

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

JANUARY SESSION 2018

First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 2, 2018. The Board met pursuant to call of County Clerk Michael J. Hanley at 5:00 p.m.

County Clerk Michael J. Hanley served as Acting Chair pending the election of a Temporary Chair. He announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice-Chair shall be the first order of business. Deputy Clerk Suzy Koeppinger took roll and a quorum was present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McNerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None - 0*

TOTAL: *- 11*

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 20, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 2, 2018 Board Session

Honorable Commissioners:

Pursuant to Article I of the 2018 Rules, the Saginaw County Board of Commissioners will convene for their organizational meeting on Tuesday, January 2, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, Michigan. The Board will elect the Chair and Vice-Chair for the ensuing year.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



ELECTION OF TEMPORARY CHAIR

Acting Chair Michael J. Hanley announced that nominations were now open for Temporary Chair. Commissioner Ruth placed in nomination the name of Commissioner Susan A. McInerney. The Acting Chair called for further nominations; there were none. **Commissioner Ruth moved, seconded by Commissioner Theisen, to close the nominations and cast a unanimous ballot for Commissioner McInerney as Temporary Chair and the motion carried.** The Acting Chair announced that Commissioner McInerney was elected Temporary Chair. Commissioner McInerney took her seat at the table.

ELECTION OF CHAIR

Temporary Chair McInerney thanked the Board for their support and outlined the procedures for selection of the Chair and Vice-Chair.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: *"The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."* And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that *"All officials, appointees, agents, and servants elected by the Board of 'Supervisors' of Saginaw County shall be elected by voice vote of the members of said board."*

Temporary Chair McInerney opened nominations for permanent Chair of the Board. Commissioner Webster placed in nomination the name of Commissioner Carl E. Ruth; Temporary Chair McInerney called for further nominations; there were none. **By Commissioner Hadsall, seconded by Commissioner Krafft: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Carl E. Ruth as Chair of the Board for the ensuing year. Motion carried.** Chairman Ruth took his designated seat.

CHAIRMAN CARL E. RUTH

Chairman Ruth thanked his fellow commissioners for their support and confidence in him. He then announced the next order of business is to elect a Vice-Chair.

ELECTION OF VICE-CHAIR

Chairman Ruth opened nominations for Vice-Chair. Commissioner Hadsall placed in nomination the name of Commissioner Charles M. Stack. The Chair called for further nominations; there were none. **By Commissioner Hadsall, seconded by Commissioner Krafft: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Charles M. Stack as Vice-Chair of the Board for the ensuing year. Motion carried.**

APPROVAL OF 2018 BOARD RULES

Chairman Ruth asked for a motion to adopt the current 2018 Rules of the Board of Commissioners, with the meeting schedule for 2018, pending review by the Special Rules Committee to meet as needed. **Harris moved, seconded by Kilpatrick, to approve. Motion carried.**



ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth stated he appreciates the support of the Board of Commissioners and announced the Second Day's Session would be held Thursday, January 4, 2018 at 5:00 p.m. and committee assignments would be made at that time
- Commissioner Theisen stated he could not attend the "Toast to the Chair" given by Gilbert & Smith, P.C. after this session and he read a poem in honor of Mr. Ruth as Chair of the Board as follows:

*Since Carl became Chair
He's lost all his hair
Because he listens to us
When we complain and some cuss
But he's a patient man
Right down to the ground
He navigates well, on this merry-go-round
He's balanced and calm
He's grounded and cool
But I wonder why he continues
He doesn't seem like a fool
No, I know why Carl continues
To guide this loose clan
Because he loves his County
He's that kind of Man
So as we raise up our glasses
With a cup of good cheer
Let's toast to our Chair Carl
And a Happy New Year*

By Commissioner Theisen, seconded by Commissioner Harris: That the Board adjourn. Motion carried. Thereupon the Board adjourned at 5:09 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK



Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Thursday, January 4, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Amos O’Neal, Carl E. Ruth, Charles M. Stack, Michael A. Webster - 7*

ABSENT: *Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, James G. Theisen - 4*

TOTAL: - 11

Commissioner O’Neal opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 20, 2017

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 4, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Second Day's Session on Thursday, January 4, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.

AUDIENCES

None

PETITIONS & COMMUNICATIONS

Holding for January 16, 2018 Board Session

INITIATORY MOTIONS

None

UNFINISHED BUSINESS

None



APPOINTMENTS

ONE-YEAR/TWO-YEAR COMMISSIONER TERMS

The Chair made the following appointments:

Airport Committee	-	Krafft, McInerney, O’Neal
Americans with Disabilities Act Committee	-	Hadsall, Kilpatrick (Virtue of Office)
Animal Control Advisory Council	-	Hadsall (Previously Appointed)
Board of Health	-	Hadsall, McInerney (Election)
Brownfield Redevelopment Authority	-	Stack (CSC Chair)
Castle Museum Board of Directors	-	Hadsall
City/County/School Liaison	-	Dwan, Ruth, Stack
Commission on Aging Liaison	-	Stack
Communications Center – 911 Authority	-	McInerney, Theisen (Chair Designee)
Community Action Committee	-	O’Neal
Community Corrections Advisory Board	-	Theisen
Consortium of Homeless Assistance Prov.	-	McInerney
Convention & Visitors Bureau (F’muth)	-	Krafft
Convention & Visitors Bureau (Regional)	-	Ruth
Convention & Visitors Bureau (Saginaw)	-	Ruth
Crime Prevention Council	-	Ruth (Chair)
Emergency Food & Shelter Program-FEMA	-	McInerney
Environmental Health Code Bd of Appeals	-	Krafft
HealthSource Saginaw Boards/Committees	-	Ruth (Chair)-McInerney, Webster (Election)
HealthSource Advisory Board	-	Stack
Land Bank Authority	-	Ruth (Chair)
Local Emergency Planning Committee	-	Theisen
Medical Dispatch Advisory Committee	-	McInerney
Mental Health Authority Bd/Committees	-	Stack (Previously Elected)
Mosquito Abatement Commission	-	Ruth
Northern Michigan Counties Association	-	Theisen
Parks & Recreation Commission	-	Stack (Previously Elected)
Planning – SMATS Transportation	-	Stack
Region VII AAA Advisory Council	-	Stack
Remonumentation	-	Stack
Revolving Loan Fund Board	-	Ruth (Chair)
Saginaw Area Storm Water Authority	-	Stack (CSC Chair)
Saginaw Future, Inc. Board/Committees	-	Ruth (Chair)
Saginaw Valley Zoological Society Board	-	McInerney, O’Neal
Solid Waste Mgmt. Planning Committee	-	Stack
Tri-City Area Joint Zoning Board	-	O’Neal
Union/Management Health Insurance	-	Hadsall, Stack



MAC Committees:

Agriculture & Tourism	-	Harris
Environmental & Regulatory Affairs	-	Stack
Finance	-	Krafft
General Government	-	Harris
Health & Human Services	-	McInerney
Judiciary & Public Safety	-	Hadsall
Transportation	-	Harris

ELECTIONS

Board of Health

Chairman Ruth asked for nominations to fill two Commissioner seats on the Board of Health. Commissioner Stack placed in nomination the names of Commissioners Cheryl Hadsall and Sue McInerney. Chairman Ruth called for further nominations; there were none. ***By Commissioner Stack, seconded by Commissioner Harris: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioners Hadsall and McInerney to the Board of Health for the ensuing year. Carried.***

HealthSource Saginaw Board of Trustees

Chairman Ruth asked for nominations to fill two Commissioner seats on the HealthSource Saginaw Board of Trustees. Commissioner Stack placed in nomination the names of Commissioners Sue McInerney and Michael Webster. Chairman Ruth called for further nominations; there were none. ***By Commissioner Harris, seconded by Commissioner Stack: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioners McInerney and Webster to the HealthSource Saginaw Board of Trustees for the ensuing year. Carried.***

COMMITTEE ASSIGNMENTS

- **Parliamentarian:** Cheryl Hadsall
- **Deputy Parliamentarian:** Dennis Krafft
- **Human Services Committee:** Susan McInerney - Chair, James Theisen - Vice-Chair, Amos O'Neal, Michael Webster, Carl Ruth
- **Courts & Public Safety Committee:** Cheryl M. Hadsall - Chair, Kirk Kilpatrick - Vice-Chair, Kathy Dwan, Amos O'Neal, Carl Ruth
- **County Services Committee:** Charles Stack - Chair, Cheryl Hadsall - Vice-Chair, Kyle Harris, Dennis Krafft, Carl Ruth
- **Budget / Audit Committee:** Dennis H. Krafft - Chair, Amos O'Neal - Vice-Chair, James Theisen, Michael Webster, Carl Ruth
- **Labor Relations Committee:** Kirk Kilpatrick - Chair, Susan McInerney - Vice-Chair, Kyle Harris, Charles Stack, Carl Ruth
- **Legislative Committee:** Kirk Kilpatrick - Chair, Susan McInerney - Vice-Chair, Cheryl Hadsall, James Theisen, Carl Ruth
- **Intergovernmental Cooperation Committee:** James G. Theisen - Chair, Charles Stack - Vice-Chair, Kathy Dwan, Kirk Kilpatrick, Carl Ruth



- **Executive Committee:** Carl Ruth - Chair, Susan McInerney, Cheryl Hadsall, Charles Stack, Dennis Krafft
- **Rules Committee:** Cheryl Hadsall - Chair, James Theisen - Vice-Chair, Kathy Dwan, Michael Webster, Carl Ruth
- **Michigan Works! Operations Board:** Kathy Dwan, Amos O’Neal, Charles Stack, Michael Webster, Carl Ruth

ANNOUNCEMENTS BY THE CHAIR

Chairman Ruth thanked the Sheriff and his staff for providing rides to Courthouse employees to and from the employee parking lot in the cold weather. He then announced the January meeting dates for Standing Committees, that the Rules Committee would meet as needed with a date to be determined, and that the Third Day’s Session will be held Tuesday, January 16, 2018.

Chairman Ruth announced the dates for upcoming committee meetings:

- Human Services** – Monday, January 8, 2018 at 4:00 p.m.
- Courts & Public Safety** – Tuesday, January 9, 2018 at 4:00 p.m.
- County Services** – Wednesday, January 10, 2018 at 4:00 p.m.
- Budget Audit** – Thursday, January 11, 2018 at 4:00 p.m.
- Labor Relations** – Thursday, January 11, 2018 at 4:30 p.m.
- Rules Committee** – Will meet as needed

The Third Day’s Session is scheduled for Tuesday, January 16, 2018 at 5:00 p.m.

COMMISSIONER AUDIENCES

None

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon the Board adjourned at 5:06 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK



Third Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 16, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Kilpatrick opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Stack moved, seconded by Commissioner Kilpatrick, to approve the Minutes from the December 19, 2017 Board Session. Motion carried.

CLERK’S CALL OF SESSION

January 5, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 16, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its Third Day's Session on Tuesday, January 16, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARINGS

None

AUDIENCES

None

LAUDATORY RESOLUTIONS

None



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

1-16-1 STATE TAX COMMISSION sending Orders of Revocation on Industrial Facilities Exemption Certificates issued to Dow Corning Corporation on real and/or personal property located in Tittabawassee Township.

-- County Services (*Receive & File*)

1-16-2 VILLAGE OF CHESANING, by Greenfelder Law Office, submitting a Petition, Resolution, and Request for Public Hearing on the annexation of property from the Township of Chesaning to the Village of Chesaning for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Pete Packing Co., Property ID# 13-09-3-09-1008-000).

-- County Services (*Postponed to March meeting*)

1-16-3 CONTROLLER submitting the FY 2018 Budget of the Historical Society of Saginaw County for review and comment, in accordance with the terms of the Agreement.

-- County Services (*Receive & File*)

1-16-4 CITY OF SAGINAW sending notice of a public hearing on the application of RoCo Bancroft LLC requesting transfer/amendment of its Obsolete Property Rehabilitation Act Certificate #03-13-0002 which proposes an estimated expenditure amendment from \$4,000,000 to \$6,601,702 for property located at 107 S. Washington Ave., Saginaw, MI.

-- County Services (*Receive & File*)

1-16-5 FINANCE DIRECTOR requesting approval of an updated job description for Accountant II position in the Controller's Office Financial Services Department, as well as approval to fill a current vacancy.

-- County Services/Labor Relations (**1-16-5.4**)

1-16-6 MOSQUITO ABATEMENT COMMISSION presenting its 2017 Annual Report and 2018 Calendar for review and discussion.

-- Human Services (*Receive & File*)

1-16-7 COMMISSION ON AGING requesting waiver of the hiring freeze and approval to fill the position of Delivery Driver – Maple Drive (PT).

-- Labor Relations (**1-16-5.5**)

1-16-8 PARKS & RECREATION requesting approval of a vehicle maintenance and service contract for the Parks Department program vehicle (1996 Freightliner Ambulance) with the City of Midland.

-- County Services

1-16-9 PUBLIC HEALTH requesting approval of the updated job description of the Environmental Health Specialist I at the Health Department and waiver of the hiring freeze to fill the position.

-- Human Services/Labor Relations (**1-16-5.1**)

1-16-10 70TH DISTRICT COURT requesting approval of the updated job description of the Deputy Court Administrator position.

-- Courts & Public Safety/Labor Relations

1-16-11 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Deputy Court Administrator.

-- Labor Relations (**1-16-5.2**)



- 1-16-12** **70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Probation Clerk.
-- Labor Relations **(1-16-5.3)**
- 1-16-13** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of November 2017.
-- Budget Audit **(Held to February meeting)**
- 1-16-14** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2017 (w/ vouchers through 1-5-18).
-- Budget Audit **(Held to February meeting)**
- 1-16-15** **CONTROLLER** submitting budget adjustments for the period October 1, 2017 – December 31, 2017.
-- Budget Audit **(Held to February meeting)**
- 1-16-16** **PROBATE COURT** requesting waiver of the hiring freeze and approval to fill the position of Deputy Register; amended to include creation of a temporary PCN in order to train an individual who will be replacing an employee scheduled to retire May 24, 2018.
-- Labor Relations **(1-16-5.6)**
- 1-16-17** **INFORMATION TECHNOLOGY** requesting waiver of the hiring freeze and approval to fill the position of Programmer/Analyst.
-- Labor Relations **(1-16-5.7)**
- 1-16-18** **ANIMAL CARE & CONTROL** requesting approval to enter into an agreement with William Kibbe & Associates for \$23,300 from the Public Improvement Fund to obtain a cost estimate, geo technical survey, phase one environmental survey and site survey for the construction of a new shelter.
-- Courts & Public Safety **(1-16-2.1)**

ADDED TO ADDENDUM AFTER SPECIAL MEETING HELD PRIOR TO THE BOARD SESSION

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
 - 2.1) **Animal Care & Control**, re: Agreement with William Kibbe & Associates for \$23,300 from the Public Improvement Fund to obtain a cost estimate, geo technical survey, phase one environmental survey and site survey for the construction of a new shelter.
 - **Hadsall moved, seconded by McInerney, to approve 2.1. After discussion with Lisa Stoffel, Director of Animal Care & Control, the motion carried with a Nay vote recorded for Harris.**



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

JANUARY 16, 2018

Your committee considered Communication No. 1-16-18 from Lisa Stoffel, Director, Animal Care & Control Center, requesting approval to enter into an agreement with William Kibbe & Associates for an estimated \$23,300 from the Public Improvement Fund to obtain a cost estimate, geo technical survey, phase one environmental survey and site survey for the construction of a new shelter.

We met with Ms. Stoffel who indicated the urgency for this request is to enter into the agreement this month to allow the contractors to get the information back to us prior to the March deadline for millage consideration. The cost has increased to \$24,420 due to actual figures received from William Kibbe & Associates.

We recommend approval to enter into an agreement with William Kibbe & Associates for \$24,420 from the Public Improvement Fund to obtain a cost estimate, geo technical survey, phase one environmental survey and site survey for the construction of a new shelter.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

None

4. **Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

None

5. **Labor Relations Subcommittee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

5.1) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of **Environmental Health Specialist I**

5.2) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Deputy Court Administrator**

5.3) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Probation Clerk**

5.4) **Financial Services**, re: Waiver of the hiring freeze and approval to fill the position of **Accountant II**

5.5) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of **Delivery Driver – Maple Grove (PT)**

5.6) **Probate Court**, re: Waiver of the hiring freeze and approval to fill the position of **Probate Deputy Register**; and approval to create a temporary PCN in order to train an individual who will be replacing an employee scheduled to retire on May 24, 2018

5.7) **Information Technology**, re: Waiver of the hiring freeze and approval to fill the position of **Programmer/Analyst**

- ***Kilpatrick moved, seconded by Theisen, to approve 5.1 through 5.7 leaving room for exceptions. There were no exceptions and the motion carried.***



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-9 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Environmental Health Specialist I.

We met with Ms. Harrington who explained this is an essential position that enforces applicable laws that regulate environmental and sanitary conditions, promotes adherence to health rules, and pursues health hazards that could endanger the public.

We recommend approval to waive the hiring freeze and fill the position of Environmental Health Specialist I at Public Health.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-11 from Linda James, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Deputy Court Administrator.

We met with Ms. James who stated this position is vital to the operation of District Court, as it is responsible for assisting the Judges and the Court Administrator in daily operations.

We recommend approval to waive the hiring freeze and fill the position of Deputy Court Administrator in 70th District Court.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-12 from Linda James, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Probation Clerk.

We met with Ms. James who stated this position is vital to the operation of District Court, as it is only one of two positions that provide clerical support for six (6) Probation Agents and a Probation Director.

We recommend approval to waive the hiring freeze and fill the position of Probation Clerk in the 70th District Court.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-5 from Koren Thurston, Finance Director, requesting waiver of the hiring freeze and approval to fill the position of Accountant II in the Financial Services Department.

We met with Ms. Thurston who explained this position has duties that revolve around accounting for multiple County activities including grant reporting, billings, cost analysis, deposits of receipts, bank account reconciliations, budget monitoring, and tracking and allocation of Sheriff vehicle costs.

We recommend approval to waive the hiring freeze and fill the position of Accountant II in the Financial Services Department.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-7 from Jessica L. Sargent, Interim Director, Commission on Aging (COA), requesting waiver of the hiring freeze and approval to fill the position of Delivery Driver – Maple Grove (part-time).

We met with Ms. Sargent who explained this is an important role in the function of the nutrition program and the COA would not be able to deliver meals to clients or the senior centers if left vacant.

We recommend approval to waive the hiring freeze and fill the position of Delivery Driver – Maple Grove (part-time).

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

JANUARY 16, 2018

Your Labor Relations Committee considered Communication No. 1-16-16 from Terry Beagle, Register of Probate, requesting waiver of the hiring freeze and approval to fill the position of Probate Deputy Register, as well as creation of a temporary PCN in order to train an individual who will be replacing an employee scheduled to retire May 24, 2018.

We met with Ms. Beagle who explained this position is vital to the functions of Probate Court, as it entails analyzing documents to be compliant with statutes and court rules prior to acceptance of filings, scheduling of hearings, data entry, reviewing accountings, mental illness matters, and other important duties.

We recommend approval to waive the hiring freeze and fill the position of Probate Deputy Register in Probate Court, as well as create a temporary PCN in order to train an individual who will be replacing an employee scheduled to retire May 24, 2018, and to amend the budget accordingly.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

JANUARY 16, 2018

Your committee considered Communication No. 1-16-17 from Joshua Brown, IT Director, requesting waiver of the hiring freeze and approval to fill the position of Programmer/Analyst in the Information Technology Department.

We met with Mr. Brown who explained this position is vital to the efficient operation of the Information Technology Department and its ability to provide exemplary customer service to the employees, elected officials, and constituents of Saginaw County.

We recommend approval to waive the hiring freeze and fill the position of Programmer/Analyst in the Information Technology Department.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Subcommittee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

1-16-18.1) December 3 – December 16, 2017

1-16-18.2) December 17 – December 30, 2016

(Compensation Reports begin on next page)



COMMITTEE COMPENSATION - 1.16.18.1

JANUARY 16, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 3 - December 16, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/04/17	Northern MI Counties Association / Grayling	Theisen	\$50.00	1
2	12/04/17	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$25.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
3	12/05/17	Solid Waste Planning Committee	Stack	\$10.00	1
4	12/05/17	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
5	12/06/17	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$50.00	1
6	12/07/17	9-1-1 Authority Board	McInerney	\$50.00	1
			Theisen	\$50.00	1
7	12/07/17	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$25.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
8	12/11/17	GLB MI Works! / Midland	Webster	\$50.00	1
			Ruth	\$50.00	1
9	12/11/17	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
10	12/12/17	Community Corrections Advisory Board	Theisen	\$50.00	1
11	12/13/17	GLB Convention & Visitors Bureau	Ruth	\$50.00	1
12	12/14/17	SMATS	Stack	\$50.00	1
TOTAL				\$1,560.00	33

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-15-17)



COMMITTEE COMPENSATION - 1.16.18.2

JANUARY 16, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 17, - December 30, 2017

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/19/17	Labor Relations Committee - Special	Kilpatrick	\$25.00	1
			McInerney	\$25.00	1
			Harris	\$25.00	1
			Stack	\$25.00	1
			Ruth	\$25.00	1
2	12/19/17	Board Session	11 Present	\$550.00	11
		Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster			
3	12/21/17	Frankenmuth CVB	Krafft	\$50.00	1
4	12/21/17	Commission on Aging	Stack	\$50.00	1
TOTAL				\$775.00	18

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-29-17)

By Commissioner Hadsall, seconded by Commissioner Stack: That Committee Compensation Reports 1-16-18.1 and 1-16-18.2 be received, not read, and the recommendations contained therein adopted. Motion carried.

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

- ❖ Re-appointed Armand “Ace” Armstrong, Kathleen Marr and Rachel Van Slembrouck to the **Animal Control Advisory Board** for terms that expire December 31, 2020
- ❖ Re-appointed Kevin Krupp to the **Environmental Health Board of Appeals** for a term that expires January 1, 2020



ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth announced the Board Rules were distributed for 2018, as well as W2's, and that the State of the County will take place February 1, 2018 at 7:30 a.m. at TheDow Event Center.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft announced Zehnder's Snowfest in Frankenmuth, which begins Wednesday, January 24th and runs through Monday, January 29th and includes snow sculpting and ice carving competitions, children's activities, fireworks display, petting zoo, entertainment, warming tent and more.

By Commissioner Theisen, seconded by Commissioner Harris: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:12 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



FEBRUARY SESSION 2018

First Day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 20, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: *None - 0*

TOTAL: *- 11*

Commissioner McInerney opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Harris moved, seconded by Commissioner Kilpatrick, to approve the Compiled Minutes from the January 2, 2018 Organizational Board Session, the January 4, 2018 Committee Assignment Board Session, and the January 16, 2018 Board Session. Motion carried.

PUBLIC HEARING

None

CLERK'S CALL OF SESSION

February 8, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of February 20, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, February 20, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



AUDIENCES

- Commissioner Hadsall presented Animal Control Officers and students from Hemmeter Elementary/Destination Imagination, with Certificates of Recognition for the “Freezin’ for a Reason” event held at Apple Mountain to bring awareness to animals left out in the cold weather.
- Commissioner Webster presented Shawn Schutt, Sexual Assault Prevention Educator, Underground Railroad, Inc., with a Proclamation for February as Teen Dating Violence Awareness and Prevention Month.

LAUDATORY RESOLUTIONS

Certificate of Recognition

Freezin’ for a Reason

Animal Care & Control

Animal Care & Control

Lisa Stoffel – Director

Tricia Barnes – Officer

Joaquin Guerrero – Officer

Anthony Trevino – Officer

Rodney Ludlum – Officer

Hemmeter Elementary

Joshua Brown – Team Manager

Paityn Brown

Nathan Booth

Eva Paulus

Abhinav Vasishth

Connor Mason

Saiyan Tabrej

Aniruddha Bhati

On January 12, 2018 Animal Care & Control Officers teamed up with the Destination Imagination Project and seven bright kids from Hemmeter Elementary. The focus was aimed at education concerning animals being left outside during inclement weather. Three (3) Animal Control Officers would spend the night in doghouses made by Saginaw Correctional Facility Inmates. One Officer had straw, a heated water bowl, and a light; the second Officer had only blankets, scraps of food and was chained; and the third Officer had no shelter at all.

Officers struggle daily in the field, seeing dogs tethered to houses, some having no shelter at all and at times recovering the dogs that didn’t make it. They wanted to raise awareness in the community and have personal experience to share with animal owners. With almost perfect timing, Destination Imagination, Inc. reached out. Animal Control presented the kids with the idea and they were eager to take on the challenge. The kids would monitor the Officers all night, checking temperature, heart rate, blood pressure, and the physical stresses of being outside.

Upon announcement of the event, Animal Care & Control received immediate support from the community. Several local businesses came forth to outfit the Officers and provided silent auction items to raise money for the event and the animals. Project Underdog teamed up to also bring awareness. Project Underdog is an organization in Saginaw that works with outdoor animals to provide shelter, food, straw, and education. Apple Mountain Resort provided an excellent venue for the event. Officers began at 6:00 p.m. and stayed outside until 8:00 a.m. the following morning. Temperatures dipped to -15° below with the wind chill. One Officer wore a 40 pound chain and was unable to endure the challenge after three (3) hours and had to be brought inside. The Officer with



no shelter was .6 degrees from being pulled for hyperthermia. He began to fall asleep and was only allowed to continue after moving around to bring up his body heat. The Officer with blankets made it thru the night. He walked to stay warm. An ambulance was on site and monitored the Officers for the entire evening. By the next morning, the kids had gathered valuable statistics, but the impact of the study was so much more. These kids and Officers had touched the hearts of animal lovers worldwide. The story was circulated as far as Ireland, U.K., Israel, Germany, and Canada. What began as a compassionate study exploded into an opportunity to present the world with what the impact the weather has on animals.

The Saginaw County Board of Commissioners congratulates Animal Care & Control for its willingness to team up with Destination Imagination Project and seven bright kids from Hemmeter Elementary. You have left an everlasting impact on the community and have reached people worldwide who have learned why it is important to be respectful of animals and to assume responsibility for their wellness. Cruelty is not an option – and certainly not an option without consequence.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chairman, District #10

Presented & Adopted: February 20, 2018

Cheryl M. Hadsall

Commissioner, District #7

**Certificate of Recognition
Freezin’ for a Reason
Hemmeter Elementary**

Animal Care & Control

Lisa Stoffel – Director

Tricia Barnes – Officer

Joaquin Guerrero – Officer

Anthony Trevino – Officer

Rodney Ludlum – Officer

Hemmeter Elementary

Joshua Brown – Team Manager

Paityn Brown

Nathan Booth

Eva Paulus

Abhinav Vasishth

Connor Mason

Saiyan Tabrej

Aniruddha Bhati

Destination Imagination Inc. is a leading educational non-profit dedicated to teaching students the skills needed to succeed in school, their careers and beyond. It develops project-based learning programs that blend STEM (science, technology, engineering and mathematics) education with the arts and social entrepreneurship. Through its programs, students use the creative process to turn their ideas into reality and learn invaluable skills. This year, seven (7) 5th graders from Hemmeter Elementary in Saginaw, Michigan visited Saginaw County Animal Care & Control to search for their Service Learning Challenge.

Officers struggle daily in the field, seeing dogs tethered to houses, some having no shelter at all and at times recovering the dogs that didn’t make it. They wanted to raise awareness in the community and have personal experience to share with animal owners. With almost perfect timing, Destination Imagination reached out. Animal Control presented the kids with the idea and they were eager to



take on the challenge. The kids would monitor the officers all night, checking temperature, heart rate, blood pressure, and the physical stresses of being outside.

On January 12, 2018 the Destination Imagination Project and seven bright kids from Hemmeter Elementary teamed up with Animal Care & Control Officers. The focus was aimed at education concerning animals being left outside during inclement weather. Three (3) Animal Control Officers would spend the night in doghouses made by Saginaw Correctional Facility inmates. One Officer had straw, a heated water bowl, and a light; the second Officer had only blankets, scraps of food and was chained; and the third Officer had no shelter at all.

Throughout the evening, the team checked the vitals of the Officers, the outside temperature, the temperature inside the houses, as well as the time it took the water to freeze. There came a point in which the medical equipment wouldn't work outside due to the temperature so the officers were brought to the door to check their vitals. Their temps dropped to dangerously low levels -.6° from hypothermia in one case. The Officer with the chain around her neck had to drop out of the experiment due to the fact that the chain was causing too much pain and she couldn't feel her arms.

At the end of the event, it was determined through the data collected that all of the vitals for all of the Officers dropped throughout the evening. Not only had the vitals dropped, but the Officers were unable to do things like critically think, and they failed many of their dexterity tests. One of the students made a great point – the Officers knew at some point they would be going inside. The animals for which we are trying to be a voice do not know that. They have nothing to look forward to. So not only is it physically crippling for the animals, it's mentally debilitating as well.

The Saginaw County Board of Commissioners congratulates the seven (7) bright kids from Hemmeter Elementary and Destination Imagination, Inc. on their hard work. You have left an everlasting impact on the community and have reached people worldwide who have learned why it is important to be respectful of animals and to assume responsibility for their wellness. Cruelty is not an option – and certainly not an option without consequence.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chairman, District #10

Presented & Adopted: February 20, 2018

Cheryl M. Hadsall

Commissioner, District #7

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

[FORWARDED FROM PREVIOUS SESSION]

1-16-13 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of November 2017.

-- Budget Audit **(2-20-4.1)**

1-16-14 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of December 2017 (w/ vouchers through 1-5-18).

-- Budget Audit **(2-20-4.1)**

1-16-15 CONTROLLER/CAO submitting budget adjustments for the period October 1, 2017 – December 31, 2017.

-- Budget Audit *(Receive & File)*



- 2-20-1** **CONTROLLER/CAO** forwarding State Advisory Council on Aging 2017 Annual Report to the Michigan Commission on Services to the Aging for review at Human Services Committee.
-- Human Services (*Receive & File*)
- 2-20-2** **PUBLIC WORKS** submitting the 2017 Drain Assessment Roll Report.
-- County Services (*Receive and File*)
- 2-20-3** **CITY OF FRANKENMUTH** submitting the FY 2017 Annual Report of its Downtown Development Authority.
-- County Services (*Receive & File*)
- 2-20-4** **MOBILE MEDICAL RESPONSE** submitting its Tri-Annual Report on response times and other related information pursuant to the Ambulance Service Agreement between MMR and Saginaw County.
-- Courts & Public Safety (*Receive & File*)
- 2-20-5** **TREASURER** submitting two resolutions authorizing the borrowing for the County Purchase of 2017 Delinquent Taxes.
-- Budget/Audit (**2-20-4.2/Res. "A" – Res. "B"**)
- 2-20-6** **CONTROLLER/CAO** submitting the Saginaw County Multi-Year Budget Forecast for review and consideration.
-- Budget/Audit (*Receive & File*)
- 2-20-7** **10th CIRCUIT COURT – FAMILY DIVISION** presenting an Analysis of Residential Trends Leading to Concern related to rising costs associated with Private Institutional Care.
-- Courts & Public Safety / Budget/Audit (*Receive & File*)
- 2-20-8** **70TH DISTRICT COURT** requesting approval to contract with a former employee to fill in as Criminal Supervisor and provide training during employee absences scheduled in February/March.
-- Labor Relations (***Pulled prior to committee***)
- 2-20-9** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill the position of Detention Youth Care Specialist.
-- Labor Relations (**2-20-5.1**)
- 2-20-10** **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the positions of Nutritionist, Immunization Clerk, and Interviewer/Receptionist at the Health Department.
-- Labor Relations (**2-20-5.2**)
- 2-20-11** **ANIMAL CARE & CONTROL CENTER** requesting approval to enter into an agreement with William Kibbe & Associates for \$62,930 from the Public Improvement Fund to obtain an accurate cost estimate, specialty architectural services, geo technical survey, phase one environmental survey and site survey for the construction of a new shelter.
-- Courts & Public Safety (**2-20-2.1**)

ADDED TO ADDENDUM AFTER SPECIAL MEETING HELD PRIOR TO THE BOARD SESSION

PUBLIC HEARING

None

[A brief recess was called by the Chair at 5:18 p.m. The Board reconvened at 5:22 p.m.]



INITIATORY MOTIONS

Commissioner Krafft moved, seconded by Commissioner Theisen, to approve treating the Saginaw County Community Mental Health Authority as its own entity and no longer as a component unit of County Government for purposes of the annual audit. After discussion, the motion passed by two-thirds vote of the members present, with Nay votes recorded for Hadsall and Stack.

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

2.1) **Animal Care & Control** requesting approval to enter into an agreement with William Kibbe & Associates for \$62,930 from the Public Improvement Fund to obtain an accurate cost estimate, specialty architectural services, geo technical survey, Phase one environmental survey and site survey for the construction of a new shelter (**Laid on Commissioners' desks**)

- **Hadsall moved, seconded by McInerney, to approve 2.1. Motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

FEBRUARY 20, 2018

Your committee considered Communication No. 2-20-11 from Lisa Stoffel, Director, Animal Care & Control Center, requesting approval to enter into an agreement with William Kibbe & Associates for \$62,930 from the Public Improvement Fund to cover additional expenses related to obtaining a cost estimate, surveys, and specialty architectural services for the construction of a new shelter.

We met with Ms. Stoffel who indicated the urgency for this request is to enter into the agreement this month to allow the contractors and architectural company to get the information back to us prior to the March deadline for millage consideration. The cost has increased to \$62,930 due to actual figures received from William Kibbe & Associates.

We recommend approval to enter into an agreement with William Kibbe & Associates for \$62,930 from the Public Improvement Fund to obtain a cost estimate, surveys, and specialty architectural services for the construction of a new shelter.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

None



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**
 4.1) **Treasurer/Controller**, re: Claims for November and December 2017
 4.2) **Treasurer**, re: Approval of County Purchase of 2017 Delinquent Taxes
- ***Krafft moved, seconded by Theisen, to approve 4.1. Motion carried.***
 - ***Krafft moved, seconded by Kilpatrick, to approve 4.2. Motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

FEBRUARY 20, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
1-16-13	Electronic Transactions	November 1 – 30, 2017	\$6,891,962.93
	Voucher Payments	November 1 – 30, 2017	\$8,572,491.04
1-16-14	Electronic Transactions	December 1 – 31, 2017	\$6,776,882.79
	Voucher Payments	Dec. 1, 2017 – Jan. 5, 2018	\$5,920,088.71

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

FEBRUARY 20, 2018

Your Budget/Audit Committee considered Communication No. 2-20-5 from Timothy M. Novak, County Treasurer, forwarding for approval the Resolution authorizing the borrowing for the County purchase of the 2017 Delinquent Taxes and the Resolution designating the County Treasurer as Agent for the County.

The notes will be sold as taxable issue this year, the same as has been done for the past 29 years. With the 2017 budgeted contribution of \$1,500,000 the Delinquent Tax Revolving Fund will have contributed \$53,808,857 to the General Fund since 1980.



The estimated borrowing amount is as follows:

County Spread (Real only) and Special Assessments	
TOTAL	\$ 181,523,198
91% Collections	\$ 165,186,110
<u>9% Delinquent</u>	<u>16,337,088</u>
Collections through May 2018	(\$ 1,000,000)
	\$ 15,337,088
 Estimated County Purchase	 \$ 15,000,000

We recommend the County purchase the 2017 Delinquent Taxes, as presented above. Under the proper order of business, the appropriate Resolutions will be submitted authorizing the borrowing and designating the County Treasurer as Agent for the County.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the position of **Detention Youth Care Specialist**
- 5.2) **Public Health**, re: Waiver of the hiring freeze and approval to fill the positions of **Nutritionist, Immunization Clerk, and Interviewer/Receptionist**

- ***Kilpatrick moved, seconded by Harris, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

FEBRUARY 20, 2018

Your Labor Relations Committee considered Communication No. 2-20-9 from Brandon Genwright, Sr., Detention Director, 10th Circuit Court – Family Division, requesting waiver of the hiring freeze and approval to fill the position of Detention Youth Care Specialist.

We met with Mr. Genwright who explained this is an essential position as the detention center must maintain an accurate ratio of full-time staff per shift to ensure the safety of the building.

We recommend approval to waive the hiring freeze and fill the position of Detention Youth Care Specialist at 10th Circuit Court – Family Division.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

FEBRUARY 20, 2018

Your Labor Relations Committee considered Communication No. 2-20-10 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze and approval to fill the positions of Nutritionist, Immunization Clerk, and Interviewer/Receptionist.

We met with Ms. Harrington who stated these positions are currently budgeted and are fully funded by the Michigan Department of Health and Human Services; which fulfills its contractual obligation to provide WIC, Family Planning, and Immunization services within Saginaw County.

We recommend approval to waive the hiring freeze and fill the positions of Nutritionist, Immunization Clerk, and Interviewer/Receptionist.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

2-20-18.1) December 31, 2017 – January 13, 2018

2-20-18.2) January 14, 2018 – January 27, 2018

2-20-18.3) January 28, 2018 – February 10, 2018

- ***Hadsall moved, seconded by Kilpatrick, to approve 2-20-18.1, 2-20-18.2 and 2-20-18.3 leaving room for exceptions. There were no exceptions and the motion carried.***



RESOLUTIONS

RESOLUTION "A" BOARD OF COMMISSIONERS COUNTY OF SAGINAW

RESOLUTION OF AGENCY PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 20th day of February, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and,

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and,

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and,

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2017 Real Property Taxes to continue the Fund for 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2018 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2017 Real Property Taxes heretofore adopted by the County Board of Commissioners.



Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 20th day of February, 2018, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 20th day of February, 2018.

Michael J. Hanley
Clerk, County of Saginaw

**RESOLUTION “B”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

**RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2017 REAL PROPERTY TAXES**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 20th day of February, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Dwan.



WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and, **WHEREAS**, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and, **WHEREAS**, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and, **WHEREAS**, it is estimated that the total amount of unpaid 2017 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2018, will be approximately **\$16,337,088** exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Fifteen Million Dollars (\$15,000,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2017 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2018, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2017 delinquent taxes outstanding on March 1, 2018, or the portion of the 2017 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2018" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear



interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2018, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2018 Collection Account established in Section 6 hereof.

2018 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2018 Collection Account") into which account the County Treasurer shall place



delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2018, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2018 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2018 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2018 Collection Account and the 2018 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2018 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2018 Collection Account and the 2018 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall



pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2018 Collection Account

10. Upon the investment of moneys in the 2018 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2018 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to



time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."



The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency



fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2021, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2018 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other



acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Issuance of Refunding Notes

- 20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

- 21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer’s execution thereof.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution to Borrow Against Anticipated Delinquent 2017 Real Property Taxes was adopted.

STATE OF MICHIGAN)

)ss

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular



meeting of the Board of Commissioners of said County, held on the 20th day of February, 2018, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2017 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Michael J. Hanley
Clerk, County of Saginaw

UNFINISHED BUSINESS

None

PROCLAMATIONS

Proclamation Teen Dating Violence Awareness Month February 2018

Whereas, February is National Teen Dating Violence Awareness Month. This month provides an excellent opportunity for our County to demonstrate its commitment to ending teen dating violence and support the numerous victims and survivors who are among us. One in three teens in the United States is a victim of physical, emotional or sexual abuse from a dating partner. Now is the time to educate our communities about the seriousness of teen dating violence and prevalence of this epidemic in our lives; and,

Whereas, High school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at greater risk of suicide and are much more likely to carry patterns of abuse into future relationships. Young people victimized by a dating partner are more likely to engage in risky sexual behavior and unhealthy dieting behaviors and the experience may disrupt normal development of self-esteem and body image. Nearly half of teens who experience dating violence report that incidents of abuse took place in a school building or on school grounds.

Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims February 2018 as Teen Dating Violence Awareness Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness. Everyone has the right to a safe and healthy relationship and to be free from abuse.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: February 20, 2018

ELECTIONS

None

APPOINTMENTS

None



ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth stated it was good to have everyone here and that it's good if we support all county departments, and encouraging commissioners to visit all county departments as he did with the Juvenile facility.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner O'Neal commended the Community Action Center for its volunteer event last Saturday, Walk for Warmth, that raises money to help those in need with the high cost of heating bills. He also thanked Jessica Sargent, Interim Director at Commission on Aging, for providing him with a tour of the Marie Davis Senior Center and stated she continues to do good work.

By Commissioner Krafft, seconded by Commissioner Webster: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:50 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

MARCH SESSION 2018

First Day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 20, 2018. The Board met pursuant to adjournment at 5:04 p.m. with the Honorable Charles M. Stack in the Chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Charles M. Stack, James G. Theisen, Michael A. Webster - 9*

ABSENT: *Cheryl M. Hadsall, Carl E. Ruth - 2*

TOTAL: - 11

Commissioner Theisen opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Krafft moved, seconded by Commissioner Dwan, to approve the Minutes of the February 20, 2018 Board Session. Motion carried.

CLERK'S CALL OF SESSION

March 8, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of March 20, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, March 20, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



PUBLIC HEARING

At 5:07 p.m., Chairman Stack opened a public hearing on the annexation of property from the Township of Chesaning to the Village of Chesaning for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Peet Packing Co.) that was published for this date and time. He asked if there was anyone wishing to speak. Four (4) people spoke, providing their opinions as to the effects the annexation of property would have on the community.

- Ken Hornak, Chesaning Township, opposed annexation of the property and included his analogy that it would create a tsunami of effects, not a wave. He also commented specifically to Commissioner Harris that the property owner was well aware of the zoning limitations (residential) for the property upon purchase. He cited past results of a survey taken were 2 to 1 against a marijuana grow facility in the community.
- Zach Chludil, Plant Life, LLC, a lifelong resident of Chesaning Village/Township, began his presentation listing the businesses that have closed in Chesaning Village and Township since 1995, including Peet Packing and several of the Main Street businesses, along with two area schools. He feels the annexation of property will help rebuild jobs in the community and asked that the commissioners please vote yes on the annexation.
- Tim Andrews, a Veteran and a medical marijuana patient, supports the annexation. He smokes CBD oils and is in support of the organic and flavored oils that will be made available. His four children have been around him while he uses the oils and he cited the successes in each of their lives. His medicinal use of marijuana does not affect the people around him.
- James Kostrewa, a member of the Plant Life group, commented on the fact that the product produced will be all natural and organic. The product will have plant growth enhancers. There will be no pesticide runoff; no synthetic pesticides. He urges commissioners to vote yes on the annexation to provide the best, healthy medicine.

Chairman Stack announced the hearing would remain open.

(A Copy of County Services Report 3.6 and Resolution B were made available to the public.

The Public Hearing Notice was published in The Tri-County Citizen)

AUDIENCES

- Commissioner Theisen presented Vera Harrison, CAPE Program Director, CAN Council, with a Proclamation for April as Child Abuse Prevention Month.
- Ken Hornak spoke in opposition to the annexation of property from the Township of Chesaning to the Village of Chesaning.
- Kent Greenfelder spoke in favor of the annexation of property from the Township of Chesaning to the Village of Chesaning.
- Joe Greenfelder agreed with those who spoke in favor of the annexation but did not formally speak in the interest of time.



LAUDATORY RESOLUTIONS

**Certificate of Recognition
Brenda Carroll
Support Specialist
Friend of the Court**

Brenda Carroll's employment with Saginaw County began on December 17, 1997 as a Runner for 70th District Court Traffic Division. She transferred to 70th District Court Probation Department where she worked for five years as a Secretary. Brenda worked as a Judicial Floater in 10th Circuit Court for one year and then moved to the Friend of the Court. She worked as a File Clerk, Intake Analyst and finally a Support Specialist where she remains until her retirement on March 26, 2018.

The Saginaw County Board of Commissioners congratulates Brenda on her retirement and thanks her for her hard work and dedication to Saginaw County, the Judges she served, and the people she assisted throughout the years.

Respectfully Submitted,
**SAGINAW COUNTY
BOARD OF COMMISSIONERS**
Carl E. Ruth
Chair, District #10

Adopted: March 20, 2018
Presented: March 23, 2018

**Certificate of Recognition
Caroline Helmstadt
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto..."To Make the Best Better," its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America's future. They are tomorrow's leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,

WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase "and the world" was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,



WHEREAS, Caroline Helmstadt has been a member of the Pacesetters 4-H Club for 9 years and is a senior at Birch Run High School and dual enrolled at Delta College. She has been President, Vice-President, Recording Secretary, Corresponding Secretary, Jr. Rabbit Leader, Jr. Poultry Leader, and Jr. Sheep Leader. Her awards include: Outstanding Teen, Key Club Award, County Leadership, County Sheep, County Community Service, and State 4-H Rabbit & Cavy. Projects that Caroline has participated in include Rabbit, Cavy, Poultry, Goats, Sheep, Beef, Dairy, Horse, Crafts, Shooting Sports, and CPR. Caroline’s community service involved Adopt-A-Highway, Nature Trail (behind Log Haus), Butterfly Gardening, Poultry for the Poor, fish fry cleanup, Fair Food Booth, Frankenmuth Farmers Market, Pacesetters 4-H Rabbit & Cavy. She developed, planned and executed State Wide Shows from 2014 – 2016 which were very successful and well attended by 4-H members from the U.P. to the Ohio Border. Caroline is a very reliable youth who will complete those things that she has promised to do. She is highly respected by her peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Caroline and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to her at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth
Chair, District #10
Adopted: March 20, 2018

Dennis H. Krafft
Commissioner, District #8
Presented: March 17, 2018

**Certificate of Recognition
Victoria Reiss
Frankenmuth Pacesetters 4-H
Graduation Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,



WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Victoria Reiss has been a member of the Pacesetters 4-H Club for 7 years and is a senior at Birch Run High School. She has participated in community service and worked with horses. Victoria has been a member of the school Equestrian Club, soccer and powerlifting and is a mentor for wrestling and other sporting events in the elementary school. Victoria is a very reliable youth who will complete those things that she has promised to do. She is highly respected by her peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Victoria and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to her at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted: March 20, 2018

Dennis H. Krafft

Commissioner, District #8

Presented: March 17, 2018

**Certificate of Recognition
Mackenzie McInnis
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,



WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Mackenzie McInnis has been a member of the Pacesetters 4-H Club for 8 years and is a senior at Swan Valley High School. She has been President, Vice-President, Recording Secretary, Corresponding Secretary, and Jr. Leader for Cloverbuds. State Leadership level included Steering Committee for Capital Experience, designed the Pacesetters t-shirt in 2014 and MSU 4-H Exploration Days. Her awards include: County awards, beef, sheep, swine, arts & crafts, canning, clothing & textiles, goats, Jr. Leadership, poultry and rabbits. Projects that Mackenzie has participated in include Rabbits, Swine, Beef, Sheep, Crafts, Food Preservation, Shooting Sports, Sewing, and Knitting. Mackenzie’s community service involved Adopt-A-Highway, Butterfly Gardening, VA Hospital picnics and bingos, Relay for Life, fish fry cleanup, Fair Food Booth, and Frankenmuth Farmers Market. Mackenzie is a very reliable youth who will complete those things that she has promised to do. She is highly respected by her peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Mackenzie and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to her at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted: March 20, 2018

Dennis H. Krafft

Commissioner, District #8

Presented: March 17, 2018

**Certificate of Recognition
Joshua Bierlein
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,



WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Joshua Bierlein has been a member of the Pacesetters 4-H Club for 8 years and is a senior at Frankenmuth High School. He has displayed leadership as Vice-President and Club Recording Secretary. Joshua’s community service involved volunteering at Bruckelaufe and Auto Fest and Assistant Teacher for dance lessons for children. Projects he has been involved in include Adopt-A-Highway, Nature Trail (behind Log Haus), VA Hospital bingo, fish fry cleanup, Fair Food booth, Frankenmuth Farmers Market and he made fleece hats, scarves, and mittens for inner city schools. Joshua is very involved with his church. He has been on two mission trips, National Youth Convention, State Youth convention, and chaperoned at youth gatherings in Frankenmuth, to name a few. Joshua is a very reliable youth who will complete those things that he has promised to do. He is highly respected by his peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Joshua and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. He has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to him at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted: March 20, 2018

Dennis H. Krafft

Commissioner, District #8

Presented: March 17, 2018

**Certificate of Recognition
Veronica Hindelang
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,



WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Veronica Hindelang has been a member of the Pacesetters 4-H Club for 4 years and is a senior at Frankenmuth High School. Her awards include: Morning Rotary Volunteer Nominee, Gleaners Community Volunteer Award 2017, Debate Team – 1st place. Veronica’s community service involved Frankenmuth Farmers Market, VA Hospital picnics, bingo, car show, intramural games, power man race volunteer, fish fry cleanup, and County Fair Food Booth. Her church and community involvement included Homeless Shelter, raking leaves for senior citizens, soup suppers, Hospice garage sales and the Clotheline Store. Veronica is a very reliable youth who will complete those things that she has promised to do. She is highly respected by her peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Veronica and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to her at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth
Chair, District #10
Adopted: March 20, 2018

Dennis H. Krafft
Commissioner, District #8
Presented: March 17, 2018

**Certificate of Recognition
Alexandra Ramirez
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.

WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,



WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Alexandra Ramirez has been a member of the Pacesetters 4-H Club for 10 years and is a senior. She has displayed leadership as a Jr. Leader, in leather crafts, sewing, shooting sports, goats, ducks, and rabbits. She was a Youth Advisory Council Teen Leader for Snow Camp. She has been President, Vice-President, Recording Secretary and Assistant Instructor at MSU 4-H Exploration Days. Alexandra’s church and community service involved Frankenmuth Historical Museum Log Haus, Conservation District Tree Sale, Historical Camp counselor, Franklin Avenue Mission, Rodeos, Edible Plant Instructor and Animal Shelter, Soup Kitchen, and Teens for Christ. Projects Alexandra has been involved in include sewing, crafts, shooting sports, Adopt-A-Highway, canning, making fleece hats, scarves & mittens for inner city schools, VA Hospital bingo, Frankenmuth Farmers Market, Exploration Days, and Fair Food Booth. Alexandra is a very reliable youth who will complete those things that she has promised to do. She is highly respected by her peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Alexandra and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to her at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted: March 20, 2018

Dennis H. Krafft

Commissioner, District #8

Presented: March 17, 2018

**Certificate of Recognition
Daniel Prestin
Frankenmuth Pacesetters 4-H
Graduating Senior – 2018**

The Mission...4-H empowers youth to reach their full potential, working and learning in partnership with caring adults. The Motto...“To Make the Best Better,” its intent is to inspire young people to continue to learn and grow, to make their best efforts better through participation in educational experiences. The Vision...A world in which youth and adults learn, grow and work together as catalysts for positive change.



WHEREAS, 4-H is an investment in America’s future. They are tomorrow’s leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,

WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase “and the world” was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Daniel Prestin has been a member of the Pacesetters 4-H Club for 5 years and is a senior at Birch Run High School and is dual enrolled at Delta College. His awards include Eagle Scout, Rotary Youth Leadership, and Outstanding High School Junior from the MSU Alumni Club Saginaw County. Projects he has been involved in include Frankenmuth Farmers Market, Butterfly Gardening, VA Hospital picnics and bingo, fish fry cleanup, Fair Food booth, shooting sports, Capital Experience and Alternative Energy Camp. Daniel is a Boy Scout, Amateur Radio License holder and a Certified Weather Spotter. Daniel is a very reliable youth who will complete those things that he has promised to do. He is highly respected by his peers and leaders; and,

WHEREAS, The 4-H motto “Learning by Doing” appropriately describes Daniel and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. He has clearly learned the valuable lessons that 4-H strives to teach.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the March 20, 2018 meeting as a permanent record and presented to him at 4-H Achievement Day on March 17, 2018.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted: March 20, 2018

Dennis H. Krafft

Commissioner, District #8

Presented: March 17, 2018

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

3-20-1 CHILD ABUSE & NEGLECT COUNCIL requesting approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month.

-- County Services **(3-20-3.1)**

3-20-2 ANIMAL CARE & CONTROL submitting a revised job description for the position of Kennel Manager.

-- Courts & Public Safety/Labor Relations



- 3-20-3 MEDICAL EXAMINER** requesting waiver of the hiring freeze and approval to fill the full-time Clerical position.
-- Labor Relations **(3-20-5.3)**
- 3-20-4 MAINTENANCE** requesting amendment of the 2018 Capital Budget to purchase an industrial vacuum to clean the carpet in the Courthouse.
-- County Services **(3-20-3.2)**
- 3-20-5 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its Audit for Fiscal Year ending September 30, 2017.
-- County Services *(Receive and File)*
- 3-20-6 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Victim’s Assistance Clerk.
-- Labor Relations **(3-20-5.4)**
- 3-20-7 COUNTY PLANNING** requesting approval of a Resolution to Concur with an agreement between the Midland Area Transportation Study (MATS), the Saginaw Metropolitan Area Transportation Study (SMATS) and the Michigan Department of Transportation (MDOT) regarding Tittabawassee Township.
-- County Services **(3-20-3.3/Res. A)**
- 3-20-8 MICHIGAN WORKS!** requesting (1) Approval of Christopher Rishko as the new Chief Executive Officer of Great Lakes Bay Michigan Works! effective July 1, 2018; and (2) Creation of a new temporary Michigan Works! position of Transitional CEO effective April 1, 2018 that Mr. Rishko will fill until July 1, 2018.
-- County Services **(3-20-3.4)**
- 3-20-9 PUBLIC HEALTH** requesting approval to increase the Saginaw County-issued credit card limit for the Accounting Supervisor from \$5,000 to \$20,000.
-- Human Services **(3-20-1.1)**
- 3-20-10 ECONOMIC DEVELOPMENT CORPORATION** submitting its 2017 Annual Report, 2018 meeting calendar, and list of members.
-- County Services *(Receive and File)*
- 3-20-11 ANIMAL CARE & CONTROL** requesting approval to utilize funds from its General Donation account in the total amount of \$9,500 to increase line item 250 43000 80600 by \$6,000 to cover Animal Control’s enrollment in SCCJCC computer replacement for Animal Control Officers and by \$3,500 to increase line item 250 43000 93600 to cover the installation of the previously approved Tough Book systems.
-- Courts & Public Safety **(3-20-2.1) Commissioner Privileged – Unfinished Business at 4-17-18 meeting**
- 3-20-12 ANIMAL CARE & CONTROL** requesting approval to place a renewal and increase of its current millage from 0.15 mills up to 0.425 mills on the August 2018 ballot for the years 2018 – 2037, both inclusive, which if fully levied is estimated to raise \$1,998,749 in the first year of levy.
-- Courts & Public Safety **(3-20-2.2)**
- 3-20-13 PUBLIC WORKS** requesting approval of a new job description for the position of Engineering Assistant and, if approved, waiver of the hiring freeze to fill the position.
-- County Services/Labor Relations **(3-20-5.1)**
- 3-20-14 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2018.
-- Budget/Audit **(3-20-4.1)**



- 3-20-15** **CONTROLLER/CAO** requesting approval of the FY 2019 Budget Calendar.
-- Budget/Audit **(3-20-4.2)**
- 3-20-16** **VILLAGE OF CHESANING**, by Greenfelder Law Office, submitting a Memo in regard to the Petition, Resolution, and Request for Public Hearing on the annexation of property from the Township of Chesaning to the Village of Chesaning for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Peet Packing Co., Property ID# 13-09-3-09-1008-000).
-- County Services **(3-20-3.6/Res. B)**
- 3-20-17** **FINANCE DIRECTOR** requesting approval of a temporary position, issuance of a temporary PCN, and to increase the General Fund Budget in the Finance Department using fund balance in the amount of \$20,000 through the end of the current fiscal year to cover current and anticipated staff leaves of absence.
-- County Services **(3-20-3.5)**
- 3-20-18** **FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the position of Associate.
-- Labor Relations **(3-20-5.5)**
- 3-20-19** **COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Caseworker – Caregiver Support Program (PT).
-- Labor Relations **(3-20-5.6)**
- 3-20-20** **70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Recorder/Secretary.
-- Labor Relations **(3-20-5.7)**
- 3-20-21** **COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill a vacant position in the County Clerk/Circuit Court Clerk’s Office due to the retirement of the Circuit Court Deputy Clerk.
-- Labor Relations **(3-20-5.2)**
- 3-20-22** **REHMANN** submitting the FY 2017 Audited Financial Statements.
-- Budget/Audit **(3-20-4.3)**
- 3-20-23** **MENTAL HEALTH AUTHORITY** sending correspondence regarding reappointment of two (2) current members and resignation of two (2) members of the Saginaw County Community Mental Health Authority.
-- Election *(Distributed to Commissioners)*

INITIATORY MOTIONS

None

PUBLIC HEARING

2nd Call

At 5:30 p.m., Chairman Stack announced the second call of a public hearing on the annexation of property from the Township of Chesaning to the Village of Chesaning for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Peet Packing Co.). Two (2) people spoke providing their opinions as to the effects the annexation of property would have on the local community.



- Ken Hornak read excerpts from an article regarding the 5-year anniversary of Colorado sanctioning the first “anything goes” commercial grade pot. He cited that the homeless growth rate is up due to easy access to marijuana, crashes are up and there is more marijuana in schools. He said the article states that drug use in K through 12 has increased 45% and there is a 71% increase in drug violations in schools.
- Kaylee Chludil is a resident of Chesaning and believes this will bring positive changes to the community and encouraged Commissioners to be a part of that change and please vote yes on the annexation of property.

Chairman Stack announced that the hearing will remain open.

REPORTS OF COMMITTEES

1. Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair

1.1) **Public Health**, re: Approval to increase the Saginaw County-issued credit card limit for the Public Health Accounting Supervisor from \$5,000 to \$20,000

- **McInerney moved, seconded by Theisen, to approve 1.1. Motion carried.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

MARCH 20, 2018

Your committee has considered Communication No. 3-20-9 from Christina Harrington, Health Officer, Public Health, requesting to increase the Saginaw County-issued credit card limit for the Accounting Supervisor from \$5,000 to \$20,000.

We met with Ms. Harrington who explained that in an emergency situation the Accounting Supervisor would be making the necessary purchases. During a tabletop exercise it was determined that in an emergency situation, the current Saginaw County Policy for approval on purchases over the \$5,000 limit, such as the purchase of large amounts of supplies (gloves, gowns, vaccines, etc.) or large ticket items such as a generator, would not be feasible or in the best interest of the citizens of Saginaw County.

We recommend approval to increase the Saginaw County-issued credit card limit for the Public Health Accounting Supervisor from \$5,000 to \$20,000.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **Animal Care & Control**, re: Approval to utilize \$9,500 from Donation Account to cover enrollment in SCCJCC (\$6,000) and installation of Tough Books (\$3,500)

2.2) **Animal Care & Control**, re: Approval to place a renewal and increase of its current millage on the August 2018 Primary Election Ballot

- **Kilpatrick moved, seconded by Krafft, to approve 2.1. Motion carried.**
- **Kilpatrick moved, seconded by McInerney, to approve 2.2. Brief Discussion was held and 2.2 was Commissioner Privileged by Theisen.**



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1 *Amended MARCH 20, 2018

Your committee considered Communication No. 3-20-11 from Lisa Stoffel, Director, Animal Care & Control, requesting approval to utilize funds from its General Donation account in the total amount of \$9,500 to increase line item 250-43000-80600 by \$6,000 to cover enrollment in the SCCJCC computer replacement program for Animal Control Officers and by \$3,500 to increase line item 250-43000-93600 to cover installation of the previously approved Tough Book systems.

We met with Ms. Stoffel who indicated the adjustment is necessary due to the need for future equipment replacement. Additionally, there was a need to replace the iPads that were purchased originally and did not function properly.

We recommend approval to utilize \$9,500 from Animal Control’s General Donation account to increase line item 250-43000-80600 by \$6,000 to cover enrollment in the SCCJCC computer replacement for Animal Control Officers and by \$3,500 to increase line item 250-43000-93600 to cover installation of Tough Book systems.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

COMMISSIONER PRIVILEGED UNFINISHED BUSINESS AT APRIL 17, 2018 BOARD SESSION

~~**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2 MARCH 20, 2018**~~

~~Your committee considered Communication No. 3-20-12 from Lisa Stoffel, Director, Animal Care & Control, requesting approval to place a renewal and increase of its current millage from 0.15 mills up to 0.425 mills on the August 2018 ballot for the years 2018 – 2037, both inclusive, which if fully levied is estimated to raise \$1,998,749 in the first year of levy.~~

The draft ballot language is as follows:

~~“Shall the County of Saginaw, Michigan (“County”) impose a renewal and increase in its levy of general ad valorem taxes, which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in the renewal of the 0.15 mill (\$0.15 per \$1,000) up to 0.425 mill (\$0.425 per \$1,000) of the taxable valuation of such property as finally equalized, for levy in years 2018 through 2037, both inclusive, which increased levy is estimated to raise \$1,998,749 in the first year, for the purposes of continuing operations of the Animal Care and Control Department and facility within Saginaw County?”~~

~~We recommend approval of the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 7, 2018 Primary Election.~~

Respectfully Submitted,



COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **CAN Council**, re: Approval to place blue and silver pinwheels on Courthouse lawn
- 3.2) **Maintenance**, re: Amendment of FY 2018 Capital Budget to purchase vacuum
- 3.3) **County Planning**, re: Approval of Resolution to concur with agreement between MATS, SMATS and MDOT regarding Tittabawassee Township
- 3.4) **Michigan Works!**, re: Approval of new CEO Christopher Rishko and creation of new position of Transitional CEO effective April 1 – July 1, 2018
- 3.5) **Finance**, re: Approval of a temporary position and an increase in the FY 2018 General Fund Budget in the amount of \$20,000 to cover staff leaves of absence
- 3.6) **Village of Chesaning**, re: Approval to annex property from Township of Chesaning to Village of Chesaning

- ***Krafft moved, seconded by O’Neal, to approve 3.1 through 3.5, leaving room for exceptions. Commissioner McInerney asked that Christopher Rishko be introduced. There were no exceptions and the motion carried.***
- ***Krafft moved, seconded by O’Neal, to approve 3.6. Discussion was held regarding the annexation of property from the Township of Chesaning to the Village of Chesaning. A roll-call vote was taken on the issue of annexation as follows: Yes – Dwan, Kilpatrick, McInerney, Theisen, Harris, O’Neal, Webster, Stack - 8; No – Krafft - 1; Absent – Hadsall and Ruth - 2; Total – 11. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MARCH 20, 2018

Your committee considered Communication No. 3-20-1 from Vera Harrison, CAPE Program Director, CAN Council, requesting placement of blue and silver pinwheels (“Pinwheels for Prevention”) on the grounds of the Saginaw County Governmental Center in the month of April to honor Child Abuse Prevention Month.

Nationally, April is recognized as Child Abuse Prevention and Awareness Month. In previous years, approval was given for the display of blue and silver pinwheels, the national symbol, to raise awareness of child abuse and neglect and build a community where children are free from abuse and neglect.

We recommend the proper County officials be authorized and directed to facilitate the CAN Council of Saginaw County using the front lawn of the County Governmental Center to place blue and silver pinwheels during the first two weeks of April.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MARCH 20, 2018

Your committee considered Communication No. 3-20-4 from Bernard Delaney, Maintenance Director, requesting amendment of the 2018 Capital Budget to purchase an industrial vacuum to clean the carpet in the Courthouse.

We met with Mr. Delaney who informed the committee that custodial employees have had numerous issues with their current vacuums especially during the winter months and with the rock salt. There is \$5,800 available in Account Number 245-44400-97050 to purchase this third piece of equipment for \$2,469.

We recommend approval to amend the 2018 Capital Budget to purchase an industrial vacuum for carpet cleaning in the courthouse.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

MARCH 20, 2018

Your committee considered Communication No. 3-20-7 from Brian Stark, Planning Director, requesting approval of a Resolution to Concur with an agreement between the Midland Area Transportation Study (MATS), the Saginaw Metropolitan Area Transportation Study (SMATS) and the Michigan Department of Transportation regarding Tittabawassee Township.

We met with Mr. Stark who informed the committee that the Federal Highway Administration (FHWA) has recently indicated to SMATS staff that there are issues with the MATS/SMATS Metropolitan Planning Area (MPA) boundaries which they would like resolved. SMATS Tech/Policy and Planning Commission designated a small group to meet with MATS to further discuss the issue and come up with a solution. The meeting was held January 24, 2018 with Tittabawassee Township Manager, SMATS Director, and representatives for the Road Commission, Tittabawassee Township Commissioners, and Midland.

Due to the implementation of new initiatives, such as performance measures, the FHWA wants to clarify the situation so that the overlap is eliminated altogether. The following solution was proposed:

Redesignate both MATS and SMATS boundaries to eliminate the overlap by encompassing all of Tittabawassee Township within the MATS MPA. This would enable both MATS and SMATS respective boundaries to fully encompass their respective Census Urbanized Areas, in accordance with Federal regulations, although it reduces the SMATS MPA.

We recommend approval of the Resolution to Concur with an agreement between the Midland Area Transportation Study, the Saginaw Metropolitan Area Transportation Study and the Michigan Department of Transportation (MDOT) regarding Tittabawassee Township submitted under the regular order of business.



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

MARCH 20, 2018

Your committee considered Communication No. 3-20-8 from Ed Oberski, CEO, Great Lakes Bay Michigan Works!, requesting approval of Christopher Rishko as the new Chief Executive Officer of Great Lakes Bay Michigan Works! effective July 1, 2018; and creation of a new temporary Michigan Works! position of Transitional CEO effective April 1, 2018 that Mr. Rishko will fill until July 1, 2018.

We met with Mr. Oberski who informed the committee that per the Michigan Works! Interlocal Agreement between Bay, Gratiot, Isabella, Midland, and Saginaw Counties, the Michigan Works! Board nominates its CEO candidate, and forwards the nomination to its Administrative Unit (which is Saginaw County) to finalize the hiring process.

On February 26, 2018, the Great Lakes Bay Michigan Works! Joint Consortium/Workforce Development Board by unanimous vote selected Christopher Rishko as its new Chief Executive Officer effective July 1, 2018. This selection was made after an extensive search and interview process.

In addition, Great Lakes Bay Michigan Works! requests approval for creation of a new temporary position, Transitional CEO. Mr. Rishko will serve in that position from when he starts with Michigan Works! (no earlier than April 1, 2018) until he takes over as CEO on July 1, 2018. The temporary position was approved by the Michigan Works! Board when it adopted its current budget. The Transitional CEO position will be paid at the starting level for the CEO position.

We recommend approval of hiring Christopher Rishko as the new Chief Executive Officer of Great Lakes Bay Michigan Works! effective July 1, 2018; and creation of a new temporary Michigan Works! position of Transitional CEO effective April 1, 2018 that Mr. Rishko will fill until July 1, 2018; further recommend the proper county officials be authorized to facilitate this process.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.5

MARCH 20, 2018

Your committee considered Communication No. 3-20-17 from Koren Thurston, Finance Director, requesting approval of a temporary position, issuance of a temporary PCN, and to increase the General Fund Budget in the Finance Department using fund balance in the amount of \$20,000 through the end of the current fiscal year to cover current and anticipated staff leaves of absence.

We met with Ms. Thurston who informed the committee that she is requesting approval of a temporary position through the end of the current fiscal year, September 30, 2018, to be paid at a level commensurate with an I07 Step 01 (\$17.46/hour) due to the type of work this individual is anticipated to perform. The temporary position is needed to cover current and anticipated staff leaves of absences and will be working up to 40 hours per week.



Financial Services is comprised of five (5) employees. Currently there is one vacancy, one individual is on leave and another is anticipated to take a leave of absence in the near future. This individual will be performing duties similar to an Accountant II as well as acting as a backup to the Accounts Payable Analyst. The Accountant II is responsible for grant report, billings, deposits, and allocation of departmental costs. The Accounts Payable Analyst is responsible for verifying accuracy of claims, working with departments on claim questions, weekly balancing and payment of claims, and bi-weekly balancing of employee reimbursements.

We recommend approval of a temporary position, issuance of a temporary PCN, if necessary, and to increase the General Fund Budget in the Finance Department using fund balance in the amount of \$20,000 through the end of the current fiscal year to cover current and anticipated staff leaves of absence.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.6

MARCH 20, 2018

Your committee considered Communication Nos. 1-16-2 and 3-20-16 from Greenfelder Law Office, on behalf of the Village of Chesaning, submitting a Petition, Resolution, and Request for Public Hearing on the annexation of property from the Township of Chesaning to the Village of Chesaning for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Peet Packing Co., Property ID# 13-09-3-09-1008-000).

The Village of Chesaning issued a petition to the Saginaw County Board of Commissioners for annexation of property in the Township of Chesaning, owned by Elite Excavation, LLC, Saginaw County, for the purpose of promoting for business or industrial development. This petition was presented pursuant to Section 6, Chapter 14, Act 3 of 1895 of the Public Acts of the State of Michigan (MCLA 74.6, MSA 5.1470) by the Village Council of the Village of Chesaning, State of Michigan. The Village of Chesaning published a Notice of Hearing in accordance with State Statute, and the Saginaw County Board of Commissioners will hold a Public Hearing at its March 20, 2018 Board meeting.

We recommend the Board approve the request as presented by the Village of Chesaning to annex the parcel of property owned by Elite Excavation, LLC. Under the proper order of business, the Resolution and Order authorizing the annexation will be submitted to accomplish same subject to review by Civil Counsel. Further, that the proper county officials be authorized to sign any necessary documents on behalf of the County in accordance with County policy.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



- 4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**
 - 4.1) **Treasurer/Controller**, re: Approval of Claims for January 2018
 - 4.2) **Controller**, re: Approval of FY 2019 Budget Calendar
 - 4.3) **Controller**, re: Approval to submit FY 2017 Audited Financial Statements
 - ***Krafft moved, seconded by O’Neal, to approve 4.1. Motion carried.***
 - ***Krafft moved, seconded by Kilpatrick, to approve 4.2. Motion carried.***
 - ***Krafft moved, seconded by Theisen, to approve 4.3. Motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 20, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
3-20-14	Electronic Transactions	January 1 – 31, 2018	\$5,247,079.11
	Voucher Payments	January 6 – 31, 2018	\$9,096,275.54

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 20, 2018

Your Budget/Audit Subcommittee considered Communication No. 3-20-15 from Robert Belleman, Controller/CAO, submitting the proposed Saginaw County Budget Calendar for adoption of the Fiscal Year 2019 Operating Budget and Capital Improvement Plan for all funds.

The calendar outlines the timetable of events that will happen to cause the creation and approval of the budget. It allows all departments, elected officials and agencies to know when tasks related to building the budget must be completed. A tentative date for a Committee of the Whole session is scheduled for Monday, June 25, 2018 and was added to the proposed calendar.

We recommend the **attached** Saginaw County Budget Calendar for adoption of the Fiscal Year 2019 Operating Budget and Capital Improvement Plan for all funds be approved; further, that the proper County Officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster



**COUNTY OF SAGINAW
2019 BUDGET CALENDAR
OPERATING BUDGET FOR FISCAL YEAR 2019**

<u>Target Date</u>	<u>Action to be taken</u>
April 20, 2018	Controller's Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2019 and Capital Improvement Plans.
May 4, 2018	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2019 and Capital Improvement Plans by signing off.
June 7, 2018	Controller's Office submits the first draft of a recommended Operating Budget for review by the Human Services, County Services, Courts & Public Safety Committees as well as the Budget/Audit Committee.
Committee Meetings June-August, 2018	Human Services, County Services, and Courts & Public Safety Committees as well as the Budget/Audit Committee meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 25, 2018	Committee of the Whole (<i>Tentative</i>)
August 21, 2018	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board and is laid on the table at the Board session of August 21, 2018 and a Public Hearing is held.
September 18, 2018	An Operating Budget and a Capital Improvement Plan are adopted at the Board session of September 18, 2018.

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 20, 2018

Your Budget/Audit Committee met with Doug Deeter, Auditor from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2017. A draft of the Audit was provided to the Budget/Audit Committee members and for distribution to all other commissioners. (*Comm. No. 3-20-22*)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session.



Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2017 to the State of Michigan on or before March 31, 2018, upon completion. Further, that the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 17, 2018 meeting.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **Public Works**, re: Approval to create the position of **Engineering Assistant**, waive the hiring freeze and fill the position
- 5.2) **County Clerk**, re: Waiver of the hiring freeze and approval to fill a vacant position in the County Clerk/Circuit Court Clerk's Office due to retirement
- 5.3) **Medical Examiner**, re: Waiver of the hiring freeze and approval to fill the position of **Clerk/Typist I/II**
- 5.4) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill the position of **Victim's Assistance Clerk**
- 5.5) **Friend of the Court**, re: Waiver of the hiring freeze and approval to fill the position of **Associate**
- 5.6) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of **Caseworker – Caregiver Support Program**
- 5.7) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Recorder/Secretary**

- *Kilpatrick moved, seconded by Harris, to approve 5.1 through 5.7 leaving room for exceptions. Theisen asked Brian Wendling, Public Works Director, if the position of Engineering Assistant is fully funded by existing funds and he indicated that it is. After discussion, the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-13 from Brian Wendling, Public Works Commissioner, requesting approval for the creation of the position of Engineering Assistant, waiver of the hiring freeze and approval to fill the position.

We met with Mr. Wendling who explained this is a new position that is essential to run the office due to an increase in workload, petitions for drain work, and the increasing number of soil erosion permits. This position will be funded with 50% soil erosion funds and 50% drain funds.

We recommend approval to create the position of Engineering Assistant, waive the hiring freeze and fill the position of Engineering Assistant in the Office of Public Works. Further recommending approval to negotiate with the appropriate union regarding salary.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-21 from Michael Hanley, County Clerk, requesting waiver of the hiring freeze and approval to fill a position in the County Clerk/Circuit Court Clerk's Office.

We met with Mr. Hanley who stated the position of Circuit Court Records Deputy Clerk will be vacant as of April 5, 2018 due to retirement. Although his intention is to fill the position from within, he may ultimately need to fill a position from outside the department. Funds are currently budgeted for the position.

We recommend approval to waive the hiring freeze and fill a vacant position within the County Clerk/Circuit Court Clerk's Office.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-3 from Deb Tubb, Program Manager, Medical Examiner's Office, on behalf of Russell Bush, M.D., Medical Examiner, requesting waiver of the hiring freeze and approval to fill the position of Clerk/Typist I/II.

We met with Ms. Tubb who stated this position is crucial to the ongoing development of improved efficiency, organization, cost-effectiveness and customer service provided to Saginaw County consumers. Responsibilities include clerical and secretarial duties, scanning and digitizing of documents including medical records, law enforcement, laboratory, and public communications, and providing records to families.

We recommend approval to waive the hiring freeze and fill the position of Clerk/Typist I/II in the Medical Examiner's Office.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-6 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Victim's Assistance Clerk.



We met with Mr. Mark Gaertner, Assistant Prosecutor, who stated this position is vital to the operation of the Prosecutor’s Office. Responsibilities of the position include notifying all victims of their Constitutional rights to be heard in the criminal justice system, sending notifications of all court dates, and serving as an advocate for crime victims. This is a state-mandated position which is grant funded.

We recommend approval to waive the hiring freeze and fill the position of Victim’s Assistance Clerk in the Prosecutor’s Office.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-18 from Susan K. Prine, Friend of the Court, and Hon. Patrick M. McGraw, Chief Circuit Court Judge, requesting waiver of the hiring freeze and approval to fill the position of Friend of the Court Associate.

We met with Ms. Prine who stated this position will be vacant due to one of four Associates accepting a promotion to Friend of the Court (Circuit Court) Referee. Associates work closely with Judge Borchard, who handles all of the Friend of the Court cases, appearing in Court every Monday (Motion Day) and every Thursday (Show Cause – Child Support Enforcement Hearings). In addition, the Associates evaluate many cases for possible child support modification and they handle litigants who come into the office with custody and parenting time questions. The majority of costs related to this position are reimbursed by the State of Michigan.

We recommend approval to waive the hiring freeze and fill the position of Friend of the Court Associate.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-19 from Jessica Sargent, Interim Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Caseworker – Caregiver Support Program (PT).

We met with Ms. Sargent who stated this position is vacant due to the employee accepting a full-time job with another agency. Responsibilities include conducting training sessions, providing case management, and referral and group format services to older adults caring for relatives under the age of 18 through the Kinship Support Program.

We recommend approval to waive the hiring freeze and fill the position of Caseworker – Caregiver Support Program (PT).



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

MARCH 20, 2018

Your Labor Relations Committee considered Communication No. 3-20-20 from Linda James, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Recorder/Secretary.

We met with Ms. James who stated this position is vital to the court’s operation. Responsibilities include maintaining a permanent record of all court proceedings, preparation and filing of transcripts, serving as secretary to the District Judge, preparing orders and opinions, and any other confidential matters the Judge requires.

We recommend approval to waive the hiring freeze and fill the position of 70th District Court Recorder/Secretary.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

3-20-18.1) February 11, 2018 – February 24, 2018

3-20-18.2) February 25, 2018 – March 10, 2018

- ***Krafft moved, seconded by Kilpatrick, to approve 3-20-18.1 and 3-20-18.2 leaving room for exceptions. There were no exceptions and the motion carried.***



COMMITTEE COMPENSATION - 3.20.18.1

MARCH 20, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 11 - February 24, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/12/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	02/13/18	Community Corrections Adv. Bd.	Theisen	\$50.00	1
3	02/15/18	Frankenmuth CVB	Krafft	\$50.00	1
4	02/15/18	Commission on Aging	Stack	\$50.00	1
5	02/15/18	Community Action Committee	O'Neal	\$50.00	1
6	02/16/18	MAC General Government/Lansing	Harris	\$50.00	1
7	02/20/18	Courts & Public Safety Committee - Special	Hadsall	\$25.00	1
			Kilpatrick	\$25.00	1
			Dwan	\$25.00	1
			O'Neal	\$25.00	1
8	02/20/18	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	Ruth	\$25.00	1
			11 Present	\$550.00	11
9	02/21/18	Saginaw Valley Zoological Society	O'Neal	\$50.00	1
10	02/21/18	Animal Control Advisory Council	Hadsall	\$50.00	1
11	02/22/18	9-1-1 Authority Board	McInerney	\$50.00	1
12	02/23/18	MAC Transportation/Lansing	Harris	\$50.00	1
TOTAL				\$1,375.00	30

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (2-23-18)

COMMITTEE COMPENSATION - 3.20.18.2

MARCH 20, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 25 - March 10, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/26/18	MAC Health & Human Services/Lansing	McInerney	\$50.00	1
2	02/26/18	MAC Judiciary & Public Safety/No Mileage	Hadsall	\$50.00	1
3	02/26/18	GLB Michigan Works! Board/Bay City	Ruth	\$50.00	1



			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
4	02/27/18	Region VII AAA Advisory Council	Stack	\$ 5.00	1
5	02/28/18	GLB Regional CVB/Midland	Ruth	\$50.00	1
6	02/28/18	Medical Dispatch Advisory	McInerney	\$50.00	1
7	03/05/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
8	03/06/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
9	03/07/18	Crime Prevention Council	Ruth	\$50.00	1
10	03/07/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
11	03/08/18	SC-CHAP	McInerney	\$50.00	1
12	03/08/18	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
13	03/09/18	MAC Finance/Lansing	Stack	\$50.00	1
			TOTAL	\$1,580.00	33

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-9-18)

PUBLIC HEARING

3rd Call - Closing

At 5:55 p.m., Chairman Stack announced the third and final call of a public hearing on the annexation of property from Chesaning Township to Chesaning Village for the purpose of promoting the business and economic development of the Village of Chesaning (former site of Peet Packing Co.). Three (3) people spoke in opposition to annexation of the property.



- Ken Hornak completed presenting his information regarding the 5-year anniversary of recreational marijuana use in Colorado. He added that Plant Life has assured that the facility will become a facility for recreational Marijuana. He stated he has information from Colorado that marijuana is bringing money in, however the community is not benefitting from the income.
- Bob Corrin conveyed his appreciation to Commissioner Krafft for calling for a voice vote on the matter. He also commented that people are coming to Chesaning just to purchase property and there will be more requests for annexation in the future.
- Mike O’Hare expressed his frustration that he believes the Board of Commissioners should not be involved in the business of a township/village.

Chairman Stack announced the public hearing closed at 6:04 p.m.

RESOLUTIONS

RESOLUTION “A” BOARD OF COMMISSIONERS COUNTY OF SAGINAW

Resolution to Concur with Re-designation of the Saginaw Metropolitan Planning Organization (MPO) for Transportation Planning

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 20th day of March, 2018.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Charles M. Stack, James G. Theisen, Michael A. Webster – 9*

ABSENT: *Cheryl M. Hadsall, Carl E. Ruth – 2*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, 23 CFR 450.312 states that the boundaries of a Metropolitan Planning Area (MPA) shall encompass the entire existing UZA (as defined by the Bureau of the Census) plus the contiguous area expected to become urbanized within a 20-year forecast period for the metropolitan transportation plan and shall not overlap; and,

WHEREAS, The Governor of the State of Michigan currently has designated Saginaw Metropolitan Area Transportation Study, hereinafter referred to as “SMATS”, the Metropolitan Planning Organization (MPO) for the entirety of Saginaw County and is authorized as the Transportation Policy Committee to oversee, review and approve transportation planning processes and projects within its MPA; and,



WHEREAS, The Midland Area Transportation Study, hereinafter referred to as “MATS”, is currently the designated Metropolitan Planning Organization (MPO) for the entire geographic County of Midland, the geographic area of Williams Charter Township within Bay County, and the 2010 Midland Federal Adjusted Urban Boundary, which includes parts Tittabawassee Township; and is authorized as the Transportation Policy Committee to oversee, review and approve transportation planning processes for transportation within its MPA; and,

WHEREAS, There exists an overlap between the designated MPA for SMATS and the designated MPA for MATS that violates 23 CFR 450.312; and,

WHEREAS, SMATS, currently, in consideration of their mutual undertakings with MATS, agreed to re-designate SMATS Metropolitan Planning Area (MPA) to include all of Saginaw County except Tittabawassee Township; and,

WHEREAS, The Saginaw Metropolitan Area Transportation Study’s Policy and Technical Committees are currently operating and supportive of this re-designation request; and,

WHEREAS, The SMATS Policy Committee and the Saginaw County Planning Commission has pledged to maintain a positive working relationship with the MATS MPO, with regards to creating Memorandum of Agreement for any projects that cross MPA boundaries.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby concur by resolution with other political units in the Saginaw Metropolitan Area and endorses the designation of the new SMATS MPA, shall be the entirety of Saginaw County except Tittabawassee Township.

BE IT FURTHER RESOLVED, That MATS MPA will include the entirety of Tittabawassee Township; and is authorized as the Transportation Policy Committee to oversee, review and approve transportation planning processes and projects within Tittabawassee Township.

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Charles M. Stack, James G. Theisen, Michael A. Webster – 9*

Absent: *Cheryl M. Hadsall, Carl E. Ruth – 2*

TOTAL: 11

A sufficient majority having voted therefore, the Resolution was adopted.



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 20th day of March, 2018, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 20th day of March, 2018.

Michael J. Hanley
Clerk, County of Saginaw

**RESOLUTION “B”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

**RESOLUTION AND ORDER APPROVING ENLARGEMENT OF BOUNDARIES OF THE VILLAGE OF
CHESANING, SAGINAW COUNTY, MICHIGAN**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 20th day of March, 2018.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Charles M. Stack, James G. Theisen, Michael A. Webster – 9*

ABSENT: *Cheryl M. Hadsall, Carl E. Ruth – 2*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Harris.

WHEREAS, The Board of Commissioners of Saginaw County, Michigan, at a regular meeting held this March 20, 2018 has duly considered a Petition submitted by the Village of Chesaning to enlarge the Village boundaries to include the following described premises:

Property I.D. No. : 13-09-3-09-1008-000

Property Description:

COM AT E 1/4 CORN OF SEC 9 TH W 1886.51 FT TO ELY R/W OF SHARON RD TH N 200.28 FT TO POB TH CONT N 1120.79 FT TH E 264.23 FT TH ON A TRAVERSE LINE ALONG WLY BANK OF SHIAWASSEE RIVER S33DEG E 148.44 FT TH S 22DEG E 135.95 FT TH N87DEG E 291.79 FT TH S18DEG E 146.42 FT TH S05DEG E 674.23 FT TH S29DEG E 87.06 FT TH W TO POB 19.24 ACRES SEC 9 T9N R3E



PROCLAMATIONS

**Proclamation
Public Health Week
April 2 – 8, 2018
Healthiest Nation 2030
“Changing Our Future Together”**

Whereas, During the first full week of April each year, the American Public Health Association (APHA) brings together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are important to improving our nation. For nearly 20 years, APHA has served as the organizer of National Public Health Week. Every year, the Association develops a national campaign to educate the public, policymakers and practitioners about issues related to each year’s theme; and,

Whereas, This year’s National Public Health Week is themed “*Changing Our Future Together*” and focuses on growing the movement to create the healthiest nation in one generation, along with celebrating the power of prevention, advocating for healthy and fair policies, sharing strategies for successful partnerships and championing the role of a strong public health system. To ensure everyone has a chance at a long and healthy life, we must tackle the underlying causes of poor health and disease risk.

Now, Therefore, I, Carl E. Ruth, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April 2 – 8, 2018 as Public Health Week in the County of Saginaw.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of March in the year of our Lord, two thousand and eighteen.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: April 5, 2018
Adopted: March 20, 2018

Susan A. McInerney
Commissioner, District #4

**Proclamation
April is Child Abuse Prevention Month
“Child Abuse casts a shadow the length of a lifetime.” – Herbert Ward**

Whereas, Children are critical to Saginaw County’s success, prosperity, and quality of life. While children are our most valuable resource, they are also the most vulnerable population. Children have a right to be safe and a right to thrive, learn, and to grow in an environment that fosters healthy development; and,

Whereas, Child abuse and neglect can be prevented by supporting and strengthening families, thus preventing the far-reaching effects of maltreatment and providing the opportunity for children to develop healthy, trusting family bonds, and building the foundations of communities; and,



Whereas, Effective intervening in the lives of children threatened by abuse is a shared responsibility and Saginaw County citizens must come together so that the voices of our children are heard by all. By providing a safe and nurturing environment for our children free of violence, abuse, and neglect, we can support Saginaw County’s children as they grow to their full potential as the next generation of leaders.

Now, Therefore, I, Carl E. Ruth, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April as Child Abuse & Neglect Prevention Month in the County of Saginaw and call for blue pinwheels to be placed on the grounds of the Saginaw County Governmental Center to remember the young lives cut short by senseless violence and to help realize the end of child abuse and neglect.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of March in the year of our Lord, two thousand and eighteen.

Respectfully Submitted,

**Saginaw County
Board of Commissioners**

Carl E. Ruth
Chair, District #10

Adopted & Presented: March 20, 2018

ELECTIONS

- Kilpatrick moved, seconded by O’Neal, to elect Jill Armentrout (Secondary Consumer) and Steve Fresorger (General Public) to the **Saginaw County Community Mental Health Authority** with terms that expire April 1, 2021.

APPOINTMENTS

- ◆ Re-appointed Herb Spence III to the **Economic Development Corporation of Saginaw County** with a term that expires April 1, 2024

ANNOUNCEMENTS BY THE CHAIR

- Chairman Stack commented that it’s been a pleasure to chair the meeting and that he “owes” Chairman Ruth.

COMMISSIONERS’ AUDIENCES

- ◆ Commissioner Krafft announced the Bringin’ Back the 80s Festival in Frankenmuth April 20 & 21, 2018.

By Commissioner Krafft, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:20 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

APRIL SESSION 2018

First Day of the April Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, April 17, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, Michael A. Webster - 10*

ABSENT: *James G. Theisen - 1*

TOTAL: - 11

Commissioner Harris opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Krafft moved, seconded by Commissioner Hadsall, to approve the Minutes of the March 20, 2018 Board Session. Motion carried.

CLERK'S CALL OF SESSION

April 6, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of April 17, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, April 17, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



PUBLIC HEARING

None

AUDIENCES

- Commissioner Hadsall presented Attorney Bill Cowdry, Saginaw County Bar Association/Law Day Committee, with a Proclamation for Law Day on May 1st in Saginaw County
- Commissioner Webster presented Steve Meyer, President/CEO of YMCA of Saginaw, with a Certificate of Recognition on the 150th Anniversary of the YMCA
- Katherine Tessin, Administrative Director, Mid Michigan Waste Authority, promoted the 2018 Special Waste Drop Off schedule including its pilot program with foam
- Dawn Dilts spoke in favor of the Animal Control Millage
- William Cline, DVM, spoke in favor of the Animal Control Millage
- Michelle Sawyer spoke in favor of the Animal Control Millage
- Donald Mawer, President, Saginaw County Police Chiefs Association, spoke in favor of the 9-1-1 Millage
- Kevin O’Brien, President, Saginaw County Fire Chiefs Association, spoke in favor of the 9-1-1 Millage

LAUDATORY RESOLUTIONS

Certificate of Recognition
Commander John H. Clark III, SC, USN

“Serving the people of the United States of America and our Allied nations as an officer in the United States Navy has been the most fulfilling and rewarding experience of my professional life. In fact, serving in the Navy over the past 30 years has, indeed, been the very foundation of my life.”

Born and raised in Saginaw, Michigan, Commander John H. Clark III enlisted in the Navy as a Data Systems Technician in 1986. He attended the Navy’s Broadened Opportunity for Officer Selection and Training School in San Diego, California. John was commissioned in 1993 upon graduating from the University of Memphis with a Bachelor of Business Administration degree. In 2003, he earned an MBA in Acquisition and Contract Management from the Naval Postgraduate School, Monterey, California.

Commander Clark’s 30-year journey in the United States Navy began in America the beautiful, with plenty of waypoints in the Middle East, Germany, Japan, China, Australia, Korea and many points in between. His operational assignments include division officer responsibilities as Disbursing Officer and Food Services Officer, USS HOLLAND (AS 32), in Agana, Guam; and as a Supply Officer, USS SAN FRANCISCO (SSN 711), an attack submarine in Pearl Harbor, Hawaii. Additionally, John served as Chief Contingency Contracting Officer in Taji, Iraq, and a forward-deployed tour with Multi-National Forces-Iraq, in support of Operation Iraqi Freedom.



The Saginaw County Board of Commissioners salutes your bravery in protecting the freedom of the United States of America. Commander John H. Clark III has ended an honorable and faithful service to his country, and his efforts are sincerely appreciated. Such a rich and rewarding career reflects a strong commitment to the principles of freedom and democracy and the belief that they must be upheld at any cost. The superb manner in which he performed is in keeping with the highest traditions of the United States Naval Service and we extend to you a personal job well done. Congratulations on your well-deserved retirement from the United States Navy after 30 years of valiantly representing America.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Adopted: April 17, 2018

Amos O’Neal
Commissioner, District #9

Welcome to Saginaw
Dr. Creflo Dollar

“Grace is an empowerment to get victory, where you couldn’t get victory in your own efforts!”
– Dr. Creflo Dollar

The Saginaw County Board of Commissioners welcomes Dr. Creflo Dollar as guest speaker at Victorious Believers Ministries, 624 S. Outer Dr., Saginaw, Michigan from March 30 – 31, 2018.

Dr. Dollar is the founder and senior pastor of World Changers Church International in College Park, Georgia, which serves nearly 30,000 members; World Changers Church – New York, which hosts over 6,000 worshippers each week; and a host of satellite churches, located in Los Angeles, California, Indianapolis, Indiana, Washington, D.C., Cincinnati and Cleveland, Ohio, Dallas and Houston, Texas and Carrollton, Norcross, Macon and Marietta, Georgia. His award-winning Changing Your World television broadcast reaches nearly one (1) billion homes in practically every country in the world.

After 30 years in the ministry, Dr. Dollar is committed to bringing the Good News of Jesus Christ to people all over the world, literally changing the world one person at a time. He is a much sought-after conference speaker and best-selling author and has encouraged thousands to pursue a personal relationship with God.

Saginaw County is a place where collaboration fuels innovative business opportunities and lives are empowered by a shared vision for the future. It offers a rich and diverse quality of life enhanced and defined by a population willing to roll up their sleeves and make things happen. We hope you will take some time to explore our flourishing tourism industry and an active commitment to culture and the arts.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: March 30, 2018
Adopted: April 17, 2018

Michael A. Webster
Commissioner, District #11



**Certificate of Recognition
Women of Colors, Inc.**

Women of Colors, Inc. will celebrate its
25th Anniversary & Community Leadership Awards Banquet on
Saturday, April 14, 2018
Saginaw Valley State University
Curtis Hall
7400 Bay Road
University Center, Michigan

Each year, Women of Colors, Inc. chooses to honor people from Saginaw who have contributed unselfishly to the welfare of the community. These citizens, with their personal commitment and courage, have made significant contributions toward up-lifting humanity.

The six outstanding community leaders to receive the following awards are:

Woman of Essence Award Denecia K. Grant	Woman of the Year Evangelist Earnestine Rimmer	Community Service Award James R. & Anita Horne Jenkins Family Foundation
Volunteer of the Year Bishop Larry D. Camel	Achievement Award Dr. Jack W. Nash	Distinguished Gentleman Award Rev. Dr. Rufus Bradley, Sr.

The Saginaw County Board of Commissioners takes this opportunity to acknowledge the recipients and joins Women of Colors, Inc., family and friends in wishing them the best in their future endeavors.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: April 14, 2018
Adopted: April 17, 2018
Amos O’Neal
Commissioner, District #9

**Certificate of Recognition
Hazel Lewis
Deputy Clerk
Saginaw County Clerk’s Office**

Hazel Lewis was born and raised in the city of Saginaw, Saginaw County, to the late Silas O. Brazil, Sr., an Army Veteran of World War II, and Bernice Brazil.

A Saginaw High School graduate, Hazel went on to earn her Associates Degree in business from Delta College in 1986.

For 25 years, Hazel has dedicated her service, knowledge, time and loyalty to Saginaw County as well as surrounding counties. She served three (3) County Clerks as a Clerk and for the last ten (10) years as Deputy County Clerk. In 2016, Hazel graduated from Baker College, receiving her Bachelor’s Degree in Business Administration.



Hazel loves researching information, and confirming facts, as well as her family, friends and dressing for success! She looked forward to working with other employees and coming up with solutions to help the flow of cases and information, to help aid Judges, lawyers, employees and the citizens of Michigan and other states.

Hazel is rich in her wisdom that her Lord God has given her. She is the epitome of professionalism. Hazel is a shining example of calm, cautious and steadfastness among the chaos. She has a level of class that we all make every effort to reach.

The Saginaw County Board of Commissioners congratulates Hazel Lewis on her retirement and thanks her for her hard work and dedication to Saginaw County, the Clerks and Judges she served, and the lawyers and citizens she assisted throughout the years. Hazel will be greatly missed as we strive to maintain her legacy of greatness.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Carl E. Ruth
Chair, District #10

Presented: April 5, 2018
Adopted: April 17, 2018

Michael J. Hanley
Saginaw County Clerk

Certificate of Recognition
The YMCA of Saginaw
Celebrating 150 Years

The Village People’s “YMCA” was one of the songs that became synonymous with the disco era, and nearly 42 years later still has people spelling out the four letters with their arms and bodies while singing along. But an even greater accomplishment is that the Young Men’s Christian Association (YMCA) of Saginaw has been a non-profit, membership-based wellness organization in the community for nearly 150 years.

The YMCA was founded in London, England, on June 6, 1844, in response to unhealthy social conditions arising in the big cities at the end of the Industrial Revolution. Growth of the railroads and centralization of commerce and industry brought many rural young men who needed jobs into cities like London. They worked 10 to 12 hours a day, six days a week. Far from home and family, these young men often lived at the workplace. They slept crowded into rooms over the company’s shop, a location thought to be safer than London’s tenements and streets. Outside the shop things were bad – open sewers, pickpockets, thugs, beggars, drunks, lovers for hire, and abandoned children running wild by the thousands.

George Williams, born on a farm in 1821, came to London 20 years later as a sales assistant in a draper’s shop, a forerunner of today’s department store. He and a group of fellow drapers organized the first YMCA to substitute Bible study and prayer for life on the streets. By 1851 there were 24 YMCAs in Great Britain, with a combined membership of 2,700. That same year the YMCA arrived in North America and was established in Montreal on November 25 and in Boston on December 29.

The YMCA of Saginaw organized on June 25, 1868 at the Central Baptist Church with the first quarters opening on January 1, 1969. Rev. McCarty was the first Chairman with John Estabrook as its first president. The first YMCA building location was on Washington Avenue (Lloyd block) opposite the Bancroft Hotel. The East Saginaw YMCA disbanded in 1874 but individuals still attended some



state meetings. The Y was revived on November 28, 1886. On April 9, 1887 the reading rooms opened and the Y was chartered as a non-profit corporation. In 1889 the membership stood at 519.

On April 9, 1890, the west side department of the Y formed and was housed at the Bittman and Alderton building on Hancock Street. In 1894 the west side moved to Jerome K. Stevens home at 220 N. Michigan Ave. Then on January 16, 1895 the Saginaw west side becomes a separate association from east side. The east side Y moved to Flint & Pere Marquette Railway building at the corner of N. Washington Ave. and Tuscola until it was disbanded in 1906. The Saginaw west side was inactive between 1902 and 1910. With a generous bequest from Arthur Hill for \$20,000 in 1909, it began the push to re-energize the YMCA. In May 1910 a campaign began with a goal of \$75,000 for an endowment fund and \$75,000 for a building. The campaign lasted 10 days and garnered \$70,000 for the building and a sizeable sum for the endowment. The slogan was “Pray, Plan, Push.” This was a total community effort.

The west side office opened in The Hamilton Square Building on April 7, 1911 and the new building would be larger on Michigan and Ames. Memberships top 1000 by the end of 1912. The west side board authorized plans for re-incorporation to include the entire City of Saginaw on March 18, 1929 with the newly incorporated YMCA era beginning on August 28, 1929.

A new building was dedicated on September 11, 1960. The board approved certain female membership classifications be activated on May 28, 1966. On September 16, 1966, Mrs. John (Carol) Vincent was the first woman elected to the YMCA Board of Directors. At the end of the first century of service, 5,316 persons are active on membership rolls, during 1867 it is estimated that every sixth person in the service area had participated in one or more program activities, capital assets valued at \$3,143,833, YMCA endowment funds valued at \$39,954, and operating income totaled \$493,908.

Dick Fabian and Bob Dyer came up with the idea of establishing the Y-A-Go-Go at the YMCA gymnasium in Saginaw where they were both members. The idea came while brainstorming how they might be able to bring kids from Bay City and other outlying areas into Saginaw for music events. They rented the Y’s gym for Saturday dance/concerts and planned to have their own go-go dancer in a cage by the stage as a gimmick to attract the kids. Fabian and Dyer got a sexy WKNX employee named Kay Wyman to dance at the first event. Apparently Ms. Wyman’s gyrating was a little risqué for the two police officers in attendance and they told them that they couldn’t have that type of thing going on. The Y-A-Go-Go was stiff competition for Frank Patrick’s Daniel’s Den, Saginaw’s other teen hotspot. Fabian and Dyer booked The Dave Clark Five, Sonny & Cher, The Lovin’ Spoonful, The Beau Brummels, Glen Campbell and other big names along with the virtual “who’s who” of Michigan bands at the time. One of the more interesting stories from the Y-A-GO-GO involved Fabian and Dyer booking a then little-known folk duo called Simon & Garfunkel several months before the pair had any hits. After the contract was signed, Simon & Garfunkel’s producer put a rock band behind a track the pair had already recorded called “The Sounds of Silence.” After the new version of their song became a surprise #1 hit, their performance price went up as well. When Dyer called concerned that they might not be able to afford them, Paul Simon said that they were going to honor the original contract because he was curious to see what a place named Saginaw looked like. Two years later, Simon wrote a memorable song called “America,” which contained lyrics – “Michigan seems like a dream to me now. It took me four days to hitch-hike from Saginaw. I’ve gone to look for America.” They were undoubtedly inspired by his experiences surrounding the gig at the Y-A-GO-GO.



The YMCA held its first camping session from June 29 – July 8, 1914 on Tawas Bay with 37 campers. Throughout the years camp was held on Saginaw Bay, Sharpstein Point, Houghton Lake, Mud Lake, Round Lake, Bass Lake, Cranberry Lake, and Piper Lake. Land was secured in Huron National Forest between Rose City and Mio where camp and new buildings were established and called Camp O-Ge-Maw-Ke. In 1967 Camp Timbers was dedicated on Piper Lake, 15 miles northwest of West Branch. Camp Timbers is celebrating its 50th year of summer overnight camps for youth.

Today, The YMCA of Saginaw has been a non-profit, membership-based wellness organization in the community for 150 years. They integrate the four core values of character development into all activities and everything they say and do: Caring, Honesty, Respect and Responsibility. The YMCA of Saginaw is an association of all people united in a common effort to put Judeo-Christian principles into practice through programs that enrich the spirit, mind and body for all. They encourage you to be part of something bigger than yourself!

The Saginaw County Board of Commissioners congratulates the YMCA of Saginaw on its 150th year of helping make Saginaw County and its residents healthier and happier. May people continue to spell out the four letters of YMCA with their arms and bodies while singing along until the next celebration!

Respectfully Submitted,
Saginaw County
Board of Commissioners

Carl E. Ruth
Chair, District #10

Presented & Adopted: April 17, 2018

Michael A. Webster
Commissioner, District #11

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

4-17-1 HISTORICAL SOCIETY/CASTLE MUSEUM requesting approval to place a renewal and increase of its current millage from 0.1997 mills up to 0.2697 mills on the August 2018 ballot for the years 2019 – 2028, both inclusive, which if fully levied is estimated to raise \$1,318,687 in the first year of levy.

-- County Services **(4-17-3.1)**

4-17-2 MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES sending notice that the Saginaw County Department of Public Health has been conferred with Accreditation with Commendation status through the Michigan Local Public Health Accreditation Program.

-- Human Services *(Receive and file)*

4-17-3 SAGINAW COUNTY 911 submitting its collection and remittance information for the July 2018 – June 2019 collection period and notification to the Michigan State Police that Saginaw County 911 will continue collection of the \$2.65 surcharge with no change.

-- Courts & Public Safety *(Receive and file)*

4-17-4 CITY OF SAGINAW submitting Notice of Public hearing regarding the Application for Obsolete Property Rehabilitation Exemption Certificate for CASPCO LLC at 409 Adams St., Saginaw, MI.

-- County Services *(Receive and file)*



- 4-17-5** **10th CIRCUIT COURT – HON. ANDRÉ R. BORELLO** requesting waiver of the hiring freeze and approval to fill the position of Law Clerk.
-- Labor Relations **(5-17-5.2)**
- 4-17-6** **PARKS & RECREATION** requesting approval of a Lease Agreement between the State of Michigan Department of Natural Resources (MDNR) and the County of Saginaw for the former Saginaw Malleable Iron site.
-- County Services **(4-17-3.2)**
- 4-17-7** **COMMISSION ON AGING** requesting approval to utilize \$14,409 from the agency's fund balance to update security measures/systems at two County-owned buildings, including the installation of a camera security system; panic/visual alert buttons at the Main Office and the Marie Davis building; and a new alarm control panel at the Main Office.
-- Human Services **(4-17-1.1)**
- 4-17-8** **COMMISSION ON AGING** requesting placement of a renewal and increase of its current millage from 0.43 mills up to 0.59 mills on the August 2018 ballot for the years 2019 - 2024, both inclusive, which if fully levied is estimated to raise up to \$2,867,239 in the first year of levy.
-- Human Services **(4-17-1.2)**
- 4-17-9** **EQUALIZATION** submitting the Preliminary Report of Equalization for all townships and cities in Saginaw County, Form L-4024, Statement of Valuation.
-- County Services **(4-17-3.3)**
- 4-17-10** **COMMUNITY CORRECTIONS** requesting approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in the approximate amount of \$500,000.
-- Courts & Public Safety **(4-17-2.2)**
- 4-17-11** **PUBLIC HEALTH** requesting approval to purchase Environmental Health program software utilizing \$63,347 from the Public Improvement Fund.
-- Human Services **(4-17-1.3)**
- 4-17-12** **SAGINAW COUNTY 911** requesting the levy of a new millage and approval to place a request for 0.280 mills on the August 2018 ballot for the years 2018 – 2027, both inclusive, which if fully levied is estimated to raise \$1,316,822 in the first year of levy.
-- Courts & Public Safety **(4-17-2.1)**
- 4-17-13** **INFORMATION TECHNOLOGY** requesting deletion of the IT Service Desk Representative position, addition of a Technical Services Coordinator 1 (TSC1) position with conversion of PCN #636010 to a TSC1, and waiver of the hiring freeze to fill the TSC1 position.
-- County Services/Labor Relations **(4-17-3.4) (4-17-5.1)**
- 4-17-14** **INFORMATION TECHNOLOGY** submitting for approval an updated job description for the position of Programmer/Analyst as to the educational requirements.
-- County Services/Labor Relations
- 4-17-15** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill the position of Juvenile Probation Officer.
-- Labor Relations **(4-17-5.3)**
- 4-17-16** **PUBLIC HEALTH** requesting approval for a wage adjustment to fill vacant Environmental Health Specialist positions at a Step 4 based upon years of experience.
-- Labor Relations **(4-17-5.4)**



- 4-17-17 10TH CIRCUIT COURT – JUVENILE DIVISION** requesting waiver of the hiring freeze and approval to fill the position of Detention Youth Care Specialist (Female-designated, 2nd shift).
-- Labor Relations **(4-17-5.5)**
- 4-17-18 COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill the positions of Circuit Court File Clerk (T-08) and Circuit Court Records Clerk (T-10) if necessary.
-- Labor Relations **(4-17-5.6)**
- 4-17-19 HON. PATRICK J. MCGRAW, CHIEF JUDGE**, submitting the recommendation of the Circuit Court Judges to reappoint Shirley Wazny to the Jury Board. *(Distributed to all Commissioners)*
-- Election
- 4-17-20 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD (SCCMHA)** submitting its recommendation to fill two (2) vacancies on the SCCMHA Board. *(Distributed to all Commissioners)*
-- Election
- 4-17-21 BOARD COORDINATOR** informing commissioners that the following informational communications were received in the Board Office and are available for review:
- A. **Alger County** Board of Commissioners opposes House Bill 5096-5098. The effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds.
 - B. **Gratiot County** Board of Commissioners opposes House Bill 5096-5098. The effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds.
 - C. **Eaton County** Board of Commissioners opposes House Bill 5096-5098. The effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds.
 - D. **Oakland County** Board of Commissioners opposes the passage of the State Budget Office proposed amendments to the Michigan Indigent Defense Commission Act.
 - E. **Wexford County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional cost required to implement the minimum indigent defense standards, as presently legislated.
 - F. **Bay County** Board of Commissioners supports the “Cormorant Control Act” House Bill 4429 directing the reissuance of a rule relating to extension of the expiration dates for double-crested cormorant depredation orders.
-- Receive and File

INITIATORY MOTIONS

Krafft moved, seconded by Hadsall, to approve acceptance of the County of Saginaw Audited Financial Statements and Management Letter for FY ended September 30, 2017 and authorize the proper County officials to file the necessary documents to complete the audit process, if necessary. Motion carried.



PUBLIC HEARING

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 - 1.1) **Commission on Aging**, re: Approval to utilize \$14,409 from the agency’s fund balance to update security measures/systems at the main office and Marie Davis buildings
 - 1.2) **Commission on Aging**, re: Approval to place a renewal and increase of its current millage from .43 mills up to .59 mills on the August 2018 ballot for the years 2019 – 2024, both inclusive, estimated to raise \$2,867,239 in the first year
 - 1.3) **Public Health**, re: Approval to utilize \$63,347 from the Public Improvement Fund to purchase Environmental Health program software
 - ***McInerney moved, seconded by O’Neal, to approve 1.1. Motion carried.***
 - ***McInerney moved, seconded by Hadsall, to approve 1.2. Commissioner Dwan asked Jessica Sargent to expound on the criteria to receive “Meals on Wheels.” Chairman Ruth congratulated Ms. Sargent on her new position as Commission on Aging Director after serving as Interim Director for a year. After discussion, a roll-call vote was taken on approval to place the millage question on the August 2018 ballot as follows:
Yes – Hadsall, Krafft, O’Neal, Webster, Stack, Kilpatrick, McInerney, Ruth - 8
No – Dwan, Harris - 2
Absent – Theisen - 1
Total – 11
Motion carried.***
 - ***McInerney moved, seconded by Webster, to approve 1.3. Motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

APRIL 17, 2018

Your committee has considered Communication No. 4-17-7 from Jessica Sargent, Interim Director, Commission on Aging, requesting approval to utilize \$14,409 from the agency’s fund balance to update security measures/systems at two County-owned buildings.

We met with Ms. Sargent who discussed with committee the planned updates of security measures/systems at two County-owned buildings. The Marie Davis Senior Center often has staff members who may be the only person in the building at any given time. The Commission on Aging main office building also has several concerns as the office area is open to the general public and currently there are no means of alerting the police and/or other staff if an incident were to occur. The panic buttons have the capacity to immediately notify the police and there would be visual light displayed in strategic areas of both buildings to notify other staff and center participants if the panic button was activated. To accommodate the panic alert buttons, the alarm control panels need to be updated at the Main Office building.



	Cost
Marie Davis Senior Center	
Camera Security System	\$5,969.00
Panic/Visual Alert Notification	\$850.00
Main Office Building	
Camera Security System	\$5,740.00
Panic/Visual Alert Notification	\$975.00
Alarm Controls	\$875.00
Total Fund Balance Request	\$14,409.00

We recommend approval to utilize \$14,409 from the agency’s fund balance to update security measures/systems at the main office and the Marie Davis building.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON HUMAN SERVICES – 1.2

APRIL 17, 2018

Your committee has considered Communication No. 4-17-8 from Jessica Sargent, Interim Director, Commission on Aging, requesting approval to place a renewal and increase of its current millage from 0.43 mills up to 0.59 mills on the August 2018 ballot for the years 2019 – 2024, both inclusive, which if fully levied is estimated to raise \$2,867,239 in the first year of levy.

The draft ballot language is as follows:

“Shall the County of Saginaw, Michigan (“County”) RENEW the previously approved extra millage, which last resulted in a levy of .43 mill (\$0.43 per \$1000.00) of taxable valuation of such property as finally equalized, and INCREASE the millage limitation on the total amount of general ad valorem taxes, which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in a total levy of up to .59 mill (\$0.59 per \$1000.00) of taxable valuation of such property in the years 2019 to 2024, both inclusive, for the purpose of continuing the operations of the Saginaw County Commission on Aging within the County, which renewal and increase is estimated to raise up to \$2,867,239 in the first year?”

We recommend approval of the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 7, 2018 Primary Election.



Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON HUMAN SERVICES – 1.3

APRIL 17, 2018

Your committee has considered Communication No. 4-17-11 from Christina Harrington, Health Officer, Public Health, requesting approval to utilize \$63,347 from the Public Improvement Fund to purchase Environmental Health program software.

We met with Ms. Harrington and Christopher Klawuhn, Environmental Health (EH) Services Director, who explained that currently there is only one program that uses an electronic computer system. All other programs operate under staff built databases and pen and paper to issue permits, perform inspections, and tabulate data and site drawings. A new software application for all environmental health services will build substantial efficiencies by the elimination of paperwork, improve accuracies, and reduce staff time spent on inspections and permitting. EH along with IT personnel have researched computer software systems that would meet the needs of EH operations. Saginaw, along with four other local health departments, was able to effectively reduce the purchase price for the Hedgerow system by 50%. The total amount to implement the software for all EH Division programs is \$63,347, which includes:

- \$20,000 (50% off) Hedgehog Application Suite
- \$17,885 serve with necessary software licensing through IT
- \$15,462 9 tablets for field staff
- \$10,000 database conversion of existing records

We recommend approval to utilize \$63,347 from the Public Improvement Fund to purchase Environmental Health program software.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O’Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

- 2.1) **Saginaw County 9-1-1**, re: Approval to place a new millage of .280 mills on the August 2018 ballot for the years 2018 – 2027, both inclusive, estimated to raise \$1,316,822 in the first year
- 2.2) **Community Corrections**, re: Approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant for FY 2019 in an amount in excess of \$500,000



- **Hadsall moved, seconded by Krafft, to approve 2.1. Commissioner Krafft stated he is a 32 year veteran on the Fire Department and he is in favor of the 9-1-1 millage. Commissioner Dwan agrees that radios are needed, however, there is no accountability by the phone companies and until audits can be performed on surcharge fees she is opposed to asking people to pay. Randy Pfau, 9-1-1 Director, spoke regarding SB 400 and the 2021 sunset of the 9-1-1 law. After discussion, a roll-call vote was taken on approval to place the millage question on the August 2018 ballot as follows:
Yes – Krafft, O’Neal, Webster, Stack, Kilpatrick, McInerney, Hadsall, Ruth - 8
No – Dwan, Harris - 2
Absent – Theisen - 1
Total – 11
Motion carried.**
- **Hadsall moved, seconded by O’Neal, to approve 2.2. Motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

APRIL 17, 2018

Your committee considered Communication No. 4-17-12 from Randy Pfau, Director, Saginaw County 9-1-1, requesting levy of a new millage and approval to place a request for 0.280 mills on the August 2018 ballot for the years 2018-2027, both inclusive, which if fully levied is estimated to raise \$1,316,822 in the first year of levy.

The draft ballot language is as follows:

“Shall the County of Saginaw, Michigan (“County”) impose an increase in its levy of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in an increase of up to 0.280 mill (\$0.28 per \$1000) of the taxable valuation of such property as finally equalized for a period of ten (10) years, 2018 through 2027, both inclusive, which increased levy is estimated to raise up to \$1,316,822 in the first year, for the purpose of replacing outdated radio equipment for Fire, Police and Emergency Medical Services and other equipment necessary for the 9-1-1 Central Dispatch System to effectively provide and ensure twenty-four hour public safety communications service to the citizens, communities and public responders of Saginaw County and for otherwise continuing operations of the Saginaw County 9-1-1 Authority?”

We recommend approval of the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 7, 2018 Primary Election.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

APRIL 17, 2018

Your committee considered Communication No. 4-17-10 from Mary Stec, Director, Community Corrections, requesting approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in excess of \$500,000.

We met with Mr. Chad Flory, Assistant to the Director of Community Corrections, who discussed with the committee that the grant application process for fiscal year 2019 was approved by the Community Corrections Advisory Board on April 2, 2018. The amount being requesting will be in excess of \$500,000 and it is to be submitted to the State of Michigan Department of Corrections by May 1, 2018. There are no matching funds required for this grant.

We recommend approval to submit and accept, if awarded, the State of Michigan – Office of Community Corrections Grant in excess of \$500,000 for fiscal year 2019.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **Historical Society/Castle Museum**, re: Approval to place a renewal and increase of its current millage on the August 2018 ballot
- 3.2) **Parks & Recreation**, re: Approval of Lease Agreement between the MDNR and Saginaw County, as well as approval of Prospective Purchaser Agreements on Saginaw Malleable Industrial Land, Greenpoint Landfill, and Saginaw Malleable Peninsula
- 3.3) **Equalization**, re: Approval the Report of Equalization for all townships and cities in Saginaw County, Form L-4024, Statement of Valuation
- 3.4) **Information Technology**, re: Approval to delete the IT Service Desk Representative position and add a Technical Services Coordinator I (TSC1) with conversion of PCN #636010

- ***Stack moved, seconded by Hadsall, to approve 3.1. Discussion was held with Jonathan Webb, President/CEO, Historical Society/Castle Museum, regarding the purpose for the requested increase. He spoke to the need to maintain proper building maintenance, to start a fund for other historical entities in the county to apply for grants, and to apply for larger exhibits to increase attendance, among other reasons. Commissioner Dwan stated she is not in favor of the request. Commissioner Hadsall indicated she sits on the Castle Museum Board and the main purpose of the request for an increase is to allow other county museums and historical entities to apply for grants. After discussion, a roll-call vote was taken on approval to place the millage question on the August 2018 ballot as follows:
Yes – O’Neal, Webster, Stack, Kilpatrick, McInerney, Hadsall, Krafft, Ruth - 8
No – Dwan, Harris - 2
Absent – Theisen - 1
Total – 11
Motion carried.***



- *Stack moved, seconded by Webster, to approve 3.2 which was excepted for discussion by Commissioner Harris. Discussion was held regarding the lease agreement between the MDNR and Saginaw County for the Saginaw Malleable Industrial Land, Greenpoint Landfill, and Saginaw Malleable Peninsula. After discussion, the motion as to 3.2 carried contingent upon final review and approval of the lease agreement by Civil Counsel, with nay votes recorded for Dwan and Harris.*
- *Stack moved, seconded by Webster, to approve 3.3, Report of Equalization for all townships and cities in Saginaw County, Form L-4024, Statement of Valuation, with a Total Equalized Value of \$5,806,889,870. Motion carried.*
- *Stack moved, seconded by Webster, to approve 3.4. Motion carried.*

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

APRIL 17, 2018

Your committee has considered Communication No. 4-17-1 from Jonathan T. Webb, President/CEO, Historical Society/Castle Museum, requesting approval to place a renewal and increase of its current millage from 0.1997 mills up to 0.2697 mills on the August 2018 ballot for the years 2019 – 2028, both inclusive, which if fully levied is estimated to raise \$1,318,687 in the first year of levy.

The draft ballot language is as follows:

“Shall the County of Saginaw, Michigan (“County”) RENEW the previously approved extra millage and INCREASE the limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon all taxable real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which last resulted in a levy of .1997 mill (\$0.1997 per \$1000.00) of taxable valuation of such property as finally equalized, for a levy of up to .2697 mill (\$0.2697 per \$1000.00) of taxable valuation of such property in the years 2019 to 2028, both inclusive, for the purpose of continuing operations of the Castle Museum, other museums, and historical activities within the county, which renewal and increase is estimated to raise up to \$1,318,687 in the first year?”

We recommend approval of the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 7, 2018 Primary Election.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

APRIL 17, 2018

Your committee considered Communication No. 4-17-6 from Brian Keenan-Lechel, Director, Parks & Recreation, requesting approval of a Lease Agreement between the State of Michigan Department of Natural Resources (MDNR) and the County of Saginaw for the former Saginaw Malleable Iron site and approval of Prospective Purchaser Agreements (PPAs) on Saginaw Malleable Industrial Land, Greenpoint Landfill, and Saginaw Malleable Peninsula.



We met with Mr. Keenan-Lechel who discussed with the committee the term of the lease, including provisions; day to day operations; annual costs and staffing; benefits of the partnership with the DNR; and the environmental and financial risks.

We recommend approval of the Lease Agreement between the State of Michigan Department of Natural Resources and the County of Saginaw and approval of Prospective Purchaser Agreements on Saginaw Malleable Industrial Land, Greenpoint Landfill, and Saginaw Malleable Peninsula.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

***AMENDED**

APRIL 17, 2018

Your committee considered Communication No. 4-17-9 from Denise Babbitt, Equalization Director, the report of real and personal property by class. The Saginaw County Department of Equalization has, in accordance with constitutional and statutory provisions, examined the assessment rolls of the various townships and cities in the County of Saginaw, as required, and has determined that the real and personal property valuations as set opposite the several townships and cities represent the County Equalized Valuations for the year 2018.

We met with Ms. Babbitt who informed the committee the Total Equalized Value of the County for 2018 is **\$5,806,889,870**. This is an increase of **\$245,681,748** over the 2017 Equalized Value of \$5,561,208,122 for an increase of **4.41%**. Real Property increased \$209,533,614 or 4.08%. Personal Property increased by \$36,148,134 or 7.78%. ***Changes in the report occurred due to Developmental Property located in Saginaw Township that is no longer in the developmental class so it was counted twice. Personal Property was NOT affected by the Developmental Property.**

It is the recommendation of your committee that the Equalization Report for Saginaw County by class for 2018 be accepted. *(Attached)*

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

[Equalization Report begins on next page]



Board of Commissioners – April 17, 2018

(For instructions for filling out this blank, see reverse side of page 3.)

Michigan Department of Treasury
L- 4024

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Page 1

Personal and Real Property - Totals

STATEMENT of acreage and valuation in the year **2018** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	NUMBER OF ACRES ASSESSED (COL.1) ACRES HUNDREDTHS	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)			PERSONAL PROPERTY VALUATIONS		TOTAL REAL PLUS PERSONAL PROPERTY	
		(COL.2) ASSESSED VALUATIONS	(COL.3) EQUALIZED VALUATIONS	(COL.4) ASSESSED VALUATIONS	(COL.5) EQUALIZED VALUATIONS	(COL.6) ASSESSED VALUATIONS	(COL.7) EQUALIZED VALUATIONS	
01 ALBEE	23,207	86,493,700	86,493,700	2,681,900	2,681,900	89,175,600	89,175,600	
02 BIRCH RUN	22,974	242,140,100	242,140,100	37,495,000	37,495,000	279,635,100	279,635,100	
03 BLUMFIELD	22,933	122,763,500	122,763,500	18,122,900	18,122,900	140,886,400	140,886,400	
04 BRADY	22,772	79,282,400	79,282,400	2,414,700	2,414,700	81,697,100	81,697,100	
05 BRANT	23,676	78,346,200	78,346,200	2,257,700	2,257,700	80,603,900	80,603,900	
06 BRIDGEPORT	22,041	216,179,400	216,179,400	27,940,800	27,940,800	244,120,200	244,120,200	
07 BUENA VISTA	23,028	198,511,575	198,511,575	26,077,300	26,077,300	224,588,875	224,588,875	
08 CARROLLTON	2,379	74,670,600	74,670,600	9,655,550	9,655,550	84,326,150	84,326,150	
09 CHAPIN	15,719	47,206,204	47,206,204	1,000,700	1,000,700	48,206,904	48,206,904	
10 CHESANING	23,271	148,543,900	148,543,900	6,527,800	6,527,800	155,071,700	155,071,700	
11 FRANKENMUTH	21,710	131,303,200	131,303,200	3,948,500	3,948,500	135,251,700	135,251,700	
12 FREMONT	23,850	90,864,900	90,864,900	2,155,700	2,155,700	93,020,600	93,020,600	
13 JAMES	12,532	56,168,400	56,168,400	2,344,200	2,344,200	58,512,600	58,512,600	
14 JONESFIELD	16,306	63,130,300	63,130,300	3,459,900	3,459,900	66,590,200	66,590,200	
15 KOCHVILLE	12,041	202,388,500	202,388,500	26,668,500	26,668,500	229,057,000	229,057,000	
16 LAKEFIELD	16,263	50,490,300	50,490,300	1,301,300	1,301,300	51,791,600	51,791,600	
17 MAPLE GROVE	23,756	112,255,100	112,255,100	3,723,900	3,723,900	115,979,000	115,979,000	
18 MARION	15,649	25,807,300	25,807,300	538,500	538,500	26,345,800	26,345,800	
19 RICHLAND	23,598	154,516,300	154,516,300	22,110,700	22,110,700	176,627,000	176,627,000	
20 SAGINAW	16,235	1,265,203,500	1,265,203,500	71,122,800	71,122,800	1,336,326,300	1,336,326,300	
21 ST. CHARLES	23,233	112,959,200	112,959,200	5,132,000	5,132,000	118,091,200	118,091,200	
22 SPAULDING	15,572	50,521,750	50,521,750	6,871,950	6,871,950	57,393,700	57,393,700	
23 SWAN CREEK	15,276	85,944,500	85,944,500	3,922,300	3,922,300	89,866,800	89,866,800	
24 TAYMOUTH	21,772	130,403,600	130,403,600	22,422,700	22,422,700	152,826,300	152,826,300	
25 THOMAS	20,881	432,280,900	432,280,900	37,530,700	37,530,700	469,811,600	469,811,600	
26 TITTABAWASSEE	23,704	333,261,700	333,261,700	17,388,000	17,388,000	350,649,700	350,649,700	
27 ZILWAUKEE	4,267	3,983,000	3,983,000	1,308,200	1,308,200	5,291,200	5,291,200	
CITIES:								
51 FRANKENMUTH	1,210	317,807,800	317,807,800	21,395,500	21,395,500	339,203,300	339,203,300	
52 SAGINAW	11,480	394,690,057	394,690,057	69,209,484	69,209,484	463,899,541	463,899,541	
53 ZILWAUKEE	1,611	34,372,700	34,372,700	7,670,100	7,670,100	42,042,800	42,042,800	
Totals For County	522,946	5,342,490,586	5,342,490,586	464,399,284	464,399,284	5,806,889,870	5,806,889,870	

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,

Saginaw, Michigan

2018

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city as assessed in the year **2018**, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, **2018**. At a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MLC. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2018**

Carl E. Ruth, Chair of Board of Commissioners

Denise M. Babbitt, Equalization Director

Michael J. Hanley, Clerk of Board of Commissioners



Board of Commissioners – April 17, 2018

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		Equalized Valuations - Real					
STATEMENT of valuation in the year 2018 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.							
REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS							
TOWNSHIP OR CITY	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	(COL.7) TOTAL REAL PROPERTY
01 ALBEE	40,155,200	1,576,200	492,100	44,270,200			86,493,700
02 BIRCH RUN	24,854,100	73,462,400	3,683,400	140,140,200			242,140,100
03 BLUMFIELD	60,806,800	5,805,500	2,137,900	54,013,300			122,763,500
04 BRADY	42,485,600	4,964,900	1,151,400	30,680,500			79,282,400
05 BRANT	30,250,300	345,000	582,500	47,168,400			78,346,200
06 BRIDGEPORT	18,051,400	36,466,500	9,209,900	152,451,600			216,179,400
07 BUENA VISTA	50,107,550	54,331,300	38,071,450	56,001,275			198,511,575
08 CARROLLTON		10,835,700	3,379,700	60,455,200			74,670,600
09 CHAPIN	34,118,204	191,600	195,200	12,701,200			47,206,204
10 CHESANING	36,837,500	18,705,200	2,612,400	90,388,800			148,543,900
11 FRANKENMUTH	55,037,500	984,400	1,980,600	73,300,700			131,303,200
12 FREMONT	34,132,500	40,300	426,200	56,265,900			90,864,900
13 JAMES	6,976,800	1,607,500	133,800	47,433,400	16,900		56,168,400
14 JONESFIELD	30,472,200	2,777,600	2,222,200	27,658,300			63,130,300
15 KOCHVILLE	19,914,500	128,922,200	4,709,200	48,842,600			202,388,500
16 LAKEFIELD	28,670,500	408,500		21,411,300			50,490,300
17 MAPLE GROVE	49,355,900	937,500	772,400	61,189,300			112,255,100
18 MARION	11,246,600	302,400		14,258,300			25,807,300
19 RICHLAND	36,536,600	12,293,200	1,305,400	104,381,100			154,516,300
20 SAGINAW	5,126,200	377,967,900	6,584,000	875,525,400			1,265,203,500
21 ST. CHARLES	43,953,800	9,746,400	1,495,200	57,763,800			112,959,200
22 SPAULDING	17,513,700	1,975,350	686,000	30,346,700			50,521,750
23 SWAN CREEK	7,889,500	2,558,200	2,157,100	73,339,700			85,944,500
24 TAYMOUTH	22,485,900	2,720,900	694,000	104,502,800			130,403,600
25 THOMAS	17,365,900	37,303,900	12,888,600	364,722,500			432,280,900
26 TITTABAWASSEE	29,824,700	45,297,300	5,448,700	252,691,000			333,261,700
27 ZILWAUKEE	672,900	692,600	884,000	1,733,500			3,983,000
CITIES:							
51 FRANKENMUTH		135,389,000	4,340,600	178,078,200			317,807,800
52 SAGINAW	96,556	74,820,749	25,999,909	293,772,843			394,690,057
53 ZILWAUKEE		2,213,800	9,916,000	22,242,900			34,372,700
Totals For County	754,938,910	1,045,643,999	144,159,859	3,397,730,918	16,900		5,342,490,586
OFFICE OF THE BOARD OF COMMISSIONERS OF						SAGINAW	COUNTY,
Saginaw, Michigan							2018
WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year 2018 . We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.							
Dated at _____ this _____ day of _____				2018			
					Carl E. Ruth, Chair of Board of Commissioners		
Denise M. Babbitt, Equalization Director					Michael J. Hanley, Clerk of Board of Commissioners		
Page 2, Real Property Equalized				73 - SAGINAW			



Board of Commissioners – April 17, 2018

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Assessed Valuations - Real
 STATEMENT of valuation in the year **2018** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY ASSESSED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	(COL.7) TOTAL REAL PROPERTY
01 ALBEE	40,155,200	1,576,200	492,100	44,270,200			86,493,700
02 BIRCH RUN	24,854,100	73,462,400	3,683,400	140,140,200			242,140,100
03 BLUMFIELD	60,806,800	5,805,500	2,137,900	54,013,300			122,763,500
04 BRADY	42,485,600	4,964,900	1,151,400	30,680,500			79,282,400
05 BRANT	30,250,300	345,000	582,500	47,168,400			78,346,200
06 BRIDGEPORT	18,051,400	36,466,500	9,209,900	152,451,600			216,179,400
07 BUENA VISTA	50,107,550	54,331,300	38,071,450	56,001,275			198,511,575
08 CARROLLTON		10,835,700	3,379,700	60,455,200			74,670,600
09 CHAPIN	34,118,204	191,600	195,200	12,701,200			47,206,204
10 CHESANING	36,837,500	18,705,200	2,612,400	90,388,800			148,543,900
11 FRANKENMUTH	55,037,500	984,400	1,980,600	73,300,700			131,303,200
12 FREMONT	34,132,500	40,300	426,200	56,265,900			90,864,900
13 JAMES	6,976,800	1,607,500	133,800	47,433,400	16,900		56,168,400
14 JONESFIELD	30,472,200	2,777,600	2,222,200	27,658,300			63,130,300
15 KOCHVILLE	19,914,500	128,922,200	4,709,200	48,842,600			202,388,500
16 LAKEFIELD	28,670,500	408,500		21,411,300			50,490,300
17 MAPLE GROVE	49,355,900	937,500	772,400	61,189,300			112,255,100
18 MARION	11,246,600	302,400		14,258,300			25,807,300
19 RICHLAND	36,536,600	12,293,200	1,305,400	104,381,100			154,516,300
20 SAGINAW	5,126,200	377,967,900	6,584,000	875,525,400			1,265,203,500
21 ST. CHARLES	43,953,800	9,746,400	1,495,200	57,763,800			112,959,200
22 SPAULDING	17,513,700	1,975,350	686,000	30,346,700			50,521,750
23 SWAN CREEK	7,889,500	2,558,200	2,157,100	73,339,700			85,944,500
24 TAYMOUTH	22,485,900	2,720,900	694,000	104,502,800			130,403,600
25 THOMAS	17,365,900	37,303,900	12,888,600	364,722,500			432,280,900
26 TITTABAWASSEE	29,824,700	45,297,300	5,448,700	252,691,000			333,261,700
27 ZILWAUKEE	672,900	692,600	884,000	1,733,500			3,983,000
CITIES:							
51 FRANKENMUTH		135,389,000	4,340,600	178,078,200			317,807,800
52 SAGINAW	96,556	74,820,749	25,999,909	293,772,843			394,690,057
53 ZILWAUKEE		2,213,800	9,916,000	22,242,900			34,372,700
Totals For County	754,938,910	1,045,643,999	144,159,859	3,397,730,918	16,900		5,342,490,586

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
 Saginaw, Michigan **2018**

WE HEREBY CERTIFY That the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw in the year **2018**. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2018**
 Carl E. Ruth, Chair of Board of Commissioners
 Denise M. Babbitt, Equalization Director Michael J. Hanley, Clerk of Board of Commissioners



FROM: COMMITTEE ON COUNTY SERVICES – 3.4

APRIL 17, 2018

Your committee considered Communication No. 4-17-13 from Joshua Brown, Information Technology Director, requesting approval to eliminate the vacant position of IT Service Desk Representative and replace it with the position of Technical Services Coordinator 1 (TSC1) position.

We met with Mr. Brown who informed the committee that the position of IT Service Desk Representative became vacant on March 30, 2018 and he asked that the position be deleted and replaced with the Technical Services Coordinator 1 position, using PCN #636010.

We recommend approval to eliminate the position of IT Service Desk Representative and replace it with the position of Technical Services Coordinator 1, using PCN #636010.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

None

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

5.1) **Information Technology**, re: Waiver of the hiring freeze and approval to fill the position of **Technical Services Coordinator I**

5.2) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Law Clerk** for the Hon. André R. Borrello

5.3) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the position of **Juvenile Probation Officer**

5.4) **Public Health**, re: Approval of wage adjustment to a vacant **Environmental Health Specialist** position at Step 4 based on years of experience

5.5) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the position of **Detention Youth Care Specialist** (Female-designated, 2nd shift)

5.6) **County Clerk**, re: Waiver of the hiring freeze and approval to fill the positions of **Circuit Court File Clerk (T-08)** and **Circuit Court Records Clerk (T-10)** if necessary

- *Kilpatrick moved, seconded by Harris, to approve 5.1 through 5.6 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-13 from Joshua Brown, Information Technology Director, requesting approval to waive the hiring freeze and fill the position of Technical Services Coordinator I.

We met with Mr. Brown who explained this new position is replacing the Service Desk Representative position that was deleted from the PCN Roster. By making this change, the IT department will become more efficient and place fewer restrictions on the employee in the position.



We recommend approval to waive the hiring freeze and fill the position of Technical Services Coordinator I in the Information Technology Department.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-5 from Paula McGlown, Circuit Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Law Clerk to the Hon. André R. Borrello.

We met with the Hon. Patrick J. McGraw, Chief Judge, who stated the position of Law Clerk to Judge Borrello is vacant due to resignation. Funds are currently budgeted for the position.

We recommend approval to waive the hiring freeze and fill the position of Law Clerk to the Hon. André R. Borrello.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-15 from Todd Borders, Deputy Court Administrator, 10th Circuit Court – Family Division, requesting waiver of the hiring freeze and approval to fill the position of Juvenile Probation Officer.

We met with Mr. Borders who stated this position will be vacant as of April 20, 2018 due to the current probation officer accepting employment in Lansing, MI. It is crucial to fill this position to ensure that 40+ children continue under appropriate supervision without lapse.

We recommend approval to waive the hiring freeze and fill the position of Juvenile Probation Officer at 10th Circuit Court – Family Division.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-16 from Christina Harrington, Health Officer, Public Health, requesting approval of a wage adjustment to fill a vacant Environmental Health Specialist position at a Step 4 based on years of experience.

We met with Ms. Harrington who indicated a full qualified candidate has been identified who has two (2) years of relevant experience as a Sanitarian for another local health department. Based on her years of experience already performing inspections, there will be considerably less time required for training and orientation.

We recommend approval of a wage adjustment to fill a vacant Environmental Health Specialist position (P6: \$39,558 - \$48,689) at a Step 4 based on years of experience.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-17 from Brandon Genwright, Sr., Detention Director, 10th Circuit Court – Family Division, requesting waiver of the hiring freeze and approval to fill the position of Detention Youth Care Specialist (Female-designated, 2nd shift).

We met with Ms. Diedre Tyler, Assistant to the Detention Director, who explained this is an essential position as the detention center must maintain an accurate ratio of full-time staff per shift to ensure the safety of the building.

We recommend approval to waive the hiring freeze and fill the position of Detention Youth Care Specialist (Female-designated, 2nd shift) at 10th Circuit Court – Family Division.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

APRIL 17, 2018

Your Labor Relations Committee considered Communication No. 4-17-18 from Michael Hanley, County Clerk, requesting waiver of the hiring freeze and approval to fill the position of Circuit Court File Clerk (T-08) and Circuit Court Records Clerk (T-10) if necessary due to retirement and promotion.

We met with Mr. Hanley who stated these positions were posted to TPOAM members and that the application deadline for the File Clerk position is after the date of the April Board Session. In the event no Saginaw County employees apply for the position, it will be necessary to post to the general public. Funds are currently budgeted for both positions.

We recommend approval to waive the hiring freeze and fill the position of Circuit Court File Clerk (T-08) and Circuit Court Records Clerk (T-10) if necessary due to retirement and promotion.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

4-17-18.1) March 11, 2018 – March 24, 2018

4-17-18.2) March 25, 2018 – April 7, 2018

- **Stack moved, seconded by McInerney, to approve 4-17-18.1 and 4-17-18.2 leaving room for exceptions. There were no exceptions and the motion carried.**

COMMITTEE COMPENSATION - 4.17.18.1

April 17, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 11 - March 24, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/12/18	MAC Judiciary & Public Safety / Lansing	Hadsall	\$50.00	1
2	03/12/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
3	03/15/18	Community Action Committee	O'Neal	\$50.00	1
4	03/16/18	MAC General Government/Lansing	Harris	\$50.00	1
5	03/16/18	GLB CVB Annual Meeting	Ruth	\$50.00	1
6	03/19/18	Environmental Health Board of Appeals	Krafft	\$50.00	1
7	03/20/18	Committee of the Whole	9 Present	\$225.00	9
		Dwan, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Stack, Theisen, Webster Absent: Hadsall, Ruth			



Board of Commissioners – April 17, 2018

8	03/20/18	Board Session Dwan, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Stack, Theisen, Webster <i>Absent: Hadsall, Ruth</i>	9 Present	\$450.00	9
9	03/21/18	Saginaw Valley Zoological Society	McInerney O'Neal	\$50.00 \$50.00	1 1
10	03/22/18	9-1-1 Authority Board	McInerney	\$50.00	1
11	03/23/18	MAC Transportation/Lansing	Harris	\$50.00	1
TOTAL				\$1,375.00	32

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-23-18)

COMMITTEE COMPENSATION - 4.17.18.2

April 17, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 25 - April 7, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/26/18	GLB Michigan Works! Program & Performance/Full Board/Midland	O'Neal	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	03/27/18	Land Bank Authority	Ruth	\$50.00	1
3	04/02/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
4	04/03/18	Courts & Public Safety Committee	Ruth	\$50.00	1
			Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
5	04/04/18	Crime Prevention Council	O'Neal	\$50.00	1
			Ruth	\$50.00	1
6	04/04/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
7	04/06/18	Saginaw Future Board	Ruth	\$25.00	1
			Ruth	\$50.00	1
TOTAL				\$1,075.00	22

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-5-18)



RESOLUTIONS

None

UNFINISHED BUSINESS

Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

- 2.2) **Animal Care & Control**, re: Approval to place a renewal and increase of its current millage on the August 2018 Primary Election Ballot

MARCH 20, 2018 BOARD SESSION

Kilpatrick moved, seconded by McInerney, to approve 2.2. Brief Discussion was held and 2.2 was Commissioner Privileged by Theisen.

APRIL 17, 2018 BOARD SESSION

Krafft stated the amount is excessive and he is afraid if it goes on the ballot it may not only be turned down, which will affect the ability to raise funds in the future, but it may also effect other millages on the August ballot. He understands something needs to be done, but he is not in support of this millage increase. Commissioner Dwan completely agreed with Commissioner Krafft and added that we may have to raise taxes in the future to pay for mandated services. Commissioner Hadsall stated, as the Chair of the Animal Care & Control Advisory Council, that she is in support of the millage. After discussion, a roll-call vote was taken on approval to place the millage question on the August 2018 ballot as follows:

Yes – Webster, Stack, Kilpatrick, McInerney, Hadsall, O’Neal, Ruth – 7

No – Dwan, Harris, Krafft – 3

Absent – Theisen – 1

Total – 11

Motion carried.

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

APRIL 17, 2018

MARCH 20, 2018

Your committee considered Communication No. 3-20-12 from Lisa Stoffel, Director, Animal Care & Control, requesting approval to place a renewal and increase of its current millage from 0.15 mills up to 0.425 mills on the August 2018 ballot for the years 2018 – 2037, both inclusive, which if fully levied is estimated to raise \$1,998,749 in the first year of levy.

The draft ballot language is as follows:

“Shall the County of Saginaw, Michigan (“County”) impose a renewal and increase in its levy of general ad valorem taxes, which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in the renewal of the 0.15 mill (\$0.15 per \$1,000) up to 0.425 mill (\$0.425 per \$1,000) of the taxable valuation of such property as finally equalized, for levy in years 2018 through 2037, both inclusive, which increased levy is estimated to raise \$1,998,749 in the first year, for the purposes of continuing operations of the Animal Care and Control Department and facility within Saginaw County?”



We recommend approval of the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 7, 2018 Primary Election.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

PROCLAMATIONS

Proclamation

Law Day 2018

60th Anniversary

Separation of Powers - Framework for Freedom

May 1, 2018

Whereas, Law Day is held on May 1st every year to celebrate the role of law in our society and to cultivate a deeper understanding of the legal profession. The Law Day 2018 theme enables us to reflect on the separation of powers as fundamental to our constitutional purpose and to consider how our governmental system is working for ourselves and our posterity; and,

Whereas, Law Day allows all citizens to recognize and honor the contributions of the lawyers, judges, and law enforcement agencies and individuals in our community for the responsibilities they bear to the commitment of the rule of law. We, the people, must continually act to ensure that our constitutional democracy endures, preserving our liberties and advancing our rights; and,

Whereas, Law Day will be commemorated in the County of Saginaw with a Mock Trial presented by Saginaw County High Schools; a blood drive with our Law Day partners: Saginaw County Animal Care and Control and MI Blood; billboard and poster contests; and a scholarship presented by Saginaw County Lawyers Auxiliary.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims Tuesday, May 1, 2018 as Saginaw County Law Day and calls upon the people of the County of Saginaw to acknowledge the importance of our legal and judicial systems with appropriate ceremonies and activities, and to display the flags of the United States, State of Michigan and Saginaw County in support of this educational observance. We further encourage schools, businesses, media, religious institutions, and civic and service organizations to join members of the bar and bench in commemorating Law Day.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 17th day of April in the year of our Lord, two thousand and eighteen.

Respectfully Submitted,

Saginaw County

Board of Commissioners

Carl E. Ruth

Chair, District #10

Adopted & Presented: April 17, 2018



Proclamation
National Volunteer Week
April 15 – 21, 2018
Celebrating the Value of Volunteering
Building Confidence, Connections & Community

Whereas, National Volunteer Week is April 15 – 21, 2018. It's a time of year when organizations across the country honor volunteers for their selfless contributions and recognize the irreplaceable impact of their time, energy, and caring all year round. Their stories can serve to inspire others to find ways to take action that creates change; and,

Whereas, During National Volunteer Week, we celebrate the impact of volunteer service and the power of change makers to come together to tackle tough challenges and build stronger, more vibrant communities. This is an opportunity to shine a light on the people and causes that inspire us to serve. Benefits of volunteer work are enjoyed by the community affected, but also by the volunteers themselves, in knowing that they contributed to the betterment of society in some way.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims April 15 – 21, 2018 as Volunteer Week in Saginaw County, Michigan and urges our fellow citizens to volunteer in their respective communities. By volunteering and recognizing those who serve, we can replace disconnection with understanding and compassion.

In Witness Whereof, The seal of the County of Saginaw will be affixed and the Proclamation adopted by the Board of Commissioners on the 17th day of April in the year of our Lord two thousand eighteen.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: April 17, 2018
Presented: April 19, 2018

Charles M. Stack
Commissioner, District #2

ELECTIONS

- ◆ Hadsall moved, seconded by Krafft, to re-appoint Shirley Wazny to the **Jury Board** for a term that expires April 30, 2024. Motion carried.
- ◆ Stack moved, seconded by Hadsall, to appoint Jane Sills (Agency/Occupation) and Jordan Wise (Primary Consumer) to the **Saginaw County Community Mental Health Authority Board** for terms that expire April 1, 2021. Motion carried.
- ◆ Stack moved, seconded by Dwan, to re-elect Dr. Russell Bush as **Chief Medical Examiner** for a term that expires May 31, 2022. Motion carried.

APPOINTMENTS

- Chairman Ruth re-appointed Beth Bernthal to the **Great Lakes Bay Regional Development Corporation** for a term to expire May 1, 2021
- Chairman Ruth re-appointed Lisa Kleekamp to the **Library Board** for a term to expire May 31, 2023



ANNOUNCEMENTS BY THE CHAIR

- ◆ Chair Ruth, along with commissioners, staff, and members of the audience, wished the Board Coordinator a “Happy Birthday” and thanked Commissioner Stack for filling in as Chair at the March Board Session. He also spoke about the Strategic Planning session that commissioners attended April 6 – 7, 2018 and Saginaw County’s Value Statement that will be introduced in May.

COMMISSIONERS’ AUDIENCES

- ◆ Commissioner Krafft announced the Bringin’ Back the 80’s Festival in Frankenmuth April 20 - 21, 2018.
- ◆ Commissioner Hadsall announced the Hemmeter School 5th graders who participated in Destination Imagination with “Freezin’ for a Reason” won the state competition in Lansing and will be traveling to Knoxville, TN in May for Global Finals. A “GoFundMe” page has been established to help finance the trip to Finals for the children.
- ◆ Commissioner Dwan announced the Annual Walleye Festival in Freeland April 26 - 29, 2018 which includes fishing tournaments, beer tent and casino at Burt Watson, carnival rides, community-wide garage sales, and much more!

By Commissioner Harris, seconded by Commissioner Kilpatrick: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:12 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

MAY SESSION 2018

First Day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 15, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Hadsall opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

May 4, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of May 15, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, May 15, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Harris, to approve the Minutes of the April 17, 2018 Board Session. Motion carried.



PUBLIC HEARING

None

AUDIENCES

- Saginaw County Mosquito Abatement Commission (SCMAC) Director Bill Stanuszek, Education Coordinator Mathys Kotze, and Operations Manager Isaac Blackmon presented prizes to the SCMAC Annual Creative Arts Contest winners.

First place winners of mountain bikes and helmets were:

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>
Haven Rohde	Katelyn Bonner	Gabriella Carroll
<i>St. Charles Elementary</i>	<i>Community Baptist Christian</i>	<i>Chesaning Middle School</i>
Luke Skaryd	Colt Withers	Braydn Wendling
<i>Big Rock Elementary</i>	<i>Big Rock Elementary</i>	<i>Chesaning Middle School</i>

Second place winners receiving \$50 gift certificates were:

<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>
Michael Scully	Cole Maier	Joslyn McGough
<i>St. Charles Elementary</i>	<i>Big Rock Elementary</i>	<i>Chesaning Middle School</i>

Classroom Participation and Creativity Award went to the 3rd grade classroom of **Ms. Amy Schultz at St. Charles Elementary**. School Participation and Creativity Awards went to **Big Rock Elementary and Community Baptist Christian School**.

- Commissioner Stack presented Tim Ninemire, Director of Customer Service/Recipient Rights Office at Saginaw County Community Mental Health Authority, and three mental health advocates with a Proclamation designating May as Mental Health Month
- Hon. Patrick J. McGraw, Chief Judge, provided information on Saginaw County Specialty Courts
- Julia Darnton, MSUE Educator and Chair of the Downtown Saginaw Farmers’ Market, provided information on the Saginaw Farmers’ Market outdoor opening, preview of the SVRC Marketplace and opening of the Chesaning, Frankenmuth, Hemlock, and St. Charles Farmers’ Markets:
 - Chesaning Farmers’ Market opens July 14th – Sat 9am – 1pm
 - Frankenmuth Farmers’ Market opens May 19th – Sat 8am – 2pm, Wed 3pm – 6pm
 - Hemlock Farmers’ Market opens June 15th – Thu 4pm – 7pm
 - St. Charles Farmers’ Marketplace opens July 10th – Tue 2pm – 7pm
 - Downtown Saginaw Farmers’ Market opens May 25th, Grand Opening of the SVRC Marketplace is June 22nd at 12pm
Mon 12pm – 6pm, Wed 10am – 3pm, Fri 10am – 3pm, Sat 9am – 1pm



LAUDATORY RESOLUTIONS

**Certificate of Recognition
2018 Alpha Kappa Alpha Sorority Inc.
To be of Service to All**

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,
34th Annual “Hats Off to Mom” Scholarship Luncheon
on Saturday, May 5, 2018

this Certificate of Recognition is awarded to

Pauline Lawrence

Mother of the Year

as a testimonial of loyal and dedicated service that they have contributed over the years.

Eta Upsilon Omega Chapter of Alpha Kappa Alpha Sorority, Inc. was chartered on Saturday, February 10, 1962 at the Bancroft Hotel in Saginaw, Michigan. Twelve distinguished sorors comprised the charter group. The chartering officer was Soror Laura Kate Campbell, Supreme Grammateus at that time. The Regional Director was Soror LaRue Fredericks, and the Supreme Basileus was Soror Marjorie Parker. A special guest at the chartering ceremony was Soror Aloncita Flood, National Membership Chairman and aunt of Soror Bernadine Tivis. The first basileus of Eta Upsilon Omega chapter was Soror Marie Claytor.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to
Pauline Lawrence

along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: May 5, 2018
Adopted: May 15, 2018

**Certificate of Recognition
2018 Alpha Kappa Alpha Sorority Inc.
To be of Service to all**

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,
34th Annual “Hats Off to Mom” Scholarship Luncheon
on Saturday, May 5, 2018

this Certificate of Recognition is awarded to

Doreen Leek

Soror of the Year

as a testimonial of loyal and dedicated service that they have contributed over the years.



Eta Upsilon Omega Chapter of Alpha Kappa Alpha Sorority, Inc. was chartered on Saturday, February 10, 1962 at the Bancroft Hotel in Saginaw, Michigan. Twelve distinguished sorors comprised the charter group. The chartering officer was Soror Laura Kate Campbell, Supreme Grammateus at that time. The Regional Director was Soror LaRue Fredericks, and the Supreme Basileus was Soror Marjorie Parker. A special guest at the chartering ceremony was Soror Aloncita Flood, National Membership Chairman and aunt of Soror Bernadine Tivis. The first basileus of Eta Upsilon Omega chapter was Soror Marie Claytor.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to
Doreen Leek
along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: May 5, 2018
Adopted: May 15, 2018

Certificate of Recognition
Mark Hensel

“It’s when you’re acting selflessly that you are at your bravest.” – Divergent

True heroism is remarkably sober, very undramatic. It is not the urge to surpass all others at whatever cost, but the urge to serve others, at whatever cost. Every one of us can be a hero. It doesn’t just arrive from truly exceptional people but from people placed in the right circumstance, given the necessary tools to transform compassion into heroic action. When an act of heroism occurs the person is not concerned with oneself but more with the needs of others.

On Monday, April 23, 2018, Mark Hensel, Utility Worker for Saginaw County Maintenance Department, was driving to the Maintenance Garage when he noticed a gentleman lying in the road at the intersection of Court Street and Michigan Avenue. Mark blocked the intersection with his truck, turned on the emergency lights, radioed the office and asked Beth Capen, Administrative Assistant, to call 9-1-1. The individual wasn’t breathing so Mark immediately began performing CPR. Another individual began assisting Mark and before the ambulance arrived the individual was breathing! Mark’s quick actions made a difference in that moment.

The Saginaw County Board of Commissioners commends Mark Hensel for his willingness to reach out and help someone in distress! His quick thinking and selfless act saved an individual’s life.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: May 8, 2018
Adopted: May 15, 2018



FOIA DENIAL APPEAL

The Chair announced that County Civil Counsel recommended the Board issue written notice to *Ogg Investigative Services, LLC* granting in part and upholding in part the disclosure denial of its Freedom of Information Act request. He asked for a motion to concur. ***Commissioner Krafft moved, seconded by Commissioner Stack, to grant in part and uphold in part the disclosure denial and issue written notice to Ogg Investigative Services, LLC. Motion carried.***

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

5-15-1 CITY OF SAGINAW submitting notice of a public hearing on the application of 2230 Euclid LLC at 2230 Euclid St., Saginaw, MI for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (*Receive & File*)

5-15-2 REGION VII AREA AGENCY ON AGING sending its Draft Allocation Plan for Senior Services for FY 2019.

-- Human Services (*Receive & File*)

5-15-3 SAGINAW COUNTY PLANNING requesting a FY 2018 budget adjustment due to adjusted revenue received from state and federal grants.

-- County Services (**5-15-3.1**)

5-15-4 SHERIFF requesting approval to amend a previous request to use applied savings from an open deputy position (PCN #207034) to purchase a Ford Taurus (\$19,955) by changing to a Chevrolet pickup (\$29,500) due to the higher anticipated resale value on the Chevrolet pickup, for a difference of \$9,545; further requesting to use applied savings from another open deputy position (PCN #207017) to purchase a police pursuit rated Ford F150 pickup at a cost of \$32,421 plus the cost of outfitting at \$5,500 for a total cost of \$37,921.

-- Courts & Public Safety (**5-15-2.1**)

5-15-5 SHERIFF requesting approval to move \$3,005 from the sale of an ambulance used by Support Services from Sheriff Support Revenue (280-33405-64222) to Sheriff Support Expenditures (280-33405-74900); further requesting to move \$4,800 from the sale of a Dodge Charger used by Road Patrol from JAG Revenue (280-33405-64222) to JAG Expenditures – Vehicles/Accessories (280-30179-97900); and further requesting to move \$5,300 from the sale of a Dodge Charger utilized by Road Patrol from Narcotics Revenue (280-30111-64222) to Narcotics Expenditures – Vehicles/Accessories (280-30111-97900).

-- Courts & Public Safety (**5-15-2.2**)

5-15-6 COMMUNITY CORRECTIONS requesting approval to submit and accept, if awarded, a grant from the Michigan State Court Administrator's Office in the approximate amount of \$400,000 to continue to provide services for participants in the DWI/Sobriety Court in Saginaw, Michigan.

-- Courts & Public Safety (**5-15-2.3**)

5-15-7 COMMISSION ON AGING submitting its FY 2017 Annual Report

-- Human Services (*Receive & File*)



- 5-15-8 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Reineke Drain Drainage District.
-- County Services **(5-15-3.2/Res. A)**
- 5-15-9 SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Deputy Sheriff.
-- Labor Relations **(5-15-5.2)**
- 5-15-10 CONTROLLER/CAO** submitting the Saginaw County Community Mental Health Authority (SCCMHA) Financial Statements for period ending September 30, 2017.
-- Budget/Audit *(Receive & File)*
- 5-15-11 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY (SCCMHA)** requesting assistance from Saginaw County in the financing of capital projects with issuance of a single bond in the amount of \$4,512,445 and submitting a proposed Resolution and Notice of Intent to Issue Bonds.
-- Budget/Audit **(5-15-4.2/Res. B)**
- 5-15-12 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting its 2017 Audited Financial Statement and 2018 Budget.
-- County Services **(5-15-3.3)**
- 5-15-13 PARKS & RECREATION** requesting approval of Declaration and Notice documents for two (2) Michigan Natural Resources Trust Fund projects.
-- County Services **(5-15-3.4)**
- 5-15-14 INFORMATION TECHNOLOGY** submitting for approval an updated job for the position of Programmer/Analyst.
-- County Services/Labor Relations
- 5-15-15 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of February 2018.
-- Budget/Audit **(5-15-4.1)**
- 5-15-16 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2018.
-- Budget/Audit **(5-15-4.1)**
- 5-15-17 FINANCE DIRECTOR** submitting quarterly budget adjustments for the period January 1, 2018 – March 31, 2018.
-- Budget Audit *(Receive & File)*
- 5-15-18 ANIMAL CARE & CONTROL** requesting waiver of the hiring freeze and approval to fill the position of Animal Control Officer, PCN #250165.
-- Labor Relations **(5-15-5.3)**
- 5-15-19 EQUALIZATION** submitting for approval a revised Report of Equalization, Form L-4024, Statement of Valuation.
-- County Services **(5-15-3.5)**
- 5-15-20 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the positions of Facility Service Worker (PT) and Caseworker (PT).
-- Labor Relations **(5-15-5.4)**
- 5-15-21 PERSONNEL DIRECTOR** submitting for approval revised County Policy #328 titled "County Identification Badges."
-- Labor Relations **(5-15-5.1)**



- 5-15-22** **CONTROLLER/CAO** submitting for adoption the County of Saginaw Strategic Plan for 2018 – 2020 developed as a result of the Strategic Planning Session held in April 2018.
-- Executive (**5-15-6.1**)
- 5-15-23** **10th CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the position of Clerk Typist III.
-- Labor Relations (**5-15-5.5**)
- 5-15-24** **CONTROLLER/CAO** requesting approval to establish an Employee Wellness & Safety Committee; to engage Nancy Ohle as a consultant to conduct an employee engagement survey at an estimated cost of \$63,600, with a budget amendment of \$3,600 to cover the high estimate of the consulting services; and for continuation of the Intern assigned to the Controller's Office/Personnel Department to assist with these efforts with a budget amendment for an additional \$7,280 for approximately 50 hours per pay period through the end of September 2018.
-- Executive (**5-15-6.2**)
- 5-15-25** **70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Bailiff to newly appointed District Court Judge Fichtner.
-- Labor Relations (**5-15-5.6**)
- 5-15-26** **CONTROLLER/CAO** requesting approval to increase the Public Improvement Fund by \$3,200 to obtain an appraisal and inspection of property the County is considering purchasing.
-- Executive (**5-15-6.3**)

INITIATORY MOTIONS

Stack moved, seconded by Theisen, to approve a motion to authorize and direct the proper County officials to facilitate Great Start Collaborative in using the front steps and sidewalks of the County Governmental Center for its "Chalk it Up" campaign, an outreach and awareness event that involves chalking early childhood messages, statistics and related information on sidewalks in Saginaw, on Tuesday, June 12, 2018 (with an alternative rain date of Tuesday, June 19, 2018). Motion carried.

PUBLIC HEARING

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
None
2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
 - 2.1) **Sheriff**, re: Approval to purchase, using applied savings from open deputy positions: (1) A Chevrolet pickup instead of a previously approved Ford Taurus for a difference in cost of \$9,545 and (2) A police pursuit rated Ford F150 plus outfitting for a total cost of \$37,921 ***Amended and laid on table**



- 2.2) **Sheriff**, re: Approval to move \$3,005 from the sale of an ambulance from Revenue to Expenditures; to move \$4,800 from the sale of a Dodge Charger from JAG Revenue to Expenditures; and to move \$5,300 from the sale of a Dodge Charger from Narcotics Revenue to Expenditures
- 2.3) **Community Corrections**, re: Approval of grant from the Michigan State Court Administrator’s Office in the approximate amount of \$400,000 for the DWI/Sobriety Court

- **Hadsall moved, seconded by Kilpatrick, to approve 2.1 through 2.3 leaving room for exceptions. McInerney excepted 2.1 and 2.2 for discussion and the Motion carried as to 2.3. Discussion was held, with McInerney inquiring about the Sheriff Department’s use of a Chevrolet pickup as a patrol car, taking \$5,500 out of its transportation budget to purchase a horse, and having a \$780,000 deficit. Theisen asked for a point of order and Chairman Ruth called for the vote. The motion carried as to 2.1 and 2.2 with Nay votes recorded for Dwan and McInerney.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1 *AMENDED MAY 15, 2018

Your committee considered Communication No. 5-15-4 from Sheriff William Federspiel, requesting approval to:

- In December, 2017, the Board of commissioners approved use of applied savings from an open deputy position (PCN #207034) to purchase a Ford Taurus (\$19,955). Request change to a Chevrolet pickup (\$29,500) due to the higher anticipated resale value on the Chevrolet pickup, for a difference of \$9,545.
- Use applied savings from another open deputy position (PCN #207017) to purchase a police pursuit rated Ford F150 pickup at a cost of \$32,421 plus the cost of outfitting at \$5,500 for a total cost of \$37,921.

We met with Undersheriff Philip Hart, Lt. Marsha Austin and Sgt. James Hogue who discussed with committee that both pickups are anticipated to have a higher resale value. The trucks will also be beneficial in the wintertime, as it will be easier to get to calls quicker and safer with a truck versus a Ford Taurus.

We recommend approval to purchase both vehicles as noted above, using applied savings from open deputy positions. ***We further recommend that both PCN #207034 and PCN #207017 be eliminated from the FY 2018 Budget and reinstated in the FY 2019 Budget.**

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

MAY 15, 2018

Your committee considered Communication No. 5-15-5 from Sheriff William Federspiel, requesting approval to:

- Move \$3,005 from the sale of an ambulance used by Support Services from Sheriff Support Revenue (280-33405-64222) to Sheriff Support Expenditures (280-33405-74900)
- Move \$4,800 from the sale of a Dodge Charger used by Road Patrol from JAG Revenue (280-33405-64222) to JAG Expenditures – Vehicles/Accessories (280-30179-97900)
- Move \$5,300 from the sale of a Dodge Charger utilized by Road Patrol from Narcotics Revenue (280-30111-64222) to Narcotics Expenditures – Vehicles/Accessories (280-30111-97900)

We met with Undersheriff Philip Hart, Lt. Marsha Austin and Sgt. James Hogue. Lt. Austin informed the committee that by selling these three (3) vehicles it will increase the budget by \$13,105. We recommend approval to move funds from the sale of three vehicles to the designated accounts.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

MAY 15, 2018

Your committee considered Communication No. 5-15-6 from Mary Stec, Director, Community Corrections, requesting approval to submit and accept, if awarded, a grant from the Michigan State Court Administrator’s Office in the approximate amount of \$400,000 to continue to provide services for participants in the DWI/Sobriety Court in Saginaw, Michigan.

We met with Mr. Robert Belleman, Controller/CAO, who discussed with the committee that the grant applications are to be submitted on June 1, 2018 with approximately \$400,000 being requested.

We recommend approval to submit and accept, if awarded, a grant from the Michigan State Court Administrator’s Office in the approximate amount of \$400,000.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **Planning**, re: Approval of a budget adjustment due to adjusted revenue received from state and federal grants
- 3.2) **Public Works**, re: Approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Reineke Drain Drainage District



- 3.3) **Saginaw County Convention & Visitors Bureau**, re: Approval of 2017 Audited Financial Statement and 2018 Budget
- 3.4) **Parks & Recreation**, re: Approval of Declaration and Notices for two (2) Michigan Natural Resources Trust Fund Projects
- 3.5) **Equalization**, re: Approval of the Final Report of Equalization, Form L-4024, Statement of Valuation

▪ **Stack moved, seconded by Krafft, to approve 3.1 through 3.5 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MAY 15, 2018

Your committee has considered Communication No. 5-15-3 from Brian Stark, Planning Director, requesting a FY 2018 budget adjustment due to adjusted revenue received from state and federal grants.

We met with Mr. Stark who discussed with committee that the adjustment for expense includes the actual pass-through amount for Saginaw Transit Authority Regional Services (STARS) for the 5303 grant for planning activities. The budget adjustment does not require any general fund increase.

Revenue Adjustments:

242-40000-50148	Federal Grant-USDOT	\$43,937
242-40000-53900	State Grants	\$ 2,000
Total Increase to Revenues		\$45,937

Expense Adjustments:

242-40000-70900	S & W-Insurance Offset	\$ 1,200
242-40000-71600	Hospitalization Insurance	(\$15,649)
242-40000-80700	Consultant	\$12,000
242-40000-96791	Saginaw Transit Authority	\$48,386
Total Increase to Expenses		\$45,937

We recommend approval of a FY 2018 budget adjustment as a result of revenue received from state and federal grants.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
 Kyle R. Harris
 Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
 Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MAY 15, 2018

Your committee considered Communication No. 5-15-8 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Reineke Drain Drainage District.



We met with Mr. Wendling who informed the committee that in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Reineke Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$840,000 in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District. The bonds are to be designated “Reineke Drain Bonds, Series 2018,” and will bear interest at a rate of not to exceed 6% per annum and will mature not later than June 1, 2025.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Reineke Drain Drainage District, submitted under the regular order of business as Resolution “A.”

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

MAY 15, 2018

Your committee considered Communication No. 5-15-12 from Annette Rummel, CEO, Saginaw County CVB, submitting the FY 2017 Audited Financial Statement and FY 2018 Budget.

We met with Ms. Rummel who discussed with committee the financial statement and budget.

It is the recommendation of your committee to approve the FY 2017 Audited Financial Statement and FY 2018 Budget for the Saginaw County Convention & Visitors Bureau.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

MAY 15, 2018

Your committee considered Communication No. 5-15-13 from Brian Keenan-Lechel, Parks & Recreation Director, submitting for approval Declaration and Notice documents for two (2) Michigan Natural Resources Trust Fund projects.

We met with Mr. Keenan-Lechel who indicated the Declaration and Notice document is one of the final steps in the reimbursement process. These parcels of property were originally acquired for rail trail and trail head development.

We recommend approval of the Declaration and Notice for two (2) Michigan Natural Resources Trust Fund projects located in Zilwaukee Township to continue the process for reimbursement and authorize the proper county officials to execute same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.5

MAY 15, 2018

Your committee considered Communication No. 5-15-19 from Denise Babbitt, Equalization Director, submitting for approval a revised Report of Equalization, Form L-4024, Statement of Valuation.

We met with Ms. Babbitt who discussed with committee that the first report submitted to the Board of Commissioners on April 17, 2018 was incorrect. According to BS&A Software, its coding for the Village of St. Charles, which contains parcels in Brant Township, St. Charles Township and Swan Creek Township, was not set up properly. The reports from its database will not run correctly until the coding issues are resolved. Equalization Department is taking steps at this time to resolve these issues so that they do not run into this problem going forward. Also, in the Township of Bridgeport, there was a discrepancy between the County values and the Township values. This discrepancy will be corrected at the 2018 July Board of Review.

It is the recommendation of your committee that the Report of Equalization, Form L-4024, Statement of Valuation, for Saginaw County be accepted and authorize the proper county officials to execute same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

[Equalization Report begins on next page]



Board of Commissioners – May 15, 2018

(For instructions for filling out this blank, see reverse side of page 3.)

Michigan Department of Treasury
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Page 1

Personal and Real Property - Totals

STATEMENT of acreage and valuation in the year **2018** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	NUMBER OF ACRES ASSESSED (COL.1) ACRES HUNDREDDTHS	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)		PERSONAL PROPERTY VALUATIONS		TOTAL REAL PLUS PERSONAL PROPERTY	
		(COL.2) ASSESSED VALUATIONS	(COL.3) EQUALIZED VALUATIONS	(COL.4) ASSESSED VALUATIONS	(COL.5) EQUALIZED VALUATIONS	(COL.6) ASSESSED VALUATIONS	(COL.7) EQUALIZED VALUATIONS
01 ALBEE	23,207	86,493,700	86,493,700	2,681,900	2,681,900	89,175,600	89,175,600
02 BIRCH RUN	22,974	242,140,100	242,140,100	37,495,000	37,495,000	279,635,100	279,635,100
03 BLUMFIELD	22,933	122,763,500	122,763,500	18,122,900	18,122,900	140,886,400	140,886,400
04 BRADY	22,772	79,282,400	79,282,400	2,414,700	2,414,700	81,697,100	81,697,100
05 BRANT	23,676	78,938,500	78,938,500	2,257,700	2,257,700	81,196,200	81,196,200
06 BRIDGEPORT	22,041	216,179,400	216,179,400	27,940,800	27,940,800	244,120,200	244,120,200
07 BUENA VISTA	23,028	198,511,575	198,511,575	26,077,300	26,077,300	224,588,875	224,588,875
08 CARROLLTON	2,379	74,670,600	74,670,600	9,655,550	9,655,550	84,326,150	84,326,150
09 CHAPIN	15,719	47,206,204	47,206,204	1,000,700	1,000,700	48,206,904	48,206,904
10 CHESANING	23,271	148,543,900	148,543,900	6,527,800	6,527,800	155,071,700	155,071,700
11 FRANKENMUTH	21,710	131,303,200	131,303,200	3,948,500	3,948,500	135,251,700	135,251,700
12 FREMONT	23,850	90,864,900	90,864,900	2,155,700	2,155,700	93,020,600	93,020,600
13 JAMES	12,532	56,168,400	56,168,400	2,344,200	2,344,200	58,512,600	58,512,600
14 JONESFIELD	16,306	63,130,300	63,130,300	3,459,900	3,459,900	66,590,200	66,590,200
15 KOCHVILLE	12,041	202,388,500	202,388,500	26,668,500	26,668,500	229,057,000	229,057,000
16 LAKEFIELD	16,263	50,490,300	50,490,300	1,301,300	1,301,300	51,791,600	51,791,600
17 MAPLE GROVE	23,756	112,255,100	112,255,100	3,723,900	3,723,900	115,979,000	115,979,000
18 MARION	15,649	25,807,300	25,807,300	538,500	538,500	26,345,800	26,345,800
19 RICHLAND	23,598	154,516,300	154,516,300	22,110,700	22,110,700	176,627,000	176,627,000
20 SAGINAW	16,235	1,265,203,500	1,265,203,500	71,122,800	71,122,800	1,336,326,300	1,336,326,300
21 ST. CHARLES	23,233	107,470,900	107,470,900	4,839,900	4,839,900	112,310,800	112,310,800
22 SPAULDING	15,572	50,521,750	50,521,750	6,871,950	6,871,950	57,393,700	57,393,700
23 SWAN CREEK	15,276	90,840,500	90,840,500	4,214,400	4,214,400	95,054,900	95,054,900
24 TAYMOUTH	21,772	130,403,600	130,403,600	22,422,700	22,422,700	152,826,300	152,826,300
25 THOMAS	20,881	432,280,900	432,280,900	37,530,700	37,530,700	469,811,600	469,811,600
26 TITTABAWASSEE	23,704	333,261,700	333,261,700	17,388,000	17,388,000	350,649,700	350,649,700
27 ZILWAUKEE	4,267	3,983,000	3,983,000	1,308,200	1,308,200	5,291,200	5,291,200
CITIES:							
51 FRANKENMUTH	1,210	317,807,800	317,807,800	21,395,500	21,395,500	339,203,300	339,203,300
52 SAGINAW	11,480	394,690,057	394,690,057	69,209,484	69,209,484	463,899,541	463,899,541
53 ZILWAUKEE	1,611	34,372,700	34,372,700	7,670,100	7,670,100	42,042,800	42,042,800
Totals For County	522,946	5,342,490,586	5,342,490,586	464,399,284	464,399,284	5,806,889,870	5,806,889,870

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
Saginaw, Michigan **2018**

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city as assessed in the year **2018**, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, **2018**. At a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MLC. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2018**

Carl E. Ruth, Chair of Board of Commissioners

Denise M. Babbitt, Equalization Director

Michael J. Hanley, Clerk of Board of Commissioners



Board of Commissioners – May 15, 2018

(For instructions for filling out this blank, see reverse side of page 3.) Michigan Department of Treasury
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Equalized Valuations - Real

STATEMENT of valuation in the year **2018** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						(COL.7) TOTAL REAL PROPERTY
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	
01 ALBEE	40,155,200	1,576,200	492,100	44,270,200			86,493,700
02 BIRCH RUN	24,854,100	73,462,400	3,683,400	140,140,200			242,140,100
03 BLUMFIELD	60,806,800	5,805,500	2,137,900	54,013,300			122,763,500
04 BRADY	42,485,600	4,964,900	1,151,400	30,680,500			79,282,400
05 BRANT	30,250,300	345,000	582,500	47,760,700			78,938,500
06 BRIDGEPORT	18,055,700	36,466,500	9,209,900	152,447,300			216,179,400
07 BUENA VISTA	50,107,550	54,331,300	38,071,450	56,001,275			198,511,575
08 CARROLLTON		10,835,700	3,379,700	60,455,200			74,670,600
09 CHAPIN	34,118,204	191,600	195,200	12,701,200			47,206,204
10 CHESANING	36,837,500	18,705,200	2,612,400	90,388,800			148,543,900
11 FRANKENMUTH	55,037,500	984,400	1,980,600	73,300,700			131,303,200
12 FREMONT	34,132,500	40,300	426,200	56,265,900			90,864,900
13 JAMES	6,976,800	1,607,500	133,800	47,433,400	16,900		56,168,400
14 JONESFIELD	30,472,200	2,777,600	2,222,200	27,658,300			63,130,300
15 KOCHVILLE	19,914,500	128,922,200	4,709,200	48,842,600			202,388,500
16 LAKEFIELD	28,670,500	408,500		21,411,300			50,490,300
17 MAPLE GROVE	49,355,900	937,500	772,400	61,189,300			112,255,100
18 MARION	11,246,600	302,400		14,258,300			25,807,300
19 RICHLAND	36,536,600	12,293,200	1,305,400	104,381,100			154,516,300
20 SAGINAW	5,126,200	377,967,900	6,584,000	875,525,400			1,265,203,500
21 ST. CHARLES	43,953,800	9,060,700	627,300	53,829,100			107,470,900
22 SPAULDING	17,513,700	1,975,350	686,000	30,346,700			50,521,750
23 SWAN CREEK	7,889,500	3,243,900	3,025,000	76,682,100			90,840,500
24 TAYMOUTH	22,485,900	2,720,900	694,000	104,502,800			130,403,600
25 THOMAS	17,365,900	37,303,900	12,888,600	364,722,500			432,280,900
26 TITTABAWASSEE	29,824,700	45,297,300	5,448,700	252,691,000			333,261,700
27 ZILWAUKEE	672,900	692,600	884,000	1,733,500			3,983,000
CITIES:							
51 FRANKENMUTH		135,389,000	4,340,600	178,078,200			317,807,800
52 SAGINAW	96,556	74,820,749	25,999,909	293,772,843			394,690,057
53 ZILWAUKEE		2,213,800	9,916,000	22,242,900			34,372,700
Totals For County	754,943,210	1,045,643,999	144,159,859	3,397,726,618	16,900		5,342,490,586

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
Saginaw, Michigan **2018**

WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year **2018**. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2018**

Carl E. Ruth, Chair of Board of Commissioners

Denise M. Babbitt, Equalization Director

Michael J. Hanley, Clerk of Board of Commissioners



Board of Commissioners – May 15, 2018

(For instructions for filling out this blank, see reverse side of page 3.) Michigan Department of Treasury
L- 4024

73 - SAGINAW COUNTY. **Page 3**
Assessed Valuations - Real

STATEMENT of valuation in the year **2018** made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY ASSESSED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	(COL.7) TOTAL REAL PROPERTY
01 ALBEE	40,155,200	1,576,200	492,100	44,270,200			86,493,700
02 BIRCH RUN	24,854,100	73,462,400	3,683,400	140,140,200			242,140,100
03 BLUMFIELD	60,806,800	5,805,500	2,137,900	54,013,300			122,763,500
04 BRADY	42,485,600	4,964,900	1,151,400	30,680,500			79,282,400
05 BRANT	30,250,300	345,000	582,500	47,760,700			78,938,500
06 BRIDGEPORT	18,055,700	36,466,500	9,209,900	152,447,300			216,179,400
07 BUENA VISTA	50,107,550	54,331,300	38,071,450	56,001,275			198,511,575
08 CARROLLTON		10,835,700	3,379,700	60,455,200			74,670,600
09 CHAPIN	34,118,204	191,600	195,200	12,701,200			47,206,204
10 CHESANING	36,837,500	18,705,200	2,612,400	90,388,800			148,543,900
11 FRANKENMUTH	55,037,500	984,400	1,980,600	73,300,700			131,303,200
12 FREMONT	34,132,500	40,300	426,200	56,265,900			90,864,900
13 JAMES	6,976,800	1,607,500	133,800	47,433,400	16,900		56,168,400
14 JONESFIELD	30,472,200	2,777,600	2,222,200	27,658,300			63,130,300
15 KOCHVILLE	19,914,500	128,922,200	4,709,200	48,842,600			202,388,500
16 LAKEFIELD	28,670,500	408,500		21,411,300			50,490,300
17 MAPLE GROVE	49,355,900	937,500	772,400	61,189,300			112,255,100
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Totals For County	754,943,210	1,045,643,999	144,159,859	3,397,726,618	16,900		5,342,490,586

OFFICE OF THE BOARD OF COMMISSIONERS OF **SAGINAW** COUNTY,
Saginaw, Michigan **2018**

WE HEREBY CERTIFY That the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw in the year **2018**. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ **2018**

Carl E. Ruth, Chair of Board of Commissioners

Denise M. Babbitt, Equalization Director

Michael J. Hanley, Clerk of Board of Commissioners



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

- 4.1) Treasurer/Controller, re: Approval of Claims for February and March 2018
- 4.2) Saginaw County Community Mental Health Authority (SCCMHA), re: Approval to assist in the financing of capital projects with issuance of bonds up to \$4,700,000

- *Krafft moved, seconded by Kilpatrick, to approve 4.1. Motion carried.*
- *Krafft moved, seconded by O’Neal, to approve 4.2. Discussion was held with Dwan inquiring of the Controller why the county should put itself on the line. The Controller responded that Saginaw County has excellent credit and is in a better position to obtain lower interest rates. The county is obligated but will have ownership of both buildings and can liquidate if necessary. Further, Saginaw County can aid the SCCMHA in correcting its cash flow challenges. Krafft stated the Budget Audit committee received detailed information from the SCCMHA Auditor and Interim Finance Director to offset concerns and the committee agreed this was the right thing to do. Hadsall appreciated the explanation but is still skeptical. Stack, as the Board of Commissioners’ member on the SCCMHA Board, explained that critical issues at the Albert & Woods and Hancock buildings need to be addressed and if SCCMHA had to pursue bonding on its own it would have to lessen services. In response to Dwan asking if the buildings could be combined, Sandra Lindsey, SCCMHA Director, described the function of both buildings and that it would not be feasible. After discussion, the Chairman called for the vote and the motion as to 4.2 carried with Nay votes recorded for Dwan and Harris.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MAY 15, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
5-15-15	Electronic Transactions	February 1 – 28, 2018	\$7,865,737.76
	Voucher Payments	February 1 – 28, 2018	\$6,443,824.54
5-15-16	Electronic Transactions	March 1 – 31, 2018	\$9,292,410.22
	Voucher Payments	March 1 – 31, 2018	\$11,708,343.60

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MAY 15, 2018

Your Budget/Audit Subcommittee considered Communication No. 5-15-11 from Sandra Lindsey, CEO, Saginaw County Community Mental Health Authority (SCCMHA), requesting Saginaw County approve issuance of a single bond issue in an amount not to exceed \$4,700,000 for the purpose of financing capital projects.

We met with Ms. Lindsey, Richard Carpenter, Interim Finance Director, and Matthew Briggs, Contracts & Properties Manager, and reviewed the Financial Statements for period ending September 30, 2017. After that presentation, discussion was held regarding the request by SCCMHA to have Saginaw County finance the cost of (1) Paying off the remaining mortgage on the Albert & Woods (A & W) Professional Development Center building in the amount of \$2,727,959 and (2) Capital improvements at the A & W building and the SCCMHA Hancock building in the amount of \$1,784,486. It is the recommendation of this committee that Resolution “B” under the regular order of business to finance the cost of acquiring, constructing, improving and equipping SCCMHA facilities in an amount not to exceed \$4,700,000 be approved. Further, that the Notice of Intent to Issue Bonds and Right to Petition for Referendum be approved for publication.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

5. Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair

- 5.1) **Personnel Director**, re: Approval of revised County Policy #328 titled “County Identification Badges”
- 5.2) **Sheriff**, re: Waiver of the hiring freeze and approval to fill the position of **Deputy Sheriff**
- 5.3) **Animal Care & Control**, re: Waiver of the hiring freeze and approval to fill the position of **Animal Control Officer**
- 5.4) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the positions of **Facility Service Worker (PT)** and **Caseworker (PT)**
- 5.5) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Clerk Typist III**
- 5.6) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of Bailiff to newly appointed District Court Judge Fichtner

- *Kilpatrick moved, seconded by Stack, to approve 5.1. Motion carried.*
- *The Controller informed commissioners the FY 2019 Budget has a current deficit of approximately \$4 million and advised requests to waive the hiring freeze for certain departments should be placed on hold until budget projections are finalized.*
- *Kilpatrick moved, seconded by Theisen, to approve 5.2. Commissioner Privileged by Krafft.*
- *Kilpatrick moved, seconded by Theisen, to approve 5.3. Commissioner Privileged by Krafft.*
- *Kilpatrick moved, seconded by Stack, to approve 5.4. Motion carried.*
- *Kilpatrick moved, seconded by Hadsall, to approve 5.5. Commissioner Privileged by Theisen.*



- **Kilpatrick moved, seconded by Hadsall, to approve 5.6. Motion carried.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MAY 15, 2018

Your committee considered Communication No. 5-15-21 from Jennifer Broadfoot, Personnel Director, requesting approval to revise County Policy #328 titled “County Identification Badges.”

We met with Ms. Broadfoot who informed the committee that the policy was revised to reflect current practices with respect to the issuance and display of identification badges by employees. Proposed changes are attached.

We recommend approval of revised County Policy #328 titled “County Identification Badges.”

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

Category 300

Number: 328

Subject: COUNTY IDENTIFICATION BADGES

1. **PURPOSE:** It is the purpose of this policy to recognize the need for employee identification badges and to establish the procedures and responsibilities for implementation of this policy.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.
4. **RESPONSIBILITY:** ~~The Personnel Division of the Saginaw County Controller’s Office shall be responsible for the implementation of this policy. The Saginaw County Sheriff Department shall be responsible for issuing all Saginaw County Identification Badges.~~ It shall be the responsibility of Department Heads, Appointed and Elected, to **ensure all employees are issued and are properly displaying Saginaw County Identification Badges.** ~~enforce this policy.~~
5. **DEFINITIONS:**
 - 5.1 Identification Badges are badges which contain the following information:
 - 5.1.1 **Front:** The front of each badge will contain the first name, picture and assigned department of each County employee.
 - 5.1.2 **Back:** The back of each badge will contain the full name, job title, ~~date of birth~~ and signature of each County employee.



5.1.3 Security Codes/Clearances: Codes programmed into the card that establish building/door access for employees.

5.2 County facilities include all facilities owned and/or operated by the County of Saginaw.

6. POLICY:

6.1 **Department Heads, appointed and elected, shall ensure all employees within their Departments have a current identification badge. Badges will be issued when an employee begins employment with the County or when they have a change in Department, job title or full name.** ~~The Personnel Division of the Saginaw County Controller's Office shall schedule all current and new employees to have their Identification Badges issued by the Saginaw County Sheriff's Department. All current and new employees shall report to the Saginaw County Sheriff Department to have their identification badges processed and to receive the accessories necessary to display the badge.~~

6.2 All employees will be provided initially with **one (1)** ~~two (2)~~ Saginaw County Identification Badges and needed accessories to display the badge at all times while entering or within any Saginaw County Facility, or while representing the County of Saginaw while on official business of the County. ~~of Saginaw.~~

6.3 In the event the identification badge is lost, stolen, or destroyed, the employee will immediately report the loss to their Department Head, Elected or Appointed, ~~and to the Personnel Division of the Saginaw County Controller's Office~~ who will schedule the employee to be processed for a replacement badge. **The party responsible for programming security codes/clearances shall also be notified so security codes/clearances for the missing card can be suspended.** If a replacement badge is necessary, the employee will be charged **\$10.00 for the first replacement badge and \$20.00 for any subsequently issued badge.** ~~\$20.00 per set of two replacement badges.~~

6.4 All Employees will display **their** ~~all~~ issued badges during all hours of employment with the County of Saginaw. ~~Display shall be visible by using either a lanyard or a strap clip.~~

7. ADMINISTRATIVE PROCEDURES: **Controller/CAO is responsible to ensure administrative procedures are in place to effectuate this policy.** ~~The Personnel Division of the Saginaw County Controller's Office shall be responsible for the coordination and scheduling of Employee Identification Badges. The Saginaw County Sheriff Department will be responsible for processing all Identification Badges. Elected and Appointed Department Heads will be responsible for the enforcement of this Policy.~~



8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this Policy, as submitted to the Board of Commissioners, contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this Policy, as submitted, contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: February 25, 2003; Amended May 15, 2018

**COMMISSIONER PRIVILEGED
UNFINISHED BUSINESS AT JUNE 19, 2018 BOARD SESSION**

~~FROM: COMMITTEE ON LABOR RELATIONS – 5.2 – MAY 15, 2018~~

~~Your Labor Relations Committee considered Communication No. 5-15-9 from Sheriff William Federspiel requesting waiver of the hiring freeze and approval to fill the position of Deputy Sheriff. PCN #207034 requested in the original communication was amended to PCN #207014 in committee. We met with Lt. Marsha Austin, who appeared on behalf of Sheriff Federspiel, who stated the position of Deputy Sheriff is vital to the safety of the citizens of Saginaw County by maintaining road patrols and calls for service to the public. We recommend approval to waive the hiring freeze and fill the position of Deputy Sheriff, PCN #207014.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Susan A. McInerney, Vice Chair

Kyle R. Harris

Charles M. Stack

Carl E. Ruth

**COMMISSIONER PRIVILEGED
UNFINISHED BUSINESS AT JUNE 19, 2018 BOARD SESSION**

~~FROM: COMMITTEE ON LABOR RELATIONS – 5.3 – MAY 15, 2018~~

~~Your Labor Relations Committee considered Communication No. 5-15-18 from Lisa Stoffel, Director, Saginaw County Animal Care & Control (SCACC), requesting waiver of the hiring freeze and approval to fill the position of Animal Control Officer. We met with Ms. Stoffel who stated this position is vacant due to the previous Animal Control Officer being promoted to Kennel Manager. This position is critical to the mission of the SCACC as it assists with aggressive and loose animals, cruelty investigations, veterinary transports, and on-call response for law enforcement. We recommend approval to waive the hiring freeze and fill the position of Animal Control Officer at Animal Care & Control, PCN #250165.~~



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair _____ Susan A. McInerney, Vice Chair
Kyle R. Harris _____ Charles M. Stack
Carl E. Ruth

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

MAY 15, 2018

Your Labor Relations Committee considered Communication No. 5-15-20 from Jessica Sargent, Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the positions of Facility Service Worker (PT) and Caseworker (PT).

We met with Ms. Sargent who stated the position of Facility Service Worker is vacant due to the previous person in the position not working out. It plays an important role in the Nutrition Program. The position of Caseworker is vacant due to recent retirement and is responsible for the operation of the In-Home Services Support Program.

We recommend approval to waive the hiring freeze and fill the positions of Facility Service Worker (PT) and Caseworker (PT) at Commission on Aging.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair _____ Susan A. McInerney, Vice-Chair
Kyle R. Harris _____ Charles M. Stack
Carl E. Ruth

**COMMISSIONER PRIVILEGED
UNFINISHED BUSINESS AT JUNE 19, 2018 BOARD SESSION**

~~**FROM: COMMITTEE ON LABOR RELATIONS -- 5.5**~~

~~**MAY 15, 2018**~~

~~Your Labor Relations Committee considered Communication No. 5-15-23 from Paula McGlown, Circuit Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Clerk Typist III.~~

~~We met with Ms. McGlown who stated the position of Clerk Typist III is vacant due to transfer to another Circuit Court position.~~

~~We recommend approval to waive the hiring freeze and fill the position of Clerk Typist III in the 10th Circuit Court.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair _____ Susan A. McInerney, Vice Chair
Kyle R. Harris _____ Charles M. Stack
Carl E. Ruth



FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

MAY 15, 2018

Your Labor Relations Committee considered Communication No. 5-15-25 from Linda James, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of 70th District Court Bailiff.

In a special meeting held prior to the Board Session, we met with Ms. James who stated newly appointed District Court Judge Fichtner needs to fill this position as it is vital to the court's operation. The Bailiff is responsible for security for the Judge, staff and public in the courtroom, in addition to maintaining proper courtroom decorum, removes disruptive persons and/or calms/restrains unruly persons. The Bailiff also opens court, swears in witnesses, administers oath to jurors, calls cases, checks in parties and helps distribute paperwork to litigants, has arrest powers and transports defendants to jail.

We recommend approval to waive the hiring freeze and fill the position of Bailiff in the 70th District Court.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

- 6.1) **Controller/CAO**, re: Adoption of the County of Saginaw Strategic Plan for 2018 - 2020 developed as a result of the Strategic Planning Session held in April 2018
- 6.2) **Controller/CAO**, re: Approval to establish an Employee Wellness & Safety Committee
- 6.3) **Controller/CAO**, re: Approval to increase the Public Improvement Fund by \$3,200 to obtain an appraisal and inspection of property the County is considering purchasing

- ***Krafft moved, seconded by Kilpatrick, to approve 6.1. Motion carried with a Nay vote recorded for Harris.***
- ***Krafft moved, seconded by Theisen, to approve 6.2. Motion carried.***
- ***Krafft moved, seconded by Theisen, to approve 6.3. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

MAY 15, 2018

Your committee considered Communication No. 5-15-22 recommendation from Robert V. Belleman, Controller/CAO, to adopt the County of Saginaw Strategic Plan for 2018 – 2020 that was developed at the Board of Commissioners' retreat on April 6 and 7, 2018.

We met with the Controller and discussion was held regarding the Plan that was submitted by Nancy Ohle, the facilitator at the retreat. In addition to endorsing the existing Mission and Vision statements, the following values were added:



Because we exist to serve the public, representatives of Saginaw County will...

- Treat others with kindness and respect
- Demonstrate accountability
- Cultivate a culture of innovation and inclusion
- Engage others through open communication
- Demonstrate appreciation of others by being visibly present

And do this all on a foundation of honesty and integrity

The Board of Commissioners also developed its priorities for the next two (2) years:

- Eliminate Unfunded Liabilities
- Comprehensive IT Platform
- Engaged Workforce
- Realignment of Departments

In addition, the Strategic Plan identified specific departmental goals and action items for follow-up to the Board of Commissioners.

It is the recommendation of this committee to adopt the County of Saginaw Strategic Plan for 2018 – 2020 and direct the Controller/CAO to implement follow-up on action items, Board priorities, and provide the Board of Commissioners with progress reports.

Respectfully submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

MAY 15, 2018

Your committee considered Communication No. 5-15-24 from Robert V. Belleman, Controller/CAO, recommending approval to establish an Employee Wellness & Safety Committee; to engage Nancy Ohle as a consultant to conduct an employee engagement survey at an estimated cost of \$63,600, with a budget amendment of \$3,600 to cover the high estimate of the consulting services; and for continuation of the Intern assigned to the Controller's Office/Personnel Department to assist with these efforts with a budget amendment for an additional \$7,280 for approximately 50 hours per pay period through the end of September 2018.

We met with the Controller and discussion was held regarding the entire request. After discussion, the committee approved only the establishment of the Employee Wellness & Safety Committee to consider the additional requests made by the Controller as to the consultant and intern. The committee would consist of employee representatives from each of the County facilities (i.e. Courthouse, Maintenance, Commission on Aging, Sheriff's Dept.); a county-wide elected representative; a judicial representative; and a Board of Commissioner representative. The committee would assist the Controller/CAO and Personnel Director in assessing employee engagement, identifying programs and/or services to enhance county-wide values, and insuring compliance with recommended safety procedures.



We recommend approval to establish an Employee Wellness & Safety Committee and authorize the Controller/CAO to facilitate same.

Respectfully submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.3

MAY 15, 2018

Your committee considered Communication No. 5-15-26 from Robert V. Belleman, Controller/CAO, recommending an increase to the FY 2018 Public Improvement Fund for costs associated with an appraisal and inspection of property the County is considering purchasing.

We met with the Controller who stated the property under consideration is being kept confidential until such time an official offer is made. The estimated cost of an appraisal of the property is \$2,200 and for an inspection is \$900.

We recommend approval to amend the FY 2018 Public Improvement Fund in the amount of \$3,200 to cover the costs associated with appraisal and inspection of property.

Respectfully submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None

9. **Committee Compensation**

5-15-18.1) April 8, 2018 – April 21, 2018

5-15-18.2) April 22, 2018 – May 5, 2018

- ***Hadsall moved, seconded by Dwan, to approve 5-15-18.1 and 5-15-18.2 leaving room for exceptions. There were no exceptions and the motion carried.***



COMMITTEE COMPENSATION - 5.15.18.1

May 15, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 8 - April 21, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/09/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Ruth	\$50.00	1
2	04/10/18	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	04/13/18	MAC Environmental/Lansing	Stack	\$50.00	1
4	04/17/18	Saginaw County CVB	Ruth	\$25.00	1
5	04/17/18	Committee of the Whole - Animal Control Millage	10 Present	\$250.00	10
			Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Webster <i>Absent: Theisen</i>		
6	04/17/18	Board Session	10 Present	\$500.00	10
			Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Webster <i>Absent: Theisen</i>		
7	04/18/18	Castle Museum Board	Hadsall	\$50.00	1
8	04/18/18	GLB CVB	Ruth	\$50.00	1
9	04/18/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
			O'Neal	\$50.00	1
10	04/18/18	Animal Control Advisory Council	Hadsall	\$25.00	1
11	04/19/18	Commission on Aging	Stack	\$50.00	1
12	04/19/18	Community Action Committee	O'Neal	\$50.00	1
13	04/20/18	MAC General Government/Lansing	Harris	\$50.00	1
TOTAL				\$1,650.00	39

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (4-20-18)



COMMITTEE COMPENSATION - 5.15.18.2

May 15, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 22 - May 5, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/23/18	MAC Judiciary & Public Safety (No Mileage)	Hadsall	\$50.00	1
2	04/26/18	9-1-1 Authority Board	McInerney	\$50.00	1
3	04/27/18	MAC Transportation / Lansing	Harris	\$50.00	1
4	04/27/18	MAC Agriculture & Tourism / Lansing (No Mileage)	Harris	\$25.00	1
5	04/30/18	MAC Health & Human Services / Lansing	McInerney	\$50.00	1
6	04/30/18	Human Services Committee	McInerney	\$25.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
7	05/01/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			Ruth	\$50.00	1
8	05/02/18	Crime Prevention Council	Ruth	\$50.00	1
9	05/02/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
10	05/03/18	Region VII Area Agency on Aging	Stack	\$ 5.00	1
11	05/03/18	Budget / Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
TOTAL				\$1,130.00	25

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-4-18)



RESOLUTIONS

RESOLUTION “A” BOARD OF COMMISSIONERS COUNTY OF SAGINAW

Reineke Drain Bonds, Series 2018

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on May 15, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Reineke Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Reineke Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$840,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Bonds are to be designated “Reineke Drain Bonds, Series 2018,” will bear interest at a rate of not to exceed 6% per annum and will mature not later than June 1, 2025; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on May 15, 2018, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley
Clerk, County of Saginaw



RESOLUTION "B"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

Saginaw County Community Mental Health Authority
Bond Issue, Series 2018

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on the 15th day of May, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, the County of Saginaw (the County") proposes to issue its tax-exempt bonds (the "Bonds") to finance the cost of acquiring, constructing, improving and equipping Saginaw County Community Mental Health Authority facilities located in the County (the "Project"); and,

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and,

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, Michigan, as follows:

22. The County hereby declares its official intent to issue its limited tax general obligation bonds in the aggregate principal amount of not to exceed \$4,700,000 to finance the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.
23. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.



24. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

Yeas: Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11

Absent: None

TOTAL: 11

A sufficient majority having voted therefore, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on the 15th day of May, 2018, the original of which is on file in my office. I further certify that notice of said meeting was given in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 15th day of May, 2018.

Michael J. Hanley
Clerk, County of Saginaw

Note: This notice must be not less than ¼ page in size in the newspaper.

**NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF SAGINAW, MICHIGAN**

NOTICE IS HEREBY GIVEN that the County of Saginaw, Michigan (the “County”), intends to issue limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$4,700,000 for the purpose of defraying the cost of acquiring, constructing, improving and equipping Saginaw County Community Mental Health Authority facilities located in the County.

The bonds will bear interest from their date at a rate or rates to be determined upon the sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended, and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County. It is anticipated that the improvements financed by bond proceeds will be leased by the County to the Saginaw County Community Mental Health Authority, and that the principal of and interest on the



bonds will be paid primarily from revenues from the leases or other agreements with the Saginaw County Community Mental Health Authority.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Saginaw, 111 South Michigan Avenue, Saginaw, Michigan 48602.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Michael J. Hanley, Clerk
County of Saginaw

UNFINISHED BUSINESS

None

PROCLAMATIONS

**Proclamation
Mental Health Month
Fitness #4MIND4BODY**

Whereas, Mental Health is essential to everyone’s overall physical health and emotional well-being. Mental illness will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion, or economic status. People who have mental illnesses can recover and lead full, productive lives. An estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and,
9oWhereas, The cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments and families has grown \$113 billion annually. Community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers



and the community. The National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims May 2018 as Mental Health Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted & Presented: May 15, 2018

Charles M. Stack
Commissioner, District #2

ELECTIONS

None

APPOINTMENTS

- Chairman Ruth re-appointed Lawrence Wm. Smith and Leon Turnwald to the **Building Authority** for terms that expire August 1, 2024
- Chairman Ruth re-appointed Kelley Peatross and Chad Wurtzel to the **Michigan Works! Workforce Development Board** for terms that expire June 30, 2020

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chair Ruth announced that he went to an event in Frankenmuth and Commissioner Krafft made good on his standing promise to commissioners to provide dinner and drinks.

COMMISSIONERS' AUDIENCES

- ◆ Commissioner McInerney provided information from the Michigan Association of Counties - Human Services Committee regarding the Indigent Defense Counsel issue and requested that correspondence opposing the use of County funding be sent to the Governor and legislators
- ◆ Commissioner Krafft announced the World Expo of Beer this weekend at the Harvey Kern Pavilion in Frankenmuth, MI
- ◆ Commissioner Webster inquired of the Controller what the next steps include in resolving the FY 2019 budget deficit to which the Controller explained the process of preparation and submission of the budget to the Board of Commissioners

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:28 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK



**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

**SPECIAL SESSION
JUNE 12, 2018**

A Special Session of the Board of Commissioners of Saginaw County, Michigan, was held Tuesday, June 12, 2018. The Board met pursuant to adjournment at 4:40 p.m. with the Honorable Carl E. Ruth in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 9*
ABSENT: *Kirk W. Kilpatrick, Amos O'Neal - 2*
TOTAL: *- 11*

Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag.

PETITION

←—————→
CLERK'S CALL OF SESSION

June 1, 2018

Michael J. Hanley
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

June 12, 2018
Special Session

6-12-1

Dear Clerk Hanley:

Pursuant to Article II, Section 2.9 (MCLA 46.10) of the 2018 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Tuesday, June 12, 2018 at 4:30 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider additional financing of the Adult Detention and Sheriff Administration Building and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on these matters.



Respectfully submitted,

Carl E. Ruth, Chairman

Susan A. McInerney, Commissioner

Charles M. Stack, Commissioner

Cheryl M. Hadsall, Commissioner

Dennis H. Krafft, Commissioner

June 1, 2018

6-12-2

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of Special Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on **Tuesday, June 12, 2018 at 4:30 p.m.** in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI to consider additional financing of the Adult Detention and Sheriff Administration Building and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2018 Rules of the Saginaw County Board of Commissioners by petition of at least one-third (1/3) of the members of the Board.

Respectfully submitted,
Michael J. Hanley, County Clerk
/sek

Posted: 12:00 noon on June 1, 2018 by Suzy Koepplinger, Board Coordinator/Deputy Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

PUBLIC HEARING

None

AUDIENCES

- Commissioner Dwan read correspondence (on file) to commissioners on behalf of Jimmy Greene, CEO/President of Associated Builders & Contractors, who was unable to attend, regarding the State of Michigan repealing its prevailing wage law and requesting Saginaw County use a fair and open bidding process free of prevailing wage.
- Rick Riebschleger spoke regarding the proposed Adult Detention Center, the additional bonding that is necessary because of problems with the bids and the cost of the jail, and believes the Jail Project should be re-bid. He also spoke about the millages and his belief the requests are “bloated.” He stated Commissioner Dwan is the only commissioner who votes correctly.



- Armando Ramos, Agent for Local 1098 Laborers, spoke on worker safety and what he has seen on many constructions sites with non-union workers. He stated that workers are injured or killed in the name of low construction costs.
- Evan Allardyce, Business Manager for IBEW Local 557, spoke regarding local jobs for local people with fair wages, the need for prevailing wage, and that vigilance is needed in vetting workers.

LAUDATORY RESOLUTIONS

None

INITIATORY MOTIONS

Dwan moved, seconded by Theisen, to request a re-bid of the whole Jail Project based on the knowledge of the 2015 law that passed. (Copy provided) Upon request of the Chair the Clerk took a roll-call vote and the Motion failed as follows:

Yes: Dwan – 1

No: Stack, McInerney, Theisen, Harris, Hadsall, Krafft, Webster, and Ruth – 8

Abs: Kilpatrick, O’Neal – 2

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 6-12-1** **PETITION** requesting Special Board Session on Tuesday, June 12, 2018 at 4:30 p.m. to consider additional financing of the Adult Detention and Sheriff Administration Building any other matters brought before the Board.
-- Receive and File
- 6-12-2** **NOTICE OF SPECIAL BOARD SESSION** on Tuesday, June 12, 2018 at 4:30 p.m. to consider additional financing of the Adult Detention and Sheriff Administration Building and any other matters brought before the Board.
-- Receive and File
- 6-12-3** **CONTROLLER/CAO** Consideration of additional funding of the Saginaw County Adult Detention Center & Sheriff Administration Building *(To be distributed at meeting)*

REPORTS OF COMMITTEES

Executive Committee – C. Ruth, Chair

6.1) Consideration of additional funding of the Saginaw County Adult Detention Center & Sheriff Administration Building

- *Krafft moved, seconded by Stack, to approve 6.1. Discussion was held between commissioners, the Controller, and Herb Spence of Spence Brothers, regarding the bids coming in higher than expected, the possibility of re-bidding the project, and if the state repealing its prevailing wage regulation has an effect on our project.*



- *It was stated that re-bidding the project would cause in excess of a two (2) month delay with a minimum cost of \$124,000 per month. In addition to those costs, companies that had lower bids the first time around could re-bid with higher amounts as wages and supply costs have risen since the original bid process took place. Mr. Spence informed commissioners that the original bidding contained a level playing field and if this project were re-bid it is likely the prices would go up since there was a 9% gap between the first and second bidder. Dwan thanked Mr. Spence for his information and stated we have a duty to our taxpayers to get the best price. Krafft agrees that re-bidding would cost the county more money, especially if the Board is asked to repeal our policy on prevailing wage.*
- *After discussion, the motion carried with Nay votes recorded for Dwan and Harris.*

FROM: EXECUTIVE COMMITTEE -- 6.3

JUNE 12, 2018

Your committee considered Communication No. 6-12-3, a recommendation from Robert V. Belleman, Controller/CAO, for authorization to finance (i.e. bonding) up to an additional \$2 million for the Saginaw County Adult Detention and Sheriff Administration Building Project (“Jail Project”).

We met with the Controller and discussion was held regarding the meeting of the Building Authority held on June 7, 2018 and the report received from Spence Brothers regarding bid results compared to budget estimates for the Jail Project. An “Overall Project Cost Summary” spreadsheet and possible value engineering options to reduce the estimated \$3,464,659 in increased Jail Project costs was reviewed. The Jail Project budget includes \$1 million in contingencies and the architectural drawings and bid specifications are developed to a level where there should be minimal change orders or additional unforeseen conditions. Therefore, the County may not need all of the requested \$2 million in additional funding but the Board of Commissioners will need to authorize additional funding **up to** \$2 million for the Jail Project to proceed.

In addition, every month delay results in the County incurring approximately \$124,000 in debt service on the original \$39,275,264.60 bond issue. The original bond included \$2,994,800 in capitalized interest to cover the annual principal and interest payments during the 24 month construction period. Construction was originally scheduled to commence in April 2018 but the Jail Project schedule has been adjusted to reflect construction commencing in July 2018.

It is the recommendation of this committee to accept the value engineering ideas contained in the “Potential Savings” document and authorize up to an additional \$2 million in funding for the Jail Project.

Respectfully submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

RESOLUTIONS

None

UNFINISHED BUSINESS

None



PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth thanked everyone for attending this special June Board Session.

COMMISSIONERS' AUDIENCES

- Commissioner McInerney announced she had Brew at the Zoo tickets available for purchase.

By Commissioner Hadsall, seconded by Commissioner Harris: That the Board adjourn. Carried.
Thereupon, the Board Session adjourned at 5:15 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

JUNE SESSION 2018

First Day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 19, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Amos O'Neal - 1*

TOTAL: - 11

Commissioner Stack opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

June 8, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of June 19, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, June 19, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Stack, to approve the Minutes of the May 15, 2018 Board Session. Motion carried.

PUBLIC HEARING

None



AUDIENCES

- Dan Renner, Saginaw County employee, spoke of incidents in the workplace and complaints made to his director and Saginaw County personnel.

LAUDATORY RESOLUTIONS

**Certificate of Recognition
Thomas Township Business Association
Celebrating 40 Years**

To enhance the growth & quality of life of the community by encouraging & promoting cooperation between citizens, business & government.

Thomas Township has more than 240 businesses motivated in various business activities. The 90 member Thomas Township Business Association’s purpose is to help local businesses work together for a stronger community. It has served the community since 1978 and is marking its 40th Anniversary this year.

Its major fundraiser is its Annual golf outing. Proceeds from the event have underwritten in part the creation of the Thomas Township DDA, Gratiot Road Streetscape Project, and contributions to: Roethke and Roberts Parks, endowing two (2) high school scholarships given annually, helping to hold Business After-hours, assisting youth related projects related to the Shields Summer Festival and the annual Children’s Christmas Party. Most recently, the group donated \$15,000 over three (3) years as part of the cost of the Thomas Township Parks & Recreation Department’s Roberts Park multi-purpose pavilion.

The Saginaw County Board of Commissioners congratulates Thomas Township Business Association on its 40th Anniversary and for helping local businesses work together for a strong community.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: June 13, 2018
Adopted: June 19, 2018
James G. Theisen
Commissioner, District #5

**Certificate of Recognition
Saginaw African Cultural Festival
Celebrating 50 Years**

For 50 years, the Saginaw African Cultural Festival has been a tradition in the community. It’s a galvanizing force for Saginaw. It is known as one of the oldest, continuous Black Arts Festivals in the United States. The event is a celebration of traditional African and African American culture.

The festival began in 1969 as a joint project between United Power and the Community Action Committee Inc. The first festival was called the Inner City Art Exhibit and was held February 14, 1969 in the former St. Rita’s on Narloch. The Sphinx Artist Guild was organized the following year, and in 1972 the Umoja Arts Council replaced it, after which it became known as the Black Arts Festival. In 1989, the Black Arts Festival became the Saginaw African Cultural Festival.



The festival has a purpose: To celebrate, educate, and stimulate cultural awareness by coming together as a community while at the same time promoting the arts and meshing ideas between generations.

The Saginaw African Cultural Festival will celebrate 50 years on August 10 – 12, 2018 at Morley School Grounds, 2601 Lapeer, Saginaw, Michigan with free admission. The day will be filled with good food, arts, educational activities and entertainment.

**The Saginaw County Board of Commissioners congratulates the
Saginaw African Cultural Festival**

on its 50th year of celebrating and teaching its heritage to Saginaw County and its residents, for being an advocate of change, and helping young people understand the present through a gained perspective of the past.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: June 19, 2018

Michael A. Webster
Commissioner, District #11

**Certificate of Recognition
Rene Martinez
Administrative Assistant – Circuit Court Facilitator/Referee
Friend of the Court**

Rene Martinez began her employment with Saginaw County in November 1999 with the 70th District Court Civil Division. She became a Support Specialist in the Friend of the Court in 2000. Then in 2003, she accepted the position of Administrative Assistant to the Circuit Court Facilitator/Referee where she remained until her retirement on May 31, 2018.

The Saginaw County Board of Commissioners congratulates Rene Martinez on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: May 31, 2018
Adopted: June 19, 2018

**Certificate of Recognition
Chief Robert B. Bowns**

Robert B. Bowns joined the Taymouth Township Fire Department on October 5, 1971 where he served as a firefighter. He was promoted to Assistant Chief in 1973 and then appointed to Fire Chief where he has diligently served for 40 years from 1978 until April 1, 2018. Since 1978 Chief Bowns sacrificed a great deal, and has formed the fire department into what that it is today. Former Chief



Bowns remains on the department as a member and a firefighter. He has more than earned his semi-retirement. While his official title may change, he will forever be “Chief” to fellow firefighters.

Chief Bowns served as past President of Saginaw County Fire Chief Association, member of the Saginaw County Firefighters Association, Charter member of Taymouth Firefighters Association and selected as 1992 “Taymouth Firefighter of the Year.” In his role as Chief, he saw the fire department grow from handling 354 incidents in 1978 and ran 300 plus incidents per year for years. In 2016 the department went to Selective Dispatching because of needless non-emergency calls. This was to reduce the cost and wear on personnel. In 2017 there were 229 incident with 100 incidents to date this year.

The Taymouth Township Fire Department formed in Burt, Michigan in 1965 as a volunteer fire department and moved to the current station located in Taymouth Township, Michigan in 1975. The Department celebrated its 50th anniversary in 2015. Currently, they have 19 firefighters who are on paid On Call status. The Station Number is 73-19 - 73 symbolizes Saginaw County and 19 is the fire department number in Saginaw County. In addition to firefighting, the department also has two units for licensed non-transport Basic Life Support medical first responders, ATV off road rescue and brush unit, boat and trailer and 6 units all together. The department protects an area of approximately 36 square miles containing a residential population of more than 4,386 people.

In this cynical age, firefighting remains a heroic and noble profession. No two days are alike, and the work is as varied as it is unpredictable. Although the life of a firefighter may seem exciting and glamorous, it has many challenges. Camaraderie and strong bonds between co-workers, along with respect from grateful members of the community is extremely rewarding. However, firefighting is a physically demanding and dangerous occupation. The work requires firefighters to think on their feet, rapidly assess the problem at hand, plan a course of action and then quickly react when conditions change. Throughout an emergency, a firefighter must maintain a constant and heightened awareness, never losing sight of the broader picture while attending to a specific task. Adventure, challenge, variety, teamwork, service, skill and satisfaction are all aspects of a firefighter's life.

The Saginaw County Board of Commissioners thanks Robert B. Bowns for his 40 years of dedication as Chief to the citizens of Taymouth Township and Saginaw County. Let his leadership be an example to all of us.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: June 2, 2018
Adopted: June 19, 2018
Cheryl M. Hadsall
Commissioner, District #7

Certificate of Recognition
Diane Brandt
Account Specialist
Friend of the Court

Diane Brandt began her employment with Saginaw County on June 30, 2000 as an Account Clerk I/II with the Friend of the Court. She became an Account Specialist on September 11, 2000 where she remains until her retirement on June 29, 2018.

The Saginaw County Board of Commissioners congratulates Diane Brandt on her retirement and thanks her for her hard work and dedication to Saginaw County.



Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: June 29, 2018
Adopted: June 19, 2018

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

6-19-1 SHERIFF requesting approval to move \$5,000 from the sale of a Dodge Charger used by Road Patrol from 2016 JAG Revenue (280-30179-64222) to JAG Expenditures – Vehicles/Accessories (280-30179-97900).

-- Courts & Public Safety **(6-19-2.1)**

6-19-2 SHERIFF requesting waiver of the hiring freeze and approval to fill the position of Deputy Sheriff.

-- Labor Relations **(Withdrawn)**

6-19-3 REGION VII AREA AGENCY ON AGING sending notice that it is accepting Letters of Intent from public, private for-profit, and non-profit incorporated entities interested in applying for FY 2019 funds to provide services for persons age 60 and older.

-- Human Services **(Receive & File)**

6-19-4 CONTROLLER/CAO requesting approval of revised Bylaws of the Saginaw County Commission on Aging Advisory Board.

-- Human Services **(6-19-1.2)**

6-19-5 CONTROLLER/CAO requesting Saginaw County engage Walker Consulting for field survey, construction document development, bidding assistance, construction phase support, and construction administration for \$156,600 and bond for \$5,643,000 for extensive structural repair to TheDow Event Center parking garage.

-- County Services **(Forwarded to August County Services Committee)**

6-19-6 CONTROLLER/CAO submitting an update on the Saginaw County Adult Detention Facility and Sheriff Administration Building project, along with Minutes from the May 10, 2018 Building Authority meeting, for discussion at the June Courts & Public Safety Committee meeting and a possible Special Board Session on June 12, 2018 at 4:30 p.m.

-- Courts & Public Safety **(See June 12, 2018 Special Board Session)**

6-19-7 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

-- Labor Relations **(6-19-5.2)**

6-19-8 MOBILE MEDICAL RESPONSE submitting its tri-annual report on response times and other related information pursuant to the Ambulance Service Agreement between MMR and Saginaw County.

-- Courts & Public Safety **(Receive & File)**

6-19-9 PUBLIC HEALTH requesting approval of the Accounts Receivable Write-Off Report for the period October 1, 2016 through September 30, 2017 and the Accounts Receivable Comparison for the period 2016 and 2017.

-- Human Services **(6-19-1.1)**



- 6-19-10 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Foster Grandparent Program Assistant (PT).
-- Labor Relations **(6-19-5.3)**
- 6-19-11 CONTROLLER/CAO** submitting for consideration a resolution in opposition to P.A. 93 of 2013 amendments regarding the Michigan Indigent Defense Commission.
-- Courts & Public Safety **(6-19-2.2/Res. A)**
- 6-19-12 CONTROLLER/CAO** submitting for approval a Bond Resolution authorizing the County of Saginaw to issue bonds on behalf of the Saginaw County Community Mental Health Authority (SCCMHA) in one or more series in an amount not to exceed \$4,700,000.
-- Budget/Audit **(6-19-4.2/Res. B)**
- 6-19-13 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Appeals Specialist.
-- Labor Relations **(6-19-5.4)**
- 6-19-14 10TH CIRCUIT COURT** requesting approval of a compensation increase to Step 7 of 9 on the I-08 pay scale for Judge Borrello's newly hired Law Clerk/Bailiff.
-- Labor Relations **(6-19-5.5)**
- 6-19-15 SAGINAW FUTURE** requesting approval of an Agreement for Services between the County of Saginaw and Saginaw Future Inc. for FY 2018/19.
-- County Services **(6-19-3.1)**
- 6-19-16 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2018.
-- Budget/Audit **(6-19-4.1)**
- 6-19-17 CITY OF SAGINAW** sending notice of a Public Hearing on an application for an Obsolete Property Rehabilitation Act (OPRA) Certificate on property for SSP Associates, Inc. at 515 N. Washington Ave., Saginaw, MI.
-- County Services *(Receive & File)*
- 6-19-18 REGISTER OF DEEDS** requesting waiver of the hiring freeze and approval to fill the position of Account Clerk II.
-- Labor Relations *(Forwarded to August Labor Relations Agenda)*
- 6-19-19 PERSONNEL DIRECTOR** submitting for approval a P-07 salary range for the position of Engineering Assistant in Public Works.
-- Labor Relations **(6-19-5.1)**
- 6-19-20 CONTROLLER/CAO** submitting Draft #1 of the 2018-2019 Budget.
-- Budget/Audit (Primary Standing Committees)
- 6-19-21 SAGINAW COUNTY UNION/MANAGEMENT COMMITTEE** submitting changes in health, vision and dental benefit plans for a short plan year (10/1/18 – 12/31/18) and for the calendar year beginning January 1, 2019 and to remain with the Hard Cap provision in compliance with P.A. 152.
-- Labor Relations **(6-19-5.6)**
- 6-19-22 BOARD COORDINATOR** informing commissioners that the following informational communications were received in the Board Office and are available for review:
- A. **Bay County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.



- B. **Antrim County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
- C. **Charlevoix County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
- D. **Alger County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
- E. **Menominee County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
- F. **Cheboygan County** Board of Commissioners supports the “Cormorant Control Act” House Bill 4429 directing the reissuance of a rule relating to extension of the expiration dates for double-crested cormorant depredation orders.
- G. **Allegan County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional cost required to implement the minimum indigent defense standards, as presently legislated and/or that would result in any county revenues related to indigent defense being diverted to the State of Michigan.
- H. **Mackinac County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
- I. **Berrien County** Board of Commissioners opposes HB 6049/SB 1025 and asks that it be referred back to the House Tax Policy Committee and the Senate Finance Committee until the funding issues and other problems can be properly addressed.

-- Receive & File

INITIATORY MOTION

Theisen moved, seconded by Dwan, to approve a motion to waive the hiring freeze and authorize filling the position of Account Clerk III in the Register of Deeds. Discussion was held with Penny Klein, Deputy Register of Deeds, regarding the request coming to the Board Session outside of the committee process and the necessity to fill the position quickly because the office is short-staffed. After discussion, the motion carried.



INITIATORY MOTION

Hadsall moved, seconded by Theisen, to approve a request from the Information Technology (IT) Department to move \$70,600 from the 10 GB Network Backbone Update Project surplus, and \$3,120.80 from the Fire Suppression Project surplus (Account #636-25800-97000) to Computer Software Licensing (Account #636-25800-94411) to purchase Datacenter Licenses and authorize the proper County officials to make the proper adjustments. Discussion was held with Josh Brown, IT Director, regarding the urgency of the request and he explained his department was notified recently of the need to upgrade its licensing and with the Board of Commissioners not meeting until August it would cause his staff to not be able to perform certain duties. After discussion, the motion carried.

PUBLIC HEARING

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
 - 1.1) **Public Health**, re: Approval of Accounts Receivable Write-Off and Comparison Reports for the period October 1, 2016 through September 30, 2017
 - 1.2) **Commission on Aging**, re: Approval of revised Bylaws of the Commission on Aging Advisory Council
 - *McInerney moved, seconded by Krafft, to approve 1.1. Motion carried.*
 - *McInerney moved, seconded by Webster, to approve 1.2. Motion carried.*

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

JUNE 19, 2018

Your committee has considered Communication No. 6-19-9 from Christina Harrington, Health Officer, Public Health, requesting approval of the Accounts Receivable Write-Off and Comparison Reports for the period of October 1, 2016 through September 30, 2017.

We met with Ms. Harrington who provided a brief explanation of each report and she explained the noticeable difference between years 2016 and 2017 was the result of not being compensated for lab testing completed for the City of Detroit, which amounted to \$65,000.

We recommend approval of the attached Accounts Receivable Write-Off and Comparison Reports for the period of October 1, 2016 through September 30, 2017.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair
Amos O'Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster

[Reports begin on next page]



**SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
ACCOUNTS RECEIVABLE REPORT FOR THE PERIOD
10/1/2016 - 9/30/2017**

	BALANCE @9/30/2016	CHARGES 10/1/16-9/30/17	PAYMENTS 10/1/16-9/30/17	CONTRACTUAL ADJUSTMENTS	WRITE-OFFS 10/1/16-9/30/17	BALANCE @9/30/2017
<u>FAMILY PLANNING</u>						
Self Pay	2,892.45	5,055.94	13,470.43	-	(7,496.96)	1,974.92
Medicaid	1,096.00	7,880.00	4,530.18	1,341.60	1,500.22	1,604.00
Healthy Michigan Plan	7,320.00	43,236.00	36,575.52	8,351.53	480.95	5,148.00
Managed Care	5,327.00	54,248.00	37,428.37	10,223.42	1,875.21	10,048.00
Commercial Insurance	6,611.00	43,448.00	33,204.95	1,151.35	10,150.70	5,552.00
TOTAL FAMILY PLANNING:	23,246.45	153,867.94	125,209.45	21,067.90	6,510.12	24,326.92
<u>STD</u>						
Self Pay	370.71	4,647.24	4,983.95	-	(65.69)	99.69
Medicaid	8.00	66.00	24.48	47.52	(16.00)	18.00
Healthy Michigan Plan	20.00	234.00	86.83	159.17	-	8.00
Managed Care	8.00	240.00	78.77	137.23	16.00	16.00
Commercial Insurance	40.00	288.00	108.38	48.86	126.76	44.00
TOTAL STD:	446.71	5,475.24	5,282.41	392.78	61.07	185.69
<u>BLOOD LEAD</u>						
Medicaid	64.00	1,056.00	332.54	299.46	360.00	128.00
Managed Care	640.00	8,704.00	5,435.84	3,212.16	(160.00)	856.00
TOTAL BLOOD LEAD:	704.00	9,760.00	5,768.38	3,511.62	200.00	984.00
<u>IMMUNIZATIONS</u>						
Self Pay	8,542.82	25,270.00	24,467.01	-	4,594.99	4,750.82
Medicaid	1,965.00	12,970.00	4,782.84	7,794.49	142.67	2,215.00
Healthy Michigan Plan	3,790.00	23,985.00	18,299.12	7,565.32	(124.44)	2,035.00
Managed Care	19,119.00	93,810.00	48,998.38	50,606.62	498.00	12,826.00
Commercial Ins.	44,660.00	277,845.00	262,389.10	23,220.97	4,019.93	32,875.00
TOTAL IMMUNIZATIONS:	78,076.82	433,880.00	358,936.45	89,187.40	9,131.15	54,701.82
<u>TB/COMMUNICABLE DISEASE</u>						
Self Pay	310.00	70.00	-	-	310.00	70.00
Healthy Michigan Plan	-	-	-	-	-	-
Managed Care	-	-	-	-	-	-
TOTAL TB:	310.00	70.00	-	-	310.00	70.00
<u>HEARING & VISION</u>						
Medicaid	550.00	5,510.00	5,142.80	447.20	70.00	400.00
Managed Care	5,730.00	33,960.00	32,540.40	2,859.60	300.00	3,990.00
TOTAL HEARING & VISION :	6,280.00	39,470.00	37,683.20	3,306.80	370.00	4,390.00
<u>LABORATORY</u>						
Medicaid/Managed Care	10,067.19	62,165.95	61,522.45	-	6,385.19	4,325.50
TOTAL LABORATORY:	10,067.19	62,165.95	61,522.45	-	6,385.19	4,325.50
TOTALS:	119,131.17	704,689.13	594,402.34	117,466.50	22,967.53	88,983.93
TOTAL WRITE-OFF:					22,967.53	
COMPARISON TO PREVIOUS YEAR						
	<u>BALANCE</u>	<u>CHARGES</u>	<u>PAYMENTS</u>	<u>CONTRACTUAL ADJUSTMENTS</u>	<u>WRITE-OFFS</u>	<u>BALANCE</u>
2016	300,826.95	828,676.33	762,047.04	158,789.26	92,305.81	116,361.17
2017	119,131.17	704,689.13	594,402.34	117,466.50	22,967.53	88,983.93
CHANGE	(181,695.78)	(123,987.20)	(167,644.70)	(41,322.76)	(69,338.28)	(27,377.24)

Note: negative numbers posted in write-offs are a result of Insight posting donations to the self pay account.



Board of Commissioners – June 19, 2018

SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
 ACCOUNTS RECEIVABLE REPORT FOR THE PERIOD
 10/1/2015 - 9/30/2016 - Totals Only

Beginning and Ending Balances Did Not Match so Adjusted thru Write-Off Columns

	BALANCE @9/30/2015	CHARGES 10/1/15-9/30/16	PAYMENTS 10/1/15-9/30/16	CONTRACTUAL ADJUSTMENTS	WRITE-OFFS 10/1/15-9/30/16	BALANCE @9/30/2016
<u>FAMILY PLANNING</u>						
Self Pay						-
Medicaid						-
Healthy Michigan Plan						-
Managed Care						-
Commercial Insurance						-
TOTAL FAMILY PLANNING:	62,792.04	193,151.66	186,184.35	36,087.30	10,426.50	23,246.45
<u>STD</u>						
Self Pay						-
Medicaid						-
Healthy Michigan Plan						-
Managed Care						-
Commercial Insurance						-
TOTAL STD:	5,509.24	10,814.71	10,652.55	3,452.77	1,771.92	446.71
<u>BLOOD LEAD</u>						
Medicaid						-
Managed Care						-
TOTAL BLOOD LEAD:	1,081.18	8,872.00	4,858.39	3,579.75	811.04	704.00
<u>DENTAL</u>						
Self Pay						-
Medicaid						-
Healthy Kids Dental						-
TOTAL DENTAL:	1,946.00	-	1,480.00	30.00	436.00	-
<u>IMMUNIZATIONS</u>						
Self Pay						-
Medicaid						-
Healthy Michigan Plan						-
Managed Care						-
Commercial Ins.						-
TOTAL IMMUNIZATIONS:	130,418.59	532,100.00	459,393.56	112,185.10	12,863.11	78,076.82
<u>TB/COMMUNICABLE DISEASE</u>						
Self Pay						-
Healthy Michigan Plan						-
Managed Care						-
TOTAL TB:	60.00	480.00	35.26	34.74	160.00	310.00
<u>HEARING & VISION</u>						
Medicaid						-
Managed Care						-
TOTAL HEARING & VISION :	6,340.00	40,310.00	39,201.20	3,419.80	519.20	3,510.00
<u>LABORATORY</u>						
Medicaid/Managed Care	<u>92,679.00</u>	<u>42,947.96</u>	<u>60,241.73</u>	<u>-</u>	<u>65,318.04</u>	<u>10,067.19</u>
TOTAL LABORATORY:	92,679.00	42,947.96	60,241.73	-	65,318.04	10,067.19
TOTALS:	300,826.95	828,676.33	762,047.04	158,789.26	92,305.81	116,361.17
TOTAL WRITE-OFF:					92,305.81	
COMPARISON TO PREVIOUS YEAR						
	<u>BALANCE</u>	<u>CHARGES</u>	<u>PAYMENTS</u>	<u>CONTRACTUAL ADJUSTMENTS</u>	<u>WRITE-OFFS</u>	<u>BALANCE</u>
2015	214,300.74	1,158,458.55	867,372.40	174,708.32	29,851.62	300,826.95
2016	<u>300,826.95</u>	<u>828,676.33</u>	<u>762,047.04</u>	<u>158,789.26</u>	<u>92,305.81</u>	<u>116,361.17</u>
CHANGE	86,526.21	(329,782.22)	(105,325.36)	(15,919.06)	62,454.19	(184,465.78)

Note: negative numbers posted in write-offs are a result of Insight posting donations to the self pay account.



FROM: COMMITTEE ON HUMAN SERVICES – 1.2

JUNE 19, 2018

Your committee has considered Communication No. 6-19-4 from Robert V. Belleman, Controller/CAO, requesting approval of the revised Bylaws for the Saginaw County Commission on Aging Advisory Board.

We met with Mr. Belleman who highlighted and explained the changes in the Bylaws, including that the Director of the COA reports directly to the Controller instead of the Board of Commissioners.

We recommend approval of the attached language, as reviewed, modified and approved by Civil Counsel.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O'Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

[Bylaws begin on next page]



BYLAWS
THE SAGINAW COUNTY
COMMISSION ON AGING

ARTICLE I - AUTHORITY AND NAME

The Saginaw County Commission on Aging, hereinafter COA, is created by and is an arm of the Board of Commissioners of Saginaw County, Michigan. Once created, the COA is given the authority to adopt and amend its own bylaws, and is responsible for them subject to the approval of the Board of Commissioners of Saginaw County.

ARTICLE II - PURPOSES

The COA is a non-profit, non-sectarian, non-political organization, whose purposes are to:

1. Coordinate and implement public and private programs which promote and safeguard the independence and welfare of older persons, as defined by the Older Michiganians Act of 1981, as amended.
2. Provide leadership, consultation, and assistance to those who are interested in fostering the well-being of older persons.
3. Accumulate, tabulate, and study factual information relating to the resources and needs of older persons.
4. Disseminate information concerning services and programs having to do with, but not limited to, social, economic, health, and housing needs of older persons.
5. Coordinate and plan with Federal, State, and Local Governments, and private agencies, in order to develop and make available needed services for older persons.
6. Promote and participate in such activities and endeavors as are necessary to secure Federal, State, and Local Government, and private sector funding for programs aimed at serving the needs of older persons.
7. Accomplish these objectives by managing the multipurpose programs of the COA.
8. Perform such other actions as are required to further the welfare, well-being, and happiness of older persons.

ARTICLE III - BOARD OF DIRECTORS

1. Members. The COA Board, hereinafter Board, shall consist of eleven (11) voting members who shall be residents of Saginaw County and be responsible for governing its actions and achieving its purposes subject to the authority of the Board of Commissioners of Saginaw County.
 - a. At a minimum, two-thirds of the members of the Board shall be comprised of persons age 60 or older.
2. Appointment. All eleven (11) members of the COA shall be appointed by the Chairperson of the Board of Commissioners of Saginaw County. In addition, the Chairperson of the Board of Commissioners shall appoint one County Commissioner to act as a non-voting, liaison for one year.



3. Representation. One member shall be appointed from each of the eleven (11) County Commissioner Districts. To the extent reasonably practicable and subject to requirements otherwise herein contained, members of the COA shall consist of persons representing government, business, religion, education, and senior citizenry.
4. Conflict of Interest.
 - a. No member shall be affiliated with a public or private organization that contracts directly with older persons in Saginaw County or be involved in any endeavor which would influence the policy decisions regarding older persons, unless that affiliation is disclosed to and approved by the COA.
 - b. A member who is contemplating a specific business transaction or contract, either directly or indirectly with the COA, must make the Board cognizant of said interest.
 - c. Any member's conflict of interest will be handled in accordance with the Contracts of Public Servants with Public Entities Act of 1968, as amended.
5. Term of Appointment. Members of the COA shall be appointed for terms of two (2) years commencing initially on January 1, 2013. Each term shall expire thereafter consecutively every two years. Board members shall serve their term until a successor is appointed and qualified or said member is reappointed for another term.
6. Compensation. Members shall be entitled to receive compensation for attendance at full Board meetings based on the policy established by the Board of Commissioners of Saginaw County.
7. Removal. A member may be removed by the Board of Commissioners of Saginaw County under the following conditions:
 - a. If a member has three (3) unexcused absences from any regularly called meeting of the Board in one calendar year, that member shall be considered for removal.
 - i. Notification by a member to an officer of the Board or to the Commission on Aging Director, hereinafter Director, twenty-four hours or more prior to the state time of the meeting, of inability to attend such meeting shall be considered sufficient excuse.
 - b. If a member is unable to perform their duties, that member shall be considered for removal.
 - c. Members of the COA may be removed at will by the Board of Commissioners of Saginaw County for neglect of duty or misconduct in office, provided that a written statement of reasons and an opportunity to be heard thereon are provided. Neglect of duty shall be viewed as failure to carry out the duties of membership. Misconduct shall be viewed as an abuse of COA membership.
8. Vacancies. If a vacancy occurs on the COA as a result of a member's death, removal, resignation, incapacitation, and/or change of residence outside of the district represented, a new member shall be appointed by the Chairperson of the Board of Commissioners of Saginaw County for the remainder of the unexpired term.

ARTICLE IV - OFFICERS

1. Officers. The officers of the COA shall be a Chairperson, a Vice-Chairperson, a Secretary, and any other officers the COA may deem as necessary. No person may hold more than one office.



2. Term of Office. The officers shall be elected at the first meeting of the Board after January 1, 2013, and every year thereafter at the April meeting. Officers shall be elected by the majority vote of the members present and voting. The election of officers shall be conducted by a voice vote. The officers shall hold office, unless sooner removed, until their successors are chosen and qualified.
3. Duties of Officers.
 - a. Chairperson. The Chairperson shall preside at all meetings of the COA, appoint the Chair of all committees, and be an ex-officio member of all committees, except a Nominating Committee, if convened.
 - b. Vice-Chairperson: The Vice-Chairperson shall perform all duties of the Chairperson during the absence or inability of the Chairperson to act, and perform all such other duties as prescribed by the Board.
 - c. Secretary: The Secretary shall attend all general and special meetings of the COA, assure that accurate and true minutes of such meetings are recorded and kept, cause the issuance of minutes and notices of all meetings of the COA within the guidelines of the Open Meetings Act, and perform all duties of the Chairperson in the absence or inability of the Chairperson and Vice-Chairperson to act.
4. Removal. Any officer may be removed from office by a majority vote of the Board.
5. Vacancy. A vacancy occurring in any office may be filled for the unexpired portion of the term by the majority vote of those members present and voting at any regular or special meeting of the Board.

ARTICLE V - COMMITTEES

1. Executive Committee. The COA shall establish an Executive Committee consisting of the Officers of the COA, who shall serve a term concurrent with that for their elected office, plus two additional members-at-large and one alternate member-at-large, who shall serve on the Executive Committee in the absence of a regular member. The members-at-large, including the alternate, are to be elected by the members at the time of the election of officers. The purpose of the Executive Committee shall be to act on behalf of the COA in the event a special COA meeting cannot be called and immediate action is necessary. Any action taken shall be subject to ratification of the COA at its next regularly scheduled meeting. Executive Committee meetings may be called into session by the Chairperson.
2. Special Committees. The COA may establish Special Committees to address defined purposes for a specified duration. The Chairperson shall appoint members to the Committee which may include non-COA members. All special committee members shall serve in a voluntary capacity and shall not be entitled to any of the powers that come through COA membership.
3. Compensation. In accordance with policy established by the Board of Commissioners of Saginaw County, committee members shall be entitled to per diems for committee work during the recess of the Board, when said work has been previously ordered by the Chairperson or the applicable Committee Chair.



ARTICLE VI - MEETINGS

1. Regular Meetings. The COA shall hold regular meetings at least once every two months at such times and places as may be designated by the Chair or by the Director with the consent of the Chair. Such meetings shall be open to the public in accordance with the Open Meetings Act of 1976, as amended.
2. Special Meetings. The COA may hold special meetings at the call of the Chairperson or upon the request of three (3) members of the Board. Such meetings shall be open to the public in accordance with the Open Meetings Act of 1976, as amended.
3. Notices. Public notices of any meetings of the Board shall be posted in accordance with the Open Meetings Act of 1976.
 - a. Notice to the members of all regular meetings shall be given by ordinary mail deposited in the United State mail at least five (5) days prior to such meeting.
 - b. Members must be notified of a special meeting and a public notice of a special meeting must be posted at least eighteen (18) hours in advance of the time and date of the special meeting.
4. Committee Meetings. Any committee established by the Board shall meet at the call of said Committee's chair, the Chairperson, or the Director.
5. Attendance. COA members are expected to attend COA meetings.
6. Quorum.
 - a. For any meeting of the Board, a simple majority of the members, including at least one officer, shall constitute a quorum for the transaction of business. If, for any reason, a quorum fails to appear, the meeting shall be rescheduled and the members present may act as a committee of the whole. The recommendations of this committee shall be presented to the Board for action in the next meeting at which a quorum is present.
 - b. For any committee meeting, a simple majority of the appointed committee members shall constitute a quorum for the transaction of business of the committee.
 - i. For committee meetings, the Chairperson, if present, can be counted for the purpose of a quorum.
7. Voting. For the purpose of voting, each member, including the Chairperson, shall be entitled to one vote, unless provided to the contrary in these bylaws.
 - a. Proxies are not permitted.
8. Conduct.
 - a. No action and/or statement of any individual member of the Board shall be deemed an action and/or statement of the Board, unless such responsibility and/or relationship has been created by the Board.
 - i. Exception: The Director shall be authorized to deliver actions and/or statements on behalf of the Board.
 - b. Robert's Rules of Order, latest edition, shall govern the sessions of the Board unless the bylaws conflict therewith, in which event, the bylaws shall supersede as long as they are not in conflict with the Constitution of the United States or the laws of the State of Michigan. Under no circumstances will the Board transact any business which is contrary to any Federal, State, or Local Government law or regulation.



ARTICLE VII - COMMISSION ON AGING DIRECTOR

1. Director. A Director shall administer the daily affairs of the COA and provide expertise, leadership, and support to the COA.
 - a. The Director is a Saginaw County employee and shall report directly to the Saginaw County Controller/Chief Administrative Officer.
 - b. The Director shall have the authority to operate the day-to-day activities of the COA within established policies, including, but not limited to the following responsibilities: general administration/leadership, program development and evaluation, public relations/outreach, personnel management, financial management, and such other duties as directed by the Controller/Chief Administrative Officer and established by the Saginaw County Job Description dated December 28, 2017, as may be amended from time to time.
 - c. It is the responsibility of the Director to report all matters requiring Board action to the Board without delay and provide timely and accurate information to the Board on personnel, fiscal and program matters.
 - d. The Director shall prepare and recommend an annual budget to the Board of Commissioners for Saginaw County through the Controller/Chief Administrative Officer.
2. Contracts. The COA shall be authorized to enter into contracts with private and public agencies for the purpose of providing services to older persons. All such contracts shall be executed in accordance with Saginaw County policy.

ARTICLE VIII - BYLAWS

These bylaws may be amended in whole or in part at any time by a two-thirds vote of all members of the Board present and voting at any regular or special meeting of the COA provided that written notice of proposed amendment shall be given to all Members not less than thirty (30) days prior to such meeting. Any such amendment shall be subject to approval by the Board of Commissioners of Saginaw County.

ARTICLE IX – DISSOLUTION

The COA may recommend dissolution to the Board of Commissioners of Saginaw County at any time it deems necessary; however, the Board of Commissioners of Saginaw County may dissolve the COA at any time.



2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
- 2.1) **Sheriff**, re: Approval to move \$5,000 from the sale of Dodge Charger used by Road Patrol from 2016 JAG Revenue to Expenditures
- 2.2) **Controller/CAO**, re: Approval of Resolution in Opposition to P.A. 93 of 2013 amendments regarding the Michigan Indigent Defense Commission
- ***Hadsall moved, seconded by Kilpatrick, to approve 2.1 and 2.2 leaving room for exceptions. McInerney excepted 2.1 for discussion and the Motion carried as to 2.2. Discussion was held, with McInerney inquiring about the Sheriff Department receiving proper approval from the Justice Assistance Grant administrators to use the revenue and she was informed that it was approved. After discussion, the motion carried as to 2.1.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

JUNE 19, 2018

Your committee considered Communication No. 6-19-1 from Sheriff William Federspiel, requesting approval to move \$5,000 from the sale of a Dodge Charger used by Road Patrol from 2016 JAG Revenue (280-30179-64222) to JAG Expenditures – Vehicles/Accessories (280-30179-97900).

We met with Lt. Marsha Austin who discussed with committee that because the money originally came from the Justice Assistance Grant (JAG) it has to be put back into JAG.

We recommend approval to move \$5,000 from the sale of a Dodge Charger from JAG Revenue to JAG Expenditures – Vehicles/Accessories (280-30179-97900).

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

JUNE 19, 2018

Your committee considered Communication No. 6-19-11 from Robert Belleman, Controller/CAO, submitting for consideration a resolution in opposition to P.A. 93 of 2013 amendments regarding the Michigan Indigent Defense Commission.

We met with Mr. Belleman who discussed with committee that Governor Snyder is attempting to submit amendments to PA 93 to 2013 modifying the local share provision and requiring counties to contribute more to the cost of the local compliance plan.

We recommend approval of a resolution in opposition to P.A. 93 of 2013 amendments regarding the Michigan Indigent Defense Commission submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **Saginaw Future Inc.**, re: Approval of a three (3) year agreement, subject to annual available budget funding, to provide economic development services to Saginaw County

- ***Stack moved, seconded by Theisen, to approve 3.1. Brief discussion was held with the Controller regarding funding of the agreement being dependent upon available funds. After discussion, the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

JUNE 19, 2018

Your committee considered Communication No. 6-19-15 from JoAnn Crary, Saginaw Future, requesting approval of an Agreement for Services between the County of Saginaw and Saginaw Future Inc. for FY 2018/19.

We met with Ms. Crary who informed the committee that Saginaw Future was formed by the County of Saginaw in 1992 and have had an agreement for economic development services for 26 years. The Scope of Services for Saginaw Future Inc. is to:

1. Promote and strengthen the jobs and investment of employers who are currently here, thus reducing the potential for relocation while stimulating and supporting new expansion and job growth.
2. Aggressively attract and encourage national and international business to relocate and invest in our area ensuring a diversity of components in the economic base of this County.

Discussion was held regarding extension of contract for a three (3) year agreement with appropriate language as to available funding in each fiscal year budget.

We recommend approval of a **three (3) year** Agreement for Services between the County of Saginaw and Saginaw Future Inc. for FY 2019 – 2021 with the inclusion of appropriate budget language.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Cheryl M. Hadsall, Vice-Chair

Kyle R. Harris

Dennis H. Krafft

Carl E. Ruth

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Treasurer/Controller**, re: Approval of Claims for April 2018

4.2) **Controller/CAO**, re: Approval to issue bonds up to \$4,700,000 for financing capital projects at the Saginaw County Community Mental Health Authority

- ***Krafft moved, seconded by Webster, to approve 4.1. Motion carried.***
- ***Krafft moved, seconded by Stack, to approve 4.2. Discussion was held with the Controller regarding the term of the bonds at 12 years, 15 years and 20 years. Krafft moved, seconded by Theisen, to amend the Resolution to “up to” 20 years. Motion carried with Nay votes recorded for Dwan and Harris. The Chairman called for the vote on the main motion, as amended, and the motion as to 4.2 carried with Nay votes recorded for Dwan and Harris.***



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JUNE 19, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
6-19-16	Electronic Transactions	April 1 – 30, 2018	\$8,968,275.43
	Voucher Payments	April 1 – 30, 2018	\$8,484,446.36

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

***AMENDED**

JUNE 19, 2018

Your Budget/Audit Subcommittee considered Communication No. 6-19-12 from Robert V. Belleman, Controller/CAO, requesting Saginaw County approve issuance of bonds on behalf of the Saginaw County Community Mental Health Authority (SCCMHA) in an amount not to exceed \$4,700,000 with a term of ***UP TO** 20 years for the purpose of financing capital projects.

We met with Mr. Belleman, Mr. Richard Carpenter, SCCMHA Interim Finance Director, and Mr. Paul Wyzgoski, Bond Counsel, and discussion was held regarding the process to finance the cost of (1) Paying off the remaining mortgage on the Albert & Woods (A & W) Professional Development Center building in the amount of \$2,727,959 and (2) Capital improvements at the A & W building and the SCCMHA Hancock building in the amount of \$1,784,486.

It is the recommendation of this committee to approve Resolution "B" under the regular order of business to issue bonds in one or more series and to use proceeds of the sale to finance the cost of acquiring, constructing, improving and equipping SCCMHA facilities in an amount not to exceed \$4,700,000. Further, that the Bond Authorizing Resolution would authorize the Controller/CAO on behalf of the County to execute Bond related documents and Bond Counsel to author appropriate Lease Agreements for SCCMHA to lease its facilities, which the County will take ownership of during the term of the bonds.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster



5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **Personnel Director**, re: Approval of P-07 salary range for the position of **Engineering Assistant** in Public Works
- 5.2) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Traffic Clerk/Cashier**
- 5.3) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of **Foster Grandparent Program Assistant (PT)**
- 5.4) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill the position of **Appeals Specialist**
- 5.5) **10th Circuit Court**, re: Approval of compensation increase to Step 7 of 9 on the I-08 pay scale for **Law Clerk/Bailiff**
- 5.6) **Union/Management Benefit Committee**, re: Approval of changes to the Saginaw County health, vision and dental benefit plans and compliance with PA 152

- *Kilpatrick moved, seconded by Stack, to approve 5.1 – 5.6 leaving room for exceptions. 5.5 was excepted for discussion by Dwan, 5.6 was excepted for discussion by Hadsall, and the motion carried as to 5.1 – 5.4.*
- *Discussion was held on 5.5 and the Hon. André R. Borrello was in attendance to explain the provision in County Policy #335 that allows the Board of Commissioners to approve his request to increase the compensation to Step 7 of 9 on the I-08 pay scale for his newly hired Law Clerk/Bailiff. After discussion, the motion carried.*
- *Discussion was held on 5.6 and the Controller addressed questions from commissioners related to the proposed changes to health, vision and dental employee benefits. The Controller and a representative from Brown & Brown explained that twenty (20) carriers were given the opportunity to bid, eleven (11) responded but declined to quote due to the amount of active retirees. They also explained the CB1 and CB8 premium increases and the effect on the CB8 plan increase if an estimated 80% transfer to that plan on October 1, 2018 and the possible impact on both plans due to union negotiations. After discussion, the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-19 from Jennifer Broadfoot, Personnel Director, recommending a P-07 salary range for the position of Engineering Assistant. Both County Services Committee and Labor Relations Committee approved the new position and job description of Engineering Assistant in March 2018. Staff in the Controller’s Office was directed to meet with individuals from the UAW Professionals Union to attempt to negotiate a wage rate for the position. Public sector agencies with a like position on staff were contacted and had salary ranges similar to the P-07 salary range.

	<u>Start</u>	<u>6 Months</u>	<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>	<u>4 Years</u>
P-07	\$43,234	\$45,302	\$46,907	\$49,420	\$51,474	\$53,531

We recommend approval of the P-07 salary range for the position of Engineering Assistant in Public Works.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-7 from Linda James, District Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier.

We met with Ms. James who stated the position of Traffic Clerk/Cashier is vacant as a result of transfer within the department.

We recommend approval to waive the hiring freeze and fill the position of Traffic Clerk/Cashier.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-10 from Jessica Sargent, Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Foster Grandparent Program Assistant (PT).

We met with Ms. Sargent who stated the position of Foster Grandparent Program Assistant is vacant due to the previous person in the position deciding to fulfill another job. The main function of this position is the monitoring of approximately fifty (50) volunteers in the program who are assigned sites in local schools.

We recommend approval to waive the hiring freeze and fill the position of Foster Grandparent Program Assistant (PT) at Commission on Aging.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-13 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill the position of Appeals Specialist.

We met with Mark Gaertner, Assistant Prosecutor, who stated the position of Appeals Specialist is vital to the operations of the office and is responsible for entering reports and all briefs and pleadings in relation to appeals, among other necessary duties.

We recommend approval to waive the hiring freeze and fill the position of Appeals Specialist in the Prosecutor's Office.



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-14 from Hon. Patrick J. McGraw, Chief Judge, requesting a compensation increase to Step 7 of 9 on the I-08 pay scale for Judge Borrello's newly hired Law Clerk/Bailiff.

We met with the Hon. André R. Borrello, Circuit Court Judge, and discussion was held regarding the qualifications and experience of his newly hired Law Clerk/Bailiff, in addition to Section 7.2 of County Policy #335, titled "Compensation" which states:

7.2 Entrance Salary Rate. The entrance salary rate for a newly hired employee shall be Step 1 of the appropriate pay grade as indicated in the current Pay Plan. If a Department Head believes a newly hired employee should be compensated at a level higher than Step 1, the Department Head must submit pertinent documentation to the appropriate committee of the Board for consideration. The justification must contain specific reasons for the requested action.

We recommend approval of a compensation increase to Step 7 of 9 on the I-08 pay scale for Judge Borrello's newly hired Law Clerk/Bailiff.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

JUNE 19, 2018

Your Labor Relations Committee considered Communication No. 6-19-21 from Amy Deford, Retirement Administrator, on behalf of the Saginaw County Union/Management Benefit Committee, submitting changes in health, vision and dental benefit plans for a short plan year (10/1/18 – 12/31/18) and for the calendar year beginning January 1, 2019 and its recommendation to remain with the Hard Cap provision in compliance with Public Act 152 of 2011, known as the Employee Health Insurance Act. The committee recommended the following:

- Elimination of CB1 Alternative and CB8 Alternative due to increased rates
- Remain with the Hard Cap provision versus the 80/20 cost share provision ensuring compliance with PA 152
- Transition from a fiscal year to a calendar year for Health and Dental
- Short plan year from 10/1/18 to 12/31/18 with open enrollment for benefits in August 2018
- Calendar year from 1/1/19 – 12/31/19 with open enrollment for benefits in December 2018



- Switching Dental carrier from MetLife to Delta Dental, as Delta Dental offers a rate guarantee through 12/31/20, with a 7.5% increase and the addition of orthodontic coverage
- Remain with VSP (Vision will remain on a fiscal year basis to avoid a rate increase) with a current rate guarantee until 9/30/19

We recommend acceptance of the recommendations from the Union/Management Benefit Committee and authorize county administration to complete the required paperwork in order to implement the changes.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

6-19-18.1) May 6, 2018 – May 19, 2018

6-19-18.2) May 20, 2018 – June 2, 2018

- ***Krafft moved, seconded by Kilpatrick, to approve 6-19-18.1 and 6-19-18.2 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 6.19.18.1

JUNE 19, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 6 - May 19, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/07/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1



Board of Commissioners – June 19, 2018

2	05/08/18	Executive Committee Closed Session (CVB)	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
			Dwan	\$50.00	1
			Harris	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			3	05/11/18	MAC Environmental/Lansing
4	05/14/18	MAC Health & Human Services/ Lansing	McInerney	\$50.00	1
5	05/15/18	Labor Relations Committee Special Meeting	Kilpatrick	\$25.00	1
			McInerney	\$25.00	1
			Harris	\$25.00	1
			Stack	\$25.00	1
6	05/15/18	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	Ruth	\$25.00	1
			11 Present	\$550.00	11
7	05/16/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
			O'Neal	\$50.00	1
8	05/17/18	SMATS	Stack	\$50.00	1
9	05/17/18	Commission on Aging	Stack	\$25.00	1
10	05/17/18	City/County/School Liaison	Ruth	\$50.00	1
			Stack	\$25.00	1
11	05/17/18	Community Action Committee	O'Neal	\$50.00	1
TOTAL				\$1,825.00	40

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-18-18)

COMMITTEE COMPENSATION - 6.19.18.2

JUNE 19, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 20 - June 2, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/21/18	HealthSource Saginaw Advisory Board	Stack	\$50.00	1



2	05/21/18	MI Works! Finance/Full Board/Midland	O'Neal	\$50.00	1
			Stack	\$25.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
3	05/22/18	Land Bank Authority	Ruth	\$50.00	1
4	05/23/18	GLB Regional/CVB/Midland	Ruth	\$50.00	1
5	05/24/18	LEPC	Theisen	\$50.00	1
6	05/25/18	MAC Transportation/Lansing	Harris	\$50.00	1
7	06/01/18	Saginaw Future Board	Ruth	\$50.00	1
TOTAL				\$475.00	10

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-1-18)

RESOLUTIONS

RESOLUTION "A" BOARD OF COMMISSIONERS COUNTY OF SAGINAW

Michigan Public Act 93 of 2013 – Michigan Indigent Defense Commission – Amendments to "Local Share"

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on the 19th day of June 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Amos O'Neal – 1*

Commissioner Hadsall offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and,

WHEREAS, Saginaw County developed and submitted its compliance plan for implementing the first four indigent defense standards on November 20, 2017; and,

WHEREAS, MIDC approved Saginaw County's Compliance Plan, but rejected its cost analysis on January 18, 2018; and,

WHEREAS, Saginaw County had until February 20, 2018 to re-submit its cost analysis; and,

WHEREAS, MIDC issued its approval of the County's cost analysis on April 20, 2018; and,



WHEREAS, Governor Snyder has now proposed a Fiscal Year 2019 budget for the State of Michigan, which includes what appears to be insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Public Act 93 of 2013; and,

WHEREAS, realizing state funding as currently proposed, appears to be insufficient and in violation of Public Act 93 of 2013, the Governor has further proposed amendatory legislation, “to clarify and improve” Public Act 93 of 2013, which includes, among other things, establishing a minimum local share of indigent defense costs to \$7.25 per capita and requiring that 90 percent of the revenue now collected by the counties from partially indigent defendants be remitted to the state to support statewide system costs; and,

WHEREAS, it has been determined that the proposed amendatory changes to Public Act 93 of 2013 would result in an increase in expense to Saginaw County to provide indigent defense services in compliance with the first four standards.

THEREFORE, BE IT RESOLVED, the Saginaw County Board of Commissioners hereby opposes any amendatory legislation to Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all costs required to implement the minimum indigent defense standards, as presently legislated and/or that would result in any county revenues related to indigent defense being diverted to the State of Michigan; and,

BE IT FURTHER RESOLVED, the Board of Commissioners remains committed to implementing the new minimum indigent defense standard as mandated by MIDC, so long as the State of Michigan remains true to its original commitment to pay for any additional costs above and beyond the County’s three year average to implement the Compliance Plan; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Senator Horn and Representatives Kelly and Guerra and to the Michigan Association of Counties.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Absent: *Amos O’Neal – 1*

TOTAL: 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 19th day of June, 2018, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19TH day of June, 2018.

Michael J. Hanley
Clerk, County of Saginaw



RESOLUTION "B"
BOND RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan (the "County"), held on the 19th day of June, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Amos O'Neal – 1*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance the cost of acquiring, constructing, improving and equipping Saginaw County Community Mental Health Authority facilities located in the County (the "Project"); and,

WHEREAS, it is anticipated that all or a portion of the Project will be leased by the County to the Saginaw County Community Mental Health Authority; and,

WHEREAS, the cost of the Project is estimated not to exceed Four Million Seven Hundred Thousand Dollars (\$4,700,000); and,

WHEREAS, the Board has determined to issue bonds in one or more series and to use the proceeds of the sale of such bonds to finance the Project.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, Michigan, as follows:

25. **AUTHORIZATION OF BONDS – PURPOSE.** Bonds of the County aggregating the principal sum as determined by order of the Controller/Chief Administrative Officer, but not to exceed Four Million Seven Hundred Thousand Dollars (\$4,700,000), shall be issued and sold in one or more series for the purpose of defraying all or part of the cost of the Project.
26. **BOND DETAILS.** The bonds shall be designated "Limited Tax General Obligation Bonds, Series _____" (with the year of delivery of the bonds and a letter designated by the Controller/Chief Administrative Officer to be inserted in the blank for each series of bonds), shall be dated the date of their delivery; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof and payable semiannually on such dates as shall be determined by order of the Controller/Chief Administrative Officer; and shall be serial and/or term bonds and mature on such dates and in such amounts as shall be determined by order of the Controller/Chief Administrative Officer;



provided, however, that the final principal maturity of each series of bonds shall be not later than 20 years from the date of their issuance. If the original purchaser of the bonds shall designate certain of the bonds as term bonds, the principal maturities of the bonds shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 10. If requested by the original purchaser of the bonds and determined by the Controller/Chief Administrative Officer, the bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

In the absence of the Controller/Chief Administrative Officer, the County Treasurer shall exercise any authority granted to the Controller/Chief Administrative Officer as contemplated by and in furtherance of the provisions of this Bond Resolution.

27. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature; provided, however, if the bonds are issued in the form of a single bond, the Controller/Chief Administrative Officer may determine that such presentation and surrender of the bonds is not required for payment and all other principal installments shall be paid to the registered owner of the bond as shown on the registration books. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

28. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates.

In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and



the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC. The Controller/Chief Administrative Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as such official deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

Notwithstanding any other provision of this Bond Resolution to the contrary, if the Controller/Chief Administrative Officer deems it to be in the best interest of the County, the bonds shall not initially be issued through the book-entry-only transfer system of DTC.

29. OPTIONAL REDEMPTION. The Bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Controller/Chief Administrative Officer.
30. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule determined by the Controller/Chief Administrative Officer and upon the terms and conditions set forth in the form of bond contained in Section 10 hereof. The bonds to be redeemed shall be selected by lot.
31. BOND REGISTRAR AND PAYING AGENT. The County Treasurer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the Treasurer may serve as bond registrar and paying agent for the bonds if the Controller/Chief Administrative Officer determines it is in the best interest of the County.



32. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer or the Controller/Chief Administrative Officer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.
33. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is [insert applicable date]."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the



This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying the cost of acquiring, constructing, improving and equipping Saginaw County Community Mental Health Authority facilities.

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable statutory and constitutional limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds to be Redeemed
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Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.
(REPEAT IF MORE THAN ONE TERM BOND)



OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____ 1, 20__, are not subject to redemption prior to maturity. Bonds maturing on and after _____ 1, 20__, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on or after _____ 1, 20__. Bonds may be partially redeemed in any amount. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairperson of the Board of Commissioners and County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF SAGINAW

By: _____
Its: Chairperson, Board of Commissioners

And: _____
Its: Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:



ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____
(please print or type name, address and taxpayer identification number of transferee) the within
bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

35. SECURITY. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds for the payment of the principal of and interest on the bonds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized. It is anticipated that the principal of and interest on the bonds will be paid primarily from revenues from leases or other agreements with the Saginaw County Community Mental Health Authority.
36. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The Controller/Chief Administrative Officer is hereby authorized to determine the estimated period of usefulness of the Project for which the bonds are to be issued. The bonds shall comply with the maturity requirements set forth in Act No. 34, Public Acts of Michigan, 2001, as amended (“Act 34”), particularly section 501 thereof. The estimated cost of the Project in the amount of \$4,700,000 as submitted to the Board is hereby approved and adopted.
37. USE OF BOND PROCEEDS – CONSTRUCTION FUND. From the proceeds of the sale of the bonds there shall be set aside in the Principal and Interest Fund, which Principal and Interest Fund is hereby established, (i) any accrued interest received from the purchaser of the bonds at the time of delivery of the bonds, (ii) such premium, if any, received from the purchaser of the bonds at the time of delivery of the bonds in such amount as determined by the Controller/Chief Administrative Officer, and (iii) such amount, if any, determined by the Controller/Chief Administrative Officer to pay interest on the Bonds on such date or dates determined by the Controller/Chief Administrative Officer, which



interest is hereby capitalized. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used to pay the costs of issuing the bonds and to acquire and construct the Project.

38. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.
39. NOT QUALIFIED TAX-EXEMPT OBLIGATIONS. The bonds are not designated as "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.
40. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, redemption premium, if any, and interest on the bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds, and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, redemption premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.
41. REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 17 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.
42. APPROVAL OF DEPARTMENT OF TREASURY. If the issuance and sale of the bonds shall be subject to permission being granted therefor by the Michigan Department of Treasury pursuant to Act 34, the Controller/Chief Administrative Officer is authorized and directed to make application to the Department of Treasury for permission to issue and sell the bonds as provided by the terms of this Bond Resolution and by Act 34. The



Controller/Chief Administrative Officer is authorized to request such waivers of the requirements of the Department of Treasury or Act 34 as the Controller/Chief Administrative Officer shall determine to be necessary or desirable in connection with the sale of the bonds, including but not limited to a waiver of the credit rating requirement on the bonds.

43. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The bonds shall be sold pursuant to a negotiated sale as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the County with the lowest issuance costs and other costs of borrowing money through the issuance of the bonds. The bonds shall be sold either to a purchaser in connection with a private placement by Robert W. Baird & Co. (the "Placement Agent") or to Robert W. Baird & Co. as underwriter (the "Underwriter"), in connection with a public offering of the bonds, as determined by the Controller/Chief Administrative Officer to be in the best interest of the County, in either case at a price determined by Controller/Chief Administrative Officer. The sale for the private placement of the bonds may be made pursuant to a request for proposals as determined by order of the Controller/Chief Administrative Officer, and the Controller/Chief Administrative Officer is authorized to determine the compensation to be paid to the Placement Agent and execute and deliver such documents as Controller/Chief Administrative Officer shall determine to be necessary or desirable in connection with the sale of the bonds.

Alternatively, the Controller/Chief Administrative Officer is authorized to negotiate a bond purchase agreement with the Underwriter at or prior to the time of the sale of the bonds. Such bond purchase agreement shall set forth the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, purchase price to be paid by the Underwriter and compensation to be paid to the Underwriter with respect to the bonds, as well as such other terms and provisions as the Controller/Chief Administrative Officer determines to be necessary or appropriate in connection with the sale of the bonds.

The Chairperson of the Board of Commissioners, the County Treasurer, the County Clerk, the Controller/Chief Administrative Officer and all other officials of the County are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this Bond Resolution.

44. OFFICIAL STATEMENT; CONTINUING DISCLOSURE: The Controller/Chief Administrative Officer is hereby authorized, if necessary, to cause the preparation of a preliminary official statement and a final official statement for the bonds for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") by the successful bidder or bidders and to do all other things necessary to enable compliance with the Rule by the successful bidder or bidders. After the award of the bonds, the County shall provide, on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable the successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.



The Controller/Chief Administrative Officer is hereby authorized, if necessary, to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with or carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

- 45. BOND INSURANCE. The Controller/Chief Administrative Officer is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the bonds to the extent that such officer determines that the purchase of such municipal bond insurance is in the best interests of the County. If the Controller/Chief Administrative Officer makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by such officer of any necessary commitments with respect thereto are hereby authorized.
- 46. APPROVAL OF LEASE. The Chairperson of the Board and the Controller/Chief Administrative Officer are hereby authorized to enter into a lease and any other documents necessary to facilitate the leasing of all or a portion of the Project by the County to the Saginaw County Community Mental Health Authority (collectively, the "Lease") in such form approved by them and consistent with the terms of this Bond Resolution. The approval of such form shall be conclusively evidenced by their signatures on the Lease. The Lease may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
- 47. BOND COUNSEL. Dickinson Wright PLLC is hereby appointed to act as bond counsel with respect to the bonds. The County acknowledges that Dickinson Wright PLLC from time to time represents Robert W. Baird & Co. in public finance matters other than with respect to the bonds.
- 48. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

Yeas: *Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 8*

Nays: *Kathleen K. Dwan, Kyle R. Harris – 2*

Absent: *Amos O’Neal – 1*

TOTAL: 11

STATE OF MICHIGAN)
)ss
 COUNTY OF SAGINAW)



I, the undersigned, the Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 19th day of June, 2018, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of June, 2018.

Michael J. Hanley
Clerk, County of Saginaw

UNFINISHED BUSINESS

Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair

- 5.2) **Sheriff**, re: Waiver of the hiring freeze and approval to fill the position of **Deputy Sheriff**
- 5.3) **Animal Care & Control**, re: Waiver of the hiring freeze and approval to fill the position of **Animal Control Officer**
- 5.5) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Clerk Typist III**

MAY 15, 2018 BOARD SESSION

- *The Controller informed commissioners the FY 2019 Budget has a current deficit of approximately \$4 million and advised that requests to waive the hiring freeze for certain departments should be placed on hold until budget projections are finalized.*
- *Kilpatrick moved, seconded by Theisen, to approve 5.2. Brief discussion was held and 5.2 was Commissioner Privileged by Krafft.*
- *Kilpatrick moved, seconded by Theisen, to approve 5.3. Brief discussion was held and 5.3 was Commissioner Privileged by Krafft.*
- *Kilpatrick moved, seconded by Hadsall, to approve 5.5. Brief discussion was held and 5.5 was Commissioner Privileged by Theisen.*

JUNE 19, 2018 BOARD SESSION

Kilpatrick introduced the three items under Unfinished Business. The Controller informed the Board that the budget has been finalized, a vote was held, and the motion carried as to 5.2, 5.3 and 5.5.



UNFINISHED BUSINESS

June 19, 2018

Commissioner Privileged at May 15, 2018 Board Session

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JUNE 19, 2018

~~**MAY 15, 2018**~~

Your Labor Relations Committee considered Communication No. 5-15-9 from Sheriff William Federspiel requesting waiver of the hiring freeze and approval to fill the position of Deputy Sheriff. PCN #207034 requested in the original communication was amended to PCN #207014 in committee. We met with Lt. Marsha Austin, who appeared on behalf of Sheriff Federspiel, who stated the position of Deputy Sheriff is vital to the safety of the citizens of Saginaw County by maintaining road patrols and calls for service to the public.

We recommend approval to waive the hiring freeze and fill the position of Deputy Sheriff, PCN #207014.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

UNFINISHED BUSINESS

June 19, 2018

Commissioner Privileged at May 15, 2018 Board Session

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JUNE 19, 2018

~~**MAY 15, 2018**~~

Your Labor Relations Committee considered Communication No. 5-15-18 from Lisa Stoffel, Director, Saginaw County Animal Care & Control (SCACC), requesting waiver of the hiring freeze and approval to fill the position of Animal Control Officer.

We met with Ms. Stoffel who stated this position is vacant due to the previous Animal Control Officer being promoted to Kennel Manager. This position is critical to the mission of the SCACC as it assists with aggressive and loose animals, cruelty investigations, veterinary transports, and on-call response for law enforcement.

We recommend approval to waive the hiring freeze and fill the position of Animal Control Officer at Animal Care & Control, PCN #250165.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack



UNFINISHED BUSINESS

June 19, 2018

Commissioner Privileged at May 15, 2018 Board Session

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JUNE 19, 2018

~~MAY 15, 2018~~

Your Labor Relations Committee considered Communication No. 5-15-23 from Paula McGlown, Circuit Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Clerk Typist III.

We met with Ms. McGlown who stated the position of Clerk Typist III is vacant due to transfer to another Circuit Court position.

We recommend approval to waive the hiring freeze and fill the position of Clerk Typist III in the 10th Circuit Court.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

- ◆ Chairman Ruth appointed Rudy Patterson to the **Planning Commission** to fill a vacancy with a term to expire December 31, 2020 and appointed Hilary House to the **Planning Commission** to fill a vacancy with a term to expire December 31, 2019

ANNOUNCEMENTS BY THE CHAIR

- Chair Ruth announced the Grand Opening of the SVRC Marketplace on Friday, June 22, 2018 at 12:00 p.m. He also reminded the audience that this is the last Board Session until August 21, 2018, however there is a Committee of the Whole on Monday, June 25, 2018 at 4:00 p.m. Chair Ruth stated it is important to treat our colleagues as we would want to be treated, whether or not we agree on an issue. He stated the Commission on Aging Senior Picnic held last Friday at Haithco Park was wonderful, well-attended, and he gave kudos to the Arthur Hill High School Football Team for volunteering at the picnic.



COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft announced the Independence Day Celebration in Frankenmuth starting with a spaghetti dinner, music and fireworks on July 3rd and the Volksläufe (The People's Race) on July 4th with 5k, 10k, and 20k courses.
- ◆ Commissioner McInerney announced Brew at the Zoo on Thursday, June 21, 2018 from 6:00 – 9:00 p.m., tickets are \$40.
- ◆ Commissioner Theisen recognized Juneteenth, a celebration of emancipation of slaves in the south, and expressed concern that child trafficking is still happening today.
- ◆ Commissioner Stack stated the communication between Birch Run and the Saginaw County Convention & Visitors Bureau has broken down again and asked that the Board of Commissioners act to either negotiate between the two entities, appeal Ordinance #103, put the issue on the ballot, or allow each community to use its own hotel money.
- ◆ Commissioner Hadsall announced the only 4th of July Parade in Saginaw County is in Birch Run, MI beginning at the Expo Center at 11:00 a.m.

By Commissioner Harris, seconded by Commissioner Dwan: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:54 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



NO JULY SESSION

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

AUGUST SESSION 2018

First Day of the August Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, August 21, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Kilpatrick opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

August 10, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of August 21, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, August 21, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Stack, to approve the Minutes of the June 12, 2018 Special Board Session and the June 19, 2018 Board Session. Motion carried.



NOTICE OF PUBLIC HEARING

The Saginaw County Board of Commissioners will hold a Public Hearing on the proposed Saginaw County Budget for fiscal year 2018/2019 at 5:00 p.m. on Tuesday, August 21, 2018 in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602. A copy of the proposed budget is available for inspection in the Controller's Office at the above address. Persons wishing to comment may do so at this meeting and/or may send written comments to the Board at the above address. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

PUBLIC HEARING

- At 5:02 p.m., Chairman Ruth opened a public hearing on the proposed Saginaw County 2018/2019 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. (*Public Hearing notice attached / See Report 8-21-4.2 / Copy of the proposed Budget was made available to the public at the meeting*) In the first call, speakers included Daniel Dralle, Executive Director, Global Manufacturing Engineering, Nexteer Automotive; Patrick Curry, President, Fullerton Tool and Endurance Carbide; and Veronica Horn, President/CEO, Saginaw County Chamber of Commerce, who all spoke in support of full funding to Saginaw Future in the FY 2019 Budget. Chair Ruth asked if there was anyone else wishing to speak; hearing none, he announced the hearing would remain open.

AUDIENCES

- Lt. Mike Gomez, Saginaw County Sheriff's Office, brought good news that donations have been made to the Sheriff's Posse from AT&T (\$5,000) and the Saginaw County DEA Forfeiture Account (\$6,600), with expected donations from Garber (\$5,000) and Team One Credit Union (\$2,500).
- JoAnn Crary, President, Saginaw Future, provided a history of the creation of Saginaw Future and information regarding its focus to bring new revenue to the County's general fund by assisting businesses, writing grants, and working on special projects. She requested the Board of Commissioners support full funding of Saginaw Future in the FY 2019 Budget.
- Jerry Preston, President of Birch Run Area Convention & Visitors Bureau (CVB), spoke regarding the attempts by the Birch Run CVB to obtain a separate Management Agreement with Saginaw County.
- Cathy Konieczny, Chair of the Birch Run CVB, spoke regarding a lawsuit filed by the Saginaw CVB against her, Commissioner Cheryl Hadsall, Andy Suski, and Mike Szukhent to stop them from pursuing a separate Management Agreement with Saginaw County. Ms. Konieczny expressed that "bullying isn't allowed in schools but apparently it's ok in business."



LAUDATORY RESOLUTIONS

**Certificate of Acknowledgment
New Covenant Christian Center Church
July 27 – 29, 2018**

New Covenant Christian Center Church
will be holding its Church Dedication at
its new church location,
2395 S. Outer Drive
Saginaw, Michigan

The Saginaw County Board of Commissioners welcomes
Apostle Frederick K.C. Price & Dr. Betty Price to Saginaw County.
We appreciate your achievements and contributions to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: July 27, 2018
Adopted: August 21, 2018

Amos O'Neal
Commissioner, District #9

**Certificate of Recognition
Patricia Wise
70th District Curt
Court Recorder for Judge A. T. Frank**

Patricia Wise began her employment with Saginaw County on July 12, 1993 as a Typist Clerk I/II with 70th District Court Probation Department. She became the Court Clerk for Judge Terry L. Clark on March 25, 1996. Patricia went back to 70th District Court Probation as Office Manager on November 7, 2005. Finally, Patricia became the Court Recorder for Judge A. T. Frank on September 4, 2006 where she remained until her retirement on August 17, 2018.

Patricia has two children: Angela and Lathel, and four grandchildren: Lawson, Lovella, Lakin, and Kristina.

The Saginaw County Board of Commissioners congratulates Patricia Wise on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: August 16, 2018
Adopted: August 21, 2018



**Certificate of Recognition
Rev. Roosevelt Austin Day
Community Celebration**

“The Eternal God is thy refuge: and underneath are the everlasting arms.” ~ Deuteronomy 33:27

Rev. Dr. Roosevelt Austin Sr. is a man of God, who preaches the Gospel with a focus on the poor and disadvantaged. Religion has always played a major role in the exemplary life of Pastor Austin. To him, Christianity is not something to be acknowledged only on weekends – it is a way of life and affects every decision he makes. He realizes the importance of reaching out to the community.

Pastor Austin served as a major leader that helped to de-escalate and bring about a peaceful resolution to the racial tensions in the late 1960’s in the City of Saginaw; served on various boards such as the Executive Board of the NAACP; Board of Directors for OIC of Metropolitan Saginaw; Saginaw City Council; Board of Directors of Second National Bank (currently Huntington Bank); Advocated for Saginaw Public School District; served as Pastor of Zion Missionary Baptist Church in Saginaw, Michigan for 44 years; Established the Pastor’s Concern for the Poor and Past President of the Michigan Wolverine State Congress of Christian Education.

Beginning August 17 – August 19, 2018, the City of Saginaw will celebrate the official renaming of Second Avenue to “Roosevelt Austin Blvd” in honor of Saginaw Community Activist and Pastor Emeritus of Zion Missionary Baptist Church, Rev. Dr. Roosevelt Austin Sr., for the impact that he has had on the lives of people in the Saginaw Community, State of Michigan and the United States.

The Saginaw County Board of Commissioners congratulates Rev. Dr. Roosevelt Austin Sr. and his family on this joyous occasion!

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented & Adopted: August 21, 2018

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

8-21-1 **TREASURER** submitting its report on Tax Foreclosure Auction Restricted Funds as required by State law.

-- Budget/Audit (*Receive & File*)

8-21-2 **10TH CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the position of Friend of the Court Director.

-- Labor Relations (**8-21-5.4**)

8-21-3 **REGION VII AREA AGENCY ON AGING** sending notice that applicants for grant funding will be submitting a summary and budget to the County Board of Commissioners.

-- Human Services (*Receive & File*)



- 8-21-4 REGION VII AREA AGENCY ON AGING** submitting its FY 2019 Annual Implementation Plan for review by the Saginaw County Board of Commissioners.
-- Human Services (*Receive & File*)
- 8-21-5 MANER COSTERISAN** submitting the annual accounting for the Saginaw County 9-1-1 Service District.
-- Courts & Public Safety (*Receive & File*)
- 8-21-6 SAGINAW COUNTY COMMUNITY ACTION COMMITTEE** submitting its application to Region VII Area Agency on Aging to administer the Minority Senior Outreach and Advocacy Program for FY 2019.
-- Human Services (*Receive & File*)
- 8-21-7 ST. MARY'S OF MICHIGAN** submitting its application to Region VII Area Agency on Aging to administer its Guardian Angel Respite & Adult Day Services for FY 2019.
-- Human Services (*Receive & File*)
- 8-21-8 BAY CITY PUBLIC SCHOOLS** submitting its Resolution of 2018-2019 Tax Levies approved by the District's Board of Education.
-- County Services (*Receive & File*)
- 8-21-9 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District.
-- County Services (**8-21-3.1/Res. A**)
- 8-21-10 RETIREMENT ADMINISTRATOR** requesting certification of the Employee and Officer Delegates attending the 2018 Municipal Employees' Retirement System (MERS) Annual Meeting in Grand Rapids, MI on October 4 – 5, 2018.
-- Labor Relations (**8-21-5.1**)
- 8-21-11 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill two positions of Traffic Clerk/Cashier.
-- Labor Relations (**8-21-5.5**)
- 8-21-12 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier – Disposition Clerk.
-- Labor Relations (**8-21-5.5**)
- 8-21-13 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Civil Division Supervisor.
-- Labor Relations (**8-21-5.5**)
- 8-21-14 SAGINAW FUTURE** requesting approval of amended Bylaws of the Economic Development Corporation of the County of Saginaw.
-- County Services (**8-21-3.3**)
- 8-21-15 SHERIFF** requesting approval to apply for, and accept if awarded, a grant in the amount of \$60,732 from the Department of Justice, Byrne Justice Assistance Grant (JAG) to be split evenly with the City of Saginaw.
-- Courts & Public Safety (**8-21-2.1**)
- 8-21-16 PARKS & RECREATION** requesting an adjustment of its FY 2019 Budget not to exceed \$90,000 in total compensation/benefits for the addition of a full-time Parks Foreman. --
Budget/Audit (**8-21-4.2**)
- 8-21-17 ANIMAL CARE & CONTROL** requesting approval to donate several used cat/dog cages that are either in storage and not being used or are unable to be used due to their condition to the Amazing Grace Animal Rescue in Freeland, MI.



- Courts & Public Safety (*Pulled prior to Committee*)
- 8-21-18 10TH CIRCUIT COURT – FAMILY DIVISION** requesting amendment of its FY 2018 Budget in the amount of \$100,000 from the General Fund to cover remaining costs associated with “out of home” placements in private institutions.
- ~~Courts & Public Safety~~ Budget/Audit (**8-21-4.5**)
- 8-21-19 SHERIFF** submitting information for discussion on three (3) open Deputy Sheriff positions.
- Courts & Public Safety (*Receive & File*)
- 8-21-20 SHERIFF** requesting the creation of a new Personnel Control Number (PCN) for a full-time Deputy Sheriff position assigned under contract to Spaulding Township.
- Courts & Public Safety (*Withdrawn*)
- 8-21-21 SHERIFF** requesting waiver of the hiring freeze and approval to fill three (3) positions of Deputy Sheriff (PCNs 207014, ~~207012~~ 101147 & 207009).
- Labor Relations (**8-21-5.6**)
- 8-21-22 PUBLIC HEALTH** requesting amendment of its FY 2018 Fee Schedule to add a new vaccine, Shingrix, at a cost of \$145, which would allow Public Health to begin offering the vaccine prior to October 1, 2018.
- Human Services (**8-21-1.1**)
- 8-21-23 PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the vacant positions of Vision Technician (PT), WIC Technician, Typist Clerk I/II, and Community Health Improvement Coordinator.
- Labor Relations (**8-21-5.7**)
- 8-21-24 MSU EXTENSION** requesting an appearance before the Human Services Committee and Budget Audit Committee for discussion regarding its programs, potential opportunities, and continuing its 100-year partnership with Saginaw County.
- Human Services/Budget Audit (**8-21-4.2**)
- 8-21-25 CONTROLLER/CAO** requesting budget amendments to the Animal Control Operating Budget and the Animal Control Shelter Donations Budget in the total amount of \$159,969 to cover anticipated shortfalls in revenue and expected increases in expenses.
- Courts & Public Safety (**8-21-2.3**)
- 8-21-26 COMMISSION ON AGING** submitting an overview of the Region VII Area Agency on Aging compliance assessment conducted in April 2018 and its response submitted July 2018.
- Human Services (*Receive & File*)
- 8-21-27 COMMISSION ON AGING** submitting its Request for Proposal to Region VII Area Agency on Aging to administer its programs in FY 2019.
- Human Services (*Receive & File*)
- 8-21-28 COMMISSION ON AGING** requesting adjustments to its FY 2018 Budget in various line items and programs to account for shortfalls in certain activities.
- Budget/Audit (**8-21-4.3**)
- 8-21-29 PUBLIC HEALTH** requesting amendment of its FY 2019 Fee Schedule as to Laboratory Fees.
- Budget/Audit (**8-21-4.2**)



8-21-30 COMMUNITY CORRECTIONS requesting approval of the FY 2019 Community Corrections Grant from the Michigan Department of Corrections and to accept the awarded amount of funds.

-- Courts & Public Safety **(8-21-2.2)**

8-21-31 COMMUNITY CORRECTIONS requesting: (1) To amend its FY 2018 Budget using General Fund dollars to support a portion of its Administrative Assistant's wages not covered by Community Corrections funding; and (2) To amend its FY 2019 Budget using General Fund Dollars in the amount of \$368,441, eliminate one (1) FT position of Administrative Assistant, and adjust the Community Corrections Manger's PCN to reflect 77% funding contributed by the General Fund and the remaining 23% from the Community Corrections Budget.

-- Budget/Audit **(8-21-4.2/4.4)**

8-21-32 CONTROLLER/CAO submitting for approval a revised job description for the Animal Control Director position as well as requesting waiver of the hiring freeze and approval to fill the position of Animal Control Director.

-- Courts & Public Safety / Labor Relations **(8-21-5.2)**

8-21-33 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of May 2018.

-- Budget/Audit **(8-21-4.1)**

8-21-34 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of June 2018.

-- Budget/Audit **(8-21-4.1)**

8-21-35 FINANCE DIRECTOR submitting budget adjustments and grants accepted for the period April 1, 2018 to June 30, 2018 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2017 to FY 2018 as outlined in Budget Resolution A.

-- Budget Audit *(Receive & File)*

8-21-36 CONTROLLER/CAO providing an update on the Adult Detention Center and Sheriff Administration Offices.

-- Courts & Public Safety *(Receive & File)*

8-21-37 FINANCE DIRECTOR submitting Draft #2 Changes to the Proposed FY 2019 Capital Improvement Plan Budget on behalf of the Circuit Court Administrator in the amount of \$15,000 from the Public Improvement Fund to replace two (2) copy machines; on behalf of the District Court Administrator in the amount of \$35,000 from its Special Project Fund to replace carpeting in court staff offices; and on behalf of the Deputy Circuit Court Administrator in the amount of \$60,000 from the Public Improvement Fund to replace carpeting at Family Division (\$40,000) and perform security updates to the front exterior of the building (\$20,000).

-- Budget/Audit **(8-21-4.2)**

8-21-38 CONTROLLER/CAO requesting approval of a Real Estate Purchase Agreement between the County of Saginaw and Walter Martin, Jr. and John E. Martin for property at 803 Court Street for the county to provide space for a non-profit Public Defender's Office as a result of the Michigan Indigent Defense Commission Compliance Plan.

-- County Services **(8-21-3.4)**

8-21-39 CONTROLLER/CAO providing information, as directed, on cost and funding options for capital repair and construction of THEDOW Event Center parking structure.

-- County Services



- 8-21-40 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Universal Pump Station Drain Drainage District.
-- County Services **(8-21-3.2/Res. B)**
- 8-21-41 CONTROLLER/CAO** submitting information on the 2nd Draft of the proposed FY 2019 Budget and requests for funding or additional funding from departments that appeared at the Committee of the Whole held June 25, 2018: Courts, Sheriff, Public Health, and MSU Extension.
-- Budget Audit **(8-21-4.2)**
- 8-21-42 PARKS & RECREATION** requesting approval of a Resolution accepting a Michigan Natural Resources Trust Fund (MNRTF) grant for the construction of a trailhead on the south end of the Bay Zilwaukee (BayZil) trail.
-- Executive **(8-21-6.2/Res. D)**
- 8-21-43 FRIEND OF THE COURT** requesting a change to the job description of Account Specialist (ADC Division, FOC) as to only the typing requirement.
-- Courts & Public Safety/Labor Relations
- 8-21-44 FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the position of Circuit Court Recorder/Administrative Assistant.
-- Labor Relations **(8-21-5.3)**
- 8-21-45 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Recorder/Secretary.
-- Labor Relations **(8-21-5.5)**
- 8-21-46 70th DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Abstract / Warrant Clerk.
-- Labor Relations **(8-21-5.5)**
- 8-21-47 10TH CIRCUIT COURT – DETENTION** requesting waiver of the hiring freeze and approval to fill three (3) Detention Youth Care Specialist positions as follows: One (1) Male-designated 2nd shift position; one (1) Male-designated 2nd/3rd split shift position; and one (1) 1st/2nd split shift position.
-- Labor Relations **(8-21-5.8)**
- 8-21-48 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Delivery Driver (PT).
-- Labor Relations **(8-21-5.9)**
- 8-21-49 BOARD COORDINATOR** requesting approval of an Amended Resolution and Order Approving Enlargement of Boundaries of the Village of Chesaning (as to only the legal description).
-- Executive **(8-21-6.1/Res. C)**
- 8-21-50 BOARD COORDINATOR** informing commissioners that the following informational communications have been received in the Board Office and are available for review:
- A. **Berrien County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.
 - B. **Osceola County** Board of Commissioners opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the State of Michigan’s fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.
 - C. **Huron County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.



- D. **Montmorency County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - E. **Wexford County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - F. **Gogebic County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - G. **Huron County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.
 - H. **Leelanau County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.
 - I. **Bay County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - J. **Washtenaw County** Board of Commissioners opposes large-scale extraction of Michigan waters by Nestlé or any other corporate entity without rigorous environmental testing and monitoring designed to ensure long-term sustainable operations that do not affect the water supply of the people of Michigan, without agreement by all potentially affected local communities; and without fair compensation.
 - K. **Mecosta County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - L. **Washtenaw County** Board of Commissioners opposes large-scale extraction of Michigan waters by Nestlé or any other corporate entity without rigorous environmental testing and monitoring designed to ensure long-term sustainable operations that do not affect the water supply of the people of Michigan, without agreement by all potentially affected local communities; and without fair compensation.
 - M. **Huron County** Board of Commissioners adamantly opposes any baiting ban within the State of Michigan, including banning the sale of bait within the Huron County.
 - N. **Livingston County** Board of Commissioners hereby opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.
 - O. **Sanilac County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.
- Receive & File

INITIATORY MOTIONS

None



PUBLIC HEARING

2nd Call

At 5:18 p.m., Chairman Ruth announced the second call of a public hearing on the proposed Saginaw County 2018/2019 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

REPORTS OF COMMITTEES

1. Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair

1.1) **Public Health**, re: Amendment of FY 2018 Fee Schedule to add the Shingrix vaccine at a cost of \$145 and to begin offering the vaccine to the public prior to October 1, 2018

- *McInerney moved, seconded by Dwan, to approve 1.1. Motion carried.*

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

AUGUST 21, 2018

Your committee has considered Communication No. 8-21-22 from Christina Harrington, Health Officer, Public Health, requesting an amendment of its FY 2018 Fee Schedule to add a new vaccine, Shingrix, at a cost of \$145.00, which would allow Public Health to begin offering the vaccine prior to October 1, 2018.

We met with Ms. Harrington who explained that Public Health already has the vaccine in supply. This vaccine is 90% effective in protecting individuals against complications of shingles which is an improvement over the current vaccine available.

We recommend approval to amend the FY 2018 Fee Schedule for Public Health to add the Shingrix vaccine at a cost of \$145.00 and to begin offering the vaccine to the public prior to October 1, 2018.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair
Amos O'Neal
Carl E. Ruth

James G. Theisen, Vice-Chair
Michael A. Webster

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **Sheriff**, re: Approval to apply for, and accept if awarded, a grant in the amount of \$60,732 from the Department of Justice, Byrne Justice Assistance Grant (JAG) to be split evenly with the City of Saginaw

2.2) **Community Corrections**, re: Approval to apply for, and accept if awarded, a grant for FY 2019 from the Michigan Department of Corrections

2.3) **Controller**, re: Amendment of the Animal Care & Control FY 2018 Operating and Shelter Donations Budget to cover anticipated shortfalls in revenue and expected increases in expenses



- **Hadsall moved, seconded by O’Neal, to approve 2.1. Discussion was held regarding funds being held by the Department of Justice due to issues with Chicago, IL and the amount of the award diminishing over the years. After discussion, the motion carried as to 2.1.**
- **Hadsall moved, seconded by Harris, to approve 2.2. No discussion. Motion carried.**
- **Hadsall moved, seconded by O’Neal, to approve 2.3. The Controller suggested the motion be amended to include language that the General Fund dollars requested be an advancement until millage dollars are received. Krafft moved, seconded by Kilpatrick, to amend the motion to include the following language: *and to use the General Fund dollars as an advancement until millage dollars are received. Motion carried. The Chair called for a vote on the main motion as amended. Motion carried, with a Nay vote recorded for Harris.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

AUGUST 21, 2018

Your committee considered Communication No. 8-21-15 from Sheriff William Federspiel, requesting approval to apply for, and accept if awarded, a grant in the amount of \$60,732 from the Department of Justice (DOJ), Byrne Justice Assistance Grant (JAG) to be split evenly with the City of Saginaw.

We met with Lt. Marsha Austin, Lt. Ebony Rasco and Controller Robert Belleman, who indicated the JAG allocation has been made to Saginaw County and the City of Saginaw. Because the DOJ has designated the above-named units as disparate jurisdictions, Saginaw County must, as fiscal agent, submit a joint application for the total eligible allocation of \$60,732. The joint application must specify the award distribution to each unit of government, the purpose for which the grant funds will be used, and signed Memorandums of Understanding. The Saginaw County Sheriff’s Office is negotiating the disbursement with the Saginaw City Police Department.

We recommend the Sheriff and/or his designee be authorized to submit a grant application to the Department of Justice and accept the grant, if awarded; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

AUGUST 21, 2018

Your committee considered Communication No. 8-21-30 from Mary Stec, Community Corrections, requesting approval of the FY 2019 Community Corrections Grant from the Michigan Department of Corrections (MDOC) and to accept the awarded amount of funds.

We met with Ms. Stec and Judge Patrick McGraw, Chief Judge, who informed the committee that Michigan Department of Corrections had requested the Saginaw County Community Corrections office revise and resubmit its FY 2019 Community Corrections grant. At its July 25, 2018 Advisory Board meeting, the members and Ms. Stec reviewed the grant and its revisions in detail and the board approved it be submitted to the MDOC. The FY 2019 grant was submitted to the MDOC on July 27, 2018 asking for a total of \$634,000. Due to the grant revisions and procedural issues, the Michigan Department of Corrections has indicated they are unwilling to commit to a full year of grant funding for the 2019 fiscal year for programs and services which focus on Saginaw County jail



utilization, court programs and functions and efforts that reduce Saginaw county prison commitment rates. These programs and services which are slated to go unfunded will significantly impact the operations of pretrial services, both circuit and district courts, and the Saginaw County Jail. Total funding recommendation from MDOC is \$206,933.

We recommend approval of the FY 2019 Community Corrections Grant from the Michigan Department of Corrections and to accept the awarded amount of funds of \$206,933.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3 *AMENDED AUGUST 21, 2018

Your committee considered Communication No. 8-21-25 from Robert Belleman, Controller/CAO, requesting budget amendments to the Animal Control Operating Budget and the Animal Control Shelter Donations Budget in the total amount of \$159,969 to cover anticipated shortfalls in revenue and expected increases in expenses.

We met with Mr. Belleman and Michelle Sawyer, Interim Animal Care & Control Director, who informed the committee that additional funds are needed for emergency medical care and other invoices that are expected to be received before the end of the fiscal year. Discussion included continuation of the Trap-Neuter-Release (TNR) program, where feral and/or community cats are captured, spayed or neutered, tested for leukemia, and then released back into the area. Further discussion about how much money could be used from the donation fund vs. general fund was also explored. Mr. Belleman recommended having a \$10,000 cushion for TNR. The committee instructed the Controller to utilize the maximum amount of the Donations Fund to offset the budget shortfall, including \$10,000 for TNR. The initial request of \$159,969 has been modified.

Mr. Belleman proposes to address these revenue shortfalls and expenditure increases through the following budget adjustments:	
Increase Use of Animal Control Fund Balance (250-43000-69433)	\$50,000
Contribution from General Fund Fund Balance (101-92500-69433)	\$87,000
Increase Use of Shelter Donations Fund Balance (250-43099-69433)	\$61,613
Total Additional Appropriations:	\$198,613

We recommend approval to amend the Animal Control Operating Budget, the Animal Control Shelter Donations Budget, and the General Fund Budget in the total amount of \$198,613 to cover anticipated shortfalls in revenue and expected increases in expenses ***and to use the General Fund dollars as an advancement until millage dollars are received.** Further, that the proper county officials be authorized and directed to amend the budgets accordingly.



Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **Public Works**, re: Approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District
- 3.2) **Public Works**, re: Approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Universal Pump Station Drain Drainage District
- 3.3) **Saginaw Future**, re: Approval of amended Bylaws of the Economic Development Corporation of the County of Saginaw
- 3.4) **Controller**, re: Approval of Real Estate Purchase Agreement between the County of Saginaw and Walter Martin, Jr. and John E. Martin for property at 803 Court Street

- ***Stack moved, seconded by Harris, to approve 3.1 – 3.4 leaving room for exceptions. Brief discussion was held with the Controller regarding the assessed and appraised values of the property at 803 Court Street. After discussion, the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

AUGUST 21, 2018

Your committee considered Communication No. 8-21-9 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding a Drain Note for the Misteguay Creek Intercounty Drain Drainage District.

We met with Mr. Wendling who informed the committee that in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Misteguay Creek Intercounty Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$800,000 in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District. The bonds are to be designated “Misteguay Creek Intercounty Drain Note, Series 2015,” and will bear interest at a rate of not to exceed 2.79% per annum and will mature not later than September 1, 2019, provided that the County of Genesee, the County of Saginaw and the County of Shiawassee each pledge its limited tax full faith and credit to the Note as extended to the extent that the cost of the Project has be apportioned to each such county.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Misteguay Creek Intercounty Drain Drainage District, submitted under the regular order of business as Resolution “A.”

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

AUGUST 21, 2018

Your committee considered Communication No. 8-21-40 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Universal Pump Station Drain Drainage District.

We met with Mr. Wendling who informed the committee that in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Universal Pump Station Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$6,315,000 in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District. The bonds are to be designated “Universal Pump Station Drain bonds, Series 2018,” and will bear interest at a rate of not to exceed 6% per annum and will mature not later than June 1, 2039.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Universal Pump Station Drain Drainage District, submitted under the regular order of business as Resolution “B.”

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

AUGUST 21, 2018

Your committee considered Communication No. 8-21-14 from Joann Crary, President, Saginaw Future, requesting approval of amended Bylaws of the Economic Development Corporation of the County of Saginaw.

We met with Steve Jonas who informed the committee that the Bylaws haven’t been changed since 1979 and were done on a typewriter. Updating of the Bylaws is mere housekeeping to change business names, dates, etc. Changes have been approved by the Economic Development Corporation Board.

We recommend approval of amended Bylaws of the Economic Development Corporation of the County of Saginaw.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

AUGUST 21, 2018

Your committee considered Communication No. 8-21-38 from Robert Belleman, Controller/CAO, requesting approval of a Real Estate Purchase Agreement between the County of Saginaw and Walter Martin, Jr. and John E. Martin for property at 803 Court Street for the county to provide space for a non-profit Public Defender’s Office as a result of the Michigan Indigent Defense Commission (MIDC) Compliance Plan.



We met with Mr. Belleman who informed the committee that the County of Saginaw desires to purchase 803 Court Street for \$300,000 for the Public Defender’s Office. The Executive Committee authorized Mr. Belleman to negotiate the acquisition of 803 Court Street with the final purchase price within the agreed upon price range. The property has been appraised and inspected with the proposed purchase price being consistent with the appraisal.

The County of Saginaw submitted its MIDC Compliance Plan, which recommends the establishment of a non-profit Public Defender’s Office consisting of nine (9) attorneys and support staff. The Plan also recommends the continuation of a Managed Assigned Counsel system to assist with caseload. The County’s MIDC Compliance Plan budget included rent for office space. The plan estimated rent at \$7.50 per square feet for approximately 7500 square feet. The Public Defender’s Office will pay the County rent use of 803 Court Street. There are four apartments with two currently occupied.

We recommend approval of a Real Estate Purchase Agreement between the County of Saginaw and Walter Martin, Jr. and John E. Martin for property at 803 Court Street and authorize the proper county officials to facilitate the purchase.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Treasurer/Controller**, re: Approval of Claims for May and June 2018

4.2) **Controller/CAO & Finance Director**, re: Submitting Draft #2 changes to the proposed FY 2019 County Budget (*To be laid on the table for approval at the September 18, 2018 Board Session*)

4.3) **Commission on Aging**, re: Approval of adjustments to its FY 2018 in various line items and programs to account for shortfalls in certain activities

4.4) **Community Corrections**, re: Approval to amend its FY 2018 Budget to use up to \$56,000 from the General Fund to fund the Administrative Assistant position until September 30, 2018, pending notification by the Michigan Department of Corrections

4.5) **10th Circuit Court – Family Division**, re: Approval of FY 2018 Budget amendments as to the Child Care Fund to cover costs associated with “out of home” placements in private institutions

- ***Krafft moved, seconded by O’Neal, to approve 4.1. Motion carried.***
- ***Krafft moved, seconded by Theisen, that 4.2 be laid on the table and scheduled for formal adoption at the September 18, 2018 Board Session. Theisen asked about Local Development Finance Authority (LDFA) funds that were unexpectedly received from the City of Saginaw and use of those monies to fund entities and programs that were not funded. After discussion, the motion carried. (Unfinished Business at the September 18, 2018 Board Session)***
- ***Krafft moved, seconded by Kilpatrick, to approve 4.3. Harris asked if any General Fund dollars would be used and the Controller stated all adjustments are within the Commission on Aging budget. After discussion, the motion carried.***



- *Krafft moved, seconded by Webster, to approve 4.4. Hadsall asked if the Michigan Department of Corrections (MDOC) has responded to our request for funding. Mary Stec, Community Corrections Manager, stated the financial reports were submitted and Saginaw County has not heard from the MDOC. After discussion, the motion carried.*
- *Krafft moved, seconded by Theisen, to approve 4.5. Motion carried.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

AUGUST 21, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
8-21-33	Electronic Transactions	May 1 – 31, 2018	\$ 8,967,378.24
	Voucher Payments	May 1 – 31, 2018	\$18,049,274.68
8-21-34	Electronic Transactions	June 1 – 30, 2018	\$ 8,993,560.04
	Voucher Payments	June 1 – 30, 2018	\$ 8,771,584.13

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

[4.2 UNFINISHED BUSINESS at September 18, 2018 Board Session]

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 18, 2018

~~**AUGUST 21, 2018**~~

Your Budget/Audit Subcommittee received Communication Nos. 8-21-37 from Koren Thurston, Finance Director, and 8-21-41 from Robert V. Belleman, Controller/CAO, submitting Draft #2 of the recommended Fiscal Year 2019 Budget. Draft #2 of the Budget contains proposed changes to Draft #1, which was submitted in June, 2018 with all funds in balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2019 Budget and a Committee of the Whole meeting was held June 25, 2018. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget/Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting, considered additional requests from departments, and have made amendments to Draft #1 of the 2019 Budget. These amendments have been incorporated herein as Draft #2 of the Fiscal Year 2019 Budget. The changes contained in Draft #2 of the FY 2019 Budget include:

- Amend the Capital Improvement Plan to include \$15,000 from the Public Improvement Fund to replace two copy machines in Circuit Court
- Amend the Capital Improvement Plan to include \$35,000 from its Special Project Activity Fund to replace carpeting in District Court staff offices



- Amend the Capital Improvement Plan to include \$40,000 from the Public Improvement Fund to replace carpeting and \$20,000 from the Public Improvement Fund to provide security updates to the front exterior of the building at Family Division (Hospital Rd.)
- Increase the Parks & Recreation budget in an amount not to exceed \$90,000 in total compensation/benefits for the addition of a full-time Parks Foreman
- Amendment of the Health Department Fee Schedule (Res. D) as to Laboratory Fees and Shingrix Vaccine
- Amend the Community Corrections Special Projects Fund and General Fund Jail Reimbursement activity to eliminate the Pretrial Clerk/Office Assistant position; Amend the Community Corrections Special Projects Fund and General Fund Jail Reimbursement activity to reallocate the percentage split of the Comm. Corr. Mgr/Jail Reimb. Coord. from 50%/50% to 23% funded from Community Corrections grant and 77% funded from General Fund Jail Reimbursement; and Allocate an amount not to exceed \$184,220 from the General Fund to the Community Corrections Special Projects to cover six (6) months
- Amend the 10th Circuit Court budget to fund the Specialty Courts in the amount of \$79,000 from the General Fund
- Reduce the allocation to Saginaw Future by \$100,000 and fund MSU Extension in the amount of \$100,000 both for six (6) months until March 2019

Resolution A contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2019 is \$159,954,949 which is a 0.13% percent decrease from the current amended Fiscal 2018 Budget. The amended General Fund Budget for Fiscal 2019 is \$47,349,100 which represents an increase of \$1,285,271 or 2.79% percent over the current amended Fiscal 2018 Budget. The General Fund budget includes the use of \$445,025 in fund balance and will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2018 and July 1, 2019, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2019 Budget.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2019, which totals \$6,865,910, a \$3,335,140 increase over the current amended FY 2018 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing will be held at this day's session to allow comment on the proposed FY 2019 Budget, as amended, and on the proposed millages to be levied in December 2018 and July 2019. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Controller's recommended Fiscal Year 2019 Budget containing Budget Resolutions A, B, C and D ***be laid on the table and scheduled for formal adoption at the September 18, 2018 Board Session.***



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

AUGUST 21, 2018

Your Budget/Audit Committee considered Communication No. 8-21-28 from Jessica Sargent, Commission on Aging (COA) Director, requesting adjustments of its FY 2018 Budget in various line items and programs to account for shortfalls in certain activities.

We met with Ms. Sargent and Gene Schmidt, COA Accountant, and discussion was held regarding the requested amendments as follows:

Program	Amount	Justification
Foster Grandparent Program	\$ 8,900	Increase to account for In-Kind match funds
Congregate & HDM Nutrition	\$51,700	Increase to account for totaled vehicle & additional funding from Region VII AAA
Congregate Nutrition	\$ 6,000	Transfer to cover shortfall in Congregate Meals
Minority Transportation	\$ 500	Transfer to cover shortfall
Minority Outreach	\$ 1,400	Transfer to cover shortfall
Senior Center Staffing	\$ 2,600	Transfer to cover shortfall
Case Management	\$ 5,000	Transfer to cover shortfall
Caregiver Support	\$ 5,000	Transfer to cover cost of Caregiver Conference

We recommend approval of FY 2018 Budget amendments for the Commission on Aging as noted above.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

AUGUST 21, 2018

Your Budget/Audit Committee considered Communication No. 8-21-31 from Mary Stec, Community Corrections Manager, requesting (1) To amend its FY 2018 Budget using General Fund dollars to support a portion of its Administrative Assistant’s wages not covered by Community Corrections funding; and ~~(2) To amend its FY 2019 Budget using General Fund Dollars in the amount of \$368,441, eliminate one (1) FT position of Administrative Assistant, and adjust the Community Corrections Manger’s PCN to reflect 77% funding contributed by the General Fund and the remaining 23% from the Community Corrections Budget. (The portion of this request noted by strike-out was addressed in Board Report 8-21-4.2)~~

We met with Ms. Stec and Judge Patrick McGraw, and lengthy discussion was held regarding the request. The FY 2018 grant award from the Michigan Department of Corrections (MDOC) did not include enough funding to cover her wages or wages for her Administrative Assistant, due to the administration program description being inadvertently omitted from the submission. Ms. Stec and



Community Corrections Advisory Board (CCAB) members worked with the MDOC and Senator Ken Horn’s office regarding funding opportunities and proposed budget amendments within the grant to cover these wages. Until a decision is made by the MDOC, Ms. Stec is requesting appropriation of General Fund dollars to support the wages of her Administrative Assistant until the end of the fiscal year.

We recommend approval to amend the Community Corrections FY 2018 Budget to use up to \$56,000 from the General Fund to fund the Administrative Assistant position until September 30, 2018, pending notification by the Michigan Department of Corrections.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

AUGUST 21, 2018

Your Budget/Audit Committee considered Communication No. 8-21-18 from Todd Borders, Deputy Court Administrator – Family Division, requesting amendment of its FY 2018 Budget in the amount of \$100,000 from the General Fund to cover remaining costs associated with “out of home” placements in private institutions.

We met with Judge Patrick McGraw and discussion was held regarding the request. The Court and the Department of Health & Human Services (DHHS) are attempting to control systemic issues, including late billings by private institutions that the county is obligated to pay, a sharp increase of youth requiring medical or mental health treatment that is not offered or it cannot be offered in the community, and the increased cost associated with institutional care. Judge McGraw’s request will have the following effect on the 2018 Child Care Fund Budget:

<u>ADJUSTMENTS TO CHILD CARE FUND (#292)</u>		
292-66300-84406	DS-BOARD & CARE-NEGLECT	(180,000)
292-66300-84414	DS-NON-SCHEDULED-NEGLECT	(10,000)
292-66300-84506	PA-BOARD & CARE-NEGLECT	(65,000)
292-66300-84606	PI-BOARD & CARE-NEGLECT	295,000
292-66300-84706	INDEPENDENT LIVING	(40,000)
	TOTAL ADJUSTMENTS	-
292-66300-84606	PI-BOARD & CARE-NEGLECT	153,000
292-66300-53917	STATE GRANTS-FOSTER CARE	76,500
292-66300-67610	CONTR-GENERAL FUND	76,500
	TOTAL INCREASE TO BUDGET	153,000
<u>ADJUSTMENT TO GENERAL FUND (#101)</u>		
101-96500-96513	CONTR-CHILD CARE-WELFARE	76,500
101-92500-69433	OTHER REVENUE/FUND BALANCE	76,500
	TOTAL INCREASE TO BUDGET	76,500



We recommend approval of FY 2018 Budget amendments for the 10th Circuit Court – Family Division, Child Care Fund, as noted above.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **Personnel Director**, re: Approval of MERS Employee and Officer Delegate Certification
- 5.2) **Controller/CAO**, re: Waiver of the hiring freeze and approval to fill the position of **Animal Control Director**
- 5.3) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Circuit Court Recorder/Administrative Assistant**
- 5.4) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Friend of the Court Director**
- 5.5) **70th District Court**, re: Waiver of the hiring freeze and approval to fill two (2) positions of **Traffic Clerk/Cashier**, one (1) position of **Traffic Clerk/Cashier – Disposition Clerk**, one (1) position of **Civil Division Supervisor**, one (1) position of **Recorder /Secretary**, one (1) position of **Traffic Abstract/Warrant Clerk**
- 5.6) **Sheriff**, re: Waiver of the hiring freeze and approval to fill three positions of **Deputy Sheriff** (PCNs 101147, 207009 & 207014)
- 5.7) **Public Health**, re: Waiver of the hiring freeze and approval to fill the positions of **Vision Technician (PT); WIC Technician; Typist Clerk I/II; and Community Health Improvement Coordinator**
- 5.8) **10th Circuit Court – Detention**, re: Waiver of the hiring freeze and approval to fill the positions of **One (1) Male-designated 2nd shift position; one (1) Male-designated 2nd/3rd split shift position; and one (1) 1st/2nd split shift position**
- 5.9) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of **Delivery Driver (PT)**

- ***Kilpatrick moved, seconded by Harris, to approve 5.1 – 5.9 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

AUGUST 21, 2018

The Michigan Employees’ Retirement System (MERS) 2018 Annual Meeting of participating municipalities will be held at the Amway Grand Plaza Hotel, Grand Rapids, Michigan October 4, 2018 to October 5, 2018. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate to represent them at the meeting.

The officer delegate is selected by the governing body of the participating municipality. The employee delegate is elected by employee members of the Retirement System. In Communication No. 8-21-10, Amy J. Deford, Retirement Administrator, reports that Cathy Brickel, Controller’s Office, was elected as the employee delegate.



It is the recommendation of your Labor Relations Subcommittee that Koren Thurston, Finance Director, be appointed as the Officer Delegate and Cathy Brickel as the Employee Delegate; further, that the proper County officials certify the delegates to represent Saginaw County at the MERS Annual Meeting with expenses paid by the Retirement Fund.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McNerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-32 from Robert Belleman, Controller/CAO, requesting approval of the revised Animal Control Director job description and approval to waive the hiring freeze to fill the position of Animal Control Director.

We met with Jennifer Broadfoot, Personnel Director, who highlighted the revisions to the job description and requested waiver of the hiring freeze.

We recommend approval to waive the hiring freeze and fill the position of Animal Control Director.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McNerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-44 from Sue Prine, Director, Friend of the Court, requesting waiver of the hiring freeze and approval to fill the position of Circuit Court Recorder/Administrative Assistant.

We met with Ms. Prine who stated the position of Circuit Court Recorder/ Administrative Assistant is vital to the operations of the office and is vacant due to retirement.

We recommend approval to waive the hiring freeze and fill the position of Circuit Court Recorder/Administrative Assistant in the Friend of the Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McNerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-2 from Paula McGlown, 10th Circuit Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Friend of the Court Director.



We met with Ms. McGlown who stated that the current director is retiring and this position will be vacant in January 2019. Because the qualified replacement must be an attorney with experience in Family Law, familiar with Friend of the Court operations, and possess good management skills, it is necessary to post the position to the public as soon as possible in order to have a replacement in place prior to retirement of the current director.

We recommend approval to waive the hiring freeze and fill the position of Director, Friend of the Court.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

AUGUST 21, 2018

Your Labor Relations Committee considered Communication Nos. 8-21-11, 8-21-12, 8-21-13, 8-21-45, and 8-21-46 from Linda James, 70th District Court Administrator, requesting approval to waive the hiring freeze and fill the positions of two (2) Traffic Clerk Cashiers; Traffic Clerk/Cashier – Disposition Clerk; Civil Division Supervisor; Recorder/Secretary; and Traffic Abstract/Warrant Clerk.

We met with Ms. James who stated that these positions have high turnover due to transfers to other county department and low wages. Employees often use these positions in District Court as a stepping stone and when a higher wage position becomes available they apply and take new positions within the county or leave the county to take a higher paying job in the private sector. All positions are funded and in the budget.

We recommend approval to waive the hiring freeze and fill the positions of two (2) Traffic Clerk Cashiers; Traffic Clerk/Cashier – Disposition Clerk; Civil Division Supervisor; Recorder/Secretary; and Traffic Abstract/Warrant Clerk.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-21 from Sheriff William Federspiel, requesting approval to waive the hiring freeze and fill three (3) positions of Deputy Sheriff.

We met with Sheriff Federspiel who stated that these are replacement positions within the Law Enforcement Division and are available to be filled immediately. These positions are vital to the safety of the citizens of Saginaw County by maintaining road patrols and calls for service to the public. We recommend approval to waive the hiring freeze and fill three (3) positions of Deputy Sheriff (PCNs 101147, 207009 & 207014), with PCN 101147 contingent upon retirement of Deputy Kirt Shields.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-23 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze and approval to fill the positions of Vision Technician (PT); WIC Technician; Typist Clerk I/II; and Community Health Improvement Coordinator.

We met with Ms. Harrington who stated that all positions are currently in the budget and fully funded and some fulfill its contractual obligation to provide services within Saginaw County.

We recommend approval to waive the hiring freeze and fill the positions of Vision Technician (PT); WIC Technician; Typist Clerk I/II; and Community Health Improvement Coordinator.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-47 from Brandon Genwright, 10th Circuit Court Detention Supervisor, requesting approval to waive the hiring freeze and fill three (3) Detention Youth Care Specialists positions as follows: One (1) Male-designated 2nd shift position; one (1) Male-designated 2nd/3rd split shift position; and one (1) 1st/2nd split shift position.

We met with Ms. Deidre Tyler, 10th Circuit Court Assistant Director Detention, who explained the split shift positions help keep overtime costs down. Further, that the Detention Center must maintain an accurate ratio of fulltime staff per shift to ensure the safety of the building.

We recommend approval to waive the hiring freeze and fill three (3) positions of Detention Youth Care Specialist as noted above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

AUGUST 21, 2018

Your Labor Relations Committee considered Communication No. 8-21-48 from Jessica Sargent, Commission on Aging Director, requesting approval to waive the hiring freeze and fill the position of Delivery Driver (PT).

We met with Gene Schmidt, Commission on Aging Accountant, who stated that the position is vacant due to an employee resigning unexpectedly. This position is vital to the Nutrition Program, as the COA would be unable to deliver meals to senior centers or clients if left vacant.



We recommend approval to waive the hiring freeze and fill the position of Delivery Driver (PT).

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Board Coordinator**, re: Approval of Amended Resolution and Order Approving Enlargement of Boundaries of the Village of Chesaning approved at the March 20, 2018 Board Session

6.2) **Parks & Recreation**, re: Approval of Resolution accepting a Michigan Natural Resources Trust Fund (MNRTF) grant for the construction of a trailhead on the south end of the Bay Zilwaukee (BayZil) trail

- ***Krafft moved, seconded by Kilpatrick, to approve 6.1 and 6.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

AUGUST 21, 2018

The Executive Committee received a Memo from Suzy Koepplinger, Board Coordinator, regarding a request from the Michigan Department of Transportation to amend the legal description that was part of the Resolution and Order Approving enlargement of Boundaries of the Village of Chesaning approved by the Board of Commissioners at its March 2018 meeting.

The Board Coordinator explained that all documentation regarding the annexation of property in Chesaning was sent to the State of Michigan, Office of the Great Seal, in March. All annexation property descriptions are reviewed by the Michigan Department of Transportation and Saginaw County was notified in June 2018 that the legal description was “good” but should be amended to read for the property to follow the west bank of the Shiawassee River and abut the current village boundary.

We recommend approval of the Amended Resolution and Order Approving Enlargement of Boundaries of the Village of Chesaning, Saginaw County, Michigan proposed under the regular order of business as Resolution “C.”

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

AUGUST 21, 2018

Your committee considered Communication No. 8-21-42 from Brian Keenan-Lechel, Parks & Recreation Director, submitting for approval a Resolution accepting a Michigan Natural Resources Trust Fund (MNRTF) grant for the construction of a trailhead on the south end of the Bay Zilwaukee (BayZil) trail.



We met with Mr. Keenan-Lechel who indicated the MNRTF requires a signed Resolution prior to funding the project. The MNRTF will provide \$209,200 to the project, paired with Saginaw County’s matching funds of \$89,700 provided by the Great Lakes Bay Regional Trail group. Anticipated construction will begin spring/summer 2019.

We recommend approval of the Resolution accepting a Michigan Natural Resources Trust Fund (MNRTF) grant for the construction of a trailhead on the south end of the Bay Zilwaukee (BayZil) trail submitted under the regular order of business as Resolution “D.”

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair
None

8. Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair
None

9. Committee Compensation
- 8-21-18.1) June 3, 2018 – June 16, 2018
 - 8-21-18.2) June 17, 2018 – June 30, 2018
 - 8-21-18.3) July 1, 2018 – July 14, 2018
 - 8-21-18.4) July 15, 2018 – July 28, 2018
 - 8-21-18.5) July 29, 2018 – August 11, 2018

- **Webster moved, seconded by Kilpatrick, to approve 8-21-18.1 through 8-21-18.5 leaving room for exceptions. There were no exceptions and the motion carried.**

COMMITTEE COMPENSATION - 8.21.18.1

August 21, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 3 - June 16, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/04/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	06/05/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			Ruth	\$50.00	1
3	06/06/18	Crime Prevention Council	Ruth	\$50.00	1



Board of Commissioners – August 21, 2018

4	06/06/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$25.00	1
5	06/07/18	Budget/Audit Committee	Krafft	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
6	06/11/18	GLB MI Works! Co-Chair Meeting	Ruth	\$50.00	1
7	06/11/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$25.00	1
8	06/12/18	Executive Committee	Ruth	\$25.00	1
			McInerney	\$25.00	1
			Hadsall	\$25.00	1
			Stack	\$25.00	1
			Krafft	\$25.00	1
9	06/12/18	Special Board Session - Adult Detention & Sheriff Admin. Bldg. Dwan, Hadsall, Harris, Krafft, McInerney, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick, O'Neal</i>	9 Present	\$450.00	9
10	06/13/18	Airport Committee	Krafft	\$50.00	1
			McInerney	\$50.00	1
11	06/14/18	SC-CHAP	McInerney	\$50.00	1
			TOTAL	\$1,875.00	41

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (6-15-18)

COMMITTEE COMPENSATION - 8.21.18.2

August 21, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 17 - June 30, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/18/18	HealthSource Saginaw Advisory Board	Stack	\$50.00	1
2	06/19/18	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Webster <i>Absent: O'Neal</i>	10 Present	\$500.00	10
3	06/20/18	Castle Museum Board	Hadsall	\$50.00	1



Board of Commissioners – August 21, 2018

4	06/21/18	Commission on Aging	Stack	\$50.00	1
5	06/25/18	Labor Relations Committee - Closed Session	McInerney	\$25.00	1
			Harris	\$25.00	1
			Stack	\$25.00	1
			Ruth	\$25.00	1
6	06/25/18	Committee of the Whole - Budget Dwan, Hadsall, Harris, Krafft, McInerney, Ruth, Stack, Theisen, Webster Absent: Kilpatrick, O'Neal	9 Present	\$450.00	9
7	06/27/18	GLB Regional CVB	Ruth	\$50.00	1
8	06/27/18	Medical Dispatch Advisory	McInerney	\$50.00	1
TOTAL				\$1,300.00	28

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (6-29-18)

COMMITTEE COMPENSATION - 8.21.18.3

August 21, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 1 - July 14, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/10/18	Solid Waste Management Committee	Stack	\$10.00	1
TOTAL				\$10.00	1

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (7-13-18)

COMMITTEE COMPENSATION - 8.21.18.4

August 21, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 15 - July 28, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/18/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
2	07/19/18	Community Action Committee	O'Neal	\$50.00	1
3	07/24/18	Animal Control Advisory Council	Hadsall	\$50.00	1
4	07/25/18	Community Corrections Advisory Bd	Theisen	\$50.00	1
5	07/26/18	9-1-1 Authority Board	McInerney	\$50.00	1
TOTAL				\$250.00	5

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (7-27-18)



COMMITTEE COMPENSATION - 8.21.18.5

August 21, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 29 - August 11, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/06/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	08/07/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
3	08/08/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Ruth	\$50.00	1
4	08/09/18	Budget/Audit Committee	Krafft	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
TOTAL				\$850.00	17

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-27-18)

PUBLIC HEARING
3rd Call - Closing

At 5:45 p.m., Chairman Ruth announced the third and final call of a public hearing on the proposed Saginaw County 2018/2019 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. Commissioner McInerney spoke against the purchase of a horse for the Sheriff and/or Sheriff Posse that was not approved by the Board of Commissioners and the cost of boarding and feeding the horse. He asked if there was anyone else wishing to speak; hearing none, he announced the public hearing closed at 5:48 p.m.



RESOLUTIONS

RESOLUTION “A” BOARD OF COMMISSIONERS COUNTY OF SAGINAW

RE: Misteguay Creek Intercounty Drain Note, Series 2015

At a regular meeting of the Board of Commissioners of the County of Saginaw held on August 21, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, proceedings have been taken by the Drainage Board for the Misteguay Creek Intercounty Drain for improvements to the Misteguay Creek Intercounty Drain (the “Project”) pursuant to a petition filed with the Saginaw County Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the “Drain Code”); and,

WHEREAS, in order to refinance a note previously issued by the Misteguay Creek Intercounty Drain Drainage District (the “Drainage District”) in the principal amount of \$800,000 to pay for certain preliminary costs of acquiring and constructing the Project, the Drainage District issued a note on October 14, 2015 designated “Misteguay Creek Intercounty Drain Note, Series 2015” (as subsequently amended as described below, the “Note”) in the principal amount of \$800,000, bearing interest at the rate of 1.49% per annum and maturing on February 1, 2017, in anticipation of bonds (the “Bonds”) to be issued by the Drainage District to provide the permanent financing for the Project; and,

WHEREAS, as a result of amendments to the Note subsequent to the date of issuance thereof, the Note now bears interest at the rate of 1.89% per annum and matures on September 1, 2018; and,

WHEREAS, 17.0% of the cost of the Project has been apportioned by the Drainage Board to the County of Genesee, 43.0% of such cost has been apportioned by the Drainage Board to the County of Saginaw (the “County”) and 40.0% of such cost has been apportioned by the Drainage Board to the County of Shiawassee; and,

WHEREAS, by resolution adopted by the Board of Commissioners of the County of Saginaw on February 21, 2017, the County of Saginaw pledged its limited tax full faith and credit to the prompt payment of 43% of the principal of and interest on the Note when due on September 1, 2018; and,

WHEREAS, the Bonds will not be issued on or before September 1, 2018 and as a result, at the request of the Drainage Board, the purchaser of the Note has agreed to extend the maturity date of the Note from September 1, 2018 to September 1, 2019, bearing interest at a new rate of 2.79% per annum, provided that the County of Genesee, the County of Saginaw and the County of Shiawassee



each pledge its limited tax full faith and credit to the Note as extended to the extent that the cost of the Project has been apportioned to each such county; and,

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County of Saginaw that the maturity date of the Note be extended to September 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code, the Saginaw County Board of Commissioners, by a 2/3 vote of its members, does hereby irrevocably pledge the limited tax full faith and credit of the County of Saginaw for the prompt payment of 43.0% of the principal of and interest on the Note when due on September 1, 2019, and does agree that in the event that the Bonds are not issued prior to September 1, 2019 and that moneys are not otherwise available to the Drainage District on such date to pay such principal and interest, the County Treasurer is directed to immediately make such advancement from general funds of the County to the extent necessary to pay the County's share of the principal of and interest on the Note when due. The ability of the County to levy taxes to pay its share of the principal of and interest on the Note shall be subject to constitutional and statutory limitations on the taxing power of the County.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, any part of the principal of and interest due on the Note, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. This resolution shall become effective only if the Board of Commissioners of the County of Genesee and the Board of Commissioners of the County of Shiawassee each adopt a resolution substantially in the form of this resolution that pledges the limited tax full faith and credit of each respective county to the payment of the principal of and interest on the Note when due on September 1, 2019 to the extent of its apportioned share of the cost of the Project.
4. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, are hereby rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a 2/3 vote of the members of the Saginaw County Board of Commissioners at a regular meeting of said Board of Commissioners held on August 21, 2018, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley, County Clerk
County of Saginaw

Troy 90174-5 1512760v3

**RESOLUTION “B”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

RE: Universal Pump Station Drain Bonds, Series 2018

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on August 21, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Universal Pump Station Drain (the “Project”) under the provisions of Chapter 8 of the Drain Code of 1956, as amended, pursuant to a petition filed with the Public Works Commissioner; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Universal Pump Station Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$6,315,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Bonds are to be designated “Universal Pump Station Drain Bonds, Series 2018,” will bear interest at a rate of not to exceed 6% per annum and will mature not later than June 1, 2039; and,



WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Bonds; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 276 of the Drain Code of 1956, as amended, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on August 21, 2018, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley, County Clerk
County of Saginaw

BLOOMFIELD 9323-102 2145170v1

**RESOLUTION “C”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

**AMENDED
RESOLUTION AND ORDER APPROVING ENLARGEMENT OF BOUNDARIES OF
THE VILLAGE OF CHESANING, SAGINAW COUNTY, MICHIGAN**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on August 21, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Hadsall.

WHEREAS, The Board of Commissioners of Saginaw County, Michigan, at a regular meeting held March 20, 2018 duly considered a Petition submitted by the Village of Chesaning to enlarge the Village boundaries to include the following described premises:

Property I.D. No. : 13-09-3-09-1008-000 / Property Description:

COM AT E 1/4 CORN OF SEC 9 TH W 1886.51 FT TO ELY R/W OF SHARON RD TH N 200.28 FT TO POB TH CONT N 1120.79 FT TH E 264.23 FT TH ON A TRAVERSE LINE ALONG WLY BANK OF SHIAWASSEE RIVER S33DEG E 148.44 FT TH S 22DEG E 135.95 FT TH N87DEG E 291.79 FT TH S18DEG E 146.42 FT TH S05DEG E 674.23 FT TH S29DEG E 87.06 FT TH W TO POB 19.24 ACRES SEC 9 T9N R3E



**RESOLUTION “D”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

Re: Great Lakes Bay Regional Trail (BayZil) Grant from the MDNR

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Dwan.

RESOLVED, that the County of Saginaw, Michigan does hereby accept the terms of the MNRTF17-0103 Agreement as received from the Michigan Department of Natural Resources, and that the County of Saginaw does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide \$89,700 dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents and records to make the available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED, The Saginaw County Board of Commissioners hereby authorizes the Saginaw County Parks and Recreation Commission to accept the grant from the Michigan Department of Natural Resources Trust Fund for the development of a trailhead facility at the southern end of the newly constructed portion of the Great Lakes Bay Regional Trail (BayZil) connecting Saginaw and Bay City, MI.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefore, the Resolution was adopted.



COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft reported on the Michigan Association of Counties (MAC) Annual Conference held at the Bavarian Inn Lodge in Frankenmuth this week at which Saginaw County was represented well by Commissioners and staff, and he thanked the Saginaw County Parks & Recreation department for bringing its program vehicle (converted ambulance) to the conference for other counties to see. Commissioner Krafft also invited everyone to Frankenmuth Auto Fest from September 7 – 9, 2018 at the Harvey Kern Pavilion in Heritage Park. In addition to over 2,500 classic cars, there is food, fun and entertainment all weekend.
- ◆ Commissioner Hadsall asked the Controller if other healthcare providers have been contacted to bid on employee healthcare. The Controller responded that other companies are quoting but there is no change.

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:55 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

SEPTEMBER SESSION 2018

First Day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 18, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner McInerney opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

September 6, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of September 18, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, September 18, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Krafft moved, seconded by Commissioner Stack, to approve Minutes of the August 21, 2018 Board Session. Motion carried.



AUDIENCES

- John Milne, City Councilman, asked for (1) An interim report on the Jail construction pertaining to the base for the foundation and length of time it took for the pilings; and (2) A report on a demolition performed by the Saginaw County Land Bank wherein the basement was left and filled in.

LAUDATORY RESOLUTIONS

Certificate of Recognition

Mary Richard

Circuit Court Recorder/Administration Assistant

Friend of the Court Referee Office

Mary Richard began her employment with Saginaw County on January 4, 1988 as a File Clerk with the Friend of the Court. In May 1988 she started as a Support Specialist until April 2007 when she became an Administrative Secretary to the Friend of the Court Associate. Finally, Mary progressed to a Circuit Court Recorder/Administrative Assistant in the Referee Office on August 3, 2015 where she remains until her retirement on November 1, 2018.

The Saginaw County Board of Commissioners congratulates Mary Richard on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: September 10, 2018
Adopted: September 18, 2018
James G. Theisen
Commissioner, District #5

Certificate of Recognition

Elizabeth Hernandez

Enforcement Analyst

Friend of the Court

Elizabeth Hernandez began her employment with Saginaw County on August 23, 1979 as a Jury Clerk in 70th District Court and then moved to the Traffic Division where she became the Magistrate Secretary on January 18, 1981. Elizabeth transferred to Friend of the Court on December 8, 1986. She held several positions while in this department beginning with Intake Specialist, Receptionist on February 1, 1991, Administrative Secretary for Denise Clack on September 9, 1991, Administrative Secretary for Patricia Guerriero on September 13, 1993, and Administrative Secretary for Deborah Nehil on August 22, 1994. Elizabeth transferred to the Prosecuting Attorney's Office DHS where she was the Intake Specialist on October 15, 2001. She came back to Friend of the Court on September 27, 2013 as a Receptionist. Finally, Elizabeth advanced to an Enforcement Analyst on September 15, 2015 where she remains until her retirement on September 28, 2018.



The Saginaw County Board of Commissioners congratulates Elizabeth Hernandez on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: September 12, 2018
Adopted: September 18, 2018

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

9-18-1 10th CIRCUIT COURT – FRIEND OF THE COURT requesting creation of a temporary Personnel Control Number (PCN) for approximately two (2) months (November/December 2018) to allow for training a new Friend of the Court (FOC) Director, due to the retirement of the current FOC Director.

-- Courts & Public Safety (9-18-2.1)

9-18-2 10th CIRCUIT COURT – FAMILY DIVISION requesting waiver of the hiring freeze and approval to fill the positions of two (2) Clerk/Typists, a Court Recorder, a Deputy Register – Adoptions, and a Reimbursement Coordinator.

-- Labor Relations (9-18-5.1)

9-18-3 10th CIRCUIT COURT requesting waiver of the hiring freeze and approval to fill the position of Law Clerk to the Hon. James Borchard.

-- Labor Relations (9-18-5.2)

9-18-4 FRANKENMUTH CONVENTION & VISITORS BUREAU submitting its FY 2019 Budget for approval pursuant to the Management Agreement.

-- County Services (9-18-3.1)

9-18-5 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of July 2018.

-- Budget/Audit (9-18-4.1)

9-18-6 MEDICAL EXAMINER requesting amendment of its FY 2018 Budget in the total amount of \$64,877 to cover increased costs association with toxicology testing, autopsy, and body transportation.

-- Budget/Audit (9-18-4.2)

9-18-7 PURCHASING/RISK MANAGER submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for July 2018.

-- Budget/Audit (Receive & File)

9-18-8 CONTROLLER/CAO requesting approval to continue the hiring freeze for FY 2019 with exceptions for positions that are required by statute.

-- Labor Relations (9-18-5.6)

9-18-9 MEDICAL EXAMINER requesting approval to advance the starting pay for the Medical Examiner’s Typist/Clerk I/II to the top of the range (T-8/\$25,772 - \$31,496).

-- Labor Relations (9-18-5.3)



9-18-10 PROSECUTOR requesting waiver of the hiring freeze and approval to fill two (2) positions of Assistant Prosecutor.

-- Labor Relations **(9-18-5.4)**

9-18-11 CONTROLLER/FINANCE DIRECTOR submitting Draft #3 of the FY 2019 Budget. --
Budget/Audit **(Unfinished Business)**

9-18-12 CONTROLLER/CAO requesting approval of a blanket policy modifying typing requirements in County job descriptions.

-- Labor Relations **(9-18-5.7)**

9-18-13 EAST MICHIGAN COUNCIL OF GOVERNMENTS (EMCOG) requesting a Letter of Support for its 2019 Regional Prosperity Initiative Grant application.

-- Executive **(9-18-6.1)**

9-18-14 PUBLIC HEALTH requesting waiver of the hiring freeze and approval to fill the position of part-time Vision Technician.

-- Labor Relations **(9-18-5.5)**

9-18-15 BOARD COORDINATOR informing commissioners that the following informational communications have been received in the Board Office and are available for review:

A. **Wexford County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

B. **Menominee County** Board of Commissioners opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.

C. **Van Buren County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

D. **Tuscola County** Board of Commissioners opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.

E. **Tuscola County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

F. **Antrim County** Board of Commissioners opposes the legalization of marijuana for general use.

G. **Antrim County** Board of Commissioners opposes any baiting ban and banning of the sale of bait recommended by the Department of Natural Resources due to the discovery of Chronic Wasting Disease in the deer population.

H. **Antrim County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

I. **Marquette County** Board of Commissioners supports the development and the funding of the twinning of the Poe Lock as soon as possible.

J. **Menominee County** Board of Commissioners opposes HB 5752 and HB 5753 regarding state and local standards for onsite wastewater treatment systems which would require the Michigan Department of Environmental Quality to develop a statewide code to govern the installation, operation, maintenance and inspection of septic systems.

---Receive & File



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**
None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**
 - 2.1) **Friend of the Court**, re: Approval of a temporary Personnel Control Number (PCN) for approximately two months (November/December 2018) to allow for training a new Friend of the Court (FOC) Director due to retirement of the current FOC Director
 - 2.2) **Sheriff**, re: Approval to use the County parking lot at Cass and Fayette Streets for a “Trunk or Treat” event on Sunday, October 28, 2018 from 3:00 – 5:00 p.m.
 - ***Hadsall moved, seconded by Dwan, to approve 2.1 and 2.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

SEPTEMBER 18, 2018

Your committee considered Communication No. 9-18-1 from Susan Prine, Friend of the Court, requesting creation of a temporary Personnel Control Number (PCN) for approximately two (2) months (November/December 2018) to allow for training a new Friend of the Court (FOC) Director, due to the retirement of the current FOC Director.

We met with Paula McGlown, Circuit Court Administrator, who indicated Susan Prine’s last day of employment will be January 2, 2019. It is imperative that the new Friend of the Court be trained to perform Susan Prine’s duties. The amount of time needed for training will depend on who is selected. If that individual is already an employee in the FOC office, or in the FOC in another County, the training will not take as long compared to someone who has not worked in a FOC office. Regardless, the training needed should not take longer than two (2) months. The new Friend of the Court will hopefully start by the beginning of November which makes it necessary to have a temporary PCN number. Funds are available in the FY 2019 Friend of the Court budget to cover this request.

We recommend the creation of a temporary Personnel Control Number (PCN) for approximately two (2) months (November/December 2018) to allow for training a new Friend of the Court (FOC) Director.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

SEPTEMBER 18, 2018

Your committee considered a miscellaneous request from Lt. Mike Gomez, Sheriff Department, requesting use of the County parking lot at Cass and Fayette Streets for a “Trunk or Treat” event on Sunday, October 28, 2018 from 3:00 p.m. – 5:00 p.m. The request was discussed in committee and approved.

It is the recommendation of your committee to approve use of the County parking lot for a “Trunk or Treat” event on Sunday, October 28, 2018 from 3:00 p.m. – 5:00 p.m.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **Frankenmuth CVB, re: Approval of its FY 2019 Annual Budget**

- ***Stack moved, seconded by Kilpatrick, to approve 3.1. Motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

SEPTEMBER 18, 2018

Your committee considered Communication No. 9-18-4 from Jamie Furbush, President/CEO, Frankenmuth Convention & Visitors Bureau, submitting its FY 2019 Budget for approval pursuant to the Management Agreement.

We met with Ms. Furbush who explained the annual budget of the Frankenmuth Convention & Visitors Bureau was submitted in accordance with the Management Agreement adopted by the Board of Commissioners on November 14, 2000.

We recommend approval of the FY 2019 Frankenmuth Convention & Visitors Bureau budget as presented.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **Treasurer/Controller, re: Approval of Claims for July 2018**

4.2) **Medical Examiner, re: Amendment of its FY 2018 Budget in the amount of \$70,000 from the General Fund to cover increased costs associated with toxicology testing, autopsy, body transportation and body storage costs at Covenant**

- ***Krafft moved, seconded by Theisen, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.***



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 18, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
9-18-5	Electronic Transactions	July 1 – 31, 2018	\$11,806,111.01
	Voucher Payments	July 1 – 31, 2018	\$ 6,395,080.33

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 18, 2018

Your Budget/Audit Committee considered Communication No. 9-18-6 from Russell Bush, MD, MPH, Medical Examiner, requesting adjustment of its FY 2018 Budget from Fund Balance to cover a budget shortfall of \$64,877 in certain activities related to Toxicology, Autopsy, and Transportation.

We met with Dr. Bush and Deb Tubb and discussion was held regarding additional costs associated with meeting the needs of an increasing number of un-natural deaths requiring autopsy and transportation costs increasing because toxicology specimens can only be drawn at the morgue even if an autopsy is not required. Additional discussion was held regarding new charges from Covenant for body storage and increasing the amount of fund balance needed to \$70,000.

We recommend approval to amend the FY 2018 Medical Examiner Budget in the amount of \$70,000 using fund balance.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O'Neal, Vice-Chair

Michael A. Webster

5. Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair

- 5.1) **10th Circuit Court – Family Division**, re: Waiver of the hiring freeze and approval to fill the positions of **Two (2) Clerk/Typists; Court Recorder; Deputy Register – Adoptions; and Reimbursement Coordinator**
- 5.2) **10th Circuit Court**, re: Waiver of the hiring freeze and approval to fill the position of **Law Clerk** to the Hon. James Borchard
- 5.3) **Medical Examiner**, re: Approval to advance the starting pay for its **Typist/Clerk I/II** to the top of the range (T-8/\$25,772 - \$31,496)



- 5.4) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill two (2) positions of **Assistant Prosecutor**
 - 5.5) **Public Health**, re: Waiver of the hiring freeze and approval to fill the position of **Vision Technician (PT)**
 - 5.6) **Controller/CAO**, re: Approval to continue the hiring freeze for FY 2019 with exceptions for positions that are required by statute
 - 5.7) **Controller/CAO**, re: Approval of a blanket policy modifying typing requirements in County job descriptions
- ***Kilpatrick moved, seconded by Harris, to approve 5.1 – 5.7 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-2 from Todd Borders, Deputy Court Administrator, 10th Circuit Court, requesting approval to waive the hiring freeze to fill the positions of: Two (2) Clerk/Typists, a Court Recorder, a Deputy Register – Adoptions, and Reimbursement Coordinator.

We met with Todd Borders who stated the positions are vital to the operation of the Court and are contained in the budget. A number of retirements, internal movements and lack of applicants at the County level necessitate the request to search outside the County.

We recommend approval to waive the hiring freeze and fill the positions of: Two (2) Clerk/Typists, Court Recorder, Deputy Register – Adoptions, and Reimbursement Coordinator.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McNerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-3 from Paula McGlown, 10th Circuit Court Administrator, requesting waiver of the hiring freeze and approval to fill the position of Law Clerk for the Hon. Judge James Borchard.

We met with Ms. McGlown who stated the Law Clerk will work for Judge Borchard and is scheduled to become vacant due to an employee's transfer to the Friend of the Court to serve as Associate Attorney. The position is currently in the budget.

We recommend approval to waive the hiring freeze and fill the position of Law Clerk to the Hon. James Borchard.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McNerney, Vice-Chair
Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-9 from Russell L. Bush, MD, MPH, Medical Examiner, requesting approval to advance the starting pay for the Medical Examiner's Typist/Clerk I/II to the top of the range (T-8/\$25,772 - \$31,496).

We met with Dr. Bush who stated the candidate that meets the requirements will only accept the position if the pay is at the top level for the position. The Medical Examiner believed the identified candidate will contribute to the stabilization of the staffing complement in the office and assist in accomplishing the department's goals for modernization and process improvement.

We recommend approval to advance the starting pay for the Medical Examiner's Typist/Clerk I/II to the top of the range.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-10 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill two (2) positions of Assistant Prosecutor.

We met with Mr. McColgan who stated the positions are necessary and essential in the fight against crime in Saginaw County. One position is currently vacant and one will be available due to retirement. Both positions are included in the FY 2019 Budget.

We recommend approval to waive the hiring freeze and fill two (2) positions of Assistant Prosecutor.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-14 from Christina Harrington, Health Officer, requesting waiver of the hiring freeze and approval to fill the position of Vision Technician (PT).

We met with Ms. Harrington who stated this position is currently in the budget, fully funded by the Michigan Department of Health and Human Services, and fulfills its contractual obligation to provide hearing and vision services within Saginaw County.

We recommend approval to waive the hiring freeze and fill the position of Vision Technician (PT).

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-8 from Robert V. Belleman, Controller/CAO, pertaining to continuation of the hiring freeze in FY 2019 with exceptions for positions that are statutorily required (Exhibit A).

We recommend the Board of Commissioners continue the hiring freeze, effective for FY 2019, on all departments as follows:

“The Board of Commissioners hereby finds justification to control its annual appropriations by instituting a hiring freeze effective October 1, 2018 through September 30, 2019 on all departments. Once an authorized position becomes available in any department, said department shall leave the position vacant if an external hire is desired or required to fill said vacancy. The department is encouraged to reorganize its personnel complement resulting in fewer overall full-time county employees. In the alternative, the department may submit a formal business case request to the Labor Relations Committee for the Board of Commissioners’ consideration of a waiver of said hiring freeze. Said vacant position shall not be filled by an external candidate except by specific Board of Commissioners authorization. The hiring freeze shall not apply to the statutorily required positions identified in Exhibit A.”

We further recommend that, as in previous years, the Elected or Appointed Department Head shall submit, in writing to the Board of Commissioners, a request to waive the hiring freeze containing sufficient information for members of the Labor Relations Committee and the Board of Commissioners to validate the need to fill said vacant positions. The business case should include a clear and concise rationale for the position; options considered either to consolidate within the department or with another department, to modify the current status to part-time/seasonal or to eliminate and the operational impact these options would have on the department. This request should also include a brief overview of the services provided by the position and whether those services are affected by seasonal demands.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

[Exhibit A printed on next page]



Exhibit “A”
Mandated Statutory Appointments
 (Revised 9/10/18)

Circuit Court		
Position	Status	Citation
Law Librarian/Deputy County Clerk	Appointed/Exempt	MCL 600.4851(3)
Family Division		
Position	Status	Citation
Attorney-Referee	Appointed/Exempt	MCL 400.251; MCR 3.913
Cty Juvenile Officer/Referee Atty	Appointed/Exempt	MCL 400.251
Assistant County Juvenile Officer	Appointed/Exempt	MCL 400.251
Circuit Court Family Division Court Recorder	Appointed/Exempt	MCL 600.835
Probate Court		
Position	Status	Citation
Probate Court Reporter	Appointed/Exempt	MCL 600.835 (1)
Friend of The Court		
Position	Status	Citation
Friend of The Court	Appointed/Exempt	MCL 552.523; MCL 552.503
District Court		
Position	Status	Citation
Magistrate	Appointed/Exempt	MCL 600.8501
Bailiff	Appointed/Exempt	MCL 600.8322
Recorder/Secretary	Appointed/Exempt	MCL 600.8602(1)
Court Clerk/CEO	Appointed/Exempt	MCL 600.8602(1)
Sheriff		
Position	Status	Citation
Undersheriff	Appointed/Exempt	MCL 51.71
Treasurer		
Position	By Contract	Citation
Chief Deputy Treasurer/Accounting	Appointed/Exempt	MCL 48.37
Deputy Treasurer/Tax Foreclosure Mgr/Financial Analyst	Appointed/Exempt	MCL 48.37
Clerk		
Position	Status	Citation
Chief Deputy Clerk	Appointed/Exempt	MCL 50.63
Deputy Clerk	Appointed/Exempt	MCL 50.63
Register of Deeds		
Position	Status	Citation
Deputy Register of Deeds	Appointed/Exempt	MCL 53.91



FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

SEPTEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 9-18-12 from Robert V. Belleman, Controller/CAO, pertaining to a blanket policy that would modify typing requirements in Saginaw County job descriptions.

We met with the Controller and he explained the blanket policy would amend all affected job descriptions by (1) maintaining the current typing requirements; (2) maintaining the current typing requirements and adding “preferred” number of words per minute; (3) modifying typing requirements to reflect either “Data Entry Test” or “Computer Competency;” or (4) eliminating the typing requirement altogether.

We recommend approval of a blanket policy that would modify typing requirements in Saginaw County job descriptions.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **East Michigan Council of Governments**, re: Approval to provide a Letter of Support for its 2019 Regional Prosperity Initiative Grant application

- ***Krafft moved, seconded by Hadsall, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

SEPTEMBER 18, 2018

Your committee considered Communication No. 9-18-13 from East Michigan Council of Governments, requesting Letter of Support for its 2019 Regional Prosperity Initiative Grant application.

We met with Mr. Belleman who informed the committee that, as part of 2019 Regional Prosperity Initiative Grant application, the State has again requested letters of support demonstrating continuing commitment from its partners for the ECM RPI-5 Economic Development Strategy and its ongoing implementation.

We recommend approval to provide a Letter of Support for its 2019 Regional Prosperity Initiative Grant application.

Respectfully submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None



9. **Committee Compensation**

9-18-18.1) August 12, 2018 – August 25, 2018

9-18-18.2) August 26, 2018 – September 8, 2018

- **Hadsall moved, seconded by Stack, to approve 9-18-18.1 and 9-18-18.2 leaving room for exceptions. There were no exceptions and the motion carried.**

COMMITTEE COMPENSATION - 9.18.18.1

SEPTEMBER 18, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 12 - August 25, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/13/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	08/14/18	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	08/15/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
4	08/15/18	Airport Committee	McInerney	\$25.00	1
			O'Neal	\$50.00	1
5	08/15/18	Animal Control Advisory	Hadsall	\$50.00	1
6	08/16/18	Commission on Aging	Stack	\$50.00	1
7	08/16/18	Community Action Committee	O'Neal	\$50.00	1
8	08/21/18	County Services Committee - Special - IT	Stack	\$25.00	1
			Hadsall	\$25.00	1
			Harris	\$25.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1
9	08/21/18	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster	11 Present	\$550.00	11
TOTAL				\$1,450.00	32

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-24-18)



COMMITTEE COMPENSATION - 9.18.18.2

September 18, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 26 - September 8, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/27/18	Michigan Works! Board of Directors	O'Neal Stack Webster Ruth	\$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1
2	08/28/18	Region VII AAA Advisory Council	Stack	\$ 5.00	1
3	08/30/18	9-1-1 Authority Board	McInerney Theisen	\$50.00 \$50.00	1 1
4	08/30/18	SMATS Regional Planning	Stack	\$50.00	1
5	09/04/18	Airport Committee	Krafft McInerney O'Neal	\$50.00 \$50.00 \$50.00	1 1 1
6	09/04/18	Human Services Committee	McInerney Theisen O'Neal Webster Ruth	\$25.00 \$50.00 \$25.00 \$50.00 \$50.00	1 1 1 1 1
7	09/04/18	Courts & Public Safety Committee	Hadsall Kilpatrick Dwan O'Neal Ruth	\$50.00 \$50.00 \$50.00 \$25.00 \$25.00	1 1 1 1 1
8	09/05/18	Crime Prevention Council	Ruth	\$50.00	1
9	09/05/18	County Services Committee	Stack Hadsall Harris Krafft Ruth	\$50.00 \$50.00 \$50.00 \$50.00 \$25.00	1 1 1 1 1
10	09/06/18	Budget/Audit Committee	Krafft	\$50.00	1



				O'Neal	\$50.00	1
				Theisen	\$50.00	1
				Webster	\$50.00	1
				Ruth	\$50.00	1
11	09/07/18	MAC Finance Committee (No mileage)		Krafft	\$50.00	1
12	09/07/18	Saginaw Future Board		Ruth	\$50.00	1
					\$1,530.00	34
					0	

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-7-18)

RESOLUTIONS

None

[Budget Resolutions A – D appear under Unfinished Business]

UNFINISHED BUSINESS

Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair
Resolutions A – D laid on the table pursuant to Board Report 8-21-4.2/9-18-4.2 until the September 18, 2018 Board Session under Unfinished Business
(Distributed to all commissioners and available for review in the Board Office)

2019 County Budget (Draft #3) and Resolutions A-B-C-D

- "A" FY 2018/2019 Budget
- "B" FY 2018/2019 Salary Schedule
- "C" FY 2018/2019 Capital Improvement Plan
- "D" FY 2018/2019 Fee Schedule

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 18, 2018

~~**AUGUST 21, 2018**~~

Your Budget/Audit Subcommittee received Communication Nos. 8-21-37 from Koren Thurston, Finance Director, and 8-21-41 from Robert V. Belleman, Controller/CAO, submitting Draft #2 of the recommended Fiscal Year 2019 Budget. Draft #2 of the Budget contains proposed changes to Draft #1, which was submitted in June, 2018 with all funds in balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2019 Budget and a Committee of the Whole meeting was held June 25, 2018. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners.

The Budget/Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting, considered additional requests from departments, and made amendments to Draft #1 of the 2019 Budget. These amendments were incorporated as Draft #2 of the Fiscal Year 2019 Budget. The changes contained in Draft #2 of the FY 2019 Budget included:



- Amend the Capital Improvement Plan to include \$15,000 from the Public Improvement Fund to replace two copy machines in Circuit Court
- Amend the Capital Improvement Plan to include \$35,000 from its Special Project Activity Fund to replace carpeting in District Court staff offices
- Amend the Capital Improvement Plan to include \$40,000 from the Public Improvement Fund to replace carpeting and \$20,000 from the Public Improvement Fund to provide security updates to the front exterior of the building at Family Division (Hospital Rd.)
- Increase the Parks & Recreation budget in an amount not to exceed \$90,000 in total compensation/benefits for the addition of a full-time Parks Foreman
- Amendment of the Health Department Fee Schedule (Res. D) as to Laboratory Fees and Shingrix Vaccine
- Amend the Community Corrections Special Projects Fund and General Fund Jail Reimbursement activity to eliminate the Pretrial Clerk/Office Assistant position; Amend the Community Corrections Special Projects Fund and General Fund Jail Reimbursement activity to reallocate the percentage split of the Comm. Corr. Mgr/Jail Reimb. Coord. from 50%/50% to 23% funded from Community Corrections grant and 77% funded from General Fund Jail Reimbursement; and Allocate an amount not to exceed \$184,220 from the General Fund to the Community Corrections Special Projects to cover six (6) months
- Amend the 10th Circuit Court budget to fund the Specialty Courts in the amount of \$79,000 from the General Fund
- Reduce the allocation to Saginaw Future by \$100,000 and fund MSU Extension in the amount of \$100,000 both for six (6) months until March 2019

The Budget/Audit Committee at its September 6, 2018 meeting considered additional requests from departments and made amendments to Draft #2 of the 2019 Budget. These amendments were incorporated as Draft #3 of the Fiscal Year 2019 Budget. The changes contained in Draft #3 of the FY 2019 Budget include:

- Using \$100,000 from Fund Balance to fully fund Saginaw Future for one (1) year;
- To adjust County Commissioner compensation annually at the same percentage rate as negotiated with unionized and non-unionized employees;
- To restrict expenditures (\$104,000) by MSU Extension as to the 4H Program only;
- To adjust for the County's finalized Indirect Cost Allocation Plan and IT Rate Calculation Plan;
- To adjust the Sheriff's Selective Enforcement grant due to a lesser amount awarded;
- To adjust the Commission on Aging fund to reduce estimated property tax revenue due to millage increase not effective until fiscal year 2020;
- To adjust the Animal Care & Control fund to increase estimated property tax revenue due to millage increase approved by voters August 2018;
- To adjust the E-911 Surcharge fund to add estimated property tax revenues due to millage approved by voters August 2018; and
- To further adjust the Community Corrections grant to reduce the grant amount to equal funding recommendation received from MDOC of \$206,993.



Resolution A contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2019 is \$162,621,736 which is a 0.93% percent increase from the current amended Fiscal 2018 Budget. The amended General Fund Budget for Fiscal 2019 is \$47,568,526 which represents an increase of \$959,503 or 2.05% percent over the current amended Fiscal 2018 Budget. The General Fund budget includes the use of \$368,229 in fund balance and will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the County millage rates to be levied December 1, 2018 and July 1, 2019, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2019 Budget.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2019, which totals \$6,811,395, a \$3,280,625 increase over the current amended FY 2018 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 21, 2018 session to allow comment on the proposed FY 2019 Budget, as amended, and on the millages to be levied in December 2018 and July 2019. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #3 of the Controller’s recommended Fiscal Year 2019 Budget containing Budget Resolutions A, B, C and D be approved as submitted.

Respectfully submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O’Neal, Vice-Chair
Michael A. Webster

AUGUST 21, 2018 BOARD SESSION:

By Commissioner Krafft: that the Report of the Committee is received and the recommendations contained therein are laid on the table for adoption at the September 18, 2018 Board Session.

SEPTEMBER 18, 2018 BOARD SESSION:

Krafft moved, seconded by Theisen, to approve Draft #3 of the FY 2019 Budget through Resolutions A - D as presented. Motion carried.



[BUDGET RESOLUTIONS BEGIN ON NEXT PAGE]



RESOLUTION A
September 18, 2018

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2017 annual financial report and budget requests for the 2019 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and,

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and,

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and,

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and,

WHEREAS, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2019 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level.

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2019 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 18, 2018, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

[2019 BUDGET SUMMARY ON NEXT PAGE]



SAGINAW COUNTY FISCAL 2019 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2019 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
General Operating	\$ 41,381,917	\$ 41,381,917
Law Enforcement	8,460,777	419,814
Parks & Recreation	1,511,806	-
GIS System	215,920	-
Friend of the Court	5,125,907	1,066,682
Health Services	10,104,134	1,716,297
Solid Waste Management	320,400	-
Lodging Excise Tax	3,105,000	-
Principal Resident Exempt Denial	24,665	-
Event Center	1,196,359	-
Castle Museum & Historical Society	1,067,800	-
Commission on Aging	4,777,640	-
Mosquito Abatement Commission	3,646,083	-
Dredged Materials Disposal Facility	15,690	-
Planning	442,793	46,065
Brownfield Redevelopment Authority	9,006	-
Economic Development Corp	28,630	-
Public Improvement	1,143,157	-
Courthouse Preservation Technology	130,500	-
Animal Care & Control	2,272,375	-
Land Reutilization Fund	1,607,309	-
Small Cities Reuse	54,656	-
Register of Deeds Automation Fund	287,846	-
E-911 Telephone Surcharge	6,996,078	-
Mobile Data Maint/Replace	534,098	-
Local Correction Officers Training	73,750	-
Concealed Pistol Licensing	89,123	-
Law Library	63,000	56,500
County Library (Board)	67,000	-
MI Works!-Service Centers	889,705	-
Michigan Works! Administration	17,049,421	-
Remonumentation Grant	79,700	-
Special Projects	1,678,622	101,713
Sheriff Special Projects	1,050,586	-
Prosecutor Special Projects	671,033	267,631
Corrections Special Projects	430,453	184,220
MSU Extension Special Projects	263,500	104,000
Social Welfare	17,100	17,100
Child Care Probate/Juvenile Home	5,488,982	1,749,177
Child Care Welfare	867,160	449,410
Veterans Relief	8,000	8,000
Veterans Trust	-	-
Parking System	100,000	-
Delinquent Property Tax Foreclosure	2,148,544	-
Land Bank Authority	2,886,339	-
Airport	681,500	-
Inmate Services	735,500	-
Retiree Health Savings Plan	346,000	-
MERS Retirement Fund	3,149,600	-
Information Technology	3,487,750	-
Equipment Revolving Fund	6,768	-
Soil Erosion	131,539	-
Local Site Remediation Revolving	284,300	-
Mailing Department Fund	-	-
Motor Pool	389,135	-
Risk Management	1,452,735	-
Investment Services	59,023	-
Employee Benefits	9,338,763	-
Saginaw Children’s Zoo Millage	967,341	-
Library (Penal)	666,000	-
Post-Employment Health Benefits	8,608,135	-
DC Pension Trust Fund	3,935,083	-
TOTAL	\$ 162,621,736	\$47,568,526



BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and,

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2018 tax year (Fiscal 2019 budget year) for a total County levy of 9.3704 mills including authorized debt service as summarized below:

2018 AUTHORIZED TAX RATES - FISCAL 2019 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2019	4.8558 Mill**	General Operating
County Parks	.2942 Mill	Parks & Recreation
Castle Museum	.1997 Mill	Castle Museum & Hist.
Mosquito Control	.6400 Mill	Mosquito Abatement
Senior Citizens	.4300 Mill	Commission on Aging
County Event Center	.2250 Mill	Event Center
Sheriff Services	1.3394 Mill	Law Enforcement
Animal Control	.4250 Mill	Animal Control
Saginaw Children’s Zoo	.2000 Mill	Children’s Zoo
Saginaw County 9-1-1 Authority	<u>.2800 Mill</u>	9-1-1 Authority
Total, Operating Millages	<u>8.8891 Mill</u>	
Debt-Hospital Bonds	<u>.4813 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4813 Mill</u>	
GRAND TOTAL	<u>9.3704 Mill</u>	

** July 2019 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and,

BE IT FURTHER RESOLVED #4, That the sum of \$162,621,736 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and,

BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and,



BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and,

BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and,

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and,

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and,

BE IT FURTHER RESOLVED #10, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and,

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2019 Budget Year) as defined by Public Act 2, 1986; and,

BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$452,284 of the estimated \$904,568 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and,



BE IT FURTHER RESOLVED #13, That the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2019 Budget Year); and,

BE IT FURTHER RESOLVED #14, That in accordance with Public Act 264 of 1987 that 12/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be appropriated to the County Health Department Budget, for Public Health prevention programs and services; and,

BE IT FURTHER RESOLVED #15, That in accordance with Public Act 264 of 1987 that 5/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be used for personnel and operation costs in excess of the Prosecutor's Department, 1988 appropriation levels for Court Operations; and,

BE IT FURTHER RESOLVED #16, That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and,

BE IT FURTHER RESOLVED #17, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and,

BE IT FURTHER RESOLVED #18, That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and,

BE IT FURTHER RESOLVED #19, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department's current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and,

BE IT FURTHER RESOLVED #20, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and,



BE IT FURTHER RESOLVED #21, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and,

BE IT FURTHER RESOLVED #22, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and,

BE IT FURTHER RESOLVED #23, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and,

BE IT FURTHER RESOLVED #24, That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and,

BE IT FURTHER RESOLVED #25, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and,

BE IT FURTHER RESOLVED #26, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to Genesee County / State of Michigan to house 50 Genesee County inmates at a cost of \$35* per day to support the Law Enforcement Fund in the minimum amount of \$204,400; and,

BE IT FURTHER RESOLVED #27, The County Controller/CAO is authorized to reduce the Law Enforcement Fund including reduction in force if the projected revenue from housing Genesee County inmates does not materialize; and,

BE IT FURTHER RESOLVED #28, Any revenue received from the rental of jail beds to Genesee County / State of Michigan is restricted and can only be used for Law Enforcement or jail expenses; and,



BE IT FURTHER RESOLVED #29, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2018; COAM-Sheriff Unit II Sergeants – expires 2019; Teamsters Local 214 Health Department and Commission on Aging – expires 2018; Teamsters Local 214 Public Health Nurses – expires 2018; COAM-Sheriff Unit III Captains & Lieutenants – expires 2018; POAM-Sheriff Unit I (312 eligible) – expires 2019; POAM Detention Youth Care Specialists – expires 2018; POAM-Animal Control Officers – expires 2018; POAM–Family Division Probation Officers – expires 2018; GELC-District Court Probation Officers – expires 2018; POAM-Prosecutors – expires 2018; POAM-Detention Supervisors – expires 2018; UAW Managers – expires 2018; UAW Professionals – expires 2018; UAW Paraprofessionals – expires 2018; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2018; and Controller/CAO contract – expires 2019; and,

BE IT FURTHER RESOLVED #30, That it is the determination of the Board of Commissioners for the 2019 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully Submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
Carl E. Ruth, Chair
Adopted: September 18, 2018

RESOLUTION B
September 18, 2018

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and,

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and,

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2019 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and,



BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2019 Budget; and,

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and,

BE IT FURTHER RESOLVED #4, That County-wide Elected Official's (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Board of Commissioners) compensation be adjusted at the same percentage wage rate for County non-union and union employees; and,

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 18, 2018

[Res. B Elected/Appointed Officials Compensation Chart on Next Page]



RESOLUTION B
COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION
September 18, 2018

NUMBER	TITLE	01/01/2018 AMOUNT	01/01/2019 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137 *
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689 *
6	Member, Board of Commissioners	10,874	10,874 *
5	Circuit Court Judge	**	**
5	District Court Judge	**	**
2	Probate Court Judge	**	**
1	Clerk	81,920	81,920 *
1	Register of Deeds	80,523	80,523 *
1	Treasurer	90,653	90,653 *
1	Public Works Commissioner	90,510	90,510 *
1	Sheriff	109,546	109,546 *
1	Prosecutor	137,163	137,163 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County non-union and union employees.

** Judges’ annual salaries are paid pursuant to State law.



RESOLUTION C
September 18, 2018

WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2019-2023 Capital Improvement Plan for the 2019 Fiscal Year as submitted by the Saginaw County Controller/CAO; and,

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner.

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2019 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2019 Fiscal Year.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 18, 2018

[2019 – 2023 FIVE YEAR CAPITAL IMPROVEMENT PLAN BEGINS ON NEXT PAGE]



**County of Saginaw
Five Year Capital Budget
Covering Years 2019-2023
Capital Needs/Requests**

Department	Total of Requests	Year Requested & Estimated Amount					
		2019		2020	2021	2022	2023
		Approved	Not Approved				
Animal Control	\$11,450,000	\$0	\$5,750,000	\$5,700,000	\$0	\$0	\$0
Board of Commissioners	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Circuit Court	\$256,000	\$15,000	\$6,000	\$200,000	\$25,000	\$10,000	\$0
Commission on Aging	\$894,400	\$361,000	\$54,515	\$128,885	\$108,000	\$142,000	\$100,000
Community Corrections / Jail Reimbursement Offices	\$22,000	\$0	\$22,000	\$0	\$0	\$0	\$0
Controller's Office	\$14,820	\$14,820	\$0	\$0	\$0	\$0	\$0
County Clerk	\$14,754	\$14,754	\$0	\$0	\$0	\$0	\$0
70th District Court	\$179,000	\$35,000	\$0	\$26,000	\$28,000	\$30,000	\$60,000
Equalization	\$8,000	\$8,000	\$0	\$0	\$0	\$0	\$0
Family Division	\$106,000	\$60,000	\$0	\$1,000	\$35,000	\$10,000	\$0
Friend of the Court	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health Department	\$131,258	\$72,758	\$0	\$0	\$58,500	\$0	\$0
HW Browne Airport	\$3,186,667	\$755,000	\$0	\$166,667	\$1,420,000	\$65,000	\$780,000
Information Systems & Services	\$12,884,000	\$3,366,000	\$0	\$4,779,500	\$2,932,000	\$1,064,500	\$742,000
Juvenile Detention Center	\$582,000	\$8,000	\$24,000	\$510,000	\$40,000	\$0	\$0
Maintenance-Asbestos	\$255,000	\$51,000	\$0	\$51,000	\$51,000	\$51,000	\$51,000
Maintenance-Bagley St.	\$30,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Maintenance-County Office Building	\$575,326	\$185,000	\$0	\$390,326	\$0	\$0	\$0
Maintenance-Courthouse	\$1,663,106	\$391,717	\$411,389	\$462,000	\$286,000	\$106,000	\$6,000
Maintenance-Other County Properties	\$449,500	\$270,000	\$35,500	\$67,000	\$42,000	\$35,000	\$0
Maintenance-Jail	\$30,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Maintenance-Sheriff Admin./911	\$166,000	\$83,000	\$0	\$83,000	\$0	\$0	\$0
Medical Examiner	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Michigan Works **	\$0	N/A	N/A	N/A	N/A	N/A	N/A
Mosquito Abatement	\$1,313,529	\$480,000	\$18,000	\$327,420	\$219,477	\$141,879	\$126,754
Parks & Recreation	\$816,600	\$400,100	\$0	\$29,000	\$315,000	\$57,500	\$15,000
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Probate Court	\$15,000	\$10,000	\$5,000	\$0	\$0	\$0	\$0
Prosecutor's Office	\$34,200	\$2,500	\$10,400	\$10,300	\$4,000	\$3,500	\$3,500
Public Works	\$293,500	\$71,000	\$0	\$36,000	\$73,500	\$37,000	\$76,000
Register of Deeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sheriff Less than \$5,000 (Bulletproof Vests, Ammo, Taser Cartridges, Pepper Spray)	\$158,006	\$25,925	\$8,356	\$36,871	\$26,948	\$37,763	\$22,143
Sheriff-Inmate Services	\$4,105	\$4,105	\$0	\$0	\$0	\$0	\$0
Sheriff-Jail	\$301,236	\$45,666	\$104,750	\$39,150	\$37,610	\$37,610	\$36,450
Sheriff-Law Enforcement (Road Patrol)	\$1,281,208	\$13,050	\$291,358	\$274,700	\$266,500	\$277,200	\$158,400
Sheriff-Emergency Services	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0
Treasurer's Office	\$19,000	\$8,000	\$0	\$11,000	\$0	\$0	\$0
Totals for All Departments	\$37,164,215	\$6,811,395	\$6,741,268	\$13,359,819	\$5,968,535	\$2,105,952	\$2,177,247

** See detail page for further departmental information.



Board of Commissioners – September 18, 2018

Means of Financing	Total of Requests	Year Requested & Estimated Amount					
		2019		2020	2021	2022	2023
		Approved	Not Approved				
Animal Control	\$6,080,000	\$0	\$3,040,000	\$3,040,000	\$0	\$0	\$0
Building Authority	\$166,000	\$83,000	\$0	\$83,000	\$0	\$0	\$0
Child Care	\$291,000	\$4,000	\$12,000	\$255,000	\$20,000	\$0	\$0
Commission on Aging	\$317,800	\$63,400	\$54,515	\$82,385	\$61,500	\$49,000	\$7,000
Courthouse Preservation Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Delinquent Tax Revolving	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Court-Special Parking Fund	\$95,000	\$35,000	\$0	\$0	\$0	\$0	\$60,000
Donations	\$3,906,085	\$106,085	\$1,900,000	\$1,900,000	\$0	\$0	\$0
Drain Revolving Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grant	\$4,191,100	\$963,600	\$380,000	\$576,500	\$1,324,500	\$151,500	\$795,000
Friend of the Court	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Fund	\$123,412	\$36,000	\$8,312	\$2,460	\$37,820	\$820	\$38,000
Health Department	\$131,258	\$72,758	\$0	\$0	\$58,500	\$0	\$0
HW Browne Airport	\$173,583	\$52,000	\$0	\$8,333	\$71,000	\$3,250	\$39,000
Information Systems & Services	\$12,884,000	\$3,366,000	\$0	\$4,779,500	\$2,932,000	\$1,064,500	\$742,000
Inmate Services	\$4,105	\$4,105	\$0	\$0	\$0	\$0	\$0
Law Enforcement	\$122,894	\$31,675	\$44	\$26,861	\$19,228	\$29,943	\$15,143
Local Corrections Officer Training	\$8,100	\$2,100	\$0	\$2,100	\$1,300	\$1,300	\$1,300
Mosquito Abatement	\$1,313,529	\$480,000	\$18,000	\$327,420	\$219,477	\$141,879	\$126,754
Motor Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks & Recreation	\$513,500	\$97,000	\$0	\$29,000	\$315,000	\$57,500	\$15,000
Public Improvement-General	\$5,668,864	\$1,028,791	\$1,201,647	\$2,092,326	\$706,500	\$471,700	\$167,900
Public Improvement-Restricted	\$601,086	\$114,366	\$104,750	\$108,100	\$91,610	\$91,710	\$90,550
Risk Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Road Patrol Millage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCCJCC	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sheriff-Special Projects	\$12,800	\$2,500	\$0	\$2,500	\$2,600	\$2,600	\$2,600
Soil Erosion	\$182,500	\$35,000	\$0	\$36,000	\$36,500	\$37,000	\$38,000
State Grant	\$377,598	\$234,015	\$22,000	\$8,333	\$71,000	\$3,250	\$39,000
Unidentified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals	\$37,164,215	\$6,811,395	\$6,741,268	\$13,359,819	\$5,968,535	\$2,105,952	\$2,177,247



RESOLUTION D
September 18, 2018

WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and,

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and,

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2019 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and,

WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year.

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2019 Budget.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 18, 2018

[FY 2019 BUDGET FEE SCHEDULE BEGINS ON NEXT PAGE]



COUNTY OF SAGINAW

Fee Schedule
2018 ~ 2019 Budget

The following fees shall be incorporated into the fee schedules for the following departments and shall become effective on October 1, 2018.

<u>Fee Description</u>	<u>Authority</u>	<u>FY 2018 Approved Fee</u>	<u>FY 2019 Recommended Fee</u>
All Departments (Unless Otherwise Noted)			
Freedom of Information Act (FOIA) Fees	County Policy #112	Subject to Change - see County Policy #112	Subject to Change - see County Policy #112
Record Copying - Copy Machine	County	1.00 per page	1.00 per page
Non-Certified Copies	County	1.00 per page	1.00 per page
Record Copying-Police Reports for Defense Attorney-Prosecutor	County	1.00 per page	1.00 per page
Faxing Service Fee	County	2.00 per page	2.00 per page
Re-Printing of W-2's	County	10.00	10.00
Animal Control			
Dog Licenses			
Regular (Unaltered) (Before March 1)	County Ordinance #110 (Am. 2010)	\$25.00	\$25.00
Regular (Unaltered) (After March 1)	County Ordinance #110 (Am. 2010)	50.00	50.00
Unsexed (Altered) (Before March 1)	County Ordinance #110 (Am. 2010)	12.00	12.00
Unsexed (Altered) (After March 1)	County Ordinance #110 (Am. 2010)	24.00	24.00
Seniors Unsexed (Altered) (Before March 1)	County Ordinance #110 (Am. 2010)	5.00	5.00
Seniors Unsexed (Altered) (After March 1)	County Ordinance #110 (Am. 2010)	10.00	10.00
Administrative Fee for Replacement of Lost License	County Ordinance #110 (Am. 2010)	5.00	5.00
Miscellaneous Fees			
Animal Complaint Report Fees	County	1.50	1.50
Animal Trap Fees	County	10.00	10.00
Board & Care of Animals	County Ordinance #110 (Am. 2010)	15.00 per day	15.00 per day
Dead Animal Disposal Fee	County	9.00	9.00
Dead Animal Pick Up Service Fee	County	75.00 + 9.00 disposal fee	75.00 + 9.00 disposal fee
Euthanasia Fee	County	30.00	30.00
Euthanasia Disposal Fee	County	15.00	15.00
Fees & Charges - Animal Cruelty	State	Court Ordered	Court Ordered
Impoundment Fees - 1st Offense	County	60.00	60.00
Impoundment Fees - 2nd Offense	County	120.00	120.00
Impoundment Fees - 3rd Offense (if animal is <u>not</u> spayed/neutered)	County	200.00	200.00
Impoundment Fees - 3rd Offense (if animal is already spayed/neutered)	County	200.00	200.00
Kennel License Fee 10 or less (Before June 1)	County Ordinance #110 (Am. 2010)	10.00	10.00
Kennel License Fee 11 or more (Before June 1)	County Ordinance #110 (Am. 2010)	25.00	25.00
Kennel License Fee 10 or less (After June 1)	County Ordinance #110 (Am. 2010)	20.00	20.00
Kennel License Fee 11 or more (After June 1)	County Ordinance #110 (Am. 2010)	50.00	50.00
Kennel Inspection Fees	County Ordinance #110 (Am. 2010)	50.00	50.00
Owned Animal Pick Up	County	35.00 per animal	35.00 per animal
Sales - Dogs	County	125.00	125.00
Sales - Dogs over 7	County	50.00	50.00
Sales - Cats	County	50.00	50.00
Sales - Other Animals	County	15.00	15.00
Spay/Neuter Deposit - Retail	State (MCL 287.338a)	100.00	100.00
Spay/Neuter Deposit - Rescues	State (MCL 287.338a)	25.00	25.00



Board of Commissioners – September 18, 2018

Board of Commissioners			
Use of Board Chambers and Committee Rooms	County	\$100.00 half-day (1-4 hrs)	\$100.00 half-day (1-4 hrs)
Use of Board Chambers and Committee Rooms	County	\$200.00 full-day (4-8 hrs)	\$200.00 full-day (4-8 hrs)
Cancellation Fee	County	50.00	50.00

Circuit Court			
Court Costs	State	Varies	Varies
Crime Victim Rights Fee	State (MCL 780.05)	130.00	130.00
Child Support Show Cause Fee	County	150.00	150.00
Court Cost Reimbursement-State Prisoners	State (MCL 800.452)	Varies	Varies
Penal Fines	State (MCL 397.36)	Varies	Varies
State Minimum Fee	State	68.00 x convicted count	68.00 x convicted count
Costs of Prosecution	State (MCL 769.1f)	Varies	Varies
Emergency Response Reimbursement	State (MCL 769.1f)	Varies	Varies
Driver License Clearance Fee	State (MCL 257.321a)	45.00	45.00
Reimbursement - Court Appointed Attorney	Court	Varies	Varies
20% Late Penalty	State (MCL 600.4803(1))	20% of non-restitution	20% of non-restitution
NSF Check Fee	Court	25.00	25.00
Contempt Fees	Court	Varies	Varies
Cost to Compel Appearance	State (MCL 769.1k(2))	Varies	Varies

Commission on Aging			
Transportation Fees	County	\$2.00 one way trip	\$2.00 one way trip

County Clerk			
Assumed Name	State	\$10.00	\$10.00
Assumed Name Address Change		10.00	10.00
Assumed Name Discontinuance		10.00	10.00
Certified Copies (Birth, Deaths, Marriages)	County	15.00	15.00
Certified Copies - additional copies	County	7.00	7.00
Co-Partnership Filing		10.00	10.00
Co-Partnership Address Change		10.00	10.00
Co-Partnership Discontinuance		10.00	10.00
Concealed Weapon Permit - NEW & REAPPLY	State (MCL 28.425b(5); 28.425b(9))	100.00	100.00
Concealed Weapon Permit - RENEWAL	State (MCL 28.425(1))	115.00	115.00
Concealed Weapon Permit Replacement	State (MCL 28.425b(15))	10.00	10.00
Concealed Weapon Appeal	State	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Concealed Weapon Restoration of Right (Appeal)	State	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Discharge of Property Lien	County	20.00	20.00
Election Copies (per page)	County	1.00	1.00
Mailing Service Fee	County	1.00	1.00
Qualified Voter File Copies			
All Reports	County	0.25 per page	0.25 per page
Labels (30 labels per sheet)	County	0.45	0.45
Copy on Paper Household Label Option	County	0.25 per page	0.25 per page
Copy of List on Computer Disc (per voter)	County	50.00	50.00
Email List	County	0.25 per page	0.25 per page
Marriage License in County	State	20.00	20.00
Marriage License out County	State	30.00	30.00
Marriage License Waiver	County	10.00	10.00
Qualified Voter File Maintenance			
Under 500 Registered Voters	County	150.00	150.00



Board of Commissioners – September 18, 2018

500-999 Registered Voters	County	200.00	200.00
1,000-1,999 Registered Voters	County	300.00	300.00
2,000-2,999 Registered Voters	County	400.00	400.00
3,000+ Registered Voters	County	500.00	500.00
Notarization			
Notary Bond Filing	State	10.00	10.00
Notary Acknowledgement (per document)	County	5.00	5.00
Per Document no Typing	County	3.00	3.00
Per Document we do Typing	County	5.00	5.00
Passports			
Passport Application Processing Fee	County	35.00	35.00
Passport Photos	County	10.00	10.00
New Passport Book Application (persons 16 & over)	Federal	110.00	110.00
New Passport Book Application (persons 15 & under)	Federal	80.00	80.00
New Passport Card Application (persons 16 & over)	Federal	30.00	30.00
New Passport Card Application (persons 15 & under)	Federal	15.00	15.00
Passport Application Expediting Fee	Federal	60.00 + overnight delivery costs	60.00 + overnight delivery costs
Renewal Passport Book Application (persons 16 & over)	Federal	110.00	110.00
Renewal Passport Card Application (persons 16 & over)	Federal	30.00	30.00
Court Fees			
Admit to Bar	State	25.00	25.00
Appeal Fees	State	Varies	Varies
Appeal from District Court	State	175.00	175.00
Appeal to Court of Appeals	State	25.00	25.00
Bond Costs	State	Varies	Varies
Court Copy (Per Page)	State	1.00	1.00
Certification	State	10.00	10.00
Custody/Parenting Time	State	100.00	100.00
Debtor Discovery Subpoena Judgment	State	15.00	15.00
Drivers' License Clearance Fee	State (MCL 257.321c)	45.00	45.00
Filing Fee - Civil	State	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Foreign Judgment	State	150.00	150.00
Garnishment Fee	State	15.00	15.00
Judgment Fee (Divorce with Children)	State	80.00	80.00
Jury Fee	State	85.00	85.00
Motion Fee	State	\$20.00	\$20.00
Order of Filiations Fee	State	59.00	59.00
Register of Action	County	1.00 per page	1.00 per page
Writ of Attachment	State	15.00	15.00
Writ of Execution	State	15.00	15.00

District Court			
Bond Costs (10% bonds only)	State	10% of bond	10% of bond
Contempt Fees	Court	Varies	Varies
NSF Check Fee	Court	25.00	25.00
Statute Fines	State	50% of fine	50% of fine
Restricted License Fee	Court	25.00	25.00
Filing Fee (Claim \$10,000 - \$25,000)	State (MCL 600.8371)	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Filing Fee (Claim \$3,000 - \$9,999)	State (MCL 600.8371)	65.00	65.00
Filing Fee (Claim \$600 - \$3,000)	State (MCL 600.8371)	45.00	45.00
Filing Fee (Claim less than \$600)	State (MCL 600.8371)	25.00 + 10.00 electronic filing fee	25.00 + 10.00 electronic filing fee
Appeal Fees	State (MCL 600.6526)	25.00	25.00
Certified Copy	State (MCL 600.2546)	10.00	10.00



Board of Commissioners – September 18, 2018

Certified Mail	Court	7.00	7.00
Certified Mail-Restricted	Court	10.00	10.00
Discovery Subpoena	State (MCL 600.5757)	15.00	15.00
Jury Fee	State (MCL 600.5738)	50.00	50.00
Record Check Fee	Court	10.00	10.00
Order to Seize Property	State (MCL 600.5757)	15.00	15.00
Writ of Garnishment	State (MCL 600.5757)	15.00	15.00
Marriage Fees	State (MCL 600.8316)	10.00	10.00
Costs of Prosecution	State (MCL 769.1f)	Varies	Varies
Police Reimbursement	State (MCL 769.1f)	Varies	Varies
Probation Oversight Fees	Court	30.00 per month	30.00 per month
Clearance Card Fees	State (MCL 257.321)	45.00	45.00
Crime Victims' Rights Fee	State (MCL 780.905)	75.00	75.00
Assessment Fees-Probation	Court	80.00	80.00
Sale of Forms	Court	0.50	0.50
Reimbursement-Court Appointed Atty	Court	Varies	Varies
Charges for Credit Bureau	Court	0.25 per judgment	0.25 per judgment
Assessment Fee-Courthouse Preservation Fund	Court/County	10.00	10.00
Claim (other than money judgment)	State (MCL 600.8371)	65.00	65.00
Small Claims up to \$600	State (MCL 600.8420)	25.00	25.00
Small Claims \$600 - \$1,750	State (MCL 600.8420)	45.00	45.00
Small Claims \$1,750 - \$3,000	State (MCL 600.8420)	65.00	65.00
Summ Proceeding Possession Only	State (MCL 600.5756)	45.00	45.00
Summ Proceeding Claim up to \$600	State (MCL 600.8371)	25.00	25.00
Summ Proceeding \$600 - \$1,750	State (MCL 600.8371)	45.00	45.00
Summ Proceeding \$1,750 - \$10,000	State (MCL 600.8371)	65.00	65.00
Summ Proceeding \$10,000 - \$25,000	State (MCL 600.8371)	150.00	150.00
Motion Fee - Civil Division	State (MCL 600.8371)	20.00	20.00
DNR Fish and Game	State (MCL 324.1609)	10.00	10.00
Justice System Assessment - Civil Infractions	State (MCL 600.8381)	40.00	40.00
Justice System Assess. - Non Civil Infractions	State (MCL 600.8827)	10.00	10.00
Minimum State Costs - Simple Misdemeanors	State (MCL 600.8381)	50.00	50.00
Minimum State Costs - Serious/Specified Misdemeanors	State (MCL 769.1j)	53.00	53.00
MOR Assessment Fee	Court	25.00	25.00
Notice of Judgment Lien	State (MCL 600.2805)	10.00	10.00
20% Late Fee Penalty	State (MCL 600.4803)	Varies	Varies
PLUS Assessment Fee	Court	25.00	25.00
Default Set Aside Fee	Court	5.00	5.00
Domestic Violence Inventory Test	Court	80.00	80.00
Pre-Sentence Investigative Report	Court	50.00	50.00
Veterans Treatment Court Participation Fee	Court/County (11/19/13 Courts & Public Safety 3.1)	300.00	300.00

Equalization			
Electronic Transfer of Assessment Information	County	\$300.00	\$500.00
Services for Summer Tax Bills & Rolls (+ maint)	County	2.00 per parcel	2.00 per parcel
Services for Winter Tax Bills & Rolls	County	1.00 per parcel	1.00 per parcel
Special Assessment Rolls	County	0.50 per parcel	0.50 per parcel
Appraisal Folders	County	0.60	0.60
Report/Printouts	County	10.00 + 0.10 page	10.00 + 0.10 page
0-50 Labels	County	5.00 + 0.20 a label	5.00 + 0.20 a label
Over 50 Labels	County	5.00 + 10.00 first 50 labels + 0.03 per label over 50	5.00 + 10.00 first 50 labels + 0.03 per label over 50



Board of Commissioners – September 18, 2018

Family Division			
Adoption Fees			
Adoption Fees - Petition for Adoption	State (MCL 600.880(1))	\$150.00	\$150.00
Order Confirming Adoption	State (MCL 600.2546)	10.00	10.00
Bond Costs	State	10% of 10% Bond	10% of 10% Bond
Certified Copies	State (MCL 600.2546)	10.00 first page + 1.00 each additional page	10.00 first page + 1.00 each additional page
CD of Recorded Hearing	County	10.00	10.00
Juvenile Hearings			
Court Costs- Delinquent, Traffic & Ordinance	County	100.00	100.00
State Costs - Per Charge	State (MCL 600.8381)	40.00 - 60.00	40.00 - 60.00
Victim's Rights Fee	State (MCL 780.905)	20.00	20.00
Motion, Petition, Account, Objections ,Claims, Hearings	State (MCL 600.8806(1))	20.00	20.00
Show Cause Hearings	State (MCL 600.4801 & 03)	100.00 + 20% unpaid cost/fee	100.00 + 20% unpaid cost/fee
Probation Oversight Fees	County	100.00	100.00

Friend of the Court			
Judgment Fees (Non IV-D) Modification of Custody or Parenting Time	State (MCL 600.2529)	\$80.00	\$80.00
Judgment Fees (IV-D) Modification of Support	State (MCL 600.2529)	40.00	40.00
Judgment Fees (Non IV-D) Per Judgment of Divorce when Children Involved	State (MCL 600.2529)	80.00	80.00
Statutory Fees - Payers with Active Cases	State (MCL 780.173)	2.00 per month	2.00 per month
Caseworker Investigation Fees	County	150.00 per petitioner	150.00 per petitioner
Payment Processing Fee Payers with Active Cases	State (MCL 600.2538)	0.25 per month	0.25 per month
Marriage Licenses	State (MCL 551.103)	15.00	15.00
Reimbursement - Marriage Counseling	County	Varies	Varies
Show Cause Court Fees	County	150.00	150.00
Driver's License Clearance Fee	State (MCL 257.321c)	45.00	45.00

Health Department			
Laboratory Fees			
Routine Well Water Analysis-Coliform & Anions	County	\$23.00	\$25.00
Routine Well Water Analysis-Coliform, Anions & Cations	County	30.00	32.00
Pool/Spa Testing	County	25.00	27.00
Routine Coliform up to 72 Hours	County	15.00	15.00
24 Qualitative Coliform	County	16.00	16.00
24 Quantitative Coliform	County	18.00	18.00
Water Specimen Mailing Kit	NO LONGER OFFERED	2.00	-
Limited Chemistry (Anion Testing)	County	12.00	13.00
Expanded Chemistry (Anion & Cation)	County	16.00	17.00
Standard Plate Count Test	County	12.00	13.00
Blood Draw	County	10.00	10.00
Paternity Collection	County	20.00	25.00
VDRL (Syphilis)	County	15.00	15.00
Thayer Martin (GC)	County	15.00	15.00
Chlamydia/GC NAAT	County	36.00 - 80.00	36.00 - 80.00
Drug Testing - Quantitative Analyte	County	15.00	-
Chlorine Wheel Calibration (EHS)	County	15.00	15.00
Reagent Preparation (KOH or Saline)	County	10.00	10.00
Dairy Coliform	County	14.00	18.00
Spore Strip Verification of Sterilization (Yearly Fee)	County	80.00	85.00
Hepatitis C Antibody Test	NO LONGER OFFERED	20.00	-
pH Analysis	County	12.00	12.00
Enrollment Fee	County	25.00	25.00



Board of Commissioners – September 18, 2018

Drug Testing Confirmation	County	75.00	75.00
Single Analyte Drug Screen Quantitative	County	-	17.00
5 Panel Quantitative Urine Drug Screen	County	-	20.00
9 Panel Quantitative Urine Drug Screen	County	-	23.00
Rapid Drug Screen 10 Panel, includes secondary testing on positives	County	-	28.00
EtG (ethyl glucuronide)	County	-	20.00
Drug Testing Quantitative- Additional Analyte (each)	County	10.00	10.00
Qualitative Urine Drug Screening (Dip Stick)	County	10.00	10.00
Rice Water Testing	County	15.00	15.00
Environmental Health Fees			
License Surcharge	State of Michigan	TBD by MDA	TBD by MDA
Food Service 0-50 Seats	County	387.00	395.00
Food Service 51-75 Seats	County	464.00	473.00
Food Service 76-100 Seats	County	569.00	580.00
Food Service 101+ Seats	County	741.00	756.00
Non-Profits	County	50% of established fee	50% of established fee
Educational Facilities, Non-County Governments	County	50% of established fee	50% of established fee
Late Fee	County	20% after April 30th; additional 10% per month after May 31st	20% after April 30th; additional 10% per month after May 31st
Late Fee (Non-Profit)	County	26.00	27.00
Food Service No Surcharge	County	5.00 Consumer Education Fee to MDARD	5.00 Consumer Education Fee to MDARD
Food Service Seasonal 0-50 Seats	County	290.00	296.00
Food Service Seasonal 51-75 Seats	County	348.00	355.00
Food Service Seasonal 76-100 Seats	County	427.00	436.00
Food Service Seasonal 101+ Seats	County	556.00	567.00
Temporary Food License			
License Surcharge	State of Michigan	TBD by MDARD	TBD by MDARD
Temporary Food 1-9 days	County	89.00	91.00
Temporary Food 10-14 days	County	113.00	115.00
Temporary Food 1-9 days (Non-Profit)	County	No Surcharge 49.00 w/educational training fee	No Surcharge 50.00 w/educational training fee
Temporary Food 10-14 days (Non-Profit)	County	No Surcharge 62.00 w/educational training fee	No Surcharge 63.00 w/educational training fee
Late Fee - 2-5 days before event	County	41.00	45.00
Late Fee - Friday before weekend event/day before weekday event	County	89.00	90.00
Late Fee - Day of event	County	Double Normal Fee	Double Normal Fee
Special Transitory Food Units (STFU)			
License Fee	State of Michigan	TBD by MDARD	TBD by MDARD
Inspection Fee	State of Michigan	TBD by MDARD	TBD by MDARD
Mobile Units			
License Fee	County	384.00	392.00
Plan Review			
Plan Review 0-50 seats	County	827.00	844.00
Plan Review 51-75 seats	County	989.00	1009.00
Plan Review 76-100 seats	County	1,189.00	1,213.00
Plan Review 101+ seats	County	1,510.00	1,540.00
Plan Review STFU & Mobile	County	943.00	962.00
Plan Review Limited	County	655.00	668.00
Construction without plans submitted	County	Double Normal Fee	Double Normal Fee
Pre-opening follow-up inspection	County	256.00	261.00
Septic Permits - Residential			
Residential Septic Permit	County	425.00	434.00
Septic Permits - Commercial			
Commercial Septic 1-1,000 gal/day	County	425.00	434.00



Board of Commissioners – September 18, 2018

Commercial Septic 1,001-2,000 gal/day	County	630.00	643.00
Commercial Septic 2,001-5,000 gal/day	County	756.00	771.00
Commercial Septic 5,001-10,000 gal/day	County	914.00	932.00
Installation/Construction of system w/o permit	County	Double Normal Fee	Double Normal Fee
Well Permits			
Residential Type III Well	County	184.00	188.00
Commercial Type III Well	County	226.00	231.00
Commercial Type II Well	County	331.00	338.00
Irrigation /Test Well - no sample	County	215.00	219.00
Installation w/o permit	County	Double Normal Fee	Double Normal Fee
Capacity/Quantity Test	County	179.00	183.00
Non-Community Level II Assessment	County	179.00	183.00
Septic Well Evaluations			
Mortgage Evaluation Well	County	194.00	198.00 + 26.00 per lead sample
Mortgage Evaluation Septic	County	320.00	326.00 + 26.00 per lead sample
Mortgage Evaluation Well & Septic	County	446.00	455.00
Performance Inspection Septic	County	320.00	326.00
Performance Inspection Septic & Well	County	446.00	455.00
MDHHS Inspections			
MDHHS Full Inspection	County	383.00	391.00
Other Programs			
Body Art Facility Inspection	County	179.00	183.00
Body Art Facility Plan Review	County	347.00	354.00
Land Evaluation (void @ 3 years)	County	194.00	198.00
Plat Review	County	551.00 + 16.00 per lot	562.00 + 16.00 per lot
Formal Hearing	County	635.00	648.00
Board of Appeals	County	383.00	391.00
Office Conference	County	58.00	59.00
Informal Hearing 2nd within two years	County	425.00	434.00
Food Workers Class	County	95.00	97.00
Food Class - ServSafe	County	194.00	198.00
ServSafe Retest	County	110.00	112.00
ServSafe Recertification	County	110.00	112.00
ServSafe Recertification (if cancelled in less than 2 days)	County	\$37.00	38.00
Swimming Pools/Spas - Inspections	County	179.00 per location + 53.00 per additional pool	183.00 per location + 54.00 per additional pool
Swimming Pools/Spas - Follow-up Inspection	County	74.00	\$75.00
Mobile Home Parks 25 sites or less	State of Michigan	25.00	25.00
Mobile Home Parks 26 sites or more	State of Michigan	25.00 + 0.50 per site	25.00 + 0.50 per site
Solid Waste Fee	State of Michigan	As required by Act 451	As required by Act 451
Permanent Campground License	County	179.00	183.00
Temporary Campground License	County	-	91.00
Temporary Campground License 1-25 sites	State of Michigan	TBD by DEQ	TBD by DEQ
Temporary Campground License 26-50 sites	State of Michigan	TBD by DEQ	TBD by DEQ
Temporary Campground License 51-75 sites	State of Michigan	TBD by DEQ	TBD by DEQ
Temporary Campground License 76-100 sites	State of Michigan	TBD by DEQ	TBD by DEQ
Temporary Campground License 101-500 sites	State of Michigan	TBD by DEQ	TBD by DEQ
Temporary Campground License 500+ sites	State of Michigan	TBD by DEQ	TBD by DEQ
Radon Test Kits	County	10.00	10.00
Soil Re-evaluation	County	100.00	102.00
Septic Installer Initial Registration	County	110.00	112.00
Septic Installer Registration	County	200.00 every three years	204.00 every three years
Engineered/Alternative System Review	County	252.00	257.00
Enforcement Re-inspections	County	131.00	134.00
Established Hourly Rate Reimbursement (billed in 1/4 hrs.)	County	194.00 per hour	194.00 per hour



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CIA Regulation Fine	County	Varies 100.00-1,000.00	Varies 100.00- 1,000.00
Water, Soil & Dust Sample Collection, Air Monitoring	County	194.00 per hour + lab fee	198.00 per hour + lab fee
Lead Risk Assessment	County	404.00	412.00
Lead Inspection	County	352.00	359.00
Combination Inspection/Risk Assessment	County	462.00	471.00
Clearance Sampling	County	299.00	305.00
Cemetery Development Review	County	546.00	557.00
Disinterment Permits	County	100.00	100.00
NSF Check Fee	County	26.00	26.00
Immunization Fee Schedule			
Hepatitis A - Adult	County	65.00	65.00
Hepatitis A - Adolescent	County	40.00	40.00
Hepatitis B - Adult	County	65.00	65.00
Hepatitis B - Adolescent	County	40.00	40.00
Dtap-Hep B-IPV Pediarix	County	80.00	80.00
Dtap	County	35.00	35.00
Dtap-IPV-HIB Pentacel	County	100.00	100.00
Dtap-IPV	County	55.00	55.00
Dt	County	45.00	55.00
Flu	County	20.00	20.00
HPV-9 Gardasil	County	200.00	210.00
Immunoglobulin	NO LONGER OFFERED	15.00	-
IPV	County	35.00	35.00
Meningitis	County	125.00	125.00
Meningococcal B Bexsero	County	170.00	170.00
Meningococcal B Trumenba	County	135.00	140.00
MMR	County	80.00	80.00
HIB	County	30.00	30.00
Pneumonia	County	90.00	110.00
Prevnar	County	175.00	205.00
Rotavirus	County	85.00	85.00
TB Test	County	15.00	15.00
TD-PF	County	35.00	35.00
Tdap	County	45.00	45.00
MMR-V (ProQuad)	County	200.00	205.00
Zostavax (Zoster Vaccine)	County	220.00	220.00
Varicella	County	130.00	130.00
Shingrix	County	145.00	145.00
Charge to Administer Vaccine	County	20.00 per injection	20.00 per injection
Family Planning Clinic			
Services			
Initial Visit (ages 5-11)	County	30.00 - 120.00	30.00 - 120.00
Initial Visit (ages 12-17)	County	32.00 - 128.00	32.00 - 128.00
Initial Visit (ages 18-39)	County	32.00 - 128.00	32.00 - 128.00
Initial Visit (ages 40-64)	County	40.00 - 160.00	40.00 - 160.00
Annual Visit (ages 5-11)	County	25.00 - 100.00	25.00 - 100.00
Annual Visit (ages 12-17)	County	25.00 - 100.00	25.00 - 100.00
Annual Visit (ages 18-39)	County	25.00 - 100.00	25.00 - 100.00
Annual Visit (ages 40-64)	County	30.00 - 120.00	30.00 - 120.00
Office Visit-New (Simple)	County	10.00 - 40.00	10.00 - 40.00
Office Visit-New (Moderate)	County	16.00 - 64.00	16.00 - 64.00
Office Visit-New (Complex)	County	22.00 - 88.00	22.00 - 88.00
Office Visit-Established (Simple)	County	7.00 - 28.00	7.00 - 28.00
Office Visit-Established (Moderate)	County	10.00 - 40.00	10.00 - 40.00
Office Visit-Established (Complex)	County	12.00 - 48.00	12.00 - 48.00
Pregnancy Test	County	3.00 - 12.00	3.00 - 12.00
Blood Count - Hemoglobin	County	2.00 - 8.00	2.00 - 8.00



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Vaginal Smear (Wet Mount)	County	2.00 - 8.00	2.00 - 8.00
Injection Administration	County	5.00 - 20.00	5.00 - 20.00
IUD Insert	County	18.00 - 72.00	18.00 - 72.00
IUD Removal	County	19.00 - 76.00	19.00 - 76.00
Diaphragm/Cervical Cap Fitting & Instruction	County	16.00 - 64.00	16.00 - 64.00
Insertion Contraceptive Capsule	County	20.00 - 80.00	20.00 - 80.00
Removal Contraceptive Capsule	County	21.00 - 84.00	21.00 - 84.00
Contraceptive Supplies			
Oral Contraceptive (one cycle)	County	5.00 -20.00	5.00 -20.00
Plan B (emergency contraceptive)	County	2.00 - 8.00	2.00 - 8.00
Diaphragm/Cervical Cap	County	5.00 - 20.00	5.00 - 20.00
Condoms (Female)	County	1.00 - 4.00	1.00 - 4.00
Foam, Jelly, Cream or VCF	County	2.00 - 8.00	2.00 - 8.00
IUD-Paraguard Copper T	County	62.00 - 248.00	62.00 - 248.00
Nuva Ring	County	8.00 - 32.00	8.00 - 32.00
Xulane Patch	County	15.00 - 60.00	15.00 - 60.00
Levonorgestrel 52mg. (Liletta IUS)	County	15.00 - 60.00	15.00 - 60.00
Depo-Provera	County	10.00 - 40.00	10.00 - 40.00
Implanon Implant System	County	113.00 - 452.00	113.00 - 452.00
Pharmaceuticals			
Flagyl 4 or 8 tabs	County	2.00 - 8.00	2.00 - 8.00
Ferrous Sulphate	County	2.00 - 8.00	2.00 - 8.00
Diflucan	County	2.00 - 8.00	2.00 - 8.00
Sexually Transmitted Disease Clinic			
Clinic Use	County	5.00	5.00
Office Visit - New Patient	County	10.00 - 40.00	10.00 - 40.00
Office Visit - Established Patient	County	7.00 - 28.00	7.00 - 28.00
GC Culture	County	3.00 - 12.00	3.00 - 12.00
GC Test	County	10.00 - 40.00	10.00 - 40.00
VDRL	County	3.00 - 12.00	3.00 - 12.00
Pregnancy Test	County	3.00 - 12.00	3.00 - 12.00
Herpes	County	2.00 - 8.00	2.00 - 8.00
CT/GC Combo Test	County	16.00 - 80.00	16.00 - 80.00
Chlamydia Test	County	10.00 - 40.00	10.00 - 40.00
Vaginal Smear (Wet Mount)	County	2.00 - 8.00	2.00 - 8.00
Venipuncture	County	10.00	10.00
Gram Stain	County	2.00 - 8.00	2.00 - 8.00
Communicable Disease			
Office Visit - New Patient	County	10.00 - 40.00	10.00 - 40.00
Office Visit - Established Patient	County	7.00 - 28.00	7.00 - 28.00
Home Visit - New Patient	County	14.00 - 70.00	14.00 - 70.00
Home Visit - Established Patient	County	12.00 - 60.00	12.00 - 60.00
Venipuncture	County	10.00	10.00

Information Systems & Services			
PC Repair and Maintenance Services On-site Service	County	\$65.00 per hour	\$65.00 per hour
Network Services-Normal Working Day	County	95.00 per hour	95.00 per hour
Network Services-Off Hours & Weekends	County	135.00 per hour	135.00 per hour
Network Design, Web Page, & Consulting Serv	County	110.00 per hour	110.00 per hour
Server Upgrade and New Installation Services	County	As quoted	As quoted
E-mail services	County	12.00 per month	12.00 per month
Remote Connection to County (Authorized Agencies Only) T-1 Connection	County	320.00 per month	320.00 per month
Remote Connection to County (Authorized Agencies Only) T-1 Hardware	County	1,500.00 one-time	1,500.00 one-time



Jail Reimbursement Program			
Reimbursement - Inmates			
Day Parole/Work Release	County	\$10.00 - \$60.00 per day	\$10.00 - \$60.00 per day
Room & Board	State (PA 118)	5.00 - 60.00 per day	5.00 - 60.00 per day
Medicine	County	Actual Cost	Actual Cost
Medical Doctor/Nurse	County	10.00 per visit	10.00 per visit
Medical Procedures	County	Actual Cost	Actual Cost
Property Damages	County	Actual Cost	Actual Cost
Reimbursement - Collection Agencies			
CBM Collections	Contract	0.30	0.30
Midwestern	Contract	-	-
PICI	Contract	-	-
Reimbursement - Department of Corrections			
Room & Board - MDOC Parole Holds	State	\$35.00 per day	\$35.00 per day
Room & Board - Diverted Felons	State	35.00 - 60.00 per day	35.00 - 60.00 per day

Medical Examiner			
Cremation Permits	County	63.00 each	63.00 each
Autopsy Fees County Resident	County	1,100.00	1,100.00
Autopsy Fees Out of County	County	1,500.00	1,500.00
Court Costs to Testify on Civil Case - up to one hour of time	County	400.00	400.00
Court Costs to Testify on Civil Case - for each hour of time after the first hour	County	350.00	350.00
Toxicology Reports	County	15.00	15.00
Record Copying-Copy Machine	County	2.00 first page + 0.50 each additional page	2.00 first page + 0.50 each additional page

Parking			
Parking Fines	County Ordinance #112 (Am. 2008)	\$20.00	\$20.00
Processing Fee (3 or more unpaid tickets)	County Ordinance #112 (Am. 2008)	40.00	40.00
Parking Meters	County Ordinance #112 (Am. 2008)	0.50 per hour	0.50 per hour

Parks & Recreation			
Haitlco Recreation Area			
Entry Fee - per person per bus	County	-	-
Entry Fee - walk in	County	-	-
Entry Fee - car or passenger van	County	-	-
Non-Motorized Boat 17 ft & Under	County	1.00	1.00
Pavilion	County	60.00	60.00
Tandem	County	90.00	90.00
Paddle Boat Rental	County	4.00 per thirty minutes or 5.00 per hour	4.00 per thirty minutes or 5.00 per hour
Rowboat Rentals	County	8.00 for two hours + 1.00 each additional hour	8.00 for two hours + 1.00 each additional hour
Canoes	County	7.50 for two hours + 1.00 each additional hour	7.50 for two hours + 1.00 each additional hour
Kayaks	County	5.00 per hour	5.00 per hour
Paddleboard Rentals	County	10.00 per hour	10.00 per hour
Concession Fees	County	Varies	Varies
Imerman Memorial Park			
Entry Fee - per person per bus	County	-	-
Entry Fee - car or passenger van	County	-	-
Boat Launch Fees	County	1.00	1.00



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Canoe Rental Fees	County	7.50 for two hours + 1.00 each additional hour	7.50 for two hours + 1.00 each additional hour
Pavilion Reservation Fees	County	60.00	60.00
Price Nature Center			
Pavilion	County	60.00	60.00
Group Campground Rental	County	35.00 per night	35.00 per night
Awning	County	100.00 per day	100.00 per day
Season Pass	County	-	-

Planning Commission			
In-Stock Maps up to 11" x 17"	County	\$10.00	\$10.00
Aerial Photos	County	10.00	10.00
Aerial Photo Slides-35mm to 8 1/2" X 11" Color Copy	County	10.00	10.00
Aerial Photo Slides-35mm to 11" X 17" Color Copy	County	10.00	10.00
Local Road Map Books	County	20.00 - 25.00	20.00 - 25.00
County Road Map	County	2.00	2.00
Research & Viewing of Aerial Photos (\$20 min)	County	20.00 per hour	20.00 per hour
Any large-scale map over 11" x 17"	County	40.00	40.00

Probate Court			
Multiple Types of Cases			
Demand for Jury Trial	State (MCL 600.857(3))	\$30.00	\$30.00
Motion 1	State (MCL 600.880b(1))	20.00	20.00
Objection 2	State (MCL 600.880b(1))	20.00	20.00
Amended Petition	State (MCL 600.880b(1))	20.00	20.00
Petition for Instruction	State (MCL 600.880b(1))	20.00	20.00
Petition to Withdraw a Petition	State (MCL 600.880b(1))	20.00	20.00
Petition to Withdraw as Attorney	State (MCL 600.880b(1))	20.00	20.00
Appeal from Probate Court to Circuit Court or to Court of Appeals	State (MCL 600.880c(1))	25.00	25.00
Petition and Order	State (MCL 600.880b(1))	\$20.00	\$20.00
Issuance of a Commission to Take Testimony	State (MCL 600.874(b); 600.877)	7.00	7.00
Petition for Appointment of Guardian ad Litem	State (MCL 600.880b(1))	20.00	20.00
Petition to Allow Fees of Guardian ad Litem	State (MCL 600.880b(1))	20.00	20.00
Petition for Settlement of Personal Injury Claim	State (MCL 600.880b(1))	20.00	20.00
Writ of Garnishment, Attachment, or Execution	State (MCL 600.880b(2))	15.00	15.00
Petition for Temporary Restraining Order	State (MCL 600.880b(1))	20.00	20.00
Decedents' Estate Cases			
Demand for Notice - No Estate Pending	State (MCL 700.3205)	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Demand for Notice Estate Pending	State (MCL 600.880b(1))	20.00	20.00
Petition for Assignment of Estate < \$15,000	State (MCL 600.880(2))	25.00	25.00
Petition to Determine Heirs - No Estate Pending	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Petition to Determine Heirs Estate Pending	State (MCL 600.880b(1))	20.00	20.00
Petition/Application for Probate and/or Appointment of Personal Representative Which Commences an Estate	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Petition/Application for Probate and/or Appointment of Personal Representative Which Commences an Estate Filed After an Estate is Open	State (MCL 600.880b(1))	20.00	20.00
Petition to Reopen a Closed File	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Account for each account filed	State (MCL 600.880b(1))	20.00	20.00
Petition for Allowance of Account Filed Separately from Account	State (MCL 600.880b(1))	20.00	20.00
Petition for Attorney Fees Filed Separately from Account	State (MCL 600.880b(1))	20.00	20.00
Statement and Proof of Claim	State (MCL 600.880b(1))	20.00	20.00
Value of Estate as Reflected in Inventory			
Estate Valued < \$1,000	State (MCL 600.871(1); 600.878)	5.00 -10.00	5.00 -10.00



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Estate Valued from \$1,000 to \$2,999.99	State (MCL 600.871(1); 600.879)	25.00	25.00
Estate Valued from \$3,000 to \$9,999.99	State (MCL 600.871(1); 600.880)	25.00 - 68.75	25.00 - 68.75
Estate Valued from \$10,000 to \$24,999.99	State (MCL 600.871(1); 600.881)	68.75 - 143.75	68.75 - 143.75
Estate Valued from \$25,000 to \$49,999.99	State (MCL 600.871(1); 600.882)	143.75 - 237.50	143.75 - 237.50
Estate Valued from \$50,000 to \$99,999.99	State (MCL 600.871(1); 600.883)	237.50 - 362.50	237.50 - 362.50
Estate Valued from \$100,000 to \$500,000	State (MCL 600.871(1); 600.884)	362.50 - 862.50	362.50 - 862.50
Estate Valued from \$500,000.01 to \$1,000,000	State (MCL 600.871(1); 600.885)	862.50 - 1,175.00	862.50 - 1,175.00
Estate Valued above \$1,000,000	State (MCL 600.871(1); 600.886)	1,175.00 and above	1,175.00 and above
Filing of Letters by Foreign Personal Representative	State (MCL 600.880b(1))	20.00	20.00
Any other paper which requests relief or requires a hearing or ruling of the court when a proceeding is pending	State (MCL 600.880(1))	20.00	20.00
Applicable to Trusts			
Initiating a Proceeding Involving a Testamentary Trust - Processed Separately from a Decedent's Estate	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Initiating a Proceeding Involving a Testamentary Trust - Processed as Part of a Decedent's Estate	State (MCL 600.880b(1))	20.00	20.00
Petition to Commence a Proceeding Relating to an Inter Vivos Trust	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Registration of Trust	State (MCL 600.880c(1))	25.00	25.00
Any other paper, no matter how titled, which requests relief or requires a hearing or ruling of the court when a proceeding is pending, including filing an account if ordered by the court	State (MCL 600.880b(1))	20.00	20.00
Applicable to Guardianship cases under EPIC			
Request for Notice of Guardianship Orders-No Proceeding Pending	State (MCL 700.5104 & MCL 600.880a(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Request for Notice of Guardianship Orders - Proceeding Pending	State (MCL 600.880b(1))	20.00	20.00
Petition for Full or Limited Guardianship	State (MCL 600.880a(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
For Each Account Filed if Ordered by Court	State (MCL 600.880b.(1))	20.00	20.00
Any other paper, no matter how titled, which requests relief or requires a hearing or ruling of the court when a proceeding is pending, when filed by anyone other than ward	State (MCL 600.880b(1))	20.00	20.00
Applicable to Conservatorship Cases			
Request for Notice of Orders in Protective Proceedings - No Proceedings Pending	State (MCL 700.5104 & MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Request for Notice of Orders in Protective Proceedings - Proceedings Pending	State (MCL 600.880b(1))	20.00	20.00
Petition for Conservator or Protective Order on same petition	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Account for each account filed	State (MCL 600.880b(1))	20.00	20.00
Petition for Allowance of Account Filed Separately from Account	State (MCL 600.880b(1))	20.00	20.00
Petition for Attorney Fees Filed Separately from Account	State (MCL 600.880b(1))	20.00	20.00
Statement and Proof of Claim	State (MCL 600.880b(1))	20.00	20.00
Petition for Settlement of Personal Injury Claim	State (MCL 600.880b(1))	20.00	20.00
Any other paper, no matter how titled, which requests relief or requires a hearing or ruling of the court when a proceeding is pending, when filed by anyone other than ward	State (MCL 600.880b(1))	20.00	20.00
Applicable to Mental Health Code Cases			
Motions and Subsequent petition involving an estate derived from non-public sources	State (MCL 600.880(3))	20.00	20.00
Applicable to Civil Actions			
Summons and Complaint	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Motion	State (MCL 600.880b(1))	20.00	20.00
Petition to Open Safe Deposit Box	State (MCL 700.2517(2)(a))	10.00	10.00
Will Filed for Safekeeping	State (MCL 600.880c(2))	25.00	25.00
Performing a Marriage	State (MCL 600.874(1)(a); 600.877)	10.00	10.00
Secret Marriage License	State (MCL 551.202)	3.00	3.00
Motion and Order for Delayed Registration of Foreign Birth	State (MCL 600.880(1); 333.2830)	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Petition to Establish Death of Victim of Accident or Disaster	State (MCL 600.880(1); 700.1208)	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Petition Under Uniform Transfers to Minors Act	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee



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Drain Appeal	State (MCL 280.72(3) & MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Advanced Directive Proceeding	State (MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Petition for Order to Donate Kidney by Minor	State (MCL 700.5105 & MCL 600.880(1))	150.00 + 25.00 electronic filing fee	150.00 + 25.00 electronic filing fee
Copy & Service Fees			
Certified Copy	State (MCL 600.2546)	10.00 + 1.00 per page	10.00 + 1.00 per page
Certified Copy of Deposition	State (MCL 600.874(1)(c); 600.877)	0.03 per folio	0.03 per folio
Taking, Certifying, Sealing, and Forwarding Deposition to Appellate Court	State (MCL 600.874(1)(c); 600.877)	5.00 + 0.10 per folio	5.00 + 0.10 per folio

Public Works/Drain Commission			
Site Plan Review for Developments Impacting County Drains	Department	\$400.00	\$400.00
Soil Erosion and Sedimentation Control			
Residential Permit			
Minor (less than 1 acre)	County	250.00	250.00
Major (greater than 1 acre)	County	250.00 + 150.00 per acre over one	250.00 + 150.00 per acre over one
Industrial/Commercial Permit			
Minor (less than 1 acre)	County	400.00	400.00
Major (greater than 1 acre)	County	400.00 + 200.00 per acre over one	400.00 + 200.00 per acre over one
Mining Operation			
Minor (less than 1 acre)	County	500.00	500.00
Major (greater than 1 acre)	County	500.00 + 50.00 per acre over two	500.00 + 50.00 per acre over two
Utility Permit			
Minor (less than 1 mile)	County	300.00	300.00
Major (greater than 1 mile)	County	300.00 + 50.00 per mile over one	300.00 + 50.00 per mile over one
Annual Renewal of Existing Permit			
Mining Renewal	County	300.00	300.00
Renewal for All Others	County	same as initial fee	same as initial fee
Application Fee	County	-	-
Plan Review	County	-	-
Revised Plan Review	County	-	-
Site Inspection	County	-	-
Request for One-Year Time Extension	County	--	--
Re-Inspection	County	-	-
Residential or Minor Use (under 1 acre)	County	-	-

Register of Deeds			
Survey & Remonumentation	State	\$0.06 per document	\$0.06 per document
Real Estate Transfer Tax - County Only	State	1.10 per thousand	1.10 per thousand
Recording Fees - first page	State	-	-
Recording Fees - per attached page	State	-	-
Recording Fee (regardless of # of pages - \$5 goes to automation fund)	State (MCL 600.2567 (1)(a))	30.00	30.00
Recording Fee for additional instruments assigned or discharged (in addition to \$30 recording fee)	State (MCL 600.2567 (1)(b))	3.00 per additional instrument	3.00 per additional instrument
Copies of Records or Papers	State (MCL 600.2567 (1)(c))	1.00 per page	1.00 per page
Certification of Recorded Documents	State (MCL 600.2567 (1)(d))	5.00	5.00
Sale of Forms (Quit Claim Deed & Warranty Deed)	County	5.00	5.00
Online Record Search Fee	County	5.00 per search	5.00 per search



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Sheriff's Department			
Accident & Police Reports, Incarceration Record	County	\$8.00 first five pages	\$8.00 first five pages
Accident & Police Reports, Incarceration Record	County	1.00 per page after 5 pages	1.00 per page after 5 pages
Major Incident Response Team	County	100.00 per apparatus per hour + 20.00 per hour per body	100.00 per apparatus per hour + 20.00 per hour per body
Friend of the Court Transport	Sheriff	Actual Cost	Actual Cost
CCW Fingerprinting Charge (electronic)	State (MCL 28.425b-sec 9)	15.00	15.00
Other Fingerprinting Charge (electronic)	State (MCL-various)	70.00	70.00
Fingerprinting Charge (print board)	County	20.00 for first card + 5.00 for each additional card	20.00 for first card + 5.00 for each additional card
Fingerprinting Processing Fee	County	15.00	15.00
Bond Fee for Warrant Arrests	State (MCL 765.12a)	10.00 per charge	10.00 per charge
Money Order Processing Fee (individual inmate accounts)	County	5.00 per money order	5.00 per money order
Jail Kiosk Transaction Usage Fee	County	3.00 per transaction	3.00 per transaction
Inter-Agency Service Fee for DNA test	CC Judge/Sheriff	20.00 per sample	20.00 per sample
State OUIL Reimbursement to partially offset officer's court time	District Court	100.00 per offense	100.00 per offense
State OUIL Reimbursement to partially offset officer's court time	Judge Higgs-Tarrant	75.00 per offense	75.00 per offense
Liquor License Investigation	County	250.00	250.00
Investigation Fee (All Other Licenses)	County	125.00	125.00
Vehicle Impounds	County	75.00	75.00
Arraignment Services for Other Agencies	Contract	37.50 per arraignment	37.50 per arraignment
Process Server Fees	State (MCL 600.2559)	26.00 service + mileage	26.00 service + mileage
SOR Fee	State (MCL 28.725b)	50.00	50.00
Sheriff Booking/Training and Program Fees	State (MCL 801.4b)	12.00	12.00
Notary Fee	County	10.00	10.00
Pistol Database Query Fee	State (MCL 28.422a)	1.00	1.00
Livery Inspection Fee	State (MCL 324.44518)	2.00 per boat	2.00 per boat
Boater Safety Course Fee	County	10.00	10.00
Record Check Fee (Suppressor License)	27 CFR Part 479	10.00	10.00
Child Exchange Service Fee	County (10/15/13 Executive 6.1)	20.00	20.00
Hook-Up Fee - Tether/GPS	County	75.00	75.00
Drug Testing Enrollment Fee	County	25.00	25.00

Solid Waste			
Solid Waste Surcharge	County Ordinance #108 (Am. 2013)	\$0.674 per cubic yard	\$0.674 per cubic yard
Annual Licensing Fees to Haul Solid Waste			
Identification Sticker Fee-Vehicles	County Ordinance #108 (Am. 2013)	5.00 per vehicle	5.00 per vehicle
Identification Sticker Fee-Containers	County Ordinance #108 (Am. 2013)	5.00 per container	5.00 per container
Annual Amount of Waste (Yards) 0-100	County Ordinance #108 (Am. 2013)	-	-
Annual Amount of Waste (Yards) 101-1,000	County Ordinance #108 (Am. 2013)	250.00	250.00
Annual Amount of Waste (Yards) 1,001-5,000	County Ordinance #108 (Am. 2013)	500.00	500.00
Annual Amount of Waste (Yards) 5,001-10,000	County Ordinance #108 (Am. 2013)	750.00	750.00
Annual Amount of Waste (Yards) > 10,000	County Ordinance #108 (Am. 2013)	1,000.00	1,000.00

Treasurer			
Accommodations Excise Tax	County Ordinance #103 (Am. 2011)	5% of total charge for accommodations	5% of total charge for accommodations
Accommodations Excise Tax - Interest on Unpaid Tax	County Ordinance #103 (Am. 2011)	1% per month	1% per month
Computer Access Fee	County	-	-
Dog Licenses-Regular (Unaltered) (Before March 1)	County	25.00	25.00
Dog Licenses-Regular (Unaltered) (After March 1)	County	50.00	50.00
Dog Licenses-Unsexed (Altered) (Before March 1)	County	12.00	12.00
Dog Licenses-Unsexed (Altered) (After March 1)	County	24.00	24.00
Dog Licenses-Seniors Unsexed (Altered) (Before March 1)	County	5.00	5.00



Dog Licenses-Seniors Unsexed (Altered) (After March 1)	County	10.00	10.00
Transient Merchant License	State	25.00	25.00
Tax Certifications	County	5.00 per parcel	5.00 per parcel
Tax Searches	County	0.25 per year	0.25 per year
Tax Title Filing & Recording	County	0.50 per page	0.50 per page
Collections Fees	State	4% of tax	4% of tax
Preforfeit Mailing Notice	State	15.00	15.00
Trailer Fees	State	0.50	0.50
NSF Check Fee	State	20.00	20.00
Forfeiture	County	15.00	15.00
Title Search	County	175.00	175.00
Forfeit Cert Fee	County	30.00	30.00
Redemption Cert	County	30.00	30.00
Property Inspection	County	45.00	45.00
Publication Fee	County	50.00	50.00
Certification Fee	County	25.00	25.00
Forfeiture Admin	County	74.00	74.00

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

- ❖ Chairman Ruth appointed Patricia O’Brien to the **Animal Control Advisory Council** to fill a vacancy for a term that expires December 31, 2018

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth offered his condolences to the family of Sylvester Payne. He also read Saginaw County’s Value Statement and asked that commissioners grade themselves:

Because we exist to serve the public, representatives of Saginaw County will...

- ***Treat others with kindness and respect***
- ***Demonstrate accountability***
- ***Cultivate a culture of innovation and inclusion***
- ***Engage others through open communication***
- ***Demonstrate appreciation of others by being visibly present***

And do this all on a foundation of honesty and integrity



COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft invited everyone to Oktoberfest from September 20 – September 23, 2018 and offered condolences to Kathy Dwan on the death of her father
- ◆ Commissioner O'Neal commented on the passing of Aretha Franklin - the Queen of Soul, and on the death of Senator John McCain who was a man of integrity and character
- ◆ Commissioner Stack commented on the death of Attorney Tom Frank, how he was quite a character and will be missed

By Commissioner Stack, seconded by Commissioner Harris: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:18 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

OCTOBER SESSION 2018

First Day of the October Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, October 16, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Charles M. Stack - 1*

TOTAL: - 11

Commissioner O'Neal introduced members of American Legion Post 312 (Edward Hardy, Commander; Daren Humes, Sgt. at Arms; Edward Robinson, Historian; and Eddie Bragg, Chaplain) who gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

October 4, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of October 16, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, October 16, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Dwan, to approve the Minutes of the September 18, 2018 Board Session. Motion carried.



AUDIENCES

- ◆ Orlando Todd, Director of Local Services at Michigan Department of Health & Human Services, presented Christina Harrington, Health Officer, with a Cycle 6 Accreditation Certificate
- ◆ Commissioner Hadsall presented a Proclamation for **Domestic Violence Awareness Month** to Allie Martinez, Community Engagement Manager, Underground Railroad, Inc.
- ◆ Commissioner Theisen presented Valerie Kutz-Otway, Saginaw County Bar Association Pro Bono Chairperson & Board of Directors, with a Proclamation for October 21 – 27, 2018 as **Pro Bono Celebration Week** in Saginaw County

LAUDATORY RESOLUTIONS

**Certificate of Recognition
Cheers to 90 Years!
Frances Carter**

*“By putting God first, I reach out to others and help them along the way as others have helped me.”
~ Frances Carter*

Frances Carter blossomed into the world on September 13, 1928.

She attended Potter Elementary, Central Junior High and Saginaw High Schools. She furthered her education by attending the University of Michigan where she earned a Bachelor of Arts in Education and a Master’s Degree in Education Administration. She took other advance courses from Central Michigan University, Michigan State University, University of Michigan and the University of California.

Frances was employed by the Saginaw Board of Education where she was a fifth grade teacher at Potter Elementary School, Arthur Eddy Junior High, and Edith Baillie elementary Schools. She became Saginaw’s first black Elementary Principal in 1973 serving at Potter and Stone Elementary Schools. Frances retired in 1991 after 39.7 years of service.

But that doesn’t mean Frances is done educating people! She is a lifelong member of Bethel African Methodist Episcopal Church and involved with a number of activities and committees. She is also a member of numerous professional/civic organizations including Alpha Kappa Alpha Sorority and Eta Upsilon Omega Chapter. Frances is very personable and demonstrates concern for others.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Frances Carter. We congratulate Frances on her 90th birthday along with our best wishes.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: September 22, 2018
Adopted: October 16, 2018

Amos O’Neal
Commissioner, District #9



**Certificate of Recognition
Dawn Raymond
Chief Account Specialist
Friend of the Court**

Dawn Raymond began her employment with Saginaw County on April 22, 1985 as an Account Clerk I / Cashier in 70th District Court Traffic Division. On August 31, 1987 she transferred to the Friend of the Court as an Account Specialist. Dawn switched to Typist Clerk III (IWN Clerk) on February 21, 2000. Finally, Dawn advanced to Chief Account Specialist on January 13, 2003 where she remained until her retirement on September 28, 2018.

The Saginaw County Board of Commissioners congratulates Dawn Raymond on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: September 28, 2018
Adopted: October 16, 2018

**Certificate of Recognition
Hope Henne
Enforcement Support Specialist
Friend of the Court**

Hope Henne began her employment with Saginaw County on November 14, 1983 as a Clerk/Typist I for the WIC Program at Houghton Clinic until May 12, 1986. She was promoted to Clerk/Typist II working for several programs including the Maternal/Infant Support Services and the STD Clinic with the Saginaw County Health Department. Hope worked with these programs until she transferred on November 11, 1996 to the Friend of the Court as a Typist/Clerk I/II working as an Enforcement Specialist. On February 7, 2000 she was promoted to Administrative Secretary working for Michigan Works! within the Friend of the Court. Hope then worked as an Administrative Secretary to an Associate for about a year before she became an Enforcement Support Specialist on December 31, 2010 where she remained until her retirement on October 2, 2018.

The Saginaw County Board of Commissioners congratulates Hope Henne on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: October 2, 2018
Adopted: October 16, 2018



**Certificate of Recognition
Kimberly Grierson
Medical Support Specialist
Friend of the Court**

Kimberly Grierson began her employment with Saginaw County on August 8, 1980 as a Clerk/Typist II in the Child Receiving Home. Kimberly left in August 1984 when she married and moved to Germany and was rehired when she returned to the same position on June 13, 1988. On January 14, 1991 she was transferred to Typist Clerk I/II and then was promoted to Account Specialist on October 11, 1994. Kimberly advanced to Medical Support Specialist on March 1, 1999 where she remained until her retirement on October 2, 2018.

The Saginaw County Board of Commissioners congratulates Kimberly Grierson on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented: October 2, 2018
Adopted: October 16, 2018

**Certificate of Recognition
Frankenmuth Mutual Insurance - Neighbor Helping Neighbor
150th Anniversary**

In 1868, citizens in the little town of Frankenmuth banded together to create the Deutschen Frankenmuther Unterstützungs-Verein – the German Frankenmuth Aid Association. Each member pledged to pay a portion of the losses of any other member. So when a barn was struck by lightning and livestock was lost, everyone in the association stepped up to help them out. With just 200 members, the Association pledged to help each other in times of need. They would one day become Frankenmuth Insurance, with over 325,000 policies in force in 15 states. Even though it has grown, its philosophy remains the same:

Neighbor Helping Neighbor

When the association was first formed, all members were required to speak German and be practicing Lutherans. Frankenmuth was founded by German immigrants who came to America to spread their faith as missionaries. Early executives of the company had other jobs as well. Carl Nuechterlein, who served as CEO from 1925 to 1941, also ran a family mortuary. In the late 1930s, State Insurance Department auditors were somewhat startled to discover that the company records were kept in a spare coffin in the back of Nuechterlein’s business!

A vehicle insured on the first auto policy of the Frankenmuth Mutual Auto Insurance Company was a 1923 Dodge, which can be seen on display in its corporate headquarters. It was owned by John A. Geyer, a founder of the company.



Today’s Frankenmuth Insurance is the result of a 1958 merger between the Frankenmuth Mutual Fire Insurance Company and the Frankenmuth Mutual Insurance Company, which was formed in 1921 to insure autos. After the two companies merged, a new headquarters was built. The company moved into the building in 1960 with four expansions (1973, 1980, 1994 and 2008). It is still the company headquarters today.

The original company began with about 200 members with the general amount insured for each member at about \$4,000 - \$5,000. Today, Frankenmuth Insurance serves 15 states, has more than 600 employees, 500+ independent agents, and over \$1.5 billion in assets. Over 150 years of service still honoring its founders’ philosophy – Neighbor Helping Neighbor.

The Saginaw County Board of Commissioners congratulates Frankenmuth Mutual Insurance on its 150th anniversary of being an advocate for helping mankind, continued promotion of its motto and helping people understand the present through a gained perspective of the past.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: October 11, 2018
Adopted: October 16, 2018
Dennis H. Krafft
Commissioner, District #8

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

10-16-1 PURCHASING/RISK MANAGER submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for August 2018.

-- Budget/Audit (*For Receive & File at November Budget Audit Committee*)

10-16-2 PUBLIC HEALTH requesting an increase to Personnel Control Number (PCN) #221132 for the WIC Breastfeeding Technician from 0.5 FTE to 1.0 FTE due to recent changes in the WIC program slated for FY 2019 and an additional award of \$12,000 to the department.

-- Human Services (**10-16-1.1**)

10-16-3 MOBILE MEDICAL RESPONSE submitting its tri-annual report on response times and other related information pursuant to the Ambulance Service Agreement between Saginaw County and MMR.

-- Courts & Public Safety (*Receive & File*)

10-16-4 PUBLIC WORKS requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Swan Creek Inter-County Drain Drainage District.

-- County Services (**10-16-3.1/Res. A**)

10-16-5 SAGINAW COUNTY ROAD COMMISSION submitting its 2017 Annual Report for discussion and questions.

-- County Services (*Receive & File*)

10-16-6 HARRY W. BROWNE AIRPORT submitting information prepared by Mead & Hunt pertaining to its Airport Capital Improvement Program (ACIP) for FY 2018 – FY 2024.

-- Airport Committee (**10-16-7.1**)



- 10-16-7** **EQUALIZATION** submitting for approval the 2018 Apportionment Report.
-- County Services **(10-16-3.2)**
- 10-16-8** **CONTROLLER/CAO** submitting information received from Bob Brown, Region VII Area Agency on Aging’s Executive Director, related to a breakdown of county funding by zip code.
-- Human Services *(Receive & File)*
- 10-16-9** **CONTROLLER/CAO** submitting information on Saginaw County Community Mental Health Authority reporting requirements per Resolution E adopted by the Board of Commissioners in 1997.
-- Human Services *(For Consideration at November Human Services Committee)*
- 10-16-10** **SAGINAW COUNTY PLANNING** submitting information for discussion on waiving the county’s right for 30-day review of ordinance changes from townships.
-- County Services *(Receive & File)*
- 10-16-11** **CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (“Jail Project”)
-- Courts & Public Safety *(Receive & File)*
- 10-16-12** **CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the position of Animal Control Officer at Saginaw County Animal Care & Control (SCACC).
-- Labor Relations **(10-16-5.5)**
- 10-16-13** **CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the additional position of Receptionist/Dispatcher/Secretary position at Saginaw County Animal Care & Control (SCACC).
-- Labor Relations **(10-16-5.5)**
- 10-16-14** **COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Senior Center/Outreach Specialist (PT – 29 hours/week).
-- Labor Relations **(10-16-5.1)**
- 10-16-15** **SHERIFF** requesting amendment of the FY 2019 Law Enforcement Budget to: (1) recognize the Spaulding Contract in the amount of \$102,000; (2) use \$33,000 in fund balance; and (3) approve the purchase of four (4) vehicles, one being an unmarked unit to be used in the Detective Division and three subsequent vehicles to be purchased every quarter at an estimated cost of \$30,000 each.
-- Courts & Public Safety **(10-16-2.1)**
- 10-16-16** **10TH CIRCUIT COURT – FAMILY DIVISION** requesting a salary exception for the position of Judicial Secretary to the top of the pay scale (J-7/Currently Step 4 @ \$40,046 - \$45,989) due to experience, work ethic and knowledge.
-- Labor Relations **(10-16-5.2)**
- 10-16-17** **10TH CIRCUIT COURT – DETENTION** requesting waiver of the hiring freeze and approval to fill one (1) Female-Designated Detention Youth Care Specialist position and one (1) Receptionist/Clerk position.
-- Labor Relations **(10-16-5.3)**
- 10-16-18** **PROSECUTOR** requesting waiver of the hiring freeze and approval to fill one (1) position of Assistant Prosecutor.
-- Labor Relations **(10-16-5.4)**
- 10-16-19** **PERSONNEL DIRECTOR** submitting a draft Social Media Policy for review and discussion.
-- Labor Relations *(To be placed on November Labor Relations Committee agenda)*



10-16-20 CONTROLLER/CAO requesting authority to permit county departments to create temporary Personnel Control Numbers (PCNs) for up to ninety (90) days after adoption of the budget to facilitate department reorganization when affected positions are currently occupied.

-- Executive **(10-16-6.1)**

10-16-21 CONTROLLER/CAO submitting a recommendation to re-classify the position of Board Coordinator from M-09 to H-11 effective October 1, 2018.

-- Executive **(10-16-6.2)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair**

1.1) **Health Department**, re: Approval to increase Personnel Control Number (PCN) #221132 for the WIC Breastfeeding Technician from 0.5 FTE to 1.0 FTE

- ***McInerney moved, seconded by Krafft, to approve 1.1. Motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

OCTOBER 16, 2018

Your committee has considered Communication No. 10-16-2 from Christina Harrington, Health Officer, Public Health, requesting an increase to Personnel Control Number (PCN) #221132 for the WIC Breastfeeding Technician from 0.5 FTE to 1.0 FTE due to recent changes in the WIC program slated for FY 2019 and an additional award of \$12,000 to the department.

We met with Ms. Harrington who explained the duties of the WIC Breastfeeding Technician and the additional funding sources available for the position.

We recommend approval to increase Personnel Control Number (PCN) #221132 for the WIC Breastfeeding Technician from 0.5 FTE to 1.0 FTE.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

Amos O'Neal

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

2.1) **Sheriff**, re: Approval to amend the FY 2019 Law Enforcement Budget to: (1) recognize the Spaulding Contract in the amount of \$102,000; (2) use \$33,000 in fund balance; and (3) approve the purchase of four (4) vehicles during FY 2019

- ***Hadsall moved, seconded by Harris, to approve 2.1. Commissioner Privileged by Dwan. There was no debate and this item will appear on the November 20, 2018 Board Agenda under Unfinished Business.***



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**
- 3.1) **Public Works**, re: Approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Swan Creek Intercounty Drain Drainage District
- 3.2) **Equalization**, re: Approval of 2018 Apportionment Report
- ***Hadsall moved, seconded by Krafft, to approve 3.1 and 3.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

OCTOBER 16, 2018

Your committee considered Communication No. 10-6-4 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Swan Creek Intercounty Drain Drainage District.

We met with Mr. Wendling who informed the committee that in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Swan Creek Intercounty Drain Drainage District of bonds in the aggregate principal amount of not to exceed \$3,500,000 bearing interest at a rate not to exceed 6.0% per annum, and maturing not later than June 1, 2029, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Counties of Gratiot, Midland, and Saginaw in the Drainage District, said special assessments to be duly confirmed as provided in the Drain Code.

We recommend approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Swan Creek Intercounty Drain Drainage District, submitted under the regular order of business as Resolution “A.”

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

OCTOBER 16, 2018

Your committee considered Communication No. 10-16-7 from Denise Babbitt, Director of Equalization, requesting approval of the 2018 Apportionment Report filed by the various cities, townships, villages and school districts indicating the amount of millage to be spread, for all purposes, by the taxing entities within their jurisdiction. Attached hereto and made a part of this report is the schedule of tax levies to be spread upon the 2018 tax rolls of the respective jurisdictions. Said levies are expressed in terms of millage provided for in Section 37 of Act 347 of the Public Acts of 1968, as amended.

We met with Ms. Babbitt, Equalization Director, and she informed the committee that at this time not all jurisdictions have submitted their L-4029 Millage Rate Request Form. Additionally, there are ballot proposals on the November election that would affect this report and this report will be amended at the November Board Session.

We recommend approval of the 2018 Apportionment Report as presented. [Final 2018 Apportionment Report to be printed in the Minutes of the November 20, 2018 Board Session after General Election]



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

None

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

5.1) **Commission on Aging**, re: Waiver of the hiring freeze and approval to fill the position of **Senior Center/Outreach Specialist (PT 29 hours/week)**

5.2) **10th Circuit Court – Family Division**, re: Approval of a salary exception for the position of **Judicial Secretary** to the top of the pay scale (J-7/Currently Step 4)

5.3) **10th Circuit Court - Detention**, re: Waiver of the hiring freeze and approval to fill the positions of **Female-Designated Detention Youth Care Specialist** and **Receptionist/Clerk**

5.4) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill a position of **Assistant Prosecutor**

5.5) **Controller/CAO**, re: Waiver of the hiring freeze and approval to fill the positions of **Animal Control Officer** and **Receptionist/Dispatcher/Secretary** at SCACC

- ***Kilpatrick moved, seconded by Harris, to approve 5.1 – 5.5 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

OCTOBER 16, 2018

Your Labor Relations Committee considered Communication No. 10-16-14 from Jessica Sargent, Director, Commission on Aging, requesting waiver of the hiring freeze and approval to fill the position of Senior Center/Outreach Specialist (PT - 29 hours/week).

We met with Vera Haller from Commission on Aging who stated this position will be vacant due to retirement. This position coordinates the Minority Outreach Program, provides bi-lingual translation services, and acts as back-up to the Senior Center Coordinators and Transportation when needed.

We recommend approval to waive the hiring freeze and fill the position of Senior Center/Outreach Specialist (PT – 29 hours/week).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

OCTOBER 16, 2018

Your Labor Relations Committee considered Communication No. 10-16-16 from Todd Borders, Deputy Court Administrator, 10th Circuit Court, requesting approval of a salary exception for the position of Judicial Secretary to the top of the pay scale (J-7/Currently Step 4 @ \$40,046 - \$45,989) due to experience, work ethic, and knowledge.

We met with Mr. Borders who stated the person recently appointed to the position worked as former Judge Harrison's Judicial Secretary from approximately 1995 until 2015 when Judge Meter was elected. This employee has the experience and knowledge to aid the court with complex items that would take someone new one year or more to learn. As the former Judicial Secretary was at a J-7, Step 9, the court's budget includes this salary for FY 2019.

We recommend approval of a salary exception for the position of Judicial Secretary at 10th Circuit Court – Family Division to the top of the pay scale (J-7/Currently Step 4 @ \$40,046 - \$45,989).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

OCTOBER 16, 2018

Your Labor Relations Committee considered Communication No. 10-16-17 from Brandon Genwright, Detention Director, 10th Circuit Court requesting waiver of the hiring freeze and approval to fill a position of Female-Designated Detention Youth Care Specialist and Receptionist/Clerk.

We met with Mr. Genwright who stated these positions are essential in that the Detention Center must maintain an accurate ratio of full-time staff per shift to ensure safety of the building and, in the case of the Receptionist, there was no response from county and union postings.

We recommend approval to waive the hiring freeze and fill the positions of Female-Designated Detention Youth Care Specialist and Receptionist/Clerk.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

OCTOBER 16, 2018

Your Labor Relations Committee considered Communication No. 10-16-18 from John A. McColgan, Jr., Prosecutor, requesting waiver of the hiring freeze and approval to fill a position of Assistant Prosecutor.

We met with Mr. McColgan who stated this position is necessary and essential in the fight against crime in Saginaw County. This position is vacant due to an employee resigning and is included in the FY 2019 Budget.

We recommend approval to waive the hiring freeze and fill the position of Assistant Prosecutor.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

OCTOBER 16, 2018

Your Labor Relations Committee considered Communication Nos. 10-16-12 and 10-16-13 from Robert V. Belleman, Controller/CAO, requesting waiver of the hiring freeze and approval to fill the positions of Animal Control Officer (ACO) and Receptionist/Dispatcher/Secretary at Saginaw County Animal Care & Control (SCACC).

We met with Mr. Belleman who stated these positions are currently vacant and in the budget. The ACO position is vacant due to retirement and the Receptionist position is open due to approval of the FY 2019 Budget.

We recommend approval to waive the hiring freeze and fill the positions of Animal Control Officer and Receptionist/Dispatcher/Secretary at SCACC.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Controller/CAO**, re: Approval to permit county departments to create temporary Personnel Control Numbers (PCNs) for up to six (6) months after adoption of the budget to facilitate department reorganization

6.2) **CONTROLLER/CAO**, re: Approval to re-classify the position of Board Coordinator from M-09 to H-11 effective October 1, 2018

- ***Krafft moved, seconded by Kilpatrick, to approve 6.1 and 6.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

OCTOBER 16, 2018

Your committee considered Communication No. 10-16-20 from Robert Belleman, Controller/CAO, requesting authority to permit departments to create temporary Personnel Control Numbers (PCNs) for up to ninety (90) days after a Budget or Reorganization Plan has been adopted to facilitate department-approved reorganizations when the affected positions are currently occupied.

We met with Mr. Belleman who informed the committee that the FY 2019 Budget proposed the elimination of the Personnel Analyst position and the creation of a Personnel Assistant (P07) and Confidential Secretary (J05) to be shared with Purchasing/Risk Management. Jennifer Broadfoot has not been able to finalize the job descriptions for the two proposed positions and receive appropriate committee approvals. The FY 2019 Budget took effect October 1, 2018 and, in essence, eliminated the Personnel Analyst position. This position needs to be maintained for the next ninety (90) days to allow the transition period for the reorganization.



After discussion it was decided the request to permit departments to create temporary PCNs should be increased to from ninety (90) days **up to 180 days** after a Budget or Reorganization Plan has been adopted to facilitate department-approved reorganizations when the affected positions are currently occupied.

We recommend approval to maintain the Personnel Analyst Position for up to 180 days and permit departments to create temporary Personnel Control Numbers (PCNs) for up to 180 days after a Budget or Reorganization Plan has been adopted in order to facilitate department-approved reorganizations when the affected positions are currently occupied.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

OCTOBER 16, 2018

Your committee considered Communication No. 10-16-21 from Robert Belleman, Controller/CAO, submitting a recommendation to re-classify the position of Board Coordinator from M-09 to H-11 effective October 1, 2018.

We met with Mr. Belleman who informed the committee that the Board Coordinator is currently an M-09 position with a salary range of \$51,247 - \$65,191. Reclassification to an H-11 position has a salary range of \$58,254 - \$72,686. The Board of Commissioners Fiscal Year 2019 budget would need to be adjusted by \$8,608 increasing salary/wages \$7,495 and fringe benefits by \$1,113. The Board Coordinator position is most similar to the Parks & Recreation Director, Planning Director, and Mosquito Control Director, which are Department Head level positions. These positions are responsible for planning, organizing and directing all aspects of the departmental operations; hiring; training; supervising full-time/part-time/seasonal employees; preparing and recommending the department’s annual budget; analyzing budgetary and resource needs; assigning and delegating responsibilities for assignment of work; coordinating committees/board meetings; ensuring accuracy of records, etc. The Board Coordinator position requires five years administrative or supervisory experience in a political/governmental environment and requires a Bachelor’s Degree.

We recommend approval to re-classify the position of Board Coordinator from M-09 to H-11 effective October 1, 2018 and increase the Board of Commissioners salary/wages and fringe benefit line items by \$8,608.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Susan A. McInerney
Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None



9. **Committee Compensation**

10-16-18.1) September 9, 2018 – September 22, 2018

10-16-18.2) September 23, 2018 – October 6, 2018

- **Hadsall moved, seconded by Theisen, to approve 10-16-18.1 and 10-16-18.2 leaving room for exceptions. There were no exceptions and the motion carried.**

COMMITTEE COMPENSATION - 10.16.18.1

OCTOBER 16, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 9 - September 22, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/10/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	09/11/18	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
3	09/13/18	SC-CHAP	McInerney	\$50.00	1
4	09/14/18	MAC Environmental/Lansing	Stack	\$50.00	1
5	09/17/18	HealthSource Saginaw Advisory Bd.	Stack	\$50.00	1
6	09/18/18	Saginaw County CVB	Ruth	\$25.00	1
7	09/18/18	Committee of the Whole -	11 Present	\$275.00	11
		Closed Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster			
8	09/18/18	Board Session	11 Present	\$550.00	11
		Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster			
9	09/19/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
			O'Neal	\$50.00	1
10	09/19/18	Animal Control Advisory Council	Hadsall	\$50.00	1
11	09/20/18	Commission on Aging	Stack	\$50.00	1
12	09/20/18	Community Action Committee	O'Neal	\$50.00	1
TOTAL				\$1,750.00	41

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-21-18)



COMMITTEE COMPENSATION - 10.16.18.2

OCTOBER 16, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 23 - October 6, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/24/18	MAC Health & Human Svcs Committee/Lansing	McInerney	\$50.00	1
2	09/24/18	MAC Judiciary & Public Safety Committee/Lansing	Hadsall	\$50.00	1
3	09/24/18	MI Works! Joint Board of Directors	O'Neal	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
4	09/25/18	Land Bank Authority	Ruth	\$50.00	1
5	09/25/18	Region VII Area Agency on Aging	Stack	\$5.00	1
6	09/27/18	9-1-1 Authority Board	McInerney	\$50.00	1
			Theisen	\$50.00	1
7	09/28/18	MAC Transportation & Infrastructure / Lansing	Harris	\$50.00	1
8	10/01/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
9	10/02/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
10	10/03/18	Crime Prevention Council	Ruth	\$50.00	1
11	10/03/18	Airport Committee	Krafft	\$50.00	1
			McInerney	\$50.00	1
			O'Neal	\$50.00	1
12	10/03/18	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1
				\$1,405.00	30

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-5-18)



REPORTS OF SPECIAL COMMITTEES

Airport Committee – D. Krafft, Chair

7.1) Approval of H.W. Browne FY 2019 – FY 2023 Capital Improvement Plan and appropriation of \$880,000 for FY 2019 for design/construction of a runway and lighting

- ***Krafft moved, seconded by O’Neal, to approve 7.1. Motion carried.***

FROM: AIRPORT COMMITTEE -- 7.1

OCTOBER 16, 2018

Your County Airport Committee met Wednesday, October 3, 2018 and reviewed Communication No. 10-16-6, the H.W. Browne Airport Capital Improvement Plan (CIP) for FY 2018 – FY 2024 and the Engineering Cost Estimate for design/construction of a runway and lighting prepared by Mead & Hunt.

The committee discussed the CIP and the Project Narrative Sheet for each year, in addition to the funding formula that is used for each project. All projects are funded using the same formula: Federal (90%), State (5%), and County (5%).

We recommend approval of the CIP for FY 2018 – FY 2024 and appropriation for the first year of the Capital Plan (FY18/FY19) in an estimated amount of \$880,000 (\$40,000 cost to Saginaw County) for design/construction of a runway and lighting, with subsequent year projects to be approved by the committee.

Respectfully Submitted,

AIRPORT COMMITTEE

Dennis H. Krafft, Chair

Susan A. McInerney

Amos O’Neal, Secretary

RESOLUTIONS

RESOLUTION “A”

BOARD OF COMMISSIONERS

COUNTY OF SAGINAW

RE: Swan Creek Intercounty Drain Bonds, Series 2018

At a regular meeting of the Board of Commissioners of the County of Saginaw held October 16, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Charles M. Stack – 1*

Commissioner Hadsall offered the following resolution and moved for adoption. The motion was seconded by Commissioner Dwan.



WHEREAS, proceedings have been taken by the Drainage Board for the Swan Creek Intercounty Drain for improvements to the Swan Creek Intercounty Drain (the “Project”) pursuant to a petition filed with the Saginaw County Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended (the “Drain Code”); and,

WHEREAS, in order to defray the cost of the Project, the Drainage Board is expected to authorize and provide for the issuance by the Swan Creek Intercounty Drain Drainage District (the “Drainage District”) of bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$3,500,000, bearing interest at a rate not to exceed 6.0% per annum, and maturing not later than June 1, 2029, in anticipation of the collection of an equal amount of special assessments against property and public corporations (including the County of Saginaw) in the Counties of Gratiot, Midland and Saginaw in the Drainage District, said special assessments to be duly confirmed as provided in the Drain Code; and,

WHEREAS, 4.2% of the cost of the Project has been apportioned by the Drainage Board to the County of Gratiot, 24.4% of such cost has been apportioned by the Drainage Board to the County of Midland and 71.4% of such cost has been apportioned by the Drainage Board to the County of Saginaw (the “County”); and,

WHEREAS, the Drainage Board deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County of Saginaw on the Bonds to the extent of special assessments assessed against property and public corporations in the County; and,

WHEREAS, the Project is necessary to protect and preserve the public health and it is in the best interest of the County of Saginaw that the Bonds be sold.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw:

1. Pursuant to the authorization provided in Sections 132 and 276 of the Drain Code, provided that the Bonds are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a majority vote of its members elect, does hereby irrevocably pledge the limited tax full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Bonds to the extent of special assessments against property and public corporations in the County, and does agree that in the event that property owners or public corporations in the County shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any such special assessment installment and interest (in anticipation of which the Bonds are issued) when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary. The ability of the County to levy taxes to pay its share of the principal of and interest on the Bonds shall be subject to constitutional and statutory limitations on the taxing power of the County.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, any part of the principal of and interest due on the Bonds, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.



UNFINISHED BUSINESS

None

PROCLAMATIONS

PROCLAMATION

October 2018

Domestic Violence Awareness Month Awareness + Action = Social Change

One action, one question could help someone. One thing could be the difference between despair and hope. During Domestic Violence Awareness Month (DVAM), we mourn those who have lost their lives because of domestic violence, celebrate those who have survived, and connect individuals who work to end gender-based violence. This year DVAM is about inspiring action through a unified *#1Thing* message.

Domestic violence impacts millions of people each year, but it can be prevented. Accomplishing the social transformation necessary to achieve a world that is peaceful, equitable, and just requires the collective power of individuals, families, institutions, and systems – each whose “one thing” adds value to creating and sustaining healthy communities.

For many, home is a place of love, warmth, and comfort. It’s somewhere that you know you will be surrounded by care and support, and a nice little break from the busyness of the real world. But for millions of others, home is anything but a sanctuary. The U.S. Department of Justice estimates that 1.3 million women and 835,000 men are victims of physical violence by a partner every year.

When we discuss domestic violence, it is often assumed that the victims are women. The less-told story is that a striking number of men are victims, too. One in four adult men in the U.S. will be a victim of domestic violence during his lifetime.

Studies show that three to four million children between the ages of 3-17 are at risk of exposure to domestic violence each year. The children of the women who are victims of violent behavior from male partners often witness the domestic violence. Children who are exposed to battering become fearful and anxious. Those who grow up with abuse are expected to keep the family secret, sometimes not even talking to each other about the abuse.

There are few actions that require as much bravery as walking away from an abusive relationship. To recognize that you are in need of help, and then take the steps needed to get it, is not weakness – it’s a sign of strength.

For over 40 years, Underground Railroad, Inc. has been the only provider of emergency shelter and services to victims of domestic violence in Saginaw County. Though many things have changed in 40 years, a shocking reality remains: the services are just as necessary today as they were when the doors opened in December 1977. Time and time again, victims say that it was one person who changed the trajectory of their lives. It is always one person who does one thing.

The Saginaw County Board of Commissioners hereby proclaims October 2018 as

Domestic Violence Awareness Month



and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of domestic violence by supporting victims and their families, and increase the support for agencies and shelters that provide services to these victims. Ask yourself: **What #1Thing will you do to make a difference?**

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented & Adopted: October 16, 2018

Cheryl M. Hadsall
Commissioner, District #7

PROCLAMATION
October 2018
NATIONAL PRO BONO CELEBRATION WEEK

Whereas, The Latin term “pro bono” literally translates to “for the good.” Although state and bar associations have varying criteria for what constitutes pro bono work, it is generally understood to refer to legal services performed free of charge for the public good, often on behalf of individuals or organizations of limited means; and,

Whereas, The biggest issue most attorneys deal with is figuring out how to incorporate pro bono legal service into an already busy schedule. One person’s obligation is another’s escape. Despite having an ethical obligation to render pro bono service, it is not the primary reason most lawyers do it. They view the work as a privilege more than an obligation. As licensed attorneys, they are in a unique position to help open the doors to a justice system that is difficult to navigate alone. It could be considered a lawyer’s “superpower” to have this unique ability to help individuals with their legal needs or bring about systemic change; and,

Whereas, Pro bono work must be seen by all lawyers as nothing more than an essential part of their professional lives. And one way to do that is to get young lawyers and law students involved early in the pro bono activities. The obligation of this service must become a part of the DNA of both the legal profession and of every lawyer; and,

Whereas, Access to justice is a fundamental and essential right to a democratic society. Many people cannot afford the high cost of legal representation needed to protect their lives and cannot proceed on their own without an attorney. The innumerable contributions of volunteer attorneys enable many people to obtain legal assistance they could not otherwise obtain.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners recognizes the week of October 21 – 27, 2018 as Pro Bono Celebration Week, commends Michigan attorneys for their ongoing pro bono contributions, and reminds all members of the Bar that by engaging in pro bono work and providing financial support they can make a significant difference in the lives of Michigan’s poor who would not otherwise have access to the legal system.

In Witness Whereof, The seal of the County of Saginaw has been affixed and the proclamation adopted by the Board of Commissioners on the 16th day of October in the year of our Lord two thousand eighteen.



Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: October 16, 2018

ELECTIONS

None

APPOINTMENTS

None

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth offered his condolences to the family and friends of Bishop Cistone. He also read Saginaw County's Value Statement:

Because we exist to serve the public, representatives of Saginaw County will...

- *Treat others with kindness and respect*
- *Demonstrate accountability*
- *Cultivate a culture of innovation and inclusion*
- *Engage others through open communication*
- *Demonstrate appreciation of others by being visibly present*

And do this all on a foundation of honesty and integrity

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Krafft invited everyone to Big Country Fest from October 19 – 20 at Heritage Park in Frankenmuth, MI
- ◆ Commissioner Webster invited everyone to the YMCA 150th year anniversary event at Horizons Conference center on Tuesday, October 23, 2018 at 5:30 p.m.
- ◆ Commissioner Harris invited everyone to a Saginaw Fairgrounds fundraiser and acknowledged his engagement to be married
- ◆ Commissioner Dwan announced that her son was married this past weekend

By Commissioner Kilpatrick, seconded by Commissioner Theisen: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:42 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

NOVEMBER SESSION 2018

First Day of the November Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, November 20, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeppinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 10*

ABSENT: *Kyle R. Harris - 1*

TOTAL: - 11

Commissioner Webster gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

November 8, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of November 20, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, November 20, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Dwan, to approve the Minutes of the October 16, 2018 Board Session. Motion carried.



AUDIENCES

- ◆ Commissioner O’Neal presented Audra Wilson, HIV Intervention/Outreach Coordinator, and Angelia Williams, Special Projects Director, Great Lakes Bay Health Center, with a Proclamation for **2018 World AIDS Day on December 1, 2018**
- ◆ Stephan Gaus, Attorney for the Saginaw County Convention & Visitors Bureau (CVB) spoke on the Resolution to Establish Minimum Application Criteria for Separate Management Agreement and, if approved, what the impact would be on the Saginaw County and Great Lakes Bay Regional CVB

LAUDATORY RESOLUTIONS

Certificate of Recognition
Linda Walker
Administrative Secretary
Friend of the Court

Linda Walker began her employment with Saginaw County on March 25, 2003 in the 70th District Court Probation Department as a Clerk/Typist. On August 13, 2004 she transferred to 70th District Court Traffic Division as a Traffic Clerk. Walker was the fastest court runner they had! Linda moved to the Treasurer’s Office as an Account Clerk on October 27, 2008, advanced to Chief Account Clerk on January 31, 2010 and was promoted to Office Receivables Manager on January 20, 2012. On June 21, 2012, Linda relocated to the Friend of the Court as an Administrative Secretary to the Friend of the Court Associate where she remains until her retirement on October 19, 2018.

Linda is married to Lee. She has a son, Marc, and his wife, Valerie, and daughter Lindsey, and her husband, Lowell, along with three granddaughters: Brooklynn, Savannah and Madilyn. She is also blessed to have her mom.

The Saginaw County Board of Commissioners congratulates Linda Walker on her retirement and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented: October 19, 2018
Adopted: November 20, 2018



**Certificate of Recognition
Rev. Dr. Marvin T. Smith
20th Anniversary
Mt. Olive Institutional Missionary Baptist Church**

Rev. Dr. Marvin T. Smith
will be honored during a
Celebration Banquet on
Sunday, October 28, 2018 at 2:00 p.m.
The Dow Event Center
303 Johnson Street
Saginaw, MI

After serving his country in the United States Army, Rev. Dr. Smith received his higher calling to serve others and began a life of humility, preaching and teaching. Dr. Smith is a native of Shreveport, Louisiana, where he received all of his primary and secondary educational training. Word of his work and leadership spread and in October 1994 his family moved to Saginaw, Michigan where he would lead Mt. Olive Institutional Missionary Baptist Church.

Under Dr. Smith's leadership, the Church has grown in membership, ministry and community service. Throughout his 20 years at Mt. Olive, Dr. Smith has positively affected change and led by example. He is a member of Kappa Alpha Psi Fraternity, Inc., the NAACP, and several other religious, civic and military organizations.

Rev. Dr. Smith is married to Omie Anderson Smith and together they have three children, one daughter-in-law and one grandson.

The Saginaw County Board of Commissioners congratulates Rev. Dr. Marvin T. Smith on 20 years of service to his church and community.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: October 28, 2018
Adopted: November 20, 2018

**Certificate of Recognition
Saginaw County Sports Hall of Fame
"Honoring Excellence in Sports"**

WHEREAS, The Saginaw County Board of Commissioners is honored to recognize the Saginaw County Sports Hall of Fame as it celebrates the induction of its 17th class of outstanding athletes/teams; and,
WHEREAS, On Sunday, November 4, 2018 at the Horizons Conference Center the "Class of 2018" will be inducted into the Sports Hall of Fame –



**Sue Guevara
Rick Havercroft
Tory Jackson
Danielle (Kamm) Carter
Dennis Konuszewski
Terrance Roberson
Stuart Schweigert
Saginaw High School State Champion Football Team - 1999**

WHEREAS, Each outstanding athlete/team has displayed a lifetime loyalty to the Saginaw community and a commitment to the integrity of the sport. We commend each and every inductee on their achievement.

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded to the Saginaw County Sports Hall of Fame as we recognize not only its presence in our community but its support of our family of athletes. We join the community in supporting and encouraging its work; and,

BE IT FURTHER RESOLVED, That this expression of recognition be placed in the minutes of the November 20, 2018 session, presented to each inductee as a permanent record of their accomplishment, and given to the Saginaw County Sports Hall of Fame in celebration of its 17th class of inductees.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chairman, District #10

Presented: November 4, 2018
Adopted: November 20, 2018

**Certificate of Recognition
Michael Marsh
Assistant Prosecutor
Prosecuting Attorney Office**

Michael Marsh began his employment with Saginaw County on February 14, 1989 as an Assistant Prosecuting Attorney where he remains until his retirement on November 13, 2018. Michael practiced law in the 10th Circuit Court Juvenile and Family Division for many years under Judge Faye Harrison and Judge Barbara Meter. He then transferred to the Prosecuting Attorney's Office to work in the 70th District Court and 10th Circuit Court. He is highly respected for his depth of legal knowledge in the areas of juvenile delinquency and child abuse and neglect. He is known as a formidable advocate, a consummate professional and a gentleman by all who work with him including the judges, Court staff and attorneys.

Michael is known as the staff photographer. He has captured moments in time that will forever be a part of the history of Life at the County. Michael has a tremendous love for jazz music and luxury cars. He's a very proud alumnus of the University of Michigan – **GO BLUE!**



Michael also dedicates his time working at the Restoration Community Outreach (RCO). At RCO provides a comprehensive approach to breaking the cycle of homelessness in partnership with other local homeless assistance agencies. It is an extensive program that is designed to touch every area in life that a homeless person might experience. With Michael’s giving nature, one is not surprised he is helping to make other people’s lives better. He is kind making him truly loved by all. The children and families of Saginaw County are very fortunate for the years of dedicated service by Michael Marsh.

The Saginaw County Board of Commissioners congratulates Michael Marsh on his retirement and thanks him for his hard work and dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices he has made to ensure the preservation of our democracy.

Respectfully Submitted,

Presented: November 13, 2018

Saginaw County Board of Commissioners

Adopted: November 20, 2018

Carl E. Ruth
Chair, District #10

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

11-20-1 PUBLIC WORKS submitting for approval two (2) resolutions: (1) Resolution Approving Apportionment of Operational Costs & Accepting for File the FY 2019 Budget of the Saginaw Area Storm Water Authority, and (2) Resolution Appointing Trustee and Alternate Trustee of the Saginaw Area Storm Water Authority Board of Trustees.

-- County Services **(11-20-3.2/Res. A/Res. B)**

11-20-2 70TH DISTRICT COURT requesting waiver of the hiring freeze and approval to fill the vacant position of Criminal Clerk/Cashier/Courtroom Substitute.

-- Labor Relations **(11-20-5.5)**

11-20-3 PURCHASING/RISK MANAGER submitting proposed changes to Saginaw County Policy #243, “Vendor/Credit Card Policy.”

-- Budget/Audit **(11-20-4.3)**

11-20-4 VILLAGE OF ST. CHARLES submitting a Petition, Resolution, and Request for Public Hearing on the annexation of property from Swan Creek Township to the Village of St. Charles for the purpose of accessing sewer services provided by the Village of St. Charles (Owner: Mary Helen Lenhart, 1221 N. Saginaw St., St. Charles, Prop ID# 26-11-3-32-3001-008).

-- County Services **(Pulled)**

11-20-5 COMMISSIONER DWAN submitting proposed changes to Saginaw County Policy #241, “Purchasing Policy.”

-- County Services

11-20-6 RENE DESANDER submitting a letter of intent for reappointment to the Saginaw County Mosquito Abatement Commission.

-- Appointment



- 11-20-7 HEALTH DEPARTMENT** requesting approval of the revised job description and waiver of the hiring freeze for the position of WIC Nutritionist I.
-- Human Services/Labor Relations **(11-20-5.2)**
- 11-20-8 10th CIRCUIT COURT** requesting a salary exception for the new Friend of the Court Director to Step 4 of the pay scale (H-13, step 4 @ \$83,222) due to her great leadership skills, work ethic and knowledge of office operations.
-- Labor Relations **(11-20-5.1)**
- 11-20-9 COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill the positions of Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk.
-- Labor Relations **(11-20-5.6)**
- 11-20-10 SHERIFF** submitting information on a Deputy position in the Law Enforcement Division that will be vacant as of November 1, 2018.
-- Courts & Public Safety *(Receive & File)*
- 11-20-11 SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Deputy in the Law Enforcement Division (PCN #207016).
-- Labor Relations **(11-20-5.7)**
- 11-20-12 SAGINAW COUNTY PLANNING** submitting information for discussion regarding waiving the county's right for 30-day review of ordinance changes from townships.
-- County Services **(11-20-3.3)**
- 11-20-13 CONTROLLER/CAO** requesting amendment of the FY 2019 Public Improvement Fund in the amount of \$6,795 for improvements to the Victims' Rights waiting room.
-- Courts & Public Safety **(11-20-2.1)**
- 11-20-14 CONTROLLER/CAO** requesting amendment of the FY 2019 Public Improvement Fund in the amount of \$3,676 to purchase four (4) iPad Pros with keyboards for use by the Medical Examiner's Office.
-- Courts & Public Safety **(11-20-2.2)**
- 11-20-15 CONTROLLER/CAO** requesting approval of amendments to County Ordinance #110 titled "Regulating the Control of Dogs Within the County of Saginaw."
-- Courts & Public Safety **(11-20-2.3)**
- 11-20-16 CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project ("Jail Project")
-- Courts & Public Safety *(Receive & File)*
- 11-20-17 COMMISSION ON AGING** requesting creation of a temporary Personnel Control Number (PCN) for approximately four weeks (November 29 – December 21, 2018) to allow for training the new Senior Center/Outreach Specialist.
-- Human Services **(11-20-1.1)**
- 11-20-18 PARKS & RECREATION** requesting adoption of its 5-Year Recreation Plan (2019 – 2023) by Resolution.
-- County Services **(11-20-3.4/Res. D)**
- 11-20-19 MENTAL HEALTH AUTHORITY** submitting additional information for its presentation to Human Services Committee for review and discussion.
-- Human Services
- 11-20-20 CONTROLLER/CAO** submitting the 2018 3rd Quarter Finance and Program Report for the Historical Society of Saginaw County.
-- County Services *(Receive & File)*



- 11-20-21 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of August 2018.
-- Budget/Audit **(11-20-4.1)**
- 11-20-22 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of September 2018.
-- Budget/Audit **(11-20-4.1)**
- 11-20-23 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for September 2018.
-- Budget/Audit *(Receive & File)*
- 11-20-24 FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the positions of Account Specialist, Enforcement Analyst, and Receptionist.
-- Labor Relations **(11-20-5.8)**
- 11-20-25 CONTROLLER/CAO** submitting proposed Application Criteria for Separate Management Agreement to be used by any local Convention & Visitors Bureau seeking to retain a portion of the occupancy tax collected pursuant to Saginaw County Ordinance #103 – “Accommodations Ordinance.”
-- Executive **(Res. E)**
- 11-20-26 GREAT LAKES BAY HEALTH CENTER** requesting a Proclamation for World AIDS Day on December 1, 2018 and permission to place a red ribbon on the front lawn of the Courthouse grounds from November 26 – December 3, 2018.
-- County Services **(11-20-3.1)**
- 11-20-27 FINANCE DIRECTOR** submitting budget adjustments and grants accepted for the period July 1, 2018 to September 30, 2018 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2017 to FY 2018 as outlined in Budget Resolution A.
-- Budget/Audit *(Receive and File)*
- 11-20-28 FINANCE DIRECTOR** requesting approval to modify the Personnel Control Numbers (PCNs) of the Accountant II position in the Finance Department (#101205/#101207); approve the revised job description, waive the hiring freeze and re-post for the current vacant position.
-- Budget/Audit / Labor Relations **(11-20-5.4)**
- 11-20-29 911 COMMUNICATIONS AUTHORITY** submitting for approval the FY 2018/2019 911 Communications Authority Budget.
-- Budget/Audit **(11-20-4.2)**
- 11-20-30 HEALTH DEPARTMENT** requesting waiver of the hiring freeze and approval to fill the vacant position of **Senior Public Health Nurse**; waiver of the hiring freeze and approval to fill two (2) vacant positions of **Public Health Nurse**; and approval for a wage adjustment for the remainder of FY 2019 to fill vacant Public Health Nurse positions up to Step 3 of the pay scale based on years of experience.
-- Labor Relations **(11-20-5.3)**
- 11-20-31 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill three (3) vacant positions of **Assistant Prosecutor**.
-- Labor Relations **(11-20-5.9)**



11-20-32 PERSONNEL submitting proposed changes to County Policy #362 titled “Bereavement Leave” as to the amount of Paid Time Off (PTO) full-time employees would receive in relation to the death of a child or spouse.

-- Labor Relations **(11-20-5.10)**

11-20-33 PERSONNEL submitting proposed changes to various County Policies as follows:

(1) **Policy #331** titled “Standard Practices” as to language regarding breaks, lunch periods, time worked, Paid Time Off (PTO), and the Friday Casual Dress Day Policy being deleted or incorporated into other policies and elimination of County **Policy #137** titled “Friday Casual Dress Day Policy;”

(2) **Policy #341** titled “Paid Time Off (PTO) as to language regarding accumulation of PTO, PTO banks/donation, and the consequences of taking time off without having PTO;

(3) **Policy #363** titled “Leave of Absence” as to language added to clarify employees taking leave having the right to reserve up to 40 hours and deletion of duplicated language; and

(4) **Policy #333** titled “Hours of Work” as to language deleted to clarify the definition of tardiness and additional minor language revisions.

-- Labor Relations **(11-20-5.11)**

11-20-34 EQUALIZATION submitting the 2018 Apportionment Report, amended after the November 6, 2018 General Election.

-- Executive **(11-20-6.1)** [*Executive due to timing of County Services Committee*]

11-20-35 BOARD COORDINATOR informing commissioners that the following informational communications have been received in the Board Office and are available for review:

A. **Alger County** Board of Commissioners opposes HB 5752 and HB 5753 regarding state and local standards for onsite wastewater treatment systems which would require the Michigan Department of Environmental Quality to develop a statewide code to govern the installation, operation, maintenance and inspection of septic systems.

B. **Alger County** Board of Commissioners opposes HB 6049/SB 1025 which seek to completely restructure the tax assessing qualifications process and boundaries of local assessing units and impose a huge financial burden on counties.

C. **Alger County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

D. **Alger County** Board of Commissioners opposes the legalization of marijuana for general use.

E. **Alger County** Board of Commissioners supports the development and the funding of the twinning of the Poe Lock as soon as possible.

F. **Houghton County** Board of Commissioners strongly favors the continued operation of the Ojibway Correctional Facility in Marenisco Township, Gogebic County, Michigan, as a vital facility for the DOC and housing unit for Upper Peninsula prison inmates.

G. **Berrien County** Board of Commissioners opposes the legalization of marijuana for general use.

H. **Bay County** Board of Commissioners opposes SB 1031 which seeks to amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act.

I. **Huron County** Board of Commissioners opposes SB 396 (S-5) which seek to allow exemptions from seasonal weight restrictions to the forest product industry during the spring law when roads are the most vulnerable to damage from heavy loads and will lead to significant damage to the road system, economic damage, and an increased risk to drivers.

-- Receive and File



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair

1.1) **Commission on Aging**, re: Approval to create a temporary Personnel Control Number (PCN) for approximately four (4) weeks to allow for training the new Senior Center/Outreach Specialist

- ***McInerney moved, seconded by Dwan, to approve 1.1. Motion carried.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

NOVEMBER 20, 2018

Your committee has considered Communication No. 11-20-17 from Jessica Sargent, Director, Commission on Aging, requesting creation of a temporary Personnel Control Number (PCN) for approximately four (4) weeks (November 29 – December 21, 2018) to allow for training the new Senior Center/Outreach Specialist.

We met with Ms. Sargent who explained the duties of the Senior Center/Outreach Specialist and the proposed training for the position.

We recommend approval of a temporary PCN for training the new Senior Center/Outreach Specialist.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

James G. Theisen, Vice-Chair

Amos O'Neal

Michael A. Webster

Carl E. Ruth

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **Controller/CAO**, re: Amendment of the FY 2019 Public Improvement Fund in the amount of \$6,795 for improvements to the Victims' Rights waiting room

2.2) **Controller/CAO**, re: Amendment of the FY 2019 Public Improvement Fund in the amount of \$3,676 to purchase four (4) iPad Pros with keyboards for the Medical Examiner's Office

2.3) **Controller/CAO**, re: Approval of amendments to County Ordinance #110 titled "Regulating the Control of Dogs within the County of Saginaw"

- ***Hadsall moved, seconded by Theisen, to approve 2.1 through 2.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-13 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2019 Public Improvement Fund in the amount of \$6,795 for improvements to the Victims' Rights waiting room.

We met with Mr. Belleman who said that he and Bernard Delaney met with Tracy Cowell of the Sexual Assault Center to discuss possible improvements to the Victims' Rights waiting room where victims wait prior to testifying in court. The Prosecutor's Office staff must access their



lunch/breakroom via the Victims' Rights waiting room which causes interruptions and unease. The proposed improvements include installing a separate door to the Prosecutor's lunch/breakroom at an estimated cost of \$5,250 and carpeting the Victims' Rights waiting room at an estimated cost of \$1,545. The county already painted the waiting room. Ms. Cowell was submitting a grant request to the Junior League of Saginaw for new furniture.

We recommend approval to amend the FY 2019 Public Improvement Fund in the amount of \$6,795 for improvements to the Victims' Rights waiting room.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-14 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2019 Public Improvement Fund in the amount of \$3,676 to purchase four (4) iPad Pros with keyboards for use by the Medical Examiner's Office.

We met with Mr. Belleman who stated that a meeting was held with Dr. Russell Bush, Deb Tubb, Michael Underwood, Al Rabideau and Randy Mudd, who contract with the Medical Examiner's Office to provide services as death scene investigators or as Morgue Assistant/Diener. Dr. Bush emphasized the need to enter death scene or autopsy information directly into the MDI Log database, which the County acquired last year. The MDI Log allows users access to Saginaw County Medical Examiner's files to add/update information associated with a specific death. MDI Log will reduce paper files. Ms. Tubb, Mr. Underwood, Mr. Rabideau and Mr. Mudd all requested iPads with internet access to increase efficiencies and responsiveness.

We recommend approval to amend the FY 2019 Public Improvement Fund in the amount of \$3,676 to purchase four (4) iPad Pros with keyboards for use by the Medical Examiner's Office.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-15 from Robert Belleman, Controller/CAO, requesting approval of amendments to County Ordinance #110 titled "Regulating the Control of Dogs within the County of Saginaw."

We met with Mr. Belleman who stated that the specific amendments include defining "Impound" for its use in the ordinance; reference to the County Fee Schedule, and the addition of "or other law enforcement officer acting under color of law" in Article Four; clarification of fees an owner of an impounded animal is responsible for when claiming their animal; and waiver of impound fees and authorization to enter into payment arrangements with owner.



We recommend approval to amend County Ordinance #110 titled “Regulating the Control of Dogs within the County of Saginaw.”

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O’Neal

**SAGINAW COUNTY
ORDINANCE #110
REGULATING THE CONTROL OF DOGS WITHIN THE
COUNTY OF SAGINAW AND ESTABLISHING PENALTIES
FOR VIOLATIONS THEREOF**

Adopted May 17, 1994

Amended November 22, 1994 (3.2)

Amended September 19, 1995 (1.2)

Amended October 14, 1997 (1.1)

Amended December 14, 2010 (3.1)

Amended March 22, 2016 (2.1)

Amended November 20, 2018 (2.3)

WHEREAS, Act No. 339, Michigan Public Acts of 1919, as Amended, provides for the licensing of dogs and regulates the keeping of dogs, and

WHEREAS, Act No. 339 provides that the Board of County Commissioners may establish an animal control agency, which agency shall then have jurisdiction to enforce the licensing and regulation of dogs within the County, and

WHEREAS, the County of Saginaw has established an animal control agency within the County of Saginaw, and

WHEREAS, the County of Saginaw deems it essential to the health and welfare of all the residents of Saginaw County that dogs within said County be properly licensed and regulated.

NOW, THEREFORE, the County of Saginaw ordains:

**ARTICLE ONE
Definitions**

For the purposes of this Ordinance, the following terms shall have the following meanings respectively designated for each:

- a. "Abandon." Failure to provide proper or adequate food, water, shelter or medical care.
- b. "Animal." Unless otherwise indicated, the use of this term includes all birds, fish, mammals and reptiles.



- c. "Animal control officer." This term means any person employed by the County for the purpose of enforcing this ordinance or state statutes pertaining to dogs and other animals, as well as other persons and deputies employed by the County to act on behalf of the animal control division.
- d. "Board of Commissioners." This term means the Saginaw County Board of Commissioners.
- e. "County" shall mean the County of Saginaw.
- f. "Cruelty." This term shall mean willfully or negligently; torturing or seriously overworking an animal; failing to provide necessary food, water, care or shelter for an animal; failing to seek medical advice when an animal is in obvious pain or distress; allowing an ill, diseased, maimed, aged, or injured animal to suffer unnecessary pain; abandoning an animal in his/her custody; transporting or confining an animal in a cruel manner; killing, injuring or administering poison to an animal without legal authority; or causing a dog to fight with another dog.
- g. "Dog." Unless otherwise indicated, the use of this term includes all species and breeds of domesticated dogs. This term does not include wolf-hybrids or exotic animals.
- h. "Dog Owner." The term "dog owner" when applied to the proprietorship of a dog means every person having a right of property in the dog, an authorized agency of the owner, and every person who keeps or harbors the dog or has it in that person's care, custody or control, and every person who permits the dog to remain on the premises occupied by that person.
- i. "Hunting." This term means to allow a dog to range freely within sight or sound of its owner while in the course of hunting legal game or an unprotected animal in designated hunting areas.
- j. "Kennel." The term "kennel" shall mean any single location wherein three or more dogs are confined and kept for selling, boarding, breeding, or training purposes, for remuneration. The maintenance of a kennel must comply with the zoning regulations of the municipality in which the kennel is located.
- k. "Person." The word "person" shall include state and local officers or employees, individuals, corporations, co- partnerships and associations.
- l. "Police officer, peace officer or law enforcement officer." This term means any person employed or elected by the people of the State of Michigan, or by any city, village, county or township, whose duty it is to preserve peace or to make arrests or to enforce the law, and includes game, fish, and forest fire wardens and members of the state police and conservation officers.
- m. "Property owner." The term "property owner" shall mean both the owner of title of record and those occupying or in possession of any property or premises.
- n. "Rabies suspect dog." This term shall mean any dog which has bitten a human or another dog, or any dog which has been in contact with or been bitten by a rabid animal, or any dog which shows symptoms suggestive of rabies.
- o. "Treasurer" shall mean the Saginaw County Treasurer.
- p. "Volunteer" shall mean any person or persons offering services to Saginaw County of his or her free will.
- q. "Impound" shall mean to take custody or possession of an animal.

ARTICLE TWO

Licensing

Section 1. It shall be unlawful for any person to own a dog six months of age or older unless the dog has been licensed under the laws of the state of Michigan.

Section 2. It shall be unlawful for any person to own a dog six months of age or older that does not wear a collar with a tag approved under the laws of the state of Michigan, except when such is permitted under the laws of the state of Michigan.



Section 3. On or before March 1st of each year, the owner of any dog four months of age or older, except as provided in Section 5 of this Article, shall apply to the county, township or city treasurer or an authorized agent of the treasurer, where the owner resides, for a license for each dog owned by that person. The application shall state the breed, sex, age, color and markings of such dog. Accompanying the application shall be a proof of vaccination signed by an accredited veterinarian. Dogs attaining the age of four months after March 1st shall have seven days within which to obtain a license.

Section 4. No dog shall be exempt from the rabies vaccine requirement unless the owner provides a statement from an accredited veterinarian stating that such a vaccination would be detrimental to the health of the dog. This statement must be approved by the Prosecuting Attorney of Saginaw County before a license may be issued.

Section 5. The license fees for all dogs under this ordinance shall be as follows:

- a. For all unaltered dogs four months of age or older as of March 1st of each year, the license fee shall be \$25.00 if the license is obtained before March 1st of each year.
- b. For all altered dogs, four months of age or older before March 1st of each year, the license fee shall be \$12.00 if obtained before March 1st of each year.
- c. For all altered dogs attaining the age of four months after March 1st of each year, the license fee shall be \$12.00 if the license is obtained as provided in Section 4 of this Article.
- d. For all altered dogs four months of age or older before March 1st of each year, the license fee for senior citizens shall be \$5.00.
- e. For all dogs not licensed within the time period herein established, the license shall be considered delinquent and the fee for this delinquency shall be double the fees as established in paragraphs a, b, c, and d. Specifically, dogs over four months of age after March 1st of each year shall be subject to the following fees: Owners of altered dogs shall be \$24.00, senior citizens with altered dogs shall be \$10.00, owners of unaltered dogs shall be \$50.00.
- f. License fees for leader dogs, hearing dogs, service dogs or other dogs specifically exempted by statute are hereby waived.
- g. The dog license fees may be changed from time to time, prior to November 1st of each year by resolution or motion of the Board of Commissioners.
- h. Current dog licenses from other counties within the State of Michigan and from other states shall be honored by Saginaw County until the following March 1st.

Section 6. No license or license tag issued for one dog shall be transferable to another dog.

Section 7. If a license tag is lost, it shall be replaced without cost by the Treasurer upon application by the owner, with a production of the license and a sworn statement regarding the loss of the license tag. An administrative fee of \$5.00 shall be charged for the processing of the application for replacement of a lost license tag.

Section 8. Any person who owns, keeps or operates a kennel, in lieu of purchasing individual licenses, may apply on or before June 1st of each and every year to the Animal Control Division for a kennel license, entitling the person to operate a kennel under the laws of the state of Michigan.



Section 9. Kennel license fees.

- a. The fees for a kennel license shall be as follows:
 1. Ten dollars for three to ten dogs.
 2. Twenty-five dollars for more than ten dogs.
- b. A fee of double the original license fee shall be charged for kennel license(s) applied for after June.
- c. The fee for inspection of kennels shall be \$50.00. This fee is subject to change from time to time on or before November 1st of each year by resolution or motion of the Board of Commissioners. Failure to obtain a kennel license shall be punishable as set forth in Article 9, Penalties Section of this Ordinance.

ARTICLE THREE
Bite Confinement

Section 1. Any dog that bites a person or another animal shall be securely confined by the owner in an appropriate building or enclosure for a minimum of ten days following the biting of such person or animal. In the event the owner cannot securely confine the dog for the required period of time, the Animal Control Officer may take possession and custody of said dog and confine it to the animal shelter for the ten day period. Upon satisfactory evidence that the dog is not suffering from rabies, the Animal Control Officer may release the dog. The confinement of the dog shall be at the expense of the owner for boarding at a rate ~~established by the Board of Commissioners of \$10.00 per day~~, plus a licensing fee and rabies fee if not current. This fee is subject to change from time to time on or before November 1st of each year by resolution or motion of the Board of Commissioners.

Section 2. Any dog, whose owner cannot be ascertained, who bites a person or another animal shall be confined at the animal shelter for a period of ten days. Upon recommendation of the victim's physician and/or a veterinarian, the dog shall be euthanized, with a sample specimen being sent to the appropriate agency for testing as determined by the Animal Control Director.

Section 3. Any person violating, failing or refusing to comply with the confinement procedures shall be charged with a misdemeanor and upon conviction shall be assessed a fine of up to \$500.00.

ARTICLE FOUR
Animal Shelter and Impoundment

Section 1. All animals running at large shall be seized by ~~the an~~ Animal Control Officer, ~~or other law enforcement officer acting under color of law~~, and impounded. An animal, for which there is no evidence of ownership associated with it, shall not be disposed of within four business days, excluding holidays, after its acquisition. If the animal has a collar, license, or other evidence of ownership, the Animal Control Officer shall notify the owner in writing and disposition of the animal shall not be made within seven business days, excluding holidays, from the date of the mailing of the notice. The Animal Control Officer shall maintain a record on each identifiable dog or cat acquired, indicating a basic description of the animal, the date it was acquired and under what circumstances. The record shall also indicate the date of the notice sent to the owner of an animal and subsequent disposition. This section does not apply to animals which are sick or injured to the extent that the holding period would cause undue suffering or to animals whose owners request immediate disposal.



Section 2. If the owner of the animal is known to the Animal Control Officer, they may return the animal to its owner and may at their discretion issue an appearance ticket to the owner requiring the person's appearance in court to explain the violation.

Section 3. The Animal Control Officer shall utilize every reasonable effort to locate the owner of the impounded animal. The owner of the animal may claim the animal from impoundment by executing a statement of ownership and furnishing proof of a license, as required by this Ordinance and state law, and paying the required fees. **Such fees shall include, but not be limited to, those charges relating to impoundment or otherwise taking possession of an animal, boarding, vaccination, microchipping, licensing, or the actual costs of reasonably necessary veterinary care.**

a. **The impound fee shall be waived for a first time violator with a licensed dog or other animal not requiring licensure.**

b. **The County may enter into payment agreements with owners where appropriate and at the sole discretion of the Animal Control Director in consultation with the County Controller.**

ARTICLE FIVE Killing and Ceasing of Dogs

Section 1. Any person may kill any dog which that person sees in the act of pursuing, attacking or about to attack, or wounding any person, livestock or poultry, and there shall be no civil liability on such person for damages or otherwise, for such killing. In no event shall the provisions of this Section exonerate a person from compliance with the criminal laws of this state, including, but not limited to, the safe discharge of a firearm. Except as provided in this section, it shall be unlawful for any person, other than a law enforcement officer, to kill or injure or attempt to kill or injure any dog that bears a license tag for the current year. A law enforcement officer may kill a dog determined to be molesting wildlife and not hunting.

Section 2. It shall be lawful for any person to seize any dog running at large in violation of this Ordinance and to turn the dog over to ~~the~~ **an Animal Control Officer or other representative of Animal Control.**

ARTICLE SIX Violations

Section 1. It shall be unlawful for:

a. Any dog to run at large or go beyond the premises of the owner's property without a leash. This does not apply to working dogs such as leader dogs, guard dogs, farm dogs, hunting dogs, and other such dogs, when accompanied by their owner or his or her authorized agent, and actively engaged in activities for which such dogs are trained.

b. Any person to permit a female dog to go beyond the premises of that person when the dog is in heat, unless the female dog is properly leashed.

c. Any person or dog owner having care, custody or control of any dog to neglect that dog by failing to provide adequate food, water, shelter and medical care.

d. Any person or dog owner who has care, custody or control of any dog to torture, torment, cruelly beat, mutilate or cruelly kill the dog.

e. Any person or dog owner who has care, custody or control of any dog to allow that dog to fight with another animal.



Section 2. Any violation of this Ordinance shall result in the Animal Control Officer issuing an appearance ticket or citation to the owner, requiring an appearance in court to answer the charges. The Animal Control Officer may sign a complaint before the court to procure an arrest warrant to bring the person to court to answer the charges. The Animal Control Officer shall not make the actual arrest. The court in its discretion, upon a finding of guilt, may assess penalties in accordance with the penal provisions of this Ordinance.

Section 3. Court costs, as in civil cases, shall be assessed against the owner of a dog upon the finding of guilt.

Section 4. Violation of this article of the ordinance shall not appear on a person's criminal record.

ARTICLE SEVEN

Unlicensed Dogs

Section 1. All unlicensed dogs four months of age or older after March 1st of each year shall be deemed a nuisance and upon locating each unlicensed dog, an appearance ticket shall be issued to the owner of that dog, or any person having care, custody or control of that dog or the owner of the property upon which the dog is located, requiring an appearance in court to explain the violation.

Section 2. If the Animal Control Officer views a dog or comes in contact with a dog, that person is hereby given the authority to determine whether the dog is wearing the appropriate collar and license tag as provided in Article Two of this Ordinance. If the dog is not wearing the appropriate collar and license tag, the Animal Control Officer may, in their discretion, issue an appearance ticket to the owner of the dog to appear in court to explain the violation.

Section 3. Any person failing to obtain a dog license shall be charged with a misdemeanor and upon conviction of the violation shall be punished for a first offense by a fine of \$25.00 plus licensing of the dog; for a second offense by a fine of \$75.00 plus licensing of the dog; and for a third offense \$150.00 plus licensing of the dog.

ARTICLE EIGHT

Cruelty to Dogs

Whoever overworks, tortures, torments, deprives of necessary sustenance, cruelly beats, mutilates, abandons, or cruelly kills, or causes or procures to be overworked, tortured, tormented, deprived of necessary sustenance, cruelly beaten, mutilated, or cruelly killed, any dog, and whoever having charge or custody of that dog inflicts unnecessary cruelty upon the same, or willfully fails to provide the same with proper food, drink, shelter, or protection from the weather, is guilty of a misdemeanor and shall be imprisoned for not more than three months, or fined not more than \$500.00, or by both.

ARTICLE NINE

Penalties

Any person violating or failing or refusing to comply with the provisions of this Ordinance, except the cruelty, confinement and license provisions previously noted, shall be charged with a misdemeanor and, upon conviction of any such violation, such person shall be punished by a fine for a first time offense of \$50.00-\$100.00; for a second offense within one year from the date of the first offense, with



a fine of \$150.00-\$300.00; for a third offense within one year from the date of the second offense, with a fine of \$350.00-\$500.00. There shall not be any jail sentence in lieu of the fines, or in addition to the fines. If the Court finds any person indigent, then community service work may be imposed in lieu of fines.

ARTICLE TEN
Treasurer's Records and Duties

Section 1. After March 31st of each year, the Treasurer shall compare the current listing of licensed dogs with the list from the previous year, to determine all unlicensed dogs. The Treasurer shall then prepare a list of unlicensed dogs, which shall be forwarded to the Animal Control Officer.

Section 2. The Treasurer shall also maintain a list of all of the dog licenses and kennel licenses which are issued each year. The records shall also contain the name and address of the person to whom each license is issued. The Treasurer shall also keep an accurate record of all license and inspection fees collected by the county, city or townships.

ARTICLE ELEVEN
Restoration of Animals

The sale or donation for research or any other purpose by any County employee or volunteer of any live animal, under the control of the Animal Control Department is strictly prohibited, except for adoption of the animal or donations for guide dogs for the visually and/or hearing impaired, or service dog purposes, or other purposes specifically approved by the Board of Commissioners. Any violation of this section shall be punishable as defined in Article Nine, Penalties in this Ordinance.

ARTICLE TWELVE
Repeal

All ordinances or parts of this ordinance inconsistent herewith are repealed. Saginaw County Ordinance No. 104 is hereby repealed.

ARTICLE THIRTEEN
Construction

If any section, paragraph, clause or phrase of this Ordinance shall be held invalid, the same shall not affect any other part of the Ordinance.

ARTICLE FOURTEEN
Fees

All fees established may be subject to change with approval of the Board of Commissioners in accordance with the fiscal budget year or as necessary.



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**
- 3.1) **Great Lakes Bay Health Center**, re: Approval to place a red ribbon on the front lawn of the Courthouse grounds from November 26 – December 3, 2018
 - 3.2) **Public Works**, re: Approval of two Resolutions (1) Approving Apportionment of Operation Costs & Accepting the FY 2019 Budget of the Saginaw Area Storm Water Authority (SASWA) and (2) Appointing Trustee and Alternate Trustee of the Board of Trustees
 - 3.3) **Planning**, re: Approval to Waive Saginaw County Planning Commission Right of Review
 - 3.4) **Parks & Recreation**, re: Approval of Resolution Approving 5-Year Recreation Plan
- ***Stack moved, seconded by Kilpatrick, to approve 3.1 through 3.4 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-26 from the Great Lakes Bay Health Centers requesting a Proclamation to commemorate World AIDS Day on December 1, 2018 and permission to display a 14-foot AIDS red ribbon on the Courthouse lawn from November 26 – December 3, 2018.

The request was discussed in committee and approved.

It is the recommendation of your committee to approve the display of a 14-foot AIDS red ribbon on the Courthouse lawn from November 26 – December 3, 2018 in honor of World AIDS Day.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-1 from Brian Wendling, Commissioner, Public Works, submitting for approval two (2) resolutions: (1) Resolution Approving Apportionment of Operational Costs & Accepting for File the FY 2019 Budget of the Saginaw Area Storm Water Authority, and (2) Resolution Appointing Trustee and Alternate Trustee of the Saginaw Area Storm Water Authority Board of Trustees.

We recommend approval of the two (2) resolutions submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-12 from Brian Stark, Director, Planning Department, submitting information for discussion on waiving the county's right for 30-day review of ordinance changes from townships.

We met with Mr. Stark who informed the committee the 2006 Zoning Act requires townships to send any ordinance changes to the County Planning Commission for a 30-day review. Currently and since 2015, the procedure from the Planning Department has been to receive and file. Saginaw County has the right to waive the 30-day review by passing a resolution. This would allow townships to enact the ordinance change after their commission passes the change.

We recommend approval to waive the 30-day review for ordinance changes submitted by townships to the County Planning Commission by Resolution submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-18 from Brian Keenan-Lechel, Director, Parks & Recreation, requesting adoption of its 5-Year Recreation Plan (2019 – 2023) by Resolution.

We met with Mr. Keenan-Lechel, who informed the committee the plan was developed/updated from previous plans and additional community input including surveys and public meetings. A draft of the plan was available for public review and feedback from October 1, 2018 – November 1, 2018.

We recommend adoption of the Parks & Recreation 5-Year Recreation Plan (2019 – 2023) by Resolution submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O'Neal, Vice-Chair**

4.1) **Finance/Treasurer**, re: Approval of Claims for August 2018 and September 2018

4.2) **911 Communications Authority**, re: Approval of FY 18-19 Budget

4.3) **Controller/CAO**, re: Approval of proposed changes to County Policy #243 titled "Vendor/Credit Card Policy" as to section 6.5.2, food purchases

- ***Krafft moved, seconded by Dwan, to approve 4.1 through 4.3 leaving room for exceptions. There were no exceptions and the motion carried.***



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

NOVEMBER 20, 2018

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
11-20-21	Electronic Transactions	August 1 – 31, 2018	\$ 8,915,323.75
	Voucher Payments	August 1 – 31, 2018	\$21,850,950.58
11-20-22	Electronic Transactions	September 1 – 30, 2018	\$ 7,591,933.41
	Voucher Payments	September 1 – 30, 2018	\$14,345,404.93

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

NOVEMBER 20, 2018

Your Budget/Audit Committee considered Communication No. 11-20-29 from Randy Pfau, Director, 911 Communications Authority, submitting for approval the FY 18/19 911 Communications Authority Budget.

We met with Mr. Pfau who discussed with committee that the Saginaw county 911 Communication Center Authority, adopts the Budget, including all funds and accounts, for the fiscal year beginning October 1, 2018, ending September 30, 2019, in the amount of \$6,982,756 and that an unrestricted General Fund Balance, equal to 50% of the prior year's expenditures, be maintained.

We recommend approval of the FY 18/19 911 Communications Authority Budget.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Carl E. Ruth

Amos O'Neal, Vice-Chair
Michael A. Webster

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

NOVEMBER 20, 2018

Your Budget/Audit Committee considered Communication No. 11-20-3 from Robert Belleman, Controller/CAO, submitting proposed changes to Saginaw County Policy #243, "Vendor/Credit Card Policy."

We met with Mr. Belleman who discussed with committee that the current policy deems all food purchases as unauthorized. The proposed policy change allows for food to be purchased for program use (concessions, jurors, election workers, detention center, COA programs, and parks programs).



If food is needed for a meeting or department training it would require prior written approval. All employee food purchases are still unauthorized. We recommend approval of proposed changes to Saginaw County Policy #243 “Vendor/Credit Card Policy” as attached.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Carl E. Ruth

Amos O’Neal, Vice-Chair

Michael A. Webster

Category: 240

Number: 243

Subject: **VENDOR/CREDIT CARD POLICY**

1. **PURPOSE:** The purpose of this policy is to establish a standard set of regulations pursuant to those established under the Michigan Public Act 266 of 1995, which regulates credit card transactions of local units of government.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all County Elected Officials, Boards, Commissions and Departments of Saginaw County.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITION(S):**
 - 5.1 **Public Act 266 of 1995:** “AN ACT to authorize and regulate credit card transactions involving local units of government, including the use of credit cards by officers and employees of local units of government; and to provide for powers and duties of certain state and local agencies, officers, and employees.”
 - 5.2 **Cardholder:** County employee or elected official whose name appears on the credit card and is accountable for all charges made with that card.
 - 5.3 **Credit Card:** A card or device issued under a credit card arrangement for the purpose of making authorized purchases on the County’s behalf.
 - 5.4 **Credit Card Arrangement:** An unsecured extension of credit for purchasing goods or services from the credit card issuer or any other person that is made to the holder of a credit card and that is accessed with a credit card.



5.5 Credit Card Program Administrator: The County Purchasing/Risk Manager who is responsible for administering the credit card program and who acts as the contact between the County and the credit card company.

5.6 Vendor Credit Card: A credit card issued by a vendor or other third party which is only valid for purchases from that vendor. All sections of this policy apply to vendor credit cards unless otherwise noted.

6. POLICY:

6.1 Entering Credit Card Arrangements

6.1.1 Only the County Board of Commissioner's may enter into a credit card arrangement.

6.2 Credit Card Program Administrator: Designation and Duties

6.2.1 The County Purchasing/Risk Manager is designated as the Credit Card Program Administrator.

6.2.2 The Credit Card Program Administrator is responsible for the County's credit card issuance, accounting, monitoring, and retrieval, and for overseeing compliance with this policy.

6.3 Authorized Users

6.3.1 Only County employees and elected officials who are issued a credit card by the Credit Card Program Administrator are authorized to use the specified credit card.

6.3.2 The employee or elected official issued a credit card is responsible for its protection and custody and shall immediately notify the Credit Card Program Administrator if the credit card is lost or stolen.

6.3.3 Upon termination, any employee or elected official that has been issued a credit card must immediately surrender the card to the Credit Card Program Administrator.

6.4 Authorized Credit Card Use

6.4.1 Cardholders are authorized to use the credit card to purchase goods or services for the official business of the County with the exception of those noted in section 6.5 of this policy.

6.4.2 The maximum credit limit for each credit card issued shall not exceed \$5,000. Any request for a credit card with a credit limit in excess of \$5,000 shall require specific approval by the Board of Commissioners.



6.5 Unauthorized Credit Card Use

- 6.5.1 The credit card may never be used to purchase items for personal use or for non-County purposes, even if the cardholder intends to reimburse the County.
- 6.5.2 The credit card shall not be used to pay for any **employee eligible reimbursable** food, beverages or meals. **Food purchased for departmental training sessions and board or commission meetings must have prior written approval by the Controller/CAO. This exemption does not apply to food/beverage purchases for resale and/or departmental program use.**
- 6.5.3 The credit card may not be used to supersede the County purchasing policy, the County budget, or any other County policy.
- 6.5.4 All unauthorized purchases will be denied and will become the sole responsibility of the cardholder.
- 6.5.5 Violation of this policy, including unauthorized purchases by a cardholder, may result in card cancellation, disciplinary action up to and including dismissal from County employment, and criminal prosecution.

6.6 Credit Card Invoice Payment

- 6.6.1 The cardholder must obtain purchase documentation from the vendor to support all purchases made with the card. This documentation must be submitted along with the credit card invoice and approved claim to the Financial Services Department in accordance with the County Claims Processing Procedure Policy. Documentation shall be retained in the Financial Services Department for public inspection for a period of at least three years.
- 6.6.2 The balance of all credit card invoices must be paid in full each month so as to avoid all finance charges.
- 6.6.3 No payments will be made to credit card companies for personal credit cards or those credit cards which have not been authorized by the Board. Valid county expenses incurred by employees and paid for with personal or unauthorized credit cards will be reimbursed in accordance with the County's travel policy.

7. **ADMINISTRATIVE PROCEDURES:** The Controller's Office shall be responsible for developing, updating and implementing any associated administrative procedures not already stated in this policy.

8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.



Saginaw County Controller/CAO

Saginaw County Civil Counsel

ADOPTED/AMENDED: May 20, 2003; Amended: May 19, 2009; **November 20, 2018** (6.5.2)

5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **10th Circuit Court – Friend of the Court**, re: Approval to place new **Friend of the Court Director** at Step 4 of the pay scale (H-13, Step 4 @ \$83,222)
- 5.2) **Health Department**, re: Waiver of the hiring freeze and approval to fill the position of **WIC Nutritionist I**
- 5.3) **Health Department**, re: Waiver of the hiring freeze and approval to fill the vacant position of **Senior Public Health Nurse** and two (2) positions of **Public Health Nurse**; and approval for a wage adjustment for the remainder of FY 2019 to fill vacant Public Health Nurse positions up to Step 3 of the pay scale
- 5.4) **Finance Department**, re: Modifying the PCNs of two (2) **Accountant II** positions in the Finance Department and waive the hiring freeze and approve filling the current vacant position of **Accountant I/II**
- 5.5) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Criminal Clerk/Cashier/Courtroom Substitute**
- 5.6) **County Clerk**, re: Waiver of the hiring freeze and approval to fill the positions of **Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk**
- 5.7) **Sheriff**, re: Waiver of the hiring freeze and approval to fill the position of **Deputy Sheriff** in the Law Enforcement Division
- 5.8) **Friend of the Court**, re: Waiver of the hiring freeze and approval to fill the positions of **Account Specialist, Enforcement Analyst, and Receptionist**
- 5.9) **Prosecutor**, re: Waiver of the hiring freeze and approval to fill three (3) positions of **Assistant Prosecutor**
- 5.10) **Personnel Director**, re: Approval of changes to County Policy #362 titled “Bereavement Leave”
- 5.11) **Personnel Director**, re: Approval of changes to County Policies #331 “Standard Practices”; #137 “Friday Casual Dress Day Policy”; #341 “Paid Time Off (PTO); #363 “Leave of Absence”; and #333 “Hours of Work”
- 5.12) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and UAW Local 455 – Unit 48 – Managers
- 5.13) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and UAW Local 455 – Unit 49 – Paraprofessionals
- 5.14) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and UAW Local 455 – Unit 50 – Professionals

- ***Kilpatrick moved, seconded by Theisen, to postpone Board Reports 5.3, 5.5, 5.6, and 5.8 requesting waiver of the hiring freeze to the December session, as these positions are contained in the final report of the Job Classification & Compensation Study being submitted to commissioners at a Committee of the Whole this week. Motion carried with a Nay vote recorded for McInerney.***



- *Kilpatrick moved, seconded by Dwan, to approve 5.1, 5.2, 5.4, 5.7, and 5.9 leaving room for exceptions. 5.1 was excepted for discussion by Commissioner Dwan and the motion carried as to 5.2, 5.4, 5.7, and 5.9. Discussion was held regarding the request from Chief Judge Patrick McGraw regarding approval to place the new Friend of the Court Director at Step 4 of the pay scale. After discussion, the motion as to 5.1 carried.*
- *Kilpatrick moved, seconded by Theisen, to approve 5.10 and 5.11 leaving room for exceptions. There were no exceptions and the motion carried.*
- *Kilpatrick moved, seconded by Krafft, to approve 5.12 – 5.14 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-8 from Hon. Patrick J. McGraw, Chief Judge, requesting a salary exception for the new Friend of the Court Director to Step 4 of the pay scale (H-13, step 4 @ \$83,222) due to her great leadership skills, work ethic and knowledge of the office operations.

We met with the Hon. Patrick McGraw, Chief Judge, who provided several reasons for approval of a salary exception as well as information regarding several areas of savings in the budget as a result of employee turnover. The position, including the salary exception, is funded and in the FY 2019 Budget.

We recommend approval of a compensation increase to Step 4 of the pay scale for the new Friend of the Court Director.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-7 from Christina Harrington, Health Officer, Health Department, requesting approval of the revised job description and waiver of the hiring freeze for the position of WIC Nutritionist I.

We met with Ms. Harrington who stated due to a recent Michigan Department of Health and Human Services (MDHHS) WIC program evaluation, the current Nutritionist I position does not comply with the State's WIC Policy and recommended the updates for the qualification section of the job description to reflect adherence to the MDHHS policy to qualify as a Competent Professional Authority. The position is vacant and is included in the FY 2019 Budget.

We recommend approval to waive the hiring freeze and fill the position of WIC Nutritionist I.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack



POSTPONED TO DECEMBER 18, 2018 BOARD SESSION

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 **NOVEMBER 20, 2018**

~~Your Labor Relations Committee considered Communication No. 11-20-30 from Christina Harrington, Health Officer, Public Health, requesting waiver of the hiring freeze and approval to fill the vacant position of Senior Public Health Nurse; waiver of the hiring freeze and approval to fill two (2) vacant positions of Public Health Nurse; and approval for a wage adjustment for the remainder of FY 2019 to fill vacant Public Health Nurse positions up to Step 3 of the pay scale based on years of experience.~~

~~We met with Ms. Harrington who informed the committee that recent staffing changes resulted in two (2) vacant public health nurse positions; and due to a retirement, the Senior Public Health Nurse position has become vacant. All positions are fully funded by the Michigan Department of Health and Human Services, which fulfills the contractual obligation to provide specific clinical services within Saginaw County. The wage adjustment up to a Step 3 of the current starting wages for these positions, based on experience, for the remainder of FY 2019 will allow for better recruitment options for the department.~~

~~We recommend waiver of the hiring freeze for the nurse positions noted above and approval to continue the wage adjustments for the remainder of FY 2019.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Susan A. McInerney, Vice Chair

Kyle R. Harris

Charles M. Stack

Carl E. Ruth

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-28 from Koren Thurston, Finance Director, requesting approval to modify the PCNs of the two (2) Accountant II positions in the Finance Department (#101205/#101207); approve the revised job description, waive the hiring freeze and re-post for the current vacant position.

We met with Ms. Thurston who informed us that over the past nine to ten months, they have been unsuccessful in attracting and hiring a candidate to fill the current vacant Accountant II position. The updated job description of Accountant I/II will allow for the flexibility to hire an Accountant I and allow them to gain the necessary governmental accounting experience in-house that is required for the Accountant II position.

We recommend approval of the revised job description which modifies the PCNs, waiver of the hiring freeze and to re-post the current vacant position with the updated job requirements to fill the position of Accountant I/II.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Susan A. McInerney, Vice-Chair

Kyle R. Harris

Charles M. Stack

Carl E. Ruth



POSTPONED TO DECEMBER 18, 2018 BOARD SESSION

~~**FROM: COMMITTEE ON LABOR RELATIONS -- 5.5** **NOVEMBER 20, 2018**~~

~~Your Labor Relations Committee considered Communication No. 11-20-2 from Linda James, Administrator, 70th District Court, requesting waiver of the hiring freeze and approval to fill the position of Criminal Clerk/Cashier/Courtroom Substitute.~~

~~We met with Ms. James who stated this position is essential to the daily operations of the Court. The position is currently vacant and is in the budget.~~

~~We recommend approval to waive the hiring freeze and fill the position of Criminal Clerk/Cashier/Courtroom Substitute.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

~~Kirk W. Kilpatrick, Chair~~ ~~Susan A. McInerney, Vice Chair~~
~~Kyle R. Harris~~ ~~Charles M. Stack~~
~~Carl E. Ruth~~

POSTPONED TO DECEMBER 18, 2018 BOARD SESSION

~~**FROM: COMMITTEE ON LABOR RELATIONS -- 5.6** **NOVEMBER 20, 2018**~~

~~Your Labor Relations Committee considered Communication No. 11-20-9 from Michael Hanley, County Clerk, requesting waiver of the hiring freeze and approval to fill the positions of Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk.~~

~~We met with Mr. Hanley who stated that as of October 22, 2018 the office has been working short-handed as a result of the employees that were in these positions accepting other positions within Saginaw County Government. These positions are currently vacant and in the budget.~~

~~We recommend approval to waive the hiring freeze and fill the positions of Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

~~Kirk W. Kilpatrick, Chair~~ ~~Susan A. McInerney, Vice Chair~~
~~Kyle R. Harris~~ ~~Charles M. Stack~~
~~Carl E. Ruth~~

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7 **NOVEMBER 20, 2018**

Your Labor Relations Committee considered Communication No. 11-20-11 from Sheriff William Federspiel, requesting waiver of the hiring freeze and approval to fill the position of Deputy in the Law Enforcement Division (PCN #207016).

We met with Sheriff Federspiel who stated this position was vacated on November 1, 2018 and is a replacement position within the Law Enforcement Division. The position is vital to the safety of the citizens of Saginaw County.

We recommend approval to waive the hiring freeze and fill the position of Deputy (PCN#207016).



Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

POSTPONED TO DECEMBER 18, 2018 BOARD SESSION

~~FROM: COMMITTEE ON LABOR RELATIONS -- 5.8~~ ~~NOVEMBER 20, 2018~~

~~Your Labor Relations Committee considered Communication No. 11-20-24 from Susan Prine, Friend of the Court, requesting waiver of the hiring freeze and approval to fill the positions of Account Specialist, Enforcement Analyst, and Receptionist.~~

~~We met with Ms. Prine who stated these positions are vital to the operation of the office; and all are currently vacant and in the budget.~~

~~We recommend approval to waive the hiring freeze and fill the positions of Account Specialist, Enforcement Analyst, and Receptionist.~~

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-31 from John McColgan, Prosecutor, requesting waiver of the hiring freeze and approval to fill three (3) positions of Assistant Prosecutor.

We met with Prosecutor McColgan who stated these positions are necessary and essential in the fight against crime in Saginaw County. The positions are currently vacant and in the budget.

We recommend approval to waive the hiring freeze and fill three (3) positions of Assistant Prosecutor.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.10

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-32 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #362 titled "Bereavement Leave" as to the amount of Paid Time Off (PTO) full-time employees would receive in relation to the death of a child or spouse.



We met with Ms. Broadfoot who informed the committee that full-time employees will receive forty (40) hours of PTO in the event of the death of a spouse, child or stepchild. Probationary full-time employees will have bereavement leave time credited to his or her PTO bank. The leave time will be available to them upon successful completion of the probationary period.

We recommend approval of revised County Policy #362 titled “Bereavement Leave.”

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

(Policy begins on next page)



Category: 300

Number: 362

Subject: **BEREAVEMENT LEAVE**

1. **PURPOSE:** It is the purpose of this policy to establish guidelines for employees who need to be absent from work due to the loss of a family member.

2. **AUTHORITY:** The Saginaw County Board of Commissioners.

3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.

4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation of this policy. It shall be the responsibility of Department Heads, and Agencies of Saginaw County to administer this policy.

5. **DEFINITIONS:** NONE

6. **POLICY:**

6.1 **Full-time Employees:** In the event of a death in an employee's ~~close or immediate~~ family, specifically, the following relationships: mother, father, current step-parent, sister, brother, ~~spouse,~~ ~~child,~~ ~~step-child,~~ son-**in law** or daughter in-law, legal guardian, parent-in-law, current step parent-in-law, grandparent, current step-grandparent, grandchildren, brother or sister in law, the employee shall be granted twenty-four (24) hours additional Paid Time Off (PTO). **In the event of a death in an employee's immediate family, specifically, spouse, child or step-child, the employee shall be granted forty (40) hours additional (PTO).** This additional paid time off shall be added to the employee's current PTO Bank. The purpose of the additional paid time off is to enable the employee bereavement time, and all other terms and conditions governing PTO shall apply. However, the Employer will make every effort to grant PTO days, when requested, for purposes of bereavement.

6.2 Employees Excluded. Bereavement leave is not authorized for other than regular full-time employees. However, Department Heads may reschedule **regular** part-time, **temporary and seasonal** personnel to provide for ~~lost~~ time **off for bereavement purposes.**

6.2.1 A full-time employee that is of probationary status will have the leave time credited to his or her PTO bank. The leave time will be available to them to use upon the successful completion of the probationary period. Department Heads may reschedule such probationary personnel to provide for time off for bereavement purposes, if possible.

7. **ADMINISTRATIVE PROCEDURES:** NONE



8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Policy 362
Page 2 of 2

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

APPROVED/AMENDED: April 23, 2002; **November 20, 2018**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.11

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-33 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to various County Policies as follows:

- (1) **Policy #331** titled “Standard Practices” as to language regarding breaks, lunch periods, time worked, Paid Time Off (PTO), and the Friday Casual Dress Day Policy being deleted or incorporated into other policies and elimination of County **Policy #137** titled “Friday Casual Dress Day Policy;”
- (2) **Policy #341** titled “Paid Time Off (PTO)” as to language regarding accumulation of PTO, PTO banks/donation, and the consequences of taking time off without having PTO;
- (3) **Policy #363** titled “Leave of Absence” as to language added to clarify employees taking leave having the right to reserve up to 40 hours and deletion of duplicated language; and
- (4) **Policy #333** titled “Hours of Work” as to language deleted to clarify the definition of tardiness and additional minor language revisions

We met with Ms. Broadfoot who stated the changes were made to clarify and better align practices between policies and to delete language that was no longer necessary or that was repeated in multiple polices.

We recommend approval to amend the County Policies noted above.

Respectfully submitted,
COMMITTEE ON LABOR RELATIONS
Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

(Policies begin on next page)



Category: 300
Number: 331

Subject: **STANDARD PRACTICES**

1. PURPOSE: It is the purpose of this policy to establish a system of uniform and appropriate employment practices that shall improve the quality of personnel administration in the County.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to **Policy #301**.
4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation of this policy. It shall be the responsibility of Department Heads, and Agencies of Saginaw County to administer this policy.
5. DEFINITIONS: NONE
6. POLICY:
 - 6.1 No Soliciting. Non-employees soliciting sales or services or distributing materials and seeking donations may be restricted from contacting County employees during working hours. Officials and Department Heads may post "No Solicitation" signs in their facilities if desired.
 - 6.1.1 County employees are prohibited from soliciting sales or services and distributing materials during working hours. Employees may participate in such activities during relief and lunch periods and before and after the regular workday, but may not solicit other employees who are working. Employee solicitations for charitable organizations are permitted during the workday with prior ~~written~~ approval of the Supervisor.
 - 6.2 Personal Business. County employees are prohibited from conducting personal business during the workday. Personal telephone calls and visitors must be discouraged and time spent on unexpected personal contacts shall be **concluded as soon as possible**. ~~kept to a minimum.~~
 - 6.2.1 Personal mail shall not be directed to the work place. Utilizing County materials and postage for personal business is prohibited **and shall be considered theft of property**.
 - 6.3 Outside Employment. Outside or secondary employment is prohibited if such employment adversely affects the official's and/or employee's primary job as demonstrated by absenteeism, tardiness or substandard performance, or causes the person to neglect routine job duties or refuse to carry out regularly scheduled overtime. Employees shall not engage in any outside employment that might affect the objectivity and independence of their judgment or conduct in carrying out their duties and responsibilities to the County. The term employment means both self-employment and employment by others.



- 6.4 Personal Appearance/Dress Code. County employees are expected to present a clean, neat and business-like appearance on the job. Employees whose jobs or work assignments require uniforms, protective clothing or equipment must wear such attire when necessary or as required. Dress shall be appropriate for the activity performed. Employees who have questions regarding appropriate dress shall ask their Department Head for clarification.
- 6.4.1 **“Casual Dress Day” will be every Friday or days prior to an official holiday at the discretion of each Elected Official or Department Head.**
- 6.4.1.1 **This has been loosely worded to allow employees to dress on an individual taste basis, yet all employees must use good judgment in determining what is appropriate for their particular department. Whether or not items worn are considered “appropriate” shall be the exclusive decision of the Department Head or Elected Official.**
- 6.4.1.2 **It will be required that casual dress consists of dress that is neat and appropriate for service to the public.**
- 6.4.1.3 **Items that would be considered inappropriate would include clothing with slogans or pictures, torn clothing, clothes that are extreme in any way such as excessively baggy or revealing, or that are clearly for gym or beach activities.**
- 6.5 ~~Relief and Lunch Periods. All full time County personnel are to receive the benefit of two (2) fifteen minute relief periods, scheduled as close as possible in the middle of the first four (4) hours and in the middle of the last four (4) hours of work. If an employee reports to work one (1) or more hours late or leaves work one (1) or more hours early, he/she will not be entitled to a break during the affected period. Relief periods must be taken and at the time scheduled unless a change is authorized by the Department Manager; in no case shall relief periods be accumulated or scheduled at the end of the workday to facilitate early quitting. Employees are prohibited from leaving the work facility during relief periods.~~
- 6.5.1 ~~Lunch periods of one (1) hour duration shall be granted all County employees and scheduled as close to the middle of the work days as possible. Lunch periods may be staggered to facilitate continued service of the department or unit. Lunch periods shall not be accumulated or scheduled at the end of the workday to accommodate early quitting.~~
- 6.5.2 ~~Employees must not arbitrarily delay the beginning of authorized relief and/or lunch periods and must be back to their work place at the conclusion of the specified period(s).~~
- 6.6 ~~Time Worked. All County personnel are required to begin work at their schedule starting time and continue to scheduled quitting time. For non-exempt employees, time late or the time involved in case of early quit (except for sickness) shall not be paid as hours worked or by any other benefit. Please refer to Policy 338 for further information.~~



- ~~6.6.1 Pre Authorized time worked by non exempt employees, in excess of regular schedule may be subject to overtime pay. For additional information regarding overtime, refer to Policy 338.~~
- 6.7 Notifying Absence and Tardiness. If an employee finds it necessary to be absent or late, the Supervisor shall be notified in advance, if possible, and, if not in advance, then as soon as possible. **The Employee must discuss the absence with their Supervisor.** All anticipated absences from work must be discussed with and approved by the Supervisor in advance.
- 6.8 ~~Use of Paid Time Off (PTO). PTO leave is intended to be used to compensate for vacation leave, sick time lost, and for personal leave. PTO leave shall be scheduled, when possible, to give advance notice of planned time off to the Supervisor. However, the schedule may be changed by the employee, if approved by the Department Head. PTO is to be used for time lost on occasion of unexpected personal need of the employee and for employee illness. In such cases, the PTO bank must be exhausted before time off without pay is permitted, unless approved in accordance with Section 6.2 of the Leave of Absence Policy. PTO hours shall not be used for unexcused tardiness or absence.~~
- 6.9 Conflicts of Interest. Employees must avoid investments, associations or other relationships that would or could conflict with the person's responsibility to make objective decisions in the County's best interest. An official or employee may not use information obtained in the course of employment for personal benefit or contrary to the interest of the County and shall not engage in any activity that might affect their objectivity and independence of judgment. (Operating a private practice, doing consulting work, or developing material associated with one's job for personal gain are examples of outside activities that may be a conflict of interest.)
- 6.9.1 Supervisors and Department Heads, shall be prohibited from, either directly or indirectly, hiring, promoting, supervising, disciplining, or any other supervision activity of an immediate or close relative within his/her department. An immediate or close relative is defined as the following relationships: Spouse, child, step-child, son or daughter-in-law, parent, step-parent, legal guardian, parent-in-law, brother/sister, brother/sister-in-law, grandparent, or grandchild. Additionally, Supervisors and Department Heads shall not directly or indirectly engage in any supervision activity which may affect their objectivity and independence of judgment. This paragraph shall not apply to elected officials' personal, at-will staff.
- 6.10 Contributions to Employee Social Functions. No member of any board, committee, commission or employee shall be obligated to, coerced to or in any way expected to contribute, donate or in any manner personally support departmental social functions or group gifts, memorials, etc. Such events are entirely voluntary and solely at the discretion of the individual.
- 6.11 Unsafe Working Conditions. Employees must report any and all unsafe conditions to their supervisors in writing immediately after becoming aware of such conditions.



- 7. ADMINISTRATIVE PROCEDURES: NONE
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED/AMENDED: April 23, 2002
AMENDED: December 7, 2004; **November 20, 2018**



ELIMINATED

Category: ~~100~~
Number: ~~137~~
Subject: ~~FRIDAY CASUAL DRESS DAY POLICY~~

- ~~1. PURPOSE: The purpose of this document is to attempt to improve employee morale by making the employee more comfortable in the workplace.~~
- ~~2. AUTHORITY: The Saginaw County Board of Commissioners.~~
- ~~3. APPLICATION: The application of this policy is optional to all Department Heads, Elected Officials and Agencies of Saginaw County.~~
- ~~4. RESPONSIBILITY: Implementation of this policy within a department will be optional on the part of each individual Elected Official and Department Head.~~
- ~~5. DEFINITION(S): NONE~~
- ~~6. POLICY:~~
 - ~~6.1 "Casual Dress Day" will be every Friday at the discretion of each Elected Official or Department Head.~~
 - ~~6.2 This has been loosely worded to allow employees to dress on an individual taste basis, yet all employees must use good judgment in determining what is appropriate for their particular department. Whether or not items worn are considered "appropriate" shall be the exclusive decision of the Department Head or Elected Official.~~
 - ~~6.3 It will be required that casual dress consist of dress that is neat and appropriate for service to the public.~~



- ~~6.4 Items that would be considered inappropriate would include clothing with slogans or pictures, torn clothing, clothes that are extreme in any way such as excessively baggy or revealing, or that are clearly for gymnasium or beach activities.~~
- ~~6.5 Should the policy create problems in terms of enforcement, specifically good taste not being exercised, this policy will be rescinded immediately.~~

~~7. ADMINISTRATIVE PROCEDURES: NONE~~

~~8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.~~

APPROVED AS TO SUBSTANCE: _____ APPROVED AS TO LEGAL CONTENT: _____
 Saginaw County Controller/CAO _____ Saginaw County Civil Counsel _____
 APPROVED: November 23, 1999

Category: 300
 Number: 341
 Subject: **PAID TIME OFF (PTO)**

1. PURPOSE: It is the purpose of this policy to establish a uniform system regulating the accrual and use of paid time off hours **PTO leave is intended to be used to compensate for vacation leave, sick time, and personal leave.**
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.
4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
5. DEFINITIONS: NONE
6. POLICY:
 - 6.1 Rate of Accrual.
 - 6.1.1 Each regular full-time employee shall accrue 'Paid Time Off' hours at the following rate:



	Annual Rate	Biweekly Rate
6 mos. - 3 years continuous service	136 hours	5.2308 hours
3 - 5 years " "	152 hours	5.8462 hours
5 - 10 years " "	168 hours	6.4615 hours
10 - 15 years " "	184 hours	7.0769 hours
15 - 20 years " "	200 hours	7.6923 hours
20 or more years " "	216 hours	8.3077 hours

(Regular part-time employees accrue 'Paid Time Off' hours at one-half the above rate.)

- 6.1.2 Probationary employees are not eligible for PTO and accrued PTO is not credited until completion of the probationary period.
- 6.2 Accumulation of Paid Time Off (PTO) Hours. Accumulation of PTO hours shall be limited to 700 hours.
- 6.2.1 When an employee's continuous length of service reaches a point entitling him/her to the next higher rate of PTO accrual, earning at the new rate will begin on the first day of the current pay period.
- 6.2.2 Employees shall be paid during PTO leave on the basis of the normal workweek for the classification of work in which they are normally employed and at the rate of pay prevailing during the period that the time is taken.
- 6.3 Separation. Upon separation from County employment, an eligible employee shall receive pay for 50% of the unused accumulated PTO hours up to a maximum of 600 hours or 75 days (or actual pay-off at 300 hours, or 37.5 days), or as negotiated in employment contracts. Upon retirement, PTO pay will count toward the employee's final average compensation, **for those having defined benefit pensions**, unless otherwise provided by employment contracts. Compensation for unused PTO hours will be paid at the **regular rate (not overtime)** prevailing on the employee's last working day.
- 6.4 Holidays. If a holiday, as defined in the Holiday Policy, falls within an employee's PTO period, it shall not be counted as a PTO day unless the employee was scheduled to work on the holiday.
- 6.5 Leave of Absence. PTO leave shall not accrue during an employee's unpaid leave of absence.
- 6.6 ~~Vacation~~ **PTO Scheduling/Management. Employees are responsible for managing their PTO accounts. It is important for employees to plan ahead for how it will be used. Employees should develop a plan for taking vacations, as well as doctor's appointments and personal business. Employees should hold a reasonable amount of PTO time in reserve which allows for the unexpected, such as emergencies and illnesses.**



- 6.6.1 PTO Used for Vacation.** Vacation schedules for employees shall be developed and approved by Department Heads. It shall be the practice of each Department Head to schedule vacations over a wide a period as possible in order to obviate the need for temporary increases in staffing. **The schedule may be changed by the employee only if approved by the Supervisor/Department Head.** ~~Paid Time Off may be taken in increments of one (1) hour from the PTO bank with advance approval of the Department Head.~~
- 6.6.2** The use of PTO hours for “personal” reasons other than vacations is a request, and therefore, it requires supervisory approval. **Requests shall be made in advance and in accordance with Department policies/practices.** ~~prior to use in increments not less than 15 minutes.—~~**There may be occasions, such as an illness or emergency, when an employee cannot request use of PTO in advance and/or obtain prior supervisory approval. If an illness or emergency exists which prevents an advanced request from being made, employees must discuss the absence with their supervisor. Subject to FMLA, documentation of the illness and/or emergency may be required by the Department Head.**
- 6.6.3** PTO, once approved, must be taken in chronological and sequential order in accordance with the excused absence(s) during the payroll-reporting period
- 6.7 Subject to FMLA, taking time off without the accrued PTO available is prohibited. Absence from work without the use of authorized PTO may result in discipline, up to and including discharge.**
- 6.8 PTO Increments. PTO can be taken in increments of fifteen (15) minutes.**
- 6.9 PTO Donation.** ~~The purpose of PTO donation is to allow County employees to support fellow employees in personal or family situations which create a severe issue for the receiving employee. County employees may donate earned PTO hours on an individual basis to fellow County employees to supplement that member's PTO bank with the understanding that the recipient member accepts all tax liability and the donor must give two weeks' notice of the donation to the Payroll Department. Donations must be in eight (8) hour increments and the donor's bank cannot fall below eighty (80) hours as a result of the donation. Each employee may donate no more than an accumulated total of eighty (80) hours per calendar year. Donations are irrevocable. Donated PTO may not be used for cash out or retirement purposes. Donated PTO will have no value for the recipient other than to use for PTO. Management shall have the exclusive right to approve or deny the use of PTO under this provision; and any decision made relative thereto shall not be subject to the grievance procedure unless management acted arbitrarily or capriciously.~~



6.9 PTO Donation. The purpose of PTO donation is to allow County employees to support fellow employees who have a medical emergency pursuant to FMLA, or must take unexpected time off from work to support a family member who does. County employees may donate earned PTO hours to a voluntary leave bank with the understanding that the recipient member accepts all tax liability. Donations must be in eight (8) hour increments and the donor's personal PTO bank cannot fall below eighty (80) hours as a result of the donation. Each employee may donate no more than an accumulated total of eighty (80) hours per calendar year. Donations are irrevocable. Donor can not specify who receives time once it is donated to the leave bank. Donations can be made through Payroll by completing a PTO donation request form.

6.9.1 A medical emergency is defined as a medical condition that is likely to require the employee to be absent from work for a prolonged period and results in a substantial loss of income due to lack of available PTO or other paid leave. A substantial loss of income is an unpaid absence of 24 work hours or more. Said hours do not have to result from a continuous absence, but can result from time taken on an intermittent basis related to the same condition or illness.

6.9.1.1 A family member can be defined as a spouse, parent, or child.

In order to receive donated PTO, an employee who is being personally affected by a medical emergency must submit a request in writing using the designated form. This will include stating the details of their medical emergency, the amount of time they are requesting, and certifying they have exhausted all other paid leave available to them. The requesting employee will be required to provide medical or other documentation to verify eligibility. Written requests shall be submitted to the Payroll and Benefits Supervisor for consideration. Employee requests for donated PTO will be considered on a first come, first served basis.

The County may notify employees when a request for donated PTO has been received but the PTO Donation Bank has insufficient time available to cover the request. Such notifications will be made exclusively by the Controller's Office.

Applicants are only eligible to receive leave after their request has been approved and it has been confirmed that all other available paid leave has been exhausted. Employees reserving PTO in accordance with the FMLA, disability or any other leave policy are not eligible for leave donation. Employees may receive a total donation of no more than the time needed to cover the leave time requested. For employees with intermittent need for leave, the leave bank will be reviewed periodically to ensure sufficient, but



not excessive levels of PTO. Probationary employees or employees not otherwise eligible for PTO are not eligible for the donation program. Once received, donated PTO will be placed in a separate bank for that recipient employee. Any donated PTO not used at the conclusion of the medical emergency or within one year of receipt will be returned to the PTO donation bank. Liquidation of donated PTO for cash is not permissible.

Doctor's slips or other documentation will be required as proof of how leave was used and must be submitted to Payroll when donated PTO is used.

Donors cannot claim an expense, a tax deduction or a charitable contribution for any leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to appropriate tax withholding. Recipient employees will receive paid leave at his/her normal rate.

Management shall have the exclusive right to approve or deny the use of PTO under this provision, and any decision made relative thereto shall not be subject to the grievance procedure unless management acted arbitrarily or capriciously.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED/AMENDED: April 23, 2002 / Section 6.2 Amended November 15, 2005 /
Amended: April 25, 2006; **November 20, 2018**

Category: 300
Number: 363
Subject: **LEAVE OF ABSENCE**

1. PURPOSE: It is the purpose of this policy to establish a system of uniform and appropriate regulations for employee leaves of absence.



2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation of this policy. It shall be the responsibility of Department Heads, and Agencies of Saginaw County to administer this policy.
5. DEFINITIONS: NONE
6. POLICY:
 - 6.1 Policy. Leaves of absence may be approved for employees who, request time off for personal reasons. Leaves of absence are without pay and benefits unless otherwise specified in the County personnel policies **or collective bargaining agreement. Employees shall first be required to utilize any Paid Time Off (PTO) available to them prior to requesting or taking an approved leave of absence. However, employee may elect to maintain a maximum balance of no more than forty (40) hours in his/her bank through the leave of absence, if requested and granted through the Benefit Division of the Controller's Office prior to approval of the leave of absence. All employee benefits shall remain in place so long as PTO is being utilized by the employee. Leaves of Absence to pursue other employment opportunities is prohibited.**
 - 6.2 Approval. **Department Heads are encouraged to approve leave requests based upon the merit of the request and the work requirements of the department. Leaves of absence are granted at the sole discretion of the Employer.** All leaves of absence of 31 days or more, must be approved by ~~the appropriate committee of the Board of Commissioners or~~ the Controller. Requests for a leave of 30 calendar days or less **must** be approved by the Department Head.
 - 6.3 Military Leave. The County shall observe the provisions of the Federal regulations regarding re-employment rights and leaves of absence.
 - 6.3.1 In addition, the County adopts the following additional benefits in response to the War On Terrorism. These benefits may continue up to two years, or until the involuntary service ends, whichever comes first.
 - 6.3.1.1 The County will grant a leave of absence to an employee who is reporting for full-time active federal military service.



- 6.3.1.2 The employee, while on active duty, continues to accrue “years of service” credit, as if the employee were on continuous service with the County. The returning veteran will be entitled to the same privileges that would have been granted had the employee not entered military service.
- 6.3.1.3 The veteran must apply for re-instatement within ninety days of release under honorable conditions or ninety days following hospitalization associated with active duty. (The hospitalization may be up to one year after release.
- 6.3.1.4 The County will pay the difference between regular salary and military pay for employees who are called up to active duty from the National Guard or Reserves, or who are involuntarily inducted. It is the responsibility of the employee to provide the Personnel Department with their military pay vouchers.
- 6.3.1.5 For employees who are involuntarily inducted or for National Guard or Reserve call-up, insurance benefits for the employee and his/her dependents will be continued with the employee making the normal contribution, if military health insurance is not immediately available.
- 6.3.1.6 Annual leave will continue to accumulate for the first six months of active duty.
- 6.3.1.7 An employee, as a member of the County’s retirement plan at the time of entry into active military service, will receive retirement credit for the time in military service as if it were County service with the employee making the normal contributions, if applicable.
- 6.3.1.8 The following actions must be taken by the employee prior to beginning active duty, or within two weeks upon beginning active duty, and after release from active duty:
 - 6.3.1.8.1 Notify the Department Head upon receipt of official military orders to report to full-time duty and provide a copy of the induction notice or military orders.
 - 6.3.1.8.2 The Department Head arranges for an exit interview with the Personnel Director, if time allows.
 - 6.3.1.8.3 Apply for re-instatement within ninety days of release from active duty to the Personnel Department.



6.3.1.8.4 Present a copy of the official discharge or separation papers to the Personnel Department.

6.3.1.9 This policy applies to employees who are members of the National Guards or Reserves who are called up to active duty or for employees who are involuntarily inducted for their first tour of duty. It does not apply to non-active duty service such as the normal two weeks per year training commitment normally required of Reserve personnel.

6.4 Special Leave. An employee may request a special leave of absence for any reason not specified elsewhere subject to approval in accordance with Section 6.2.

6.5 Extension. An employee may request an extension of a leave of absence for any reason not specified elsewhere subject to approval in accordance with Section 6.2.

6.6 Benefits. No PTO or vacation leave shall accrue to an employee during an unpaid leave of absence. Coordination of Health, Dental, Optical and Life Insurance benefits during an unpaid leave of absence shall follow applicable continuation of insurance language in Employee Insurance Policy, # 343, Section 6.7.5.

6.7 Continuous Length of Service. Time spent on leave of absence shall be included as continuous length of service, if the leave does not extend beyond 180 days. Leaves extending beyond 180 days shall not be included in continuous length of service, except Military Leaves in compliance with federal law.

6.8 Return From Leave of Absence. When granted a leave of absence the employee commits himself to returning to work immediately at the end of the leave. If an employee fails to return to work immediately at the expiration of a leave of absence, or extension thereof, the failure to return shall be considered a resignation from County employment.

7. ADMINISTRATIVE PROCEDURES: **None.**

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002

AMENDED: October 25, 2005; November 20, 2018



Category: 300

Number: 333

Subject: **HOURS OF WORK**

1. PURPOSE: The purpose of this policy is to improve **the administration of personnel** ~~quality of personnel administration~~ in the County by establishing guidelines regarding the standard hours of work for Saginaw County employees.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation of this policy. It shall be the responsibility of Department Heads and Agencies of Saginaw County to administer these policies. ~~The Employees~~ shall be responsible for conforming to the ~~above~~ hours of work, reporting promptly to work and remaining until the close of their shift/~~day~~.
5. DEFINITIONS: NONE
6. POLICY:
 - 6.1 Office Hours. All County offices shall be open for the transaction of business Monday through Friday of each week, **excluding holidays**, from 8:00 a.m. to 5:00 p.m. Departments ~~that requiring shift work are exempted from the standard office hours.~~ **and Other exceptions to these hours** may be approved by individual departments, **for greater efficiency of operation or to provide a greater level of public service, after obtaining approval from the Board of Commissioners.** ~~consulting with the County Controller, for greater efficiency of operation or to provide a greater level of public service.~~
 - 6.2 Work Week. The ~~official basic~~ workweek for full-time employees ~~ment~~ shall be forty (40) hours per week. However, employees who regularly work at least seventy-two (72) hours per pay period shall be considered full-time employees, **and their workweek shall be as determined by the Department Head.**
 - 6.3 Lunch Periods and Rest Periods. Each employee who is working more than four (4) hours **during any given work day** shall be entitled to a one-hour, unpaid lunch period. **Such lunch periods shall be scheduled as close to the middle of the work day as possible.** ~~and~~ Each employee will be allowed one (1) fifteen minute rest period each four hour shift. Lunch periods and rest periods shall be staggered, **as determined by the Department Head**, so as not to curtail services to the public. **Rest and lunch periods must be taken at the time**



scheduled unless a change is authorized by the Department Head. Employees must take their rest or lunch period at its scheduled time and must be back to their work place at the conclusion of the specified period(s).

6.3.1 Rest periods shall be scheduled as close as possible in the middle of the first four (4) hours and in the middle of the last four (4) hours of work. If an employee reports to work one (1) or more hours late or leaves work one (1) or more hours early, he/she will not be entitled to a break during the affected period.

6.3.2 Rest periods shall be considered as compensable working time ~~but are~~ may not be added to the lunch period, **scheduled at the end of the workday or accumulated or **extended** in any manner.**

6.4 Employee Responsibility. Employees are expected to conform to the above hours of work, report promptly for work and remain until the close of their regular shift/**day**. ~~Non-exempt employees reporting late to work (or returning from a break or lunch period) will be docked pay, rounded to the nearest fifteen-minute increment.~~

6.4.1 Tardiness for non-exempt employees shall be defined as reporting ~~fifteen (15) minutes~~ late for one's scheduled time of work without previous formal approval. ~~It shall be an unexcused absence if it exceeds one hour and the total amount of time (rounded to the nearest 15-minute increment) shall be docked from wages. Time might not be docked when the lateness is proven to be both unanticipated and excusable. Habitual Tardiness will not be tolerated and appropriate disciplinary action shall be taken up to and including discharge. An unexcused absence may subject an employee to immediate corrective disciplinary action.~~

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002
AMENDED: **November 20, 2018**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.12

NOVEMBER 20, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 48 – Managers. The agreement covers the period commencing November, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (November 2018 – September 30, 2021)
2. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
3. Proposed amendment to Article 5(B), Section 4 to provide for the Controller to respond to a grievance filed by a Department Head that is supervised or overseen by the Controller.
4. Proposed amendment to Article 5(C), Section 4 to provide for the Chief Judge Pro Tem to reply to a grievance at Step 3 rather than going directly to arbitration.
5. Proposed amendment to Article 7, Section G for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) of the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.
6. Proposed amendment to Article 12, Section 7 to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.
7. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
8. Proposed amendment to Article 16 – Bereavement Leave:
 - Proposing to follow revised County Policy Number 362 as discussed.
9. Wages:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.



10. Proposed amendment to Article 21 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%).

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 48 – Managers as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.13

NOVEMBER 20, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 49 – Paraprofessionals. The agreement covers the period commencing November, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (November 2018 – September 30, 2021)
2. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
3. Proposed amendment Article 5(A), Section 4, Step 4 and Article 5(B), Section 4, Step 4 to change the language and replace it with the mediation language contained in UAW Manager’s contract, Step 3(c).
4. Proposed amendment to Article 7, Section G for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) of the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.
5. Proposed amendment to Article 12, Section 7 to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.



6. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.

7. Proposed amendment to Article 16 – Bereavement Leave:
 - Proposing to follow revised County Policy Number 362 as discussed.

8. Wages:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

9. Proposed amendment to Article 21 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 49 – Paraprofessionals as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.14

NOVEMBER 20, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 50 – Professional. The agreement covers the period commencing November, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:



1. Duration of CBA – 3 years (November 2018 – September 30, 2021)
2. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
3. Proposed amendment to Article 7, Section G for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) of the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.
4. Proposed amendment to Article 12, Section 7 to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.
5. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
6. Proposed amendment to Article 16 – Bereavement Leave:
 - Proposing to follow revised County Policy Number 362 as discussed.
7. Wages:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.
8. Proposed amendment to Article 21 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and UAW Local 455 – Unit 50 – Professional as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

6. **Executive Committee – C. Ruth, Chair**

6.1) **Equalization**, re: Approval of Amended 2018 Apportionment Report

- ***Krafft moved, seconded by O’Neal, to approve 6.1. Motion carried.***

FROM: EXECUTIVE COMMITTEE -- 6.1

NOVEMBER 20, 2018

Your committee considered Communication No. 11-20-34 from Denise Babbitt, Director of Equalization, requesting approval of the amended 2018 Apportionment Report filed by the various cities, townships, villages and school districts indicating the amount of millage to be spread, for all purposes, by the taxing entities within their jurisdiction. Attached hereto and made a part of this report is the schedule of tax levies to be spread upon the 2018 tax rolls of the respective jurisdictions. Said levies are expressed in terms of millage provided for in Section 37 of Act 347 of the Public Acts of 1968, as amended.

We met with Ms. Babbitt, Equalization Director, and she informed the committee that the Apportionment Report approved in October had to be amended because of the General Election ballot proposals that affected this report.

We recommend approval of the amended 2018 Apportionment Report as presented.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack



2018 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9028	0.9885
Birch Run	0.9211	0.8678 1.0000 *
Blumfield	0.9480	1.5000
Brady	0.8866	1.5000 *
Brant	0.8691	1.5000 *
Bridgeport	4.7332	
Buena Vista	4.9235	8.9307
Carrollton	0.9134	2.7500 * 9.2000 **
Chapin	0.8483	1.7232
Chesaning	0.9253	1.5000 *
Frankenmuth	0.8569	1.9948
Fremont	0.9158	
James	0.9002	1.7500
Jonesfield	0.9229	3.7500 *
Kochville	0.9766	1.0000 * 2.0000 # 2.0000 ****
Lakefield	0.9263	1.9695 3.7500 *
Maple Grove	0.8610	
Marion	0.9175	4.9270
Richland	0.9084	1.6584 3.0000 ** 1.8000 *
Saginaw	0.9311	5.5000 1.8000 *
St Charles	0.9917	1.5000 *
Spaulding	0.9428	2.0000
Swan Creek	0.9225	1.5000 *
Taymouth	0.8908	
Thomas	0.9437	2.2500 2.0000 *****
Tittabawassee	0.8894	3.7266
Zilwaukee	0.9873	4.2270

* Special Assessment Fire Real Property Only

Special Assessment Fire on Improved Comm. & Ind. Real Property Only

** Special Assessment Police Real Property Only

*** Water Special Real Property Only

****Kochville DDA 1 and DDA 2 levy an additional 2.0 mill on DDA property only

*****Thomas DDA levies an additional 2.0 mills on non PRE/QA DDA property only



2018 MILLAGE RATES FOR SAGINAW COUNTY

2018 MILLAGE RATES FOR SAGINAW COUNTY		
Cities		Voted
City of Saginaw		7.3830 *
		7.5000 @
		2.0000 ****
City of Zilwaukee		11.5923
City of Frankenmuth		9.2500 **
Villages		Voted
Birch Run		4.5700 ***
		3.5000 #
Chesaning		22.1776
Merrill		13.3500
Oakley		4.5837
St Charles		15.0000
Reese		12.5000
Community College		Voted
Delta		2.0427
Intermediate School Districts	Allocated	Voted
Bay-Arenac	0.1891	4.7342
Clinton	0.1993	3.5489
Genesee	0.1630	3.6102
Gratiot-Isabella	0.2640	5.0345
Saginaw	0.1455	2.9417
Shiawassee	0.2440	4.2228
Tuscola	0.1411	4.0998 ##
Other		Voted
Saginaw Transit System Authority		3.0000
Public Libraries of Saginaw		3.9947
Reese Unity District Library		0.9965
Bridgeport Public Library		1.5000
River Rapids District Library		0.9969
Frankenmuth District Library		0.8493
Merrill District Library		0.7981
St Charles District Library (Brant, St Charles and Swan Creek Townships)		0.8000
Thomas Township Library		0.3200
* City of Saginaw levies 7.5 mill for police on @Real property only ****Saginaw City DDA levies 2.0 mills		
** City of Frankenmuth levies an additional 1.0 mill on D.D.A. property only		
*** Village of Birch Run levies 1.5 mill for streets on real property only # Real property only		
## Tuscola ISD additional millages are by Charter		
% Pending Board of Canvasser's Report		



2018 MILLAGE RATES FOR SAGINAW COUNTY

Saginaw County	Allocated	Voted	Debt
Operating	4.8558		
Animal Control		0.4250	
County Events Center		0.2250	
Castle Museum		0.1997	
County Parks		0.2942	
Senior Citizens		0.4300	
Mosquito Control		0.6400	
Sheriff Service		1.3394	
Children's Zoo		0.2000	
9-9-1 Authority		0.2800	
Hospital Debt			0.4813
Sub-Total	4.8558	4.0333	0.4813
Total County Rate	9.3704		



7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

11-20-18.1) October 7, 2018 – October 20, 2018

11-20-18.2) October 21, 2018 – November 3, 2018

- ***O’Neal moved, seconded by Kilpatrick, to approve 11-20-18.1 and 11-20-18.2 leaving room for exceptions. There were no exceptions and the motion carried.***

COMMITTEE COMPENSATION - 11.20.18.1

NOVEMBER 20, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 7 - October 20, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/08/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$50.00	1
			Harris	\$50.00	1
			Stack	\$50.00	1
			Ruth	\$50.00	1
2	10/09/18	Solid Waste Planning	Stack	\$10.00	1
3	10/09/18	Community Corrections Adv. Bd.	Theisen	\$50.00	1
4	10/09/18	Executive Committee	Ruth	\$50.00	1
			McInerney	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
5	10/12/18	MAC Environmental Committee (No mileage)	Stack	\$50.00	1
6	10/15/18	Northern Michigan Counties Association/Grayling	Theisen	\$50.00	1
7	10/16/18	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, McInerney, O’Neal, Ruth, Theisen, Webster <i>Absent: Stack</i>	10 Present	\$500.00	10
8	10/17/18	Saginaw Valley Zoological Society	McInerney	\$50.00	1
			O’Neal	\$50.00	1
9	10/19/18	MAC General Gvmt/Lansing	Harris	\$50.00	1
TOTAL				\$1,310.00	27

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (10-19-18)



COMMITTEE COMPENSATION - 11-20.18.2

NOVEMBER 20, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 21 - November 3, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/23/18	Community Corrections Board	Theisen	\$50.00	1
2	10/24/18	GLB Regional CVB	Ruth	\$50.00	1
3	10/24/18	Animal Control Advisory Council	Hadsall	\$50.00	1
4	10/30/18	Saginaw County CVB	Ruth	\$50.00	1
5	10/30/18	Employee Wellness & Safety Comm.	Theisen Webster	\$50.00 \$50.00	1 1
6	11/02/18	Saginaw Future	Ruth	\$50.00	1
				\$350.00	7

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-2-18)

RESOLUTIONS

**RESOLUTION "A"
SAGINAW COUNTY, MICHIGAN**

**Re: Approving Apportionment of Operational Costs & Accepting For File
The Fiscal 2019 Budget of The Saginaw Area Storm Water Authority**

At a regular meeting of the Board of Commissioners of the County of Saginaw held November 20, 2018.

PRESENT: Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10

ABSENT: Kyle R. Harris – 1

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner O’Neal.

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority,” and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and,



RESOLUTION “C”

Resolution to Waive Saginaw County Planning Commission Right of Review

At a regular meeting of the Board of Commissioners of the County of Saginaw held November 20, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Kyle R. Harris – 1*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, the Board of Commissioners of Saginaw County has heretofore adopted an ordinance and resolution creating the Saginaw County Planning Commission, being Ordinance #2, adopted on January 1965, as allowed by the Michigan Planning Enabling Act, Public Act 33 of 2008 (hereinafter referred to as “Act”), as amended, being MCL 125.3801, *et seq*; and,

WHEREAS, The Michigan zoning enabling act, Public Acts 2006, No. 110, as amended provides in §209 that, except as otherwise provided, a township, city, or village that has enacted a zoning ordinance under this act is not subject to an ordinance, rule, or regulation adopted by a county under this act; and ,

WHEREAS, Public Acts 2006, No. 110 requires, in §307, townships, cities, and villages submit for review and recommendation proposed zoning ordinances, including any zoning maps, to the zoning commission of the county in which the township is situated; and,

WHEREAS, Public Acts 2006, No. 110, §307(4), allows the Saginaw County Board of Commissioners waive its right to review township ordinances; and,

WHEREAS, a waiver of review of township action under Public Acts 2006, No. 110, §307(4), will foster the Saginaw County Board of Commissioners and its Planning Commission desire to maintain a positive working relationship with the townships, within Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby wave the right to review township ordinances by the Saginaw Planning Department as allowed by Public Acts 2006, No. 110, §307(4).

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

Absent: *Kyle R. Harris – 1*

TOTAL: *11*



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect of the Saginaw County Board of Commissioners at a regular meeting of said Board of Commissioners held November 20, 2018, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley, County Clerk
County of Saginaw

RESOLUTION “D”

APPROVAL OF 5-YEAR SAGINAW COUNTY PARKS & RECREATION PLAN

At a regular meeting of the Board of Commissioners of the County of Saginaw held November 20, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 10*

ABSENT: *Kyle R. Harris – 1*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, the Saginaw County Parks Commission has undertaken a five-year Recreation Plan update which describes the physical features, existing recreation facilities, goals, objectives, and the desired actions to be taken to improve and maintain recreation facilities during the period between 1-1-2019 and 12-31-2023; and,

WHEREAS, the Saginaw County Recreation Plan was completed according to the Michigan Department of Natural Resources Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans; and,

WHEREAS, public input opportunity was provided via on online survey during the summer of 2019; and,

WHEREAS, the draft 2019 – 2023 Recreation Plan was made available for review and public comment from 10-1-2018 to 11-1-2018; and,



Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Theisen.

WHEREAS, the County of Saginaw adopted its “Accommodations Ordinance” – Saginaw County Ordinance § 103 June 15, 1976 (as subsequently amended); and,

WHEREAS, the County of Saginaw has received, granted, and denied requests for a Separate Management Agreement which effect and would affect the distribution of Revenues derived from the Accommodations Ordinance; and,

WHEREAS, the County of Saginaw seeks to create minimum application criteria for Separate Management Agreements and to clarify the absolute, unlimited authority of the County of Saginaw Board of Commissioners’ to grant, deny, table, and take any other action(s) regarding any/all application for Separate Management Agreement(s).

NOW, THEREFORE, BE IT RESOLVED, that the County of Saginaw Board of Commissioners, by affirmative vote of its Members, hereby approves and authorizes the following Minimum Application Criteria for Separate Management Agreement:

1. Organization and Incorporation

The Applicant must be a Michigan, non-profit, corporation in good standing. All corporate filings, Articles of Incorporation, By Laws, and Corporate Meeting Minutes must be current and properly filed (where applicable). The Articles of Incorporation must reflect that the primary purpose of the non-profit corporation is the promotion of overnight tourism and convention business within the County of Saginaw.

2. Governance

The Applicant must be governed by a duly constituted uncompensated Board of Directors. The Board of Directors must be elected to their positions by the Applicant’s members.

Each Director must agree to carry out the duties of the Board, in good faith, and with the degree of care and diligence of an ordinary prudent person in a like position under similar circumstance.

3. Chief Executive Officer (CEO)

The applicant must employ a full-time, qualified, Chief Executive Officer (CEO) who serves at the pleasure of the Board of Directors. The CEO must be responsible for the Applicant’s day-to-day operations, the implementation and execution of the Applicant’s Business Plan and Marketing Plan, the management and oversight of the Applicant’s employees, the management and oversight of the Applicant’s Visitor Information Center, the collection,



expenditure, and reporting of Locally Generated Revenues, Assessment Dollars and Room Tax Revenues, the maintenance of Financial Statements and Audited Reports, and the oversight of all promotion and marketing activities.

The CEO must have a four-year college degree and a major in marketing, sales, business, finance, or a similar field of study, or a two-year degree and at least four years of equivalent experience in the convention, tourism and hospitality industry, or, no degree and eight years of equivalent experience in the convention, tourism and hospitality industry. The CEO must be a full-time paid employee or independent contractor, providing, on average, 35 hours per week, 52 weeks per annum (excluding paid vacation days), of service, to the Applicant. The CEO must apply for and complete 40 hours of continuing education annually in the convention, tourism and hospitality field of study with Destinations International (DI), Educational Seminar for Tourism Organizations (ESTO), the US Travel Association (USTA), or their successors, or from similar state, national or international organizations.

4. Membership Convention & Visitors Bureau Organizations

The Applicant must be a dues paying member, in good standing, of each of the following Convention and Visitors Bureau organizations:

- (1) The Michigan Association of Convention and Visitors Bureaus (MACVB);
- (2) Destinations International (DI), Educational Seminar for Tourism Organizations (ESTO), or US Travel Association (USTA) or their successors.

5. Employees

The Applicant must employ two full-time employees (in addition to the CEO), or the equivalent part-time employees or volunteers, to provide 4800 hours per annum of service, dedicated for and on behalf of the Applicant. Each employee and volunteer must be trained and able to access and provide information on tourism assets throughout Saginaw County and the Great Lakes Bay Region. Each employee and volunteer must be capable of providing concierge services and participate in the daily operations of the Applicant's Visitor Information Center.

6. Visitor Information Center

The Applicant must maintain a Visitor Information Center, open to the public 2400 hours per year and staffed at all times by at least two Travel Experts. The Visitor Information Center must be located within the specific geographic area designated for tourism activities so that the transient guests have convenient, timely, access to the Visitor Information Center and the trained staff members.



7. Locally Generated Revenue

The Applicant must collect and demonstrate the collection of “Locally Generated Revenue” (exclusive of assessment dollars) from membership dues and membership fees, tourism advertising revenue from the private sector, net revenues from tourism based festivals, events and fundraisers, and/or gifts and donations from non-governmental sources, in the amount of \$200,000.00 or more per annum. The Applicant must demonstrate that “Locally Generated Revenue” (exclusive of assessment dollars) in the amount of \$200,000.00 or more per annum has been collected for three or more continuous years. The Applicant must demonstrate that “Locally Generated Revenue” (exclusive of assessment dollars) in the amount of \$200,000.00 or more has been collected in the fiscal year of application. The Applicant must demonstrate that “Locally Generated Revenue” (exclusive of assessment dollars) in the amount of \$200,000.00 or more per annum will be generated in each subsequent year through the presentation of a sustainable Business Plan.

8. Business Plan

The Applicant must present a Business Plan which includes each of the following:

- A. The historical - actual cost of providing services (wages, benefits, operational expenses and overhead) for the previous three years;
- B. The proposed - budgeted cost of providing services (wages, benefits, operating expenses, and overhead) for the next three years; and
- C. The specific manner in which the Applicant will generate Locally Generated Revenue (as described in paragraph #7 above) for the next three years and apply Locally Generated Revenue to pay wages, benefits, operating expenses and overhead.

9. Marketing Plan

The Applicant must present a Marketing Plan demonstrating proposed expenditures of Locally Generated Revenues, Assessment Dollars and Room Tax Revenues for advertising, marketing and promoting overnight tourism and convention business in the County of Saginaw. The Marketing Plan must outline the rationale for each marketing/advertising expenditure, define the “Target Market” by demographic, geographic location, or other parameters, and the specific advertising and marketing strategies to be employed, including Key Performance Indicators for diverse mediums, to achieve the marketing goals. The Marketing Plan should also identify the proposed expenditure of Locally Generated Revenues, Assessment Dollars and Room Tax Revenues for each marketing strategy employed.



10. Bank Account

The Applicant must maintain a separate bank account at a federally insured Michigan bank or depository where Room Tax Revenues will be deposited in the name of the Applicant and disbursed only for advertising, marketing and promoting overnight tourism and convention business taking place in the County of Saginaw. The bank account must be maintained separately and independently for this purpose, with no other funds comingled therein.

11. Financial Statements

The Applicant must maintain comprehensive Financial Statements in compliance with generally accepted accounting principles applicable to non-profit corporations. The Financial Statements must include a statement/accounting of all Locally Generated Revenues, Assessment Dollars and Room Tax Revenues received and expended during the fiscal year. The Financial Statements must include a statement/accounting of all wages, benefits, operational expenses, and overhead expenses incurred and paid through Locally Generated Revenues, Assessment Dollars and Room Tax Revenues.

The Financial Statements must be audited annually by a Certified Public Accountant and must include a detailed report certified by the CEO as accurate. The audited Financial Statements must identify and disclose each advertising, marketing and promotion expenditure made in the fiscal year and contain a budget of proposed expenditures for the subsequent fiscal year. The audited Financial Statements must be provided to the Saginaw County Convention and Visitors Bureau and County of Saginaw immediately upon completion and must be made available to the Saginaw County Convention and Visitor's Bureau and Saginaw County at all times thereafter upon request.

12. Experience

The Applicant must demonstrate to Saginaw County that it has been actively engaged in promoting overnight tourism and convention business benefiting Saginaw County for more than five (5) continuous years, through its involvement in each of the following areas:

- A. The Applicant must demonstrate its efforts to bring convention, conference and trade show business to Saginaw County for example through membership in professional meeting organizations, direct sales calls and sales activities, coordination and execution of familiarization tours, marketing and technology opportunities, responses to various proposals, direct mailings, telephone solicitations, electronic communications, and specific contracts for advertising and promotion;



- B. The Applicant must demonstrate services provided to conventioners and conference attendees, which are intended to assure the success of the convention or conference, for example through on site welcome activities, registration services, welcome gifts, and direct mailing efforts;
- C. The Applicant must demonstrate efforts to encourage and facilitate overnight visitor travel to Saginaw County through advertising, marketing, publicity and promotion, informational activities, mailing activities, and through specific information provided to visitors;
- D. The Applicant must demonstrate its involvement in media tours, welcome staff activities, coordination with Travel Michigan, conventions, motor coach and group operations, and sporting group activities;
- E. The Applicant must demonstrate its involvement in direct advertising and marketing campaigns and with products and programs which encourage extended stays and repeat visitation for current visitors, overnight visitors to Saginaw County and those planning to visit;
- F. The Applicant must demonstrate that it provides a full range of promotional materials regarding attractions and points of interest throughout all of Saginaw County;
- G. The Applicant must demonstrate its success in securing conventions, conferences and trade shows through direct sales calls, sales missions and other promotional activities;
- H. The Applicant must demonstrate that it has defined and published local points of interest for tourism and has assisted in the planning and development of new points of interest and new activities to encourage overnight tourism and convention business.

BE IT FURTHER RESOLVED, that the minimum Criteria for Separate Management Agreement are each continuing in nature and applicants must comply with each criteria at all times currently and in the future. Each applicant agrees to complete transparency, the disclosure and audit of its business plan, marketing plan, financial statements, and bank accounts and all supporting records, writings, documents and reports.

BE IT FURTHER RESOLVED, that the County of Saginaw through its Board of Commissioners reserves to itself the independent discretion, authority, and right to carry out each of the following:



1. To appoint the Saginaw County Convention and Visitors Bureau or other designee of its choosing, to review applications for Separate Management Agreement, and make recommendations to the Saginaw County Board of Commissioners regarding the applicant's compliance with the Minimum Application Criteria and whether a Separate Management Agreement should be considered.
2. To independently determine whether any applicant for Separate Management Agreement has met the minimum criteria for Separate Management Agreement.
3. To authorize, approve, reject, deny, table, and take every other action permitted under law regarding any applicant's request for Separate Management Agreement.
4. To dictate the terms and conditions of any Separate Management Agreement.
5. To unilaterally amend, alter, and revise the terms and conditions of any Separate Management Agreement and to terminate any Separate Management Agreement, at will.
6. To edit, revise, alter, and amend the Minimum Application Criteria for Separate Management Agreement.
7. To eliminate the Minimum Application Criteria for Separate Management Agreement, the availability of Separate Management Agreements, or the division of Revenues from the Accommodations Ordinance, in any form.

BE IT FURTHER RESOLVED, that each applicant for Separate Management Agreement waives, releases, discharges, and agrees to hold harmless, Saginaw County, the Saginaw County Board of Commissioners, its elected and appointed officials, its employees and representatives and designees from every, any, and all claims, demands and damages arising out of its application for Separate Management Agreement, any action of the Saginaw County Board of Commissioners regarding its application for Separate Management Agreement, any Separate Management Agreement authorized by the Saginaw County Board of Commissioners, and any alteration of the Minimum Application Criteria for Separate Management Agreement or the Separate Management Agreement itself.

Yeas: *Kathleen K. Dwan, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 9*

Nays: *Cheryl M. Hadsall – 1*

Absent: *Kyle R. Harris – 1*

TOTAL: *11*



STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect of the Saginaw County Board of Commissioners at a regular meeting of said Board of Commissioners held November 20, 2018, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Michael J. Hanley, County Clerk
County of Saginaw

UNFINISHED BUSINESS

Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

- 2.1) **Sheriff**, re: Approval to amend the FY 2019 Law Enforcement Budget to: (1) recognize the Spaulding Contract in the amount of \$102,000; (2) use \$33,000 in fund balance; and (3) approve the purchase of four (4) vehicles during FY 2019

OCTOBER 16, 2018 BOARD SESSION

- **Hadsall moved, seconded by Harris, to approve 2.1. Commissioner Privileged by Dwan. There was no debate and this item will appear on the November 20, 2018 Board Agenda under Unfinished Business.**

NOVEMBER 20, 2018 BOARD SESSION

- **Discussion was held regarding the Sheriff’s request. Commissioner Dwan moved an amendment to not use \$33,000 in fund balance and there was no support. After discussion, the motion carried with Nay votes recorded for Dwan and McInerney.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

OCTOBER 16, 2018

Your committee considered Communication No. 10-16-15 from Sheriff William Federspiel, requesting amendment of the FY 2019 Law Enforcement Budget to (1) recognize the Spaulding Contract in the amount of \$102,000; (2) use \$33,000 in fund balance; and (3) approve the purchase of four (4) vehicles, one being an unmarked unit to be used in the Detective Division and three subsequent vehicles to be purchased every quarter at an estimated cost of \$30,000 each.

We met with Sheriff Federspiel who discussed said matters with the committee. Deputy Addison Burton is assigned to Spaulding Township.

We recommend approval to amend the FY 2019 Law Enforcement Budget to (1) recognize the Spaulding Contract in the amount of \$102,000; (2) use \$33,000 in fund balance; and (3) approve the purchase of four (4) vehicles, one being an unmarked unit to be used in the Detective Division and three subsequent vehicles to be purchased every quarter at an estimated cost of \$30,000 each.



Respectfully Submitted,
COMMITTEE ON COURTS & PUBLIC SAFETY
Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

PROCLAMATIONS

**Proclamation
Rock the Ribbon
World AIDS Day
Saturday, December 1st**

Whereas, World AIDS Day takes place on the 1st of December each year. It’s an opportunity for people worldwide to unite in the fight against HIV, to show support for people living with HIV, and to commemorate those who have died from an AIDS-related illness. Founded in 1988, World AIDS Day was the first ever global health day; and,

Whereas, Globally, there are an estimated 36.7 million people who have the virus. Despite the virus only being identified in 1984, more than 35 million people have died of HIV or AIDS, making it one of the most destructive epidemics in history. Insurance companies can no longer discriminate against individuals living with HIV / AIDS or any other pre-existing condition. Additionally, this year marks the 28th anniversary of the Ryan White CARE Act which established the Ryan White Program – a program that helps provide needed care to the most vulnerable individuals and touches over half of all people living with HIV in America.

Now, Therefore, Be It Resolved, The Saginaw County Board of Commissioners hereby proclaims December 1, 2018 as World AIDS Day and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of HIV/AIDS.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted & Presented: November 20, 2018

ELECTIONS

None

APPOINTMENTS

None



ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth wished everyone a Happy Thanksgiving, said to eat well and watch football, and he read Saginaw County's Value Statement:

Because we exist to serve the public, representatives of Saginaw County will...

- *Treat others with kindness and respect*
- *Demonstrate accountability*
- *Cultivate a culture of innovation and inclusion*
- *Engage others through open communication*
- *Demonstrate appreciation of other by being visibly present*

And do this all on a foundation of honesty and integrity

COMMISSIONER AUDIENCES

- ◆ Commissioner Stack asked about the Employee Wellness & Safety Committee and the Controller announced a memo informing employees of its status will be sent
- ◆ Commissioner Krafft invited everyone to the Holiday Lighting at River Place in Frankenmuth next week

By Commissioner Theisen, seconded by Commissioner Stack: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:50 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

DECEMBER SESSION 2018

First Day of the December Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, December 18, 2018. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Carl E. Ruth in the chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Hadsall gave the invocation before leading the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

December 7, 2018

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of December 18, 2018 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, December 18, 2018 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Commissioner Harris moved, seconded by Commissioner Kilpatrick, to approve the Minutes of the November 20, 2018 Board Session. Motion carried.



PUBLIC HEARINGS

A Public Hearing was held on the annexation of property from the Township of Swan Creek to the Village of St. Charles for the purpose of accessing sewer services provided by the Village of St. Charles (1221 N. Saginaw St., St. Charles, Property ID# 26-11-3-32-3001-008). There was no public comment.

FOIA APPEAL

The Board of Commissioners upheld the disclosure denial and approved issuance of written notice to Michael Morningstar of Genesee & Wyoming Railroad Services, Inc. regarding his Freedom of Information Act request.

AUDIENCES

- ◆ Katharine Tessin, Administrative Director, Mid Michigan Waste Authority, provided an update on MMWA's 2018 Special Waste season, holiday light recycling, and a preview of 2019 Special Waste schedule
- ◆ Lt. Mike Gomez informed commissioners of two recent instances where deputies used take-home cars and were able to assist victims of a shooting and assist in the apprehension of a man accused of car-jacking and sexual assault
- ◆ Chair Ruth presented outgoing Commissioner Sue McInerney with a Certificate of Appreciation for her years as a County Commissioner

LAUDATORY RESOLUTIONS

**Certificate of Recognition
Sue A. McInerney
Commissioner District #4**

From the minute we met Sue M. McInerney we all knew we were going to gain some weight! Sue provided us with the some of the best pies, cookies and jam. She coined the phrase "Catch ya!" that she will forever be known for.

Sue began her career as Commissioner for District #4 in 2011 and served as Chair on Human Services Committee, and Vice-Chair on Labor Relations and Legislative Committees. She was also a member of the Executive Committee, 911 Authority Board, Airport Board, Board of Health, FEMA, HealthSource Boards & Commissions, Medical Dispatch Advisory, SC-CHAP, Saginaw Valley Zoological Society and MAC Health & Human Services.

She was part of the last group of 15 commissioners that served Saginaw County, as 2013 brought in a new regime of redistricting and a board that consisted of 11 commissioners.

Sue's pride and joy is her family. She was married to Don and they have one daughter and son-in-law along with twin grandsons. Her grandsons attend Swan Valley High School (SVHS) and play on the football team. This year, she supported SVHS Football Team by putting purple in her hair!

On behalf of the officials, employees and residents of Saginaw County, Michigan we extend our gratitude for eight years of commendable public service as a County Commissioner representing District #4 during the years 2011 – 2018.



We appreciate her dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices she has made to ensure the preservation of our democracy. **Catch ya!**

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented & Adopted: December 18, 2018

Certificate of Recognition
Mayor Gary C. Rupprecht

Gary C. Rupprecht firmly believes that “everyone has an obligation to serve their community and country in some way to make it a better place to live.” To say that Gary has been a busy man is putting it lightly! His involvement with Frankenmuth, Michigan is extensive and began many years ago. In 1972 he was elected President of the local Jaycees as well as President of the Frankenmuth High School Athletic Association. His local Jaycee involvement led to the President of the Michigan Jaycees in 1976. During that year, he also received the highest of Jaycee honors, the J.C.I. Senate Award. He previously served as Jaycee District Vice-President, Regional Director and Administrative Executive Vice President. As the 52nd President of the Michigan Jaycees, Gary helped raise \$125,000 for the National Institute of Burn Medicine and \$150,000 for handicapped children. He was appointed to the 18 member Executive Board of the United States Jaycees in 1977 and served the 350,000 member National organization as its Chaplain. In recognition of distinguished community service, the Frankenmuth Jaycees in 2006 presented Gary the Herbert L. Kenneth Award.

He was first elected to the Frankenmuth City Council in 1977 and held the post of Mayor Pro-Tem from 1980-1985. In November 1985, Gary became Frankenmuth’s fourth Mayor. Along the way, he has served on the City’s Parks and Recreation Commission, Wages and Salary Committee, Tax Abatement Committee, Waste Treatment Committee, City Township Water Board, General Chairman of the Bavarian Festival Parade and Co-Chairman of the City’s 25th Anniversary Program.

Gary began his employment with General Motors Corporation after graduating from Michigan State University in 1968 with a B.A. Degree in Industrial management. General Motors honored him in 1985 as a Gold Medal Winner in the Chairman’s Award for Excellence in Community Activities. He retired in early 2001 as Global Logistics Manager for Delphi Saginaw Steering Systems (formerly a division of the General Motors Corporation).

Gary and his wife, Barbara, are both lifetime members of the Frankenmuth Historical Association. Gary believes that the success of any community is directly dependent on its pride. Community leaders must act as catalysts within their community in developing and maintaining this attitude of community pride. “Every community needs to develop participation in activities where young and old alike can develop responsible attitudes toward themselves, others and our American way of life. He is also extremely enthusiastic about preserving the pride and heritage of German immigrants that settled on the banks of the Cass River in 1845 to teach Christianity to the Chippewa Indians. Frankenmuth residents take great pride in preserving the German heritage. It is in this spirit that Frankenmuth has gained the reputation as Michigan’s Little Bavaria.”



The Saginaw County Board of Commissioners congratulates Gary Rupprecht on his retirement after 33 years of outstanding service to his community. Frankenmuth is a better place because of his leadership. Gary’s hard work and determination toward the continuous improvement of the quality of life for all Frankenmuth residents and the sacrifices he has made to ensure the preservation of its history has paid off.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Presented & Adopted: December 18, 2018

Dennis H. Krafft
Commissioner, District #8

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

12-18-1 INFORMATION TECHNOLOGY requesting waiver of the hiring freeze and approval to fill the position of Programmer/Analyst.

-- Labor Relations **(12-18-5.9)**

12-18-2 BAY CITY PUBLIC SCHOOLS submitting a resolution to impose a summer school property tax levy upon all property within the School District of the City of Bay City.

-- County Services *(Receive & File)*

12-18-3 VILLAGE OF ST. CHARLES submitting a Petition, Resolution, and Request for Public Hearing on the annexation of property from Swan Creek Township to the Village of St. Charles for the purpose of accessing sewer services provided by the Village of St. Charles (Owner: Mary Helen Lenhart, 1221 N. Saginaw St., St. Charles, Prop ID# 26-11-3-32-3001-008).

-- County Services **(12-18-3.1)**

12-18-4 PARKS & RECREATION requesting approval to submit a Land Transaction Application between Saginaw County and the Michigan Department of Natural Resources, which is beneficial to the trailhead project as well as future connectivity of our county’s trail systems.

-- County Services **(12-18-3.2)**

12-18-5 MARTIN HOWRYLAK, STATE REPRESENTATIVE submitting information on “Raise the Age” efforts in the Michigan legislature.

-- Courts & Public Safety *(Receive & File)*

12-18-6 SHERIFF requesting the use of current and excess SCCJCC funds and funds from vacant positions in the total amount of \$133,327 to purchase in-car cameras for patrol vehicles.

-- Courts & Public Safety **(12-18-2.1)**

12-18-7 PERSONNEL DIRECTOR requesting approval of a job description for the new position of Personnel Specialist; approve the P-08 salary range established as the pay rate for the position (\$46,154 - \$57,536); and waive the hiring freeze for the position for external recruitment of the position if needed.

-- County Services/Labor Relations **(12-18-5.3)**



- 12-18-8 HEALTH DEPARTMENT** requesting (1) presentation of its 2017 Annual Report; (2) to engage WTA Architects in the amount of up to \$12,000 from the Public Improvement Fund for architectural and engineering services to renovate the Health Department and combine the Family Planning and Sexually Transmitted Disease (STD) Clinics; and (3) approval to reappoint Calvin Williams, Gene Nuckolls and Dr. Charles Mueller to the Saginaw County Board of Public Health.
- Human Services **(12-18-1.1)**
- 12-18-9 REGISTER OF DEEDS** requesting amendment of its fee schedule (Budget Resolution “D”) to add fees for off-site Laredo access.
- County Services **(12-18-3.3)**
- 12-18-10 CONTROLLER/CAO** submitting on behalf of the Saginaw Children’s Zoo (Saginaw Valley Zoological Society) its 2018 season programming report, its year-to-date September financials and its 2017 audited financials. *(2019 Budget to be provided at meeting)*
- County Services *(Receive & File)*
- 12-18-11 10TH CIRCUIT COURT** requesting approval of an updated job description for the **Deputy Circuit Court Administrator**, Family Division/Juvenile, and placement in the same pay class as the Circuit and District Court Administrators (from M-13 to H-13).
- Courts & Public Safety/Labor Relations **(12-18-5.1)**
- 12-18-12 10TH CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the vacant position of **Clerk Typist III**.
- Labor Relations **(12-18-5.9)**
- 12-18-13 DEB TUBB, MEDICAL EXAMINER’S OFFICE** requesting approval to purchase an additional computer work station, an additional telephone, funding for two (2) temporary employees, desktop multi-page scanning equipment, and second monitors for each of the three (3) workstations in the Medical Examiner Office.
- Courts & Public Safety **(12-18-2.2)**
- 12-18-14 CONTROLLER/CAO** submitting an update on the Jail Project.
- Courts & Public Safety *(Receive & File)*
- 12-18-15 CONTROLLER/CAO** submitting on behalf of the Saginaw Children’s Zoo (Saginaw Valley Zoological Society) its FY 2019 Budget in accordance with the terms of the agreement.
- County Services **(12-18-3.4)**
- 12-18-16 SHERIFF** requesting waiver of the hiring freeze and approval to re-hire Deputy James Compy at Step 4 of the pay scale, due to the sudden departure of Deputy Aaron Kocsis as of December 5, 2018.
- Labor Relations **(12-18-5.2)**
- 12-18-17 FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the vacant position of **Associate Attorney** due to the promotion of Attorney Randy Price to Circuit Court Referee.
- Labor Relations **(12-18-5.9)**
- 12-18-18 70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of **Criminal Clerk/Cashier** in the Criminal Division.
- Labor Relations **(12-18-5.9)**
- 12-18-19 PERSONNEL DIRECTOR** submitting revisions to County Policy #335 titled “Compensation,” to establish standards for compensating non-union employees who are asked to perform duties above their current classification.
- Labor Relations **(12-18-5.4)**



12-18-20 PERSONNEL DIRECTOR submitting revisions to County Policy #346 titled “Retirement,” to eliminate the option of a 0% employee contribution within the defined contribution retirement plans and to establish how employees currently in the 0% option will transition to the other plan option for which they are eligible.

-- Labor Relations **(12-18-5.5)**

12-18-21 CONTROLLER/CAO requesting approval to enter into a contract with Springsted for Phase II (\$26,600) covering professional level employees and Phase III (\$28,100) covering managerial level employees to finalize the Job Classification & Compensation Study.

-- Labor Relations **(12-18-5.6)**

12-18-22 CONTROLLER/CAO submitting information for discussion related to the possible realignment of the Board of Commissioners’ committee structure.

-- Executive

12-18-23 COMMISSION ON AGING requesting waiver of the hiring freeze and approval to fill the positions of **Delivery Driver (PT)**, **Delivery Driver-Floater (PT)**, and **Cooks Helper-Floater (PT)**.

-- Labor Relations **(12-18-5.9)**

12-18-24 CONTROLLER/CAO requesting a closed session in accordance with MCL 15.268(8)(d) “to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained” to present information on several parcels of property under consideration as the future site of Saginaw County Animal Care & Control.

-- Executive

12-18-25 CONTROLLER/CAO requesting approval of a base wage increase of two (2%) percent in fiscal year 2019, two (2%) in fiscal year 2020, and an amount equal to but not greater than two (2%) percent for the 2021 fiscal year for individuals in the County’s ten non-union positions, following the parameters of the approved UAW Collective Bargaining Agreements and effective on the date approved.

-- Labor Relations **(12-18-5.7)**

12-18-26 HEALTH DEPARTMENT requesting waiver of the hiring freeze and approval to fill two (2) positions of **Immunization Clerk** and one (1) position of **Custodian**.

-- Labor Relations **(12-18-5.9)**

12-18-27 PROSECUTOR requesting waiver of the hiring freeze and approval to fill the positions of three (3) **Assistant Prosecutors**.

-- Labor Relations **(12-18-5.9)**

12-18-28 CONTROLLER/CAO requesting approval and adoption of the Final Report for Phase I of the Compensation Study and authorize staff to negotiate implementation of the findings with the impacted bargaining units.

-- Labor Relations **(12-18-5.8)**

12-18-29 COMMISSION ON AGING requesting use of fund balance in the amount of \$8,016.25 for the purchase of a copier/printer for the department.

-- Executive **(12-18-6.1)**

INITIATORY MOTIONS

None



REPORTS OF COMMITTEES

1. Human Services Committee – S. McInerney, Chair; J. Theisen, Vice-Chair

- 1.1) **Health Department**, re: Approval to engage WTA Architects up to \$12,000 from the Public Improvement Fund for architectural and engineering services to renovate the Health Department and combine the Family Planning and Sexually Transmitted Disease (STD) Clinics

- **McInerney moved, seconded by O’Neal, to approve 1.1. Motion carried.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

DECEMBER 18, 2018

Your committee has considered Communication No. 12-18-8 from Christina Harrington, Health Officer, Health Department, requesting to engage WTA Architects in the amount of up to \$12,000 from the Public Improvement Fund for architectural and engineering services to renovate the Health Department and combine the Family Planning and Sexually Transmitted Disease (STD) clinics.

We met with Ms. Harrington who explained the need for combining the two clinics which will allow a five (5) day clinic operation instead of two (2) days for one clinic and three (3) days for the other clinic, as the same employees staff both clinics. Combining the two clinics will also be more convenient for clients if the need for both services is necessary.

We recommend approval to engage WTA Architects in the amount of up to \$12,000 for architectural and engineering services for renovations within the Health Department.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Sue A. McInerney, Chair

James G. Theisen, Vice-Chair

Amos O’Neal

Michael A. Webster

Carl E. Ruth

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

- 2.1) **Sheriff**, re: Approval to use of current and excess SCCJCC funds and funds from vacant positions in the total amount of \$84,104 to purchase in-car cameras for patrol vehicles
- 2.2) **Medical Examiner**, re: Approval to purchase an additional computer work station, an additional telephone, funding for two (2) temporary employees, desktop multi-page scanning equipment, and second monitors for each of the three (3) workstations in the Medical Examiner Office

- **Hadsall moved, seconded by Kilpatrick, to approve 2.1 and 2.2 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

AMENDED

DECEMBER 18, 2018

Your committee considered Communication No. 12-18-6 from Sheriff William Federspiel, requesting the use of current and excess SCCJCC funds and funds from vacant positions in the total amount of \$133,327 to purchase in-car cameras for patrol vehicles.



We met with Sheriff Federspiel who explained the need for in-car cameras for twenty-two (22) units to go into patrol vehicles. He also stated at this time the officers want the in-car cameras vs the body cam. Spaulding Township has agreed to provide the bay for installation. After discussion about the length of Maintenance Agreement, it was decided to accept the quote for Pro-Vision, with installation, one (1) year maintenance agreement, and use a Spaulding Township bay for installation. The breakdown is as follows:

22 Units installed x \$3,468 = \$76,296 (\$72,481 less 5% pre-pay discount)

22 Units SecuraMax x \$43/Mo x 12 months = \$11,352

Shipping/Handling = \$270.85

Grand Total: \$84,104

We recommend approval of the use of current and excess SCCJCC funds and funds from vacant positions in the total amount of \$84,104 to purchase in-car cameras for patrol vehicles.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2 AMENDED DECEMBER 18, 2018

Your committee considered Communication No. 12-18-13 from Deb Tubb, Medical Examiner Office, requesting approval to purchase an additional computer work station, an additional telephone, funding for two (2) temporary employees, a desktop multi-page scanner, and second monitors for each of the three (3) workstations in the Medical Examiner Office.

We met with Ms. Tubb who explained hiring two (2) temporary employees would allow continued work on the backlog in the Medical Examiner Office. The additional equipment would allow each employee to have a work station to assist with the backlog. It is estimated that the two (2) temporary employees would be necessary for a six (6) month time period and would cost \$11,000 and would come out of the general fund. The equipment was approved for up to \$3651 and would come from the public improvement fund. It was agreed that the matter of the temporary employees would be reviewed in six (6) months to see if more time is needed.

We recommend approval to fund two (2) temporary employees for \$11,000 (General Fund), and, an additional telephone, a computer workstation, a multi-page scanner and second monitors for three (3) workstations for a cost up to \$3,651 (Public Improvement Fund) in the Medical Examiner Office.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair

Kathleen K. Dwan

Carl E. Ruth

Kirk W. Kilpatrick, Vice-Chair

Amos O'Neal



- 3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**
 - 3.1) **Village of St. Charles**, re: Approval to annex property from Swan Creek Township to the Village of St. Charles for the purpose of accessing sewer services (Res. A)
 - 3.2) **Parks & Recreation**, re: Approval to submit a Land Transaction Application between Saginaw County and the Michigan Department of Natural Resources
 - 3.3) **Register of Deeds**, re: Approval to amend the county fee schedule (Budget Resolution “D”) to add fees for off-site Loreda access
 - 3.4) **Controller/CAO**, re: Approval of Saginaw Children’s Zoo (Saginaw Valley Zoological Society) FY 2019 Budget
 - **Stack moved, seconded by Kilpatrick, to approve 3.1 through 3.4 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1 **DECEMBER 18, 2018**

Your committee considered Communication No. 12-18-3 from Matthew Lane, Village Manager, Village of St. Charles, requesting the annexation of property from Swan Creek Township to the Village of St. Charles for the purpose of accessing sewer services provided by the Village of St. Charles (Owner: Mary Helen Lenhart, 1221 N. Saginaw St., St. Charles, Prop ID# 26-11-3-32-3001-008).

The request was discussed in committee and approved.

It is the recommendation of your committee to approve the annexation of the property at 1221 N. Saginaw St., St. Charles, from Swan Creek Township to the Village of St. Charles. A resolution is submitted under the regular order of business to accomplish same.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 **DECEMBER 18, 2018**

Your committee considered Communication No. 12-18-4 from Brian Keenan-Lechel, Director, Parks and Recreation, requesting approval to submit a Land Transaction Application between Saginaw County and the Michigan Department of Natural Resources.

Saginaw County acquired the land in question from a Michigan Natural Resources Trust Fund grant with the local match provided by the nonprofit organization Great Lakes Bay Regional Trail for the purposes of constructing a trailhead. The proposed land transaction is beneficial to the trailhead project as well as the future connectivity of our county’s trail systems.

We recommend approval to submit the Land Transaction Application between Saginaw County and the Michigan Department of Natural Resources.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

DECEMBER 18, 2018

Your committee considered Communication No. 12-18-9 from Katie Kelly, Register of Deeds, requesting approval to amend the fee schedule to add fees for off-site Laredo access.

We met with Ms. Kelly who explained that the Off-Site Laredo access, which is currently being offered in several counties throughout Michigan and the United States, will give the public greater accessibility; will reduce the amount of traffic in the public search room; and reduce the cost of supplies for paper for printing and ink. Below is the proposed tiered pricing schedule.

	FIDLAR PRICING	OVERAGE	SAGINAW PRICING	OVERAGE
0-250	\$50.00	\$0.11	\$62.50	\$0.11
251-1000	\$93.00	\$0.07	\$116.25	\$0.07
1001-5000	\$126.00	\$0.06	\$157.50	\$0.06

We recommend approval to amend the fee schedule to add fees for off-site Laredo access.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

DECEMBER 18, 2018

Your committee considered Communication Nos. 12-18-10 and 12-18-15 from Robert Belleman, Controller/CAO, submitting on behalf of the Saginaw Children’s Zoo (Saginaw Valley Zoological Society) its 2018 season programming report, its year-to-date September financials, its 2017 audited financials, and its FY 2019 Budget.

The committee discussed the operating budget, admissions, revenues, labor costs, changes in qualifications for the hiring process, and the millage.

We recommend approval of the FY 2019 Budget for the Saginaw Children’s Zoo.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Carl E. Ruth

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

None



5. **Labor Relations Committee – C. Stack, Chair; J. Theisen, Vice-Chair**

- 5.1) **10th Circuit Court – Family Division/Juvenile**, re: Approval to place **Circuit Court Administrator – Family Division** in same pay class as Circuit and District Court Administrators (M-13 to H-13, Step 3 @ \$82,569)
- 5.2) **Sheriff**, re: Waiver of the hiring freeze and approval to re-hire **Deputy James Compty** at Step 4 of the pay scale
- 5.3) **Personnel**, re: Waiver of the hiring freeze and approval of P-08 salary range established for the new position of **Personnel Specialist**
- 5.4) **Personnel**, re: Approval of changes to County Policy #335 titled “Compensation”
- 5.5) **Personnel**, re: Approval of changes to County Policy #346 titled “Retirement”
- 5.6) **Controller/CAO**, re: Approval to enter into a contract with Springsted for Phase II (\$28,600) covering professional level employees and Phase III (\$28,100) covering managerial level employees to finalize the Job Classification & Compensation Study
- 5.7) **Controller/CAO**, re: Approval of a base wage increase of two (2%) percent in fiscal year 2019, two (2%) in fiscal year 2020, and an amount equal to but not greater than two (2%) percent for the 2021 fiscal year for individuals in the County’s ten non-union positions
- 5.8) **Controller/CAO**, re: approval and adoption of the Final Report for Phase I of the Compensation Study and authorize staff to negotiate implementation of the findings with the impacted bargaining units
- 5.9) Waiver of the hiring freeze and approval to fill positions as follows:
 - Information Technology - **Programmer/Analyst (2)**
 - 10th Circuit Court - **Clerk Typist III**
 - Friend of the Court - **Associate Attorney**
 - 70th District Court - **Criminal Clerk/Cashier**
 - Commission on Aging - **Delivery Driver (PT), Delivery Driver Floater (PT), Cooks Helper-Floater (PT)**
 - Health Department - **Custodian, Immunization Clerk (2)**
 - Prosecutor’s Office - **Assistant Prosecutor (3)**

On Addendum after Special Labor Relations Committee meeting held prior to the session

- 5.10) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **Animal Control Officers Association**
- 5.11) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **GELC District Court Probation Officers**
- 5.12) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **POAM Assistant Prosecutors**
- 5.13) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **POAM Detention Supervisors**
- 5.14) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **POAM Detention Youth Care Specialists**
- 5.15) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **POAM Family Division Probation Officers**
- 5.16) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **Teamsters Public Health - COA**



- 5.17) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **Teamsters Public Health - Nurses**
- 5.18) Approval of Collective Bargaining Agreement (CBA) between Saginaw County and **TPOAM**

- *Kilpatrick moved, seconded by Harris, to approve 5.1 through 5.9 leaving room for exceptions. There were no exceptions and the motion carried.*
- *Kilpatrick moved, seconded by O'Neal, to approve 5.10 through 5.18 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-11 from Hon. Patrick J. McGraw, Chief Judge, requesting approval to update the job description of the Deputy Circuit Court Administrator, Family Division/Juvenile, and placement in the same pay class as the Circuit and District Court Administrators (from M-13 to H-13).

We met with the Hon. Patrick McGraw, Chief Judge, who provided several reasons for approval of a salary exception as well as information regarding changes to the job description.

We recommend approval to place the Circuit Court Administrator for Family Division/Juvenile at Step 3 of the H-13 pay scale (\$82,569).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-16 from Sheriff William Federspiel, requesting waiver of the hiring freeze and approval to re-hire Sheriff Deputy James Compy at Step 4 of the pay scale.

We met with Lt. Mike Gomez who stated this position was suddenly vacated on December 5, 2018 and Deputy James Compy was a deputy with the Saginaw County Sheriff's Office for 3 years prior to leaving 7 months ago. The position is vital to the safety of the citizens of Saginaw County.

We recommend approval to waive the hiring freeze and fill the vacant position with Deputy James Compy at Step 4 of the pay scale (PCN#207019).

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-7 from Jennifer Broadfoot, Personnel Director, requesting approval of a job description for the new position of **Personnel Specialist**; approve the P-08 salary range established as the pay rate for the position (\$46,154 - \$57,536); and waive the hiring freeze for the new position for external recruitment if needed.

We met with Ms. Broadfoot who informed the committee that this position will focus on recruitment and selection of new employees, workforce development and training, position classification and job description development, assisting with labor relations and policy development and administration and other general duties.

We recommend approval of the P-08 salary range for the position of Personnel Specialist, and to waive the hiring freeze.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-19 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #335 titled "Compensation" revised to establish standards for compensating employees who are asked to perform duties above their current classification.

We met with Ms. Broadfoot who informed the committee that this language applies to non-union employees. If a bargaining unit has specific contract language in their collective bargaining agreement that addresses pay for working out of classification, that language would take precedent over this policy.

We recommend approval of revised County Policy #335 titled "Compensation."

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

(Policy begins on next page)



Category: 300
Number 335

Subject: **COMPENSATION**

1. **PURPOSE:** It is the purpose of this policy to establish uniform guidelines and appropriate rules regarding employee compensation in an effort to improve the quality of personnel administration in the County.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.
4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:**
 - 5.1 Pyramiding of overtime is defined as paying for the same hours more than once, which is prohibited.
 - 5.2 Workweek is defined as seven consecutive 24-hour periods from Sunday, 12:00 a.m. through Saturday, 11:59 p.m.
6. **POLICY:**
 - 6.1 **Pay Plan.** The Pay Plan shall include a schedule of pay ranges consisting of minimum, intermediate, and maximum rates of pay for all classes of positions.
 - 6.2 **Development of the Pay Plan.** The development of the Pay Plan shall be directly linked to the Classification Plan and shall be based on the principle of equal pay for equal work. Pay ranges shall be determined with due regard to such factors as:
 - 6.2.1 Uniformity of pay for each class.
 - 6.2.2 The relative difficulty and responsibility of work.
 - 6.2.3 The recruiting experience of the County.
 - 6.2.4 The prevailing rates of pay in both public service and private sector.
 - 6.2.5 The financial condition and policies of the County.
 - 6.2.6 Other pertinent economic considerations.
 - 6.3 **Adoption.** All salaries must be set by the Saginaw County Board of Commissioners.



6.4 Exceptions. Exceptions from the Pay Plan shall be authorized by the Board of Commissioners as necessary due to the primacy of negotiated labor agreements or statutes.

7. ADMINISTRATIVE PROCEDURES:

7.1 Administration and Amendment. The County Controller/CAO shall be responsible for administering the Pay Plan. He/she shall be responsible for conducting periodic reviews and comparative studies of pertinent factors affecting levels of pay. When appropriate, the Controller/CAO may recommend to the designated committee of the Board of Commissioners necessary amendments to the Pay Plan. In any case, amendments to the Pay Plan may only be made upon the approval of the Board of Commissioners.

7.2 Entrance Salary Rate. The entrance salary rate for a newly hired employee shall be Step 1 of the appropriate pay grade as indicated in the current Pay Plan. If a Department Head believes a newly hired employee should be compensated at a level higher than Step 1, the Department Head must submit pertinent documentation to the appropriate committee of the Board for consideration. The justification must contain specific reasons for the requested action.

7.2.1 A part-time or temporary employee shall be paid on an hourly basis at not more than Step 1 of the classified position to which assigned. The Board of Commissioners may approve a higher salary if requested and justified by proper documentation.

7.3 Step Increases. Each pay grade on the salary schedules shall consist of Steps and employees shall progress through the steps based on length of service in their jobs. Step increases are a means of recognizing satisfactory performance and a Department Head is permitted to withhold a salary increase for a period not to exceed six months during which time the employee will be on probation. The employee will be advised in writing of this action and the reasons for withholding the increase. If the employee does not show the required improvement to warrant removal from probationary status within the six-month period, he/she shall be separated from employment.

7.3.1 Progress through the steps shall be based on the time periods indicated on the salary schedule (except in the case of regular part-time employees who must serve twice the time period indicated), unless such time period is adjusted because of the probationary period resulting from a withheld step increase or an approved leave of absence. When an employee is hired at a rate above Step I in accordance with Section 7.2, progression shall proceed from the step at which hired. For example, an employee hired at Step III (one-year rate) would progress to Step IV (two-year rate) after one year and Step V (three-year rate) after two years. An employee hired at Step II (six month rate) would progress to Step III (one year rate) after six months) and Step IV (two year rate) after 18 months.

7.3.2 Part-time and temporary employees shall not be eligible for step increases except as provided in Section 7.2.1 of this policy.



- 7.4 Severance Pay. Severance pay is not authorized.
- 7.5 Overtime. Upon pre-approval, in writing, and only when budgeted in a department's current year budget, non-exempt Employees of Saginaw County may be scheduled for overtime work and be paid overtime compensation at the rate of time and one-half of regular rates of pay for all hours actually worked in excess of forty hours provided, however, there shall be no pyramiding of overtime. Furthermore, employees who are on authorized PTO, vacation, or personal leave and actually work within the same 24 hour period, shall be credited no more time than a normal scheduled work day or the amount of time actually worked, if more than a normal work day. Elected officials, persons appointed to serve on a policy-making level, and FLSA exempt personnel are generally exempt from overtime pay. Exempt personnel are salaried employees who are expected to meet the demands of the position without overtime compensation.
- 7.5.1 Overtime shall not be authorized by Department Heads unless provided for as a separate line item in the departmental budget. Special projects or other extraordinary circumstances, not foreseen during the budget process, may justify special consideration for overtime authorization, which may be requested from the Controller.
- 7.5.2 Regular full-time employees or part-time and temporary employees working or scheduled to work 40 or more hours a week in one department shall not be permitted to work any additional hours in another department unless approved by the Controller.
- 7.6 Pay Adjustments. The following personnel actions shall affect the pay status of the affected employee in the following manner:
- 7.6.1 Transfers. If an employee is transferred into a classification with the same pay rate, the employee's pay rate shall remain unchanged. An employee must actually have worked (1) one full year in his/her current position to be eligible to apply for transfers (meaning those positions of the same classification and hours designated to work), unless waived in special circumstances by the Personnel Division or applicable official.
- 7.6.2 Promotions. If an employee is promoted to a higher paying position, the employee shall be paid at the lowest step in the new pay grade which is at least five percent (5%) above the salary he was receiving immediately before the promotion. For purposes of this policy, promotion means movement to a different position which has a higher final step in the pay grade than the final step in the pay grade for the position being vacated.
- 7.6.2.1 Personnel may be employed in a lower grade than authorized on the Personnel Allocation Schedule. If such an individual is later promoted to the authorized grade, the promotion shall be treated as a reclassification and he shall retain his/her step.



- 7.6.3 Demotions for Cause or at employee request. If an employee is demoted to a classification with a lower pay grade, for cause, or at the employee's request, the employee shall be paid in accordance with the pay range for the new classification but will retain his/her previous step, including time accrued in previous step.
- 7.6.4 Transfer to a Lower Paying Position. If an employee is transferred to a lower paying position because of budgetary requirements, reorganization, or to avoid layoff, the employee will be paid at the highest step of the new classification, if the highest step is lower than the employee's salary before the transfer. If the highest step is not lower than the employee's salary before transfer, then the employee will be placed at the step which is nearest to, but not less than, his/her salary before the transfer.
- 7.6.5 Recall or Return from Layoff. When an employee following layoff is recalled in the same classification and pay rate from which he/she was laid off, he/she shall be placed in the same step that he/she occupied at the time of layoff. However, the employee shall be credited any time accrued prior to layoff for purposes of determining the employee's next merit step increase. If the employee returns to a position in a different classification and pay rate (moves from one pay schedule to a different pay schedule), the employee will be placed at the step in the new pay schedule which is closest to but not less than his/her former compensation rate.
- 7.6.6 Reclassification of Position. If an employee's position is reclassified the following shall apply:
- 7.6.6.1 If an employee's position is reclassified to a higher pay grade he/she shall be paid at the higher pay range retaining the same step.
- 7.6.6.2 If an employee's position is reclassified to a lower pay grade, the employee's salary shall remain frozen at the current pay rate until such time as the salary rate for the new classification equals or exceeds the employee's current salary pay rate.
- 7.6.7 Working Out of Classification**
- 7.6.7.1 Employees may be directed by the Department Head or Supervisor to perform duties above their classification.**
- 7.6.7.2 Employees who are temporarily requested to perform duties above their classification shall be paid at the lowest merit step in the new pay grade which is at least 5% above the salary the employee is currently receiving.**
- 7.6.7.3 Employees shall be required to keep a log of their time worked above their classification and submit same to their**



Department Head or Supervisor. Logs should contain actual time worked, specific tasks performed and employees will be paid at the higher rate of pay accordingly.

- 7.7 Computation of Step Time. Although time spent on an approved leave of absence or layoff is credited towards continuous length of service, such periods of thirty (30) or more continuous days are not credited towards step increases.
- 7.7.1 Full-time temporary service, when the employee was hired through competitive selection, that immediately precedes the transfer of an employee to a regular position in the same class, shall be credited in determining the employee's position on the salary schedule.
- 7.7.2 Regular part-time service which immediately precedes the transfer of an employee to regular full-time service in the same class will be credited at one-half (1/2) time regardless of the number of hours actually worked.
- 7.7.3 Part-time service is not credited.
- 7.8 Former Employee. A former employee who is rehired shall be paid at Step 1 of the pertinent grade unless a higher step is authorized in accordance with Section 7.2 or the employee is granted previous service in accordance with the Continuous Length of Service Policy (Policy #334).
- 7.9 Pay Periods. Employees shall be paid on a bi-weekly basis.
- 7.10 Longevity Pay. Regular Full-Time Employees hired before March 1, 2005 who have completed five or more years of continuous service as of December 1st of each year shall be entitled to longevity pay. Longevity pay shall be based on length of continuous service as of December 1st of each year and employment status (regular full-time or regular part-time) as of December 1st of each year. Length of continuous service shall be determined as stated in the Continuous Length of Service Policy. Employment status is defined in the Recruitment, Selection and Appointment Policy. Regular full-time employees shall receive \$70 for each full year of continuous service. Regular Full-Time Employees hired on or after March 1, 2005 are not eligible for nor shall they receive longevity pay. Regular part-time employees, who received longevity pay in 2001, shall receive \$35 for each full year of continuous service, until their employment terminates. Regular part-time employees who did not qualify for longevity pay in 2001 (those that had less than five full years continuous service as of 12/01/01), are not eligible for longevity pay.
- 7.10.1 A Full-Time employee who retires or dies during the year prior to December 1st shall be entitled to a pro-rata longevity pay for the number of months since the previous December 1st to the date of retirement or death.



- 8 **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: November 23, 1999

AMENDED: April 23 2002; October 12, 2004; February 22, 2005; August 12, 2008; **December 18, 2018**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-20 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #346 titled "Retirement" to eliminate the option of a 0% employee contribution within the defined contribution retirement plans and establish how employees currently in the 0% option will transition to the other plan option for which they are eligible.

We met with Ms. Broadfoot who informed the committee that this language applies to non-union employees eligible for a retirement benefit. If a bargaining unit has specific contract language in their collective bargaining agreement that addresses the defined contribution retirement plan's contribution rates, that language would take precedent over this policy until terms are negotiated in collective bargaining agreements.

We recommend approval of revised County Policy #346 titled "Retirement."

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

(Policy begins on next page)



Category: 300
Number: 346

Subject: **RETIREMENT**

1. **PURPOSE:** It is the purpose of this policy to assist County employees by providing for their health and well-being during their retirement years.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** None
6. **POLICY:**
 - 6.1 Retirement Benefit Plans. Retirement benefit plans vary depending upon employee classification and hire date. Said plans are modified from time to time by the direction of the Board of Commissioners. Eligible employees hired prior to June 1, 1994 were required to become members of the defined benefit plan administered under the rules established by the Michigan Municipal Employees Retirement System (MERS). Eligible employees hired on or after June 1, 1994 are required to become members of the defined contribution plan. There is no mandatory retirement age.
 - 6.2 Defined Benefit Plan (MERS). The County currently pays the entire cost for this plan without any employee contribution required, unless otherwise set forth in a collective bargaining agreement. Benefits are based on a formula, including final average compensation, years of service and benefit program. In addition, an employee must reach a minimum age and/or complete a minimum number of years of service in order to be eligible for the particular MERS pension benefit under which they are covered. Benefit payment options allow for beneficiary coverage and may also include cost of living adjustments. Credit may be given for previous county service, military service, and generic service. Employees may purchase “generic service” up to five (5) years in accordance with MERS policies and procedures with the employee paying one hundred percent (100%) of the cost. Employees may purchase qualified “governmental service” in accordance with MERS policies and procedures with the employee paying one hundred percent (100%) of the cost.

Employees may purchase “military service” in accordance with MERS policies and procedures, if the employee was hired prior to May 17, 1994, with the employee paying one hundred percent (100%) of the cost. In order to receive credit for generic, governmental or military service, the employee must pay their cost share in full at the time of purchase.



6.3 Defined Contribution Plan. For employees hired prior to March 1, 2005, a pre-tax employee contribution of ~~either 0% or 3%~~ of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of ~~6% or 9%, respectively~~. For employees hired on or after March 1, 2005, a pre-tax employee contribution of ~~either 0% or 6%~~ of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of ~~3% or 6% respectively~~. Benefits are based on the dollar amount in an employee's account at the time of separation and the selection of one of several pay out methods approved by the United States Department of Treasury, Internal Revenue Service. The amount in the employee's account accumulates from a combination of the above described contributions and self-directed investment earnings. Upon separation, employees may choose to begin using the entire amount of their contribution plus a percentage of the County's contribution based on their months of services as provided below.

MONTHS OF SERVICE	PERCENTAGE
0-35	0%
36-47	25%
48-59	50%
60-71	75%
72 or more	100%

As soon as practical after approval of the policy: (1) those employees in the six percent (6%) employer contribution and zero percent (0%) employee contribution shall complete the appropriate paperwork to transition into the nine percent (9%) employer contribution and three percent (3%) employee contribution option, (2) those employees in the three percent (3%) employer contribution and zero percent (0%) employee contribution will complete the appropriate paperwork to transition to the six percent (6%) employer contribution and six percent (6%) employee contribution option.

6.4 Re-employment of Retired County Employees. To ensure a more representative workforce and provide employment opportunities, an employee who retires from Saginaw County in accordance with MERS guidelines and/or IRS regulations, will not be rehired into the County as a regular full-time, regular part-time, or on-call employee or pursuant to a contract, except (1) as a seasonal laborer in the Parks & Recreation Department, Maintenance Department, or Mosquito Abatement Commission which is not to exceed six (6) months; (2) to train a successor which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period; and (3) to temporarily fill a vacant position while the department is actively searching for a permanent replacement, provided the department head requests a waiver of the hiring freeze and which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period. The County Controller/CAO will be responsible for providing a report to the Labor Relations Committee identifying the rehiring of County retirees. The report shall include date of rehire, length of re-employment, purpose of re-employment, and name of rehired retiree.



6.5 Health Insurance.

6.5.1 To be eligible for retiree health insurance, an employee must satisfy both the age and continuous length of service requirements associated with retirement under the MERS Defined Benefit Plan even if they are members of the Defined Contribution Plan. An employee hired before January 1, 1993 and retiring shall be entitled to health insurance for themselves, their spouse and their dependents, as defined by County Policy. The employee must continue with the group health option in which they are enrolled (either CB1 or CB8) prior to retirement, provided proper application is made prior to retirement and the above described age and service requirements are met.

Employees hired after January 1, 1993 and prior to March 1, 2005, who similarly retire, shall be entitled to continue with single coverage (employee only) in the group health option in which they are enrolled, (either CB1 or CB8) prior to retirement. Employees hired on or after March 1, 2005 and employees that made an irrevocable election to refuse retiree health insurance are not eligible for retiree health insurance.

6.5.2 Employees hired on or after March 1, 2005, will not be eligible for retiree health insurance. They and those employees who have previously made an irrevocable decision to refuse retiree health insurance, shall thereby be enrolled in an employer sponsored Health Care Savings Program (HCSP) or its equivalent. The County will contribute 1% of eligible employee's gross wages to the HCSP. Additionally, eligible employees shall contribute 0.25% of their bi-weekly gross wages to the HCSP. Allowable changes to employee contribution levels shall be in accordance with the HCSP participation document.

6.5.3 Employees who retire on or after January 1, 1991 and prior to January 1, 2014 and who are eligible for and elect to receive health insurance coverage, shall be required to pay a percentage of premiums for said coverage, as indicated in TABLE A listed below. Payment shall be in accordance with the number of continuous years of service actually worked for Saginaw County regardless of the total number of credited years of service held by the employee for the purpose of calculating the County Defined Pension Benefit through MERS.

TABLE A

CONTINUOUS YEARS OF SERVICE ACTUALLY WORKED	EMPLOYER PAYS	EMPLOYEE PAYS
6	25%	75%
7	30%	70%
8	35%	65%
9	40%	60%
10	45%	55%
11	50%	50%
12	55%	45%
13	60%	40%



14	65%	35%
15	70%	30%
16	75%	25%
17	80%	20%
18	85%	15%
19	90%	10%
20 or more	95%	5%

Employees who retire on or after January 1, 2014 and who are eligible for and elect to receive health insurance coverage, shall be required to pay a percentage of premiums for said coverage, as indicated on TABLE B listed below. Payment shall be in accordance with the number of continuous years of service actually worked for Saginaw County regardless of the total number of credited years of service held by the employee for the purpose of calculating the County Defined Pension Benefit through MERS.

TABLE B

CONTINUOUS YEARS OF SERVICE ACTUALLY WORKED	EMPLOYER PAYS	EMPLOYEE PAYS
6	10%	90%
7	15%	85%
8	20%	80%
9	25%	75%
10	30%	70%
11	35%	65%
12	40%	60%
13	45%	55%
14	50%	50%
15	55%	45%
16	60%	40%
17	65%	35%
18	70%	30%
19	75%	25%
20 or more	80%	20%

Said payment shall be due thirty (30) days after invoice date. Overdue payments will be sent notices to pay. For invoices lapsing for more than ninety (90) days, a termination of insurance letter will be sent indicating coverage will terminate commencing the first date for which coverage has not been paid, i.e., if coverage was paid through January 31, termination is effective February 1. Also enclosed with this letter, will be an election form to transfer to a monthly offset payment in lieu of said coverage. The monthly offset payment amount will be the amount in effect on the date of the election, pursuant to the applicable collective bargaining agreement and/or County policy.



- 6.5.4 Employees who retire after January 1, 1993, and who are eligible for health insurance coverage, may elect to receive a monthly offset payment in lieu of said coverage, provided that they are not covered under a County paid health plan. A retiree may elect to discontinue his/her current health care coverage and elect to receive said monthly offset payment. The monthly offset payment will be the amount in effect at the time of election, pursuant to the applicable collective bargaining agreement and/or County policy. A retiree electing to receive the monthly offset payment in lieu of health coverage will not be eligible to opt back into the health plan. Employees hired on or after March 1, 2005, and those who have made an irrevocable election to refuse retiree health insurance, are not eligible to receive a monthly offset payment in lieu of said coverage.
- 6.6 Medicare. Upon becoming eligible for Medicare, the subscriber and his/her dependent(s) must enroll in both Part A and B of Medicare at the subscriber's expense. It is each individual's personal responsibility to contact the Social Security Administration regarding Medicare. Once enrolled, Medicare will become the primary coverage, while Saginaw County's health plan will be the secondary payor.
- 6.7 Blue Cross/Blue Shield of Michigan Savings Refund Shares – Contribution to Employee HCSP Account and Retiree Health Care Fund.

Historically, the County of Saginaw receives an annual Michigan Savings Refund (Refund) from Blue Cross/Blue Shield of Michigan (BCBSM). This annual refund has been based on physician and other medical provider settlements; pharmacy recoveries; and prescription drug rebates. For purposes of calculating a one-time County contribution to employees' HCSP accounts, the County will apportion each employee who is eligible to receive County-sponsored health benefits a pro-rata share of the annual refund on or before March 31 of the refund year. (e.g. 2013's annual Refund share, if any, will be distributed by March 31, 2014).

The pro-rata share will be based on the total number of County employees eligible to share the annual Refund amount. Eligibility for the pro-rata share of the Refund is contingent on the eligible employee having been employed the entire refund year, as no shares will be prorated. For purposes of this section only, "refund year" means the 12 month period recognized by BCBSM (historically, from December 1 through November 30).

Once determined, this pro-rata share will be contributed to the employee's HCSP account for those employees who have an HCSP account and are not eligible to receive retiree health insurance, subject to such rules governing such County contributions to the HCSP. The remaining sum of pro-rata shares (that are apportioned to those employees who are eligible for retiree health insurance) will be contributed to the County's retiree health care fund. Employees who are eligible to receive retiree health insurance shall not receive any pro-rata share of any refund.



By way of an example, if an employee left employment on November 29, after having been employed the rest of the entire refund year, he/she would not be eligible to receive any share of the Refund. The County has no control whether an annual Refund is provided by BCBSM or the amount of the annual Refund, if provided.

This section only becomes effective if all bargaining units agree to the same principle as set forth in this section. Otherwise the entire refund shall be contributed to the County's retirement health care fund.

6.8 Retiree Life Insurance. Life insurance shall be provided to eligible retirees in an amount designated by the Board of Commissioners without any cost share required from the subscriber.

7. ADMINISTRATIVE PROCEDURES: None

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: November 23, 1999

AMENDED: April 23, 2002; August 12, 2003; December 7, 2004; February 22, 2005; June 21, 2005; January 24, 2006; October 16, 2007; February 17, 2009; September 22, 2009; March 20, 2012; November 19, 2013; May 19, 2015; December 19, 2017; **December 18, 2018**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-21 from Robert V. Belleman, Controller/CAO, requesting approval to enter into a contract with Springsted for Phase II (\$28,600) covering professional level employees and Phase III (\$28,100) covering managerial level employees to finalize the Job Classification & Compensation Study.

We met with Mr. Belleman who stated there are 136 professional level employees within 70 job classifications and 64 employees in management positions. The process for Phase II and Phase III will follow the same process previously identified by Springsted for Phase I of this project. Further discussion was held regarding a prohibition on the reclassification of any positions contained within Phases II and III.

We recommend approval to enter into a contract with Springsted for Phase II (\$28,600) covering professional level employees and Phase III (\$28,100) covering managerial level employees to finalize the Job Classification & Compensation Study. Further recommend that there shall be no requests granted for reclassification of any positions contained within Phases II and III, including job description changes and wages, with the exception of Great Lakes Bay Michigan Works!



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-25 from Robert V. Belleman, Controller/CAO, recommending approval of a two (2%) percent base wage increase in FY 2019, two (2%) percent in FY 2020 and an amount equal to but not greater than two (2%) percent for FY 2021 for individuals in the County's ten (10) non-union positions, effective December 18, 2018.

Mr. Belleman addressed the committee and stated the Board of Commissioners previously approved collective bargaining agreements with the three (3) UAW unions. Those agreements authorized employees covered by those agreements a two (2%) percent base wage increase in FY 2019 and 2020 and for FY 2021 if the Budget Stabilization Reserve Fund ended FY 2021 in compliance with County Policy #221 – Fund Balance Policy.

We concur and recommend authorization of the base wage increases noted above for individuals in the County's ten (10) non-union positions effective December 18, 2018.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

DECEMBER 18, 2018

Your Labor Relations Committee considered Communication No. 12-18-28 from Robert V. Belleman, Controller/CAO, requesting approval and adoption of the Final Report for Phase I of the Compensation Study and authorize staff to negotiate implementation of the findings with the impacted bargaining units.

We met with Mr. Belleman who stated that representatives from Springsted presented their findings and outline of the final report covering Phase I of the Job Classification and Total Compensation Study to Department Heads and to the Board of Commissioners at a Committee of the Whole meeting on November 29, 2018.

We recommend approval and adoption of the Final Report for Phase I of the Compensation Study and authorize staff to negotiate implementation of the findings with the impacted bargaining units.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.9

DECEMBER 20, 2018

Your Labor Relations Committee considered Communication Nos. 12-18-1, 12-18-12, 12-18-17, 12-18-18, 12-18-23, 12-18-26, and 12-18-27 from various elected officials and department heads requesting waiver of the hiring freeze and approval to fill vacant positions in their respective departments as follows:

<u>Requestor</u>	<u>Department</u>	<u>Position(s)</u>
Josh Brown	Information Technology	Programmer/Analyst (2)
Paula McGlown	10 th Circuit Court	Clerk Typist III
Brittany Dougherty	Friend of the Court	Associate Attorney
Linda James	70 th District Court	Criminal Clerk/Cashier
Jessica Sargent	Commission on Aging	Deliver Driver (PT), Deliver Driver Floater (PT), Cooks Helper Floater (PT)
Christina Harrington	Health Department	Custodian, Immunization Clerk (2)
Mark Gaertner	Prosecutor’s Office	Assistant Prosecutor (3)

We recommend approval to waive the hiring freeze and fill the positions listed above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair
Kyle R. Harris
Carl E. Ruth

Susan A. McInerney, Vice-Chair
Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.10

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Animal Control Officers Association**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to Definitions category to clarify hours worked by a regular part-time employee and that a regular full-time employee shall be entitled to all benefits under the contract and the regular part-time employee shall receive only those benefits as enumerated, i.e. Holiday pay of 50% of the full-time rate.
3. Proposed amendment to Article 14, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.



4. Proposed amendment to Article 15 (Wages):
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.
5. Proposed amendment to Article 16 to provide for clarification that call-in pay is for regular full-time employees.
6. Proposed amendment to Article 16, Section 3 to include PTO used in increments of eight (8) hours and Holidays to be included for purposes of computing overtime.
7. Proposed amendment to Article 18 to provide that regular full-time employees receive eight (8) hours of pay for Holidays and regular part-time employees receive four (4) hours of pay for Holidays.
8. Proposed amendment to Article 19 - Bereavement Leave:
 - Proposing to follow revised County Policy Number 363 as amended.
9. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
10. Proposed amendment to Article 20, Section 17 to provide that regular part-time employees are not eligible to share in the annual refund from Blue Cross Blue Shield.
11. Proposed amendment to Article 22 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%). This Article was also amended to reflect that regular part-time employees are not eligible for retirement benefits.
12. Proposed amendment to Article 23, Section 2 for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and Animal Control Officers Association as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.11

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **GELC – District Court Probation Officers**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to introductory paragraph to clarify the County’s role as the “Funding Unit”.
3. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
4. Proposed amendments to Article 3, Sections 1 through 9 to provide for Union membership, payroll deductions for payment of dues, remittance of dues to the Union, and resignation of Union membership.
5. Proposed amendment to Article 4 to provide eight (8) hours of paid time each calendar year to the Chairperson and alternate Chairperson to attend Union training.
6. Proposed amendment to Article 9 to provide for direct deposit of employee pay checks into employee’s bank account.
7. Proposed amendment to Article 9, Section 2 to provide for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade which is at least 5% above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their departmental head for actual time worked and tasks performed.
8. Proposed amendment to Article 11 to provide for utilization of PTO twice per year in lieu of a tardy violation.
9. Proposed amendment to Article 11, Section 9 to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.



10. Proposed amendment to Article 13 - Bereavement Leave:
 - Proposing to follow revised County Policy Number 363 as amended.
11. Proposed amendment to Article 16, Section 15 to provide for payment of the cost of study materials and application fees for Substance Abuse certifications and forensic certifications required by the Court.
12. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
13. Proposed amendment to Article 19 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)
14. Wages:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and GELC – District Court Probation Officers as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.12

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM – Assistant Prosecutors**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)



2. Proposed amendment to Article 2, Section 2.5 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
3. Proposed amendment to Article 7 – Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
4. Proposed amendment to Article 8, Section 8.6 - Bereavement Leave:
 - Proposing to follow revised County Policy Number 363 as amended.
5. Proposed amendment to Article 9, Section 9.8 for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade which is at least 5% above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their departmental head for actual time worked and tasks performed.
6. Proposed amendment to Article 11 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)
7. Proposed amendment to Article 12, Section 12.1 to provide for the replacement of keys or cards and the cost for same to be in accordance with current County Policy Number 328.
8. Wages (Appendix A):
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and POAM – Assistant Prosecutors as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.13

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM – Detention Supervisors**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to introductory paragraph to clarify the County’s role as the “Funding Unit.”
3. Proposed amendment to Article 1 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
4. Proposed amendment to Article 9, Section 11 (Bereavement Leave) to provide that existing employees remain on the earlier policy with respect to bereavement leave and employees hired after the effective date of the contract follow County Policy Number 363 as amended.
5. Proposed amendment to Article 21, Section 2 for employees directed to work a above their classification. Employees will be paid at the lowest merit step in the new pay grade which is at least 5% above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their departmental head for actual time worked and tasks performed.
6. Proposed amendment to Article 21, Section 3 to provide for the replacement of identification cards to be in accordance with County Policy Number 328.
7. Proposed amendment to Article 21, Section 13 to provide for a list of preapproved part-time employees to be maintained and provided to the Court and Controller’s Office.
8. Proposed amendment to Article 22 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)
9. Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per life



10. Wages (Exhibit A):
- 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and POAM – Detention Supervisors as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.14

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM – Detention Youth Care Specialists**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to introductory paragraph to clarify the County’s role as the “Funding Unit”.
3. Proposed amendment to Article 1 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.
4. Proposed amendment to Article 9, Section 11 (Bereavement Leave) to provide that existing employees remain on the earlier policy with respect to bereavement leave and employees hired after the effective date of the contract follow County Policy Number 363 as amended.
5. Proposed amendment to Article 16 (Health Insurance):
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per life



6. Proposed amendment to Article 21 for employees directed to work a above their classification. Employees will be paid at the lowest merit step in the new pay grade which is at least 5% above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their departmental head for actual time worked and tasks performed.
7. Proposed amendment to Article 22 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%).
8. Wages (Exhibit A):
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and POAM – Detention Youth Care Specialists as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McNerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.15

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM – Family Division Probation Officers**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to introductory paragraph to clarify the County’s role as the “Funding Unit”.
3. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.



4. Proposed amendment to Article 9, Section 1 to provide for the direct deposit of pay checks into employees' bank account.
5. Proposed amendment to Article 9, Section 2:
 - Providing that compensatory time shall be used no later than September 30 of the fiscal year.
 - Providing that employees keep logs showing time worked above their classification and contain actual time worked, specific tasks performed and employees will be compensated accordingly for time worked in the higher classification.
6. Proposed amendment to Article 13 - Bereavement Leave:
 - Proposing to follow County Policy Number 363 as amended.
7. Proposed amendment to Article 15, Section 9 requiring the employee to reach their Supervisor or Court Administrator if they intend to quit work early for the day.
8. Proposed amendment to Article 16 - Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per life.
9. Proposed amendment to Article 18 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%).
10. Proposed amendment to Salary Schedule:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and POAM – Family Division Probation Officers as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



FROM: COMMITTEE ON LABOR RELATIONS -- 5.16

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Teamsters – Public Health – COA**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to Article 3, Section 3.7 to provide for the submission of a letter of intent and updated resume for employees seeking a promotion or transfer.
3. Proposed amendment to Article 3, Section 3.7(C) to extend the trial period on transfers and promotions from thirty (30) days up to ninety (90) days.
4. Proposed amendment to Article 3, Section 3.13 for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.
5. Proposed amendment to Article 6, Section 6.1 (Wages):
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.
6. Proposed amendment to Article 9, Section 9.9(A) to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.
7. Proposed amendment to Article 10, Section 10.9 - Bereavement Leave:
 - Proposing to follow revised County Policy Number 363 as amended.
8. Article 12 - Health Insurance:
 - Teamsters proposing employees switch from Community Blue 1 and Community Blue 8 to Michigan Conference of Teamsters Welfare Fund (subject to Union vote on December 20, 2018).
 - PA 152 Hard Caps – commitment in all three years.
 - Upon retirement, retirees to enroll in Community Blue 8 (CB8) for retiree health care.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.



9. Proposed amendment to Article 13, Section 13.1 to schedule lunches around clinic closure hours and to provide that late arrivals will be governed by the terms of County Policy Number 333 – Hours of Work, as amended.
10. Proposed amendment to Article 15, Section 15.1 to provide for the inclusion of PTO in eight (8) hour increments to be considered as hours worked for purposes of computing overtime, with the exception of the Environmental Health Specialist.
11. Proposed amendment to Article 16, Section 16.8 to require employees to speak with their supervisor in charge to approve time off, in the event the Commission on Aging closes their center due to inclement weather.
12. Proposed amendment to Article 16, Section 16.11 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%).
13. Proposed amendment to Article 16, Section 16.16 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and Teamsters – Public Health – COA as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.17

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Teamsters – Public Health – Nurses**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)
2. Proposed amendment to Article 2 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.



3. Proposed amendment to Article 4, Section 4.2(G) to provide for the increase in the number of part-time nurses up to six (6) if such additional staffing is required by a grant or new program to meet those service needs.
4. Proposed amendment to Article 4, Section 4.4 to provide that Nurse Practitioners are not included for purposes determining the number of temporary or contract employees.
5. Proposed amendment to Article 13, Section 13.2 to provide that an employee interested in a vacancy shall submit a letter of intent and updated resume.
6. Proposed amendment to Article 16 (Wages):
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus.
7. Proposed amendment to Article 16, Section 16.4 to provide the Controller with authority to place nurses up to the twelve (12) month step if they have appropriate previous nursing experience.
8. Proposed amendment to Article 16, Section 16.6 for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade at least five percent (5%) above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their department head for actual time worked and tasks performed.
9. Proposed amendment to Article 17 to provide the Health Officer with the option to change evening hours for the clinic from Wednesday to an alternate day based upon feedback from the staff and the results of the evaluation of the program (customer surveys).
10. Proposed amendment to Article 20, Section 20.10 to provide for members to donate PTO to a donation bank to support fellow employees in personal or family situations in accordance with County Policy Number 341.
11. Proposed amendment to Article 21, Section 21.4 to provide that employees shall return to work if they have been dismissed from jury duty during regular scheduled work hours and at least one hour remains in their scheduled work day.
12. Proposed amendment to Article 21, Section 21.8 - Bereavement Leave:
 - Proposing to follow revised County Policy Number 363 as amended.



13. Article 24 - Health Insurance:
 - Teamsters proposing employees switch from Community Blue 1 and Community Blue 8 to Michigan Conference of Teamsters Welfare Fund (subject to Union vote on December 20, 2018).
 - PA 152 Hard Caps – commitment in all three years.
 - Upon retirement, retirees to enroll in Community Blue 8 (CB8) for retiree health care.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.

14. Proposed amendment to Article 25 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%)

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and Teamsters – Public Health – Nurses as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

FROM: COMMITTEE ON LABOR RELATIONS -- 5.18

DECEMBER 18, 2018

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **TPOAM**. The agreement covers the period commencing December, 2018 and ending September 30, 2021. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years (December 2018 – September 30, 2021)

2. Proposed amendment to Article 2, Section 3 to provide for implementation of any change in the salary structure or wages as a result of the compensation study to be implemented over a five (5) year period of time.

3. Proposed amendment to Article 7 to update the language regarding promotions and transfers to provide for applications to be submitted rather than bids.



4. Proposed amendment to Article 7, Section G for employees directed to work above their classification. Employees will be paid at the lowest merit step in the new pay grade which is at least 5% above the salary they are currently receiving. Employees will be required to keep a log of their time and submit same to their departmental head for actual time worked and tasks performed.
5. Proposed amendment to Article 10, Section 3 to provide for the inclusion of PTO used in increments of eight (8) hours for purposes of computing overtime.
6. Proposed amendment to Article 14 - Health Insurance:
 - Community Blue 1 (CB1).
 - Community Blue 8 (CB8) - unchanged.
 - PA 152 Hard Caps – commitment in all three years.
 - Addition of orthodontic services to dental coverage. Coverage is 50% with a \$1,500 maximum per person total per lifetime.
7. Proposed amendment to Article 16 - Bereavement Leave:
 - Proposing to follow County Policy Number 363 as amended.
8. Proposed amendment to Article 17, Section 8 to include DPW Maintenance Worker and Parking Attendant as recipients of a footwear allowance for safety shoes.
9. Article 20 – Wages:
 - 2018 – 2019 – 2% base wage increase.
 - 2019 – 2020 – 2% base wage increase.
 - Up to a 2% wage increase for 2020 – 2021, contingent on Budget Stabilization Fund.
 - \$100 signing bonus
10. Proposed amendment to Article 22 eliminating the zero percent (0%) option on the DC Plan with the current employees and electing a three percent (3%) employee contribution and nine percent (9%) employer contribution. For new employees the employee contribution will be six percent (6%) and the employer contribution will be six percent (6%).

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and TPOAM as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



6. **Executive Committee – C. Ruth, Chair**

6.1) **Commission on Aging**, re: Approval to use fund balance in the amount of \$8,016.25 for the purchase of a copier/printer for the department

- *Krafft moved, seconded by Theisen, to approve 6.1. Motion carried.*

FROM: EXECUTIVE COMMITTEE -- 6.1

DECEMBER 18, 2018

Your committee considered Communication No. 12-18-29 from Jessica Sargent, Director, Commission on Aging, requesting approval to utilize \$8,016.25 for the purchase of a copier/printer for the department.

We met with Ms. Sargent who explained that the current copier was installed in 2011 and, due to the changes in the phone system, the ability to use facsimile technology was lost and the current printer does not support the new technology. Much of the contact with service providers is done through facsimile and the current practice is cumbersome and time consuming. The option given was to add server space; however Saginaw County Information Technology (IT) Department does not support this option. There is currently \$648,000 in COA fund balance. This updated copier/printer is a necessity and is essential for day to day operations.

We recommend approval to utilize \$8,016.25 from the agency’s fund balance for the purchase of a copier/printer for the department.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Susan A. McInerney

Charles M. Stack

7. **Legislative Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

12-18-18.1) November 4, 2018 – November 17, 2018

12-18-18.2) November 18, 2018 – December 1, 2018

- *Hadsall moved, seconded by Krafft, to approve 12-18-18.1 and 12-18-18.2 leaving room for exceptions. There were no exceptions and the motion carried.*



COMMITTEE COMPENSATION - 12.18.18.1

DECEMBER 18, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 4 - November 17, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/05/18	Human Services Committee	McInerney	\$50.00	1
			Theisen	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
2	11/06/18	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Ruth	\$50.00	1
3	11/07/18	Crime Prevention Council	Ruth	\$25.00	1
4	11/07/18	Committee of the Whole - CVB	10 Present	\$500.00	10
Dwan, Hadsall, Harris, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick</i>					
5	11/07/18	County Services Committee	Stack	\$25.00	1
			Hadsall	\$25.00	1
			Harris	\$25.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1
6	11/08/18	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
7	11/13/18	Committee of the Whole - CVB	10 Present	\$500.00	10
			Dwan, Hadsall, Harris, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick</i>		
8	11/13/18	Labor Relations Committee	Kilpatrick	\$50.00	1
			McInerney	\$25.00	1
			Harris	\$25.00	1
			Stack	\$25.00	1
			Ruth	\$25.00	1
9	11/13/18	Executive Committee	Ruth	\$25.00	1
			McInerney	\$25.00	1
			Hadsall	\$25.00	1
			Stack	\$25.00	1
			Krafft	\$25.00	1



Board of Commissioners – December 18, 2018

10	11/14/18	Castle Museum	Hadsall	\$50.00	1
11	11/15/18	Commission on Aging	Stack	\$50.00	1
12	11/15/18	Community Action Committee	O'Neal	\$50.00	1
13	11/16/18	MAC General Government Committee/Lansing	Harris	\$50.00	1
				<hr/>	
TOTAL				\$2,375.00	55

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-16-18)

COMMITTEE COMPENSATION - 12.18.18.2

DECEMBER 18, 2018

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 18 - December 1, 2018

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/19/18	MAC Health & Human Svcs./Lansing	McInerney	\$50.00	1
2	11/19/18	HealthSource Saginaw Advisory Brd.	Stack	\$50.00	1
3	11/20/18	Board Session Dwan, Hadsall, Kilpatrick, Krafft, McInerney, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Harris</i>	10 Present	\$500.00	10
4	11/27/18	Land Bank Authority	Ruth	\$50.00	1
5	11/29/18	Committee of the Whole Dwan, Harris, Krafft, McInerney, O'Neal, Ruth, Stack, Webster <i>Absent: Hadsall, Kilpatrick, Theisen</i>	8 Present	\$400.00	8
				<hr/>	
				\$1,050.00	21
				0	

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-30-18)



RESOLUTIONS

RESOLUTION “A” BOARD OF COMMISSIONERS COUNTY OF SAGINAW

RESOLUTION AND ORDER APPROVING ENLARGEMENT OF BOUNDARIES OF THE VILLAGE OF ST. CHARLES, SAGINAW COUNTY, MICHIGAN

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 18th day of December, 2018.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

ABSENT: *None*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, The Board of Commissioners of Saginaw County, Michigan, at a regular meeting held this December 18, 2018 has duly considered a Petition submitted by the Village of St. Charles to enlarge the Village boundaries to include the following described premises:

Property I.D. No. : 13-09-3-09-1008-000

Property Description: A Parcel of land in Sec 32, Town 11 N, R 3 E, Saginaw County, Michigan

Commencing at the S ¼ Corner, thence N 460.06’, thence W 22.95’ to the center line of M-52 & POINT OF BEGINNING: Thence W 467.07’, thence N 191.42’, thence S 84°E 468.50’ to the center line of M-52, thence S 157.99’ to the point of beginning. 1.87 acre, more or less

AND WHEREAS, Notice of Presentation of said Petition to the Saginaw County Board of Commissioners was duly posted, and proof thereof submitted for a hearing to be held on this date, December 18, 2018 and notice thereof duly posted at the Board of Commissioners, Room 200 in the City of Saginaw located at 111 S. Michigan Ave., Saginaw, MI 48602, and an opportunity for public hearing thereon was held this day.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Commissioners of Saginaw County, Michigan, that the Petition of the Village of St. Charles to enlarge the Village boundaries by including the above-described premises therein is hereby approved and granted, and that the premises described in said petition shall henceforth be included within the corporate limits of the Village of St. Charles, and further that the County Clerk is hereby directed to enter a copy of this order upon the Board of Commissioners’ records and to transmit a certified copy thereof to the Secretary of State and to the Village Clerk of St. Charles.



Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

TOTAL: 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 18th day of December, 2018, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of December, 2018.

Michael J. Hanley, County Clerk
County of Saginaw

UNFINISHED BUSINESS

Labor Relations Committee – K. Kilpatrick, Chair; S. McInerney, Vice-Chair

- 5.3) **Health Department**, re: Waiver of the hiring freeze and approval to fill the vacant position of **Senior Public Health Nurse** and two (2) positions of **Public Health Nurse**; and approval for a wage adjustment for the remainder of FY 2019 to fill vacant Public Health Nurse positions up to Step 3 of the pay scale
- ~~5.5) **70th District Court**, re: Waiver of the hiring freeze and approval to fill the position of **Criminal Clerk/Cashier/Courtroom Substitute (Withdrawn – position filled)**~~
- 5.6) **County Clerk**, re: Waiver of the hiring freeze and approval to fill the positions of **Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk**
- 5.8) **Friend of the Court**, re: Waiver of the hiring freeze and approval to fill the positions of **Account Specialist, Enforcement Analyst, and Receptionist**

NOVEMBER 20, 2018 BOARD SESSION

- *Kilpatrick moved, seconded by Theisen, to postpone Board Reports 5.3, 5.5, 5.6, and 5.8 requesting waiver of the hiring freeze to the December session, as these positions are contained in the final report of the Job Classification & Compensation Study being submitted to commissioners at a Committee of the Whole this week. Motion carried with a Nay vote recorded for McInerney.*

DECEMBER 18, 2018 BOARD SESSION

- *Kilpatrick moved, seconded by Harris, to approve 5.3. Motion carried.*
- *Kilpatrick moved, seconded by Harris, to approve 5.6. Motion carried.*
- *Kilpatrick moved, seconded by Harris, to approve 5.8. Motion carried.*



UNFINISHED BUSINESS

December 18, 2018

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-30 from Christina Harrington, Health Officer, Public Health, requesting waiver of the hiring freeze and approval to fill the vacant position of **Senior Public Health Nurse**; waiver of the hiring freeze and approval to fill two (2) vacant positions of **Public Health Nurse**; and approval for a wage adjustment for the remainder of FY 2019 to fill vacant Public Health Nurse positions up to Step 3 of the pay scale based on years of experience.

We met with Ms. Harrington who informed the committee that recent staffing changes resulted in two (2) vacant public health nurse positions; and due to a retirement, the Senior Public Health Nurse position has become vacant. All positions are fully funded by the Michigan Department of Health and Human Services, which fulfills the contractual obligation to provide specific clinical services within Saginaw County. The wage adjustment up to a Step 3 of the current starting wages for these positions, based on experience, for the remainder of FY 2019 will allow for better recruitment options for the department.

We recommend waiver of the hiring freeze for the nurse positions noted above and approval to continue the wage adjustments for the remainder of FY 2019.

Respectfully submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

UNFINISHED BUSINESS

December 18, 2018

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-9 from Michael Hanley, County Clerk, requesting waiver of the hiring freeze and approval to fill the positions of **Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk**.

We met with Mr. Hanley who stated that as of October 22, 2018 the office has been working short-handed as a result of the employees that were in these positions accepting other positions within Saginaw County Government. These positions are currently vacant and in the budget.

We recommend approval to waive the hiring freeze and fill the positions of Vital Records Office Clerk, Circuit Court Records Clerk, and Circuit Court File Clerk.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack



UNFINISHED BUSINESS

December 18, 2018

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

NOVEMBER 20, 2018

Your Labor Relations Committee considered Communication No. 11-20-24 from Susan Prine, Friend of the Court, requesting waiver of the hiring freeze and approval to fill the positions of **Account Specialist, Enforcement Analyst, and Receptionist**.

We met with Ms. Prine who stated these positions are vital to the operation of the office; and all are currently vacant and in the budget.

We recommend approval to waive the hiring freeze and fill the positions of Account Specialist, Enforcement Analyst, and Receptionist.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Carl E. Ruth

Susan A. McInerney, Vice-Chair

Charles M. Stack

PROCLAMATIONS

None

APPOINTMENTS

Chairman Ruth made the following appointments/re-appointments:

- Jonna Scharf to the **Animal Control Advisory Council** for a term that expires December 31, 2021
- Timothy Morales, Steve Jonas and Rob Grose to the **Brownfield Redevelopment Authority** for terms that expire December 31, 2021
- Rene DeSander to the **Mosquito Abatement Commission** for a term that expires January 1, 2022
- Timothy Courtney, Michael Cicalo, Tom Koski, and Charles Sledge to the **Planning Commission** for terms that expire December 31, 2021
- Terry Nichols, Charles Stack, and Ace Armstrong to the **Solid Waste Management Planning Committee** for terms that expire December 31, 2021
- Amos O'Neal, Al Kaufman, and Jeff Turner to the **Tri-City Area Joint Zoning Board** for terms that expire December 31, 2020

ELECTIONS

- Hadsall moved, seconded by McInerney, to elect Gene Nuckolls, Dr. Charles E. Mueller, and Calvin Williams to the **Board of Health** for terms that expire December 31, 2021. Motion carried.
- O'Neal moved, seconded by Kilpatrick, to elected Brian Wellman, Trevis Ruffin, and Dr. Waheed Akbar to **HealthSource Saginaw, Inc.** for terms that expire December 31, 2021. Motion carried.



- McInerney moved, seconded by O’Neal, to elect Carl Ruth to the **Land Bank Authority** for a term that expires December 31, 2022. Motion carried.
- Theisen moved, seconded by O’Neal, to elect Azola Williams and Demond Tibbs to the **Parks & Recreation Commission** for terms that expire January 1, 2022. Motion carried.

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth wished everyone a Merry Christmas and Happy New Year and read Saginaw County’s Value Statement:

Because we exist to serve the public, representatives of Saginaw County will...

- *Treat others with kindness and respect*
- *Demonstrate accountability*
- *Cultivate a culture of innovation and inclusion*
- *Engage others through open communication*
- *Demonstrate appreciation of other by being visibly present*

And do this all on a foundation of honesty and integrity

COMMISSIONER AUDIENCES

- ◆ Commissioner Webster introduced Larry G. Toft, the author of a recently published book titled “Downtown Saginaw: Heart of a Historic City,” commenting on the message contained on the back of the book that is still fitting today. The books are available at the Castle Museum and Antique Warehouse, with all proceeds going to the Historical Society for preservation.
- ◆ Chair Ruth asked Mike Hanley, County Clerk, to comment on the new Riverfront Saginaw signage that was facilitated by Kevin Schultz and the Leadership Saginaw Class of 2015. Signs are located at State/Johnson at N. Michigan, Rust and Washington (M-46 & M-13), Williams and Gratiot, the entrance to Ojibway Island, and an additional sign is planned for TheDow Event Center.
- ◆ Commissioner McInerney thanked the Board of Commissioners for her gift of an engraved watch, and she thanked incoming Commissioner Sheldon Matthews for his gift of flowers and an angel, and stated it was an honor to serve on the Board of Commissioners for eight (8) years.

By Commissioner Harris, seconded by Commissioner O’Neal: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:40 p.m.

CARL E. RUTH, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk