

INFORMATION ONLY

November 7, 2007

Cheryl M. Hadsall, Chair
Saginaw County Board of Commissioners
111 South Michigan
Saginaw, MI 48602

RE: MARC-ING REPORT – November 2007

Dear Madam Chair:

The Marc-ing Report is a summary of activity taking place in departments and/or agencies that report directly or indirectly to the Controller/CAO. The Marc-ing Report can now be accessed through the County web site www.saginawcounty.com/Controller. Please use this site to obtain your copy. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill
Controller/CAO

MAM:clb

c: Department Heads
Controller's Office

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MARC-ING REPORT- NOVEMBER 2007

1. AIRPORT: (County Services Committee)
Contact Person: Michael E. Thompson, Administration Director, 790-5209

Capital Improvement Summary: Apron/Taxiway Project Phase II - A \$265,000 project with a local share of \$16,000. Continuation of various facility upgrades and repairs including: rehabilitation of the main runway, taxi street and terminal apron in addition to relocation of the fuel farm.

Instrument Landing System Project: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing and at the discretion of the FAA (Federal Aviation Administration).

Five-Year Development Plan and Airport Layout Plan: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding. This year, there will be an additional airport layout plan will be prepared to identify future strategic planning for both long and short term airport development.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)
Contact Person: Mark Wachner, Animal Care Center, 797-4500

Budget issues and day to day operations have occupied the majority of our time.

We will be starting the annual straw drive in November. These donated bales are used to provide winter insulation for outdoor dogs.

3. BENEFITS & PAYROLL: (Labor Relations Committee)
Contact Persons: Amy Deford, Retirement Administrator, 790-5577
Kristine Manwell, Payroll & Benefits Supervisor, 790-5216

The new Social Security Wage Base for 2008 is \$102,000. As in prior years, there is no limit to the wages subject to the Medicare tax; therefore, all covered wages are still subject to the 1.45% tax.

The FICA tax rate, which is the combined social security tax rate of 6.2% and the Medicare tax rate of 1.45%, remains at 7.65% for 2008. The maximum social security tax employees and employers will each pay in 2008 is \$6,324.00.

Employees are reminded to review their W-4 status and to file a new W-4 if their filing status or number of withholding allowances will change in the upcoming year.

Checks for payroll ending November 17, 2007 will be dated November 21, 2007. Longevity checks will be dated November 16, 2007.

4. BOARD OF COMMISSIONERS: (Executive Committee)
Contact Persons: Cheryl Hadsall, Chair
Kaye V. Schultz, Board Coordinator
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of November 1, 2007. These issues are attached and identified as ATTACHMENT A-F. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. BUDGET: (Budget & Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

On September 18, 2007, the Board of Commissioners adopted the Fiscal Year 2007/2008 Operating Budget. The total County Operating Budget was approved in the amount of \$148,116,925, a 2.44% decrease over the Fiscal Year 2006/2007 Budget. The total General Operating Fund Budget was approved in the amount of \$46,837,125, an increase of 3.54% over the Fiscal Year 2006/2007 Budget.

6. BUILDING AUTHORITY: (Appropriations Committee)
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Wednesday, October 10, 2007. The Authority reviewed financial information and the parking lot lease for the Morley Building. The Authority decided to hire Capstone Realty to conduct an appraisal of the Morley Building.

The Authority reviewed the status of its various accounts, including the closeout of the Mental Health Homes Maintenance Fund, since the Mental Health Authority paid off the debt for its ten homes.

The next Building Authority meeting will be scheduled at a later date.

7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

On September 18, 2007, the Board of Commissioners adopted the 2008-2012 Capital Improvement Plan for the 2007/2008 Fiscal Year. The grand total of the Priority A items was \$409,600 with \$98,000 coming from unrestricted Public Improvement funds

8. COMMISSION ON AGING (COA): (Human Services Committee)
Contact Person: Karen Courneya, Director, 797-6880

Staff day at the Commission on Aging was a resounding success. Tim Genovese provided us with a very informative presentation on emergency management activity and how it affects us as human service providers. Other speaks dealt with Time Management activities and suggestions and hints of how to interact with clients and associates who may have a hearing loss. We continue to serve the elderly as we continue our day to day operations for the County of Saginaw.

9. **COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)**
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections is in the process of submitting the 2007 Fiscal Year End Financial Report to both the State of Michigan and the County Financial Services Department. The State Office of Community Corrections also requires a Year End Program Report outlining Objectives and Conditions, Sanctions and Services, and Residential Services.

The Program Reports indicate the Pretrial Programs, MOR (electronic monitoring) and Day Reporting saved 25,745 jail bed days in FY 2007. The Cognitive Programs saved 230, Jail Utilization Program saved an estimated 15,000, Drunk Driver Jail Reimbursement Program saved 2,098 days and the alternative sentencing for Residential Service at Tri-CAP saved 13,984 jail bed days. Without these Community Corrections programs the jail population could increase by 156 inmates per day.

The Community Corrections Advisory Board has two open board positions, one for a member representing media/communications and the other representing business.

10. **CONSTRUCTION PROJECTS: (County Services)**
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time.

11. **COUNTY EVENT CENTER: (County Services Committee)**
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

The Dow Event Center has another busy fall and holiday season scheduled for this year.

TheDow will host **Blue Man Group: How to be a Megastar 2.1** on November 14, 2007. The Blue Man Group has sold out stadiums all over the world and is now paying a visit to Saginaw on the third leg of their U.S. tour. Audiences rave about Blue Man Group's unique form of entertainment, which blends modern day Vaudevillian elements, comedy, and music with science, art and technology. Tickets are on sale for \$87.00 and \$51.50 per ticket; County employees are eligible for a Group Rate discount. Contact Stephanie at x5212 for more information.

There is entertainment for the entire family as well. The Wiggles performed again in TheDow on October 30, 2007, to an enthusiastic audience. TheDow welcomes back the **Sesame Street Group in "When Elmo Grows Up"** on December 4 and 5, 2007. Tickets are on sale now for \$23.50, \$20.50, \$15.50, and \$12.50. **The Shrine Circus** will be back in the Arena January 17-20, 2008. **Monster Jam** Monster Truck Racing is scheduled for March 7-8, 2008. **Disney's High School Musical on Ice** will be performed on March 19, 2008. Tickets are on sale now for \$46.00, \$33.50, \$24.50, \$20.50, and \$15.50 each. There are also group rates available.

The Broadway in Saginaw series continues with **Hairspray**, on Sunday, December 2, 2007, at 3:00 p.m. This mega-hit, the winner of eight 2003 Tony Awards, including Best Musical, is piled bouffant-high with laughter, romance, and enough deliriously tuneful new songs to fill a nonstop platter-party. Other shows in the Broadway in Saginaw Series include **The Producers** on January 10, 2008; **RENT** on February 19, 2008; **Ring of Fire** on March 28, 2008; and **Movin' Out** on April 13, 2008.

CMI Christmas brings **NOEL**, a 35th Anniversary Celebration featuring Thurlow Spurr and the Michigan Ohio Concert Choir to the Theater on November 16, 2007. Bill Gaither & The Gaither Vocal Band with Ernie Haase and Signature Sound will perform on November 17th, 2007. Comedian Jeff Dunham will bring his "Spark of Insanity" tour to the Theater on November 18, 2007.

The **Saginaw Spirit's** sixth season continues in Wendler Arena with five home games in November and five home games in December. Visit www.doweventcenter.com or www.saginawspirit.com for the complete 2007/08 schedule. The **Michigan High School Athletic Association's Quarterfinals** will take place in the Arena on March 4, 2008.

The Dow Event Center boasts various areas to hold meetings, conventions, receptions and other events. To make arrangements for events in the Hall, Atrium, or Garden Room, please contact Bill Stec, Director of Food & Beverage, at (989) 759-1339.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit the Dow Event Center's web site for an event calendar, which is updated through January 2008, and seating information at www.doweventcenter.com

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)
Contact Person: JoAnne Crary, President, 754-8222

In the 3rd quarter of 2007, SFI assisted six companies that invested \$1.22 million that will create nine jobs and retain 53 jobs.

Allied Tool & Machine Co., located in Buena Vista Charter Township, is expanding in order to meet increased orders and new contracts. The company purchased new machining and computer equipment, and has expanded one of its buildings, for a total investment of \$375,575. Allied Tool and Machine currently employs twenty-seven people and will add one full-time position.

InCal Technologies expanded for the third time over the past year at it's recently opened location in Buena Vista Charter Township. The company invested nearly \$190,000 in capital improvements and the addition of machinery. InCal Technologies specializes in providing dimensional calibration and Zeiss inspection coverage.

Ranger Tool & Die Co. has completed its third investment in less than a year. The company purchased \$103,448 worth of CNC equipment, due to increased demand for its products. Ranger Tool's latest purchase, which will result in the hiring of a new employee, puts the total investment amount by the company at just under \$350,000 for the year. Ranger Tool is located at 317 S. Westervelt Rd. in the City of Zilwaukee.

Saginaw Machine Systems and Wright-K Technology, Inc. have joined a collaborative of 15 companies competing for one of two remaining Tool & Die Recovery Zones. SFI, City of Saginaw and the Saginaw City Manager teamed up to assist the companies with the incentive program that is new to Saginaw. In addition to tax relief, the collaborative will provide networking opportunities, potential for joint purchasing and the introduction to new customers -- providing diversification and growth opportunities.

Zatkoff Seals & Packings added 5,000 sq. ft. of warehouse space to its existing facility in the Bridgeview Center Industrial Park in the City of Zilwaukee. The company also purchased new racking systems to accommodate the increased inventory. Zatkoff Seals is a provider of gaskets, o-rings and molded rubber products for a wide variety of industries since 1959. The expansion project totaled \$552,000 and will create one job.

Eight Saginaw County companies received \$150,000 in worker training grants through the Saginaw Midland Bay Michigan Works! SFI partners with the organization in the application and distribution process.

The SFI Procurement Technical Assistance Center assisted five area companies attain 51 state and federal government contracts valued at \$897,930.

SFI President JoAnn T. Crary has been reappointed by Governor Jennifer M. Granholm to the Michigan Economic Development Corporation (MEDC) Executive Committee. The MEDC is the economic development organization for the State of Michigan. Crary will represent the private sector for a term expiring April 5, 2015.

SFI recently was selected as one of Saginaw Midland Bay Michigan Works! Partners of the Year for 2007, along with Bay Future, Inc. and Midland Tomorrow. The economic development organizations were praised for outstanding service to the region. Michigan Works! noted the Hemlock Semiconductor Corp. expansion, proposed power plants in Bay and Midland Counties and GM's investment in Saginaw Metal Casting Operations.

SFI was also recognized at an Economic Development Marketing Competition sponsored by the Michigan Economic Developers Association. SFI, representing a community between 100,001 to 500,000, received first-place for its annual report in the Print Marketing Materials Category.

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)

Contact Person: Timothy Genovese, Director 790-5434

We are currently working with the region on the regional Homeland Security Grant. Regional planning and projects continue to take up more and more of our time.

We plan on hosting a citizen emergency response training class this fall with a portion of the \$10,000 Citizen Corps grant we received this year.

We hosted a County family preparedness day on September 30th At the Kern pavilion in Frankenmuth. This was a prelude to kick off our "Get Ready Saginaw County" campaign. This is a twelve month Citizen Preparedness Program that focuses on doing one thing monthly in preparation for an emergency. We received two private grants for Citizen Corps for \$5000 for these projects.

We now have 92 members. We are continuing to train and recruit new members. We meet every second Thursday of the month at covenant hospital at 6:30 pm.

We activated the EOC on October 30th and 31st in order to prepare for additional calls that were anticipated during the eve of and Halloween Night.

14. EQUALIZATION: (County Services Committee)
Contact Person: James Totten, Director, 790-5262

The Equalization staff is preparing to print property tax bills for 28 of the 30 taxing jurisdictions in Saginaw County. This includes entering all the requested tax rates, the finalizing of all the special assessment rolls and the completion of any requested parcels splits and/or combinations. This process also includes coordinating with the Public Works Department for the upload of the drain assessments. The anticipated date to start printing the bills is November 13. Approximately 58,000 tax bills will be printed. Besides printing the tax bills, the Department will be printing two copies each of the tax rolls, special assessment rolls and cross-references. This project should be completed by November 22. This entire project has to be coordinated with Information Systems and Services, which does the actual printing work.

The Department is proceeding with the equalization studies in the various classes of property in Saginaw County. These studies are used to determine the ratios and multipliers to be applied to the various classifications of property in all the cities and townships for the 2008 assessment year. Studies are to be completed by December 31.

The Department is nearly completed with the conversion to the BS&A Equalization software. Equalization is working with Information Systems and Services to create a "live" property information website. Any changes made to the database in Equalizer will appear on the website almost instantly. We are also working on an automatic nightly update to the mainframe for our mainframe users and the GIS website. In conjunction with the updated property information search ISS is also working on updating the entire Equalization Department website.

The State Tax Commission has just published a bulletin on the new exemption from school taxes for industrial personal property and partial exemption for commercial personal property. These exemptions are part of the new Michigan Business Tax legislation. Industrial personal property will also be exempt from the 6 mills State Education Tax. Personal property will not be exempt from County and Local Unit taxes but will receive a credit against their business tax. This legislation will require a change, beginning in March of next year, in how we report properties that are exempt from school operating tax as well as a number of other forms and our tax bills.

15. FINANCIAL SERVICES: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

The Financial Services Department is beginning the closeout process for Fiscal Year 2006/2007 in preparation for the year-end audit by The Rehmann Group. Preliminary September 2007 financial reports are currently available to departments and the final general ledger closeout for Fiscal Year 2006/2007 is scheduled for November 30, 2007.

We have also begun the conversion process to allow departments to print their claims remotely using their laser printers. Each department will be contacted directly by ISS to have a print session set up for those individuals entering claims and a one-on-one training session will also be scheduled to review the process and answer any questions.

ISS has also put out several instruction guides on the intranet that departments can access and review regarding the claims entry procedures, request to add a vendor and purchase order procedures. These instruction guides can be found at <http://local.saginawcounty.com> then by clicking on the "Controller-Purchasing-Finance" link on the left side of the web page.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888
Raymond Bartels, Commissioner
Marc A. McGill, Controller

Operating results for the eight month period ended of August 31, 2007 continues to reflect profits of the Behavioral Medicine Center and Medical Rehabilitation Center with significant operating losses in the Extended Care Center and Chemical Dependency Center which are offset by millage support resulting in a year to date loss, before the recognition of the value of interest paid by millage monies as contributed capital, of \$(48,903). This compared to a profit of \$125,868 for the eight month period ended August 31, 2006. As recommended by the Certified Public Accountant firm that performs the audit of HealthSource Saginaw's financial statements the interim financial statements now recognize the value of interest paid by millage monies as contributed capital. Thus, after this recognition of \$129,585 the profit for the month of August 2007 was \$145,136.

The organization provided 59,517 days of inpatient care, 3,773 units of Outpatient Physical, Occupational, and Speech Therapy with 6,302 outpatient visits to our psychiatrists and behavioral therapists during the eight month period ended August 31, 2007. During March, 2007 the Board of Trustees designated \$6,000,000 of former operating cash for use in the construction program. Thus unrestricted operating cash balances have been reduced to \$1,575,174 at September 30, 2007.

Filing of certificate of need (CON) documents with the State of Michigan took place on February 1, 2007 for licensing of 20 new psychiatric beds and delicensing 20 medical surgical beds. Approval of the licensing request was granted in July of 2007. The increased bed capacity in the newly constructed Psychiatric Center should eliminate denials to the unit when psychiatric beds are filled.

Phase I of the Building and Renovation Project consisted of construction of a new mechanical room, a new maintenance/storage garage, and new parking areas. Construction of Phase I began in January 2006 and was completed in May 2006. Hazardous waste removal and demolition of minor sections of the existing facility and the existing boiler/mechanical house to provide for new building placement was completed in August, 2006. Phase III construction of cement foundations and flooring, and the steel structure for pods C, D, E, F and G began in early August, 2006 and was complete by the end of 2006. Completion of pods C, D, E, F, and G is projected for the winter of 2007. At that time 135 long term care residents and all psychiatric and chemical dependency inpatient and outpatient services will move to newly constructed areas. Removal of hazardous waste and demolition of vacated areas will then occur enabling completion of pods A & B and the areas to be remodeled for occupancy scheduled for late 2008. Presently the building and remodeling project is over 50% complete.

In January 2007 the Board of Trustees approved additional expenditures for the Building and Renovation Program at HealthSource. The additional expenditures relates to 1) increased psychiatric bed capacity to meet the increasing needs of the community 2) An integrated Security/Communications System to assure the highest level of safety and security for the patients/residents/clients, visitors, staff and the community 3) Speeding up repairs to the existing buildings and continued replacement of moveable furniture and equipment to provide a more home-like environment for those served by HealthSource. Funding the additional expenditures is anticipated to be through the use of internal funds. Additional tax support for the project is not being considered.

The State of Michigan's 2008 budget proposal includes numerous areas reducing Medicaid program funding. The status or success of these proposals can not be determined at the time of this writing. Medicaid and Medicare are a major payor source of program services furnished by HealthSource.

The financial strength and wellbeing of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out its Mission and complete the new building and replacement program. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)
Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 400+ projects. This is in addition to handling the daily problems with the more than 900+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

December Tax Bills – The Winter Tax Bills will be printed and distributed in the coming weeks. This run normally includes about 58,000 bills and 10,000 pages of tax rolls.

Dog Licenses – November is also the time for Dog License renewals to be processed. We normally process about 14,000 renewal forms. These forms are pressure sealed and ready for the mail.

Defective PC Motherboards – We recently became aware of a high number of failures on two specific models of Dell workstations. After working the issue through the normal Dell support structure, we were informed that there was a “known issue” with defective capacitors on the motherboard. The workstations were out of warranty, but Dell agreed to replace the motherboards with the defective parts. We inspected nearly 100 workstations and replaced about 10 motherboards that contained the defective parts.

Online Travel Expense Form – This new system is currently being tested and will soon be ready for general use. It allows for the online entry of mileage and other reimbursable expenses with greater detail and justification than the current manual system. The reimbursement request is then electronically forwarded to the appropriate supervisor for review and approval. If approved, a claim will be automatically created in the finance system. This web based system was originally developed for the Health department, but will be useful for other departments as well.

Computerized Building Entry System – Many hours have been invested assisting the Maintenance Department with the installation of computerized entry systems for the Health Department and Juvenile Center. Some functions of the vendor supplied equipment did not work as advertised. A great deal of interaction with the vendor and the developer were required to resolve the issues, but both buildings now have the same system as the Courthouse. Access to all three buildings can now be controlled remotely.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)
Contact Person: Benita Snyder, Jail Reimbursement Coordinator 790-5584

Revenue for Fiscal Year 2007 from the State of Michigan for Parole Holds and Diverted Felons is \$476,910 which is 112% of the projected revenue budget for fiscal year 2007. This office continues to notify the circuit court bench which offenders are eligible under the Jail Reimbursement program as diverted felons.

Additional revenue for reimbursement from inmates (room/board, medical/property damage, and work release), collection agencies, OUIL 3rd grant and other revenue at Year end is \$103,559.63 which exceeds the budget expectation of this group. The SCAAP grant was award originally for \$8,828 additional funds were allocated and an additional \$1,019 was awarded for a total of \$9,847.

The revenue from Federal Bed Rental for FY 2007 is \$239,772. This office is responsible for tracking these inmates and invoicing this revenue source. However, it is not part of the Jail Reimbursement revenue budget.

19. LABOR CONTRACTS: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

At their September meeting, the Board of Commissioners ratified contracts with the Sheriff's Department's Deputies and Corrections Officers/Clerks units. Negotiations remain ongoing with the Sheriff's Department's Sergeants and Juvenile Detention's Supervisors' and Youth Care Specialists' units

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	173	09/30/09
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/09
TEAMSTERS - PUBLIC HEALTH NURSES	21	09/30/09
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	5	09/30/08
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/08
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/08
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	115	09/30/08
AFSCME - PROSECUTORS	18	09/30/08
UAW – MANAGERS	66	09/30/08
UAW – PROFESSIONALS	73	09/30/08
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	23	09/30/08
POLC - SHERIFF UNIT II-SGTS.	15	09/30/07
GELC – DETENTION CENTER SUPERVISORS	4	09/30/07
GELC - DETENTION YOUTH CARE SPECIALISTS	24	09/30/07
POAM SHERIFF UNIT I (312 ELIGIBLE)	5	09/30/09
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	57	09/30/09

20. MAINTENANCE DEPARTMENT: (County Services Committee)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

COURTHOUSE: Completed renovations of the Emergency Operations Center/Conference room area which included; installing a separate electrical panel for the operation of running a generator for this area in emergency situations. Added two security cameras to cover hall in front of Judge McGraw's Courtroom to provide more detailed coverage

HEALTH DEPARTMENT: Will be starting major renovations to Suite #409, turning it into a security command control center to be used during emergency situations.

GROUNDS MAINTENANCE: Installed new outside lighting on the South end of the Courthouse. This area has been excavated and new benches were installed. In the process of fall clean-up at all county agencies. Ground sprinkler systems have been winterized. Inspections and necessary repairs are currently underway on all salt-spreaders and equipment that will be needed for the upcoming winter months.

JAIL: The ceiling tile replacement project has been completed. Ceiling tiles and lighting were replaced on the entire second. Tiles were also replaced in the basement kitchen area.

JUVENILE CENTER: Proximity Reader has been installed and is now operational with all employees using the same type of security badges as the Courthouse/Sheriff Department buildings.

MISCELLANEOUS: Transported/collected all county items for the auction that took place in September. The Maintenance Department is currently in the transition period from the cooling season to heating. Routine preparation and preventative maintenance of equipment is underway with no foreseen problems. Quarterly filter replacements were done on the air-handling units at all County agencies for the upcoming winter months. The annual mandated state boiler/elevator inspections were performed.

21. MENTAL HEALTH AUTHORITY:
Contact Person: Sandra M. Lindsey, CEO, 797-3400

Saginaw County Community Mental Health Authority (SCCMHA) received notice recently that they were awarded another Three-Year Accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF). This is the second accreditation that the international accrediting body has awarded to SCCMHA.

This accreditation outcome represents the highest level of accreditation that can be awarded to an organization and shows the organization's substantial conformance to the standards established by CARF. "This achievement is an indication of SCCMHA's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of practice excellence", as stated by President/CEO of CARF, Brian J. Boon, Ph.D.

CARF is an independent, nonprofit accrediting body whose mission is to promote the quality, value, and optimal outcomes of services through a consultative accreditation process that centers on enhancing the lives of the persons served. Founded in 1966 as the Commission on Accreditation of Rehabilitation Facilities, and now known as CARF, the accrediting body establishes consumer-focused standards to help organizations measure and improve the quality of their programs and services.

"We are very pleased with the results of the accreditation process," says SCCMHA CEO Sandra Lindsey. "The real winners here are consumers we serve. This accreditation means that consumers can be confident that SCCMHA has made, and will continue to make, a commitment to enhancing the quality of our services and programs."

As quoted on the CARF Survey Report "SCCMHA demonstrates substantial conformance to the CARF Standards. The clinical staff members are well qualified and bring a strong focus to the provision of high quality services and supports. This, coupled with a strong leadership and management, supports a consistent service delivery system and the organization's ability to address the needs of the persons served. The CEO's exceptional leadership and linkages with numerous individuals and groups are clear assets in dealing with the fiscal challenges being faced in the state of Michigan. The organization has both the resources and the motivation to address the areas for improvement noted. "

Programs and services surveyed included Assessment and Referral: Mental Health (Adults, Children and Adolescents), Case Management/ Services Coordination: Mental Health (Adults, Children and Adolescents), Crisis Intervention: Mental Health (Adults, Children and Adolescents), Intensive Family-Based Services: Mental Health (Adults, Children and Adolescents) and Outpatient Treatment: Mental Health (Adults, Children and Adolescents).

22. MICHIGAN WORKS: (County Services Committee)
Contact Person: Edward Oberski, Director, 754-1144

The Saginaw Midland Bay Michigan Works Administration held its annual meeting on October 8, 2007 at Apple Mountain. At the meeting, Michigan Works named Saginaw Future, Inc., Midland Tomorrow, and Bay Future, Inc. as their "Partners of the Year" for 2007.

The economic development organizations were chosen for this award based on their close and ongoing business relationships with the Saginaw Bay Midland Michigan Works Administration and their contributions to regional economic growth with projects such as Hemlock Semi-Conductor, Delphi, Saginaw Metal Castings, Consumers Energy and Vision Tri-County.

According to Saginaw Midland Bay Michigan Works! Director, Ed Oberski, "Unlike many other regions around the State, we are blessed with three outstanding and effective county-based economic development agencies."

Also, at the meeting Outstanding Service Awards were given to several Michigan Works staff members for their exceptional performance.

The keynote speaker was Michael Hayes, Vice President for Executive Relations for the Dow Chemical Company, who discussed "Regionalism".

23. MOSQUITO CONTROL: (Human Services Committee)
Contact Person: Randall Knepper, Director, 755-5751

This year's autumn weather was warmer than usual thus extending our control season compared to past years. Rainfall in late August and early September caused mosquito populations to be higher than they were during the summer months. Townships with the most significant mosquito populations were Swan Creek, Fremont, St. Charles, and Brant. Our season finally came to an end on October 5, 2007.

Mosquito-borne disease activity has also been minimal this year. So far 10 crows/blue jays from Saginaw County have been tested for WNV with all being negative. A total of 705 sentinel pheasant bloods were drawn and tested for WNV and these were all negative too. As of this report, four mosquito samples have been diagnosed positive for WNV and they were located in the townships of Birch Run, St. Charles, Buena Vista and Carrollton. We still have a few mosquito samples pending, as we have not received results from Michigan State.

Our Biology staff was busy this summer conducting insecticide bottle assays and caged mosquito test for the following adulticide products: malathion, sumithrin, and permethrin. Data collected from this testing will help us assess our insecticides uses for the 2008 control season.

Staff have already started some of our winter projects which include: repair and winterize application equipment; fabricate new spray equipment control boxes for truck mounted ULV spray units; body work on damaged vehicles; fabricate a new tire trailer; customized our new fleet of mopeds with safety applications and larviciding equipment; and the collection and analysis of data for our yearly annual report/calendar which should be completed by early December.

Our agency will be accepting summer job applications from December 1st thru January 25th. These dates are firm as we conduct job interviews during February and then have our annual training session in the middle of March. In the past few years we have been overwhelmed with applicants so it is important for students seeking jobs to meet these guidelines.

24. MSU EXTENSION: (Human Services Committee)
Contact Person: Ruth Miller, Director, 758-2500

Agriculture: High-energy prices have meant a short-term increase in profitability for the agriculture industry in Saginaw County. Increased prices for most commodities have been driven by the need for corn for ethanol production. While this improvement is welcome and appreciated, input manufacturers and suppliers have in turn recently increased prices. Fertilizer prices have increased over 50%. This has taken the fertilizer cost per acre of corn production from \$70.60 to \$107.17. In Saginaw County alone, this means an increase in farm cost of \$3.3 million on the 90,000 acres of corn grown. MSU Extension has been addressing this issue through on-farm demonstrations to evaluate reduced fertilizer rates and the inclusion of nitrogen producing cover crops. Recent demonstrations have shown an ability to cut back on nitrogen fertilizer rates through the use local plot data, pre-side dress nitrate sampling, and cover crop use. These tools will not negate the entire increase in fertilizer costs but they have the potential to save many corn growers \$10 to \$30 per acre. Mark Seamon is serving as a Michigan representative to the Great Lakes Cover Crop Initiative, which includes six other states, and Canada. This initiative is intended to assist in the education and adoption of the value of cover crops in field crop production systems. This has implications of nutrient management, reduced soil erosion, and improved sustainability in the Great Lakes crop production area.

MSUE/WIC Breastfeeding Initiative Mother to Mother Peer Counseling Program: World Breastfeeding Week August 2007. The Saginaw County BFI Team, which includes MSUE, SCDPH WIC, HDI WIC, and Covenant HealthCare, celebrated World Breastfeeding Week by reaching out to our diverse community at the Saginaw Downtown Farmers Market. Staff from all community partners worked to provide a "Rock N' Rest" tent, inviting moms to come feed or change their babies while learning about the benefits of breastfeeding and the many community supports provided for parents of young children. Along with our crew, participating moms and dads were uniform in bright pink "Got Breastmilk?" tee shirts. Through-out the day, these moms and dads along with their little ones, walked the market in shifts, distributing informational brochures and talking with market vendors, who agreed to wear our "Gold Standard" ribbons and "Breastfeed with Pride" buttons. Two student volunteers provided face painting. Gift bags and prizes were given to every mom. Local LaLeche League members joined in the festivities to share information with our BFI participants. This event allowed us an opportunity to engage our community members and share our passion for encouraging breastfeeding, with people of varying backgrounds, age, and ethnicity. We look forward to continuing our efforts of education, service and support until breastfeeding is truly the "Gold Standard" in Saginaw County.

MSUE Family Nutrition Program: Senior Project Fresh and Project Fresh: The MSUE Family Nutrition Program provides nutrition education to low-income youth, individuals, families, and senior citizens in Saginaw County. One of the opportunities we have to provide nutrition education to Saginaw County residents is through the Senior Project FRESH and Project FRESH Programs. Senior Project FRESH is provided to low-income seniors over 60 years of age, while Project FRESH is provided to WIC families. Both educational programs provide participants with coupons to purchase locally grown fruits and vegetables at participating farmers markets. The programs help educate participants in choosing new locally grown produce, store and preserve fruits and vegetables, increase fruit and vegetable consumption, and find other community resources that may benefit them. This summer, we provided nutrition education to 750 senior citizens and 1,781 WIC families in Saginaw County. Our staff covered all participating farmers markets in the Saginaw County area. We focused much attention on the benefits of eating fruits and vegetables and proper preparation and storage. We look forward to reaching such a large audience with such an important nutritional message.

25. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to strive toward the updating of its equipment at the center. Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County, handling nearly 400,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate, and reliable access to the county's public safety agencies. Thus, making Saginaw County a safer community in which to live, work, and visit.

Saginaw County is facing a new challenge regarding the new VoIP (Voice over Internet Protocol) where people subscribe various companies for new phone service over internet connections. Many users may not realize that the 9-1-1 technology doesn't work until they actually need to use it. Users report busy signals, or being connected to the wrong substation - one user was apparently even connected to an insurance agent.

There's a push on the state level to regulate VoIP, many lawmakers claim they're concerned unregulated 911 services could prove dangerous, when in reality they're primarily interested in tapping into the potential tax revenue. But as VoIP becomes more popular, and some users consider ditching their land-line, there's emerging questions about who will ensure these services work as advertised.

26. PARKS: (County Services Committee)
Contact Person: John Schmude, Parks Director, 790-5280

Remaining Fall 2007 events include:

Birds of Prey on Saturday, November 10th at the Butman-Fish Library. See bird expert extraordinaire Joe Rogers from the Wildlife Recovery Association to experience unique birds of prey up close and personal.

Science Alive! Live Animal Program on December 1st at the Butman-Fish Library. Shows begin at 1:00 pm and 3:00 pm. Experience hands-on contact with parrots, turtles, snakes or maybe a chinchilla. The presenter will discuss the special characteristics that assist scientists to classify animals.

Fall projects include:

- a. Installation of a new six seat swing set at the William H. Haithco Recreation Area
 - b. Installation of a new playscape at Price Nature Center
 - c. Installation of a new playscape at Ringwood Forest
27. PERSONNEL DEPARTMENT: (Labor Relations Committee)
Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

The 2007/08 Combined Charitable Campaign raised almost \$7,700 this year. The names of the winners of the incentive raffle are listed in the November, 2007 Personnel Newsletter.

New Employee Orientation Sessions will be scheduled again with the completion of the renovations in the ISS Training Room. Departments with employees who need to attend will be notified by Personnel several weeks in advance of the sessions. If you have any questions regarding the orientation sessions, please call Personnel at 790-5213.

28. PLANNING: (County Services Committee):
Contact Person: Doug Bell, Planning Director, 797-6800

TRANSPORTATION PLANNING – We recently completed our annual evaluation of pavement conditions on all Federal Aid roads in the county for the Michigan Asset Management Council. Each year, data is collected on county-wide pavement conditions by a team made up of staff from the County Road Commission, City of Saginaw, County Planning, and MDOT. Due to the great cooperation we received from our road agencies, we were able to complete this year's data collection in September. This is the earliest we have ever completed the field work, and way ahead of the State's November 15th deadline.

LOCAL PLANNING & ZONING – In addition to serving as the Metropolitan Planning Organization for transportation planning, the County Planning Commission continues to review the zoning changes that are proposed by the townships. To date, recommendations have been developed for about 20 proposed zoning changes in the county. This level of activity is down slightly from last year.

SOLID WASTE MANAGEMENT PLANNING – The Solid Waste Management Planning Committee has recommended funding for another ambitious set of projects in FY 2008. This will include continuation of major programs, such as those aimed at collecting and recycling electronics, waste paint, mercury, and scrap tires; and expanding the collection of household hazardous waste. County solid waste funds also go to help support the County Department of Public Health and the Sheriff's Department in their efforts to enforce regulations for proper waste transport and disposal. The Solid Waste Committee also supports local efforts to increase the use of recycled materials, such as the County Road Commission's use of asphalt containing recycled tires on paving projects.

29. **PUBLIC HEALTH:** (Human Services Committee)
Contact Person: Natasha Coulouris, Health Officer, 758-3818

The Saginaw County Department of Public Health (SCDPH) has been awarded a "Safe Routes to School" grant. The department will be working with St. Charles and Stone Schools on this initiative.

SCDPH was selected as one of the 10 recipients for the NACCHO Accreditation Preparation and Quality Improvement Demonstration Sites Project grant. The department will be looking at our local public health capacity against CDC's national public health performance standards.

Michigan Department of Community Health, Office of Public Health Preparedness conducted their on-site evaluation of the Health Department's Strategic National Stockpile Plan in August. The department's plan scored a 90.3% rating making Saginaw County's plan among the top in the state.

The 2006 Infant Mortality stats have been released. The overall MI rate dropped to 7.4/1000 with the black infant mortality rate dropping to 14.8 from 17.9 in 2005. Saginaw County rates reported 7.1/1000 which has not been this low since prior to 1989.

The Family Youth Initiative held a Family Unity Dinner in September with over 500 youth, law enforcement, and community leaders in attendance.

SCDPH will be participating in the Women's Expo which is an event coordinated by the Saginaw News that will feature GlaxoSmithKline (GSK) and the Health Department working together to further education on smoking and the benefits of quitting. A display booth interacts with expo guests by providing them with a visual print-out and look into the future should they decide to continue smoking, and whether they decide to quit. Carbon Monoxide testing will also be provided at the booth and one-on-one counseling is available with cessation experts from GSK. The display has traveled nationally to several NASCAR events and has proven to be a huge hit for the smoking population.

30. **PUBLIC WORKS COMMISSION:** (County Services Committee) (Formerly DPW)
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

174 soil erosion and sedimentation control permits were issued for the year ending September 30, 2007. This compares to 196 for the previous year. Subdivision house starts accounted for the decline, however in September – October, total numbers are comparable to 2006.

As of October 29, 2007 the Village of Merrill, Township of Jonesfield has been approved by the DEQ to begin operation of their new water system.

31. PURCHASING: (County Services Committee)
 Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

Our 2007-2008 Insurance Program was marketed by our County Insurance Broker, Marsh USA, Inc. Insurance proposals were reviewed and analyzed for coverage's, policy exclusions, policy enhancements, SIR/Deductible options, TRIA and coverage limits. The following insurance coverages were bound effective October 1, 2007:

<u>Type of Coverage</u>	<u>Insurance Company</u>	<u>SIR/Deductible</u>	<u>Annual Premium</u>
General Liability	St. Paul Travelers	\$250,000	\$ 50,443
Public Entity Law Enforcement Liability	St. Paul Travelers	\$250,000	\$128,534
Public Entity Management Liability	St. Paul Travelers	\$250,000	\$ 14,490
Public Entity Employer Practices Liability	St. Paul Travelers	\$250,000	\$ 54,739
Automobile Liability	St. Paul Travelers	\$250,000	\$ 16,954
Umbrella (\$15,000,000)	St. Paul Travelers	\$ 10,000	\$ 88,076
Property (including inland marine & Contractors Equipment)	St. Paul Travelers	\$ 25,000	\$149,559
Crime	National Union	\$ 10,000	\$ 4,698
Non-Owned Aircraft Liability	ACE	\$ None	\$ 5,775
Aviation General Liability	ACE	\$ 1,000	\$ 12,400
Environmental Liability (UST)	Zurich	\$100,000	\$ 1,733

The Annual Saginaw County Vehicle & Equipment Auction was held on Saturday, September 8, 2007. The auction was conducted by Butler Auction Service. The gross auction proceeds received were \$57,873. All sales proceeds were paid to Millage Funded Departments/Agencies less a 13% administrative fee. All remaining proceeds are deposited in the General Fund.

32. RETIREMENT:
 Contact Person: Amy J. Deford, Retirement Adm., 790-5577

454 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of October 31, 2007, while 227 employees remain in the MERS Defined Benefit Plan.

MERS – Watch for your new 2007 MERS Employee Handbook which will be distributed throughout the month of November. Every employee both Defined Contribution and Defined Benefit should receive one. If you have any questions, please contact Amy Deford at 790-5577.

**ATTACHMENT A
HUMAN SERVICES COMMITTEE
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawasse Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2007	COMPLETED

ATTACHMENT B
COUNTY SERVICES COMMITTEE
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Ongoing 2007	Construction in progress. Dredging to start in 2008.

ATTACHMENT C
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2004 / 2005 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 27, 2007 Board Meeting	COMPLETED
2006 / 2007 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 18, 2007 Board Meeting	COMPLETED
Prepare Capital Improvement Plan for 2006 / 2007	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2007 / 2008 Budget.	September 18, 2007 Board Meeting	COMPLETED
Five Year Financial Forecast	BOC can determine and prioritize needs and resources for next five years.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A plan to wisely allocate funds to maintain a strong financial position of General Fund resources for next five years.	April 24, 2007 Committee of the Whole Meeting	COMPLETED

ATTACHMENT D
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Develop Negotiating Strategies for Expired and New Labor Contracts	Two of sixteen Labor Agreements expired in 2005 and need to be finalized	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Ongoing 2007	County staff members are currently in negotiations with three labor groups.

ATTACHMENT E
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2007	Third meeting was held August 20, 2007 7:30 a.m.

ATTACHMENT F
EXECUTIVE COMMITTEE
ISSUES FOR 2007 AND STATUS AS OF NOVEMBER 1, 2007

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	April 1, 2007	COMPLETED
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chair Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 1, 2007	COMPLETED
Annual Newspaper Fold	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2007	COMPLETED