

September 2, 2004

Chairman Todd M. Hare  
Saginaw County Board of Commissioners  
111 South Michigan  
Saginaw, MI 48602

**RE:     MARC-ING REPORT - SEPTEMBER 2004**

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site [www.saginawcounty.com/Controller](http://www.saginawcounty.com/Controller). Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill  
Controller/CAO

MAM:clb

c: Department Heads  
Controller's Office

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## MARC-ING REPORT- SEPTEMBER 2004

1. AIRPORT: (County Services Committee)  
Contact Person: Michael E. Thompson, Administration Director, 790-5209

**HW Browne Airport** - The airport operating budget (excluding unfunded depreciation) is approximately \$208,000 and is supported by a combination of hangar and farming rental fees, fuel sales commission, and a County general fund subsidy of approximately \$89,000. A private contractor provides maintenance services and oversees daily operations of the airport. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners.

**Capital Improvement Summary: Apron/Taxiway Project:** Reconstruction and expansion of the terminal apron is underway. The target date for completion of this project is the fall of 2004.

**Instrument Landing System Project:** All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing. The target date for completion of this project is the fall of 2004.

**Runway Crack/Seal Project:** The airport receives annual matching state funding for runway crack/seal repair and maintenance work matched. This work was completed in the spring of 2004.

**Five-Year Development Plan:** Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)  
Contact Person: Mark Wachner, Animal Care Center, 797-4500

Staffing levels have kept us very busy maintaining day to day operations. The recent outbreak of the cat disease, panleukopenia, kept calls and shelter activity above normal. June was the hardest hit. In 2002 and 2003 we averaged just over 200 cats per month. June of 2004 we handled 416 cats. Of the 416, 397 were euthanized in great part due to the disease. We were also forced to close down adoptions of cats for a period to attempt to disinfect the cat areas of the building. We also ensured the public was made aware of the problem and preventative measures they should take to keep their cats safe. The Department of Agriculture was notified and tissue samples were sent to Lansing to confirm our problem. The tests proved to be positive and state agencies were notified. The problem now seems to be leveling off and numbers are getting back to normal. However the disease continues to claim some each month. Anyone needing additional information on this problem is encouraged to contact our department.

In May three employees retired. The road officer position has been filled. The Assistant Director position was deleted. Finally, the receptionist/dispatcher position will be filled as of the first of September.

In June we lost two long term volunteers whose efforts will be sorely missed. They have relocated and are beginning a new and exciting time with their families. We wish them all the best in their future endeavors. Their service to the animals and residents of our community are to be commended.

The start of the school year brings with it new concerns each year. Residents are going to be reminded to be especially diligent in restraining their pets. Children making their way to school need to be provided safe travels. Free roaming dogs create a serious hazard to our children. Please remind residents to be aware of keeping our neighborhoods safe for our youth.

3. BENEFITS & PAYROLL: (Labor Relations Committee)  
Contact Person: Amy Deford, Retirement Administrator, 790-5577  
Contact Person: Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

New overtime rules went into effect on Monday, August 23, 2004. Basic changes are that anyone earning less than \$23,660 annually is eligible for overtime pay for working more than 40 hours a week. White collar workers earning \$100,000 or more a year are newly exempt from overtime pay. Union workers covered by contracts are not affected by the change.

4. BOARD OF COMMISSIONERS: (Executive Committee)  
Contact Persons: Todd M. Hare, Chairman  
Kaye V. Schultz, Board Coordinator  
Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of September 1, 2004. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. BUDGET: (Budget & Audit Committee)  
Contact Person: Koren A. Reaman, Assistant Financial Svcs. Dir., 790-5218

The Standing Committees and the Budget/Audit Subcommittee have reviewed the Controller's Recommended Operating Budget for fiscal year 2004/2005 at their July 2004 meetings. Draft #1 of the Controller's Recommended Operating Budget for fiscal year 2004/2005 has been laid on the table and a public hearing was held at the regular meeting of the Board of Commissioners on August 10, 2004. The Board of Commissioners are scheduled to vote to approve the budget and all final adjustments at their meeting on September 14, 2004.

6. BUILDING AUTHORITY: (Appropriations Committee)  
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Friday, June 4, 2004. The Authority took applications for two vacant positions on the Advisory Board until August 1, 2004, and will decide the appointments in September at the next meeting.

The Authority continued to renegotiate several leases and contracts, including the lease of Morley Building parking lot and the lease of the 9-1-1 Building. The contract with SMG for management of the Saginaw County Event Center was successfully concluded.

The next Building Authority meeting is scheduled for September 24, 2004, at 10:30 a.m. at the Event Center.

7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)  
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Budget/Audit Subcommittee has reviewed the Capital Improvement Plan requests for fiscal years 2005-2009 at their July 2004 meeting. The Capital Improvement Plan for fiscal years 2005 - 2009 has been laid on the table at the regular meeting of the Board of Commissioners on August 10, 2004. Completing this plan is part of the annual budget process and is required to comply with statutory requirements. The Board of Commissioners are scheduled to vote to approve the plan at their meeting on September 14, 2004

8. COMMISSION ON AGING (COA): (Human Services Committee)  
Contact Person: Karen Courneya, Director, 797-6880

The Saginaw County Commission on Aging will be hosting a Care Giver Workshop and Training Symposium on September 23, 2004 at the Bavarian Lodge Conference Center. Any person from the ten counties in this region, Bay, Saginaw, Midland, Gladwin, Clare, Isabella, Gratiot, Huron, Sanilac and Tuscola may attend.

The workshop is designed for staff who work with caregivers, and caregivers themselves who may be taking care of elder parents or disabled adults. Presenters will provide information relative to stress relief, guardianship issues, medications and pharmaceutical guides, and other general information on care giving. There is no cost for attendees other than on a requested donation basis. Breakfast and lunch will be provided

In addition to the above training, the COA also offers an ongoing Care Giver Training and Support Program. Two monthly support groups offer caregivers opportunities to learn about community resources and the ability to network with people who are experiencing the stress that care giving can bring. If you or any of your staff are interested in attending the symposium or are interested in our Care Giver Support Groups, call Julia Schmidt at 797-7564 for more information.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)  
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections in Saginaw County has been awarded the OCC Grant for fiscal year 2005 in the amount of \$1,088,875. This amount is divided into 3 categories, Comprehensive Plans and Services- \$301,600, Drunk Driver Jail Reimbursement \$81,000, and Probation Residential Services \$706,275.

The Pretrial program is now operating at full staff and will continue to lower the number of pretrial offenders in jail through programming efforts. Cognitive restructuring is offered both in the jail and for the pretrial offenders on Day Reporting and MOR (electronic monitoring). The new pretrial agent has been trained in the cognitive change class "Thinking for a Change" by the State Office of Community Corrections and the class is being co-facilitated by Pretrial staff.

A new sub-committee of the Community Corrections Advisory Board, to be known as MPCCI is being formed to address the issue of "Michigan Prisoners into the Community Initiative"; this is a statewide initiative to lower recidivism. The committee is expected to convene for the first time in September.

10. CONSTRUCTION PROJECTS: (County Services)  
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time

11. COUNTY EVENT CENTER: (County Services Committee)  
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

A new management contract with SMG has been negotiated to continue management of the Event Center until 2009, with two one-year renewal options. The new contract will ensure that SMG will manage the Event Center for the duration of the County millage through 2011. The new contract lowers the amount paid to SMG in incentive fees for coming in under budget, saving the County thousands of dollars per year.

SCEC/SMG manager Allan Vella announced that he accepted a position managing a larger facility in Beaumont, Texas, located near Houston. Allan's hard work and dedication were instrumental in making the Event Center such a success in the first three years, and he will be greatly missed.

The Saginaw Spirit's home opener for its 2004-05 season is scheduled for September 30th against Sarnia. The Shrine Circus also returns September 22-26, and *Three Hits and a Miss* will take the stage in the Heritage Theater on September 28th. *Miss Saigon* will be performed October 5-6 in the Heritage Theater as part of the Broadway in Saginaw series.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit the Event Center's web site for an event calendar, which is updated through April 2005, and seating information at <http://eventcenter.saginawcounty.com>

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)  
Contact Person: JoAnne Crary, President, 754-8222

## **Expansions**

*Hi-Tech Steel Treating, Inc.* continues to experience growing sales and new business opportunities. As a result, the company needs to purchase \$217,500 in new equipment, including a new induction hardening machine. Hi-Tech Steel anticipates that three new jobs will be created. The company has done four major expansions since 1996, investing over \$2.0 million in their facility.

*Miles Petroleum Inc.* is a distributor of petroleum and propane products. Miles intends to invest \$1.155 million for the demolition of an existing grain elevator in the village of Merrill and rehabilitate the remaining structures for use as new corporate offices, warehouse, garage, and enclosed truck storage. When the Village water system is completed in 2006, Miles also plans to open a new car wash. The redevelopment will create seven new jobs and work is expected to begin this summer.

*Mobile Medical Response, Inc.* (MMR) has expanded into the village of Chesaning. The paramedic, and pre-hospital emergency and non-emergency services provider has been operating out of the former Valley Ambulance facility on 616 Brady St. since June 2004. MMR invested approximately \$180,000 in the facility and equipment. Seven full time "equivalents" are based out of Chesaning. All former Valley Ambulance employees wanting to stay involved with Saginaw County Emergency Medical Services were retained. Also, MMR implemented a Medical First Response unit providing additional coverage to Southwest Saginaw County.

*Tri-Star Trust Bank* has outgrown its office in Saginaw Township and is purchasing the former MCVI building located at 1004 N. Michigan in the city of Saginaw. Tri-Star will also be renovating the building and purchasing new office furniture and fixtures. Total investment is expected to exceed \$1 million and 10 new jobs will be created. Tri-Star provides wealth management, estate planning, financial and retirement planning, and trust services primarily to customers located in Mid-Michigan. The company received financing from the Saginaw County Revolving Loan Fund.

**Attractions**

*Michigan Production Machining (MPM)* manufactures and provides machine powertrain parts to Saginaw Metal Casting Operations. MPM received approval for a Single Business Tax credit, which will be used to clean up contaminated property located at 1400 Norman Street (formerly owned by CSX rail) in the city of Saginaw. The company expects to invest \$6.6 million to build a 35,000 sq. ft. manufacturing facility and create 25 new jobs.

<b>Job Training Grants</b>			
<b>Company</b>	<b>Program</b>	<b>Grant \$ Awarded</b>	<b>Workers Trained</b>
Delphi Saginaw Steering Systems	MEDC – EDJT	\$100,000	120
Euclid Industries	Michigan Works!	\$9,000	18
Saint Mary’s	Michigan Works!	\$10,200	100
<b>Total</b>		<b>\$119,200</b>	<b>238</b>

- 13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)  
Contact Person: Timothy Genovese, Director 790-5434

**Drills and Exercises** - We have participated in 7 drills and exercises this year. We are currently planning a tabletop with the health department and two orientation exercises with the fire departments.

**Training** - We have a \$193,000 County training Grant for 1<sup>st</sup> responders. The training involves terrorism preparedness. Delta will be providing training to all the 1<sup>st</sup> responders on this grant.

**Grants** - We have been approved to receive a \$40,000 grant for the Saginaw County Citizens Corps. This is a corp of volunteers that would be available in time of emergency or during disasters.

We have been approved to receive \$1.1 million for 2004 homeland security grant. The state has approved our committees list of recommended projects under this grant.

We have completed several public Presentations on emergency preparedness.

Next years work agreement has been completed and submitted to the State for approval.

- 14. EQUALIZATION: (County Services Committee)  
Contact Person: James Totten, Director, 790-5262

The Equalization staff is working on the Apportionment Report for the October Board of Commissioners Session. There are numerous units that still need to submit their L 4029 (Tax Rate Request Form) to the County. They have until October 1, 2004 to do so. The report also can be altered by any elections held on or before the first Tuesday after the first Monday in November (the

November general election date). As a result, if the voters approve additional Millage at a November General Election, the County Board of Commissioners must then meet again to confirm the millage and, if necessary, amend its direction for the spread of the Millage (MCL 211.36 (5)).

The department is also occupied with the equalization studies in the various classes of property within Saginaw County. The loss of an appraiser has required the rearranging of workloads and a change in priorities for the department. This year, as in past years, these studies are being made available to the units as they are completed.

15. FINANCIAL SERVICES: (Budget and Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Financial Services Department is in the final stages of working with the Information Systems & Services Department on our workflow analysis and will be analyzing their recommendations on which changes to implement to improve our efficiency. In addition, we are also preparing for the annual audit. The timeline and necessary procedures for the closeout of fiscal year 2003/2004 will be distributed to all departments by mid September in preparation for the year-end audit by The Rehmann Group.

16. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888  
Raymond Bartels, Commissioner  
Marc A. McGill, Controller/CAO

HealthSource provided 41,937 days of inpatient care, 2,252 outpatient units of physical, occupational and speech therapy and 4,675 psychiatric physician and behavioral therapist visits during the six month period ended June 30, 2004.

Facility income was \$6,162 for the month of June 2004 and \$52,756 for the six month period ended June 30, 2004. These results include millage support of \$90,937 for the month of June 2004 and \$545,622 for the six month period ended June 30, 2004. Operating results for 2004 reflect significant profits of the Medical Rehabilitation and Behavioral Medicine Inpatient Centers at both HealthSource and Bay Medical Center. Profitable operating results and reduced receivable balances have increased cash balances to more acceptable levels which more closely support the working capital needs of HealthSource.

HealthSource remains as the only provider of adolescent psychiatric inpatient and chemical dependency sub acute detox services in the Saginaw area, and enjoys a dominant role in inpatient and outpatient psychiatric and certain long term care services. Daily census levels in our long term care units has softened which is a direct result of reduced occupancy levels in the area and the State of Michigan. Census levels in Chemical Dependency and disappointing financial performance continues to put this program under close scrutiny.

HealthSource and Bay Medical Center (Bay Med) entered into an operating agreement whereby HealthSource operates the inpatient psychiatric unit located at Bay Med. Operations under the Bay Med/HealthSource agreement continue to be profitable. Work has begun to transfer the license to the 28 bed Bay Med unit to HealthSource through a certificate of need filing. Work continues on the consolidation of psychiatric bed capacity located in Counties adjacent to Saginaw County. Such consolidation will continue to help provide cost effective services for Saginaw residents.

The Federal and State Medicaid payment programs are not adequately funding health care benefits for covered services. HealthSource with its varied service array has been able to address these reimbursement shortfalls. However, skyrocketing costs which include health insurance and pension benefits for employees as well as pressure from vendors to increase prices will necessitate new strategies to address cost increases. The staff, management and Board of Trustees are committed to addressing these challenges while serving the health care needs of Saginaw County residents through the unique array of services offered at HealthSource Saginaw.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)  
Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300 projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

One Number Telephone Access – We have added a new telephone menu which will allow you to report a problem or contact any ISS personnel from a single telephone number. Select option 1 from the menu and you will be routed to one of our on-duty personnel. Our goal is to route your call to a live body to help you on the first call. Try it out at 790-5290 or ext. 5290.

Computer Viruses – The last several months have seen a sharp rise in the number of “new” computer viruses that have been attacking computer networks around the world. Part of the reason for this increase is that hackers have been developing “virus generators”. These generator programs allow novice hackers to create new strains of a virus by simply filling in the blanks. These new strains are then released onto the internet to cause havoc.

Each new strain of a virus that is detected requires that all anti-virus software be updated to detect it. The vendors that provide our anti-virus software can usually provide updated software within a few hours of a new virus threat being detected. This updated software is then automatically installed on all of the County’s computers, usually within an hour or two of it being available. While we have been successful at keeping most of these viruses out of the County computer network, several have made it past our defenses before they could be updated.

Once a virus has successfully infiltrated our network, it can spread rapidly. Tracing and removing these viruses has proven to be time consuming and inconvenient for everyone.

Spoofed Email Addresses - Many of the recent computer viruses spread themselves by email. In an effort to disguise the true nature of the email messages used to spread themselves, the virus program will “spoof” or falsify the sending email address. What most of these virus programs do is to scan all of the files on the infected computer and accumulate a list of anything that appears to be an email address. It will then pick one or more addresses from this list and use that as the senders address. We have fielded many calls recently from concerned users who have received notification that their computer was spreading a computer virus. None of these computers have been found to be infected. The true culprit could be any computer that has the user’s email address stored anywhere on it.

Educational Opportunities: – We are continuing to offer an assortment of educational opportunities. Check out the latest class schedule at: <http://local.saginawcounty.com/learning%20opportunities/schedule.html>  
Class topic suggestions should be forwarded to Gladys M. Strobel, at extension 5573.

New PCs for District and Probate Courts – As part of a five year technology improvement project, the Michigan State Court Administrator’s Office has provided 63 new Dell computers for the District and Probate courts in Saginaw. The goal of this project is to insure that all courts in the state have the technical capability to implement mandated programs. Our staff is currently installing these new computers in the Courts. Earlier portions of this project provided computers for the Circuit and Family Courts.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)  
 Contract Person: Benita Snyder, Jail Reimbursement Coordinator, 790-5584

The Jail Reimbursement Coordinator applied for and has been awarded the BJA-SCAAP Grant for Illegal Aliens in the amount of \$12,254.

October through July the State was billed \$465,882.50 for diverted felons and parole holds. These amounts are considerably less than in past years due to changes in the States criteria. However, money is now received from the Federal Marshall’s Service (\$314,714 through July) for bed space rental, which offsets the difference.

Additional revenue for jail reimbursement from inmates, collections agency, and other revenue through July 2004 is over \$82,000.

19. LABOR CONTRACTS: (Labor Relations Committee)  
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	174	09/30/05
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	117	N/A
TEAMSTERS - PUBLIC HEALTH NURSES	21	09/30/05
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	5	09/30/04
GELC - DETENTION YOUTH CARE SPECIALISTS	27	09/30/03
POAM SHERIFF UNIT I (312 ELIGIBLE)	54	09/30/05
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	55	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/04
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/05
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
AFSCME - PROSECUTORS	18	09/30/04
UAW – MANAGERS	66	N/A
UAW – PROFESSIONALS	76	N/A
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	25	N/A

20. LAWSUITS: (Executive Committee)  
 Contact Person: Kelly Suppes, Risk Manager, 790-5505

Current activity of lawsuits is as follows:

Previous Balance	New Lawsuits	Cases Closed	New Balance
8	0	0	8

21. MAINTENANCE DEPARTMENT: (County Services Committee)  
 Contact Person: Annette Taylor, Maintenance Director, 790-5235

**Circuit Court Probation:** A new outside, roof-top air-handling unit is being installed by outside contractor. New blinds have been hung throughout the building. The back security door will be replaced as soon as the new one arrives.

**County Office Building:** Replaced sensors on the #2 chiller unit. Cleaned coils on roof-top chiller.

**Courthouse:** Renovations are complete for the new warrant office area on the 4<sup>th</sup> floor in Circuit Court's area. Replaced an electric pump motor in Penthouse.

**Commission on Aging:** Filled in cracks & repainted curbing at Audra Francis & Eleanor Frank Center.

**Health Department:** Necessary electrical work is still in progress for the bio-terrorist lab generator.

**Jail:** The outside wall insulation project has been completed. Replaced relief valve on air compressor. Counter tops were replaced in the Booking area.

**Juvenile Detention:** New walk-in freezers and refrigeration systems were installed.

**Mental Health:** New air-conditioning unit was installed in phone room located on the second floor.

**Miscellaneous:** Mark LaFramboise is our new grounds employee. Fabricated welding bench in Maintenance garage area. Salt spreaders are being worked on for the upcoming winter months. In the process of replacing parking lot and outside building lights at all county facilities.

**Morley Building:** Due to encountered security issues, security doors and alarms have been ordered and will be installed in designated areas as soon as they arrive.

**Sheriff Administration:** Have been working on the renovation of a new training/conference room area located in basement. Project involved: constructing walls, all necessary electrical and cabling for TV, network, and phone hook-ups; new air-conditioning split system unit; carpeting & painting. Will also be installing a new electronic video screen.

## 22. MENTAL HEALTH AUTHORITY:

Contact Person: Sandra M. Lindsey, CEO, 797-3400

Saginaw County Community Mental Health Authority (SCCMHA) received notice on August 11, 2004 that the organization was awarded a three year Accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF).

In addition to being fully compliant with all but eight (8) items *partial compliance* of the 300 plus CARF standards, the accreditation specifically mentioned thirteen (13) organization strengths and five (5) exemplary commendations.

The final report from CARF indicated "On balance, SCCMHA is an exceptionally well managed, innovative, publicly funded organization. SCCMHA finds ways to maintain and even expand services for persons with disabilities in an environment of dwindling resources. The leadership, under the current CEO's stewardship has a track record of disregarding or breaking down barriers and mastering challenges."

"In the following area SCCMHA demonstrates exemplary conformance to standards:"

The organization has exemplary mechanisms in place for the solicitation and incorporation of input from persons served.

The organization has taken a cumbersome state reporting system and made it relevant noting benchmarks, expectations, and performance. The annual quality report is exceptional.

SCCMHA is extremely well regarded by each stakeholder group contacted during this survey; in fact, the organization was consistently characterized as "excellent". The talented management team continues to reinforce creativity and innovation in meeting the needs of its members and its various communities, with outreach not only to potential populations but also to political decision makers and persons of influence.

The crisis intervention program is commended for its use of and relationship with community resources. SCCMHA has developed excellent professional relationships with Covenant Hospital law enforcement, court and justice authorities and public funding authorities.

The CEO had demonstrated exemplary and innovative efforts to bridge communication gaps between SCCMHA and the Saginaw community. Telephone and personal interview conducted by surveyors revealed a professional who has reached out to local and state stakeholders and through her professional efforts has enhanced relationships.

23. MICHIGAN WORKS: (County Services Committee)  
Contact Person: Edward Oberski, Director, 754-1144

Grant H1-B Grants were established to increase the skills of U.S. workers and decrease the need to hire foreign professionals to fill skilled U.S. jobs. Recently, the U.S. Department of Labor contracted with Lee Bruno & Associates (LB&A), to conduct a process evaluation of H-1B grants (including SMB administered sites at Delphi Automotive Saginaw)—to document the experience of H-1B grantees and review aspects of program operations.

Zodie Makonnen of LB&A and MWA Program/Planner Darlene Kalahar visited Saginaw and Troy Delphi sites (between August 23<sup>rd</sup> and August 27<sup>th</sup>)—talking to Delphi representatives, program staff, and training instructors.

On Thursday August 26, 2004 the Michigan Department of Labor & Economic Growth announced more than \$1 million in grants to create 13 Regional Skills Alliances (RSAs). The RSAs will link workers with emerging job opportunities.

The Saginaw Midland Bay Michigan Works Administration is the recipient of an \$88,000 grant and the industry selected is Healthcare. Saginaw Midland Bay Michigan Works! is in partnership with the Thumb Area and Region 7B Michigan Works Agencies. Some of the other RSA partners include Hospital Council of East Central Michigan, the Saginaw, Midland and Bay County Health Departments, Covenant, St. Mary's, Veterans Hospital, Healthsource, Mid Michigan Regional Center, Bay Regional Medical Center, Gratiot Community Hospital, Huron Medical Center and Lutheran Home.

The state of Michigan, with assistance from the Charles Stewart Mott Foundation, is providing one-year startup grants for the initial development of 12 Michigan RSAs. In addition, a 13<sup>th</sup> MiRSA, focusing on nanotechnology, is being supported by \$100,000 from the Michigan Economic Development Corporation. The areas served by the 13 MiRSAs include all 83 counties in the state. The 13 alliances represent industries, including eight alliances in healthcare, two in manufacturing, one in construction, and one utility.

Dennis Brieske, the Director of Saginaw-Midland-Bay Michigan Works! Agency has announced his retirement effective August 31, 2004. Mr. Brieske has served as the only director of SMB Michigan Works, with a distinguished career going back to the early 1970's, when he was named director of the CETA Program (a forerunner of Michigan Works). Ed Oberski, an attorney and consultant for several Michigan Works! Agencies has been selected to become the new director replacing Mr. Brieske.

Assistant Director Leslie Roth has also announced her retirement effective August 31, 2004. Pat Washburn, Supervisor of Accounting, Audit & Evaluation will become the new Assistant Director.

24. MOSQUITO CONTROL: (Human Services Committee)

Contact Person: William Lechel, Mosquito Control Director, 755-5751

The months of July and August recorded below average densities of mosquitoes due to limited rainfall. This was a drastic change from May and June which recorded almost record high mosquito populations. On August 23<sup>rd</sup> we consolidated our day and night shift into just one night shift due to loss of seasonal employees going back to college. Having the remaining shift on nights allows us to continue both our larviciding and adulticiding operations, although at a reduced level.

Our Education Coordinator continues to be busy even though school is not in session by participating at: Big Truck Day, Summer Fun Day, Cub Scout day camp, and Birds, Bugs, Butterflies and Blooms at the Saginaw Zoo. Letters have already been sent to schools in regards to classroom presentations, which normally begin in mid-September and continues throughout the school year.

West Nile surveillance conducted by our agency continues to detect virus activity throughout the county. Currently, West Nile virus has been detected in 33 dead crows/blue jays; 19 mosquito samples and 11 bird blood samples. Scientists around the U.S. are still struggling try to assess the risk to humans when surveillance finds so much virus activity in mosquitoes and birds.

In late July our staff discovered a mosquito species that had previously never been found in Saginaw County. The mosquito is *Ochlerotatus japonicus*; it is normally found in the Asian countries of Japan, Korea, Taiwan and the southern parts of China. In 1998 this species was first detected in the states of New Jersey and New York. Since then it has steadily migrated westward and now has been found in 19 states. Experts suspect this species was introduced through the import of used tires and exotic plants at East coast harbors. Studies conducted by the U.S. Army Medical Research Institute indicated that this species is a very competent vector of West Nile virus; better than our native *Culex* species.

25. MSU EXTENSION: (Human Services Committee)

Contact Person: Ruth Miller, Director, 758-2500

Agriculture & Natural Resources - The Sugarbeet Advancement Committee each year establishes the research agenda for the Sugarbeet Advancement efforts. This agenda is based upon current production problems and/or concerns. The goal is to find practical solutions that will increase productivity and profitability. Most of the trials are established in grower's fields with grower's equipment. These trials are replicated and harvested with commercial equipment. This year's efforts have established 20+ trials for harvest. One of the trials focused on variety testing which has become one of the mainstays of SBA efforts. On-farm testing allows growers to have a first hand look at new approved varieties and how they react and yield under grower management and disease situations. Choosing the right variety is the foundation to successful beet production. Five variety trials with 11 varieties each were established showing the best emerging variety averaging 77% emergence compared to 44% for the worst.

Children, Youth & Families Programs - Saginaw County Better Kid Care project has held five 36-hour childcare training classes, one relative aid provider class, 3 CPR re-certification and 2 First Aid classes during the 2003-2004 program year. In addition to the childcare trainings, MSUE has held 3 childcare provider workshops focusing on business, nutrition, play and the importance of literacy-based activities in the childcare setting. Seven new providers have become licensed, providing childcare to low income children.

Medicaid has awarded the "Diabetes Health; It's in Your Hands" funding for a second year. MSUE will continue to focus on Diabetes Type II patients at any Health Delivery Clinic whose AIC

level is 8 or above. Currently our Saginaw site has a total of 28 participants who have either completed the program or are receiving services through our program.

Community & Economic Development Programs - MSUE, in partnership with the Saginaw Family Child Care Network (SFCCN), is currently providing IDA economic literacy classes. These classes are being offered to the six new IDA participants who enrolled in July 2004. Within the past six months the SFCCN IDA program has had 5 people reach their purchase goals of home ownership, furthering their education, or starting their own business. One participant dropped and 20 participants remain active or are currently saving to meet their goals.

During the 2004 tax season, MSUE's VISTA volunteer in the Earned Income Tax Credit Program (EITC) has worked closely with United Way and their staff to provide free tax services to low-income residents of Saginaw. In total, 1,217 federal forms, 1,222 state forms and 839 city forms were filed through this program. Our VISTA volunteer continues to work with the IDA program's economic literacy classes and informs Saginaw residents of this free tax service. She is also working diligently in the recruitment of volunteers for next year's tax season.

The Urban Land Use & Housing Extension Educator position has been posted with an application deadline of September 15, 2004. This position will provide leadership to the Home Maintenance Self-Help Program, work with Saginaw County to assess the benefits of establishing a land bank program, provide programming that addresses the issues and impacts of urban sprawl, and working with the City of Saginaw on the varied aspects of its "Cool Cities" initiative.

26. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to stride toward the updating of its equipment at the Center. The Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County handling nearly 403,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate and reliable access to the County's public safety agencies: thus making Saginaw County a safer community in which to live, work and visit.

We continue to work with all Cellular providers in Saginaw County to become Phase I and Phase II compliance. We are one of the first counties in Michigan to attempt to test Phase II which would allow the name & cellular number of the user; along with the X Y coordinates to allow the dispatcher to place the cellular caller within 3 feet to 300 feet where the call is being received. This was tested in January of 2003 and as of August 27, 2004, we have eight (8) cell companies up and running with Phase II.

Saginaw County is now the only county outside of Detroit City to have 3-1-1 for Non-Emergency Calls. Saginaw County is now averaging about 900 calls per weeks for non 3-1-1 calls received by dispatch. As time continues, this number will increase and enable 9-1-1 personnel to help us better serve the public.

27. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Summer 2004 Programs/Events: Remaining Summer 2004 events include: A beginning kayak class on September 9<sup>th</sup> at the William H. Haithco Recreation Area. In this beginning kayaking class you will learn the differences between kayak styles and canoes along with discovering that kayaks are very stable and easily maneuverable boats. Class sizes are small with a maximum of six people;

September Stroll on September 15<sup>th</sup> at Ringwood Forest. Learn about seasonal changes, migration, adaptation and much more; Canoe/Kayak trip on September 18<sup>th</sup>. Enjoy the splendor of fall's beauty while paddling through the Shiawassee National Game and Wildlife Refuge; Detroit Tigers Bus Trip on October 3<sup>rd</sup>. Watch the Detroit Tigers take on the Tampa Bay Devil Rays. Seats are located on the lower deck in the Pepsi bleacher seats and are on a first come, first serve basis.

Saginaw Valley Rail Trail: Phase III engineering of the Saginaw Valley Rail Trail will begin when Saginaw County receives a project agreement from the Michigan Department of Natural Resources. Construction for this phase of development will begin in Spring 2005.

Imerman Memorial Park Improvements: Engineering is currently under way for approximately 475 linear feet of riverbank stabilization, 80 linear feet of floating dock system and a 400 square foot wood fishing platform at Imerman Memorial Park. The current cost estimate of this Dow Chemical Company funded project is approximately \$364,000.

28. PERSONNEL DEPARTMENT: (Labor Relations Committee)  
Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Negotiations remain ongoing with the Sheriff's Department Sergeants, the Commission on Aging and Health Department group, Juvenile Detention Youth Care Specialists, Juvenile Detention Supervisors, and the three United Autoworker (UAW) groups, the Supervisor/Managers, Clerical/Technical/Paraprofessionals, and Professionals. Negotiations have begun with two of the four groups with contracts expiring at the end of September, the Sheriff's Department Captains and Lieutenants and the Family Division Probation Officers. Sessions are scheduled to begin in September with the two other groups, the Animal Care Center employees and Prosecuting Attorneys.

Personnel – County Personnel is in the planning stages for the 2004/05 Combined Charitable Campaign. As in past years, participating charitable organizations include United Way of Saginaw County, EarthShare of Michigan, Community Health Charities of Michigan, and America's Charities. More information will follow regarding the Kick-off event which will be scheduled in early October and the campaign itself, which will run throughout the month of October.

29. PLANNING: (County Services Committee):  
Contact Person: Jay Reithel, Planning Director, 797-6800

LOCAL PLANNING & ZONING - Staff has completed development plans for Marion and Fremont Townships. All local plans are now being developed utilizing Saginaw County's GIS (Geographic Information System).

The planning department continues work on the Pre-Disaster Mitigation Plan. The purpose of the plan is to research and develop an all-hazards hazard mitigation plan which includes cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological or human-caused disasters and their effects.

SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY (SMATS) - SMATS has completed its Title VI/Environmental Justice Plan. As a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, SMATS needs to comply with Title VI of the Civil Rights Act of 1964. The plan is available for review in the Planning offices.

Planning staff is currently in the initial stages of re-writing the SMATS Long Range Transportation Plan. The plan identifies area transportation priorities for the 20 year horizon.

Staff has completed work on the Transportation Improvement Program Prioritization Plan. The plan scores possible projects for prioritization and inclusion into the TIP program.

SAGINAW COUNTY HOUSING REHABILITATION PROGRAM - Staff has completed the application process for FY 2004-2005 to secure over \$300,000 for low interest/ no interest home improvement loans through MSHDA. Over \$250,000 was spent in FY 2003-2004 for home improvements for residents of Saginaw County.

30. PUBLIC HEALTH: (Human Services Committee)  
Contact Person: Natasha Coulouris, Acting Health Officer, 758-3818

Administration - The Minority Health Initiative Countywide Fair held on Saturday, August 14<sup>th</sup> and Sunday, August 15<sup>th</sup> from 2 to 6 p.m. at Morley School Park was a huge success. The Saginaw Minority Health Initiative is coordinated by the Saginaw County Department of Public Health, and represents a community collaboration of over 30 health and human services agencies.

Environmental Health - On Wednesday, September 22, 2004, from 9:00 a.m. to 6:00 p.m., in cooperation with Saginaw County Mosquito Abatement Commission and ScrapComputer.com Inc., we will be accepting computers for recycling from Michigan residents and businesses. No appointment is necessary. Just drop off your items anytime between 9 a.m. and 6 p.m. on the collection day. Items accepted: Monitors, CPUs, Keyboards, Printers, External Drives, Power cords, Mice, and Speakers. Any questions, please call (989) 758-3686.

The amended Environmental Health Code became effective August 7, 2004. A learning curve is expected with staff, the public, and the contractors.

The Lake of Dreams disease outbreak has been concluded. The suspected organism is Norovirus and the mode of transmission suspected is the swimming activities and close personal contact in the crowded swimming area. The investigation was handled superbly and has been recognized throughout the state and region.

The Household Hazardous Waste program has concluded with the last collection held on August 7<sup>th</sup>. There were 52 participants who brought in over 6,000 lbs. of liquid waste and four cubic yards of solid waste.

Nursing - The first "Father Child Fun Fest" held on August 16 at Haithco Park was a great success. There were 137 participants who attended the "fun fest".

WIC - On August 16-20, 2004, the WIC Division went through its audit/pre-accreditation audit. There were zero major infractions and seven minor infractions. Because there were no major infractions, WIC has been passed through the accreditation process for November.

31. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)  
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The Carrollton-Zilwaukee Road Tile Drain has been bid out and the contract was awarded to Eric Construction. Construction will start in Mid-September with watermain, storm sewer and sidewalk replacement. The Project will be completed around November 15, 2004 and final seeding will take place in the spring of 2005.

The Village of Oakley sanitary sewer project is in the final design phase. The public works commissioner has made an offer to purchase the land needed for the site of the treatment lagoons. The project is expected to start in the summer of 2005.

The Saginaw Area Storm Water Authority has updated the Public Education Plan according to the Michigan Department of Environmental Quality and will be implementing the plan within the next month. The executive board has also been meeting with state legislators and representatives to discuss finding options for the authority.

The Saginaw River Dredging Project is awaiting the decision from the D.E.Q. on the permit to place the confined disposal facility in Zilwaukee and Frankenlust Townships. On August 9<sup>th</sup>, 2004, the D.E.Q. held a public hearing and is in the process of answering the questions the citizens raised at the meeting. By law, they have 90 days to rule on the permit application. The Public Works office is moving forward to resolve all the issues raised by the D.E.Q. and the Corps of Engineers, and hopes to have a ruling within the next 30 days.

The Village of Merrill and Jonesfield Township water system project is moving forward. The Public Works Office and municipalities have received correspondence from an attorney representing the landowners in opposition to the project. The Village and Township are responding to the objections.

Soil Erosion and sedimentation control program activity for the year includes, 235 soil erosion and sedimentation control permits issued, 50 permits were renewed, and 164 closed.

The Eagle Creek Drain project has been completed by the bonding agency and we are waiting for grass growth, and a final walk, prior to closing the job out. We also have numerous maintenance projects going on at this time.

The New Freeland Tile Drain project is underway at this time. The project is being done in conjunction with the Tittabawassee Township D.D.A. street scape project along M-47. The project will be completed early fall.

32. PURCHASING: (County Services Committee)  
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

**2004-05 Public Entity Property & Liability Insurance** - Property & Liability Insurance applications have been submitted to Insurance Brokers for bids for the County's fiscal year 2004-2005 Insurance Program. Current markets being explored are MMRMA (Michigan Municipal Risk Management Authority), St. Paul/Travelers Group, Genesis Underwriting Management Company. Proposals will be submitted Mid-September and evaluated by staff. A decision will be made on purchasing insurance coverage prior to our fiscal year Oct. 1.

**Annual County Auction** - The 2004 Annual Auction has been scheduled for Saturday, September 11, 2004 beginning at 9:30 a.m. The Auction will be held at the Mosquito Control Facility and will be conducted by Butler Auction Service. An auction flyer will be posted on the County Website as well as the Butler Auction Service Website @ [www.rodbutler.com](http://www.rodbutler.com)

**Paging Service Contract** - A new contract has been entered into with Verizon Wireless Messaging Services, LLC to provide paging services for the County at a reduced government rate over our existing contract. The contract should save \$4000 annually.

33. RETIREMENT:

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans – 414 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of August 14, 2004, while 295 employees remain in the MERS Defined Benefit Plan.

Deferred Compensation - You may be eligible for up to \$1,000 from the Federal Government!! The Federal Government may provide as much as \$1,000 to low- and middle-income savers who make salary reduction contributions to a 457 Plan. If you make eligible contributions to a qualified retirement plan, an eligible deferred compensation plan, or an IRA, you can claim the credit if all of the following apply:

1. You were born before January 2, 1986.
2. You are not a full-time student.
3. No one else, such as your parents(s), claims an exemption for you on their tax return.
4. Your adjusted gross income (AGI) is not more than:
  - a. \$50,000 if your filing status is married filing jointly.
  - b. \$37,000 if your filing status is head of household (with qualifying person), or
  - c. \$25,000 if your filing status is single, married filing separately, or qualifying widow(er) with dependent child.

Contact Payroll & Benefits at 790-5516 to enroll in a deferred compensation plan.

34. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)

Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff's Department.

**ATTACHMENT A  
COURTS AND PUBLIC SAFETY COMMITTEE  
ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Collections of Delinquent Accounts</b>	An estimated \$1,000,000 is outstanding for Court and Jail related functions.	Circuit Court District Court Probate Court Sheriff Comm. Corr. Controller	Courts & Public Safety	A system where delinquent accounts are pursued for payment.	Winter / Spring 2004	<u>COMPLETED</u>
<b>House Numbering</b>	There is a growing number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC 9-1-1 Law Enforcement	Courts & Public Safety	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2004	Planning Director with aid of several departments working on plan to submit to BOC.
<b>State Funding Reductions</b>	Funding reductions will impact a number of Law Enforcement functions and services.	Courts Sheriff Prosecutor	Courts & Public Safety	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

**ATTACHMENT B**  
**HUMAN SERVICES COMMITTEE**  
**ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Wildlife Refuge Mosquito Spraying</b>	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2004	<u>COMPLETED</u>
<b>State Funding Reductions</b>	Funding reductions will impact a number of Health and Mental Health programs and services.	State Mental Health Auth. Health Dept. Controller	Human Services BOC	Service reductions. Requests for alternate funding.	Ongoing 2004	<u>COMPLETED</u> no further reductions are expected this 2003/04 year.

**ATTACHMENT C**  
**COUNTY SERVICES COMMITTEE**  
**ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Dredging the Saginaw River</b>	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Spring / Summer 2004	DEQ, Army Corps, River Alliance now attempting to secure site and funding with Public Works Commissioner.
<b>Harry Browne Airport-ILS System</b>	Funding has been approved for an ILS.	Federal Aviation Administration State Department of Transportation-Aviation Division Engineers and Contractors Controller	Airport Committee County Services BOC	FAA and State continue construction and installation of an ILS at their discretion.	Summer / Fall 2004	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security issues.
<b>Metropolitan Planning Organization</b>	Transfer of the Planning Department to an MPO.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County.	Summer 2004	Postponed until at least the 2005/06 year
<b>Port Authority</b>	Create a single entity to own and operate all municipal transportation in County.	STARS Departments Municipalities	County Services Governor's Office BOC Other Municipalities	A single transportation system for all forms of transportation.	Ongoing	Discussion Stages.
<b>GIS System</b>	Transfer of the GIS System will reduce County cost and share in direction and control of the program.	Planning Commission County Services	County Services	Lower cost and a more used system.	Summer 2004	<u>COMPLETED</u> To be effective October 1, 2004.
<b>State Funding Reductions</b>	Funding reductions will impact a number of County Services Committee Departments.	Several Departments	County Services	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

**ATTACHMENT D**  
**BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>2002 / 2003 Audit</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 25, 2004 Board Meeting	<u>COMPLETED</u>
<b>2004 / 2005 Budget</b>	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 14, 2004 Board Meeting	BOC scheduled to approve on September 14, 2004.
<b>Prepare Capital Improvement Plan for 2004 / 2005</b>	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2004 / 2005 Budget.	September 14, 2004 Board Meeting	BOC scheduled to approve on September 14, 2004.
<b>General Fund Balance Policy</b>	Existing policy establishes a number of fund balance reserve accounts. In view of recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller Treasurer	Budget & Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	Ongoing	COMPLETED

**ATTACHMENT E**  
**LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

<b>ISSUE</b>	<b>WHY IS THIS AN ISSUE?</b>	<b>WHO ARE THE MAIN PLAYERS?</b>	<b>WHERE WILL IT BE DEBATED?</b>	<b>WHAT CAN WE EXPECT?</b>	<b>DATE FOR ACTION</b>	<b>STATUS</b>
<b>Develop Negotiating Strategies for Expired and New Labor Contracts</b>	Six Labor Agreements are expired or new.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Winter / Spring 2004	County staff members are currently in negotiations with 5 of the 6 labor groups.
<b>Cost Containment Methods for Fringe Benefits</b>	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing	Fringe benefit changes are being negotiated with bargaining groups.

**ATTACHMENT F**  
**LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS**  
**ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Legislator Meetings</b>	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2004	No meetings scheduled.
<b>Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921</b>	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative State Legislature	Repealed Acts.	Ongoing	The State Legislators passed a bill which is being researched by the County Attorney.

**ATTACHMENT G  
EXECUTIVE COMMITTEE  
ISSUES FOR 2004 AND STATUS AS OF SEPTEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<b>Training Sessions for Boards and Commissioners</b>	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	2004	<u>COMPLETED</u> Three committee of the whole meetings were held regarding financial issues.
<b>County General Information Book</b>	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	Spring 2004	<u>COMPLETED</u>
<b>Annual Information Brochure</b>	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 5, 2004	<u>COMPLETED</u>
<b>Annual Newspaper Fold</b>	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2004	<u>COMPLETED</u>