	1
7	12/09/16	CAC-Bishop's Breakfast	Hanley	\$50.00	1
8	12/12/16	Michigan Works! Board Meeting/Midland	Ruth	\$50.00	1
			Theisen	\$50.00	1
			Stack	\$50.00	1
			Hanley	\$50.00	1
9	12/13/16	GLB CVB/Bay City	Hanley	\$50.00	1
10	12/13/16	Labor Relations Committee	McInerney	\$50.00	1
			Stack	\$50.00	1
			Theisen	\$50.00	1
			Wurtzel	\$50.00	1
11	12/13/16	Executive Committee	Hanley	\$25.00	1
			Woods	\$50.00	1
			Ruth	\$50.00	1
12	12/15/16	Frankenmuth CVB	Krafft	\$50.00	1
			Krafft	\$50.00	1
13	12/15/16	Local Emergency Planning Committee	Theisen	\$50.00	1
14	12/15/16	Commission on Aging	Stack	\$50.00	1
TOTAL				\$1,425.00	31

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (12-16-16)



COMMITTEE COMPENSATION - 1-17-17.2

January 17, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 18 - December 31, 2016

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/19/16	Jail Committee	Hanley	\$50.00	1
			McInerney	\$50.00	1
			Woods	\$50.00	1
			Krafft	\$50.00	1
2	12/20/16	Saginaw County CVB	Hanley	\$25.00	1
3	12/20/16	Board Session	10 Present	\$500.00	10
			Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel - Absent: Hadsall		
4	12/21/16	Saginaw Valley Zoological Society	Kelly	\$50.00	1
			Theisen	\$50.00	1
5	12/21/16	Medical Dispatch Advisory Committee	McInerney	\$50.00	1
TOTAL				\$875.00	18

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (12-30-16)

By Commissioner Hadsall, seconded by Commissioner Stack: That Committee Compensation Reports 1-17-17.1 and 1-17-17.2 be received, not read, and the recommendations contained therein adopted. Motion carried.

RESOLUTIONS

**RESOLUTION "A"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

RESOLUTION RE: KING STREET TILE DRAIN BONDS, SERIES 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 17th day of January, 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft:



WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the King Street Tile Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the King Street Tile Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$1,160,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Bonds are to be designated “King Street Tile Drain Bonds, Series 2017,” and will bear interest at a rate not exceeding 6% per annum; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That the County Treasurer is authorized, if necessary, to file an application for approval of the Bonds with the Michigan Department of Treasury.
4. That the County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.



- 5. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 11

Nays: None

Absent: None

TOTAL: 11

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of January, 2017. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of January, 2017.

Michael J. Hanley
Clerk, County of Saginaw

**STATE OF MICHIGAN
COUNTY OF SAGINAW**

RESOLUTION “B”

At a regular meeting of the Saginaw County Board of Commissioners held in the City of Saginaw, Michigan on January 17, 2017, at 5:00 p.m.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

ABSENT: None – 0

The following resolution was offered by Commissioner Hadsall and supported by Commissioner Theisen:

WHEREAS, Saginaw County (“County”) has adopted a Final 911 Service Plan (“Plan”) pursuant to the Emergency Telephone Service Enabling Act, 1986 PA 32, as amended (“Act”) which identifies MMR as the exclusive emergency (“EMS”) and nonemergency ambulance provider within the County; and,



WHEREAS, the County has implemented the Plan and exercised its rights under MCL §333.20948(1) to enter into an exclusive emergency and non-emergency ambulance contract (“Contract”) with Mobile Medical Response (“MMR”) regarding services within Saginaw County; and,

WHEREAS, the County has adopted an Emergency Services Communication Ordinance (“Ordinance”) which in relevant part requires any ambulance company operating within Saginaw County to have its service approved by contract or resolution; and,

WHEREAS, the County is aware that STAT has been operating transport and some EMS activities within the County without County approval requiring a response and/or enforcement action; and,

WHEREAS, the Contract requires MMR to defend and indemnify the County from any challenge to the legality of the Contract or enforceability of the Ordinance; and,

WHEREAS, the law firm of Silver & Van Essen, P.C. (“Firm”) has been retained by MMR for this purpose and has previously represented the County and is otherwise qualified to provide these services;

NOW, THEREFORE, BE IT RESOLVED that the Firm is authorized to represent the County on this matter, provided MMR pays for its costs and fees pursuant to the defense and indemnification provisions of the Contract;

BE IT FURTHER RESOLVED that any conflict in the Firm’s representation of both the County and MMR on this matter is presently waived; and,

BE IT FURTHER RESOLVED that the County reserves the right to revisit the Firm’s authorization at any time; and,

BE IT FURTHER RESOLVED that the County’s Controller/Administrator and corporate counsel and/or Board Chairperson are authorized and directed to work with the Firm on this matter.

YEAS: Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 11

NAYS: None

Absent: None

TOTAL: 11

RESOLUTION ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of January, 2017. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of January, 2017.

Michael J. Hanley
Clerk, County of Saginaw



UNFINISHED BUSINESS

None

PROCLAMATIONS

PROCLAMATION

STALKING: KNOW IT. NAME IT. STOP IT.

January 2016

StalkingAwarenessMonth.org

Whereas, In January 2004, the National Center for Victims of Crime launched National Stalking Awareness Month (NSAM) to increase the public’s understanding of the crime of stalking. NSAM emerged from the work of the Stalking Resource Center to raise awareness about stalking and help develop and implement multidisciplinary responses to the crime. NSAM began in response to a 2003 call to the Stalking Resource Center from Debbie Riddle, the sister of murdered stalking victim Peggy Klinke. Riddle wanted to transform her family’s painful tragedy into a force for good and to help improve law enforcement’s response to stalking and save lives; and,

Whereas, Several murders of stalking victims have highlighted the fact that people who stalk can be very dangerous. Stalkers can threaten, attack, sexually assault and even kill their victims. Unfortunately, there is no single psychological or behavioral profile that can predict what stalkers will do. A stalker’s behavior can escalate, from more indirect ways of making contact such as sending emails or repeated phone calling, to more personal ways like delivering things to the victim’s doorstep or showing up at their work; and,

Whereas, Victims of stalking cannot predict what stalkers will do but can determine their own responses to the stalking behavior. Personal safety and harm prevention is of the utmost importance for victims. While victims can’t control the stalking behavior, they can be empowered to take steps to keep themselves, family and loved ones safe. Underground Railroad, Inc. in Saginaw, Michigan, serves all residents of Saginaw County who are victims of domestic violence, sexual assault, stalking and human slavery. In operation since 1977, Underground Railroad, Inc. is the only provider of emergency shelter, services, leadership and programs to end domestic and sexual violence in the community.

Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims January 2017 as National Stalking Awareness Month and calls upon the people of the County of Saginaw to spread the word about stalking and educate our families and friends.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: January 17, 2017



PROCLAMATION
Human Trafficking Awareness Month
Take Action...Until Everyone's Free

"Let it not be said that I was SILENT when they needed me." - William Wilberforce

Whereas, In spite of what many Americans believe, slavery did not end in this country in 1865. So-called "modern slavery" is not something that exists only in other countries; it is a thriving industry here in the United States as well. The current growth in child exploitation seems in large part due to the anonymity new technologies provide for perpetrators, as well as the unprecedented accessibility of exploitative content. Child pornography and child exploitation is a problem almost at an epidemic level; and,

Whereas, Human trafficking is a form of modern slavery affecting communities all across the United States. Human trafficking is a multi-billion-dollar crime that can occur in any labor market, from local restaurants to domestic homes, to venues for commercial sex. Traffickers use violence, threats, blackmail, false promises, deception, and debt bondage to trap vulnerable individuals in horrific situations; and,

Whereas, Human trafficking is a crime federally and in all 50 states. It occurs when a trafficker uses force, fraud, or coercion to compel another person to provide labor and service or engage in a commercial sex act. For minors in a commercial sex act, it is not necessary to prove force, fraud, or coercion. Human trafficking affects every state in the U.S. and cuts across all demographics. People of any gender, nationality, age, socio-economic status, ability, or race and ethnicity can be affected by trafficking. Traffickers and victims may be strangers to one another, may be domestic partners, family members, or friends. Underground Railroad, Inc. in Saginaw, Michigan, serves all residents of Saginaw County who are victims of domestic violence, sexual assault, stalking and human slavery. In operation since 1977, Underground Railroad, Inc. is the only provider of emergency shelter, services, leadership and programs to end domestic and sexual violence in the community.

Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims January 2017 as Human Trafficking Awareness Month and calls upon the people of the County of Saginaw to spread the word about human trafficking and educate our families and friends.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: January 17, 2017

ELECTIONS

*Krafft moved, seconded by Kilpatrick, based upon a recommendation from the Chief Circuit Court Judge, to elect Paul Purcell to the **Jury Board** to fill a vacancy for a term that expires April 30, 2020.*



APPOINTMENTS

- Appointed Catherine Zemanek (District #1); Cheri Stack (District #2); Lucinda Ornelas (District #3); Grace Rousseau (District #4); Terry Crevia (District #5); *To be Determined* (District #6); Rose Licht (District #7); Marty Warnick (District #8); Nancy Whittum (District #9); Larry Packard (District #10); and Robert J. Hanley (District #11) to the **Commission on Aging** with terms to expire December 31, 2018
- Reappointed David Ortega (City of Saginaw) and Tom Beagle (County at-large) to the **Environmental Health Code Board of Appeals** with terms to expire January 1, 2019

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth stated he is glad to be in the Chair seat with good commissioners and that we need to work as a team. He then announced the State of the County address is at TheDow Event Center on Thursday, February 2, 2017 at 7:30 a.m. as part of the Saginaw County Chamber of Commerce Percolator Breakfast.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft welcomed the four (4) freshman commissioners to their first Board Session. He then announced Zehnder's SnowFest in Frankenmuth, which begins Wednesday, January 25th and runs through Monday, January 30th and includes snow sculpting and ice carving competitions, children's activities, fireworks display, petting zoo, entertainment, warming tent and more.

By Commissioner Stack, seconded by Commissioner Theisen: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:23 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

FEBRUARY SESSION 2017

First Day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 21, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None - 0*

TOTAL: - 11

Commissioner Stack opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Krafft moved, seconded by Commissioner Kilpatrick, to approve the Minutes from the December 20, 2016 Board Session and the Compiled Minutes from the January 3, 2017 Organizational Board Session, the January 5, 2017 Committee Assignment Board Session, and the January 17, 2017 Board Session. Motion carried.

PUBLIC HEARING

At 5:02 p.m., Chairman Ruth opened a public hearing on the draft of the Saginaw County Hazard Mitigation Plan prepared by the Saginaw County Emergency Preparedness Council. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open. *(A copy of the Plan was made available to the public)*

AUDIENCES

- Commissioner Hadsall presented Allie Martinez, Prevention Education Coordinator at Underground Railroad, Inc., with a Proclamation for February as Teen Dating Violence Awareness and Prevention Month. Ms. Martinez thanked the Board of Commissioners and stated it is important for community leaders to be on board with the work of the Underground Railroad.



- Cathy Konieczny spoke in favor of a Birch Run Area CVB Management Agreement and provided the Board of Commissioners with a written statement.
- Jerry Preston spoke in favor of a Birch Run Area CVB Management Agreement and provided the Board of Commissioners with a written statement.

LAUDATORY RESOLUTIONS

Certificate of Recognition

Richard E. Leach, Jr.
Spaulding Township

Richard “Dick” E. Leach, Jr. was born in Saginaw County and has been a lifelong resident of Spaulding Township. He faithfully served his country in the United States National Guard from 1956 – 1964. Dick volunteered on the Spaulding Township Fire Department for 26 years, from 1958 – 1984.

In 1968 Dick was elected to the Spaulding Township Board as a trustee where he served for 16 years. In 1984 he was elected as Clerk and served in that capacity for 32 years. Dick’s wife, Sharon, has supported him throughout the years including as Spaulding Township Deputy Clerk for 32 years.

He has been an integral part of his successful family farming in Spaulding Township, from early childhood to present day. Dick has served in countless leadership positions within the agricultural industry, his church and among local elected officials. He is respected as a trusted advisor to anyone who would ask for advice, historical knowledge or general direction.

The Saginaw County Board of Commissioners thanks Richard E. Leach, Jr. for his dedication and hard work for the betterment of Spaulding Township citizens and its community and to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: February 21, 2017
Presented: February 25, 2017
Susan A. McInerney
Commissioner, District #4

CLERK'S CALL OF SESSION

February 9, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of February 21, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, February 21, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,
Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 2-21-1 EMERGENCY MANAGEMENT** requesting approval to hold a public hearing on the update to the Saginaw Hazard Mitigation Plan at the February 21, 2017 session of the Saginaw County Board of Commissioners.
-- Courts & Public Safety (*Public Hearing*)
- 2-21-2 GREAT LAKES BAY MICHIGAN WORKS!** requesting waiver of County Policy #328 regarding county identification badges.
-- Labor Relations (**2-21-5.1**)
- 2-21-3 SAGINAW COUNTY ROAD COMMISSION** submitting its FY 2017 Budget Summary of revenue and expenses.
-- County Services (*Receive and File*)
- 2-21-4 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District.
-- County Services (**2-21-3.1/Res. "A"**)
- 2-21-5 MAINTENANCE** requesting an increase in the Maintenance Department credit cards issued to Bernard Delaney and Beth Capen in order to pay the monthly invoices/bills of eighteen (18) participating vendors.
-- County Services (**2-21-3.3**)
- 2-21-6 MOBILE MEDICAL RESPONSE** submitting its tri-annual report (2016 Calendar Year Report) on response times and other related information.
-- Courts & Public Safety (*Receive and File*)
- 2-21-7 MAINTENANCE** requesting waiver of the hiring freeze and approval to fill the position of Utility Worker.
-- Labor Relations (**2-21-5.2**)
- 2-21-8 FRANKENMUTH DDA** submitting its FY 2015-16 Annual Report in accordance with City and State codes.
-- County Services (*Receive and File*)
- 2-21-9 ANIMAL CARE CENTER** requesting approval to enter in a Fiscal Sponsorship Agreement with the Saginaw Community Foundation.
-- Courts & Public Safety (**2-21-2.1**)
- 2-21-10 TREASURER** submitting two resolutions authorizing the borrowing for the County Purchase of 2016 Delinquent Taxes.
-- Budget Audit (**2-21-4.1/Res. "D" – Res. "E"**)
- 2-21-11 CONTROLLER/CAO** regarding the Saginaw County Budget Management Process as it pertains to (1) Hiring Freeze; (2) Budget Adjustments; (3) PCN Roster Adjustments; and (4) Factoring.
-- Budget Audit (*Referred back to Committee in March*)
- 2-21-12 CONTROLLER/CAO** requesting approval of Amendment #1 to the Agreement between the Department of Army and the County of Saginaw and amend the FY 2017 Budget to include receipt of a \$275,000 grant from the Michigan Department of Environmental Quality (MDEQ) for the Saginaw River Deepening Feasibility Study.
-- County Services (**2-21-3.4**)



- 2-21-13** **CONTROLLER/CAO** requesting amendment of the FY 2017 General Fund Budget by \$41,000 to cover costs associated with engaging Municipal Analytics to assist the County in preparing a 3-year Budget and related budget processes.
-- Budget Audit **(2-21-4.3)**
- 2-21-14** **CONTROLLER/CAO** submitting the 2016 4th quarter Finance and Program Report for the Historical Society of Saginaw County and 4th quarter reports from the four (4) county museums.
-- County Services *(Receive and File)*
- 2-21-15** **CONTROLLER/CAO** requesting confirmation of the Saginaw County Board of Commissioners Vision Statement, Mission Statement and Consensus Priorities; further, to review the 3 – 5 goals submitted by Elected and Appointed Department Heads and consider whether the Board Consensus Priorities for 2017 should be amended to incorporate any new goals.
-- Executive **(2-21-6.1)**
- 2-21-16** **10th CIRCUIT COURT – FAMILY DIVISION** requesting approval to hire a candidate for the position of Juvenile Referee at the top of the pay scale (\$59,372 - \$75,571).
-- Courts & Public Safety *(Referred back to Committee in March)*
- 2-21-17** **70TH DISTRICT COURT** requesting waiver of the hiring freeze to fill one (1) position of Traffic Clerk/Cashier and one position of Civil Clerk/Cashier.
-- Labor Relations **(2-21-5.3)**
- 2-21-18** **70TH DISTRICT COURT** requesting waiver of the hiring freeze to fill the position of Traffic Clerk/Cashier.
-- Labor Relations **(2-21-5.3)**
- 2-21-19** **SHERIFF** requesting to meet with the Courts & Public Safety Committee to introduce himself to the new commissioners; (2) Discuss new uniform transition; and (3) New Jail options
-- Courts & Public Safety *(Referred back to Committee in March)*
- 2-21-20** **COMMISSION ON AGING** requesting utilization of Fund Balance in the amount of \$6,000 to repair/replace the men’s and women’s restrooms near the Home Delivered Meal area of the kitchen at the Commission on Aging building.
-- Budget Audit **(2-21-4.2)**
- 2-21-21** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting a salary exception for a returning employee to place her at her prior salary status.
-- Courts & Public Safety **(2-21-2.2)**
- 2-21-22** **PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding a borrowing for the No. 9 Drain Drainage District
-- County Services **(2-21-3.2/Res. “B”)**
- 2-21-23** **PROSECUTOR** requesting approval of updated job descriptions and re-factoring for the positions of Juvenile Specialist, Warrant Coordinator, and District Court Specialist.
-- Courts & Public Safety
- 2-21-24** **BIRCH RUN AREA CONVENTION & VISITORS BUREAU, INC.** submitting an update on the material previously presented documenting its request for a separate management agreement and requesting approval of a Resolution regarding same.
-- County Services **(2-21-3.5/Res. “C”)**
- 2-21-25** **COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill the vacant position of Circuit Court File Clerk.
-- Labor Relations **(2-21-5.4)**



- 2-21-26 PUBLIC WORKS** requesting waiver of the hiring freeze and approval to fill the vacant position of Deputy Public Works Commissioner.
-- Labor Relations **(2-21-5.5)**
- 2-21-27 CIVIL COUNSEL** requesting a closed session at Executive Committee pursuant to MCL 15.268(e) to discuss trial or settlement strategy with respect to pending litigation.
-- Executive
- 2-21-28 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the vacant position of Appeals Specialist.
-- Labor Relations **(2-21-5.6)**
- 2-21-29 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the vacant position of Juvenile Specialist.
-- Labor Relations **(2-21-5.6)**
- 2-21-30 CONTROLLER/CAO** requesting amendment of the FY 2017 General Fund Budget in the amount of \$20,000 for Personnel (101-22353) to cover costs associated with County-wide training opportunities.
-- Executive **(2-21-6.2)**
- 2-21-31 ANDRÉ R. BORRELLO, 10TH CIRCUIT COURT JUDGE** requesting waiver of the hiring freeze and approval to fill the vacant position of Law Clerk/Bailiff.
-- Labor Relations **(2-21-5.7)**
- 2-21-32 CONTROLLER/CAO** requesting amendment of the FY 2017 General Fund Budget in the amount of \$30,000 to engage an Executive Search Firm to assist with the selection of an Equalization Director. *(Request amended in committee – See Board Report for final determination)*
-- Executive **(2-21-6.3)**

PUBLIC HEARING

2nd Call

At 5:12 p.m., Chairman Ruth announced the second call of a public hearing on the draft of the Saginaw County Hazard Mitigation Plan prepared by the Saginaw County Emergency Preparedness Council. There were no public comments. The Chair announced the hearing would remain open.

INITIATORY MOTIONS

Commissioner Stack moved, seconded by Commissioner O’Neal, to approve a Resolution opposing the State School Reform Office plans for school closures and the appointment of CEOs to Public Schools in Saginaw County. After discussion, the Chairman directed the Clerk to take a roll-call vote with the results as follows:

Yes: Stack, Kilpatrick, McInerney, Theisen, Hadsall, Krafft, O’Neal, Webster, and Ruth – 9

No: Harris – 1

Abstain: Dwan – 1

Total – 11.

Motion carried (Resolution “F” listed under the regular order of business)



REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

2.1) **Animal Care Center**, re: Approval of Fiscal Sponsorship Agreement with Saginaw Community Foundation

2.2) **10th Circuit Court – Family Division**, re: Approval of salary exception to place a returning employee at her previous salary status

2.3) **Hon. Terry L. Clark, Chief Judge**, re: Approval to contract with Attorney Rodney J. O’Farrell to conduct a Feasibility Study in regard to the proper defense of indigent criminal defendants and funding in Saginaw County

- ***Hadsall moved, seconded by Kilpatrick, to approve 2.1 through 2.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-9, from Lisa Stoffel, Animal Care Center Director, requesting approval to enter in a Fiscal Sponsorship Agreement with Saginaw Community Foundation.

We met with Ms. Stoffel who discussed with committee the significant planned fundraising events coming up in the spring and summer of 2017. As the Animal Care Center progresses toward a better facility, for the animals and our community, it becomes necessary to obtain community involvement in its endeavors.

With regard to building a relationship with its donors, the Animal Care Center would like to establish a working agreement with a trusted community foundation as a central location for individuals and corporations to donate. Saginaw Community Foundation has a great deal of expertise in the areas of fundraising, grant writing, and marketing. By teaming together, it will be a more successful outcome for the Animal Care Center and Saginaw County as a whole.

We recommend approval to enter into a Fiscal Sponsorship Agreement with Saginaw Community Foundation.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-21, from Todd E. Borders, Deputy Court Administrator, 10th Circuit Court – Family Division, requesting a salary exception for a returning employee.

We met with Mr. Borders who discussed with committee that Laura Boulieuw was employed through the county as a Typist/Clerk at the 10th Circuit Court – Family Division from August 2012 to August 2016. She discharged her own employment in August 2016 but returned in November 2016.



There was discussion with her when she reired that the court would advocate for her to retain her prior salary status. This was not completed, as the Deputy Court Administrator at that time has left her position and no longer works for Saginaw County.

The Court requests that a salary exception be made based on the following: (1) Laura has the experience and knowledge to aid the court with complex items; (2) She is a productive employee who embodies the qualities the court promotes and encourages; and (3) The court's budget already includes her salary for fiscal year 2017. There would not need to be an adjustment in the budget.

We recommend approval of a salary exception for Laura Bouliew and the return of her previous salary status.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

FEBRUARY 21, 2017

Your committee considered Communication information provided by Attorney Barbara Klimasewski, Regional Manager of the Michigan Indigent Defense Commission for Saginaw County, regarding indigent defendants in criminal cases, effective assistance of counsel, and providing standards for the appointment of legal counsel.

We met with Ms. Klimasewski, who discussed with committee her role is to work within the criminal justice community to discuss the first set of indigent defense delivery system standards that have been approved by the Michigan Supreme Court, and to work with the local providers on compliance plans to improve indigent defense.

Ms. Klimasewski has had several meetings with the Court and Controller Robert Belleman in an effort to establish guidelines for the proper defense of indigent criminal defendants and funding in Saginaw County. In order to assist in this process, a feasibility study should be done regarding its Indigent Criminal Defense System and recommends hiring Attorney Rodney J. O'Farrell at the rate of \$150 per hour. The feasibility study will explore a Public Defender System, a Contract Defender System, and an Assigned Counsel System. Also, the feasibility study will develop a compliance plan that is required under the Act.

We recommend approval to hire Attorney Rodney J. O'Farrell to perform a feasibility study in establishing guidelines for the proper defense of indigent criminal defendants and funding in Saginaw County and to prepare a compliance plan.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**
- 3.1) **Public Works**, re: Approval of Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District
 - 3.2) **Public Works**, re: Approval of Full Faith and Credit Resolution regarding a borrowing for the No. 9 Drain Drainage District
 - 3.3) **Maintenance**, re: Increase in the credit card limit issued to Bernard Delaney and Beth Capen to pay monthly invoices/bills of eighteen (18) participating vendors
 - 3.4) **Controller/CAO**, re: Approval of Amendment #1 to Agreement between the Department of Army and Saginaw County and to amend the FY 2017 Budget to include receipt of a \$275,000 grant from the MDEQ for the Saginaw River Deepening Feasibility Study
 - 3.5) **Birch Run Area Convention & Visitors Bureau**, re: Approval of Separate Management Agreement with Saginaw County for distribution of accommodation tax pursuant to County Ordinance #103

▪ ***Stack moved, seconded by Hadsall, to approve 3.1 through 3.5 leaving room for exceptions. Report 3.5 was accepted for discussion and the motion carried as to 3.1 – 3.4. Commissioner McInerney requested a roll-call vote on Board Report 3.5. Commissioner Theisen stated we should go by what our Civil Counsel advises and turn down the request. The Chairman directed the Clerk to take roll-call with results as follows:***

Yes: Stack, Hadsall – 2

No: Kilpatrick, McInerney, Theisen, Harris, Krafft, O’Neal, Webster, Dwan, and Ruth – 9

Total - 11

Motion failed as to 3.5

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-4 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District.

We met with Mr. Wendling who informed the committee that this is an interim note to come due on September 1, 2018 and payable with bonds to be issued by the Drainage District for permanent financing of the project.

We recommend approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-22, from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding a borrowing for the No. 9 Drain Drainage District.

We met with Mr. Wendling, who informed the committee that in order to pay for the costs of constructing the Project, the Public Works Commissioner has authorized and provided for the issuance of notes in the aggregate principal amount of not to exceed \$250,000 in anticipation of the collection of equal amount of special assessments against property and public corporations in the Drainage District.

We recommend approval of a Full Faith and Credit Resolution regarding a borrowing for the No. 9 Drain Drainage District. Resolution “B” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-5, from Bernard G. Delaney, Maintenance Director, requesting an increase in the Maintenance Department credit cards issued to himself and Beth Capen, Administrative Assistant at Maintenance, in order to pay the monthly invoices/bills of eighteen (18) participating vendors.

We met with Mr. Delaney who informed the committee that the Maintenance Department has been requested to participate in paying monthly invoices/bills by means of the County provided credit card. Eighteen (18) vendors have agreed to participate without any additional costs being incurred by the County. Mr. Delaney is requesting that the credit limits on Bernard Delaney and Beth Capen’s credit cards be increased to cover the monthly cost of \$160,285. That total is the maximum amount that would be due in August to cover high electrical costs. By paying with the credit card, the County receives money back as well as decreasing labor and material costs associated with paying by check.

We recommend approval of an increase in the Maintenance Department credit card limit issued to Bernard Delaney and Beth Capen in order to pay the monthly invoices/bills of eighteen (18) participating vendors.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.4

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-12, from Robert V. Belleman, Controller/CAO, requesting approval of Amendment #1 to the Agreement between the Department of Army and the County of Saginaw and to amend the FY 2017 Budget to include receipt of a \$275,000 grant from the Michigan Department of Environmental Quality (MDEQ) for the Saginaw River Deepening Feasibility Study.

We met with Mr. Belleman who informed the committee that the County of Saginaw is acting as the Local Sponsor with the United States Army Corps of Engineers to evaluate the economic feasibility of deepening the Saginaw River from the mouth of the Saginaw Bay to the Sixth Street Turning Basin located in the City of Saginaw. Amendment #1 to the Agreement with the Department of the Army reflects the increase in project costs associated with the Saginaw River Deepening Feasibility Study.

We recommend approval of Amendment #1 to the Agreement between the Department of Army and the County of Saginaw and to amend the FY 2017 Budget to include receipt of a \$275,000 grant from the Michigan Department of Environmental Quality (MDEQ) for the Saginaw River Deepening Feasibility Study.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

~~**FROM: COMMITTEE ON COUNTY SERVICES – 3.5**~~

~~**FEBRUARY 21, 2017**~~

~~Your committee considered Communication No. 2-21-24, from Jerry Preston, Birch Run Area Convention & Visitors Bureau, Inc., submitting information and requesting the County consider executing a separate Management Agreement for distribution of the accommodations tax pursuant to County Ordinance #103.~~

~~We met with Mr. Preston, who presented information on the Birch Run Area Convention & Visitors Bureau, Inc. as to its (1) Audit; (2) 990 Form; (3) Governance and Staff (updated); (4) Visitors Center; (5) Visitors Guide; (6) Monthly Calendar of Events; and (7) Draft Management Agreement. Discussion was held and a majority of the committee approved the matter be sent to the next meeting of the full Board of Commissioners.~~

~~We recommend approval to enter into a separate Management Agreement with the Birch Run Area Convention & Visitors Bureau, Inc. for distribution of accommodations tax pursuant to County Ordinance #103.~~

Respectfully Submitted,

~~**COMMITTEE ON COUNTY SERVICES**~~

~~Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth~~

~~Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft~~



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**
- 4.1) **Treasurer**, re: Approval of County Purchase of 2016 Delinquent Taxes
 - 4.2) **Commission on Aging**, re: Approval to utilize fund balance to repair/replace restrooms near the Home Delivered Meals area of the kitchen
 - 4.3) **Controller/CAO**, re: Approval to amend FY 2017 General Fund Budget by \$41,000 to cover costs associated with engaging Municipal Analytics to assist the County in preparing a 3-year Budget and related budget processes
- ***Krafft moved, seconded by Dwan, to approve 4.1 through 4.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

FEBRUARY 21, 2017

Your Budget/Audit Committee considered Communication No. 2-21-10 from Timothy M. Novak, County Treasurer, forwarding for approval the Resolution authorizing the borrowing for the County purchase of the 2016 Delinquent Taxes and the Resolution designating the County Treasurer as Agent for the County.

The notes will be sold as taxable issue this year, the same as has been done for the past 28 years. With the 2016 budgeted contribution of \$1,500,000 the Delinquent Tax Revolving Fund will have contributed \$52,308,857 to the General Fund since 1980.

The estimated borrowing amount is as follows:

County Spread (Real only) and Special Assessments	
TOTAL	\$ 178,273,645
90.5% Collections	\$ 161,337,649
<u>9.5% Delinquent</u>	<u>16,935,996</u>
Collections through May 2017	<u>(\$ 1,000,000)</u>
	\$ 15,935,996
 Estimated County Purchase	 \$ 15,500,000

We recommend the County purchase the 2016 Delinquent Taxes, as presented above. Under the proper order of business, the appropriate Resolutions will be submitted authorizing the borrowing and designating the County Treasurer as Agent for the County.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

FEBRUARY 21, 2017

Your Budget/Audit Committee considered Communication No. 2-21-20 from Karen Courneya, Commission on Aging Director, requesting the use of fund balance in the amount of \$6,000 to repair/replace the walls and fixtures in the restrooms in the Home Delivered Meals area of the kitchen.

We met with Ms. Courneya who indicated the County Health Department issued an observation complaint regarding a hole in the wall of the restroom near the Home Delivered Meal area of the kitchen at Commission on Aging. Due to the age of the building, and the fact that neither restroom in that area has undergone renovation, it is necessary to make repairs and replace fixtures to avoid a critical finding that would impact the Nutrition Program.

We recommend approval for the Commission on Aging to utilize fund balance in the amount of \$6,000 to make the necessary repairs to the restrooms, replace fixtures, and bring them into code compliance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

FEBRUARY 21, 2017

Your Budget/Audit Committee considered Communication No. 2-21-13 from Robert V. Belleman, Controller/CAO, requesting amendment of the FY 2017 General Fund Budget by \$41,000 to cover costs associated with engaging Municipal Analytics to assist the County in preparing a 3 year Budget and related budget processes.

We met with the Controller who indicated the current budget process begins in April each year, with department heads completing their draft budget. The Controller and Finance Director review and make necessary adjustments to balance funds and submit a final draft to the Board in late May/early June. A Committee of the Whole is held in late June and department heads are invited to make requests if their recommended budget is different from the Controller's recommended budget. The Budget/Audit Committee finalizes changes to the draft budget, submits it to the Board at its August meeting (laid on the table), and the County adopts an annual budget in September for the ensuing year.

The Controller further indicated department heads make periodic adjustments to their budgets throughout the year and the process begins again every April. By adopting a 3 year budget, with the Board approving revisions every six (6) months based on current estimates of revenues and projected expenditures, the Controller believes this would provide the necessary flexibility and stability to the County. Department heads would be expected to continuously monitor their current budget and identify future budget projections requiring additional resources or reduction in expenditures.

We recommend approval for the Controller to engage the services of Municipal Analytics in the amount of \$41,000 to assist the County in preparing a 3 year budget and related budget processes.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **GLB Michigan Works!**, re: Waiver of County Policy #328 regarding County identification badges
- 5.2) **Maintenance**, re: Waiver of the hiring freeze for Utility Worker
- 5.3) **70th District Court**, re: Waiver of the hiring freeze for two (2) positions of Traffic Clerk/Cashier and one (1) position of Civil Clerk/Cashier
- 5.4) **Clerk**, re: Waiver of the hiring freeze for Circuit Court File Clerk
- 5.5) **Public Works**, re: Waiver of the hiring freeze for Deputy Public Works Commissioner
- 5.6) **Prosecutor**, re: Waiver of the hiring freeze for Appeals Specialist and Juvenile Specialist
- 5.7) **10th Circuit Court**, re: Waiver of the hiring freeze for Law Clerk/Bailiff

- ***Stack moved, seconded by Theisen, to approve 5.1 through 5.7 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication No. 2-21-2 from Ed Oberski, CEO Great Lakes Bay Michigan Works!, requesting waiver of County Policy #328 regarding county identification badges.

We met with Mr. Oberski who informed the committee that of the 150 Great Lakes Bay Michigan Works! staff, only 12 are employed by Saginaw County. All 12 work out of its administrative office located in Midland. Saginaw County employs those 12 staff (its administrative team) as a part of the services it provides as the fiscal agent/administrative unit for Great Lakes Bay Michigan Works!. Since Mr. Oberski began as CEO in 2004, none of its Saginaw County employee staff wore Saginaw County ID badges nor have they ever been issued a Saginaw County ID badge.

We recommend waiver of County Policy #328 for the 12 Saginaw County employees that work at Great Lakes Bay Michigan Works!

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication No. 2-21-7 from Bernard Delaney, Maintenance Director, requesting waiver of the hiring freeze and approval to fill the position of Utility Worker and allow the position to be posted to the public.



We met with Mr. Delaney who indicated this position is vital to the operation of the Maintenance Department. This position is responsible for changing lights, plumbing repairs, pick up and deliveries to all County Buildings, facility cleaning during normal business hours and additional duties such as painting and repair to office equipment.

We recommend waiver of the hiring freeze and authorize hiring a Utility Worker in the Maintenance Department and allow the position to be posted to the public.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication Nos. 2-21-17 and 2-21-18 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the two (2) positions of Traffic Clerk/Cashier and one (1) position of Civil Clerk/Cashier in the 70th District Court.

We met with Ms. McGlown who indicated these positions are vital to the efficient operation of the 70th District Court.

We recommend waiver of the hiring freeze and authorize hiring two (2) Traffic Clerk/Cashiers and one (1) Civil Clerk/Cashier, in the 70th District Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication No. 2-21-25 from Michael J. Hanley, Saginaw County Clerk, requesting waiver of the hiring freeze and approval to fill the position of Circuit Court File Clerk (T08 Classification).

We met with Mr. Hanley who indicated this position is vital to the operation of the Records Division.

We recommend waiver of the hiring freeze and authorize hiring a Circuit Court File Clerk in the Saginaw County Clerk's Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney



FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication No. 2-21-26 from Brian J. Wendling, Public Works Commissioner, requesting waiver of the hiring freeze and approval to fill the position of Deputy Public Works Commissioner in the Public Works Department.

We met with Mr. Wendling who indicated this position is vital to the operation of Public Works as it is responsible for all accounts receivable and payable, invoices, payroll, bond payments, and assessments.

We recommend waiver of the hiring freeze and authorize hiring a Deputy Public Works Commissioner in the Public Works Department.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication Nos. 2-21-28 and 2-21-29 from John A. McColgan, Jr., Saginaw County Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Appeals Specialist and Juvenile Specialist.

We met with Mr. McColgan who indicated these positions are vital to the efficient operation of the Prosecutor’s Office.

We recommend waiver of the hiring freeze and authorize hiring an Appeals Specialist and Juvenile Specialist in the Saginaw County Prosecutor’s Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

FEBRUARY 21, 2017

Your Labor Relations Committee considered Communication No. 2-21-31 from the Hon. André Borrello, 10th Circuit Court Judge, requesting waiver of the hiring freeze and approval to fill the position of Law Clerk/Bailiff.

We met with Judge Borrello who indicated this position is essential to the operation of the courtroom.

We recommend waiver of the hiring freeze and authorize hiring a Law Clerk/Bailiff for the Hon. André Borrello, 10th Circuit Court Judge.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Susan A. McInerney



6. **Executive Committee – C. Ruth, Chair**

- 6.1) **Controller**, re: Affirmation of the Vision Statement and Mission Statement and confirmation of the Board Consensus Priorities for FY 2017
- 6.2) **Controller**, re: Approval to amend the FY 2017 General Fund Budget in the amount of \$20,000 to cover costs associated with County-wide training opportunities
- 6.3) **Controller**, re: Approval to post the position of Equalization Director as an MAAO(3) and contract with an MMAO(4) if needed

- ***Krafft moved, seconded by McInerney, to approve 6.1 through 6.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-15 from Robert V. Belleman, Controller/CAO, requesting confirmation of Saginaw County's Vision Statement, Mission Statement, and Board Consensus Priorities.

We met with the Controller and discussion was held regarding the Board's Consensus Priorities, which include: (1) Unfunded Liability, (2) Economic Development, (3) Reduction in Crime Rate, (4) Jail Renovations, (5) Unified Technology Plan/Update, (6) Animal Care Center, and (7) Personnel Compensation Study. As these items continue to be in process, the committee agreed they should remain as Consensus Priorities for FY 2017.

We recommend affirmation of the Vision Statement and Mission Statement and confirmation of the Consensus Priorities for FY 2017.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-30 from Robert V. Belleman, Controller/CAO, requesting amendment of the FY 2017 General Fund Budget in the amount of \$20,000 for Personnel to cover costs associated with County-wide training opportunities.

We met with the Controller and discussion was held regarding training opportunities for County employees and lack of funding within departmental individual budgets. Providing these opportunities on site benefits the County by increasing employees' skills and knowledge, affording employees an opportunity to interact with their colleagues in a learning environment, and demonstrating to our insurer our commitment to supervisory training.

We recommend amendment of the FY 2017 General Fund Budget in the amount of \$20,000 for Personnel (101-22353) to cover costs associated with County-wide training opportunities.



Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.3

FEBRUARY 21, 2017

Your committee considered Communication No. 2-21-32 from Robert V. Belleman, Controller/CAO, requesting amendment of the FY 2017 General Fund Budget in the amount of \$30,000 to engage an Executive Search Firm to assist with the selection of an Equalization Director. *(Revised request at meeting to reduce the position of Equalization Director to a Level 3 from a Level 4 and contract with a Level 4 if needed)*

We met with the Controller and discussion was held regarding this item. Since the Board waived the hiring freeze and posted the position in November 2016, there have been no applications for the position of Equalization Director. Jim Totten, Equalization Director, advised the Controller that the lack of applications is most likely due to the pay level.

We recommend approval to post the position as a Michigan Advanced Assessing Officer (3) (MAAO (3)) as opposed to a Michigan Master Assessing Officer (4) (MMAO (4)) and contract with a Level 4 if needed.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None

9. **Committee Compensation**

2-21-17.1) January 1 – January 14, 2017
2-21-17.2) January 15 – January 28, 2017
2-21-17.3) January 29 – February 11, 2017

- ***O’Neal moved, seconded by Stack, to approve 2-21-17.1, 2-21-17.2 and 2-21-17.3 leaving room for exceptions. There were no exceptions and the motion carried.***



COMMITTEE COMPENSATION - 2-21-17.1

February 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 1 - January 14, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/03/17	Board Session - Organizational Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	All Present	\$550.00	11
2	01/04/17	Crime Prevention Council	Ruth	\$50.00	1
3	01/05/17	Board Session - Committee Assignments Dwan, Hadsall, Harris, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick</i>	10 Present	\$500.00	10
4	01/09/17	Human Services Committee	McInerney Theisen O'Neal Ruth Hadsall	\$50.00 \$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1 1
5	01/11/17	County Services Committee	Stack Hadsall Harris Krafft Ruth	\$50.00 \$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1 1
6	01/12/17	Budget Audit Committee	Krafft O'Neal Webster Ruth	\$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1
7	01/12/17	Labor Relations Committee	Stack Theisen Harris McInerney Ruth	\$50.00 \$50.00 \$50.00 \$50.00 \$25.00	1 1 1 1 1
TOTAL				\$2,025.00	41

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (1-13-17)



COMMITTEE COMPENSATION - 2.21.17.2

February 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 15 - January 28, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/16/17	HealthSource Advisory Board	Stack	\$50.00	1
2	01/17/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	All Present	\$550.00	11
3	01/18/17	Castle Museum Board	Hadsall	\$50.00	1
4	01/18/17	Animal Control Advisory Council	Hadsall	\$25.00	1
5	01/19/17	Frankenmuth CVB	Krafft	\$50.00	1
6	01/19/17	Commission on Aging	Stack	\$50.00	1
7	01/24/17	Land Bank Authority	Ruth	\$50.00	1
8	01/24/17	Region VII Area Agency on Aging	Stack	\$5.00	1
9	01/25/17	GLB Regional CVB	Ruth	\$50.00	1
10	01/25/17	Saginaw Future Board	Ruth	\$25.00	1
11	01/26/17	9-1-1 Authority Board	McInerney	\$50.00	1
TOTAL				\$955.00	21

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-27-17)

COMMITTEE COMPENSATION - 2.21.17.3

February 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 29 - February 11, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/01/17	Crime Prevention Council	Ruth	\$50.00	1
2	02/06/17	Northern Michigan Counties Association	Theisen	\$50.00	1
3	02/07/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
4	02/08/17	County Services Committee	Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
			Stack	\$50.00	1
5	02/09/17	SMATS-Transportation	Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$50.00	1
			Stack	\$50.00	1



6	02/09/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
7	02/10/17	MAC Environmental & Regulatory Affairs/Lansing	Stack	\$50.00	1
TOTAL				\$950.00	19

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-10-17)

PUBLIC HEARING

3rd Call - Closing

At 5:32 p.m., Chairman Ruth announced the third and final call of a public hearing on the draft of the Saginaw County Hazard Mitigation Plan prepared by the Saginaw County Emergency Preparedness Council. There were no public comments. The Chairman announced the public hearing closed at 5:32 p.m.

RESOLUTIONS

RESOLUTION "A"

BOARD OF COMMISSIONERS COUNTY OF SAGINAW

MISTEGUAY CREEK INTERCOUNTY DRAIN NOTE, SERIES 2015

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of February, 2017.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

ABSENT: None

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Theisen:

WHEREAS, proceedings have been taken by the Drainage Board for the Misteguay Creek Intercounty Drain for improvements to the Misteguay Creek Intercounty Drain (the "Project") pursuant to a petition filed with the Saginaw County Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the "Drain Code"); and,



WHEREAS, in order to refinance a note previously issued by the Misteguay Creek Intercounty Drain Drainage District (the “Drainage District”) in the principal amount of \$800,000 to pay for certain preliminary costs of acquiring and constructing the Project, the Drainage District issued a note on October 14, 2015 designated “Misteguay Creek Intercounty Drain Note, Series 2015” (the “Note”) in the principal amount of \$800,000, bearing interest at a rate of 1.49% per annum, and now maturing on March 1, 2017, in anticipation of bonds (the “Bonds”) to be issued by the Drainage District to provide the permanent financing for the Project; and,

WHEREAS, 17.0% of the cost of the Project has been apportioned by the Drainage Board to the County of Genesee, 43.0% of such cost has been apportioned by the Drainage Board to the County of Saginaw (the “County”) and 40.0% of such cost has been apportioned by the Drainage Board to the County of Shiawassee; and,

WHEREAS, by resolution adopted by the Board of Commissioners of the County of Saginaw on August 18, 2015, the County of Saginaw pledged its limited tax full faith and credit to the prompt payment of 43% of the principal of and interest due on the Note; and,

WHEREAS, the Bonds will not be issued on or before March 1, 2017 and as a result, at the request of the Drainage Board, the purchaser of the Note has agreed to extend the maturity date of the Note from March 1, 2017 to September 1, 2018, bearing interest at a new rate of 1.89% per annum, provided that the County of Genesee, the County of Saginaw and the County of Shiawassee each pledge its limited tax full faith and credit to the Note as extended to the extent that the cost of the Project has been apportioned to each such county; and,

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County of Saginaw that the maturity date of the Note be extended to September 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code, the Saginaw County Board of Commissioners, by a 2/3 vote of its members, does hereby irrevocably pledge the limited tax full faith and credit of the County of Saginaw for the prompt payment of 43.0% of the principal of and interest on the Note when due on September 1, 2018, and does agree that in the event that the Bonds are not issued prior to September 1, 2018 and that moneys are not otherwise available to the Drainage District on such date to pay such principal and interest, the County Treasurer is directed to immediately make such advancement from general funds of the County to the extent necessary to pay the County’s share of the principal of and interest on the Note when due. The ability of the County to levy taxes to pay its share of the principal of and interest on the Note shall be subject to constitutional and statutory limitations on the taxing power of the County.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, any part of the principal of and interest due on the Note, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. This resolution shall become effective only if the Board of Commissioners of the County of Genesee and the Board of Commissioners of the County of Shiawassee each adopt a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of each



respective county to the payment of the principal of and interest on the Note when due on September 1, 2018 to the extent of its apportioned share of the cost of the Project.

4. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, are hereby rescinded.

Yeas: *Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of February, 2017. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of February, 2017.

Michael J. Hanley
Clerk, County of Saginaw

**RESOLUTION “B”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

NO. 9 DRAIN NOTES, SERIES 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of February, 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Theisen:



WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the No. 9 Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to pay for the costs of constructing the Project, the Public Works Commissioner has authorized and provided for the issuance by the No. 9 Drain Drainage District (the “Drainage District”) of notes (the “Notes”) in the aggregate principal amount of not to exceed \$250,000.00, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Notes are to be designated “No. 9 Drain Notes, Series 2017,” and will bear interest at a rate not exceeding 6% per annum; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Notes, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That the County Treasurer is authorized, if necessary, to file an application for approval of the Notes with the Michigan Department of Treasury.
4. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.



Yeas: *Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 11*
Nays: *None*
TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of February, 2017. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of February, 2017.

Michael J. Hanley
Clerk, County of Saginaw

BOARD REPORT 3.5 – MOTION FAILED
No Action on Resolution “C”

RESOLUTION “C”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

MANAGEMENT AGREEMENT WITH BIRCH RUN AREA CONVENTION AND VISITORS BUREAU
FOR DISTRIBUTION OF ROOM TAX FUNDS IN ACCORDANCE WITH
AMENDED SAGINAW COUNTY ORDINANCE #103

RESOLUTION “D”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of February, 2017.



PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

ABSENT: None

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner O'Neal:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and,

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and,

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and,

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes to continue the Fund for 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2017 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

Yeas: Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster - 11

Nays: None

Absent: None

TOTAL: 11

A sufficient majority having voted therefor, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of February, 2017, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of February, 2017.

Michael J. Hanley, Clerk
County of Saginaw

RESOLUTION "E"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2016 REAL PROPERTY TAXES

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 21st day of February, 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kilpatrick:

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and,

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and,

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and,



WHEREAS, it is estimated that the total amount of unpaid 2016 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2017, will be approximately **\$16,935,996** exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Fifteen Million Five Hundred Thousand Dollars (\$15,500,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2016 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2017, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2016 delinquent taxes outstanding on March 1, 2017, or the portion of the 2016 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2017" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation



and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2017, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2017 Collection Account established in Section 6 hereof.

2017 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2017 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2017, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2017 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2017 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund



and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2017 Collection Account and the 2017 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2017 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2017 Collection Account and the 2017 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2017 Collection Account

10. Upon the investment of moneys in the 2017 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2017 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the



notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed



by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds



by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2020, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2017 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer



under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Creation of Separate Delinquent Tax Revolving Fund

20. In accordance with Section 87b(1) of Act 206, there is hereby created a separate delinquent tax revolving fund for the 2016 delinquent taxes. The County Treasurer is hereby authorized to take such actions as determined by the County Treasurer to be necessary or desirable in connection with such separate delinquent tax revolving fund.

Issuance of Refunding Notes

21. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

22. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.



After discussion, the vote was:

Yeas: *Commissioners Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster - 11*

Nays: *None*

TOTAL: 11

A sufficient majority having voted therefor, the Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of February, 2017, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2016 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Michael J. Hanley, Clerk
County of Saginaw

**RESOLUTION "F"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

**OPPOSING THE STATE SCHOOL REFORM OFFICE PLANS FOR SCHOOL CLOSURES
AND THE APPOINTMENT OF CEO'S TO PUBLIC SCHOOLS**

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 21st day of February, 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner O'Neal:



WHEREAS, Section 380.1280c of the Michigan School code represents legislation originally created to address the student achievement levels in low performing schools. It was created to address federal legislation known as “Race to the Top,” a part of the Federal “No Child Left Behind” legislation; and,

WHEREAS, This legislation outlined intervention models for schools identified as “Priority Schools” – schools who ranked in the bottom 5% of all schools across the state on a state identified measure. One intervention model is to allow the state created “School Reform Office” (SRO) and the state “School Reform Officer” to unilaterally put a school in a state school reform district or assign a CEO to the school with same powers as the state school reform district; and,

WHEREAS, Since the law was enacted, several things have been learned: (1) What research says relating to successful school turnaround; (2) The Federal “No Child Left Behind” legislation has been replaced with the federal ESSA Law which provides for new and different rules. (3) The State of Michigan has not qualified for any “Race to the Top” federal funding which was one of the reasons the current law was passed; and,

WHEREAS, The School Reform Office is in no position to create a state reform district that could successfully take over and turn around schools. The State of Michigan administration has recognized that state takeover models in education are by and large not successful, including the assignment of emergency managers to local school districts. Despite this knowledge, the State Reform Office has assigned an outside CEO to take over Michigan schools. The State of Michigan has appropriated \$5 million next year from the school aid fund to School Reform Office to help fund such endeavors; and,

WHEREAS, The State Reform Office has threatened to carelessly close schools across the state including Saginaw High, Jessie Loomis and Atkins Elementary Schools in Saginaw, Michigan. Local intermediate school districts have offered their services to work with local schools identified by the School Reform Office to create academic reform agreements as a way to work collaboratively with local schools to turn around student performance; and,

WHEREAS, The State School Reform Office sent a letter directly to parents and guardians on Friday, January 20, 2017. This communication did nothing more than create worry and fear for parents and did not provide adequate details on what the SRO process for a potential closure would look like. Further, it did not provide any legitimate options parents could choose from that were anywhere from 5 to 29 miles away from the schools the students currently attend. Many students walk to school or rely on public transportation, this it was especially troubling that the SRO provided no information for parents who do not own a vehicle and will not be able to transport their child such distances; and,

WHEREAS, Since receiving the letter from the SRO, State Representative Vanessa Guerra and staff, and Senator Kenneth Horn and staff, have visited the three (3) area schools targeted by the SRO. They met with superintendents, administrators, teachers, parents, grandparents and community members. They were present through each of the three (3) visits the SRO made to Saginaw High, Jessie Loomis and Atkins Elementary Schools. They learned that while some of the difficulties can be attributed to leadership that has since been replaced, they also heard how deeply things like low teacher pay, lack of classroom resources and funding, and poorly implemented statewide assessments have contributed to the test scores the SRO so often refers to. These schools are committed to doing everything they can within their means to remove themselves from the priority list and turn these test scores around; and,



WHEREAS, They have visited each of the schools, and have seen firsthand that things ARE improving. The schools now have plans created by the teachers, administrators and outside experts that specifically address all aspects of improving student test scores and learning outcomes. Simply looking at test scores on a paper does not encompass the challenges faced by its students, particularly those living in poverty; and,

WHEREAS, the state has allowed a similar model for school districts identified as having financial challenges through recently passed “Early Warning Legislation.” Outside intervention of a CEO or the unilateral closing of schools will lead to a lack of community and staff engagement, and potential damage to the local school system through reputation and possible loss of students with accompanying fiscal impact.

NOW, THEREFORE, BE IT RESOLVED, that we, the Saginaw County Board of Commissioners, support Senator Ken Horn, Representative Vanessa Guerra, and the School District of the City of Saginaw in their endeavors to work with the SRO and oppose any school closures that will further disrupt the education of its children and the lives of its families and the community; and,

BE IT FURTHER RESOLVED that the SRO allow the School District of the City of Saginaw to work with its students, parents, and community to educate students for a better future in Saginaw and in the State of Michigan.

A vote on the foregoing resolution was taken and was as follows:

Yeas: *Commissioners Hadsall, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 9*

Nays: *Harris - 1*

Abstain: *Dwan - 1*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of February, 2017. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of February, 2017.

Michael J. Hanley
Clerk, County of Saginaw



UNFINISHED BUSINESS

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

FEBRUARY 21, 2017

~~JANUARY 17, 2017~~

Your committee considered Communication No. 1-17-16 from Katheryn A. Kelly, Register of Deeds, requesting approval to amend Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim Deed and Warranty Deed forms to the public for \$5.00.

We met with Ms. Kelly and Penny Klein, Deputy Register of Deeds, who indicated the office receives between 5 – 10 requests per day for these forms. Current practice includes sending customers to an outside print shop to purchase these forms for \$5.00. By selling the forms directly to the customer at the rate of five (5) per day, revenue would increase by a minimum of \$6,500 annually.

It is the recommendation of your committee to approve amendment of Resolution D of the Saginaw County Budget (Fee Schedule) to include the sale of Quit Claim Deed and Warranty Deed forms to the public for \$5.00.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

JANUARY 17, 2017 BOARD SESSION

Stack moved, seconded by Hadsall, to approve 3.1 and 3.2 leaving room for exceptions. Report 3.2 was excepted for discussion and the motion carried as to 3.1. Commissioner Theisen addressed his concerns related to the sale of Quit Claim and Warranty Deed forms by the Register of Deeds and taking business away from private industry. After discussion, Item 3.2 was postponed by Commissioner Theisen by Commissioner Privilege until the February 21, 2017 Board Session under Unfinished Business.

FEBRUARY 21, 2017 BOARD SESSION

Register of Deeds Kelly addressed the Board of Commissioners and discussion was held regarding availability of forms to customers and printing costs. After discussion, the motion carried.

PROCLAMATIONS

Proclamation

National Teen Dating Violence Awareness Month

You have the right to be safe from violence & emotional abuse.

Whereas, Everyone has the right to a safe and healthy relationship and to be free from abuse. February is National Teen Dating Violence Awareness and Prevention Month. This month provides an excellent opportunity for our County to demonstrate its commitment to ending teen dating violence and support the numerous victims and survivors who are among us. One in three teens in the U.S. is a victim of physical, emotional or sexual abuse from a dating partner. These violent relationships have serious consequences for victims – putting them at higher risk for substance abuse, eating disorders, risky sexual behavior, suicide and adult re-victimization; and,



Whereas, According to the Michigan State Police 2015 crime statistics of reported domestic violence incidents in Michigan, 11,326 included a victim between the ages of 11 and 19 while 27,079 incidents included young adults ages 20-29. Research tells us that most victims will never report the abuse they experience to anyone, and teenagers face increased barriers to reporting; and,

Whereas, Underground Railroad, Inc. in Saginaw, Michigan, serves all residents of Saginaw County who are victims of domestic violence, sexual assault, stalking and human slavery. In operation since 1977, Underground Railroad, Inc. is the only provider of emergency shelter, services, leadership and programs to end domestic and sexual violence in the community.

Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims February 2017 as Teen Dating Violence Awareness and Prevention Month and calls upon the people of the County of Saginaw to spread the word about teen dating violence and educate our families and friends.

Respectfully Submitted,

Adopted & Presented: February 21, 2017

**Saginaw County
Board of Commissioners**

Carl E. Ruth

Chair, District #10

ELECTIONS

None

APPOINTMENTS

- Chairman Ruth appointed Mary Moylan (District #6) to the **Commission on Aging** for a term that expires December 31, 2018.
- Chairman Ruth re-appointed Leonard Ballosh to the **Region VII Area Agency on Aging Board** for a term that expires March 31, 2020.

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth thanked everyone for attending the meeting on this beautiful February day.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft invited everyone to the "Taste of Frankenmuth" on Thursday, March 9, 2017 from 5 p.m. – 8 p.m. sponsored by the Frankenmuth Rotary Club. This 26th annual event is held at both the Bavarian Inn Restaurant and Zehnder's of Frankenmuth with over 30 vendors participating and tickets are \$20. Proceeds will go to the Cass River Levee Walk.
- ◆ Commissioner Dwan met with Dr. John Brandt, Principal, and toured Valley Lutheran High School (VLHS) in Saginaw Township. VLHS is preparing for a \$6.5 million capital improvement project that will result in four (4) new Science classrooms, among many other improvements. Phase II of the capital campaign will begin shortly with a goal of 100% private donations before breaking ground.



- ◆ Commissioner O’Neal gave accolades to Karen Courneya, Director at Commission on Aging, for a tour of the facility, luncheon, and providing services to seniors. He also thanked Lisa Stoffel and her staff at the Animal Care Center for a tour and the work they do for the animals in our county. Commissioner O’Neal also gave thanks to Saginaw Future on its 25th Anniversary and Annual Meeting luncheon and the great presentation by Mike Richardson, Nexteer Automotive’s President and Executive Board Director and Nexteer’s commitment to Saginaw County.

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:50 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

MARCH SESSION 2017

First Day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 21, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Cheryl M. Hadsall - 1*

TOTAL: - 11

Commissioner Kilpatrick opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Stack moved, seconded by Commissioner Theisen, to approve the Minutes from the February 21, 2017 Board Session. Motion carried.

CLERK'S CALL OF SESSION

March 9, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of March 21, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, March 21, 2017 at 5:00 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARING

None



AUDIENCES

- Commissioner Stack presented Vera Harrison, CAPE Program Director, CAN Council, with a Proclamation for April as Child Abuse Prevention Month
- Gil Guevara extended an invitation to commissioners and the audience to attend the 14th Annual Cesar Chavez Scholarship Luncheon at Horizons Conference Center on Friday, March 31, 2017 from 11:30 a.m. to 1:30 p.m. Tickets are \$30 and are available at Maria's on State St. or El Rancho Grande on Michigan Ave.

LAUDATORY RESOLUTIONS

Certificate of Recognition

John Deterding

Fire Chief

Frankenmuth Fire Department

Frankenmuth Fire Department Chief John Deterding retired from duty at the end of 2016, ending a 34-year career of volunteer fire fighting service. John joined the Frankenmuth Fire Department in September 1982 and took his basic fire training at the Fostoria Fire Department. He completed numerous courses since then and recently as well. John rose through the fire officer ranks to be named Frankenmuth's seventh fire chief on June 6, 2006, replacing Dave Wright.

A resolution from the Frankenmuth City Council praises John, "For the past 34 years, Deterding has provided numerous hours of volunteer works as a firefighter, responding to calls for assistance by providing labor to help those in need, attending advanced training classes, obtaining necessary certifications, and serving his last 10 years as Fire Chief by leading the department with his strong administrative and management skills."

The Saginaw County Board of Commissioners thanks John Deterding for his dedication to the citizens of Frankenmuth and Saginaw County. John's absence from the Frankenmuth Fire Department will leave a huge void as he will be taking a great wealth of knowledge with him. But of equal loss will be the attributes that John brought to public service – faithfulness, trustworthiness, dedication and compassion. Let his leadership be an example to all of us.

Respectfully Submitted,

**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: March 21, 2017
Presented: March 28, 2017
Dennis H. Krafft
Commissioner, District #8



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 3-21-1** **CAN COUNCIL** requesting approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month.
 - County Services **(3-21-3.1)**
- 3-21-2** **PUBLIC WORKS** submitting the 2016 Drain Assessment Roll Report.
 - County Services *(Receive and File)*
- 3-21-3** **PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Financial Investigator.
 - Labor Relations **(3-21-5.1)**
- 3-21-4** **COMMISSION ON AGING** submitting its FY 2016 Annual Report.
 - Human Services *(Receive and File)*
- 3-21-5** **CONTROLLER/CAO** requesting approval to amend the FY 2017 Public Improvement Fund for costs associated with an Environmental Site Assessment of property at 216 S. Michigan Ave. and 306 S. Fayette St.
 - County Services *(Pulled at Committee)*
- 3-21-6** **CONTROLLER/CAO** submitting an update on security measures for Saginaw County Courts per communication by State Court Administrative Office.
 - Courts & Public Safety *(Receive and File)*
- 3-21-7** **CONTROLLER/CAO** requesting approval of the FY 2018 Budget Calendar.
 - Budget/Audit **(3-21-4.2)**
- 3-21-8** **ANIMAL CARE CENTER** requesting approval to change the name of the Saginaw County Animal Care Center to Saginaw County Animal Care & Control.
 - Courts & Public Safety **(3-21-2.1)**
- 3-21-9** **ANIMAL CARE CENTER** requesting approval to purchase an LED sign at the SCACC.
 - Courts & Public Safety **(3-21-2.2)**
- 3-21-10** **ANIMAL CARE CENTER** requesting amendment of its FY 2017 Budget to remove donations from its operating budget and establish a category to allow for expenditure of funds directly from donation account.
 - Courts & Public Safety **(3-21-2.3)**
- 3-21-11** **ANIMAL CARE CENTER** requesting approval of an Animal Control Officer Safety Proposal and proposal for vehicle lighting.
 - Courts & Public Safety **(3-21-2.4)**
- 3-21-12** **SHERIFF** providing an update on the Jail project.
 - Courts & Public Safety *(Receive and File)*
- 3-21-13** **SHERIFF** requesting an increase in the General Fund contribution to the Law Enforcement Fund from \$403,000 to \$763,115 due to savings in the Jail budget.
 - Budget Audit *(Tabled in Committee)*
- 3-21-14** **SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Law Enforcement officer.
 - Labor Relations **(3-21-5.2)**



- 3-21-15** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2017.
-- Budget/Audit **(3-21-4.1)**
- 3-21-16** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of February 2017.
-- Budget/Audit **(3-21-4.1)**
- 3-21-17** **70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Courier.
-- Labor Relations **(3-21-5.3)**
- 3-21-18** **FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its Audit for FY ending September 30, 2016.
-- County Services *(Receive and File)*
- 3-21-19** **FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the position of Attorney/Associate.
-- Labor Relations **(3-21-5.4)**
- 3-21-20** **PARKS & RECREATION** requesting approval of a Resolution authorizing funding from the Michigan Natural Resources Trust Fund for a trailhead development project near the south end of the Bay-Zilwaukee Rail Trail in Zilwaukee Township for a total project cost of \$302,600.
-- County Services **(3-21-3.2/Res. "A")**
- 3-21-21** **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Typist Clerk I/II in the Environmental Health Services Division.
-- Labor Relations **(3-21-5.5)**
- 3-21-22** **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of WIC Technician in the Women, Infants & Children (WIC) Supplemental Nutrition Program.
-- Labor Relations **(3-21-5.5)**
- 3-21-23** **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill two (2) positions of Public Health Nurse in the Personal and Preventive Health Services Division.
-- Labor Relations **(3-21-5.5)**
- 3-21-24** **PARKS & RECREATION** requesting waiver of the hiring freeze and approval to fill the position of Operations Supervisor.
-- Labor Relations **(3-21-5.6)**
- 3-21-25** **CONTROLLER/CAO** requesting direction on items related to Board Room improvements, consisting of possible installation of an interactive whiteboard and the purchase and installation of a wireless microphone system.
-- Executive **(3-21-6.1)**
- 3-21-26** **REHMANN** submitting the FY 2016 Audited Financial Statements.
-- Budget/Audit **(3-21-4.3)**

INITIATORY MOTIONS

None



REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

- 2.1) **Animal Care Center**, re: Approval of name change to Saginaw County Animal Care & Control
- 2.2) **Animal Care Center**, re: Approval to purchase LED sign for placement in front of building in the amount of \$32,000
- 2.3) **Animal Care Center**, re: Approval to amend its FY 2017 Budget by changing the accounting process for tracking donations
- 2.4) **Animal Care Center**, re: Approval to purchase and install LED Light bars on the Animal Control Officer vehicles in the amount of \$7,200

- ***Kilpatrick moved, seconded by McInerney, to approve 2.1 through 2.4 leaving room for exceptions. Report 2.2 was excepted for discussion and the motion carried as to 2.1, 2.3 and 2.4. Discussion was held on 2.2 with Ms. Stoffel regarding the cost of the sign, necessary electrical work associated with installation, and the Public Improvement Fund. It was the consensus of the Board that the SCACC Director should come back with a lower-priced option. Kilpatrick moved, seconded by McInerney, to approve 2.2 and the Chairman directed the Clerk to take roll-call with the motion failing as follows:***

No: *Kilpatrick, McInerney, Theisen, Harris, Krafft, O’Neal, Webster, Dwan, Stack and Ruth – 10*

Yes: *None – 0*

Absent: *Hadsall – 1*

Total: *11*

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MARCH 21, 2017

Your committee considered Communication No. 3-21-8 from Lisa Stoffel, Animal Care Center Director, requesting approval to change the name of the Saginaw County Animal Care Center to Saginaw County Animal Care & Control.

We met with Ms. Stoffel who discussed with committee the need to continue the progress of moving forward toward being a leader in animal welfare and how the community has a misconception of what services are provided. Changing the name will clearly depict the mission of Animal Care & Control and lessen confusion for county residents.

We recommend approval to change the name of the Saginaw County Animal Care Center to Saginaw County Animal Care & Control.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal



~~FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2~~ ~~MARCH 21, 2017~~

~~Your committee considered Communication No. 3-21-9 from Lisa Stoffel, Animal Care Center Director, requesting approval to purchase and install an LED sign at the Animal Care Center.~~

~~We met with Ms. Stoffel who discussed with committee that signage would allow the Center to keep in contact with the community and broadcast important information, such as Saturday adoption events, rabies clinics, ordinance highlights, Pets of the Week, and much more. The cost of the LED sign is approximately \$32,000.~~

~~We recommend approval to amend the 2017 Public Improvement Fund budget and allow for the Animal Care Center to purchase and install an LED sign.~~

Respectfully Submitted,

~~COMMITTEE ON COURTS & PUBLIC SAFETY~~

~~Cheryl M. Hadsall, Chair~~

~~Kirk W. Kilpatrick, Vice Chair~~

~~Kathleen K. Dwan~~

~~Amos O'Neal~~

~~Carl E. Ruth~~

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

MARCH 21, 2017

Your committee considered Communication No. 3-21-10 from Lisa Stoffel, Animal Care Center Director, requesting approval to amend its 2017 Budget to remove donations from the operating budget and put them in a category that would allow for expenditure of funds directly from the donation account.

We met with Ms. Stoffel who discussed with committee the need for transparency to the public when utilizing donated funds. The current process involves deposit of donations into the operating budget and into various categories. This makes it difficult to show the public where their money is actually spent. By allowing donations to be accounted for, independent of the operating budget, claims can be coded directly against donations received.

We recommend approval to amend the 2017 Budget and changing the accounting process for tracking donations.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kirk W. Kilpatrick, Vice-Chair

Kathleen K. Dwan

Amos O'Neal

Carl E. Ruth

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4

MARCH 21, 2017

Your committee considered Communication No. 3-21-11, from Lisa Stoffel, Animal Care Center Director, requesting consideration of an Animal Control Officer (ACO) Safety Proposal that would authorize ACOs to carry side arms, give additional lighting to the ACO vehicles, and provide much needed tools and safety for their positions.

We met with Ms. Stoffel along with Joaquin Guerrero and Rodney Ludlum, Animal Control Officers, who discussed the Proposal with committee. After discussion, and with the exception of the ACO vehicle lighting issue, the Proposal was forwarded to Civil Counsel for legal review and will be submitted at a later date. The committee discussed the need for all ACO vehicles to be fitted with better emergency lighting.



We recommend approval to amend the FY 2017 Public Improvement Fund budget in the amount of \$7,200 to purchase and install LED Light bars and associated products on all ACO vehicles.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **CAN Council**, re: Approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center in April
- 3.2) **Parks & Recreation**, re: Approval of Resolution for funding of the Bay - Zilwaukee Rail Trail from the Michigan Natural Resources Trust Fund

- ***Stack moved, seconded by Theisen, to approve 3.1 and 3.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MARCH 21, 2017

Your committee considered Communication No. 3-21-1 from Catherine Martinez, Community Outreach Specialist, CAN Council, requesting placement of blue and silver pinwheels (“Pinwheels for Prevention”) on the grounds of the Saginaw County Governmental Center in the month of April to honor Child Abuse Prevention Month.

Nationally, April is recognized as Child Abuse Prevention and Awareness Month. In previous years approval was given for the display of blue and silver pinwheels, the national symbol, to raise awareness of child abuse and neglect and build a community where children are free from abuse and neglect.

We recommend the proper County officials be authorized and directed to facilitate the CAN Council of Saginaw County using the front lawn of the County Governmental Center to place blue and silver pinwheels during the first two weeks of April.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MARCH 21, 2017

Your committee considered Communication No. 3-21-20, from Brian Lechel, Director, Parks & Recreation Commission, requesting approval of a Resolution authorizing funding from the Michigan Natural Resources Trust Fund for a trailhead development project near the south end of the Bay-Zilwaukee Rail Trail in Zilwaukee Township for a total project cost of \$302,600.

We met with Mr. Lechel, who informed the committee that the total cost is estimated at \$302,600 with \$93,900 in local match provided by the Great Lakes Bay Regional Trail.



We recommend approval of a Resolution authorizing funding from the Michigan Natural Resources Trust Fund for a trailhead development project near the south end of the Bay-Zilwaukee Rail Trail in Zilwaukee Township. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

- 4.1) **Treasurer/Controller**, re: Approval of Claims for January and February 2017
- 4.2) **Controller/CAO**, re: Approval of FY 2018 Budget Calendar
- 4.3) **Controller/CAO**, re: Approval to submit FY 2016 Audited Financial Statements

- ***Krafft moved, seconded by Harris, to approve 4.1 through 4.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 21, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
3-21-15	Electronic	January 1 - 31, 2017	\$ 5,723,903.73
	Voucher	January 1 - 31, 2017	\$ 5,788,233.03
3-21-16	Electronic	February 1 - 28, 2017	\$ 6,087,555.83
	Voucher	February 1 - 28, 2017	\$ 4,028,331.62

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 21, 2017

Your Budget/Audit Committee considered Communication No. 3-21-7 from Robert Belleman, Controller/CAO, submitting the proposed Saginaw County Budget Calendar for adoption of the Fiscal Year 2018 Operating Budget and Capital Improvement Plan for all funds.



The calendar outlines the timetable of events that will happen to cause the creation and approval of the budget. It allows all departments, elected officials and agencies to know when tasks related to building the budget must be completed. A Committee of the Whole session is scheduled for June 26, 2017 and is part of the proposed calendar.

We recommend the **attached** Saginaw County Budget Calendar for adoption of the Fiscal Year 2018 Operating Budget and Capital Improvement Plan for all funds be approved; further, that the proper County Officials be directed to implement same.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

**COUNTY OF SAGINAW
2018 BUDGET CALENDAR
OPERATING BUDGET FOR FISCAL YEAR 2018**

<u>Target Date</u>	<u>Action to be taken</u>
April 17, 2017	Controller’s Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2018 and Capital Improvement Plans.
May 1, 2017	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2018 and Capital Improvement Plans by signing off.
June 2, 2017	Controller’s Office submits the first draft of a recommended Operating Budget for review by the Human Services, County Services, Courts & Public Safety Committees as well as the Budget/Audit Committee.
Committee Meetings June-August, 2017	Human Services, County Services, and Courts & Public Safety Committees, as well as the Budget/Audit Committee, meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 26, 2017	Committee of the Whole (<i>Tentative</i>)
August 15, 2017	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board and is laid on the table at the Board session of August 15, 2017 and a Public Hearing is held.



September 19, 2017 An Operating Budget and a Capital Improvement Plan are adopted at the Board session of September 19, 2017.

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 21, 2017

Your Budget/Audit Committee met with Heather Kuebler, Auditor from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2016. A draft of the Audit was provided to the subcommittee members and for distribution to all other commissioners. (Communication No. 3-21-26)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session.

Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2016 to the State of Michigan on or before March 31, 2017, upon completion. Further, that the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 18, 2017 meeting.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

5.1) **Prosecutor**, re: Waiver of the hiring freeze for Financial Investigator

5.2) **Sheriff**, re: Waiver of the hiring freeze for Law Enforcement Officer

5.3) **70th District Court**, re: Waiver of the hiring freeze for Traffic Courier

5.4) **Friend of the Court**, re: Waiver of the hiring freeze for Attorney/Associate

5.5) **Public Health**, re: Waiver of the hiring freeze for Typist Clerk I/II, WIC Technician, and two (2) Public Health Nurses

5.6) **Parks & Recreation**, re: Waiver of the hiring freeze for Operations Supervisor

- ***Stack moved, seconded by Kilpatrick, to approve 5.1 through 5.6 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 21, 2017

Your Labor Relations Committee considered Communication No. 3-21-3 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Financial Investigator.

We met with Chris Boyd, Chief Assistant Prosecutor, who indicated this position is vital to the operation of the Prosecutor's Office. This position is responsible for assisting with investigative plans and participates with area law enforcement agencies in the investigation of economically motivated crimes.

We recommend waiver of the hiring freeze and authorize hiring a Financial Investigator in the Prosecutor's Office and allow the position to be posted to the public.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MARCH 21, 2017

Your Labor Relations Committee considered Communication No. 3-21-14 from William L. Federspiel, Sheriff, requesting waiver of the hiring freeze and approval to fill the position of Law Enforcement Officer and allow the position to be posted to the public.

We met with Sheriff Federspiel who indicated this position is vital to the operation of the Sheriff's Office. This position is one of four (4) officers stationed at MBS Airport pursuant to contract.

We recommend waiver of the hiring freeze and authorize hiring a Law Enforcement Officer in the Sheriff's Office and allow the position to be posted to the public.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 21, 2017

Your Labor Relations Committee considered Communication No. 3-21-17 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Traffic Courier in the 70th District Court.

We met with Ms. McGlown who indicated this position is vital to the efficient operation of the 70th District Court, as it escorts defendants to the courtroom for arraignment, back to District Court for payment of fines, enters warrants into LEIN, and monitors cases, among other duties.

We recommend waiver of the hiring freeze and authorize hiring a Traffic Courier in the 70th District Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

MARCH 21, 2017

Your Labor Relations Committee considered Communication No. 3-21-19 from Susan K. Prine, Friend of the Court, requesting waiver of the hiring freeze and approval to fill the position of Attorney/Associate in the Friend of the Court (FOC).

We met with Ms. Prine who indicated this position is vital to the operation of the Friend of the Court. This position has been vacant since November 11, 2016 when a FOC Referee went on extended leave and then made the decision to retire January 11, 2017. This hiring would have a positive impact on the budget as the new hire would start at the bottom of the pay scale.



We recommend waiver of the hiring freeze and authorize hiring an Attorney/Associate in the Friend of the Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

MARCH 21, 2017

Your Labor Relations Committee considered Communication Nos. 3-21-21, 3-21-22, and 3-21-23 from John D. McKellar, Health Officer, requesting waiver of the hiring freeze and approval to fill the positions of Typist Clerk I/II in the Environmental Health Services Division, WIC Technician in the Women, Infants & Children (WIC) Supplemental Nutrition Program, and two (2) Public Health Nurses in the Personal and Preventive Health Services (PPHS) Division.

We met with Mr. McKellar who indicated these positions are vital to the operation of Public Health and all positions are funded within the FY 2017 Budget.

We recommend waiver of the hiring freeze and authorize hiring a Typist Clerk I/II in the Environmental Health Services Division, WIC Technician in the Women, Infants & Children (WIC) Supplemental Nutrition Program, and two (2) Public Health Nurses in the Personal and Preventive Health Services (PPHS) Division at Public Health.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

MARCH 21, 2017

Your Labor Relations Committee considered Communication No. 3-21-24 from Brian Lechel, Parks & Recreation Director, requesting waiver of the hiring freeze and approval to fill the position of Operations Supervisor.

We met with Ms. Cheryl Rytlewski, Parks Office Manager, who indicated this position is vital to the operation of the Parks Office as it manages the seasonal staff team, among other objectives.

We recommend waiver of the hiring freeze and authorize hiring an Operations Supervisor in the Parks & Recreation Division.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Susan A. McInerney



6. **Executive Committee – C. Ruth, Chair**

6.1) **Controller/CAO**, re: Approval to amend the Public Improvement Fund budget and purchase/install a wireless microphone system for the Board Room in the amount of \$14,807.

- ***Krafft moved, seconded by McInerney, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

MARCH 21, 2017

Your committee considered Communication No. 3-21-25 from Robert V. Belleman, Controller/CAO, requesting direction on items related to Board Room improvements, consisting of possible installation of an interactive whiteboard and the purchase and installation of a wireless microphone system.

We met with the Controller and Bernard Delaney, Director of Maintenance, who discussed installation of a wireless microphone system. Mr. Delaney has obtained quotes on a wireless microphone system using our old equipment or newly purchased equipment with installation. The quotes ranged from \$7,248 to \$14,807. Mr. Delaney recommends the \$14,807 system with new equipment, as the equipment will be under warranty.

We recommend approval to amend the Public Improvement Fund budget and purchase a wireless microphone system for the Board Room with new equipment that will be under warranty in the amount of \$14,807.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

3-21-17.1) February 12 – February 25, 2017

3-21-17.2) February 26 – March 11, 2017

- ***O’Neal moved, seconded by Theisen, to approve 3-21-17.1 and 3-21-17.2 leaving room for exceptions. There were no exceptions and the motion carried.***



Board of Commissioners – March 21, 2017

COMMITTEE COMPENSATION – 3.21.17.1

March 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 12 - February 25, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/13/17	MAC Agriculture & Tourism/Lansing	Harris	\$50.00	1
2	02/13/17	Labor Relations Committee	Stack	\$50.00	1
			Kilpatrick	\$50.00	1
			Harris	\$25.00	1
			Ruth	\$50.00	1
3	02/14/17	Executive Committee	Ruth	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
4	02/15/17	Castle Museum Board	Hadsall	\$50.00	1
5	02/15/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
			Theisen	\$50.00	1
6	02/15/17	Animal Control Advisory Council	Hadsall	\$25.00	1
7	02/16/17	Local Emergency Planning Committee	Theisen	\$25.00	1
8	02/16/17	Commission on Aging	Stack	\$25.00	1
9	02/16/17	Committee of the Whole - MERS	7 Present	\$350.00	7
		Dwan, Harris, McInerney, O'Neal, Ruth, Stack, Theisen			
10	02/16/17	City/County/School Liaison Committee	Dwan	\$25.00	1
			Ruth	\$25.00	1
			Stack	\$25.00	1
11	02/16/17	Community Action Committee	O'Neal	\$25.00	1
12	02/17/17	Saginaw Future Board - Annual Meeting	Ruth	\$50.00	1
13	02/21/17	Board Session	All Present	\$550.00	11
		Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster			
14	02/22/17	Medical Dispatch Advisory Committee	McInerney	\$25.00	1
15	02/22/17	Committee of the Whole - Retiree Health Care	8 Present	\$400.00	8
		Dwan, Hadsall, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen			
16	02/24/17	MAC Economic Development & Taxation / Lansing	Krafft	\$50.00	1
TOTAL				\$2,125.00	47

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-24-17)



Board of Commissioners – March 21, 2017

COMMITTEE COMPENSATION - 3.21.17.2

March 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 26 - March 11, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/27/17	GLB Michigan Works! Committees	Dwan	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	02/28/17	Community Action Committee	O'Neal	\$50.00	1
3	03/01/17	Crime Prevention Council	Ruth	\$50.00	1
4	03/03/17	MAC Transportation/Lansing	Harris	\$50.00	1
5	03/06/17	MAC Health & Human Services/Lansing	McInerney	\$50.00	1
6	03/06/17	MAC Judiciary & Public Safety/Lansing	Stack	\$50.00	1
7	03/06/17	Human Services Committee	McInerney	\$25.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
8	03/07/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
9	03/08/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$50.00	1
10	03/09/17	Saginaw Future Board	Ruth	\$50.00	1
11	03/09/17	SC-CHAP	McInerney	\$50.00	1
12	03/09/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$25.00	1
13	03/10/17	MAC Environmental & Regulatory Affairs / Lansing	Stack	\$50.00	1
14	03/10/17	GLB-Saginaw CVB-Annual Meeting/Bay City	Ruth	\$50.00	1
			TOTAL	\$1,500.00	31

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-10-17)



RESOLUTIONS
COUNTY OF SAGINAW
STATE OF MICHIGAN

RE: SUPPORTING THE SAGINAW COUNTY PARKS AND RECREATION COMMISSION'S APPLICATION TO THE MICHIGAN NATURAL RESOURCES TRUST

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 21st day of March, 2017 at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Cheryl M. Hadsall – 1*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner McInerney.

WHEREAS, The Saginaw County Parks & Recreation Commission in cooperation with the Great Lakes Bay Region Trail (GLBRT) is desirous of developing a trailhead parking area on the south end of the Bay-Zilwaukee Rail Trail in Zilwaukee Twp. through the Department of Natural Resources Trust Fund grant; and,

WHEREAS, The Saginaw County Parks & Recreation Commission acting through the Saginaw County Board of Commissioners strives to meet the recreation needs of the residents of Saginaw County; and,

WHEREAS, The Parks Commission and its staff have analyzed the cultural and physical resources of Saginaw County including existing park land inventories and have identified the current recreation deficiencies; and,

WHEREAS, The Parks Commission has sought public input through a variety of channels in establishing goals and objectives that address identified recreation deficiencies; and,

WHEREAS, The Parks Commission has transformed its goals and objectives into a logical plan of action for parks, recreation facility development and open space preservation; and,

WHEREAS, The Parks Commission plans to file an application to the Michigan Natural Resources Trust Fund to develop a trailhead parking area adjacent to Kochville/Melbourne Road in Zilwaukee Township for trailhead access to the Bay-Zilwaukee Rail Trail slated to begin construction in summer 2018. Estimated cost of the project is \$302,600, and local match and topographical survey costs will be provided by the Great Lakes Bay Regional Trail in the amount of \$93,900; and,

WHEREAS, A public comment session was held March 17, 2017 at the Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, Michigan, to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Project; and,

WHEREAS, the GLBRT has committed a cash donation for the local match of \$89,700 (30%) for the grant and \$4,200 for the topographical survey for a total cost to the County of \$93,900; and,



WHEREAS, The Saginaw County Parks and Recreation Commission is requesting through an application to have the Michigan Department of Natural Resources Trust Fund fund the project with \$208,700 (70%).

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners hereby authorizes the Saginaw County Parks and Recreation Commission to submit an application to the Michigan Natural Resources Trust Fund to develop a trailhead parking area adjacent to Kochville / Melbourne Roads in Zilwaukee Township.

Yeas: *Commissioners Dwan, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Stack, Theisen, Webster - 10*

Nays: *None*

Absent: *Commissioner Hadsall - 1*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 21st day of March, 2017. I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 21st day of March 2017.

Michael J. Hanley, Clerk
County of Saginaw

UNFINISHED BUSINESS

None



PROCLAMATIONS

Proclamation
Prevention is Every1's Responsibility
April is Child Abuse & Neglect Prevention Month

Whereas, When children are nurtured they can grow up to be happy and healthy adults. But when children lack an attachment to a caring adult, receive inconsistent nurturing, or experience harsh discipline, the consequences can affect their lifelong health, well-being, and relationships with others. Child abuse or neglect often takes place in the home at the hands of a person the child knows well – a parent, relative, babysitter, or friend of the family; and,

Whereas, Each State is responsible for establishing its own definitions of child abuse and neglect that meet Federal minimum standards. Most include neglect, physical, sexual and emotional abuse and trafficking. It can affect children of every age, race, and income level. In 2015, about 4 million reports were made to child protective services concerning the safety and well-being of approximately 7 million children. An estimated 683,000 children were found to be victims of child abuse or neglect. Tragically, an estimated 1,670 children died due to abuse or neglect; and,

Whereas, April was first declared Child Abuse Prevention Month by Presidential Proclamation in 1983. Since then, April has been a time to acknowledge the importance of families and communities working together to prevent child abuse.

Now, Therefore, I, Carl E. Ruth, Chair of the Saginaw County Board of Commissioners, do hereby proclaim April as Child Abuse & Neglect Prevention Month in the County of Saginaw and call for blue pinwheels to be placed on the grounds of the Saginaw County Governmental Center to remember the young lives cut short by senseless violence and to help realize the end of child abuse and neglect.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 21st day of March in the year of our Lord, two thousand and seventeen.

Respectfully Submitted,

Saginaw County
Board of Commissioners

Carl E. Ruth
Chair, District #10

Adopted & Presented: March 21, 2017

ELECTIONS

- Theisen moved, seconded by Kilpatrick, to confirm the re-election of Leola Wilson – General Public; Tracey Raquepaw – General Public; John Pugh – General Public; and Charles Stack – County Commissioner to the **Mental Health Authority Board** for a term that expires April 1, 2020.

APPOINTMENTS

- Chairman Ruth re-appointed David Kelly to the **Economic Development Corporation** for a term that expires April 1, 2023.



ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth thanked everyone for their continued support of him as Chairman. He also announced that the potential closing of Saginaw High, Jessie Loomis and Atkins Elementary Schools has been given an 18-month extension.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft announced the retirement of John Deterding from the Frankenmuth Fire Department and gave accolades to Cindy Louchart, Assistant Board Coordinator, on the wonderful job she does preparing certificates and proclamations.

By Commissioner Kilpatrick, seconded by Commissioner Theisen: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:36 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

APRIL SESSION 2017

First Day of the April Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, April 18, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Dennis H. Krafft - 1*

TOTAL: - 11

Commissioner McInerney opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

April 7, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of April 18, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, April 18, 2017 at 5:00 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Webster moved, seconded by Commissioner Theisen, to approve the Minutes from the March 21, 2017 Board Session. Motion carried.

PUBLIC HEARING

None



AUDIENCES

- Commissioner Hadsall presented Daniel Straka, Saginaw County Bar Association Secretary, with a Proclamation for Law Day
- Commissioner McInerney presented Jackie Gibson, Underground Railroad, with a Proclamation for April as Sexual Assault Awareness Month
- Sue Prine, Friend of the Court, stated her concern over being chastised by a commissioner in an open meeting for expressing her opinions regarding an increase in the pay scale for a new employee
- Katharine Tessin, Administrative Director, Mid-Michigan Waste Authority, spoke regarding Earth Day event and special waste drop off schedule
- Cathy Snyder, retiree, spoke in opposition to approval of the Retiree Healthcare Action Plan, specifically the 3-tier prescription drug plan
- Tim Metro, retiree, spoke in opposition to approval of the Retiree Healthcare Action Plan, specifically the 3-tier prescription drug plan and bonding

LAUDATORY RESOLUTIONS

Special Tribute

César E. Chávez

An Extraordinary Ordinary Man

Union leader and labor organizer César Chávez was born Césario Estrada Chávez on March 31, 1927, near Yuma, Arizona. He employed non-violent means to bring attention to the plight of farmworkers, and formed both the National Farm Workers Association, which later became United Farm Workers. As a labor leader, César led marches, called for boycotts and went on several hunger strikes. It is believed that César's hunger strikes contributed to his death on April 23, 1993, in San Luis, Arizona.

César was a good man who dedicated his life to helping others. He was born to parents who taught him important ideas about hard work, the importance of education and respect. As a young boy, he worked on his family's farm feeding and watering the animals, collecting eggs, and bringing water to the house. School was hard for César because the teachers only spoke English which he did not understand. He learned to read English in school and learned to read Spanish from his uncles. His parents were very strict and taught him and his sisters and brothers to show respect to others.

His parents also taught him the importance of helping others. His family often helped his uncles, aunts, and cousins by giving them food when they had little to eat. When César was ten years old, his family's home was taken away from them because they did not have enough money. His family moved to California to find work. They began working on farms picking fruits and vegetables. His family would move from farm to farm looking for work, just like many other families who also lost their homes. Moving didn't bother César, or his siblings because their parents loved them and they were always happy to be together as a family.

Working on the farms was very difficult. They worked very long hours and often had few bathrooms and little clean water to drink. Farm workers suffered a lot and were not treated with respect or dignity. His family never thought of themselves as being poor. His mother would often tell the kids to find homeless and hungry men so she could cook them a meal. When César was a teenager, he and his older sister would help other farm workers and neighbors by driving them to the hospital to see a doctor. The people he helped often wanted to give him a little bit of money to pay for gas and



for his help. He never took any of their money because his mother would have been mad at him. She used to say, "You always have to help the needy, and God will help you."

César dedicated his life to improving the treatment, pay and working conditions for farm workers. He knew all too well the hardships farm workers faced. After working as a community and labor organizer in the 1950s, César founded the National Farm Workers Association in 1962. He started the association to help improve the working conditions of farm workers. African-Americans, Filipinos, white Americans, Mexican Americans and Mexicans and men and women of all backgrounds joined César.

*"If you really want to make a friend, go to someone's house and eat with him...
The people who give you their food give you their heart." – César Chávez*

"It's ironic that those who till the soil, cultivate and harvest the fruits, vegetables, and other foods that fill your tables with abundance have nothing left for themselves." – César Chávez

They wanted the companies and growers that owned the farms to respect farm workers by providing them with fresh water to drink, bathrooms in the fields and fair pay for a day's work. The companies and growers refused to treat the farm workers with respect and dignity. The growers did everything they could to stop César and the farm workers. They even turned to violence and hurt many farm workers and people who helped the farm workers. This made César very upset. He did not believe in violence. Like Martin Luther King, César wanted to bring change in a non-violent way. Many people came to help and support César because he believed in non-violence. César worked hard and sacrificed a lot to make farm workers' lives better. After five years, some growers in California agreed with César and started to provide farm workers with fresh water to drink, bathrooms and better pay. **This union** joined with the Agricultural Workers Organizing Committee in its first strike against grape growers in California in 1965. A year later, the two unions merged, and the resulting union was renamed the United Farm Workers in 1972. In early 1968, César called for a national boycott of California table grape growers. His battle with the grape growers for improved compensation and labor conditions would last for years. At the end, César and his union won several victories for the workers when many growers signed contracts with the union. He faced more challenges through the years from other growers and the Teamsters Union. All the while, he continued to oversee the union and worked to advance his cause.

As a labor leader, César employed non-violent means to bring attention to the plight of farm workers. He led marches, called for boycotts and went on several hunger strikes. He also brought national awareness to the dangers of pesticides to workers' health. His dedication to his work earned him numerous friends and supporters, including Robert Kennedy and Jesse Jackson.

César dedicated the rest of his life to making the world a better place and to serving others. He died on April 23, 1993 at the age of 66 years old. People all over the world remember César E. Chávez as a man of courage who fought to improve the lives of all people.

The Saginaw County Board of Commissioners extends this tribute in honor of César E. Chávez and to bring attention to his hard work and dedication for the betterment of mankind.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: March 31, 2017
Adopted: April 18, 2017

Certificate of Recognition
Denise Clack
Friend of the Court
Referee/Facilitator

Denise Clack began her career at Saginaw County on April 1, 1991 as a Temporary Associate for the Friend of the Court. On May 2, 1994 she changed from temporary to full-time Associate. On December 3, 2001, Denise was appointed Referee/Facilitator where she remained until her retirement on January 11, 2017.

The Saginaw County Board of Commissioners congratulates Denise Clack on her retirement after approximately 26 years of dedication to the Judges she’s served and the citizens of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: April 11, 2017
Adopted: April 18, 2017

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 4-18-1** **ECONOMIC DEVELOPMENT CORPORATION** submitting its 2016 Annual Report.
-- County Services (*Receive and File*)
- 4-18-2** **MICHIGAN WORKS!** requesting approval of a new position titled Contract Manager/Monitor and approval of corresponding job description.
-- County Services/Labor Relations (**4-18-5.2**) ***Amended to also waive the hiring freeze pending approval of Special Labor Relations meeting prior to the Board***
- 4-18-3** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting approval to compensate John Keuvelaar, Juvenile Court Referee, at the mid-range of the pay scale.
-- Courts & Public Safety (**4-18-2.1**)
- 4-18-4** **70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Circuit Court Administrator.
-- Labor Relations (**4-18-5.3**)
- 4-18-5** **10TH CIRCUIT COURT – HON. JAMES T. BORCHARD** requesting waiver of the hiring freeze and approval to fill the position of Law Clerk.
-- Labor Relations (**4-18-5.4**)



- 4-18-6 SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of PLUS Clerk and to vacate one (1) Deputy position in the PLUS program.
-- Labor Relations **(4-18-5.6)**
- 4-18-7 KAREN COURNEYA, COMMISSION ON AGING DIRECTOR** submitting her formal letter of resignation.
-- Human Services *(Receive and File)*
- 4-18-8 PUBLIC HEALTH** requesting approval to amend the FY 2017 Public Improvement Fund budget in the total approximate amount of \$40,017.39 to purchase and install an autoclave, a vital piece of equipment in the Health Department Laboratory. **(Amended to \$41,017.39)**
-- Human Services **(4-18-1.1)**
- 4-18-9 EQUALIZATION** submitting the Preliminary Report of Equalization for all townships and cities in Saginaw County, Form L-4024, Statement of Valuation.
-- County Services **(4-18-3.1)**
- 4-18-10 INFORMATION TECHNOLOGY** requesting that \$450,000 from the Public Improvement Fund be allocated to migrate from an analog phone and voicemail system to an all-inclusive Digital VoIP Phone and Voicemail system.
-- Budget/Audit **(4-18-4.2)**
- 4-18-11 10TH CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill three (3) vacant positions of Detention Youth Care Specialist.
-- Labor Relations **(4-18-4.7)**
- 4-18-12 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Assistant Prosecuting Attorney.
-- Labor Relations **(4-18-5.8)**
- 4-18-13 PROSECUTOR** requesting an update on the progress/status of the job study project.
-- Labor Relations
- 4-18-14 COMMUNITY CORRECTIONS** requesting approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in the approximate amount of \$800,000.
-- Courts & Public Safety **(4-18-2.2)**
- 4-18-15 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of WIC Nutritionist in the WIC Program.
-- Budget/Audit **(4-18-5.11)**
- 4-18-16 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Junior Assistant Prosecutor.
-- Budget/Audit **(4-18-5.8)**
- 4-18-17 PERSONNEL DIRECTOR** requesting approval of a Memorandum of Understanding (MOU) between Saginaw County and Police Officers Association of Michigan representing Kennel Technician positions at Saginaw County Animal Care & Control and authorize the Controller’s Office to make any necessary budget and PCN roster adjustments related to the MOU/positions pending approval of the business agent.
-- Labor Relations **(4-18-5.1)**



4-18-18 CONTROLLER recommending approval to: (1) Adopt and implement the Saginaw County Retiree Healthcare Action Plan; (2) Implement a 3-tier prescription drug plan; (3) Implement the Blue Cross/Blue Shield “Silver Sneakers” benefit and eliminate wellness reimbursement to post-65 retirees; (4) Authorize the Controller/CAO to amend the FY 2017 Budget as appropriate; (5) Authorize the Controller/CAO to work with Legal Counsel on implementation of the Action Plan, creation of a Retiree Healthcare Trust Fund and other associated legal matters; and (6) Authorize the Chair of the Board of Commissioners and the Controller/CAO to execute any and all documents associated with implementation of the Saginaw County Retiree Healthcare Action Plan and Retiree Healthcare Trust Fund.

-- Labor Relations **(4-18-5.14)**

4-18-19 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

-- Labor Relations **(4-18-5.5)**

4-18-20 PROSECUTOR requesting waiver of the hiring freeze and approval to fill its Citizens Affairs position.

-- Labor Relations **(4-18-5.9)**

4-18-21 COMMISSION ON AGING requesting waiver of the hiring freeze and approval to fill the position of Commission on Aging Director.

-- Labor Relations **(4-18-5.12)**

4-18-22 COMMISSION ON AGING requesting waiver of the hiring freeze and approval to fill the positions of PT Delivery Driver (Floater) and FT Accountant II.

-- Labor Relations **(4-18-5.13)**

4-18-23 REHMANN/CONTROLLER submitting the Saginaw County Audited Financial Statements for FY ended September 30, 2016.

-- Budget Audit **(4-18-4.3)**

4-18-24 CONTROLLER/CAO requesting approval to contract with Springsted, Inc. in the amount of \$78,700 for a Job Classification & Compensation Study as to Public Health Nurses and Technical, Paraprofessional, and Clerical level employees.

-- Labor Relations **(4-18-4.15)** *Pending approval at Special Labor Relations meeting held prior to the Board – Laid on desks*

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 - 1.1) **Public Health**, re: Approval to amend FY 2017 Public Improvement Fund to purchase and install an autoclave (steam sterilizer) with plumbing and electrical work in the amount of \$41,017.39
 - ***McInerney moved, seconded by Theisen, to approve. Motion carried.***



FROM: COMMITTEE ON HUMAN SERVICES -- 1.1

April 18, 2017

Your committee considered Communication No. 4-18-8 from Tamara Theisen, Laboratory Director, Public Health, requesting approval to amend the FY 2017 Public Improvement Fund budget in the total approximate amount of \$40,017.39 to purchase and install a Steam Sterilizer (Autoclave), a vital piece of equipment in the Health Department Laboratory.

Ms. Theisen discussed with committee that the current autoclave was purchased and installed in August 1996. Over the last few years, the frequency and complexity of repairs has increased. In February, the main body of the high pressure vessel was found to be corroded and rusted, making use of this unit a safety hazard, and the autoclave was taken out of service. The life expectancy of the replacement unit is 20 years and the current supply of plumbing and electrical is in code violation.

The original quote to acquire and install this steam sterilizer was \$40,017.39 (\$37,017.39 for the unit and \$3,000 for County Maintenance). After further research into the plumbing and electrical needs, an additional \$1,000 for repairs is requested bringing the total to \$41,017.39.

We recommend approval to amend the FY 2017 Public Improvement Fund budget in the total approximate amount of \$41,017.39 to purchase and install an autoclave at Public Health.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Susan A. McInerney, Chair
Amos O’Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **10th Circuit Court – Family Division**, re: Approval to move John Keuvelaar, Juvenile Court Referee, to Step 3 of the pay scale

2.2) **Community Corrections**, re: Approval to submit and accept, if awarded, a State of Michigan – Office of Community Corrections Grant in the approximate amount of \$800,000

▪ **Hadsall moved, seconded by Kilpatrick, to approve 2.1 and 2.2 leaving room for exceptions. Report 2.1 was excepted for a roll-call vote and the motion carried as to 2.2. The Chairman directed the Clerk to take roll-call with the motion as to 2.1 failing as follows:**

No: McInerney, Theisen, Harris, O’Neal, Dwan and Stack – 6

Yes: Kilpatrick, Hadsall, Webster and Ruth – 4

Absent: Krafft – 1

Total: - 11

~~**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1**~~

~~**APRIL 18, 2017**~~

~~Your committee considered Communication No. 4-18-17 from Hon. Barbara L. Meter, Family Court Judge, requesting approval to compensate John Keuvelaar, Juvenile Court Referee, at the mid-range of the pay scale.~~

~~We met with Judge Meter who asked the committee to consider her amended appeal to compensate Referee Keuvelaar at mid-range of the pay scale. There are six steps in the referee pay scale. Step 3 is \$65,997 and Step 4 is \$69,275.~~



~~We recommend approval to increase the Juvenile Court Referee pay scale for John Keuvelaar to Step 3 at a rate of \$65,997.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON COURTS & PUBLIC SAFETY**~~

~~Cheryl M. Hadsall, Chair~~

~~Kirk W. Kilpatrick, Vice-Chair~~

~~Kathleen K. Dwan~~

~~Amos O’Neal~~

~~Carl E. Ruth~~

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

APRIL 18, 2017

Your committee considered Communication No. 4-18-14 from Mary Stec, Community Corrections Manager, requesting approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in the approximate amount of \$800,000.

We met with Ms. Stec who discussed with committee that the grant application process for fiscal year 2018 was approved by the Community Corrections Advisory Board on March 23, 2017. The amount being requested will be in excess of \$800,000. It is to be submitted to the State of Michigan Department of Corrections by May 1, 2017. There are no match funds required for this grant application process.

We recommend approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in the approximate amount of \$800,000.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kirk W. Kilpatrick, Vice-Chair

Kathleen K. Dwan

Amos O’Neal

Carl E. Ruth

3. County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair

3.1) Equalization, re: Submitting its Final Report of Equalization for all townships and cities in Saginaw County, Form L-2024 Statement of Valuation in the year 2017

- **Stack moved, seconded by Harris, to approve. Motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

APRIL 18, 2017

Your committee considered Communication No. 4-18-9 from James T. Totten, Equalization Director, the report of real and personal property by class. The Saginaw County Department of Equalization has, in accordance with constitutional and statutory provisions, examined the assessment rolls of the various townships and cities in the County of Saginaw, as required, and has determined that the real and personal property valuations as set opposite the several townships and cities represent the County Equalized Valuations for the year 2017.

We met with James Totten, Equalization Director, who informed us the Total Equalized Value of the County for 2017 is \$5,561,208,122. This is an increase of \$166,966,908 over the 2016 Equalized Value of \$5,394,241,214 for an increase of 3.00 percent. Real Property increased \$165,109,858 or 3.3 percent. Personal Property increased by \$1,857,050 or .4 percent. Industrial Facilities Assessed Values for 2017 are \$153,318,274 which is a .7 percent increase (\$1,096,674) from the previous year.



Parcels in the name of the Department of Natural Resources have been moved to a special act roll and are no longer part of the equalization process. The taxable values of these parcels are subject to the Consumer Price Index increase of 1.009 percent for 2017.

Taxable Value is certified the fourth Monday in June and is not part of this report. However, an estimate of this value would be an increase of approximately \$62,800,000 or 1.30 percent from the 2016 taxable value for Saginaw County. The captured valuations of the various TIFA, DDA, Brownfield, and Renaissance Districts will be published with the actual breakdown of taxable values.

It is the recommendation of your committee that the Equalization Report for Saginaw County by class for 2017 be accepted.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

REPORT BEGINS ON NEXT PAGE



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Personal and Real Property - Totals

STATEMENT of acreage and valuation in the year **2017** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	NUMBER OF ACRES ASSESSED	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)		PERSONAL PROPERTY VALUATIONS		TOTAL REAL PLUS PERSONAL PROPERTY	
	(COL.1) ACRES HUNDREDTHS	(COL.2) ASSESSED VALUATIONS	(COL.3) EQUALIZED VALUATIONS	(COL.4) ASSESSED VALUATIONS	(COL.5) EQUALIZED VALUATIONS	(COL.6) ASSESSED VALUATIONS	(COL.7) EQUALIZED VALUATIONS
01 ALBEE	23,207	76,562,300	76,562,300	2,359,500	2,359,500	78,921,800	78,921,800
02 BIRCH RUN	22,974	235,158,130	235,158,130	25,575,100	25,575,100	260,733,230	260,733,230
03 BLUMFIELD	22,933	107,160,300	107,160,300	19,395,600	19,395,600	126,555,900	126,555,900
04 BRADY	22,772	72,751,700	72,751,700	2,196,500	2,196,500	74,948,200	74,948,200
05 BRANT	23,676	74,661,100	74,661,100	2,076,400	2,076,400	76,737,500	76,737,500
06 BRIDGEPORT	22,041	215,215,300	215,215,300	18,895,900	18,895,900	234,111,200	234,111,200
07 BUENA VISTA	23,028	172,999,800	172,999,800	30,400,500	30,400,500	203,400,300	203,400,300
08 CARROLLTON	2,379	71,595,900	71,595,900	7,317,850	7,317,850	78,913,750	78,913,750
09 CHAPIN	15,719	37,715,545	37,715,545	808,100	808,100	38,523,645	38,523,645
10 CHESANING	23,271	137,157,800	137,157,800	6,066,100	6,066,100	143,223,900	143,223,900
11 FRANKENMUTH	21,710	120,252,500	120,252,500	4,096,100	4,096,100	124,348,600	124,348,600
12 FREMONT	23,850	87,847,600	87,847,600	2,122,000	2,122,000	89,969,600	89,969,600
13 JAMES	12,532	54,839,700	54,839,700	2,303,800	2,303,800	57,143,500	57,143,500
14 JONESFIELD	16,306	59,746,500	59,746,500	3,849,700	3,849,700	63,596,200	63,596,200
15 KOCHVILLE	12,041	192,050,200	192,050,200	26,355,800	26,355,800	218,406,000	218,406,000
16 LAKEFIELD	16,263	42,627,400	42,627,400	1,240,000	1,240,000	43,867,400	43,867,400
17 MAPLE GROVE	23,756	105,793,900	105,793,900	3,535,600	3,535,600	109,329,500	109,329,500
18 MARION	15,649	26,371,900	26,371,900	476,400	476,400	26,848,300	26,848,300
19 RICHLAND	23,598	150,223,300	150,223,300	22,841,500	22,841,500	173,064,800	173,064,800
20 SAGINAW	16,235	1,250,060,200	1,250,060,200	71,543,200	71,543,200	1,321,603,400	1,321,603,400
21 ST. CHARLES	23,233	94,502,500	94,502,500	4,637,400	4,637,400	99,139,900	99,139,900
22 SPAULDING	15,572	48,764,100	48,764,100	2,223,100	2,223,100	50,987,200	50,987,200
23 SWAN CREEK	15,276	89,255,800	89,255,800	4,593,800	4,593,800	93,849,600	93,849,600
24 TAYMOUTH	21,772	127,755,900	127,755,900	6,851,300	6,851,300	134,607,200	134,607,200
25 THOMAS	20,881	423,975,100	423,975,100	38,475,200	38,475,200	462,450,300	462,450,300
26 TITTABAWASSEE	23,704	318,265,400	318,265,400	16,119,700	16,119,700	334,385,100	334,385,100
27 ZILWAUKEE	4,267	3,809,800	3,809,800	1,175,400	1,175,400	4,985,200	4,985,200
CITIES:							
51 FRANKENMUTH	1,210	305,181,100	305,181,100	21,353,700	21,353,700	326,534,800	326,534,800
52 SAGINAW	11,480	396,472,397	396,472,397	71,812,900	71,812,900	468,285,297	468,285,297
53 ZILWAUKEE	1,611	34,183,800	34,183,800	7,553,000	7,553,000	41,736,800	41,736,800
Totals For County	522,946	5,132,956,972	5,132,956,972	428,251,150	428,251,150	5,561,208,122	5,561,208,122

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
Saginaw, Michigan **2017**

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city as assessed in the year **2017**, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, **2017**. At a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MLC. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2017**

Carl E. Ruth, Chair of Board of Commissioners

James T. Totten, Equalization Director

Michael J. Hanley, Clerk of Board of Commissioners



Board of Commissioners – April 18, 2017

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		Equalized Valuations - Real					
		STATEMENT of valuation in the year 2017 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.					
REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS							
TOWNSHIP OR CITY	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	(COL.7) TOTAL REAL PROPERTY
01 ALBEE	32,508,500	1,270,600	386,200	42,397,000			76,562,300
02 BIRCH RUN	24,477,500	71,613,400	3,545,500	135,521,730			235,158,130
03 BLUMFIELD	47,796,600	5,888,100	1,790,500	51,685,100			107,160,300
04 BRADY	36,091,200	5,141,600	905,600	30,613,300			72,751,700
05 BRANT	27,200,800	325,700	438,000	46,696,600			74,661,100
06 BRIDGEPORT	18,856,500	37,955,800	8,086,700	150,316,300			215,215,300
07 BUENA VISTA	34,346,300	47,947,900	34,788,800	55,916,800			172,999,800
08 CARROLLTON		9,963,800	3,409,600	58,222,500			71,595,900
09 CHAPIN	24,238,100	119,600	153,900	13,203,945			37,715,545
10 CHESANING	32,078,600	14,979,700	2,294,500	87,805,000			137,157,800
11 FRANKENMUTH	43,593,800	1,057,700	1,462,200	74,138,800			120,252,500
12 FREMONT	32,711,250	38,400	357,650	54,740,300			87,847,600
13 JAMES	6,996,200	1,593,500	121,500	46,112,100	16,400		54,839,700
14 JONESFIELD	28,012,400	2,398,300	1,673,500	27,662,300			59,746,500
15 KOCHVILLE	14,708,300	124,155,100	4,031,500	49,155,300			192,050,200
16 LAKEFIELD	21,039,300	396,500		21,191,600			42,627,400
17 MAPLE GROVE	44,366,900	880,000	640,100	59,906,900			105,793,900
18 MARION	10,891,100	288,000		15,192,800			26,371,900
19 RICHLAND	35,410,800	12,064,200	1,228,400	101,519,900			150,223,300
20 SAGINAW	5,221,700	366,769,600	6,770,900	871,298,000			1,250,060,200
21 ST. CHARLES	33,810,800	8,501,200	540,800	51,649,700			94,502,500
22 SPAULDING	16,361,900	1,829,350	698,250	29,874,600			48,764,100
23 SWAN CREEK	6,831,600	3,064,100	3,084,100	76,276,000			89,255,800
24 TAYMOUTH	20,044,700	2,684,200	533,800	104,493,200			127,755,900
25 THOMAS	17,007,200	37,084,200	10,610,800	359,272,900			423,975,100
26 TITTABAWASSEE	23,720,100	45,943,800	4,417,400	244,184,100			318,265,400
27 ZILWAUKEE	600,400	679,800	921,600	1,608,000			3,809,800
CITIES:							
51 FRANKENMUTH		128,094,700	4,573,400	172,513,000			305,181,100
52 SAGINAW	95,674	77,343,565	25,640,600	293,392,558			396,472,397
53 ZILWAUKEE		2,389,900	9,570,400	22,223,500			34,183,800
Totals For County	639,018,224	1,012,462,315	132,676,200	3,348,783,833	16,400		5,132,956,972
OFFICE OF THE BOARD OF COMMISSIONERS OF						SAGINAW	COUNTY,
Saginaw, Michigan							2017
WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year 2017. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.							
Dated at _____ this _____ day of _____				2017			
				Carl E. Ruth, Chair of Board of Commissioners			
James T. Totten, Equalization Director				Michael J. Hanley, Clerk of Board of Commissioners			
Page 2, Real Property Equalized		73 - SAGINAW					
(For instructions for filling out this blank, see reverse side of page 3.)						Michigan Department of Treasury L- 4024	



73 - SAGINAW COUNTY. **Page 3**
Assessed Valuations - Real
 STATEMENT of valuation in the year **2017** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY ASSESSED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						(COL.7) TOTAL REAL PROPERTY
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	
01 ALBEE	32,508,500	1,270,600	386,200	42,397,000			76,562,300
02 BIRCH RUN	24,477,500	71,613,400	3,545,500	135,521,730			235,158,130
03 BLUMFIELD	47,796,600	5,888,100	1,790,500	51,685,100			107,160,300
04 BRADY	36,091,200	5,141,600	905,600	30,613,300			72,751,700
05 BRANT	27,200,800	325,700	438,000	46,696,600			74,661,100
06 BRIDGEPORT	18,856,500	37,955,800	8,086,700	150,316,300			215,215,300
07 BUENA VISTA	34,346,300	47,947,900	34,788,800	55,916,800			172,999,800
08 CARROLLTON		9,963,800	3,409,600	58,222,500			71,595,900
09 CHAPIN	24,238,100	119,600	153,900	13,203,945			37,715,545
10 CHESANING	32,078,600	14,979,700	2,294,500	87,805,000			137,157,800
11 FRANKENMUTH	43,593,800	1,057,700	1,462,200	74,138,800			120,252,500
12 FREMONT	32,711,250	38,400	357,650	54,740,300			87,847,600
13 JAMES	6,996,200	1,593,500	121,500	46,112,100	16,400		54,839,700
14 JONESFIELD	28,012,400	2,398,300	1,673,500	27,662,300			59,746,500
15 KOCHVILLE	14,708,300	124,155,100	4,031,500	49,155,300			192,050,200
16 LAKEFIELD	21,039,300	396,500		21,191,600			42,627,400
17 MAPLE GROVE	44,366,900	880,000	640,100	59,906,900			105,793,900
18 MARION	10,891,100	288,000		15,192,800			26,371,900
19 RICHLAND	35,410,800	12,064,200	1,228,400	101,519,900			150,223,300
20 SAGINAW	5,221,700	366,769,600	6,770,900	871,298,000			1,250,060,200
21 ST. CHARLES	33,810,800	8,501,200	540,800	51,649,700			94,502,500
22 SPAULDING	16,361,900	1,829,350	698,250	29,874,600			48,764,100
23 SWAN CREEK	6,831,600	3,064,100	3,084,100	76,276,000			89,255,800
24 TAYMOUTH	20,044,700	2,684,200	533,800	104,493,200			127,755,900
25 THOMAS	17,007,200	37,084,200	10,610,800	359,272,900			423,975,100
26 TITTABAWASSEE	23,720,100	45,943,800	4,417,400	244,184,100			318,265,400
27 ZILWAUKEE	600,400	679,800	921,600	1,608,000			3,809,800
CITIES:							
51 FRANKENMUTH		128,094,700	4,573,400	172,513,000			305,181,100
52 SAGINAW	95,674	77,343,565	25,640,600	293,392,558			396,472,397
53 ZILWAUKEE		2,389,900	9,570,400	22,223,500			34,183,800
Totals For County	639,018,224	1,012,462,315	132,676,200	3,348,783,833	16,400		5,132,956,972

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
 Saginaw, Michigan **2017**

WE HEREBY CERTIFY That the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw in the year **2017**. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2017**
 Carl E. Ruth, Chair of Board of Commissioners

James T. Totten, Equalization Director
 Michael J. Hanley, Clerk of Board of Commissioners



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

- 4.1) **Sheriff**, re: Approval to authorize use of any realized savings in the Jail budget to offset shortfalls in the Law Enforcement Fund (207) and PLUS – Home Surveillance Program Fund (280) and to amend the budget accordingly
- 4.2) **Information Technology**, re: Approval to allocate funds from the Public Improvement Fund and any special millage fund or fund balance to cover costs associated with purchasing and installing a new VOIP phone system
- 4.3) **Rehmann/Controller**, re: Approval of Saginaw County Audited Financial Statements for FY ended September 30, 2016

- ***O’Neal moved, seconded by McInerney, to approve 4.1 through 4.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

APRIL 18, 2017

Your Budget/Audit Committee considered Communication No. 3-21-13 from Sheriff Federspiel requesting an increase in the General Fund contribution to the Law Enforcement Fund from \$403,000 to \$763, 115 due to savings in the Jail budget.

We met with Sgt. Gomez who appeared on behalf of Sheriff Federspiel and explained that savings to the county will include vacant positions, inmate fees, and overtime usage. He assured the committee that staffing is being maintained at mandated levels, which ensures safety within the jail.

This committee recommends authorization to use any realized savings in the Jail budget to offset shortfalls in the Law Enforcement Fund (207) and PLUS Home Surveillance Program Fund (280) and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

APRIL 18, 2017

Your Budget/Audit Committee considered Communication No. 4-18-10 from Joshua Brown, Information Technology (IT) Director, who submitted a request to allocate \$450,000 from the Public Improvement Fund to migrate from an analog phone and voicemail system to an all-inclusive Digital VoIP Phone and Voicemail system.

We met with Mr. Brown who explained the technical and financial issues regarding the migration, answering questions from commissioners and ensuring that testing with current infrastructure at all facilities would be written into any proposal so that no additional costs would be incurred.

We recommend the allocation of \$450,000 from the Public Improvement Fund and any special millage fund or fund balance (i.e. Mosquito Abatement, Commission on Aging, Parks & Recreation) to cover costs associated with purchasing and installing a new VoIP county-wide phone system.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

APRIL 18, 2017

Your Budget/Audit Committee met with Doug Deeter, Auditor from the CPA firm of Rehmann Robson, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2016. The final Audit was provided to the committee members and for distribution to all other commissioners.

The Auditors indicated the County of Saginaw has six months to submit its audit to the State of Michigan to comply with State laws. Should the County not file its audit within this deadline, the County could incur financial penalties. The Controller/CAO submitted the completed County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2016 to the State of Michigan before March 31, 2017, as required.

The Auditors issued an unmodified opinion that the Audited Financial Statements fairly represent the County’s financial position. All County programs and accounting funds ended the year positively. The Auditors also issued findings and recommendations for strengthening internal controls and improving operating efficiencies. All of these findings and recommendations were provided to the Committee.

Accordingly, we recommend the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2016 be accepted; further, that the proper County officials be authorized and directed to file the necessary documents to complete the audit process, if necessary.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Personnel Director**, re: Approval of Memorandum of Understanding (MOU) for Kennel Technician, authorize Controller to make necessary budget and PCN roster adjustments, and confirmation of waiver of the hiring freeze for two (2) positions of Kennel Technician at Animal Care & Control
- 5.2) **Michigan Works!**, re: Approval to create new position of Contract Manager/Monitor and waiver of the hiring freeze for same (*Note: Request to waive the hiring freeze for Contract Manager/Monitor will be considered at the Special Labor Relations meeting prior to the Board Session*)
- 5.3) **10th Circuit Court**, re: Waiver of the hiring freeze for Circuit Court Administrator
- 5.4) **10th Circuit Court**, re: Waiver of the hiring freeze for Law Clerk for the Hon. James T. Borchard
- 5.5) **70th District Court**, re: Waiver of the hiring freeze for Traffic Clerk/Cashier



- 5.6) **Sheriff**, re: Waiver of the hiring freeze for PLUS Clerk and to vacate one (1) Deputy position in the PLUS Program
 - 5.7) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze for three (3) positions of Detention Youth Care Specialist
 - 5.8) **Prosecutor**, re: Waiver of the hiring freeze for one (1) Assistant Prosecuting Attorney and one position of one (1) Junior Assistant Prosecutor
 - 5.9) **Prosecutor**, re: Waiver of the hiring freeze for one (1) Citizens Affairs position
 - 5.10) **Prosecutor**, re: Modification of the Personnel Control Number (PCN) Roster by deleting an Assistant Prosecuting Attorney (APA) 1 PCN and adding an APA II PCN
 - 5.11) **Public Health**, re: Waiver of the hiring freeze for WIC Nutritionist
 - 5.12) **Commission on Aging**, re: Waiver of the hiring freeze for Commission on Aging Director
 - 5.13) **Commission on Aging**, re: Waiver of the hiring freeze for PT Delivery Driver (Floater) and FT Accountant II
 - 5.14) **Controller/CAO**, re: Approval of Retiree Healthcare Action Plan and six (6) corresponding items
 - 5.15) **Controller/CAO**, re: Approval to contract with Springsted, Inc. in the amount of \$78,700 for a Job Classification & Compensation Study as to Public Health Nurses and Technical, Paraprofessional, and Clerical level employees
- ***Kilpatrick moved, seconded by O’Neal, to approve 5.1 through 5.15 leaving room for exceptions. 5.14 was excepted for discussion and the motion carried as to Board Reports 5.1 through 5.13 and 5.15. After discussion, Theisen moved, seconded by Kilpatrick, to remove “Item (2) Implement a 3-tier prescription drug plan” from the report and approve Items (1) and Items (3) – (6). Motion on the amendment carried unanimously. Discussion was held and the Controller was tasked with obtaining more information on the matter to bring to the Labor Relations Committee in the future. After discussion, the Motion, as amended, carried unanimously.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-17 from Jennifer Broadfoot, Personnel Director, requesting approval of a Memorandum of Understanding (MOU) for Kennel Technician positions and to authorize the Controller’s Office to make any necessary budget and PCN roster adjustments related to the MOU/positions pending approval of the business agent.

We met with Ms. Broadfoot who indicated the addition of two regular PT positions of Kennel Technician were approved at the December 2016 Board Session, along with approval of job descriptions and a future determination of the wages and fringes under a Collective Bargaining Agreement. A draft MOU was prepared and approved by the Chief Steward and is pending approval by the Business Agent. In addition, there was a discrepancy in the title of the positions on the December 2016 communication. We further request to confirm waiver of the hiring freeze for two (2) permanent PT Kennel Technicians at Animal Care & Control.

We recommend approval of the MOU and authorize the Controller’s Office to make any necessary budget and PCN roster adjustments related to the MOU/positions, pending approval of the business agent. Further recommend waiver of the hiring freeze and approval to fill two positions of permanent PT Kennel Technician at Animal Care & Control.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 *AMENDED APRIL 18, 2017

Your County Services Committee and Labor Relations Committee considered Communication No. 4-18-2 from Ed Oberski, CEO, Michigan Works! requesting approval for a new position titled Contract Manager/Monitor and approval of a corresponding job description.

We met with Mr. Oberski who indicated position has been approved by the Great Lakes Bay Michigan Works! Board, as well as the Saginaw County Personnel Department and applicable labor union. This is a specialized position that assists with the procurement, drafting, management and monitoring of complex and routine contracts.

We recommend approval to create a new position titled Contract Manager/Monitor at Michigan Works! and to establish a Personnel Control Number (PCN) for the position. **Further recommend waiver of the hiring freeze and approval to hire the position of Contract Manager/Monitor at Michigan Works!**

*Amended at Special Labor Relations Committee meeting held prior to the Board Session.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-4 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Circuit Court Administrator.

We met with Ms. McGlown who indicated this position is vital to the efficient operation of the 10th Circuit Court, as it manages its administrative and other non-judicial functions.

We recommend waiver of the hiring freeze and authorize hiring a Circuit Court Administrator.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-5 from the Hon. James T. Borchard, Circuit Court Judge, requesting waiver of the hiring freeze and approval to fill the position of Law Clerk.

We met with Ms. McGlown who appeared on behalf of Judge Borchard and indicated this position is vital to the efficient operation of Judge Borchard's courtroom. Since the death of his previous Law Clerk, he has been contracting the position and requires a permanent employee.

We recommend waiver of the hiring freeze and authorize hiring a Law Clerk in the 10th Circuit Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-19 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

We met with Ms. McGlown who provided a business case supporting the duties of this position and indicated this position is vital to the efficient operation of the 70th District Court.

We recommend waiver of the hiring freeze and authorize hiring a Traffic Clerk/Cashier.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-6 from William L. Federspiel, Sheriff, requesting waiver of the hiring freeze and approval to fill the position of PLUS Clerk and vacate one (1) Deputy position in the PLUS (Prisoner Leave Under Supervision) Program.

We met with Undersheriff Hart and he indicated these changes are necessary in order to address the issue of expenses exceeding revenues in the PLUS Program area.

We recommend waiver of the hiring freeze and authorize hiring a PLUS Clerk and vacating a Deputy position in the PLUS Program.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-11 from Brandon Genright, 10th Circuit Court – Family Division, requesting waiver of the hiring freeze and approval to fill three (3) positions of Detention Youth Care Specialist (DYCS).

We met with Ms. Deidre Tyler who appeared on behalf of Mr. Genright, and she indicated that by lifting the hiring freeze it would allow “on call” DYCS to fill the three (3) vacant positions in Detention. We recommend waiver of the hiring freeze and authorize hiring three (3) Detention Youth Care Specialist positions at 10th Circuit Court – Family Division.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

APRIL 18, 2017

Your Labor Relations Committee considered Communication Nos. 4-18-12 and 4-18-16 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the positions of Assistant Prosecuting Attorney (senior) and Assistant Prosecuting Attorney (junior).

We met with Chris Boyd, Chief Assistant Prosecutor, who indicated these positions are vital to the operation of the Prosecutor’s Office. Both of these positions deal with Criminal Sexual Contact (CSC) cases, which is a serious problem that exists in Saginaw County and across the state.

We recommend waiver of the hiring freeze and authorize hiring two (2) Assistant Prosecuting Attorneys in the Prosecutor’s Office and allow the positions to be posted to the public.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-20 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the Citizens Affairs position.

We met with Chris Boyd, Chief Assistant Prosecutor, who indicated this position is vital to the operation of the Prosecutor’s Office. This position is necessary and essential in our fight against crime here in Saginaw County and in the ongoing effort to maintain good relations between the public and the county. The Citizens Affairs person represents the Prosecutor’s Office on the many cases that are referred directly as well as dealing with citizen complaints and the business community in regard to bad checks and other matters.

We recommend waiver of the hiring freeze and authorize hiring a Citizens Affairs position in the Prosecutor’s Office and allow the position to be posted to the public.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.10

APRIL 18, 2017

Your Labor Relations Committee considered information provided by Chris Boyd, Chief Assistant Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Financial Investigator.

We met with Mr. Boyd who indicated the Prosecutor's Office is making several personnel changes that require the Personnel Control Number (PCN) roster of Assistant Prosecuting Attorneys (APA) be modified. There are sufficient funds within the FY 2017 budget to cover costs associated with this request.

We recommend approval to modify the Prosecutor's Office PCN roster by deleting an APA I position and adding an APA II position.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.11

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-15 from Tawnya Simon, PPHS Director, Public Health, requesting waiver of the hiring freeze and approval to fill the position of WIC Nutritionist.

We met with the Controller who spoke on behalf of Ms. Simon. This position provides nutrition education for WIC Program participants and is fully funded by the Michigan Department of Health & Human Services.

We recommend waiver of the hiring freeze and authorize hiring a WIC Nutritionist at Public Health.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.12

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-21 from Karen Courneya, Commission on Aging Director, requesting waiver of the hiring freeze and approval to fill the position of Commission on Aging Director.



We met with Ms. Courneya who indicated this position would be vacated as of April 21, 2017. The Director is responsible for the overall fiscal and program management of the Commission on Aging and plans, develops, administers, implements and evaluates the diverse service programs and activities of the department.

We recommend waiver of the hiring freeze and authorize hiring a Director of the Commission on Aging.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.13

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-22 from Karen Courneya, Commission on Aging Director, requesting waiver of the hiring freeze and approval to fill the positions of PT Delivery Driver (Floater) and FT Accountant II.

We met with Ms. Courneya who indicated these positions are vital to the operation of the Commission on Aging. The Delivery Driver (Floater) acts as backup food delivery driver for the kitchen and home delivered meal program, as well as other positions in these two program areas. The Accountant II position will be vacated in early June, but this position needs to be filled immediately so training can occur. The Accountant II ensures that the budgetary requirements of our federal, state and local grants are carried out.

We recommend waiver of the hiring freeze and authorize hiring a PT Delivery Driver (Floater) and FT Accountant II at the Commission on Aging. In addition, we recommend creation of a temporary PCN to accommodate an additional Accountant II position during the training process.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.14

***AMENDED**

APRIL 18, 2017

Your Labor Relations Committee considered Communication No. 4-18-18 from Robert Belleman, Controller/CAO, requesting adoption of the Retiree Healthcare Action Plan, with associated activities and other recommendations.

We met with the Controller/CAO and Angela Garner from Brown & Brown and discussed the communication. The Action Plan recommends nine (9) of the forty-seven (47) ideas developed by the Retiree Healthcare Task Force from eleven (11) meetings that were held, as follows:



(1) Education; (2) Prescription Assistance Programs; (3) Chronic and Critical Care Management Programs; (4) Evaluation of a Medicare Advantage Plan; (5) Separate retiree and active insurance plans; (6) Implement Medtipster; (7) Coaching for lifestyles management as wellness programs; (8) Look to other employers/spouses/new job to cover retiree/family, with possible “opt in” at a later date; and (9) Labor negotiations for upcoming retirees

The Controller/CAO recommends establishing an official Retiree Healthcare Trust Fund (“Trust Fund”) and transfer all of the current and future retiree healthcare investment proceeds, which would only be available to cover costs associated with retiree healthcare. In addition, any savings realized from implementation of the Action Plan would go into the Trust Fund to assist in reducing our \$127 million unfunded Other Post Employment Benefit (OPEB) liability.

The Labor Relations Committee recommends approval of the Retiree Healthcare Action Plan consisting of the nine (9) aforementioned items, as well as establishment of a Trust Fund. In addition, the following recommendations are made for approval: (1) Adopt and implement the Saginaw County Retiree Healthcare Action Plan; ~~(2) Implement a 3-tier prescription drug plan;~~ (3) Implement the Blue Cross/Blue Shield “Silver Sneakers” benefit and eliminate wellness reimbursement to post-65 retirees; (4) Authorize the Controller/CAO to amend the FY 2017 Budget as appropriate; (5) Authorize the Controller/CAO to work with Legal Counsel on implementation of the Action Plan, creation of a Retiree Healthcare Trust Fund and other associated legal matters; and (6) Authorize the Chair of the Board of Commissioners and the Controller/CAO to execute any and all documents associated with implementation of the Saginaw County Retiree Healthcare Action Plan and Retiree Healthcare Trust Fund.

***This report was amended on the Board floor to remove Item (2) to Implement a 3-tier prescription drug plan and the Board approved the remaining items.**

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.15

APRIL 18, 2017

Your Labor Relations Committee at a special meeting held this date considered Communication No. 4-18-24 from Robert Belleman, Controller/CAO, requesting approval to contract with Springsted, Inc. in the amount of \$78,700 for a Job Classification & Compensation Study as to Public Health Nurses and Technical Paraprofessional, and Clerical level employees.

We met with Mr. Belleman who discussed that in March 2015 the Board of Commissioners established as one of its priorities the completion of a total compensation study covering all positions. After consideration of various options, including obtaining the assistance of students in Michigan State University’s Master’s Degree in Human Resources and Labor Relations Program, it was determined the County should seek the services of a professional consultant by sending out a Request for Proposal (RFP) for the project.



The RFP was released in October 2016 with responses due November 15, 2016. All county positions would be included in the study. Only one company responded to the RFP, Segal Walters Consulting. After discussion, the Labor Relations Committee rejected Segal Walters proposal and requested staff to reissue the RFP with a more limited scope. Due to the current financial challenges facing Saginaw County and the County's ability to ultimately implement the recommendations received from the compensation study, the committee agreed with staff that the Compensation Study should be revised to focus only on Public Health Nurses and Technical, Paraprofessional and Clerical level employees. These groups are currently experiencing issues with attraction and retention and have seen the largest number of refactoring requests over the last few years.

The reissued RFP was released in January 2016, with a return date of February 9, 2016. Six groups submitted proposals. The fee structure proposed by each group was also considered. Two groups were invited to interview on April 11, 2017: Springsted, Inc. and Arthur Gallagher and Co. The interview panel evaluated both presentations. Springsted, Inc. received the highest overall ranking and it is recommended the County engage them to conduct the Job Classification & Compensation Study at their proposed cost of \$78,700. Springsted, Inc. indicated it would take approximately six to nine months to complete the Job Classification & Compensation Study. Springsted's proposal includes their Systematic Analysis and Factor Evaluation process for determining placement within a revised compensation structure.

We recommend approval of hiring Springsted, Inc. to conduct the Job Classification & Compensation Study for Saginaw County at the proposed cost of \$78,700.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Controller/CAO**, re: Approval to appoint Jessica Kirn as Interim Commission on Aging Director

6.2) **Controller/CAO**, re: Approval to move all requests for changes in employee pay grade from Primary Standing Committees (Human Services/Courts & Public Safety/County Services) to the Labor Relations Committee

- ***Stack moved, seconded by McInerney, to approve 6.1 and 6.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

APRIL 18, 2017

Your committee considered information provided by Robert V. Belleman, Controller/CAO, regarding the impending retirement of Karen Courneya, Commission on Aging Director. Discussion was held regarding Jessica Kirn, currently the Nutrition Program Supervisor, being appointed as Interim Director.

We recommend approval to designate Jessica Kirn as Interim Director of Commission on Aging and direct the Controller's Office to amend the PCN roster and any other payroll-related functions as needed.



Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

APRIL 18, 2017

Your committee discussed the current practice of employee salary and pay grade issues going first to the appropriate Primary Standing Committee (Human Services/Courts & Public Safety/County Services) and considered information provided by Robert V. Belleman, Controller/CAO, that employee issues of salary, pay grade, etc. should be directed to the Labor Relations Committee.

We recommend approval to direct all requests related to employee salary and pay grade issues to only the Labor Relations Committee and that the Labor Relations Committee will create a policy reflective of this decision.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

4-18-17.1) March 12 – March 25, 2017

4-18-17.2) March 26 – April 8, 2017

- ***Hadsall moved, seconded by Theisen, to approve 4-18-17.1 and 4-18-17.2 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 4.18.17.1

April 18, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 12 - March 25, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/13/17	Labor Relations Committee	Stack	\$50.00	1
			Harris	\$50.00	1
			McInerney	\$50.00	1
			Ruth	\$50.00	1



Board of Commissioners – April 18, 2017

2	03/14/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	03/15/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
4	03/15/17	Animal Control Advisory Council	Hadsall	\$50.00	1
5	03/16/17	Frankenmuth CVB	Krafft	\$50.00	1
6	03/16/17	Commission on Aging	Stack	\$50.00	1
7	03/16/17	Community Action Committee	O'Neal	\$50.00	1
8	03/21/17	Board Session Dwan, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Hadsall</i>	10 Present	\$500.00	10
9	03/24/17	MAC Transportation/Lansing	Harris	\$50.00	1
TOTAL				\$1,250.00	25

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (3-24-17)

COMMITTEE COMPENSATION - 4.18.17.2

April 18, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 26 - April 7, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/27/17	GLB Michigan Works! Committees	O'Neal	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	03/28/17	Land Bank Authority	Ruth	\$50.00	1
3	03/28/17	Region VII Area Agency on Aging/Bay City	Stack	\$5.00	1
4	04/03/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
5	04/04/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
6	04/05/17	Crime Prevention Council	Ruth	\$50.00	1



7	04/05/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
8	04/06/17	Budget/Audit Committee	Krafft	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
9	04/07/17	Saginaw Future Board	Ruth	\$50.00	1
			TOTAL	\$1,280.00	27

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-7-17)

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

Proclamation

National Public Health Week

April 3 – 9, 2017

Whereas, During the first full week of April each year, the American Public Health Association (APHA) brings together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are important to improving our nation. For nearly 20 years, APHA has served as the organizer of National Public Health Week. Every year, the Association develops a national campaign to educate the public, policymakers and practitioners about issues related to each year's theme; and,

Whereas, This year's National Public Health Week is themed "*Healthiest Nation 2030*" and focuses on growing the movement to create the healthiest nation in one generation, along with celebrating the power of prevention, advocating for healthy and fair policies, sharing strategies for successful partnerships and championing the role of a strong public health system.

Now, Therefore, I, Carl E. Ruth, Chair of the Saginaw County Board of Commissioners, do hereby proclaim April 3 – 9, 2017 as Public Health Week in the County of Saginaw.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of April in the year of our Lord, two thousand and seventeen.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: April 7, 2017
Adopted: April 18, 2017

Susan A. McInerney
Commissioner, District #4

Proclamation
National Volunteer Week
April 23 – 29, 2017
MOBILIZE. BUILD. INSPIRE.

“We make a living by what we get. We make a life by what we give.” ~ Winston S. Churchill

Whereas, National Volunteer Week is about inspiring, recognizing and encouraging people to seek out imaginative ways to engage in their communities. It’s about demonstrating to the nation that by working together, in unison, we have the fortitude to meet our challenges and accomplish our goals. National Volunteer Week is about taking action, encouraging individuals and their respective communities to be at the center of social change - discovering and actively demonstrating their collective power to foster positive transformation; and,

Whereas, National Volunteer Week is not only our moment in time to celebrate our volunteers, but to enable a nation to share ideas, practices, and stories, wherever they happen, thereby shaping a movement to re-imagine the notion of citizenship for the 21st century.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims April 23 – 29, 2017 as Volunteer Week in Saginaw County, Michigan and urges our fellow citizens to volunteer in their respective communities. By volunteering and recognizing those who serve, we can replace disconnection with understanding and compassion.

In Witness Whereof, The seal of the County of Saginaw will be affixed and the Proclamation adopted by the Board of Commissioners on the 18th day of April in the year of our Lord two thousand seventeen.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: April 18, 2017
Presented: April 28, 2017



**Proclamation
Sexual Assault Awareness Month – April 2017
Engaging New Voices**

*“Denial forces victims to retreat in lifeless existence,
dying in the shadows of buried trauma and painful memories.” Trudy Metzger*

Whereas, Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in this community. Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 71 men will be raped at some point in their lives. Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience a sexual assault before age 18; and,

Whereas, Young people experience heightened rates of sexual violence, and youth ages 12-17 were 2.5 times as likely to be victims of rape or sexual assault. On campus, one in five women and one in 16 men are sexually assaulted during their time in college; and,

Whereas, “Engaging New Voices” is the theme of this year’s Sexual Assault Awareness Month’s campaign. It calls on new partners and community members to help expand sexual assault prevention efforts and ensure the next generation fosters attitudes that promote healthy relationships, equality, and respect.

Now, Therefore, I, Carl E. Ruth, Chair of the Saginaw County Board of Commissioners, do hereby proclaim April as Sexual Assault Awareness Month in the County of Saginaw.

In Witness Whereof, I, have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of April in the year of our Lord, two thousand and seventeen.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted & Presented: April 18, 2017

**Proclamation
Law Day 2017
The 14th Amendment
Transforming American Democracy
May 1, 2017**

Whereas, The 2017 theme provides the opportunity to explore the many ways that the Fourteenth Amendment has reshaped American law and society. Through its Citizenship, Due Process and Equal Protection clauses, this transformative amendment advanced the rights of all Americans. It also played a pivotal role in extending the reach of the Bill of Rights to the states. Ratified during Reconstruction a century and a half ago, the Fourteenth Amendment serves as the cornerstone of landmark civil rights legislation, the foundation for numerous federal court decisions protecting fundamental rights, and a source of inspiration for all those who advocate for equal justice under law; and,



Whereas, In 1957, American Bar Association (ABA) President Charles S. Rhyne, a Washington, D.C. attorney, envisioned a special day for celebrating our legal system. In 1958, President Dwight D. Eisenhower established Law Day as a day of national dedication to the principles of government under law. In 1961, Congress, by joint resolution, designated May 1 as the official date for celebrating Law Day.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims Monday, May 1, 2017 as Saginaw County Law Day and call upon the people of the County of Saginaw to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flags of the United States, State of Michigan and Saginaw County in support of this educational observance. We further encourage schools, businesses, media, religious institutions, and civic and service organizations to join members of the bar and bench in commemorating Law Day.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of April in the year of our Lord, two thousand and seventeen.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: April 18, 2017

ELECTIONS

None

APPOINTMENTS

None

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth thanked everyone for their attendance at the meeting, stating that with the good weather he should be golfing.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Theisen announced that in the absence of Commissioner Krafft everything in Frankenmuth is cancelled this week.
- ◆ Commissioner Stack invited everyone to the Saginaw County Animal Care & Control Fur Ball event – Friday, May 19, 2017, 6:00 p.m. at Horizons Conference Center, \$65 per person.
- ◆ Commissioner Kilpatrick announced that he became a grandfather on Monday, April 17, 2017 and was congratulated by commissioners, staff and members of the audience.
- ◆ Commissioner O'Neal announced the passing of Mel A. Pryor from Victorious Believers and extended his condolences from the Board of Commissioners.
- ◆ Commissioner McInerney gave accolades to 9-1-1 Director Randy Pfau and his staff for implementing a new pager system in the county that works off state towers and the excellent response with our last storm.



- ◆ Commissioner Hadsall and Chair Ruth, along with other commissioners, staff, and members of the audience, wished the Board Coordinator a Happy Birthday!

By Commissioner Harris, seconded by Commissioner Stack: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:42 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

SPECIAL SESSION
APRIL 19, 2017

A Special Session of the Board of Commissioners of Saginaw County, Michigan, was held Wednesday, April 19, 2017. The Board met pursuant to adjournment at 4:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Dennis H. Krafft - 1*

TOTAL: *- 11*

Commissioner Theisen gave the invocation and led the Pledge of Allegiance to the Flag.

PETITION



CLERK'S CALL OF SESSION

April 4, 2017

Michael J. Hanley
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

April 19, 2017
Special Session

4-19-1

Dear Clerk Hanley:

Pursuant to Article II, Section 2.9 (MCLA 46.10) of the 2016 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Wednesday, April 19, 2017 at 4:00 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on these matters.



Respectfully Submitted,

Kathleen K. Dwan, Commissioner	Cheryl M. Hadsall, Commissioner
Kyle R. Harris, Commissioner	Charles M. Stack, Commissioner
Kirk W. Kilpatrick, Commissioner	James G. Theisen, Commissioner
Dennis H. Krafft, Commissioner	Amos O’Neal, Commissioner
Susan A. McInerney, Commissioner	Michael A. Webster, Commissioner
Carl E. Ruth, Chairman	



April 4, 2017

4-19-2

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of Special Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on **Wednesday, April 19, 2017 at 4:00 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2016 Rules of the Saginaw County Board of Commissioners by petition of at least one-third (1/3) of the members of the Board.

Respectfully Submitted,
Michael J. Hanley, County Clerk
/sek

Posted: 12:00 noon on April 4, 2017 by Suzy Koeplinger, Board Coordinator/Deputy Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARING

None

AUDIENCES

None



LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: *That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.*

4-19-1 PETITION requesting Special Board Session on Wednesday, April 19, 2017 at 4:00 p.m. to consider labor issues and any other matters brought before the Board.

-- Receive and File

4-19-2 NOTICE OF SPECIAL BOARD SESSION on Wednesday, April 19, 2017 to consider labor issues and any other matters brought before the Board.

-- Receive and File

AGENDA

Consideration of job performance and employment status of the Public Health Officer, pursuant to Section 8(a) of the Open Meetings Act, which may prompt a Closed Session.

- Consultation with Board of Health
- Opportunity for John McKellar to be heard

.....
Closed Session: Under Section 8(h) of the Open Meetings Act to discuss a written legal opinion of Civil Counsel regarding the Board of Health Bylaws and the role of the County Board of Commissioners in these matters.

On March 13, 2017, the Saginaw County Board of Health (BOH) met in a Special Meeting and passed the following motion:

“The BOH moves to send to the Saginaw County Board of Commissioners its vote of no confidence in the competency of the Public Health Officer to perform the functions of his position of Public Health Officer.”

This Special Meeting of the County Board of Commissioners was called to consider the “vote of no confidence” from the BOH and the continued appointment/employment of Mr. John McKellar as the Public Health Officer for the Department of Public Health. Mr. McKellar was offered and declined a Closed Session under Section 8(a) of the Open Meetings Act.

Judith Lincoln, Chair of the BOH, explained the Board’s position regarding its vote of no confidence. Ms. Lincoln expressed that the BOH concluded that Mr. McKellar failed to demonstrate necessary leadership, failed to submit a performance evaluation plan, as directed, and failed to work with the Executive Team in negotiating the contract with consultant regarding strategic planning, alteration of the physical facility, management and leadership of employees, and future plans to move the Department of Public Health forward.



Ms. Lincoln identified four lingering issues which Mr. McKellar failed to address: First, despite the directive of the BOH, Mr. McKellar had not met with the Executive Team to negotiate a contract with the consultant who appeared before the Board of Health with no information and no update regarding the issues Mr. McKellar was directed to address. Second, the Public Health Department staff continues to lack resources and personnel necessary to provide sufficient customer service. Third, Health Department staff positions remain unfilled further taxing the existing staff, and negatively impacting customer service. Fourth, contrary to the BOH directive, Mr. McKellar did not meet with the County Controller and Personnel Director to complete a performance improvement plan, after being directed to do so.

Various BOH members appeared to express the rationale for their vote:

- 1. Barb Kemp-Lauria (10-year member of the BOH) confirmed that she lacked confidence in Mr. McKellar’s ability to perform the duties of the Public Health Officer for the Department of Public Health. She expressed that employee morale faltered and multiple employees approached her to complain about Mr. McKellar’s lack of management and absence of leadership. Mr. McKellar made no inroads into the community and was not responsive to public inquiry. Despite available resources, programs faltered and the Department remained short staffed. Mr. McKellar failed to apply for and/or obtain available grant money and failed to move the program forward.**
- 2. Sue McInerney (2-year member of the BOH) confirmed she lacked confidence in Mr. McKellar’s ability to perform the duties of Public Health Officer for the Department of Public Health. Ms. McInerney explained that Mr. McKellar failed to demonstrate a rudimentary understanding of Public Health Department operations. Mr. McKellar demonstrated no apparent plan or insight and as opposed to providing solutions repeatedly sought direction from the BOH.**
- 3. Tim Novak (15-year member of the BOH) confirmed that he lacked confidence in the performance of Mr. McKellar as Public Health Officer for the Department of Public Health. Mr. Novak indicated that he worked with multiple Health Officers as a member of the executive team. He was proud of the executive team’s accomplishments despite the lack of leadership from Mr. McKellar. He noted that Mr. McKellar’s evaluations were below average and that the employee surveys were negative. He confirmed that Mr. McKellar failed to work with the Controller and Personnel Director on a performance improvement plan despite direction from the BOH to do so. Mr. Novak stated that Mr. McKellar was given ample opportunity to grow into the role and to display leadership but had failed to do so. Mr. Novak confirmed that it was unfair to the employees of the Health Department to continue Mr. McKellar in this role as Health Officer.**
- 4. Cheryl Hadsall (4-year member of the BOH) confirmed that she lacked confidence in Mr. McKellar’s ability to perform the duties of Public Health Officer for the Department of Public Health. Ms. Hadsall indicated that she attended the first “Moving in One Direction” (MOD Squad) meeting and that most of the same people were still on the**



executive team. She described interactions with Public Health Department employees who have expressed their concern regarding Mr. McKellar’s ability to manage the Department resulting in poor morale. She noted that Mr. McKellar had failed to demonstrate leadership qualities, management qualities, and failed to address the morale issues among the employees. Ms. Hadsall confirmed that she had reviewed Mr. McKellar’s “action plan” and it was “too little, too late”.

- 5. David Gamez (BOH member) spoke in favor of Mr. McKellar. Mr. Gamez indicated that he is a lifelong Saginaw resident, provided his family background, listed his experience in the health industry, and noted that he was the first Latino R.N. to graduate from Delta College in 1965. He noted that he spoke to the Chair of the BOH and asked to reschedule the March 13, 2017 Special Meeting as he would be on vacation. Mr. Gamez indicated that it was an insult to Mr. McKellar to be called to the Controller’s Office and put on administrative leave prior to the action of the BOH. He expressed the opinion that Mr. McKellar’s reputation is being affected. He noted that McKellar was a gracious leader with clear vision and direction. He approached Dr. Goodnow at Delta College regarding the antiquated facility for the Health Department. Dr. Gamez contacted the Controller’s Office three times but had yet to receive information. The Health Officer job description needs to be updated, a comprehensive review of the Health Department needs to be undertaken, and collaboration formed between vital health care neighbors.*

John McKellar and his attorney, Victor Mastromarco, came to the table and presented Mr. McKellar’s position on what has been said. They have heard nothing objective and the Board of Commissioners can’t prove malfeasance nor that Mr. McKellar is incompetent. He never scored a “Needs Improvement” on any evaluations and his overall evaluation was “Satisfactory.”

Ms. Lincoln is walking the county into a lawsuit and she wants to replace Mr. McKellar with the daughter of someone who is prominent in the County. Mr. McKellar needs to be given a chance to explain the situation.

Mr. Mastromarco proceeded to ask Mr. McKellar questions regarding his performance evaluations and he responded as to the criteria in the evaluations. The last evaluation was done in October, 2016 with an average score of 2.9 and overall score of 3.4, never receiving a rating of One (1). McKellar was provided with a Performance Improvement Plan (PIP) but members of the BOH and the Controller have not provided truthful information. McKellar provided a PIP to the Controller but it was rejected and he emphasized that the Controller is not his boss.

Mr. McKellar did not know an employee was going to be at the March BOH meeting and takes issue with the board member who said the staff member left the BOH meeting with more information than they receive from Mr. McKellar. He stated all of his performance evaluations have been satisfactory. Further, during his tenure, the Health Department was reviewed three (3) times by the State of Michigan for accreditation.



Mr. Mastromarco informed the Board of Commissioners that it is important for the Bylaws to be looked at and that incompetence and malfeasance are not met. Mr. McKellar is being judged for the wrong reasons and certain rules and definitions must be followed.

The Chair announced the need to meet in Closed Session as noted above. Hadsall moved, seconded by McInerney, to go into closed session to discuss a written legal opinion of Civil Counsel regarding the Board of Health Bylaws and the role of the County Board of Commissioners in these matters. Roll-call was unanimous. The Board of Commissioners returned to Open Session.

Theisen made the motion (seconded by Hadsall) to terminate the appointment and employment of John McKellar as County Health Officer for the Department of Public Health – Saginaw County as the Board of Health has clearly lost confidence in Mr. McKellar’s ability to manage and lead the Public Health Department and the Board of Commissioners has concluded that Mr. McKellar lacks the requisite degree of competence to execute the duties necessary for the performance of this Office. Motion carried unanimously.

REPORTS OF REGULAR COMMITTEES

None

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

None

ANNOUNCEMENTS BY THE CHAIR

None

COMMISSIONERS’ AUDIENCES

None



By Commissioner Hadsall, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board Session adjourned at 5:18 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

MAY SESSION 2017

First Day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 16, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Harris opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

May 4, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of May 16, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, May 16, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Krafft, to approve the Minutes from the April 18, 2017 Board Session and the April 19, 2017 Special Board Session. Motion carried.



PUBLIC HEARING

None

AUDIENCES

- Mosquito Abatement Commission Director Bill Stanuszek, Education Coordinator Margaret Breasbois, and Operations Manager Isaac Blackmon presented prizes to the SCMAC Annual Poster Contest winners.

First place winners of mountain bikes and helmets were:

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>
Breaghan Hamilton	Makayla Cook	Serena Lin
Hemmeter Elementary	Freeland Elementary	Weiss Elementary
Carter Sadehvandi	Parker Hawes	Nate Ferry
Community Baptist Christian	Community Baptist Christian	Chesaning Middle School

Second place winners receiving \$50 gift certificates were:

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>
Willow Whisman	Emily Mueller	Hanalei Jewell
Big Rock Elementary	St. Charles Elementary	Chesaning Middle School

Classroom Participation and Creativity Award went to the 3rd and 4th grade classroom of **Ms. Joe Nash at Jessie Rouse Elementary**. School Participation and Creativity Awards went to **Atkins Elementary and Saginaw Preparatory Academy**.

- Commissioner Stack presented Tim Ninemire, Director of Customer Service/Recipient Rights Office at Saginaw County Community Mental Health Authority, and two mental health consumers with a Proclamation designating May as Mental Health Month.
- Tim Metro, Retiree, requested a side-by-side healthcare comparison and more communication with retirees. He would like to do a “reset” and have meetings with Angela Garner from Brown & Brown in a seminar setting before the August deadline. It is paramount that retirees be part of the solution and agree to the decisions that are made.
- Cathy Snyder, Retiree, echoed Tim Metro’s comments and stated there has been no information given on the Medicare Advantage Plan. Retirees have no idea what the financial consequences will be to retirees and the effect on the county. Information has been incomplete, late, and shoddy with no details, and she hopes commissioners take their feedback into account.
- Charles Frisby, Retiree, commended the Board of Commissioners for trying to solve the problem, although he expressed his concern with those retirees on Medicare. He pays \$2,400 per year and there is a lot Medicare doesn’t pay for.
- Joaquin Guerrero, Animal Control Officer (ACO), expressed his support for approval of the proposed Use of Force Policy for the ACOs at Saginaw County Animal Care & Control.
- Tricia Barnes, Animal Control Officer, expressed her support for approval of the proposed Use of Force Policy for the ACOs at Saginaw County Animal Care & Control.



- Kristine Manwell, Retiree and a member of the Retiree Healthcare Task Force, stated the 3-Tier Prescription Drug Plan was never discussed and it was just part of Angela Garner’s presentation. She asked that the Board direct the Controller to work with retirees.

LAUDATORY RESOLUTIONS

Certificate of Recognition Installation of Superintendent Arthur L. Aikin, Sr.

The Greater Williams Temple Church family will honor and celebrate the installation of Superintendent Arthur L. Aikin, Sr. as its Senior Pastor. The Pastoral Installation Banquet will take place on Saturday, April 29, 2017 at Apple Mountain Conference Center at 5:00 p.m. The official Pastoral Installation will take place on Sunday, April 30, 2017 at Greater Williams Temple, 708 E. Remington Ave., Saginaw MI at 5:00 p.m. This service will be officiated by Bishop J. Drew Sheard.

Superintendent Aikin’s childhood was spent in Texarkana, Texas where he graduated from Dunbar High School. He attended Prairie View A & M University and graduated with a Bachelor of Science Degree in Industrial Technology in 1970. He also graduated with honors as a Distinguished Military Student from the ROTC Program with a 2nd Lieutenant Commission in the United States Army. In May 1970 he entered active military duty in the U. S. Army with the rank of 2nd Lieutenant in the Field Artillery Corp. He received honorable discharge in April 1972 with the rank of 1st Lieutenant. During this time, he was employed at Malleable Iron and was blessed to retire on April 1, 2005 with 35 years of service. After discharge from military service in May 1972, he and his family united with Greater Williams Temple COGIC. On February 19, 2016 Superintendent Aikin was appointed as Pastor of Great Williams Temple as the successor to Bishop H. J. Williams.

Arthur Aikin, Sr. married Lera Harper on September 9, 1969. They were blessed with four loving children: Arthur, Jr., Penelope, Tiffany and Courtney. They have four grandchildren: Jessica, Zoe, Arthur and William.

The Saginaw County Board of Commissioners congratulates Superintendent Arthur L. Aikin, Sr. on his installation and welcomes him into our community.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: May 16, 2017
Presented: April 29, 2017

Amos O’Neal
Commissioner, District #9

SPECIAL TRIBUTE In Loving Memory of Elder Mel A. Pryor

Mel A. Pryor passed away on April 7, 2017 leaving family and friends and a legacy of compassion, determination, and love that will never be forgotten.

Elder Mel was born March 3, 1966 to Evangelist Ruth C. Pryor and the late Bishop Marvin C. Pryor. He attributed his personal success to the exemplary life and love of his parents for nurturing, disciplining, and providing him with a strong spiritual heritage, educational foundation, and work



ethic to serve the Body of Christ and beyond. He credited the church for providing the early training ground to his accomplished professional career.

Elder Mel is a graduate of Michigan State University (“A Loyal Spartan”), earning a Bachelor’s Degree in Business Administration and a Master of Business Administration in Marketing from Saginaw Valley State University (SVSU). He served as the Chief Administrator since 1994 and Chairman of the Board of Directors since 2011. He contributed to many facets of the ministry, including developing and directing the Men’s Department for 16 years. Since 1996, he served as the Jurisdictional Secretary of the Third Ecclesiastical Jurisdiction Southwest Michigan and within the national church, formerly served as a charter member of the Executive Board of the Men’s Department and a Dean of Scholastic Motivation Ministries and other capacities.

Prior to the ministry, he was employed by General Motors Corporation as a Marketing & Sales Manager in Philadelphia, PA overseeing staff in Greater Philadelphia, South New Jersey and Northern Delaware. He completed special assignments in Detroit and Boston.

Elder Mel was a passionate and avid traveler who loved excitement, thrill, and adventure! He also possessed genuine compassion for those in need and was adamant about giving back to the community. Within the community he worked for several years as an Adjunct Professor, SVSU (College of Business & Management) and Northwood University (Business Division) and served as a consultant to county government, nonprofit agencies, churches and nonprofit board members.

The Saginaw County Board of Commissioners extends its deepest sympathy and is proud to present this certificate In Memory of Elder Mel A. Pryor to his loving mother, Ruth, his brothers, Derrick and Christopher (Kenyatta), and sister Vonda (John) Massey. We acknowledge his accomplishments as a dedicated citizen and a community servant. He will be dearly missed by the community of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: May 16, 2017

Amos O’Neal
Commissioner, District #9

Certificate of Recognition
Alpha Kappa Alpha Sorority Inc.
To be of service to all

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,
33rd Annual “Hats Off to Mom” Scholarship Luncheon
on Saturday, May 6, 2017
this Certificate of Recognition is awarded to

Janice Anderson
Soror of the Year

Evelyn McGovern
Mother of the Year

as a testimonial of loyal and dedicated service that they have contributed over the years.



Eta Upsilon Omega Chapter of Alpha Kappa Alpha Sorority, Inc. was chartered on Saturday, February 10, 1962 at the Bancroft Hotel in Saginaw, Michigan. Twelve distinguished sorors comprised the charter group. The chartering officer was Soror Laura Kate Campbell, Supreme Grammateus at that time. The Regional Director was Soror LaRue Fredericks, and the Supreme Basileus was Soror Marjorie Parker. A special guest at the chartering ceremony was Soror Aloncita Flood, National Membership Chairman and aunt of Soror Bernadine Tivis. The first basileus of Eta Upsilon Omega chapter was Soror Marie Claytor.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to
Janice Anderson & Evelyn McGovern
along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: May 6, 2017
Adopted: May 16, 2017

Welcome to Saginaw County
Epicurian Lodge No. 674
Charlotte Ray Temple No. 549

Elks working together for our future... our future is the education of our youth.

The Saginaw County Board of Commissioners welcomes Epicurian Lodge No. 674 and Charlotte Ray Temple No. 549 as they gather at its 91st annual Convention held at the Ramada Inn, 3325 Davenport, Saginaw, Michigan from May 17 – 20, 2017.

Their pride and joy is the Education Department, which sponsors an Oratorical competition at the local, state, regional and national level. This department sponsors a scholarship each year for the winner of the competition. The winner of the local, state, and regional level will receive prizes and the opportunity to advance to the next level of competition for a chance to win the coveted Elks Scholarship of \$10,000.

Saginaw County is a place where collaboration fuels innovative business opportunities and lives are empowered by a shared vision for the future. It offers a rich and diverse quality of life enhanced and defined by a population willing to roll up their sleeves and make things happen. We hope you will take some time to explore our flourishing tourism industry and an active commitment to culture and the arts.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: May 16, 2017
Presented: May 17, 2017



**In Loving Memory of
Steven Ward Seeley**

Steven Ward Seeley spent most of his life in the Saginaw, Michigan area. His interest in planes started when his father started Seeley Aircraft Service at Harry Browne Airport in 1954. Steven spent his life flying, taking his first flight at the age of 12. He could land and take off on his own with his dad by his side. He would continue flying for over 50 years, logging more than 5,000 hours of flight time. Steven earned his commercial flying license at the age of 20 and flew charters all over the United States and Canada. He flew his family to Mackinac Island many times and once to New Mexico and Arizona. Steven has served on Harry Browne’s Airport Advisory Committee for 40 years.

After his father passed away in 1999, Steven continued with the family business, Seeley Aircraft Service – Saginaw Valley’s longest running aviation service. In 2015, the Federal Aviation Administration (FAA) awarded Steven the Aircraft Maintenance Technician of the Year. The award is given out annually to recognize outstanding individuals in the fields of avionics, flight instruction and maintenance. Steven also received the Charles Taylor “Master Mechanic” Award to recognize his 50 years of service as an aviation maintenance technician. This award recognizes the lifetime accomplishments of senior mechanics and is the most prestigious award the FAA issues. Steven loved flying and working with other aircraft owners to ensure safety was a top priority.

Steven passed away on May 1, 2017 at the young age of 66. He is survived by his wife of 39 years, Judy, five children: Joel, Jonathan, Rachel, Christina, and Naomi (Josh) Wight and three grandchildren: Michael, Lilliana and Drew.

The Saginaw County Board of Commissioners extends its deepest sympathy and is proud to present this certificate In Memory of Steven Ward Seeley to his wife and family. We acknowledge his accomplishments as a dedicated citizen and a community servant.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: May 16, 2017

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

5-16-1 GREAT START COLLABORATIVE requesting approval to utilize the grounds of the Saginaw County Governmental Center to chalk early childhood messages, statistics and related information as part of its “Chalk It Up...To Investing in Children!” outreach and awareness event.

-- County Services **(5-16-3.2)**

5-16-2 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

-- Labor Relations **(5-16-5.1)**

5-16-3 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Jury Assignment Clerk/Criminal Cashier.

-- Labor Relations **(5-16-5.1)**



- 5-16-4 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Stanton IC Drain Drainage District.
-- County Services **(5-16-3.3/Res. "A")**
- 5-16-5 SHERIFF** requesting approval to amend the FY 2017 Public Improvement Fund and appropriate \$6,675 for soundproofing the Interview/Interrogation room at the Saginaw County Sheriff's Office.
-- Courts & Public Safety **(5-16-2.1)**
- 5-16-6 SHERIFF** requesting approval to (1) eliminate the vehicle expense in the PLUS program fund by selling a vehicle to the 416 Grant fund for \$15,000; (2) approve funds from two (2) total loss vehicle crashes totaling \$21,000 to purchase an unmarked unit and buy equipment for a marked unit; and (3) increase Sheriff's Office revenue from Trade-Ins by \$12,000 and Vehicle Expense by \$12,000 for the purchase of a marked police vehicle.
-- Budget Audit **(5-16-4.2)**
- 5-16-7 ECONOMIC DEVELOPMENT CORPORATION** requesting concurrence on amendment to the Interlocal Agreement between the Economic Development Corporation of the County of Saginaw and the Michigan Strategic Fund.
-- County Services **(5-16-3.1)**
- 5-16-8 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Assistant Traffic Supervisor/Ticket Clerk.
-- Labor Relations **(5-16-5.1)**
- 5-16-9 ANIMAL CARE & CONTROL** submitting for approval its Saginaw County Animal Care & Control Use of Force Policy.
-- Courts & Public Safety **(5-16-2.2)**
- 5-16-10 CONTROLLER/CAO** submitting on behalf of the Historical Society of Saginaw County its First Quarter Finance and Program Report, as well as the first quarter reports from the four (4) out-county museums and the 2016 Historical Society Audit prepared by Yeo & Yeo.
-- County Services *(Receive and File)*
- 5-16-11 PARKS & RECREATION** requesting amendment of the FY 2017 fee schedule to increase pavilion rental costs from \$50 to \$60 per day and the addition of a "paddleboard rental fee" of \$10 per hour for FY 2017 and beyond.
-- County Services **(5-16-3.4)**
- 5-16-12 COUNTY CLERK** requesting approval of a Resolution in Support of its application to the Michigan Secretary of State for a grant to purchase a new voting system that includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.
-- County Services **(5-16-3.5)**
- 5-16-13 COMMISSION ON AGING** requesting approval to revise the job description of its Accountant II position.
-- Human Services/Labor Relations
- 5-16-14 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of March 2017.
-- Budget Audit **(5-16-4.1)**
- 5-16-15 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Assistant Prosecutor.
-- Labor Relations **(5-16-5.2)**



- 5-16-16 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Victim’s Assistance Clerk
-- Labor Relations **(5-16-5.2)**
- 5-16-17 FINANCE DIRECTOR** submitting budget adjustments approved by the Controller, as well as grants accepted on behalf of the County for the period January 1, 2017 – March 31, 2017.
-- Budget Audit *(Receive and file)*
- 5-16-18 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.
-- Labor Relations **(5-16-5.1)**
- 5-16-19 AIRPORT MANAGER** requesting approval to proceed with the Runway 9/27 Rehabilitation Project, consisting of pavement milling and removal, bituminous paving, joint construction, pavement marking and grooving, restoration, tree removal and pruning, and pump station replacement at Harry Browne Airport.
-- County Services **(5-16-3.6)**
- 5-16-20 CONTROLLER/CAO** requesting concurrence from the Board of Commissioners regarding appointment of Christina Harrington as Acting Health Officer.
-- Human Services **(5-16-1.1)**
- 5-16-21 SCCMHA** submitting its FY 2017 Deficit Elimination Plan.
-- Budget Audit *(Tabled in Committee)*
- 5-16-22 CONTROLLER** requesting approval of a Three (3) Tier Prescription Drug Program for retirees.
-- Labor Relations **(5-16-5.3)**
- 5-16-23 SCCMHA** submitting its revised FY 2017 Deficit Elimination Plan.
-- Budget Audit *(Special meeting of Budget Audit prior to the Board Session)*

INITIATORY MOTIONS

- ◆ ***Theisen moved, seconded by Harris, to approve an Initiatory Motion clarifying implementation of the Retiree Healthcare Action Plan by the Controller/CAO (previously approved by the Board of Commissioners on April 18, 2017) as to (1) Implementation of Educational Meetings; (2) Implementation of the Prescription Assistance Programs; (3) Implement Chronic and Critical Management Programs; (4) Implement Medicare Advantage Plans; (5) Implement separate retirement plans for active employees and retirees; (6) Implement Medtipster; (7) Implement Coaching for lifestyles management as well as wellness programs; (8) Implement “Look to other employers/spouses/new jobs to cover retiree/family with possible “opt in” at a later date;” and (9) Implement negotiations for upcoming retirees. After discussion, the motion carried.***

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 - 1.1) **Controller/CAO**, re: Approving appointment of Christina Harrington as Acting Health Officer
 - ***McInerney moved, seconded by Theisen, to approve. Motion carried.***



FROM: COMMITTEE ON HUMAN SERVICES -- 1.1

May 16, 2017

Your committee has considered Communication No. 5-16-20 from Robert Belleman, Controller/CAO, requesting commissioner concurrence with the appointment of Christina Harrington as Acting Health Officer for Saginaw County Department of Public Health until such time a permanent Health Officer is appointed.

In light of the removal of the former Saginaw County Health Officer that occurred at a special meeting of the Saginaw County Board of Commissioners on April 19, 2017, it was necessary to appoint a qualified person to address any threats to the population’s collective health.

We recommend concurrence of the appointment of Christina Harrington as Acting Health Officer. Further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Susan A. McInerney, Chair
Amos O’Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **Sheriff**, re: Amending the FY 2017 Public Improvement Fund and appropriate \$6,675 for soundproofing the Interview/Interrogation room at the Sheriff’s Office

2.2) **Animal Care & Control**, re: Approval of Use of Force Policy

- *Hadsall moved, seconded by McInerney, to approve 2.1 and 2.2 leaving room for exceptions. Report 2.2 was excepted for discussion and the motion carried as to 2.1. Kilpatrick and Krafft expressed concern with arming Animal Control Officers (ACOs) and discussion was held with Lisa Stoffel, Animal Control Director, Sheriff Federspiel, and Joaquin Guerrero, ACO, regarding training, insurance, education, and an increase in criminal activity using larger dogs. After discussion, the motion as to 2.2 carried with a Nay vote recorded for Kilpatrick.*

[Note: Commissioner Harris was excused from the meeting at 6:03 p.m.]

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

May 16, 2017

Your committee considered Communication No. 5-16-5 from Sheriff William Federspiel requesting approval to amend the FY 2017 Public Improvement Fund and appropriate \$6,675 for soundproofing the Interview/Interrogation room at the Saginaw County Sheriff’s Office.

We met with Sheriff Federspiel and discussed his request. The bid price will cover lowering the grid ceiling, installation of fabric sound panels, addition of deadbolt, seals and auto door bottom, lower sprinkler heads and lower ducts. The bid does not include electrical work, camera, lighting, painting or flooring.

We recommend approval to amend the FY 2017 Public Improvement Fund and appropriate \$6,675 for soundproofing of the Interview/Interrogation room at the Saginaw County Sheriff’s Office.



Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

May 16, 2017

Your committee considered Communication No. 5-16-9 from Lisa Stoffel, Director, Animal Care & Control, submitting for approval its Saginaw County Animal Care & Control Use of Force Policy.

We met with Ms. Stoffel who discussed with committee the importance of allowing the Animal Control Officers (ACOs) to carry a sidearm and safety equipment that will protect their lives in the field. Extensive firearm training and coursework is required before the ACO is allowed to carry a sidearm, according to the National Animal Control Officers Academy and Michigan Animal Control Officers Association.

We recommend approval of the Saginaw County Animal Care & Control Use of Force Policy as presented by the Animal Care & Control Director and reviewed by County Civil Counsel.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **Economic Development Corporation**, re: Concurrence of amendment to Interlocal Agreement between the Economic Development Corporation of the County of Saginaw and the Michigan Strategic Fund
- 3.2) **Great Start Collaborative**, re: Approval to utilize the grounds of the Saginaw County Governmental Center to chalk early childhood messages
- 3.3) **Public Works**, re: Approval of Full Faith & Credit Resolution regarding the sale of bonds for the Stanton Inter County Drain Drainage District
- 3.4) **Parks & Recreation**, re: Amendment of the FY 2017 fee schedule to increase pavilion rental costs from \$50 to \$60 per day and the addition of a “paddleboard rental fee” of \$10 per hour for FY 2017 and beyond
- 3.5) **County Clerk**, re: Approval of a Resolution in Support of its application to the Michigan Secretary of State for a grant to purchase a new voting system
- 3.6) **Airport Manager**, re: Approval to proceed with the Runway 9/27 Rehabilitation Project

- ***Stack moved, seconded by Krafft, to approve 3.1 through 3.6 leaving room for exceptions. Report 3.4 was excepted for discussion and the motion carried as to 3.1 – 3.3 and 3.5 – 3.6.***



- ***Kilpatrick asked for clarification from Brian Lechel, Parks & Recreation Director, on safety issues regarding paddle boarding. Mr. Lechel explained that only those 18 years of age or older may paddleboard, must sign a waiver, and must wear a Coast Guard-approved life vest. After discussion, the motion as to 3.4 carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

May 16, 2017

Your committee considered Communication No. 5-16-7 from JoAnn Crary, Economic Development Corporation, requesting concurrence on amendment to the Interlocal Agreement between the Economic Development Corporation (EDC) of the County of Saginaw and the Michigan Strategic Fund (MSF).

We met with Ms. Crary who informed us the EDC of Saginaw County entered into an agreement with the MSF in 1999 to form the Michigan Economic Development Corporation. That agreement expires on April 4, 2019. The MSF is requesting that each of the 62 EDCs amend the agreement to provide a ten (10) year extension, update the agreement to reflect existing state laws and make administrative improvements.

It is the recommendation of your committee to approve amendment of the Interlocal Agreement between the Economic Development Corporation of the County of Saginaw and the Michigan Strategic Fund.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

May 16, 2017

Your committee considered Communication No. 5-16-1 from Farren Samuels, Great Start Collaborative, requesting approval to utilize the grounds of Saginaw County Governmental Center to chalk early childhood messages, statistics and related information as part of its “Chalk It Up...To Investing in Children!” outreach and awareness event.

Great Start is the umbrella partnership over nearly all early childhood initiatives in Saginaw County, with member agencies/programs including Birth to Five, all Saginaw County school districts, child care providers and pre-schools. On June 5, 2017 teams of parents and supporters will be using sidewalk chalk to write messages on sidewalks along Michigan Avenue and at the County Governmental Center from 10:00 a.m. to 12:00 p.m.

We recommend the proper County officials be authorized and directed to facilitate Great Start Collaborative using the grounds of the County Governmental Center as part of its “Chalk It Up...To Investing in Children!” awareness campaign.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

May 16, 2017

Your committee considered Communication No. 5-16-4 from Brian J. Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Stanton IC Drain Drainage District.

We met with Mr. Wendling who informed the committee this resolution shall become effective only if the Board of Commissioners of the County of Midland adopts a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of Midland County to the payment of the principal of and interest on the Bonds to the extent of its apportioned share of the cost of the Project.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Stanton IC Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

May 16, 2017

Your committee considered Communication No. 5-16-11 from Brian Lechel, Parks & Recreation Director, requesting amendment of the FY 2017 fee schedule to increase pavilion rental costs from \$50 to \$60 per day and the addition of a “paddleboard rental fee” of \$10 per hour for FY 2017 and beyond.

We met with Mr. Lechel and discussion was held with him regarding the millage and removal of the park entrance fee.

It is the recommendation of your committee to approve amendment of the FY 2017 Budget to accommodate the rental fees as stated above.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.5

May 16, 2017

Your committee considered Communication No. 5-16-12 from Michael J. Hanley, County Clerk, requesting approval of a Resolution in Support of its application to the Michigan Secretary of State for a grant to purchase a new voting system that includes precinct tabulators, Absent Voter County Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.



We met with Mr. Hanley who discussed accepting a state grant for the acquisition of new election equipment for Saginaw County and all of its cities and townships. The request is related to a statewide initiative to update and improve its voting hardware and software capabilities. The grant in the amount of \$801,196 is comprised of state and federal funds that have accumulated over several years.

It is the recommendation of your committee to approve a Resolution in Support of its application to the Michigan Secretary of State for a grant to purchase a new voting system. Resolution B is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.6

May 16, 2017

Your committee considered Communication No. 5-16-19 from Alan R. Kaufman, Airport Manager, requesting approval to proceed with the Runway 9/27 Rehabilitation Project, consisting of pavement milling and removal, bituminous paving, joint construction, pavement marking and grooving, restoration, tree removal and pruning, and pump station replacement at Harry Browne Airport.

We met with Mr. Kaufman who informed us the project is to rehabilitate the bituminous pavement of its main runway 9/27. The existing runway is 5000 feet long by 100 feet wide, and was last reconstructed in 1996. According to pavement condition index data taken in 2013 for the Michigan Pavement Management Report, the existing pavement was significantly deteriorating, with low-to-high-severity longitudinal and transverse cracking, low-severity alligator cracking, and low-to-high severity weathering.

The project funding will be made up of federal (entitlements and discretionary), state, and local funds. Estimated cost of the project funds is \$2,145,000.42.

It is the recommendation of your committee to approve to proceed with the Runway 9/27 Rehabilitation Project upon receipt of FAA discretionary funds.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Finance Director**, re: Approval of Claims for March 2017

4.2) **Sheriff**, re: Eliminating vehicle expense in the PLUS Program by selling a vehicle to the 416 grant fund for \$15,000; Approve funds from two (2) total loss vehicle crashes totaling \$21,000 to purchase an unmarked unit and buy equipment for a marked unit; and Increase Sheriff’s Office from Trade-Ins by \$12,000 and Vehicle Expense by \$12,000 for the purchase of a marked police vehicle



- ***Krafft moved, seconded by O’Neal, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

May 16, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
5-16-14	Electronic	March 1 - 31, 2017	\$ 8,953,614.48
	Voucher	March 1 - 31, 2017	\$ 9,572,010.37

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

May 16, 2017

Your Budget/Audit Committee considered Communication No. 5-16-6 from William Federspiel, Sheriff, requesting approval to (1) eliminate the vehicle expense in the PLUS program fund by selling a vehicle to the 416 Grant fund for \$15,000; (2) approve funds from two (2) total loss vehicle crashes totaling \$21,000 to purchase an unmarked unit and buy equipment for a marked unit; and (3) increase Sheriff’s Office revenue from Trade-Ins by \$12,000 and Vehicle Expense by \$12,000 for the purchase of a marked police vehicle.

We met with Sheriff Federspiel who explained the scenario with each individual request. Discussion was held regarding the total loss vehicle crashes wherein both were the result of drunk drivers. There is no impact on the General Fund.

We recommend approval of the Sheriff’s requests to (1) eliminate the vehicle expense in the PLUS program fund by selling a vehicle to the 416 Grant fund for \$15,000; (2) approve funds from two (2) total loss vehicle crashes totaling \$21,000 to purchase an unmarked unit and buy equipment for a marked unit; and (3) increase Sheriff’s Office revenue from Trade-Ins by \$12,000 and Vehicle Expense by \$12,000 for the purchase of a marked police vehicle.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster



5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the positions of Jury Assignment Clerk/Criminal Cashier, Assistant Traffic Supervisor/Ticket Clerk and two (2) positions of Traffic Clerk/Cashier
- 5.2) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill the positions of Assistant Prosecuting Attorney and Victim’s Assistance Clerk
- 5.3) **Controller/CAO**, re: Approval of County Retiree 3-Tier Prescription Drug Program

- ***Kilpatrick moved, seconded by Hadsall, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried.***
- ***Kilpatrick moved, seconded by McInerney, to approve 5.3. Theisen moved to amend 5.3, seconded by Kilpatrick, as follows:*** to amend the motion to approve a 3-Tier Prescription Drug Program by including the establishment of a \$100,000 reserve fund to assist retirees, with an income that is “at or below” the Federal Poverty Guidelines, with offsetting the prescription drug co-pay for brand (\$40) and specialty (\$80) medications and direct the Controller/CAO to implement this prescription drug assistance program.

The 2017 Poverty Guidelines for the 48 Contiguous States and the District of Columbia* are:

Persons in Family/ Household	Poverty Guideline
1	\$12,060
2	16,240
3	20,420
4	24,600
5	28,780
6	32,960
7	37,140
8	41,320

For families/households with more than 8 persons add \$4,180 for each additional person. The aforementioned poverty guidelines will be updated each year and reflect the federal guidelines.

* Annual Update of the HHS Poverty Guidelines

- ***Discussion was held on the amendment with Hadsall confirming that if retirees fall within the poverty guidelines they would receive assistance with medication costs. Theisen stated it is the job of the Board of Commissioners to budget and this is not easy. He has lost sleep over this issue, but if we don’t face this now, employees/retirees could eventually lose all benefits if the county goes under. We are all living longer, requiring extended years of healthcare. Mr. Theisen went on to state that the reason for not bonding is that healthcare is not a fixed cost and it could break the county.***



▪ **Commissioner Dwan provided her comments on the issue, as follows:**

Fellow Commissioners I'd like to share some thoughts about the situation our county is faced with regarding retiree healthcare costs. While I empathize with the retirees, we have to face the reality of our budget today.

This board of commissioners is tasked with reconciling what people from long ago set in motion. According to philosopher James Lendall Basford, "Those who promise by the cart-load generally pay by the spadeful."

Over these past months I have done a lot of homework on this subject and want to thank Mr. Belleman and Amy Deford for their time and expertise.

SOME FACTS:

The 2016 numbers are coming out and Retiree healthcare benefits are unfunded to the tune of \$144 M. In order to fully fund this liability for the next 30 years, it would take \$9M per year to fund. We don't have the money to do it. There is no denying that costs have exploded over the past 30-40 years, with the amazing technology available today, the new drugs discovered, and people living longer. No one from the past could have predicted accurately this reality.

Saginaw County Retirees have what is affectionately called a "Cadillac Plan."

There are 451 folks with retiree healthcare now, and over 200 more eligible to retire soon with similar benefits.

Of the 451, 51 have \$0 copay for drugs, and \$0 copay to see a doctor. Of these 51, many took the early buy out during 2008 with a PPO I plan which gives them TOTALLY FREE healthcare - no premium cost sharing and no deductibles. And some, plus up to 29 more of the 80, who took the buy-out in the 2008 window, have a PPO II plan requiring just a \$3 copay on drugs and \$5 copay to see doctor. All of these 80 have no deductible or premium cost sharing obligations. These Cadillac Plans were offered to people with a mere 20 years or more of service, which is totally unheard of in the private sector.

Of the 451, 294 people are Medicare eligible and have a \$2 copay for all drugs, Medicare pays 80% of all their doctor bills, the county pays 80% of the balance which leaves very little or no cost to the patient.

Of the 451, 18 people have \$3 copay for all drugs, but pay \$5 copay to see a doctor; they too have no deductible to meet.

I quote these facts because I think we need to take a look at how this compares the private sector world today. Since the implementation of the Affordable Care Act in 2010, people's premiums have skyrocketed. I know, because my husband and I have been paying BCBS premiums out of pocket for over 34 years. I used to have a Cadillac Plan very similar to the retirees, in 2008 for my family of 5 and it cost \$8300.00/year or \$1,660 per person per year. Today, an individual cannot even buy a Cadillac Plan. I called BC today to inquire about a comparison cost, the closest product available is a BCBS Gold plan with a \$250/\$500 per person deductible and a 3 Tier Drug Plan that kicks in only after deductible is met, this plan costs \$24,689.52 per year in premium alone for two people. When you do the math, this premium is over 7 times what it was just 9 years ago. Of course, I don't have this plan, I have one with a much higher deductible to lower my premiums and hope I don't get sick. My husband and I are among many Americans who will be paying the total healthcare premiums and costs out of our pockets until we die.



Truth be told, Saginaw County Retirees have better healthcare than MOST, if not ALL, of the people who are paying for it.

I love Saginaw County and have lived here my whole life. A promise I am making today is that I want to be a part of the solutions to save the fiscal health of the county for ALL residents.

Therefore, I will be casting a yes vote on the implementation of the 3 Tier Drug Program, and urge my fellow commissioners to do the same. Thank you!

Commissioner Kathy Dwan

- **After discussion, the motion on the amendment and Board Report 5.3, as amended, carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

May 16, 2017

Your Labor Relations Committee considered Communication Nos. 5-16-2, 5-16-3, 5-16-8 and 5-16-18 from Paula McGlown, Court Administrator, 70th District Court, requesting waiver of the hiring freeze and approval to fill the positions of Jury Assignment Clerk/Criminal Cashier, Assistant Traffic Supervisor/Ticket Clerk and two (2) positions of Traffic Clerk/Cashier.

We met with Ms. McGlown who explained these positions are all vital to the operation of the 70th District Court and funds are available in the FY 2017 Budget.

We recommend approval to waive the hiring freeze and fill the positions of Jury Assignment Clerk/Criminal Cashier, Assistant Traffic Supervisor/Ticket Clerk and two (2) positions of Traffic Clerk/Cashier in the 70th District Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

May 16, 2017

Your Labor Relations Committee considered Communication Nos. 5-16-15 and 5-16-16 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the positions of Assistant Prosecuting Attorney and Victim's Assistance Clerk.

We met with Chris Boyd, Chief Assistant Prosecutor, who advised the committee that these positions are vital to the operation of the Prosecutor's Office. The Assistant Prosecutor position is vacant due to an individual taking a position in the Friend of the Court. The Victim's Assistance Clerk position is grant funded and has no effect on the General Fund.

We recommend approval to waive the hiring freeze and fill the positions of Assistant Prosecuting Attorney and Victim's Assistance Clerk.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 *AMENDED May 16, 2017

Your Labor Relations Committee considered Communication No. 5-16-22 from Robert Belleman, Controller/CAO, requesting approval of a Three (3) Tier Prescription Drug Program for Retirees.

We met with Mr. Belleman who indicated the program proposes to charge retirees their current co-pay for generic drugs, \$40 for brand and \$80 for specialty and/or non-formulary brand drugs. Specialty drugs represent the fastest growing portion of our prescription drug plan and could cost between \$500 and \$100,000 for a thirty (30) day supply. Our retirees currently pay \$0; \$2; \$3; \$5; \$10; \$40; or \$80 for their prescription drugs and there is no incentive for retirees to select a generic drug.

In addition to the Controller, Angela Garner from Brown & Brown; Manjula Jayabalan, Blue Cross/Blue Shield Clinical Pharmacist and Sales Liaison; and Michael Chavis, a Medicare Sales Consultant, were present to provide information and answer questions from committee members.

We recommend approval of a Three (3) Tier Prescription Drug Program for Saginaw County Retirees ***and by including the establishment of a \$100,000 reserve fund to assist retirees, with an income that is “at or below” the Federal Poverty Guidelines, with offsetting the prescription drug co-pay for brand (\$40) and specialty (\$80) medications and direct the Controller/CAO to implement this prescription drug assistance program.**

The 2017 Poverty Guidelines for the 48 Contiguous States and the District of Columbia* are:

Persons in Family/ Household	Poverty Guideline
1	\$12,060
2	16,240
3	20,420
4	24,600
5	28,780
6	32,960
7	37,140
8	41,320

For families/households with more than 8 persons add \$4,180 for each additional person. The aforementioned poverty guidelines will be updated each year and reflect the federal guidelines.

*** Annual Update of the HHS Poverty Guidelines**

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

- 6. Executive Committee – C. Ruth, Chair
None



7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

5-16-17.1) April 9 – April 22, 2017

5-16-17.2) April 23 – May 6, 2017

- ***O’Neal moved, seconded by Kilpatrick, to approve 5-16-17.1 and 5-16-17.2 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 5.16.17.1

May 16, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 9 - 22, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/10/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	04/11/17	Saginaw County CVB	Ruth	\$50.00	1
3	04/11/17	Executive Committee	Ruth	\$25.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
4	04/13/17	SMATS-Transportation & Technical	Krafft	\$50.00	1
			Stack	\$50.00	1
			Stack	\$50.00	1
5	04/14/17	MAC Environmental-Lansing	Stack	\$50.00	1
6	04/17/17	Northern Michigan Counties Association/Grayling	Theisen	\$50.00	1
7	04/18/17	Labor Relations Committee-SPECIAL	Kilpatrick	\$25.00	1
			McInerney	\$25.00	1
			Harris	\$25.00	1
			Stack	\$25.00	1
			Ruth	\$25.00	1
8	04/18/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, McInerney, O’Neal, Ruth, Stack, Theisen, Webster <i>Absent: Krafft</i>	10 Present	\$500.00	10
9	04/19/17	GLB CVB	Ruth	\$25.00	1
10	04/19/17	Saginaw Valley Zoological Society	O’Neal	\$25.00	1
			Theisen	\$25.00	1



Board of Commissioners – May 16, 2017

11	04/19/17	Board Session-SPECIAL Dwan, Hadsall, Harris, Kilpatrick, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Krafft</i>	10 Present	\$500.00	10
12	04/20/17	City/County/School Liaison	Ruth	\$50.00	1
			Stack	\$50.00	1
13	04/20/17	Community Action Committee	O'Neal	\$50.00	1
TOTAL				\$2,025.00	45

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-21-17)

COMMITTEE COMPENSATION - 5.16.17.2

May 16, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 23 - May 6, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/24/17	MAC Health & Human Services/Lansing	McInerney	\$50.00	1
2	04/26/17	Medical Dispatch Advisory Committee	McInerney	\$50.00	1
3	04/27/17	9-1-1 Authority Board	McInerney	\$50.00	1
			Theisen	\$50.00	1
4	04/28/17	MAC Transportation/Lansing	Harris	\$50.00	1
5	04/28/17	Commission on Aging	Stack	\$50.00	1
6	05/01/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
7	05/02/17	Jail Committee	Hadsall	\$50.00	1
			McInerney	\$50.00	1
			O'Neal	\$50.00	1
8	05/02/17	Courts & Public Safety Committee	Hadsall	\$25.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$25.00	1
			Ruth	\$50.00	1
9	05/03/17	Crime Prevention Council	Ruth	\$50.00	1
10	05/03/17	Airport Committee	Krafft	\$50.00	1
			McInerney	\$50.00	1
			O'Neal	\$50.00	1
11	05/03/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1



12	05/04/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
13	05/05/17	Saginaw Future Board	Ruth	\$50.00	1
			TOTAL	\$1,600.00	34

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-5-17)

RESOLUTIONS

RESOLUTION “A”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

STANTON INTERCOUNTY DRAIN BONDS, SERIES 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 16th day of May, 2017 at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster*

ABSENT: *Kyle R. Harris*

Commissioner Charles Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kirk Kilpatrick.

WHEREAS, proceedings have been taken by the Drainage Board for the Stanton Intercounty Drain for improvements to the Stanton Intercounty Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the “Drain Code”), pursuant to a petition filed with the Saginaw County Public Works Commissioner; and,

WHEREAS, in order to pay for the costs of the Project, the Drainage Board is expected to authorize and provide for the issuance by the Stanton Intercounty Drain Drainage District (the “Drainage District”) of bonds designated “Stanton Intercounty Drain Bonds, Series 2017” (the “Bonds”) in the aggregate principal amount of not to exceed \$730,000 and bearing interest at a rate not to exceed 6% per annum, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Counties of Midland and Saginaw in the Drainage District, said special assessments having been duly confirmed as provided in the Drain Code; and,



WHEREAS, 67% of the cost of the Project (less supplemental benefits) has been apportioned by the Drainage Board to the County of Midland, and 33% of such cost (less supplemental benefits) has been apportioned by the Drainage Board to the County of Saginaw, and \$55,356, representing supplemental benefits for cross culvert replacements requested and to be paid for by the Board of County Road Commissioners of the County of Midland, has been apportioned by the Drainage Board to Midland County and \$93,186, representing supplemental benefits for cross culvert replacements requested and to be paid for by the Board of County Road Commissioners of the County of Saginaw has been apportioned by the Drainage Board to Saginaw County; and,

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County of Saginaw on the Bonds to the extent of special assessments assessed against property and public corporations in the County; and,

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Sections 132 and 276 of the Drain Code, and provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a majority vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds to the extent of special assessments against property and public corporations in the County, and does agree that in the event that property owners or public corporations in the County shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any such special assessment installment and interest (in anticipation of which the Bonds are issued) when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of the principal of and interest due on the Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. The issuance and sale of the Bonds is subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and the County Treasurer is hereby authorized and directed, if necessary, to file with the Department of Treasury an application for approval of the Bonds.
4. This resolution shall become effective only if the Board of Commissioners of the County of Midland adopts a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of Midland County to the payment of the principal of and interest on the Bonds to the extent of its apportioned share of the cost of the Project (less supplemental benefits).



Commissioner Charles Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Amos O’Neal.

WHEREAS, the Saginaw County Board of Commissioners wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software; and,

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Election Source quote; and,

WHEREAS, Saginaw County plans to begin implementation of the new voting system in 2018.

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Clerk is authorized to submit this Grant Application on behalf of Saginaw County on this 16th day of May, 2017.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Nays: *None*

Absent: *Kyle R. Harris – 1*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 16th day of May, 2017. I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 16th day of May 2017.

Michael J. Hanley, Clerk
County of Saginaw



RESOLUTION “C”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION APPROVING
FY 2017 DEFICIT ELIMINATION PLAN FOR
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 16th day of May, 2017 at 5:00 p.m.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster

ABSENT: Kyle R. Harris

Commissioner Dennis Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Amos O’Neal.

WHEREAS, the Authority has a \$251,811 deficit net position on September 30, 2016; and,
WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.
NOW, THEREFORE, IT IS RESOLVED that the Saginaw County Board of Commissioners adopts the following as the Saginaw County Community Mental Health Deficit Elimination Plan:

(Plan Begins on Next Page)



Saginaw County CMH Authority			
Deficit Elimination Plan - Fiscal Year Ended 2016			
Date: May 11, 2017			
Fund Balance Deficit - October 1, 2016		\$ (251,811)	
Calculation:	Total Current Assets	\$ 12,833,159	
	Total Current Liabilities	\$ 13,084,970	
	(less current portion of debt)	\$ (251,811)	
Revenue Budget			
	Capitated Funding MSHN - Medicaid	\$ 58,776,602	
	Capitated Funding MSHN - Healthy Michigan	\$ 4,913,871	
	Capitated Funding MSHN - Autism	\$ 3,029,925	
	Additional Autism Cost Settlement with PIHP	\$ 1,305,055	
	General Fund Revenue - Various Programs/BUs	\$ 1,046,191	
	GF Used for PA423	\$ 794,533	
	GF Used for Spenddown	\$ 585,000	
	GF Used for Local Hospital	\$ 250,000	
	Grant Funding	\$ 2,488,372	
	Waivers - SED Traditional & DHHS Waiver	\$ 467,750	
	Local Funding - \$1,050,303 less Match & State IP	\$ (118,535)	
	Local State IP Revenue	\$ 659,190	
	Local Match Obligation Revenue	\$ 509,648	
	Fee for Service Billing - Medicaid Injections	\$ 906,259	
	Fee for Services PA423	\$ 794,533	
	CW/SED & Meaningful Use - Incentive Payment	\$ 52,000	\$ 52,000
	Other Miscellaneous Revenue (FFS Billing)	\$ 396,530	\$ 81,276
	Miscellaneous (FFS/Adj Payment/DHIP) - To subsidize local match	\$ 118,535	\$ 118,535
	Total Revenue	\$ 76,975,459	\$ 251,811
Expenditures Budget w/modifications			
	Salaries, Wages & Benefits	\$ 22,687,498	
	Operating Expenditures - Office	\$ 3,390,637	
	Operating Expenditures - Facility	\$ 3,038,334	
	Operating Expenditures - Prof Services	\$ 1,534,403	
	Contractual Expense - Services (Non State IP)	\$ 45,155,749	
	Planned GF Reduction in Contract GF (GF Savings)		\$ (133,786)
	Contractual Expense - State IP	\$ 659,190	
	Planned Local Reduction in State IP (subsidized with Miscellaneous Revenue)		\$ (118,025)
	Local Match Obligation	\$ 509,648	
	Total Expenditures	\$ 76,975,459	\$ (251,811)
Fund Balance Surplus/(Deficit) September 30, 2017		\$ -	\$ -
(Revised May 11, 2017)			



BE IT FURTHER RESOLVED that the Saginaw County Board of Commissioners submits this Deficit Elimination Plan on behalf of the Saginaw County Community Mental Health Authority to the Michigan Department of Treasury for certification.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Nays: *None*

Absent: *Kyle R. Harris – 1*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 16th day of May, 2017. I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 16th day of May 2017.

Michael J. Hanley, Clerk
County of Saginaw

UNFINISHED BUSINESS

None

PROCLAMATIONS

**Proclamation
May 2017
Mental Health Month**

Whereas, National Mental Health Month raises awareness about mental illness and related issues in the United States. In recent times, attitudes toward mental health issues appear to be changing. Negative attitudes and the stigma associated with mental health have reduced and there has been growing acceptance towards mental health issues and support for people with them; and,



Whereas, Mental illness is more prevalent than cancer, diabetes and heart disease. By 2020, behavioral health disorders will be the #1 cause of disability worldwide, surpassing all other illnesses; and,

Whereas, One in five adults and children will be affected by a mental health condition in their lifetime and every American is affected or impacted through their friends and family and can do something to help others. An estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims May 2017 as Mental Health Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

Respectfully Submitted,

**Saginaw County
Board of Commissioners**

Carl E. Ruth
Chair, District #10

Adopted & Presented: May 16, 2017

Charles M. Stack
Commissioner, District #2

ELECTIONS

- Chairman Ruth announced the need to fill a vacancy on the **Parks & Recreation Commission** for a term that expires January 1, 2019. **Commissioner Webster nominated Clint Bryant. The Chair called for further nominations; there were none. Krafft moved, seconded by Dwan, to close nominations and cast a unanimous vote for Clint Bryant. Motion carried.**

APPOINTMENTS

- Appointed Marilyn Sawyer to the **Economic Development Corporation** to fill a vacancy for a term that expires April 1, 2021
- Re-appointed Bryon Sitler to the **Library Board** for a term that expires May 31, 2022
- Appointed Christina Harrington, Acting Health Officer, to the **Mid-State Health Network** for a term that expires August 31, 2019

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth thanked his fellow board members for continuing to read and educate themselves on the issues facing us at this time.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft thanked the Chair for his leadership. He also announced the Bavarian Festival from June 8 - 11, 2017 in Frankenmuth and invited everyone to walk with him in the Bavarian Festival Parade on Sunday, June 11th. There has been a change to the format of the Bavarian Festival to its original location on Main Street in Downtown Frankenmuth.
- ◆ Controller Belleman announced the First Annual Fur Ball event on Friday, May 19, 2017 from 6 – 9 p.m. at Horizons Conference Center. All proceeds will benefit Saginaw County Animal Care & Control.



By Commissioner Webster, seconded by Commissioner Kilpatrick: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:25 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

JUNE SESSION 2017

First Day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 20, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Hadsall introduced Sister Mary Judith of the Catholic Diocese of Saginaw who gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

June 8, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of June 20, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, June 20, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Stack, to approve the Minutes from the May 16, 2017 Board Session. Motion carried.



PUBLIC HEARING

- Chairman Ruth announced a Public Hearing pursuant to Saginaw County Ordinance #118, Section 5.1, and MCL 125.3815(9), regarding the removal of Eddie Foxx from the Saginaw County Planning Commission for malfeasance. Mr. Foxx appeared and provided information on his actions regarding the former Malleable Iron property. Discussion was held with commissioners regarding his intention to circumvent the Parks & Recreation Director when dealing with the Michigan Department of Environmental Quality and other entities and Mr. Foxx's violation of the Parks & Recreation Bylaws. ***Stack moved, seconded by Hadsall, to remove Eddie Foxx from the Saginaw County Planning Commission for malfeasance. Motion carried.***

- Chairman Ruth announced a Public Hearing pursuant to the provisions of MCL 46.11(n) regarding the removal of John Cammin from the Parks & Recreation Commission for misconduct. Mr. Cammin appeared and provided information on his actions regarding the former Malleable Iron property. Discussion was held with commissioners regarding his intention to circumvent the Parks & Recreation Director when dealing with the Michigan Department of Environmental Quality and other entities and Mr. Cammin's violation of the Parks & Recreation Bylaws. ***O'Neal moved, seconded by Hadsall, to remove John Cammin from the Saginaw County Parks & Recreation Commission for misconduct. Motion carried with Nay votes recorded for Harris and Stack.***

- Chairman Ruth announced a Public Hearing pursuant to the provisions of MCL 46.11(n) regarding the removal of Jerry Humpula from the Parks & Recreation Commission for misconduct. There were no appearances. Discussion was held amongst commissioners regarding his intention to circumvent the Parks & Recreation Director when dealing with the Michigan Department of Environmental Quality and other entities and Mr. Humpula's violation of the Parks & Recreation Bylaws. ***O'Neal moved, seconded by Hadsall, to remove Jerry Humpula from the Saginaw County Parks & Recreation Commission for misconduct. Motion carried with a Nay vote recorded for Harris.***

AUDIENCES

- Commissioner Webster presented Dr. Nurame Austin with a Certificate of Recognition for her years on the Economic Development Corporation (EDC) of Saginaw County and Michael Hanley, Chair of the EDC, presented Dr. Nurame Austin with a Commemorative Recognition for 38 years of outstanding service to the EDC. Dr. Austin stated she was appreciative for the opportunity to serve and thanked members of the Economic Development Corporation, the Board of Commissioners, friends and family.
- Commissioner Hadsall presented Kathy Meyer with a Certificate of Recognition upon her retirement from the Health Department after almost 45 years of service. Ms. Meyer stated she was grateful and enjoyed all her years at the County Health Department.
- Commissioner Theisen presented Steve Poindexter, MSU Extension, with a Certificate of Recognition upon his retirement after 37 years of service. Mr. Poindexter stated he appreciated working in this community and hoped he had a positive effect on farming in Saginaw County.



LAUDATORY RESOLUTIONS

Certificate of Recognition Pastor P. David Saunders, Sr.

Pastor Phelmon David Saunders, Sr. will celebrate his retirement in early June after two years at the helm of Bethel African Methodist Episcopal church, Saginaw, Michigan. His ministerial leadership spans more the 35 years. In June 1997, Pastor Saunders relocated to Saginaw after serving in pastoral assignments in Muncie, Indiana and Chicago, Illinois. In 2001, he was recognized by a local newspaper as “Best Preacher in Saginaw County.”

Pastor Saunders was raised in Inkster, Michigan and is a graduate of Wayne State University. He enjoyed a successful business career before being called to the ministry. Pastor Saunders holds a Masters of Divinity Degree from the United Theological Seminary in Dayton, Ohio. In June 1964, P. David Saunders married the former Catherine Alford of Detroit. They are the proud parents of three children, Phelmon Jr., Karen and Benjamin and have five beautiful grandchildren.

Describing himself as a humble servant, Saunders has broad volunteer leadership service in Saginaw and the Great Lakes Bay Region. His 20 years of community stewardship include the Delta College Foundation Board, The Boys and Girls Club of Saginaw, Vision 2020, Saginaw Valley State University Board of Fellows, St. Mary’s Hospital and (former) Citizens Bank Advisory Boards.

Pastor Saunders’ personal motto is “love conquers all.” He believed the church is the only instrument by which the ills of society will be cured. Over the past 35 years, God has afforded him many joys during his ministerial commitment. He describes his greatest joy as the weekly proclamation of God’s word that leads men and women to salvation and reconciliation through Jesus Christ.

Pastor P. David Saunders will celebrate his retirement with family, friends, community leaders and the Bethel AME Church congregation at 4:00 p.m. on Sunday, June 4, 2017. The event will be held at the Horizons Conference Center, 6200 State Street, Saginaw, Michigan.

The Saginaw County Board of Commissioners congratulates Pastor P. David Saunders, Sr. on his retirement and thanks him for his continued leadership in Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: June 4, 2017
Adopted: June 20, 2017

Amos O’Neal
Commissioner, District #9



**Certificate of Recognition
Dr. Nurame Austin**

*“The price of success is hard work, dedication to the job at hand,
and the determination that whether we win or lose,
we have applied the best of ourselves to the task at hand.” ~ Vince Lombardi*

The Economic Development Corporation (EDC) of the County of Saginaw was created in 1979. Dr. Nurame Austin was elected Secretary at its first meeting and has held that position until her retirement in April 2017. She has been a member of the board for 38 years and is the longest-serving member on the EDC Board!

Nurame is very active with Zion Missionary Baptist Church, Saginaw, Michigan. She played the piano at the church for many decades. The *Nurame Austin Young Christian Women*, a Young Women’s Christian Group for 18-40 year olds, was named after her.

Nurame has been married to Reverend Roosevelt Austin, Sr., Pastor Emeritus, for 66 years and they have three children: the late Roosevelt Austin, II, Dona and David.

The Saginaw County Board of Commissioners thanks Dr. Nurame Austin for her dedication to the Economic Development Corporation and to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented & Adopted: June 20, 2017

**Certificate of Recognition
Kathy Meyer
Saginaw County Department of Public Health
Accounting Supervisor**

*“The price of success is hard work, dedication to the job at hand,
and the determination that whether we win or lose,
we have applied the best of ourselves to the task at hand.” ~ Vince Lombardi*

Kathy Meyer began her career at the Saginaw County Department of Public Health as a Statistical Clerk in Family Planning on July 24, 1972. In 1979 she was promoted to Accountant I and promoted to Accountant II on January 1, 1984. Her final advancement came on August 11, 1986 to Accounting Supervisor where she remained until her retirement on June 2, 2017.

Kathy worked her entire career at the Department of Public Health. In 1998 she received the Richard Calley Distinguished Service Award.

The Saginaw County Board of Commissioners congratulates Kathy Meyer on her retirement after 45 years of dedication to the Public Health Department and the citizens of Saginaw County.

Respectfully Submitted,

Presented & Adopted: June 20, 2017



Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Certificate of Recognition
Steve Poindexter
MSU Extension
Senior Educator

Steve Poindexter began his employment in Saginaw County as the Michigan State University Extension Agriculture Agent in 1980. Steve served as a Senior Extension Educator for Sugarbeet Research and Education until his retirement.

During his time as an educator for the sugarbeet industry, production grew from 15.5 tons per acre in 1995 to 31.6 tons per acre in 2016. Yet more importantly, the Michigan sugarbeet industry has become a national leader in the efficiency of sugar production to the ultimate benefit of farmers in Northeast Michigan thereby improving the economic sustainability of the region.

Throughout his 37 year career in Saginaw County, Steve has been a leader and well-respected educator, who has provided counsel to many farmers and worked tirelessly to build collaborative relationships so that the entire production chain in the industry benefitted.

From 1997 to 1999, more than 60 research and demonstration trials were conducted on 50 farms across the state’s sugarbeet growing region. A cooperative effort between Michigan Sugar Company, Monitor Sugar Company, SVREC and MSU Extension formed the Sugarbeet Advancement Committee.

The research center and MSU Extension worked together to hire an educator dedicated to this new research. Steve was selected as the sugarbeet agent in August 1997, and was entrusted with the responsibility for research, education and communication for the new Sugarbeet Advancement organization. He was in charge of the annual Beet and Beet Symposium and Trade Show held each February in Saginaw. This event, the largest winter meeting of its kind in Michigan’s Saginaw Valley, draws an average of 1,500 growers and 115 commercial exhibitors. He was also responsible for the continuing education activities involving processors, growers, and MSU conducting multiple surveys, and initiating research by MSU and industry agriculturists.

Having one educator dedicated to a single commodity allows for advancements in varieties and research, which eventually translates to increases on growers’ farms. The Sugarbeet Advancement Committee is now part of the Research and Education Advisory Council.

The Saginaw County Board of Commissioners expresses its appreciation to Steve Poindexter for his years of dedicated service and commitment as a Saginaw County MSU Extension Educator. Thank you for your enormous contribution to the growth and success of Saginaw County.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: June 20, 2017



**Certificate of Recognition
Tom Daugharty
Frankenmuth Police Department**

“He’s left a legacy. Any officer coming on or in search of a mentor would never go wrong following in that man’s footsteps. He led a great career.” ~ Frankenmuth Police Chief Don Mawer

Some people know from a young age what they want to be when they grow up. Frankenmuth Police Officer Tom Daugharty was one of those people. His father, William Daugharty, was a State Police Officer when he was young and that’s all the motivation he needed to pick his future profession.

Tom began his police training in 1967 and became a cadet. At that time, it was a two or three week training program. Now, it is at least 16 weeks of training before becoming a state-certified officer. It only took two years for Tom to be promoted to a patrol officer when he worked the Saginaw streets. He was stationed on a motorcycle throughout the early 70s and was assigned to the detective and juvenile division. Fortunately, Tom was never injured or shot as a patrol officer. He only shot his gun once in his career during the early 70s in Saginaw.

In 1976, Tom moved to Frankenmuth to join its police department. It was the last police department he would join before retiring. His primary role for the last 26 years has been as the School Liaison Officer while leading the Drug Abuse Resistance Education (D.A.R.E.) initiative in Frankenmuth Schools. He also did safety programs for kindergarten through fourth-grade students and health classes for ninth-grade students that taught them about drugs and driving laws. Tom had the ability to close the gap on the relationship between police officers and kids in the schools.

The Saginaw County Board of Commissioners congratulates Patrol Officer Tom Daugharty on his retirement on July 1, 2017, a half century after becoming a police officer - serving 10 years in Saginaw and 40 in Frankenmuth. His commitment to the community and concern for children are unmeasurable. Tom had a career that anyone would be proud of!

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: June 16, 2017
Adopted: June 20, 2017

Dennis H. Krafft
Commissioner, District #8

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

6-20-1 SHERIFF requesting waiver of the hiring freeze and approval to fill three (3) vacant positions of Corrections Officer at the Jail.

-- Labor Relations **(6-20-5.1)**

6-20-2 STATE OF MICHIGAN – DEPARTMENT OF TREASURY forwarding certified valuations for all 83 counties as equalized by the State Tax Commission.

-- County Services *(Receive and File)*



- 6-20-3 STATE OF MICHIGAN – DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT** forwarding file copies of Farmland Development Rights Agreement under P.A. 451 of 1994 for informational purposes.
-- County Services (*Receive and File*)
- 6-20-4 10th CIRCUIT COURT – FAMILY DIVISION** requesting approval to transfer \$150,000 from the Child Care Fund balance to cover a shortfall in DHHS’ childcare budget for Institutional Care, due to receipt of invoices after closure of the FY 2016 budget.
-- Courts & Public Safety (**6-20-2.2**)
- 6-20-5 INFORMATION TECHNOLOGY** requesting waiver of the hiring freeze and approval to fill the position of Programmer/Analyst.
-- Labor Relations (**6-20-5.2**)
- 6-20-6 10TH CIRCUIT COURT** requesting approval to apply for and accept the Swift and Sure Sanctions Probation Program (SSSPP) grant from the State Court Administrative Office in the amount of \$543,443.70 for FY 2018 to fully fund three (3) staff members and 25% of a Sheriff’s Deputy.
-- Courts & Public Safety (**6-20-2.1**)
- 6-20-7 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times for the period January 1 – April 30, 2017, pursuant to the Ambulance Service Agreement.
-- Courts & Public Safety (*Receive and File*)
- 6-20-8 ANIMAL CARE & CONTROL** requesting approval to purchase and install an LED sign in the amount of \$19,260.
-- Courts & Public Safety (**6-20-2.3**)
- 6-20-9 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Seidel Drain Drainage District.
-- County Services (**6-20-3.1/Res. A**)
- 6-20-10 CITY OF SAGINAW** providing notice of public comment on a proposed Brownfield Plan at 2100 Veterans Memorial Parkway on Monday, June 5, 2017 at 6:30 p.m.
-- County Services (*Receive and File*)
- 6-20-11 CITY OF SAGINAW** informing Saginaw County of its decision to use Saginaw County Parks & Recreation available funds on improvements to its central park area, specifically the Ojibway Island project.
-- County Services (*Receive and File*)
- 6-20-12 CONTROLLER/CAO** submitting for approval a revised job description for the Saginaw County Health Officer.
-- Human Services/Labor Relations
- 6-20-13 CONTROLLER/CAO** submitting for approval a revised job description for the Planning Director position.
-- County Services/Labor Relations
- 6-20-14 REGISTER OF DEEDS** requesting modification of the Personnel Control Number (PCN) Roster by eliminating two (2) T-09 Account Clerk III positions and creating two (2) T-10 Chief Account Clerk positions, to enable all employees to have the ability to balance their own cashier drawer as well as back-up on daily, monthly and bi-monthly balancing duties.
-- Labor Relations (**6-20-5.3**)
- 6-20-15 PERSONNEL DIRECTOR** submitting for approval a revised job description for the Equalization Director position.
-- County Services/Labor Relations



- 6-20-16 CONSUMERS ENERGY** presenting information on the Saginaw Trail Pipeline Project and Reroute occurring in Saginaw County in 2017 and 2018.
-- County Services (*Receive and File*)
- 6-20-17 TREASURER** submitting changes to County Policy #233 titled Retiree Health Care Fund Policy.
-- Budget Audit (**6-20-4.2**)
- 6-20-18 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2017.
-- Budget Audit (**6-20-4.1**)
- 6-20-19 EQUALIZATION** submitting the 2017 Statement of Taxable Valuation for all cities and townships in Saginaw County.
-- County Services (*Receive and File*)
- 6-20-20 SHERIFF** requesting amendment of the FY 2017 Budget in the amount of \$19,250 from the Sheriff Restricted Public Improvement fund (245-44400-98645) for the purchase of parts for the mechanisms on the jail sliding cell doors.
-- Courts & Public Safety (**6-20-2.4**)
- 6-20-21 SHERIFF** requesting waiver of the hiring freeze and approval to fill two (2) positions of Sheriff Deputy.
-- Labor Relations (**6-20-5.1**)
- 6-20-22 COMMUNITY CORRECTIONS** requesting approval to apply for, and accept if awarded, planning grants through the State Court Administrator's Office totaling approximately \$800,000 to begin a DWI/Sobriety Court in the 70th District Court.
-- Courts & Public Safety (**6-20-2.5**)
- 6-20-23 JAIL COMMITTEE** submitting a Limited Scope Design Services Agreement for the Saginaw County Detention Center.
-- Courts & Public Safety (**6-24-2.6**)
- 6-20-24 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Abstract/Warrant Clerk.
-- Labor Relations (**6-20-5.4**)
- 6-20-25 CONTROLLER/CAO** requesting permission to close the Saginaw County Courthouse and Governmental Center and other County facilities on Monday, July 3, 2017 due to the 4th of July holiday falling on Tuesday.
-- Executive (**6-20-6.1**)
- 6-20-26 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Public Health Nurse.
-- Labor Relations (**6-20-5.5**)
- 6-20-27 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill two (2) positions of Vision Technician.
-- Labor Relations (**6-20-5.5**)
- 6-20-28 CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the position of Planning Director.
-- Labor Relations (**6-20-5.6**)
- 6-20-29 CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the position of Health Officer.
-- Labor Relations (**6-20-5.6**)



- 6-20-30** **CONTROLLER/CAO** submitting Draft #1 of the 2017-2018 Budget.
-- Budget/Audit (Primary Standing Committees)
- 6-20-31** **CONTROLLER/CAO** requesting approval to submit an offer on the property located at 206 S. Webster, Saginaw, MI for use by the Department of Corrections, Parks and Recreation, or MSU Extension, and to amend the Public Improvement Fund to reflect the purchase amount.
-- County Services **(6-20-3.2)**
- 6-20-32** **CONTROLLER/CAO** submitting information on bonding and staffing for a new Detention Center.
-- Courts & Public Safety **(6-20-2.7)**
(Jail Committee and Courts & Public Safety to meet prior to the Board Session)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
 - 2.1) **10th Circuit Court**, re: Approval to apply for and accept the Swift and Sure Sanctions Probation Program (SSSPP) grant from the State Court Administrative Office
 - 2.2) **10th Circuit Court – Family Division**, re: Approval to transfer \$150,000 from the Child Care Fund balance to cover a shortfall in DHHS’ childcare budget for Institutional Care
 - 2.3) **Animal Care & Control**, re: Approval to purchase and install an LED sign in the amount of \$19,260
 - 2.4) **Sheriff**, re: Amendment of the FY 2017 Budget for the purchase of parts for the mechanisms on the Jail sliding cell doors
 - 2.5) **Community Corrections**, re: Approval to apply for and accept three planning grants through the Michigan State Court Administrator’s Office to begin a DWI/Sobriety Court in the 70th District Court
 - 2.6) **Jail Committee**, re: Approval of Limited Scope Design Agreement between Saginaw County and Goldberg Group Architects (gga) for the proposed Saginaw County Detention Center
 - 2.7) **Jail Committee**, re: Approval of 30-year bond issue utilizing 43 staff members and a projected shortfall of \$353,272 to build a new Saginaw County Adult Detention Center
 - ***Hadsall moved, seconded by Theisen, to approve 2.1 through 2.7 leaving room for exceptions. Board Reports 2.3 and 2.7 were excepted for discussion and the motion carried as to 2.1, 2.2, 2.4, 2.5, and 2.6 (with a Nay vote recorded for Dwan on 2.6).***
 - ***Dwan, Harris and Kilpatrick expressed their opposition to Board Report 2.3 regarding the purchase and installation of an LED sign at the Animal Care Center due to cost. Stack moved, seconded by McInerney, to approve 2.3 and, after discussion, the motion carried with Nay votes recorded for Dwan, Harris and Kilpatrick.***



- *Discussion was then held on 2.7 regarding approval to build a new Saginaw County Adult Detention Center with a 30-year bond issue utilizing 43 staff. Dwan stated we still have shortfalls and we need to first resolve those issues. Hadsall moved, seconded by McInerney, to approve 2.7 and, after discussion, the motion as to 2.7 carried with a Nay vote recorded for Dwan.*

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

June 20, 2017

Your committee considered Communication No. 6-20-6, from Terry L. Clark, Chief Judge, 10th Circuit Court, requesting approval to apply for and accept the Swift and Sure Sanctions Probation Program (SSSPP) grant from the State Court Administrative Office in the amount of \$543,443.70 for FY 2018.

We met with Stephanie Beyersdorf, 10th Circuit Court Supervisor, who informed the committee that the Circuit Court is currently in its fourth year of operating the SSSPP. These monies will fully fund three (3) staff members: a Sergeant with the Sheriff’s Department and two (2) Michigan Department of Correction Probation Agents. The Court has also requested 25% funding of a Sheriff’s Deputy, who will then dedicate 10 hours per week to the SSSPP. The request includes funding for an SSSPP Coordinator, substance abuse treatment, and transportation costs, among other thing. This will allow the program to continue to accept 100 participants.

We recommend approval for 10th Circuit Court to apply for and accept the Swift and Sure Sanctions Probation Program grant for FY 2018.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

June 20, 2017

Your committee considered Communication No. 6-20-4 from Todd Borders, Family Court Administrator, 10th Circuit Court – Family Division, requesting approval to transfer \$150,000 from the Child Care Fund balance to cover a shortfall in Department of Health and Human Service’s Child Care budget for Institutional Care, due to receipt of invoices after closure of the FY 2016 budget.

We met with Mr. Borders who requested \$150,000 be transferred from the Child Care Fund balance due to DHHS receiving invoices from service providers for Institutional Care provided in FY 2016 in excess of \$200,000 that were received after FY 2016 had closed and were applied to the FY 2017 budget. Those monies applied to the FY 2017 budget have created a shortfall and the DHHS will not have enough funds to cover the expenses for children in care for the remainder of the budget year.

There is also a fiscal benefit to approving this request, as the court would not be able to receive reimbursement from the Child Care Fund if the fund balance is allowed to zero out. This could result in lost revenue totaling roughly \$150,000.

We recommend approval to transfer \$150,000 from the Child Care Fund balance to cover a shortfall in Department of Health and Human Service’s Child Care budget for Institutional Care.



Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

June 20, 2017

Your committee considered Communication No. 6-20-8 from Lisa Stoffel, Animal Care & Control Director, requesting approval to purchase and install an LED sign in the amount of \$19,260.

We met with Ms. Stoffel and discussed her request. The sign would replace the current lettering on the building that is aged and falling off, and would allow Animal Care & Control to keep in contact with the community and broadcast important information such as Saturday adoption events, rabies clinics, ordinance highlights, Pets of the Week, animal safety, weather advisories, and more.

We recommend approval to amend the FY 2017 Public Improvement Fund and appropriate \$19,260 for purchase of an LED sign at Animal Care & Control.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4

June 20, 2017

Your committee considered Communication No. 6-20-20 from Sheriff William Federspiel, requesting amendment of the FY 2017 Budget to utilize \$19,250 from the Sheriff Restricted Public Improvement Fund (245-44400-98645) for maintenance of the Jail sliding cell doors.

We met with Sheriff Federspiel and discussed his request. Sheriff received notice from the Maintenance Department that the jail sliding cell doors are in need of gears and pins to be able to continue to operate. Due to the age of the mechanisms and inability to use parts from other motors, they recently had to contract with a company to fabricate the items. Since that has been done, they are now in need of purchasing the replacement parts. The minimum order amount for each part is fifty (50). They have 74 motors total and are confident that over time they will be using all the parts, as the motors are breaking down regularly.

We recommend approval to amend the FY 2017 Budget in the amount of \$19,250 from the Sheriff Restricted Public Improvement Fund (245-44400-98645) for the purchase of parts for the mechanisms on the jail sliding cell doors.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.5

June 20, 2017

Your committee considered Communication No. 6-20-22 from Mary Stec, Community Corrections Manager, requesting approval to apply for, and accept if awarded, planning grants through the State Court Administrator’s Office totaling approximately \$800,000 to begin a DWI/Sobriety Court in the 70th District Court.

We met with Robert Belleman, Controller/CAO, in the absence of Ms. Stec, who informed the committee the grant applications were submitted on June 2, 2017 with the amount requested totaling close to \$800,000.

We recommend approval of the grant application and awards to begin a DWI/Sobriety Court in the 70th District Court.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.6

June 20, 2017

Your committee considered Communication No. 6-20-23 from Terry Blanchard, Client Services Director, Goldberg Group Architects (gga), requesting approval of a proposed limited-scope Design Agreement on an interim basis to continue and expand gga’s planning services for the proposed Saginaw County Detention Center.

A Jail Committee meeting was held prior to the Courts & Public Safety Committee meeting. Mr. Blanchard and the committee discussed said matter. The Saginaw County Board of Commissioners has engaged the firm of Goldberg Group Architects, PC (gga) along with their consulting engineers, Spicer Group, Inc., to provide Feasibility Study services pursuant to construction of a new Adult Detention Center to be located on a suitable site in Saginaw, near the County Courthouse. The Architect has developed, through their Feasibility Study process, a series of planning concepts which represent different building sizes, layouts, bed-capacities, cost and operating (staffing) options for consideration by the Board of Commissioners and Sheriff. gga will work closely with County officials and staff to identify, develop and finalize the design of applicable Building components.

We recommend approval of the proposed Limited-Scope Design Services Agreement with gga on an interim basis and to expand gga’s planning services for the proposed Saginaw County Detention Center, not to exceed \$40,000, subject to review and approval by the Controller and Civil Counsel, and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.7

June 20, 2017

Your committee considered Communication No. 6-20-32 from Robert Belleman, Controller/CAO, containing Jail Bond Comparison information for use by the Jail Committee.

The Jail Committee met previous to Courts & Public Safety and discussed two (2) scenarios presented by the Controller. Scenario A consists of a 25 Year Bond Issue with options of utilizing 43 Staff with a projected shortfall of \$593,761 or 38 Staff with a projected shortfall of \$46,468. Scenario B consists of a 30 Year Bond Issue with options of utilizing 43 Staff with a projected shortfall of \$353,272 or 38 Staff with a projected surplus of \$194,021. Discussion was held with the Sheriff who indicated the necessity to stay at a 43-person staffing level.

We recommend approval of Scenario B, which is a 30 Year Bond Issue utilizing 43 staff members and with a projected shortfall of \$353,272 to build a new Saginaw County Adult Detention Center.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **Public Works**, re: Approval of Full Faith & Credit Resolution regarding the sale of bonds for the Seidel Drain Drainage District

3.2) **Controller**, re: Approval to make an offer for the property located at 206 S. Webster for possible use by Circuit Court Probation, Parks & Recreation, or MSU Extension

- ***Stack moved, seconded by Krafft, to approve 3.1 and 3.2 leaving room for exceptions. Report 3.2 was excepted for discussion and the motion carried as to 3.1.***
- ***Theisen asked the Controller if there are any contingencies to the offer regarding inspection and appraisal of the property, with the response being no. Theisen moved, seconded by Harris, to amend 3.2 to include the contingency of right of refusal after inspection and appraisal, and to fund same. Motion carried on the amendment. Hadsall moved, seconded by Stack, to approve 3.2 as amended. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

June 20, 2017

Your committee considered Communication No. 6-20-9 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Seidel Drain Drainage District.

We met with Mr. Wendling who informed committee that in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide the issuance by the Seidel Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$700,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner.



We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Seidel Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

***AMENDED**

June 20, 2017

Your committee considered Communication No. 6-20-31 from Robert Belleman, Controller/CAO, requesting approval to submit an offer on the property located at 206 S. Webster, Saginaw, MI for use by the Department of Corrections, Parks and Recreation, or MSU Extension, and to amend the Public Improvement Fund to reflect the purchase amount.

We met with Mr. Belleman who informed committee 206 S. Webster is a former law office located adjacent to the County parking lot across from the Saginaw County Jail. It has been for sale since December 16, 2015. The owner had the property listed for \$99,000. The office building would need significant capital (i.e. roof replacement, footing drainage). Mr. Belleman recommends the County make a \$30,000 offer on 206 S. Webster for use by either the Department of Corrections, Parks and Recreation Department, or MSU Extension.

We recommend the County offer to acquire 206 S. Webster for \$30,000 with the Chairman and Controller/CAO authorized to execute any and all documents associated with this transaction, and amend the Public Improvement Fund to reflect the purchase amount, ***with the contingency of right of refusal after inspection and appraisal and funding of same.**

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Finance/Treasurer**, re: Approval of Claims for April 2017

4.2) **Treasurer**, re: Approval to amend County Policy #233 titled Retiree Health Care Fund Policy

- ***Krafft moved, seconded by O’Neal, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.***



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

June 20, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
6-20-18	Electronic	April 1 - 30, 2017	\$ 8,891,850.62
	Voucher	April 1 - 30, 2017	\$ 4,931,111.66

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

June 20, 2017

Your Budget/Audit Committee considered Communication No. 6-20-17 from Timothy M. Novak, County Treasurer, requesting approval to amend County Policy #233 titled "Retiree Health Care Fund Policy" in order to benefit the accounts and bring the policy up-to-date in the short term.

We met with Treasurer Novak, along with Bill Dijak and Dave Murphy from the Gracyk-Dijak Financial Group, and discussion was held regarding the current policy as vague, with no mention of foreign securities, and the addition of Exchange-Traded Funds (ETF's) and Alternative Funds. These changes will keep the county in the forefront, increase the quality of the investments and save the county money with a potential cost savings of over forty (40%) percent.

We recommend approval of the proposed changes to County Policy #233 titled Retiree Health Care Fund Policy, as attached.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

(Policy begins on next page)



Category: 200
Number: 233

Subject: **RETIREE HEALTH CARE FUND POLICY**

1. **PURPOSE:** The purpose of this policy is to:
 - 1.1 Formulate a written County Retiree Health Care Fund Policy which clearly defines how health care benefits for retirees are financed and administered;
 - 1.2 Assure each employee that there are adequate reserves to pay retiree health care benefits when due;
 - 1.3 Accurately charge all funds and activities for their respective retirement costs;
 - 1.4 Identify and report the level of Retiree Health Care Fund surpluses and deficits;
 - 1.5 Designate the persons who shall act as the Fund investment fiduciaries;
 - 1.6 Designate the qualified person to administer payment of health care benefits from the Fund;
 - 1.7 Establish investment parameters for the Saginaw County Retiree Health Care Fund; and,
 - 1.8 Communicate to County Elected Officials, Department Heads and the Public the Retiree Health Care Fund Policy for the County of Saginaw.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all Saginaw County employees and elected officials.
4. **RESPONSIBILITY:** The Saginaw County Treasurer shall be responsible for the implementation of this policy.
5. **DEFINITIONS:** None.
6. **POLICY:**
 - 6.1 The Saginaw County Treasurer shall act as the Saginaw County Retiree Health Care Fund Investment Fiduciary.
 - 6.2 All monies retained in the Saginaw County Retiree Health Care Fund shall be restricted and may only be withdrawn for the payment of health care benefits on behalf of qualified individuals and payment of expenses of administration of the Saginaw County Retiree Health Care Fund.



- 6.3 The Saginaw County Controller/Chief Administrative Officer and/or his designee shall be considered the qualified person for purposes of payment of health care benefits from the Saginaw County Retiree Health Care Fund.
- 6.4 The Saginaw County Retiree Health Care Fund shall be established by transferring the monies currently held in the Saginaw County Post-Employment Health Benefits Fund.
- 6.5 The Funds from the Saginaw County Retiree Health Care Fund which are not required to pay current liabilities, shall be invested by the County Treasurer in the following manner:
 - 6.5.1 ~~Sixty five percent (65%) in equity securities, which include a broad market index and other stock mutual funds.~~ **Sixty percent (60%) shall be invested in Equity or Growth-oriented securities. This may include, but is not limited to: equities, equity mutual funds, & exchange-traded funds (ETF's). Equities of international and U.S. companies shall be considered.**
 - 6.5.2 ~~Thirty five percent (35%) shall be invested in bonds and bond mutual funds.~~ **Thirty percent (30%) shall be invested in Income (Fixed Income) securities. This may include, but is not limited to: Government, Corporate, and/or International bond mutual funds, fixed-income exchange-traded funds (ETF's), and Preferred securities.**
 - 6.5.3 **Up to ten percent (10%) may be invested in Real Assets/Alternative Investments designed to help manage market risk, enhance returns, and reduce volatility of the portfolio. These investments may include: cash or cash equivalents, real asset/alternative investment mutual funds, or real asset/alternative investment related exchange-traded funds (ETF's).**
 - 6.5.4 **A variance of (+ or – 10%) is allowed before the portfolio should be re-evaluated.**
- 6.6 The Saginaw County Controller/CAO shall arrange to have an actuarial review of the Saginaw County Retiree Health Care Fund at least every three years with assets valued on a market basis. The Saginaw County Controller with the assistance of the Saginaw County Treasurer shall annually prepare and issue a summary report to the Saginaw County Board of Commissioners regarding the value of assets in the Fund.
7. ADMINISTRATIVE PROCEDURES: The County Treasurer and the Controller's Office shall be responsible for developing, updating and implementing any associated administrative procedures not already stated in this policy.
8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.



Approved As to Substance:
Saginaw County Controller

Approved As to Legal Content:
Saginaw County Civil Counsel

ADOPTED: May 23, 2000 - Effective: October 1, 2000
Amended: December 11, 2001; May 18, 2004; **June 20, 2017**

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Sheriff**, re: Waiver of the hiring freeze and approval to fill three (3) positions of Corrections Officer and two (2) positions of Sheriff Deputy
- 5.2) **Information Technology**, re: Waiver of the hiring freeze and approval to fill the position of Programmer/Analyst
- 5.3) **Register of Deeds**, re: Approval to modify the PCN Roster by eliminating two (2) T-09 Account Clerk II positions and creating two (2) T-10 Chief Account Clerk positions
- 5.4) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of Traffic Abstract/Warrant Clerk
- 5.5) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of Public Health Nurse and two (2) positions of Vision Technician
- 5.6) **Controller/CAO**, re: Waiver of the hiring freeze and approval to fill the positions of Planning Director and Health Officer
- 5.7) **Civil/Labor Counsel**, re: Approval of Collective Bargaining Agreement with Command Officers Association of Michigan (COAM – Sergeants)

- ***Kilpatrick moved, seconded by Theisen, to approve 5.1 through 5.7 leaving room for exceptions. Board Report 5.3 was excepted and the motion carried as to 5.1, 5.2, 5.4, 5.5, 5.6, and 5.7.***
- ***Discussion was held on the request from the Register of Deeds to modify the PCN Roster by eliminating two (2) T-09 Account Clerk II positions and creating two (2) T-10 Chief Account Clerk positions. McInerney, Hadsall, and Dwan agreed that, with the Compensation Study, the timing is bad and changes to the positions should go through the process. Katie Kelly answered questions from commissioners regarding her request and expressed concern over the amount of time the Compensation Study will take to be completed and implemented.***
- ***Krafft moved, seconded by O’Neal, to decline Board Report 5.3 as worded and instruct the Controller and Personnel Director to work together with the Register of Deeds on a solution to the cash drawer situation in her office. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

June 20, 2017

Your Labor Relations Committee considered Communication Nos. 6-20-1 and 6-20-21 from William L. Federspiel, Sheriff, requesting waiver of the hiring freeze and approval to fill three (3) positions of Corrections Officer at the Jail and two (2) positions of Sheriff Deputy.

We met with Sheriff Federspiel who explained these positions are all vital to the operation of the Sheriff’s Office and Jail and funds are available in the FY 2017 Budget.

We recommend approval to waive the hiring freeze and fill three (3) positions of Corrections Officer at the Jail and two (2) positions of Sheriff Deputy.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

June 20, 2017

Your Labor Relations Committee considered Communication No. 6-20-5 from Josh Brown, Information Technology Director, requesting waiver of the hiring freeze and approval to fill the position of Programmer/Analyst.

We met with Mr. Brown, who advised the committee that this position is vital to the operation of the Information Technology department due to the current mainframe modernization project. Funds are available in the FY 2017 Budget.

We recommend approval to waive the hiring freeze and fill the position of Programmer/Analyst in the Information Technology department.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

***REJECTED**

June 20, 2017

~~Your Labor Relations Committee considered Communication No. 6-20-14 from Katie Kelly, Register of Deeds, requesting approval to modify the Personnel Control Number (PCN) Roster by eliminating two (2) T-09 Account Clerk III positions and creating two (2) T-10 Chief Account Clerk positions.~~

~~We met with Mrs. Kelly who explained that this change to the PCN Roster will enable all employees to have the ability to balance their own cashier drawer, as well as back up on daily, monthly and bi-monthly balancing duties. Currently there is no accountability with the cash drawer in the office and they have experienced minor shortages and overages. There are funds available in the FY 2017 Budget to fund the increase in both positions.~~

~~We recommend approval to modify the Personnel Control Number (PCN) Roster in the Register of Deeds office by eliminating two (2) T-09 Account Clerk III positions and creating two (2) T-10 Chief Account Clerk positions.~~

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

June 20, 2017

Your Labor Relations Committee considered Communication No. 6-20-24 from Paula McGlown, Court Administrator, 70th District Court, requesting waiver of the hiring freeze and approval to fill the position of Traffic Abstract/Warrant Clerk.



We met with Ms. McGlown who explained this position is vital to the operation of the 70th District Court and funds are available in the FY 2017 Budget.
We recommend approval to waive the hiring freeze and fill the position of Traffic Abstract/Warrant Clerk.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5 **June 20, 2017**

Your Labor Relations Committee considered Communication Nos. 6-20-26 and 6-20-27 from Christina Harrington, Acting Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Public Health Nurse and two (2) positions of Vision Technician.
We met with Mrs. Harrington who explained these positions are all vital to the operation of the Public Health Department and funds are available in the FY 2017 Budget.
We recommend approval to waive the hiring freeze and fill the position of Public Health Nurse and two (2) positions of Vision Technician.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6 **June 20, 2017**

Your Labor Relations Committee considered Communication Nos. 6-20-28 and 6-20-29 from Robert Belleman, Controller/CAO, requesting waiver of the hiring freeze and approval to fill the positions of Planning Director and Health Officer.
We met with Mr. Belleman who explained the Planning Director position is vital to Saginaw County’s success in ensuring federal funding for area transportation projects and compliance with state statute as it relates to solid waste management. In regard to the Health Officer, that position is responsible for overseeing a \$10,263,728 budget with approximately 65 employees. Pursuant to Public Act 368 of 1978, as amended, Saginaw County must appoint a permanent Health Officer.
The Michigan Department of Health and Human Services has approved the appointment of an Acting Health Officer, but the County needs to appoint a permanent Health Officer or request an extension of the Acting Health Officer by October 28, 2017.
We recommend approval to waive the hiring freeze and fill the positions of Planning Director and Health Officer.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

June 20, 2017

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and the Command Officers Association of Michigan (COAM Sergeants Unit.) The agreement covers the period commencing June, 2017 and ending September 30, 2019. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (June 2017 – September 30, 2019)
2. Proposed amendment to Article 4, Section 2 proposal for one more person to investigate and present grievances to the Employer. The proposed language provides for the President or Steward in the Steward’s absence to investigate and present grievances.
3. Discharge and Discipline:
 - Propose amendment to Article 7, Section 2 providing that before any discipline is taken. The Employee is given notice of the charges. Notice is presented to the employer within 90 days of the Sheriff having knowledge of the incident or circumstance given rise to the charges.
4. Health Insurance/Retiree Health Insurance:
 - Acceptance of Union/Management Healthcare Committee recommendation.
 - Community Blue 1 (CB1) office visit increased to \$20; ER co-pay increased to \$150.
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Article 16, Section 10 is a proposed amendment to provide for the continuation of health insurance at the Employer’s expenses for a period of one month after the last day of the month subsequent to date of Employee’s lay off. In the event of a leave of absence insurance continues at the Employer’s expense to the last day of the month that the leave began.
5. Wages:
 - 2017 – 2019 – Contingent on the Budget Stabilization Reserve Fund meeting County Policy Requirements (5% of the General Fund), then any amount exceeding the minimum requirements shall be used to provide a base wage increase up to but not greater than 1.5% (if the reserve fund has more than the minimum required amount but less than an amount to provide a 1.5% wage increase, then base wage increase will be commensurate with 0.25% increment)
 - There is currently a 6.72% differential between a Sergeant’s rate of pay and a Deputy’s rate of pay. The proposal is to provide a 2% increase over each year of the contract and with a \$500 signing bonus.



We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and the COAM Sergeants Unit, as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Controller/CAO**, re: Closure of the Saginaw County Courthouse and Governmental Center on Monday, July 3, 2017 due to the 4th of July holiday being on Tuesday

6.2) **Chairman**, re: Approval of compensation adjustment of Controller/CAO

- *Krafft moved, seconded by McInerney, to approve 6.1 and 6.2 leaving room for exceptions. Board Report 6.2 was excepted for discussion and the motion carried as to 6.1.*
- *Commissioner McInerney stated she is not comfortable with a \$5,000 annual payment and does not believe in giving anything that doesn't have a sunset. Commissioner Stack believes everyone deserves a raise, but with pension and retiree healthcare problems he can't vote in favor. Commissioners Dwan, Hadsall and O'Neal all echoed Commissioner Stack's statement and expressed the need to wait until the Compensation Study is completed.*
- *Hadsall moved, seconded by Dwan, to amend 6.2 to re-visit the Controller's compensation increase after completion of the Compensation Study. The Chair requested a roll-call, with the results as follows: Yes – Hadsall, Webster, Dwan, Stack and Kilpatrick – 5; No – McInerney, Theisen, Harris, Krafft, O'Neal and Ruth – 6. Motion failed. The Chair requested a roll-call on the main motion, with the results as follows: Yes – Krafft and Ruth – 2; No – Theisen, Harris, Hadsall, O'Neal, Webster, Dwan, Stack, Kilpatrick, and McInerney – 9. Motion failed.*

FROM: EXECUTIVE COMMITTEE -- 6.1

JUNE 20, 2017

Your committee considered Communication No. 6-20-25 from Robert Belleman, Controller/CAO, requesting authorization to close the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2017 since the Fourth of July falls on Tuesday.

We met with Mr. Belleman who explained that after talking to the Chairman and Chief Judge Terry L. Clark, the belief is there will be very little business conducted or public served on that day. The County approved a similar gesture in 2014 when the day after Christmas fell on a Friday.



The recommendation of this committee is to approve the closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2017; further, it is recommended that the impact of this closure on 24-7 operations be left to the affected department heads.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2 *REJECTED JUNE 20, 2017

~~Your committee discussed a request for compensation adjustment submitted by Robert V. Belleman, Controller/CAO.~~

~~At the May Executive Committee meeting, the Controller’s 2017 Performance Evaluation was reviewed and discussed, and the Chairman directed the Controller to submit a request for a compensation adjustment. At the June Executive Committee meeting, commissioners discussed the communication received by Mr. Belleman that contained research of compensation for County Administrators in comparable counties and managers of local municipalities. In addition, the Controller noted he has not only presented a balanced budget every year since he began working for Saginaw County in February 2013, he has taken on the additional responsibilities of managing the county’s Information Technology Department and Animal Control when those positions were unfilled. The Controller/CAO presented three (3) options for Commissioners to consider: (1) Adjust base salary by \$10,000 to \$136,248 and increase car allowance/technology stipend by \$330 per pay period; (2) Adjust base salary by \$5,000 to \$131,248, provide an annual lump sum payment of \$5,000 and increase car allowance/technology stipend by \$330 per pay period, which reduces the total impact on the county by issuing a lump sum payment; and (3) Provide an annual lump sum payment of \$20,000.~~

~~We recommend approval of Option 2, which is to adjust the base salary of the Controller/CAO by \$5,000 to \$131,248, provide an annual lump sum payment of \$5,000 and increase his car allowance/technology stipend by \$330 per pay period.~~

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None



9. **Committee Compensation**

- 6-20-17.1) May 7 – May 20, 2017
- 6-20-17.2) May 21 – June 3, 2017
- 6-20-17.3) June 4 – June 17, 2017

- ***Hadsall moved, seconded by Stack, to approve 6-20-17.1, 6-20-17.2 and 6-20-17.3 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 6.20.17.1

June 20, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 7 - May 20, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/08/17	Labor Relations Committee	McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	05/09/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	05/12/17	MAC Environmental - Lansing	Stack	\$50.00	1
4	05/15/17	Northern Michigan Counties Association - Grayling	Theisen	\$25.00	1
5	05/15/17	HealthSource Advisory Board	Stack	\$50.00	1
6	05/15/17	Environmental Health - Board of Appeals	Theisen	\$50.00	1
7	05/16/17	Budget Audit Committee	Krafft	\$25.00	1
			O'Neal	\$25.00	1
			Theisen	\$25.00	1
			Webster	\$25.00	1
			Ruth	\$25.00	1
8	05/16/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	11 Present	\$550.00	11
9	05/17/17	Saginaw Valley Zoological Society	Krafft	\$50.00	1
			O'Neal	\$50.00	1
10	05/18/17	Frankenmuth CVB	Krafft	\$50.00	1
11	05/18/17	Commission on Aging	Stack	\$50.00	1
12	05/18/17	Community Action Committee	O'Neal	\$50.00	1
13	05/19/17	MAC Agriculture & Tourism/Lansing	Harris	\$50.00	1
TOTAL				\$1,600.00	35

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-19-17)



COMMITTEE COMPENSATION - 6.20.17.2

June 20, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 21 - June 3, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/22/17	MAC Health & Human Services/Lansing	McInerney	\$50.00	1
2	05/22/17	GLB Michigan Works! Board/Midland	Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
3	05/23/17	Land Bank Authority	Ruth	\$50.00	1
4	05/25/17	Local Emergency Planning Committee	Theisen	\$50.00	1
5	05/25/17	9-1-1 Authority Board	McInerney	\$50.00	1
			Theisen	\$25.00	1
TOTAL				\$425.00	9

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-2-17)

COMMITTEE COMPENSATION - 6.20.17.3

June 20, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 4 - 17, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/05/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	06/06/17	Jail Committee	Hadsall	\$50.00	1
			McInerney	\$50.00	1
			Krafft	\$50.00	1
			O'Neal	\$50.00	1
3	06/06/17	Court & Public Safety Committee	Hadsall	\$25.00	1
			Kilpatrick	\$50.00	1
			O'Neal	\$25.00	1
			Ruth	\$50.00	1
4	06/07/17	Crime Prevention Council	Ruth	\$50.00	1
5	06/07/17	SC-CHAP	McInerney	\$50.00	1
6	06/07/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1



7	06/08/17	SMATS Transportation	Stack	\$50.00	1
8	06/08/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
9	06/12/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
10	06/13/17	Community Corrections Advisory Board	Theisen	\$50.00	1
11	06/13/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
12	06/15/17	Frankenmuth CVB	Krafft	\$50.00	1
TOTAL				\$1,775.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-16-17)

RESOLUTIONS

RESOLUTION "A"

COUNTY OF SAGINAW STATE OF MICHIGAN

SEIDEL DRAIN BONDS, SERIES 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 20th day of June, 2017 at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Seidel Drain (the "Project") under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and



WHEREAS, in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Seidel Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$700,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner; and

WHEREAS, the Bonds are to be designated “Seidel Drain Bonds, Series 2017,” and will bear interest at a rate not exceeding 6% per annum; and

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That the County Treasurer is authorized, if necessary, to file an application for approval of the Bonds with the Michigan Department of Treasury.
4. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on June 20, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

Appointed Dan Wortman (Private Sector), Pastor Larry Camel (Community Based Organization); Michael Colby (Private Sector), and John Kaczynski (Adult Education/Higher Learning) to the Michigan **Works! Workforce Development Board** for terms that expire June 30, 2019.

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth stated it has been a tough six months, but appreciates the work staff and commissioners have put in to make everything run smoothly.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Theisen announced the Shields Festival in Thomas Township this weekend, from Thursday, June 22nd – Sunday, June 25th at 605 S. Miller Road. Activities include live entertainment, beer tent, food, bingo and much more with games and amusement rides.



- ◆ Commissioner Kilpatrick announced Party on McCarty at the Saginaw Township Soccer Association facility every other Thursday evening through the summer, beginning:
 - 6/15/17 – Motown Night
 - 6/29/17 – Craft Beer Night
 - 7/13/17 – 80’s Night
 - 7/27/17 – Margaritaville Night
 - 8/10/17 – Country Night
 - 8/24/17 – Classic Rock NightFood vendors, beer and wine, activities, and much more!

- ◆ Commissioner Krafft invited everyone to the Harvey Kern Pavilion on Sunday, July 2nd for a Community Patriotic Church Service. Music begins at 9:30 a.m. with a service at 10:00 a.m.

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:24 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

**SPECIAL SESSION
JULY 18, 2017**

A Special Session of the Board of Commissioners of Saginaw County, Michigan, was held Tuesday, July 18, 2017. The Board met pursuant to adjournment at 4:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: None - **0**

TOTAL: - **11**

Commissioner O’Neal gave the invocation and led the Pledge of Allegiance to the Flag.

PETITION

CLERK'S CALL OF SESSION

July 7, 2017

Michael J. Hanley
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

July 18, 2017
Special Session

7-18-1

Dear Clerk Hanley:

Pursuant to Article II, Section 2.9 (MCLA 46.10) of the 2017 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Tuesday, July 18, 2017** at 4:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on these matters.



Respectfully Submitted,

Carl E. Ruth, Chairman

Susan A. McInerney, Commissioner

Charles M. Stack, Commissioner

Cheryl M. Hadsall, Commissioner

Dennis H. Krafft, Commissioner



July 7, 2017

7-18-2

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of Special Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on **Tuesday, July 18, 2017 at 4:00 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2017 Rules of the Saginaw County Board of Commissioners by petition of at least one-third (1/3) of the members of the Board.

Respectfully Submitted,

Michael J. Hanley, County Clerk

/sek

Posted: 12:00 noon on July 7, 2017 by Suzy Koeplinger, Board Coordinator/Deputy Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARING

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

None

INITIATORY MOTIONS

None



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

7-18-1 PETITION requesting Special Board Session on Tuesday, July 18, 2017 at 4:00 p.m. to consider labor issues and any other matters brought before the Board.

-- Receive and File

7-18-2 NOTICE OF SPECIAL BOARD SESSION on Tuesday, July 18, 2017 to consider labor issues and any other matters brought before the Board.

-- Receive and File

REPORTS OF COMMITTEES

Executive Committee – C. Ruth, Chair

6.1) Consideration of Executive Committee recommendation to approve employment of Denise Babbitt as Saginaw County Equalization Director at H-12, Step 6

- ***Krafft moved, seconded by Stack, to approve 6.1. After discussion regarding Ms. Babbitt's starting rate of pay and her qualifications, the motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

JULY 18, 2017

Your committee considered a recommendation from Robert Belleman, Controller/CAO, to interview candidates to fill the position of Equalization Director, due to the pending retirement of current Equalization Director, Jim Totten, on September 30, 2017. Two (2) qualified candidates were identified for interviews, with one removing himself from consideration.

We met with Ms. Denise Babbitt on Thursday, July 6, 2017 and conducted an Interview. After the interview, discussion was held with the Controller, Personnel Director, and current Equalization Director, Jim Totten, regarding the qualifications of Ms. Babbitt and the State Tax Commission Requirements of the Equalization Director. Ms. Babbitt requested a starting salary of \$75,000 in order to make the move from Otsego County to Saginaw County, and the committee agreed to accommodate her request. In addition to the salary requirement, Ms. Babbitt further requested that vacation accrual begin with four (4) weeks. The Executive Committee could not accommodate this request because the Paid Time-Off (PTO) Schedule is negotiated with the Union and historically has not been modified for new hires.

The recommendation of this committee is to approve the employment of Denise Babbitt as the Saginaw County Equalization Director with a rate of pay at H-12, Step 6, which is \$75,546, and a starting date of Monday, August 21, 2017.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Susan A. McInerney

Cheryl M. Hadsall

Charles M. Stack

Dennis H. Krafft



RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

- Appointed Marvin Walker to the **Planning Commission** to fill a vacancy for a term that expires December 31, 2019

ELECTIONS

- Chairman Ruth announced the need to fill a vacancy on the Board of Health. Commissioner Webster nominated Averetta Lewis. The Chairman asked for further nominations and there were none. Krafft moved, seconded by McInerney, to close nominations and cast a unanimous ballot for Averetta Lewis to the **Board of Health** for term that expires December 31, 2017. Motion carried.

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth thanked everyone for attending this special July Board Session and commented on the meeting he attended this morning with the Union/Management Health Insurance Committee. A lengthy discussion was held regarding options provided and continuation of the meeting will be held Friday, July 21, 2017 at 10:00 a.m. with a recommendation coming to Labor Relations Committee in August.

COMMISSIONERS' AUDIENCES

- Commissioner Dwan thanked everyone for the garden stone and card she received from commissioners and staff upon the passing of her mother.
- Commissioner Theisen announced Jim & Tim would be appearing at Flannigan's Irish Pub in Shields tonight for a Luau, with drink and food specials from 5:00 – 8:00 p.m.

By Commissioner O'Neal, seconded by Commissioner Theisen: That the Board adjourn. Carried.

Thereupon, the Board Session adjourned at 4:16 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

AUGUST SESSION 2017

First Day of the August Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, August 15, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Krafft gave the invocation before leading the Pledge of Allegiance to the Flag.

It is in your name, Lord, that we begin these proceedings gratefulness for the incredible blessing you have accorded to this country and its inhabitants, to live in a free and open society that gives any of us the right to peacefully express ourselves without fear of persecution; to do or go as we please' to practice our faith and beliefs openly wherever and whenever so long as we do not disrupt our neighbors.

We ask that you protect all of our safety personnel in this country, including our police and fire fighting professionals, and abroad, our proud military. If it is your will, please give our enemies a sense of understanding our position, that it is not one of threat to them, but rather one of peaceful resolve. And if this is not possible, guide us to use force only on those deserving of its punishment, keeping innocent citizens of the world safe from those terrible effects.

Through 237 years of challenge as a free nation, we know you are yet the same God that inspired our forefathers in creating, now proven with age, the greatest country ever, in providing true individual freedom. We pray that you will inspire us to remain steadfast in respecting these values, and to uphold those truths that you have given us.

Give leaders of government, regardless of skin color, gender, religious beliefs, or political affiliation, to act always in the best interests of the people who have chosen them, and give the people the patience and understanding when a problem does not contain a short and painless solution. Help to keep us respectful of all candidates and their views, and then guide us to elect those whose actions are God pleasing.



And we especially pray for guidance and action in impressing on all Saginaw County residents, particularly our youth, to resolve their differences without the use of violence, to respect life, and to live civilly, as we know we should, by your grace.

We ask this not because of our right or privilege, but because of your will and continued blessing. Amen.

CLERK'S CALL OF SESSION

August 4, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of August 15, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, August 15, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Theisen moved, seconded by Commissioner Stack, to approve the Minutes from the June 20, 2017 Board Session and the July 18, 2017 Special Board Session. Motion carried.

FOIA DENIAL APPEAL

The Chair announced that County Civil Counsel recommended the Board issue written notice to the *Detroit Free Press* upholding the disclosure denial of its Freedom of Information Act request. He asked for a motion to concur. ***Commissioner Krafft moved, seconded by Commissioner Stack, to uphold the disclosure denial and issue written notice to the Detroit Free Press. Motion carried.***

PUBLIC HEARING

At 5:04 p.m., Chairman Ruth opened a public hearing on the proposed Saginaw County 2017/2018 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations (*Public Hearing notice attached / See Report 8-15-4.4 / Copy of the proposed Budget was made available to the public at the meeting*) He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



At 5:05 p.m., Chairman Ruth opened a public hearing on the adoption of a Brownfield Plan for 111 S. Main St., Freeland, MI; 1010 Hess Ave. and 622 Ortman St., Saginaw, MI; 107, 111, and 121 S. Water St., Saginaw, MI; and 126 N. Franklin, Saginaw, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open. *A copy of the Brownfield Plans was made available to the public.*

AUDIENCES

- Katherine Tessin, Mid-Michigan Waste Authority (MMWA), provided an update and handouts on MMWA's Special Waste Drop-Off Events

LAUDATORY RESOLUTIONS

Certificate of Acknowledgement Celebrating 25 Years Saginaw Valley Community Church

On Saturday, July 15, 2017 & Sunday, July 16, 2017 the Saginaw Valley Community Church will celebrate its 25th Anniversary.

Saturday will feature a Family-Fun Day Celebration followed by a Special Celebration Service on Sunday.

Guest speakers include:

Founding Pastors Marv & Mim Sweigart, Apostle James Glenn, Pastor John Opalewski and other friends and family of Saginaw Valley Community Church, along with special messages from Aaron Evans, Brian Simmons and Barbara Yoder.

The Saginaw County Board of Commissioners congratulates Saginaw Valley Community Church on its 25th Anniversary.

We appreciate your achievements and contributions to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: July 15, 2017
Adopted: August 15, 2017
Amos O'Neal
Commissioner, District #9



**Certificate of Recognition
Max Williamson
Deputy
Sheriff Department**

Every morning at the Saginaw County Courthouse Security Station, employees are greeted by Sheriff Deputies with different greetings such as “Happy Hump Day!” and “Happy Pay Day Friday!” As part of the morning ritual, Deputy Max Williamson was always at the end of security check-in helping employees start their day on the right foot with his traditional fist bump! Max took the oath of “To Protect and Serve” seriously. The safety of the public and employees were important to him.

Max began his career with the Saginaw County Sheriff Department as a Deputy on June 24, 1990 and retired on June 30, 2017 with 27 years of service. During his time at the County he worked in various areas including the Jail, Road Patrol, Courthouse Security, MBS Airport Security, monitored activity on the Circuit Court floor and assisted in court rooms.

The Saginaw County Board of Commissioners congratulates Max Williamson on his retirement after 27 years of dedication to the Judges he’s served, the employees he protected, and the citizens of Saginaw County. His positive attitude, sense of humor and daily fist bumps will be missed!

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: August 15, 2017

**Certificate of Recognition
Patrick Duggan
Assistant Prosecutor II
Prosecuting Attorney’s Office**

Patrick Duggan began his employment with Saginaw County on October 18, 1995 as an Assistant Prosecutor II in the Prosecuting Attorney’s Office where he remained until his retirement on August 3, 2017. **Key cases that Patrick worked on include:**

- People vs Dane Krukowski & Codi Stevens, Child Abuse 2nd Degree, receiving a Jury Verdict of Guilty
Due to the nature of the case, this was a tough one and very near and dear to Patrick’s heart.
- People vs Tod Houthoofd, Solicitation of Murder, receiving a Jury Verdict of Guilty
[In both cases the defendants are still trying to exhaust all their appellate rights.]

The Saginaw County Board of Commissioners congratulates Patrick Duggan on his retirement and thanks him for his hard work and dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices he has made to ensure the preservation of our democracy.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: August 3, 2017
Adopted: August 15, 2017

John A. McColgan, Jr.
Prosecuting Attorney

Certificate of Recognition
Taymouth Township
Celebrating 175 Years

Organized on February 17, 1842, Taymouth Township is the third oldest township within Saginaw County. The rural, farming community of approximately 4,900 residents encompasses 36-square miles. The area was first home to the largest concentration of Native American Chippewa Indians for hundreds of years. The thick forests were abundant with wild game which made it ideal for habitation.

High on the riverbanks of the Flint River was once the site of an Indian village. It had the largest concentration of Chippewa in the Saginaw Valley. They were basically a hunter and gatherer Native American and were very friendly. In 1819, the Treaty of Saginaw basically stripped the Native Americans in Michigan of their land with minimal annual payments. The Flint River Indian Mission was established in 1847. At this time, the camp had 150 Chippewa living there, with 60 active members of the church. Around 1855, the mission society purchased land on Seymour Road which became the site of a church and one acre Indian cemetery. Full-blooded Chippewa Methodist Preacher, the Reverend Daniel Wheaton led the congregation. He was born in Taymouth in 1826 (died 1911) and is buried in the cemetery. Today the cemetery remains in private ownership and is registered with the Bureau of Indian Affairs. It is maintained by the descendants of Rev. Wheaton. The cemetery is the resting place of 130 natives and their spouses. Also buried there are 15 Indian Civil War veterans who served with the Ninth Michigan Calvary, Company K.

In its early history, Taymouth had been known as “Faymouth.” John Farqaharson, who was elected as the first Supervisor from 1842 to 1845, has been credited with changing the name of the township to Taymouth in 1858. Taymouth was taken from the river “Tay” near Perth, Scotland. Its current Supervisor is Dennis Fent whose family was predominant in Birch Run owning numerous businesses with the most famous being the “Exit Restaurant.”



<i>Taymouth had five unincorporated communities settled in the mid-1880s known as Blackmar, Burt, Fosters, Morseville & Taymouth. It also consisted of five different villages known as Blackmar, Burt, Fosters, Morseville & Verne.</i>	
<i>Blackmar</i>	<i>This town was formed around the sawmill owned by A. T. Blackmar. The population in 1887 was 55. Throughout the years the population grew to 150. Blackmar formed around the lumber mills and railroad stations. It had salt works, general store, post office, depot, a school, church, boarding house, Gleaner Hall, cheese factory, shingle mill, blacksmith shop & numerous homes. By 1901 the village had 150 residents. As area forests were harvested, the saw mill was shut down & residents moved on to new locations. Around 1910, the post office & depot closed, ending rail service to Blackmar. There is a road named after this village.</i>
<i>Burt</i>	<i>Burt consisted of a post office, fire hall, the Burt Opera House, cemeteries, a bank & hotels. The Green Brothers Store served Burt for almost 50 years. The Green Brothers store & the post office operated together & their fortunes were dependent on each other. Currently Burt has a post office, library, park, gas stations, several churches & a bank.</i>
<i>Fosters</i>	<i>Fosters had a pickle-receiving station, saloons, community church & a school. Population was 100. Today there is only a community church & Bob's Bar.</i>
<i>Morseville</i>	<i>Plotted April 28, 1886 by James Morse. The village had three saloons, general stores & shingle mills. It also had a sawmill, cheese factory, gristmill & a post office substation. The Morse Block General Store was the last survivor of all the prosperous businesses. All that is left now is a road that is named Morseville</i>
<i>Verne</i>	<i>Verne consisted of a post office, hotels, general stores & blacksmith shops. It also had a station on the Grand Trunk Railroad. Population in 1893 was 70. There is a road named after this village.</i>

By the mid-to-late 1800s, two rail lines were established through Taymouth. The first was the Pere Marquette line which originated from Flint in 1857. It was completed into Saginaw by 1862. There was a small “flag station” at the Village of Blackmar. If one wanted to catch the train car, a flag was hung out for the train to stop. The first train engine was known as the “Pollywog.” In the mid-1880s, a group of businessmen and citizens began meeting in Flint to discuss the interest in establishing a rail line which would run from Durand to Bay City. Many local businessmen wished to capitalize on this booming industry and in 1887 they put an investment plan together. Lumber tycoon, Wellington R. Burt, along with A. W. Right, P. Ketchum, and many others raised \$2.5 million to organize the company and create the railroad. The rail line was called the Cincinnati, Saginaw and Mackinaw Railroad.

The rail station was to be called “Burt” in honor of the Democratic nominee for governor. It was located on the east side of the tracks, just south of the Burt Opera House. The new track would cover a length of 59 miles, with 26 stops. Depots were built in Burt, Verne and Fosters. In 1900, a spur line was built at Verne Station to accommodate coal from the Verne Coal Mine in Albee Township. Burt was also a major investor in this spur line. As business waned, passenger service was ceased and the Burt Depot was abandoned and torn down in the 1950s.

<i>There were nine different schools throughout the entire township. Most schools had Kindergarten – 8th grade. Eventually they were all incorporated into the Birch Run Area School District.</i>			
<i>School</i>	<i>Location</i>	<i>Average Students</i>	<i>Closed</i>
<i>Becker</i>	<i>Northeast Corner of Section 19</i>	<i>42 - 92</i>	
<i>Blackmar</i>	<i>Moorish Road</i>	<i>16-71</i>	
<i>Burt Junior High Later became K-3</i>	<i>South part of Section 29</i>	<i>100</i>	<i>1977</i>
<i>Canada Street</i>	<i>Northeast Corner of Section 24</i>	<i>29-49</i>	<i>1959</i>
<i>McGregor</i>	<i>East Burt Road</i>	<i>25-56</i>	<i>1956</i>
<i>McIntosh</i>	<i>Northeast Corner of Section 33</i>	<i>23-82</i>	<i>1966</i>
<i>McNalley/Fosters</i>	<i>Corner of Section 5, but was moved to the corner of Section 8 & renamed Fosters School</i>	<i>25-107</i>	<i>1961</i>
<i>Ross</i>	<i>Morseville Road</i>	<i>10-93</i>	<i>1956</i>
<i>Toddish</i>	<i>Southwest Corner of Section 3</i>	<i>75</i>	<i>1977</i>



The Burt Opera House was built in 1891. Burt donated \$1,000 to build the Opera House. Townspeople contributed labor and additional funds for the erection of the hall. The building hosted vaudevilles, medicine shows, dances, weddings, local fairs and served as the home of the Taymouth Township’s governing body. The Opera House is included among the State of Michigan Historical Register along with the St. Paul’s Episcopal Mission Church. In 1978, the Taymouth Township Center was built for the community and houses the governing body.

The first Taymouth Fair was held in 1869. It was high on the banks of the Flint River at a giant horseshoe bend near Seymour and Willard Roads. Many years prior to immigrants coming to the area, it was the site of a great Native American battle between the Chippewa and Sauk Indian nations. At its peak the fair attracted up to 12,000 visitors. After a 60 year run, the last fair was held in 1935 before permanently closing.

The Saginaw County Board of Commissioners congratulates Taymouth Township on its 175th Anniversary. We appreciate your achievements and contributions to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: August 7, 2017
Adopted: August 15, 2017
Cheryl M. Hadsall
Commissioner, District #7

Certificate of Acknowledgment
Greater Williams Temple C.O.G.I.C.
90th Anniversary

On Friday, August 18, 2017 at 6:00 p.m. the
Greater Williams Temple C.O.G.I.C.
will celebrate its 90th Anniversary at
Horizons Conference Center
6200 State St., Saginaw, MI

Guest speaker is Bishop J. Drew Sheard.
The Saginaw County Board of Commissioners congratulates
Greater Williams Temple C.O.G.I.C. on its 90th Anniversary.
We appreciate your achievements and contributions to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: August 15, 2017
Presented: August 18, 2017

Amos O’Neal
Commissioner, District #9



**Certificate of Recognition
Sally Witucki
Chief Deputy Treasurer
Treasurer’s Office**

The Treasurer’s Office gained a unique and dedicated employee on November 7, 2005 when then-Treasurer Marvin Hare hired Sally Witucki. Sally quickly began to put her skills and intelligence to use for the benefit of Saginaw County. After several years of work, Sally moved from the position of Assistant Foreclosure Specialist to become Chief Deputy Treasurer in 2011 where she remained until her retirement on August 11, 2017. As Chief Deputy Treasurer, Sally helped guarantee a smooth transition upon the election of Treasurer Timothy Novak in 2012, and has served with excellence to this date.

To say that Sally is a lover of all animals is an understatement. Animal lovers are a special breed of human, generous of spirit, full of empathy and hearts as big as the sky. This envelops Sally’s outlook on life. Some of the animals that Sally has had over the years include dogs, horses, a donkey (Poncho) and two Nubian Goats (Snickers & Doodles). She currently has two rescued pit bulls, a pair of donkeys and two horses. Sally is also a Master Gardner. With her newfound free time, Sally will surely put her gifts of creativity to great use in various types of craftwork and gardening!

The Saginaw County Board of Commissioners congratulates Sally Witucki on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: August 11, 2017
Adopted: August 15, 2017

Timothy M. Novak
Saginaw County Treasurer

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

8-15-1 COMMUNITY ACTION COMMITTEE submitting a copy of its request to Region VII Area Agency on Aging for funds to administer its Minority Senior Outreach and Advocacy Program for FY 2018.

-- Human Services (*Receive and File*)

8-15-2 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

-- Labor Relations (**8-15-5.4**)

8-15-3 BAY CITY PUBLIC SCHOOLS submitting its Resolution of 2017-2018 Tax Levies.

-- County Services (*Receive and File*)

8-15-4 MANER COSTERISAN submitting the annual accounting for the period ending December 31, 2016 and 2015 for the Saginaw County 9-1-1 Service District.

-- Courts & Public Safety (*Receive and File*)



- 8-15-5 LAKESHORE LEGAL AID** forwarding a copy of its submission to Region VII Area Agency on Aging for funding to provide free legal assistance, elder abuse prevention services and long term care ombudsman services to seniors.
-- Human Services (*Receive and File*)
- 8-15-6 TREASURER** submitting its report on Tax Foreclosure Auction Restricted Funds as required by State law.
-- Budget/Audit (*Receive and File*)
- 8-15-7 ST. MARY'S OF MICHIGAN** forwarding a copy of its submission to Region VII Area Agency on Aging for funding to provide its Guardian Angel for Adult Day Care in FY 2018.
-- Human Services (*Receive and file*)
- 8-15-8 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Court Administrator.
-- Labor Relations (**8-15-5.4**)
- 8-15-9 REGION VII AREA AGENCY ON AGING** submitting its FY 2017 – 2019 Multi-Year and Annual Implementation Plan for review and approval.
-- Human Services (**8-15-1.1**)
- 8-15-10 TITTABAWASSEE TOWNSHIP** providing notice of public comment on a proposed Update to the Planning Commission Master Plan.
-- County Services (*Receive and File*)
- 8-15-11 10TH CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the position of Supervisor.
-- Labor Relations (**8-15-5.4**)
- ~~**8-15-12 COMMUNITY CORRECTIONS** requesting waiver of the hiring freeze and approval to fill the position of Pretrial Jail Screener.
-- Labor Relations (*Withdrawn*)~~
- 8-15-13 CONTROLLER/CAO** submitting a request from the Marine Corps League Auxiliary for a \$3,000 donation toward its Midwinter Convention at the Bavarian Inn Motor Lodge in Frankenmuth from January 18 – 21, 2018.
-- Budget/Audit
- 8-15-14 CONTROLLER/CAO** requesting approval of a Resolution and Notice of Intent to issue tax exempt bonds in an amount not to exceed \$41 million to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff's Administration Building.
-- Budget/Audit (**8-15-4.3/Res. I**)
- 8-15-15 ANIMAL CARE & CONTROL** requesting waiver of the hiring freeze and approval to fill the vacant position of Kennel Manager.
-- Labor Relations (**8-15-5.5**)
- 8-15-16 CONTROLLER/CAO** requesting approval via resolution to assign the oversight and management of the proposed 511 bed, approximate 86,000 square foot, \$35,850,000 Adult Detention Facility and Sheriff Administrative Building to the Saginaw County Building Authority.
-- Courts & Public Safety (**8-15-2.4/Res. G**)
- 8-15-17 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Bear Creek Drain Drainage District.
-- County Services (**8-15-3.1/Res. A**)



- 8-15-18 CONTROLLER/CAO** requesting amendment of the FY 2017 Public Improvement Fund budget in the amount of \$21,800 and authorize the County to enter into a Professional Services Agreement with Walker Parking Consultants and Kibbe & Associates for engineering services associated with a condition appraisal of the County owned parking structure at Washington Avenue and Johnson Street in downtown Saginaw.
- County Services **(8-15-3.2)**
- 8-15-19 PARKS & RECREATION** requesting approval of a final lease agreement with APC Towers, LLC at Imerman Memorial Park.
- County Services **(8-15-3.3)**
- 8-15-20 CONTROLLER/CAO** submitting on behalf of the Historical Society its Second Quarter Finance and Program Report. *(Full copy on file in the Board Office)*
- County Services *(Receive and File)*
- 8-15-21 COMMISSION ON AGING** requesting utilization of \$5,108 in fund balance as the local match to accept \$30,172 in carry-over funds from the State of Michigan/Region VII Area Agency on Aging to be used in the Nutrition, In-home Services, and Caregiver Support Services programs.
- Human Services **(8-15-1.2)**
- 8-15-22 COMMISSION ON AGING** submitting its Application Summary for FY 2018 federal/state funding through Region VII Area Agency on Aging for service programs for persons age 60 and older in Saginaw County.
- Human Services *(Receive and File)*
- 8-15-23 SAGINAW FUTURE** submitting for four (4) Brownfield Redevelopment Plans for approval, after Public Hearings and via separate Resolutions, titled (1) Frankenmuth Credit Union – Freeland; (2) Baker & Perkins – City of Saginaw; (3) Saginaw Riverfront Development LLC – City of Saginaw; and (4) Bearinger Building – City of Saginaw.
- County Services **(8-15-3.4/Res. B, C, D, E)**
- 8-15-24 RETIREMENT ADMINISTRATOR** requesting certification of the Employee and Officer Delegates attending the 2017 Municipal Employees’ Retirement System (MERS) Annual Meeting in Detroit, MI.
- Labor Relations **(8-15-5.8)**
- 8-15-25 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of May 2017.
- Budget Audit **(8-15-4.1)**
- 8-15-26 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of June 2017.
- Budget Audit **(8-15-4.1)**
- 8-15-27 MOSQUITO ABATEMENT** requesting approval for Frontier Precision to be considered as a sole source provider for Mosquito Control’s GIS software solution.
- Human Services **(8-15-1.3)**
- 8-15-28 10th CIRCUIT COURT – FAMILY DIVISION** requesting amendment of the Child Care budget in the amount of \$315,000 to cover the remaining costs associated with “out of home” placements of children in private institutions.
- Courts & Public Safety **(8-15-2.1)**
- 8-15-29 PUBLIC HEALTH** requesting approval of an updated job description for the position of Accounting Supervisor at the Health Department.
- Human Services/Labor Relations



- 8-15-30 PUBLIC HEALTH** requesting reinstatement of the Community Health Improvement Director on the Health Department PCN Roster and approval to increase the FY 2018 budget by \$107,315 using fund balance and community partners.
-- Budget/Audit **(8-15-4.2)**
- 8-15-31 PUBLIC HEALTH** requesting approval of amended Board of Health Bylaws.
-- Human Services **(8-15-1.4)**
- 8-15-32 FINANCE DIRECTOR** submitting budget adjustments and grants accepted for the period April 1, 2017 to June 30, 2017 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2016 to FY 2017 as outlined in Budget Resolution A.
-- Budget Audit *(Receive and File)*
- 8-15-33 PUBLIC HEALTH** presenting the Saginaw County Department of Public Health’s 2016 Annual Report. *(Receive and File)*
-- Human Services *(Receive and File)*
- 8-15-34 PUBLIC HEALTH** requesting approval for a wage adjustment to fill vacant Public Health Nurse positions at the Health Department, at Step 3 of the pay scale.
-- Labor Relations **(8-15-5.2)**
- 8-15-35 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the vacant position of Bailiff for 70th District Court Judge David D. Hoffman.
-- Labor Relations **(8-15-5.4)**
- 8-15-36 SHERIFF** recommending approval by Resolution of the 2017 Saginaw County Hazard Mitigation Plan.
-- Courts & Public Safety **(8-15-2.2/Res. F)**
- 8-15-37 REGION VII AREA AGENCY ON AGING** requesting a Letter of Support on its proposal to the Michigan Health Endowment Fund for a Medicare Care Transitions Program.
-- Human Services
- 8-15-38 CONTROLLER/CAO** requesting additional changes to draft #1 of the proposed FY 2018 Budget.
-- Budget Audit **(8-15-4.4)**
- 8-15-39 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Senior Assistant Prosecutor. *(Amended in committee to two (2) positions)*
-- Labor Relations **(8-15-5.6)**
- 8-15-40 UNION/MANAGEMENT BENEFIT COMMITTEE** recommending acceptance of its recommendations relating to Public Act 152 of 2011, known as the Employee Health Insurance Act as to default position (“hard caps”), offering two alternative Community Blue plans along with the current health plans with new or increased employee cost share payroll deductions, and offering three additional insurance plans with The Harford and discontinuing policies with AFLAC.
-- Labor Relations **(8-15-5.9)**
- 8-15-41 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Bailiff for 70th District Court Judge M. Randall Jurrens.
-- Labor Relations **(8-15-5.4)**
- 8-15-42 CONTROLLER/CAO** submitting and recommending approval of the Saginaw County Indigent Defense Compliance Plan as prepared by Consultant/Attorney Rodney J. O’Farrell.
-- Courts & Public Safety



- 8-15-43 PUBLIC HEALTH** requesting approval of an updated job description for the position of Accounting Supervisor at the Health Department and waiver of the hiring freeze and approval to fill the position of Accounting Supervisor.
- Labor Relations **(8-15-5.1)**
- 8-15-44 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of **Typist Clerk I/II** at the Health Department.
- Labor Relations **(8-15-5.3)**
- 8-15-45 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding bond anticipation note for the Hemlock Tile Drain Drainage District.
- Executive **(8-15-6.1)** (*Considered by EX instead of CSC due to timing*)
- 8-15-46 SHERIFF** requesting approval to apply for, and accept if awarded, the 2017 Byrne Justice Assistance Grant (JAG) in the amount of \$67,179 from the Department of Justice to be split evenly with the City of Saginaw as both are disparate jurisdictions.
- Courts & Public Safety **(8-15-2.3)**
- 8-15-47 10th CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill the position of Juvenile Referee.
- Labor Relations **(8-15-5.7)**

INITIATORY MOTIONS

None

PUBLIC HEARING

2nd Call

At 5:09 p.m., Chairman Ruth announced the second call of a public hearing on the proposed Saginaw County 2017/2018 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

At 5:10 p.m., Chairman Ruth announced the second call of a public hearing on the adoption of a Brownfield Plan for 111 S. Main St., Freeland, MI; 1010 Hess Ave. and 622 Ortman St., Saginaw, MI; 107, 111, and 121 S. Water St., Saginaw, MI; and 126 N. Franklin, Saginaw, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 - 1.1) **Region VII Area Agency on Aging**, re: Approval of its FY 2018 / 2017-2019 Multi-year and Annual Implementation Plan
 - 1.2) **Commission on Aging**, re: Approval to utilize \$5,198 in fund balance as the local match to accept \$30,172 in carry-over funds from the State of MI/Region VII AAA



- 1.3) **Mosquito Abatement**, re: Approval of Frontier Precision as a sole source provider for Mosquito Control’s GIS software solution
- 1.4) **Public Health**, re: Approval of amended Bylaws of the Board of Health
 - ***McInerney moved, seconded by Theisen, to approve 1.1 through 1.4 leaving room for exceptions. Board Report 1.4 was excepted for discussion and the motion carried as to 1.1, 1.2, and 1.3. Krafft asked for clarification on the amended Bylaws of the Board of Health and the Controller and Christina Harrington, Acting Health Officer, provided information on the changes. After discussion, the motion carried as to 1.4.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

August 15, 2017

Your committee has considered Communication No. 8-15-9 from Region VII Area Agency on Aging, submitting its FY 2018 / 2017 – 2019 Multi-Year and Annual Implementation Plan for review and approval.

Region VII requested approval by August 1, 2017 but because the Saginaw County Board of Commissioners does not meet in July the approval of this request is granted after the fact.

We recommend approval of the Region VII Area Agency on Aging FY 2018 / 2017 – 2019 Multi-Year and Annual Implementation Plan.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON HUMAN SERVICES – 1.2

***AMENDED**

August 15, 2017

Your committee has considered Communication No. 8-15-21 from Commission on Aging, requesting approval to utilize **\$5,198** in fund balance as the local match to accept \$30,172 in carry-over funds from the State of Michigan/Region VII Area Agency on Aging, to be used in the Nutrition, In-home services, and Caregiver Support Services programs.

We met with Ms. Sargent who briefly explained the need for utilizing fund balance dollars and the 10% match requirements.

We recommend approval to utilize Commission on Aging fund balance in the amount of **\$5,198** as the local match to accept \$30,172 in carry-over funds from the State of Michigan/Region VII Area Agency on Aging, to be used in the Nutrition, In-home services, and Caregiver Support Services programs.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster



FROM: COMMITTEE ON HUMAN SERVICES – 1.3

August 15, 2017

Your committee has considered Communication No. 8-15-27 from Mosquito Abatement Commission, requesting approval for Frontier Precision to be considered as a sole source provider for Mosquito Control's GIS software solution.

We met with Mr. Stanuszek who provided a detailed explanation comparing the current technology in use by his Department to the technology offered by Frontier Precision. This technology would create greater efficiency, accountability, and available history to change the current 9-step process to a 4-step process and provide real-time response to requests for service. The \$75,000 cost includes licensing and hardware, which consists of iPads or iPhones.

We recommend approval of Frontier Precision as a sole source provider for Mosquito Control's GIS software solution.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O'Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON HUMAN SERVICES – 1.4

August 15, 2017

Your committee has considered Communication No. 8-15-31 from The Department of Public Health requesting approval of amended Board of Health Bylaws.

We met with Ms. Harrington who explained that the Board of Health performed a review of the existing Bylaws and voted to amend the document at its May 3, 2017 meeting. Section 1 added language that 7 members shall be representative of the community at large. Section 2 changed the years of appointment from multi-year to all members being appointed to a three year term. Section 3, #3 language changed to clarify the authority to remove the Health Officer by the Board of Commissioners. We recommend approval of the attached, amended Board of Health Bylaws.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O'Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

- 2.1) **10th Circuit Court – Family Division**, re: Approval to amend the Child Care budget in the amount of \$315,000
- 2.2) **Sheriff**, re: Approval of Hazard Mitigation Plan for Emergency Management
- 2.3) **Sheriff**, re: Approval to apply for, and accept if awarded, the Byrne Justice Assistance Grant (JAG) in the amount of \$67,179 to be split with the City of Saginaw as disparate jurisdictions
- 2.4) **Controller/CAO**, re: Approval of Resolution to assign the oversight and management of the proposed Adult Detention Facility and Sheriff Administration Building to the Saginaw County Building Authority



- **Hadsall moved, seconded by Kilpatrick, to approve 2.1 through 2.4 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

August 15, 2017

Your committee considered Communication No. 8-15-28 from Todd Borders, 10th Circuit Court – Family Division Administrator, requesting amendment of the Child Care budget in the amount of \$315,000 to cover the remaining costs associated with “out of home” placements of children in private institutions.

We met with Mr. Borders and Shelly Marner of Department of Health and Human Services, who informed the committee that this is not a request for additional funds, but the authorization to amend the current budget to move monies between line items to cover the increased cost of institutional care. The specific line items impacted are as follows:

1. Move \$275,000 from the Foster Care line item into the Private Institution line item
2. Move \$40,000 from the Independent Living line item to the Private Institution line item

We recommend approval for 10th Circuit Court to amend the Child Care budget in the amount of \$315,000 as noted above.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

August 15, 2017

Your committee considered Communication No. 8-15-36 from Sheriff William Federspiel, recommending approval by Resolution of the 2017 Saginaw County Hazard Mitigation Plan.

We met with Sheriff Federspiel who discussed with committee that the Hazard Mitigation Plan is recommended by the Federal Emergency Management Association (FEMA). This plan details hazards present in Saginaw County and lists specific strategies to mitigate these particular hazards. While not required, having a current plan in place makes certain FEMA funds available to Saginaw County and its local jurisdictions.

The Saginaw County Office of Emergency Management has worked in conjunction with Spicer Engineering and participating local jurisdictions to develop the 2017 Saginaw County Hazard Mitigation Plan. The plan was reviewed by FEMA who has approved it pending local adoption by the Saginaw County Board of Commissioners.

We recommend approval of the Hazard Mitigation Plan by Resolution submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

August 15, 2017

Your committee considered Communication No. 8-15-46 from Sheriff William Federspiel, requesting approval to submit and accept, if awarded, the 2017 Byrne Justice Assistance Grant (JAG) in the amount of \$67,179 from the Department of Justice, Bureau of Justice Assistance.

We met with Sheriff Federspiel, who indicated the JAG allocation has been made to Saginaw County and the City of Saginaw. Because the DOJ has designated the above-named units as disparate jurisdictions, Saginaw County must, as fiscal agent, submit a joint application for the total eligible allocation of \$67,179. The joint application must specify the award distribution to each unit of government, the purpose for which the grant funds will be used, and signed Memorandums of Understanding. The Saginaw County Sheriff's Office is negotiating the disbursement with the Saginaw City Police Department.

We recommend the Sheriff and/or his designee be authorized to submit a grant application to the Department of Justice and accept the grant, if awarded; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4

August 15, 2017

Your committee considered Communication No. 8-15-16 from Robert Belleman, Controller/CAO, requesting approval via Resolution to assign the oversight and management of the proposed 511 bed, approximate 86,000 square foot, \$35,850,000 Adult Detention Facility and Sheriff Administrative Building to the Saginaw County Building Authority.

We met with Mr. Belleman who discussed with committee that the Saginaw County Building Authority is a five (5) member board appointed by the Board of Commissioner who manage large county construction projects. The Building Authority will work closely with the Sheriff, gga, and construction manager to ensure the proposed Adult Detention Facility and Sheriff Administrative Building are designed, constructed, and equipped properly and within the established budget.

We recommend approval to assign the oversight and management of the Adult Detention Facility and Sheriff Administrative Building by a Resolution submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **Public Works**, re: Approval of Full Faith & Credit Resolution regarding the sale of bonds for the Bear Creek Drain Drainage District



- 3.2) **Controller/CAO**, re: Approval to amend the FY 2017 Public Improvement Fund budget and authorize a Professional Services Agreement with Walker Parking Consultants and Kibbe & Associates for engineering services associated with a condition appraisal of the county-owned parking structure at Washington and Johnson Streets.
- 3.3) **Parks & Recreation**, re: Approval of an Option and Ground Lease Agreement with APC Towers LLC for the purpose of establishing and maintaining a communications facility (cell tower) at Imerman Park.
- 3.4) **Saginaw Future**, re: Approval of four (4) Brownfield plans: (1) Frankenmuth Credit Union; (2) Baker & Perkins; (3) Saginaw Riverfront Development LLC; and (4) Bearinger Building.

- ***Stack moved, seconded by Hadsall, to approve 3.1 through 3.4 leaving room for exceptions. Report 3.2 was excepted for discussion and the motion carried as to 3.1, 3.3 and 3.4.***
- ***Kilpatrick inquired of the Controller to explain what kind of problems there are at the parking structure. The Controller responded that, although some upgrades were done in 2013, the county relies on the parking structure for THEDOW Event Center, Huntington Bank Event Park, and the Temple Theater. Further, the continuing revitalization of downtown Saginaw has created an increased demand for parking and the County needs to know the costs associated with ensuring the parking structure is safe and utilized to its fullest potential. After discussion, the motion carried as to 3.2.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

August 15, 2017

Your committee considered Communication No. 8-15-17 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Bear Creek Drain Drainage District.

We met with Mr. Wendling who informed committee that in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide for the issuance of bonds in the aggregate principal amount of not to exceed \$1,550,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Bear Creek Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

August 15, 2017

Your committee considered Communication No. 8-15-18 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2017 Public Improvement Fund budget in the amount of \$21,800 and authorize the county to enter into a Professional Services Agreement with Walker Parking Consultants and Kibbe & Associates for engineering services associated with a condition appraisal of the County - owned parking structure at Washington Avenue and Johnson Street in Downtown Saginaw.

We met with Mr. Belleman who informed committee Walker Parking Consultants has submitted a proposal to Kibbe & Associates, at our request, to provide restoration engineering services for a lump sum amount not to exceed \$11,800. The purpose of the proposal is to provide the County with a clear understanding of (1) current physical condition of the structure; (2) the types of deterioration present in the structure; (3) recommendations for repairs; (4) prioritization of recommended repairs; and (5) an opinion of the probable costs for the recommended repairs. Kibbe & Associates will be the primary point of contact on this project and augment the services provided by Walker Parking Consultants by evaluating the electrical, mechanical and architectural elements of the parking structure. Kibbe & Associates will provide their services on an hourly basis not to exceed the amount of \$10,000.

We recommend approval to amend the FY 2017 Public Improvement Fund budget in the amount of \$21,800 and authorize the County to enter into a Professional Services Agreement with Walker Parking Consultants and Kibbe & Associates for engineering services associated with a condition appraisal of the County - owned parking structure at Washington Avenue and Johnson Street in downtown Saginaw.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

August 15, 2017

Your committee considered Communication No. 8-15-19 requesting approval of a final lease agreement with APC Towers, LLC at Imerman Memorial Park.

We met with Mr. Keenan-Lechel who informed committee this Option and Ground Lease Agreement will be between the County of Saginaw and APC Towers, LLC for a 100' x 100' portion of property for the purpose of establishing and maintaining a communications facility (cell tower) at Imerman Park. The cell tower looks like a tree and is near the Dog Park.

We recommend approval of an Option and Ground Lease Agreement between the County of Saginaw and APC Towers, LLC as approved by Civil Counsel and Controller as to form and content.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.4

August 15, 2017

Your committee considered Communication No. 8-15-23 from Steve Jonas, Saginaw Future, submitting four (4) Brownfield Redevelopment Plans for approval, after Public Hearings and via separate resolutions, titled (1) Frankenmuth Credit Union – Freeland; (2) Baker & Perkins – City of Saginaw; (3) Saginaw Riverfront Development LLC – City of Saginaw; and (4) Bearer Building – City of Saginaw. We met with Mr. Jonas who informed the committee that four (4) Brownfield plans were approved by the Saginaw County Brownfield Redevelopment Authority at its June 29, 2017 meeting. These Brownfield Plans need to have public hearings held and resolutions approved by the Saginaw County Board of Commissioners:

1. Frankenmuth Credit Union – Freeland Project – Located at 111 South Main Street, Freeland, Michigan. The project includes redevelopment of the former gas station and construction of drive-thru lanes. Anticipated investment is \$1.4 million and new jobs will be created as well as retained.
2. Baker & Perkins – City of Saginaw – Located at 1010 Hess and 622 Ortman, owned by the Saginaw County Land Bank. The project activities include demolition and asbestos abatement.
3. Saginaw Riverfront Development LLC – City of Saginaw – Located at 107, 111 and 121 S. Water Street, Saginaw, MI. The project activities include demolition (which recently took place) at the corner of E. Genesee and Water Street, downtown Saginaw, owned by Saginaw Riverfront Development LLC.
4. Bearer Building – City of Saginaw – Located at 126 N. Franklin Street. The project activity is an asbestos survey to be conducted on the building.

We recommend approval of the four (4) Brownfield plans, as submitted. Resolutions are submitted under the regular course of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**
 - 4.1) **Finance/Treasurer**, re: Approval of Claims for May and June 2017
 - 4.2) **Public Health**, re: Approval to reinstate the Community Health Improvement Director position on the Health Department PCN Roster and increase the FY 2018 budget by \$107,315 using fund balance
 - 4.3) **Controller/CAO**, re: Approval of Resolution and Notice of Intent to issue tax exempt bonds in an amount not to exceed \$41 million to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff’s Administration Building
 - 4.4) **Controller/CAO**, re: Draft #2 of the FY 2018 Budget containing Budget Resolutions A, B, C and D



- *Krafft moved, seconded by O’Neal, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.*
- *Krafft moved, seconded by O’Neal, to approve 4.3. Dwan asked for clarification and confirmed that this board report was merely to give notice to the public and not a vote on building a new Adult Detention Facility and Sheriff’s Administration Building. After discussion, the motion carried.*
- *Krafft moved, seconded by O’Neal, that 4.4 be laid on the table and scheduled for formal adoption at the September 19, 2017 Board Session. Discussion was held regarding the use of fund balance for the Prosecutor to maintain a position formerly funded by the Major Crimes Grant. Kilpatrick and Dwan expressed their opposition to using General Fund dollars to fund this position and Dwan requested statistics from the Prosecutor’s Office prior to final approval in September. Theisen expressed his support for this request and cited statistics that showed an increase in crime when this position was not funded. After discussion, the motion carried.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

August 15, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
8-15-25	Electronic	May 1 - 31, 2017	\$ 6,867,888.14
	Voucher	May 1 - 31, 2017	\$ 16,620,897.99
8-15-26	Electronic	June 1 – 30, 2017	\$ 7,727,396.90
	Voucher	June 1 – 30, 2017	\$ 6,653,793.74

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

August 15, 2017

Your Budget/Audit Committee considered Communication No. 8-15-30 from Christina Harrington, Acting Health Officer, requesting reinstatement of the Community Health Improvement Director on the Health Department PCN Roster and approval to increase the FY 2018 budget by \$107,315, with \$30,000 from community partners and \$77,315 using fund balance.



We met with Ms. Harrington, and discussion was held how the timing of this request correlates with the recent developments of the Saginaw County Roadmap to Health, Community Health Improvement Plan (CHIP). The County’s CHIP is a collaborative partnership among seven (7) community agencies committed to improving health outcomes for all Saginaw County residents. Shortly after the budget submission to the County, the seven (7) Steering Committee funding partners to the CHIP discussed their desire for the new CHIP coordinator for Saginaw County to be a Health Department position, returning this role to Saginaw County Department of Public Health.

A Health Department staff position dedicated to health improvement planning and grant writing will provide opportunities for additional resources to the Department and to our public health system partners allowing better coordination of services and partnerships to address health disparities. Due to the commitment of our community partners, five (5) agencies (Covenant Healthcare, St. Mary’s of Michigan, Saginaw Community Foundation, Great Lakes Bay Health Centers, and Saginaw County Community Mental Health) have agreed to help support this position financially. This will alleviate the county from bearing the full cost of the position moving forward. The funding partners have agreed to support \$30,000 of the position for FY 2018. This level of commitment is to be expected annually and has held true for the previous six (6) years through a contract with the Community Foundation.

We recommend approval of the reinstatement of the Community Health Improvement Director on the Health Department PCN Roster and approval to increase the FY 2018 budget by \$107,315, with \$30,000 from community partners and \$77,315 using fund balance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

August 15, 2017

Your Budget/Audit Committee considered Communication No. 8-15-14 from Robert Belleman, Controller/CAO requesting approval of a Resolution and Notice of Intent to issue tax exempt bonds in an amount not to exceed \$41 million to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff’s Administration Building.

We met with Mr. Belleman, Paul Wyzgoski of Dickinson Wright and Warren Creamer of RW Baird & Co., and discussion was held on how the Budget/Audit Committee will need to recommend to the Board of Commissioners approval of the Act 34 Resolution and publishing of the Notice of Intent. Paul Wyzgoski, Bond Counsel with Dickinson Wright, states, “The Act 34 Resolution declares the County’s intent to issue bonds for federal tax reimbursement purposes; it allows the County to use bond proceeds to reimburse it for project expenditures made after the date that is 60 days before the date of adoption of the resolution; directs the county clerk to publish the notice of intent required by Act 34 of 2001 that starts the 45th day referendum period; and appoints Dickinson Wright as bond counsel and RW Baird & Co. as Senior Managing Underwriter with regard to the bond issue.”

We recommend approval of a Resolution and Notice of Intent to issue tax exempt bonds in an amount not to exceed \$41 million to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff’s Administration Building.



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

August 15, 2017

Your Budget/Audit Subcommittee received Communication No. 8-15-38 dated August 1, 2017 from Robert V. Belleman, Controller/CAO, submitting Draft #2 of the recommended Fiscal Year 2018 Budget. Draft #2 of the Budget was submitted with proposed changes to Draft #1, which was submitted in June, 2017 with all funds in balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2018 Budget and a Committee of the Whole meeting was held June 26, 2017. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget/Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting and have made amendments to Draft #1 of the 2018 Budget. These amendments have been incorporated herein as Draft #2 of the Fiscal Year 2018 Budget. The changes contained in Draft #2 of the FY 2018 Budget include:

- Increase in General Fund Appropriation (Use of Fund Balance) to the Prosecutor’s Office of \$100,000 for continuation of the Major Crimes Unit.
- Elimination of the Major Crimes Unit within the Prosecutor’s Special Project Fund since it is 100% percent General Fund funded.
- Increase in the Health Department budget of \$107,315 for reinstatement and funding of the Community Health Improvement Director with \$30,000 contribution from community partners and \$77,315 from the Department’s fund balance.
- Increase to the Public Improvement Fund by \$2,000 for replacement of flooring in the County Clerk’s office.
- Increase in the Public Improvement Fund by \$20,000 to cover costs associated with Register of Deeds proposed conference room: installation of half door (\$5,000), construction of conference room (\$10,000) and purchase of furniture (\$5,000). Project was originally budgeted in the Automation Fund, which was decreased by same amount.
- Reduced Public Improvement Fund by \$18,700 to reflect elimination of Controller requested purchase of desk/credenza with repair of existing desk and credenza at an estimated cost of \$1,300.

Resolution A contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2018 is \$152,500,008 which is a 1.18% percent increase from the current amended Fiscal 2017 Budget. The amended General Fund Budget for Fiscal 2018 is \$46,037,805 which represents an increase of \$1,386,435 or 3.10% percent over the current amended



Fiscal 2017 Budget. The General Fund budget includes the use of \$100,000 in fund balance and will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2017 and July 1, 2018, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2018 Budget.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2018, which totals \$1,487,455, a \$657,290 decrease over the current amended FY 2017 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing will be held at this day's session to allow comment on the proposed FY 2018 Budget, as amended, and on the proposed millages to be levied in December 2017 and July 2018. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Controller's recommended Fiscal Year 2018 Budget containing Budget Resolutions A, B, C and D ***be laid on the table and scheduled for formal adoption at the September 19, 2017 Board Session.***

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of Accounting Supervisor
- 5.2) **Public Health**, re: Approval of wage adjustment to hire Public Health Nurses
- 5.3) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of Typist/Clerk I/II
- 5.4) **10th Circuit Court/70th District Court**, re: Waiver of the hiring freeze and approval to fill the positions of Traffic Clerk/Cashier, Court Administrator, Supervisor, and two (2) Bailiff positions
- 5.5) **Animal Care & Control**, re: Waiver of the hiring freeze and approval to fill the position of Kennel Manager
- 5.6) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill two (2) positions of Senior Assistant Prosecutor



- 5.7) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the position of Juvenile Referee
 - 5.8) **Retirement Administrator**, re: Appointment of Officer and Employee Delegates to the MERS 2017 Annual Meeting in Detroit, MI
 - 5.9) **Union/Management Benefit Committee**, re: Approval of recommendation as to hard caps on insurance, offering additional plans, elimination of AFLAC and awarding contract to The Hartford Insurance Company for insurance
 - 5.10) **Controller/CAO**, re: Approval of a blanket waiver of the hiring freeze as to Public Health Nurses only until October 30, 2017
- *Kilpatrick moved, seconded by Dwan, to approve 5.1 through 5.7 and 5.10 leaving room for exceptions. There were no exceptions and the motion carried.*
 - *Kilpatrick moved, seconded by Krafft, to approve 5.8 and 5.9 leaving room for exceptions. 5.9 was excepted for discussion and the motion carried as to 5.8.*
 - *Discussion was held on the recommendation from the Union/Management Benefit Committee to maintain the hard caps on insurance, offer additional plans, eliminate AFLAC and award a contract to The Hartford Insurance Company for insurance. Hadsall expressed her concern with the increased costs and asked the Controller to provide information to commissioners. Mr. Belleman explained that the latest renewal from Blue Cross/Blue Shield showed a 24% increase in rates. Brown & Brown, our broker, provided revised rates that reduced the overall increase from 24% to approximately 14% and provided two alternative health plans for CB1 and CB8. In addition, to reduce costs, the county is trying to move to a high-deductible, Health Savings Account (HSA) plan with a mini open-enrollment period provided to employees in December 2017. Any further changes would come back to the Board of Commissioners for approval. After discussion, the motion carried as to 5.9.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-43 from Christina Harrington, Acting Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Accounting Supervisor at the Department of Public Health.

We met with Ms. Harrington who explained this position is budgeted for FY 2017 and 2018 and is critical to the financial operations of the entire department.

We recommend approval to waive the hiring freeze and fill the position of Accounting Supervisor at the Department of Public Health.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-34 from Christina Harrington, Acting Health Officer, requesting approval for a wage adjustment to hire Public Health Nurses.

We met with Ms. Harrington who advised the committee that current wages for Registered Nurses employed by Saginaw County are not competitive in the local marketplace. Comparison wage studies have been conducted and Saginaw County is experiencing continued difficulty in recruiting and retaining nurses due to the low starting wage. There are currently two (2) Registered Nurse candidates, one who would accept the position at Saginaw County but at Step 3 of the wage scale. This amount is still below most starting wages of surrounding counties.

We recommend approval to offer the Step 3 starting wage to two (2) current Public Health Nurse candidates.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-44 from Christina Harrington, Acting Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Typist Clerk I/II at the Department of Public Health.

We met with Ms. Harrington who explained this position provides clerical support in the Children's Special Health Care Services and Nurse-Family Partnership Programs and is fully funded by the Michigan Department of Health and Human Services.

We recommend approval to waive the hiring freeze and fill the position of Typist Clerk I/II at the Department of Public Health.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

August 15, 2017

Your Labor Relations Committee considered Communication Nos. 8-15-2, 8-15-8, 8-15-11, 8-15-35, and 8-15-41 from the Hon. Terry L. Clark, Chief Judge, requesting waiver of the hiring freeze and approval to fill the positions of:

- (1) Traffic Clerk/Cashier in 70th District Court
- (2) Court Administrator in 70th District Court
- (3) Supervisor in 10th Circuit Court
- (4) Bailiff for Judge David D. Hoffman in 70th District Court
- (5) Bailiff for Judge M. Randall Jurrens in 70th District Court



We met with Judge Clark who explained these positions are vital to the operation of the 70th District Court and 10th Circuit Court and that funds are budgeted.

We recommend approval to waive the hiring freeze and fill the positions noted above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-15 from Lisa Stoffel, Director of Animal Care & Control, requesting waiver of the hiring freeze and approval to fill the position of Kennel Manager.

We met with Ms. Stoffel who explained this is a critical position that will allow greater supervision of Kennel Aides and better track the medical needs of the animals in our care.

We recommend approval to waive the hiring freeze and fill the position of Kennel Manager at Animal Care & Control.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-39 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Senior Assistant Prosecutor.

We met with Mr. McColgan who explained this position is necessary and essential in our fight against crime in Saginaw County. He further stated that due to another retirement announced recently, he is amending his request to waive the hiring freeze for two (2) positions of Senior Assistant Prosecutor.

We recommend approval to waive the hiring freeze and fill two (2) positions of Senior Assistant Prosecutor in the Saginaw County Prosecutor's Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

August 15, 2017

Your Labor Relations Committee considered Communication No. 8-15-47 from Todd Borders, Deputy Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Juvenile Referee in the 10th Circuit Court – Family Division.



We met with Mr. Borders who explained the current Referee, Dennis Grimaldi, is retiring in September and selection of his replacement is necessary to ensure a smooth transition with no interruption in the function of the court.

We recommend approval to waive the hiring freeze and fill the position of Juvenile Referee at the 10th Circuit Court – Family Division.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

August 15, 2017

The Michigan Employees' Retirement System (MERS) 2017 Annual Meeting of participating municipalities will be held in Detroit, Michigan September 21 - 22, 2017. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate to represent them at the meeting.

The officer delegate is selected by the governing body of the participating municipality. The employee delegate is elected by employee members of the Retirement System. In Communication No. 8-15-24, Amy J. Deford, Retirement Administrator, reports that Dana Westendorf, 10th Circuit – Family Division, was elected as the employee delegate.

It is the recommendation of your Labor Relations Subcommittee that Patricia Johnson, Controller's Office, be appointed as the Officer Delegate and Dana Westendorf as the Employee Delegate; further, that the proper County officials certify the delegates to represent Saginaw County at the MERS Annual Meeting with expenses paid by the Retirement Fund.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

August 15, 2017

Your Labor Relations Subcommittee considered Communication No. 8-15-40 from Amy Deford, on behalf of the Union/Management Benefit Committee requesting acceptance of its recommendations relating to Public Act 152 of 2011, known as the Employee Health Insurance Act.

We met with Mr. Chad Wurtzel who presented information on the committee's recommendation to maintain the hard cap provision pursuant to the Act. The current 2017 caps, adjusted for medical inflation annually in accordance with the Act, are: \$6,344.80 for single coverage; \$13,268.93 for two person coverage; and \$17,304.02 for family coverage. Every year a comparison of the Hard Cap provision versus the 80/20 cost share provision is reviewed and the committee concluded the Hard Cap provision continues to serve our long term plan designs as well as ensures the County is compliant with PA 152.



With the latest renewal from Blue Cross/Blue Shield showing a 24% increase in rates, Brown & Brown, our broker, provided revised rates that reduced the overall increase from 24% to approximately 14% and two alternative health plans for CB1 and CB8. (See attached) Further, the The Hartford Insurance Company will be awarded the contract for employee/retiree life, voluntary life and LTD insurance. The committee also approved eliminating AFLAC and offering three additional personal insurance plans with The Hartford – Accident, Hospital Indemnity, and Critical Illness. We recommend acceptance of the recommendations from the Union/Management Benefit Committee and that county administration complete the required paperwork to implement the changes.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.10

August 15, 2017

Your Labor Relations Subcommittee considered a request from Robert Belleman, Controller/CAO and Christina Harrington, Acting Health Officer to provide a blanket waiver of the hiring freeze until October 30, 2017 for Public Health Nurses.

A hiring freeze was placed on all county departments effective June 18, 2013. As part of the freeze, departments were instructed to leave the position vacant or reorganize the department, resulting in one less position and said vacant position shall not be refilled except by specific Board authorization. Further, it was recommended that the requesting department shall submit, in writing to the Board of Commissioners, a business case for its request to fill a vacancy.

We met with the Controller and Acting Health Officer who presented a business case with a clear and concise rationale for waiving the hiring freeze only for Public Health Nurses. Due to the non-competitive salary range and nurses leaving the Health Department for higher paying positions elsewhere, turnover is high and nursing staffing levels are currently below the minimum needed to maintain services to the public.

We concur and recommend a blanket waiver of the hiring freeze until October 30, 2017 and authorize Public Health to fill vacant Public Health Nurse positions without filing individual requests.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

- 6.1) **Public Works**, re: Approval of Full Faith & Credit Resolution regarding a bond anticipation note for the Hemlock Tile Drain Drainage District
- 6.2) **Chairman**, re: Approval of compensation adjustment of Controller/CAO

- ***Krafft moved, seconded by Theisen, to approve 6.1. Motion carried.***



- ***Krafft moved, seconded by Theisen, to approve 6.2. Stack stated he is opposed because, even though he believes Mr. Belleman is doing a good job, employees haven't received pay increases in ten (10) years. Webster inquired about the compensation study with T-level employees and Public Health Nurses and Belleman responded that a draft report should be completed by December or January. Dwan asked the Controller to comment on employee compensation and the fact that his category has no steps as all other employees do. Dwan, Kilpatrick and Krafft fully support the Controller's request.***

- ***Webster moved, seconded by Hadsall, to amend 6.2 to add in regard to the language contained in "Year 4 (and beyond) – Increase to be equal to the U.S. Inflation rate *subject to approval of the Board of Commissioners." This would bring accountability and Board review annually. Motion carried. The Chair requested a roll-call on the main motion as amended, with the results as follows: Yes – Harris, Hadsall, Krafft, O'Neal, Webster, Dwan, Kilpatrick, McInerney, Theisen and Ruth – 10; No – Stack – 1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

AUGUST 15, 2017

Your committee considered Communication No. 8-15-45 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding a bond anticipation note for the Hemlock Tile Drain Drainage District.

We met with Mr. Wendling who informed the committee that in order to pay part of the preliminary costs of constructing the Project, the Hemlock Tile Drain Drainage District issued a note on March 31, 2016 in the principal amount of \$800,000 bearing interest at a rate of 0.65% per annum and maturing on September 1, 2017. The bonds will not be issued on or before September 1, 2017 and the purchaser has agreed to extend the maturity date to March 1, 2018.

We recommend approval of a Full Faith and Credit Resolution regarding a bond anticipation note for the Hemlock Tile Drain Drainage District. Resolution "H" is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

***AMENDED**

AUGUST 15, 2017

Your committee discussed a request for compensation adjustment submitted by the Chairman, Carl E. Ruth, on behalf of Robert V. Belleman, Controller/CAO.

At the May Executive Committee meeting, the Controller's 2017 Performance Evaluation was reviewed and discussed, and the Chairman directed the Controller to submit a request for a compensation adjustment. At the June Executive Committee meeting, commissioners discussed the communication received by Mr. Belleman that contained research of compensation for County Administrators in comparable counties and managers of local municipalities. In addition, the Controller noted he has not only presented a balanced budget every year since he began working for



Saginaw County in February 2013, he has taken on the additional responsibilities of managing the county’s Information Technology Department and Animal Control when those positions were unfilled. The Chairman presented a plan as follows: **Year 1** - \$9,000; \$200 additional monthly car allowance; Step 1. **Year 2** - \$3,000; 1.5% increase; Step 2. **Year 3** – 1.5% increase; Step 3. **Year 4 (and beyond)** – Increase to be equal to the U.S. Inflation rate *. Each step increase is equal to \$4,500. 3 year evergreen with one year notice of Board intent not to renew.

We recommend approval to adjust the salary, increases and monthly car allowance of the Controller/CAO as noted above.

***Subject to approval of the Board of Commissioners.**

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

- 8-15-17.1) June 18 – July 1, 2017
- 8-15-17.2) July 2 – July 15, 2017
- 8-15-17.3) July 16 – July 29, 2017

▪ ***Hadsall moved, seconded by Stack, to approve 8-15-17.1, 8-15-17.2 and 8-15-17.3 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 8.15.17.1

August 15, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 18 - July 1, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/19/17	Northern Michigan Counties Assc./Grayling	Theisen	\$50.00	1
2	06/19/17	HealthSource Advisory Board	Stack	\$50.00	1
3	06/20/17	Jail Committee	Hadsall	\$25.00	1
			McInerney	\$25.00	1
			Krafft	\$25.00	1
			O'Neal	\$25.00	1



Board of Commissioners – August 15, 2017

4	06/20/17	Courts & Public Safety Committee	Hadsall Kilpatrick Dwan O'Neal Ruth	\$25.00 \$25.00 \$25.00 \$25.00 \$25.00	1 1 1 1 1
5	06/20/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	All Present	\$550.00	11
6	06/21/17	Castle Museum Board	Hadsall	\$50.00	1
7	06/21/17	Animal Control Advisory Council	Hadsall	\$25.00	1
8	06/23/17	MAC Transportation - Lansing	Harris	\$50.00	1
9	06/26/17	Committee of the Whole - FY 2018 Budget Dwan, Hadsall, Harris, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick, Krafft</i>	9 Present	\$450.00	9
10	06/28/17	GLB CVB	Ruth	\$50.00	1
11	06/28/17	Medical Dispatch Advisory Committee	McInerney	\$50.00	1
12	06/29/17	Brownfield Redevelopment Authority	Stack	\$50.00	1
TOTAL				\$1,600.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-30-17)

COMMITTEE COMPENSATION - 8.15.17.2

August 15, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 2 - July 15, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/06/17	Executive Committee	Ruth	\$50.00	1
		<i>Interview perspective Equalization Director</i>	Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
TOTAL				\$200.00	4

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-14-17)

COMMITTEE COMPENSATION - 8.15.17.3

August 15, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 16 - July 29, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/17/17	Northern Michigan Counties Association	Theisen	\$50.00	1
2	07/17/17	Saginaw CVB - Special Meeting	Ruth	\$50.00	1



3	07/18/17	Solid Waste Management Committee	Stack	\$10.00	1
4	07/18/17	Special Board Meeting Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	All Present	\$550.00	11
5	07/20/17	Frankenmuth CVB	Krafft	\$50.00	1
TOTAL				\$710.00	15

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (7-28-17)

PUBLIC HEARING

3rd Call - Closing

At 5:57 p.m., Chairman Ruth announced the third and final call of a public hearing on the proposed Saginaw County 2017/2018 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:57 p.m.

At 5:58 p.m., Chairman Ruth announced the third and final call of a public hearing on the adoption of a Brownfield Plan for 111 S. Main St., Freeland, MI; 1010 Hess Ave. and 622 Ortman St., Saginaw, MI; 107, 111, and 121 S. Water St., Saginaw, MI; and 126 N. Franklin, Saginaw, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:58 p.m.

RESOLUTIONS

RESOLUTION "A"

COUNTY OF SAGINAW STATE OF MICHIGAN

BEAR CREEK DRAIN BONDS, SERIES 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on August 15, 2017, at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.



WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Bear Creek Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Bear Creek Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$1,550,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Bonds are to be designated “Bear Creek Drain Bonds, Series 2017,” and will bear interest at a rate not exceeding 6% per annum; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That the County Treasurer is authorized, if necessary, to file an application for approval of the Bonds with the Michigan Department of Treasury.
4. That the County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as



the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

- 5. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

Nays: None

TOTAL: 11

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “B”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION APPROVING A BROWNFIELD PLAN
LOCATED AT 111 SOUTH MAIN STREET, TITTABAWASSEE TOWNSHIP, SAGINAW COUNTY
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 15th day of August, 2017, at 5:00 pm.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11



Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has received and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and,

WHEREAS, in accordance with Section 3 of the Act, the Tittabawassee Township Board of Trustees has reviewed and concurred with the provisions of the Plan; and,

WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and,

WHEREAS, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and,

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Board of Commissioners desires to proceed with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit “A” to this resolution.
2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:



Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Abstain: *Dennis H. Krafft – 1*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “C”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION APPROVING A BROWNFIELD PLAN
FOR 1010 HESS AVENUE AND 622 ORTMAN STREET REDEVELOPMENT
(AKA BAKER-PERKINS) PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS
OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Saginaw County Board of Commissioners held in the Board Chambers, Second Floor, of the Saginaw County Governmental Center of said Saginaw County on the 15th day of August, 2017, at 5:00 pm.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner McInerney.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of Saginaw County, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has prepared and



recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and,

WHEREAS, in accordance with Section 3 of the Act, the City of Saginaw has reviewed and concurred with the provisions of the Plan; and,

WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and,

WHEREAS, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, if any, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable, if any, and,

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Saginaw County Board of Commissioners desires to proceed with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit “A” to this resolution.
- 2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- 3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “D”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION APPROVING A BROWNFIELD PLAN
FOR 107, 111 & 121 SOUTH WATER STREET, SAGINAW
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Saginaw County Board of Commissioners held in the Board Chambers, Second Floor, of the Saginaw County Governmental Center of said Saginaw County on the 15th day of August, 2017, at 5:00 pm.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner McInerney.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of Saginaw County, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has prepared and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and,

WHEREAS, in accordance with Section 3 of the Act, the City of Saginaw has reviewed and concurred with the provisions of the Plan; and,

WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and



economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and,

WHEREAS, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, if any, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable, if any, and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Saginaw County Board of Commissioners desires to proceed with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit "A" to this resolution.
- 2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- 3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “E”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**RESOLUTION APPROVING A BROWNFIELD PLAN
FOR 126 NORTH FRANKLIN STREET PURSUANT TO AND
IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Saginaw County Board of Commissioners held in the Board Chambers, Second Floor, of the Saginaw County Governmental Center of said Saginaw County on the 15th day of August, 2017, at 5:00 pm.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of Saginaw County, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has prepared and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and,

WHEREAS, in accordance with Section 3 of the Act, the City of Saginaw has reviewed and concurred with the provisions of the Plan; and,

WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has



previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and,

WHEREAS, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, if any, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable, if any, and,

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Saginaw County Board of Commissioners desires to proceed with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit “A” to this resolution.
- 2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- 3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “F”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

SAGINAW COUNTY HAZARD MITIGATION PLAN

At a regular meeting of the Saginaw County Board of Commissioners held in the Board Chambers, Second Floor, of the Saginaw County Governmental Center of said Saginaw County on the 15th day of August, 2017 at 5:00 pm.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, Saginaw County recognizes the threat that natural hazards pose to people and property within Saginaw County; and,

WHEREAS, Saginaw County has prepared a multi-hazard mitigation plan, hereby known as the *2017 Saginaw County Hazard Mitigation Plan* in accordance with the Disaster Mitigation Act of 2000; and,

WHEREAS, the *2017 Saginaw County Hazard Mitigation Plan* identifies mitigation goals and actions to reduce or eliminate long-term risk people and property in Saginaw County from the impacts of future hazards and disasters; and,

WHEREAS, adoption by Saginaw County demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the *2017 Saginaw County Hazard Mitigation Plan*.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Commissioners, that Saginaw County adopts the *2017 Saginaw County Hazard Mitigation Plan*.



Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “G”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

At a regular session of the Saginaw County Board of Commissioners, held the 15th day of August, 2017, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.

WHEREAS the Saginaw County Board of Commissioners has approved going forward on the construction of a new Saginaw County Adult Detention Facility and Sheriff Administration Building (Detention Facility or ADF), a new building expected to contain in excess of 500 beds and 86,000 square feet of space and located on lands adjacent to the Saginaw County Courthouse and existing Saginaw County Jail; and,

WHEREAS the County bond counsel has prepared a bond resolution for consideration by the Saginaw County Board of Commissioners to sell limited tax general obligation bonds for revenue needed for site preparation and construction of said Detention Facility and related site work; and,



WHEREAS the Saginaw County Building Authority has been assisting Saginaw County in the purchase and construction and reconstruction of various sites owned by the County since its inception in 1972, pursuant to Act No. 31, Public Acts of Michigan, 1948 (first extra session), as amended (hereinafter referred to as “Act 31”) wherein the County incorporated its Building Authority; and,

WHEREAS the Saginaw County Board of Commissioners have engaged an architectural design firm to prepare plans for the construction of said Detention Facility, and will ultimately select a contracting firm to construct the Detention Facility; and,

WHEREAS the Saginaw County Board of Commissioners desires that the Detention Facility to be constructed within the budget allocated for the construction and equipping of said Detention Facility; and,

WHEREAS the Saginaw County Building Authority has the capability of providing construction oversight and management of the proposed Detention Facility, thereby relieving the County Board of Commissioners of daily oversight of the project.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners of the County of Saginaw assigns general oversight and management of the construction of its new Detention Facility to the Saginaw County Building Authority, and directs the Building Authority to interface with the Sheriff, his staff, the architect and approved contractor with a goal to construct an appropriate facility, according to the plans approved and within the budget approved by the Saginaw County Board of Commissioners for the construction and outfitting of said facility.

Further, the County Controller is hereby directed to receive and remit payment for construction and other services as approved by the Saginaw County Building Authority.

All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk



RESOLUTION “H”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

RESOLUTION RE: HEMLOCK TILE DRAIN NOTE, SERIES 2016

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on August 15, 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner McInerney.

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Hemlock Tile Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to pay part of the preliminary costs of constructing the Project, the Hemlock Tile Drain Drainage District (the “Drainage District”) issued a note on March 31, 2016 designated “Hemlock Tile Drain Note, Series 2016” (the “Note”) in the principal amount of \$800,000, bearing interest at a rate of 0.65% per annum, and maturing on September 1, 2017, in anticipation of bonds (the “Bonds”) to be issued by the Drainage District to pay the costs of constructing the Project, such Bonds to be issued in anticipation of the collection of an equal amount of special assessments to be assessed against property and public corporations in the Drainage District; and,

WHEREAS, by resolution adopted by the Board of Commissioners of the County of Saginaw on January 19, 2016, the County of Saginaw pledged its full faith and credit to the prompt payment of the principal of and interest on the Note when due; and,

WHEREAS, the Bonds will not be issued on or before September 1, 2017 and as a result, at the request of the Public Works Commissioner, the purchaser of the Note has agreed to extend the maturity date of the Note from September 1, 2017 to March 1, 2018, bearing interest at the existing rate of 0.65% per annum, provided that the County of Saginaw pledges its full faith and credit to the Note as extended; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the maturity date of the Note be extended to March 1, 2018.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Note when due on March 1, 2018, and does agree that in the event that the Bonds are not issued on or before March 1, 2018 and there are not otherwise sufficient moneys legally available to the Drainage District to pay the principal of and interest on the Note, then the amount necessary to pay the principal of and interest on the Note when due shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of the principal of and interest due on the Note, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk



RESOLUTION “I”

COUNTY OF SAGINAW STATE OF MICHIGAN

ISSUANCE OF BONDS TO FINANCE THE SAGINAW COUNTY ADULT DETENTION FACILITY AND SHERIFF ADMINISTRATION BUILDING

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on August 15, 2017, at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, the County of Saginaw (the County") proposes to issue its tax-exempt bonds (the "Bonds") to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff Administration Building, a new building expected to contain in excess of 500 beds and 86,000 square feet of space and to be located adjacent to the existing County Jail, and improving the site thereof (the "Project"); and,

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and,

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, Michigan, as follows:

23. The County hereby declares its official intent to issue its limited tax general obligation bonds in the aggregate principal amount of not to exceed \$41,000,000 to finance the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.
24. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.



- 25. Dickinson Wright PLLC is hereby appointed as bond counsel to the County and Robert W. Baird & Co. Incorporated is hereby appointed as senior managing underwriter in connection with the issuance of the bonds.
- 26. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Nays: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
 COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 15, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

- ❖ Appointed Mary Wagle to the **Animal Control Advisory Council** to fill a vacancy for a term that expires June 30, 2019
- ❖ Appointed Ann Marie Batkoski to the **Building Authority** to fill a vacancy for a term that expires August 1, 2022



ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth stated it was great to see everyone back from summer break and invited everyone to support the NAACP Freedom Fund Banquet on Sunday, September 24, 2017 at Horizons Conference Center beginning at 5:00 p.m.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft invited everyone to Frankenmuth Auto Fest from September 8 – 10, 2017 at the Harvey Kern Pavilion in Heritage Park. In addition to over 2,500 classic cars, there is food, fun and entertainment all weekend.
- ◆ Commissioner Harris invited everyone to Oakley, MI for the Mid-Michigan Old Gas Tractor Show from August 17 – 20, 2017. In addition to tractor pulls, there are live bands, a daily pancake breakfast, arts & crafts, Bingo and more!

By Commissioner Stack, seconded by Commissioner Theisen: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:04 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

SEPTEMBER SESSION 2017

First Day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 19, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Kyle R. Harris - 1*

TOTAL: - 11

Commissioner O'Neal gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

September 7, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of September 19, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, September 19, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Stack, to approve the Minutes from the August 15, 2017 Board Session. Motion carried.



FOIA APPEAL DENIAL

The Chair announced that County Civil Counsel recommended the Board issue written notice to Elliston Callwood upholding the disclosure denial of his Freedom of Information Act request. He asked for a motion to concur. **Commissioner Hadsall moved, seconded by Commissioner Webster, to uphold the disclosure denial and issue written notice to Elliston Callwood. Motion carried.**

PUBLIC HEARING

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

CONSECRATION OF BISHOP-ELECT LARRY CAMEL

The Consecration of Bishop-Elect Larry Camel

will take place at

New Birth Missionary Baptist Church

3121 Sheridan Ave., Saginaw, MI on

August 19, 2017 at 12:00 p.m.

The Chief Consecrator will be Bishop David L. Miller,

Primate of Christ Fellowship Ministries Diocese, Inc., Asheboro, NC.

The ceremony will be a celebration of Bishop-Elect Camel ordaining him to

Office of Bishop Subjugate due to his dedication/work to the church,

community and more importantly to God.

The Saginaw County Board of Commissioners congratulates Bishop-Elect Larry Camel.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: August 19, 2017
Adopted: September 19, 2017
Amos O’Neal
Commissioner, District #9

Certificate of Acknowledgment

WORLD OUTREACH CAMPUS

60TH YEAR ANNIVERSARY

On Saturday, September 9, 2017 at 6:00 p.m. the

World Outreach Campus

will celebrate its 60th Anniversary at

Horizons Conference Center, 6200 State Street, Saginaw, MI



The Saginaw County Board of Commissioners congratulates World Outreach Campus on its 60th Anniversary. We appreciate your achievements and contributions to Saginaw County.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth, Chair, District #10

Presented: September 9, 2017

Adopted: September 19, 2017

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

9-19-1 SHERIFF requesting an increase of its Sheriff Support Fund (280-33405) from revenue fund balance to cover wages for the Parks & Recreation contract through the end of FY 2017.

-- Courts & Public Safety (Pulled – Request to Budget/Audit)

9-19-1 COUNTY CLERK sending the list of nominees selected by the respective political parties for filling upcoming vacancies on the Board of Canvassers.

(Distributed to all Commissioners)

-- Receive and File/Election (By Ballot)

9-19-2 CITY OF FRANKENMUTH sending notice of a public hearing on a proposed Industrial Facilities Tax Exemption Certificate for Star of the West Milling Company.

-- County Services (Receive and File)

9-19-3 MICHIGAN WORKS! requesting waiver of the hiring freeze and approval to fill the position of Steno Secretary II.

-- Labor Relations (9-19-5.1)

9-19-4 SHERIFF requesting a transfer of funds in the PLUS Home Surveillance Program Budget in the amount of \$93,000 from wages and fringes to cover a shortfall in the Other Equipment Rental line item (280-34204-94400).

-- Budget/Audit (9-19-4.2)

9-19-5 ANIMAL CARE & CONTROL requesting approval of an agreement with the Michigan Department of Corrections and Moriah Inc. d/b/a The Eisenhower Project for a prison program that trains service dogs for Veterans and First Responders suffering from PTSD titled Michigan Dogs of Corrections and to increase the adoption fee for these dogs to \$300.

-- Courts & Public Safety (9-19-2.1/Res. "E")

9-19-6 PURCHASING/RISK MANAGER requesting amendment of County Policy #241 titled "Purchasing Policy."

-- County Services (9-19-3.1)

9-19-7 EAST MICHIGAN COUNCIL OF GOVERNMENTS requesting a letter of support for its 2018 Regional Prosperity Initiative Grant application.

-- County Services (9-19-3.2)

9-19-8 PLANNING asking approval of a Master Planning Agreement and Resolution between Saginaw County and the Michigan Department of Transportation (MDOT) effective October 1, 2017 through September 30, 2019.

-- County Services (9-19-3.3/Res. "F")



- 9-19-9 MEDICAL EXAMINER/CONTROLLER** submitting a strategic plan and priorities for the Medical Examiner’s Office and requesting amendment of the FY 2017 General Fund Budget of \$23,000 for consulting services and an intern to work with Dr. Bush and his staff to update policies and procedures, electronic records management and death scene investigator training.
-- Courts & Public Safety **(9-19-2.2)**
- 9-19-10 VILLAGE OF ST. CHARLES** sending notice of a public hearing on proposed amendments to the Local Development Finance Authority Tax Increment Finance Plan as to Entrepreneur Drive and Martin Road.
-- County Services *(Receive and File)*
- 9-19-11 MICHIGAN WORKS!** requesting amendment of the job description of Michigan Works! Chief Executive Officer.
-- County Services/Labor Relations
- 9-19-12 INFORMATION TECHNOLOGY** requesting approval to contract with BSB as the vendor for Saginaw County’s VoIP phone and Voicemail system.
-- County Services **(9-19-3.4)**
- 9-19-13 EQUALIZATION** requesting amendment of the job description of Property Appraiser.
-- County Services/Labor Relations
- 9-19-14 SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Sheriff Deputy.
-- Labor Relations **(9-19-5.2)**
- 9-19-15 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator.
-- Labor Relations **(9-19-5.3)**
- 9-19-16 COMMISSION ON AGING** submitting for discussion its response to a compliance assessment performed by Region VII Area Agency on Aging and its policies and state/federal standards.
-- Human Services *(Receive and File)*
- 9-19-17 PUBLIC HEALTH** requesting approval to eliminate the vacant Community Health Improvement Director (M10) position on the PCN Roster and replace it with the creation of a new Community Health Improvement Coordinator position; further, to approve the associated job description for the Coordinator and negotiate the salary classification directly with the Teamsters Union.
-- Human Services/Labor Relations **(9-19-1.1)**
- 9-19-18 FINANCE DIRECTOR** requesting approval of FY 2016-2017 year-end budget adjustments.
-- Budget/Audit **(9-19-4.3)**
- 9-19-19 FINANCE DIRECTOR** submitting for approval new County Policy #216 titled “Federal Grant Awards.”
-- Budget/Audit **(9-19-4.4)**
- 9-19-20 PARKS & RECREATION** requesting amendment of its FY 2017 budget in the amount of \$10,000 to purchase a mobile recreation unit to deliver programming efforts across the county via transfer between two of its capital accounts (Land Improvements to Vehicles & Accessories).
-- County Services **(9-19-3.5)**



- 9-19-21** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of July 2017.
-- Budget Audit **(9-19-4.1)**
- 9-19-22** **CONTROLLER/FINANCE DIRECTOR** submitting Draft #3 of the FY 2018 Budget.
-- Budget/Audit **(Unfinished Business)**
- 9-19-23** **CONTROLLER/CAO** requesting amendment of the Planning Director job description as to experience and education requirements.
-- County Services/Labor Relations
- 9-19-24** **FRANKENMUTH CONVENTION & VISITORS BUREAU** requesting approval of its annual budget in accordance with its Management Agreement with Saginaw County.
(To be distributed at meeting)
-- County Services **(9-19-3.6)**
- 9-19-25** **COMMISSIONER MCINERNEY** requesting to equalize the number of years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation and implement a salary scale for future County Controllers.
-- Labor Relations **(9-19-5.4)**
- 9-19-26** **CONTROLLER/CAO** requesting approval for the County to continue to offer Voluntary Benefits through AFLAC and The Hartford for life insurance and disability.
-- Labor Relations **(9-19-5.5)**
- 9-19-27** **CONTROLLER/CAO** submitting information to continue discussion of County Policy No. 346 - "Rehiring of Retirees."
-- Labor Relations
- 9-19-28** **CONTROLLER/CAO** requesting approval to continue the hiring freeze for FY 2018.
-- Labor Relations **(9-19-5.6)**
- 9-19-29** **CONTROLLER/CAO** requesting the Executive Committee recommend the appointment of Kevin Stevens, retired Saginaw County Sheriff Deputy, as Owner's Representative on the Jail Project.
-- Executive **(9-19-6.2)**
- 9-19-30** **CONTROLLER/CAO** providing confidential information for closed session on the purchase of property at 206 S. Webster for use by Saginaw County Parks & Recreation.
-- Executive **(9-19-6.4)**
- 9-19-31** **REGISTER OF DEEDS** requesting approval of a Resolution to adopt a Monumentation and Remonumentation Plan and designating Katheryn A. Kelly as the Remonumentation Grant Administrator and Roger Mahoney as the County Representative to meet State of Michigan requirements.
-- Executive **(9-19-6.1/Res. "G")**
- 9-19-32** **COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill the position of Chief Deputy County Clerk.
-- Executive **(9-19-6.3)**

INITIATORY MOTIONS

None



REPORTS OF COMMITTEES

1. Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair

1.1) **Public Health**, re: Approval to eliminate the position of Community Health Improvement Director and replace with Community Health Improvement Coordinator and to negotiate salary classification directly with Teamsters Union

- *McInerney moved, seconded by Hadsall, to approve 1.1. There was no discussion and the motion carried.*

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

SEPTEMBER 19, 2017

Your committee has considered Communication No. 9-19-17 from Saginaw County Public Health requesting approval to eliminate the vacant Community Health Improvement Director (M10) position on the PCN Roster and replace it with the creation of a new Community Health Improvement Coordinator position; further, to approve the associated job description for the Coordinator and negotiate the salary classification directly with the Teamsters Union.

We met with Christina Harrington, Acting Health Officer, who explained that the Community Health Improvement Coordinator position was modeled after the Emergency Preparedness Coordinator position and although the job description is different the scope of responsibility is similar.

We recommend approval to eliminate the position of Community Health Improvement Director on the PCN roster and replace it with the Community Health Improvement Coordinator position and that the salary classification be negotiated directly with the Teamsters Union.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

James G. Theisen, Vice-Chair

Amos O'Neal

Michael A. Webster

Carl E. Ruth

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **Animal Care & Control**, re: Approval of Memorandum of Understanding with the MDOC and Moriah Inc. d/b/a The Eisenhower Project for a prison program that trains service dogs for Veterans and First Responders suffering from PTSD

2.2) **Medical Examiner**, re: Approval to amend the FY 2017 General Fund Budget in the amount of \$23,000 for consulting services and an intern to update policies and procedures, electronic records management, and death scene investigator training

- *Hadsall moved, seconded by Dwan, to approve 2.1. Discussion was held with Lisa Stoffel, Animal Care & Control Director, regarding the horse cruelty investigation in Tuscola County and she provided more information on the Memorandum of Understanding with the Eisenhower Project for the prison program. After discussion, the motion carried.*

- *Hadsall moved, seconded by O'Neal, to approve 2.2. Commissioner Kilpatrick stated this matter needs to be discussed further at the committee level and it was Commissioner Privileged. (Will appear under Unfinished Business at the October 17, 2017 Board Session)*



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-5 from Lisa Stoffel, Director, Animal Care & Control, requesting approval of an agreement with the Michigan Department of Corrections, Moriah Incorporated d/b/a The Eisenhower Project for a prison program that trains service dogs for Veterans and First Responders suffering from PTSD titled Michigan Dogs of Corrections and to increase the adoption fee for these dogs to \$300.

We met with Ms. Stoffel who informed the committee that because of the success of the Iron Paws prison program they are looking to introduce an additional program that would allow six (6) dogs to attend training at the prison to become service dogs for Veterans and First Responders suffering from PTSD. These animals will be trained by a certified Service Dog Trainer who will teach things such as: turning off lights, waking handlers from night terrors, picking up keys, and much more to assist in their handler's daily life.

We recommend approval of an agreement with the Michigan Department of Corrections, Moriah Incorporated d/b/a The Eisenhower Center and Saginaw County Animal Care & Control and to increase the adoption fee for these dogs to \$300. Resolution "E" is submitted under the regular order of business for approval.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kirk W. Kilpatrick, Vice-Chair

Kathleen K. Dwan

Amos O'Neal

Carl E. Ruth

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY - 2.2 *COMMISSIONER PRIVILEGED SEPT. 19, 2017

~~Your committee considered Communication No. 9-19-9 from Dr. Russell Bush, Medical Examiner and Robert Belleman, Controller/CAO, submitting a Strategic Plan and priorities for the Medical Examiner's Office and requesting amendment of the FY 2017 General Fund Budget of \$23,000 for consulting services and an intern to work with Dr. Bush and his staff to update policies and procedures, electronic records management, and death scene investigator training.~~

~~We met with Dr. Bush and Mr. Belleman who discussed with committee that these are the three strategic priorities that Dr. Bush has identified and believes are the most pressing at this time. The Medical Examiner's Office is staffed with two clerical employees. One clerical employee serves as the after hour on call person responding to crime scenes and assists with autopsies and the other works full time in the office.~~

~~We recommend approval to amend the Medical Examiner's FY 2017 General Fund Budget in the amount of \$23,000 for consulting services and an intern.~~

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kirk W. Kilpatrick, Vice-Chair

Kathleen K. Dwan

Amos O'Neal

Carl E. Ruth



County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair

- 3.1) **Purchasing**, re: Amendment of County Policy #241, “Purchasing Policy”
 - 3.2) **East MI Council of Governments**, re: Approval of Letter of Support for its 2018 Regional Prosperity Initiative Grant
 - 3.3) **Planning**, re: Approval of Master Planning Agreement and Resolution between Saginaw County and MDOT
 - 3.4) **Information Technology**, re: Approval of BSB as the vendor for Saginaw County’s VoIP phone and Voicemail System
 - 3.5) **Parks & Recreation**, re: Approval to amend the FY 2017 Budget for \$10,000 to purchase a mobile recreation unit
 - 3.6) **Frankenmuth CVB**, re: Approval of the 2017/2018 Frankenmuth CVB Budget
- *Hadsall moved, seconded by Stack, to approve 3.1 through 3.6 leaving room for exceptions. Report 3.4 was excepted for discussion and the motion carried as to 3.1, 3.2, 3.5 and 3.6. Discussion was held with Josh Brown, Information Technology Director, about the vendor for the county’s VoIP phone and Voicemail System and if it is a local company (Midland). After discussion, the motion carried as to 3.4.*

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-6 from Kelly Suppes, Purchasing/Risk Manager, requesting approval of amendment to County Policy #241 titled “Purchasing Policy.”

We met with Ms. Suppes who informed the committee that in order to be in compliance with CFR 200, Uniform Administrative requirements, Cost Principles, and Audit Requirements for Federal Awards (“Uniform Guidance”), she is submitting required revisions to County Purchasing Policy #241. The proposed changes includes adding section 6.7.4.2 on Page 28, deleting section 6.8.2.1.1 and replacing it with new language and adding section 6.8.3.2. The proposed changes relate to Employee Conflict of Interest and Gratuities.

We recommend approval of amendment of County Policy #241 titled “Purchasing Policy.”

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-7 from East Michigan Council of Governments, requesting Letter of Support for its 2018 Regional Prosperity Initiative Grant application.

We met with Mr. Belleman who informed the committee that, as part of 2018 Regional Prosperity Initiative Grant application, the State has again requested letters of support demonstrating continuing commitment from its partners for the ECM RPI-5 Economic Development Strategy and its ongoing implementation.

We recommend approval to provide a Letter of Support for its 2018 Regional Prosperity Initiative Grant application.



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-8 from Phil Grimaldi, Saginaw County Planning, requesting approval of a Master Planning Agreement and Resolution between Saginaw County and the Michigan Department of Transportation (MDOT) effective October 1, 2017 through September 30, 2019. We met with Mr. Grimaldi who informed committee that as part of this process, MDOT requires a certified authorization or resolution that specifies the officials who are authorized to sign the agreement. Mr. Grimaldi recommends that County Board of Commissioners authorize the Chair to sign the agreement. The approval of the actual agreement would proceed according to the County's usual procedures, including review by Civil Counsel and the Controller.

We recommend approval of a Master Planning Agreement and Resolution between Saginaw County and the Michigan Department of Transportation (MDOT). The Resolution appears under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-12 from Joshua Brown, Director, Information Technology, requesting approval to contract with BSB/Mitel as the vendor for Saginaw County's VoIP phone and Voicemail system.

We met with Mr. Brown who informed the committee that Saginaw County drafted a series of Request for Proposals (RFP) and revisions to ensure that all needs were met when requesting responses for a phone system. After the final RFP revision, dated June 16, 2017, seven responses were received. A vetting and ranking process was completed on the seven responses based on 11 criteria. Each vendor was ranked on a scale of 1 – 10, and the top three ranking vendors were then contracted to come on site to Saginaw County and perform a demo, as well as answer any outstanding questions in front of an audience of seven Saginaw County phone users, support staff, and key decision makers. The selection committee has chosen BSB as the vendor and is very confident in its ability to present a solution that would benefit the Saginaw County customer.

We recommend approval to contract with BSB as the best qualified bidder at \$372,834 for Saginaw County's VoIP phone and Voicemail system.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.5

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-20 from Brian Keenan-Lechel, Director, Parks & Recreation, requesting amendment of its FY 2017 budget in the amount of \$10,000 to purchase a mobile recreation unit to deliver programming efforts across the county via transfer between two of its capital accounts (Land Improvements to Vehicles & Accessories).

We met with Tonya Huber, Outdoor Recreation and Event coordinator, who informed the committee that Parks & Recreation currently has one (1) county truck that is used to haul equipment to events. When one or more events are scheduled for the same day, employee's vehicles are being used to deliver items to different parks. Getting items to fit in employees vehicles can be challenging and if there is damage to the vehicle the county is responsible for repairing the damage. Currently, the equipment is loaded and unloaded every day. Ms. Huber stated that Parks & Recreation has made enhancements to programs offered to the community and purchasing a used ambulance would allow transporting equipment easier. Some equipment that is lifted daily include: 24' Inflatable Movie Screen (200 lbs.), Gaga Ball Pit (150 lbs.), 9 Square in the Air (numerous posts). By having a converted ambulance, items would not be removed unless the space is needed and compartments can be reconfigured to hold different items.

We recommend approval to amend the Parks & Recreation FY 2017 budget in the amount of \$10,000 to purchase a mobile recreation unit.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.6

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-24 from Jamie Furbush, President/CEO, Frankenmuth Convention & Visitors Bureau, requesting approval of its annual budget in accordance with its Management Agreement with Saginaw County.

We met with Ms. Furbush who explained its annual budget of the Frankenmuth Convention & Visitors Bureau was submitted in accordance with the Management Agreement adopted by the Board of Commissioners on November 14, 2000.

We recommend approval of the FY 2017/2018 Frankenmuth Convention & Visitors Bureau budget as presented.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

- 4.1) **Finance/Treasurer**, re: Approval of Claims for July 2017
- 4.2) **Sheriff**, re: Approval to move \$93,000 to the “Other Equipment Rental” line item within the PLUS Home Surveillance Program budget
- 4.3) **Finance Director**, re: Approval of 2017 Year End Budget adjustments
- 4.4) **Controller/CAO**, re: Approval of new County Policy #216 titled “Federal Grant Awards”

▪ ***Krafft moved, seconded by Theisen, to approve 4.1 through 4.4 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 19, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
9-19-21	Electronic	July 1 - 31, 2017	\$ 6,006,532.42
	Voucher	July 1 - 31, 2017	\$ 5,920,717.15

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 19, 2017

Your Budget/Audit Committee considered Communication No. 9-19-4 from Sheriff Federspiel requesting to move \$93,000 from wages and fringes to the “Other Equipment Rental” line item, 280-34204-94400, within the PLUS Home Surveillance Program budget.

We met with Sheriff Federspiel who explained that there is a shortfall in the “Other Equipment Rental” line item. This activity covers expenses associated with having clients on GPS and Soberlink electronic monitoring programs, thus keeping them out of the jail. There is a surplus in other PLUS categories that will make up the difference.

We recommend approval to move \$93,000 from wages and fringes to the “Other Equipment Rental” line item, 280-34204-94400, within the PLUS Home Surveillance Program budget.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

SEPTEMBER 19, 2017

Your Budget Audit Subcommittee considered Communication No. 9-19-18 from Koren Thurston, Finance Director, submitting the 2017 Year End Budget adjustments for various funds of the County. *(Attached)*

These requests are intended to cover any budget shortfalls on both a categorical basis and fund level; further adjustments as recommended by the County Auditors may be submitted during the annual audit process. The amounts of these budget adjustments require Board approval.

We recommend the attached 2017 Year End Budget adjustments be approved as submitted by the Controller's Office; further, that the proper County officials be authorized and directed to amend the various budgets accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

[BUDGET ADJUSTMENTS APPEAR ON NEXT PAGE]



Board of Commissioners – September 19, 2017

COUNTY OF SAGINAW
YEAR END BUDGET ADJUSTMENTS
2016/2017 BUDGET

ADJ #	DATE	FUND NAME	ACTIVITY DESCRIPTION	ACCOUNT NAME	DEBIT	CREDIT	NET CHANGE ON FY '17 BUDGET	BRIEF DESCRIPTION (JUSTIFICATION)
67200-4	8/21/2017	COMMISSION ON AGING	CARE MANAGEMENT	CURRENT REAL PROPERTY TAXES S & W-PERMANENT S & W-PERM-PART TIME	27,029	15,000		TO ADJUST THE SENIOR SERVICES BUDGET TO INCREASE PERSONNEL LINES, BUILDING AND GROUNDS AND ELEVATOR MAINTENANCE AND CONSULTANT LINES COVERED BY EXCESS SALARY AND WAGES AND HEALTH INS IN CARE MANAGEMENT
			SENIOR SERVICES	HOSPITALIZATION INSURANCE		10,000		
				CURRENT REAL PROPERTY TAXES S & W-SUPERVISORY		2,029	(27,029)	
				HOSPITALIZATION INSURANCE	3,500			
				RETIREE HEALTH SAVINGS PLAN	12,652			
				RETIREMENT-DEFINED CONTRIBUTI	385			
				WORKERS' COMPENSATION	5,582			
				CONSULTANT SERVICES	410			
				BUILDING R & M	1,000			
				ELEVATOR R & M	1,000			
				GROUNDS CARE & MAINTENANCE	2,000		27,029	
67200-5	8/21/2017	COMMISSION ON AGING	TRANSPORTATION	S & W-PERM-PART TIME DENTAL INSURANCE	10,000	500		TO ADJUST THE BUDGET TO INCREASE SALARY AND WAGE LINES IN THE TRANSPORTATION ACTIVITY COVERED BY EXCESS FRINGE LINES, GAS GREASE & OIL AND STAFF TRAINING LINES.
				RETIREMENT-DEFINED CONTRIBUTI		2,000		
				GAS, GREASE, & OIL STAFF TRAININGS & IMPROVEMENT		6,000		
						1,500	-	
67200-6	8/21/2017	COMMISSION ON AGING	CAREGIVER SUPPORT	CURRENT REAL PROPERTY TAXES S & W-PERM-PART TIME	807	807	(807)	TO ADJUST THE BUDGET TO INCREASE THE MINORITY OUTREACH ACTIVITY SALARIES AND FRINGE LINES COVERED BY EXCESS SALARY AND WAGES IN THE CAREGIVER SUPPORT ACTIVITY.
			MINORITY OUTREACH	CURRENT REAL PROPERTY TAXES S & W-PERM-PART TIME		807		
				TAXES-SOCIAL SECURITY	700			
				RETIREMENT CONTRIBUTIONS	54			
				DISABILITY INSURANCE-DEF CONT	40		807	
					13			
67200-7	8/21/2017	COMMISSION ON AGING	MINORITY TRANSPORTATION	S & W-TEMPORARY RETIREMENT-DEFINED CONTRIBUTI	320	320	-	TO ADJUST THE MINORITY TRANSPORTATION ACTIVITY BUDGETED SALARY AND WAGES AND DC RETIREMENT CONTRIBUTION LINES.
67200-8	8/21/2017	COMMISSION ON AGING	NUTRITION III C-1 CONGRE	CURRENT REAL PROPERTY TAXES S & W-TEMPORARY	13,750	14,802		TO RECORD A BUDGET ADJUSTMENT TO INCREASE THE CONGREGATE NUTRITION ACTIVITY SALARY AND WAGES AND FRINGE LINES COVERED BY A REDUCTION IN THE HDM ACTIVITY SALARY AND WAGE AND FRNGE LINES.
			NUTRITION III C-2 HDM	TAXES-SOCIAL SECURITY	1,052	14,802	14,802	
				CURRENT REAL PROPERTY TAXES S & W-PERM-PART TIME	14,802			
				TAXES-SOCIAL SECURITY		13,750	(14,802)	
						1,052		
67200-9	8/21/2017	COMMISSION ON AGING	CASE MGMT-TITLE II-B	S & W-PERMANENT HOSPITALIZATION INSURANCE	3,900	3,900	-	TO ADJUST THE CASE MANAGEMENT ACTIVITY BUDGET BETWEEN SALARY AND WAGES AND HOSPITALIZATION INSURANCE.
22302-109	8/25/2017	LODGING EXCISE TAX	HOTEL MOTEL TAX ADMINISTRATION	ADMINISTRATIVE SERVICE FEES	16,000			TO INCREASE THE LODGING EXCISE TAX FUND /HOTEL MOTEL TAX ADMIN ACTIVITY BUDGET FOR TO ACCOUNT FOR INCREASED COLLECTION AND DISTRIBUTION OF LODGING EXCISE TAXES.
				CONVENTION & TOURISM-ACCT A	107,000			
				CONVENTION & TOURISM-FRANKEN	249,000			
				TRANSIENT GUEST LODGING TAX		372,000	372,000	
62000-3	8/25/2017	MOSQUITO ABATEMENT COMMISSION	ENTOMOLOGY SERVICES	CONSULTANT SERVICES S & W-TEMPORARY	3,000	3,000	-	TRANSFER FUNDS TO COVER COST OF SEASONAL WAGES DUE TO NCR IN STAFF RETENTION & SHIFT HOURS WORKED. ADD'L EFFORTS RELATED TO COUNTY-WIDE NUISANCE FROM JUNE FLOODING & ABOVE AVG WEST NILE ACTIVITY.
			FIELD SERVICES	GAS, GREASE, & OIL		40,000	-	
			SOURCE REDUCTION	S & W-TEMPORARY MAINTNANCE SERVICES	40,000	500	-	
				S & W-TEMPORARY	500		-	
75100-6	8/25/2017	PARKS & RECREATION	PARKS & RECREATION COMMISSION	LAND IMPROVEMENTS VEHICLES & ACCESSORIES	10,000	10,000	-	TO AMEND BUDGET TO ALLOW FOR THE PURCHASE OF A PROGRAM VEHICLE AND WRAP FOR MOBILE RECREATION UNIT TO SUPPORT VARIOUS PROGRAMS AND EVENTS WITHIN THE COUNTY.
22302-113	8/28/2017	GENERAL FUND	MEDICAL EXAMINER	DISINTERMENT PERMITS CREMATION PERMITS		3,000		TO AMEND THE MEDICAL EXAMINER'S BUDGET TO COVER ANTICIPATED EXPENSES THROUGH THE END OF THE FISCAL YEAR PARTIALLY OFFSET WITH AN INCREASE IN REVENUES.
				AUTOPSY FEES		11,758		
				RECORD COPYING-COPY MACHINE	1,000	34,768		
				AUTOPSY FEES	23,777			
				LABORATORY FEES	16,052			
				RADIOLOGISTS FEES	5,318			
				TRANSPORTATION	20,555			
			COUNTY TREASURER	STATE GRANTS - SALES TAX		17,175	66,702	
22302-115	8/29/2017	SOLID WASTE MANAGEMENT	SW DISPOSAL AREA SITE REVIEW	PROJECT COSTS OTHER REVENUE/FUND BALANCE	5,000	5,000	5,000	
22302-116	8/29/2017	SHERIFF-SPECIAL PROJECTS	SHERIFF SUPPORT SERVICES	REIMB-PERSONAL SERVICES		4,000		TO INCREASE THE SHERIFF SUPPORT SERVICES BUDGET DUE TO INCREASE IN CONTRACTUAL SERVICES WITH PARKS & REC AND ALSO REIMBURSEMENT FOR UNIFORMS.
				REIMB-EQUIPMENT COSTS		1,100		
				OTHER REVENUE/FUND BALANCE	2,556			
				S & W-TEMPORARY	2,270			
				TAXES-SOCIAL SECURITY	173		2,544	
				WORKERS' COMPENSATION	101			
22302-120	8/31/2017	PLANNING	REVOLVING CDBG REHAB	RECORDING FEES	33			TO AMEND THE PLANNING CDBG REHAB PROGRAM INCOME ACTIVITY TO ACCOUNT FOR AN INCREASE IN AMOUNT SPENT ON PROJECTS & FOR REIMBURSEMENT OF LEAD TESTING.
				LEGAL SERVICES	216			
				CONTR-PLANNING COMMISSION	1,800			
				REHAB PROJECT COSTS	10,850			
				OTHER REVENUE/FUND BALANCE		12,899	12,899	
22302-121	8/31/2017	CASTLE MUSEM & HISTORICAL	CASTLE MUSEM & HISTORICAL	CURRENT REAL PROPERTY TAXES		10,700		TO INCREASE THE CASTLE MUSEUM & HISTORICAL ACTY BUDGET TO ACCOUNT FOR AN INCREASE IN DISTRIBUTION OF TAX REVENUES COLLECTED
				OTHER REVENUE/FUND BALANCE		6,800		
				CASTLE MUSEM & HISTORICAL ACTY	17,300		17,300	



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

SEPTEMBER 19, 2017

Your Budget/Audit Committee considered Communication No. 9-19-19 from Robert V. Belleman, Controller/CAO, submitting new County Policy #216 titled “Federal Grant Awards.”

The Controller/CAO and the committee discussed this new policy, the purpose of which is to be in compliance with 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (“Uniform Guidance”). This is a brand new policy that has been reviewed by Civil Counsel and the auditors for Saginaw County.

We concur and recommend approval of new County Policy #216 titled “Federal Grant Awards” as attached. Further, that the proper County officials be directed to distribute the material in accordance with County Policy and implement the process.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

Category: 200

Number: 216

Subject: FEDERAL GRANT AWARDS POLICY

1. **PURPOSE:** This policy has been prepared in accordance with OMB 2 CFR 200 (Uniform Guidance). The purpose of this policy is to provide procedures for processing payments to vendors or contractors, to submit for and record Federal grant drawdowns (reimbursements), and to ensure Federal funds are spent only on allowable activities in accordance with the Uniform Guidance.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all departments that are awarded Federal Grants.
4. **RESPONSIBILITY:** The Controller’s Office shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** Words used herein shall be given the same meaning as provided in the Uniform Guidance.
6. **Payments.**
 - 6.1 A drawdown is one way the County requests money from the Federal government for various Federal grants and programs. This is an authorization to draw funds from Federal agencies within a stated amount of time for payment of specified contract or grant costs incurred by the County.
 - 6.2 Federal grant drawdown requests can use a letter of credit or a required form.



- 6.3 The County’s payment methods must minimize the time elapsing between the transfer of funds from the US Treasury or the pass-through entity and the disbursement by the County to the vendor or contractor, whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or other payment means.
7. Cost Principles. Saginaw County:
- 7.1 Is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.
- 7.2 Assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.
- 7.3 Will employ whatever form of sound organization and management techniques may be necessary to assure proper and efficient administration of the Federal award.
- 7.4 Will provide for adequate documentation to support costs charged to the Federal award.
- 7.5 Will generally assure it is applying cost accounting principles on a consistent basis during the review and negotiation of indirect cost proposals.
- 7.5.1 Wherever wide variations exist in the treatment of a given cost item, the reasonableness and equity of such treatments should be fully considered.
- 7.6 Acknowledges that any profit resulting from Federal financial assistance may not be earned or kept, unless expressly authorized by the terms and conditions of the Federal award.
8. PROCEDURE:
- 8.1 Determine the amount to be drawn. Generally, the amount drawn is the difference between revenues received and actual expenditures. Advance payments, if allowable, must be limited to the minimum amounts needed and should be timed in accordance with the actual, immediate cash requirement of the approved program or project. The timing and amount must be as close as is administratively feasible to the actual disbursements.
- 8.2 Prepare any necessary forms. Depending on the Federal program, forms may need to be completed and submitted with the drawdown request to enable the request of funds. Federal agencies require recipients to use only OMB-approved standard government-wide information collection requests to request payment.
- 8.3 Receipt transaction. Grant Funds received by Saginaw County are deposited by the County Treasurer. Journal entry into the accounting system is completed by the Treasurer’s office when the funds are received electronically. Receipt transactions are distributed to the correct department by electronic notification, or inter-office mail.



- 8.4 Submit the transaction for certification. Using the Saginaw County Financial Management Instruction Guide for claims processing, the timing and amount of payment to vendors or contractors will be in accordance with the contract provisions. When the reimbursement method is used, the Federal awarding agency or pass-through entity must make payment within 30 calendar days after receipt of the billing, unless the Federal awarding agency or pass-through entity reasonably believes the request to be improper. The County employee then submits the transaction and associated backup to the appropriate individual for certification and approval according to department procedures.
- 8.5 Categories of Costs. Two categories of costs may be charged to a Federal award:
- 8.5.1 Direct costs, which are costs that can be identified specifically with a particular final cost objective or that can be directly assigned to such activities relatively easily with a high degree of accuracy, and
 - 8.5.2 Indirect costs, which are costs that either benefit the activity in an indirect manner or directly benefit the activity, but are complex to identify and the cost outweighs the benefit of charging them directly.
 - 8.5.3 Expenditures charged directly to a Federal grant award will follow all County policies and procedures, as well as Federal requirements applicable to those costs.
- 8.6 Prior written approval. Under any given Federal award, the reasonableness and ability to allocate certain items or costs may be difficult to determine. In order to avoid subsequent disallowance or disputes based on unreasonableness, prior written approval for indirect costs may be requested for the incurrence of special or unusual costs. Prior written approval should include the timeframe or scope of the agreement.
- 8.7 Limitations. The Federal award may be subject to statutory requirements that limit the allowability of costs. Costs must meet the following general criteria in order to be allowable:
- 8.7.1 Be necessary and reasonable for the performance of the Federal award.
 - 8.7.1.1 A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.
 - 8.7.2 Conform to limitations or exclusions regarding type or cost.
 - 8.7.3 Be consistent with the policies and procedures of Saginaw County.
 - 8.7.4 Be treated consistently with other comparable costs.
 - 8.7.5 Be determined in accordance with generally accepted accounting principles GAAP except as otherwise provided in the Uniform Guidance.



- 8.7.6 Not be included as a cost or used to meet cost-sharing or matching requirements of any other federally financed program.
- 8.7.7 Be adequately documented.
- 8.8 Central service costs. Certain services, such as motor pools, computer centers, purchasing, accounting, etc., are provided on a centralized basis. Federal grant awards will include an amount of indirect expenditures, unless specifically disallowed by the terms of the grant award. No expenditures will be charged through both a direct cost and an indirect cost.
- 8.9 Personal services. Compensation for personal services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for employees engaged in work on Federal awards will be considered reasonable to the extent that it is consistent with that paid for similar work in other activities of the County. Compensation for personal services may also include fringe benefits and employee health and welfare costs, provided that the benefits are reasonable and required by law, labor agreement, or established policy.
- 8.10 Other costs. The allowability of those costs not specifically addressed within this policy will be as established in the Uniform Guidance.
9. **CONFLICTING LANGUAGE:** To the extent any of the language of this policy conflicts with the language of the Uniform Guidance, the language of the Uniform Guidance will prevail.
10. **ADMINISTRATIVE PROCEDURES:** None.
11. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
- 5.1) **Michigan Works!**, re: Waiver of the hiring freeze and approval to fill the position of Steno Secretary II
- 5.2) **Sheriff**, re: Waiver of the hiring freeze and approval to fill the position of Sheriff Deputy
- 5.3) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator (PT)
- 5.4) **Commissioner McInerney**, re: Approval to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation
- 5.5) **Controller/CAO**, re: Approval to continue to offer Voluntary Benefits through AFLAC and to The Hartford for life insurance and disability



5.6) **Controller/CAO**, re: Approval to continue the Hiring Freeze for FY 2018

- *Kilpatrick moved, seconded by Hadsall, to approve 5.1 through 5.6 leaving room for exceptions. Report 5.4 was excepted for discussion and the motion carried as to 5.1, 5.2, 5.3, 5.5 and 5.6. Discussion was held with Commissioner McInerney and the Controller regarding 5.4, equalizing the top of the pay scale range for all Non-Union employees to five (5) years instead of the current variation. They indicated the Under Sheriff would receive an immediate increase of approximately \$9,864. They also informed commissioners that two (2) of the positions on the list of non-union employees (Confidential Secretary and Attorney Magistrate) would realize a negative financial impact if this were to occur since the top of the range for those positions are less than five (5) years. After discussion, this item was Privileged by Commissioner O’Neal. (Will appear under Unfinished Business at the October 17, 2017 Board Session)*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

SEPTEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 9-19-3 from Ed Oberski, CEO, Great Lakes Bay Michigan Works! requesting waiver of the hiring freeze and approval to fill the position of Steno Secretary II.

We met with Mr. Oberski who explained this position provides vital functions for Michigan Works! as it serves as the receptionist/office manager/administrative-executive assistant/board clerk and funding for the position comes from grant funds.

We recommend approval to waive the hiring freeze and fill the position of Steno Secretary II at Great Lakes Bay Michigan Works!

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

SEPTEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 9-19-14 from William L. Federspiel, Sheriff, requesting waiver of the hiring freeze and approval to fill the position of Sheriff Deputy.

We met with Lt. Miguel Gomez who explained this position is vacant due to resignation and funds are budgeted.

We recommend approval to waive the hiring freeze and fill the position of Sheriff Deputy.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

SEPTEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 9-19-15 from Jessica L. Sargent, Interim Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator (PT).

We met with Ms. Sargent who explained this is an essential position that ensures quality transportation services to adults who are at least 60 years of age.

We recommend approval to waive the hiring freeze and fill the position of Motor Vehicle Operator (PT).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4 *COMMISSIONER PRIVILEGED SEPT. 19, 2017

~~Your Labor Relations Committee considered Communication No. 9-19-25 from Commissioner Susan McNerney requesting to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation and implement a salary scale for future County Controllers.~~

~~We met with Commissioner McNerney who explained that, with the exception of the Controller who has a separate contract, the remaining nine (9) Non-Union employees have varying years to the top of their pay range. The position of Confidential Secretary reaches the top of the range in three (3) years. The positions of Board Coordinator, Health Officer, Management Assistant, and Attorney Magistrate reach the top of the range in four (4) years. The positions of Michigan Works! Director, Personnel Director, Undersheriff, and Personnel Analyst reach the top of the range in seven (7) years; of these, the Undersheriff is the only one who has not reached the top of the range. To adjust the Undersheriff's pay to the top of the range at five (5) years would cost approximately \$9,864.~~

~~Discussion was held on the implementation of a salary scale for future County Controllers and this matter was tabled to the October Labor Relations meeting.~~

~~We recommend approval to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation.~~

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

SEPTEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 9-19-26 from Robert V. Belleman, Controller/CAO, requesting approval to continue to offer Voluntary Benefits through AFLAC and The Hartford for life insurance and disability.



We met with Mr. Belleman who explained that the Board of Commissioners approved a recommendation from the Union/Management Committee at its August 15, 2017 meeting to eliminate AFLAC because The Hartford provides the same type of voluntary insurance benefits, such as Accident, Hospital Indemnity and Critical Illness.

Upon review of the current AFLAC Accident policy, anyone enrolled would not have access to the wellness benefit until they had twelve (12) months of paid premiums and the transition to The Hartford for these voluntary policies has been stopped.

We recommend approval to continue to offer Voluntary Benefits through AFLAC and to The Hartford for life insurance and disability.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

SEPTEMBER 19, 2017

Your Labor Relations Subcommittee considered Communication No. 9-19-28 submitted by Robert V. Belleman, Controller/CAO, pertaining to continuation of the hiring freeze in FY 2018.

We recommend the Board of Commissioners continue the hiring freeze, effective for FY 2018, on all departments as follows:

“The Board of Commissioners hereby finds justification to control its annual appropriations by instituting a hiring freeze effective October 1, 2017 through September 30, 2018 on all departments. Once an authorized position becomes available in any department, said department shall leave the position vacant if an external hire is desired or required to fill said vacancy. The department is encouraged to reorganize its personnel complement resulting in fewer overall full-time county employees. In the alternative, the department may submit a formal business case request to the Labor Relations Committee for the Board of Commissioners’ consideration of a waiver of said hiring freeze. Said vacant position shall not be filled by an external candidate except by specific Board of Commissioners authorization.”

We further recommend that, as in previous years, the Elected or Appointed Department Head shall submit, in writing to the Board of Commissioners, a request to waive the hiring freeze containing sufficient information for members of the Labor Relations Committee and the Board of Commissioners to validate the need to fill said vacant positions. The business case should include a clear and concise rationale for the position; options considered either to consolidate within the department or with another department, to modify the current status to part-time/seasonal or to eliminate and the operational impact these options would have on the department. This request should also include a brief overview of the services provided by the position and whether those services are affected by seasonal demands.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack



6. **Executive Committee – C. Ruth, Chair**

- 6.1) **Register of Deeds**, re: Approval of a Monumentation and Remonumentation Plan and to designate Katheryn A. Kelly as the Remonumentation Grant Administrator and Roger Mahoney as the County Representative
- 6.2) **Controller/CAO**, re: Approval to contract with Kevin Stevens as the Owner Representative for the Saginaw County Adult Detention Facility project
- 6.3) **County Clerk**, re: Waiver of the hiring freeze and approval to fill the position of Chief Deputy County Clerk
- 6.4) **Controller/CAO**, re: Approval to acquire the property at 206 S. Webster for \$54,000 plus closing costs with an additional \$7,000 for roof repairs

- ***Krafft moved, seconded by Webster, to approve 6.1. Motion carried.***
- ***Krafft moved, seconded by McInerney, to approve 6.2. The Chair requested a roll-call on the motion, with the results as follows: Yes – Krafft, O’Neal, Webster, McInerney, and Ruth – 5; No – Hadsall, Dwan, Stack, Kilpatrick, and Theisen – 5; Absent - Harris. Motion failed due to tie vote.***
- ***Krafft moved, seconded by Dwan, to approve 6.3. Motion carried.***
- ***Krafft moved, seconded by Kilpatrick, to approve 6.4 with language added to amend the Public Improvement Fund. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

SEPTEMBER 19, 2017

Your committee considered Communication No. 9-19-31 from Katheryn A. Kelly, Register of Deeds, requesting approval of a Resolution to adopt a Monumentation and Remonumentation Plan and designating Katheryn A. Kelly as the Remonumentation Grant Administrator and Roger Mahoney as the County Representative to meet State of Michigan requirements.

We met with Ms. Kelly who informed the committee that the State of Michigan is requiring the Board of Commissioners to pass a Resolution regarding the Plan and authorizing the Register of Deeds to be the Grant Administrator.

We recommend approval of a Resolution to adopt a Monumentation and Remonumentation Plan and to designate Katheryn A. Kelly as the Remonumentation Grant Administrator and Roger Mahoney as the County Representative. Resolution “G” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack



We recommend approval to acquire the property at 206 S. Webster for \$54,000 plus closing costs with an additional \$7,000 for roof repairs ***and amend the Public Improvement Fund.**

Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

REPORTS OF OTHER COMMITTEES

7. **Airport Committee – D. Krafft, Chair**

7.1) Amendment of Airport Committee Bylaws, Sec. 6, Meetings

- ***Krafft moved, seconded by Theisen, to approve. Motion carried.***

FROM: AIRPORT COMMITTEE -- 7.1

SEPTEMBER 19, 2017

Your County Airport Committee met Wednesday, August 9, 2017 at Harry Browne Airport and reviewed its Bylaws, which were adopted May 19, 1999 and amended May 22, 2001 and June 16, 2015 and also reviewed MCL 123.66a (P.A. 90 of 1913).

The committee discussed the language in Section 6 of the Bylaws pertaining to “Meetings” and the necessity of meeting only twice per year. The text was amended as follows:

The Airport Committee shall hold an Annual Meeting during the month of January each year, at a time and date specified by the Airport Committee. Such annual meeting of the Airport Committee shall be for the purpose of organization, election of officers, and consideration of any other business which may be brought before the committee. Ten (10) days written notice of the time and place of holding said meeting shall be given to each member, personally or by mail, electronic transmission, or telephone.

Inclusive of the Annual Meeting, the Airport Committee shall meet at least ~~quarterly~~ **bi-annually (June)**. The Board may meet more frequently than ~~quarterly~~ **bi-annually** at its discretion. Notice of meetings shall be given in writing to each member of the Airport Committee at least eighteen (18) hours before the meetings. A quorum of the members of the Airport Committee shall be required to conduct a meeting. A majority of the members of the Airport Committee shall constitute a quorum for the transaction of ordinary business of the Airport Committee.

We recommend approval of the proposed amendments to the Saginaw County Airport Committee Bylaws.

Respectfully Submitted,
AIRPORT COMMITTEE
Dennis H. Krafft, Chair
Susan A. McInerney

Amos O’Neal, Secretary



8. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

10. **Committee Compensation**

9-19-17.1) July 30 – August 12, 2017

9-19-17.2) August 13 – August 26, 2017

9-19-17.3) August 27 – September 9, 2017

- ***Hadsall moved, seconded by Stack, to approve 9-19-17.1, 9-19-17.2 and 9-19-17.3 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 9.19.17.1

SEPTEMBER 19, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 30 - August 12, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/31/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	08/02/17	Crime Prevention Council	Ruth	\$25.00	1
3	08/02/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
4	08/03/17	Budget/Audit Committee	Ruth	\$50.00	1
			Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
5	08/07/17	Labor Relations Committee	Webster	\$50.00	1
			Ruth	\$50.00	1
			Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
6	08/08/17	Jail Committee	Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
			Hadsall	\$50.00	1
			McInerney	\$50.00	1
			Krafft	\$50.00	1
			O'Neal	\$50.00	1



Board of Commissioners – September 19, 2017

7	08/08/17	Courts & Public Safety Committee	Hadsall	\$25.00	1
			Kilpatrick	\$50.00	1
			O'Neal	\$25.00	1
			Ruth	\$50.00	1
8	08/08/17	Executive Committee	Ruth	\$25.00	1
			McInerney	\$25.00	1
			Hadsall	\$25.00	1
			Stack	\$50.00	1
			Krafft	\$25.00	1
9	08/09/17	Airport Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			McInerney	\$50.00	1
10	08/10/17	SMATS - Transportation & Technical	Stack	\$25.00	1
11	08/10/17	Committee of the Whole	6 Present	\$300.00	6
			Hadsall, Harris, O'Neal, Ruth, Stack, Webster <i>Absent: Dwan, Kilpatrick, Krafft, McInerney, Theisen</i>		
TOTAL				\$2,000.00	44

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-11-17)

COMMITTEE COMPENSATION - 9.19.17.2

SEPTEMBER 19, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 13 - August 26, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/15/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	All Present	\$550.00	11
2	08/16/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
3	08/16/17	Animal Control Advisory Council	Hadsall	\$50.00	1
4	08/16/17	Frankenmuth CVB	Krafft	\$50.00	1
5	08/17/17	City/County/School Liaison	Ruth	\$50.00	1
			Dwan	\$50.00	1
6	08/21/17	Northern Michigan Counties Association	Theisen	\$50.00	1
7	08/22/17	Region VII Area Agency on Aging	Stack	\$5.00	1
8	08/22/17	Tri-City Area Joint Zoning Board	O'Neal	\$50.00	1
9	08/23/17	9-1-1 Communications Authority Board-Special Meeting	McInerney	\$50.00	1
			Theisen	\$50.00	1
TOTAL				\$1,005.00	21

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-25-17)



COMMITTEE COMPENSATION - 9.19.17.3

SEPTEMBER 19, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 27 - September 9, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/28/17	MI Works! Board	Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	08/30/17	Saginaw Convention & Visitors Bureau-Special Meeting	Ruth	\$50.00	1
3	08/31/17	Local Emergency Planning Committee	Theisen	\$50.00	1
4	09/05/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
5	09/05/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$25.00	1
			Ruth	\$25.00	1
6	09/06/17	Crime Prevention Council	Ruth	\$50.00	1
7	09/06/17	County Services Committee	Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
8	09/07/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
9	09/08/17	Saginaw Future, Inc.	Ruth	\$50.00	1
TOTAL				\$1,325.00	28

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (9-8-17)

RESOLUTIONS

Budget Resolutions "A" – "D" appear under Unfinished Business



RESOLUTION “E”

Resolution Authorizing Saginaw County Animal Care & Control to enter into a Memorandum of Understanding with the Michigan Department of Corrections and Moriah Incorporated d/b/a the Eisenhower Center for the “Michigan Dogs of Corrections” Prisoner Service Dog Rehabilitation Program

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in Saginaw, Michigan on the 19th day of September 2017.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Kyle R. Harris – 1*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, the Saginaw County Animal Care & Control (SCACC) is a Department of Saginaw County; and,

WHEREAS, the Saginaw County Board of Commissioners hereby supports and authorizes the SCACC to enter into a Memorandum of Understanding (MOU) with the Michigan Department of Corrections and Moriah Incorporated d/b/a the Eisenhower Center for the “Michigan Dogs of Corrections” Prisoner Service Dog Rehabilitation Program; and,

WHEREAS, the Saginaw County Board of Commissioners authorizes the Chairman of the County Board of Commissioners to sign the necessary documentation.

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Board of Commissioners supports and authorizes the SCACC to enter into a MOU with the Michigan Department of Corrections and Moriah Incorporated d/b/a the Eisenhower Center for the “Michigan Dogs of Corrections” Prisoner Service Dog Rehabilitation Program, and authorizes Chairman Carl E. Ruth to sign the necessary documents.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Absent: *Kyle R. Harris – 1*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on September 19, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

RESOLUTION “F”

**SEPTEMBER 19, 2017
BOARD OF COMMISSIONERS**

COUNTY OF SAGINAW

**RE: APPROVING THE MASTER AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF
TRANSPORTATION AND THE SAGINAW COUNTY METROPOLITAN PLANNING COMMISSION
FOR 2017 - 2019**

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Kyle R. Harris – 1*

Commissioner Stack offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 19th day of September, 2017 at 5:00 o'clock P.M.

WHEREAS, Pursuant to Title 23 U.S.C. 134 and Title 49 U.S.C. 1607, as amended, the Governor of Michigan and units of general purpose local government in Saginaw County have designated the Saginaw County Metropolitan Planning Commission as the Metropolitan Planning Organization (MPO) to carry out the transportation planning process in the Saginaw area; and,

WHEREAS, The MPO is designated to receive federal and/or state funds that may become available for metropolitan transportation planning activities; and,

WHEREAS, The MPO is authorized, qualified and certified to conduct a Continuing, Comprehensive and Cooperative Metropolitan Transportation Planning Process, as described in the Unified Work Program of the Saginaw Metropolitan Area Transportation Study (SMATS); and,



WHEREAS, The commitment of said County funds is the sole responsibility of the Saginaw County Board of Commissioners; and,

WHEREAS, The attached Master Agreement between the Michigan Department of Transportation and the Saginaw County Metropolitan Planning Commission/Saginaw County Board of Commissioners describes the terms and conditions under which said federal funds are to be made available for transportation planning in the Saginaw area.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners hereby approves the Master Agreement with the Michigan Department of Transportation;

BE IT FURTHER RESOLVED, That the Chair of the Saginaw County Board of Commissioners is hereby authorized to sign said Master Agreement on Saginaw County’s behalf.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Absent: *Kyle R. Harris – 1*

TOTAL: 11

A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN }
 } ss
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 19th day of September, 2017. I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 19th day of September, 2017.

Michael J. Hanley, Clerk
County of Saginaw

SEAL



RESOLUTION “G”

**COUNTY OF SAGINAW
STATE OF MICHIGAN**

**ADOPT A MONUMENTATION AND REMONUMENTATION PLAN
UNDER THE REQUIREMENTS OF PUBLIC ACT 345 OF 1990
AND DESIGNATING GRANT ADMINISTRATOR/COUNTY REPRESENTATIVE**

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on September 19, 2017, at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Kyle R. Harris – 1*

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Webster.

WHEREAS, The responsibility for land corner monumentation preservation in the State of Michigan has passed from the Federal Government to the State of Michigan; and,

WHEREAS, The plan will provide for the location, monumentation and/or remonumentation of corners a history of all corners and control markers located in Saginaw County, a repository of all records, a perpetual maintenance program, and the preservation of public land survey corners; and,

WHEREAS, The County is required to adopt a county plan to become eligible for grant monies to implement Act 345; and,

WHEREAS, The Saginaw County Board of Commissioners understands that the State’s Model Plan may be amended.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby adopt the Model County Plan for Monumentation and Remonumentation as prepared by the State Survey and Remonumentation Commission as the Saginaw County Plan; and,

BE IT FURTHER RESOLVED, That Katheryn A. Kelly, Register of Deeds, be designated as Grant Administrator, and that Roger Mahoney, be retained to act as County Representative.

BE IT FURTHER RESOLVED, That the Chairman of the Board of Commissioners be authorized to execute the necessary documents on behalf of Saginaw County.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Absent: *Kyle R. Harris – 1*

TOTAL: 11

A sufficient majority having voted therefore, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on September 19, 2017, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair
Resolutions A – D laid on the table pursuant to Board Report 8-15-4.4/9-19-4.4 until the September 19, 2017 Board Session under Unfinished Business
(Distributed to all commissioners and available for review in the Board Office)

2018 County Budget (Draft #3) and Resolutions A-B-C-D

- "A" FY 2017/2018 Budget
- "B" FY 2017/2018 Salary Schedule
- "C" FY 2017/2018 Capital Improvement Plan
- "D" FY 2017/2018 Fee Schedule

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

SEPTEMBER 19, 2017
~~August 15, 2017~~

Your Budget/Audit Subcommittee received Communication No. 8-15-38 dated August 1, 2017 from Robert V. Belleman, Controller/CAO, submitting Draft #2 of the recommended Fiscal Year 2018 Budget. Draft #2 of the Budget was submitted with proposed changes to Draft #1, which was submitted in June, 2017 with all funds in balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2018 Budget and a Committee of the Whole meeting was held June 26, 2017. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget/Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting and have made amendments to Draft #1 of the 2018 Budget. These amendments have been incorporated herein as Draft #2 of the Fiscal Year 2018 Budget. The changes contained in Draft #2 of the FY 2018 Budget included:

- Increase in General Fund Appropriation (Use of Fund Balance) to the Prosecutor’s Office of \$100,000 for continuation of the Major Crimes Unit;
- Elimination of the Major Crimes Unit within the Prosecutor’s Special Project Fund since it is 100% percent General Fund funded;
- Increase in the Health Department budget of \$107,315 for reinstatement and funding of the Community Health Improvement Director with \$30,000 contribution from community partners and \$77,315 from the Department’s fund balance;



- Increase to the Public Improvement Fund by \$2,000 for replacement of flooring in the County Clerk’s office;
- Increase in the Public Improvement Fund by \$20,000 to cover costs associated with Register of Deeds proposed conference room: installation of half door (\$5,000), construction of conference room (\$10,000) and purchase of furniture (\$5,000). Project was originally budgeted in the Automation Fund, which was decreased by same amount; and
- Reduced Public Improvement Fund by \$18,700 to reflect elimination of Controller requested purchase of desk/credenza with repair of existing desk and credenza at an estimated cost of \$1,300.

The Budget Audit Subcommittee met again in September and reviewed Draft #2 of the Budget, made amendments, and these amendments have been incorporated herein as Draft #3 of the Fiscal Year 2018 Budget. The changes contained in Draft #3 of the FY 2018 Budget included:

- Adjustment to County-wide Elected Officials commensurate with the same budgeted wage increase as County non-union and union employees of 1.5%;
- Adjustment for wages paid to Judges per memo received from the State Court Administrator’s Office on August 16, 2017 and PA 31 of 2016;
- Adjustment to the budgeted wages and fringes for the County Controller/CAO per Board of Commissioners approval at the August 15, 2017 meeting;
- Adjustment to the estimated amount of State Revenue Sharing from the State of Michigan due to revised estimated as of July 21, 2017;
- Adjustment for the County’s finalized Indirect Cost Allocation Plan and IT Rate Calculation Plan;
- Adjustment to the Sheriff’s Selected Enforcement Grant due to a lesser amount awarded; and
- Adjustment to the Community Corrections Grant to fund administration expenses of the grant.

Resolution A contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2018 is \$151,675,439 which is a 0.22% percent increase from the current amended Fiscal 2017 Budget. The amended General Fund Budget for Fiscal 2018 is \$45,876,493 which represents an increase of \$1,225,123 or 2.74% percent over the current amended Fiscal 2017 Budget. The General Fund budget includes the use of \$105,780 in fund balance and will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2017 and July 1, 2018, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2018 Budget.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2018, which totals \$1,487,455, a \$679,090 decrease over the current amended FY 2017 budget.



Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 15, 2017 session to allow comment on the proposed FY 2018 Budget, as amended, and on the proposed millages to be levied in December 2017 and July 2018. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #3 of the Controller’s recommended Fiscal Year 2018 Budget containing Budget Resolutions A, B, C and D be approved.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

AUGUST 15, 2017 BOARD SESSION:

By Commissioner Krafft: that the Report of the Committee is received and the recommendations contained therein are laid on the table for adoption at the September 19, 2017 Board Session.

SEPTEMBER 19, 2017 BOARD SESSION:

Krafft moved, seconded by Theisen, to approve Draft #3 of the FY 2018 Budget through Resolutions A - D as presented. The Chair requested a roll-call on the motion, with the results as follows:

Yes – Krafft, O’Neal, Webster, Dwan, Theisen, Hadsall, and Ruth – 7

No – Stack, Kilpatrick, and McInerney – 3

Absent – Harris

Motion carried

RESOLUTION A

September 19, 2017

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2016 annual financial report and budget requests for the 2018 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and,

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and,

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and,



WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and,

WHEREAS, The Board has reviewed the Budget/Audit Committee’s recommended Budget for Fiscal 2018 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2018 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee’s recommended budget dated September 19, 2017, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

[Budget Summary Appears on Next Page]



Board of Commissioners – September 19, 2017

SAGINAW COUNTY FISCAL 2018 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2018 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
General Operating	\$ 40,411,545	\$ 40,411,545
Law Enforcement	8,331,974	408,221
Parks & Recreation	1,427,154	-
GIS System	210,410	-
Friend of Court	4,839,715	1,066,682
Health Services	10,212,049	1,559,629
Solid Waste Management	305,400	-
Lodging Excise Tax	2,977,000	-
Principal Resident Exemp Denial	24,665	-
Event Center	1,179,930	-
Castle Musm & Historical Society	948,931	-
Commission on Aging	4,686,481	-
Mosquito Abatement Commission	3,366,335	-
Dredged Materials Disposal Facility	16,320	-
Planning	425,773	61,269
Brownfield Redevelopment Authority	24,620	-
Economic Development Corp	28,630	-
Public Improvement	1,487,455	-
Courthouse Preservation Technology	150,500	-
Animal Care & Control	988,980	-
Land Reutilization Fund	1,093,438	-
Small Cities Reuse	197,084	-
Register of Deeds Automation Fund	307,813	-
E-911 Telephone Surcharge	5,841,800	-
Mobile Data Maint/Replace	784,006	-
Local Correction Officers Training	73,750	-
Concealed Pistol Licensing	79,926	-
Law Library	63,000	56,500
County Library (Board)	58,000	-
MI Works-Service Centers	816,400	-
Michigan Works Administration	12,837,691	-
Remonumentation Grant	103,100	-
Special Projects	1,233,321	91,713
Sheriff Special Projects	1,184,224	-
Prosecutor Special Projects	681,626	273,316
Corrections Special Projects	514,000	-
MSU Extension Special Projects	372,596	213,096
Social Welfare	17,100	17,100
Child Care Probate/Juvenile Home	5,777,312	1,243,412
Child Care Welfare	872,160	464,260
Veterans Relief	9,750	9,750
Veterans Trust	82,000	-
Parking System	107,500	-
Delinquent Property Tax Foreclosure	1,753,185	-
Land Bank Authority	1,189,395	-
Airport	676,470	-
Inmate Services	790,500	-
Retiree Health Savings Plan	346,000	-
MERS Retirement Fund	2,595,659	-
Information Technology	2,731,511	-
Equipment Revolving Fund	29,373	-
Soil Erosion	121,101	-
Local Site Remediation Revolving	284,300	-
Mailing Department Fund	178,000	-
Motor Pool	665,884	-
Risk Management	1,448,985	-
Investment Services	57,540	-
Employee Benefits	10,751,314	-
Saginaw Children’s Zoo Millage	940,587	-
Library (Penal)	662,300	-
PostEmployment Health Benefits	8,210,565	-
DC Pension Trust Fund	3,091,310	-
TOTAL	<u>\$ 151,675,443</u>	<u>\$45,876,493</u>



BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and,

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2017 tax year (Fiscal 2018 budget year) for a total County levy of 8.8160 mills including authorized debt service as summarized below:

2017 AUTHORIZED TAX RATES - FISCAL 2018 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2018	4.8558 Mill**	General Operating
County Parks	.2942 Mill	Parks & Recreation
Castle Museum	.1997 Mill	Castle Museum & Hist.
Mosquito Control	.6400 Mill	Mosquito Abatement
Senior Citizens	.4300 Mill	Commission on Aging
County Event Center	.2250 Mill	Event Center
Sheriff Services	1.3394 Mill	Law Enforcement
Animal Control	.1500 Mill	Animal Control
Saginaw Children’s Zoo	<u>.2000 Mill</u>	Children’s Zoo
Total, Operating Millages	<u>8.3341 Mill</u>	
Debt-Hospital Bonds	<u>.4819 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4819 Mill</u>	
GRAND TOTAL	<u>8.8160 Mill</u>	

** July 2018 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and,

BE IT FURTHER RESOLVED #4, That the sum of \$151,675,443 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2017 and ending September 30, 2018; and,

BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and,

BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and,



BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and,

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and,

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and,

BE IT FURTHER RESOLVED #10, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and,

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2018 Budget Year) as defined by Public Act 2, 1986; and,

BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$445,690 of the estimated \$891,380 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and,

BE IT FURTHER RESOLVED #13, That the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2018 Budget Year); and,

BE IT FURTHER RESOLVED #14, That in accordance with Public Act 264 of 1987 that 12/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be appropriated to the County Health Department Budget, for Public Health prevention programs and services; and,

BE IT FURTHER RESOLVED #15, That in accordance with Public Act 264 of 1987 that 5/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be used for personnel and operation costs in excess of the Prosecutor's Department, 1988 appropriation levels for Court Operations; and,



BE IT FURTHER RESOLVED #16, That the Controller be, and hereby is appointed “Budget Administrator,” pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and,

BE IT FURTHER RESOLVED #17, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and,

BE IT FURTHER RESOLVED #18, That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and,

BE IT FURTHER RESOLVED #19, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department’s current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and,

BE IT FURTHER RESOLVED #20, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and,

BE IT FURTHER RESOLVED #21, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and,

BE IT FURTHER RESOLVED #22, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and,

BE IT FURTHER RESOLVED #23, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and,

BE IT FURTHER RESOLVED #24, That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and,



BE IT FURTHER RESOLVED #25, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and,

BE IT FURTHER RESOLVED #26, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to Genesee County / State of Michigan to house 50 Genesee County inmates at a cost of \$35* per day to support the Law Enforcement Fund in the minimum amount of \$270,000; and,

BE IT FURTHER RESOLVED #27, The County Controller/CAO is authorized to reduce the Law Enforcement Fund including reduction in force if the projected revenue from housing Genesee County inmates does not materialize; and,

BE IT FURTHER RESOLVED #28, Any revenue received from the rental of jail beds to Genesee County / State of Michigan is restricted and can only be used for Law Enforcement or jail expenses; and,

BE IT FURTHER RESOLVED #29, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2018; COAM-Sheriff Unit II Sergeants – expires 2019; Teamsters Local 214 Health Department and Commission on Aging – expires 2018; Teamsters Local 214 Public Health Nurses – expires 2018; COAM-Sheriff Unit III Captains & Lieutenants – expires 2018; POAM-Sheriff Unit I (312 eligible) – expires 2019; POAM Detention Youth Care Specialists – expires 2018; POAM-Animal Control Officers – expires 2018; POAM–Family Division Probation Officers – expires 2018; GELC-District Court Probation Officers – expires 2018; POAM-Prosecutors – expires 2018; POAM-Detention Supervisors – expires 2018; UAW Managers – expires 2018; UAW Professionals – expires 2018; UAW Paraprofessionals – expires 2018; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2018; and Controller/CAO contract – expires 2018; and,

BE IT FURTHER RESOLVED #30, That it is the determination of the Board of Commissioners for the 2018 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 19, 2017

RESOLUTION B
September 19, 2017

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and,

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and,

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2017 and ending September 30, 2018;



NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2018 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2017 and ending September 30, 2018.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and,

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2018 Budget; and,

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and,

BE IT FURTHER RESOLVED #4, That County-wide Elected Official's (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds and Sheriff) compensation be adjusted at the same percentage wage rate for County non-union and union employees; and,

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 19, 2017



RESOLUTION B
September 19, 2017

COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION

NUMBER	TITLE	01/01/2017 AMOUNT	01/01/2018 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	139,919	145,577.74**
5	District Court Judge	139,919	143,844.36**
2	Probate Court Judge	139,919	145,577.74**
1	Clerk	80,709	81,920 *
1	Register of Deeds	79,333	80,523 *
1	Treasurer	89,313	90,653 *
1	Public Works Commissioner	89,171	90,510 *
1	Sheriff	107,927	109,546 *
1	Prosecutor	135,136	137,163 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County non-union and union employees. Currently, the 2018 budget reflects a 1.5% increase.

** Effective October 1, 2017. Per Public Act 31 of 2016, judges' annual salaries shall be increased by the percentage pay increase paid to civil service employees and shall take effect on the same date. For Circuit & District Court judges, the County advances \$45,724 of the total annual salary and is fully reimbursed by the State. For Probate Court judges, the County advances 100% of the total annual salary and is fully reimbursed by the State.



RESOLUTION C
September 19, 2017

WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2018-2022 Capital Improvement Plan for the 2018 Fiscal Year as submitted by the Saginaw County Controller/CAO; and,

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2018 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2018 Fiscal Year.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 19, 2017

RESOLUTION D
September 19, 2017

WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and,

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and,

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2018 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2017 and ending September 30, 2018; and,

WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year;

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2018 Budget.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 19, 2017

PROCLAMATIONS

None



ELECTIONS

- The Chair asked for nominations to fill a position on the **Parks & Recreation Commission** for a term that expires January 1, 2018. Stack nominated Amy Davis-Comstock. The Chair asked for further nominations; hearing none, Hadsall moved, seconded by McInerney, to close nominations and cast a unanimous ballot for Amy Davis-Comstock. Motion carried.
- The Chair asked for nominations to fill a position on the **Parks & Recreation Commission** for a term that expires January 1, 2020. Stack nominated Darwin Baranski. The Chair asked for further nominations; hearing none, Hadsall moved, seconded by Dwan, to close nominations and cast a unanimous ballot for Darwin Baranski. Motion carried.

**OFFICIAL BALLOT
SAGINAW COUNTY
BOARD OF CANVASSERS**

Pursuant to Michigan Election Law Act 116 of 1954 (MCL 168.24c):

- The County Committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat.
- The County Board is required to fill the new vacancies by electing a Republican member and a Democratic member from the submitted names.
- The County Board is required to use ballots when filling the seats.

Each commissioner is required to sign their ballot to comply with the Open Meetings Act. Nominations from the floor and/or write-ins are not permitted. (See Comm. No. 9-19-1 from County Clerk Michael J. Hanley)

DEMOCRATIC MEMBER

(Vote for not more than one)
Term expires November 1, 2019

 6 Jim Lewis - Incumbent

 4 Paul Purcell

 Eric Hinojosa

REPUBLICAN MEMBER

(Vote for not more than one)
Term expires November 1, 2019

 8 Gregory Schmid - Incumbent

 2 Catherine Zemanek

 Janet Lichon

Democrat Jim Lewis and Republican Gregory Schmid, having received a majority vote of the Saginaw County Board of Commissioners, are hereby declared the duly elected members to serve on the Saginaw County Board of Canvassers.



APPOINTMENTS

- ❖ Appointed Rachel Van Slembrouck to the **Animal Control Advisory Council** to fill a vacancy for a term that expires December 31, 2017
- ❖ Re-appointed Sandra Lindsey (*Human Services*) and Richard Reibschleger (*Circuit/District Probation*) to the **Community Corrections Advisory Board** for terms that expire September 30, 2020
- ❖ Appointed Rudolph Patterson (*School Board Vacancy*) to the **Planning Commission** for a term that expires December 31, 2019

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth stated it was his ninth month as Chairman and so far it has been a rewarding experience. We all need to keep the faith.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Stack commended Chairman Ruth on his performance as Chair.
- ◆ Commissioner Krafft announced the Morning Mingle event in Frankenmuth on Thursday, September 28, 2017 at 7:15 a.m. with Robert Belleman, Controller/CAO, as the speaker.

By Commissioner Kilpatrick, seconded by Commissioner Dwan: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:45 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

OCTOBER SESSION 2017

First Day of the October Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, October 17, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, Michael A. Webster - 10*

ABSENT: *James G. Theisen - 1*

TOTAL: - 11

Commissioner Webster gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

October 6, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of October 17, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, October 17, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Hadsall, to approve the Minutes from the September 19, 2017 Board Session. Motion carried.

PUBLIC HEARING

None



AUDIENCES

- Commissioner Hadsall presented Valerie Kutz-Otway, Saginaw County Bar Association Pro Bono Chairperson & Board of Directors, with a Proclamation for October 22 – 28, 2017 as **Pro Bono Week** in Saginaw County
- Commissioner Webster presented Sylvia McAfee, President, with a Certificate of Recognition to the **Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc.** on its 50th Anniversary

LAUDATORY RESOLUTIONS

Certificate of Recognition
Houghton-Jones Neighborhood Task Force, Inc.
25th Anniversary

The mission of the Houghton-Jones Neighborhood Task Force, Inc. is to foster a sense of community in the area; to work toward social and physical improvements by empowering the community, to combat crime and drugs, to foster improved educational opportunities; to promote neighborhood pride, to improve neighborhood communications, to develop a neighborhood family, and to empower residents to restore the neighborhood to safety, beauty, and comfort.

Houghton-Jones Neighborhood Task Force, Inc. was founded in 1992 and is comprised of dedicated board members and community volunteers, established to advance the organization’s mission of “Fostering a Sense of Community.” It is the oldest and only incorporated neighborhood association in Saginaw. Throughout the past 25 years it has developed numerous programs: Afterschool and Summer Enrichment, Urban Gardens, Annual Neighborhood Festival, Arson Watch Planning Committee and Participating Site, Neighborhood Watch Group, Neighborhood Cleanups, Monthly Community Educational and Empowerment meetings, computer lab and job training.

The Saginaw County Board of Commissioners congratulates Houghton-Jones Neighborhood Task Force, Inc. on its 25th Anniversary. We appreciate its achievements and contributions to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
 Carl E. Ruth
 Chairman, District #10

Presented: October 6, 2017
 Adopted: October 17, 2017
 Amos O’Neal
 Commissioner, District #9

Certificate of Recognition
2017 Saginaw Bowling Hall of Fame

WHEREAS, It all began in 1891 when a man named Frank Godard had a saloon and decided to put three alleys in the back room. It wasn’t until September 1895 that the American Bowling Congress (ABC) became organized and a standardized set of rules was established. The game went from a total 200 point game to a 20 ball or 300 point game with 12 inches between the pins. The sport started off using wooden pins; however, in 1964 one of the first plastic pins was manufactured. In the early days, pinsetters (people) were used to set up the pins. On April 10, 1956, Brunswick installed the first automatic pinsetters. Wooden bowling balls were used thru 1906 at which time Brunswick came out



with the first vulcanized rubber “mineralite” bowling ball. After the Great Depression businesses were going into debt. To keep the bowlers bowling, they charged only 5 cents per game just to pay the pin setter; there was no charge for the bowling itself; and,

WHEREAS, The Saginaw County Board of Commissioners is honored to recognize the Saginaw Bowling Hall of Fame as it celebrates the induction of its 42nd class of outstanding bowlers. Each outstanding bowler has displayed a lifetime loyalty to the Saginaw community and a commitment to the integrity of the sport. We commend each and every inductee on their achievement. On Sunday, October 8, 2017 at the Candlelite Banquet Center the “Class of 2017” will be inducted into the Saginaw Bowling Hall of Fame.

Robert Eddy II Superior Performance (Today’s Stars)	Exie Robinson Meritorious Service	Brian Ware Veterans	Tim Ward Superior Performance (Senior Stars)
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NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded to the Saginaw Bowling Hall of Fame as we recognize not only its presence in our community but its support of our family of bowlers. We join the community in supporting and encouraging its work. That this expression of recognition be placed in the minutes of the October 17, 2017 session, presented to each inductee as a permanent record of their accomplishment, and given to the Saginaw Bowling Hall of Fame in celebration of its 42nd class of inductees.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: October 8, 2017
Adopted: October 17, 2017

Cheryl M. Hadsall
Commissioner, District #7

Certificate of Recognition
Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc.
50th Anniversary

On Saturday, October 28, 2017 at The Horizons Conference Center, the Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc., will celebrate its 50th Anniversary with a Red Carpet Gala to honor its charter members and salute its trailblazing effects.

Delta Sigma Theta Sorority, Inc. was founded on January 13, 1913 on the campus of Howard University in Washington, D. C. by 22 dynamic women, distinguishing itself as a public service organization boldly confronting the challenges of African Americans, women, and children, this international sisterhood was founded on Christian principles and has grown to over 300,000 college educated women with over 940 collegiate and alumnae chapters.

The Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc. with an active membership of 59 was chartered in October 1967 by a vibrant group of dedicated women including Thelma Poston. Each year the Saginaw Alumnae Chapter sponsors the Thelma Poston Golf Classic and other community supported fundraising events that has allowed them to award approximately \$160,000 in financial assistance to high school graduating seniors throughout Saginaw and Bay Counties as they pursue academic excellence.



Since 1980, the Saginaw Alumnae Chapter has mentored young ladies through its Del Sprite Youth Group with a current membership of 26, by engaging them in community service project and cultural experiences. From sponsoring the first all women Habitat for Humanity House Build in the State of Michigan, Senior Citizen Christmas Party, Go Red for Women Healthy Hearts in partnership with the American Red Cross and Black Nurses Association of Saginaw, Power Play that promotes physical activity and healthy eating for children, to its political and social action town meetings that bring awareness to police brutality, third grade reading initiative requirements and the lack of minority hiring in our public institutions.

The Saginaw County Board of Commissioners congratulates the Saginaw Alumnae Chapter of Delta Sigma Theta Sorority, Inc. for its hard work and dedication during its 50 year history and wishes them continued success.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: October 17, 2017

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

10-17-1 SHERIFF requesting use of the County parking lot for a Trunk or Treat event on Sunday, October 29, 2017 from 4:00 p.m. – 6:00 p.m.

-- County Services **(10-17-3.1)**

10-17-2 ROAD COMMISSION submitting its FY 2016 Annual Report in compliance with the provisions of Public Act 283 of 1909, as amended. *(Distributed to all Commissioners)*

-- County Services *(Receive and File)*

10-17-3 SAGINAW COUNTY CONVENTION & VISITORS BUREAU submitting its FY 2016 Annual Report and its 2018 Budget in accordance with the Management Agreement.

-- County Services **(10-17-3.2)**

10-17-4 CONTROLLER/CAO requesting approval of Bond Resolution for the Saginaw County Adult Detention Facility and Sheriff Administration Building Project (“Jail Project”) in an amount not to exceed \$41,000,000.

-- Budget/Audit **(10-17-4.2/Res. “A”)**

10-17-5 CONTROLLER/CAO requesting discussion on the financial position of the Saginaw County Community Mental Health Authority (SCCMHA) and submitting its July 31, 2017 Trial Balance.

-- Budget/Audit *(Receive and File)*

10-17-6 MOBILE MEDICAL RESPONSE submitting its report on response times and other related information pursuant to the Ambulance Service Agreement between Saginaw County and MMR.

-- Courts & Public Safety *(Receive and File)*



- 10-17-7 PUBLIC HEALTH** requesting elimination of the vacant WIC Coordinator/Public Health Nutritionist (H10) position and replacement with a new position of WIC Coordinator; further requesting approval of the associated job description and negotiation with the Teamsters Union on a salary classification.
- Human Services/Labor Relations **(10-17-1.1)**
- 10-17-8 MOSQUITO ABATEMENT** requesting approval of updated job descriptions for the positions of Biologist, Education Coordinator and Operations Manager.
- Human Services/Labor Relations
- 10-17-9 EQUALIZATION** submitting the 2017 Apportionment Report.
- County Services **(10-17-3.3)**
- 10-17-10 MEDICAL EXAMINER STENO-SECRETARY II/CHIEF ME SPECIAL INVESTIGATOR** requesting an audience with the Courts & Public Safety Committee to introduce herself, discuss ME Office procedures, strategies to improve day-to-day office and after-hours operations, and to answer questions.
- Courts & Public Safety
- 10-17-11 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of August 2017.
- Budget Audit **(10-17-4.1)**
- 10-17-12 SHERIFF** requesting to: (1) Provide an update on the new Jail schematics and (2) Request changes in the PCN Roster to change the Captain to a Lieutenant (Jail) and change the open Jail Sergeant to a Lieutenant, thus creating a new Lieutenant position.
- Courts & Public Safety **(10-17-2.1/2.2)**
- 10-17-13 ANIMAL CARE & CONTROL** requesting approval to enter into an Agreement for Professional Services with William A. Kibbe & Associates in the amount of \$32,000 from the Public Improvement Fund for a conceptual design package of a new Animal Care & Control facility.
- Courts & Public Safety **(10-17-2.3)**
- 10-17-14 CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention Facility & Sheriff Administrative Office Building.
- Courts & Public Safety *(Receive & File)*
- 10-17-15 MICHIGAN WORKS!** requesting waiver of the hiring freeze and approval to fill the position of Michigan Works! CEO.
- Labor Relations **(10-17-5.1)**
- 10-17-16 CONTROLLER/CAO** submitting a Summary Report of the Saginaw County Retiree Healthcare Task Force recommendations for discussion and possible Committee of the Whole session.
- Labor Relations *(Receive & File)*
- 10-17-17 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Foster Grandparent Program Assistant (PT).
- Labor Relations **(10-17-5.2)**
- 10-17-18 PURCHASING/RISK MANAGER** requesting approval of the recommendation to award Spence Brothers the Construction Manager contract on the Saginaw County Adult Detention Facility/Sheriff Administration Office Building Project.
- Executive **(10-17-6.1)**



10-17-19 PROSECUTOR requesting waiver of the hiring freeze and approval to fill the position of Assistant Prosecutor.

-- Labor Relations **(10-17-5.3)**

10-17-20 PROSECUTOR requesting waiver of the hiring freeze and approval to fill the position of Appeals Specialist

-- Labor Relations **(10-17-5.3)**

10-17-21 CONTROLLER/CAO requesting approval to donate several historical documents currently on display outside of the Saginaw County Clerk’s Office and a framed project profile related to the Saginaw County Event Center renovation project in 2002-2003 to the Castle Museum/Historical Society.

-- County Services **(10-17-3.4)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

1.1) **Public Health**, re: Approval to eliminate the position of WIC Coordinator/Public Health Nutritionist and replace with new WIC Coordinator and to negotiate salary classification directly with Teamsters Union

▪ ***McInerney moved, seconded by Hadsall, to approve 1.1. There was no discussion and the motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

OCTOBER 17, 2017

Your committee has considered Communication No. 10-17-7 from Saginaw County Public Health requesting approval to eliminate the vacant WIC Coordinator/Public Health Nutritionist (H10) position on the PCN Roster and replace it with the creation of a new WIC Coordinator position; further, to approve the associated job description for the Coordinator and negotiate the salary classification directly with the Teamsters Union.

We met with Christina Harrington, Acting Health Officer, who explained the need for a full-time WIC Coordinator who will operate as a Division Director. The new position will function as a high level coordinator position remaining within the Personal and Preventive Health Services Division responsible for WIC program operations.

We recommend approval to eliminate the position of WIC Coordinator/Public Health Nutritionist on the PCN roster and replace it with the new WIC Coordinator position and that the salary classification be negotiated directly with the Teamsters Union.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair
Amos O’Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster



2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
- 2.1) **Sheriff**, re: Approval to amend the PCN Roster to eliminate the Captain position and replace with a Lieutenant (Jail)
 - 2.2) **Sheriff**, re: Approval to amend the PCN Roster to eliminate the open Jail Sgt. Position and add a Lieutenant
 - 2.3) **Animal Care & Control**, re: Approval to enter into an Agreement for Professional Services with William A. Kibbe & Associates in the amount of \$32,000 and amend the Public Improvement Fund for a conceptual design package of a new Animal Care & Control facility
- **Hadsall moved, seconded by O’Neal, to approve 2.1 – 2.3 leaving room for exceptions. Board Report 2.2 was excepted for discussion by Commissioners Dwan and McInerney and the motion carried as to 2.1 and 2.3.**
 - **Dwan moved, seconded by Krafft, to refer 2.2 back to the Courts & Public Safety Committee for discussion. The Chair requested a roll-call on the motion, with the results as follows:**
Yes – Dwan, Kilpatrick, McInerney, Harris and Krafft – 5
No – O’Neal, Webster, Stack, Hadsall and Ruth – 5
Absent – Theisen
Motion failed due to tie vote
 - **McInerney addressed the Sheriff and asked him eight (8) questions regarding the Jail and Sheriff’s Office personnel. After discussion, 2.2 was Commissioner Privileged by McInerney. (Will appear under Unfinished Business at the November 21, 2017 Board Session)**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1 **OCTOBER 17, 2017**

Your committee considered Communication No. 10-17-12 from Sheriff William Federspiel, requesting to amend the PCN Roster to change the Captain position and replace with a Lieutenant (Jail).

We met with Sheriff Federspiel who informed the committee that Captain Paula Lounsbury retired on September 23, 2017 which leaves the Captain position vacant. (The Sheriff is reorganizing staff because of the new jail that is being built. See Board Report 2.2)

We recommend approval to amend the PCN Roster to eliminate the Captain position and replace with a Lieutenant (Jail).

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2 *COMMISSIONER PRIVILEGED OCT. 17, 2017

~~Your committee considered Communication No. 10-17-12 from Sheriff William Federspiel, requesting to change the open Jail Sgt. PCN to a Lieutenant PCN.~~

~~We met with Sheriff Federspiel stated that this position will not be filled until November. The new Lieutenant will be used to provide oversight on the new jail project to include working with our~~



~~external contract companies (food service, phone service, and health service, and health services) to ensure a smooth transition.~~

~~We recommend approval to eliminate the open Jail Sgt. position and add a Lieutenant.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON COURTS & PUBLIC SAFETY**~~

~~Cheryl M. Hadsall, Chair~~ _____ ~~Kirk W. Kilpatrick, Vice Chair~~
~~Kathleen K. Dwan~~ _____ ~~Amos O’Neal~~
~~Carl E. Ruth~~

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

OCTOBER 17, 2017

Your committee considered Communication No. 10-17-13 from Lisa Stoffel, Director, Animal Care & Control, requesting approval to enter into an Agreement for Professional Services with William A. Kibbe & Associates in the amount of \$32,000 from the Public Improvement Fund for a conceptual design package of a new Animal Care & Control facility.

We met with Ms. Stoffel who informed the committee that as they move forward with fundraising to obtain a new animal shelter, it is important to have specific conceptual design models for communicating its goals and objectives. The conceptual design will also aide in transparency allowing the taxpayer to see exactly what they are getting. This expense is not budgeted in the FY 2018 budget and they are requesting to utilize funding from the 2018 Public Improvement Fund.

We recommend approval to enter into an Agreement for Professional Services with William A. Kibbe & Associates in the amount of \$32,000 and amend the Public Improvement Fund for a conceptual design package of a new Animal Care & Control facility.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair _____ Kirk W. Kilpatrick, Vice-Chair
Kathleen K. Dwan _____ Amos O’Neal
Carl E. Ruth

County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair

- 3.1) **Sheriff**, re: Approval to use the County parking lot for a Trunk or Treat event on Sunday, October 29, 2017
- 3.2) **Saginaw County Convention & Visitors Bureau**, re: Approval of 2016 Annual Report and 2018 Budget
- 3.3) **Equalization**, re: Approval of 2017 Apportionment Report
- 3.4) **Controller/CAO**, re: Approval to donate historical documents and Event Center profile picture to the Castle Museum/Historical Society

- **Stack moved, seconded by Harris, to approve 3.1 through 3.4 leaving room for exceptions. Report 3.2 was excepted for discussion by Stack and the motion carried as to 3.1, 3.3, and 3.4. Questions were posed regarding costs in the Saginaw County Convention & Visitors Bureau (CVB) 2018 Budget and conventions held in the City of Saginaw. As there were no representatives from the CVB in attendance, Hadsall moved,**



seconded by Kilpatrick, to refer 3.2 back to the County Services Committee for discussion. The Chair requested a roll-call on the motion, with the results as follows:

Yes – Webster, Dwan, Stack, Kilpatrick, Harris, Hadsall, Krafft, and O’Neal – 8

No – McInerney and Ruth – 2

Absent – Theisen

Motion carried

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

OCTOBER 17, 2017

Your committee considered Communication No. 10-17-1 from Sheriff William Federspiel, requesting use of the County parking lot for a Trunk or Treat event on Sunday, October 29, 2017 from 4:00 p.m. – 6:00 p.m. The request was discussed in committee and approved.

It is the recommendation of your committee to approve the use of the County parking lot for a Trunk or Treat event on Sunday, October 29, 2017 from 4:00 – 6:00 p.m.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 *REFERRED BACK TO COMMITTEE OCTOBER 17, 2017

~~Your committee considered Communication No. 10-17-3 from Annette Rummel, CEO of Saginaw County Convention & Visitors Bureau, requesting approval of its FY 2016 Annual Report and its 2018 Budget in accordance with the Management Agreement.~~

~~The request was discussed in committee and approved. It is the recommendation of your committee to approve the 2016 Annual Report and 2018 Budget in accordance with the Management Agreement.~~

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

OCTOBER 17, 2017

Your committee considered Communication No. 10-17-9 from James Totten, former Director of Equalization, requesting approval of a the 2017 Apportionment Report, filed by the various cities, townships, villages and school districts indicating the amount of millage to be spread, for all purposes, by the taxing entities within their jurisdiction. Attached hereto and made a part of this report is the schedule of tax levies to be spread upon the 2017 tax rolls of the respective jurisdictions. Said levies are expressed in terms of millage provided for in Section 37 of Act 347 of the Public Acts of 1968, as amended.

We met with Mr. Totten and Denise Babbitt, Equalization Director, and he informed the committee that at this time all jurisdictions have submitted their L-4029 Millage Rate Request Form.



Additionally, there are ballot proposals on the November election that would affect this report and this report will be amended at the November Board Session.

We recommend approval of the 2017 Apportionment Report as presented.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

2017 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9057	0.9917
Birch Run	0.9211	1.0000 *
Blumfield	0.9480	1.5000
Brady	0.8866	1.5000 *
Brant	0.8790	1.5000 *
Bridgeport	4.7332	
Buena Vista	4.9235	8.9307
Carrollton	0.9134	2.0000 * 9.2000 ** 5.3200 ***
Chapin	0.8594	1.7456
Chesaning	0.9282	1.5000 *
Frankenmuth	0.8569	1.9948
Fremont	0.9191	
James	0.9002	1.2500
Jonesfield	0.9229	3.7500 *
Kochville	0.9766	1.0000 * 2.0000 # 2.0000 ****
Lakefield	0.9263	1.9695 3.7500 *
Maple Grove	0.8653	
Marion	0.9175	4.9270
Richland	0.9084	1.6584 3.0000 ** 1.8000 *
Saginaw	0.9311	5.5000 1.8000 *
St Charles	1.0000	1.5000 *
Spaulding	0.9428	2.0000
Swan Creek	0.9225	1.5000 *
Taymouth	0.8908	



Thomas	0.9437	2.2500 2.0000 *****
Tittabawassee	0.8894	3.7266
Zilwaukee	0.9873	4.2306

- * Special Assessment Fire Real Property Only
- # Special Assessment Fire on Improved Comm. & Ind. Real Property Only
- ** Special Assessment Police Real Property Only
- *** Water Special Real Property Only
- ****Kochville DDA 1 and DDA 2 levy an additional 2.0 mill on DDA property only
- *****Thomas DDA levies an additional 2.0 mills on non PRE/QA DDA property only

2017 MILLAGE RATES FOR SAGINAW COUNTY

Cities	Voted
City of Saginaw	7.3830 * 2.0000 ****
City of Zilwaukee	11.5923
City of Frankenmuth	9.0000 **

Villages	Voted
Birch Run	4.5700 *** 2.0000 #
Chesaning	22.2497
Merrill	13.3500
Oakley	4.5837
St Charles	15.0000
Reese	12.5000

Community College	Voted
Delta	2.0427

Intermediate School Districts	Allocated	Voted
Bay-Arenac	0.1891	4.7342
Clinton	0.1993	3.5489
Genesee	0.1634	3.6192
Gratiot-Isabella	0.2640	5.0345
Saginaw	0.1455	1.9417
Shiawassee	0.2447	3.6762
Tuscola	0.1411	4.0998

Other	Voted
Saginaw Transit System Authority	3.0000
Public Libraries of Saginaw	3.9947
Reese Unity District Library	0.9965



Bridgeport Public Library	1.5000
River Rapids District Library	1.0000
Frankenmuth District Library	0.8493
Merrill District Library	0.7981
St Charles District Library (Brant, St Charles and Swan Creek Townships)	0.7272
Thomas Township Library	0.6000

* City of Saginaw levies 7.5 mill for police on real property only ****Saginaw City DDA levies 2.0 mills

** City of Frankenmuth levies an additional 1.0 mill on D.D.A. property only

*** Village of Birch Run levies 1.5 mill for streets on real property only # Real property only

Date: 09/29/2017

2017 MILLAGE RATES FOR SAGINAW COUNTY

County Schools	S.E.T.	Non-Homestead	Debt
Birch Run	6.0000	18.0000	4.1000
Bridgeport-Spaulding	6.0000	18.0000	
Carrollton	6.0000	17.9964	8.6600
Chesaning Union	6.0000	18.0000	5.6200
Frankenmuth	6.0000	17.6138	2.2600 2.0000 **
Freeland	6.0000	18.0000	2.6200 0.9995 **
Hemlock	6.0000	18.0000	4.1000
Merrill	6.0000	18.0000	7.8300
Saginaw City	6.0000	18.0000	5.3000
Saginaw Twp	6.0000	18.0000	2.9000
St Charles	6.0000	18.0000	4.5500
Swan Valley	6.0000	18.0000	7.0000

Out of County Schools	S.E.T.	Non-Homestead	Debt
Ashley	6.0000	17.8236	8.4000
Bay City	6.0000	18.0000	2.9900
Breckenridge	6.0000	18.0000	2.2200
Clio	6.0000	18.0000	1.9992 **
Montrose	6.0000	17.6832	7.0000
New Lothrop	6.0000	18.0000	7.9700
Ovid-Elsie	6.0000	17.9694	7.8000
Reese	6.0000	17.7372	2.5000 1.5000 **

** Sinking Fund

2017 MILLAGE RATES FOR SAGINAW COUNTY

Saginaw County	Allocated	Voted	Debt
Operating	4.8558		
Animal Control		0.1500	



County Events Center		0.2250	
Castle Museum		0.1997	
County Parks		0.2942	
Senior Citizens		0.4300	
Mosquito Control		0.6400	
Sheriff Service		1.3394	
Children's Zoo		0.2000	
Hospital Debt			0.4819
Sub-Total	4.8558	3.4783	0.4819

Total County Rate 8.8160

FROM: COMMITTEE ON COUNTY SERVICES – 3.4 *AMENDED OCTOBER 17, 2017

Your committee received information (10-17-21) from Robert V. Belleman, Controller/CAO, who requested approval to donate several historical documents currently on display outside of the Saginaw County Clerk’s Office and a framed project profile related to the Saginaw County Event Center renovation project in 2002-2003 to the Castle Museum/Historical Society.

Mr. Belleman provided information and photos on the objects and explained that Tom Trombley, Vice-President and Chief Historian, expressed concern about the deterioration of the original documents currently on display outside the Clerk’s Office. He indicated he could provide the County a photocopy of each document for continued display outside the Clerk’s Office.

****This recommendation was amended to include items from Public Works.***

We recommend approval of the donation as noted above.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Finance/Treasurer**, re: Approval of Claims for August 2017

4.2) **Controller/CAO**, re: Approval of a Bond Resolution for the Saginaw County Adult Detention Facility and Sheriff Administration Building Project in an amount not to exceed \$41,000,000

▪ ***Krafft moved, seconded by Webster, to approve 4.1. Motion carried.***

▪ ***Krafft moved, seconded by Kilpatrick, to approve 4.2. The Chair requested a roll-call on the motion, with the results as follows:***

Yes – Stack, Kilpatrick, McInerney, Hadsall, Krafft, O’Neal, Webster and Ruth – 8

No – Dwan and Harris – 2

Absent – Theisen

Motion carried



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

OCTOBER 17, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
10-17-11	Electronic	August 1 - 31, 2017	\$ 16,241,217.29
	Voucher	August 1 - 31, 2017	\$ 17,531,352.17

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

OCTOBER 17, 2017

Your Budget/Audit Committee considered Communication No. 10-17-4 from Robert V. Belleman, Controller/CAO, requesting approval of a Bond Resolution for the Saginaw County Adult Detention Facility and Sheriff Administration Building Project ("Jail Project") in an amount not to exceed \$41,000,000.

We met with Mr. Wyzgoski and Mr. Belleman who explained to committee that the Jail Project is estimated at \$35,850,000 with 24 months of Capitalized Interest for an estimated borrowing of \$39,175,000. The Board of Commissioners adopted the Notice of Intent at its August 15, 2017 meeting, which afforded the electorate a 45 day referendum on the bond. The forty-five day period closed on October 4, 2017. The next step in issuing these bonds is for the County Board of Commissioners to adopt the Bond Authorizing Resolution. The Bonds would be priced on October 30, 2017 and closed on November 21, 2017.

We recommend approval of a Bond Resolution for the Saginaw County Adult Detention Facility and Sheriff Administration Building Project ("Jail Project") in an amount not to exceed \$41,000,000 submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Michigan Works!**, re: Waiver of the hiring freeze and approval to fill the position of Michigan Works! CEO
- 5.2) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of Foster Grandparent Program Assistant (PT)



5.3) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill the positions of Assistant Prosecutor and Appeals Specialist

- *Kilpatrick moved, seconded by Webster, to approve 5.1 through 5.3 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

OCTOBER 17, 2017

Your Labor Relations Committee considered Communication No. 10-17-15 from Ed Oberski, CEO, Great Lakes Bay Michigan Works! requesting waiver of the hiring freeze and approval to fill the position of Michigan Works! CEO.

We met with Mr. Oberski who explained this position provides a vital function to Michigan Works! The Michigan Works! Consortium Board and Workforce Development Board have formed a joint search committee in compliance with the Interlocal Agreement approved by the five (5) counties that make up Great Lakes Bay Michigan Works!

We recommend approval to waive the hiring freeze and fill the position of Michigan Works! CEO.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

OCTOBER 17, 2017

Your Labor Relations Committee considered Communication No. 10-17-17 from Jessica L. Sargent, Interim Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Foster Grandparent Program Assistant (PT).

We met with Ms. Sargent who explained this is an essential position that handles routine clerical and accounting functions of the Foster Grandparent Program, as well as monitoring approximately 50 volunteers.

We recommend approval to waive the hiring freeze and fill the position of Foster Grandparent Program Assistant (PT).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

OCTOBER 17, 2017

Your Labor Relations Committee considered Communication Nos. 10-17-19 and 10-17-20 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the positions of Assistant Prosecutor and Appeals Specialist.



We met with Mr. McColgan who explained these are essential positions and are both crucial in the fight against crime in Saginaw County, especially in the Prosecutor’s Office efforts to keep young offenders from becoming adult offenders and in light of the volume of appeals that are filed. We recommend approval to waive the hiring freeze and fill the positions of Assistant Prosecutor and Appeals Specialist.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Purchasing/Risk Manager**, re: Approval of recommendation to award Spence Brothers the Construction Manager contract for the Saginaw County Adult Detention Facility/Sheriff Administration Office Building (Jail Project) and to grant to the Building Authority the future responsibility to do all things necessary to carry the project, contingent upon financing, through completion on the Jail Project

- ***Krafft moved, seconded by Harris, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

OCTOBER 17, 2017

Your committee considered Communication No. 10-17-18 from Kelly M. Suppes, Purchasing/Risk Manager, on behalf of the Saginaw County Building Authority, requesting approval to award Spence Brothers the Construction Manager project for the new Adult Detention Facility/Sheriff Administration Office building.

We met with Ms. Suppes who informed the committee that proposals were received from four (4) companies, rated by members of the Building Authority, and the two (2) companies with the most points were interviewed. Ultimately, Spence Brothers was the successful firm and the rating criteria was provided to the committee.

We recommend approval to award Spence Brothers the Construction Manager contract for the Saginaw County Adult Detention Facility/Sheriff Administration Office Building (Jail Project); further, to grant to the Building Authority the future responsibility to do all things necessary to carry the project, contingent upon financing, through completion on the Jail Project.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

REPORTS OF OTHER COMMITTEES

None



8. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

10. **Committee Compensation**

10-17-17.1) September 10 – September 23, 2017

10-17-17.2) September 24 – October 7, 2017

- ***Hadsall moved, seconded by Stack, to approve 10-17-17.1 and 10-17-17.2 leaving room for exceptions. There were no exceptions and the motion carried.***

Compensation Reports begin on next page



COMMITTEE COMPENSATION - 10.17.17.1

October 17, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 10 - September 23, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/11/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
2	09/12/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	09/14/17	SC-CHAP	McInerney	\$50.00	1
4	09/15/17	Brownfield Training	McInerney	\$50.00	1
			Ruth	\$50.00	1
5	09/18/17	HealthSource Advisory Board	Stack	\$50.00	1
6	09/19/17	Saginaw County CVB	Ruth	\$25.00	1
7	09/19/17	Board Session Dwan, Hadsall, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Harris</i>	10 Present	\$500.00	10
8	09/20/17	Castle Museum Board	Hadsall	\$50.00	1
9	09/20/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
10	09/20/17	Animal Control Advisory Council	Hadsall	\$25.00	1
11	09/21/17	Frankenmuth CVB	Krafft	\$50.00	1
12	09/21/17	Commission on Aging	Stack	\$50.00	1
13	09/21/17	Community Action Committee	O'Neal	\$50.00	1
TOTAL				\$1,450.00	30

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-22-17)

COMMITTEE COMPENSATION - 10.17.17.2

October 17, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 24 - October 7, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/25/17	GLB Michigan Works! Board	Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
			Ruth	\$50.00	1
2	09/26/17	Land Bank Authority	Ruth	\$50.00	1
3	09/26/17	Region VII Area Agency on Aging	Stack	\$5.00	1



Board of Commissioners – October 17, 2017

4	09/27/17	Committee of the Whole - IT Presentation <i>Dwan, Harris, Krafft, McInerney, O'Neal, Ruth, Webster</i>	7 Present	\$350.00	7
5	09/28/17	9-1-1 Authority Board	McInerney	\$50.00	1
			Theisen	\$50.00	1
6	09/28/17	ALPACT	Ruth	\$50.00	1
7	10/02/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
8	10/03/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
9	10/04/17	Crime Prevention Council	Ruth	\$50.00	1
10	10/04/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
11	10/05/17	Budget / Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
12	10/06/07	Saginaw Future Board	Ruth	\$50.00	1
			TOTAL	\$1,780.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-6-17)

RESOLUTIONS

Approved

Resolution "A"-

Authorizing the Issuance of Bonds to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff Administration Building (Jail Project) amount not to exceed Forty-One Million Dollars (\$41,000,000)



RESOLUTION “A”

BOND RESOLUTION Limited Tax General Obligation Bonds, Series 2017

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in Saginaw, Michigan on the 17th day of October 2017.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, Michael A. Webster – 10

ABSENT: James G. Theisen – 1

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Hadsall.

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff Administration Building, a new building expected to contain in excess of 500 beds and 86,000 square feet of space and to be located adjacent to the existing County Jail, and improving the site thereof (the "Project"); and,

WHEREAS, the cost of the Project is estimated not to exceed Forty-One Million Dollars (\$41,000,000); and,

WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale of such bonds to finance the Project.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, Michigan, as follows:

27. **AUTHORIZATION OF BONDS – PURPOSE.** Bonds of the County aggregating the principal sum as determined by order of the Controller/Chief Administrative Officer, but not to exceed Forty-One Million Dollars (\$41,000,000), shall be issued and sold for the purpose of defraying all or part of the cost of the Project.
28. **BOND DETAILS.** The bonds shall be designated "Limited Tax General Obligation Bonds, Series 2017", shall be dated the date of their delivery; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5% per annum to be determined upon the sale thereof and payable semiannually on such dates as shall be determined by order of the Controller/Chief Administrative Officer; and shall be serial and/or term bonds and mature on such dates and in such amounts as shall be determined by order of the Controller/Chief Administrative Officer; provided, however, that the final principal maturity of the bonds shall be not later than December 1, 2047. If the original purchaser of the bonds shall designate certain of the bonds as term bonds, the principal maturities of the bonds shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of



bond set forth in Section 10. In the absence of the Controller/Chief Administrative Officer, the County Treasurer shall exercise any authority granted to the Controller/Chief Administrative Officer as contemplated by and in furtherance of the provisions of this Bond Resolution.

29. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

30. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with



respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC. The Controller/Chief Administrative Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as such official deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

31. OPTIONAL REDEMPTION. The Bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Controller/Chief Administrative Officer.
32. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule determined by the Controller/Chief Administrative Officer and upon the terms and conditions set forth in the form of bond contained in Section 10 hereof. The bonds to be redeemed shall be selected by lot.
33. BOND REGISTRAR AND PAYING AGENT. The County Treasurer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time as required designate a similarly qualified successor bond registrar and paying agent.
34. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer or the Controller/Chief Administrative Officer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.
35. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.



Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

- 36. FORM OF BONDS. The bonds shall be in substantially the following form, with such changes as approved by the Controller/Chief Administrative Officer and consistent with the terms of this Bond Resolution:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SAGINAW
LIMITED TAX GENERAL OBLIGATION, SERIES 2017

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

_____, 2017



Registered Owner:

Principal Amount:

The County of Saginaw, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the corporate trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of _____ and _____ in each year, commencing on _____ 1, 2018. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$ _____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying the cost of acquiring, constructing, furnishing and equipping the Saginaw County Adult Detention Facility and Sheriff Administration Building and improving the site thereof.

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable statutory and constitutional limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.



MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds to be Redeemed
-----------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____ 1, 20__, are not subject to redemption prior to maturity. Bonds maturing on and after _____ 1, 20__, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on or after _____ 1, 20__. Bonds may be partially redeemed in any amount. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairperson of the Board of Commissioners and County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.



COUNTY OF SAGINAW

By: _____
Carl E. Ruth, Chairperson, Board of Commissioners

And: _____
Michael J. Hanley, Saginaw County Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By:
Authorized Representative

AUTHENTICATION DATE: _____

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

(please print or type name, address and taxpayer identification number of transferee)
the within bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

37. SECURITY. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds for the payment of the principal of and interest on the bonds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a Principal and Interest Fund that shall be established for the bonds, and until the



principal of and the interest on the bonds are paid in full, such proceeds shall be used only for payment of such principal and interest.

38. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimated period of usefulness of the Project for which the bonds are to be issued is hereby determined to be thirty (30) years and upwards, and the estimated cost of the Project in the amount of \$41,000,000 as submitted to the Board is hereby approved and adopted.
39. USE OF BOND PROCEEDS – CONSTRUCTION FUND. From the proceeds of the sale of the bonds there shall be set aside in the Principal and Interest Fund (i) any accrued interest received from the purchaser of the bonds at the time of delivery of the bonds, (ii) such premium, if any, received from the purchaser of the bonds at the time of delivery of the bonds in such amount as determined by the Controller/Chief Administrative Officer, and (iii) such amount, if any, determined by the Controller/Chief Administrative Officer to pay interest on the Bonds on such date or dates determined by the Controller/Chief Administrative Officer, which interest is hereby capitalized. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used to pay the costs of issuing the bonds and to acquire and construct the Project.
40. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.
41. NOT QUALIFIED TAX-EXEMPT OBLIGATIONS. The bonds are not designated as "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.
42. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, redemption premium, if any, and interest on the bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds, and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, redemption premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.
43. REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the



County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 17 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

44. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the bonds shall be subject to permission being granted therefor by the Michigan Department of Treasury pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), unless the County has qualified status pursuant to Act 34, and, if necessary, the Controller/Chief Administrative Officer is authorized and directed to make applications to the Michigan Department of Treasury for permission to issue and sell the bonds as provided by the terms of this Bond Resolution and Act 34.
45. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold pursuant to a negotiated sale in accordance with Act 34. It is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the County with the lowest issuance costs and other costs of borrowing money through the issuance of the Bonds. The Controller/Chief Administrative Officer is authorized to negotiate a bond purchase agreement (the "Bond Purchase Agreement") with Robert W. Baird & Co., Inc. at or prior to the time of the sale of the Bonds (the "Underwriter"), on behalf of itself and any such other underwriters as determined by the Controller/Chief Administrative Officer. The Bond Purchase Agreement shall set forth the principal amount of the Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, purchase price to be paid by the Underwriter and compensation to be paid to the Underwriter, as well as such other terms and provisions as the Controller/Chief Administrative Officer determines to be necessary or appropriate in connection with the sale of the Bonds. The Chairperson of the Board of Commissioners, the County Clerk, the County Treasurer, the Financial Services Manager and the Controller/Chief Administrative Officer are each hereby authorized to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds and to provide for the redemption of the Prior Bonds in accordance with the provisions of this Bond Resolution. In making the determination in the order authorizing the sale of the Bonds and in the Bond Purchase Agreement with respect to principal maturities and dates, interest rates, purchase price of the Bonds and compensation to be paid to the Underwriter, the Controller/Chief Administrative Officer shall be limited as follows:



- 1 The interest rate on any Refunding Bond shall not exceed 5% per annum.
 - 2 The final maturity date of the Bonds shall not be later than December 1, 2047.
 - 3 The Bonds shall be sold at a price not less than 98% of the par value of the Bonds.
 - 4 The Underwriter's discount with respect to the Bonds shall not exceed 1.00% of the principal amount of the Bonds.
46. OFFICIAL STATEMENT; CONTINUING DISCLOSURE: The Controller/Chief Administrative Officer is hereby authorized to cause the preparation of a preliminary official statement and a final official statement for the bonds for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") by the successful bidder or bidders and to do all other things necessary to enable compliance with the Rule by the successful bidder or bidders. After the award of the bonds, the County shall provide, on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable the successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

The Controller/Chief Administrative Officer is hereby authorized to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with or carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

47. BOND INSURANCE. The Controller/Chief Administrative Officer is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the bonds to the extent that such officer determines that the purchase of such municipal bond insurance is in the best interests of the County. If the Controller/Chief Administrative Officer makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by such officer of any necessary commitments with respect thereto are hereby authorized.
48. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

Yeas: Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, Michael A. Webster – 8

Nays: Kathleen K. Dwan, Kyle R. Harris – 2

Absent: James G. Theisen – 1

TOTAL: 11



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 17th day of October, 2017, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of October, 2017.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.2) **Medical Examiner**, re: Approval to amend the FY 2017 General Fund Budget in the amount of \$23,000 for consulting services and an intern to update policies and procedures, electronic records management, and death scene investigator training

SEPTEMBER 19, 2017 BOARD SESSION:

Hadsall moved, seconded by O’Neal, to approve 2.2. Kilpatrick stated he believes this matter needs to be discussed further at the committee level. Commissioner Privileged by Kilpatrick and moved to the October 17, 2017 Board Session.

OCTOBER 17, 2017 BOARD SESSION:

The Chair requested a roll-call on the motion, with the results as follows:

Yes – Ruth – 1

No – Stack, Kilpatrick, McInerney, Harris, Hadsall, Krafft, O’Neal, Webster and Dwan – 9

Absent – Theisen

Motion failed

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2 *REJECTED October 17, 2017
~~September 19, 2017~~

~~Your committee considered Communication No. 9-19-9 from Dr. Russell Bush, Medical Examiner and Robert Belleman, Controller/CAO, submitting a Strategic Plan and priorities for the Medical Examiner’s Office and requesting amendment of the FY 2017 General Fund Budget of \$23,000 for consulting services and an intern to work with Dr. Bush and his staff to update policies and procedures, electronic records management, and death scene investigator training.~~

~~We met with Dr. Bush and Mr. Belleman who discussed with committee that these are the three strategic priorities that Dr. Bush has identified and believes are the most pressing at this time. The Medical Examiner’s Office is staffed with two clerical employees. One clerical employee serves as the~~



~~after hour on call person responding to crime scenes and assists with autopsies and the other works full time in the office.~~

~~We recommend approval to amend the Medical Examiner’s FY 2017 General Fund Budget in the amount of \$23,000 for consulting services and an intern.~~

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

~~Cheryl M. Hadsall, Chair~~ _____ ~~Kirk W. Kilpatrick, Vice Chair~~
~~Kathleen K. Dwan~~ _____ ~~Amos O’Neal~~
~~Carl E. Ruth~~

Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair

5.4) **Commissioner McInerney**, re: Approval to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation

SEPTEMBER 19, 2017 BOARD SESSION:

Kilpatrick moved, seconded by Hadsall, to approve 5.4. Discussion was held regarding the Under Sheriff receiving an immediate increase and that two (2) of the positions on the list of non-union employees (Confidential Secretary and Attorney Magistrate) would realize a negative financial impact if this were to occur since the top of the range is less than five (5) years. After discussion, this item was Commissioner Privileged by Kilpatrick and moved to the October 17, 2017 Board Session.

OCTOBER 17, 2017 BOARD SESSION:

Dwan and Kilpatrick stated they would be voting “No” because of the impact on others. The Chair requested a roll-call on the motion, with the results as follows:

Yes – Ruth – 1

No – Kilpatrick, McInerney, Harris, Hadsall, Krafft, O’Neal, Webster, Dwan and Stack – 9

Absent – Theisen

Motion failed

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

*REJECTED

October 17, 2017

September 19, 2017

~~Your Labor Relations Committee considered Communication No. 9-19-25 from Commissioner Susan McInerney requesting to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation and implement a salary scale for future County Controllers.~~

~~We met with Commissioner McInerney who explained that, with the exception of the Controller who has a separate contract, the remaining nine (9) Non-Union employees have varying years to the top of their pay range. The position of Confidential Secretary reaches the top of the range in three (3) years. The positions of Board Coordinator, Health Officer, Management Assistant, and Attorney Magistrate reach the top of the range in four (4) years. The positions of Michigan Works! Director, Personnel Director, Undersheriff, and Personnel Analyst reach the top of the range in seven (7) years;~~



~~of these, the Undersheriff is the only one who has not reached the top of the range. To adjust the Undersheriff's pay to the top of the range at five (5) years would cost approximately \$9,864. Discussion was held on the implementation of a salary scale for future County Controllers and this matter was tabled to the October Labor Relations meeting. We recommend approval to equalize the years to the top of the pay range for all Non-Union employees to five (5) years instead of the current variation.~~

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Susan A. McInerney, Vice Chair

Kyle R. Harris

Charles M. Stack

Carl E. Ruth

PROCLAMATIONS

Proclamation Domestic Violence Awareness Month October 2017

There are few actions that require as much bravery as walking away from an abusive relationship.

Whereas, Domestic Violence Awareness Month evolved from the “Day of Unity” held in October 1981 and was conceived by the National Coalition Against Domestic Violence. The intent was to connect advocates across the nation who were working to end violence against women and their children. In October 1987 the first Domestic Violence Awareness Month was observed. The same year marks the initiation of the first national domestic violence toll-free hotline; and,

Whereas, One in four women and one in six men will experience domestic abuse at some point in their lives, with long term and often profound adverse effects on individuals, their children and in many cases their working lives. When we discuss domestic violence, it is often assumed that the victims are women. The less-told story is that a striking number of men are victims, too. Children who grow up around domestic violence are affected, even if they are never directly abused. Children who live with domestic violence often develop psychological, emotional, and behavioral problems; and,

Whereas, There are few actions that require as much bravery as walking away from an abusive relationship. To recognize that you are in need of help, and then take the steps needed to get it, is not weakness – It’s a sign of strength; and,

Whereas, The Underground Railroad, Inc. serves all residents of Saginaw County who are victims of domestic violence, sexual assault, stalking and human slavery. In operation since 1977, Underground Railroad, Inc. is the only provider of emergency shelter services, leadership and programs to end domestic and sexual violence in the community; and,

Whereas, Domestic and sexual violence does not discriminate. Every race, religion and economic group is affected. Annually, Underground Railroad, Inc. provides over 14,000 safe bed nights for over 500 women and children, and over 4,000 families in Saginaw County access one or more of its services.



Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims October 2017 as Domestic Violence Awareness Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of domestic violence by supporting victims and their families, and increase the support for agencies and shelters that provide services to these victims.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: October 3, 2017
Adopted: October 17, 2017

Proclamation
National Pro Bono Celebration
October 22 – 28, 2017

Whereas, For the eighth year, the State Bar of Michigan has designated October as Pro Bono Month, joined the American Bar Association and many other states in selecting October as a time to highlight the need for and importance of pro bono civil legal assistance to low-income people. All across the country, lawyers will be taking part in events to educate the public and legal profession about pro bono legal services; and,

Whereas, Access to justice is a fundamental and essential right to a democratic society. Many people cannot afford the high cost of legal representation needed to protect their lives and cannot proceed on their own without an attorney. The innumerable contributions of volunteer attorneys enable many people to obtain legal assistance they could not otherwise obtain.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners recognizes the week of October 22 – 28, 2017 as Pro Bono Celebration Week, commends Michigan attorneys for their ongoing pro bono contributions, and reminds all members of the Bar that by engaging in pro bono work and providing financial support they can make a significant difference in the lives of Michigan's poor who would not otherwise have access to the legal system.

In Witness Whereof, The seal of the County of Saginaw has been affixed and the proclamation adopted by the Board of Commissioners on the 17th day of October in the year of our Lord two thousand seventeen.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: October 17, 2017

ELECTIONS

- The Chair asked for nominations to fill a position on the **Department of Health & Human Services Board** for a term that expires October 31, 2020. Hadsall nominated Don Hare. The Chair asked for further nominations; hearing none, Kilpatrick moved, seconded by Hadsall, to close nominations and cast a unanimous ballot for Don Hare. Motion carried.



APPOINTMENTS

None

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth thanked everyone for the diligent discussion, stated we pay good money to department heads to provide good information and we shouldn't be micro-managers.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft announced Halloween in Frankenmuth on Tuesday, October 31, 2017 and encouraged everyone to enjoy Trick or Treating in all of Saginaw County's cities, townships and villages.

By Commissioner Stack, seconded by Commissioner Kilpatrick: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:50 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



**SPECIAL SESSION
OCTOBER 24, 2017**

A Special Session of the Board of Commissioners of Saginaw County, Michigan, was held Tuesday, October 24, 2017. The Board met pursuant to adjournment at 4:30 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Kirk W. Kilpatrick - 1*

TOTAL: - 11

Commissioner O'Neal gave the invocation and led the Pledge of Allegiance to the Flag.

PETITION



CLERK'S CALL OF SESSION

October 10, 2017

Michael J. Hanley
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

October 24, 2017
Special Session

10-24-1

Dear Clerk Hanley:

Pursuant to Article II, Section 2.9 (MCLA 46.10) of the 2017 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Tuesday, October 24, 2017 at 4:30 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues, specifically the selection of a Health Officer/Public Health Director, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on these matters.



Respectfully Submitted,
Carl E. Ruth, Chairman
Susan A. McInerney, Commissioner
Charles M. Stack, Commissioner
Cheryl M. Hadsall, Commissioner
Dennis H. Krafft, Commissioner

October 10, 2017

10-24-2

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of Special Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on **Tuesday, October 24, 2017 at 4:30 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider labor issues, specifically the selection of a Health Officer/Public Health Director, and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2017 Rules of the Saginaw County Board of Commissioners by petition of at least one-third (1/3) of the members of the Board.

Respectfully Submitted,
Michael J. Hanley, County Clerk
/sek

Posted: October 10, 2017 at 5:00 p.m. by Suzy Koeppinger, Board Coordinator/Deputy Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARING

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

None



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

10-24-1 **PETITION** requesting Special Board Session on Tuesday, October 24, 2017 at 4:30 p.m. to consider labor issues, specifically the selection of a Health Officer/Public Health Director, and any other matters brought before the Board.

-- Receive and File

10-24-2 **NOTICE OF SPECIAL BOARD SESSION** on Tuesday, October 24, 2017 to consider labor issues, specifically the selection of a Health Officer/Public Health Director, and any other matters brought before the Board.

-- Receive and File

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

Executive Committee – C. Ruth, Chair

6.1) Consideration of Executive Committee recommendation to approve an extension of Acting Health Officer Christina Harrington for up to sixty (60) days

- ***Krafft moved, seconded by Theisen, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

OCTOBER 24, 2017

Your committee considered a recommendation from Robert Belleman, Controller/CAO, to extend the appointment of Christina Harrington as Acting Health Officer for Saginaw County Department of Public Health for sixty (60) days or until such time as a permanent Health Officer is officially approved by the Michigan Department of Health & Human Services (MDHHS) and that individual has officially assumed the duties of same.

Jonathan Gonzalez with the MDHHS Office of Local Health Services has suggested Saginaw County formally request an extension of the County's Acting Health Officer Appointment. Christina Harrington was appointed Acting Health Officer on April 28, 2017 and this appointment is scheduled to expire on October 28, 2017 at midnight. Mr. Gonzalez indicated it takes the Department of Health & Human Services several weeks to process any Health Officer's appointment. An extension would ensure there is no interruption in this statutorily required appointment.

It is the recommendation of this committee to approve the extension of Ms. Harrington's appointment as Acting Health Officer for sixty (60) days or until such time MDHHS has officially approved a permanent Health Officer for Saginaw County and that individual has officially assumed the duties of same.



Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth thanked everyone for attending this Special Board Session and explained to the audience that the selection of the Health Officer is on hold pending an explanation from the second candidate regarding his failure to appear at the interview scheduled prior to this meeting.

COMMISSIONERS' AUDIENCES

None

By Commissioner Theisen, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Special Board Session adjourned at 4:34 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

NOVEMBER SESSION 2017

First Day of the November Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, November 21, 2017. The Board met pursuant to adjournment at 5:05 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None*

TOTAL: - 11

Commissioner Dwan gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

November 9, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of November 21, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, November 21, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Krafft, to approve the Minutes from the October 17, 2017 Board Session and October 24, 2017 Special Board Session. Motion carried.

PUBLIC HEARING

None



AUDIENCES

- Commissioner Krafft presented Errol and Pat Burton with a Certificate of Recognition recognizing the 25th Anniversary of their donation to Saginaw County of the stained glass/wood “Saginaw County Seal” that now hangs in the Board Room
- Commissioner Stack presented Cora Hickey, Saginaw HIV/AIDS Taskforce and Great Lakes Bay Health Centers, with a Proclamation declaring December 1, 2017 as “World AIDS Day” in Saginaw County
- Katharine Tessin, Administrative Director of Mid-Michigan Waste Authority, provided a final report on the 2017 Household Solid Waste (HSW) season, a preview of the 2018 HSW season, and posters on the 3rd annual holiday light recycling campaign

LAUDATORY RESOLUTIONS

**Certificate of Recognition
Errol & Pat Burton
25th Anniversary
Saginaw County Seal Replica Donation**

In 1992, Errol Burton created a beautiful replica of the Saginaw County Seal and donated it to the County. For 24 years it hung on the wall on the first floor where its beauty was under-appreciated in its former location.

It was moved to the Board of Commissioners’ Board Room in July 2016 where it serves as the focal point of its meetings. Saginaw County Maintenance workers, Jeff Capen and Bob Krupnek, took on the challenge of updating and enhancing the beauty of the glasswork and its surroundings by centering the star, adding new rope lighting, modernizing the background and stabilizing it with a new frame.

The Saginaw County Board of Commissioners in this 25th Anniversary year thanks Errol and Pat Burton for their donation of the stained glass County Seal that will remain on display in our Board Room for years to come.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented & Adopted: November 21, 2017



**Certificate of Recognition
2017 Sports Hall of Fame**

WHEREAS, The Saginaw County Board of Commissioners is honored to recognize the Saginaw County Sports Hall of Fame as it celebrates the induction of its 16th class of outstanding athletes/teams; and, **WHEREAS**, On Sunday, November 5, 2017 at the Horizons Conference Center the “Class of 2017” will be inducted into the Sports Hall of Fame –

**Dale Brown
Jim Buckley
Jim Eurick
Frank J. Picard
Erinn Reed
Clifton Ryan
Marvin Wright**

**Arthur Hill State Champion Football Team – 1991
Hemlock State Champion Cross Country Teams – 2001 & 2002**

WHEREAS, Each outstanding athlete/team has displayed a lifetime loyalty to the Saginaw community and a commitment to the integrity of the sport. We commend each and every inductee on their achievement.

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded to the Saginaw County Sports Hall of Fame as we recognize not only its presence in our community but its support of our family of athletes. We join the community in supporting and encouraging its work; and,

BE IT FURTHER RESOLVED, That this expression of recognition be placed in the minutes of the November 21, 2017 session, presented to each inductee as a permanent record of their accomplishment, and given to the Saginaw County Sports Hall of Fame in celebration of its 16th class of inductees.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: November 5, 2017
Adopted: November 21, 2017

**Certificate of Recognition
Gwendolyn Rhodes
70th District Court
Clerk for Judge M. Randall Jurrens**

After 36 years of working for Saginaw County, Gwendolyn Rhodes has retired. Gwen’s employment with 70th District Court began on May 8, 1981 as a Temporary Typist Clerk I for Judge Joseph DeFrancesco. She became a permanent employee as the Court Clerk on July 31, 1981 and on January 4, 1999 Gwen became Court Clerk/CEO. Gwen worked for Judge DeFrancesco until his



retirement in 2002 at which time she became Clerk for Judge M. Randall Jurrens where she remained until retirement.

Gwen received a Bachelor of Science from Saginaw Valley State University in 2004. She has two sons, Reginald and Xavier.

The Saginaw County Board of Commissioners congratulates Gwendolyn Rhodes on her retirement and thanks her for her hard work and dedication to Saginaw County, the Judges she served, and the people that she assisted throughout the years.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**

Carl E. Ruth
Chair, District #10

Adopted: November 21, 2017

Judge M. Randall Jurrens
70th District Court

Certificate of Recognition

Rev. Dr. Henry L. Fuller, Jr.

President of Wolverine State Baptist Convention

Rev. Dr. Henry L. Fuller, Jr.

will be honored during an

Appreciation Banquet on

Wednesday, November 1, 2017 at 6:00 p.m. at

Corinthian Baptist Church

Rev. Fuller received his education at the United Bible Institute of United Theological Seminary – Flint Branch and an Honorary Doctorate from the United Bible Institute of United Theological Seminary of Monroe, Louisiana. His first message was preached in 1971 at Mt. Calvary Missionary Baptist Church in Flint, Michigan. In 1973 he organized a Mission in Holly, Michigan that later became known as Faith Baptist Church. From 1983 – 1998 Rev. Fuller served as Pastor of Calvary Missionary Baptist Church in Muncie, Indiana. On April 18, 1998 he was called back to Flint, Michigan – his home church – to assume the pastorate of Mt. Calvary Missionary Baptist Church.

In addition to serving on numerous district, state and national boards, committees and conventions, the Foreign Mission Board of the National Baptist Convention, U.S.A., Inc. presented Rev. Fuller with the Nelson Mandela Leadership Award on September 9, 2015 at the 135th Annual Session in Memphis, Tennessee.

Rev. Fuller is married to Marilyn W. Fuller and they have four adult children.

The Saginaw County Board of Commissioners

congratulates Rev. Dr. Henry L. Fuller, Jr. on his retirement.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**

Carl E. Ruth
Chairman, District #10

Presented: November 1, 2017

Adopted: November 21, 2017



Certificate of Recognition
Sigma Gamma Rho Sorority, Inc.
50th Anniversary as a Local Chapter
95th Anniversary of its International Sisterhood
Gamma Psi Sigma Chapter of Sigma Gamma Rho Sorority, Inc.
will be celebrating its 50th Anniversary as a local chapter
and the 95th year of its international sisterhood
Saturday, November 11, 2017 at 10:30 a.m. at
The Dow Event Center
303 Johnson Street
Saginaw, Michigan

Founded in 1922, the mission of Sigma Gamma Rho Sorority, Inc. is to enhance the quality of life for women and their families in the U.S. and globally through community service, civil, and social action. Its goal is to achieve greater progress in the areas of education, health awareness and leadership development. Its members, affiliates, staff and community partners work to create and support initiatives that align with its vision. Its sisterhood continues to move forward, serving human kind while always remembering its motto:

“GREATER SERVICE, GREATER PROGRESS”

Progress is being made in all its programs and initiatives internationally, nationally, and on regional levels.

The Saginaw County Board of Commissioners congratulates the Gamma Psi Sigma Chapter of Sigma Gamma Rho Sorority, Inc. for its hard work and dedication during its 50 year history and wishes them continued success.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: November 11, 2017
Adopted: November 21, 2017

Certificate of Recognition
Alan Reimers
Assistant Prosecutor
Prosecuting Attorney’s Office

Alan Reimers began his employment with Saginaw County on January 7, 1991 as Assistant Prosecutor in the Prosecuting Attorney’s Office where he remained until his retirement on November 17, 2017.

Alan worked in many different areas of the Prosecutors office. He had various responsibilities including running the Auto Theft Division as well as the Bad Check Division. Most recently Alan was assigned to the Major Crimes Unit as an Assistant Prosecuting Attorney. Alan prosecuted the most serious of cases, putting forth his best efforts to keep the citizens of Saginaw County safe.

The Saginaw County Board of Commissioners congratulates Alan Reimers on his retirement and thanks him for his hard work and dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices he has made to ensure the preservation of our democracy.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: November 17, 2017
Adopted: November 21, 2017

John A. McColgan, Jr.
Prosecuting Attorney

Certificate of Recognition
Jerome Schneider
70th District Court
Deputy for Judge M. Randall Jurrens

Jerome “Jerry” Schneider began his employment with 70th District Court on December 8, 1997 as Bailiff for Judge Joseph DeFrancesco and indicated he would only be able to work for five years. It is 20 years later and Jerry is still here! Jerry worked for Judge DeFrancesco until his retirement in 2002, at which time he became Bailiff for Judge M. Randall Jurrens where he remains until his retirement on November 27, 2017.

Jerry has always been an exemplary bailiff: personable, professional, and knowledgeable. He is helpful to the Judge and colleagues with whom he serves but, importantly, also the public which we all serve. Jerry has always handled a sometimes difficult job with tact. He is a very humble, unassuming man with a heart of gold.

Jerry is married to his wife Esther and they have two daughters, Carey (Joel) and Melissa (Russ), and six grandchildren - Nicholas, Alaina, Gabriella, Maria, Bre and Brook. He was born and raised on a farm with 11 brothers and sisters.

The Saginaw County Board of Commissioners congratulates Jerome Schneider on his retirement and thanks him for his hard work and dedication to Saginaw County, the Judges he served, and the people that he assisted throughout the years.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented & Adopted: November 21, 2017

Judge M. Randall Jurrens
70th District Court

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

11-21-1 COMMISSION ON AGING requesting percentage changes to the PCNs of the Care Management Coordinator and the Registered Nurse in the Care Management Program.

-- Human Services **(11-21-1.1)**

11-21-2 COMMUNITY CORRECTIONS requesting waiver of the hiring freeze and approval to fill the position of Pretrial Jail Screener.

-- Labor Relations **(11-21-5.4)**



- 11-21-3** **10th CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill the position of Clerk/Typist.
-- Labor Relations (**11-21-5.5**)
- 11-21-4** **TITTABAWASSEE TOWNSHIP** informing Saginaw County that its 2018 Master Plan is available for public review and comment until December 18, 2017 at 4:30 p.m.
-- County Services (*Receive and File*)
- 11-21-5** **PUBLIC WORKS** requesting approval by resolution of the Saginaw Area Storm Water Authority cost apportionments and 2018 Budget.
-- County Services (**11-21-3.1/Res. A**)
- 11-21-6** **10TH CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the position of Typist Clerk III (Assistant Judicial Secretary/Clerk).
-- Labor Relations (**Cancelled – Filled Internally**)
- 11-21-7** **SAGINAW COUNTY CONVENTION & VISITORS BUREAU** providing information to address questions posed during the October 17, 2017 Board Session.
-- County Services (**11-21-3.2**)
- 11-21-8** **SAGINAW COUNTY ANIMAL CARE & CONTROL CENTER (SCACC)** requesting amendment of its budget to increase the “Capital under \$5,000” expense line by \$16,000 for the purchase of cage replacements using funds raised at the “Fur Ball” event in May 2017. Further requesting approval of a budget adjustment in the amount of \$15,100 to paint the outside of the SCACC building and cover the cost of appraisal and bid package on two properties adjacent to the shelter in preparation for building expansion using the Public Improvement Fund.
-- Courts & Public Safety (**11-21-2.1**)
- 11-21-9** **CONTROLLER/CAO** submitting on behalf of the Historical Society of Saginaw County/Castle Museum, its Third Quarter Finance and Program Report and reports from the four (4) out-county museums.
-- County Services (*Receive and File*)
- 11-21-10** **CONTROLLER/CAO** submitting on behalf of the Saginaw Valley Zoological Society its 2017 Programming Report and 2016 Audited Financials.
-- County Services (*Receive and File*)
- 11-21-11** **PERSONNEL DIRECTOR** submitting an Update on the Job Classification and Total Compensation Study.
-- Labor Relations (*Receive and File*)
- 11-21-12** **MEDICAL EXAMINER** re-submitting a Strategic Plan and priorities for the Medical Examiner’s Office and requesting amendment of the FY 2018 General Fund Budget of \$23,000 for consulting services and an intern to work with Dr. Bush and his staff to update policies and procedures, electronic records management and death scene investigator training.
(*Amended in Committee – See Board Report*)
-- Courts & Public Safety (**11-21-2.2**)
- 11-21-13** **CONTROLLER/CAO** requesting approval to submit Saginaw County’s Compliance Plan to the Michigan Indigent Defense Commission along with a Cost Analysis and Local Share Calculation.
-- Courts & Public Safety (**11-21-2.3**)
- 11-21-14** **CONTROLLER/CAO** requesting approval to amend the FY 2018 Budget by \$13,900 and enter into two (2) Customer Agreements with Forecast5 Analytics for financial forecast and software services pertaining to preparation of a 3-year budget.
-- Budget/Audit (**11-21-4.2**)



- 11-21-15 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Facility Service Worker (PT).
-- Labor Relations **(11-21-5.6)**
- 11-21-16 TREASURER** submitting a revised job description, waiver of the hiring freeze and approval to fill the position of Chief Deputy Treasurer.
-- County Services/Labor Relations **(11-21-5.2)**
- 11-21-17 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of September 2017.
-- Budget Audit **(11-21-4.1)**
- 11-21-18 FINANCE DIRECTOR** submitting budget adjustments and grants accepted for the period July 1, 2017 to September 30, 2017 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2016 to FY 2017 as outlined in Budget Resolution A.
-- Budget/Audit *(Receive and File)*
- 11-21-19 EQUALIZATION** requesting waiver of the hiring freeze and approval to fill the position of Office Manager/Building Pricer.
-- Labor Relations **(11-21-5.7)**
- 11-21-20 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Senior Assistant Prosecutor
-- Labor Relations **(11-21-5.3)**
- 11-21-21 CONTROLLER/CAO** submitting an update on the Saginaw County Adult Detention Facility & Sheriff Administration Office Building Project, as well as draft Minutes from the last Building Authority meeting.
-- Courts & Public Safety *(Receive and File)*
- 11-21-22 MOSQUITO CONTROL** requesting waiver of the hiring freeze and approval to fill the position of Education Coordinator.
-- Labor Relations **(11-21-5.8)**
- 11-21-23 EQUALIZATION** submitting an amended 2017 Apportionment Report for Saginaw County due to approval of millage proposals at the November 7, 2017 election.
-- County Services **(11-21-3.3)**
- 11-21-24 PERSONNEL DIRECTOR** submitting for approval a negotiated wage rate with Teamsters Local 214 for the positions of Community Health Improvement Coordinator and WIC Coordinator at the Public Health Department at P-09 (\$49,070 - \$61,294).
-- Labor Relations **(11-21-5.1)**
- 11-21-25 CONTROLLER/CAO** requesting approval of a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) through Blue Cross/Blue Shield to begin January 1, 2018.
-- Labor Relations **(11-21-5.10)**
- 11-21-26 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the vacant positions of Typist Clerk I/II, Community Health Improvement Coordinator and WIC Coordinator.
-- Labor Relations **(11-21-5.9)**
- 11-21-27 CONTROLLER/CAO** requesting approval to direct any savings at year end in the Jail Budget to a Debt Service Fund (Sinking Fund) to assist with paying the annual principal and interest payments associated with the \$39.3 million Jail Bond.
-- Executive **(11-21-6.2)**



- 11-21-28 EQUALIZATION/CONTROLLER** submitting a request to amend the Deputy Director job description as to the Qualifications section.
 -- Labor Relations/Executive

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 1.1) **Commission on Aging**, re: Approval to amend the PCN percentages of the Care Management Coordinator and Registered Nurse
- ***McInerney moved, seconded by Hadsall, to approve 1.1. There was no discussion and the motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1 **NOVEMBER 21, 2017**

Your committee has considered Communication No. 11-21-1 from Jessica Sargent, Interim Director, Commission on Aging, requesting an increase in the Care Management Coordinator position PCN from 83% to 85%; remove Care Management Coordinator position from In-home Support Services 2% of time; add Registered Nurse to In-home Support Services 2% of time; decrease Registered Nurse PCN from 100% to 98% in Care Management.

We met with Jessica Sargent who explained the need for the PCN changes and that the changes are necessary due to requirements of the grant.

We recommend approval to amend the PCN percentages of the Care Management Coordinator position and Registered Nurse as noted above at the Commission on Aging.

Respectfully Submitted,
COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair
Amos O’Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
 2.1) **Animal Care & Control**, re: Approval to amend its budget \$16,000 for the purchase of cage replacements using funds raised at the “Fur Ball” event in May 2017 and in the amount of \$15,100 to paint the outside of the SCACC building and cover the cost of appraisal and bid package on two properties adjacent to the shelter in preparation for building expansion using the Public improvement Fund
 2.2) **Medical Examiner**, re: Approval to amend the FY 2018 General Fund Budget by \$23,000 to hire an intern and/or another person Dr. Russell Bush sees fit to advance the ME’s office to work with him and his staff to update policies and procedures, electronic records management and death scene investigator training and an additional \$780 for storing records at File Safe



- 2.3) **Controller/CAO**, re: Approval of Saginaw County’s Compliance Plan to the Michigan Indigent Defense Commission along with a Cost Analysis and Local Share Calculation
- 2.4) **Controller/CAO**, re: Declaration of an Opioid Crisis in Saginaw County as a Public Nuisance and approval to retain legal counsel to file suit against pharmaceutical companies relative to the opioid crisis
- *Hadsall moved, seconded by McInerney, to approve 2.1 – 2.4 leaving room for exceptions. Board Reports 2.1 and 2.4 were excepted for discussion and the motion carried as to 2.2 and 2.3.*
 - *Discussion was held first on 2.4 with Dwan stating she is not in favor of solving a social and cultural ill with litigation. Further, in the chart provided by Sandra Lindsey from SCCMHA, the numbers show opioid use went down in 2016. Steps are being taken to reign in over-prescribing, pharmacies are talking to each other, and doctors can no longer prescribe over the phone. This issue was presented just two weeks ago; she is against it and believes it’s a money-making scheme. Theisen commented that he understands pharmaceutical companies make the drugs but it’s the doctors who prescribe and if we win that will limit the amount of opioids in the market making it harder for those who truly need them. The attorneys present responded with statistics of opioid use and an explanation that the lawsuit is similar to the tobacco lawsuit, in that pharmaceutical companies know opioids are addictive. Krafft asked the attorneys why the lawsuit will not include doctors as prescribers and the attorneys responded they are not going after specific physicians but their conduct will be part of the suit. McInerney is in favor of it, having worked in a pharmacy for over twenty years, because the first source is the manufacturer and the second is the distributor. The Chair requested a roll-call on the motion, with the results as follows: Yes – McInerney, Hadsall, O’Neal, Webster, Stack and Ruth – 6; No – Theisen, Harris, Krafft, Dwan and Kilpatrick – 5. Motion carried.*
 - *Discussion was held on 2.1 with Harris questioning the need to paint now if the building will be expanded. Lisa Stoffel, Director, Animal Care & Control, explained that \$10,000 of the request is for paint, \$5,100 is for appraisal of two adjacent properties, and it may take years before construction on expansion begins. After discussion, 2.1 was approved.*

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-8 from Lisa Stoffel, Director, Animal Care & Control, requesting amendment of its budget to increase the “Capital under \$5,000” expense line by \$16,000 for the purchase of cage replacements using funds raised at the “Fur Ball” event in May 2017. Further requesting approval of a budget adjustment in the amount of \$15,100 to paint the outside of the SCACC building and cover the cost of appraisal and bid package on two properties adjacent to the shelter in preparation for building expansion using the Public Improvement Fund.

We met with Ms. Stoffel who informed the committee the “Fur Ball” was held in May of 2017 to raise funds for improvements at the center. The event generated \$24,000 and she is requesting approval to use these funds to replace cages. Ms. Stoffel also stated that the facility has several areas of rust showing through and running down the exterior of the building. The letters that were removed from the front of the building have left distortions in the paint that need to be covered. In preparation for



the expansion of the building, she is looking to secure the adjacent two properties. Ms. Stoffel is requesting the additional \$15,100 be funded through the public improvement fund.

We recommend approval to amend the Animal Care & Control's FY 2018 budget to increase the "Capital under \$5,000" expense line by \$16,000 for the purchase of cage replacements using funds raised at the "Fur Ball" event in May 2017. Further, we approve a budget adjustment in the amount of \$15,100 to paint the outside of the SCACC building and cover the cost of appraisal and bid package on two properties adjacent to the shelter in preparation for building expansion using the Public Improvement Fund.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-12 from Russell L. Bush, M.D., Medical Examiner, re-submitting a Strategic Plan and priorities for the Medical Examiner's Office and requesting amendment of the FY 2018 General Fund Budget of \$23,000 for consulting services and an intern to work with Dr. Bush and his staff to update policies and procedures, electronic records management and death scene investigator training.

We met with Dr. Bush who stated there is still a need for someone to work on policies and organization. Dr. Bush is also asking for an amendment of the FY 2018 Medical Examiner budget of \$780 for storing records at File Safe.

We recommend approval to amend the FY 2018 General Fund Budget by \$23,000 to hire an intern and/or another person Dr. Russell Bush sees fit to advance the Medical Examiner's office to work with him and his staff to update policies and procedures, electronic records management and death scene investigator training and an additional \$780 for storing records at File Safe.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-13 from Robert Belleman, Controller/CAO, requesting approval to submit Saginaw County's Compliance Plan to the Michigan Indigent Defense Commission along with a Cost Analysis and Local Share Calculation.

We met with Mr. Belleman who informed the committee that the County of Saginaw is required to submit a compliance plan, cost analysis, and local share calculations ("Compliance Plan") to the Michigan Indigent Defense Commission on or before November 20, 2017, indicating how it intends to meet the Michigan Indigent Defense Commission (MDIC) minimum standards for the local delivery of indigent criminal defense services. Saginaw County engaged Attorney Rodney O'Farrell in March 2017 to assess our current indigent defense system and to make recommendations on the



steps Saginaw County would need to take to implement to the MDIC minimum standards for the local delivery of indigent criminal defense in the 10th Judicial Circuit and 70th District Courts.

Mr. O’Farrell is recommending the creation of a non-profit Public Defenders Office to handle first arraignments and 25% of the indigent defense case load. The County would also utilize a Managed Assigned Counsel (MAC) system to provide indigent defense for the remaining 75% of the cases. The Public Defender’s Office will be staffed with 15 fulltime employees and investigators. Of the 15 salaried employees, nine will be attorneys. The MAC system will utilize approximately 25 attorneys. MAC attorneys will also be utilized when there are multiple defendant cases or when conflicts of interest arise.

The County of Saginaw will be required to continue to fund the local Indigent Defense System up to the three year average spent in Fiscal Years 2010, 2011, and 2012. The three year average is estimated at \$829,422. The State of Michigan would be responsible for any and all costs above the county’s average required to adequately fund the local indigent defense system. The creation of a non-profit Public Defenders Office would insulate the County from future efforts by the State to reduce its financial contributions to this proposed system.

We recommend approval to submit Saginaw County’s Compliance Plan to the Michigan Indigent Defense Commission along with a Cost Analysis and Local Share Calculation.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4

NOVEMBER 21, 2017

Your committee considered information provided by the Controller/CAO regarding the Opioid Crisis in Saginaw County (*to be logged in as Communication No. 11-21-30*).

We met with some of our community partners and reviewed information provided by the Drug Court (Sue Smith), Saginaw County Community Mental Health Authority (Sandra Lindsey), Community Corrections (Mary Stec), MMR (Mark Thompson) and Saginaw County Medical Examiner's Office (Dr. Bush and Deb Tubb).

We recommend a Declaration of the Opioid Crisis in Saginaw County as a Public Nuisance and authorize retaining Weitz & Luxenberg P.C., The Sam Bernstein Law Firm, and Behm & Behm Law Firm to file suit against pharmaceutical companies relative to the Opioid Crisis in Saginaw County, with sanction costs being picked up by the attorneys.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair

- 3.1) **Public Works**, re: Approval of 2018 SASWA Apportionment of Operational Costs and accepting the FY 2018 Budget



- 3.2) **Saginaw County Convention & Visitors Bureau**, re: Approval of 2016 Annual Report and 2018 Budget
- 3.3) **Equalization**, re: Approval of Amended 2017 Apportionment Report
 - ***Stack moved, seconded by Hadsall, to approve 3.1 through 3.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-5 from Brian Wendling, Public Works Commissioner, requesting approval by Resolution of the 2018 Saginaw Area Storm Water Authority (SASWA) budget and apportionment of operational costs.

We met with Mr. Wendling who informed us the Saginaw Area Storm Water Authority’s Bylaws require the legislative bodies of the member municipalities to approve apportionment of the annual operating costs of the Authority. Saginaw County’s share in the amount of \$4,000 is included in the 2018 Saginaw County Budget, which is a decrease from 2017.

It is the recommendation of your committee to adopt a Resolution approving the 2018 SASWA Apportionment of Operational Costs and accepting the FY 2018 Budget. Under the Regular order of business, the appropriate Resolution will be submitted to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

NOVEMBER 21, 2017

Your committee considered Communication Nos. 10-17-3 and 11-21-7 from Annette Rummel, CEO of Saginaw County Convention & Visitors Bureau, requesting approval of its FY 2016 Annual Report and its 2018 Budget in accordance with the Management Agreement.

The request was discussed in committee with Nancy Parker, Chair of the Saginaw County Convention & Visitors Bureau, and approved the request contingent upon Annette Rummel, CEO, being present at the November 21, 2017 Board Session to answer questions.

It is the recommendation of your committee to approve the 2016 Annual Report and 2018 Budget in accordance with the Management Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-23 from James Totten, former Director of Equalization, requesting approval of the attached, amended 2017 Apportionment Report, which is a listing by the various cities, townships, villages and school districts indicating the amount of millage to be spread, for all purposes, by the taxing entities within their jurisdiction.

We met with Mr. Totten and he informed the committee that there were ballot proposals on the November election that affected the original report that was approved at the October Board Session. This report was amended to include a 3.0000 mill sinking fund millage for Bridgeport-Spaulding Schools and a .08678 debt millage for construction of a new fire station in Birch Run Township. We recommend approval of the 2017 Amended Apportionment Report as presented.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

2017 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9057	0.9917
Birch Run	0.9211	0.8678 1.0000 *
Blumfield	0.9480	1.5000
Brady	0.8866	1.5000 *
Brant	0.8790	1.5000 *
Bridgeport	4.7332	
Buena Vista	4.9235	8.9307
Carrollton	0.9134	2.0000 * 9.2000 ** 5.3200 ***
Chapin	0.8594	1.7456
Chesaning	0.9282	1.5000 *
Frankenmuth	0.8569	1.9948
Fremont	0.9191	
James	0.9002	1.2500
Jonesfield	0.9229	3.7500 *
Kochville	0.9766	1.0000 * 2.0000 # 2.0000 ****
Lakefield	0.9263	1.9695 3.7500 *
Maple Grove	0.8653	
Marion	0.9175	4.9270
Richland	0.9084	1.6584 3.0000 ** 1.8000 *
Saginaw	0.9311	5.5000 1.8000 *
St Charles	1.0000	1.5000 *
Spaulding	0.9428	2.0000
Swan Creek	0.9225	1.5000 *



Taymouth	0.8908	
Thomas	0.9437	2.2500 2.0000 *****
Tittabawassee	0.8894	3.7266
Zilwaukee	0.9873	4.2306

* Special Assessment Fire Real Property Only
 # Special Assessment Fire on Improved Comm. & Ind. Real Property Only
 ** Special Assessment Police Real Property Only
 *** Water Special Real Property Only
 ****Kochville DDA 1 and DDA 2 levy an additional 2.0 mill on DDA property only
 *****Thomas DDA levies an additional 2.0 mills on non PRE/QA DDA property only
 Date: 11/08/2017

2017 MILLAGE RATES FOR SAGINAW COUNTY

Cities	Voted
City of Saginaw	7.3830 * 2.0000 ****
City of Zilwaukee	11.5923
City of Frankenmuth	9.0000 **

Villages	Voted
Birch Run	4.5700 *** 2.0000 #
Chesaning	22.2497
Merrill	13.3500
Oakley	4.5837
St Charles	15.0000
Reese	12.5000

Community College	Voted
Delta	2.0427

Intermediate School Districts	Allocated	Voted
Bay-Arenac	0.1891	4.7342
Clinton	0.1993	3.5489
Genesee	0.1634	3.6192
Gratiot-Isabella	0.2640	5.0345
Saginaw	0.1455	1.9417
Shiawassee	0.2447	3.6762
Tuscola	0.1411	4.0998

Other	Voted
Saginaw Transit System Authority	3.0000
Public Libraries of Saginaw	3.9947
Reese Unity District Library	0.9965
Bridgeport Public Library	1.5000
River Rapids District Library	1.0000
Frankenmuth District Library	0.8493
Merrill District Library	0.7981
St Charles District Library (Brant, St Charles and Swan Creek Townships)	0.7272
Thomas Township Library	0.6000

* City of Saginaw levies 7.5 mill for police on real property only ****Saginaw City DDA levies 2.0 mills



** City of Frankenmuth levies an additional 1.0 mill on D.D.A. property only

*** Village of Birch Run levies 1.5 mill for streets on real property only # Real property only

Date: 11/08/2017

2017 MILLAGE RATES FOR SAGINAW COUNTY

County Schools	S.E.T.	Non-Homestead	Debt
Birch Run	6.0000	18.0000	4.1000
Bridgeport-Spaulding	6.0000	18.0000	3.0000 **
Carrollton	6.0000	17.9964	8.6600
Chesaning Union	6.0000	18.0000	5.6200
Frankenmuth	6.0000	17.6138	2.2600 2.0000 **
Freeland	6.0000	18.0000	2.6200 0.9995 **
Hemlock	6.0000	18.0000	4.1000
Merrill	6.0000	18.0000	7.8300
Saginaw City	6.0000	18.0000	5.3000
Saginaw Twp	6.0000	18.0000	2.9000
St Charles	6.0000	18.0000	4.5500
Swan Valley	6.0000	18.0000	7.0000

Out of County Schools	S.E.T.	Non-Homestead	Debt
Ashley	6.0000	17.8236	8.4000
Bay City	6.0000	18.0000	2.9900
Breckenridge	6.0000	18.0000	2.2200
Clio	6.0000	18.0000	1.9992 **
Montrose	6.0000	17.6832	7.0000
New Lothrop	6.0000	18.0000	7.9700
Ovid-Elsie	6.0000	17.9694	7.8000
Reese	6.0000	17.7372	2.5000 1.5000 **

** Sinking Fund

2017 MILLAGE RATES FOR SAGINAW COUNTY

Saginaw County	Allocated	Voted	Debt
Operating	4.8558		
Animal Control		0.1500	
County Events Center		0.2250	
Castle Museum		0.1997	
County Parks		0.2942	
Senior Citizens		0.4300	
Mosquito Control		0.6400	
Sheriff Service		1.3394	
Children's Zoo		0.2000	
Hospital Debt			0.4819



Sub-Total	4.8558	3.4783	0.4819
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Total County Rate 8.8160

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Finance/Treasurer**, re: Approval of Claims for September 2017

4.2) **Controller/CAO**, re: Approval of two (2) Customer Agreements with Forecast5 Analytics for financial forecast and software services pertaining to preparation of a 3-year budget

- *Krafft moved, seconded by Kilpatrick, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

NOVEMBER 21, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
11-21-17	Electronic	September 1 - 30, 2017	\$ 8,968,705.31
	Voucher	September 1 - 30, 2017	\$ 11,363,778.28

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

NOVEMBER 21, 2017

Your Budget/Audit Committee considered Communication No. 11-21-14 from Robert V. Belleman, Controller/CAO, requesting approval to amend the FY 2018 Budget by \$13,900 and enter into two (2) Customer Agreements with Forecast5 Analytics for financial forecast and software services pertaining to preparation of a 3-year budget.

We met with Mr. Belleman who explained to the committee that John Kaczor of Municipal Analytics has recommended a software company that would allow staff to easily manager a 3-year budget by providing monthly actual financial data. The first agreement in the amount of \$9,900 is for 5Cast Annual Services and the second agreement in the amount of \$4,000 is with 5Cast Plus, which is monthly forecasting and will assist the county and Municipal Analytics with managing the current year’s financial performance. In addition, the State of Michigan selected vendors qualified for a 50% reimbursement on the subscription price of \$9,900 which is a savings of \$4,950 the first year.

We recommend approval to amend the FY 2018 Budget by \$13,900 (101-22302 and 101-22300) and enter into two (2) Customer Agreements with Forecast5 Analytics for financial forecast and software



services pertaining to preparation of a 3-year budget and receipt from the State of Michigan representing 50% reimbursement of the annual agreement.

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Personnel Director**, re: Approval of wage rate for the positions of Community Health Improvement Coordinator and WIC Coordinator at Public Health at P-09
- 5.2) **Treasurer**, re: Waiver of the hiring freeze and approval to fill the position of Chief Deputy Treasurer
- 5.3) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill the position of Senior Assistant Prosecutor
- 5.4) **Community Corrections**, re: Waiver of the hiring freeze and approval to fill the position of Pretrial Jail Screener
- 5.5) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the position of Clerk/Typist
- 5.6) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of Facility Service Worker (PT)
- 5.7) **Equalization**, re: Waiver of the hiring freeze and approval to fill the position of Office Manager/Building Pricer
- 5.8) **Mosquito Abatement Commission**, re: Waiver of the hiring freeze and approval to fill the position of Education Coordinator
- 5.9) **Public Health**, re: Waiver of the hiring freeze and approval to fill the positions of Typist Clerk I/II, Community Health Improvement Coordinator, and WIC Coordinator
- 5.10) **Union/Management Health Insurance Committee**, re: Approval of additional employee health insurance plan options being a High Deductible Health Plan and Health Savings Account to begin January 1, 2018

- ***Kilpatrick moved, seconded by Stack, to approve 5.10. Motion carried.***
- ***Kilpatrick moved, seconded by McInerney, to approve 5.1 through 5.9 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-24 from Jennifer Broadfoot, Personnel Director, requesting approval of a negotiated wage rate with Teamsters Local 214 for the positions of Community Health Improvement Coordinator and WIC Coordinator positions at Public Health.

We met with Ms. Broadfoot who explained that representatives from the Controller’s Office, along with Christina Harrington, met with the Union on October 2 and 27, 2017 and agreed to the following range for both positions:

	<u>Start</u>	<u>6 Months</u>	<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>	<u>4 Years</u>
P-09	\$49,070	\$51,500	\$53,926	\$56,358	\$58,783	\$61,294

We recommend approval to set the wage rate for the positions of Community Health Improvement Coordinator and WIC Coordinator at Public Health at P-09.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-16 from Tim Novak, County Treasurer, requesting waiver of the hiring freeze and approval to fill the position of Chief Deputy Treasurer.

We met with Mr. Novak who explained this is an essential position that directs staff in daily operations and assists in formation of office policy and procedures, as well as multiple other duties.

We recommend approval to waive the hiring freeze and fill the position of Chief Deputy Treasurer.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-20 from John A. McColgan, Jr., County Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Senior Assistant Prosecutor.

We met with Mr. McColgan who explained this is an essential position and is crucial in the fight against crime in Saginaw County, especially as the retiring individual was one of two prosecutors in the Major Crimes Unit.

We recommend approval to waive the hiring freeze and fill the position of Senior Assistant Prosecutor.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-2 from Mary Stec, Community Corrections Manager, requesting waiver of the hiring freeze and approval to fill the position of Pretrial Jail Screener.

We met with Ms. Stec who explained this is an essential position that provides case management for high risk felony offenders and has been unfilled since December 2016.

We recommend approval to waive the hiring freeze and fill the position of Pretrial Jail Screener.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-3 from Todd Borders, Deputy Court Administrator – 10th Circuit Family Division, requesting waiver of the hiring freeze and approval to fill the position of Clerk/Typist.

We met with Mr. Borders who explained this is an essential position that handles routine clerical functions.

We recommend approval to waive the hiring freeze and fill the position of Clerk/Typist.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-15 from Jessica L. Sargent, Interim Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Facility Service Worker (PT).

We met with Ms. Sargent who explained this is an essential position that plays an important role in the function of the nutrition program and primarily works in the kitchen area, provides some janitorial duties, and is the backup for the kitchen delivery drivers when they call in sick or are on vacation.

We recommend approval to waive the hiring freeze and fill the position of Facility Service Worker (PT).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-17 from Denise M. Babbitt, Equalization Director, requesting waiver of the hiring freeze and approval to fill the position of Office Manager/Building Pricer.

We met with Ms. Babbitt who explained this position is vacant due to an internal transfer and is imperative that it be filled due to the ongoing staff shortage in that department.

We recommend approval to waive the hiring freeze and fill the position of Office Manager/Building Pricer.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-22 from William W. Stanuszek, Director, Mosquito Abatement Commission, requesting waiver of the hiring freeze and approval to fill the position of Education Coordinator.

We met with Mr. Stanuszek who explained this is an essential position responsible for educating the public regarding mosquito borne disease, mosquito biology, control methodologies, and promoting public awareness through community engagement in schools, meetings, groups, and events.

We recommend approval to waive the hiring freeze and fill the position of Education Coordinator.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-26 from Christina Harrington, Acting Health Officer, requesting waiver of the hiring freeze and approval to fill the positions of Typist Clerk I/II, Community Health Improvement Coordinator, and WIC Coordinator.

We met with Ms. Harrington who explained these positions are all currently funded within the Public Health FY 2018 Budget. The Typist Clerk I/II and WIC Coordinator positions are fully funded by the Michigan Department of Health and Human Services and fulfill the contractual obligation to provide services within our local jurisdiction.

We recommend approval to waive the hiring freeze and fill the positions of Typist Clerk I/II, Community Health Improvement Coordinator, and WIC Coordinator.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.10

NOVEMBER 21, 2017

Your Labor Relations Committee considered Communication No. 11-21-25 from Robert V. Belleman, Controller/CAO, on behalf of the Union/Management Health Insurance Committee, submitting an additional health insurance plan option due to rising costs of the existing plans while the PA 152 State Hard Cap increases at a much lower amount that would begin January 1, 2018.

We met with Mr. Belleman who presented information on the committee's recommendation to offer employees a High Deductible Health Plan (HDHP) and a Health Savings Account (HSA) with a



deductible of \$1,350 for single coverage; \$2,700 for two person or family. All Medical and all Pharmacy expenses would be subject to a deductible, with a maximum out of pocket of \$2,250/\$4,500 combined deductible and pharmacy co-pays. Pharmacy co-pays after deductible would be \$10/\$40/\$80. A debit card to be used at point of sale for service would be loaded with employer contributions to offset deductible expenses on the first business day of January, 2018 with singles receiving \$990 and two persons/families receiving \$1,980.

The pricing of the product allows Saginaw County to be able to contribute monies into an HSA to help members offset some of their increased costs due to the higher deductible. The benefit to employees would allow them to save monies on a pretax basis that can grow with interest and investment income for future retiree healthcare expenses.

We recommend acceptance of the recommendations from the Union/Management Benefit Committee and that the proper County administrators complete the required paperwork to implement the changes.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

- 6.1) **Controller/CAO**, re: Approval of recommendation to approve the Employment Agreement with Christina Harrington as the Saginaw County Public Health Officer, pending approval of the Michigan Department of Health & Human Services
- 6.2) **Controller/CAO**, re: Approval to amend County Policy #225 titled “General Fund Budget Surplus Distribution Policy” to direct any savings at year end in the Jail Budget to a Debt Service Fund

- ***Krafft moved, seconded by Dwan, to approve 6.1 and 6.2 leaving room for exceptions. Kilpatrick made an exception to 6.1 stating he was uncomfortable with how Christina Harrington obtained the position and the actions taken against the former Health Officer. Motion carried with a Nay vote recorded for Kilpatrick on 6.1.***

FROM: EXECUTIVE COMMITTEE -- 6.1

NOVEMBER 21, 2017

Your committee considered a recommendation from Robert Belleman, Controller/CAO, to interview candidates to fill the permanent position of Saginaw County Public Health Officer. Two (2) qualified candidates were identified for interviews.

The Health Officer is responsible for overseeing a \$10,263,728 budget with approximately 65 employees. Pursuant to Public Act 368 of 1978, as amended, Saginaw County must appoint a permanent Health Officer. The Michigan Department of Health and Human Services (MDHHS) previously approved the appointment of an Acting Health Officer, but the County was required to appoint a permanent Health Officer or request an extension of the Acting Health Officer by October 28, 2017.



We met with Ms. Christina Harrington, M.P.H. prior to a Special Session of the Board on Tuesday, October 24, 2017 and conducted her interview. The second qualified candidate, Mr. Garald Goza, withdrew himself from consideration. After the interview, discussion was held with the Controller and members of the Board of Health regarding the qualifications of Ms. Harrington. The Executive Committee met again on November 14, 2017 and approved the submission of Ms. Harrington to the full board for appointment as the Saginaw County Public Health Officer.

It is the recommendation of this committee to approve an Employment Agreement with Christina Harrington as the Saginaw County Public Health Officer, pending approval of the Michigan Department of Health & Human Services (MDHHS).

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

NOVEMBER 21, 2017

Your committee considered Communication No. 11-21-27 from Robert V. Belleman, Controller/CAO recommending amendment of County Policy #225 titled "General Fund Budget Surplus Distribution Policy" to direct any savings at year end in the Jail Budget to a Debt Service Fund (Sinking Fund).

We met with the Controller who stated current financial projections indicate the County will realize an approximate \$350,000 shortfall in year three of debt service. By amending the policy to direct the year end savings in the Jail Budget to this fund, it will assist with paying the annual principal and interest payments associated with the \$39.3 million Jail Bond.

We recommend approval to amend County Policy #225 as submitted.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

Category: 200
Number: 225

Subject: **GENERAL FUND BUDGET SURPLUS DISTRIBUTION POLICY**

1. **PURPOSE:** The purpose of this financial policy is to establish and direct the distribution of the General Fund budget surplus at the end of the fiscal year. The budget surplus distribution method described in this policy is designed for equitable distribution to maintain General Fund reserves at adequate levels as well as fund capital improvement projects and other post-employment benefits.
2. **AUTHORITY:** The authority to establish General Fund Budget Surplus Distribution lies with the Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to the General Fund of the County.



4. **RESPONSIBILITY:** The Board of Commissioners shall be responsible for the adoption and amendment of this policy. The Controller/CAO shall be responsible for the implementation of this policy.
5. **DEFINITIONS:**
 - 5.1 **General Fund:** Used to account for all financial resources except those required to be accounted for in another fund.
 - 5.2 **General Public Improvement Fund:** Used to account for all financial resources set aside for public improvement projects.
 - 5.3 **Other Post-Employment Benefit (OPEB) Fund:** Used to account for all financial resources to be used for post-employment benefits other than pension benefits. Other post-employment benefits include post-employment healthcare benefits.
 - 5.4 **Budget Surplus:** A budget surplus occurs when revenues exceed expenditures at the end of a fiscal year and is calculated by determining the amount by which revenues received exceed the expenditures.
 - 5.5 **Employee Payroll Reserve:** Funds required to meet continuing financial needs in order to maintain a positive cash position in a fund. This is essential when revenue streams are inconsistent with expenditure streams (payroll and benefits) due to tax collection dates beginning much later than fiscal years begin or when revenues are on a reimbursement basis. To avoid the necessity of borrowing funds and paying interest costs to make payroll, this reserve is necessary.
 - 5.6 **Budget Stabilization:** Designated portions of assets, which represent financial resources, dedicated to maintaining the long-term financial viability of a specific fund. These funds will be available for emergency and unforeseen measures such as the loss of a revenue stream or the increase in an expense area, or a combination of revenue losses and expenditure increases.
 - 5.7 **Fund Balance/Reserves:** Designated portions of assets, which represent financial resources available to finance expenditures other than those tentatively planned.
 - 5.8 **Sheriff's Department Jail Division: This activity in the General Fund (101) is used to account for the operation of the Saginaw County Adult Detention Facility (Jail).**
 - 5.9 **LTGO: Limited Tax General Obligation**
6. **POLICY:**
 - 6.1 **BUDGET SURPLUS DISTRIBUTION FOR GENERAL FUND**
 - 6.1.1 If at the end of a fiscal year it is determined that actual revenues exceed actual expenditures after all adjustments and audit adjustments have been made and posted, then a budget surplus exists.
 - 6.1.2 The budget surplus will first be used to bring any reserve balances in the General Fund into compliance with County Policy #221 Fund Balance Policy. Those reserve balances are identified as the Employee Payroll Reserve and the Budget Stabilization Reserve.
 - 6.1.2.1 **Any budget surplus in the Sheriff's Department Jail Division on an annual basis would be transferred to a Debt Service Fund for Jail Bond (LTGO Bond, Series 2017).**



6.1.3 Any remaining surplus after bringing the General Fund reserves into compliance with County Policy #221 Fund Balance Policy **and transferring Jail operating surplus** will then be divided equally among the following:

6.1.3.1 One-third of the remaining budget surplus will be distributed to the General Public Improvement Fund to be used towards capital improvement projects approved by the Board of Commissioners.

6.1.3.2 One-third of the remaining budget surplus will be distributed to the Other Post-Employment Benefits (OPEB) fund to be used towards retiree healthcare.

6.1.3.3 The remaining one-third will be distributed to the General Fund Reserve Fund Balance Accounts to be used towards maintaining an adequate level of reserves.

7. ADMINISTRATIVE PROCEDURES: The Controller/CAO shall be responsible for developing, updating and implementing the budget surplus distribution within the General Fund of the County as identified within this policy.
8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: May 19, 2015
AMENDED: **November 21, 2017**

REPORTS OF OTHER COMMITTEES

8. Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair
None
9. Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair
None
10. Committee Compensation
11-21-17.1) October 8 – October 21, 2017
11-21-17.2) October 22 – November 4, 2017
- **Stack moved, seconded by Theisen, to approve 11-21-17.1 and 11-21-17.2 leaving room for exceptions. There were no exceptions and the motion carried.**

Compensation Reports begin on next page



COMMITTEE COMPENSATION - 11.21.17.1

NOVEMBER 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 8 - October 21, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/09/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	10/10/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	10/11/17	GLB Michigan Works! / Midland	Ruth	\$50.00	1
4	10/12/17	SMATS Transportation	Stack	\$50.00	1
5	10/13/17	MAC Environmental & Regulatory Affairs / Lansing	Stack	\$50.00	1
6	10/16/17	Northern Michigan Counties Association / Grayling	Theisen	\$50.00	1
7	10/17/17	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Webster <i>Absent: Theisen</i>	10 Present	\$500.00	10
8	10/17/17	GLB CVB	Ruth	\$25.00	1
9	10/18/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
			Ruth	\$50.00	1
10	10/18/17	Animal Control Advisory Council	Hadsall	\$50.00	1
11	10/19/17	Frankenmuth CVB	Krafft	\$50.00	1
12	10/17/17	To correct shortage in June payroll 6-3-17	O'Neal	\$44.77	1
TOTAL				\$1,469.77	30

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-20-17)



COMMITTEE COMPENSATION - 11.21.17.2

NOVEMBER 21, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 22 - November 4, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/23/17	MAC Health & Human Services / Lansing	McInerney	\$50.00	1
2	10/24/17	Region VII Area Agency on Aging	Stack	\$5.00	1
3	10/24/17	Executive Committee	Ruth	\$25.00	1
			McInerney	\$25.00	1
			Hadsall	\$25.00	1
			Stack	\$25.00	1
			Krafft	\$25.00	1
4	10/24/17	Special Board Session Dwan, Hadsall, Harris, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick</i>	10 Present	\$500.00	10
5	10/25/17	Union/Management Health Insurance Committee	Stack	\$50.00	1
6	10/27/17	MAC Transportation / Lansing	Harris	\$50.00	1
7	10/31/17	Saginaw County CVB	Ruth	\$50.00	1
8	11/01/17	Crime Prevention Council	Ruth	\$50.00	1
9	11/03/17	MAC Finance / Lansing	Krafft	\$50.00	1
10	11/03/17	Saginaw Future Board	Ruth	\$50.00	1
TOTAL				\$980.00	23

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-3-17)

RESOLUTIONS

RESOLUTION "A"

SAGINAW COUNTY, MICHIGAN

November 21, 2017

APPROVING APPORTIONMENT OF OPERATIONAL COSTS and
ACCEPTING FOR FILE THE FISCAL 2018 BUDGET OF THE
SAGINAW AREA STORM WATER AUTHORITY

At a regular meeting of the Board of Commissioners of the County of Saginaw, held on the 21st day of November, 2017, at 5:00 o'clock p.m.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

ABSENT: None



Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and,

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and,

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Commissioners as follows:

1. The apportionment of the 2018 annual operational costs for the Authority is approved as presented.
2. The 2018 annual budget of the Authority is received and accepted as presented.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
 COUNTY OF SAGINAW)

I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 21st day of November, 2017, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of November, 2017.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

- Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair
 2.2) **Sheriff**, re: Approval to amend the PCN Roster to eliminate the open Jail Sgt. Position and add a Lieutenant



OCTOBER 17, 2017 BOARD SESSION:

Hadsall moved, seconded by O’Neal, to approve. A motion was made to refer this matter back to committee and the motion failed due to a tie vote. Discussion was held between McInerney and the Sheriff. Commissioner Privileged by McInerney and moved to the November 21, 2017 Board Session under Unfinished Business.

NOVEMBER 21, 2017 BOARD SESSION:

The Chair requested a vote on the motion. The motion carried with a Nay vote recorded for McInerney.

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

NOVEMBER 21, 2017

~~OCTOBER 17, 2017~~

Your committee considered Communication No. 10-17-12 from Sheriff William Federspiel, requesting to change the open Jail Sgt. PCN to a Lieutenant PCN.

We met with Sheriff Federspiel stated that this position will not be filled until November. The new Lieutenant will be used to provide oversight on the new jail project – to include working with our external contract companies (food service, phone service, and health service, and health services) to ensure a smooth transition.

We recommend approval to eliminate the open Jail Sgt. position and add a Lieutenant.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

PROCLAMATIONS

Proclamation

#SeeRed

World AIDS Day

December 1, 2017

Whereas, World AIDS Day was first observed December 1, 1988 after an international summit of health ministers called for a new spirit of social tolerance and a greater exchange of information on HIV/AIDS. Observed annually on December 1st, World AIDS Day serves to strengthen global efforts to address the challenges of the AIDS pandemic, which continues to spread throughout every region of the world; and,

Whereas, Today, more people are receiving life-saving treatment for HIV than ever before, and millions of HIV infections have been prevented. Still, more than 36 million people around the world live with HIV – including nearly three million children. Insurance companies can no longer discriminate against individuals living with HIV / AIDS or any other pre-existing condition. Additionally, this year marks the 27th anniversary of the Ryan White CARE Act which established the Ryan White Program – a program that helps provide needed care to the most vulnerable individuals and touches over half of all people living with HIV in America.



Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims December 1, 2017 as World AIDS Day and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of HIV/AIDS.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented:
November 21, 2017

ELECTIONS

- ❖ The Chair asked for a motion to consent to the election of Jamie Forbes and Kathleen McGraw to the **HealthSource Saginaw, Inc., Saginaw Community Healthcare Services Corporation** to fill vacancies for terms that expire December 31, 2020. Webster moved, seconded by Stack, to consent to the election. Motion carried.

APPOINTMENTS

- ❖ The Chair appointed Ronda Newman to the **Animal Control Advisory Council** to fill a vacancy for a term that expires December 31, 2018
- ❖ The Chair re-appointed Katharine Tessin, Phil Karwat, Larry Tibbitts, and Tom McIntyre to the **Solid Waste Management Planning Committee** for terms that expire December 31, 2020

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chairman Ruth stated he is proud to serve as Chair of an outstanding Board of Commissioners and that we need to communicate clearly with each other, department heads and the public. Mr. Ruth took a moment to reiterate some of the Board Rules, specifically Article 5 pertaining to Conduct of Members, and encouraged commissioners to fully read through them again.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft invited everyone to Frankenmuth the Friday after Thanksgiving for the holiday lighting, and he will be at Michigan on Main at the Bavarian Inn at 7:30 p.m.
- ◆ Commissioner Theisen invited everyone to Flannigan's on Gratiot Road on Saturday, December 2, 2017 for its annual "Toys for Tots" event.
- ◆ Commissioner McInerney announced the Swan Valley High School Football Team is playing in the State Finals at 4:30 p.m. on Saturday, November 25, 2017 at Ford Field in Detroit, MI.

By Commissioner Kilpatrick, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:21 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

DECEMBER SESSION 2017

First Day of the December Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, December 19, 2017. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None*

TOTAL: - 11

Commissioner O'Neal introduced members of the Brown & Vernon American Legion Post 312 who gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 7, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of December 19, 2017 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on **Tuesday, December 19, 2017** at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Harris moved, seconded by Commissioner Kilpatrick, to approve the Minutes from the November 21, 2017 Board Session. Motion carried.



PUBLIC HEARING

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

Certificate of Recognition

Hon. Robert L. Kaczmarek

10th Circuit Court Judge

From the minute that Judge Robert L. Kaczmarek graduated from Saginaw High in 1962, he has been on the go! After attending Delta College, he attended the University of Michigan where he received his Bachelor of Arts and Juris Doctor degrees. In 1970, Judge Kaczmarek worked as a State Attorney for Legal Services of Eastern Michigan before moving on to become an Assistant Saginaw City Attorney.

In 1973, Judge was hired as an Assistant Saginaw County Prosecuting Attorney and advanced to Saginaw County Prosecuting Attorney where he remained until 1984. In 1985, Judge Kaczmarek continued his journey with Saginaw County when he became a 10th Judicial Circuit Court Judge and he served as Chief Judge for several years.

The Saginaw County Board of Commissioners congratulates Judge Robert L. Kaczmarek on his retirement, thanks him for his commitment and outstanding contributions to our community and expresses its utmost appreciation to him for his many years of dedicated public service to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: December 1, 2017
Adopted: December 19, 2017

Certificate of Recognition

Kimberly A. Napoleon

First Female commander

Wallace C. Schultz/Dwight A. McKinney Jr. Post 9931

Kimberly A. Napoleon served this Nation as a member of the United States Army during three Military Operations, those being Operation Just Cause, Operation Earnest Will and Desert Shield/Desert Storm – Persian Gulf War. During those conflicts she provided logistical support to her comrades ensuring they were well equipped with the technical support needed during the time of war. Kimberly received several citations and awards, including the Bronze Star with Valor for lifetime injuries sustained while defending her country. She was stationed at Fort Hood, Texas and Fort Bragg, North Carolina.



Upon returning to her hometown of Saginaw, Michigan, Kimberly realized the need for her fellow Veterans to become aware of the potential benefits they've earned while serving. Kimberly dedicated her time volunteering as an advocate and service officer to ensure as many men and women receive those benefits and recognition they have rightfully earned.

Kimberley is a life member of Disabled American Veterans and Veterans of Foreign Wars of the United States of America. She belongs to Haley Brothers Disabled American Veterans Chapter 117, where she served as the first Female Commander (2014 – 2016) in its 70-year history. Kimberly is also a member of the historic Brown and Vernon American Legion Post 312 where she served as Past Adjutant.

The Saginaw County Board of Commissioners salutes your bravery in protecting the freedom of the United States of America and thanks you for continuing your efforts of helping your fellow comrades and Veterans of our County. Congratulations on your well-deserved promotion as the first Female Commander of Wallace C. Schultz/Dwight A. McKinney Jr. Post 9931.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: December 8, 2017
Adopted: December 19, 2017
Amos O'Neal
Commissioner, District #9

Certificate of Recognition
Valerie Hoffman
Underground Railroad Executive Director

After 23 years of dedicated service to the Underground Railroad and the community, Underground Railroad Executive Director Valerie Hoffman will retire on December 31, 2017. In this time, she has added vital services for survivors of abuse, increased agency revenue from \$300,000 to \$3 million, led two successful capital campaigns for agency growth, and founded the Mid-Michigan Human Trafficking Task Force, among other accomplishments.

Valerie is active in many community groups including the Saginaw Township Business Association, Zonta Club of Saginaw, and Women in Leadership. She presents on Financial Management and Human Resource Administration to the Michigan Coalition to End Domestic and Sexual Violence and sits on various panels for Domestic Violence, Sexual Assault, Stalking, Violence Against Women, and Human Trafficking.

The Saginaw County Board of Commissioners congratulates Valerie Hoffman on her retirement and thanks her for her endless effort to educate, protect, and end domestic violence in Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: December 19, 2017
Presented: January 10, 2018
Cheryl M. Hadsall
Commissioner, District #7



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

12-19-1 BIRCH RUN TOWNSHIP sending notice that the Birch Run Township Downtown Development Authority (DDA) shall hold a Public Hearing on December 12, 2017 at 7:00 p.m. to review amendments of its DDA Plan.

-- County Services (*Receive & File*)

12-19-2 BAY CITY PUBLIC SCHOOLS sending a Resolution pursuant to statute that imposes a summer tax levy on all school district property.

-- County Services (*Receive & File*)

12-19-3 TREASURER submitting the 2017 Delinquent Tax Revolving Fund Policy Report, which details the distribution of revenues to the General Fund from the Delinquent Tax Revolving Fund.

-- Budget/Audit (*Receive & File*)

12-19-4 PUBLIC WORKS requesting approval of a Full Faith and Credit Resolution Series 2018A and 2018B regarding the sale of bonds for the Hemlock Tile Drain Drainage District.

-- County Services (**12-19-3.1/Res. "A"**)

12-19-5 MOSQUITO ABATEMENT COMMISSION requesting approval to amend its FY 2018 Budget to utilize \$18,000 in unexpected revenue from the public sale of three trucks to purchase a 2018 GMC truck and replace a 2006 Chevy truck.

-- Human Services (**12-19-1.1**)

12-19-6 PUBLIC HEALTH requesting approval of the updated job description of the Emergency Preparedness Coordinator at the Health Department, along with waiver of the hiring freeze and approval to fill the position.

-- Human Services/Labor Relations (**12-19-5.1**)

12-19-7 CONTROLLER/CAO submitting for approval modifications to County Policy #353 titled "Wellness Activity Reimbursement," specifically relating to the eligibility of retirees who are 65 years or older or who are Medicare eligible.

-- Labor Relations (**12-19-5.7**)

12-19-8 SHERIFF requesting (1) To eliminate the vacant Jail Sergeant PCN #101338 and put the savings of \$202,560 (\$101,280 x 2 for FY 2018 and FY 2019) into the Sinking Fund for the new Jail Project; (2) To apply the savings from a vacant Correction Officer's PCN #101445 over FY18 and FY19 (\$133,798) to the cost of sending four current Corrections Officers through the police academy (\$31,056), to the purchase of two Ford Taurus vehicles for Jail Command in FY18 (\$39,910) and for a Ford transport vehicle for the Jail in FY19 (\$43,732); (3) To modify the vacant Transport Deputy PCN #101428 to a Quartermaster/Property Evidence Clerk with savings of \$20,790 and, if approved, to eliminate the Jail Clerk PCN #101461 in the amount of \$75,500 x 2 (FY18 and FY19) and place \$151,000 into the Jail Sinking Fund; (4) To purchase two vehicles from FY 2017 207 Fund Balance at a total cost of \$61,450; (5) To apply the savings over the last quarter from vacant Patrol Officer PCN #207034 to the purchase of a Ford Taurus for Command Staff at a cost of \$19,955; and (6) To place the amount of \$1,445.28 found by Finance remaining in Account No. 30111 for bulletproof vests into the FY18 budget to be used for replacement of expired vests in FY18.

-- Courts & Public Safety (**12-19-2.1 – 2.6**)



- 12-19-9 CONTROLLER/CAO** requesting approval of the updated job description of the Commission on Aging Director and waiver of the hiring freeze to fill the position.
-- Human Services/Labor Relations **(12-19-5.3)**
- 12-19-10 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of October 2017.
-- Budget Audit **(12-19-4.1)**
- 12-19-11 HON. TERRY L. CLARK, CHIEF JUDGE** requesting approval of the updated job description of the District Court Traffic Supervisor position.
-- Courts & Public Safety/Labor Relations
- 12-19-12 CONTROLLER/CAO** requesting amendment of the Medical Examiner’s FY 2018 operating budget to increase its office rent \$5,125 from the General Fund to cover additional costs associated with relocating the office from Room 215 to Room 503, which is a larger space. Also requesting amendment of the FY 2018 Public Improvement Fund by \$20,000 to cover costs associated with office modifications to Room 503 prior to the relocation and the purchase of a copier.
-- Courts & Public Safety **(12-19-2.7)**
- 12-19-13 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator.
-- Labor Relations **(12-19-5.4)**
- 12-19-14 10TH CIRCUIT COURT – FAMILY DIVISION/JUVENILE** requesting waiver of the hiring freeze and approval to fill the positions of Detention Youth Care Specialist and Maintenance Worker III.
-- Labor Relations **(12-19-5.5)**
- 12-19-15 PUBLIC HEALTH (1)** requesting waiver of the hiring freeze for the remainder of FY 2018 in order to fill vacant Public Health Nurse positions and (2) requesting approval of a wage adjustment for the remainder of FY 2018 to fill vacant Public Health Nurse positions up to a Step 3 based on years of experience.
-- Labor Relations **(12-19-5.2)**
- 12-19-16 EQUALIZATION** requesting an extension of the contract with former Equalization Director James Totten to retain him on an “as needed” basis.
-- Labor Relations **(12-19-5.6)**
- 12-19-17 EQUALIZATION** requesting approval for a wage adjustment to fill the vacant Deputy Director position at M09 - Step 4.
-- Labor Relations **(On Addendum if approved at Labor Relations prior to meeting)**
- 12-19-18 CONTROLLER/CAO** submitting proposed revisions to County Policy #346 titled “Retirement” regarding the re-employment of retired County employees (Section 6.4).
-- Labor Relations **(12-19-5.8)**

INITIATORY MOTIONS

None



REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

- 1.1) **Mosquito Abatement Commission**, re: Approval to amend its FY 2018 Budget to utilize \$18,000 in unexpected revenue from the sale of three trucks to purchase a 2018 GMC truck and replace a 2006 Chevy Truck

- ***McInerney moved, seconded by Theisen, to approve 1.1. Motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

DECEMBER 19, 2017

Your committee has considered Communication No. 12-19-5 from William Stanuszek, Director, Mosquito Abatement Commission, requesting to amend its FY 2018 Budget to utilize \$18,000 in unexpected revenue from the sale of three trucks to purchase a 2018 GMC truck and replace a 2006 Chevy truck.

We met with Mr. Stanuszek who explained that the purchase of a new vehicle will result in less fuel usage and less repairs. The sale of three vehicles generated higher than expected revenue and combining that revenue with current funds provides funding for a new vehicle.

We recommend approval for Mosquito Abatement to amend its FY 2018 Budget and use \$18,000 in unexpected revenue for the purchase of a new 2018 GMC truck.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

James G. Theisen, Vice-Chair

Amos O'Neal

Michael A. Webster

Carl E. Ruth

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

- 2.1) **Sheriff**, re: Approval to eliminate the vacant Jail Sergeant PCN #101417 and put the savings of \$101,280 into the Jail Project Sinking Fund
- 2.2) **Sheriff**, re: Approval to apply savings from a vacant Corrections Officer PCN #101445 position to the cost of sending two (2) current Corrections Officers to the academy; and the purchase of two (2) Ford Taurus vehicles for Jail Command
- 2.3) **Sheriff**, re: Approval to modify the vacant Transport Deputy PCN #101428 to a Quartermaster/Property Evidence Clerk, eliminate the Jail Clerk PCN #101461 if approved, and place \$75,500 in the Jail Sinking Fund
- 2.4) **Sheriff**, re: Approval to purchase two (2) Ford P.I. AWD Sedans for \$61,450
- 2.5) **Sheriff**, re: Approval to apply savings from a vacant Patrol Officer PCN 207034 to purchase a Ford Taurus in September, 2018
- 2.6) **Sheriff**, re: Approval to move \$1,445 from Account No. 30111 to Account No. 30152 in FY 2018 for the purchase of bulletproof vests
- 2.7) **Controller/CAO**, re: Amendment of Medical Examiner's FY 2018 operating budget of \$5,125 from the General Fund to cover costs associated with office relocation and \$20,000 from the Public Improvement Fund for office modifications



- **Hadsall moved, seconded by Theisen, to approve 2.1. Motion carried.**
- **Hadsall moved, seconded by Kilpatrick, to approve 2.2. Motion carried.**
- **Hadsall moved, seconded by Dwan, to approve 2.3. Motion carried.**
- **Hadsall moved, seconded by Dwan, to approve 2.4. Motion carried.**
- **Hadsall moved, seconded by Dwan, to approve 2.5. Motion carried.**
- **Hadsall moved, seconded by Kilpatrick, to approve 2.6. Motion carried.**
- **Hadsall moved, seconded by Dwan, to approve 2.7. Motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel requesting to eliminate the vacant Jail Sergeant PCN #101417 (*corrected in committee*) and put the savings of \$202,560 (\$101,280 x 2 for FY 2018 and FY 2019) into the Sinking Fund for the new Jail Project. We met with Sheriff Federspiel who informed the committee that the correct PCN number is 101417. We recommend approval to eliminate the vacant Jail Sergeant PCN #101417 and put the savings of \$101,280 for FY 2018 into the Sinking Fund for the new Jail Project.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
 Kathleen K. Dwan
 Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
 Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel requesting to apply the savings from a vacant Correction Officer’s PCN #101445 over FY18 and FY19 (\$133,798) to the cost of sending four current Corrections Officers through the police academy (\$31,056), to purchase two (2) Ford Taurus vehicles for Jail Command in FY18 (\$39,910) and for a Ford transport vehicle for the Jail in FY19 (\$43,732).

We met with Sheriff Federspiel who informed the committee that he would like to send two current Corrections Officers to the police academy; one in January 2018 and one in August 2018. The cost of the police academy is currently \$7,764 for one officer. He is also proposing to send two Corrections Officers in 2019. The remaining savings will be applied to purchasing two (2) Ford Taurus vehicles for Jail Command (\$39,910) in FY18 and is proposing to purchase a Jail Transport vehicle (43,732) in FY19. PCN will be eliminated at the end of 2019.

We recommend approval to apply the savings from a vacant Correction Officer’s PCN #101445 in FY18 to the cost of sending two current Corrections Officers through the police academy (\$15,528) and to purchase two (2) Ford Taurus vehicles for Jail Command (\$39,910). The Sheriff could decide to fill this position after August 1, 2018 but in doing so the estimated savings in FY 2019 would not be available to send additional Corrections Officers to the academy or to acquire the Jail Transport Van.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
 Kathleen K. Dwan
 Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
 Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel, requesting to modify the vacant Transport Deputy PCN #101428 to a Quartermaster/Property Evidence Clerk with savings of \$20,790 and, if approved, to eliminate the Jail Clerk PCN #101461 in the amount of \$75,500 x 2 (FY18 and FY19) and place \$151,000 into the Jail Sinking Fund.

We met with Sheriff Federspiel who informed the committee that the position can be civilianized. The deputy that is currently in that position will be assigned to Road Patrol. Sheriff is proposing to place \$75,500 in the Jail Sinking Fund in the FY19 Budget.

We recommend approval to modify the vacant Transport Deputy PCN #101428 to a Quartermaster/Property Evidence Clerk and eliminate the Jail Clerk PCN #101461, if approved, and place \$75,500 in the Jail Sinking Fund in FY 2018. The Sheriff will submit a job description for approval at the January Courts & Public Safety and Labor Relations committee meetings.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel, requesting to purchase two vehicles from (207) Fund Balance at a total cost of \$61,450.

We met with Sheriff Federspiel who informed the committee that the Sheriff Department covers 810 square miles in Saginaw County and that maintenance and repair costs will be reduced. The vehicles are Ford P.I. AWD Sedans at \$25,725 each with \$5,000 each to outfit.

We recommend approval to purchase two vehicles from (207) Fund Balance at a total cost of \$61,450.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.5

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel, requesting to apply the savings over the last quarter from vacant Patrol Officer PCN #207034 to the purchase of a Ford Taurus for Command Staff at a cost of \$19,955.

We met with Sheriff Federspiel who informed the committee that he has a vehicle that is leased and its lease is up in September 2018. He will wait until September to purchase the vehicle.

We recommend approval for Sheriff Federspiel to purchase a Ford Taurus in September 2018 and that the position remains vacant through March 2018 to cover the cost.



Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.6

DECEMBER 19, 2017

Your committee considered Communication No. 12-9-8 from Sheriff William Federspiel, requesting to place the amount of \$1,445 found by Finance remaining in Account No. 30111 for bulletproof vests into the FY18 budget to be used for replacement of expired vests in FY18.

We met with Sheriff Federspiel who requested the money be used for replacement of expired bulletproof vests.

We recommend approval to amend the Sheriff's FY 2018 Budget by \$1,445 (Activity No. 30152) to be used for replacement of expired bulletproof vests in FY18.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.7

DECEMBER 19, 2017

Your committee considered Communication No. 12-19-12 from Robert Belleman, Controller/CAO, requesting amendment of the Medical Examiner's FY 2018 operating budget to increase its office rent \$5,125 from the General Fund to cover costs associated with relocating the office from Room 215 to Room 503, which is a larger space. Also requesting amendment of the FY 2018 Public Improvement Fund by \$20,000 to cover costs associated with office modifications to Room 503 prior to the relocation and the purchase of a copier.

We met with Mr. Belleman who informed the committee that the Medical Examiner's Office will go from 588 square feet to 838 square feet. Both offices are located in the Health Department building. The Medical Examiner's Office staff has identified more space as a priority.

We recommend amendment of the Medical Examiner's FY 2018 operating budget of \$5,125 from the General Fund to cover costs associated with relocating the office and amendment of the FY 2018 Public Improvement Fund by \$20,000 to cover costs associated with office modifications.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **Public Works**, re: Approval to issue the Full Faith and Credit of the County of Saginaw on the Hemlock Tile Drain Bonds, Series 2018A and Series 2018B

- **Stack moved, seconded by Theisen, to approve 3.1. Motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

DECEMBER 19, 2017

Your committee considered Communication No. 12-19-4 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Hemlock Tile Drain Drainage District.

We met with Mr. Wendling who informed the committee that this drain improvement project is necessary to protect and preserve the public health and in the best interest in the County of Saginaw and that the Drain Bonds be sold as follows: Hemlock Tile Drain Bonds, Series 2018A and Series 2018B, in the aggregate principal amount not to exceed \$11,931,000.

We recommend approval of the foregoing sale of Drain Bonds regarding the Hemlock Tile Drain Drainage District. Resolution “A” is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Finance/Treasurer**, re: Approval of Claims for October 2017

- **Krafft moved, seconded by O’Neal, to approve 4.1. Motion carried.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

DECEMBER 19, 2017

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
12-19-17	Electronic	October 1 - 31, 2017	\$ 8,657,557.10
	Voucher	October 1 - 31, 2017	\$ 21,386,179.38

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

- 5.1) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of Emergency Preparedness Coordinator
- 5.2) **Public Health**, re: Waiver of the hiring freeze for remainder of FY 2018 for Public Health Nurses and approval for a wage adjustment up to Step 3 based on years of experience to hire Public Health Nurses for the remainder of FY 2018
- 5.3) **Controller/CAO**, re: Waiver of the hiring freeze and approval to fill the position of Commission on Aging Director
- 5.4) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator (FT)
- 5.5) **10th Circuit Court – Family Division/Juvenile**, re: Waiver of the hiring freeze and approval to fill the positions of Detention Youth Care Specialist and Maintenance Worker III
- 5.6) **Equalization**, re: Approval to contract with former Equalization Director Jim Totten on an “as-needed” basis, with the Controller reporting to Labor Relations Committee on his contracted hours
- 5.7) **Controller/CAO**, re: Amendment of County Policy #353 titled “Wellness Activity Reimbursement”
- 5.8) **Controller/CAO**, re: Amendment of County Policy #346 titled “Retirement”
- 5.9) **Equalization**, re: Approval of wage adjustment of Deputy Director of Equalization to M09-Step 4

▪ ***Kilpatrick announced 5.9 was added to the Addendum pursuant to approval at a special Labor Relations meeting held prior to the Board Session. Kilpatrick moved, seconded by Theisen, to approve 5.1 through 5.9 leaving room for exceptions. 5.9 was excepted and the motion carried as to 5.1 – 5.8.***

▪

▪ ***Harris stated he has reservations on 5.9 and, even though the county has a hard time finding qualified people, he is opposed to offering higher than the starting wage. After discussion, the motion carried with Nay votes recorded for Dwan, Harris and Kilpatrick.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-6 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Emergency Preparedness Coordinator.

We met with Ms. Harrington who explained this is an essential position that is directly responsible for all emergency preparedness efforts for Saginaw County relating to Public Health.

We recommend approval to waive the hiring freeze and fill the position of Emergency Preparedness Coordinator.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-15 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze for the remainder of FY 2018 for Public Health Nurses and approval for a wage adjustment up to Step 3 based on years of experience to hire Public Health Nurses for the remainder of FY 2018.

We met with Ms. Harrington who advised the committee that current wages for Registered Nurses employed by Saginaw County are not competitive in the local marketplace. Comparison wage studies have been conducted and Saginaw County is experiencing continued difficulty in recruiting and retaining nurses due to the low starting wage. This amount is still below most starting wages of surrounding counties. There are currently four (4) vacancies which have affected their ability to provide service delivery to the citizens of Saginaw County.

We recommend approval to waive the hiring freeze for the remainder of FY 2018 for Public Health Nurses and approval for a wage adjustment up to Step 3 based on years of experience to hire Public Health Nurses for the remainder of FY 2018.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-9 from Robert Belleman, Controller/CAO, requesting waiver of the hiring freeze and approval to fill the position of Commission on Aging Director.

We met with Mr. Belleman who explained this is an essential position that is responsible for the overall fiscal and program management of Commission on Aging. It plans, develops, administers, implements, and evaluates diverse service programs and activities for the senior adult population of Saginaw County, in addition to overseeing all aspects of personnel administration and performing public relations and outreach activities to promote the services and mission of the agency.

We recommend approval to waive the hiring freeze and fill the position of Commission on Aging Director.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-13 from Jessica L. Sargent, Interim Director, Commission on Aging (COA), requesting waiver of the hiring freeze and approval to fill the position of Motor Vehicle Operator (full-time).

We met with Ms. Sargent who explained this is an essential position that ensures quality transportation services to adults who are at least 60 years of age in Saginaw County. COA offers door-to-door transportation service, which is crucial as there is currently not a county wide transportation system.

We recommend approval to waive the hiring freeze and fill the position of Motor Vehicle Operator (full-time).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-14 from Brandon Genwright Sr., Detention Director – 10th Circuit Family Division, requesting waiver of the hiring freeze and approval to fill the positions of Detention Youth Care Specialist (DYCS) and Maintenance Worker III.

We met with Mr. Genwright who explained that the Detention Center is a 24-hour facility that requires DYCS coverage for shifts beginning at 7:00 a.m. through 11:00 p.m. daily. It must maintain an accurate ratio of full-time staff per shift to ensure the safety of the building. In addition, the current Maintenance Worker III position will be vacant as of December 31, 2017 and historically the Detention Center has experienced a low response through county and union postings.

We recommend approval to waive the hiring freeze and fill the positions of Detention Youth Care Specialist and Maintenance Worker III.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

DECEMBER 19, 2017

Your Labor Relations Committee considered Communication No. 12-19-16 from Denise Babbitt, Director, Equalization, requesting an extension of the contract with former Equalization Director Jim Totten to retain him on an “as-needed” basis.

We met with Ms. Babbitt who explained that Mr. Totten’s current contract expires at the end of December and she has not had adequate time to work with him due to deadlines imposed for completion of studies by the State of Michigan and winter tax bill season. It would be in the county’s best interest to consult with him on any issues that may arise where his expertise and assistance would be invaluable.



We recommend approval to contract with Jim Totten on an “as-needed” basis, with the provision that the Controller would report to Labor Relations Committee on his contracted hours.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

DECEMBER 19, 2017

Your committee considered Communication No. 12-19-7 from Robert V. Belleman, Controller/CAO recommending amendment of County Policy #353 titled “Wellness Activity Reimbursement” specifically relating to the eligibility of retirees who are 65 years or older or who are Medicare eligible.

We met with the Controller who stated that in April and May, 2017, the Board of Commissioners approved various changes to retiree healthcare, including providing 65 years or older and Medicare eligible retirees with the *SilverSneakers* program via Blue Cross/Blue Shield. If the retiree is eligible for *SilverSneakers*, the retiree is no longer eligible to receive the \$200 annual wellness reimbursement.

We recommend approval to amend County Policy #353 as submitted.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

Category: 300

Number: 353

Subject: WELLNESS ACTIVITY REIMBURSEMENT

1. **PURPOSE:** The purpose of this policy is to establish procedures to reimburse eligible employees and retirees for participation in certain wellness activities and in accordance with the specific provisions enumerated herein.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy shall apply to all eligible non-union employees only and retirees who participate in programs or activities that further personal wellness.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:**



- 5.1 Personal Wellness Activity. Participation or membership in groups such as Weight Watchers, fitness facilities such as the YMCA, or activities such as fitness classes are included. Sporting leagues of entertainment value, such as bowling, golf, or softball leagues, are not included.
- 5.2 Eligible Employees. Employees or retirees who receive or are eligible to receive health insurance benefits from Saginaw County, as defined in Policy #343. This policy does not include employees' families and/or dependents.

6. POLICY:

- 6.1 It is the policy of Saginaw County to encourage its employees to live as healthy a lifestyle as possible. To support employees to that end, the County has joined with certain local wellness organizations to offer discounted rates to employees for participation in those programs. To further encourage a wider number of employees and retirees to participate in wellness activities, the County will reimburse each eligible non-union only employee or retiree up to \$200.00 for the cost of participation or membership in such activities. Employees covered by a Collective Bargaining Agreement (CBA) will receive up to \$100 per calendar year for the cost of participation or membership in such activities unless the applicable CBA states otherwise. Proper documentation and verification must be provided as outlined in 7.1.
- 6.2 Eligibility and Restrictions. Programs, facilities, or activities must contribute to the employee's or retiree's wellness or self-improvement, as solely determined by the Controller's Office. The following rules shall specifically apply:
 - 6.2.1 Employee or retiree must be enrolled in a program or activity or belong to a fitness facility on or before December 1 of each year in order to be eligible for reimbursement.
 - 6.2.2 An employee or retiree shall not be reimbursed for any amount over \$200.00 in one calendar year. If an employee's or retiree's actual costs are less than \$200.00, the employee or retiree will be reimbursed for the lesser amount.
 - 6.2.3 Only the cost of participation in a program, activity, or facility may be reimbursed. Fitness equipment, manuals, food, supplements, or other costs are not eligible for reimbursement.

7. ADMINISTRATIVE PROCEDURES:

- 7.1 The employee or retiree must apply to the Controller's Office for reimbursement of fees prior to December 15 of each year using the appropriate County form and attaching proper documentation and verification. The Controller's Office shall approve or deny the employee's or retiree's application requesting reimbursement for participation in a specific program, facility, or activity and certify that the employee or retiree meets the eligibility criteria. The Controller's Office shall decide what constitutes an eligible program, facility, or activity.
 - 7.1.1 Proper documentation includes a letter or receipt from the program or facility that indicates the cost of fees to belong to or attend wellness activities.



8. RETIREE ELIGIBILITY:

- 8.1 Retirees who are 65 years of age and older or are Medicare eligible are not eligible for Wellness Activity Reimbursement.**
- 8.2 Any retiree who turns 65 or becomes Medicare eligible during the reimbursement year will be reimbursed for Wellness Activity, on a 1/12 prorated basis, from the start of the reimbursement year to the first day of the month they are ineligible to receive Wellness Activity Reimbursement.**

9. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: December 12, 2006

AMENDED: September 22, 2009; **December 19, 2017**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

DECEMBER 19, 2017

Your committee considered Communication No. 12-19-18 from Robert V. Belleman, Controller/CAO recommending amendment of County Policy #346 titled "Retirement."

The Labor Relations Committee held discussion with the Controller and Civil Counsel for several months on various modifications to the Retirement Policy as it relates to the rehiring of retirees. The committee worked on balancing its desire to prevent the rehiring of Saginaw County retirees receiving pension payments with the County's ability to maintain uninterrupted, non-reduced services to our residents and visitors on a temporary basis. With this in mind, the proposed amendment takes into account occasions when rehiring of retirees on a limited basis brings value to the organization; such as training a successor, covering vacancies while the County is searching for a permanent replacement, and on a seasonal basis in Parks & Recreation, Maintenance, or Mosquito Abatement.

We recommend approval to amend County Policy #346 as submitted.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

Category: 300

Number: 346

Subject: **RETIREMENT**

1. **PURPOSE:** It is the purpose of this policy to assist County employees by providing for their health and well-being during their retirement years.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** None
6. **POLICY:**
 - 6.1 **Retirement Benefit Plans.** Retirement benefit plans vary depending upon employee classification and hire date. Said plans are modified from time to time by the direction of the Board of Commissioners. Eligible employees hired prior to June 1, 1994 were required to become members of the defined benefit plan administered under the rules established by the Michigan Municipal Employees Retirement System (MERS). Eligible employees hired on or after June 1, 1994 are required to become members of the defined contribution plan. There is no mandatory retirement age.



- 6.2 Defined Benefit Plan (MERS). The County currently pays the entire cost for this plan without any employee contribution required, unless otherwise set forth in a collective bargaining agreement. Benefits are based on a formula, including final average compensation, years of service and benefit program. In addition, an employee must reach a minimum age and/or complete a minimum number of years of service in order to be eligible for the particular MERS pension benefit under which they are covered. Benefit payment options allow for beneficiary coverage and may also include cost of living adjustments. Credit may be given for previous county service, military service, and generic service. Employees may purchase “generic service” up to five (5) years in accordance with MERS policies and procedures with the employee paying one hundred percent (100%) of the cost. Employees may purchase qualified “governmental service” in accordance with MERS policies and procedures with the employee paying one hundred percent (100%) of the cost.

Employees may purchase “military service” in accordance with MERS policies and procedures, if the employee was hired prior to May 17, 1994, with the employee paying one hundred percent (100%) of the cost. In order to receive credit for generic, governmental or military service, the employee must pay their cost share in full at the time of purchase.

- 6.3 Defined Contribution Plan. For employees hired prior to March 1, 2005, a pre-tax employee contribution of either 0% or 3% of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of 6% or 9%, respectively. For employees hired on or after March 1, 2005, a pre-tax employee contribution of either 0% or 6% of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of 3% or 6% respectively. Benefits are based on the dollar amount in an employee's account at the time of separation and the selection of one of several pay out methods approved by the United States Department of Treasury, Internal Revenue Service. The amount in the employee's account accumulates from a combination of the above described contributions and self-directed investment earnings. Upon separation, employees may choose to begin using the entire amount of their contribution plus a percentage of the County's contribution based on their months of services as provided below.

MONTHS OF SERVICE	PERCENTAGE
0-35	0%
36-47	25%
48-59	50%
60-71	75%
72 or more	100%



- 6.4 Re-employment of Retired County Employees. **To ensure a more representative workforce and provide employment opportunities**, an employee who retires from Saginaw County in accordance with the MERS Guidelines **and/or IRS regulations**, ~~whether enrolled as a member of the Defined Benefit Plan or Defined Contribution Plan, and is immediately eligible to draw their pension~~ will not be rehired into the County ~~in any classification of employment, including but not limited to~~ as a regular full-time, regular part-time, or on-call **employee or pursuant to a contract, except (1) as a seasonal laborer in the Parks & Recreation Department, Maintenance Department, or Mosquito Abatement Commission which is not to exceed six (6) months; (2) to train a successor which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period; and (3) to temporarily fill a vacant position while the department is actively searching for a permanent replacement, provided the department head request a waiver of the hiring freeze and which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period. The County Controller/CAO will be responsible for providing a report to the Labor Relations Committee identifying the rehiring of County retirees. The report shall include date of rehire, length of re-employment, purpose of re-employment, name of rehired retiree.**
- 6.5 Health Insurance.
- 6.5.1 To be eligible for retiree health insurance, an employee must satisfy both the age and continuous length of service requirements associated with retirement under the MERS Defined Benefit Plan even if they are members of the Defined Contribution Plan. An employee hired before January 1, 1993 and retiring shall be entitled to health insurance for themselves, their spouse and their dependents, as defined by County Policy. The employee must continue with the group health option in which they are enrolled (either CB1 or CB8) prior to retirement, provided proper application is made prior to retirement and the above described age and service requirements are met.
- Employees hired after January 1, 1993 and prior to March 1, 2005, who similarly retire, shall be entitled to continue with single coverage (employee only) in the group health option in which they are enrolled, (either CB1 or CB8) prior to retirement. Employees hired on or after March 1, 2005 and employees that made an irrevocable election to refuse retiree health insurance are not eligible for retiree health insurance.
- 6.5.2 Employees hired on or after March 1, 2005 will not be eligible for retiree health insurance. They and those employees who have previously made an irrevocable decision to refuse retiree health insurance, shall thereby be enrolled in an employer sponsored Health Care Savings Program (HCSP) or its equivalent. The County will contribute 1% of eligible employee's gross wages to the HCSP. Additionally, eligible employees shall contribute 0.25% of their bi-weekly gross wages to the HCSP. Allowable changes to employee contribution levels shall be in accordance with the HCSP participation document.



6.5.3 Employees who retire on or after January 1, 1991 and prior to January 1, 2014 and who are eligible for and elect to receive health insurance coverage, shall be required to pay a percentage of premiums for said coverage, as indicated in TABLE A listed below. Payment shall be in accordance with the number of continuous years of service actually worked for Saginaw County regardless of the total number of credited years of service held by the employee for the purpose of calculating the County Defined Pension Benefit through MERS.

TABLE A

CONTINUOUS YEARS OF SERVICE ACTUALLY WORKED	EMPLOYER PAYS	EMPLOYEE PAYS
6	25%	75%
7	30%	70%
8	35%	65%
9	40%	60%
10	45%	55%
11	50%	50%
12	55%	45%
13	60%	40%
14	65%	35%
15	70%	30%
16	75%	25%
17	80%	20%
18	85%	15%
19	90%	10%
20 or more	95%	5%

Employees who retire on or after January 1, 2014 and who are eligible for and elect to receive health insurance coverage, shall be required to pay a percentage of premiums for said coverage, as indicated on TABLE B listed below. Payment shall be in accordance with the number of continuous years of service actually worked for Saginaw County regardless of the total number of credited years of service held by the employee for the purpose of calculating the County Defined Pension Benefit through MERS.

TABLE B

CONTINUOUS YEARS OF SERVICE ACTUALLY WORKED	EMPLOYER PAYS	EMPLOYEE PAYS
6	10%	90%
7	15%	85%
8	20%	80%
9	25%	75%
10	30%	70%
11	35%	65%



12	40%	60%
13	45%	55%
14	50%	50%
15	55%	45%
16	60%	40%
17	65%	35%
18	70%	30%
19	75%	25%
20 or more	80%	20%

Said payment shall be due thirty (30) days after invoice date. Overdue payments will be sent notices to pay. For invoices lapsing for more than ninety (90) days, a termination of insurance letter will be sent indicating coverage will terminate commencing the first date for which coverage has not been paid, i.e., if coverage was paid through January 31, termination is effective February 1. Also enclosed with this letter, will be an election form to transfer to a monthly offset payment in lieu of said coverage. The monthly offset payment amount will be the amount in effect on the date of the election, pursuant to the applicable collective bargaining agreement and/or County policy.

6.5.4 Employees who retire after January 1, 1993, and who are eligible for health insurance coverage, may elect to receive a monthly offset payment in lieu of said coverage, provided that they are not covered under a County paid health plan. A retiree may elect to discontinue his/her current health care coverage and elect to receive said monthly offset payment. The monthly offset payment will be the amount in effect at the time of election, pursuant to the applicable collective bargaining agreement and/or County policy. A retiree electing to receive the monthly offset payment in lieu of health coverage will not be eligible to opt back into the health plan. Employees hired on or after March 1, 2005, and those who have made an irrevocable election to refuse retiree health insurance, are not eligible to receive a monthly offset payment in lieu of said coverage.

6.6 Medicare. Upon becoming eligible for Medicare, the subscriber and his/her dependent(s) must enroll in both Part A and B of Medicare at the subscriber's expense. It is each individual's personal responsibility to contact the Social Security Administration regarding Medicare. Once enrolled, Medicare will become the primary coverage, while Saginaw County's health plan will be the secondary payor.

6.7 Blue Cross/Blue Shield of Michigan Savings Refund Shares – Contribution to Employee HCSP Account and Retiree Health Care Fund.

Historically, the County of Saginaw receives an annual Michigan Savings Refund (Refund) from Blue Cross/Blue Shield of Michigan (BCBSM). This annual refund has been based on physician and other medical provider settlements; pharmacy recoveries; and prescription drug rebates. For purposes of calculating a one-time County contribution to employees' HSCP accounts, the County will apportion each employee who is eligible to receive County-sponsored health benefits a pro-rata share of the



annual refund on or before March 31 of the refund year. (e.g. 2013’s annual Refund share, if any, will be distributed by March 31, 2014).

The pro-rata share will be based on the total number of County employees eligible to share the annual Refund amount. Eligibility for the pro-rata share of the Refund is contingent on the eligible employee having been employed the entire refund year, as no shares will be prorated. For purposes of this section only, “refund year” means the 12 month period recognized by BCBSM (historically, from December 1 through November 30).

Once determined, this pro-rata share will be contributed to the employee’s HCSP account for those employees who have an HCSP account and are not eligible to receive retiree health insurance, subject to such rules governing such County contributions to the HCSP. The remaining sum of pro-rata shares (that are apportioned to those employees who are eligible for retiree health insurance) will be contributed to the County’s retiree health care fund. Employees who are eligible to receive retiree health insurance shall not receive any pro-rata share of any refund.

By way of an example, if an employee left employment on November 29, after having been employed the rest of the entire refund year, he/she would not be eligible to receive any share of the Refund. The County has no control whether an annual Refund is provided by BCBSM or the amount of the annual Refund, if provided.

This section only becomes effective if all bargaining units agree to the same principle as set forth in this section. Otherwise the entire refund shall be contributed to the County’s retirement health care fund.

6.8 Retiree Life Insurance. Life insurance shall be provided to eligible retirees in an amount designated by the Board of Commissioners without any cost share required from the subscriber.

7. ADMINISTRATIVE PROCEDURES: None

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: November 23, 1999

AMENDED: April 23, 2002; August 12, 2003; December 7, 2004; February 22, 2005; June 21, 2005; January 24, 2006; October 16, 2007; February 17, 2009; September 22, 2009; March 20, 2012; November 19, 2013; May 19, 2015; **December 19, 2017**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

DECEMBER 19, 2017

Your Labor Relations Committee at a special meeting held before the December 19, 2017 Board Session, considered Communication No. 12-19-17 from Denise Babbitt, Equalization Director, requesting approval for a wage adjustment to fill the vacant Deputy Director position at M09-Step 4. We met with Ms. Babbitt who explained this position is essential to the operation of the Equalization Department and provided a business case and salary survey conducted with like counties. The Equalization Department currently has a viable candidate for the Deputy Director position, who exceeds the qualifications with over eight (8) years of experience. We recommend approval of a wage adjustment to fill the vacant Deputy Director of Equalization position at M09-Step 4.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

- 6. **Executive Committee – C. Ruth, Chair**
None

REPORTS OF OTHER COMMITTEES

- 8. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
None

- 9. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None

- 10. **Committee Compensation**
12-19-17.1) November 5 – November 18, 2017
12-19-17.2) November 19 – December 2, 2017

- ***Kilpatrick moved, seconded by Hadsall, to approve 12-19-17.1 and 12-19-17.2 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 12.19.17.1

DECEMBER 19, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 5 - November 18, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/06/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1



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2	11/07/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
3	11/08/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$50.00	1
4	11/09/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
5	11/13/17	GLB MI Works! Finance/Full Board	Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
6	11/13/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
7	11/14/17	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
8	11/15/17	Castle Museum Board	Hadsall	\$50.00	1
9	11/15/17	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
			Ruth	\$50.00	1
10	11/15/17	Animal Control Advisory Council	Hadsall	\$25.00	1
11	11/16/17	Frankenmuth CVB	Krafft	\$50.00	1
12	11/16/17	Commission on Aging	Stack	\$50.00	1
13	11/16/17	Community Action Committee	O'Neal	\$50.00	1
TOTAL				\$1,925.00	39

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-17-17)



COMMITTEE COMPENSATION - 12.19.17.2

DECEMBER 19, 2017

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 19 - December 2, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/20/17	HealthSource Advisory Board	Stack	\$50.00	1
2	11/21/17	Courts & Public Safety - Special	Hadsall	\$25.00	1
			Kilpatrick	\$25.00	1
			Dwan	\$25.00	1
			O'Neal	\$25.00	1
			Ruth	\$25.00	1
3	11/21/17	Board Session	11 Present	\$550.00	11
		Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster			
4	11/27/17	MAC Health & Human Services - Lansing	McInerney	\$50.00	1
5	11/27/17	MAC Judiciary & Public Safety - Lansing	Hadsall	\$50.00	1
6	11/28/17	Land Bank Authority	Ruth	\$50.00	1
7	11/30/17	Local Emergency Planning Committee	Theisen	\$50.00	1
8	12/01/17	MAC Finance / Lansing	Krafft	\$50.00	1
9	12/01/17	Saginaw Future Board	Ruth	\$50.00	1
10	12/01/17	MAC Agricultural & Tourism / Lansing	Harris	\$50.00	1
TOTAL				\$1,075.00	24

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-1-17)

RESOLUTIONS

**RESOLUTION "A"
SAGINAW COUNTY, MICHIGAN
December 19, 2017**

HEMLOCK TILE DRAIN BONDS, SERIES 2018A AND SERIES 2018B

At a regular meeting of the Board of Commissioners of the County of Saginaw, held on the 19th day of December, 2017, at 5:00 o'clock p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.



WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Hemlock Tile Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to pay for the costs of constructing the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Hemlock Tile Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in two series in the aggregate principal amount of not to exceed \$11,931,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Drainage District, said special assessments having been duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Bonds are to be designated “Hemlock Tile Drain Bonds, Series 2018A and Series 2018B,” will bear interest at a rate not exceeding 6% per annum and will mature or be subject to mandatory redemption in 30 annual installments; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. That pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. That in the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. That the County Treasurer is authorized, if necessary, to file an application for approval of the Bonds with the Michigan Department of Treasury.
4. That all resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*



A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 19th day of December, 2017, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of December, 2017.

Michael J. Hanley
County Clerk

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

- Hadsall moved, seconded by McInerney, to re-elect Barbara Kemp-Lauria and Averetta Lewis to the **Board of Health** for terms that expire December 31, 2020. Motion carried.
- McInerney moved, seconded by Stack, to re-elect Gary Glaza to the **Land Bank Authority** for a term that expires December 31, 2021. Motion carried.
- Hadsall moved, seconded by O’Neal, to elect Demond Tibbs to the **Parks & Recreation Commission** to fill a vacancy for a term that expires January 1, 2019. Motion carried. Kilpatrick moved, seconded by Hadsall, to re-elect Ruth Averill, Chuck Stack, and Amy Comstock-Davis to the **Parks & Recreation Commission** for terms that expire January 1, 2021. Motion carried.

APPOINTMENTS

- ❖ The Chair re-appointed James Totten and Tom Miller, Sr. to the **Brownfield Redevelopment Authority** for terms that expire December 31, 2020
- ❖ The Chair appointed William Tucker (designee of Commissioner O’Neal) to the **Community Action Committee** for a term that expires December 31, 2018
- ❖ The Chair appointed Hon. André R. Borrello, Bob Johnson and Jonathon Huffman to the **Community Corrections Advisory Board** for terms that expire September 30, 2020



- ❖ The Chair appointed Dave Adams to the **Mosquito Abatement Commission** for a term that expires January 2, 2021
- ❖ The Chair re-appointed Calvin Williams, Delena Spates-Allen, G. Thomas Kerr, and Daryl McPhail to the **Planning Commission** for terms that expire December 31, 2020

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth wished everyone a Merry Christmas and stated the Board of Commissioners is diligently working for the entire county as best we can, working to serve all our districts as a group.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Hadsall announced that \$35,000 was anonymously donated to Saginaw County Animal Care & Control for new kennel cages and commended Commissioner O'Neal for bringing American Legion Post 312 to the meeting tonight for the prayer and pledge.
- ◆ Commissioner Krafft announced the donation of ornaments and lights to the City of Frankenmuth from the City of Midland. He wished everyone a Merry Christmas and strongly encouraged everyone to visit Frankenmuth this holiday season.
- ◆ Commissioner O'Neal commended and thanked the Great Lakes Bay Convention & Visitors Bureau in Midland for hosting the annual Tri-County Dinner with Bay, Midland and Saginaw counties to allow for networking and fellowship.
- ◆ Chair Ruth praised Board Staff for their work with commissioners and for dealing with a variety of different personalities.

By Commissioner Harris, seconded by Commissioner Dwan: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:24 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK