

July 7, 2004

Chairman Todd M. Hare
Saginaw County Board of Commissioners
111 South Michigan
Saginaw, MI 48602

RE: MARC-ING REPORT - JULY 2004

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site www.saginawcounty.com/Controller. Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill
Controller/CAO

MAM:clb

c: Department Heads
Controller's Office

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MARC-ING REPORT- JULY 2004

1. AIRPORT: (County Services Committee)
Contact Person: Michael E. Thompson, Administration Director, 790-5209

HW Browne Airport -The airport operating budget is approximately \$208,000 and is supported by a combination of rental fees, fuel sales commission, and a County subsidy of approximately \$89,000. Airport operations and maintenance services are provided by a private contractor. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners.

Capital Improvement Summary: Apron/Taxiway Project: The design phase of this project is in progress and includes reconstruction and expansion of the terminal apron and reconstruction of taxiways including the replacement of a taxiway. The target date for completion of this project is mid-2004.

Instrument Landing System Project: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing. The target date for completion of this project is early 2004.

Runway Crack/Seal Project: The airport receives annual matching state funding for runway crack/seal repair and maintenance work matched. This work is undertaken annually and completed in the fall.

Five Year Development Plan: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)
Contact Person: Mark Wachner, Animal Care Center, 797-4500

The receptionist/dispatch position has still not been filled. Union and County meetings have resolved the issues and the position should be filled within the next week or two. This will greatly relieve the strain and overtime this shortage has caused to the staff.

The students of Sherwood Elementary have performed various funds raisers throughout the year and presented our Department with their donation at the end of their school year. The students are to be commended for their accomplishments. At the assembly we were presented with a new medical cabinet, medical supplies, and new clippers. We have also received various food items during the year. These items are not budgeted items and they help us provide for our animals at a level we could not otherwise. Being able to groom, provide treats, toys allows us to get these animals ready for adoption and placed into new homes. The work these students did saves lives. I would like to thank Ms. Kwisser for her excellent work organizing these students and a special thank you goes to all of the students.

3. BENEFITS & PAYROLL: (Labor Relations Committee)
Contact Person: Amy Deford, Retirement Administrator, 790-5577
Contact Person: Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

Employees will notice a slight decrease in their Michigan State income tax withholding after July 1, 2004. The rate will drop from 4% to 3.9%.

Note that the deferred compensation contribution limit for 2004 is \$13,000. For those ages 50 and older the limit is \$16,000. The 3 year "Catch Up" limit is \$26,000. If you need to adjust or set up deferred compensation deductions, our payroll department will assist you.

Saginaw County is a "Direct Deposit" employer and deposits are accepted at all financial institutions. **Direct Deposit is safe, efficient and convenient; your money is in your account the morning of payday!**

4. BOARD OF COMMISSIONERS: (Executive Committee)
Contact Persons: Todd M. Hare, Chairman
Kaye V. Schultz, Board Coordinator
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of July 1, 2004. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. BUDGET: (Budget & Audit Committee)
Contact Person: Koren A. Reaman, Assistant Financial Svcs. Dir., 790-5218

The Controller's Recommended Operating Budget for fiscal year 2004/2005 will be presented to the Standing Committees and the Budget/Audit Subcommittee on July 16, 2004. The Recommended Budget will be reviewed by the Human Services, County Services, and Courts & Public Safety Committees on July 26, 27, and 28, respectively. On July 29, 2004, the Budget/Audit Subcommittee will consider the budget placed before them in addition to any recommendations made by the committees and forward a proposed budget to the full Board of Commissioners. A public hearing on the budget is scheduled for the regular meeting of the Board of Commissioners on August 10, 2004. At that time, the budget will be laid on the table. At the Board of Commissioners meeting on September 14, 2004, all final adjustments will be offered and the Board will vote to approve the budget.

6. BUILDING AUTHORITY: (Appropriations Committee)
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Friday, June 4, 2004. The Authority reappointed Advisory Board members who expressed an interest in continuing to serve on the Board for another three-year term.

The Authority continued to renegotiate several leases and contracts, including the lease of Morley Building parking lot, the lease of the 9-1-1 Building, and the contract with SMG.

The Authority reviewed the annual audit from Rehmann Robson and accepted the Building Authority Audit for year ending September 30, 2003, as presented.

The next Building Authority meeting is scheduled for September 24, 2004, at 10:30 a.m. at the Event Center.

7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Budget/Audit Subcommittee will review Capital Improvement Plan requests for fiscal years 2005-2009 during its meeting on July 29, 2004. Completing this plan is part of the annual budget process and is required to comply with statutory requirements.

8. COMMISSION ON AGING (COA): (Human Services Committee)
Contact Person: Karen Courneya, Director, 797-6880

Spring and summer are extremely busy times for the Saginaw County Commission on Aging. Preparation for the County Budget and all of our grant programs take place during this time, as well as plans for our Annual Senior Picnic. The Picnic this year will be held on Friday, July 16, 2004 and will provide approximately 500 meals to our County's elderly. In addition to meals, entertainment and educational opportunities will also be available.

The Saginaw County Commission on Aging, in conjunction with the Saginaw County Sheriff's Department and the Triad Committee, will be initiating a new program called "Project Lifesaver". Project Lifesaver is a program offered to Saginaw County residents, age 60 years or older, who are affected by severe forms of dementia related illnesses. It is designed to assist in the tracking and locating of people who suffer from Alzheimer's and other related mental dysfunction disorders that may cause them to become lost. The goal of Project Lifesaver is to ensure that no person suffering from a dementia related illness will become a victim of that illness and that they will be returned safely to their home and family. We are in the stage of establishing program criteria, policies and procedures and plans are to launch the program in early August.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections in Saginaw County has submitted the OCC Grant Application for fiscal year 2005 and will be notified of the amount of the award in July or August. The pretrial office continues to operate under staffed, a new person has been hired to fill the vacancy and the other position continues to be off on disability.

The Pretrial program continues to lower the number of pretrial offenders in jail through programming efforts. Cognitive restructuring is offered both in the jail and for the pretrial offenders on Day Reporting and MOR (electronic monitoring). The new pretrial agent will be trained in the cognitive change class "Thinking for a Change" by the State Office of Community Corrections in August.

A new sub-committee of the Community Corrections Advisory Board, to be known as TPCI is being formed to address the issue of "Transition from Prison into the Community Initiative"; this is a statewide initiative to lower recidivism. The committee is expected to convene for the first time at the beginning of August.

10. CONSTRUCTION PROJECTS: (County Services)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time.

11. COUNTY EVENT CENTER: (County Services Committee)
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

The County Event Center continues to expand its offering of quality events during the 2004/05 season. The Saginaw Spirit's third season will begin at home on September 30 against Sarnia. Thirty-four exciting games are scheduled for this season in Wendler Arena. This year's Broadway Series includes Miss Saigon (October 5-6), The Best Little Whorehouse in Texas (November 13-14), 42nd Street (January 19-20), Mark Twain Tonight! featuring Hal Holbrook (February 23), and Fiddler on the Roof (two performances on April 3). Other events include Sesame Street Live (November 30-December 1), Babes in Toyland (December 17), and the Shine Circus (January 19-23).

The Event Center hosted several successful events in early 2004. Two Kid Rock concerts sold out, as did the Fox Sports Net show of the Saginaw Spirit versus the Plymouth Whalers. The Saginaw County Chamber of Commerce held its annual State of the County-State of the City event at the Event Center. *Seussical the Musical* was another exciting show enjoyed by attendees of all ages.

It is now possible for live internet tele-conferences to be held in Unity Hall. This applies to wireless users as well as standard hook-ups.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit the Event Center's web site for an event calendar, which is updated through May 2004, and seating information at <http://eventcenter.saginawcounty.com>.

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)
Contact Person: JoAnne Crary, President, 754-8222

Procurement and Export Assistance Office - Saginaw Future's Procurement and Technical Assistance Center recently held the third of three procurement seminars at Saginaw Future's new office location. The Procurement Center has held conferences featuring "How to Become a Government Contractor" and the "ABCs of Exporting." The Procurement Center plans to sponsor or co-sponsor a total of six seminars in 2004.

Marketing - Expansion Management – Saginaw County and the local Delphi facilities were featured in an article on advanced manufacturing. SFI was also acknowledged for providing assistance to Dow Corning for finding a location for its new compound semiconductor facility. Although Dow Corning ultimately chose a Bay County location, because of a number of factors, SFI continued to help with the site selection process in the spirit of regionalism. SFI was able to secure editorial for national trade magazine.

Heartland Real Estate Business Magazine – Saginaw County and SFI were featured in the March 2004 regional trade magazine. The article focused on the organization's history and successes, and recent economic development projects in Saginaw County.

Business Xpansion Journal – Saginaw County was one of the areas featured in articles on top automotive areas, Michigan's Technology Tri-Corridor and Michigan's overall business climate. SFI was able to secure the editorial coverage in the national trade magazine.

Business Development Outlook Magazine – The new GM – Saginaw Metal Casting Operations suppliers were the focus of a recent article in the national trade magazine.

Saginaw County Chamber of Commerce publications – Saginaw Future was featured in the Chamber's new quarterly Saginaw News insert, The Saginaw Valley Connection. The article highlighted 2003 economic projects and the history of the organization. SFI involved initiatives were also included in a recent issue of the *Saginaw County Business Advocate*.

Saginaw Future Inc. News Update – SFI recently launched a monthly e-mail newsletter that highlights a recent economic development success story in Saginaw County and a brief overview. The newsletter is e-mailed to regional and national trade magazine editors, along with local and state media. The goal is to generate positive editorial on Saginaw County.

Virtual Property Tour CD-ROMs 2.0 – SFI released the second version of its Virtual Property Tour CD-ROMs that allows the viewer to virtually tour selected Saginaw County properties from a computer with no software needed to be downloaded. SFI distributed over 350 CD-ROMs at its 12th Annual Business Meeting.

SFI has also sent 160 CDs along with a mailing promoting available Saginaw County buildings to site consultants. The property tours are also posted online at www.saginawfuture.com

Civic Committees and Community Organizations - SFI staff members sit on numerous community and service organization boards and committees. The following are two recent highlights. SFI assisted Saginaw County Vision 2020 with its Town Hall Meeting that featured Governor Jennifer Granholm. SFI continues to work with Vision 2020 Image Alliance as it prepares to launch www.thesaginawvalley.com, which is essentially a search directory for existing Saginaw County Web sites. The official launch of site is planned for this summer.

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)
Contact Person: Timothy Genovese, Director 790-5434

Drills and Exercises - We had a drill at SVSU June 8th. This was the 7th exercise this spring. We assisted with table top exercises of most of the county's schools in June. We have a table top exercise planned for the Health Dept. later this Summer.

Training - We have a \$193,000 County training Grant for 1st responders. The training involves terrorism preparedness. We have been working with Delta College to try to get the courses provided through them.

We have received a \$40,000 grant for the Saginaw County Citizens Corps. This is a corp of volunteers that would be available in time of emergency or disasters. We have a volunteer Director and Assistant Director. We will be launching a recruitment campaign and a web page.

Grants - We have about \$103,000 in our 2003-homeland defense equipment grant. We are using the bulk of this to purchase personal protection equipment for law enforcement.

We have received \$1.1 million for 2004 homeland security grant. We have set up a committee of Emergency responders to determine what projects to fund.

We have completed several Presentations for senior centers on weather awareness, and have plans to do several more in the community.

14. EQUALIZATION: (County Services Committee)
Contact Person: James Totten, Director, 790-5262

Summer tax bills and rolls have been processed and sent out to the appropriate units of government. All taxpayers will receive a summer tax bill due to the State Education Tax being levied on July 1st. The millage rate for the SET has been increased to the original 6-mill levy. The October apportionment session of the County Board of Commissioners is the next major order of business for the Equalization Department. The staff is in the process of receiving and posting the Millage requests for the apportionment report.

The County Board of Commissioners shall not authorize the levy of a tax unless the governing body of the taxing jurisdiction has certified that the requested Millage has been reduced, if necessary, in compliance with Section 31 of Article 9 of the State Constitution of 1963 and Sections 211.34d and 211.34(1). The Board also receives certification that all truth in taxation hearings have been held if required (211.23e). The Supervisor of the local unit prepares a roll indicating property taxes to be levied and annexes the required warrant. The copy of the roll with warrant annexed is known as the "tax roll" (211.42).

The department is proceeding with the equalization studies in the various classes of property in Saginaw County. This year, as in the past, these studies are being made available to the units as they are completed.

15. FINANCIAL SERVICES: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Financial Services Department continues to work with the Information Systems & Services Department in a workflow analysis in order to improve our efficiency. We have also been working with the Purchasing Department in the development and implementation of a new Purchase Order System that will feed into the Financial Management System.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888

Raymond Bartels, Commissioner

Marc A. McGill, Controller/CAO

HealthSource provided 28,198 days of inpatient care, 1,390 outpatient units of physical, occupational and speech therapy and 3,187 psychiatric physician and behavioral therapist visits during the four month period ended April 30, 2004.

Facility income was \$(49,308) for the month of April 2004 and \$31,272 for the four-month period ended April 30, 2004. These results include millage support of \$90,937 for the month of April 2004 and \$363,748 for the four-month period ended April 30, 2004. Operating results for 2004 reflect significant profits of the Medical Rehabilitation and Behavioral Medicine Inpatient Centers at both HealthSource and Bay Medical Center. Profitable operating results and reduced receivable balances have increased cash balances to more acceptable levels which more closely support the working capital needs of HealthSource.

HealthSource remains as the only provider of adolescent psychiatric inpatient and chemical dependency sub acute detox services in the Saginaw area, and enjoys a dominant role in inpatient and outpatient psychiatric and certain long term care services. Daily census levels in our long term care units has softened which is a direct result of reduced occupancy levels in the area and the State of Michigan. Census levels in Chemical Dependency and disappointing financial performance continues to put this program under close scrutiny.

HealthSource and Bay Medical Center (Bay Med) entered into an operating agreement whereby HealthSource operates the inpatient psychiatric unit located at Bay Med. Operations under the Bay Med/HealthSource agreement continue to be profitable. Work has begun to transfer the license to the 28 bed Bay Med unit to HealthSource through a certificate of need filing. Work continues on the consolidation of psychiatric bed capacity located in Counties adjacent to Saginaw County. Such consolidation will continue to help provide cost effective services for Saginaw residents.

The Federal and State Medicaid payment programs are not adequately funding health care benefits for covered services. HealthSource with its varied service array has been able to address these reimbursement shortfalls. However, skyrocketing costs which include health insurance and pension benefits for employees as well as pressure from vendors to increase prices will necessitate new strategies to address cost increases. The staff, management and Board of Trustees are committed to addressing these challenges while serving the health care needs of Saginaw County residents through the unique array of services offered at HealthSource Saginaw.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)

Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300 projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

One Number Telephone Access – We have added a new telephone menu which will allow you to report a problem or contact any ISS personnel from a single telephone number. Select option 1 from the menu and you will be routed to one of our on-duty personnel. Our goal is to route your call to a live body to help you on the first call. Try it out at 790-5290 or ext. 5290 option 1.

Virtual Private Networking – We have a VPN Concentrator installed and operational. This device allows us to create secure connections between remote computers or networks and the Courthouse network over the Internet. This provides significant cost savings in many cases.

Saginaw County Intranet WEB Site - Check out all of the services available on the County *Intranet* site. See it at local.saginawcounty.com. Access to this site is limited to PCs connected to the County computer network; it is not available over the Internet.

Educational Opportunities: – We are continuing to offer an assortment of educational opportunities. Check out the latest class schedule at: local.saginawcounty.com/learning_opportunities/schedule.html. Class topic suggestions should be forwarded to Gladys M. Strobel, at extension 5573.

Email SPAM – We are investigating several software packages that may improve our ability to eliminate unwanted email spam. Spam is an extremely difficult problem to deal with because each user will have a different definition of what is and is not spam. Even the most obvious spam can be hard to eliminate. The people and companies that create and send the spam messages use many ploys to trick monitoring software into forwarding their messages to your inbox. As long as the senders can make a profit, spam will continue to be a problem.

Inappropriate use of Internet Resources – We are stepping up our effort to limit the unproductive, non-business use of the County's Internet connection. The County has become dependent upon this link to the outside world for many necessary day-to-day functions. Unnecessary usage, such as Internet Radio and Video broadcasts, chat rooms, interactive screen savers and games, drain resources from necessary activities.

eCommerce – We are currently working with the Register of Deeds office to initiate a service to sell copies of documents over the Internet. Once this service is up and running, we will be able to expand it provide other self-service functions.

New A/C unit for the Computer Room – If you have been in the computer room recently, you may have noticed that we have been rearranging much of our equipment. This is being done to make room for a new air conditioning unit. The existing air conditioner is no longer reliable, as well as being expensive to operate. Without the proper cooling, the temperature in that room quickly becomes unbearable for both people and equipment.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)
Contract Person: Benita Snyder, Jail Reimbursement Coordinator, 790-5584

The Jail Reimbursement Coordinator applied for and has been awarded the BJA-SCAAP Grant for Illegal Aliens in the amount of \$12,254.

October through May the State was billed \$376,229 for diverted felons and parole holds. Even though these amounts are considerably less than in past years the total amount received by the County, which now includes Federal money (\$266,378 through May) for bed space rental nearly offsets the difference.

Additional revenue for jail reimbursement from inmates, collections agency, and other revenue through May 2004 is over \$71,000

19. LABOR CONTRACTS: (Labor Relations Committee)
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	174	09/30/05
TEAMSTERS - HEALTH DEPARTMENT/COA	118	N/A
TEAMSTERS - PUBLIC HEALTH NURSES	20	09/30/05
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	5	09/30/04
GELC - JUVENILE HOME EMPLOYEES/SUPVS.	27	09/30/03
POAM SHERIFF UNIT I (312)	55	09/30/05
POAM - SHERIFF UNIT 1 (NON 312)	55	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03
GELC - PROBATION OFFICERS, PROBATE COURT	7	09/30/04
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/05
POLC - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
PROSECUTOR	18	09/30/04
UAW – MANAGERS	66	N/A
UAW – PROFESSIONALS	78	N/A
UAW - TECHNICAL PARA PROF/TECHNICAL	25	N/A

20. LAWSUITS: (Executive Committee)
 Contact Person: Kelly Suppes, Risk Manager, 790-5505

Current activity of lawsuits is as follows:

Previous Balance	New Lawsuits	Cases Closed	New Balance
8	2	1	9

21. MAINTENANCE DEPARTMENT: (County Services Committee)
 Contact Person: Annette Taylor, Maintenance Director, 790-5235

COMMISSION ON AGING: New gutters and downspouts were installed to redirect water preventing flooding of basement offices, phone room. Repaired sewage pump alarm and adjusted alarm floats. Concrete repairs made to front door/walk area of West Side Center.

COURTHOUSE: A new chiller system has been ordered for I.S.S.'s Computer room. The slats to the receiving area door were replaced. Started replacing stair treads in the Courthouse stairwells. Cleaned air-conditioning coils. Various areas of the Courthouse have been painted. Replaced some of the worn carpeting.

HEALTH DEPARTMENT: Making preparations for the installation of a new generator.

JAIL: Installed new intercom systems in the new Booking elevator and Dorm area. A new air-conditioning unit and electronic lock was installed in the Jail Tower area. Countertops were replaced in the Shift Commanders office. New flooring was laid in the Administration area. The sump pump in the jail basement was replaced.

MENTAL HEALTH: Installed necessary wiring for new air-conditioning unit. Changed worn bearing on one of the A/C units and fixed a leaking valve on the 2nd floor.

MISCELLANEOUS: State elevator/boiler inspections were performed at all county buildings. These inspections are mandated by the State of Michigan. Filters on the air-handling units in all county buildings were replaced. In the process of filling the vacant grounds maintenance position.

MORLEY: Finished patching & re-painting the vacant Convention of Visitors Bureau Suite. Had to replace compressor to the air-conditioning roof-top unit; along with changing the necessary filters and belts.

MOSQUITO: Repaired outdoor lighting. Ran necessary wiring for the installation of a new power washer.

22. MENTAL HEALTH AUTHORITY:
 Contact Person: Sandra M. Lindsey, CEO, 797-3400

FIA Entitlements Specialist at SCCMHA - SCCMHA and FIA are working on a project to jointly fund a Medical Services Specialist (Medicaid) position that would be located at SCCMHA starting in October, 2004. The staff would actually be an employee of FIA but would be dedicated to the processing of Medicaid applications for all consumers in the SCCMHA Network both board operated and in contract agencies. The

staff will be located here at 500 Hancock and will have direct real time electronic access to the main Medicaid tracking database in Lansing.

This will provide the most clear, direct and timely pathway to Medicaid application processing. The anticipated result of this new initiative will be a win, win, win. SCCMHA revenue is directly impacted by Medicaid eligibility in Saginaw County and therefore any enhancements in assisting the Medicaid application process will be a positive impact on our financial bottom line. In addition, Saginaw citizens who may be Medicaid eligible will gain needed healthcare insurance coverage. The Family Independence Agency will get help with the costs to support this enrollment work which they are mandated to provide anyway.

The SCCMHA cost share on this initiative is \$35,000 annually. We will be jointly interviewing candidates late this summer. This is the first project under our new Maximum Benefit Process Improvement Workgroup.

Everyday Heroes, a Celebration of Consumer Success and Involvement - SCCMHA just recently held our third annual event to celebrate SCCMHA consumer customer success and involvement. In each of the last three years, we have honored and thanked the many consumers and family members that have given of their time and their expertise to help our organization grow and improve the quality and choices of services offered by our provider network. This annual event has grown so much in the last three years, that this year, we changed to an annual evening banquet to recognize consumer growth, participation and leadership.

Our theme "Everyday Heroes", represents the outstanding contributions made by consumers, their family members and other SCCMHA stakeholders this year. The Saginaw citizens that we honored and thanked are all heroes. Their efforts have added not only value and direction to the reshaping of SCCMHA for the future, but each has also served as a role model and proof positive that we can accomplish much working together. For some of the honored guests, it has been a personal journey toward a quality life of their choosing that has been heroic. Others have made their mark by serving as a member of one of our many quality committees. Still others have been working inside SCCMHA or in the larger Saginaw community.

23. MICHIGAN WORKS: (County Services Committee)
Contact Person: Dennis Brieske, Director, 754-1144

Bay Road Higher Education Expo - The Higher Education Network of Mid-Michigan in partnership with Michigan Works! will be hosting an Education Expo at the One-Stop Center located at 3875 Bay Road in Saginaw on July 14, 2004 from 10:00 a.m. till 4:00 p.m. Representatives from Central Michigan University, Davenport University, Delta College, Northwood University, Saginaw Valley State University, Spring Arbor University will be available to meet with the public. Individuals can learn about convenient class formats, including weekend and internet opportunities, including graduate and continuing education course work. Class schedules, catalogs, and other written materials will be available. County staff is welcome to attend.

Senator Levin Visits the Bay County One-Stop Center - U.S Senator Carl Levin visited the Bay County North Pointe Michigan Works! One Stop on May 26, 2004. During the visit Director Dennis Brieske accompanied Senator Levin as he was given a tour of the center. The visit was arranged through his staff and Michigan Works! Following the tour, refreshments were served in the lunchroom. Feedback from Senator Levin's office indicates that he was pleased with his visit and impressed with the Bay City facility and staff.

Regional Skills Alliance - Michigan Works! is currently working to prepare a grant application to become one of the 12 Regional Skills Alliances selected by the state under Governor Granholm's seven

point plan to make Michigan an economic powerhouse. Each alliance will be a locally managed partnership, formed to address strategic workforce issues in a specific geographic region. Local business and industry leaders, educators, organized labor, and economic and workforce developers were invited to collaborate in creating a Michigan regional Skills alliance to develop strategies that will create a highly skilled workforce. The objective for this pilot program is to assist local areas in developing industry-based partnerships that will promote the economic health and welfare of local businesses and workers. The proposals will be awarded in mid-August and each one selected will come with approximately \$100,000 in start up funding.

24. MOSQUITO CONTROL: (Human Services Committee)
Contact Person: William Lechel, Mosquito Control Director, 755-5751

Saginaw County received over 8 inches of rain in May (normal 3.4 inches) resulting in huge populations of floodwater mosquitoes. In an effort to bring these mosquitoes under control both our day and night shifts worked nine hour days for the first three weeks of June. In addition our day shift hours were changed to 3:30am-1:00pm, thus allowing this shift to spray for adult mosquitoes from 3:30 in the morning until sunrise. Rains in excess of 4 inches on June 9th and 2 inches on June 14 have continued to produce flooded breeding habitats resulting in a very active mosquito season!

With all the standing water throughout the County our Bti larvicide distribution program has been very popular with the public. To date we have already placed three additional orders for more product to meet demand. We are investigating the possibility of getting this product manufactured in more consumer friendly 10 pound bags.

As a result of a grant from the Solid Waste Authority, we have four individuals who have been collecting tires on a daily basis throughout the summer. These people are bringing in an average of 30-50 tires per day. Our final week long tire drive for the season will be held the week of July 26-30th. Daily locations for this tire drive can be found on our website at www.scmac.org. This drive will be conducted during the evening hours to make it more convenient for citizens who work to get rid of their tires.

On June 24-25th our Education Dept. set up a display at Fashion Square Mall to coordinate with National Mosquito Control Awareness Week. We have done this for a few years now and find this to be a great opportunity to interact with county residence to inform them about mosquito biology, mosquito-borne, disease and detailed information on our program.

West Nile virus activity continues to catch the attention of the local media. Currently West Nile has been detected in 10 dead crows/blues jays. Surveillance for West Nile in bird bloods and mosquito samples have been negative to date.

25. MSU EXTENSION: (Human Services Committee)
Contact Person: Marie A. Ruemenapp, Director, 758-2500

Agriculture & Natural Resources Programming – Agricultural producers were able to get into some areas and plant fairly early this spring, but then abundant spring rains came and washed some plantings out, flooded other fields and caused difficulty in completing the planting season. In the end, many fields were planted late and some had to be replanted because of excess water. MSU Extension field crops and sugar beet agents have worked the local producers and have managed, despite the adverse weather conditions; to get all planned research trial plots in.

Many of the field crops research plots focus on zone tillage practices. Previous zone tillage research plots have shown this practice has the opportunity to save corn growers up to \$32 per acre in expenses, and

with 88,000 acres of corn growers in the county this would produce an increase in net income of approximately \$2.8 million annually. While, the sugar beet research plot work this summer will continue to focus on reducing production costs and increasing sugar content. One of the major issues currently facing this industry is the pending sale of one of the sugar processing companies.

Children, Youth & Families Programming – The grant that originally funded the Birth to Five program will be coming to an end on June 30, 2004. The program partners do have some carry over funding from the original grant and have received several other smaller amounts of funding. However, funding for this program will be drastically decreased. MSU Extension will be eliminating five Parenting Educator positions and one support staff position from this program as of July 1, 2004. On the positive side, MSU Extension will be retaining six Parenting Educators, a part-time program coordinator and one support staff position.

In this last quarter MSU Extension has provided child development education through home visits with over 620 families with 874 children birth to age five and has 150 families on a waiting list. With the pending staff reductions most families currently receiving home visits will be moved to bi-monthly or quarterly visits instead of monthly, and MSU Extension anticipates an even longer waiting list of families wanting to get into the program.

Community & Economic Development Programming – MSU Extension has continued its strategic planning work with Bridgeport Township helping residents form a Bridgeport Community Improvement Taskforce (BCIT). This taskforce worked with a MSU Extension Evaluation Specialist from campus to construct and distribute a survey throughout the community. BCIT is currently collecting these surveys. This information will be compiled and provided to a MSU Extension Community Assessment Team (CAT), made up of a broad range of community and economic development experts from MSU and a variety of other agencies, who will visit Bridgeport in September to make recommendations to the BCIT and assist them with the development of a community strategic plan and implementation steps. With the assistance of MSU Extension the BCIT has already been able to secure over \$12,000 to fund the planning process and begin to implement recommendations from the CAT.

In late May, Saginaw MSU Extension was one of two counties to receive funding from MSU to expand its staffing to focus on land use education. This new \$20,000 grant will be combined with other funding to hire a new Extension Community and Economic Development Agent. This new position's major programming focuses will be urban land use issues, helping the county to explore the potential of setting up a land bank, and providing home maintenance education for residents in the City of Saginaw.

26. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to stride toward the updating of its equipment at the center. The Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County, handling nearly 403,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate, and reliable access to the county's public safety agencies. Thus, making Saginaw County a safer community in which to live, work, and visit.

We continue to work with all cellular providers in Saginaw County to become Phase II compliant. We are one of the first counties in Michigan to attempt to test Phase II, which would allow the name and cellular number of the user, along with the coordinates, to place the cellular caller within 300 feet of where the call is being received. Testing began in January 2003 and as of February 2004; we have seven (7) cellular companies Phase II compliant, with two (2) more remaining.

Now Saginaw County is now facing a new challenge regarding the new VoIP (Voice over Internet Protocol) where people subscribe thru various companies for new phone service over internet connections. Many users may not realize that the 9-1-1 technology doesn't work until they actually need to use it. Users report busy signals, or being connected to the wrong substation - one user was apparently even connected to an insurance agent.

There's a push on the state level to regulate VoIP, many lawmakers claiming they're concerned unregulated 911 services could prove dangerous, when in reality they're primarily interested in tapping into the potential tax revenue. But as VoIP becomes more popular, and some users consider ditching their land-line, there's emerging questions about who will ensure that these services work as advertised.

Saginaw County 9-1-1 has updated all radio console computers with a new system called Instant Recording Recall (IRR). This software is for instant playbacks, including both radio and telephone. Old equipment stored 10 to 15 minutes of recording. The new software can store information without any disk storage issues. In March 2004, we again updated a vital part of our 9-1-1 center with an upgrade to the Emergency Dialer System. This update includes a backup for Saginaw County fire department's paging system.

Saginaw County is now the only county outside of Detroit to have 3-1-1 for non-emergency calls. We have received 15,000 calls since its inception in September 2003. That's an average of 500 calls per week. As time continues, this number will continue to rise, allowing 9-1-1 personnel to prioritize emergency calls.

27. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Summer 2004 Programs/Events: Summer 2004 events include: Pond Life at the William H. Haithco Recreation Area on July 7th and August 11th. Explore the edges of Haithco Lake and small ponds to discover the aquatic life within; Children's Fun Day at the William H. Haithco Recreation Area on July 14th. Children will have an opportunity to play games and win prizes, meet and greet special guests such as Smokie the Bear, see a magic show, make crafts and much more; Dog Days of Summer at Imerman Memorial Park on July 14th, 28th, August 11th, and 25th; Ready Set Recycle on July 21st and August 18th at the William H. Haithco Recreation Area. Participants will have the opportunity to make recycled products such as paper and learn about various ways to reduce our waste through recycling and reusing products; Beginning Fishing Clinic on July 21st at the William H. Haithco Recreation Area. In the beginning fishing workshop we will brush up your fish identification and knot tying skills, along with learning how to make an in-line spinner and crawler harness; Pat Roan Judd on July 22nd at the William H. Haithco Recreation Area. Mime, puppetry, Irish drumming, improvisational acting and dialects are combined to perform multicultural folk and fairy tales, myths and current literature; Jammin Dulcimers in the Park on July 28th and August 25th at the William H. Haithco Recreation Area. Bring your lawn chairs and get ready for some great music provided by the Saginaw Subterranean Strings Hammered Dulcimer Club; Big Truck Day on August 4th at the William H. Haithco Recreation Area. Bring the kids out to see some of the biggest and best trucks in Saginaw County. You will see fire trucks, road graders, cranes, semi trucks, an eighteen passenger Hummer 2 and much more; The Amazing Clark on August 5th at the William H. Haithco Recreation Area. The Amazing Clark presents magic, puppetry, comedy and lots of audience participation to create an exciting show. A fast-paced, fun-filled performance for audiences of young and old alike is sure to dazzle and astound, while keeping audiences smiling; Star Party on August 7-8th at Imerman Memorial Park. Join us for an evening under the stars at the 5th annual Star Party hosted by the Sunset Astronomical Society and the Saginaw County Parks and Recreation Commission. Evening events include Star Lab shows, lectures and general viewing; Kitty Donohoe on August 12th at the William H. Haithco Recreation Area. Kitty Donohoe's reputation as a songwriter, musician and storyteller is nationwide. A resident of Michigan, she has written numerous

popular songs that celebrate the state and the region. She offers folk song and story programs featuring guitar, banjo, mountain and hammered dulcimers that are appropriate for all ages; Magnificent Mammals on August 18th at the William H. Haithco Recreation Area. While attending Magnificent Mammals you will learn the differences between herbivores, carnivores, omnivores and insectivores and the adaptations that make mammals so special; Brad Lowe's Fantasy E-fex Puppets on August 19th at the William H. Haithco Recreation Area. Master puppeteer Brad Lowe, has been delighting audiences with his large colorful puppets on stage, television and film for more than 25 years; September Stroll on September 15th at Ringwood Forest. Learn about seasonal changes, migration, adaptation and much more; Canoe/Kayak Trip on September 18th. Enjoy the splendor of fall's beauty while paddling through the Shiawassee National Game and Wildlife Refuge; Detroit Tigers Bus Trip on October 3rd. Watch the Detroit Tigers take on the Tampa Bay Devil Rays. Seats are located on the lower deck in the Pepsi Bleacher Seats and are on a first come, first serve basis; Beginning Kayaking Classes. In this beginning kayaking class you will learn the differences between kayak styles and canoes along with discovering that kayaks are very stable and easily maneuverable boats. Class sizes are small with a maximum of six people and will be held at the William H. Haithco Recreation Area.

		Session 1	Session 2
July	Tues., July 6 th	1:30 P.M. – 2:30 P.M.	3:30 P.M. – 4:30 P.M.
	Tues., July 20 th	1:30 P.M. – 2:30 P.M.	3:30 P.M. – 4:30 P.M.
	Thurs., July 29 th	5:00 P.M. – 6:00 P.M.	
Aug	Tues., August 3 rd	1:30 P.M. – 2:30 P.M.	3:30 P.M. – 4:30 P.M.
	Thurs., August 12 th	5:00 P.M. – 6:00 P.M.	
	Tues., August 17 th	1:30 P.M. – 2:30 P.M.	3:30 P.M. – 4:30 P.M.
	Thurs., August 26 th	5:00 P.M. – 6:00 P.M.	
	Tues., August 31 st	1:30 P.M. – 2:30 P.M.	3:30 P.M. – 4:30 P.M.
Sep	Thurs., September 9 th	5:00 P.M. – 6:00 P.M.	

28. PERSONNEL DEPARTMENT: (Labor Relations Committee)
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Negotiations remain ongoing with the Sheriff's Department Sergeants, the Commission on Aging and Health Department group, Juvenile Detention Youth Care Specialists, Juvenile Detention Supervisors, two of the three United Autoworker (UAW) groups, the Supervisors/Managers and the Clerical/Technical/Paraprofessional employees. Negotiations will begin in early July with the UAW Professional group and later this summer with the four groups with contracts expiring September 30, 2004, Animal Care Center employees, Family Division Probation Officers, Sheriff's Department Captains and Lieutenants, and Prosecuting Attorneys.

Personnel - County Personnel is in the initial stages of planning for the 2004 Combined Charitable Campaign. A Kickoff event is being planned for early October 2004. A special thanks to all individuals who donated blood during the Courthouse's annual blood drive on June 11, 2004. In total, 21 County employees donated. Thanks again to all who participated!!

It is anticipated orientation sessions for new hires will be scheduled in late summer. Information will be forthcoming to departments with employees in need of attending sessions.

29. PLANNING: (County Services Committee):
Contact Person: Jay Reithel, Planning Director, 797-6800

LOCAL PLANNING & ZONING - Staff is completing development plans for Swan Creek, Freemont, and Jonesfield Townships. All local plans are now being developed utilizing Saginaw County's GIS (Geographic Information System).

The planning department continues to compile data for the Pre-Disaster Mitigation Plan. The purpose of the plan is to research and develop an all-hazards hazard mitigation plan which includes cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological or human-caused disasters and their effects.

SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY (SMATS) - SMATS has completed its Public Involvement Plan for citizen input in the transportation planning process.

Planning staff has completed the acquisition of information pertaining to road condition for the federal aid eligible network in Saginaw County. The data is available in the Planning office and will also be made available on the Saginaw County Planning website.

SAGINAW COUNTY HOUSING REHABILITATION PROGRAM - Staff has completed the application process for FY 2004-2005 to secure over \$300,000 for low interest/ no interest home improvement loans through MSHDA. Over \$250,000 was spent in FY 2003-2004 for home improvements for residents of Saginaw County.

30. PUBLIC HEALTH: (Human Services Committee)
Contact Person: John D. Niederhauser, Health Officer, 758-3818

The Household Hazardous Materials collection took in 5,844 lbs of liquid hazardous waste and four cubic yards of solid hazardous waste (paint cans) from 101 participants.

The Environmental Health Services Division is wrapping up all public presentations and hearings with regard to the amendments to the environmental health code. The amendments are projected to be effective in early August.

The Division is applying for a 3 million dollar HUD Grant to abate lead contaminated houses.

Septic System contractor registration has been completed. All registered contractors were expected to attend a 2-hour training session to continue to install systems.

Healthy Start is working with charter media to launch a media campaign on the channels of lifetime, MTV, BET, and CNN. The campaign covers the topics of postpartum depression, male involvement, substance abuse, prenatal care, and a safe sleep environment.

There were 154 applications submitted for the Saginaw Health Plan in May. Outreach was provided at the First Congregational Church, Naseau Church, the East Side Soup Kitchen, Delta College, United Way, and Janes Street Clinic.

31. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The design of the Carrollton-Zilwaukee Drain is complete and almost all of the right-of-ways have been obtained. This is a tiled drain in which a FEMA Grant has been approved to help reduce the cost of the storm sewer project for the property owners in the drainage district. Part of the grant process is performing

an environmental impact study for the area that the work will be performed in. The water main will also be replaced in this area. Funding for the watermain is coming from the City of Zilwaukee and Carrollton Township reserve watermain funds. This project will be out for bids by the end of July. We are putting together the funds and hoping construction will begin August, 2004.

The Village of Oakley sanitary sewer project is in the final design phase. The public works commissioner is negotiating with property owners to purchase land where the treatment lagoons are to be placed. The project is expected to start in the summer of 2005.

The Saginaw Area Storm Water Authority is proceeding with the Public Education Plan as required by permit. This will include pamphlets, newsletters, and website availability to the general public.

The Saginaw River Dredging Project is moving ahead with final negotiations on regulatory issues that the MDEQ has with the proposed site. Currently, the public works commissioner is in the process of obtaining property for the proposed CDF site. The goal is to have the site prepared and ready to receive dredging spoils by the Spring of 2005. A public informational meeting is going to be held June 30, 2004 at Saginaw Valley State University, and the MDEQ will schedule a public hearing by mid July to the first of August.

The Public Works Office is pleased to welcome Karleen Helmreich as our new Deputy Public Works Commissioner. She comes to our office highly qualified and has taken over many of the tasks that keep the office running smoothly. We are happy to have her as a key member of our team.

Soil erosion and sedimentation control program activity for the year includes, 187-soil erosion and sedimentation control permits issued, 44 permits were renewed, and 99 closed.

The Eagle Creek Drain cleanout, located in Lakefield, Fremont and Brant Townships is nearly complete. The contractor filed for bankruptcy and the project was then turned over to the bonding company for completion. The Massacar Drain is completed and final payment to the contractor is being issued. Numerous maintenance projects are also continuing this time of the year.

32. PURCHASING: (County Services Committee)
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

RFP-EIFS (External Insulation & Finish System), Saginaw County Jail - An RFP was issued to seek proposals from qualified Contractors to provide and install an EIFS (External Insulation & Finish System) on approximately 8500 square feet of the Jail Complex. Bids were received from Central Ceiling & Partition, Inc. of Midland and Constructive Concepts, Inc. of Rochester Hills. The contract was awarded to Constructive Concepts, Inc. at a rate of \$7.50/square foot or a contracted rate of \$63,750. Construction commenced on June 28th and should be completed by July 30th.

2004-05 Public Entity Property & Liability Insurance - Property & Liability Insurance applications have been submitted to Insurance Brokers for bids for the County's fiscal year 2004-2005 Insurance Program. Current markets being explored are MMRMA (Michigan Municipal Risk Management Authority), St. Paul/Travelers Group, Genesis Underwriting Management Company.

33. RETIREMENT:
Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans – 413 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of June 30, 2004, while 296 employees remain in MERS.

Investment Seminar – Linda Brooks, Retirement Specialist with ICMA Retirement Corporation will be

conducting an Investment Seminars on Tuesday, July 20 and Wednesday July 21, 2004, at 4:00 p.m. The seminars will be conducted at the Courthouse. Everyone is welcome to attend, especially those who are in the ICMA retirement plan and who have deferred compensation.

34. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)
Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff's Department.

**ATTACHMENT A
COURTS AND PUBLIC SAFETY COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Collections of Delinquent Accounts	An estimated \$1,000,000 is outstanding for Court and Jail related functions.	Circuit Court District Court Probate Court Sheriff Comm. Corr. Controller	Courts & Public Safety	A system where delinquent accounts are pursued for payment.	Winter / Spring 2004	<u>COMPLETED</u>
House Numbering	There is a growing number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC 9-1-1 Law Enforcement	Courts & Public Safety	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2004	Consumers Energy correspondence is being reviewed by Courts and Public Safety. Assignment for Controller/CAO to review program.
State Funding Reductions	Funding reductions will impact a number of Law Enforcement functions and services.	Courts Sheriff Prosecutor	Courts & Public Safety	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

ATTACHMENT B
HUMAN SERVICES COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2004	<u>COMPLETED</u>
State Funding Reductions	Funding reductions will impact a number of Health and Mental Health programs and services.	State Mental Health Auth. Health Dept. Controller	Human Services BOC	Service reductions. Requests for alternate funding.	Ongoing 2004	<u>COMPLETED</u> no further reductions are expected this 2003/04 year.

ATTACHMENT C
COUNTY SERVICES COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Spring / Summer 2004	DEQ, Army Corps, River Alliance now attempting to secure site and funding with Public Works Commissioner.
Harry Browne Airport-ILS System	Funding has been approved for an ILS.	Federal Aviation Administration State Department of Transportation-Aviation Division Engineers and Contractors Controller	Airport Committee County Services BOC	FAA and State continue construction and installation of an ILS at their discretion.	Summer / Fall 2004	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security issues.
Metropolitan Planning Organization	Transfer of the Planning Department to an MPO.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County.	Summer 2004	Postponed until at least the 2005/06 year
Port Authority	Create a single entity to own and operate all municipal transportation in County.	STARS Departments Municipalities	County Services Governor's Office BOC Other Municipalities	A single transportation system for all forms of transportation.	Ongoing	Discussion Stages.
GIS System	Transfer of the GIS System will reduce County cost and share in direction and control of the program.	Planning Commission County Services	County Services	Lower cost and a more used system.	Summer 2004	<u>COMPLETED</u> To be effective October 1, 2004.
State Funding Reductions	Funding reductions will impact a number of County Services Committee Departments.	Several Departments	County Services	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

ATTACHMENT D
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2002 / 2003 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 25, 2004 Board Meeting	<u>COMPLETED</u>
2004 / 2005 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 14, 2004 Board Meeting	Draft 1 of the Controller recommended budget will be to the BOC on July 16, 2004.
Prepare Capital Improvement Plan for 2004 / 2005	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2004 / 2005 Budget.	September 14, 2004 Board Meeting	Draft 1 of the Controller recommended budget will be to the BOC on July 16, 2004.
General Fund Balance Policy	Existing policy establishes a number of fund balance reserve accounts. In view of recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller Treasurer	Budget & Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	Ongoing	Budget & Audit reviewed at March and April Meetings. Controller to use reserves as opposed to staff reductions in Fiscal 2004 Budget.

ATTACHMENT E
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Develop Negotiating Strategies for Expired and New Labor Contracts	Six Labor Agreements are expired or new.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Winter / Spring 2004	County staff members are currently in negotiations with 5 of the 6 labor groups.
Cost Containment Methods for Fringe Benefits	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing	Fringe benefit changes are being negotiated with bargaining groups.

ATTACHMENT F
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2004	No meetings scheduled.
Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative State Legislature	Repealed Acts.	ASAP	The State Legislators passed a bill which is being researched by the County Attorney.

**ATTACHMENT G
EXECUTIVE COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF JULY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Training Sessions for Boards and Commissioners	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	2004	<u>COMPLETED</u> Three committee of the whole meetings were held regarding financial issues.
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	Spring 2004	<u>COMPLETED</u>
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 5, 2004	<u>COMPLETED</u>
Annual Newspaper Fold	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2004	<u>COMPLETED</u>