

May 11, 2005

Chairman Todd M. Hare  
Saginaw County Board of Commissioners  
111 South Michigan  
Saginaw, MI 48602

**RE:     MARC-ING REPORT – MAY 2005**

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site [www.saginawcounty.com/Controller](http://www.saginawcounty.com/Controller). Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill  
Controller/CAO

MAM:clb

c: Department Heads  
Controller's Office

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## MARC-ING REPORT- MAY 2005

1. AIRPORT: (County Services Committee)  
Contact Person: Michael E. Thompson, Administration Director, 790-5209

**HW Browne Airport** - The airport operating budget (excluding unfunded depreciation) is approximately \$208,000 and is supported by a combination of hangar and farming rental fees, fuel sales commission, and a County subsidy of approximately \$89,000. A private contractor provides maintenance services and oversees daily operations of the airport. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners. At the present time, the airport enjoys a positive cash position and has also established reserves that have been set aside for the purpose of matching future grants.

**Capital Improvement Summary: Apron/Taxiway Project Phase II** - A \$265,000 project with a local share of \$16,000. Continuation of various facility upgrades and repairs including: rehabilitation of the main runway, taxi street and terminal apron in addition to relocation of the fuel farm. The target date for completion of this project is the fall of 2005.

**Instrument Landing System Project**: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing and at the discretion of the FAA (Federal Aviation Administration). The target date for completion of this project is the fall of 2005.

**Runway Crack/Seal Project**: The airport receives annual matching state funding for runway crack/seal repair and maintenance work matched. This work will be completed in the spring of 2005.

**Five-Year Development Plan and Airport Layout Plan**: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding. This year, there will be an additional airport layout plan will be prepared to identify future strategic planning for both long and short term airport development.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)  
Contact Person: Mark Wachner, Animal Care Center, 797-4500

Kennel inspections are nearing completion. A meeting was held with road officers to explain the inspection process. In the past one officer was assigned this task. Appointments were scheduled and the inspection performed at a designated time. In response to complaints over the past year I have reviewed this process and changes were made. Each road officer now performs inspections and will fit them in to daily calls. No appointments are being made. These changes have given us a much better representation of the daily condition of each kennel. In addition, this also provides for better use of manpower within the department.

We are in the process of obtaining the necessary software to fully utilize the GIS. This will assist us in several areas including the obtaining and execution of search warrants. This is especially helpful in larger properties where structures may be hidden from view.

3. BENEFITS & PAYROLL: (Labor Relations Committee)  
Contact Persons: Amy Deford, Retirement Administrator, 790-5577  
Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

New Blue Cross Initiatives – The County is introducing two new cost containment initiatives for the health plan. They include a mail order prescription drug program and a wellness program. Blue Cross representatives have scheduled several informational meetings May 3, 5, 11, and 12, 2005 at various County facilities to promote these two very important initiatives. To encourage maximum attendance, two hours of PTO will be added to employees' banks if they attend one of the meetings. Also, an additional two hours of PTO will be added to employees' banks for anyone who completes a confidential on-line health/wellness survey.

May is ***Direct Deposit and Direct Payment Month***. Following are just a few of the ways employers and employees benefit from direct deposit.

- There are fewer checks to print and store.
- Lost and stolen checks are eliminated and fraud is reduced.
- Productivity is increased because employees don't have to wait in line at a bank or credit union to cash or deposit their paychecks.
- The need for special check requests is reduced because paychecks are deposited even when employees are traveling or on vacation.

It is every employee's responsibility to notify payroll staff regarding a change in banking information, name, address or beneficiary or any other changes involving benefits and personnel information.

The Family Division Probation Officers ratified their contract. They received a lump sum payment of 3.5% on payroll ending April 9, 2005. There are another six union contracts expiring 09/30/2005.

4. BOARD OF COMMISSIONERS: (Executive Committee)  
Contact Persons: Todd M. Hare, Chairman  
Kaye V. Schultz, Board Coordinator  
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of May 1, 2005. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. BUDGET: (Budget & Audit Committee)  
Contact Person: Koren A. Reaman, Assistant Financial Svs. Dir., 790-5218

The Board of Commissioners adopted the Budget Calendar for the Fiscal 2005/2006 Operating Budget on February 22, 2005. The 2005/2006 Budget process will begin in June 2005. Target budgets will be distributed to departments for their review and input on June 3, 2005, and are due back to Financial Services by July 1, 2005. The Controller's Office will then submit the first draft of a recommended Operating Budget to the Standing Committees and the Budget/Audit Subcommittee on July 29, 2005.

6. **BUILDING AUTHORITY: (Appropriations Committee)**  
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Wednesday, March 16, 2005. The Authority reviewed possible improvements to the Morley Building.

The Authority continued to renegotiate several leases and contracts, including the lease of Morley Building parking lot.

The next Building Authority meeting will be announced at a later date.

7. **CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)**  
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Controller's Office will distribute information to departments regarding requests to submit the annual update of the 5-year capital improvement plan on June 3, 2005 with a target completion date of July 1, 2005. Completing this plan is part of the annual budget process and is required to comply with statutory requirements.

8. **COMMISSION ON AGING (COA): (Human Services Committee)**  
Contact Person: Karen Courneya, Director, 797-6880

April was National Volunteer Month and the Commission On Aging honored their volunteers with a catered meal, prepared by COA, and a program performed by the voice/keyboard and theater students who attend the Saginaw Arts & Sciences Academy. Over 100 people attended. Also, beginning in April, our Tuesday evening meal program resumed at our Eleanor Frank Senior Center

9. **COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)**  
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections is already preparing for fiscal year 2006. The grant application due on May 30, 2005 will include a new mental health program in the jail. The continuation of jail programs designed for cognitive change, Women's Cognitive Program and "Thinking for a Change" will also be included. The Pretrial programs, MOR and Day Reporting continue to be a crucial part of the Community Corrections initiative in Saginaw County. Tri-CAP, the probation residential center will also continue to operate as part of the Community Corrections funding effort.

Midyear budget adjustments have been approved by the State and all program expenditures are within acceptable limits. A midyear programming change was also approved by the State to offer cognitive programming for women in the jail.

Locally the Community Correction Prisoner Re-entry Initiative is becoming more involved; the committee has already met twice to establish a partnership among key stakeholders. Part of this developed in conjunction with the Sheriff and a faith based organization. Over 95% of inmates are released from incarceration and return to the community. It is important to develop a strategic plan to deal with the issues they have upon their return. Besides food, clothing and shelter, they also need substance abuse treatment, proper identification, education, jobs, health, mental health treatment and spiritual and family ties need to be addresses for successful return to the community. This project hopes to reduce recidivism of these offenders in the community by addressing these needs.

10. CONSTRUCTION PROJECTS: (County Services)  
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time

11. COUNTY EVENT CENTER: (County Services Committee)  
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

There are many exciting events scheduled for the summer at The Dow Event Center. Call the box office now at 989-759-1330 to find out more information on the First Annual Shriners Extreme Daredevil and Thrill Show (May 20-22), Veggie Tales Rockin' Tour Live (July 17), and Rock Never Stops 2005 featuring Cinderella, Quiet Riot, Ratt, and Firehouse (August 5).

The Broadway Series for the fall has been announced and includes several special performances: Cats, Broadway's Spirit of Christmas, The Full Monty, Cirque: Dreams, Oklahoma!, and The Will Rogers Follies, A Life in Revue. Also, the fourth season of the Saginaw Spirit will take place in Wendler Arena beginning in September.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Events are always being added, so please visit the Event Center's web site for an event calendar and seating information at <http://eventcenter.saginawcounty.com>.

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)  
Contact Person: JoAnne Cray, President, 754-8222

The following are companies Saginaw Future Inc. (SFI) assisted with expansion projects and those firms locating in Saginaw County during the 1st quarter of 2005.

Expansions - Delphi Steering in Buena Vista Charter Township is in the final year of a five-year Brownfield Plan (2000). Its entire multi-plant complex was determined to be functionally obsolete. Only a portion of Plants 1, 4, and 6 were included in the original expansion. SFI assisted Delphi in securing a new Brownfield Single Business Tax credit for up to \$99.9 million in capital investment in the remaining plants at the facility (Plants 3, 5, 7 and a portion of Plant 4).

Fast-Tek Group LLC has experienced tremendous growth last year. The company's Buena Vista Charter Township facility performs containment, inspection, sorting and kitting services primarily for General Motors. Due to the increased sales volume, Fast Tek required working capital and SFI assisted the company with funds through the Saginaw County Revolving Loan Fund (RLF). The company expects to hire an additional 40 people this year after hiring more than 30 last year.

Hausbeck Pickle Company Inc. had been looking to expand their business for the past two years searching for sites and incentives not only in Saginaw County but also along Michigan's southern border communities and in Indiana due to increased transportation costs being located in Saginaw. The company chose the former Gallade' Technologies building on Hess Avenue located in a Renaissance Zone in the city of Saginaw. SFI assisted Hausbeck with site location, a Single Business Tax credit through the Michigan Economic Development Corporation and facilitated meetings with local municipalities. The company is currently using the facility for warehousing but intends to construct an additional 40,000 sq. ft. manufacturing building on the site this fall. Total company investment will be approximately \$3.425 million with 34 jobs retained and 10 created.

Merrill Tool & Machine, Inc. has also experienced tremendous growth due to increase opportunities with a client. Merrill Tool plans on adding 20,000 sq. ft. of new manufacturing space with additional cranes, along with new equipment at its site in the village of Merrill. SFI assisted the company with a loan from the Saginaw County RLF and a tax incentive. Total investment is expected to exceed \$2.55 million with 15 new jobs created.

Stoney Crest Regrind Service, Inc., located in Bridgeport Charter Township, provides regrind, sharpening, and manufacturing of tools for the automotive, plastics, and aerospace industries. Due to new opportunities, Stoney Crest has continued to invest in new Walter Helitronic CNC machines. SFI assisted the company and the community with a tax incentive request.

Attractions - Godfrey & Wing Inc. is the fifth supplier for GM-Saginaw Metal Casting Operations. The company will be locating in the city of Saginaw and has purchased \$500,000 in equipment to be used for the casting impregnation process. Godfrey & Wing may employ up to 32 workers and has already received 125 resumes from MI Works! for the positions.

Saginaw Golf Centre is a new recreational business located in Kochville Township that provides state-of-the-art golf learning facilities with heated tees, chipping and putting green, as well as a short game area. It will also provide a small café, golf pro shop and a strength and flexibility area for conditioning. SFI is assisting the owners of this business to secure financing.

In the 1st quarter of 2005, SFI assisted seven companies that invested \$111.241 million that will create 119 new jobs and retain 34.

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)  
Contact Person: Timothy Genovese, Director 790-5434

The Saginaw County exercise is scheduled for May 19, 2005 and will be held in Chesaning for an evening event. We will be simulating a terrorist attack at the middle school. We will be involving about 90 fire personnel, 20 Police, 70 Students, 20 Citizen Corps, 20 Medical, and all the area Hospitals. Owosso will also be involved in this exercise.

Grants - We have recently received our State Homeland Security Grant for 2005 in the amount of \$1,046,106. The project list is currently being prepared for this grant award. The planning committee will meet to discuss possible projects in the near future.

2003 State Homeland Security Training Grant deadline has been extended to July of 2005 with approximately \$90,000 left to spend.

The Saginaw County Citizen Corps meets on the 2nd Thursday of each month and is accepting new volunteers. For more information, visit our website [www.saginawcounty.com/emd](http://www.saginawcounty.com/emd)

14. EQUALIZATION: (County Services Committee)  
Contact Person: James Totten, Director, 790-5262

The 2005 Board of Review figures have all been submitted to equalization for processing. The Department verifies that the assessors and the boards of review have "covered" or met the tentative ratios and multipliers for the various real estate property classes as established by the Equalization Department studies. The Department also verifies that the boards of review are complying with the

requirements of Proposal 'A'. This data is then used for County Equalization, the first step in the taxing process, which took place April 26, 2005.

Following the Saginaw County Board of Commissioners acceptance, the State Tax Commission needs to affirm these numbers, which will be final the fourth Monday in May. This is May 23, 2005. State Equalization is necessary before the tabulation of taxable value can be completed.

The Equalization Department is in the process of calculating the changes for the millage reduction fraction within each taxing unit: city, township, village, school district, special authority and in downtown development authorities that levy a millage. This is a total of 79 calculation worksheets for the year 2005. This reduction fraction calculates what growth the taxing entity has beyond the allowed rate of inflation. This calculation involves interaction between the County Of Saginaw and all the neighboring Counties and has to be completed by the third Monday on May.

The final phase of the taxing process takes place when the County calculates and adds together all the taxable values of properties in the County. This tabulation must be completed by the fourth Monday in June, which is June 27, 2005.

15. FINANCIAL SERVICES: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The audit for the year ended September 30, 2004 has been completed and was presented to the Board of Commissioners on March 29, 2005. The Comprehensive Annual Financial Report (CAFR) is available on the County's website at [www.saginawcounty.com](http://www.saginawcounty.com) under the Financial Services Department's webpage.

The Financial Services Department continues to provide interim financial reports throughout the year. These reports are intended to identify impending problems so that proper corrective action may be taken to avoid potential year-end deficits. Information Systems & Services has completed our workflow analysis in an effort to improve our efficiency and we are looking forward to implementing some of their recommendations over the next few months.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888  
Raymond Bartels, Commissioner

Income was \$16,981 for the two month period ended February 28, 2005 compared to a budget of \$34,023. These results include millage support of \$185,850 for the two month period ended February 28, 2005. Operating results for 2005 reflect significant profits of the Mental Health Inpatient Centers at both Healthsource and Bay Medical Center and of the Medical Rehabilitation Center.

The organization provided 14,013 days of patient care, 933 units of Outpatient Physical, Occupational, and Speech Therapy with 1,510 outpatient visits to our psychiatrists and behavioral therapists for the two month period ended February 28, 2005. At February 28, 2005 unrestricted cash balances approximated \$7,022,000 with a current asset ratio of 4.1 to 1. A current asset ratio over 2.0 to 1 is considered very good. Another way of looking at the current asset ratio is that HealthSource had \$4.10 on hand for each \$1 owed to suppliers and employees.

It is the industry standard in health care to have available monies to pay bills for 67 days if funding should discontinue. HealthSource was able to pay bills for eighty-two (82) days at February

28, 2005. HealthSource Saginaw continues to meet and exceed industry standards as it continues to move forward. Property and equipment continued to age with the average age of the facility exceeding State of Michigan comparisons. With the recently passed millage proposal for the building replacement and updates this situation will dramatically improve.

HealthSource Saginaw has transferred to the Saginaw County Treasurer \$1,171,406 to pay off the bonds (including interest due) which were sold in 1992 three years early using accumulated operating cash. The early payoff of the bonds will save taxpayers of Saginaw County over \$1,171,406. This saving was passed on to Saginaw County property owners as a reduction in property taxes starting with the assessment in December 2004.

Selection of Spence Brothers as the construction manager as constructor was completed in early March, 2005. Ground breaking ceremonies for the new building are being planned for late summer.

The financial strength and wellbeing of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out the new building and replacement program. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)  
Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300+ projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

THIS AND THAT: Internet Access – A few short years ago, access to the Internet was considered a luxury. It was used by a select few for research and rapid communication. Since that time, Internet use has experienced what is sometimes referred to as “project creep”. Internet usage has quietly ballooned into a daily necessity for many of our users. Email is now a primary method of communication for many employees and many users cannot perform their job functions without access to Internet based applications. If you have any doubt of this, be around the ISS department when the Internet access goes down. Our telephones begin ringing almost instantly and incessantly.

In addition to the “outbound” access to the Internet, there is also a large amount of “inbound” traffic by outside users that need access to County based resources. The County hosts its own web and ecommerce sites which the public accesses via our Internet connection. There are also many remote sites that gain access to County resources using secure “VPN” connections. Many of these VPN connections replaced expensive telephone connections, providing significant cost savings.

The latest drive is for video conferencing. Whether the purpose is for training or for court hearings, the money and time saved by a video conference can be significant. The big problem with video conferencing is that it places a huge burden on an already overtaxed Internet connection.

The County operates all of these functions on a single T1 circuit to our Internet Service Provider (ISP). This is far less capacity than a typical home user with a cable Internet connection. To resolve this bottleneck, we are currently researching our options with various vendors. We hope to have a much expanded connection available later this year.

Remodeling – Some of our office space is being reallocated to another department. To accommodate this use, several of our people have moved to different offices. We have also moved the report pickup area and eliminated the north entrance into the ISS office space. Access to all ISS functions is now through the south entrance.

Upgrade to the Mainframe Operating System – We recently upgraded the operating system software on the County’s mainframe computer to the latest release. This upgrade provides a few new functions but mostly provides enhancements to existing functionality.

Upgrade to the AS400 Operating System – We are currently in the planning stage of a major software upgrade on the County’s AS400 computer system. We expect this upgrade to occur in late spring. This upgrade will provide improved communications between the AS400 and the latest Windows based workstations.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)

Contact Person: Benita Snyder, Jail Reimbursement Coordinator 790-5584

Through March for fiscal year 2005 the State has been billed \$187,909 for diverted felons and parole holds. This amount is considerably less than in past years due to changes in the States criteria for diverted felons. Revenue from the U.S. Marshall’s Service for the rental of “bed space” at the jail; \$150,414 through March has been billed and helps offset the difference of the lower State revenue.

Additional revenue for jail reimbursement from inmates (room/board, medical/property damage, Work Release), collections agency, OUIL 3<sup>rd</sup> grant and other revenue is over \$45,600 through March

19. LABOR CONTRACTS: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	175	09/30/05
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	114	09/30/08
TEAMSTERS - PUBLIC HEALTH NURSES	21	09/30/05
TEAMSTERS – ANIMAL SHELTER EMPLOYEES	6	09/30/08
GELC - DETENTION YOUTH CARE SPECIALISTS/SUPERVISORS	26	09/30/08
POAM SHERIFF UNIT I (312 ELIGIBLE)	55	09/30/05
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	57	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/08
GELC - PROBATION OFFICERS, DISTRICT COURT	6	09/30/05
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
AFSCME - PROSECUTORS	18	09/30/08
UAW – MANAGERS	67	N/A
UAW – PROFESSIONALS	74	N/A
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	25	N/A

20. MAINTENANCE DEPARTMENT: (County Services Committee)  
Contact Person: Annette Taylor, Maintenance Director, 790-5235

COURTHOUSE: New carpeting was installed in the Prosecutors Office. Fiber optic cable is being installed for the new Sonet Ring Service which will be utilized by the Courthouse, Jail/Sheriff Administration, and County Office Building. This new phone system will prevent losing the use of phones if cables are ever damaged. It will also result in a substantial cost savings over the next several years on phone service charges. Two integral technologies digital recording units for the Saginaw County Courthouse security system were updated with the replacement of a motherboard, increased memory and software upgrades. Relocated the Mailroom into part of the basement Cafeteria area. The old mailroom is now going to be utilized for the new SBC Sonet Ring System. Major renovations also had to be performed before these offices were moved; including: tearing out and reconstruction of walls, phone & data lines moved, duct work and necessary electrical ran, painting, and installation of new flooring. Also renovated an office area in the Information Systems Department that will be utilized by the Medical Examiner.

GROUNDS: Preventative maintenance is being performed on all grounds equipment to ensure everything is up and running efficiently for the spring/summer months. Spring cleaning is in full force at all County agencies and Park facilities. In the process of hiring three part-time seasonal employees. Cold patched county parking lots where needed. Catch basins were repaired at the Circuit Court Probation and Courthouse buildings.

JAIL: The elevator project has been completed and has passed State Inspections. Installed an intercom system in the new elevator.

MISCELLANEOUS: All chiller units are up and running and no foreseen problems are anticipated. Will be in the process of filling the position of Floor Specialist within the Custodial Department, due to the retirement of James Agnew.

PAID PARKING: A new computer system and an updated software program are currently being installed to accurately monitor the parking lot meters.

21. MENTAL HEALTH AUTHORITY:  
Contact Person: Sandra M. Lindsey, CEO, 797-3400

Written External Quality Review Report by Health Services Advisory Group Has Arrived - The Saginaw County Community Mental Health Authority, along with the other 18 Prepaid Inpatient Health Plans (The CMH organizations in the state that manage the Medicaid Specialty Services for disabled citizens.) was audited for federal regulatory compliance in January of this year. The auditing firm, Health Services Advisory Group of Phoenix, Arizona, under contract to the State Department of Community Health completed the three day site visit and related desk audit.

The purpose of the audit was to measure the Authority's compliance against 1/3 of the new federal standards required by the Balanced Budget Act. SCCMHA has been waiting for the written results since the exit conference held on the last day of the audit. Well the results are in and SCCMHA scored an 83% compliance rating. This result is consistent with the exit conference discussion. We have 30 days to respond in writing with our plan of correction for areas where we had partial compliance ratings.

The SCCMHA Board of Directors and Management Team are pleased with the result and are poised to not only submit our written plan of correction, but will also begin preparation for the next audit of still additional regulation standards this fall.

Harmony and Great Plains Software Implementation Project in Full Swing - SCCMHA is racing toward the finish line as all our staff resources complete the remaining tasks for the June 1 go-live date. It is all about the data now – analyzing, mapping and in mid-May testing a data conversion from CMHC to Harmony. These are huge tasks because the differences in structure between CMHC and the new software are very great at the same time we are making wider the distinctions between MCO functions and provider functions. Running parallel to this is the effort to ensure that data interface accurately and completely between Great Plains and Harmony. Great Plains and Harmony must show that they can always keep data sources in synch, such as General Ledger, provider and employee records.

Both the Great Plains and Harmony software is installed on our servers now so development and programming work has been transferred onsite. Many of the screen designs have been validated based on input from a designated SCCMHA power user group. The 837 encounter state report has passed tier 1 testing out of Harmony and is moving on to B2B testing.

The Harmony power user group is a small cross-section of staff from throughout the agency that are designated for not only performing the bulk of front-end testing and validation, but will also conduct end-user training for all users beginning in early May and lasting until the end of the month. The Great Plains finance staff has a similar task in May as well. Report writing, system administration, power user and testing training modules have all been completed.

22. MICHIGAN WORKS: (County Services Committee)  
Contact Person: Edward Oberski, Director, 754-1144

East Central Michigan Regional Skills Alliance - Michigan Works! along with the entire health care community in a 10 county area, is working to provide nurses with everything they need to return to nursing or stay in the field of nursing. From more flexible scheduling and mentoring...to refresher courses, retraining and support - we're working to give nurses a fresh new start.

Fellow nurses will participate in a networking event on May 19, 2005, 12 p.m. – 7 p.m. at Saginaw Valley State University's Curtiss Hall with area employers and education providers. Sponsors include Covenant Healthcare, Mid-Michigan Regional Medical Center, Saint Mary's, Hoyt Nursing Home, Region 7-B Michigan Works, and AHEC.

Career Ladders Initiative - Michigan Works! along with the Saginaw County Business and Education Partnership, Vision 2020, and local employers, has implemented Career Ladders for 30 of the most hard-to-fill occupations in health care and advanced manufacturing in its Saginaw, Midland and Bay County programs. The Career Ladder materials will help both job seekers and employers. The economic health of the Saginaw Midland Bay area depends on a strong career ladder foundation. Career ladders will show young people, unemployed adults and jobseekers of all kinds a clear picture of how to enter these 30 occupations and how to advance. The goal is to demonstrate the viability of these careers and to help area employers build a more qualified workforce. Additional career ladders are in the process of being developed for the construction and information technology industries.

## Events:

- Michigan Works participated in the Bay Area Chamber of Commerce 122<sup>nd</sup> Annual Meeting, held on March 23, 2005, at the Doubletree Hotel.
- April 14, 2005, Michigan Works! co-sponsored the Mid-Michigan Job Fair, held at Valley Plaza, Midland. At least 73 employers registered and approximately 800 job seekers attended.
- April 16, 2005, Michigan Works! co-sponsored the Midland Area Teen Job Fair, held at the Midland Mall.
- Michigan Works! is one of the premier sponsors for the Mid-Michigan Business Expo, being held on Wednesday, May 4, 2005, at Saginaw Valley State University. Michigan Works will present two seminars!

### 23. MOSQUITO CONTROL: (Human Services Committee)

Contact Person: Randall Knepper, Acting Mosquito Control Director, 755-5751

The 2005 mosquito control season officially began on April 16<sup>th</sup> when we began our aerial application program to control spring mosquitoes in seasonally flooded woodland habitat. The weather fully cooperated with temperatures in the 70's and 80's with minimal wind. In fact, this was the first year we completed our aerial operation without having to shut down due to rain, snow, or high winds. We ended up treating a total of 43,960 acres in only four days.

On May 2<sup>nd</sup> 24 seasonal employees reported to work as we continued our control season and started both our day and night shifts. The day shift immediately started larviciding woodland habitat not covered by our aerial program. The night shift will also larvicide but during the second half of the shift they will be checking to make sure all "no sprays" and "long drives" are officially marked and noted on our spray route maps. Although it is weather dependent, we expect that adult spring mosquitoes should be out and biting sometime during the week of May 9<sup>th</sup>, thus initiating our nighttime spray program. By early June our seasonal staff will be complete with a total of 57 seasonal employees.

On May 25<sup>th</sup> we will be hosting a "Mosquito Identification Workshop" jointly sponsored with the Michigan Mosquito Control Association. This workshop normally has attendees from the Michigan Dept. of Community Health, Michigan State University, County Health Departments, and private pest control businesses.

This years tire drives have been scheduled for the week of May 23-27, June 20-24, and July 25-29<sup>th</sup>. For specific details on time and location please visit our website at [www.scmac.org](http://www.scmac.org).

Our Education Coordinator has already booked numerous special events this summer such as: Bugs, Butterflies & Blooms and Crawl Space at the Saginaw Children's Zoo, along with Children's Fun Day, Pond Life Studies, and Big Truck Day sponsored by the Saginaw County Parks and Recreation Department.

Mosquito-borne disease surveillance has already begun this year with the first collection of a dead crow for possible West Nile infection on April 18<sup>th</sup>. As the summer progresses specific species of mosquitoes and sentinel bird bloods will be tested for West Nile virus, St. Louis Encephalitis, and Eastern Equine Encephalitis.

24. MSU EXTENSION: (Human Services Committee)  
Contact Person: Ruth Miller, Director, 758-2500

Children, Youth & Families Programs (4-H) - The 4-H Reaching Environmental Awareness and Action in Communities Together (REAACT) initiative provides young 4-H environmental stewards and their adult partners with a great mix of fun that gets them outdoors and exploring the wonders of Michigan's natural and built environments. The REAACT initiative is currently funded by the Dow Chemical Company and DTE Energy, Inc.

REAACT is designed to help young people develop personal connections--through direct experience, explorations and service projects--to their local environments, no matter whether those environments are urban, suburban or rural. The young people will increase their environmental skills and technology literacy by investigating issues, planning projects, contacting experts and becoming good environmental citizens.

Saginaw County currently has three REAACT teams. Webber Middle School, Bridgeport-Spaulding Middle School, and Ricker Middle School REAACT teams consist of 20 environmental stewards. The Bridgeport-Spaulding REAACT team is led by Aileen Kushner. The Webber Middle REAACT team is led by Terri Dinsmore. Currently, Bridgeport-Spaulding Middle School is planning on planting 350 trees at the Shiawassee Nature Center on Earth Day, while Webber Middle School is in the process of planning a school grounds beautification project.

Sugarbeet Advancement - Michigan and Monitor Sugar Factories have combined into one new grower-owned Cooperative called Michigan Sugar Company. Due to the merger, significant restructuring has taken place which has called for the elimination of duplicate jobs and the combining of resources. In order to improve competitiveness and efficiency the Carrollton sugar factory was closed. The other sugar factories will process longer to make up the difference. Due to unusually warm weather conditions this fall and winter over 30,000,000 million dollars of beets were lost because of storage rot. This certainly has negatively impacted the grower's financial statement and will impact the area's economy. Efforts by the Michigan Sugar Company are being taken to prevent future disasters by improving piling techniques and incorporating ventilation. MSU Extension's Sugarbeet Advancement is establishing research trials to improve topping and removing of excess leaves and soil. Poorly topped beets and excess tare impedes ventilation and aggravates storage conditions. MSU Extension will play an active role in educating growers on better techniques that will help improve storage, increase quality (sugar content), and reduce impurities. This will lead to an increase in factory efficiency.

Children Youth & Families - The Birth-5 Program continues to demonstrate success in helping children enter kindergarten better prepared to learn. In the most recent 2004/2005 school readiness assessment, children who participated in Birth-5 services scored an average of 3.81 (out of 5 points) versus 3.51 for children who did not participate. In the 2003/2004 program year, similar positive outcomes were demonstrated. Other positive results include; 98.8% of the families did not have a substantiated incidence of child abuse or neglect, children with special needs were identified at an earlier age and 127 fewer kindergarten to third grade children were referred to special education.

25. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to strive toward the updating of its equipment at the center. Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County, handling nearly 400,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate, and reliable access to the county's public safety agencies. Thus, making Saginaw County a safer community in which to live, work, and visit.

We continue to work with all cellular providers in Saginaw County to become Phase II compliant. We are one of the first counties in Michigan to attempt to test Phase II, which would allow the name and cellular number of the user, along with the coordinates, to place the cellular caller within 300 feet of where the call is being received. Testing began in January 2003 and as of April 2005; we have eight (8) cellular companies Phase II compliant, with one (1) remaining.

Saginaw County is facing a new challenge regarding the new VoIP (Voice over Internet Protocol) where people subscribe various companies for new phone service over internet connections. Many users may not realize that the 9-1-1 technology doesn't work until they actually need to use it. Users report busy signals, or being connected to the wrong substation - one user was apparently even connected to an insurance agent.

There's a push on the state level to regulate VoIP, many lawmakers claiming they're concerned unregulated 911 services could prove dangerous, when in reality they're primarily interested in tapping into the potential tax revenue. But as VoIP becomes more popular, and some users consider ditching their land-line, there's emerging questions about who will ensure that these services work as advertised.

Saginaw County 9-1-1 has updated all radio console computers with a new system called Instant Recording Recall (IRR). This software is for instant playbacks, including both radio and telephone. Old equipment stored 10 to 15 minutes of recording. The new software can store information without any disk storage issues.

Saginaw County is now working on the new Digital Radio System Engineering Plan and this plan will help direct Saginaw County toward the new goals in implementing this system within 2-3 years.

26. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280\

Spring 2005 Programs/Events - Spring 2005 events include: Rail Trail Romp on Wednesday, April 20<sup>th</sup> on the Saginaw Valley Rail Trail. Do you or your K-9 have cabin fever? Come out to Lumberjack Park, Water Street, St. Charles, MI for a leisurely romp along the rail trail; Fly-Tying Workshop on April 30<sup>th</sup> at the Butman-Fish Library. In the beginning fly tying workshop we will identify and utilize tools and materials necessary for the fly tying basics; Star Party on May 14<sup>th</sup> & 15<sup>th</sup> at Imerman Memorial Park. Join us for an evening under the stars at the sixth annual Star Party hosted by the Sunset Astronomical Society and the Saginaw County Parks and Recreation Commission. Evening events include Star Lab shows, lectures, and general viewing; Dog Days of Summer on Wednesday, June 1<sup>st</sup>, June 15<sup>th</sup>, and June 29<sup>th</sup> at Imerman Memorial Park. Bring your dog pal(s) out to the Dog Days of Summer and you'll have the opportunity to meet other dog owner's who love their

companions as much as you do; Catch Me If You Can Children's Fishing Tournament on June 4<sup>th</sup> at the William H. Haithco Recreation Area. Prizes will be awarded to the top three point winners in each age category (one point per inch, all fish count); Detroit Tigers Bus Trip on June 5<sup>th</sup> at Comerica Park. Watch the Detroit Tigers take on the Baltimore Orioles; Fit as a Rail on Tuesday, June 7<sup>th</sup> & June 21<sup>st</sup> on the Saginaw Valley Rail Trail. Join us at Lumberjack Park, Water Street, St. Charles, MI for an evening of outdoor walking fun; Outdoor Cooking on June 9<sup>th</sup> at the Price Nature Center Group Campground. In this class we will teach you creative cooking over an open fire; Rifle River Canoe Trip on Saturday, June 11<sup>th</sup>. Enjoy the splendor of spring's beauty while paddling down the Rifle River; Beginning Kayaking on June 14<sup>th</sup> & June 23<sup>rd</sup> at the William H. Haithco Recreation Area. In this beginning kayaking class you will learn the differences between kayak styles and canoes along with discovering that kayaks are very stable and easily maneuverable boats. Class sizes are small with a maximum of six people; Magnificent Mammals on June 15<sup>th</sup> at the William H. Haithco Recreation Area. Learn the differences between herbivores, carnivores, omnivores and insectivores and the adaptations that make mammals so special and Jammin Dulcimers in the Park on June 22<sup>nd</sup> at the William H. Haithco Recreation Area. Join the Saginaw Subterranean Strings Hammered Dulcimer Club for this free concert.

Imerman Memorial Park Improvements - Current Dow Chemical funded Interim Response Activities (IRAs) occurring at Imerman Memorial Park this summer include: 600 linear feet of riverbank stabilization, 96 linear foot floating dock system, 400 square foot wooden fishing platform, 219' x 8' concrete pathway with steel handrail system, paving 140' x 120' of existing gravel parking lot at the back of the park, paving the 144' x 7' gravel pathway that extends from the parking lot to the modern bathroom at the front of the park, relocating the existing Dog Park at the rear of the park to the front of the park including construction of a paved parking lot and combined garage/ticket booth, constructing 145' x 65' concrete pad with curbing for a combined cross-country staging area and roller hockey playing surface.

Saginaw Valley Rail Trail - Phase III development of the rail trail from Van Wormer Road to Stroebel Road in James Township including development of bathrooms at the Van Wormer Road parking lot, 3.2 miles of paved trail with parallel equestrian pathway, one pocket-park east of River Road and an additional parking lot off of Stroebel Road will begin in June with final completion scheduled for mid-October.

27. PERSONNEL DEPARTMENT: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Labor agreements with the Family Division Probation Officers were approved at the March Board of Commissioners Meeting. Negotiations remain on-going with the Sheriff's Department Sergeants and Captains/Lieutenants Units, and the three UAW groups, representing Supervisory/Managerial, Professional, and Technical/Paraprofessional/clerical employees. Negotiations are anticipated to begin this summer with the five groups with contract expiring on September 30, 2005.

Personnel – The Personnel Department recently concluded a series of new employee orientation sessions. The next series of orientation sessions will be held this summer.

If your Department has an upcoming event or activity you would like to inform other County employees about you may want to consider requesting that it be included in the County Personnel Newsletter. Please contact Cathy Brickel by phone at 790-5211 or by e-mail at [cbrickel@saginawcounty.com](mailto:cbrickel@saginawcounty.com) with story ideas the month prior to the occurrence of the event.

28. PLANNING: (County Services Committee):

Contact Person: Jay Reithel, Planning Director, 797-6800

SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY (SMATS) - SMATS staff, in conjunction with State, Federal, and local agencies, has developed its Transportation Improvement Program (TIP). This is the Saginaw urban area's Transportation Improvements Program (TIP) for Fiscal Years 2006 through 2008. It lists transportation improvements proposed for the Study Area of the Saginaw Metropolitan Area Transportation Study (SMATS).

The total investment of state, local, and federal revenue in the SMATS transportation system for the three year period is more than 89 million dollars. A portion of this money is used to maintain and operate the transportation systems. The remainder is for capital projects.

Projects of local interest are as follows:

2007

Route	Limits	Work Description	Total	Federal	Agency
Woodbridge	Houghton-Brockway	Reconstruct	\$1,200,000	\$960,000	City of Saginaw
Johnson	Washington- 6 <sup>th</sup>	Reconstruct	\$1,000,000	\$800,000	City of Saginaw
Towerline	M-46-M-81	Reconstruct	\$707,516	\$566,013	Saginaw County Road Commission
<b>Total</b>			<b>\$2,907,516</b>	<b>\$2,326,013</b>	

2008

Route	Limits	Work Description	Total	Federal	Agency
Towerline	M-46-M-81	Reconstruct	\$2,258,150	\$1,806,520	SCRC
Michigan	Fraser-Joslin	Reconstruct	\$707,516	\$566,013	City of Saginaw
<b>Total</b>			<b>\$2,965,666</b>	<b>\$2,372,533</b>	

29. PUBLIC HEALTH: (Human Services Committee)

Contact Person: Natasha Coulouris, Health Officer, 758-3818

Notification was received from Michigan Department of Community Health, Injury Prevention Section, that we have been awarded 100 bicycle helmets. The target audience is families enrolled in the WIC Program. The helmets will be distributed during the Project Fresh Program.

The Clean Sweep Collection will be held on Thursday, April 28 and then monthly until October 27. For further information, please contact Steve Alworden at 758-3685. An appointment is needed for pesticide drop off.

The Hazardous Waste Program will be coordinated this year between Environmental Health Services Division and Mid-Michigan Waste Authority. Collections will be held May 24, August 27, and October 8.

In late March, Governor Granholm's second attempt to pass a budget balancing Executive Order (EO) was successful with both House and Senate Appropriations' Committees voting to pass this version of the EO. The EO included a \$677,000 reduction in the LPHO line item but did not identify a specific program, which suggests that LHDs will be given some discretion in how they want to apply the reduction in their agency.

On April 26, 2005 the County Board of Commissioners voted Natasha J.V. Coulouris, M.P.H. as permanent Health Officer.

30. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)  
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The Village of Oakley sanitary sewer project is moving forward. We are currently in the process of site acquisition and interim financing until the Rural Development Grant is received and bonds are sold.

Work is going on to prepare the future dredge material disposal facility (DMDF), for the Upper Saginaw River Dredging Project. The engineering plans and site evaluation phase are in process. Soil testing, monitoring wells and site design are being done by the U.S. Army Corps of Engineers. After preliminary plans are drawn up, the Michigan Department of Environmental Quality will review plans prior to accepting bids for compliance with environmental requirements. Construction is anticipated to begin this fall. Hopefully water levels will stay up to allow shipping to continue until the dredging begins in 2006.

The Village of Merrill and Jonesfield Township water system project is moving into the survey/design stage. The Public Works Commissioner is working with Merrill, Jonesfield and the USDA Rural Development Division to obtain a 1.85 million dollar grant for the project. The balance of the project will be paid for through a 2.4 million dollar bond sale. Construction is scheduled for early spring, 2006.

On October 27, 2004, the Board of Determination met at Tittabawassee Township Hall to determine the necessity of the cleanout of the Vasold Drain. The Board determined the project necessary. The district was revised and bids for construction were received on April 13, 2005. K & K Contractors was awarded the job. Total cost of the project was estimated at \$231,000. Day of Review was held on April 27, 2005.

An application has been received by our office for the cleanout of the Parker and Day Drain, located in James Township. A Board of Determination meeting to determine the necessity of the cleanout will be held at James Township Hall May 26<sup>th</sup>, 2005 at 7:00 p.m.

31. PURCHASING: (County Services Committee)  
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

Emergency Rescue Vehicle An RFP was issued to secure proposals for a 2006 Emergency Rescue Vehicle. The bid includes a rescue box with roll up doors, generator, LED lighting and a telescopic lighting tower. Bids are due on Thursday, May 5, 2005. A Ford F-450 Chassis was ordered by utilizing the Macomb County bid from Signature Ford in the amount of \$29,669.00. The Rescue box will be retrofitted on the Chassis by the vendor awarded the contract. This purchase is funded by the Homeland Security Grant.

Emergency Services Director Command Vehicle - A 2006 Ford Expedition has been ordered by utilizing the Macomb County bid from Signature Ford in the amount of \$27,455. This vehicle will be assigned to the Emergency Services Director. This purchase is funded by the Homeland Security Grant.

Copier Purchases -The following copier purchases were made over the last several months after reviewing proposals and demonstration of machines by Vendors:

Ricoh AF2075	Friend of the Court	\$14,493.89
Ricoh AF2075	Commission on Aging	\$14,493.89
Sharp ARM350N	Friend of the Court	\$ 7,082.00
Sharp AR550	Register of Deeds	\$10,752.00
Sharp ARM550N	County Clerk	\$13,319.00
Toshiba Estudio550	Circuit Court	\$11,964.00

\*\*Machine purchases are currently under review for the MI Works and Circuit Court Clerk offices.

32. RETIREMENT:

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans - 410 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of April 29, 2005, while 282 employees remain in the MERS Defined Benefit Plan.

Retiree Health Savings Plan - The RHS plan is a tax-free employer-sponsored health benefit savings vehicle that allows you to accumulate dollars to pay for medical expenses for you, your spouse and/or your dependents in retirement or at separation of employment. The RHS plan is available to current employees who choose to make an irrevocable election to refuse retirement health insurance. They will be offered a one-time incentive of \$15,000 and will not be eligible for retiree health insurance or a stipend in lieu of retiree health insurance. Those employees that choose the \$15,000 incentive the County will contribute 1% of their pay into this plan. This plan is also offered to any employee who wishes to make an irrevocable decision to contribute from 1% to 7% of their pay.

33. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)

Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff's Department.

**ATTACHMENT A  
COURTS AND PUBLIC SAFETY COMMITTEE  
ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Road Patrol Levels</b>	Top concern for safety of County is number of officers on the roads.	Sheriff Other Police Departments	Courts & Public Safety Committee. At the polls of local units of government	The goal is more officers on the roads.	Ongoing	City of Saginaw millage failed. County millage will expire next year.

**ATTACHMENT B  
HUMAN SERVICES COMMITTEE  
ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Resident County Hospitalization</b>	Saginaw County by court decision must fund Resident County Hospitalization. An unknown liability exists that may materially affect finances.	FIA Hospitals Controller/CAO County Attorney	Human Services Committee Legislative Committee	Additional funding requirements or a change in state law.	Ongoing 2005	COMPLETED
<b>Wildlife Refuge Mosquito Spraying</b>	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2005	COMPLETED

**ATTACHMENT C**  
**COUNTY SERVICES COMMITTEE**  
**ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Dredging the Saginaw River</b>	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Ongoing 2005	Public Works Commissioner now attempting to secure site and funding.
<b>House Numbering</b>	There are a number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC Equalization Planning Road Commission	County Services Committee	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2005	County Services Committee has received a plan from Controller/CAO. Committee holding for input from Road Commission.
<b>Metropolitan Planning Organization</b>	Transfer of the Planning Department to an MPO or other agency.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County. More funding opportunities for Planning.	Ongoing 2005	Planning Director evaluating alternatives.
<b>Land Bank Authority</b>	There are an estimated 1,600 parcels of property not on the tax rolls in the 35 municipalities of this County	BOC Treasurer Other Municipalities	County Services Committee	Faster reclamation of delinquent properties	Winter/Spring 2005	County Treasurer working with other departments to implement.

**ATTACHMENT D**  
**BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>2003 / 2004 Audit</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 29, 2005 Board Meeting	COMPLETED
<b>2005 / 2006 Budget</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 27, 2005 Board Meeting	Draft 1 in process.
<b>Prepare Capital Improvement Plan for 2005 / 2006</b>	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2005 / 2006 Budget.	September 27, 2005 Board Meeting	Draft 1 in process.

**ATTACHMENT E**  
**LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Develop Negotiating Strategies for Expired and New Labor Contracts</b>	Four Labor Agreements are expired. Three new agreements need to be processed.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Ongoing 2005	County staff members are currently in negotiations with the labor groups.
<b>Cost Containment Methods for Fringe Benefits</b>	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing 2005	Controller meeting with all employees to implement wellness program and mail order program.
<b>MERS Board Earnings Amendment</b>	The MERS Board eliminated the earnings cap for Saginaw County retirees.	BOC Labor Groups Controller/CAO	Labor Committee Labor Unions	Either a policy governing the re-employment of retirees or language to that effect in labor agreements.	Ongoing 2005	COMPLETED

**ATTACHMENT F**  
**LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Legislator Meetings</b>	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2005	Meeting held February 11, 2005.
<b>Resident County Hospitalization</b>	Saginaw County by court decision must fund Resident County Hospitalization. An unknown liability exists that may materially affect finances.	FIA Hospitals Controller/CAO County Attorney	Human Services Committee Legislative Committee	Additional funding requirements or a change in state law.	Ongoing 2005	COMPLETED
<b>Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921</b>	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative Committee State Legislature	Repealed Acts.	Ongoing 2005	The State Legislators passed a bill which is being researched by the County Attorney.

**ATTACHMENT G**  
**EXECUTIVE COMMITTEE**  
**ISSUES FOR 2005 AND STATUS AS OF MAY 10, 2005**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Training Sessions for Boards and Commissioners</b>	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	Ongoing 2005	Considering a session on the effects of Headlee Proposal A, and revenue sharing.
<b>County General Information Book</b>	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	April 1, 2005	COMPLETED
<b>Annual Information Brochure</b>	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 3, 2005	COMPLETED
<b>Annual Newspaper Fold</b>	The BOC desires as a communication tool an information section to place into The Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2005	To be in The Saginaw News on June 15, 2005