

**AGENDA
SPECIAL SESSION
SAGINAW COUNTY
BOARD OF COMMISSIONERS**

Thursday, April 9, 2020 - 3:00 p.m.

**Saginaw County Governmental Center
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602
VIA TELECONFERENCE PER
EXECUTIVE ORDER 2020-15**

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number so you can be un-muted when it is your time to speak. Follow the instructions below to call in to the meeting.

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: 910 109 202

**AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS**

**Saginaw County Governmental Center
Tuesday, March 17, 2020 - 5:00 p.m.**

*Michael A. Webster – Chair, Carl E. Ruth – Vice-Chair
Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft
Sheldon Matthews, Amos O’Neal, Charles M. Stack, James G. Theisen*

I. OPENING PROCEDURE

- a. Call to order
- b. Roll call
- c. Invocation by **Commissioner Kathy Dwan**
- d. Pledge of Allegiance
- e. Correcting / Approving the Minutes of the January 2 and 21, 2020 Board Sessions, the January 27, 2020 Special Session, and the February 18, 2020 Board Session

II. PUBLIC PARTICIPATION Page 1

- a. Public Hearings
- b. Audiences
- c. Laudatory Resolutions

III. PETITIONS AND COMMUNICATIONSPage 2

IV. COMMISSIONERS' INITIATORY MOTIONS

V. REPORTS OF COMMITTEESPage 4

Committee Reports

- | | |
|---------------------------|----------------------------------|
| 1) Human Services | 5) Labor Relations |
| 2) Courts & Public Safety | 6) Executive Committee |
| 3) County Services | 7) Legislative Committee |
| 4) Budget/Audit | 8) Intergovernmental Cooperation |
| | 9) Committee Compensation |

VI. RESOLUTIONSPage 19

VII. CLOSING PROCEDUREPage 36

- a. 1) Unfinished Business
- 2) Proclamations
- 3) Appointments and Elections
- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

II. PUBLIC PARTICIPATION (4-9-2020)

a. **Public Hearing** – None

b. **Audiences** – *(Will be updated on April 9, 2020 at 12:00 p.m.)*

- John Milne, City Councilman, re: Animal Care & Control Site Selection
- Sarah Jury, re: Animal Care & Control Site Selection
- Joseph Kline, DVM, re: Animal Care & Control Site Selection
- Floyd Kloc, Mayor, re: Animal Care & Control Site Selection
- Jonathan Webb, re: Castle Museum Millage Information

c. **Laudatories** – None

III. PETITIONS AND COMMUNICATIONS (4-9-2020)

- 3-17-1** **COMMISSION ON AGING** submitting its FY 2019 Annual Report.
-- Human Services (*Receive & File*)
- 3-17-2** **REGISTER OF DEEDS** presenting its updated Remonumentation County Plan submitted to the State of Michigan, Bureau of Licensing and regulatory Affairs Office.
-- County Services (**3-17-3.1**)
- 3-17-3** **CASTLE MUSEUM** submitting millage renewal language for inclusion on the August 2020 ballot.
-- County Services (**3-17-3.2**)
- 3-17-4** **SHERIFF** submitting information on amendment of the FY 2020 Budget using reserves in the amount of \$5,634 to increase the Narcotics Enforcement Fund for the purpose of leasing six (6) motorcycles in the total amount of \$36,000.
-- Courts & Public Safety (*Pulled at Committee*)
- 3-17-5** **SHERIFF** requesting amendment of the FY 2020 Budget using reserves in the amount of \$5,634 to increase the Narcotics Enforcement Fund for the purpose of leasing six (6) motorcycles in the total amount of \$36,000.
-- Budget/Audit (*Pulled at Committee*)
- 3-17-6** **FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its FY ending September 30, 2019 Audit.
-- County Services (*Receive & File*)
- 3-17-7** **TREASURER** submitting the County Treasurer's Investment Report.
(To be distributed at committee)
-- Budget/Audit (*Receive & File*)
- 3-17-8** **TREASURER** submitting a resolution of Agency and a Resolution to Borrow Against Delinquent 2019 Real Property Taxes in the amount of \$16,000,000.
-- Budget/Audit (**3-17-4.3/Res. A & Res. B**)
- 3-17-9** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2020.
-- Budget/Audit (**3-17-4.1**)
- 3-17-10** **CONTROLLER/CAO** submitting information on the Saginaw County Animal Care & Control Resource Center Project Site Selection.
-- Courts & Public Safety (**3-17-2.1**)
- 3-17-11** **CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project.
-- Courts & Public Safety (*Receive & File*)
- 3-17-12** **COMMISSION ON AGING** requesting waiver of the hiring freeze to fill the position of Program Specialist I (PCN #238333) which oversees the Meals on Wheels program, among other duties.
-- Labor Relations (**3-17-5.1**)
- 3-17-13** **COMMISSION ON AGING** requesting changes to its PCN Roster regarding percentages of time associated with budget activities for the positions of Senior Center Coordinator (Maple Grove/Friendship/Chesaning), Driver I (Maple Grove), and Custodian.
-- Labor Relations (**3-17-5.2**)
- 3-17-14** **PERSONNEL DIRECTOR** submitting the February 2020 Employment Status Report.
-- Labor Relations (*Receive & File*)

Page 2 – Petitions & Communications (4-9-2020)

3-17-15 **CONTROLLER/CAO** requesting approval of a Resolution regarding the FY 2021 Budget and revised Budget Calendar.

-- Budget/Audit **(3-17-4./Res. C)**

3-17-16 **DOUG DEETER, CPA, REHMANN** submitting a draft of the FY 2019 Audited Financial Statements for Saginaw County.

-- Budget/Audit **(3-17-4.2)**

3-17-17 **REGISTER OF DEEDS** requesting waiver of the hiring freeze to fill the position of Account Clerk III/Office Assistant II.

-- Executive **(3-17-6.1)**

3-17-18 **HEALTH DEPARTMENT** requesting approval to increase its budget using fund balance in an amount not to exceed \$50,000 for the purpose of COVID-19 response and dissemination of information.

-- Executive **(3-17-6.2)**

V. **REPORTS OF COMMITTEES (4-9-2020)**

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

2.1) **CONTROLLER/CAO**, re: Approval of 5641 Bay Road, Kochville Township, for site of Animal Care & Control Resource Center Project

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **REGISTER OF DEEDS**, re: Approval of Remonumentation County Plan

3.2) **CASTLE MUSEUM**, re: Approval of millage renewal language for inclusion on the August 2020 ballot

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Payment of Claims for January 2020

4.2) **CONTROLLER/FINANCE DIRECTOR**, re: Approval of FY 2019 Audit

4.3) **TREASURER**, re: Approval of County Purchase of 2019 Delinquent Taxes

4.4) **CONTROLLER/FINANCE DIRECTOR**, re: Approval of Resolution regarding the FY 2021 Budget and amendment of the FY 2021 Budget Calendar

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

5.1) **COMMISSION ON AGING**, re: Waiver of the hiring freeze for the position of Program Specialist I, which oversees the Meals on Wheels program

5.2) **COMMISSION ON AGING**, re: Approval to change its PCN Roster regarding percentages of time associated with budget activities for the positions of Senior Center Coordinator (Maple Grove/Friendship/Chesaning), Driver I (Maple Grove), and Custodian

6. **Executive Committee – M. Webster, Chair**

6.1) **REGISTER OF DEEDS**, re: Waive of the hiring freeze for the position of Account Clerk III/Office Assistant II

6.2) **HEALTH DEPARTMENT**, re: Approval to increase its budget using fund balance in an amount not to exceed \$50,000 for the purpose of COVID-19 response and dissemination of information

6.3) **CONTROLLER/CAO**, re: Approval to suspend all Saginaw County out-of-state travel until further notice due to the COVID-19 pandemic

7. **Legislative Committee – J. Theisen, Chair; A. O’Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

3-17-20.1) February 9, 2020 – February 22, 2020

3-17-20.2) February 23, 2020 – March 7, 2020

VI. RESOLUTIONS (4-9-2020)

Res. "A" RESOLUTION OF AGENCY PURSUANT TO SECTION 87c OF ACT 206
(Budget/Audit Committee)

Res. "B" RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2019 REAL
PROPERTY TAXES
(Budget/Audit Committee)

Res. "C" RESOLUTION REGARDING THE FY 2021 BUDGET AND REVISED BUDGET
CALENDAR

VII. CLOSING PROCEDURE (4-9-2020)

a.

1) Unfinished Business –

Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

2.1) **PROSECUTOR**, re: Approval to increase its FY 2020 Budget from the General Fund to fully fund the Auto Theft Assistant Prosecutor position in the amount of \$69,456

FEBRUARY 18, 2020 BOARD SESSION:

Kilpatrick moved, seconded by Stack, to approve. Commissioner Privileged by Krafft.

2) Proclamations – None

3) Appointments and Elections

APPOINTMENTS

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed, if any, on the Addendum at the March 17, 2020 Board Session.

ELECTIONS

Appointed by Chair with confirmation by the Board

Saginaw County Community

Mental Health Authority

Leola Wilson (General Public)

Tracey Raquepaw (General Public)

John Pugh (General Public)

Chuck Stack (County Commissioner)

3-year term to expire:

4-1-23

b. Announcements by the Chair

c. Commissioner Audiences

d. Adjournment