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**SAGINAW COUNTY BOARD OF COMMISSIONERS  
SUMMARY OF OFFICIAL PROCEEDINGS  
JANUARY 19, 2021 SESSION**

The January Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:03 p.m., Tuesday, January 19, 2021 via Zoom pursuant to P.A. 228 of 2020 and P.A. 254 of 2020 due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** *Christopher S. Boyd, Kathleen K. Dwan, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster – 11*

**Absent:** – 0

✚ Commissioner Dwan gave the invocation before leading the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Commissioner Boyd requested a correction to the December 15, 2020 Board Session Minutes under Unfinished Business (Pg. 38). After his review of the meeting and discussion with former County Clerk Michael Hanley, the vote taken on the new Responsible Contractor Policy, with associated Resolution, and amendment of the current Purchasing Policy was not valid. At that meeting, discussion was held on the policies and Commissioner Matthews “Called the Question,” which stopped debate. The vote that followed was recorded on the proposed policies and, although it passed by a vote of 7 to 4, the vote should have been taken on the Motion to End Debate first, rendering that first vote invalid. A vote was taken on the Motion to End Debate near the end of the meeting, but that motion failed and a re-vote on the Responsible Contractor Policy/Purchasing Policy did not occur.
- After discussion, the Minutes of the December 15, 2020 Board Session were unanimously approved as corrected to reflect that the vote taken on the Responsible Contractor Policy, with associated Resolution, and amendment of the current Purchasing Policy was not valid. Since the motion remained active on the floor, the consensus between the Board, Civil Counsel, and the Controller was to bring the matter to the floor under Unfinished Business at this meeting.

### **AUDIENCES**

- Rob Train, Vice President of Operations, Granger Construction, thanked the Board for consideration as Construction Manager of the Saginaw County Animal Care & Control Resource Center and advised of Granger’s commitment to use local contractors on the project. Since 2013, Granger has contracted with Saginaw County companies for over \$53 million and has proven success with Saginaw contractors. Granger is also working on an academic partnership with Delta College with its construction-related programs, including construction management and other trade programs, mentorship, and internships. He stated the county’s selection committee recognized its experience with completing a similar project in Ingham County, which was highly successful, and lab facilities at MSU Veterinary Hospital, all having to do with animal care.

- Veronica Horn, President/CEO, Saginaw County Chamber of Commerce, addressed the Board and asked that the Board revisit the process developed by the review committee as it relates to choosing a Construction Manager for the Animal Care & Control Resource Center project. She stated it is not a design/build project and that should make a difference as to how the winning bid was selected. There are concerns that points were not afforded to the local Saginaw County construction firms, which pay property taxes, including the new millage that will fund the center; they employ residents of Saginaw County who also pay taxes and help our economy; and subcontractors hired will include those living here and paying taxes. She believes these factors should be a major consideration when making decisions of this magnitude and stated we should be advocating for local contractors and asked that the board reconsider the criteria used to make this decision.
- Jimmy Greene stated Saginaw County has had an adequate existing Purchasing Policy for construction services for years and his only issue with it was the Prevailing Wage provision that was repealed at the state level but not at the county. The county attorney looked at where it would be best positioned and allowed the building trades unions to weigh in on provisions of the Responsible Contractor Policy with the goal of a fair and open bidding position. He implored the board to go back and revisit the Responsible Contractor Policy, have community audiences, and uncomplicate what was complicated within the policy.

## **LAUDATORY RESOLUTIONS**

None

## **INITIATORY MOTIONS**

None

## **REPORTS OF COMMITTEES**

- The recommendation to designate Granger Construction as Construction Manager for the Saginaw County Animal Care & Control Resource Center project was sent back to County Services Committee
- Approved designation of Spence Brothers as Construction Manager for TheDow Event Center projects
- Approved Electronic Transactions and Voucher Payments for November 2020
- Approved an increase to the Sheriff's FY 2021 Budget by \$20,000 (101-30101) and \$53,552 (207-30104) to account for the new pay scale and benefits for it Administrative Assistant position
- Approved an increase to the Sheriff's FY 2021 Budget using revenue received from forfeited gun sales to increase the Law Enforcement Fund by \$5,000 (Capital) and \$2,918 (Other Operating Supplies)
- Approved an increase to the Sheriff's Law Enforcement Fund by \$30,000 using revenue received from Federal inmate bed space to cover the difference in wages between a Deputy and Sergeant
- Approved revision of County Policy #365 "COVID-19 Emergency Paid Sick Leave Act Policy" and County Policy #366 "Family Medical Leave Act (FMLA) Expansion Policy" to extend the expiration date of the Families First Coronavirus Response Act (FFCRA)
- Approved revision of County Policy #343 "Employee Insurance;" #361 "Disability Leave;" and #341 "Paid Time Off" to create a uniform eligibility schedule for employee insurance benefits, PTO and disability leave
- Approved modification of the Sheriff's PCN Roster for FY 2021 to increase the Administrative Assistant position from part-time to full-time; adjustment of the position to a 50/50 split between Administration and Law Enforcement; and waiver of the hiring freeze to fill the position
- Approved converting a Deputy PCN (207016) and creation of a new Sergeant position in the Sheriff's Office
- Approved waiver of the hiring freeze for the position of Program Specialist at the Commission on Aging

- Approval of Memorandums of Understanding with the following bargaining units regarding accelerating the entitlement to health/vision/dental to the first of the month following 30 days for new hires, clarifies the onset date for accrual of Paid Time off (PTO), and changes made to the Disability Policy regarding eligibility:
  - POAM Detention Supervisors, POAM Detention Youth Care Specialists, POAM District Court Probation Officers, POAM Family Division Probation Officers, POAM Assistant Prosecutors, TPOAM Court & Elected Officials, Teamsters Local 214 (COA & Public Health), Teamsters Local 214 (Nurses), POAM Animal Control, POAM Non-312 Corrections, POAM Command, UAW Unit 48 – Managers, UAW Unit 50 – Professionals, UAW Unit 49 – Paraprofessionals, POAM 312 Eligible – Deputies, and COAM – Sergeants
- Approved Committee Compensation Reports 1-19-21.1 and 1-19-21.2

## RESOLUTIONS

- ❖ The Board took no action on the proposed Resolution that assigned oversight and management of the renovation of The Dow Event Center Capital Improvement Project to the Saginaw County Building Authority

## UNFINISHED BUSINESS

(See Approval of Minutes above)

Consideration of the proposed Responsible Contractor Policy with associated Resolution and amendment of the Purchasing Policy was referred to a Committee of the Whole

## APPOINTMENTS

Appointed Mary Speaker, Cheri Stack, Tom McIntyre, Dennis Morrison, Terry Crevia, Julia Rohde, Reno Shores, Martin “Marty” Warnick, Exie Robinson, Larry Packard, and Robert Hanley to the **Commission on Aging Board** for terms that expire December 31, 2022

## ELECTIONS

### HealthSource Saginaw, Inc.

- ✓ Elected Dennis Krafft (*Commissioner*), Jack Tany (*Commissioner*), and Carl Ruth (*Board Chair*) to 2-year terms that expire December 31, 2022

### Saginaw County Community Mental Health Authority

- ✓ Elected Tracy Raquepaw (*General Public*), Leola Wilson (*General Public*), and John Pugh (*General Public*) to 3-year terms that expire March 31, 2023

## COMMISSIONER AUDIENCES

- ❖ Commissioner Krafft announced the Zehnder’s Snowfest from January 29 – 31, 2021 in Frankenmuth as a limited event this year due to COVID-19 restrictions. Although there is no entertainment nor a warming tent or fireworks, everyone is encouraged to walk around downtown and enjoy the snow and ice sculptures that will be on display.

## **CHAIR ANNOUNCEMENTS**

- ❖ Chairman Ruth thanked everyone for their support as we continue to work and do the business of the county. He stated we are here to represent the vision of our county and our constituents, to do things right and make sure everything goes smoothly.

Respectfully Submitted,

### **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**FEBRUARY 16, 2021 SESSION**

The February Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, February 16, 2021 via Zoom pursuant to P.A. 228 of 2020 and P.A. 254 of 2020 due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** *Christopher S. Boyd, Kathleen K. Dwan, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster – 11*

**Absent:** – 0

✚ Commissioner Tany gave the invocation before leading the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Commissioner Krafft, seconded by Commissioner Boyd, moved to approve the Minutes of the January 4, 6, and 19, 2021 Board Session, Minutes of the February 3, 2021 Committee of the Whole, and all previous Committee of the Whole sessions held in 2020 during closure due to the pandemic. Motion carried unanimously.

### **AUDIENCES**

- Amos O’Neal, 95<sup>th</sup> District State Representative, gave a brief update on State of Michigan issues affecting Saginaw County, including constitutional revenue sharing at a 2% increase for this upcoming fiscal year; Assistance to 24 cities in Michigan impacted by decrease in income tax is proposed at \$70 million to address this issue (approx. \$2 million each); Governor Whitmer offered her budget and it should be finalized by the end of June, first of July 2021; Bills were put forth offering amendments that include additional school aid, apprentice programs under union affiliates, and other items. Representative O’Neal will be attending board meetings in the future to update commissioners on State of Michigan issues.

### **LAUDATORY RESOLUTIONS**

None

### **INITIATORY MOTIONS**

None

### **REPORTS OF COMMITTEES**

- Approved appointment of Randy Tashjian, M.D. as Chief Deputy Medical Examiner at MIFSM
- Approved waiver of the out-of-state travel ban to allow two (2) members of Sheriff command personnel to attend Internal Affairs training in Florida in March 2021; further, the out-of-state travel ban implemented by the Board in April 2020 due to the COVID-19 pandemic remains in effect
- Approved designation of Granger Construction as Construction Manager for the Saginaw County Animal Care & Control Resource Center project

- Approved new County Policy #244 – “Responsible Contractor Policy” and revisions to current County Policy #241 – “Purchasing Policy”
- Approved acceptance of a donated Sweeper Truck from MBS International Airport to HW Browne Airport
- Approved an increase to the Sugar Beet Advancement activity within the MSU Extension FY 2021 Budget by \$6,000 to account for funding received from the Sugar Beet Cooperative
- Approved waiver of the hiring freeze for the positions of Kennel Technician (PT) at Animal Care & Control and Environmental Health Specialist I/II at the Health Department
- Approved issuance of a temporary Personnel Control Number (PCN) for a position in Information Technology to assist with the Mainframe Modernization Initiative
- Approved Committee Compensation Reports 2-16-21.1 and 2-16-21.2

## **RESOLUTIONS**

- ❖ Approved Res. A - Resolution of Agency
- ❖ Approved Res. B - Resolution to Borrow Against Anticipated Delinquent 2020 Real Property Taxes
- ❖ Approved Res. C - Resolution approving Webster Drain Bonds, Series 2021
- ❖ Approved Res. D - Resolution Approving a Responsible Contractor Policy for Saginaw County

## **UNFINISHED BUSINESS**

- ❖ Approved Res. E - Resolution Assigning Oversight and Management of the Renovation of the Dow Event Center Capital Improvement Project to the Saginaw County Building Authority

## **APPOINTMENTS**

None

## **ELECTIONS**

None

## **COMMISSIONER AUDIENCES**

- ❖ Commissioner Matthews thanked commissioners for suggesting organizations to donate the leftover hams from the holiday employee give-away
- ❖ Commissioner Krafft commented on Commissioner Dwan’s new hairstyle and verified the correct pronunciation of Commissioner Tany’s name (“Tay-knee”)

## **CHAIR ANNOUNCEMENTS**

- ❖ Chairman Ruth commented on a fake email that was circulated to commissioners and staff. Josh Brown, IT Director, stated it was someone from outside the organization who spoofed a commissioner and there was no active threat contained within the email.

Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**MARCH 16, 2021 SESSION**

The March Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, March 16, 2021 via Zoom pursuant to P.A. 254 of 2020 (MCL 15.263) due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** *Christopher S. Boyd, Kathleen K. Dwan, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster – 11*

**Absent:** – 0

✚ Chairman Ruth announced the passing of Jerrold Humpula. Jerrold was a Saginaw County Commissioner from 1987 to 1994, served as Chairman from 1987 – 1988, and he served on the Parks & Recreation Commission. Chairman Ruth asked that everyone keep his family in their prayers.

✚ Commissioner Boyd gave the invocation before leading the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the February 16, 2021 Board Session were approved.

### **AUDIENCES**

- Commissioner Webster presented a Certificate of Recognition to Pam Pelkki, Programmer/Analyst in the Information Technology Department, acknowledging her award from the State of Michigan for Best IT Project 2020 for a Blood Search Warrant Solution.

### **LAUDATORY RESOLUTIONS**

- Certificate of Recognition to Pam Pelkki, Programmer/Analyst in the Information Technology Department, acknowledging her award from the State of Michigan for Best IT Project 2020 for a Blood Search Warrant Solution
- Certificate of Recognition to Dorothy Alvarado, Account Specialist in Friend of the Court, upon her retirement after 23+ years of service

### **INITIATORY MOTIONS**

None

### **REPORTS OF COMMITTEES**

- Approved \$123,300 in funding to Saginaw Future pursuant to the First Amendment to the Saginaw County/Saginaw Future Services Agreement based on performance-based funding metrics to address job creation, new investment and government contracts awarded
- Approved the electronic transactions and voucher payments for the months of December 2020 and January 2021
- Approved the Fiscal Year 2022 Budget Calendar

- Approved an equal increase of \$5,000 to revenue and expense line items in the Equalization FY 2021 Budget to hire someone to assist with data entry when needed, with no impact on the General Fund
- Approved an increase of \$17,100 to the County Clerk's FY 2021 Elections Printing and Binding account to cover upfront costs associated with May and August Special Elections
- Approved an increase to the Prosecutor's FY 2021 Budget by \$112,398 to fund three (3) clerical positions for the remainder of the fiscal year, with a net impact to the General Fund of \$44,000
- Approved an increase to the Sheriff's FY 2021 Budget for part-time wages in the Jail Budget (General Fund) - \$112,000; PLUS Budget - \$10,000; and Law Enforcement Fund - \$190,336
- Approved an increase to the Animal Care & Control FY 2021 Budget of \$9,000 using fund balance to provide preventative rabies shots for ten (10) employees
- Approved an increase to the County Clerk's FY 2021 Budget by \$81,000 to hire four (4) temporary workers to improve efficiency and better serve constituents and judges, with a net impact to the General Fund of \$34,000
- Approved waiver of the hiring freeze to fill the positions of Kitchen Assistant (PT) at Commission on Aging and Deputy in the Sheriff Department
- Approved waiver of County policy to re-engage up to fifteen (15) retirees for twelve (12) months to assist with the Mainframe Modernization Initiative
- Approved Committee Compensation Reports 3-16-21.1 and 3-16-21.2

## RESOLUTIONS

None

## UNFINISHED BUSINESS

None

## APPOINTMENTS

- Chairman Ruth re-appointed Michael Hanley, Marilyn Sawyer, Timothy Novak, and Michael Pisarczyk to the **Economic Development Corporation** for terms that expire April 1, 2027

## ELECTIONS

- ✓ Re-elected Steve Fresorger (General Public), Jill Armentrout (Secondary Consumer), Jane Sills (Agency/Occupation), and Jordan Wise (Primary Consumer) to the **Saginaw County Community Mental Health Authority Board** for terms that expire April 1, 2024

## CHAIR ANNOUNCEMENTS

None

## COMMISSIONER AUDIENCES

- ❖ Commissioner Dwan announced her resignation from the Board of Commissioners effective April 30, 2021, due to selling her home and moving out of District #1.
- ❖ Commissioner Harris announced that because of the entire Michigan Association of Counties Board of Directors attending the National Association of Counties (NACo) Virtual Legislative Conference, Saginaw County Commissioners can register and attend free of charge.

Respectfully Submitted,

## SAGINAW COUNTY BOARD OF COMMISSIONERS

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk



**OFFICIAL PROCEEDINGS  
OF THE**  
*Board of Commissioners*  
**OF SAGINAW COUNTY, MICHIGAN**  
  
**SPECIAL SESSION  
APRIL 8, 2021**

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Thursday, April 8, 2021 at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held via Zoom consistent with PA 267 of 1976/PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 1, 2021 to consider the April 8, 2021 Agenda. County Clerk Vanessa Guerra took roll, quorum present and location noted as follows:

**PRESENT:** ~~Kathleen K. Dwan~~\* (Towson, MD), Jack M. Tany (Carrollton Twp., MI), Christopher S. Boyd (Saginaw Twp., MI), Sheldon Matthews (Spaulding Twp., MI), James G. Theisen (Thomas Twp., MI) Kyle R. Harris (St. Charles, MI), Carol E. Ewing (Birch Run, MI), Dennis H. Krafft (Frankenmuth, MI), Gerald D. Little (Saginaw, MI), Michael A. Webster (Saginaw, MI) and Carl E. Ruth (Saginaw, MI) - **11**

**ABSENT:** - **0**

**TOTAL:** - **11**

***\*At the April 20, 2021 Board Session, a motion was approved that declared a vacancy in the Office of Saginaw County Commissioner for District #1 effective March 25, 2021 due to a change in voting registration status and the ineligibility to serve by former commissioner Kathleen K. Dwan.***

***\*At the May 18, 2021 Board Session, a motion was approved that, pursuant to MCL 46.411 and the resolution of this board that declared a vacancy in the office of Saginaw County Commissioner for District #1 effective March 25, 2021, that all votes exercised by the former officeholder during the April 8, 2021 Special Board Session be set aside and declared void and that all actions of the Board be ratified since all actions carried by a majority of the Board.***

Others Present: Robert Belleman, Dave Gilbert, Vanessa Guerra, Wanda Blacksher, Jessica Sargent, Koren Thurston, Lt. Mark Przybylski, Mike Hanley, Steve Gradowski, Lurasue Holcomb, Thomas Library, WSGW – Ric Antonio, Suzy Koeplinger, Sue Arceo, Cindy Louchart

Commissioner Little gave the invocation and Chairman Ruth led the Pledge of Allegiance to the Flag.



**PETITION**



March 29, 2021

**April 8, 2021  
Special Session**

Vanessa Guerra  
Saginaw County Clerk  
111 S. Michigan Avenue  
Saginaw, MI 48602  
Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 (MCL 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Thursday, April 8, 2021 at 5:00 p.m.** via Zoom to consider extension of the Local Emergency Declaration, which will be issued in advance of the Special Meeting and is only valid for seven (7) days without Board approval, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976/PA 229 of 2020 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee. Zoom call-in information will be provided on the Public Notice and Agenda.

Respectfully submitted,

James G. Theisen, Commissioner  
Sheldon Matthews, Vice-Chair  
Dennis H. Krafft, Commissioner  
Michael A. Webster, Commissioner  
Carl E. Ruth, Chairman

**CLERK'S CALL OF SESSION  
Public Notice of Special Board Session**



***As the County Building is closed to the public except by appointment due to the COVID-19 pandemic, the meeting is open remotely pursuant to PA 267 of 1976/PA 228 of 2020 (MCL 15.263) to allow for participation during the public portion of the meeting.***

**TO: SAGINAW COUNTY BOARD OF COMMISSIONERS**

**RE: Notice of Special Board Session**

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on **Thursday, April 8, 2021 at 5:00 p.m.**

Via Zoom to consider extension of the Local Emergency Declaration, which will be issued in advance of the Special Meeting and is only valid for seven (7) days without Board approval, and for any other matters brought before the Board.



This Special Meeting is being held consistent with PA 267 of 1976/PA 228 of 2020 (MCL 15.263) and as authorized by petition of at least one third (1/3<sup>rd</sup>) of the members of the Saginaw County Board of Commissioners.

Via Zoom teleconference as follows:

INSTRUCTIONS using ZOOM audio conferencing:

**Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: 802 444 1727**

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

Please include your phone number so you can be un-muted when it is your time to speak.

If you are disabled and need accommodation to provide you with an opportunity to participate remotely, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,

**Vanessa Guerra**

Vanessa Guerra, County Clerk

Posted: 12:00 p.m. on March 29, 2021 by Suzy Koepplinger, Board Coordinator/Deputy Clerk

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.***

## **LOCAL EMERGENCY DECLARATION DATED APRIL 1, 2021**



The novel coronavirus (COVID-19) is a respiratory disease that can result in severe illness or death. COVID-19 and its variant are caused by a strain of coronavirus that had not been previously identified in humans and can quickly spread from person-to-person.

On March 18, 2020, the first COVID-19 death was confirmed in Wayne County, Michigan. Since that date, there have been 16,912 COVID-19 related deaths in Michigan, with 527 in Saginaw County. Since the first cases were confirmed in Saginaw County, the daily COVID-19 positivity rate in Saginaw County has fluctuated with a high of 25.6% and a low 2.7%. The 7-day average positivity rate has trended up since early March 2021 and is currently at 10.5%.

The Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings. Current CDC, MDHHS, and/or MIOSHA recommendations continue to be for staff to work remotely when possible, for personnel to wear masks when unable to distance a minimum of six-feet, and to reduce capacities when the nature of the gathering or design of the space limits the ability to maintain six-foot distancing between people in attendance. While it is possible to control the number of attendees at certain daily functions such as appointments at a county facility or court hearings, by their very nature, it is not possible to control the number of attendees at a public meeting.



Because of the ever-evolving circumstances related to the spread of COVID-19 and the inability to control the number of public who may attend an open meeting, Saginaw County and other public bodies in local jurisdictions may find it necessary to conduct public meetings virtually to reduce the risk of spread to members of the public, government staff, or members of public bodies. To accommodate the specific need of protecting the public, staff, and other attendees at public meetings, where capacity is unknown or unable to be controlled, Saginaw County is declaring a Local State of Emergency to allow the continued use of virtual public meetings.

This declaration is made pursuant to the authority contained at §10 of the Emergency Management Act and §3 of the Open Meetings Act, which permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency or state of disaster if meeting in person would place at risk the personal health or safety of members of the public or members of the public body. Per Section 14 of PA 390, as amended, the Saginaw County Office of Emergency Management is directed to transmit this request to the Emergency Management and Homeland Security Division of the Michigan State Police.

Respectfully,  
Carl Ruth, Board Chairman  
Saginaw County Board of Commissioners

## **AUDIENCES**

None

## **LAUDATORY RESOLUTIONS**

None

## **INITIATORY MOTIONS**

None

## **REPORTS OF COMMITTEES**

None

Chairman Ruth asked for a motion to waive the requirements of Sec. 6.8 and Sec. 7.1(5) of the Rules of the Board that require committee report referral to the proper committee and introduction by the Chair of each committee and that items on this agenda be treated as regular agenda items. ***Tany moved, seconded by Theisen, to approve the recommendation. The Clerk took a roll-call vote and the motion carried as follows:***

***Yes: Ewing, Krafft, Little, Webster, ~~Dwan~~, Tany, Boyd, Matthews, Theisen, Harris and Ruth - 11***

***No: None - 0***

***Total: - 11***



Chairman Ruth asked for a motion to approve proposed Resolution “A” – A Resolution Declaring a Local State of Emergency for the Purpose of Permitting the County Board of Commissioners and Other Public Bodies of Saginaw County to Meet by Electronic and Telephonic Means. ***Theisen moved, seconded by Little, to approve the recommendation. Discussion was held.***

Commissioner Harris expressed his concerns with the wording of the proposed Resolution and stated he doesn’t agree with the language in the “Whereas” paragraphs. He will be voting against the proposed Resolution as written.

Commissioner Boyd stated he agreed in part with Commissioner Harris in that the Resolution doesn’t need to contain language declaring an emergency just to continue having electronic meetings. He believes the Resolution should simply state that there is an emergency “caused by the COVID-19 pandemic” and “further, the continued use of virtual public meetings is allowed so long as this local state of emergency stays in effect.”

Commissioner Ewing agrees with Commissioner Harris and does not agree with everything that is going on. She believes we are imposing on the First Amendment rights of people by not meeting in person and disagrees with the Resolution.

David Gilbert, Civil Counsel, and Robert Belleman, Controller/CAO, spoke to the “Whereas” paragraphs as merely setting the foundation and that here in Saginaw County we have seen increase in COVID-positive cases, nearly 5x the cases as in mid-February. Because we can’t control the number of public members who attend a meeting, it is safer to meet remotely.

Commissioner Theisen recommended Commissioner Boyd amend the proposed Resolution to reflect the concerns of some commissioners.

***Commissioner Boyd moved the following amendments to the draft Resolution, seconded by Commissioner Theisen, as follows:***

- ***To amend the title to: “A Resolution Declaring a Local State of Emergency Due to the COVID-19 Pandemic”***
- ***To keep the first “Whereas” paragraph***
- ***To strike the 2<sup>nd</sup> and 3<sup>rd</sup> “Whereas” paragraphs***
- ***To amend and combine the 4<sup>th</sup> and 5<sup>th</sup> “Whereas” paragraphs as indicated below***
- ***To keep the 6<sup>th</sup> “Whereas” paragraph***
- ***In the “Now, Therefore” paragraph, add the language “caused by the COVID-19 pandemic. Further, the continued use of virtual public meetings is allowed so long as this Local State of Emergency stays in effect.”***
- ***In the “Be It Further Resolved” paragraph, amend the expiration date to August 31, 2021 and add “upon further order of the Saginaw County Board of Commissioners, whichever action may occur first.”***



## RESOLUTION “A”

**A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC ~~FOR THE PURPOSE OF PERMITTING THE COUNTY BOARD OF COMMISSIONERS AND OTHER PUBLIC BODIES OF SAGINAW COUNTY TO MEET BY ELECTRONIC AND TELEPHONIC MEANS~~**

At a special meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 8<sup>th</sup> day of April 2021 at 5:00 p.m.

*Christopher S. Boyd, Kathleen K. Dwan, Carol E. Ewing, Kyle R. Harris,  
Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth,  
Jack B. Tany, James G. Theisen, Michael A. Webster*

**WHEREAS**, as recently as March 19, 2021 the Director of the Michigan Department of Health and Human Services (MDHHS) made the following findings:

“The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic;” and

~~**WHEREAS**, on March 10, 2020, MDHHS identified the first two presumptive positive cases of COVID-19 in Michigan. As of April 6, 2021, Michigan had seen 723,297 confirmed cases and 16,400 confirmed deaths attributable to COVID-19. To date, there have been 532 confirmed deaths attributable to COVID-19 in Saginaw County.~~

~~**WHEREAS**, as of April 4, 2021 the State of Michigan had a seven day average of 6,062 daily cases, nearly five (5) times the number of cases in mid February. Since the first cases were confirmed in Saginaw County, the daily COVID-19 positivity rate in Saginaw County has fluctuated with a high of 25.6% and a low of 2.7%. The 7 day average positivity rate has trended up since early March 2021 and is currently at 16%.~~

~~**WHEREAS**, the Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings, and current CDC, MDHHS, and/or MIOSHA recommendations continue to be for staff to work remotely when possible, for personnel to wear masks when unable to distance a minimum of six feet, for masks to be worn at any gathering, and to reduce capacities when the nature of the gathering or design of the space limits the ability to maintain six-foot distancing between people in attendance.~~

~~**WHEREAS**, it is possible to control the number of attendees at certain daily functions such as appointments at a county facility or court hearings, by their very nature, it is not possible to control the number of attendees at a public meeting.~~



**WHEREAS**, because of the ever-evolving circumstances related to the spread of COVID-19 and the inability to control the number of public who may attend an open meeting, Saginaw County and other public bodies in local jurisdictions may find it necessary to conduct public meetings virtually to reduce the risk of spread to members of the public, government staff, or members of public bodies.

**NOW, THEREFORE, IT IS RESOLVED**, that to accommodate the specific need of protecting the public, staff, and other attendees at public meetings, where capacity is unknown or unable to be controlled, the Saginaw County Board of Commissioners is continuing the declaration of a Local State of Emergency made by the Board Chair on April 1, 2021, **caused by the COVID-19 pandemic. Further, the continued use of virtual public meetings is allowed so long as this Local State of Emergency stays in effect.** This declaration is made pursuant to the authority contained at §10 of the Emergency Management Act and §3 of the Open Meetings Act, which permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency or state of disaster if meeting in person would place at risk the personal health or safety of members of the public or members of the public body. Per Section 14 of PA 390, as amended, the Saginaw County Office of Emergency Management is directed to transmit this request to the Emergency Management and Homeland Security Division of the Michigan State Police.

**BE IT FURTHER RESOLVED**, this declaration of a Local State of Emergency shall continue in effect until ~~December 31, 2021~~ **August 31, 2021.**

*The Clerk took a roll-call vote on the amendments as follows:*

**Yes:** *Krafft, Little, Webster, Tany, Boyd, Matthews, Theisen, Karris, and Ruth – 9*

**No:** ~~*Dwan, Ewing*~~ - 2

**Total:** - 11

## **RESOLUTIONS**

### **Resolution “A” Board of Commissioners County of Saginaw**

#### **A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC**

At a special meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 8<sup>th</sup> day of April 2021 at 5:00 p.m.

*Christopher S. Boyd, ~~Kathleen K. Dwan~~, Carol E. Ewing, Kyle R. Harris,  
Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth,  
Jack B. Tany, James G. Theisen, Michael A. Webster*

**Commissioner Theisen offered the following resolution and moved for adoption. The motion was seconded by Commissioner Little.**



**WHEREAS**, as recently as March 19, 2021 the Director of the Michigan Department of Health and Human Services (MDHHS) made the following findings:

“The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic;” and

**WHEREAS**, the Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings, and it is not possible to control the number of attendees at a public meeting; and

**WHEREAS**, because of the ever-evolving circumstances related to the spread of COVID-19 and the inability to control the number of public who may attend an open meeting, Saginaw County and other public bodies in local jurisdictions may find it necessary to conduct public meetings virtually to reduce the risk of spread to members of the public, government staff, or members of public bodies.

**NOW, THEREFORE, IT IS RESOLVED**, that to accommodate the specific need of protecting the public, staff, and other attendees at public meetings, where capacity is unknown or unable to be controlled, the Saginaw County Board of Commissioners is continuing the declaration of a Local State of Emergency made by the Board Chair on April 1, 2021, caused by the COVID-19 pandemic. Further, the continued use of virtual public meetings is allowed so long as this Local State of Emergency stays in effect. This declaration is made pursuant to the authority contained at §10 of the Emergency Management Act and §3 of the Open Meetings Act, which permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency or state of disaster if meeting in person would place at risk the personal health or safety of members of the public or members of the public body. Per Section 14 of PA 390, as amended, the Saginaw County Office of Emergency Management is directed to transmit this request to the Emergency Management and Homeland Security Division of the Michigan State Police.

**BE IT FURTHER RESOLVED**, this declaration of a Local State of Emergency shall continue in effect until August 31, 2021, or upon further order of the Saginaw County Board of Commissioners, whichever action may occur first.

**AYES: Little, Webster, Tany, Boyd, Matthews, Theisen, Harris, Krafft and Chairman Ruth - 9**

**NAYS: Commissioners ~~Dwan~~ and Ewing - 2**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION OF RESOLUTION**

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF SAGINAW        )





I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a special meeting of the Board of Commissioners of said County, held on the 8<sup>th</sup> day of April, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 8th day of April, 2021.

Vanessa Guerra, County Clerk  
County of Saginaw

### **UNFINISHED BUSINESS**

None

### **PROCLAMATIONS**

None

### **APPOINTMENTS**

None

### **ELECTIONS**

None

### **ANNOUNCEMENTS BY THE CHAIR**

None

### **COMMISSIONERS' AUDIENCES**

*By Commissioner Harris, seconded by Commissioner Tany: That the Board adjourn. Motion Carried.*  
Thereupon, the Board Session adjourned at 5:52 p.m.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk




**SAGINAW COUNTY BOARD OF COMMISSIONERS  
SUMMARY OF OFFICIAL PROCEEDINGS  
APRIL 20, 2021 SESSION**

The April Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, April 20, 2021 via Zoom pursuant to P.A. 267 of 1976/P.A. 228 of 2020 and a Local Emergency Declaration dated April 8, 2021 due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** *Christopher S. Boyd (Saginaw Twp., MI), Carol E. Ewing (Birch Run, MI), Kyle R. Harris (St. Charles, MI), Dennis H. Krafft (Frankenmuth, MI), Gerald D. Little (Saginaw, MI), Sheldon Matthews (Spaulding Twp., MI), Carl E. Ruth (Saginaw, MI), Jack B. Tany (Carrollton Twp. MI), James G. Theisen (Thomas Twp., MI), Michael A. Webster (Saginaw, MI) – 10*

**Absent:** – 0

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the March 16, 2021 Board Session were approved.

### **AUDIENCES**

- Kathy Dwan thanked everyone and stated it was a pleasure working with the commissioners. She explained that when she sold her house and announced her resignation effective April 30, 2021 due to moving out of the district, she was unaware that changing her address at the Secretary of State on March 25, 2021 also changed her voting registration to another county and rendered her ineligible to serve as County Commissioner effective that same date. She wished everyone good luck and God's blessings.

### **LAUDATORY RESOLUTIONS**

None

### **INITIATORY MOTIONS**

None

### **REPORTS OF COMMITTEES**

- Approved the 2021 Equalization Report
- Approved Parks & Recreation submission of 2021 Special License Applications to the Michigan Liquor Control Commission for special adult-oriented events at county parks
- Approved changes to Imerman Memorial Park - Bark Park Rules, Sec. G
- Approved the donation of Saginaw County Planning Department related documents and maps to the Castle Museum of Saginaw County History

- Approved to (1) reinstate 8 hours per pay for 31 District Court employees and reinstate two District Court employees from part-time to full-time; (2) create an Assistant Director of Maintenance position; (3) fund court costs associated with hosting offsite jury trials; and (4) schedule a Committee of the Whole to evaluate requests from county departments, small businesses, nonprofits and tourism/hospitality industry
- Approved the Audited Financial Statements and Management Letter for FY ended September 30, 2020 for submission to the State of Michigan
- Approved waiver of the hiring freeze for Records Clerk and Jail Security at the Sheriff Department; Senior Center Coordinator at Commission on Aging and Assistant Prosecutor in the Prosecutors Office
- Approved extension of temporary PCN #101163 at 10<sup>th</sup> Circuit Court – Family Division for the position of School Truancy Coordinator retroactive from March 31, 2021 to May 31, 2021
- Approved three (3) Memorandums of Understanding with Teamsters Local 214 (COA & Public Health), Teamsters Local 214 (Nurses) and UAW Local 455 – Unit 48 Managers that increase the PTO limit for Health Department employees from 700 hours up to 820 hours effective through September 30, 2021
- Approved a motion declaring a vacancy in the office of Saginaw County Commissioner, District #1
- Approved (1) a motion to recess to a date and time to be determined; (2) approved a motion to recess the meeting to Thursday, April 22, 2021 at 5:00 p.m.

[Note: The Board of Commissioners recessed at 6:06 p.m. until Thursday, April 22, 2021 at 5:00 p.m. at which time the remainder of the Agenda was considered]

- Approved a motion to retract Executive Committee Board Report 6.1 that was submitted to the Board on the Addendum to the April 20, 2021 Agenda
- Approved a motion declaring a vacancy in the office of Saginaw County Commissioner, District #1, effective March 25, 2021, that all votes exercised by the prior officeholder during the Human Services Committee meeting of April 5, 2021 and the similar votes cast in the Courts & Public Safety Committee meeting of April 6, 2021 be set aside and determined to be void; further, that all actions of those committees be hereby ratified since the actions were carried by a majority vote of the remaining members of those committees
- Approved a motion to adopt the procedure set forth by Chairman Ruth and that in accordance with the provisions of MCL 46.412 and MCL 46.413 the Board proceed to fill the vacancy the Board declared in the Office of Saginaw County Commissioner, District #1; and that the Board hereby acknowledge that these procedures supersede the actions of the Executive Board, but that all actions of this Board in this regard remain in full force and effect as this be considered a continuation of those procedures
- Approved a motion to reject the application of Ross Gibson, as he is not a registered voter in District #1
- Approved a motion to strike from the minutes a letter from former Commissioner Kathy Dwan that was read by Commissioner Carol Ewing
- Approved the appointment of Cynthia Winiecke to fulfill the vacant term of County Commissioner for District #1
- Approved Committee Compensation Reports 4-20-21.1 and 4-20-21.2

## **RESOLUTIONS**

- ❖ Approved Res. A - Performance Resolution with Michigan Department of Transportation (MDOT) necessary to continue the Saginaw County Fiber Installation/Implementation Project

## **UNFINISHED BUSINESS**

None

## **APPOINTMENTS**

None

## **ELECTIONS**

None

## **CHAIR ANNOUNCEMENTS**

- Chairman Ruth thanked everyone for his or her efforts and consensus with this process. This will probably go on record as the longest meeting the Board of Commissioners has ever had due to the recess. He thanked the Clerk's Office for its assistance and for the fair and open communication from everyone.

## **COMMISSIONER AUDIENCES**

- Newly appointed Commissioner Cynthia Winiecke thanked the Board for its support and stated she is extremely honored to work with each and every person on the Board.

Respectfully Submitted,

### **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**MAY 18, 2021 SESSION**

The May Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, May 18, 2021 via Zoom pursuant to P.A. 267 of 1976/P.A. 228 of 2020 and a Local Emergency Declaration dated April 8, 2021 due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** *Christopher S. Boyd (Saginaw Twp., MI), Carol E. Ewing (Birch Run, MI), Kyle R. Harris (St. Charles, MI), Dennis H. Krafft (Frankenmuth, MI), Gerald D. Little (Saginaw, MI), Sheldon Matthews (Spaulding Twp., MI), Carl E. Ruth (Saginaw, MI), Jack B. Tany (Carrollton Twp. MI), James G. Theisen (Saginaw Twp., MI), Michael A. Webster (Saginaw, MI), Cynthia Winiecke (Freeland, MI) – 11*

**Absent:** – 0

✚ Commissioner Theisen gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the April 8, 2021 Special Board Session (amended) and the April 20, 2021 Board Session were approved.

### **AUDIENCES**

- Commissioner Winiecke presented Tim Ninemire, Saginaw County Community Mental Health Authority (SCCMHA), with a Proclamation for *May as Mental Health Month*. Mr. Ninemire thanked the Board of Commissioners and accepted the Proclamation on behalf of Director Sandra Lindsey and the SCCMHA Board of Directors. SCCMHA is proud to offer mental health services to the community, especially over the past year. He shared a quote by Ms. Lindsey – “Hope cannot be quarantined” – and stated he appreciates everything Saginaw County does to support SCCMHA.
- Dr. Dawn Hinton presented information on the First Ward Leadership Fellows, which is a collaboration between SVSU and First Ward Community Center. The program is designed to help young people between the ages of 18 – 25 to develop leadership skills. Community focus groups were held and participants were introduced to members of the City Council and Board of Commissioners. Dr. Hinton urged commissioners to appoint Tess Martin to the HealthSource Saginaw Board of Trustees in December when a position becomes available.
- Brian Keenan-Lechel spoke regarding the equitable implementation of Phases II & III of the Compensation Study. He stated that, although the proposed recommendation does not recognize seniority in the implementation of the Compensation Study at this time, this is a point that has been brought up by multiple members of the UAW Managers Union throughout the compensation study process. The nearly one year delay in Phases II & III implementation from original timelines could be considered, as well as retroactively paying 76 employees from Phases II & III who were placed in sub-steps in 2020 to be made whole from their implementation dates.

## **LAUDATORY RESOLUTIONS / PROCLAMATIONS**

- Certificate of Recognition to Barbara Lawson upon her retirement from the Prosecutor's Office after 31 years of service
- Certificate of Recognition to Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter, for its 37<sup>th</sup> Annual "Hats Off to Mom" Scholarship Program
- Proclamation for *May as Mental Health Month*

## **INITIATORY MOTIONS**

None

## **REPORTS OF COMMITTEES**

- Approved submission of a grant application for \$60,000 to MDHHS to provide suicide program training for 300 county employees
- Approved submission and acceptance of a grant for \$578,892 from the State of Michigan, Office of Community Corrections
- Approved \$23,430 in performance-based funding to Saginaw Future pursuant to the First Amendment to the Services Agreement between Saginaw County and Saginaw Future
- Approved amendment to the Public Works FY 2021 Soil Erosion Budget for purchase of a vehicle to replace a current vehicle
- Approved electronic transactions and voucher payments for the months of February and March 2021
- Approved partnership with Saginaw Charter Township to defend the current taxable value of Fashion Square Mall with a contribution not to exceed \$10,000
- Approved amendment of the Sheriff's FY 2021 Budget to increase the Law Enforcement Fund and Local Drug Forfeiture Fund using \$22,572 from revenue received from firearm gun sales; further, to approve purchase of a vehicle and outfitting costs in the amount of \$18,700 from the Law Enforcement Fund with the balance to the Drug Forfeitures Fund
- Approved waiver of the hiring freeze to fill the vacant position of Office Assistant II (PCN #101253) in the Prosecutor's Office
- Approved rescinding the Memorandum of Understanding with TPOAM approved in September 2020 and restoration of thirty-three (33) District Court furloughed employees to full-time effective May 16, 2021
- Approved the immediate implementation of Phases II & III of the Job Classification Compensation Study
- Approved Committee Compensation Reports 5-18-21.1 and 5-18-21.2

## **RESOLUTIONS**

- ❖ Approved Res. A - Full Faith and Credit Resolution re: Gage Drain Bonds, Series 2021

## **UNFINISHED BUSINESS**

None

## **APPOINTMENTS**

None

## **ELECTIONS**

- ✓ Elected Cynthia Winiecke to the Saginaw County Community Mental Health Authority Board for a term to expire March 31, 2023.

## **CHAIR ANNOUNCEMENTS**

- Chairman Ruth announced a Committee of the Whole has been scheduled for Wednesday, May 26, 2021 at 4:00 p.m. at Horizons Conference Center and via Zoom to review the architectural and building information of the new Animal Care & Control Center.

## **COMMISSIONER AUDIENCES**

- Commissioner Krafft announced the World Expo of Beer in Heritage Park, May 21 – 22, 2021 with 1,500 tickets available each day. Memorial Weekend includes the Frankenmuth Dog Bowl at the River Place Shops May 29 – 30, 2021 along with Balloons Over Bavarian Inn. Bavarian Festival will be June 10 – 13, 2021 in Zehnder Park with a Parade on Sunday, June 13, 2021.

Respectfully Submitted,

### **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS  
SUMMARY OF OFFICIAL PROCEEDINGS  
JUNE 22, 2021 SESSION**

The June Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, June 22, 2021 via Zoom pursuant to P.A. 267 of 1976/P.A. 228 of 2020 and a Local Emergency Declaration dated April 8, 2021 due to the ongoing COVID-19 pandemic, with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd (*Antrim County, MI*), Carol E. Ewing (*Birch Run Twp., MI*), Kyle R. Harris (*Ashley, MI*), Dennis H. Krafft (*Frankenmuth, MI*), Gerald D. Little (*Saginaw, MI*), Sheldon Matthews (*Spaulding Twp., MI*), Carl E. Ruth (*Saginaw, MI*), Jack B. Tany (*Carrollton Twp., MI*), James G. Theisen (*Sand Lake, MI*), Michael A. Webster (*Saginaw, MI*), Cynthia Winiecke (*Freeland, MI*) – 11

**Absent:** – 0

**Others:** Robert Belleman, Dave Gilbert, Vanessa Guerra, Kyle Bostwick, Koren Thurston, Denise Babbitt, Josh Brown, Bill Stanuszek, Undersheriff Mike Gomez, Holly Horsley, Jennifer Broadfoot, Norm Bamberger, JoAnn Crary, Steve Jonas, Lt. Mark Przybylski, Torrie McAfee, Mary McLaughlin, Roger Swets, Laura Kaleefey, Patricia Ritter, Brian Keenan-Lechel, Christina Harrington, WSGW - Rick Antonio, Justin Pomerville, Jessica Sargent, Cecelia Harold, Cecelia Hopkins, Audrey Beatty, Suzy Koeplinger, Sue Arceo, Cindy Louchart

✚ Commissioner Ewing gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the May 18, 2021 Board Session; May 12, 2021 Committee of the Whole; and May 26, 2021 Committee of the Whole were approved.

### **FOIA APPEALS**

- The Board approved sending written notice to Marcus Atkins reducing the fees charged in relation to his May 5, 2021 Freedom of Information Act (FOIA) request to: One (1) hour of labor at \$52.00, plus copying charges of \$18.02, for a total of \$70.02.
- The Board approved sending written notice to Marcus Atkins waiving the fees charged in relation to his May 12, 2021 Freedom of Information Act (FOIA) request.

### **PUBLIC HEARING**

- A Public Hearing was held on the issuance of bonds to finance a project for Campus Partners 1 related to the acquisition and improvement of the North Saginaw Charter Academy (NSCA) at 2332 Trautner Dr., Saginaw, MI 48604. Roger Swets, Saginaw County Bond Counsel, provided information on the request to approve a Resolution on the issuance of bonds and hold a Public Hearing pursuant to Sec. 145 of the Internal Revenue Code of 1986 (as amended). He advised the Board of Commissioners that this is not a bond issue of Saginaw County and the county has no financial liability. Discussion was held and comments were recorded for Commissioner Christopher Boyd; Laura Kaleefey, National Heritage Academies; Holly Horsley, Bond Counsel; Robert Belleman, County Controller; Commissioner Dennis Krafft; and written comments were recorded and are on file in the Board Office for Jason Holder, President of North Saginaw Charter Academy Board of Directors; Candace Sorenson, NSCA Legal Counsel; and Rhonda Himes, Ballard Spahr LLP.



## **AUDIENCES**

- Torrie McAfee, Buena Vista Township Superintendent/Manager, addressed the Board of Commissioners with concerns about the County Land Bank and how it operates within the county's different municipalities, specifically with respect to multiple properties on the 800 block of 24<sup>th</sup> Street. There are currently 315 parcels in Buena Vista Township owned by the Land Bank and a resolution is needed as to what the obligations are for the Land Bank to maintain those properties.
- Cecelia Harrold spoke about her property at 838 S. 24<sup>th</sup> St. and surrounding parcels in Buena Vista Township and submitted information in writing addressing her concerns. (On file in the Board Office) The parcels surrounding her home are owned by the Land Bank and Buena Vista Township and contain tall grass, rodents, deer, rats, opossums, raccoons, and ground hogs, which create a nuisance and have a direct effect on her property.
- Audrey Beatty addressed the Board and asked for accountability by the Land Bank regarding so many vacant parcels of land and asked that informational meetings be held to address residents' concerns. She also asked for review of senior services on the east side and requested a computer be provided at the Marie Davis Senior Center to assist older citizens with their mental acumen.

## **LAUDATORY RESOLUTIONS / PROCLAMATIONS**

None

## **INITIATORY MOTIONS**

- ❖ Approved a motion to rescind, effective July 1, 2021, the April 8, 2021 Resolution declaring a Local State of Emergency for the purpose of permitting the County Board of Commissioners and other public bodies of Saginaw County to meet by electronic and telephonic means; and to repeal the out-of-state travel ban approved by the Board of Commissioners at the April 9, 2020 Board Session

## **REPORTS OF COMMITTEES**

- Approved an increase to the Sheriff Department fleet by five (5) vehicles and to allow ordering seven (7) replacement patrol vehicles prior to the October 1<sup>st</sup> start of the fiscal year by amending the Law Enforcement budget for FY 2021 by \$286,783 utilizing fund balance
- Approved waiver of 2020 kennel inspections and associated fees due to the COVID-19 pandemic at Animal Care & Control
- Approved support for Commercial Rehabilitation Districts in the Village of Merrill for Gemini Capital Management at 235 Saginaw St. (M-46) and Mo-Coco's at 104 E. Saginaw St. (M-46) Merrill, MI
- Approved contribution of up to \$30,000 from the Parks & Recreation FY 2021 Budget for the development of the former SMI / future Riverfront Park project (Saginaw River Headwaters Rec Area)
- Approved a "Flowage Easement" with the state of Michigan related to the Parks & Recreation BayZil Trail
- Approved amendments to County Policy #244 – Responsible Contractor Policy
- Approved increasing the Public Improvement Fund FY 2021 Budget by \$53,000 with an offsetting fund balance to engage WTA Architects for facility clinical design and bidding for the integration of primary care with Public Health
- Approved amendment of the FY 2021 Capital Improvement Budget by \$43,600 to complete projects in the 70<sup>th</sup> District Court Probation and Traffic Departments (Painting - \$17,600) and Prosecutor's Office (Carpet - \$26,000)

- Approved amendment of the Commission on Aging FY 2021 Budget as follows: Moving \$12,000 from the Travel line item to the Food line item to cover meal reimbursement; acceptance of a \$22,000 grant from the Meals on Wheels Association of America to purchase shelf stable emergency food, personal needs care packages, and storage cabinets for the Marie Davis Senior Center; and acceptance of a \$377,000 grant from AmeriCorps Senior to expand the Foster Grandparent Program to Midland and Bay Counties
- Approved continued funding for the use of temporary employees in the Circuit Court Records Office using \$16,000 from fund balance, and approved the use of \$23,652 (\$11,310 from the CPL Fund and \$12,342 from the Public Improvement Fund) from Capital Outlay funds to expedite technology upgrades in the County Clerk's Office
- Approved a change to County Personnel practice to allow "Education" for "Experience" in the hiring process, and limiting the practice to clerical/technical and lower classified/entry-level professional positions
- Approved waiver of the hiring freeze to fill the vacant positions of: Two (2) Deputies in the Law Enforcement Division and one (1) Jail Security in the Sheriff Department; Legal Clerk I in the County Clerk's Office; Custodian in the Maintenance Department; Health Specialist I, two (2) PT Hearing Technicians, Office Assistant II, and WIC Supervisor in the Health Department
- Approved waiver of the hiring freeze to hire former Detective John Butcher for ninety (90) days at the Sheriff Department as a liaison for the DEA and as a reference for drug cases
- Approved for the Commission on Aging to (1) Waive the hiring freeze and establish a temporary PCN for Food Service Supervisor; (2) Increase two (2) Kitchen Assistant positions from part-time to full-time status, waive the hiring freeze for one (1) of the full-time positions, and delete one (1) part-time Kitchen Assistant PCN; and (3) Create a new PCN for Foster Grandparent Program Assistant and waive the hiring freeze for that position
- Approved Committee Compensation Reports 6-22-21.1, 6-22-21.2 and 6-22-21.3

## RESOLUTIONS

- ❖ Res. A was tabled to the August 17, 2021 Board Session and will appear under Unfinished Business

## UNFINISHED BUSINESS

None

## APPOINTMENTS

- ✓ Re-appointed Dan Wortman, Pastor Larry Camel and John Kaczynski to the **Michigan Works! Workforce Development Board** with terms to expire June 30, 2023.
- ✓ Appointed George Kipfmiller, Greg Turner, and Tom Mayan, Sr. to the **Richland Township Construction Board of Appeals** pursuant to PA 230 of 1972, from July 1, 2021 to June 30, 2022.

## ELECTIONS

None

## CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the Special Board Session on Monday, June 28, 2021 at 5:00 p.m. to approve the Saginaw County Animal Care & Control Resource Center Project Plan and Budget. A Committee of the Whole on the FY 2022 Budget will be held directly after that meeting. Both meetings will be held in the Board Room at the County Governmental Center and via Zoom.

## **COMMISSIONER AUDIENCES**

- Commissioner Winiecke announced a new Marketplace in Freeland selling fresh fruits and vegetables, 10852 W. Freeland Rd., open Tuesday and Thursday evenings and Saturday mornings.
- Commissioner Ewing announced a Carnival at Suski Chevrolet by the Mall in Birch Run this weekend on Friday evening from 5:00 – 10:00 p.m. and all day Saturday and Sunday.

Note from the Controller: MIOSHA has repealed all of its requirements, including wearing masks and socially distancing, which means the County Governmental Center could open as soon as tomorrow or wait until Monday, June 28<sup>th</sup>. Most of the elected officials would like to open immediately to the public. After discussion, the Board advised the Controller to issue a Press Release announcing all County facilities will be immediately open to the public.

Respectfully Submitted,

### **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS  
OF THE  
*Board of Commissioners*  
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION  
JUNE 28, 2021

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Monday, June 28, 2021 at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held in person at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan and via Zoom consistent with PA 267 of 1976/PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 1, 2021 to consider the June 28, 2021 Special Session Agenda. County Clerk Vanessa Guerra took roll, quorum present and location noted as follows:

**PRESENT:** *Cynthia M. Winiecke (Pensacola, FL), Jack B. Tany, Christopher S. Boyd, Sheldon Matthews, James G. Theisen, Kyle R. Harris (Ashley, MI), Carol E. Ewing, Dennis H. Krafft, Michael A. Webster and Carl E. Ruth - 10*

**ABSENT:** *Gerald D. Little - 1*

**TOTAL:** - 11

**Others Present:** Robert Belleman, Dave Gilbert, Bill Smith, Vanessa Guerra, Kyle Bostwick, Josh Brown, Trent Boyd, Angie Miller, Greg Bator, Linda James, Nick Collins, Rick Kasten, Tammy Bieszke, Connie Sullivan, Norm Bamberger, Undersheriff Mike Gomez, Bonnie Kanicki, Logan Smith, Jaime Ceja, Jessica Sargent, Kelly Suppes, Mary McLaughlin, Lt. Dave Kerns, Suzy Koeplinger, Sue Arceo, Cindy Louchart, Ben LeBlanc – Granger Construction

Chairman Ruth gave the invocation and led the Pledge of Allegiance to the Flag.

**PETITION**



June 18, 2021

Vanessa Guerra  
Saginaw County Clerk  
111 S. Michigan Avenue  
Saginaw, MI 48602

**June 28, 2021**  
**Special Session**



Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 (MCL 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Monday, June 28, 2021 at 5:00 p.m.** at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, MI 48602 to consider approval of the Saginaw County Animal Care & Control Project Plan, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully Submitted,

James G. Theisen, Commissioner

Dennis H. Krafft, Commissioner

Sheldon Matthews, Vice-Chair

Michael A. Webster, Commissioner

Carl E. Ruth, Chairman

### CLERK'S CALL OF SESSION

#### Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on **Monday, June 28, 2021 at 5:00 p.m.**

in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI and via Zoom per PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration in effect until July 1, 2021

to consider the new Animal Care & Control Resource Center Budget and Resolutions and any other matters brought before the Board.

Join Zoom Meeting: <https://zoom.us/j/8024441727>

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 and enter Meeting ID: 802 444 1727

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least one third (1/3<sup>rd</sup>) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to [boc@saginawcounty.com](mailto:boc@saginawcounty.com) prior to 12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790-5267.

Respectfully Submitted,

**Vanessa Guerra**

Vanessa Guerra, County Clerk

June 24, 2021

Posted 6-24-21 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.***



## AUDIENCES

- Tammy Bieszke informed commissioners of the next Saginaw County Pow Wow, which will take place September 17 – 18, 2022 in Bridgeport at the High School. The Pow Wow will consist of different Indian tribes performing, dancing, and Spirit Drums to honor veterans.

## LAUDATORY RESOLUTIONS

None

## PETITIONS AND COMMUNICATIONS

*By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.*

- **6-28-1**     **CONTROLLER/CAO**, re: Approval of (1) Resolution approving the proposed design and project budget to construct and equip the Saginaw Animal Care & Control (SCACC) Resource Center, and (2) Resolution to assign the oversight and management of the proposed Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority
- **6-28-2**     **SHERIFF**, re: Approval of FY 2021 Budget amendment in the amount of \$164,000 to pay tether fees for the rest of the fiscal year

## INITIATORY MOTIONS

None

## REPORTS OF COMMITTEES

None

Chairman Ruth asked for a motion to waive the requirements of Sec. 6.8 and Sec. 7.1(5) of the Rules of the Board that require committee report referral to the proper committee and introduction by the Chair of each committee and that items on this agenda be treated as regular agenda items. ***Krafft moved, seconded by Matthews, to approve the recommendation. The motion carried unanimously.***



Chairman Ruth introduced proposed Resolution “A” as follows:

- RES. “A”** - Approving the proposed design and project budget to construct and equip the Saginaw County Animal Care & Control Resource Center



Chairman Ruth requested the Controller provide information. Controller Belleman stated the design and budget was provided and discussed at the May 26, 2021 Committee of the Whole held at Horizon’s Conference Center. He then introduced Ben LeBlanc from Granger Construction to share results of the bids received to construct the SCACC building, discuss the bids because they came in around a half million dollars higher than expected, and discuss the next steps. *(PowerPoint on file in Board Office)*

Ben LeBlanc, Senior Project Manager, Granger Construction, went through the bidding process:

Bidder Information Meeting	-	May 21, 2021
Committee of the Whole	-	May 26, 2021
Bid Documents Issued	-	May 27, 2021
Pre-Bid Meeting	-	June 08, 2021
Bids Received/Unsealed	-	June 17, 2021
Total Bid Invites Sent	-	181
Total Local Vendor Bids Sent	-	55
Total Bids Received	-	56
Total Local Vendor Bids Recv	-	23

**Summary:** Bids were received in 19 categories, averaging four (4) bids per category. At the end, \$8,423,308 was the budgeted estimate in trade contracts, with \$8,778,541 for the total bid amount, for a variance (Bid v Budget) of \$488,881. This is due to multiple issues, market volatility probably the highest reason. Focus of the bid invites sent were all within the State of Michigan and within two (2) hours of the job site.

**Total Budget (Trade and Soft Costs) estimated on May 26, 2021 at \$9,981,543 with a final total cost as of June 17, 2021 of \$10,470,424.**

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**Discussion was held** with commissioners regarding contingency costs, the bid process, Granger’s pre-qualification policy and compliance with the County’s Responsible Contractor Policy. Further discussion was held regarding local preference within the policy and the Controller explained there is no point allocation within the subcategory once a Construction Manager has been selected. Mr. Belleman also explained the two (2) paths under the Responsible Contractor Policy. One path is for projects over \$3 million that uses the point system and local preference is now part of that policy. For contracts under \$3 million, contractors will be pre-qualified and there is no point allocation. All need to meet the criteria of: (1) Good References; (2) Health & Safety Plan; and (3) Bonded – Good Financials.

***Commissioner Boyd moved, seconded by Commissioner Webster, for reconsideration of the Responsible Contractor Policy approved on June 22, 2021. After discussion (see below) Commissioner Boyd rescinded his motion with concurrence by Commissioner Webster.***



**Discussion continued** regarding the Responsible Contractor Policy and the local preference provision not applying to subcontractors. The Controller read, in part, Board Report 3.4, in part, from the June 22, 2021 Board Session, as follows:

1. Local Preference Provision – **\*Ten (10) Five (5)** point allocation to local contractors with their primary business office located in Saginaw County and a three (3) point allocation to a contractors whose primary business office is located within the Great Lakes Bay Region (i.e. Midland, Bay, and Isabella Counties). These points are bonus points and added to the 75 possible technical points.
2. Application of the Responsible Contractor Policy on projects greater than **\$3** million would apply to stand alone Requests for Bids and Requests for Proposal. This provision would provide the clarity we need when subcontractor work on projects like TheDow Event Center Capital projects exceed **\$3** million.

**Discussion continued**, with the Controller clarifying that, although subcontractors do have to comply with the Responsible Contractor Policy, the local preference point provision only applies to projects over \$3 million dollars. Commissioner Boyd stated that if the Responsible Contractor Policy applies to Project Managers and Subcontractors, there is no need for his motion and he withdrew his Motion for Reconsideration, subject to bringing it up again if it is found that the policy is not being adequately applied.

***Theisen moved, seconded by Krafft, to approve Resolution “A” which approves the proposed design set forth in Attachment A and a project budget of \$10,470,424 to construct and equip the Saginaw County Animal Care & Control Resource Center.***

**Further discussion** was held regarding material delays, specifically the structural steel joists and metal decking necessary to begin construction having a 40-week lead time. Ben LeBlanc, Granger Construction, submitted scheduling options to the board regarding a start and completion date. *(See attached)*

***Theisen moved, seconded by Krafft, to amend Resolution “A” and approve Option C provided by Ben LeBlanc of Granger Construction, which would allow for a split schedule in building the facility. The motion carried by the following roll-call vote:***

***Yes: Krafft, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Ruth – 10***

***Absent: Little – 1***

***Total: - 11***

***The Chairman directed the Clerk to take a roll-call vote on Resolution “A” as amended, and the motion carried as follows:***

***Yes: Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 6***

***No: Webster, Winiecke, Tany, Boyd – 4***

***Absent: Little – 1***

***Total: - 11***





The Controller noted that he has spoken with County Treasurer Tim Novak and the extra half million needed for the project could come from the Delinquent Tax Fund. Discussion was held regarding the Animal Care & Control Millage and how that pays for operations and debt service. If the budget, based on the millage, was used, it would result in fewer staff.

Commissioner Harris had previously “Called the Question” and this motion was rescinded.



- **6-28-2 SHERIFF**, re: Approval of FY 2021 Budget amendment in the amount of \$164,000 to pay tether fees for the rest of the fiscal year

***Krafft moved, seconded by Boyd, to approve a 2021 Budget amendment in the amount of \$164,000 to fund tether fees for the remainder of the fiscal year.***

**Discussion was held** with Undersheriff Gomez regarding the tether fees (Regular \$8/day and Soberlink \$6/day) and how there are more people on tether than ever before essentially because of COVID-19. The Controller indicated General Fund fund balance should be used initially to pay the fees and he will look at funding under ARPA if it is available. Further discussion was held regarding judges not assessing fees.

***Boyd moved, seconded by Krafft, to amend the motion and use General Fund fund balance and direct the Controller to research if COVID dollars can be used to cover this cost. The motion on the amendment carried by the following roll-call vote:***

**Yes: Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 10**  
**Absent: Little – 1**  
**Total: - 11**

***The Chairman directed the Clerk to take a roll-call vote on the main motion, as amended, and the motion carried as follows:***

**Yes: Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Matthews, Ruth – 10**  
**Absent: Little – 1**  
**Total: - 11**



Chairman Ruth introduced proposed Resolution “B” as follows:

**RES. “B”** - Approving the assignment of general oversight and management of the construction of the new Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority



**The Chairman directed the Clerk to take a roll-call vote on Resolution “B” and the motion carried as follows:**

**Yes: Winiecke, Tany, Boyd, Theisen, Harris, Ewing, Krafft, Little, Webster, Ruth – 10**

**Abs: Little – 1**

**Total: - 11**

## RESOLUTIONS

### RESOLUTION “A”

#### COUNTY OF SAGINAW STATE OF MICHIGAN

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June, 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602 and also via Zoom.

**PRESENT:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke -10

**ABSENT:** Gerald D. Little -1

**Commissioner Theisen offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.**

**WHEREAS** the voters of Saginaw County approved, at the August 2018 election, increasing the Animal Control millage from 0.275 mills to 0.425 mills for the purpose of constructing and operating a new animal control facility; and,

**WHEREAS** the County of Saginaw Board of Commissioners at a special session on April 9, 2020 approved 5641 Bay Road as the future site of the Saginaw County Animal Care & Control (SCACC) Resource Center and authorized the property to be purchased for \$172,500; and,

**WHEREAS** the Board of Commissioners at its August 27, 2019 regular session issued the Notice of Intent to sell Bonds in an amount not to exceed \$13 million to acquire, design, construct, and equip the Saginaw County Animal Care & Control Resource Center; and,

**WHEREAS** the Saginaw County Board of Commissioners at its regular session on May 19, 2020, approved and authorized the sale of \$10 million in Limited Tax, General Obligation bonds for the SCACC Resource Center project; and,

**WHEREAS** the County engaged Kibbe & Associates and Blue Sky Animal Architecture to design the new facility at 5641 Bay Road, Saginaw, Michigan; and,

**WHEREAS** the Kochville Township Planning Commission at its October 12, 2020 meeting, unanimously approved the site plan for the SCACC Resource Center; and,



**WHEREAS**, the Board of Commissioners at its February 16, 2021 regular session, approved the engagement of Granger as Construction Manager for the SCACC Resource Center Project; and,

**WHEREAS**, Kibbe, Blue Sky, and Granger presented the proposed design for the Resource Center at the May 26, 2021 Committee of the Whole meeting; and,

**WHEREAS**, Saginaw County and Granger released a Request for Bids on May 27, 2021 with responses received on June 17, 2021; and,

**WHEREAS**, Ben LeBlanc, Senior Project Manager at Granger, supplied commissioners with options related to the building schedule due to material delays, specifically a 40-week lead time for structural steel joists and metal decking. (See below)

6/28/2021

SCACC - Potential Schedule/ Cost Impacts Associated with Structural Steel							
	Schedule	Start Date	Completion Date	Speed to Market	Low Estimate	High Estimate	Cost to Project
A	Expedite Steel	8/1/2021	9/1/2022	1	\$ 150,000.00	\$ 175,000.00	4
B	Spring 2022 Start	3/1/2022	4/1/2023	4	\$ 75,000.00	\$ 90,000.00	2
C	Split Schedule	10/1/2021	12/20/2022	3	\$ 50,000.00	\$ 65,000.00	1
D	Roof Redesign	10/1/2021	11/1/2022	2	\$ 100,000.00	\$ 150,000.00	3

**Theisen moved, seconded by Krafft, to choose Option C, with a start date of October 1, 2021 and a completion date of December 20, 2022. The motion carried by the following roll-call vote:**

**Yes: Krafft, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Ruth – 10**

**Absent: Little – 1**

**Total: - 11**

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of County Commissioners of the County of Saginaw hereby approves the proposed design, as set forth in the Attachment A, as amended, and a project budget of \$10,470,424 to construct and equip the Saginaw County Animal Care & Control Resource Center at 5641 Bay Road, Saginaw, Michigan.

**Yeas: Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 6**

**Nays: Webster, Winiecke, Tany, Boyd – 4**

**Absent: Little – 1**

**TOTAL: - 11**

**A sufficient majority having voted therefor, the Resolution was adopted.**

STATE OF MICHIGAN                    )  
   ) SS  
 COUNTY OF SAGINAW                 )



I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra  
County Clerk

## **Attachment A**

### **Saginaw County Animal Care & Control Resource Center Proposed Design June 24, 2021**

The overall design of the Saginaw County Animal Care & Control Resource Center was based on an analysis of recent animal intake and adoption numbers in addition to frequent discussions regarding the specific needs of the staff. As animal facilities receive heavy usage compared to similar buildings, materials and finished surfaces are selected for ease of frequent cleaning and long-term durability. Mechanical systems are designed to provide adequate air exchanges to prevent unpleasant animal odor or transmission of illness. Special attention was given to providing adequate space for animal enclosures while maximizing employee safety and efficiency of cleaning. The veterinary clinic is designed to be self-sufficient and a potential source of revenue to help support the facility. Public-facing adoption and training areas are designed to be inviting and comfortable to help encourage community engagement with adoptable animals. The various components and materials of the facility were also designed to work within the budgetary constraints of the overall project. The final design provides a durable, multipurpose, and inviting facility that meets the specific needs of Saginaw County.

#### **Animal Shelter Area**

Adoption: 4,679 sf  
Training: 2,080 sf  
Clinic: 1,367 sf  
Animal Control: 1,301 sf  
Animal Holding & Support Areas: 13,441 sf

**Total Building Area (including IT building): 23,090 sf**

#### **Animal Capacity**

Dog Holding: 50	Cat Holding: 48
Dog Isolation: 8	Cat Adoption: 32
Dog Adoption: 22	ACO Cats: 10
ACO Dogs: 3	Clinic Recovery: 10
	Surrender: 4

**Total Dog Capacity: 85**  
**Total Cat Capacity: 102**



## RESOLUTION “B”

### COUNTY OF SAGINAW STATE OF MICHIGAN

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602 and also via Zoom.

**PRESENT:** *Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke - 10*

**ABSENT:** *Gerald D. Little - 1*

***Commissioner Matthews offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.***

**WHEREAS,** the Saginaw County Board of Commissioners has approved going forward on the construction of a new Saginaw County Animal Care and Control Resource Center (SCACC or Resource Center) structure to replace the existing former drug store re-purposed for animal care, with a specific purpose designed building to provide for the housing and care of animals found within the community; and,

**WHEREAS,** the Saginaw County Board of Commissioners has sold Limited Tax General Obligation bonds to raise revenue needed for site preparation and construction of said Resource Center and related site work; and,

**WHEREAS,** the Saginaw County Building Authority has been assisting Saginaw County in the purchase and construction and renovation of various sites owned by the County since its inception in 1972, pursuant to Act No. 31, Public Acts of Michigan, 1948 (first extra session), as amended (hereinafter referred to as “Act 31”) wherein the County incorporated its Building Authority; and,

**WHEREAS,** the Saginaw County Board of Commissioners engaged an architectural design firm to prepare plans for the construction of said Resource Center, and a construction management firm is recommended to construct the Center; and,

**WHEREAS,** the Saginaw County Board of Commissioners desires that the Resource Center be constructed within the budget allocated for the construction and equipping of said Resource Center; and,

**WHEREAS,** the Saginaw County Building Authority has the capability of providing construction oversight and management of the proposed SCACC Resource Center, thereby relieving the County Board of Commissioners of daily oversight of the project.



**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of County Commissioners of the County of Saginaw assigns general oversight and management of the construction of its new SCACC Resource Center to the Saginaw County Building Authority, and directs the Building Authority to interface with staff, the architect and approved construction manager with a goal to construct the SCACC Resource Center according to the plans and specifications and within the approved budget for the project by the Saginaw County Board of Commissioners for the construction and outfitting of the Resource Center.

**FURTHER**, the County Controller is hereby directed to receive and remit payment for construction and other services as approved by the Saginaw County Building Authority.

**All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.**

**Yeas:** *Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Webster, Winiecke, Ruth - 10*

**Absent:** *Little – 1*

**Nays:** *- 0*

**TOTAL:** *- 11*

**A sufficient majority having voted therefor, the Resolution was adopted.**

STATE OF MICHIGAN                    )  
  ) SS  
COUNTY OF SAGINAW                )

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a special meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra  
County Clerk

**UNFINISHED BUSINESS**

None

**PROCLAMATIONS**

None

**APPOINTMENTS**

- ✓ Chairman Ruth appointed Seth Perigo to the **Economic Development Corporation** to fill a vacancy with a term to expire April 1, 2022

**ELECTIONS**

None



## **ANNOUNCEMENTS BY THE CHAIR**

- The Chairman announced that the Committee of the Whole on the FY 2022 Budget would begin after this meeting adjourns. Those attending via Zoom need to log off and log back in using the same Zoom meeting information.

## **COMMISSIONERS' AUDIENCES**

None

***By Commissioner Theisen, seconded by Commissioner Harris: That the Board adjourn. Motion Carried.*** Thereupon, the Board Session adjourned at 6:26 p.m.

Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**AUGUST 17, 2021 SESSION**

The August Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, August 17, 2021, at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia Winiecke – 11

**Absent:** – 0

**Others:** Vanessa Guerra, Koren Thurston, Dave Gilbert, Kyle Bostwick, Norm Bamberger, Kelly Suppes, Blair Stevenson, Mark Rankin, Mark Przybylski, Justin Engel - MLive, Leah Puskar, Jessica Sargent, Undersheriff Mike Gomez, Jennifer Broadfoot, Dennis Borchard, Joann Crary, Brian Wendling, Angie Miller, Katie Kelly, Cindy Louchart, Suzy Koeplinger

✚ Commissioner Krafft gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the June 22, 2021 Board Session; June 28, 2021 Special Board Session; and June 28, 2021 Committee of the Whole meeting (as amended) were approved.

### **FOIA APPEALS**

- The Board approved sending written notice to Attorney David Alexander upholding the partial disclosure denial as to his Freedom of Information Act request of May 11, 2021 (FOIA #2559) regarding a dog bite of his client on April 13, 2021.
- The Board approved sending written notice to Attorney David Alexander upholding the partial disclosure denial as to his Freedom of Information Act request of May 11, 2021 (FOIA #2559) regarding a dog bite of his client on May 2, 2021.

### **PUBLIC HEARING**

A Public Hearing was held on the proposed Saginaw County 2021/2022 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. No comments.

### **AUDIENCES**

None

### **LAUDATORY RESOLUTIONS / PROCLAMATIONS**

- Certificate of Recognition to Diane Vacik for 30+ years of service to Saginaw County
- Certificate of Recognition to Rev. Louis Bishop upon his 100<sup>th</sup> Birthday
- Certificate of Recognition to Sarah Wiesenberger, Frankenmuth 4-H Pacesetters, 2021 graduating senior

### **INITIATORY MOTIONS**

None



## REPORTS OF COMMITTEES

- Approved the Commission on Aging application to Region VII Area Agency on Aging for FY 2022 funding
- Approved the Health Department Accounts Receivable Write-Off Report in the amount of \$14,798.15 for the period October 1, 2019 – September 30, 2020
- Approved the 9-1-1 Communications Center Authority FY 2022 Budget
- Approved amendment of County Policy #241 – Purchasing Policy – to add Conflict of Interest language
- Approved a Stipulation to Entry of Order Modifying 1916 Injunction regarding the North Branch of the Flint River Intercounty Drainage District
- Approved \$3,270 to Saginaw Future in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement
- Approved electronic transactions and voucher payments for the months of April, May and June 2021
- Laid Draft #2 of the FY 2022 Budget on the table for approval at the September 21, 2021 Board Session (*Unfinished Business*)
- Approved funding for the remainder of FY 2021 to MSU Extension in the amount of \$90,000 from the General Fund
- Approved a request from Maintenance for \$13,000 in FY 2021 General Fund fund balance and transfer to the Public Improvement Fund to revamp the Employee/Public Lounge in the lower level of the courthouse
- Approved a \$6,000 increase in the DHHS Prosecutor FY 2021 Budget from the General Fund to account for additional expenses in postage and process server fees
- Approved a request from the County Clerk for up to \$10,000 from the FY 2021 General Fund to purchase an Apportionment Mapping Program
- Approved a request from the County Clerk to fund four (4) additional employees and associated technology equipment (if necessary) in FY 2022
- Approved a request from the Register of Deeds to hire a part-time employee for six (6) months at a cost of \$3,352 in addition to \$10,000 previously budgeted for overtime in FY 2022
- **Tabled** a request from Commissioner Boyd for a \$500 payment using American Rescue Plan Act (ARPA) funds to every Saginaw County Employee who can provide proof of vaccination against COVID-19 or its variances prior to the end of FY 2021 to the September Budget/Audit Committee and the September 21, 2021 Board Session
- Approved a request from the Board Coordinator to change the Board Assistant position from part-time to full-time and to increase the FY 2022 Budget for the Board of Commissioners by \$35,806 to accommodate the request
- Approved waivers of the hiring freeze to fill the positions of Records Manager in the Sheriff's Office; Chief Appellate Attorney and Legal Specialist I – File Room Clerk in the Prosecutor's Office; Account Specialist II in the Treasurer's Office; Board Assistant in the Board of Commissioners Office; 3 Legal Specialist 1, 2 Legal Clerk I and 1 Records Coordinator I in the County Clerk's Office; and Environmental Health Specialist I/II and Office Assistant II – PT in the Health Department
- Approved two (2) MERS Plan Adoption Agreements for the Defined Benefit Plan and Defined Contribution Plan
- Approved certification of the Employee and Officer Delegates attending the 2021 Municipal Employee's Retirement System (MERS) Annual Meeting
- Approved an increase to the Saginaw County Animal Care & Control Resource Center project by \$140,586 from the Delinquent Tax Fund for a total budget of \$10,611,010
- Approved amendment of the FY 2021 County Clerk's Budget to pay four (4) additional employees for the remaining six (6) weeks of the fiscal year and the purchase associated technology equipment
- Approved amendment of County Policy #132 "Snow Day" to include infectious disease issues, such as COVID-19
- Approved Committee Compensation Reports 8-17-21.1, 8-17-21.2, 8-17-21.3 and 8-17-21.4

## RESOLUTIONS

- ❖ Approved **Res. "A"** – Full Faith & Credit Resolution for Sanderson Drain Notes, Series 2021
- ❖ Approved **Res. "B"** – Full Faith & Credit Resolution for Shorts Creek Drain Notes, Series 2021

## UNFINISHED BUSINESS

Approved holding a Public Hearing on the proposed issuance by the Industrial Development Authority of the County of La Paz (the "Authority") of qualified 501c(3) bonds (the "Bonds") as defined in section 145 of the Internal Revenue Code of 1986, as amended (the "Code") in one or more series pursuant to a plan of finance; further, approved a Resolution approving, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, the issuance of bonds to finance a project for Campus Partners 1

## APPOINTMENTS

None

## ELECTIONS

None

## CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the Committee of the Whole scheduled for Tuesday, August 31, 2021 at 4:00 p.m. at Horizons Conference Center regarding American Rescue Plan Act (ARPA) funds. Chairman Ruth announced that a Union/Management Benefit Committee meeting was held last week and only four (4) out of eighteen (18) union representatives were in attendance. He conveyed his disappointment, as well as the disappointment of the Health & Benefits Specialists who traveled to the meeting with important information for the union representatives to pass on to employees.

## COMMISSIONER AUDIENCES

- Commissioner Krafft commented that it is a delight to see everyone in person and announced the Frankenmuth Auto Fest, September 10 – 12, 2021, a 3-day event full of food, fun, music and cars. Friday night is the Big Block Party on Main Street and all day Saturday and Sunday at Heritage Park.
- Commissioner Harris announced the Mid-Michigan Old Gas Tractor Show is in Oakley this weekend, August 19 – 21, 2021. The 3-day event includes arts & crafts, concessions, flea market vendors and more.
- Commissioner Winiecke announced Arts in the Park in Freeland, Michigan on Saturday, September 11, 2021 from 1:00 p.m. to 7:00 p.m., featuring wine tasting, live music, food and art.
- Commissioner Webster recognized the Board of Commissioners (BOC) Board Assistant, Sue Arceo, who is departing the BOC after 6 years of working with us. Her last day is September 3, 2021. He stated that Sue was able to get out of the building the without any farewell or recognition. He acknowledged the hard work and contributions she made while she was here. He also highlighted her personal diligence with FOIA requests, and all the details associated with that. Sue processed 500+ FOIA requests annually. She was the right person for that role in terms of managing all those details. Sue will be greatly missed.

He also voiced his appreciation to the people who contributed to the County for many years and retired during COVID. He stated that those individuals become ambassadors for the county and community. Commissioner Webster would like to see some type of recognition for these employees who have left the organization. He believes it is extremely important that we bid them a proper farewell.

Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**SEPTEMBER 21, 2021 SESSION**

The September Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:10 p.m. (delayed due to Committee of the Whole held prior to the session) on Tuesday, September 21, 2021, at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia Winiecke – 11

**Absent:** – 0

**Others:** Robert Belleman, Vanessa Guerra, Koren Thurston, Dave Gilbert, Kyle Bostwick, Norm Bamberger, Krystal Irvine, Jessica Sargent, Undersheriff Mike Gomez, Dennis Borchard, Brian Wendling, Cindy Louchart, Suzy Koeplinger

✚ Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the August 19, 2021 Board Session and the August 31, 2021 Committee of the Whole meeting were approved.

### **FOIA APPEALS**

- The Board approved sending written notice to Marcus Atkins upholding the disclosure denial as to his Freedom of Information Act request of July 19, 2021 related to David Stockman's proof of board certification or board eligibility in forensic pathology.

### **PUBLIC HEARING**

None

### **AUDIENCES**

- Mike Thompson spoke regarding mass incarceration and asked for commissioners to pass a resolution regarding same, and to conduct a review of the Saginaw County Jail population
- William Azelton announced his candidacy for a Republican seat on the Board of Canvassers and asked for the support of commissioners
- Vanessa Guerra, County Clerk, asked commissioners to exempt elected officials when considering the request to implement the \$500 Vaccination Incentive Payment Plan

### **LAUDATORY RESOLUTIONS / PROCLAMATIONS**

- Certificate of Recognition to Margaret Novess on her 100<sup>th</sup> Birthday
- Certificate of Recognition to the NAACP on its 50<sup>th</sup> Annual Freedom Fund Dinner
- Certificate of Recognition to Sandra Atkins after 16 years at Commission on Aging
- October as General Aviation Appreciation Month

### **INITIATORY MOTIONS**

None

## REPORTS OF COMMITTEES

- Approved the Frankenmuth Convention & Visitors Bureau FY 2022 Budget
- Approved FY 2021 amendments to the Sheriff's Inmate Services Fund #595
- Approved FY 2021 amendments to line items in the Sheriff's Law Enforcement Fund #207
- Approved \$20,000 from the General Fund for FY 2021 funding in Activity 21000 – Corporation Counsel, Account 81910 – Labor Counsel
- Approved various FY 2021 budget amendments in the Animal Care & Control Budget
- Approved a \$2,424,962 grant allocation, \$73,486 local match funds, and amendment of Budget Resolution #16 for the Health Department
- Approved carryover of \$383,576 from FY 2020 to FY 2021 Information Technology budget for the Fiber WAN project; and to move \$28,000 from retained earning fund balance to Consulting Services
- Approved Funding Metrics for annual appropriation to Saginaw Future, Inc.
- Approved various amendments to the FY 2021 Budgets proposed by the Assistant Finance Director for Castle Museum, Harry Browne Airport, MSU Extension, and the Indigent Defense Fund
- Approved re-establishment of County Policy #365 – Emergency Paid Sick Leave
- Approved a Memorandum of Understanding between Saginaw County, Saginaw County Trial Court, and the TPOAM union regarding District Court employees
- Approved three (3) Memoranda of Understanding between Saginaw County and the Teamster Local 214 and UAW Local 455 regarding PTO increase for Health Department and Commission on Aging employees
- Approved waiver of the hiring freeze to fill the positions of Office Assistant II – Reception and Legal Clerk I – Victim's Assistance Clerk in the Prosecutor's Office
- Approved extension of employment contracts at the Health Department with retirees Bethany Jacques, Computer and Data Analyst, and Mary Patnode, Public Health Nurse II from October 1, 2021 – September 30, 2022
- Approved up to \$19,800 to Kibbe & Associates for architectural and engineering services related to use by the County Clerk of the former Sheriff Administration building
- Approved moving \$75,933.33 in Information Technology Capital Outlay funds from the FY 2020 to the FY 2021 IT budget
- Approved Committee Compensation Reports 9-21-21.1 and 9-21-21.2

## RESOLUTIONS

- ❖ Approved **Res. "A"** – Full Faith & Credit Resolution for Gradt Drain Notes, Series 2021

## UNFINISHED BUSINESS

- ◆ Approved Resolution "A" - FY 2021/2022 Budget (as amended)
- ◆ Approved Resolution "B" - FY 2021/2022 Salary Schedule
- ◆ Approved Resolution "C" - FY 2021/2022 Capital Improvement Plan
- ◆ Approved Resolution "D" - FY 2021/2022 Fee Schedule
  
- ◆ Approved \$500 Vaccination Incentive to current Saginaw County employees, with the exception of Elected Officials, who can provide proof of vaccination against COVID-19 or its variants prior to October 31, 2021

## APPOINTMENTS

- ✓ Appointed Debbie Vasquez-Hinderliter (*to fill a vacancy*) on the **Mosquito Abatement Commission** for a term that expires January 1, 2024

## **ELECTIONS**

- ❖ Re-elected incumbent James Lewis (Democratic) and elected William Azelton (Republican) by ballot to the **Board of Canvassers** for terms to expire October 31, 2025

## **CHAIR ANNOUNCEMENTS**

- Chairman Ruth announced the Michigan Association of Counties (MAC) Annual Meeting begins this weekend and recommended commissioners speak to legislators about ARPA funding.

## **COMMISSIONER AUDIENCES**

- Commissioner Little asked commissioners to support a youth bowling fundraiser by purchasing \$5 raffle tickets.
- Commissioner Harris stated the discussion with representatives from Mobile Medical Response (MMR) at the Committee of the Whole held prior to this meeting was very useful and beneficial. He would like more informational meetings, in addition to the reports made tri-annually to the Courts & Public Safety Committee.
- Commissioner Krafft stated Frankenmuth is back in full swing! Big Country Fest is Friday, October 1<sup>st</sup> and Saturday, October 2<sup>nd</sup> at Heritage Park in the Harvey Kern Pavilion.

Respectfully Submitted,

### **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk




**SAGINAW COUNTY BOARD OF COMMISSIONERS  
SUMMARY OF OFFICIAL PROCEEDINGS  
OCTOBER 19, 2021 SESSION**

The **October Session** of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m. on Tuesday, October 19, 2021, at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd, Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia Winiecke – 10

**Absent:** Kyle R. Harris – 1

**Others:** Robert Belleman, Vanessa Guerra, Koren Thurston, Dave Gilbert, Undersheriff Gomez, Mike Thompson, Shawn Schutt, William Cowdry, Suzy Koeplinger, and others

 Commissioner Tany gave the invocation and led the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

- Minutes of the September 21, 2021 Board Session and the September 21, 2021 Committee of the Whole meeting were approved.

**PUBLIC HEARING**

None

**AUDIENCES**

- Commissioner Theisen presented a Proclamation for October as *Domestic Violence Awareness Month* to Shawn Schutt, Prevention Education Coordinator at Underground Railroad, who expressed his appreciation for the support of the agency and survivors.
- Commissioner Boyd presented a Proclamation for *Pro Bono Week* to Attorney William Cowdry, Legal Services of Eastern Michigan. Mr. Cowdry introduced Vanessa Guerra, Saginaw County Clerk, who recently received the Pro Bono Attorney of the Year Award.
- Mike Thompson spoke regarding mass incarceration in the Saginaw County Jail, asked for commissioners to adopt a general resolution regarding same, and asked that Jail Population Reports be made available to the public. Undersheriff Gomez addressed the Board and provided current Jail population statistics. He advised that once the new computer system is in place, it will be easier to run reports and he will report quarterly to the Courts & Public Safety Committee.

**LAUDATORY RESOLUTIONS / PROCLAMATIONS**

- Proclamation for October as *Domestic Violence Awareness Month*
- Proclamation for October 24 – 30, 2021 as *Pro Bono Week* to Legal Services of Eastern Michigan

**INITIATORY MOTIONS**

None

## **REPORTS OF COMMITTEES**

- Approved an increase to the county credit card limit for the Maintenance Director and Office Manager
- Approved a new Great Lakes Bay Michigan Works! Interlocal Agreement with the counties of Bay, Gratiot, Isabella, Midland and Saginaw
- Approved the Equalization 2021 Apportionment Report
- Approved payment of Claims for July and August 2021
- Approved a \$600,000 “Raise the Age” Grant (Acct. #292) for the 10<sup>th</sup> Circuit Court – Family Division from the State of Michigan to fund all juvenile justice for 17-year old children
- Approved up to \$200,000 in American Rescue Plan Act (ARPA) funds for the 10<sup>th</sup> Circuit Court for offsite jury trials through December 2021
- Approved establishment of PCNs and the addition of four (4) additional Youth Care Specialist (YCS) positions in Juvenile Detention, due to receipt of the \$600,000 “Raise the Age” Grant
- Approved a temporary PCN for the new Friend of the Court Director for the 10<sup>th</sup> Circuit Court for the period October 11 – October 20, 2021
- Approved amendment of the PCN Roster at Commission on Aging to reflect current responsibilities of the Care Management Coordinator
- Approved two (2) Memorandums of Understanding between Saginaw County and Teamsters Local 214 regarding hiring of Health Resource Advocates at the Health Department
- Approved Committee Compensation Reports 10-19-21.1 and 10-19-21.2

## **RESOLUTIONS**

None

## **UNFINISHED BUSINESS**

None

## **APPOINTMENTS**

None

## **ELECTIONS**

None

## **CHAIR ANNOUNCEMENTS**

- Chairman Ruth announced the October 26, 2021 Committee of the Whole regarding ARPA funding with presentations from various municipalities and organizations to be held at Spaulding Township Hall, 5825 Cole Rd., Saginaw, MI.

## **COMMISSIONER AUDIENCES**

None

Respectfully Submitted,

## **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIR**

**VANESSA GUERRA, CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk



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**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**NOVEMBER 16, 2021 SESSION**

The November Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m. on Tuesday, November 16, 2021, at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia Winiecke – 10

**Absent:** James G. Theisen – 1

**Others:** Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Brian Keenan-Lechel, Connie Scherzer, Julie Roggow, Kyle Bostwick, Mike Thompson, Blair Stevenson, Christi Lopez, Mark Gaertner, Norm Bamberger, Lee Peterson, Krystal Irvine, Koren Thurston, Leah Puskar, Terry Beagle, Steve Jonas, Brian Smith, Annie Rummel, Amy Deford, Denise Babbitt, Isaac Blackmon, Julie Flory, Jean Owens, Jessica Sargent, Hannah Olsen, Suzy Koeplinger, Cindy Louchart, and others

✚ Commissioner Boyd gave the invocation and led the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

- Minutes of the October 19, 2021 Board Session, October 12, 2021 Committee of the Whole, and October 26, 2021 Committee of the Whole were approved.

### **PUBLIC HEARING**

- A Public Hearing was held to consider the adoption of a Brownfield Plan for 235 W. Saginaw St. and 135 S. Eddy St., Village of Merrill, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

### **AUDIENCES**

- Michael Thompson, Public Libraries of Saginaw Trustee, requested the opportunity to present a proposal for American Rescue Plan Act (ARPA) funding for \$20,000 from Saginaw County to establish a “Library of Things.”
- Brian Keenan-Lechel provided public comment regarding proposed changes to the County’s healthcare options. As he stated to the Labor Relations Committee last week, what the Board of Commissioners (BOC) is considering today represents a significant commitment from employees to consolidate healthcare plans to one manageable plan, one of the only tools available to the healthcare committee and employees to try and head off ballooning healthcare costs. He asked commissioners to consider utilizing some of the multiple tools available to the BOC to offset these significant increases and plan consolidations.

### **INITIATORY MOTIONS**

None

## LAUDATORY RESOLUTIONS/PROCLAMATIONS

- Certificates of Recognition to Saginaw County Sports Hall of Fame inductees into its Class of 2020 Outstanding Athletes/Teams:
  - \* *Bill Agresta \* Larry Brethauer \* Beth Bull (Spencer) \* Robb Cook*
  - \* *George Kubiak \* Eugene Seals Jr. \* Roy Manning Jr.*
  - \* *St. Stephens State Champion Basketball Team (1968 - 1969)*
- Certificate of Recognition to Alpha Phi Alpha
- Certificate of Recognition to Iota Chi Lambda

## REPORTS OF COMMITTEES

- Approved an increase in pay for the Sobriety Treatment Court Program Defense Counsel from \$55/hour - \$16,000/annual to \$90/hour - \$26,182.20/annual utilizing \$10,182.20 from fund balance
- Approved the Saginaw County Convention & Visitors Bureau 2022 Budget
- Approved modifications of County Policy #422 – “Administrative Policy on Cellular Telephones”
- Approved creation of a temporary PCN to allow for training of a new Probate Court Register/Administrator and increase the Probate Court budget up to \$52,581
- Approved an increase to the Motor Pool Fund up to \$30,000 from fund balance to cover the purchase of a “sign out” vehicle for county employee business use
- Approved directing the proper Saginaw County representatives to apply for \$140,000 in funding from the State of Michigan Veterans Services
- Approved a Reorganization Plan for the Prosecutor’s Office that includes a shift in duties of the Chief Assistant, merging APA II and APA IV positions to create two (2) APA III positions, and expanding the Financial Investigator position to a new Director of Operations
- Approved a Memorandum of Understanding regarding the promotion of two (2) Public Health Nurses
- Approved three (3) Memorandums of Understanding regarding \$100 gift cards for “Public Health Thank You Day”
- Approved creation of a temporary PCN in the Controller’s Office to allow for training a new Retirement and Benefits Administrator and use of \$10,722 from General Fund fund balance
- Approved offering all employees four (4) hours of PTO if 100% of department employees complete the Employee Engagement Survey developed by the Saginaw Wellness Action Team (S.W.A.T)
- Approved a recommendation from the Union/Management Benefit Committee to opt out of the Hard Cap provision in accordance with Public Act 152 of 2011 for the 2022 plan year, to offer a single high deductible plan using ARPA funds to offset premium share, and to eliminate the county’s contribution to Health Savings Accounts (HSA) accounts and use those funds to reduce claims; amended to include the addition of \$500 to the Health Savings Account (HSA) of each employee who is on the County’s health plan at a total cost of approximately \$176,000
- Approved (retroactively) closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Friday, November 12, 2021 as Veterans Day falls on Thursday
- Approved the recommendation to allow county officials to facilitate the purchase of a ham for each Saginaw County employee for the 2021 holiday season
- Approved application of \$442,870 in American Rescue Plan Act (ARPA) of 2021 funding toward 2022 employee healthcare to reduce the employee contribution amount; whilst reserving judgment on the balance of \$557,130, with the understanding that rates would not change for at least one year, and the county will move forward on utilizing the \$442,870
- Approved engagement of Guidehouse for consultant services pertaining to American Rescue Plan Act (ARPA) of 2021 funding proposals
- Approved Committee Compensation Reports 11-16-21.1 and 11-16-21.2

## RESOLUTIONS

- Approved Res. “A” – Resolution Approving a Brownfield Plan Located at 235 W. Saginaw and 135 S. Eddy St., Village of Merrill, Saginaw County, Pursuant to and in Accordance with the Provision of Act 381 of the Public Acts of the State of Michigan of 1996, as Amended
- Approved Res. “B” – Resolution of Exemption from the Requirements of Public Act 152 of 2011

## UNFINISHED BUSINESS

None

## APPOINTMENTS

None

## ELECTIONS

- ✓ Elected Brian Wellman, Jenean Coughlin, and Dr. Waheed Akbar to the **HealthSource Saginaw, Inc./Saginaw Community Healthcare Services Corporation** to 3-year terms to expire December 31, 2024

## CHAIR ANNOUNCEMENTS

- Chairman Ruth thanked Commissioner Krafft for hosting the last Committee of the Whole meeting regarding ARPA funding at Uptown North Main in Frankenmuth, MI. The next Committee of the Whole meeting regarding ARPA funding is on Monday, December 13, 2021 at 4:00 p.m. at the YMCA.

## COMMISSIONER AUDIENCES

- Commissioner Krafft announced the Frankenmuth Tree Lighting on November 26, 2021 and to visit the new Frankenmuth Ice Rink located in Zehnder Park (Tickets/\$10, Skates/\$3)
- Commissioner Ewing announced a Food Drive in Birch Run at Don’s Foodland on December 17, 2021 from 9:00 a.m. to 3:00 p.m. where they will accept food, clothes and gifts for charity
- Commissioner Boyd suggested that Saginaw County consider extending the date of the \$500 employee vaccination incentive to the end of the year, due to variants and increased cases. No action.
- Commissioner Webster lauded Commissioner Tany for his hard work and dedication to the Saginaw County Sports Hall of Fame and congratulated him on its 19<sup>th</sup> anniversary

Respectfully Submitted,

## SAGINAW COUNTY BOARD OF COMMISSIONERS

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS  
OF THE  
*Board of Commissioners*  
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION  
DECEMBER 2, 2021

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Thursday, December 2, 2021 at 4:00 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the December 2, 2021 Special Session Agenda. Deputy County Clerk Suzy Koepplinger took roll, quorum present as follows:

**PRESENT:** *Cynthia M. Winiecke, Jack B. Tany, Christopher S. Boyd, Sheldon Matthews, Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, and Carl E. Ruth - 8*

**ABSENT:** *Kyle R. Harris, James G. Theisen, and Michael A. Webster - 3*

**TOTAL:** - 11

**Others Present:** Robert Belleman, Dave Gilbert, Bill Smith, Dr. Russell Bush, Donald A. Gilbert, Deb Tubb, BriAnn Summersett, Dr. David Stockman, Jennifer Stockman, Brian Hart, Magdalena Perez, Randy Pfau, Marcus Atkins, Stacey Turner, Blair Stevenson, Trent Boyd, Nate Moeller, Suzy Koepplinger, Hannah Olsen, Cindy Louchart

Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag. Chairman Ruth asked for a Moment of Silence for Angela Boysen, a Saginaw County employee who recently passed away, and for the victims of the Oxford High School shooting.

PETITION



November 22, 2021

Vanessa Guerra  
Saginaw County Clerk  
111 S. Michigan Avenue  
Saginaw, MI 48602

December 2, 2021  
Special Session

Dear Clerk Guerra:



Pursuant to Article II, Section 2.9 of the 2021 Rules of the Saginaw County Board of Commissioners (MCL 46.10), the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Thursday, December 2, 2021 at 4:00 p.m.** to review matters related to Michigan Institute of Forensic Science & Medicine and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully submitted,

James G. Theisen, Commissioner  
Sheldon Matthews, Vice-Chair  
Carl E. Ruth, Chairman

Dennis H. Krafft, Commissioner  
Michael A. Webster, Commissioner

## **CLERK'S CALL OF SESSION**

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### **Public Notice of Special Board Session**

The Saginaw County Board of Commissioners will convene for a Special Session on  
**Thursday, December 2, 2021 at 4:00 p.m.**  
in the Board Chambers, Second Floor - Room 200  
Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976  
to review matters related to Michigan Institute of Forensic Science & Medicine  
and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least one third (1/3<sup>rd</sup>) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

**Vanessa Guerra**

Vanessa Guerra, County Clerk

November 22, 2021  
Posted 11-22-21 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.***



## AUDIENCES

- **Matthews moved, supported by Little, to suspend the 2021 Rules of the Board to allow those appearing under Audiences more than three (3) minutes. Motion carried unanimously.**
- Dr. David Stockman, President and CEO, MI Health Clinic, asked for an appeal of the Executive Committee recommendations to retain Dr. Russell Bush as Medical Examiner and terminate the contract with MIFSM. He also requested Roshan Mahabir, M.D., M.P.H. be designated as Medical Examiner.
- Brian Hart, CEO of MIFSM, addressed the board and talked about areas where MIFSM has improved and the direction it is going.
- Magdalena Perez stated she is the HR representative of MIFSM and is usually present for any personnel matters with the company.
- Marcus Atkins stated he acts alone since his first FOIA when employed in May of 2020 and troubleshooting problems with Saginaw County.

## LAUDATORY RESOLUTIONS

None

## PETITIONS AND COMMUNICATIONS

***By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.***

- **PETITION** for Special Board Session on Thursday, December 2, 2021 at 4:00 p.m.
- **PUBLIC NOTICE** of Special Board Session on Thursday, December 2, 2021 at 4:00 p.m.

## INITIATORY MOTIONS

None

## REPORTS OF COMMITTEES

### **Executive Committee – C. Ruth, Chair**

- 6.1) EXECUTIVE COMMITTEE**, re: Approval to continue the relationship with Dr. Russell Bush as Chief Medical Examiner of Saginaw County
- 6.2) EXECUTIVE COMMITTEE**, re: Ratification of the notice of termination of the contract between Saginaw County and Michigan Institute of Forensic Science & Medicine (MIFSM) pursuant to Sec. 4.2 of the contract



**Ruth moved, seconded by Matthews, to approve 6.1 and 6.2 leaving room for exceptions. There were no exceptions and the motion carried by the following roll-call vote:**  
**Yes: Little, Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, and Ruth - 8**  
**No: - 0**  
**Absent: Webster, Theisen, and Harris - 3**

**FROM: EXECUTIVE COMMITTEE -- 6.1**

**DECEMBER 2, 2021**

Your Executive Committee met and considered correspondence from Brian Hart, President/CEO of Michigan Institute of Forensic Science & Medicine (MIFSM), dated November 19, 2021, wherein the following was written in part: *“The Medical Examiner Office for Saginaw County covered by the Michigan Institute of Forensic Science & Medicine (MIFSM) is writing to inform you of our recent change in leadership. Both Dr. David Stockman and Dr. Russell Bush have stepped down as Chief Executive Officer (CEO) and Chief Medical Examiner (CME), respectively, in order to facilitate the transition to a death investigation service geared towards higher quality metrics, accountability, and timeliness of reports as we seek accreditation by the National Association of Medical Examiners (NAME).”*

We met with Robert Belleman, Controller/CAO, and County Civil Counsel and discussion was held regarding a communication received November 20, 2021 by Dr. Russell Bush detailing his termination and in which he stated *“...I remain able and willing to continue my duties as Saginaw County’s Chief Medical Examiner...”*. Section 1.4 of the contract between the County and MIFSM states *“...Contractor shall not remove, replace, substitute, or otherwise change any Key Personnel without the prior written consent of County...”*

We recommend approval to continue the relationship with Dr. Russell M. Bush as Chief Medical Examiner for Saginaw County, pursuant to his appointment by the Board of Commissioners for the term ending May 31, 2022.

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**

Carl E. Ruth, Chairman  
Sheldon Matthews  
Dennis H. Krafft

James G. Theisen  
Michael A. Webster

**FROM: EXECUTIVE COMMITTEE -- 6.2**

**DECEMBER 2, 2021**

Your Executive Committee met and considered correspondence from Brian Hart, President/CEO of Michigan Institute of Forensic Science & Medicine (MIFSM), dated November 19, 2021, wherein the following was written in part: *“The Medical Examiner Office for Saginaw County covered by the Michigan Institute of Forensic Science & Medicine (MIFSM) is writing to inform you of our recent change in leadership. Both Dr. David Stockman and Dr. Russell Bush have stepped down as Chief Executive Officer (CEO) and Chief Medical Examiner (CME), respectively, in order to facilitate the transition to a death investigation service geared towards higher quality metrics, accountability, and timeliness of reports as we seek accreditation by the National Association of Medical Examiners (NAME).”*



We met with Robert Belleman, Controller/CAO, and County Civil Counsel and discussion was held regarding a communication received November 20, 2021 by Dr. Russell Bush detailing his termination and in which he stated “...I remain able and willing to continue my duties as Saginaw County’s Chief Medical Examiner...”. Section 1.4 of the contract between the County and MIFSM states “...Contractor shall not remove, replace, substitute, or otherwise change any Key Personnel without the prior written consent of County...” Further discussion was held regarding the actions of MIFSM being in violation of §1.4b and the county invoking the termination provisions of §4.2 of the contract, which provides for termination of the contract ‘for cause’ with an effective date of 180 days after notice.

We recommend ratification of the notice of termination of the contract between Saginaw County and MIFSM pursuant to §4.2 of the contract, ‘for cause’, with an effective date of 180 days after notice. (*Notice of Termination from Saginaw County to MIFSM dated November 26, 2021 is on file*)

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**  
Carl E. Ruth, Chairman  
Sheldon Matthews  
Dennis H. Krafft

James G. Theisen  
Michael A. Webster

## **RESOLUTIONS**

None

## **UNFINISHED BUSINESS**

None

## **PROCLAMATIONS**

None

## **APPOINTMENTS**

None

## **ELECTIONS**

None

## **ANNOUNCEMENTS BY THE CHAIR**

None

## **COMMISSIONERS’ AUDIENCES**

None

***By Commissioner Krafft, seconded by Commissioner Little: That the Board adjourn. Motion Carried.***  
Thereupon, the Special Board Session adjourned at 4:43 p.m.





Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk




**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
**SUMMARY OF OFFICIAL PROCEEDINGS**  
**DECEMBER 14, 2021 SESSION**

The December Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m. on Tuesday, December 14, 2021 at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**Present:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke – 11

**Others:** Vanessa Guerra, Robert Belleman, Dave Gilbert, Brian Keenan-Lechel, Kyle Bostwick, Krystal Irvine, Leah Puskar, Patti Johnson, Zack Robinson, Hurley Coleman, Christina Harrington, Jessica Sargent, Hannah Olsen, Suzy Koeplinger, Cindy Louchart, and others

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES**

- Minutes of the November 16, 2021 Board Session and November 9, 2021 Committee of the Whole were approved.

**AUDIENCES**

- Christina Harrington, Health Officer/Director, presented a COVID-19 Update (*On file*)

**INITIATORY MOTIONS**

None

**LAUDATORY RESOLUTIONS/PROCLAMATIONS**

- Certificate of Recognition to Dorothy Zehnder on her 100<sup>th</sup> Birthday

**REPORTS OF COMMITTEES**

- Approved placement of a mural on the south end of the Public Health building as part of a community grant for substance abuse disorders
- Approved an Affiliation Agreement with Central Michigan University – College of Medicine
- Approved utilization of \$475,000 in Parks & Recreation fund balance in FY 2022 to complete the installation of a splash pad, playground and amenities at Haithco Recreation Area
- Approved electronic transactions and voucher payments for the months of September, October and November 2021
- Approved reconfiguring the cashier area in the Treasurer's Office to accommodate new Tyler cashier drawers and computers for \$12,000 by using \$8,000 from Acct. No. 245-44400-93100 with the remainder from the Public Improvement Fund
- Approved an increase to the Foster Grandparent program at Commission on Aging to accommodate unspent federal grant funds permitted to roll over FY 2022 in the amount of \$65,000; and to transfer funds in the amount of \$4,750 from Community Promotion to Special Events
- Approved utilizing \$21,500 in fund balance for Commission on Aging to enter into a Professional Service Agreement with WTA Architects for a Building Assessment and Concept Design for the main building and Marie Davis Center

- Approved compensating those county employees 65 and older by offering \$500 in lieu of the \$500 HSA contribution, with the additional 7.65% FICA portion to be covered by the County and effective January 1, 2022
- Approved extension of the \$500 COVID vaccination incentive payment to those who attempted to become fully vaccinated by the October 31, 2021 deadline but were informed by a medical professional they should not receive the second dose
- Approved changes to County Policy #343 “Employee Insurance” and County Policy #346 “Retirement” to reflect healthcare changes
- Approved amendment of County Policy #325 “Drug-Free Workplace” to allow for reapplication after thirty (30) days of disqualification
- Approved establishment of a PCN and create a new position of Account Specialist II dedicated to handling the Principal Residence Exemption program
- Approved a Memorandum of Understanding between Saginaw County and TPOAM regarding District Court employees working out of classification
- Approved two (2) Memorandums of Understanding between Saginaw County and COAM (Sergeants) / POAM (Deputies) regarding the move to a high deductible health plan and opt out of PA 152
- Approved amendment of County Policy #365 “COVID-19 Emergency Paid Sick Leave Act Policy” to add language related to testing
- Approved a Collective Bargaining Agreement (CBA) between Saginaw County and UAW Local 455 - Unit 48 (Managers)
- Approved a CBA between Saginaw County and UAW Local 455 - Unit 50 (Professionals)
- Approved a CBA between Saginaw County and UAW Local 455 - Unit 49 (Paraprofessionals)
- Approved a CBA between Saginaw County and TPOAM - Circuit Court, Probate Court, District Court & Elected Officials
- Approved a CBA between Saginaw County and GELC District Court Probation Officers
- Approved a CBA between Saginaw County and POAM - Detention Supervisors
- Approved a CBA between Saginaw County and POAM - Family Division Probation Officers
- Approved a CBA between Saginaw County and POAM - Detention Youth Care Specialists
- Approved requests for American Rescue Plan Act (ARPA) funding for (1a) Up to \$300,000 for engineering services related to installing and deploying permanent upgrade or replacement of Governmental Center air handling units/HVAC system; (1b) \$42,000 to purchase and deploy portable air purifiers; (2) \$2,465 for Saginaw County masks already purchased and \$2,500 for 10,000 disposable masks to be purchased by Emergency Management; (3) Personnel to provide COVID screening for \$30,202; and (4) Personnel to manage employee COVID cases for \$36,346
- Approved Committee Compensation Reports 12-14-21.1 and 12-14-21.2

## **RESOLUTIONS**

- Approved Res. “A” – RESOLUTION IN OPPOSITION TO SENATE BILLS 597 AND 598
- Approved Res. “B” – APPROVING APPORTIONMENT OF OPERATIONAL COSTS and ACCEPTING FOR FILE THE FISCAL 2022 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY
- Approved Res. “C” – RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION
- Approved Res. “D” – RESOLUTION AUTHORIZING ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS IN THE NATIONAL OPIOIDS LITIGATION

## UNFINISHED BUSINESS

None

## APPOINTMENTS

- ✓ Appointed Carol Ewing, Patricia O'Brien, Jonna Scharf, and William Ostash to the **Animal Control Advisory Council** for a term that expires December 31, 2024
- ✓ Appointed Timothy Morales, Steve Jonas, and Rob Grose to the **Brownfield Redevelopment Authority** for terms that expire December 31, 2024
- ✓ Appointed Kevin Krupp to the **Environmental Health Code Board of Appeals** with a term that expires January 1, 2025
- ✓ Appointed Maria McCarville to the **Library Board** with a term to expire May 31, 2026
- ✓ Appointed Raquel Ledesma Perez and Eva Szelesi to the **Michigan Works! Workforce Development Board** for terms that expire June 30, 2023
- ✓ Appointed Rene DeSander for a term that expires January 1, 2025 and David Gutierrez for a term that expires January 1, 2024 to the **Mosquito Abatement Commission**
- ✓ Appointed Terry Nichols and Ace Armstrong to the **Solid Waste Management Planning Committee** for terms that expire December 31, 2024

## ELECTIONS

- ✓ Elected Gene Nuckolls, Dr. Charles E. Mueller, Calvin Williams, and Dr. Stephanie Duggan to the **Board of Health** to 3-year terms that expire December 31, 2024
- ✓ Elected Gerald Little, Azola Williams, and Demond Tibbs to the **Parks & Recreation Commission** to 3-year terms that expire January 1, 2025

## CHAIR ANNOUNCEMENTS

- Chairman Ruth thanked everyone for their commitment to the Board of Commissioners and presented Board Staff with a Christmas gift.

## COMMISSIONER AUDIENCES

- Commissioner Ewing announced a Food Drive in Birch Run at Don's Foodland on Friday, December 17, 2021 from 9:00 a.m. to 3:00 p.m. where they will accept food, clothes and gifts for charity and at the Bridgeport Kroger on Saturday, December 18, 2021 from 11:00 a.m. to 3:00 p.m.
- Commissioner Winiecke announced a Freeland Chamber of Commerce event at the Sports Zone on Thursday, December 16, 2021.
- Commissioner Matthews announced he had a Kid's Coat Drive and there are 50 – 60 coats still to give away if anyone knows someone in need. Coats are located at Santa's Workshop at the corner of Court and Bay.
- Commissioner Krafft suggested that anyone lacking in Christmas spirit should head to Frankenmuth, MI and drive up and down Main Street, as the decorations this year are the best ever.

Respectfully Submitted,

## SAGINAW COUNTY BOARD OF COMMISSIONERS

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk