

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



FEBRUARY SESSION 2020

First Day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 18, 2020. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Michael A. Webster in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen Michael A. Webster - 9*

ABSENT: *Kathleen K. Dwan, Cheryl M. Hadsall - 2*

TOTAL: - 11

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

None

PUBLIC HEARING

None

CLERK'S CALL OF SESSION

February 7, 2020

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of February 18, 2020 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, February 18, 2020 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

AUDIENCES

- Judge A.T. Frank spoke in opposition to Aetna as the county's third party administrator of its employee healthcare plan



- Chairman Webster spoke in the initial absence of Brian Jackson, Saginaw Community Foundation, and informed commissioners he would be bringing Census 2020 information to assist in getting the word out to their constituents. Multiple methods are being used to inform residents of the importance of completing the Census survey, including information going out with tax notices, an informational kiosk placed in the lobby of the County Courthouse, and using information from the County Health Department’s Asset Mapping meetings.

LAUDATORY RESOLUTIONS

Certificate of Recognition YOUTHDevelopment Corporation USA

*“Shine your light and make a positive impact on the world.
There is nothing so honorable as helping improve the lives of others.” – Roy T. Bennett*

Across the world and across all industries, a successful business and economy is dependent on educated, highly skilled workers. Providing individuals with education and workforce experience creates a sense of purpose and hope that reverberates throughout the community. The goal of workforce development is to enhance the skills of those already in the workforce as well as provide tangible and relevant skills to those looking for employment. Self-reliance and self-confidence are among the most important qualities you can give your children. One of the best ways to cultivate these qualities is to assist young adults in making positive changes in their lives.

YOUTHDevelopment Corporation USA (YDC USA) provides young women and men who have dropped out of high school an opportunity to earn their diploma and get a foot in the door of a trade program. Their major focus is serving young adults and giving them a chance to succeed.

YOUTHDevelopment Corporation USA has reached a number of milestones that benefits its students including: Articulation agreements for 47 college credits; and offers a Department of Labor registered Apprenticeship Readiness Certificate, a registered pre-apprenticeship program, agreements for direct entry into the trade unions, cyber education and health and wellness programs. They are fully accredited and certified by a wide range of institutions such as Department of Labor, Skills USA, St. Charles Public Schools, Carpenters and Mill Rights Union, Electricians Union, YouthBuild USA and Delta College. The hard work and dedication of YDC USA has been recognized by the Department of Labor, Delta College, The State of Michigan, Congress and Unions.

YOUTHDevelopment Corporation USA has been presented the YouthBuild Grant for \$1.5 million from the Department of Labor - a phenomenal accomplishment since it is the first time applying! The grant will provide new opportunities for young people to take the first step toward good-paying careers. The goal and mission of YDC USA is to provide a multifaceted direct entry career path to industrial trades through secondary education, adult training, veterans, reentry passageways leading to apprenticeship, postsecondary education, employment, journeymen, and life-long employment opportunities for underserved and disconnected minority youth, empowering them with credentials and certified 21st century craft skills sufficient for them to rebuild their own neighborhoods and communities.



The Saginaw County Board of Commissioners commends YOUTHDevelopment Corporation USA on giving our young adults the opportunity to receive a valued education and enhancing the lives of our youth.

Respectfully Submitted,
Saginaw County Board of Commissioners
Michael A. Webster
Chairman, District #11

Presented & Adopted: February 18, 2020

FOIA DENIAL APPEAL

The Chairman announced that County Civil Counsel recommended the Board issue written notice to *Linda Harris* upholding the disclosure denial of her Freedom of Information Act request. He asked for a motion to concur. **Commissioner Theisen moved, seconded by Commissioner Matthews, to uphold the disclosure denial and issue written notice to Linda Harris. Motion carried.**

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 2-18-1 MOBILE MEDICAL RESPONSE** submitting its Tri-Annual Report on response times and other related information pursuant to the Ambulance Service Agreement.
-- Courts & Public Safety (*Receive & File*)
- 2-18-2 PROSECUTOR** requesting additional funds in his FY 2020 Budget to fully fund the Auto Theft Assistant Prosecutor position that is necessary and essential to his office.
-- Courts & Public Safety (**2-18-2.1**)
- 2-18-3 COMMUNITY CORRECTIONS** requesting approval and acceptance of a grant from the Michigan Economic Development Corporation in the amount of \$250,000 to support Community Corrections programs with no match funds required.
-- Courts & Public Safety (**2-18-2.2**)
- 2-18-4 EQUALIZATION** requesting approval of a proposed Independent Contractor Agreement for Equalization Services to be used when local governmental units utilize Saginaw County Equalization for property tax database maintenance and tax billing services.
-- County Services
- 2-18-5 CITY OF ZILWAUKEE** submitting Notice of a Public Hearing on the request of RMC Engine Rebuilding Equipment, Inc., 5775 Bridgeview Center, Saginaw, MI on its request for an Industrial Facilities Exemption Certificate.
-- County Services
- 2-18-6 CONTROLLER/CAO** submitting the 2019 Fourth Quarter Finance and Program reports on behalf of the Historical Society of Saginaw County and its four out-county museums.
-- County Services (*Receive & File*)
- 2-18-7 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for November 2019.
-- Budget/Audit (*Receive & File*)



- 2-18-8 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for December 2019.
 - Budget/Audit (*Receive & File*)
- 2-18-9 PUBLIC WORKS** submitting the 2019 Drain Assessment Roll Report.
 - County Services (*Receive & File*)
- 2-18-10 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2019.
 - Budget/Audit (**2-18-4.1**)
- 2-18-11 FINANCE DIRECTOR** submitting the fourth quarter budget adjustments for October 1, 2019 – December 31, 2019 pursuant to Budget Resolution A.
 - Budget/Audit (*Receive & File*)
- 2-18-12 MOSQUITO ABATEMENT COMMISSION** requesting to change one of the currently vacant Chief Mechanic positions to regular part-time and waiver of the hiring freeze to fill the position.
 - Labor Relations (**2-18-5.1**)
- 2-18-13 MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE (MIFSM)** submitting an update on its progress pursuant to the agreement between Saginaw County and MIFSM.
 - Courts & Public Safety (*Receive & File*)
- 2-18-14 CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project.
 - Courts & Public Safety (*Receive & File*)
- 2-18-15 RETIREMENT ADMINISTRATOR** submitting notice that Jeff Nielson, Vice President, Client Management Public & Labor Segment with Aetna, would be providing an update on how the transition from BCBS to Aetna is progressing and resolution of issues.
 - Labor Relations (*Receive & File*)
- 2-18-16 PERSONNEL DIRECTOR** submitting the January 2020 Employment Status Report.
 - Labor Relations (*Receive & File*)
- 2-18-17 FINANCE DIRECTOR** requesting approval of the FY 2021 Budget Calendar.
 - Budget/Audit (**2-18-4.2**)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair
None
2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair
 - 2.1) **PROSECUTOR**, re: Approval to increase its FY 2020 Budget from the General Fund to fully fund the Auto Theft Assistant Prosecutor position in the amount of \$69,456
---Kilpatrick moved, seconded by Stack, to approve the request. Commissioner Krafft stated that we have gotten away from grant funding, that he wants to think about it for thirty (30) days, and Commissioner Privileged the matter. (Unfinished Business at the March 17, 2020 Board Session)



- 2.2) **COMMUNITY CORRECTIONS**, re: Approval and acceptance of a grant from the Michigan Economic Development Corporation in the amount of \$250,000
 ---Kilpatrick moved, seconded by Theisen, to approve. Motion carried.

COMMISSIONER PRIVILEGED

Unfinished Business at March 17, 2020 Board Session

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1 *AMENDED MARCH 17, 2020
~~FEBRUARY 18, 2020~~

Your committee considered Communication No. 2-18-2 from John McColgan, Prosecutor, requesting additional funds in his FY 2020 Budget to fully fund the Auto Theft Assistant Prosecutor position that is necessary and essential to his office.

The committee met with Mr. McColgan and Mark Gaertner who explained the Auto Theft Grant will not be renewed for 2020. The Auto Theft Grant provided *\$69,456 toward the Auto Theft Assistant Prosecutors pay. The County provides a match of *\$69,456. The match for this position is budgeted for in the 2020 Budget.

We recommend approval to amend the Prosecutor’s FY 2020 Budget in the amount of *\$69,456 to fully fund the Auto Theft Assistant Prosecutor.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Michael A. Webster

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2 *AMENDED FEBRUARY 18, 2020

Your Courts & Public Safety Committee considered Communication No. 2-18-3 from Mary McLaughlin, Community Corrections Manager, requesting approval and acceptance of a grant from the Michigan Economic Development Corporation (MEDC) in the amount of \$250,000 to support Community Corrections programs with no match funds required.

The committee met with Ms. McLaughlin who explained the grant application will be completed and submitted to the MEDC by the due date of February 15, 2020. This is the first year they have received this grant and it is required to be used to support Saginaw County Community Corrections programs. There are no match funds required by the county to access these funds. Ms. McLaughlin stated she will not need the pay-out of \$85,000 from General Fund.

We recommend approval and acceptance the Michigan Economic Development Corporation grant in the amount of \$250,000 and reduce the General Fund contribution by \$85,000 and amend the FY 2020 Community Corrections Budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kathleen K. Dwan
Michael A. Webster

Kirk W. Kilpatrick, Vice-Chair
Amos O’Neal



3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

None

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Claims for December 2019

4.2) **CONTROLLER/FINANCE DIRECTOR**, re: Approval of FY 2021 Budget Calendar

- ***Krafft moved, seconded by O’Neal, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

FEBRUARY 18, 2020

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
2-18-10	Electronic Transactions	December 1 – 31, 2019	\$ 10,321,812.95
	Voucher Payments	December 1 – 31, 2019	\$ 6,955,375.63

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

FEBRUARY 18, 2020

Your Budget/Audit Committee considered Communication No. 2-18-17 from Koren Thurston, Finance Director, requesting approval of the FY 2021 Budget Calendar.

The calendar outlines the timetable of events that will happen to cause the creation and approval of the budget. It allows all departments, elected officials and agencies to know when tasks related to building the budget must be completed. A tentative date for a Committee of the Whole session is scheduled for Monday, June 29, 2020 and was added to the proposed calendar.

We recommend the attached Saginaw County Budget Calendar for adoption of the Fiscal Year 2021 Operating Budget and Capital Improvement Plan for all funds be approved; further, that the proper County Officials be directed to implement same.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth



COUNTY OF SAGINAW

2021 BUDGET CALENDAR

OPERATING BUDGET FOR FISCAL YEAR 2021

<u>Target Date</u>	<u>Action to be taken</u>
April 13, 2020	Controller's Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2021 and Capital Improvement Plans.
April 24, 2020	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2021 and Capital Improvement Plans by signing off.
Week of May 11, 2020	Controller's Office meets with departments to review their respective Operating Budgets for 2021 and Capital Improvement Plan requests.
May 29, 2020	Controller's Office submits the first draft of a recommended Operating Budget for review by the Human Services, County Services, Courts & Public Safety Committees as well as the Budget/Audit Committee.
Committee Meetings June-August, 2020	Human Services, County Services, and Courts & Public Safety Committees as well as the Budget/Audit Committee meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 29, 2020	Committee of the Whole (<i>Tentative</i>)
August 25, 2020	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board and is laid on the table at the Board session of August 25, 2020 and a Public Hearing is held.
September 22, 2020	An Operating Budget and a Capital Improvement Plan are adopted at the Board session of September 22, 2020.



5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

- 5.1) **MOSQUITO ABATEMENT COMMISSION**, re: Approval to modify the PCN roster and waive the hiring freeze for the position of Chief Mechanic

---Kilpatrick moved, seconded by Matthews, to approve 5.1. Motion carried.

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

FEBRUARY 18, 2020

Your Labor Relations Committee considered Communication No. 2-18-12 from William Stanuszek, Director, Mosquito Abatement Commission, requesting to change one of the currently vacant Chief Mechanic positions to regular part-time and waiver of the hiring freeze to fill the position.

We met with Mr. Stanuszek who explained one of its chief Mechanic positions is currently vacant due to recent retirement. Due to current workload, the need for two (2) full-time mechanics is not justified. A full-time mechanic and a regular part-time mechanic would best serve the department's needs. The Saginaw County Mosquito Abatement Committee Board supports this change.

We recommend approval to modify the PCN roster to reflect the proposed change, waive the hiring freeze and fill the position of Chief Mechanic with a regular part-time status.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

6. **Executive Committee – M. Webster, Chair**

None

7. **Legislative Committee – J. Theisen, Chair; A. O'Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

2-18-20.1) January 12, 2020 – January 25, 2020

2-18-20.2) January 26, 2020 – February 8, 2020

- ***Krafft moved, seconded by Matthews, to approve 2-18-20.1 and 2-18-20.2 leaving room for exceptions. There were no exceptions and the motion carried.***



COMMITTEE COMPENSATION - 2.18.20.1

February 18, 2020

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 12 - January 25, 2020.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/13/20	Labor Relations Committee	Kilpatrick	\$50.00	1
			Stack	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
2	01/14/20	Saginaw CVB	Ruth	\$50.00	1
3	01/14/20	Executive Committee	Webster	\$50.00	1
			O'Neal	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
4	01/15/20	Castle Museum Board	Hadsall	\$50.00	1
5	01/15/20	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			O'Neal	\$50.00	1
6	01/15/20	Animal Control Advisory Council	Hadsall	\$25.00	1
7	01/16/20	9-1-1 Communications Authority	Theisen	\$50.00	1
8	01/16/20	SMATS	Stack	\$50.00	1
9	01/16/20	Employee Wellness Committee	Theisen	\$25.00	1
			Webster	\$50.00	1
10	01/16/20	Community Action Committee	O'Neal	\$50.00	1
11	01/20/20	HealthSource Saginaw Advisory Board	Stack	\$50.00	1
12	01/21/20	Labor Relations Committee - Special	Kilpatrick	\$25.00	1
			Stack	\$25.00	1
			Matthews	\$25.00	1
			Webster	\$25.00	1
13	01/21/20	Board Session Dwan, Hadsall, Kilpatrick, Matthews, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Harris, Krafft</i>	9 Present	\$450.00	9
14	01/23/20	Commission on Aging	Stack	\$50.00	1
15	01/24/20	Airport Board	Krafft	\$50.00	1
			Matthews	\$50.00	1
			O'Neal	\$50.00	1
TOTAL				\$1,700.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-24-20)



COMMITTEE COMPENSATION -2.18.20.2

February 18, 2020

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 26 - February 8, 2020.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/27/20	MAC Health & Human Services - NO MILEAGE	O'Neal	\$25.00	1
2	01/27/20	MAC Judiciary & Public Safety - NO MILEAGE	Hadsall	\$25.00	1
3	01/27/20	Board Session - Special Re: Animal Care & Control Site Selection Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Stack, Theisen, Webster	11 Present	\$550.00	11
4	01/28/20	Land Bank Authority	Ruth	\$50.00	1
6	01/29/20	GLB Regional CVB	Ruth	\$50.00	1
7	02/03/20	Northern MI County Association - Grayling	Theisen	\$50.00	1
8	02/04/20	Employee Wellness Committee	Theisen Webster	\$50.00 \$50.00	1 1
9	02/04/20	Courts & Public Safety Committee	Hadsall Kilpatrick O'Neal Webster	\$50.00 \$50.00 \$50.00 \$25.00	1 1 1 1
10	02/05/20	County Services Committee	Stack Hadsall Harris Krafft Webster	\$50.00 \$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1 1
11	02/06/20	Budget/Audit Committee	Krafft O'Neal Ruth Webster	\$50.00 \$50.00 \$50.00 \$50.00	1 1 1 1
12	02/07/20	MAC Finance Committee - NO MILEAGE [Per diem withdrawn due to Environmental Health Board duplicate payment 1-11-20]	Krafft		
TOTAL				\$1,475.00	31

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-7-20)

RESOLUTIONS

None



UNFINISHED BUSINESS

None

PROCLAMATIONS

None

ELECTIONS

None

APPOINTMENTS

- Chairman Webster appointed Sparkle Jackson to the **Community Corrections Advisory Board** to fill a General Public vacancy with a term to expire September 30, 2020.

ANNOUNCEMENTS BY THE CHAIR

- Chairman Webster showed a short video of an Indeed advertisement depicting the Moon Walk as an example of what can be accomplished when everyone does their job well. According to Indeed, “Great moments are the work of many.” We need to challenge all employees in our organization to understand our vision and mission.

COMMISSIONERS’ AUDIENCES

- Commissioner Ruth apologized to the audience for the confusion that occurred at the January 27, 2020 Special Board Session regarding the selection of the new Animal Care & Control location. Mr. Ruth also addressed Judge A.T. Frank, who appeared under Audiences, regarding various issues he has with Aetna. He stated that we all make mistakes and that we apologize, learn from it, and move on.

By Commissioner Ruth, seconded by Commissioner Harris: That the Board adjourn. Motion carried. Thereupon, the Board adjourned at 5:32 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

MICHAEL A. WEBSTER, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk