



COUNTY OF SAGINAW

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

MARC A. MCGILL

Controller/Chief Administrative Officer

INFORMATION ONLY

May 2, 2008

Cheryl M. Hadsall, Chair
Saginaw County Board of Commissioners
111 South Michigan
Saginaw, MI 48602

RE: MARC-ING REPORT – May 2008

Dear Madam Chair:

The Marc-ing Report is a summary of activity taking place in departments and/or agencies that report directly or indirectly to the Controller/CAO. The Marc-ing Report can now be accessed through the County web site www.saginawcounty.com/Controller. Please use this site to obtain your copy. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill
Controller/CAO

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MARC-ING REPORT- MAY 2008

1. AIRPORT: (County Services Committee)
Contact Person: Michael E. Thompson, Administration Director, 790-5209

Capital Improvement Summary: Apron/Taxiway Project Phase II - A \$265,000 project with a local share of \$16,000. Continuation of various facility upgrades and repairs including: rehabilitation of the main runway, taxi street and terminal apron in addition to relocation of the fuel farm.

Instrument Landing System Project: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing and at the discretion of the FAA (Federal Aviation Administration). This project has been in process for ten years.

Five-Year Development Plan and Airport Layout Plan: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding. This year, there will be an additional airport layout plan will be prepared to identify future strategic planning for both long and short term airport development.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)
Contact Person: Mark Wachner, Animal Care Center, 797-4500

I have been busy getting staff positions trained and filled. It is my goal to ensure that all positions are in place to assist in the smooth transition occurring from my retirement in June.

Kennel inspections are to commence and will be completed in the month of May. Last year we had just over 30 kennels and suspect the same for 2008.

The change in weather has brought about an increase in activities at our facility. The poor economic events in Saginaw County are creating difficult times for many pets. Many residents that are experiencing financial difficulties are faced with making hard decisions concerning their pets. In some cases the animals are simply released to fend for themselves. We obviously discourage this and remind residents to contact us for information to assist them through these difficulties.

We are in the process of upgrading our security system. The present system is outdated and worn out. We will be installing a new digital recording system as well as a new monitor. All cameras, smoke and fire are adequate. I would like to point out that this upgrade is being performed at no cost to residents as the Friends of the Animal Shelter will be shouldering the cost. Our sincere thanks for this important and needed upgrade

3. BENEFITS & PAYROLL: (Labor Relations Committee)
Contact Persons: Amy Deford, Retirement Administrator, 790-5577
Kristine Manwell, Payroll & Benefits Supervisor, 790-5216

April 15, 2008 may be history, but history has a way of repeating itself if we are unprepared. Now is the time to for employees to review their W-4 status and to file a new W-4 if their filing status, number of withholding allowances, or tax liability will change in the upcoming year.

May is **Direct Deposit and Direct Payment Month**. Following are just a few of the ways employers and employees benefit from direct deposit.

- There are fewer checks to print and store.
- Lost and stolen checks are eliminated and fraud is reduced.
- Productivity is increased because employees don't have to wait in line at a bank or credit union to cash or deposit their paychecks.
- The need for special check requests is reduced because paychecks are deposited even when employees are traveling or on vacation.

4. **BOARD OF COMMISSIONERS: (Executive Committee)**

Contact Persons: Cheryl Hadsall, Chair
Kaye V. Schultz, Board Coordinator
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of May 1, 2008. These issues are attached and identified as ATTACHMENT A-F. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. **BUDGET: (Budget & Audit Committee)**

Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

The Board of Commissioners adopted the Budget Calendar for the Fiscal 2008/2009 Operating Budget on September 18, 2007. The 2008/2009 Budget process began in March 2008, which is three months earlier than the normal budget timeline. Pursuant to the Budget Calendar, the Controller's Office is scheduled to submit the first draft of a recommended Operating Budget to the Standing Committees and the Budget/Audit Subcommittee on May 2, 2008. This draft is intended to include \$4.5 million in either expenditure reductions or revenue enhancements in the General Fund in order to address the County's structural budget deficit.

6. **BUILDING AUTHORITY: (Appropriations Committee)**

Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met Friday, December 7, 2007.

The Authority continued to renegotiate several leases and contracts, including the lease of Morley Building parking lot.

There were no construction or renovation projects. All debt payments were flush.

The next Building Authority meeting will be announced at a later date.

7. **CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)**

Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

The Controller's Office has distributed information to departments regarding requests to submit the annual update of the 5-year capital improvement plan in March 2008. Completing this plan is part of the annual budget process and is required to comply with statutory requirements.

8. COMMISSION ON AGING (COA): (Human Services Committee)
Contact Person: Karen Courneya, Director, 797-6880

The Saginaw County Board of Commissioners approved our request for the Senior Millage ballot question for August 2008. The Commission on Aging will be requesting a 33% increase, from .333 to .433. The Senior Millage is over 30 years old and the Commission on Aging has never requested an increase. However, the cost of doing business has caught up to our reduced revenue base and we are now asking the voters to approve our request. To better illustrate the percentage of increase, if a property owner whose main residence has a taxable value of \$50,000, the increase would be an additional \$5.00 per year.

If we are unsuccessful in achieving this increase, a ballot question with renewal only will be put on the November ballot. We hope this will not be necessary because a renewal will not provide the necessary revenue to maintain aging programs. If we are forced to live with a renewal, there will be considerable cuts across all senior programs, including but not limited to: closing of senior centers, reduction in home delivered meals, and decreases in available transportation options for seniors.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections has begun the grant writing process for Fiscal Year 2009. The grant application provides data requirements for 12 different programs in Saginaw County. The amount of the State Office of Community Corrections grant has not changed over the past several years and is expected to remain unchanged for FY 2009.

The Community Corrections Advisory Board has met and discussed the court packets prepared twice a day for District Court arraignments by the Pretrial Clerk. While District Court is not interested in taking over this function, they will be asking the Board of Commissioners to allow them to assess a one time fee for the Day Reporting Program. This fee will help insure the continuation of the Pretrial Clerk position.

The Midyear Report for FY2008 was submitted last month with all programs at or above expected enrollment levels and expenses at or below expected levels.

The Community Corrections Advisory Board has two open board positions, one for a member representing media/communications and the other representing business.

10. CONSTRUCTION PROJECTS: (County Services)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time.

11. COUNTY EVENT CENTER: (County Services Committee)

Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

The Dow Event Center has concluded an exciting spring season. Carrie Underwood and guest Josh Turner performed contemporary country hits to a sellout crowd in the Arena on March 30. The **Newsboys'** Go Tour made a stop at TheDow on April 5. **Monster Jam** Monster Truck Racing returned for three shows on March 7-8. Disney's **High School Musical: The Ice Tour** graced the Arena for two shows on March 18-19. The Broadway in Saginaw Series concluded its 2007-2008 season in April with **Movin' Out** featuring the music of Billy Joel. The Saginaw Spirit's 2007-08 season concluded with a trip to the playoffs in March for the third consecutive year. The 2008-09 season will begin in September.

There is still some great entertainment at TheDow this spring. The **Saginaw Sting** will wrap up its inaugural season with two home games on Saturday, May 24, and Friday, June 6. There are many local players on the team and the games are fun, fast-paced, and family-friendly. Tickets are very reasonable and priced in a variety of ranges and options. Don't miss out on the latest sport to come to Saginaw! Visit www.doweventcenter.com or www.saginawsting.com for more information on purchasing tickets.

WWE Raw Presents: Wrestlemania Revenge will roar into the Arena on Friday, May 9, 2008. The **Mid-Michigan Pet & Family Expo** will be held at TheDow from Friday, May 2, 2008, through Sunday, May 4, 2008. Families can come enjoy spectacular exhibits, entertaining acts, demonstrations, educational programs, pet adoptions, product giveaways, dog training, pet grooming and much more. Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. TheDow will continue to add new plays, shows and concerts to its event calendar so be sure to log on to its web site at www.doweventcenter.com to get the latest event information.

TheDow has announced its 2008-09 Broadway in Saginaw series. The series will begin on September 28, 2008, with a performance of the razzle-dazzle Broadway musical **Chicago**. **Irving Berlin's I Love a Piano** will please lovers of ragtime, swing, and more on October 18, 2008. Ruben Studdard of *American Idol* fame will perform in **Ain't Misbehavin'** on December 5, 2008. **The Beatles Experience Rain: From Ed Sullivan to Abbey Road** will be performed on February 12, 2009; **The 25th Annual Putnam County Spelling Bee** will be featured on April 21, 2009; and three performances of **Riverdance** will be performed April 27-29, 2009, as part of its farewell tour.

TheDow is not only a great place to see entertainment, but it is also a great place to host an event of your own. The Dow Event Center boasts a complete banquet facility. The Hall has seating up to 900 and is beautifully decorated with wood paneling, new carpeting and contemporary chandeliers. It is an ideal location to host a reception, wedding, or business meeting. Call Bill Stec, Director of Food and Beverage, at (989)759-1339 for more information.

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)
Contact Person: JoAnne Crary, President, 754-8222

In the 1st quarter of 2008, Saginaw Future Inc. (SFI) assisted seven companies that invested more than \$10 million creating 31 jobs and retaining 44 jobs. Three companies won nearly \$8 million in government contracts.

Hemlock Semiconductor Corporation (HSC) has leased the former Thompson Boat building in the Village of St. Charles. HSC is using the 100,000 sq. ft. facility for warehousing operations. The company invested \$3.4 million in new equipment stored at the site.

John E. Greene Company invested over \$500,000 in new equipment purchases and built an addition to its City of Zilwaukee building. The company added over 6,000 sq. ft. of additional manufacturing space due to the increase in HSC contracts, with 14 jobs being created.

R&R Ready Mix, based in Hemlock, is expanding and growing due to the expansion taking place at HSC - its primary customer. The company is demolishing old facilities located on Pine St. and erecting a new state-of-the-art facility, which will also include enclosed storage. R&R is investing \$1,693,695 in the site and new equipment, and will hire three additional workers. SFI assisted the community with developing a tax abatement policy and the company with its first ever investment incentive.

Star of the West Milling Co. provides drying, processing and storage of grains. The company is headquartered in Frankenmuth and has storage facilities throughout Saginaw County. The company is expanding its Frankenmuth Township facilities adding 643,000 bushels of additional storage and a grain dryer. The total investment is expected to be more than \$2.2 million and five jobs will be retained.

T.M. Klein & Sons is a honey producer and specialty jar distributor located in Swan Creek Township. The company had been experiencing growth in its glass distribution business and subsequently erected a 4,608 sq. ft. building and purchased new equipment. The total investment is \$225,000 and four jobs were created.

Wright-K Technology, Inc., located on E. Genesee Ave. in the City of Saginaw, provides specialty machine design and fabrication along with the building of test, laser and metal removal equipment. Wright-K invested more than \$1 million in the purchase of intellectual property, equipment and inventory of a business being disassembled. The spin-off company will be called *SP4CON* and bring eight employees to Saginaw. SFI assisted the company with financing through the Saginaw County Revolving Loan Fund.

Central Insulated Glass has built a new facility on Dixie Hwy. in Bridgeport Charter Township. The company manufactures glass for commercial builders, residential building and remodeling, and the auto industry. Central Insulated required a new structure to produce larger sizes of glass as customer demand increased. SFI assisted the company with its site search, an investment incentive available through the township and workforce development needs. The total project investment is expected to exceed \$1 million with nine jobs retained and two jobs to be created.

Procurement/Government Contracts		
Company	# of Contracts	\$ Amount
<i>CIGNYS</i>	31	\$76,809
<i>Danaher Motion</i>	77	\$7,729,803
<i>Chesaning Manufacturing Co.</i>	3	\$69,027
TOTAL:	111	\$7,875,639

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)
 Contact Person: Timothy Genovese, Director 790-5434

Exercises: We will be having our annual County exercise on May 21st. It will involve all the area hospitals as well as Carrolton High School, The Health Department and activation of the County Emergency Operations Center. It will involve a Tornado scenario.

We started our first Teen CERT classes in St. Charles High School. We will be teaching one CERT class everyday until the school years ends in June. This will be a pilot class to see if it is something we can do in all the area High Schools.

Grants: Homeland Security Grants: We are currently working with the region on the Regional Homeland Security Grant.

Regional planning and projects continues to take up more and more of our time.

Citizen Corps/CERT: We are working on a Senior Citizen project. We are putting together grant funding to supply seniors with emergency preparedness kits. We plan to pilot the project in three Townships this fall.

We will be having a County family preparedness day in September again this year. The location is to be selected later this summer.

We now have 92 members. We are continuing to train and recruit new members. We meet every second Thursday of the month at Covenant Hospital at 6:30 pm.

Planning: We continue to update the County emergency plans as well as the LEPC plans.

14. EQUALIZATION: (County Services Committee)
Contact Person: James Totten, Director, 790-5262

The 2008 Board of Review figures have all been submitted to Equalization for processing. The Department verifies that the assessors and the boards of review have “covered” or met the tentative ratios and multipliers for the various real estate property classes as established by the Equalization Department studies. The Department also verifies that the boards of review are complying with the requirements of Proposal A. This data is then for County Equalization, the first step in the taxing process, which took place on April 22, 2008.

Following the Saginaw County Board of Commissioners acceptance, the State Tax Commission needs to affirm these numbers, which will be final the fourth Monday in May. This will actually be Tuesday, May 27, 2008 due to the holiday.

Actual Assessed Value changes for 2008 as compared to 2007 for the various property classes in Saginaw County are as follows:

Agricultural increased	7.97%	Commercial increased	4.38%
Residential decreased	0.99%	Industrial increased	2.23%
Developmental decreased	2.10%	Personal decreased	1.70%

The Equalization Department is in the process of calculating the changes for the millage reduction fraction within each taxing unit that levies a millage. This is a total of 81 calculation worksheets for the year 2008. This reduction fraction calculates what growth the taxing unit has beyond the rate of inflation. This calculation involves interaction between the County of Saginaw and all the neighboring Counties and has to be completed by the third Monday in May.

The final phase of the taxing process takes place when the County calculates and adds together all the taxable values of properties in the County. This tabulation must be completed by the fourth Monday in June, which is June 23, 2008.

The State has modified the form for reporting taxable values to include separate reporting of commercial personal and industrial personal property taxable values, due to the changes in the Michigan Business Tax.. The exemption of this property from part or all of the school operating tax is requiring many more modifications to spreadsheets and programming than first anticipated.

15. FINANCIAL SERVICES: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

The audit for the year ended September 30, 2007 has been completed and was presented to the Board of Commissioners on April 22, 2008. The Audited Financial Statements are available on the County’s website at www.saginawcounty.com under the Financial Services Department’s webpage.

The Financial Services Department continues to provide interim financial reports throughout the year. These reports are intended to identify impending problems so that proper corrective action may be taken to avoid potential year-end deficits.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888
Raymond Bartels, Commissioner
Marc A. McGill, Controller

Operating results for the two month period ended of February 29, 2008 continues to reflect profits of the Behavioral Medicine Center and Medical Rehabilitation Center with significant operating losses in the Extended Care Center and Chemical Dependency Center. Operating losses in the Extended Care Center and Chemical Dependency Center are offset by millage support which resulted in a year to date operating loss of \$9,386 before the recognition of the value of interest paid by millage monies as contributed capital. During March, 2007 the Board of Trustees designated \$6,000,000 of former operating cash for use in the construction program. Thus unrestricted operating cash balances have been reduced to \$2,465,534 at February 29, 2008.

HealthSource provided 14,665 days of inpatient care, 1,059 units of Outpatient Physical, Occupational, and Speech Therapy with 1,500 outpatient visits being made to our psychiatrists and behavioral therapists during the two month period ended February 29, 2008.

Phase I of the Building and Renovation Project was completed in May 2006 and consisted of construction of a new mechanical room, a new maintenance/storage garage, and new parking areas. Phase II was completed in August 2006 and consisted of hazardous waste removal and demolition of minor sections of the existing facility and the existing boiler/mechanical house to provide for new building placement. Phase III construction of pods C, D, E, F and G were completed in December 2007. In December 2007 and January 2008 127 long term care residents and all psychiatric and chemical dependency inpatient and outpatient services were moved to newly constructed areas. Removal of hazardous waste and demolition of vacated areas then began to enable completion of pods A & B and the areas to be remodeled. Occupancy is scheduled for March 2009 for pods A & B and June 2009 for remodeled areas.

In January 2007 the Board of Trustees approved additional expenditures for the Building and Renovation Program at HealthSource. The additional expenditures relates to 1) increased psychiatric bed capacity to meet the increasing needs of the community 2) An integrated Security/Communications System to assure the highest level of safety and security for the patients/residents/clients, visitors, staff and the community 3) Speeding up repairs to the existing buildings and continued replacement of moveable furniture and equipment to provide a more home-like environment for those served by HealthSource. Funding the additional expenditures is anticipated to be through the use of internal funds. Additional tax support for the project is not being considered.

The State of Michigan's initial budget proposal for 2009 includes no increases to Medicaid program funding. At this writing the outcome of increases or decreases to Medicaid funding levels contained in the State of Michigan 2009 Budget can not be determined. Medicaid and Medicare are a major payor source of program services furnished by HealthSource.

The financial strength of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out its Mission and complete the new building and replacement program. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)
Contact Person: Johnathan Miller, Director, 790-5575

ISS is presently involved with a significant number of unique projects, working with departments to meet their specific needs. In addition to providing daily support for the existing computing infrastructure, ISS assists users with solutions their computer problems, working to keep the county's 900+ personal computers up and running for users. ISS also provides support for in-house, canned/retail and outsourced end-user applications, used by county personnel and the public we serve. Some of our current activities include:

Automated Forfeiture Inter-department Transfer System – ISS has recently completed development and implementation of a software based solution to automate the transfer of forfeiture notices from the Treasurer's office to the Register Of Deeds office. This new paperless process will eliminate the need for ISS to print 3000+ notices and ROD to manually scan these into the ROD system. This solution draws information from the mainframe and populates ROD's application. The benefits of this process include a notable reduction in time spent by ISS, preparing this data in hard-copy form for ROD, and the time spent by ROD, manually scanning and indexing the forfeiture data. ISS has worked with other departments, in similar efforts to reduce paper usage and related costs to the county, and anticipates this shift in business practice to continue, as budgets shrink and service needs increase.

OnBase Imaging System – The County continues to expand their use of the OnBase imaging system. We currently have eight departments scanning paper documents into electronic format, in an effort to reduce storage area consumption and expand methods of document retrieval, including the ability to facilitate concurrent access to documents. The Sheriff's Department, a long-time OnBase user, which has imaged over 1.3 million pages since 2003, has eliminated eighteen file cabinets of fingerprint cards. In addition, they also imaged inmate records, PLUS office records, and Incident report records. The Friend of the Court has imaged nearly 900,000 pages since they began using the system in April of 2005; they image each hard-copy document as it comes into their office, and the work is electronically routed to the person responsible to complete work on the item. All cases opened since 2005 are completely electronic thus eliminating the need to store the paper files for over 5,000 cases. The Clerk's Office has been busily imaging vital statistics records. To date, they have imaged over 65,000 birth records, dating back to the 1970's, over 25,000 death records, dating back to the late 1990's, and over 12,000 marriage records dating back to 1999. They also image military discharge papers and election documents. Other departments using the system include the Financial division of the Controller's Office, the Prosecutor's Office, Jail Reimbursement and DPW. ISS is currently looking at the Circuit Court Clerk's Office and the Medical Examiner's Office for potential imaging solutions.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)
Contact Person: Benita Snyder, Jail Reimbursement Coordinator 790-5584

Jail Reimbursement revenues for Fiscal Year 2008, through March 31st are as follows: from the State of Michigan for Parole Holds and Diverted Felons, \$247,182; Federal Bed Rental, \$85,171; Medical & Property Damage and Room & Board, \$14,740; Work Release, \$16,177; Collection Agencies, \$847.93; and OUIL 3rd Grant, \$2,871.

The State Criminal Alien Assistance Program is open and will be applied for by the end of April.

This office continues to notify the circuit court bench which offenders are eligible under the Jail Reimbursement program as diverted felons.

19. LABOR CONTRACTS: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Negotiations remain ongoing with the Juvenile Detention Supervisors and Youth Care Specialists. Contracts with eight groups expire on September 30, 2008. They include: UAW - Managers, UAW - Clerical, Technical and Para-professional, UAW - Professional, AFSCME - Prosecuting Attorneys, Teamsters – General Unit (Health Department/COA Employees), COAM - Sheriff Unit III (Captain and Lieutenants), Teamsters - Animal Care Center Employees, GELC - Family Division Probation Officers. Negotiations with these groups will begin in summer, 2008.

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	169	09/30/09
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/09
TEAMSTERS - PUBLIC HEALTH NURSES	21	09/30/09
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	5	09/30/08
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/08
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/08
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	115	09/30/08
AFSCME - PROSECUTORS	18	09/30/08
UAW – MANAGERS	65	09/30/08
UAW – PROFESSIONALS	73	09/30/08
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	24	09/30/08
POLC - SHERIFF UNIT II-SGTS.	15	09/30/09
GELC – DETENTION CENTER SUPERVISORS	4	09/30/07
GELC - DETENTION YOUTH CARE SPECIALISTS	21	09/30/07
POAM SHERIFF UNIT I (312 ELIGIBLE)	48	09/30/09
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	58	09/30/09

20. MAINTENANCE DEPARTMENT: (County Services Committee)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

Courthouse - Treasurer's office received a new custom built shelving unit. Fourth floor court rooms are removing chalkboards and replacing them with whiteboards. Judge Borchard's bench was reworked and repaired.

Grounds Maintenance - Grounds crew has been removing salt spreaders and plows from their trucks in preparation for the upcoming summer season. They also have been doing all repairs on summer lawn equipment. Pot holes have been filled in parking lots. Repairs have been made to chain link fences and spring clean-up has begun. Parks have been readied for the up and coming summer months. Security cameras have been repaired and updated.

Jail - Roll-up door in the Sally port was repaired along with the hot water heater.

Mental Health - We replaced the hot water heater.

Miscellaneous - We have been getting all buildings ready for the summer. Chillers have had preparations for the hot days ahead. All buildings have had new filters for the cooling system. Quotes and bids have started for a new project for mosquito control. A new replacement generator is being worked on for the Jefferson Tower.

21. MENTAL HEALTH AUTHORITY:
Contact Person: Sandra M. Lindsey, CEO, 797-3400

May is National Mental Health Month and the Saginaw County Community Mental Health Association will be participating and hosting a number of special events to celebrate.

Every Day Heroes - The evening of Tuesday, May 13, 2008 will be the site of the 5th Annual Every Day Heroes Banquet at the Horizon's Center. This local event honors consumers of SCCMHA services and their families as well as organizational partners outside the CMH system exemplary staff, contractors and citizens advocates.

Walk a Mile in My Shoes Lansing Rally - Approximately 25 primary mental health consumers advocates will be participating in the 4th Annual Walk A Mile in my Shoes Rally on the steps of the State Capitol. The trip will also include meetings with the Saginaw legislative delegation while in Lansing. (Wednesday, May 14th, 2008 at 1:00 p.m.)

Proclamations to Acknowledge National Mental Health Month - Small groups of SCCMHA Consumer Leaders will be presented with proclamations by the Saginaw County Board of Commissioner's and the City Council of Saginaw, to acknowledge May as National Mental Health Month. (April 22nd, 2008 & May 4th, 2008 respectively).

Direct Care Staff Recognition - SCCMHA will be sending out Certificates of Appreciation to the hundreds of direct care staff working in the County of Saginaw that work so hard every day to meet the needs of consumers with mental illness, developmental disabilities and their families across many types of residential and day programs.

Understanding the Impact of Trauma Conference - SCCMHA is sponsoring a free day long training on "Understanding the Impact of Trauma" on Friday, May 9th, 2008 for a cross section of 275 community stakeholders. Lori Beyer, Trauma Trainer and Clinician from Community Connections in Washington, D.C. will be the expert instructor. The cost of the event is being paid for through a federal mental health block grant.

22. MICHIGAN WORKS: (County Services Committee)
Contact Person: Edward Oberski, Director, 754-1144

The Disability Program Navigator Initiative: As part of a quarterly training opportunity, a Social Security Work Incentives Seminar was organized by Disability Navigator, Linda Sandefur. Eighty-eight Michigan Works! employees attended. Individual sessions were held on four different days at Saginaw Midland Bay Michigan Works! Service Centers. Presenters were: Sara Stech, Community Work Incentives Coordinator, Work Incentives Planning and Assistance; Yvonne Rousch, PASS Program, and Karen Larsen, Business Liaison, both with the Social Security Administration.

The Mid-Michigan Job Fair – Midland 2008: Sponsors – Saginaw Midland Bay Michigan Works, Michigan Department of Labor & Economic Growth, Michigan Rehabilitation Services, Bureau of Workforce Program, Davenport University, American Legion, NextMedia, WNEM TV5 and the Michigan Community Blood Center. Event was held on Wednesday, April 16, 2008 at the: Dow Diamond in Midland Michigan. There were ninety-seven employer attendees and over 1,000 job seekers.

Saginaw Midland Bay Michigan Works! will sponsor and have a booth at the Mid Michigan Regional Business Expo, Tuesday, May 6, 2008, at Saginaw Valley State University – Ryder Center. Michigan Works! is also sponsoring a seminar presented by: Tracy Weber, Ph.D. Kaleidoscope Learning Circle and her four-legged facilitators. Title: "Horse Reactions Speak Louder Than Words: Practicing Effective Non-verbal Communication to Enhance Your Customer Service Skills." A Michigan Works! Business Service Representative will interact with Kaleidoscope Learning Circle, to promote educational breakout sessions.

Road Construction Apprenticeship Readiness (RCAR) Program for the Period of March 5, 2008, to June 30, 2009: The Michigan Department of Transportation has identified Federal Highway Administration funding in the amount of \$292,500, for the Saginaw Area. The primary objective of the RCAR Program is to create a pool of candidates from under-represented populations with proven readiness to enter apprenticeships. The RCAR program will provide recruitment, assessment, apprentice readiness training, basic skills remediation, stipends, drug screening, and other supportive services to meet the road construction workforce training needs of Michigan. Regional partners, including Saginaw Midland Bay Michigan Works, community and faith-based agencies, unions and other stakeholders, will collaboratively develop a community-based outreach plan to attract and recruit eligible participants for the RCAR Program. The goal is to train 20 participants through the RCAR program, scheduled to begin April 28, 2008 at Delta College.

23. MOSQUITO CONTROL: (Human Services Committee)
Contact Person: Randall Knepper, Director, 755-5751

Our 2008 control season officially began on March 26th with the detection of spring *Ochlerotatus* larvae in seasonally flooded woodland pools. The following few weeks we experienced two significant rainfall events that maximized woodland flooding and produced significant larval densities. To control these spring mosquitoes our aerial larviciding program began on April 15th with completion on April 19th. A total of 45,360 acres of mosquito habitat were treated.

We were again successful in securing permits to larvicide the Shiawassee National Wildlife Refuge, and the Shiawassee and Gratiot-Saginaw State Game Areas. This was a contentious process and there is no guarantee that securing permits next year will be any easier or even successful. Now that the deadline of our aerial application has been met it is our hope to meet with both federal and state officials to try and make the permit process more accommodating. Only time will tell if we are successful in this goal!

As in past years Mosquito Control staff judged science fair projects this March at the Saginaw County Science and Engineering Fair and selected winners for two awards sponsored by our agency. This year's winners were:

Junior Division: Kavita Raval – Maximizing Oil Production Using Plant Nutrients, Carbon Dioxide And Low Temperatures On Algae, *Nannochloropsis* Species.

Senior Division: Lauren Verner – A Study Of The Effects Of Roadside Mosquito Spraying On Lichens In The Gratiot-Saginaw State Game Area.

Our first wave of seasonal staff began working on Monday, April 28th. Additional staff will report during the next few weeks until we are fully staffed in June.

Nighttime spraying for adult mosquitoes should begin sometime during the first couple weeks of May. Adult mosquito emergence is weather dependent thus the timing to begin spraying is always speculative.

Our first tire drive of the season will be the week of May 19th-23rd, for details of daily locations please visit our website at www.scmac.org.

24. MSU EXTENSION: (Human Services Committee)
Contact Person: Ruth Miller, Director, 758-2500

Expanded Food and Nutrition Education Program (EFNEP), Deanna East - The Expanded Food and Nutrition Education Program (EFNEP) assists low-income families and youth in acquiring the knowledge, skills, attitudes, and changed behaviors necessary for nutritionally sound diets and to contribute to their personal development and improvement of total family diet and nutritional welfare. EFNEP is among the best tools developed to combat the increasing overweight and obesity rate among adults and youth. After six one-hour in-home lessons, 196 Saginaw County EFNEP participants have shown significant improvement in behavior with 96% of participants improving in nutrition practices (healthy food choices, eating fruits and vegetables, read nutrition labels, children eating breakfast), and 74% of participants showing improvement in food resource management practices (planning meals, comparing prices, not running out of food, and using a grocery list). Along with these statistics, 65% of participants showed improvement in food safety practices (thawing and

storing foods properly). The Expanded Food and Nutrition Education Program continues to show positive benefits to Saginaw County participants.

Sugarbeet Advancement, Steve Poindexter - Michigan State University Extension Sugarbeet Advancement program has been active in solving sugarbeet production problems that reduce yield and profitability. A survey conducted this year indicated that 22% of the sugarbeet fields tested positive for Sugarbeet Cyst nematode. This pest, in high populations, has reduced yields by as much as 15 tons or equivalent to \$500 acre. This pest is estimated to cause between 5-10 millions dollars loss per year. Research and educational efforts by Extension has shown growers how to manage the pest to minimize the impact. Oilseed radish is now commonly used as a trap crop to lower nematode populations along with increased use of new nematode tolerant varieties. Currently about 50% of the acres that need a resistant variety have this variety planted. This alone is expected to improve industry revenue by as much as \$5 million dollars.

Together We Can Co-Parenting Classes, Angela Harris - MSUE Saginaw has been offering the Together We Can program over the last year. The goals of this curriculum are: To prepare unmarried parents to set goals to promote a healthy future for their children, establish a positive co-parenting relationship that enables them to work together in raising their child, to ensure the on-going sustained involvement of both parents, encourage the on-going payment of child support and provisions of other forms of support by the non-custodial parent, to make healthy decisions with their child's best interest in mind about romantic and couple relationships, and to encourage goals that formulate a plan for their child's future.

The Together We Can curriculum is an eight week series. Parents who attend the first class receive a \$10 Meijer gift card. Those who attend six sessions receive an additional \$25 Meijer gift card and those who attend all eight will receive an additional \$15 Meijer gift card. This program is open to any individual or couples who have children and are unmarried. The classes have been offered in a variety of locations including: MSUE office, churches, Head Start, Arete House and schools. So far we have graduated 35 participants and have 8 parents currently enrolled.

25. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County is facing a new challenge regarding the new VoIP (Voice over Internet Protocol) where people subscribe various companies for new phone service over internet connections. Many users may not realize that the 9-1-1 technology doesn't work until they actually need to use it. Users report busy signals, or being connected to the wrong substation - one user was apparently even connected to an insurance agent.

There's a push on the state level to regulate VoIP, many lawmakers claiming they're concerned unregulated 911 services could prove dangerous, when in reality they're primarily interested in tapping into the potential tax revenue. But as VoIP becomes more popular, and some users consider ditching their land-line, there's emerging questions about who will ensure that these services work as advertised.

We continue to work with all cellular providers in Saginaw County to become Phase II compliant. We are one of the first counties in Michigan to attempt to test Phase II, which would allow the name and cellular number of the user, along with the coordinates, to place the cellular caller within 300 feet of where the call is being received. Testing began in January 2003 and as of April 2006; we have ten (10) cellular companies Phase II compliant. As of 2008, we continue to work with various wire less to

close the distance of coordinates to better serve the wireless customer during an emergency situation.

The State of Michigan new Surcharge Law starts July 1, 2008 but sun sets in February 8, 2009. We are working very hard with our State Legislators in correcting over coming several of the issues with this new law.

26. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Be sure to Try the Trail on Tuesday, June 3rd and June 17th. Join us at the Van Wormer Road parking lot of the Saginaw Valley Rail Trail where we will answer your trail related questions. Saginaw County Parks has teamed up with the Michigan Recreation and Park Association and Blue Cross Blue Shield as part of the Walk Michigan/Walking Works Events. Each night you attend the event and travel at least a mile on the trail your name will be entered into a drawing to win a trip to Mackinaw Island (4 day/3 night stay at Mission Point Resort, August 29-September 1, 2008).

Dog Days of Summer will be held on Wednesday, June 4th and June 18th at Imerman Memorial Park. Bring your dog pal(s) out to the Dog Days of Summer and you'll have the opportunity to meet other dog owners who love their companions as much as you do.

Watch the Great Lakes Loons Baseball on Sunday, June 8th at Dow Diamond as the Great Lakes Loons take on the West Michigan Whitecaps.

You won't want to miss Pond Life on Wednesday, June 11th at the William H. Haithco Recreation Area. Join Saginaw County Mosquito Abatement and Saginaw County Parks to explore the edges of Haithco Lake and small ponds to discover the aquatic life within.

See Skins and Skulls on Wednesday, June 11th at the William H. Haithco Recreation Area. Learn the differences between herbivores, carnivores, omnivores and insectivores and the adaptations that make mammals so special.

Join us for Edible Art on June 12th at Imerman Memorial Park. In this class, the art is as much fun to eat as it is to make.

Join us for Basic Fly Casting on Tuesday, June 17th at the William H. Haithco Recreation Area. In this class you will learn the basics of casting (using the ten and two position), line retrieval and how to tie a fly on your leader. We will be fishing in this class so adults must possess a valid Michigan fishing license.

Get up to your elbows in ooey goeey fun by attending Ooey Goeey Art on Wednesday, June 18th at Imerman Memorial Park.

Learn to kayak by attending Beginning Kayaking on Thursday, June 19th and Tuesday, June 24th at the William H. Haithco Recreation Area. In this beginning kayaking class you will learn the differences between kayak styles and canoes along with discovering that kayaks are very stable and easily maneuverable boats. Class sizes are small with a maximum of six people.

Bring your little one(s) and their favorite stuffed friend to the Teddy Bear Picnic on Thursday, June 19th at the William H. Haithco Recreation Area. We'll drink bug juice (fruit punch), eat ants on a log, take a small hike and play games.

Swim the lake on our Lake Swim Mornings, Saturday, June 21st and June 28th at the William H. Haithco Recreation Area. Whether you are in training for a triathlon or just like to swim long distances, on these designated mornings you can swim across 40 acre Haithco Lake. All swimmers must be able to swim across the lake and back without assistance.

Kids will enjoy Camp elements from Monday, June 23rd to Friday, June 27th at the William H. Haithco Recreation Area. This is five days of outdoor fun designed for children 6-11 for only \$25. Each day of camp will have daily activities that include crafts and games that coordinate with each day's theme.

Learn Basic Fishing on Tuesday, June 24th at the William H. Haithco Recreation Area. In this class you will learn the basics of fishing from rigging a pole to tying and baiting a hook. This class is perfect for children as well as parents or guardians who want to take their children fishing. We will be fishing in this class so adults must possess a valid Michigan fishing license.

Watch the Jammin Dulcimers in the Park on Friday, June 25th at the William H. Haithco Recreation Area. Join the Saginaw Subterranean Strings Hammered Dulcimer Club for this free concert.

Pottery Classes are being offered at Space Studios in Midland. Choose your start date and come once a week for four to eight weeks. Classes run mornings, afternoons and evenings, Monday-Saturday. Fees include instruction, use of tools, glazes, and clay.

27. PERSONNEL DEPARTMENT: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

New Employee Orientation Sessions: Orientation sessions for seasonal employees were held in March at Mosquito Control and will be held in May for Parks and Recreation. Orientation Sessions for individuals hired since the January sessions will be held in June. Departments with employees who need to attend will be notified by Personnel several weeks in advance of the sessions. If you have any questions regarding the orientation sessions, please call Personnel at 790-5213.

28. PLANNING: (County Services Committee):

Contact Person: Doug Bell, Planning Director, 797-6800

TRANSPORTATION PLANNING – SMATS continues to amend the Transportation Improvement Program for 2008 – 2011 as new projects are brought forward. So far, the SMATS committees and staff have approved 23 amendments of the TIP. Many of the changes are due to MDOT projects on state highways. However, some of the local projects include safety improvements for the Barnard and McCarty intersection this year, reconstruction of portions of East Genesee in the City of Saginaw in 2009, and funds for public transit services provided by STARS. Right now, the total commitment for transportation projects in Saginaw County for 2008 stands at \$21.4 million. This includes \$15.3 million in federal funding.

LOCAL PLANNING & ZONING – In February, the State Legislature repealed the Township, County, and Municipal Planning Acts, and replaced them with a single new statute, the Michigan Planning Enabling Act. The new act takes effect September 1, 2008. MSU is sponsoring a series of 29 training workshops around the state in May and June to familiarize local officials with the new act and its requirements. Training locations include Frankenmuth on May 29th and Mt. Pleasant on June 25th.

29. PUBLIC HEALTH: (Human Services Committee)
 Contact Person: Natasha Coulouris, Health Officer, 758-3818

Public Health Week was celebrated April 7-11, 2008, with Jayne Heringhausen, RN, being selected as Employee of the Year; Sister Phyllis Klonowski was the recipient of the Richard Calley Distinguished Service; and Spirit of Public Health awards will be presented to Lynnette Royer, Lori Bill, Carol Glenn, Dawn Hallwood, and Kimberlee Burlingame.

Presentations by Family Planning & STD staff were completed at Wolverine Correctional Facility. They spoke at Wolverine for two mornings a week for a six week period regarding reproductive health, birth control and STD's.

In recognition of "Cinco de Mayo", the Saginaw County Department of Public Health's Cultural Competency Committee is presenting "Contributions of Hispanic Americans to our Society and the Price They Pay". This will include a closer look at the history of Hispanic Americans in the US, the current health and economic status of Hispanic Americans, and the impacts of immigration reform. The presentation will be given at the Bennie T. Woodard, Jr. Public Health Center on Friday, May 2nd in Room 109 at 11:45 a.m.

30. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)
 Contact Person: Jim Koski, Public Works Commissioner, 790-5258

Progress is continuing daily as we are working with Hemlock Semi Conductor in moving the McClellan Run drain. As a result of relocating the drain from with inside the plant, allows Hemlock Semi Conductor to expand their facilities.

The new Kasper Drain, located in Tittabawassee Township is currently under construction. The target date for completion is spring 2008.

As of October 1, 2007, 90 new soil erosion and sedimentation control permits were issued along with 45 renewals.

31. PURCHASING: (County Services Committee)
 Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

Vehicle Bids-2008 - Bids were solicited to purchase (5) Police Package Sedans and (3) Police Package SUV's. The low bid meeting specifications was awarded to Zehnder Chevrolet. The purchases and funding sources are listed below:

(3) Chevrolet Impala Police Sedans	Motor Pool (Fund #661)	\$18,433.50/ea	\$55,300.50
(1) Chevrolet Impala Police Sedan	Plus (Fund #280-34204)	\$18,433.50/ea	\$18,433.50
(1) Chevrolet Impala Police Sedan	RP Millage (Fund #205)	\$18,433.50/ea	\$18,433.50
(3) Chevrolet Tahoe Police Package	JAG (Fund #280-30165)	\$26,677.95/ea	\$80,033.85

Pest Control Services-Quotes - Quotes were solicited from vendors to provide pest management services for (14) Saginaw County facilities. A contract was awarded to The Bug Guys. Quotes were received as follows:

The Bug Guys	\$463.00/Month	\$5,556.00/Year
Terminix	\$495.00/Month	\$5,940.00/Year
Rose Pest Solutions	\$625.00/Month	\$7,500.00/Year

Color Copiers-MI Deal Contract - (2) Color printer/copiers were replaced by the SCDPH. The State of Michigan MIDeal cooperative purchasing contract was utilized and the Purchase Order was issued to Ikon Office Solutions for (2) Ricoh MP C4500 Printers including a saddle stitch finisher and 2/3 Hole Punch option. The total purchase was \$23,044 or \$11,522/each.

Digital Court Recording Equipment-District Court - (6) Digital Court Recorders and related accessories were purchased from BIS Digital in the amount of \$51,261.94. The Court researched other manufacturers and found the DCR equipment was superior in quality, capabilities, enhancements and meets the requirements of the State Court Administrators Office. BIS Digital is a sole source vendor of the DCR equipment.

Parks & Recreation Grounds Equipment - A John Deere Gator CX with optional optional accessories was purchased from John Deere Government Sales c/o Bader Brothers in the amount of \$4,837.24. This purchase was made under the State of Michigan MIDeal cooperative purchasing contract.

32. RETIREMENT:

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans – 463 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of May 1, 2008 while 201 employees remain in the MERS Defined Benefit Plan.

Employment Separation Option – The 20 and out window opened as of April 1, 2008, and since its opening, there were 17 employees opting to retire as of April 1 and another 6 employees opting to retire effective May 1. The window will be open until September 30, 2008 for any employee with 20 years of service as of September 30, 2008.

**ATTACHMENT A
HUMAN SERVICES COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Spring 2008	Completed secured approval

**ATTACHMENT B
COUNTY SERVICES COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Ongoing 2008	Construction in progress. Dredging to start in 2008.

ATTACHMENT C
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2006 / 2007 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	April 2008 Board Meeting	Completed
2008 / 2009 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 23, 2008 Board Meeting	First draft delivered May 1, 2008
Prepare Capital Improvement Plan for 2008 / 2009	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2007 / 2008 Budget.	September 23, 2008 Board Meeting	First draft delivered May 1, 2008

ATTACHMENT D
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Develop Negotiating Strategies for Expired and New Labor Contracts	Two of sixteen Labor Agreements expired in 2007 and need to be finalized	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Ongoing 2008	County staff members are currently in negotiations with two labor groups.

ATTACHMENT E
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2008	Last meeting was March 28, 2008

ATTACHMENT F
EXECUTIVE COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF MAY 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	April 1, 2008	Completed
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chair Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 1, 2008	Completed
Annual Newspaper Fold	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2008	Work to begin in May, 2008