

**SAGINAW COUNTY  
FRIEND OF THE COURT**

FOR THE 10<sup>TH</sup> JUDICIAL CIRCUIT – FAMILY DIVISION



FAMILY COURT JUDGES  
**JANET M. BOES**  
**FRED L. BORCHARD**  
**JAMES T. BORCHARD**  
**FAYE M. HARRISON**  
**DARNELL JACKSON**  
**ROBERT L. KACZMAREK**  
**PATRICK J. McGRAW**

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**FRIEND OF THE COURT**  
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**PARENTING TIME ENFORCEMENT PROCEDURE**

**No action can be taken as a result of this form if you do not have a current parenting time order. If you do not have a parenting time order, forms are located in the Friend of the Court lobby to establish parenting time.**

- If you have been denied parenting time and/or the other party has violated the parenting time order in effect, please complete the attached affidavit to request enforcement activity by the Friend of the Court.
- You must complete the affidavit in its entirety and return it to the Friend of the Court Office. You must **SPECIFICALLY** allege the date(s) and time(s) you made a physical attempt(s) to pick up the child(ren). If there has been no physical attempt at a date and time specified in the affidavit, the request will not be processed and no action will be taken.
- The first step in the enforcement process is to attend mediation in order to attempt to resolve the parenting time dispute. You will be notified by mail of the date and time for mediation. **Both** parties must attend mediation. **If the party requesting enforcement** does not appear for mediation, the Friend of the Court may not enforce on another request for enforcement until a period of six months has expired.
- The second step, if mediation is unsuccessful, the Friend of the Court will proceed with a parenting time enforcement hearing. You will be notified by mail of the date and time of the hearing. **Both** parties must attend the enforcement hearing. Bring any evidence or witnesses that may support your position.
- If either party makes a false statement or acts frivolously, he/she may be assessed a minimum fee of \$150.00 by the Court.

Revised 06/2011

