

**AGENDA**  
**SAGINAW COUNTY**  
**BOARD OF COMMISSIONERS**

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Saginaw County Governmental Center  
Tuesday, January 22, 2019 - 5:00 p.m.

*Michael A. Webster – Chair, Carl E. Ruth – Vice-Chair*  
*Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft*  
*Sheldon Matthews, Amos O’Neal, Charles M. Stack, James G. Theisen*

- I. OPENING PROCEDURE**
  - a. Call to order
  - b. Roll call
  - c. Invocation by **Commissioner Dennis Krafft**
  - d. Pledge of Allegiance
  - e. Correcting / Approving the Minutes of the December 18, 2018 Board Session
  
- II. PUBLIC PARTICIPATION .....Page 1**
  - a. Public Hearings
  - b. Audiences
  - c. Laudatory Resolutions
  
  - **COUNTY CIVIL COUNSEL** recommending the Board issue written notice to **Raychalle LaFond** regarding the partial disclosure denial of a Freedom of Information Act request.  
(Action required by the Board of Commissioners – Civil Counsel Opinion provided)
  
- III. PETITIONS AND COMMUNICATIONS .....Page 5**
  
- IV. COMMISSIONERS' INITIATORY MOTIONS**
  
- V. REPORTS OF COMMITTEES .....Page 7**

Committee Reports

1) Human Services	5) Labor Relations
2) Courts & Public Safety	6) Executive Committee
3) County Services	7) Legislative Committee
4) Budget/Audit	8) Intergovernmental Cooperation
	9) Committee Compensation
  
- VI. RESOLUTIONS..... None**
  
- VII. CLOSING PROCEDURE .....Page 20**
  - a. 1) Unfinished Business
  - 2) Proclamations
  - 3) Appointments and Elections
  - b. Announcements by the Chair
  - c. Commissioner Audiences
  - d. Adjournment

## II. PUBLIC PARTICIPATION (1-22-2019)

### a. Public Hearing – *(If approved at Committee meeting held prior to Board)*

- Public Hearing on the annexation of property from the Township of Blumfield to the Village of Reese for the purpose of accessing sewer services provided by the Village (1946 S. Reese Rd., Reese, Michigan, Property ID# 06-12-6-12-4009-000) Christ Lutheran Church & Parsonage

### b. Audiences –

- Commissioner Amos O’Neal to present Shawn Schutt, Prevention Education Coordinator, Underground Railroad, with a certificate proclaiming January as Human Trafficking Awareness Month *(Printed under Proclamations)*
- Chairman Webster to present Bethany Jacques with a Certificate of Recognition upon her retirement from the Health Department after 38+ years of service *(Printed on Addendum)*

### c. Laudatories –

- Certificate of Recognition to the 70<sup>th</sup> District Court on its 50<sup>th</sup> Anniversary
- Certificate of Recognition to Leola Wilson for her service to the Saginaw Branch of the NAACP for over 50 years and 20 years as its President

### III. PETITIONS AND COMMUNICATIONS (1-22-2019)

**1-22-1 MOSQUITO ABATEMENT COMMISSION** presenting its 2018 Annual Report and 2019 Calendar for review and discussion.

-- Human Services (*Receive & File*)

**1-22-2 VILLAGE OF REESE** submitting a Petition, Resolution, and Request for Public Hearing on the annexation of property from Blumfield Township to the Village of Reese for the purpose of accessing sewer services provided by the Village of Reese (Owner: Christ Lutheran Church, 1946 S. Reese Rd., Reese, MI; Prop ID# 06-12-6-12-4009-000).

-- County Services (Special) (*On Addendum*)

**1-22-3 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** requesting approval of its 2019 Budget and presenting information on funding proposed for future tourism and economic development projects.

-- County Services (**1-22-3.1**)

**1-22-4 CITY OF FRANKENMUTH** sending the Annual Report of its Downtown Development Authority for fiscal year ending June 30, 2018.

-- County Services (*Receive & File*)

**1-22-5 MSU EXTENSION** requesting placement on the Budget/Audit Committee Agenda to discuss current funding, MOA language, and additional funding for the remainder of FY 2019.

-- Budget/Audit

**1-22-6 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for October 2018.

-- Budget/Audit (*Receive & File*)

**1-22-7 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for November 2018.

-- Budget/Audit (*Receive & File*)

**1-22-8 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Senior Center Coordinator (Part-time).

-- Labor Relations (**1-22-5.3**)

**1-22-9 GLBR MICHIGAN WORKS!** requesting approval to amend job descriptions and authorize pay level increases retroactive to October 1, 2018 for the following positions: Chief Executive Officer, Chief Operations Officer, Chief Administrative Officer, Program Planner/Coordinator (3), Business Services/Community Relations, Facilities Manager, Contracts Monitor, and Accountant II.

-- Labor Relations (**1-22-5.1**)

**1-22-10 CONTROLLER/CAO** submitting an update on the Jail Project.

-- Courts & Public Safety (*Receive & File*)

**1-22-11 REGISTER OF DEEDS** requesting approval to change the job title of the "Deputy Register of Deeds" to "Chief Deputy Register of Deeds."

-- Labor Relations

**1-22-12 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of October 2018.

-- Budget/Audit (**1-22-4.1**)

**1-22-13 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of November 2018.

-- Budget/Audit (**1-22-4.1**)

**1-22-14 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2018.

-- Budget/Audit (**1-22-4.1**)

**Page 2 – Petitions & Communications (1-22-2019)**

**1-22-15 COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill the vacant position of Circuit Court File Clerk (T-08).

-- Labor Relations **(1-22-5.3)**

**1-22-16 FRIEND OF THE COURT** requesting waiver of the hiring freeze and approval to fill the positions of Associate Attorney and Administrative Assistant.

-- Labor Relations **(1-22-5.3)**

**1-22-17 EQUALIZATION** requesting approval to modify the Appraiser position to Appraiser I/II, approve the job description, allow for a negotiated wage rate with the union, and waive the hiring freeze and approve filling the vacant position of Appraiser I/II.

-- Labor Relations **(1-22-5.2)**

**1-22-18 CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the position of **Management Assistant**.

-- Labor Relations **(1-22-5.3)**

**1-22-19 CONTROLLER/CAO** requesting waiver of the hiring freeze and approval to fill the position of **Kenel Technician**.

-- Labor Relations **(1-22-5.3)**

**1-22-20 CONTROLLER/CAO** requesting approval of a proposal from William A. Kibbe & Associates, Inc. to provide pre-construction services associated with the new Animal Care Center for Saginaw County in the amount of \$72,500; also requesting approval to amend the FY 2019 Public Improvement Fund to cover costs associated with this proposal.

-- County Services (Special) **(On Addendum)**

**V. REPORTS OF COMMITTEES (1-22-2019)**

**1. Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

None

**2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

None

**3. County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) Saginaw County Convention & Visitors Bureau, re: Approval of FY 2019 Budget

**4. Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for October, November and December 2018

**5. Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

5.1) **Michigan Works!**, re: Approval to authorize pay level increases for various positions and to amend its budget accordingly

5.2) **Equalization**, re: Approval to modify the Appraiser position to Appraiser I/II, negotiate a wage rate with the union, and waive the hiring freeze

5.3) Waiver of the hiring freeze and approval to fill positions as follows:

- Commission on Aging - Senior Center Coordinator (PT)
- County Clerk - Circuit Court File Clerk
- Friend of the Court - Associate Attorney, Administrative Assistant
- Controller/CAO - Management Assistant, Kennel Technician

5.4) Approval of Collective Bargaining Agreement with POAM 312 Command

5.5) Approval of Collective Bargaining Agreement with POAM Non-312 Corrections

**6. Executive Committee – M. Webster, Chair**

None

**7. Legislative Committee – J. Theisen, Chair; A. O’Neal, Vice-Chair**

None

**8. Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

**9. Committee Compensation**

1-22-19.1) December 2, 2018 – December 15, 2018

1-22-19.2) December 16, 2018 – December 29, 2018

1-22-19.3) December 30, 2018 – January 12, 2019

**VI. RESOLUTIONS (1-22-2019)**

None

**VII. CLOSING PROCEDURE (1-22-2019)**

a.

- 1) Unfinished Business – None
- 2) Proclamations –
  - **January as Human Trafficking Awareness Month**
- 3) Appointments and Elections

**APPOINTMENTS**

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed on the Addendum on January 22, 2019.

**ELECTIONS**

**Board of Health**

Cheryl M. Hadsall  
Amos O’Neal

1-year term that expires:  
December 31, 2019

**HealthSource Saginaw, Inc.**

Michael A. Webster, Chairman  
Cheryl M. Hadsall, Commissioner  
Carl E. Ruth, Commissioner

1-year term that expires:  
December 31, 2019

**Road Commission**

**(One (1) Vacancy)**

Applicants:  
Ron Sholtz, Tim Courtney, Calvin Williams,  
Victor Campbell, Dave Adams, Doug Bishop,  
Ruth Averill, Ed Wasmiller, Ray Walker

6-year term that expires:  
December 31, 2024

b. Announcements by the Chair

c. Commissioner Audiences

d. Adjournment

1-18-19sek

# ADDENDUM

## SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, January 22, 2019 - 5:00 p.m.

Saginaw County Governmental Center

### II. PUBLIC PARTICIPATION *(Page 1)*

- a. Public Hearings – *None*
- b. Audiences – *None*
- c. Laudatories – *Additional*

- Certificate of Recognition to Beth Jacques upon her retirement from the Health Department after 38+ years of service

### III. PETITIONS AND COMMUNICATIONS – *(Page 5) – None Additional*

### IV. INITIATORY MOTIONS

### V. REPORTS OF COMMITTEES – *(Page ) – Additional*

#### County Services Committee

- 3.1) Amended
- 3.2) **Village of Reese**, re: Approval to annex property from Blumfield Township to the Village of Reese for the purpose of accessing sewer services
- 3.3) **Controller/CAO**, re: Approval of proposal from William A. Kibbe & Associates, Inc. to provide pre-construction services associated with the new Animal Care Center for Saginaw County in the amount of \$72,500; also requesting approval to amend the FY 2019 Public Improvement Fund to cover costs associated with this proposal

#### Labor Relations

- 5.6) Approval of Memorandum of Understanding amending the Collective Bargaining Agreement (CBA) between Saginaw County and Teamsters
- 5.7) Approval of Memorandum of Understanding amending the Collective Bargaining Agreement (CBA) between Saginaw County and Teamsters

### VI. RESOLUTIONS – *Additional (Laid on Desks)*

Res. "A"- RESOLUTION AND ORDER APPROVING ENLARGEMENT OF BOUNDARIES OF THE VILLAGE OF REESE, SAGINAW COUNTY, MICHIGAN

### VII. CLOSING PROCEDURE *(Page 20)*

- 1) Unfinished Business – *None*
- 2) Proclamations – *None additional*
- 3) Appointments and Elections –

## **CHAIR APPOINTMENTS**

### **Commission on Aging**

Catherine Zemanek (#1)

Cheri Stack (#2)

Lucinda Ornelas (#3)

Dennis Morrison (#4)

Terry Crevia (#5)

Julia Rohde (#6)

Rose Licht (#7)

Marty Warnick (#8)

Nancy Whittum (#9)

Larry Packard (#10)

Robert Hanley (#11)

Terms expire:

December 31, 2020

### **Environmental Health Code Board of Appeals**

David Ortega

Tom Beagle

Terms expire:

January 1, 2021

## **ELECTIONS**

*None additional*