

AGENDA

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, May 9, 2024 – 4:00 p.m.

Members: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Administrator, Finance Director, Treasurer, Civil Counsel, Board Staff, *Media*

- I. Call to Order
- II. Welcome
- III. Correction/Approval of Minutes (***April 4, 2024 - Attached***)
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **5-21-6** Vendor Transactions Apr. 1 – 30, 2024 \$14,728,643.07

2. **Todd Borders, 10th Circuit Court, Family Court Administrator**, re:

- **5-21-7** Requesting approval to increase its 29266201 Budget by \$114,285 to cover a shortfall in medical services to children

3. **William Stanuszek, Director, Mosquito Abatement Commission**, re:

- **5-21-8** Requesting approval to purchase an additional ten (10) acre parcel at the Towerline property in the amount of \$100,000

4. **Mary Catherine Hannah, County Administrator**, re:

- **5-21-9** Submitting an American Rescue Plan Act (ARPA) Subrecipient Project Status report

5. Any other matters to come before the committee

- VI. Miscellaneous
- VII. Adjournment

MINUTES
BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, April 4, 2024 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Mary Catherine Hannah, Tim Novak, Dave Gilbert, Mary McLaughlin, Michael Yelsik,
Darcie Totten, Jaime Ceja, Chris Diffin, Catherine Hicks, and Suzy Koeplinger

- I. Call to Order **---Krafft at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes **(March 7, 2024)**
---Moved by Tany, seconded by Boyd, to approve. Motion carried.
- IV. Public Comment **(Speakers limited to 3 minutes)---None**
- V. Agenda

1. **Tim Novak, County Treasurer, re:**

- **4-16-9** Submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2023 Real Property Taxes in the amount of \$19,000,000
---Moved by Tany, seconded by Boyd, to approve. Motion carried.
(Res. 2024 - 5) (Res. 2024 - 6)

2. **Darcie Totten, Assistant Finance Director, re:**

- **3-19-9** Vendor Transactions Mar 1 – 31, 2024 \$13,393,683.89
---Moved by Tany, seconded by Spitzer, to approve. Motion carried.
(Board Report)

3. **Committee Chair Krafft, re:** Items for discussion

- Budget Process Update
- Early Estimate on outcome: deficit or otherwise?
- Adjustable Revenue/Expense Items to assist with balancing
- Strategic Planning Session

---Discussion was held regarding the budget process, using revenue replacement dollars, building reserves, reducing borrowing and interest, contract negotiations, and the deficit. The Administrator would find it helpful to have parameters when building the budget and she will distribute a survey to commissioners to rate their strategic planning priorities.

4. Any other matters to come before the committee

---The ad hoc Opioid Settlement Committee met prior to this meeting and discussed the MDOC grant regarding the Opiate Methamphetamine Specific Program (OMSP) with Mary McLaughlin from Community Corrections. This is a peer recovery support program that currently only takes felons but is looking to provide services to those who do not meet eligibility criteria. Discussion was held regarding the cost of the program and matching the type of offender to appropriate programming.

---Boyd moved, seconded by Tany, to allocate \$130,000 from Opioid Settlement funds to the Community Corrections OMSP. Motion carried. (Board Report)

- VI. Miscellaneous---***The Administrator provided an update on the HVAC situation in the building and expressed an interest in placing solar panels on county buildings at some point.***
- VII. Adjournment ---***Moved by Spitzer, seconded by Boyd, to adjourn. Motion carried; time being 4:53 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

**BUDGET
AUDIT**

COMMUNICATION NO. 5-21-6

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of transactions, as compiled by the Treasurer's Office, and by the Administrator's Office, Accounting Division.

Date: 04-01-24 through 04-30-24 Amount: \$14,728,643.07

Signed *Jana Barry*
Jana Barry, Deputy Treasurer/Financial Analyst

Signed *Koren Thurston*
Koren Thurston, Finance Director

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 MAY - 1 P 4: 48

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Jack Tany, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Vanessa Guerra, Saginaw County Clerk

SEAL

**BUDGET
AUDIT**

BUDGET AUDIT

5-21-7

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BOARD OF COMMISSIONERS
2024 MAY - 2 P 4: 48

May 2nd, 2024

Commissioner Chris Boyd, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

RE: Wellpath Medical Services

Dear Chairman Boyd:

REQUEST SECTION:

I am requesting that the Budget/Audit Committee recommend to the Board of Commissioners an approval of an increase in the 29266201 Budget of 114,285.00.

BACKGROUND INFORMATION SECTION:

The Court Operated Detention Facility budgeted for medical services last May for FY24 based on the previous year's contract with Wellpath. The Controller's office assisted the detention facility in researching and assessing other medical providers to determine the most cost-effective method of delivering medical services to children in the facility. This also included an evaluation of medical services provided in the Saginaw County Jail. It was determined that Wellpath was the most financially viable provider. The budgeted amount in May was not reflective of the actual contract increase received. This year's budget would need to be increased by 114,285.00 to cover this yearly expense. I am asking that the board authorize the increase to this budget.

FINANCIAL INFORMATION SECTION:

29266201 - Budget
83502 – Contracted Medical

Current budget for Wellpath is 153,000.00. The contract with Wellpath for services for the year is 267,285.00. This is a shortfall of 114,285.00. My plan, with board approval, is to move 114,285.00 from the 29266200 Budget to cover this shortfall. The monies would be moved from line item 84604 – Private Institutions into 83502 – Contracted Medical. This transfer between budgets is still within the same fund (292) and does not create a financial hardship for the county.

COLLABORATION/PARTNERSHIP SECTION:

This is a collaboration between the Board of Commissioners, the 10th Circuit – Juvenile and Family Division, the Court Operated Detention Center and Wellpath Inc.

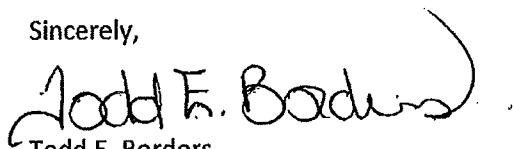
STRATEGIC PLAN SECTION:

This request meets the board's strategic plan in that it promotes safety and security within our community and with our citizens. It also demonstrates fiscal responsibility within the Juvenile and Family Division. Solving a financial issue this large, within our own budget, is noteworthy.

RECOMMENDATION SECTION:

I would ask that the budget and audit committee approve this request and recommend to the full board that it should be adopted.

Sincerely,

A handwritten signature in black ink that reads "Todd E. Borders". The signature is written in a cursive style with a large, sweeping flourish at the end of the name.

Todd E. Borders

Family Court Administrator
10th Circuit – Family Division



**BUDGET
AUDIT**

William W. Stanuszek, Director



April 24, 2024

5-21-8

Christopher Boyd, Chairman
Saginaw County Board of Commissioners
County of Saginaw
111 S. Saginaw Ave.
Saginaw, MI 48602

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 MAY - 3 A 11:24

RE: PURCHASING 10 ACRE TOWERLINE PROPERTY

Dear Chair Boyd:

As we progress through the approved process of relocating Mosquito Abatement to Towerline, the value of the additional 10 acre property to south has become apparent. The purchase of the 10 acre parcel from the Saginaw City Schools not only provides immediate value through cost, availability, and use, but also provides the County and Mosquito Abatement with additional benefits and opportunities.

The following benefits of purchasing the additional 10 acre Towerline parcel, south of the approved 20 acre purchase, have been identified:

- Cost effective solutions for Mosquito Abatement site design and facility use, specifically with regard to stormwater management and additional operational offset from neighbors.
- Value of purchasing now as opposed to future.
- Cheaper cost as opposed to after rezoning.
- Potential loss of future availability due to outside ownership.
- Future land development and use options for Mosquito Abatement and/or other county departments.
- Additional revenue from current leased, farming practice or future opportunities.
- Provides additional buffer for Mosquito Abatement operations, programming and services from neighboring land use.

The Board's approval to purchase the 10 acre Towerline parcel offers the County and Mosquito Abatement immediate and future value which substantiates the investment. A purchase price of \$100,000 has been negotiated with the School Board.

Respectfully,

William W. Stanuszek
Director

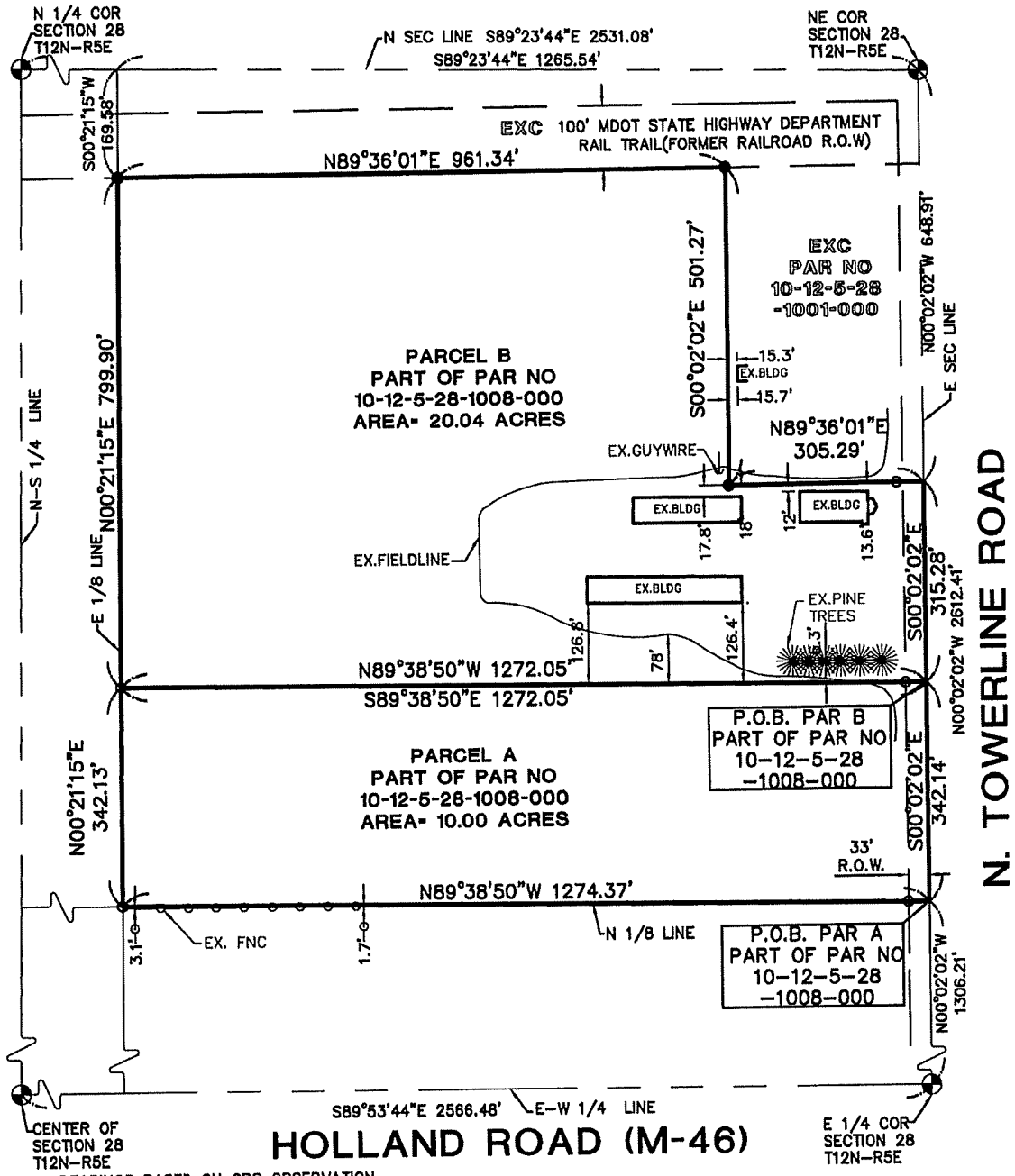
Proposed Action Item:

The Committee recommends to the Board of Commissioners the approval of the purchase of the additional 10 acres owned by the School Board, adjacent to the previously approved parcel, for \$100,000 with the funds to be appropriated from the Public Improvement Fund (44590100-97100) and to authorize the County Administrator, in consultation with the County Attorney, to negotiate and execute all such documents necessary to accomplish the purchase.

CC: Mary Catherine Hannah, Administrator/COA
Koren Thurston, Finance Director
L. William Smith, Civil Counsel

CERTIFICATE OF SURVEY

705 N TOWERLINE ROAD



- ⊕ Government Corner
- Set Iron Pipe/Rod
- Found Iron Pipe/Rod
- ⊙ Found Conc. Monument
- △ Set Line Stake

SCALE: 1 INCH = 200 FEET

All dimensions are in feet and decimals thereof.
 I hereby certify that I have surveyed the parcel(s) of land described and delineated hereon, that this survey complies with the requirements of Act 132 P.A. 1970, as amended, and the ratio of closure of the unadjusted field observations and the relative positional precision are within the limits accepted by the practice of professional land surveying.

Brian D Ferguson, P.S.
 Professional Surveyor No. 4001026454

D&M SITE INC.
 Surveying • Inspection • Testing • Engineering

401 BALSAM STREET PO BOX 159 • CARROLLTON, MICHIGAN 48724
 PHONE (989) 752-8500 • FAX (989) 752-8600

NORTHEAST 1/4
 SECTION 28, T12N-R5E
 BUENAVISTA TOWNSHIP,
 SAGINAW COUNTY, MICHIGAN

REVISED:



County of Saginaw

111 South Michigan Avenue
Saginaw, MI 48602

Mary Catherine Hannah
County Administrator

May 1, 2024

Commissioner Dennis Krafft, Chair
Budget/Audit Committee
Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

5-21-9

**BUDGET
AUDIT**

RE: ARPA SUBRECIPIENT PROJECT STATUS

Dear Chair Krafft,

During the month of April Koren Thurston, Finance Director and Jaime Ceja, Executive Assistant met with Guidehouse and our ARPA Subrecipients. These meetings were to determine the status of their projects, current spend down of funds and project timeline moving forward.

Federal Guidelines mandate that all subrecipients be contracted by December 31, 2024. We are following this mandate with all subrecipients under subrecipient agreements. These agreements have an end date of December 31, 2026. This is the date that their projects must be completed, funds reimbursed, and all closeout documents submitted to the County.

In meeting with subrecipients Koren and Jaime found that they are all on track to not only complete their projects but also spend their allotted funds.

The attached deck, prepared by Guidehouse will show each subrecipient's current project status.

I, Koren and Jaime will be in attendance at the May 9, Budget/Audit meeting should you or any other Commissioners have any questions.

Sincerely,

Mary Catherine Hannah
County Administrator

cc: Koren Thurston, Finance Director
Jaime Ceja, Executive Assistant

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SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 MAY -1 P 4: 31



(989) 790-5210



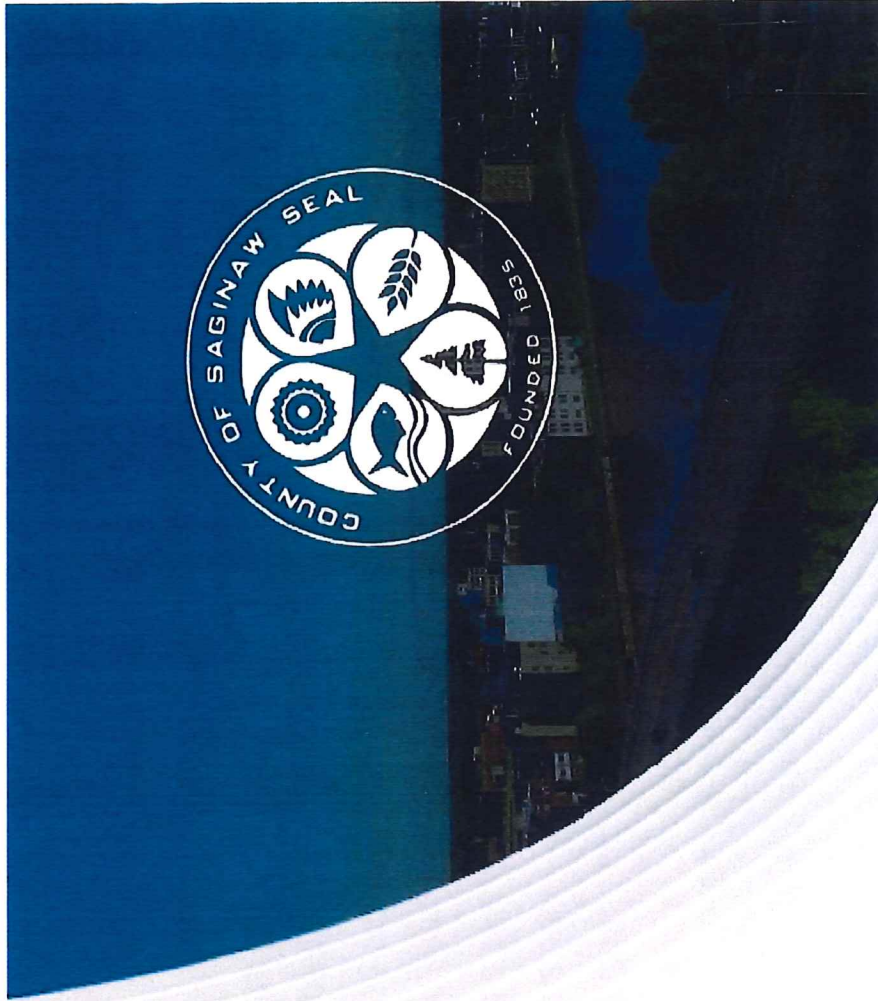
administratoroffice@saginawcounty.com



Saginaw County

ARPA Program Updates

May 9, 2024



Grantee

Organization/Entity	Slide #	Amount Awarded	Amount Drawn	Project Status
Chesaning Township	3-4	\$188,073	\$12,850	In Progress ▶▶
Child and Family Services	5	\$40,000	\$40,000	In Progress ▶▶
First Ward	6-7	\$250,000	\$6,950	In Progress ▶▶
HealthSource	8	\$160,750	\$0.00	In Progress ▶▶
Public Libraries of Saginaw	9	\$20,000	\$20,000	In Progress ▶▶
Saginaw Community Action Committee	10-11	\$250,000	\$39,500	In Progress ▶▶
Saginaw Community Food Club	12-13	\$500,000	\$70,603	In Progress ▶▶
Village of Chesaning	14-15	\$175,280	\$20,143	In Progress ▶▶
YMCA	16	\$125,000	\$125,000	In Progress ▶▶

Chesaning Township: Accessible Kayak Launch

Project Overview

The project funds the development of a designated, handicap accessible canoe/kayak launch at the Parshallburg Bridge. This site is both the terminus of the national trail designation and the typical end point for residents using the river.

Project Status

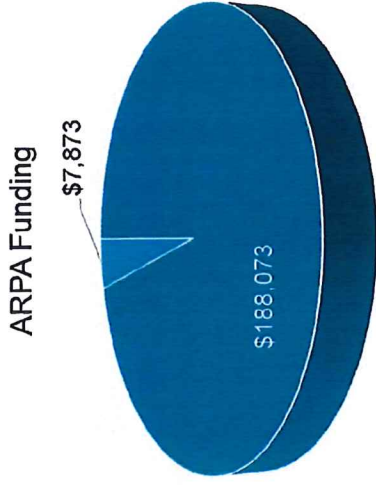
Please see *timeline for projected spend down of ARPA funding*

Project Status

In Progress

Financial Overview

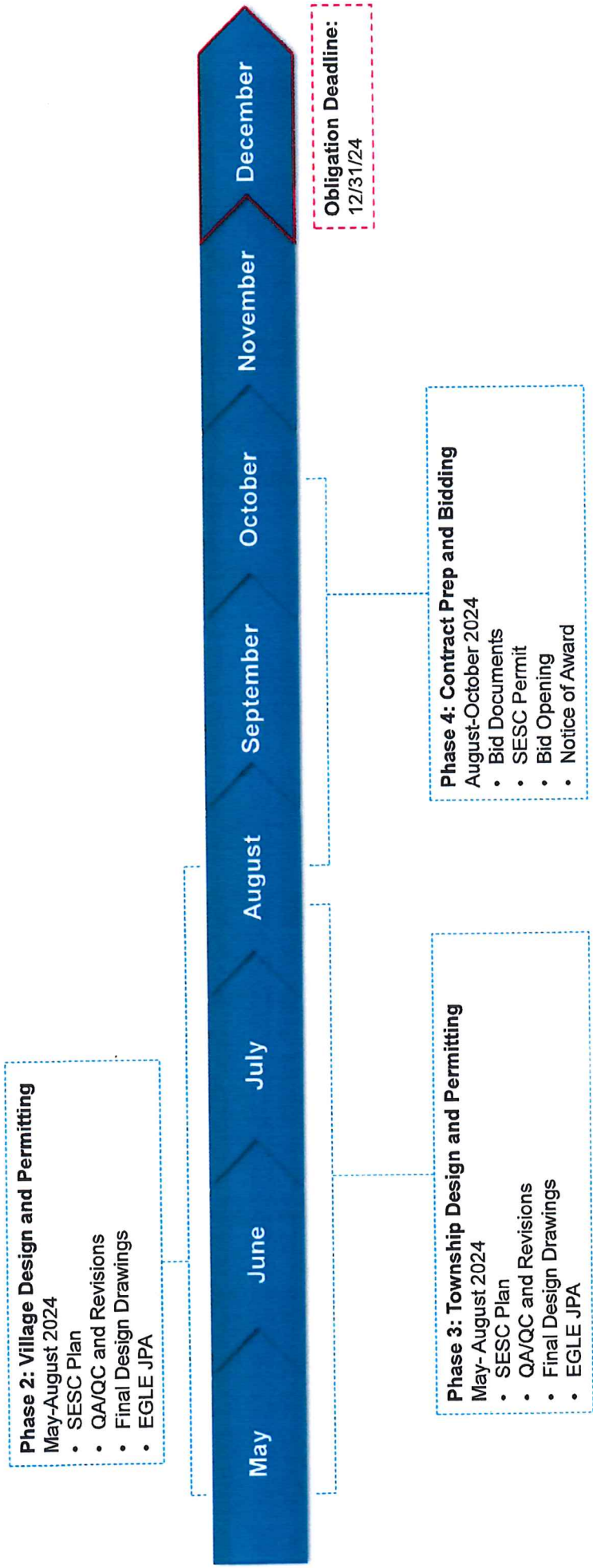
Total Award Amount:	\$188,073
Amount Drawn-to-Date	\$7,873



■ Total Award Amount ■ Amount Drawn-to-Date

ARPA Funding Spend Down Timeline

Chesaning Township: Accessible Kayak Launch



Child and Family Services

Project Overview

The Child and Family Services program assists individuals who are both financially challenged and in need of counseling as they struggle with depression, anxiety, stress or other mental health issues. Funding is provided to cover the costs of counseling due to being uninsured, underemployed, unable to afford high deductibles or pay for the number of sessions needed to maintain emotional health.

Project Status

Project completed

Project Status

In Progress ▶▶

Financial Overview

Total Award Amount: \$40,000

Amount Drawn-to-Date: \$40,000

ARPA Project Update

First Ward

Project Overview

First Ward provides programming for senior citizens, adults, and youth, such as after school and summer day programs for grades K-12. First Ward will use ARPA funding to improve its building structure which is needed to provide impactful programs in the Saginaw community. Funding focus will be:

- Site renovation: Pantry, classroom, updated signage
- Vehicle acquisition: Mobile office unit, utility truck

Project Status

- Amount Drawn: \$6,950
- Amount In Process: \$13,900 for architectural services

Please see *timeline for projected spend down of ARPA funding*

Project Status

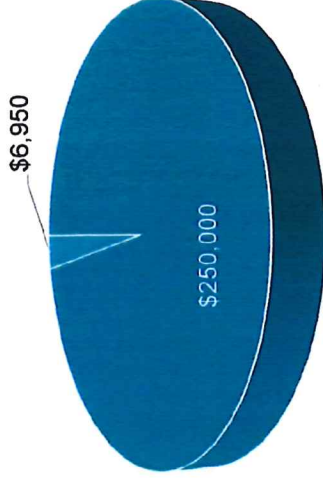
In Progress ▶▶

Financial Overview

Total Award Amount: \$250,000

Amount Drawn-to-Date: \$6,950

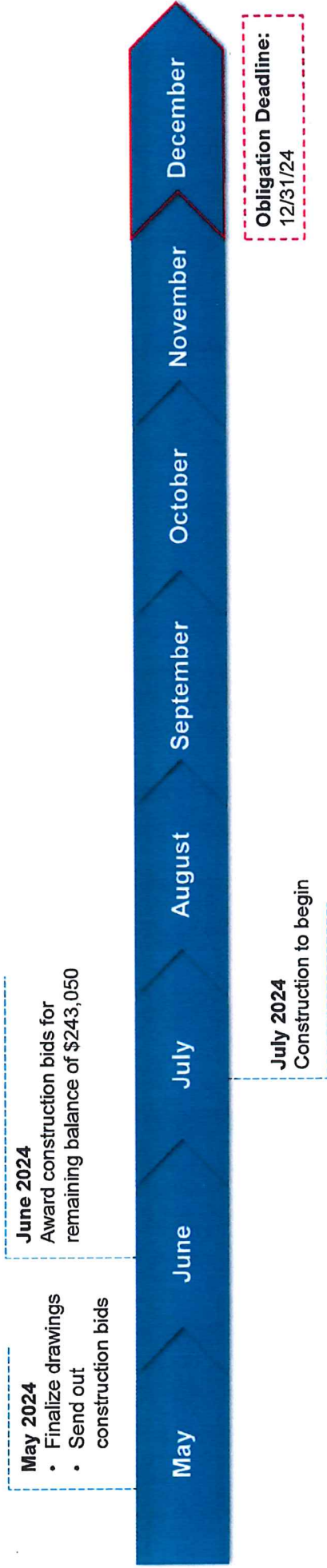
ARPA Funding



■ Total Award Amount ■ Amount Drawn-to-Date

ARPA Funding Spend Down Timeline

First Ward



HealthSource

Project Overview

HealthSource Saginaw hosted a 13-week, 200-hour training program for individuals with little or no experience in behavioral medicine to prepare them for a career as a Mental Health Technician.

Project Status

Grantee is in the process of submitting a reimbursement request

Project Status

In Progress ▶▶

Financial Overview

Total Award Amount: \$160,750

Amount Drawn-to-Date: \$0

Public Libraries of Saginaw

Project Overview

The Public Libraries of Saginaw is compiling a Library of Things which will lend expensive items (tablets, art supplies, e-readers, musical instruments, coding toys, microscopes, telescopes, and more) to Saginaw residents who otherwise could not afford them or would underuse them.

Project Status

Spend down will begin in early July and will be very rapid, the County could potentially advance funding to the grantee

Project Status

In Progress ▶▶

Financial Overview

Total Award Amount:	\$20,000
Amount Drawn-to-Date	\$0

Saginaw Community Action Committee

Project Overview

The CAC will use ARPA funds for essential capital improvements. The Community Action Committee will enhance the organization's food programs by:

- Buying equipment for food storage and transportation
- Acquiring a mobile unit to service hard-to-reach areas of the County
- Updating the food pantry
- Updating signage, renovating the Learning Center

Project Status

Please see *timeline for projected spend down of ARPA funding*

Project Status

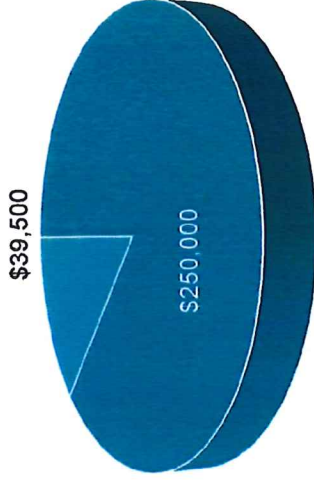
In Progress

Financial Overview

Total Award Amount: \$250,000

Amount Drawn-to-Date: \$39,500

ARPA Funding



■ Total Award Amount ■ Amount Drawn-to-Date

ARPA Funding Spend Down Timeline

Saginaw Community Action Committee

- Summer 2024**
- Outdoor Exterior Signage: \$50K
 - Forklift (under contract): \$18.5K
 - Food Pantry Renovations: \$20K



Spring/Summer 2024
Genesee Roof Project: \$50K

Late Summer/Fall 2024
Classroom Renovations: \$15K
Mobile office (RV): \$75K

Obligation Deadline:
12/31/24

Saginaw Community Food Club

Project Overview

The Saginaw Community Food Club will use ARPA funds to create a nonprofit grocery store that prioritizes choice, participation, affordability, and access to healthy foods.

Project Status

Please see *timeline for projected spend down of ARPA funding*

Project Status

In Progress

Financial Overview

Total Award Amount: \$500,000

Amount Drawn-to-Date: \$62,100

ARPA Funding

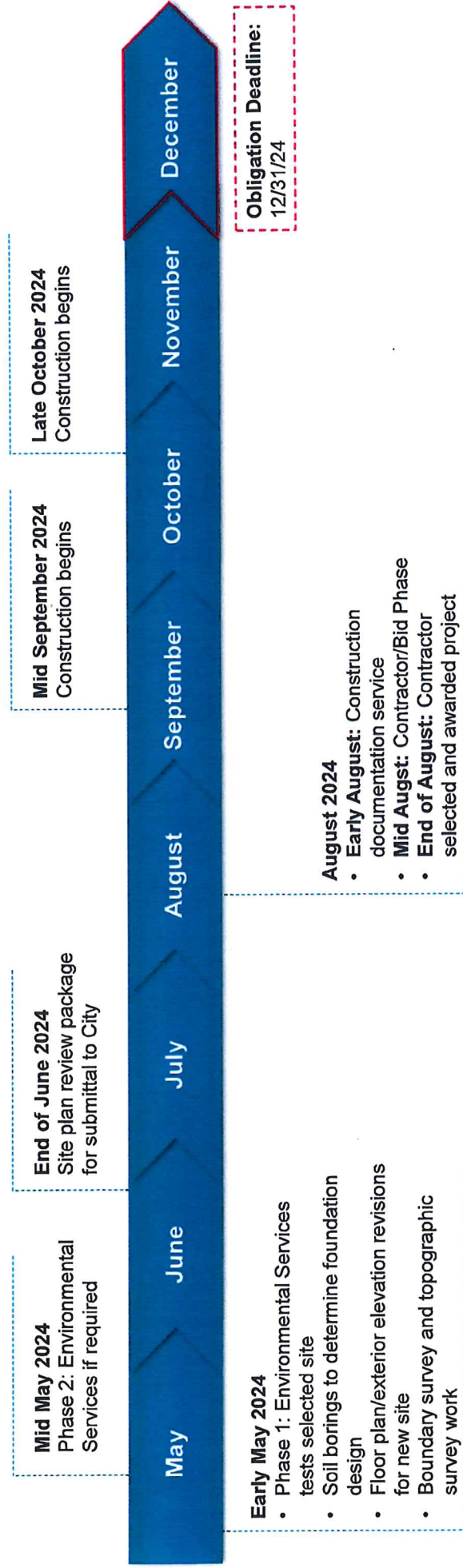
\$62,100



■ Total Award Amount ■ Amount Drawn-to-Date

ARPA Funding Spend Down Timeline

Saginaw Community Food Club



Village of Chesaning: Accessible Kayak Launch

Project Overview

This project funds the development of a designated, handicap accessible canoe/kayak launch. As the terminus of the national trail system, the Village of Chesaning river site will also include kayak/canoe lockers so paddlers can leave their equipment in a safe location while exploring downtown Chesaning.

Project Status

Please see timeline for projected spend down of ARPA funding

Project Status

In Progress ▶▶

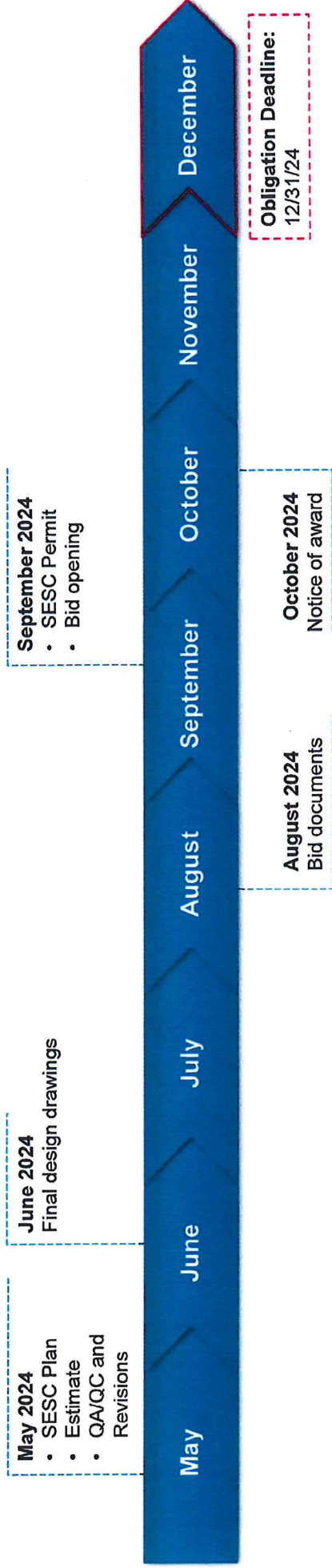
Financial Overview

Total Award Amount: \$175,280

Amount Drawn-to-Date \$6,392

ARPA Funding Spend Down Timeline

Village of Chesaning: Accessible Kayak Launch



ARPA Project Update

YMCA

Project Overview

The YMCA of Saginaw will use ARPA funds for their Mission Nutrition project expansion. Through this expansion, the YMCA will add commercial scale food prep equipment and storage equipment needed to produce and deliver more meals. The Mission Nutrition program provides healthy, nutritious meals to youth and teens in need through a combination of food delivery and food service on-site.

Project Status

The County will advance funding to the grantee to achieve spend down

Project Status

In Progress

Financial Overview

Total Award Amount: \$125,000

Amount Drawn-to-Date: \$0

Your Guides

Claire Wilke
Project Manager
cwilke@guidehouse.com

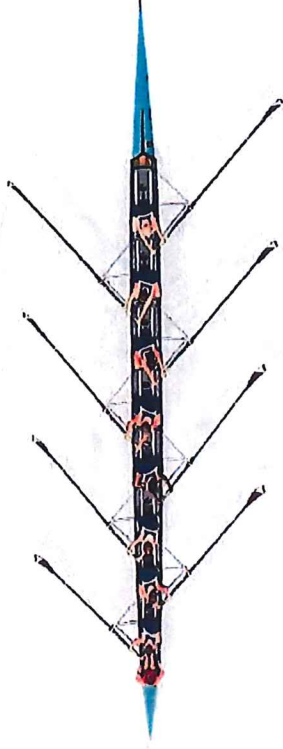
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May 9, 2024