

March 4, 2005

Chairman Todd M. Hare  
Saginaw County Board of Commissioners  
111 South Michigan  
Saginaw, MI 48602

**RE:     MARC-ING REPORT – MARCH 2005**

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site [www.saginawcounty.com/Controller](http://www.saginawcounty.com/Controller). Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill  
Controller/CAO

MAM:clb

c: Department Heads  
Controller's Office

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## MARC-ING REPORT- MARCH 2005

### 1. AIRPORT: (County Services Committee)

Contact Person: Michael E. Thompson, Administration Director, 790-5209

**HW Browne Airport** - The airport operating budget (excluding unfunded depreciation) is approximately \$208,000 and is supported by a combination of hangar and farming rental fees, fuel sales commission, and a County general fund subsidy of approximately \$89,000. A private contractor provides maintenance services and oversees daily operations of the airport. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners.

**Five-Year Development Plan:** Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding.

### 2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)

Contact Person: Mark Wachner, Animal Care Center, 797-4500

The annual rabies clinic was held on Feb. 13 and was again well attended. 239 dogs were vaccinated and licensed during the 4 hour clinic. Without the help of our volunteers this clinic would not be possible. My sincerest thanks to all who helped out again this year.

Year end reports are now available at our office. While some numbers do reflect the reduced staff, residents are still being provided with a high level of service. Road officers responded to 9,185 calls during normal work hours and 139 emergency night calls. Shelter staff handled 8,276 total animals. Reclaimed pets increased substantially at 590, and adoptions set still another record with 768 pets finding new homes. 2004 was not without some disruption in staffing. 3 employees retired. The road officer position remained the same and was filled. The front desk position was upgraded to require increased computer skills, and the Assistant Director position was deleted. We will continue streamlining administrative tasks and build on our volunteer base to maintain operations.

In March we will begin setting up kennel inspections and will attempt to complete the process by the end of April. With the retirement of Officer Schomaker we will be performing inspection procedures differently than in past years. We hope to complete them in a more timely manner. Letters will be mailed out in the second week of March.

### 3. BENEFITS & PAYROLL: (Labor Relations Committee)

Contact Persons: Amy Deford, Retirement Administrator, 790-5577

Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

**New Blue Cross Initiatives** – The County is introducing two new cost containment initiatives for the health plan. They include a mail order prescription drug program and a wellness program. Blue Cross representatives have scheduled several informational meetings in May to promote these two very important initiatives. To encourage maximum attendance, two hours of PTO will be added to employees' banks if they attend one of the meetings. Also, an additional two hours of PTO will be added to employees' banks for anyone who completes a confidential on-line health/wellness survey.

W-2's were distributed to all employees in January. Total gross wages in 2004 for Saginaw County Government employees amounted to \$30,375,223.71. Total Social Security Taxes paid by Saginaw County amounted to \$2,203,524, an amount matched by Saginaw County employees.

Unions that have ratified new four year contracts include Detention Youth Care Specialists, Juvenile Detention Supervisors, Assistant Prosecutors, Public Health/ COA Teamsters and Animal Control.

A Legal Service Plan is now available to all Saginaw County employees. Participation in this plan is voluntary; deductions to pay for the benefit are after tax. Please call the Payroll Department for more information.

- 4. BOARD OF COMMISSIONERS: (Executive Committee)  
Contact Persons: Todd M. Hare, Chairman  
Kaye V. Schultz, Board Coordinator  
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of March 1, 2005. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

- 5. BUDGET: (Budget & Audit Committee)  
Contact Person: Koren A. Reaman, Assistant Financial Svcs.Dir., 790-5218

The Board of Commissioners adopted the Budget Calendar for the Fiscal 2005/2006 Operating Budget on February 22, 2005. The 2005/2006 Budget process will begin in June 2005. Target budgets will be distributed to departments for their review and input on June 3, 2005, and are due back to Financial Services by July 1, 2005. The Controller's Office will then submit the first draft of a recommended Operating Budget to the Standing Committees and the Budget/Audit Subcommittee on July 29, 2005.

- 6. BUILDING AUTHORITY: (Appropriations Committee)  
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Friday, January 7, 2005.

There were no construction or renovation projects. All debt payments were flush. There were minor bathroom repair projects at two Mental Health homes.

The next Building Authority meeting is scheduled for March 16, 2005, at 8:30 a.m. in the Controller's Office.

- 7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)  
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Controller's Office will distribute information to departments regarding requests to submit the annual update of the 5-year capital improvement plan on June 3, 2005 with a target completion date of July 1, 2005. Completing this plan is part of the annual budget process and is required to comply with statutory requirements.

8. COMMISSION ON AGING (COA): (Human Services Committee)  
Contact Person: Karen Courneya, Director, 797-6880

Day to day business continues at the Commission on Aging. The agency is currently involved with preparations for events which will be held in March, which is Women's History month, and April, which is Volunteer Appreciation Month.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)  
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections has developed a new brochure explaining local program initiatives. A new "bench card" was also developed for the judges and attorneys to refer to when considering using Pretrial Services. The card outlines the programs provided and the criteria of the services offered through Pretrial Services.

The Midyear report to the State Office of Community Corrections is due on March 15, 2005, along with the standard monthly reporting. All programs are being utilized and midyear changes to the local programming efforts are not expected.

Locally the Community Correction Prisoner Re-entry Initiative is becoming more involved; the first meeting of the key stakeholders is scheduled for March 9, 2005. Part of this developed in conjunction with the Sheriff and a faith based organization. Over 95% of inmates are released from incarceration and return to the community. It is important to develop a strategic plan to deal with the issues they have upon their return. Besides food, clothing and shelter, they also need substance abuse treatment, proper identification, education, jobs, health, mental health treatment and spiritual and family ties need to be addresses fur successful return to the community. This project hopes to reduce recidivism of these offenders in the community by addressing these needs.

10. CONSTRUCTION PROJECTS: (County Services)  
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time

11. COUNTY EVENT CENTER: (County Services Committee)  
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

There are many exciting events scheduled at The Dow for March and April. The Saginaw Spirit will play their last home game of the season on March 12. Other events include Thunder Nationals (March 18-19), Bill Engvall (March 24), Disney on Ice "100 Years of Magic" (March 30-April 3), Fiddler on the Roof (April 3), Mac Frampton and the Three Penny Symphony (April 22), and Michael W. Smith (April 29).

The Event Center has recently hired a new Operations Manager, Mr. Greg Kigar, and a new Director of Sales and Marketing, Regina Brown-Demski. These two highly qualified individuals will help grow business and help The Dow run more efficiently.

SMG received approval from The Dow Event Center Advisory Board to offer special rates to qualifying nonprofit organizations. A 501(c) non profit organization can receive 50% of the facility rental rate. Please give them a call to try out the facility.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit the Event Center's web site for an event calendar and seating information at <http://eventcenter.saginawcounty.com>.

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)  
Contact Person: JoAnne Crary, President, 754-8222

Saginaw Future Inc. (SFI) recently celebrated its 13<sup>th</sup> Annual Business Meeting, held at Apple Mountain in Freeland. SFI honored 21 companies that expanded and five companies that were new Saginaw County investors in 2004. Nearly \$170 million was invested and over 460 jobs were created and retained. The meeting also featured special guest Governor Jennifer M. Granholm.

Saginaw Future also assisted in the attainment of over \$130,000 worth of Worker Training Grants for Saginaw County businesses. In 2004, SFI secured eight grants valued at \$1,786,251 to be used for infrastructure development and site planning in Saginaw County. From 1992 to present, Saginaw Future has secured 45 infrastructure development and site planning grants valued at nearly \$23 million for Saginaw County.

Saginaw Future's Procurement and Export Assistance Office continues to support Saginaw County businesses with contracting opportunities and reaching new markets. During 2004, Saginaw County companies received a total of 256 government contracts with a total value of \$3,801,705. The Procurement and Export Assistance Office also sponsored or co-sponsored a total of 12 seminars that were designed to assist local companies grow by expanding their markets and pursuing new opportunities in foreign sales and/or government contracts.

Saginaw Future teamed up with the Michigan Economic Development Corporation (MEDC) to meet with local companies in order to remain connected and responsive to changing needs and new investment trends. During 2004, the Saginaw Future and MEDC staff met with more than 130 companies through its Corporate Watch Call program

Saginaw Future began its own fund raising campaign, Funding Saginaw's Future, in 2004. SFI partnered with the Saginaw County Chamber of Commerce to raise fund to support Saginaw Future, including a new Medical Initiative and Vision 2020. The campaign is ongoing and currently more than 170 companies and organizations have contributed. The resulting initiatives will help ensure Saginaw's economic vitality.

SFI is targeting new and expanded initiatives, such as:

- Participation in the Center for Automotive Research's Automotive Communities Program
- Develop and implement a Medical Initiative to attract and retain medical service providers and manufacturers
- Continue to collaborate with partners to redevelop the Saginaw Riverfront and other targeted areas in the city of Saginaw
- Submit projects to and collaborate with the state of Michigan's Cool Cities Committee
- Continue to develop regional collaboration and marketing with Tri-County chambers, convention and visitors bureaus, and economic development agencies
- Assist out-county communities with development projects, business parks and infrastructure grants.

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)  
Contact Person: Timothy Genovese, Director 790-5434

Drills and Exercises - Saginaw County is planning our Spring Exercise for May 19<sup>th</sup> in Chesaning. We assisted Frankenmuth with their table top last month. We have several exercises planned for this year.

Training - The homeland security training grant has been extended to July 2005. We still have a substantial amount of our \$193,000 left in the grant. The training involves terrorism preparedness. Delta will be providing training to all the 1<sup>st</sup> responders as well as other county departments that are on the list that is authorized by this grant. If you are on the list of approved agencies you can attend any of the approved classes then request reimbursement through this Office under the Grant. Also any agency that wants to host a training session can contact Delta and they will provide the instructors. Further information is available on our web site at [Saginawcounty.com/emd](http://Saginawcounty.com/emd).

Sky warn - We have our annual weather spotter training scheduled for March 10<sup>th</sup> at 7:00 pm at Covenant Cooper lecture theater.

Citizen Corp - We had our first meeting of the Saginaw County citizen corp. February 10<sup>th</sup>. We currently have about 50 members. Citizen corp. is divided into three groups. The Medical Reserve Corp. Sponsored by the Saginaw County Health Department, The Volunteers In Police Sponsored by The Sheriffs Dept. and Citizen Emergency Response Training (CERT) sponsored by The Office of Emergence Management. We are targeting 150 volunteers for citizen corp. Meeting will be every 2<sup>nd</sup> Thursday on the month at 6:30 pm. They will probably be held at the Covenant Cooper lecture theater.

Grants - We are currently working on our 2004 grant projects. We have been approved to receive \$1.1 million for 2004 homeland security grant. The grant is mostly for the purchase of Terrorism equipment. We have concluded our 2003 equipment grant and are awaiting our 2005 grant information.

14. EQUALIZATION: (County Services Committee)  
Contact Person: James Totten, Director, 790-5262

The tentative ratios and multipliers for the various real estate property classes have been published in the newspaper and are attached. These multipliers inform the assessor and the local citizens as to the changes of the true cash value in the classifications studied by the Saginaw County Equalization Department for the 2005 year.

We are uploading into the county system the various electronic assessment rolls from the local units for 2005 Saginaw County Equalization. Tax notices, for taxpayers whose assessed and/or taxable values have changed, will be sent out 10 days prior to the board of review meetings.

Value increase for the various classes studied in Saginaw County are as follows:

Agricultural increased	3.10%
Commercial increased	2.30%
Residential increased	3.10%
Industrial increased	1.20%
Developmental increased	1.50%

These changes affect the equalized value of the county and become a part of the taxable value calculation for each individual property. The current calculation of taxable value that will affect the 2005 taxes uses an inflation factor of 2.3% or equalized value, whichever is lower. The taxable value of new construction is in addition to this calculation.

Recent legislation concerning properties owned by the Department of Natural Resources and subject to a payment in lieu of taxes freezes the taxable values at the 2004 level through the year 2008. Starting in 2009 the taxable value for these properties will be calculated the same as other properties, except they will use the 2004 values as the starting taxable value. These properties also will not pay the state education tax and will pay taxes only in the winter. This means the summer county tax levy, which begins this summer, will be levied on the winter tax bill. This change in taxable value will mean a loss of approximately \$585 in general fund revenues for 2005.

The Following Are The Tentative Recommended Equalization Ratios and Multipliers For Real Estate And Personal Property By Classification, Located In The Various Taxing Jurisdictions Within Saginaw County, Compiled From Data Available As Of February 1, 2005.														
TOWNSHIPS	REAL ESTATE												PERSONAL PROPERTY	
	AGRICULTURE		COMMERCIAL		INDUSTRIAL		RESIDENTIAL		TIMBER CUTOVER		DEVELOPMENTAL		PERSONAL	
	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier
ALBEE	49.29%	1.0144	48.67%	1.0273	49.10%	1.0183	46.54%	1.0743	N/C	N/C	N/C	N/C	50.00%	1.0000
BIRCH RUN	49.91%	1.0018	49.68%	1.0064	49.05%	1.0194	48.81%	1.0244	N/C	N/C	N/C	N/C	50.00%	1.0000
BLUMFIELD	47.86%	1.0447	49.85%	1.0030	49.18%	1.0167	48.56%	1.0297	N/C	N/C	N/C	N/C	50.00%	1.0000
BRADY	47.63%	1.0498	49.97%	1.0006	49.44%	1.0113	49.10%	1.0183	N/C	N/C	N/C	N/C	50.00%	1.0000
BRANT	48.50%	1.0309	44.37%	1.1269	46.15%	1.0834	46.10%	1.0846	N/C	N/C	N/C	N/C	50.00%	1.0000
BRIDGEPORT	49.59%	1.0083	49.78%	1.0044	49.23%	1.0156	48.20%	1.0373	N/C	N/C	49.62%	1.0077	50.00%	1.0000
BUENA VISTA	46.22%	1.0818	49.35%	1.0132	49.08%	1.0187	49.88%	1.0024	N/C	N/C	N/C	N/C	50.00%	1.0000
CARROLLTON	N/C	N/C	48.84%	1.0238	50.00%	1.0000	48.02%	1.0412	N/C	N/C	N/C	N/C	50.00%	1.0000
CHAPIN	45.87%	1.0900	48.61%	1.0286	42.52%	1.1759	48.63%	1.0282	N/C	N/C	N/C	N/C	50.00%	1.0000
CHESANING	48.54%	1.0301	49.97%	1.0006	49.79%	1.0042	48.84%	1.0238	N/C	N/C	47.30%	1.0571	50.00%	1.0000
FRANKENMUTH	49.87%	1.0026	49.84%	1.0032	49.82%	1.0036	47.94%	1.0430	N/C	N/C	N/C	N/C	50.00%	1.0000
FREMONT	47.66%	1.0491	48.07%	1.0401	39.30%	1.2723	48.19%	1.0376	N/C	N/C	N/C	N/C	50.00%	1.0000
JAMES	49.72%	1.0056	50.00%	1.0000	31.75%	1.5748	49.57%	1.0087	N/C	N/C	N/C	N/C	50.00%	1.0000
JONESFIELD	46.51%	1.0750	48.70%	1.0267	48.39%	1.0333	49.39%	1.0124	N/C	N/C	N/C	N/C	50.00%	1.0000
KOCHVILLE	49.93%	1.0014	49.77%	1.0046	47.10%	1.0616	46.67%	1.0714	N/C	N/C	49.14%	1.0175	50.00%	1.0000
LAKEFIELD	46.52%	1.0748	35.88%	1.3935	N/C	N/C	58.77%	0.8508	N/C	N/C	N/C	N/C	50.00%	1.0000
MAPLE GROVE	47.66%	1.0491	49.68%	1.0064	46.40%	1.0776	47.14%	1.0607	N/C	N/C	N/C	N/C	50.00%	1.0000
MARION	48.88%	1.0229	47.68%	1.0487	N/C	N/C	49.43%	1.0115	N/C	N/C	N/C	N/C	50.00%	1.0000
RICHLAND	48.73%	1.0261	49.84%	1.0032	37.66%	1.3277	48.63%	1.0282	N/C	N/C	44.21%	1.1310	50.00%	1.0000
SAGINAW	49.53%	1.0095	48.19%	1.0376	50.00%	1.0000	49.22%	1.0158	N/C	N/C	49.83%	1.0034	50.00%	1.0000
ST.CHARLES	49.90%	1.0020	49.99%	1.0002	50.00%	1.0000	48.62%	1.0284	N/C	N/C	N/C	N/C	50.00%	1.0000
SPAULDING	46.96%	1.0647	48.58%	1.0292	50.00%	1.0000	49.93%	1.0014	N/C	N/C	N/C	N/C	50.00%	1.0000
SWAN CREEK	48.26%	1.0361	50.00%	1.0000	50.00%	1.0000	48.17%	1.0380	N/C	N/C	N/C	N/C	50.00%	1.0000
TAYMOUTH	49.65%	1.0070	44.32%	1.1282	42.61%	1.1734	49.54%	1.0093	N/C	N/C	N/C	N/C	50.00%	1.0000
THOMAS	49.93%	1.0014	49.25%	1.0152	49.80%	1.0040	47.87%	1.0445	N/C	N/C	47.69%	1.0484	50.00%	1.0000
TITTABAWASSEE	49.76%	1.0048	49.90%	1.0020	49.96%	1.0008	48.59%	1.0290	N/C	N/C	N/C	N/C	50.00%	1.0000
ZILWAUKEE	46.17%	1.0830	49.34%	1.0134	50.00%	1.0000	49.21%	1.0161	N/C	N/C	49.74%	1.0052	50.00%	1.0000
CITY'S	AGRICULTURE		COMMERCIAL		INDUSTRIAL		RESIDENTIAL		TIMBER CUTOVER		DEVELOPMENTAL		PERSONAL	
	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier	Ratio	Multiplier
FRANKENMUTH	N/C	N/C	49.17%	1.0169	49.99%	1.0002	49.06%	1.0192	N/C	N/C	42.57%	1.1745	50.00%	1.0000
SAGINAW	47.37%	1.0555	48.16%	1.0382	49.89%	1.0022	47.32%	1.0566	N/C	N/C	N/C	N/C	50.00%	1.0000
ZILWAUKEE	49.74%	1.0052	49.50%	1.0101	49.31%	1.0140	46.60%	1.0730	N/C	N/C	48.44%	1.0322	50.00%	1.0000
Prepared By : Saginaw County Equalization Department These Tentative Ratios And Multipliers May Be Modified Because Of Assessor And Board Of Review Changes													Abbreviations N/C = No Classification	

15. FINANCIAL SERVICES: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The audit for the year ended September 30, 2004 is in the final stages of completion. The completed audit is scheduled to be presented by Rehmann Robson to the Budget/Audit Subcommittee on March 17, 2005 and to the Board of Commissioners on March 29, 2005.

The Financial Services Department continues to provide interim financial reports throughout the year. These reports are intended to identify impending problems so that proper corrective action may be taken to avoid potential year-end deficits. Information Systems & Services has completed our workflow analysis in an effort to improve our efficiency and we are looking forward to implementing some of their recommendations over the next few months.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888  
Raymond Bartels, Commissioner

HealthSource ended its fiscal year on December 31, 2004 with a profit of \$152,106. This is the fourth consecutive year of profitability. HealthSource has not shown such strong performance since the creation of Medicare and Medicaid in 1966 and 1967. The organization provided 83,821 days of patient care, 7,882 units of Physical, Occupational, and Speech Therapy with 9,131 outpatient visits to our psychiatrists and behavioral therapists. At December 31, 2004 unrestricted cash balances approximated \$7,000,000 with a current asset ratio of 4.4 to 1. A current asset ratio over 2.0 to 1 is considered very good. Another way of looking at the current asset ratio is that HealthSource had \$4.40 on hand for each \$1 owed to suppliers and employees.

Income was \$15,274 for the month of January, 2005 compared to a budget of \$13,051. These results include millage support of \$94,925 for the month of January, 2005. Operating results for 2005 reflect significant profits of the Mental Health Inpatient Centers at both HealthSource and Bay Medical Center.

During the four years of profitability, HealthSource revenues exceeded expenses by amounts ranging from \$152,000 to \$1,100,000. It is the industry standard in health care to have available monies to pay bills for 67 days if funding should discontinue. As of December 31, 2000 HealthSource Saginaw was able to pay bills for only one (1) day compared to eighty-four (84) days on December 31, 2004. HealthSource Saginaw continues to meet and exceed industry standards as it continues to move forward. Property and equipment continued to age with the average age of the facility exceeding State of Michigan comparisons. With the recently passed millage proposal for the building replacement and updates this situation will dramatically improve.

HealthSource Saginaw is also preparing to pay off the bonds which were sold in 1992 three years early using accumulated cash. The early payoff of the bonds will save taxpayers of Saginaw County over \$1,150,000. This saving was passed on to Saginaw County property owners as a reduction in property taxes starting with the assessment in December 2004.

Selection of a construction manager as constructor is expected to be completed by early March, 2005. Ground breaking ceremonies for the new building are being planned for late summer.

The financial strength and wellbeing of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out the new building and replacement program. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)  
Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300 projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

Friend of the Court Imaging System – We are currently working with a vendor to implement a document imaging system for the Friend of the Court office. Like many offices, the FOC is “buried” in paper. The new system will store the “paper” electronically, allowing them to dispose of the physical paper. Aside from the obvious space savings, the system will allow multiple people to access a file at the same time and eliminate the frequent searches for lost files. An additional component of their system is a “workflow” module which will route each document to the employee designated to handle the issue. It will also allow management to monitor how quickly issues are being addressed.

Wireless Networking – In conjunction with the FOC imaging system, we are currently evaluating the installation of wireless networking connections in various areas of the Courthouse complex. The goal of the wireless network would be to allow FOC employees to gain access to the electronically stored documents while moving between the various hearings and interviews.

We are moving cautiously on this project. While wireless networks have become commonplace in homes, few homeowners are bound by State and Federal security requirements, or need to accommodate the challenges that this building presents. With proper planning, we will be able to overcome these challenges and provide a reliable service.

Tape Backup System – One of the mandates of any organization is to provide appropriate security for the information they gather. Part of that security is timely and reliable backups. We currently copy all of the critical data stored on the network to tape each night. Over time, the amount of data that needs to be saved has grown to the point where we can not consistently complete the process before the start of the business day. To remedy this problem, we are in the process of acquiring a larger and faster tape library. The new library will store more data on each tape, have more tapes available, provide faster backups and require less manual intervention.

Email Delivery of Reports – We have recently added the capability to provide mainframe generated reports in PDF format. PDF is a universally accepted format for distributing documents electronically. It allows a document to be viewed or printed on almost any computer workstation, using a free software tool called the Acrobat Reader. This format allows us to email the reports directly to the user who needs them. The user can then view the report and print it only if needed. The user can also print selected pages of the report and store the report on the workstation for future reference. The potential savings in time, paper and printing costs are huge.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)  
Contact Person: Benita Snyder, Jail Reimbursement Coordinator 790-5584

The Jail Reimbursement Coordinator will again apply for and the BJA-SCAAP Grant for Illegal Aliens. The Board of Commissioners has approved the request and the grant deadline is March 30, 2005

Year to date for fiscal year 2005 the State has been billed \$123,568 for diverted felons and parole holds. This amount is considerably less than in past years due to changes in the States criteria. However, money is received from the Federal Marshall’s Service \$100,382 ytd for fiscal year 2005 for bed space rental, which helps offset the difference.

Additional revenue for jail reimbursement from inmates is \$27,788, collections agency and other revenue is \$5,310. The total amount billed and collected through the Jail Reimbursement Office YTD for FY 2005 is approximately \$257,000.

19. LABOR CONTRACTS: (Labor Relations Committee)  
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	174	09/30/05
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	117	N/A
TEAMSTERS - PUBLIC HEALTH NURSES	21	09/30/08
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	6	09/30/08
GELC - DETENTION YOUTH CARE SPECIALISTS	26	09/30/08
POAM SHERIFF UNIT I (312 ELIGIBLE)	54	09/30/05
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	56	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/04
GELC - PROBATION OFFICERS, DISTRICT COURT	6	09/30/05
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
AFSCME - PROSECUTORS	18	09/30/08
UAW – MANAGERS	65	N/A
UAW – PROFESSIONALS	74	N/A
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	25	N/A

20. MAINTENANCE DEPARTMENT: (County Services Committee)  
Contact Person: Annette Taylor, Maintenance Director, 790-5235

COUNTY OFFICE BUILDING - Reconstructing new office area for Veterans Trust Administration Office which will be located in the basement. Will also be constructing a mediation room for Probate Court which will be located in the old Veterans Trust office, on the 1<sup>st</sup> floor.

COURTHOUSE - New carpeting as been installed in various areas of the Prosecutors Office. Carpeting in the courtrooms will be replaced during the Judge's vacations this summer.

HEALTH DEPARTMENT - Involved in the clean up of water and building repairs from damage caused by a water pipe bursting on the third floor.

JAIL - Assisted in providing various maintenance needs to assure compliance was met for the recent inspection performed by the Department of Corrections. Due to a broken drain pipe in the kitchen area, the pipe and flooring had to be replaced by an outside contractor. A new gas valve was installed to the kitchen hood unit per state/local fire standards.

MENTAL HEALTH - Had to demo and install new ceramic tile at the Roseview Mental Health facility in Bridgeport. This is the second home where the bathrooms had to be replaced due to the poor design of facility; causing water to leak and damaging the floors & walls. One more home is scheduled to be done in the near future. Ran necessary wiring for the installation of a new Sanyo A/C unit on the 2<sup>nd</sup> floor.

MISCELLANEOUS - Annual kitchen hood inspections were performed by an outside contractor at the Jail facility, Juvenile Center, and main Commission On Aging Center. This inspection is mandated and in accordance with the NFPA Standard 96 and 17A and all applicable state & local codes. Annual backflow inspections were performed at all county facilities; which is mandated by the State of Michigan. Fire extinguishers were checked, tagged, and recharged at all county buildings. This inspection is mandated per OSHA/MIOSHA regulations. Filters on the air-handling units in all buildings were replaced. The Maintenance Department is currently in the transition period from the heating seasoning to cooling. Routine preparation and preventative maintenance of chiller equipment is underway with no foreseen problems. It is anticipated that all units will be fully operational April 1<sup>st</sup>.

MORLEY BUILDING - Finished installing A/C unit for Progressive.

911 AUTHORITY - Replaced motor to roof-top unit exhaust fan.

SHERIFF ADMINISTRATION - Started project to install electric door locks and call stations on each side of the Sheriff Administration tunnel door.

21. MENTAL HEALTH AUTHORITY:  
Contact Person: Sandra M. Lindsey, CEO, 797-3400

SCCMHA just completed the first formal survey of our Managed Care system with lots of compliments on our strengths and only a few suggestions for improvement. On the other hand, we also learned that this year's review covered just one third of the federal regulations for managed care and henceforth we will be reviewed annually!

This new survey is called an External Quality Review (EQR). The federal government requires every state with a Medicaid Managed Care program to contract with an External Quality Review Organization (EQRO) in order to ensure that the providers are compliant with the rules for managed care published in the Balanced Budget Act (BBA).

MDCH contracted with Health Services Advisory Group (HSAG) of Arizona. HSAG has many years of experience in review health care programs and at present they review almost one fifth of the nations Medicaid and Medicare “covered lives.” It was pretty clear that our surveyors were knowledgeable! This was a two part review, one part was over our Compliance Program and the other part was over our Information Systems Capability. HSAG’s onsite review with us occurred Jan. 24-25. The review team consisted of six individuals – three for compliance monitoring and three for performance measurement/ISCAT (or PI team) validation.

**ISCAT** - Something new to our auditing experience in this review process was a complete technical inventory of our Information System’s ability to store and process Medicaid data and of the policies and procedures we’ve established for managing claims, encounters and performance indicators data. A prerequisite to HSAG’s arrival was that we complete an Information Systems Capabilities Assessment (ISCAT), a fifty-three page document with many challenging and open-ended questions asking everything from how we ensure the quality and completeness of Medicaid data to how we manage the flow of data throughout our entire network.

The PI Team performed a detailed review of our performance indicators with an eye on our programming logic. They requested a demonstration of claims processing. They asked us to trace consumer information from its origin on a paper document all the way through our computer system and our supporting reporting databases to prove the integrity of our reported data. In the end, along with pointing out some opportunities for improvement, the PI team’s overall impressions of SCCMHA were that we were very committed to performance indicator reporting and that we have a very good resources in our IS staff and analysts.

**COMPLIANCE DESK AUDIT** - The compliance survey looked at eight managed care standards: quality, performance monitoring, practice guidelines, utilization management, training, customer service, grievance and appeals and member rights. Rich Garpiel, Ginny Reed, Doris Patrick, Tim Ninemire and Linda Tilot participated in interviews which ascertained our compliance with the federal rules for managed care.

**RESULTS** - HSAG will submit a draft of their findings to DCH within thirty days of their visit where we will have an opportunity to submit feedback. HSAG submits a final report to DCH by May '05.

22. MICHIGAN WORKS: (County Services Committee)  
Contact Person: Edward Oberski, Director, 754-1144

Michigan Works! Administration has a new program planner, Esther Sanders. She was hired to replace recently promoted Ray Ogden, our new Fiscal Supervisor. Esther will be a program planner and will assume the responsibility for the Work Force Investment act youth programs for Saginaw, Midland, and Bay counties.

The Michigan Works One Stop Centers are currently working with a Federal Navigator Grant to enhance our center staffs ability to work with and to understand clients that come to our centers with disabilities. Our staff is becoming more sensitized to the issues facing people with challenges in hearing, sight, mobility, speech, and learning disabilities. We have purchased additional equipment to make each of our centers are more accommodating to people. We are working with Dr. Judith Burton from the Arnold Center in Midland to train staff in all three counties.

We are upgrading all the meeting rooms in the One Stop Service Centers so that employers and trainers will have better presentation equipment. Sound systems are being added so that Power Point, VCR, and DVD's can be used with sound. This combined with overhead projectors and high speed internet access makes it a perfect place for training and meetings.

23. MOSQUITO CONTROL: (Human Services Committee)

Contact Person: Randy Knepper, Mosquito Control Acting Director, 755-5751

At this time we continue to deal with the death of our boss and good friend Bill Lechel. His passion for mosquito control and the welfare of his staff will be greatly missed.

With spring approaching we are finishing up our winter projects such as: annual program plan for Michigan Dept. of Agriculture; compression sprayers and granular spreaders repaired; receiving and storage of insecticides; body repairs and painting of our trucks and mopeds; updating habitat, spray route, and catch basins maps; update employee manual; and improvements to our website.

We will begin conducting interviews for seasonal employees in late February with the process cumulating with our annual training session on March 18-19, 2005. On March 30<sup>th</sup> we will be hosting a "Mosquito Control Workshop" jointly sponsored by the Michigan Mosquito Control Association and the Michigan Pest Control Association.

This years aerial larviciding program for spring mosquitoes is scheduled to begin around April 11, but like past years is weather dependent and will be adjusted accordingly.

Our Education Coordinator has been very busy since the beginning of the school year, making presentation in 108 classrooms allowing us to reaching approximately 3,400 children. A grant proposal was submitted to the EPA to augment our education program in November. If successful, we will receive a grant of \$10,000 to raise the awareness of citizens as to the connection between artificial containers and mosquitoes and the diseases they vector.

We also received a grant from the Saginaw Solid Waste Authority. These funds will allowed us to hire 4 seasonal employees who will be dedicated to tire collection and shredding activities.

Funding from the Centers for Disease Control for West Nile Surveillance at the State level has been drastically reduced for Michigan this upcoming mosquito season. Various options will be explored to continue surveillance but this year's program most likely won't be determined until just before the mosquito season starts.

24. MSU EXTENSION: (Human Services Committee)

Contact Person: Ruth Miller, Director, 758-2500

Value Added Agriculture - One of the many effective educational programs coordinated by MSU Extension this winter was "Burning Corn for Heat". This program was held at SVSU on February 8<sup>th</sup> with 150 people attending. The program was a collaboration of MSU Extension, SVSU, and Saginaw County Corn Growers Association. The attendance and participation showed that this topic is timely and of great interest to many local residents. Attendees included farmers, agribusiness, corn furnace manufacturers and the general public. They learned about the opportunities to use biofuels in place of petroleum fuels for heating. Corn offers many environmental benefits over petroleum based fuels such as being annually renewable, clean burning, readily available and low cost. The lower cost of burning corn has been recently compared to electricity at a 77% savings, propane at a 73% savings and natural gas at a 51% savings.

The benefits of burning corn are far reaching and can benefit many groups such as farmers, homeowners, agribusinesses. There also are future opportunities in the supply and delivery sectors that may develop with the increased use of biofuels such as corn. MSU Extension will remain involved in this area to assist in infrastructure development and job creation. The supply of corn in Saginaw County will not be a concern in projects like this since we grow about 91,000 acres that produce over 11 million bushels. A large percentage of this corn is now exported for feeding or processing due to our limited livestock and industrial uses in Saginaw County.

Children, Youth & Families Programs (4-H) - On January 22, 2005, Saginaw County hosted the East Central Region's 4-H Leadermete. This is an adult and teen leader training that is held every other year. The 2005 4-H Leadermete was held at the Bavarian Inn, in Frankenmuth. Over 120 people from across the state attended. Training sessions included; Service Learning, 4-H Club Development, Cloverbuds (5-8 year olds), Photography, Stress Management, Showing an Animal at the Fair, 4-H Member Recognition, "So you're new to 4-H", Companion Animals and Kids, Global and Cultural Education, 4-H Horticulture, Character Education, and Teen Leadership. Presenters from all over the state were scheduled to come and teach these sessions. Saginaw County Commissioner, Mr. Kenneth Horn, greeted Leadermete participants during the morning introduction.

Children, Youth & Families Programs - MSU Extension joined the Saginaw County VITA Coalition at the Super Saturday kick-off for the Earned Income Tax Credit (EITC) Program's free tax preparation. MSU Extension promoted their nutrition programs to 50 people during the one day sessions. Participants received information regarding "Shopping Basics", and "66 Ways to Save Money". Several people were interested in more information regarding nutrition and related programs offered by MSUE. Other collaborators were Citizens Bank, Bank One, United Way, Habitat for Humanity, CAC, Chemical Bank, National City Bank and The Crossings Apartment Complex. Saginaw City Council Member Amos O'Neal and Congressman Dale Kildee both spoke to the participants related to the importance of applying for the EITC and bringing money into their community. Congressman Kildee reminded participants that when money comes into the community it turns over at least 8 times before leaving the community.

25. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to stride toward the updating of its equipment at the Center. The Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County handling nearly 400,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate and reliable access to the County's public safety agencies: thus making Saginaw County a safer community in which to live, work and visit.

We continue to work with all cellular providers in Saginaw County to become Phase II compliant. We are one of the first counties in Michigan to attempt to test Phase II which would allow the name of the cell company & cellular number of the user; along with the X Y coordinates to allow the dispatcher to place the cellular caller within 3 to 300 feet of where the call is being received. This was tested in January of 2003 and as of October 31, 2004; we have eight (8) cell companies up and running with Phase II.

Saginaw County is now the only county outside of Detroit City to have 3-1-1 for Non-Emergency Calls. Saginaw County is now averaging about 700 calls per week for 3-1-1 calls received by dispatch. As time continues, this number will increase and enable 9-1-1 personnel to help us better serve the public.

26. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Winter 2005 Programs/Events - Winter 2005 events include: Downhill Ski Nights on January 29<sup>th</sup> and February 26<sup>th</sup> at Apple Mountain Resort; Shake on the Lake on February 12<sup>th</sup> at the William H. Haithco Recreation Area. The Shake on the Lake Ice Fishing Tournament is open to children ages 15 and under. First, second and third place prizes awarded in each age category, plus all contestants will have the chance to win raffle prizes; Polar Plunge on February 12<sup>th</sup> at the William H. Haithco Recreation Area. The Law Enforcement Torch Run Polar Bear Plunge for Special Olympics Michigan is an event open to anyone willing to "bear the elements" for a good cause. The object is simple, raise money with a plunge into the cold water; Seasonal Stroll on March 17<sup>th</sup> at Ringwood Forest; Candlelight Egg Hunt on March 18<sup>th</sup> at the southernmost trailhead of the Saginaw Valley Rail Trail located at Lumberjack Park on Water Street in St. Charles. Join Peter Pathfinder on the Saginaw Valley Rail Trail for a candlelight hike accompanied with an egg hunt. We will have .09 miles of the trail lit for a stroll with Peter Pathfinder and glow-in-the-dark eggs will be hidden along the way. At the end of the event, eggs will be turned in for delicious snacks.

Imerman Memorial Park Improvements - Current Dow Chemical funded Interim Response Activities (IRA's) occurring at Imerman Memorial Park include approximately 600 linear feet of riverbank stabilization, 96 linear feet of floating dock, a 400 square foot wooden observation platform and a 219' x 8' concrete pathway with steel handrail system. In addition, by the end of February, plans and specifications will be submitted to the Michigan Department of Environmental Quality for review of some additional IRA measures consisting of: paving the existing gravel parking lot at the back of the park, paving the 144' x 7' gravel pathway that extends from the parking lot to the modern bathroom at the front of the park, relocating the existing dog park at the rear of the park to the front of the park including construction of a paved parking lot and combined garage/ticket booth, and constructing a 145' x 65' concrete pad with curbing for a combined cross-country staging area and roller hockey playing surface.

Price Nature Center Boardwalks - Currently, the boardwalks at the Price Nature Center are being removed and replaced with approximately 1,000 linear feet of newly constructed boardwalk.

27. PERSONNEL DEPARTMENT: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Labor agreements with the Public Health Department/Commission on Aging employees and the Prosecuting Attorneys were approved at the January Board of Commissioners meeting. At the February Board meeting, a contract with the Animal Care Center employees was ratified. Negotiations remain on-going with the Sheriff's Department Sergeants and Captain/Lieutenants Units, the three UAW groups, representing Supervisory/Managerial, Professional, and Technical/Paraprofessional/Clerical employees and the Family Division Probation Officers. Negotiations are anticipated to begin this summer with the five groups with contract expiring on September 30, 2005.

Personnel - As a part of the 2004/05 Combined Charitable Campaign, Saginaw County employees pledged to donate just over \$11,600 to local, state, and national charitable organizations. Thanks to employees for making this year's campaign a success.

If your Department has an upcoming event or activity you would like to inform other County employees about you may want to consider asking that it be included in the County Personnel

Newsletter. Please contact Cathy Brickel by phone at 790-5211 or by e-mail at [cbrickel@saginawcounty.com](mailto:cbrickel@saginawcounty.com) with story ideas the month prior to the occurrence of the event.

If your Department has employees who do not have internet access, copies of the Personnel Newsletter can be obtained from Personnel for distribution. Please notify Cathy Brickel in the Controller's Office regarding the number of copies needed.

28. PLANNING: (County Services Committee):

Contact Person: Jay Reithel, Planning Director, 797-6800

LOCAL PLANNING & ZONING - The planning department continues work on the Pre-Disaster Mitigation Plan. The purpose of the plan is to research and develop an all-hazards hazard mitigation plan which includes cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological or human-caused disasters and their effects.

SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY (SMATS) - SMATS staff has compiled a binder for SMATS members and public that outlines the products, tasks, and responsibilities of the SMATS task, its members, and the residents of Saginaw County. The files are available upon request in electronic or hard copy format.

Planning staff is currently in the initial stages of re-writing the SMATS Long Range Transportation Plan. The plan identifies area transportation priorities for the 20 year horizon.

SMATS is currently compiling its 2006-2008 Transportation Improvement Program (TIP). The TIP identifies projects in Saginaw County eligible for federal funding and that are of priority for improvements. The estimated funding for FY 2007 is \$2,300,000 and a little more than 2.3 million for FY 2008.

29. PUBLIC HEALTH: (Human Services Committee)

Contact Person: Natasha Coulouris, Acting Health Officer, 758-3818

Public Health Week is April 4-10, 2005, with the V.K. Volk Lecture on Monday, April 4<sup>th</sup> at 1:30 p.m. at the Dow Event Center. The Distinguished Service Award has been renamed to the Richard Calley Distinguished Service Award in recognition of Richard Calley for his many years of dedicated service to the Public Health Week Committee, to the Saginaw County Department of Public Health, the Board of Health, and to the Saginaw Community. Events for the week: Tuesday – Progressive Lunch; Wednesday, - Healthy Customer & Employee Appreciation Day; Thursday – Blood Drive; and Friday – Treasure Hunt.

Governor Granholm has proposed cutting the Vision and Hearing Program to screen schoolchildren for vision and hearing problems. The cut would save \$677,000 this year and \$5.2 million in the budget year that starts Saturday, October 1, to deal with a deficit. The cuts require lawmaker approval. A spokesman for the Governor said physicians could perform the service during well-child visits.

Environmental Health has received a Luminex Mercury Analyzer. Saginaw County was one of a few counties to be chosen to receive an analyzer. This equipment will be used to investigate mercury spills.

The flu season is not over. Alaska and Delaware are the only two states that have reported wide spread flu activity. New York and New York City have reported regional activity, which is less severe level of activity than wide spread, and 31 states have reported sporadic influenza activity. Michigan is included in those 31 states. Thirteen states reported low activity and two states did not report.

Participants in the U of M Dioxin Exposure Study will be receiving their individual dioxin test results in the mail shortly. Individuals may need some help in deciphering just what their levels mean. We will be pleased to assist your inquiry and welcome your questions or comments.

30. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)  
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The Carrollton-Zilwaukee Road Tile Drain has been completed. Final grading and seeding will be completed in the spring, 2005. The project will be closed out summer, 2005.

The Village of Oakley sanitary sewer project is moving forward. On August 30, 2004, a letter was submitted to the property owner's attorney with an offer to purchase the property where the lagoon will be placed. Since no response was received, and sufficient response time has passed, we are proceeding with the taking of the property by Eminent Domain. On January 1, 2005 the money to purchase the site was deposited and the court date for filing to condemn is set for February 21, 2005.

The Saginaw River Dredging Project is positively moving forward. On February 23, 2005 the County was issued, by the D.E.Q., the following permits; Part 301 – inland lakes and streams, Part 303 – wetland protection, Part 31 – floodplain water resources protection. On March 1, 2005 the D.E.Q. is holding a public meeting to discuss the 401 certification, addressing the water quality issues for the proposed site. It is hopeful that dredging will begin this summer.

The soil erosion and sedimentation control program activity since October 1, 2004 includes 80 new permits issued, 15 renewed and 77 projects closed. 71 permits were issued in the same time frame one year ago.

The Village of Merrill and Jonesfield Township water system project is moving forward. The Public Works Office and municipalities have received correspondence from an attorney representing the landowners in opposition to the project. The Village and Township are responding to the objections.

31. PURCHASING: (County Services Committee)  
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

**2005 Fleet Bids**

An RFP was issued to seek bids for 2005 County fleet vehicles. The bid was awarded to Zehnder Chevrolet as follows:

(5) 2005 Chevy Impala-Police Pkg	\$16,626.45/ea	Sheriff Department
(2) 2005 Chevy Tahoe-Police Pkg	\$25,813.83/ea	Sheriff Department
(2) 2005 Chevy ¾ Ton 4x4 Pickup	\$17,249.33/ea	Mosquito Control
(1) 2005 Chevy Colorado Ext Pickup	\$14,960.98/ea	Parks & Recreation
(1) 2005 Chevy Ext 4x4 Pickup	\$19,290.20/ea	Public Works
(1) 2005 Chevy Astro Cargo Van	\$17,995.45/ea	Maintenance Dept

\*A 2005 Chrysler 300 4-Door Sedan was ordered by utilizing the Oakland County bid awarded to Singerland Chrysler Dodge of Owosso, in the amount of \$21,449.04 for the Prosecutor's Office.

### **2005 Survey & Remonumentation Contracts**

An RFP was issued to Professional Surveyors for (3) separate contracts for the 2005 Survey & Remonumentation grant. Contracts were awarded as follows:

Ayres Associates, Inc.	26 Corners @ \$900/corner
Spicer Group, Inc.	26 Corners @ \$900/corner
Wilcox Professional Services	26 Corners @ \$900/corner

### **2005 Mosquito Insecticide Bids**

An RFP was issued to seek bids for Insecticides needed for the 2005 Mosquito spraying season. The bids were awarded as follows:

Univar USA, Inc.	162 Gal Arosurf MMF @ \$26.50/gal	\$ 4293
Univar USA, Inc.	3120 Gal Fyfanon @ \$25.10/gal	\$ 78,312
Univar USA, Inc.	100 Gal Malathion @ \$28.25/ga;	\$ 2,825
Valent Biosciences	(142) 1400# bags Vectobac @ \$1255.80/ea	\$ 178,324
Valent Biosciences	(75) 40# bags Vectobac @ \$37.64/ea	\$ 2,823
Clarke Mosquito	220 Gal Bonide @ \$4.51/gal	\$ 992
Clarke Mosquito	1560 Gal Anvil @ \$45.25/gal	\$ 70,590

#### **32. RETIREMENT:**

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans - 414 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of February 28, 2005, while 285 employees remain in the MERS Defined Benefit Plan.

Deferred Compensation - Effective January 1, 2005, there will be new contribution limits for the 457 Deferred Compensation plans. The annual deferral limit will be \$14,000, the pre-retirement catch up limit will be \$28,000 and the Age 50 catch up limit will be \$4,000

Retiree Health Savings Plan - The RHS plan is a tax-free employer-sponsored health benefit savings vehicle that allows you to accumulate dollars to pay for medical expenses for you, your spouse and/or your dependents in retirement or at separation of employment. The RHS plan is available to current employees who choose to make an irrevocable election to refuse retirement health insurance. They will be offered a one-time incentive of \$15,000 and will not be eligible for retiree health insurance or a stipend in lieu of retiree health insurance. Those employees that choose the \$15,000 incentive the County will contribute 1% of their pay into this plan. This plan is also offered to any employee who wishes to make an irrevocable decision to contribute from 1% to 7% of their pay.

#### **33. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)**

Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff's Department.

**ATTACHMENT A  
 COURTS AND PUBLIC SAFETY COMMITTEE  
 ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Road Patrol Levels</b>	Top concern for safety of County is number of officers on the roads.	Sheriff Other Police Departments	Courts & Public Safety Committee. At the polls of local units of government	The goal is more officers on the roads.	Ongoing	City is considering a millage. County millage will expire next year.

**ATTACHMENT B  
HUMAN SERVICES COMMITTEE  
ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Resident County Hospitalization</b>	Saginaw County by court decision must fund Resident County Hospitalization. An unknown liability exists that may materially affect finances.	FIA Hospitals Controller/CAO County Attorney	Human Services Committee Legislative Committee	Additional funding requirements or a change in state law.	Ongoing 2005	Human Services Committee and Legislative Committee agenda item.
<b>Wildlife Refuge Mosquito Spraying</b>	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2005	Awaiting decision from Federal Agencies.

**ATTACHMENT C**  
**COUNTY SERVICES COMMITTEE**  
**ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Dredging the Saginaw River</b>	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Ongoing 2005	Public Works Commissioner now attempting to secure site and funding.
<b>House Numbering</b>	There are a number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC Equalization Planning Road Commission	County Services Committee	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2005	County Services Committee has received a plan from Controller/CAO. Committee holding for input from Road Commission.
<b>Metropolitan Planning Organization</b>	Transfer of the Planning Department to an MPO or other agency.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County. More funding opportunities for Planning.	Ongoing 2005	Planning Director evaluating alternatives.
<b>Land Bank Authority</b>	There are an estimated 1,600 parcels of property not on the tax rolls in the 35 municipalities of this County	BOC Treasurer Other Municipalities	County Services Committee	Faster reclamation of delinquent properties	Winter/Spring 2005	County Treasurer working with other departments to implement.

**ATTACHMENT D**  
**BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>2003 / 2004 Audit</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 29, 2005 Board Meeting	Audit is in progress.
<b>2005 / 2006 Budget</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 27, 2005 Board Meeting	Budget calendar has been sent to BOC for adoption.
<b>Prepare Capital Improvement Plan for 2005 / 2006</b>	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2005 / 2006 Budget.	September 27, 2005 Board Meeting	Budget calendar has been sent to BOC for adoption.

**ATTACHMENT E**  
**LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Develop Negotiating Strategies for Expired and New Labor Contracts</b>	Four Labor Agreements are expired. Three new agreements need to be processed.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Ongoing 2005	County staff members are currently in negotiations with the labor groups.
<b>Cost Containment Methods for Fringe Benefits</b>	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing 2005	Controller sent various communications to BOC in 2003. All were received and filed.
<b>MERS Board Earnings Amendment</b>	The MERS Board eliminated the earnings cap for Saginaw County retirees.	BOC Labor Groups Controller/CAO	Labor Committee Labor Unions	Either a policy governing the re-employment of retirees or language to that effect in labor agreements.	Ongoing 2005	Discussion only at this point. No labor groups have desired language.

**ATTACHMENT F**  
**LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Legislator Meetings</b>	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2005	Meeting set for February 11, 2005.
<b>Resident County Hospitalization</b>	Saginaw County by court decision must fund Resident County Hospitalization. An unknown liability exists that may materially affect finances.	FIA Hospitals Controller/CAO County Attorney	Human Services Committee Legislative Committee	Additional funding requirements or a change in state law.	Ongoing 2005	Human Services Committee and Legislative Committee agenda item.
<b>Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921</b>	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative Committee State Legislature	Repealed Acts.	Ongoing 2005	The State Legislators passed a bill which is being researched by the County Attorney.

**ATTACHMENT G  
EXECUTIVE COMMITTEE  
ISSUES FOR 2005 AND STATUS AS OF MARCH 1, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Training Sessions for Boards and Commissioners</b>	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	Ongoing 2005	Considering a session on the effects of Headlee and Proposal A.
<b>County General Information Book</b>	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	April 1, 2005	Controller's Office now preparing information.
<b>Annual Information Brochure</b>	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 3, 2005	Completed.
<b>Annual Newspaper Fold</b>	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2005	Work will begin in March.