

May 7, 2004

Chairman Todd M. Hare  
Saginaw County Board of Commissioners  
111 South Michigan  
Saginaw, MI 48602

**RE:     MARC-ING REPORT – MAY 2004**

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site [www.saginawcounty.com/Controller](http://www.saginawcounty.com/Controller). Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill  
Controller/CAO

MAM:clb

c: Department Heads  
Controller's Office

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## MARC-ING REPORT- MAY 2004

### 1. AIRPORT: (County Services Committee)

Contact Person: Michael E. Thompson, Administration Director, 790-5209

**HW Browne Airport** -The airport operating budget is approximately \$208,000 and is supported by a combination of rental fees, fuel sales commission, and a County subsidy of approximately \$89,000. Airport operations and maintenance services are provided by a private contractor. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners.

**Capital Improvement Summary: Apron/Taxiway Project:** The design phase of this project is in progress and includes reconstruction and expansion of the terminal apron and reconstruction of taxiways including the replacement of a taxiway. The target date for completion of this project is mid-2004.

**Instrument Landing System Project:** All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing. The target date for completion of this project is early 2004.

**Runway Crack/Seal Project:** The airport receives annual matching state funding for runway crack/seal repair and maintenance work matched. This work is undertaken annually and completed in the fall.

**Five Year Development Plan:** Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding.

### 2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)

Contact Person: Mark Wachner, Animal Care Center, 797-4500

We are currently reorganizing due to retirement. Three employees retired at the end of April. The road officer position being vacated by Paul Schomaker has been filled by Ron Taschner. We welcome Ron back. Ron's position was eliminated in the last budget cycle so he is able to utilize recall rights. The Assistant Director Bryan Forest's position is being eliminated as a cost saving measure in preparation for the up coming budget cycle. I will be reorganizing my duties to take over Mr. Forrest's duties. Finally, Laurel Kacer's position has been eliminated and a new job description written. The new position will better serve needs of the public. Many changes have taken place over the years and this has given me an opportunity to draft a job description that will address the skills needed to bring more efficiency to the department. While I believe we can maintain our current services to the public, we are now at minimum staffing levels. Any further reductions to staff will require a cut in services offered.

An increasingly important aspect of our department is volunteers. With this in mind we held our first annual volunteer appreciation banquet. Local businesses generously offered gifts for us to distribute. Friends of The Animal Care Center sponsored the banquet. We hope to continue to build our volunteer base so we are better able to serve the public and the animals in our charge.

**3. BENEFITS & PAYROLL: (Labor Relations Committee)**

Contact Person: Amy Deford, Retirement Administrator, 790-5577

Contact Person: Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

Employees should notice a slight decrease in their Michigan State income tax withholding after July 1, 2004. The rate will drop from 4% to 3.9%.

The estimated taxable wage base for year 2005 will be \$89,700 this is up from the current 2003 amount of \$87,900. This is applicable to the Social Security, 6.2% portion, of FICA taxes. The Medicare portion, 1.45%, has an unlimited wage base.

Employees continue to enjoy the benefits of Flexible Spending accounts. Saginaw County as an employer, will notice an estimated FICA tax savings of \$13,320 for year 2004. FICA savings are also passed on to employees, based on the amount of their deduction.

**4. BOARD OF COMMISSIONERS: (Executive Committee)**

Contact Persons: Todd M. Hare, Chairman

Kaye V. Schultz, Board Coordinator

Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of May, 2004. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

**5. BUDGET: (Budget & Audit Committee)**

Contact Person: Koren A. Reaman, Assistant Financial Svs.Dir., 790-5218

The Board of Commissioners adopted the Budget Calendar for the Fiscal 2004/2005 Operating Budget on February 24, 2004. The 2004/2005 Budget process will begin in June 2004. Target budgets will be distributed to departments for their review and input on June 4, 2004, and are due back to Financial Services by June 25, 2004. The Controller's Office will then submit the first draft of a recommended Operating Budget to the Standing Committees and the Budget/Audit Subcommittee on July 16, 2004.

**6. BUILDING AUTHORITY: (Appropriations Committee)**

Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on March 5, 2004 at 10:30 a.m. in the Garden Room of the Saginaw County Event Center.

The Authority received the final as-built drawings from Spence Brothers for the Saginaw County Event Center Construction project. The Authority accepted the as-built drawings and approved final completion of all items and hence approved the release of the retention of \$501,452 as payment in full to Spence Brothers on the project.

The Authority also closed out the Owner's Representative contract with the Spicer Group and also approved final payment to that agency in the amount of \$7,701. These two actions with Spence Brother and the Spicer Group brought to a close the 3 year long renovation and construction project at the County Event Center.

The Authority reviewed lease documents between the Authority and the 9-1-1 center. The Authority voted to direct our civil counsel to negotiate an extension of the current lease with 9-1-1 which expires in April of 2006 to expire in April of 2009. This three year extension would cover the time period for which the debt is to be paid back on the bond issue.

The Authority also reviewed the revenue and expenses associated with owning the Morley Building. The Authority discussed its sale vs. continued ownership. The Authority determined it was still in the best interest of the County to continue ownership and to try and extend the lease on the parking lot with the City of Saginaw if at all possible.

The Authority also made a special recognition and accommodation to Angela Garner for her dedicated service and accomplishments in aiding the Event Center renovation. Mrs. Garner insured that the project was completed timely and within budget. The Authority recommended the County Board of Commissioners at their full Board Meeting of May 18<sup>th</sup> officially recognize Mrs. Garner for her many accomplishments in this area.

The next Building Authority meeting is set for 10:30 a.m. on June 4<sup>th</sup> at the County Event Center.

7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Controller's Office will distribute information to departments regarding requests to submit the annual update of the 5-year capital improvement plan on June 4, 2004 with a target completion date of June 25, 2004. Completing this plan is part of the annual budget process and is required to comply with statutory requirements

8. COMMISSION ON AGING (COA): (Human Services Committee)

Contact Person: Karen Courneya, Director, 797-6880

May is Older Americans Month.

Programming for disaster preparedness is scheduled at each Saginaw Commission on Aging Senior Center. Members of Saginaw County Emergency and Law Enforcement, Richland Township Fire and Police, American Red Cross, WNEM TV 5 and Saginaw County 911 will provide a variety of presentations designed to equip seniors for emergencies. Sheriff Charles Brown and Karen Courneya, Director of the COA will be stopping at centers throughout the summer to speak on Identity Theft and Senior Fraud.

A special volunteer recognition is being held at the Temple Theater for those 250 persons who gave thirty or more hours of service to our programs in 2003.

A Senior Safe Driving Class, sponsored by the Commission on Aging and AARP was held on May 3<sup>rd</sup> and 4<sup>th</sup> at the Eleanor Frank Center.

Meals will again be offered for seniors age sixty and above who would like to attend the Parks and Recreation Dulcimer Series held at Haithco Park. Performances will be held in the Eleanor Frank Center in the event of rain. Reservations are required for meals.

Preparations are in the works for the Annual Senior Citizens Picnic, which will be held on July 16 at Ojibway Island. More information on how you can assist with this event will be available in future issues of the MARC-ING REPORT.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)

Contact Person: Richard Lively, GSP Coordinator, 790-5451

Community Corrections in Saginaw County continues to support lowering the number of pretrial offenders in jail through programming efforts. Cognitive restructuring is offered both in the jail and for the pretrial offenders on Day Reporting and MOR (electronic monitoring). However, due to the resignation and illness of the 2 employees in the Pretrial Office, the Community Corrections manager with the help of the Sheriff's department staff and Saginaw Psychological Services personnel has been able to keep the office operational. The hiring process has been completed to replace the vacant position and a new employee began on Monday, May 3, 2004.

The manager has met with the Circuit Court Judges to review alternative sentencing options for OUIL 3rds, with the anticipation of lowering the jail and prison commitment rate for these felony offenders.

A new sub-committee to be known as TPCI is being formed by the Community Corrections Advisory Board to address the issue of "Transition from Prison into the Community Initiative"; this is a statewide initiative to lower recidivism. The committee is expected to convene for the first time in June or July.

The grant application for FY 2005 is due on May 15, 2004 and has been a high priority for the Community Corrections Manager over the past several months. The application for "plans and services" and probation residential services will total approximately \$1.5 million.

10. CONSTRUCTION PROJECTS: (County Services)

Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time

11. COUNTY EVENT CENTER: (County Services Committee)

Contact Person: Marc McGill, Controller/CAO, 790-5210

More events and better events. That was Saginaw County's promise to the taxpayers when they said they would take over operations of the Saginaw County Event Center. SMG (Professional Management Company) ensures that we have top-notch entertainment year-round in the facility's Wendler Arena, Heritage Theater and Unity Hall.

More events and better events like 34 home games of the Saginaw Spirit, Beatlemania (May 15), Sesame Street Live (May 18-19), and Champions on Ice (May 28). Watch soon for the announcement of next year's Broadway Series that is already set to include 42<sup>nd</sup> Street, Miss Saigon, and Fiddler on the Roof.

The final promise that the County made was that we would reduce the burden of a subsidy to the center. Following the second full-year of operations, we are reducing that deficit. \$650,000 was the benchmark for Fiscal 2003, SMG hit well below that at \$455,000. They have reduced the \$850,000 subsidy by almost half in two years. This is a great accomplishment.

The Event Center has recently hired a new Food and Beverage Manager, Ms. Amy Capehart. She can be reached at 989-759-1339. SMG is looking to host your conference and meetings with competitive rates. Call now to book your next event in Unity Hall or the Garden Room.

Recently we have made it possible for live internet tele-conferences to be held in Unity Hall. This applies to wireless users as well as standard hook-ups. SMG has also recently hired two new chefs for our palates. Please give them a call to try out the facility.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster.

Please visit the Event Center's web site for an event calendar, which is updated through May 2004, and seating information at <http://eventcenter.saginawcounty.com>.

## 12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)

Contact Person: JoAnne Crary, President, 754-8222

The following are Saginaw Future's new strategic initiatives to continue to attract and retain business investment in Saginaw County:

### **Lead Business Retention and Expansion Efforts**

- Participate in the Center for Automotive Research's Automotive Communities Program
- Research future automotive technology and investment opportunities
- Identify key elements in attracting and renewing automotive investment
- Determine rehiring intentions of the traditional automotive vehicle producers
- Continue the aggressive strategy to retain and expand world class manufacturing firms
- Meet with top employers through Corporate Watch program
- Assist companies with market diversification through government contracts and exporting

### **Identify and Develop Emerging Growth Opportunities and Attract New Industries**

- Develop and implement strategies to support the region's health sciences sector, with special emphasis on bio-sciences and medical devices
- Assess the medical and healthcare economy
- Identify key trends in the medical devices and healthcare services sectors
- Target specific healthcare services and medical device firms for investment in Saginaw County

### **Riverfront Development**

- Collaborate with the Chamber, City, NRS, St. Mary's and others to acquire property along S. Washington Avenue and assemble sites for redevelopment
- Access and administer state and federal funds to provide environmental assessments of properties for redevelopment
- Attract commercial and mixed use development projects along the riverfront
- Continue to pursue funding for I-675/Washington Avenue Interchange
- Pursue Funds for continuing the streetscape project from City Hall to Janes
- Assist Covenant Healthcare and St. Mary's with continued growth and investment projects

### **Cool Cities Initiative**

- Submit priority projects for review by Governor's Cool Cities team
- Collaborate with the Cool Cities Committee to develop a project for submission to the MEDC
- Assist the City with securing funds to support Cool Cities projects from the State of Michigan

### **Regional Collaboration and Marketing**

- Collaborate with the Chambers and Economic Development Organizations in Midland, Bay and Saginaw Counties on regional efforts
- Participate in a branding campaign to market the region
- Pursue cooperative advertising funds from the MEDC to support regional marketing efforts

### 13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)

Contact Person: Timothy Genovese, Director 790-5434

We hosted a public Officials conference Breakfast at the Saginaw County Event Center on March 19<sup>th</sup>. A presentation was done on Emergency management procedures and the new Communications Plan and new Emergency Action Guide line were presented. We had briefing on the upcoming exercises and drills.

Drills and Exercises - We had an Orientation and table top exercise on April 1<sup>st</sup>, and an Orientation and tabletop exercise on April 20<sup>th</sup>. The full scale was May 4<sup>th</sup>. A drill is planned for June 8<sup>th</sup>. We have several others on the planning burners.

We sponsored an exercise design class at the Bavarian Inn on March 3<sup>rd</sup>.

We had Skywarn classes on March 8<sup>th</sup> at 1:00 pm and April 17 at 10:00 am.

We have received a \$40,000 grant for the Saginaw County Citizens Corps. This is a corp of volunteers that would be available in time of emergency or disasters. We have a volunteer Director and Assistant Director.

Grants - We have about \$103,000 in our 2003 homeland defense equipment grant. We are using the bulk of this to purchase personal protection equipment for law enforcement.

We have received \$1.1 million for 2004

We have a \$43,000 grant to hire a grant coordinator. We have contracted with Cindy Windland as our Grant coordinator and Solution Area Planner.

We have a \$193,000 grant for training.

We have 16 Presentations scheduled for May.

### 14. EQUALIZATION: (County Services Committee)

Contact Person: James Totten, Director, 790-5262

The 2004 Board of Review figures have all been submitted to equalization for processing. The Department verifies that the assessors and the boards of review have "covered" or met the tentative ratios and multipliers for the various real estate property classes as established by the Equalization Department studies. The Department also verifies that the boards of review are complying with the requirements of Proposal 'A.' This data is then used for County Equalization, the first step in the taxing process, which took place April 20, 2004.

Following the Saginaw County Board of Commissioners acceptance, the State Tax Commission needs to affirm these numbers, which will be final the fourth Monday in May. This is May 24, 2004. State Equalization is necessary before the tabulation of taxable value can be completed.

The Equalization Department is in the process of calculating the changes for the millage reduction fraction within each taxing unit: city, township, village, school district, special authority and in downtown development authorities that levy a millage. This reduction fraction calculates what growth the taxing entity has beyond the allowed rate of inflation. This calculation involves interaction between the County Of Saginaw and all the neighboring Counties and has to be completed by the third Monday in May.

The final phase of the taxing process takes place when the County calculates and adds together all the taxable values of properties in the County. This tabulation must be completed by the fourth Monday in June.

15. FINANCIAL SERVICES: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The audit for the year ended September 30, 2003 has been completed and was presented to the Board of Commissioners on April 20, 2004. The Comprehensive Annual Financial Report (CAFR) is available on the County's website at [www.saginawcounty.com](http://www.saginawcounty.com) under the Financial Services Department's webpage. This is the first year of implementation for the new reporting model under GASB 34 and as such the CAFR will have a different layout than in previous years.

The Financial Services Department continues to provide interim financial reports throughout the year. These reports are intended to identify impending problems so that proper corrective action may be taken to avoid potential year-end deficits. We will also be working with the Information Systems & Services Department over the next few months to do a workflow analysis in order to improve our efficiency.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888

Raymond Bartels, Commissioner

Marc A. McGill, Controller/CAO

HealthSource provided 21,455 days of inpatient care, 1,026 outpatient units of physical, occupational and speech therapy and 2,343 psychiatric physician and behavioral therapist visits during the three month period ended March 31, 2004.

Facility income was \$43,553 for the month of March 2004 and \$80,579 for the three month period ended March 31, 2004. These results include millage support of \$90,937 for the month of March 2004 and \$272,811 for the three month period ended March 31, 2004. Operating results for 2004 reflect significant profits of the Medical Rehabilitation and Behavioral Medicine Inpatient Centers at both HealthSource and Bay Medical Center. Profitable operating results for three consecutive years and reduced receivable balances have increased cash balances to more acceptable levels which more closely support the working capital needs of HealthSource.

HealthSource remains as the only provider of adolescent psychiatric inpatient and chemical dependency sub acute detox services in the Saginaw area, and enjoys a dominant role in inpatient and outpatient psychiatric and certain long term care services. Daily census levels in our long term care units has softened which is a direct result of reduced occupancy levels in the area and the State of Michigan. Census levels in Chemical Dependency and disappointing financial performance continues to put this program under close scrutiny.

HealthSource and Bay Medical Center (Bay Med) entered into an operating agreement whereby HealthSource operates the inpatient psychiatric unit located at Bay Med. Operations under the Bay Med/HealthSource agreement continue to be profitable. Work has begun to transfer the license to the 28 bed Bay Med unit to HealthSource through a certificate of need filing. Work continues on the consolidation of psychiatric bed capacity located in Counties adjacent to Saginaw County. Such consolidation will continue to help provide cost effective services for Saginaw residents.

The Federal and State Medicaid payment programs are not adequately funding health care benefits for covered services. HealthSource with its varied service array has been able to address these reimbursement shortfalls. However, skyrocketing costs which include health insurance and pension benefits for employees as

well as pressure from vendors to increase prices will necessitate new strategies to address cost increases. The staff, management and Board of Trustees are committed to addressing these challenges while serving the health care needs of Saginaw County residents through the unique array of services offered at HealthSource Saginaw.

#### 17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)

Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300 projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

##### **THIS AND THAT:**

1. One Number Telephone Access – We have added a new telephone menu which will allow you to report a problem or contact any ISS personnel from a single telephone number. Select option 1 from the menu and you will be routed to one of our on-duty personnel. Our goal is to route your call to a live body to help you on the first call. Try it out at 790-5290 or ext. 5290.
2. Mainframe Operating System Upgrade – We have recently installed upgraded versions of the operating system software on both the mainframe and AS/400 computer systems. These upgrades provide access to new functions and insure that the software vendors will provide continued support for our systems.
3. Saginaw County Intranet WEB Site Check out all of the services available on the County *Intranet* site. See it at [local.saginawcounty.com](http://local.saginawcounty.com). Access to this site is limited to PCs connected to the County computer network, it is not available over the Internet.
4. Educational Opportunities: – We are continuing to offer an assortment of educational opportunities. Check out the latest class schedule at <http://local.saginawcounty.com/learning%20opportunities/schedule.html> Class topic suggestions should be forwarded to Gladys M. Strobel, at extension 5573.
5. Internet Access Changes – We have upgraded the software that we use to monitor and limit access to the Internet. The new software tracks usage by the user rather than by the PC. This will provide more accurate recording and further limit the County's liability for inappropriate use.
6. Inappropriate use of Internet Resources – We are stepping up our effort to limit the unproductive, non-business use of the County's Internet connection. The County has become dependent upon this link to the outside world for many necessary day-to-day functions. Unnecessary usage, such as Internet Radio and Video broadcasts, chat rooms, interactive screen savers and games, drain resources from necessary activities.
7. Remote Connections to Other County Buildings – We are currently working with Mosquito Control to install a wireless network connection between their building and the Courthouse. This connection will replace a leased T1 telephone circuit and provide higher speeds without the monthly telephone charges.
8. eCommerce – We are currently working with the Register of Deeds office to initiate a service to sell copies of documents over the Internet. Once this service is up and running, we will be able to expand it provide other self-service functions.

#### 18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)

Contract Person: Benita Snyder, Jail Reimbursement Coordinator, 790-5584

This office continues to inform the Circuit Court Bench which offenders meet the criteria for jail reimbursement from the State.

October through March the State was billed \$288,783 for diverted felons and parole holds. Even though these amounts are considerably less than in past years the total amount received by the County, which now includes Federal money for bed space rental nearly offsets the difference.

The Jail Reimbursement office has billed and received payment for the Federal Bed Rental Agreement in the amount of \$212,901 for the first 6 month of this fiscal year.

Additional revenue for jail reimbursement from inmates and collections for this fiscal year is nearly \$50,000.

This revenue however is receipted directly into the Sheriff's general fund account and is not reflected in the jail reimbursement revenue.

19. LABOR CONTRACTS: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	172	09/30/05
SCDPHEU - HEALTH DEPARTMENT	119	09/30/04
TEAMSTERS - PUBLIC HEALTH NURSES	22	09/30/05
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	6	09/30/04
GELC - JUVENILE HOME EMPLOYEES/SUPVS.	27	09/30/03
POAM SHERIFF UNIT I (312)	54	09/30/05
POAM - SHERIFF UNIT 1 (NON 312)	55	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03
GELC - PROBATION OFFICERS, PROBATE COURT	7	09/30/04
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/05
POLC - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
PROSECUTOR	18	09/30/03
UAW - MANAGERS	67	N/A
UAW – PROFESSIONALS	81	N/A
UAW - TECHNICAL PARA PROF/TECHNICAL	26	N/A

20. LAWSUITS: (Executive Committee)

Contact Person: Kelly Suppes, Risk Manager, 790-5505

Current activity of lawsuits is as follows:

Previous Balance	New Lawsuits	Cases Closed	New Balance
8	0	0	8

21. MAINTENANCE DEPARTMENT: (County Services Committee)

Contact Person: Annette Taylor, Maintenance Director, 790-5235

**COMMISSION ON AGING:** Cleaned all heating, A/C, and return air vents.

**COURTHOUSE:** Carpeting was repaired in Board Office and Courtrooms.

**GROUNDS MAINTENANCE:** Preventative maintenance was performed on all grounds equipment (Toro's, Lawnboys, etc.) to ensure everything is up and running efficiently for the spring/summer months. Spring cleaning is in full force at all County agencies and Park facilities. Three part-time seasonal employees have been interviewed and will be starting shortly. Cold patched county parking lots were needed.

**HEALTH DEPARTMENT:** Ran power for hot water heater. Renovated the Hemlock Commission on Aging Center which included: the removal of paneling, hanging drywall, painting, hanging new doors, and repairing the floors. New carpeting was installed.

**JAIL:** Installed new intercoms in the East Dorm area.

**JUVENILE DETENTION:** Removed existing air compressor and installed a new one. This is for the controlled air that is monitored through the Johnson Controls Metysis System. In the process of getting quotes for new walk-in coolers and freezers.

**MENTAL HEALTH:** Installed supplemental air-conditioning for one of the offices.

**MISCELLANEOUS:** Performed preventative maintenance and testing on the chiller units at all the county buildings. The chiller units are in full operational order for the upcoming summer months. Fire extinguishers were checked, tagged, and recharged at all Saginaw County facilities. This annual inspection is mandated per OSHA/MIOSHA regulations. Tom Kowalski has been hired to fill the vacant Crew Leader position.

**MORLEY:** In the process of patching and re-painting the walls in the vacant Convention of Visitors Bureau Suite.

22. MENTAL HEALTH AUTHORITY:

Contact Person: Sandra M. Lindsey, CEO, 797-3400

**Implementation of the MAYSI at the Saginaw Family Court and Detention Center**

Officials from the Michigan Department of Community Health's "Mental Health and Juvenile Justice Project" provided orientation to a combined group of 30 staff from the Saginaw Family Court and SCCMHA on April 21, 2004. The purpose of the presentation was to both inform the group about the progress of the other demonstration sites in the state (of which our group has now become an official member) and to demonstrate and discuss the implementation of the MAYSI screening instrument. The two hour training and orientation was well received by the staff and resulted in a high level of excitement for implementing the MAYSI software next

month in the Family Court system. The screening tool will be administered to all youth coming through the Family Court intake process and at the Detention Center. The MAYSI tool will not only screen for mental health conditions at various levels of acuity, but scores across different domains will be linked to standard protocols for interventions by both Family Court and SCCMHA staff.

Data from the joint Saginaw Family Court/SCCMHA project will be sent to the State's Mental Health and Juvenile Justice Central Database as our efforts join with the other existing state demonstration sites for analysis. As a new demonstration site to the state project, we will receive free access to the MAYSI software's use and free access to technical assistance and training opportunities on related topics. The MAYSI data will also help our local Children's Mental Health System of Care Team (CMHSCT) be able to quantify the need we have for funding to address unmet children's mental health needs in Saginaw County. This data will greatly assist Saginaw County's competitive edge in the pursuit of federal grant financing. Stay tuned.

Psychiatric Services Commence at the Saginaw County Jail - Dr. Wladimir Zarski, a psychiatrist on staff at Caro Regional Hospital has been recently brought under contract to SCCMHA to provide psychiatric services at the Saginaw County Jail. Dr. Zarski has a deep and wide variety of experiences in providing psychiatric care for consumers with mental illness and developmental disabilities. He began his work with an orientation at the Saginaw County Jail on 4/20/04 and will be providing approximately 6 hours of direct service each week to inmates at the jail. His practice directly inside the jail will assist Sheriff Brown by eliminating the need for deputies to transport inmates from the jail to SCCMHA for psychiatric services. Dr. Zarski will be working closely with the SCCMHA staff assigned to the jail along with medical professionals from Secure Care, the company which manages the physical healthcare of inmates under contract to the County of Saginaw and Sheriff's Department. In addition, all medication prescriptions written by Dr. Zarski will be filled by our new pharmacy benefits provider Advanced Care located in our main building at 500 Hancock.

The expansion of psychiatric services inside the jail is being funded by a Federal Mental Health Block Grant over the next two years.

### 23. MICHIGAN WORKS: (County Services Committee)

Contact Person: Dennis Brieske, Director, 754-1144

Work First Program - Michigan Works! Agencies may enter into agreements with local FIA offices, which in turn, may provide additional Temporary Assistance to Needy Families funds for employment-related supportive services. Agreements between the local FIA offices in Saginaw, Midland, and Bay Counties totaling in the amount of \$186,000 were recently entered into and will become effective in the near future. The additional funding may be used to supplement current Work First Program supportive services. The Saginaw County allocation of these funds is expected to be \$120,000.

Incumbent Worker Program – Both of the following trainings will occur from May 1 – June 20, 2004: St. Mary's Medical Center, Saginaw, through Delta College, will provide training for 100 employees – training amount \$10,200. The training will assist St. Mary's in providing high quality health care and customer service to their patients.

Euclid Industries, Inc., Bay City, through Delta College, will provide training for 18 Machine Repair and Maintenance Employees – training amount \$9,000. The training will assist Euclid Industries, Inc. employees to achieve increased knowledge, skills, and abilities to successfully meet the terms of the General Motors Corporation contract and retain their jobs.

H-1B Technical Skills Training Grant - The three million dollar grant, with a \$3,000,00 match from Delphi Corporation, will provide training for 1500 Delphi Incumbent Engineers over a three-year period. Training

provided is in Six Sigma, Shainin, Robust Engineering, and Design for Six Sigma Training and computer applications. Delphi I & CIM Multiple Methodologies approach to problem solving is being used. The engineers are being trained in five states: Michigan, Alabama, Indiana, New York, and Ohio. 243 engineers have completed training as of March 31, 2004.

Pre-Feasibility Study - A second pre-feasibility study is being done in the tri-county area. A hired consultant is doing an analysis to determine if a company locally, could operate under either full or partial employee ownership, as opposed to the alternative of closure of the facility. The final result of the study will be completed within twenty-one days.

## Events

- Michigan Works participated in the Bay Area Chamber of Commerce 121<sup>st</sup> Annual Meeting, held on March 3, 2004. The theme was "Renaissance in the River Cities". A medieval table centerpiece – a castle made of miniature bricks with a bridge and moat, surrounded with flowers, represented Michigan Works! Service Centers, Employment Services, and Talent Bank.
- April 15, 2004, Michigan Works! co-sponsored Mid-Michigan Job Fair, held at Valley Plaza, Midland.
- April 20, 2004, Michigan Works! took part in the Inter-Tribal Job Fair hosted by the Saginaw Chippewa At-Large Program, held at the Horizon Conference Center.
- May 5, 2004, Michigan Works! is co-sponsor for the Mid-Michigan Business Expo, held at Saginaw Valley State University.
- June 9, 2004, Michigan Works! will participate in the "Bay Area...On the Go!" held at the new Double Tree Hotel Conference Center, Bay City Riverfront.

## 24. MOSQUITO CONTROL: (Human Services Committee)

Contact Person: William Lechel, Mosquito Control Director, 755-5751

April showers find the mosquito staff wrapping up the Aerial Treatment Program. 41,800 acres of seasonally flooded woodlots were treated for the control of the early spring mosquitoes. The five (5) aircraft provided by AI's Aerial Spraying out of Ovid-Elsie, MI completed treatment on Friday, April 16, 2004. This treatment included all scheduled federal lands, as well as state lands here in Saginaw County, as all treatment permits were obtained.

The last week of April finds us busily preparing equipment and fleet vehicles for all the seasonal employees (65) sixty-five of them, that will begin the first two/three weeks of May.

The Administrative staff are conducting the BTI Larvaciding Distribution Program to all townships and communities/villages throughout Saginaw County. This program provides granular BTI and/or Briquette larvaciding material to residents who want to treat their own property throughout the summer.

The Deputy Director of SCMAC, Mr. Randall Knepper will be venturing to Washington D.C. the first week of May to participate in the American Mosquito Control Association's Washington Day activities. This program provides our federal legislators valuable information regarding mosquito disease transmission and control efforts, as decisions they make have direct impact on most of our activities. AMCA representatives from all over the United States convene for these three days of meetings/talks one on one with our elected officials.

The first County-wide tire drive for residents of Saginaw County will be conducted May 24 thru May 29, 2004. Any county resident may bring up to ten tires (no rims) to designated locations during the week. Site information will be provided in a news release prior to the program or you may call the Mosquito Control office, 755-5751 for site information.

The Education Department's Short Story contest, with the theme being, "The Adventures of our Neighborhood Mosquito Patrol", concludes Friday, April 30<sup>th</sup>. The prize winning entries, as well as a selection of other short stories in Third, Fourth and Fifth grades will be displayed on the first floor of the Courthouse from Monday May 11 –thru Tuesday, May 18<sup>th</sup>. The first and second place winners in all three grades, with one boy, one girl, from each grade level will be awarded a (1<sup>st</sup> place) Mountain Bike and the 2<sup>nd</sup> place winners gift certificates at the County Board of Commissioners meeting Tuesday May 18 at 5:00 p.m.

At a recent meeting of the Solid Waste Authority funding was approved in the form of grant to Mosquito Control for the pick up and shredding of tires. This, \$22,000.00 additional funding will allow Mosquito Control to hire four individuals who will be dedicated to picking up tires from throughout the County. This program will be in addition to the three, week-long tire drives, Mosquito Control already has scheduled. We have over 466 sites in the County with discarded tires.

One final note on an important program activity, the Mosquito Control Agency has begun collecting dead crows or blue jays from County residents. Samples will be sent to the Disease Testing Laboratory in Lansing for WNV and other mosquito borne disease tests. Call 989-755-5751 to report a dead crow or blue jay.

25. MSU EXTENSION: (Human Services Committee)

Contact Person: Marie A. Ruemenapp, Director, 758-2500

**MSUE teaches home maintenance skills** In 1980 MSUE and the City of Saginaw Community Development Block Grant program introduced a Home Maintenance Self Help (HMSH) program targeting low to moderate-income families and individuals with the goal to teach families the necessary skills to make these minor home repairs. Seventy-eight percent of Saginaw County households have annual incomes below \$50,000.00. Children who live in families with poor to substandard housing are more likely to suffer from debilitating conditions that have been shown to lead to learning disabilities, reading disabilities, and increased likelihood of missing or dropping out of school, aggression, and anti-social behavior. When children live in better housing in safer neighborhoods, their school performance improves markedly. Most low-income families coming from a tradition of renting have little or no experience with preventive home maintenance. As these families move into home ownership through the increased availability of home mortgages specifically for low- to moderate-income families, the chronic lack of preventative maintenance can escalate into costly repairs that often low-income families cannot afford.

The HMSH program stresses the importance of "learn –by-doing". For example, participants learn to fix leaky or drippy faucets, broken electrical switches and outlets, non-working lamps, and torn window screens. Professional plumbers or electricians charge in the neighborhood of \$45-65.00 per hour for these types of services. Last year 208 households attended one or more of the 96 classes held during the year and learned to make these types of repairs themselves. Do participants really make repairs to their homes because of the knowledge and skills gained from the HMSH classes? Annually, 30 – 40% of the participants report making home repairs.

**Sisters Together – Helping women learn to get fit and eat healthier together** MSUE Food Stamp Education Program has recently begun a project called the Sisters Together Program in Saginaw designed to help women learn to eat healthier and get more physical activity as part of a group. Sisters Together: Move More, Eat Better is a national initiative of the Weight control Information Network (WIN) to address the issue of obesity in low-income black women ages 18-35. Black women 18-35 were chosen because they have some of the highest levels of obesity in the population, and in the hopes that they would then pass on the information to their children, mothers and other family members.

MSUE food and nutrition education staff will be collaborating with South East Saginaw County community churches and other neighborhoods to implement the program. Currently we have two programs started in Saginaw; one at Kingdom Life Ministries and one at Jessie Loomis Elementary. MSUE will be providing

nutrition education and cooking demonstrations through our Food Stamp Education Programs. Additional funding for to help with the start up of the program through marketing and to help purchase Sisters Together educational materials, small exercise equipment such as jump ropes, videos, hand weighs, etc. was received from the Betsey G Arnold Fund, which is administered by the Saginaw Community Foundation.

Recent studies indicate the staggering cost of weight related health care costs in the United States was as high as \$75 billion in 2003. Although MSUE has been teaching nutrition education to low income Saginaw residents since 1969, 50% of which have traditionally been minorities, the Sisters Together Program offers a chance to enhance the services we currently offer through our Food Stamp Education Program with culturally appropriate materials and plans to encourage black women to "Move More, Eat Better".

**26. 911 AUTHORITY:**

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to stride toward the updating of its equipment at the center. The Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County, handling nearly 403,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate, and reliable access to the county's public safety agencies. Thus, making Saginaw County a safer community in which to live, work, and visit.

We continue to work with all cellular providers in Saginaw County to become Phase II compliant. We are one of the first counties in Michigan to attempt to test Phase II, which would allow the name and cellular number of the user, along with the coordinates, to place the cellular caller within 300 feet of where the call is being received. Testing began in January 2003 and as of February 2004, we have seven (7) cellular companies Phase II compliant, with two (2) more remaining.

Saginaw County 9-1-1 has updated all radio console computers with a new system called Instant Recording Recall (IRR). This software is for instant playbacks, including both radio and telephone. Old equipment stored 10 to 15 minutes of recording. The new software can store information without any disk storage issues. In March 2004, we again updated a vital part of our 9-1-1 center with an upgrade to the Emergency Dialer System. This update includes a backup for Saginaw County fire department's paging system.

Saginaw County is now the only county outside of Detroit to have 3-1-1 for non-emergency calls. We have received 15,000 calls since its inception in September 2003. That's an average of 500 calls per week. As time continues, this number will continue to rise, allowing 9-1-1 personnel to prioritize emergency calls.

**27. PARKS: (County Services Committee)**

Contact Person: John Schmude, Parks Director, 790-5280

Spring 2004 Programs/Events: Spring 2004 events include: the Marshmallow Drop on April 3<sup>rd</sup> at Hoyt Park. The YMCA of Saginaw, the Saginaw County Parks and Recreation Commission and the Children's Zoo at Celebration Square have teamed up to bring the Easter Marshmallow Drop to Saginaw's Hoyt Park. Children attending this event will be able to see a helicopter drop 10,000 marshmallows and then will run to pick them up; Buds Abound on April 22<sup>nd</sup> at Price Nature Center. Learn about different types of trees, how animals get around at night and enjoy the sights, sounds, and smells of nature during this evening in the outdoors; Detroit Tigers Bus Trip on May 15<sup>th</sup> at Comerica Park. Join us in watching the Detroit Tigers take on the Texas Rangers; Canoe/Kayak Trip on May 16<sup>th</sup>. Come join us in enjoying the splendor of Spring's beauty while paddling through the Shiawassee National Game and Wildlife Refuge; Dog Days of Summer on June 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup> at Imerman Memorial Park. Bring your dog pal(s) out to the Dog Days of Summer and you'll have the opportunity to meet other dog owner's who love their companions as much as you do; Catch Me If You Can Children's Fishing Tournament on June 5<sup>th</sup> at the William H. Haithco Recreation Area. Prizes will be awarded to the top three point winners in each age category (one point per inch; all fish count); Outdoor Cooking on June 10<sup>th</sup> at

the Price Nature Center Group Campground. In this class we will teach you creative cooking over an open fire; Women's Fishing Clinic on June 12<sup>th</sup> at Imerman Memorial Park. The clinic is open to women ages 8 and up and is designed to give you the fishing basics; Magnificent Mammals on June 23<sup>rd</sup> at the William H. Haithco Recreation Area. Learn the differences between herbivores, carnivores, omnivores and insectivores and the adaptations that make mammals so special; and Jammin Dulcimers in the Park on June 23<sup>rd</sup> at the William H. Haithco Recreation Area. Join the Saginaw Subterranean Strings Hammered Dulcimer Club for this free concert.

## 28. PERSONNEL DEPARTMENT: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Negotiations are ongoing with the Detention Youth Care Specialists and Supervisors groups at the Juvenile Detention Facility, the Sheriff's Department Sergeants, the Commission on Aging/Health Department group and two of the three new UAW groups, the manager/supervisors and paraprofessional/technical/service.

Contracts with several other groups are set to expire on September 30, 2004. It is expected that negotiations with these groups and the UAW professional group will begin sometime this summer.

Personnel - It is anticipated employee orientation sessions for new hires will be scheduled for late June or early July. Orientation sessions for seasonal hires will continue this month. A session for Parks and Recreation employees is slated for May 17<sup>th</sup>.

The Courthouse Blood Drive has been scheduled for Friday, June 11, 2004 in the Employee Training Room located on the lower level of the building. It is expected to run from 10 am to 2 pm. A sign up sheet should be available through Personnel in mid-May for those individuals interested in donating. Please call the Personnel Division at 790-5213 to schedule a time.

## 29. PLANNING: (County Services Committee):

Contact Person: Jay Reithel, Planning Director, 797-6800

LOCAL PLANNING & ZONING - The planning department has started compiling data for the Pre-Disaster Mitigation Plan. The purpose of the plan is to research and develop an all-hazards hazard mitigation plan which includes cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological or human-caused disasters and their effects.

SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY (SMATS) - Staff assisted MDOT in obtaining asset management information for the federal aid road network of Saginaw County. Planning staff assisted state and local road agencies in acquiring information pertaining to road condition for the federal aid eligible network in Saginaw County.

SAGINAW COUNTY HOUSING REHABILITATION PROGRAM - Staff has received notification for FY 2004-2005 that Saginaw County will receive over \$300,000 for low interest/ no interest home improvement loans through MSHDA. Over \$300,000 was been spent in FY 2003 for improvements for residents of Saginaw County.

## 30. PUBLIC HEALTH: (Human Services Committee)

Contact Person: John D. Niederhauser, Health Officer, 758-3818

Governor Jennifer Granholm is scheduled to visit the Health Department on May 11, 2004, to sign Representative Carl William's House Bill 5119 that deals with lead screening for children on Medicaid.

The Health Department has a new mission and vision statement.

**SCDPH's Mission:** Our commitment is to protect and promote the public's health and well-being.

**SCDPH's Vision:** To be a recognized leader providing health resources and quality services to our diverse community through innovation and dedication.

The Health Department will be holding a "local public health summit" with MDCH on Monday, May 24<sup>th</sup>. Issues discussed: Strengthening State/Saginaw relationships, and then specifics such as lead screening/abatement, minority health initiative, infant mortality, etc.

### 31. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)

Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The Eagle Creek Drain Cleanout, located in Lakefield, Fremont and Brant Townships has not been completed at this time, due to the fact that the contractor has filed for bankruptcy. We are currently working with the bonding company to get the job completed by another contractor. The anticipated completion date of this job is Summer 2004. The Massacar Drain Cleanout, located in Jonesfield Township is complete, all Spring seeding has been completed and a final inspection is anticipated in the near future. Numerous maintenance projects are also continuing this time of the year.

The design of the Carrolton-Zilwaukee Drain is complete and approximately 90% of the right-of-ways have been obtained. This is a tiled drain in which a FEMA Grant has been applied for to help reduce the cost of the storm sewer project for the property owners in the drainage district. Part of the grant process is performing an environmental impact study for the area that the work will be performed in. We are waiting for the FEMA to complete the study prior to receiving grant funding. The watermain will also be replaced in this area. Funding for the watermain is coming from the City of Zilwaukee and Carrolton Township reserve watermain funds. This project will be out for bids as soon as the grant monies become available.

The Village of Oakley sanitary sewer project is in the final design phase. The public works commissioner is negotiating with property owners to purchase land where the treatment lagoons are to be placed. The project is expected to start in the Summer of 2005.

The Saginaw Area Storm Water Authority is proceeding with the Public Education Plan as required by permit. This will include pamphlets, newsletters, and website availability to the general public.

The Saginaw River Dredging Project is moving ahead with final negotiations on regulatory issues that the MDEQ has with the proposed site. Currently, the public works commissioner is in the process of obtaining property for the proposed CDF site. The goal is to have the site prepared and ready to receive dredging spoils by the Spring of 2005.

The Saginaw County Public Works Office is about to undergo a major change, after 32 years in the Drain/Public Works Office; Sharon Honaman is going to retire on May 21, 2004. Sharon has served 3 Drain Commissioners and risen to the position of Chief Deputy. Her vacancy will leave the Public Works Office with a large void and she will be deeply missed. We would all like to join together and wish Sharon the very best of luck in her retirement and a very large THANK YOU for her dedicated service to the County of Saginaw.

Soil erosion and sedimentation control program activity for the year beginning, 144 soil erosion and sedimentation control permits issued, 33 permits were renewed, and 69 closed.

32. PURCHASING: (County Services Committee)  
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

**RFP-Lawn Care Services (Weed Control, Fertilization, Grub Control)**

An RFP was issued to seek bids for 2004, 2005 and 2006 spring/summer/fall seasons for Basic Lawn Care Services to include weed control and fertilization. The services were bid for the Courthouse Complex (including Courthouse, Sheriff Dept., Jail and Commons Park), Commission on Aging, and Juvenile Center. The bid were received from Nichols Lawn Green, TruGreen Chemlawn and Lawn Doctor. The bid was awarded to the Lawn Doctor as follows:

	<u>Courthouse Complex</u>	<u>Commission on Aging</u>	<u>Juvenile Center</u>
Fertilization/Weed Control	\$122.67/Treatment	\$67.33/Treatment	\$185.00/Treatment
Grub Prevention	\$303.00	\$162.00	\$550.00

**2004-05 Public Entity Property & Liability Insurance** - Property & Liability Insurance applications are in the process of completion to submit to Brokers to receive bids for our fiscal year 2004-2005 Insurance Program. Current markets being explored are MMRMA (Michigan Municipal Risk Management Authority), St. Paul/Travelers Group, Genesis Underwriting Management Company.

33. RETIREMENT:  
Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans – 414 employees are enrolled in the County’s ICMA Retirement Corporation Defined Contribution Program (DC) as of April 30, 2004, while 302 employees remain in MERS.

Deferred Compensation – New limits for contributions made to 457 Deferred Compensation plans have been increased to \$13,000 for 2004. The new pre-retirement Catch-Up provision amount for 2004 is \$26,000. Also, participants age 50 and older may make additional, annual catch-up contributions of \$3,000

34. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)  
Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff’s Department

**ATTACHMENT A  
COURTS AND PUBLIC SAFETY COMMITTEE  
ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Collections of Delinquent Accounts</b>	An estimated \$1,000,000 is outstanding for Court and Jail related functions.	Circuit Court District Court Probate Court Sheriff Comm. Corr. Controller	Courts & Public Safety	A system where delinquent accounts are pursued for payment.	Winter / Spring 2004	Completed
<b>House Numbering</b>	There is a growing number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC 9-1-1 Law Enforcement	Courts & Public Safety	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2004	Consumers Energy correspondence is being reviewed by Courts and Public Safety. Assignment for Controller/CAO to review program.
<b>State Funding Reductions</b>	Funding reductions will impact a number of Law Enforcement functions and services.	Courts Sheriff Prosecutor	Courts & Public Safety	Service reductions and requests for alternate funding.	Ongoing	Awaiting results of the May Revenue Estimating conference. Possible more reductions to come.

**ATTACHMENT B  
HUMAN SERVICES COMMITTEE  
ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Wildlife Refuge Mosquito Spraying</b>	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2004	Completed
<b>State Funding Reductions</b>	Funding reductions will impact a number of Health and Mental Health programs and services.	State Mental Health Auth. Health Dept. Controller	Human Services BOC	Service reductions. Requests for alternate funding.	Ongoing 2004	Awaiting results of the May Revenue Estimating Conference. Possible more reductions to come.

**ATTACHMENT C**  
**COUNTY SERVICES COMMITTEE**  
**ISSUES FOR 2004 AND STATUS AS OF MAY, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Dredging the Saginaw River</b>	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Spring / Summer 2004	DEQ, Army Corps, River Alliance now attempting to secure site and funding with Public Works Commissioner.
<b>Harry Browne Airport-ILS System</b>	Funding has been approved for an ILS.	Federal Aviation Administration State Department of Transportation-Aviation Division Engineers and Contractors Controller	Airport Committee County Services BOC	FAA and State continue construction and installation of an ILS at their discretion.	Summer / Fall 2004	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security issues.
<b>Metropolitan Planning Organization</b>	Transfer of the Planning Department to an MPO.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County.	Summer 2004	The Controller and the Planning Director have made a proposal for BOC action.
<b>Port Authority</b>	Create a single entity to own and operate all municipal transportation in County.	STARS Departments Municipalities	County Services Governor's Office BOC Other Municipalities	A single transportation system for all forms of transportation.	Ongoing	Discussion Stages.
<b>GIS System</b>	Transfer of the GIS System will reduce County cost and share in direction and control of the program.	Planning Commission County Services	County Services	Lower cost and a more used system.	Summer 2004	Completed
<b>State Funding Reductions</b>	Funding reductions will impact a number of County Services Committee Departments.	Several Departments	County Services	Service reductions and requests for alternate funding.	Ongoing	Awaiting results of May Revenue Estimating Conference. Possible more reductions to come.

**ATTACHMENT D**  
**BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>2002 / 2003 Audit</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 25, 2004 Board Meeting	Completed
<b>2004 / 2005 Budget</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 14, 2004 Board Meeting	Budget calendar has been approved by BOC for adoption.
<b>Prepare Capital Improvement Plan for 2004 / 2005</b>	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2004 / 2005 Budget.	September 14, 2004 Board Meeting	Budget calendar has been sent to BOC for adoption.
<b>General Fund Balance Policy</b>	Existing policy establishes a number of fund balance reserve accounts. In view of recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller Treasurer	Budget & Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	Ongoing	Budget & Audit did review at March and April Committee Meetings. Controller to consider use of minimal reserves as opposed to staff reductions in Fiscal 2004 Budget.

**ATTACHMENT E**  
**LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Develop Negotiating Strategies for Expired and New Labor Contracts</b>	Six Labor Agreements are expired or new.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Winter / Spring 2004	County staff members are currently in negotiations with 3 of the 6 labor groups.
<b>Cost Containment Methods for Fringe Benefits</b>	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing	Results of the BOC Committee of the Whole meeting on May 13 will provide staff guidance in developing plans.

**ATTACHMENT F**  
**LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Legislator Meetings</b>	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2004	BOC office to schedule meeting with Legislators
<b>Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921</b>	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative State Legislature	Repealed Acts.	ASAP	The Board of Auditors Act was rejected by the State Legislature

**ATTACHMENT G**  
**EXECUTIVE COMMITTEE**  
**ISSUES FOR 2004 AND STATUS AS OF MAY 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Training Sessions for Boards and Commissioners</b>	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	2004	Committee of the Whole Meetings scheduled: March 18 April 15 May 13
<b>County General Information Book</b>	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	Spring 2004	Completed
<b>Annual Information Brochure</b>	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 5, 2004	Completed
<b>Annual Newspaper Fold</b>	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2004	Plan to create for distribution in May – June of 2004.