

AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Saginaw County Governmental Center
Tuesday, June 18, 2019 - 5:00 p.m.

Michael A. Webster – Chair, Carl E. Ruth – Vice-Chair
Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft
Sheldon Matthews, Amos O’Neal, Charles M. Stack, James G. Theisen

- I. OPENING PROCEDURE**
 - a. Call to order
 - b. Roll call
 - c. Invocation by **Commissioner Kirk Kilpatrick**
 - d. Pledge of Allegiance
 - e. Correcting / Approving the Minutes of the May 21, 2019 Board Session

- II. PUBLIC PARTICIPATIONPage 1**
 - a. Public Hearings
 - b. Audiences
 - c. Laudatory Resolutions

- III. PETITIONS AND COMMUNICATIONSPage 3**

- IV. COMMISSIONERS' INITIATORY MOTIONS**

- V. REPORTS OF COMMITTEESPage 5**
 - Committee Reports
 - 1) Human Services
 - 2) Courts & Public Safety
 - 3) County Services
 - 4) Budget/Audit
 - 5) Labor Relations
 - 6) Executive Committee
 - 7) Legislative Committee
 - 8) Intergovernmental Cooperation
 - 9) Committee Compensation

- VI. RESOLUTIONS..... Page 26**

- VII. CLOSING PROCEDUREPage 33**
 - a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections
 - b. Announcements by the Chair
 - c. Commissioner Audiences
 - d. Adjournment

II. PUBLIC PARTICIPATION (6-18-2019)

a. **Public Hearing** – None

b. **Audiences** –

- Erica Brown-Hinds, Business Manager, Wanigas Credit Union, re: services and products provided to the community

c. **Laudatories** –

- Welcome to Saginaw County

III. PETITIONS AND COMMUNICATIONS (6-18-2019)

6-18-1 REGION VII AREA AGENCY ON AGING sending notice that it is accepting Letters of Intent from public, private for-profit, and non-profit incorporated entities interested in applying for FY 2020 funds to provide services for persons age 60 and older.

-- Human Services (*Receive & File*)

6-18-2 PURCHASING/RISK MANAGER submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for April, 2019.

-- Budget/Audit (*Receive & File*)

6-18-3 COUNTY CLERK requesting approval to modify the compensation of the four (4) members of the Board of Canvassers.

-- County Services (**6-18-3.1**)

6-18-4 MOBILE MEDICAL RESPONSE submitting its tri-annual report on response times and other related information.

-- Courts & Public Safety (*Receive & File*)

6-18-5 MICHIGAN DEPARTMENT OF TREASURY forwarding the Preliminary State Equalization Report for the 2019 tax year as approved by the State Tax Commission.

-- County Services (*Receive & File*)

6-18-6 CONTROLLER/CAO requesting approval of a Resolution authorizing the publication of a Notice of Intent to Issue Bonds in an amount not-to-exceed \$13 million to cover costs associated with the purchase and implementation of a mainframe modernization and fiber network project.

-- Budget/Audit (**6-18-4.2**)

6-18-7 CONTROLLER/CAO submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project.

-- Courts & Public Safety (*Receive & File*)

6-18-8 MSU EXTENSION submitting its 2018 Annual Report and requesting discussion on appropriate ballot language for the MSU Extension Millage being proposed in 2020.

-- Human Services (*Receive & File*)

6-18-9 HARRY W. BROWNE AIRPORT requesting approval of the Runway 10/28 Lighting System Project contract between Saginaw County and the Michigan Department of Transportation.

-- County Services (**6-18-3.2**)

6-18-10 CONTROLLER/CAO requesting authorization to close the Saginaw County Courthouse and Governmental Center and other County facilities on Friday, July 5, 2019 due to the 4th of July holiday.

-- Labor Relations (**6-18-5.5**)

6-18-11 PERSONNEL DIRECTOR submitting proposed changes to County Policy #422 – Administrative Policy on Cellular Telephones as to permission to use cell phones as global positioning and navigational systems when affixed to motor vehicle.

-- County Services (**6-18-3.3**)

6-18-12 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY submitting its 2018 Annual Audit.

-- Budget/Audit (*Receive & File*)

6-18-13 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of April 2019.

-- Budget/Audit (**6-18-4.1**)

Page 2 – Petitions & Communications (6-18-2019)

6-18-14 **PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Assistant Prosecutor.

-- Labor Relations (*Tabled*)

6-18-15 **HON. A.T. FRANK** requesting extension of two contracts within his office to December 31, 2019.

-- Labor Relations (**6-18-5.1**)

6-18-16 **HEALTH DEPARTMENT** requesting waiver of the hiring freeze to fill a vacant Public Health Nurse II position; and approval to extend the contract with Mary Patnode (retired Senior Public Health Nurse) beginning August 5, 2019 – January 31, 2020.

-- Labor Relations (**6-18-5.2/5.6**)

6-18-17 **PERSONNEL DIRECTOR** submitting the May 2019 Employment Status Report.

-- Labor Relations (*Receive & File*)

6-18-18 **COMMISSION ON AGING** requesting deletion of the current Nutrition Program Supervisor job description, to revert back to the Nutrition Program Manager job description, and waiver of the hiring freeze and approval to fill the position of Nutrition Program Manager.

-- Labor Relations (**6-18-5.3**)

6-18-19 **COMMISSION ON AGING** requesting a change in hours of the Foster Grandparent Program Coordinator position (from 72 to 80 hours per pay period) and the Program Assistant (for Foster Grandparent Program) position (from 58 to 48 hours per pay period) and to waive the hiring freeze and fill the vacant position of Program Assistant.

-- Labor Relations (**6-18-5.4**)

6-18-20 **COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Delivery Driver – Maple Grove (PT).

-- Labor Relations (**6-18-5.6**)

6-18-21 **SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Administrative Assistant.

-- Labor Relations (**6-18-5.6**)

6-18-22 **CONTROLLER/CAO** submitting Draft #1 of the 2019 – 2020 Budget, including the FY 2020 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule.

-- Budget/Audit (*Received in Committee*)

6-18-23 **ANIMAL CARE & CONTROL** requesting waiver of the hiring freeze and approval to fill the vacant position of Kennel Technician.

-- Labor Relations (**6-18-5.6**)

V. **REPORTS OF COMMITTEES (6-18-2019)**

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

1.1) **CHAIRMAN WEBSTER**, re: Approval of Resolution regarding the Caro Mental Health Facility

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

None

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **COUNTY CLERK**, re: Approval to modify the compensation of the four (4) members of the Board of Canvassers

3.2) **CONTROLLER/CAO**, re: Approval of Runway 10/28 Lighting System Project between Saginaw County and MDOT and associated resolution

3.3) **PERSONNEL DIRECTOR**, re: Approval of changes to County Policy #422 – Administrative Policy on Cellular Telephones

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Claims for April 2019

4.2) **SHERIFF**, re: Approval to authorize the publication of a Notice of Intent to Issue Bonds in an amount not to exceed \$13,000,000 for the purchase and implementation of a mainframe modernization and fiber network project

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

5.1) **HON. A.T. FRANK**, re: Approval to extend the employment contracts of retired employees Patricia Wise and Sheila Ray-Danley, to December 31, 2019

5.2) **PUBLIC HEALTH**, re: Approval to extend the contract of retired Public Health Nurse Mary Patnode from August 5, 2019 – January 31, 2020

5.3) **COMMISSION ON AGING**, re: Approval to delete the Nutrition Program Supervisor position, add the position of Nutrition Program Manager, and waive the hiring freeze for the Nutrition Program Manager position

5.4) **COMMISSION ON AGING**, re: Approval to change the hours of the Foster Grandparent Program Coordinator and Program Assistant in the Foster Grandparent Program

5.5) **CONTROLLER/CAO**, re: Approval to close the Saginaw County Courthouse and Governmental Center and other County facilities on Friday, July 5, 2019 due to the 4th of July holiday

5.6) Waiver of the hiring freeze and approval to fill positions as follows:

- Health Department - **Public Health Nurse II**
- Commission on Aging - **Delivery Driver – Maple Grove (PT)**
- Sheriff Department - **Administrative Assistant**
- Animal Care & Control- **Kennel Technician (PT)**

Page 2 – REPORTS OF COMMITTEES (6-18-2019)

6. **Executive Committee – M. Webster, Chair**

None

7. **Legislative Committee – J. Theisen, Chair; A. O’Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

6-18-19.1) May 5, 2019 – May 18, 2019

6-18-19.2) May 19, 2019 – June 1, 2019

6-18-19.3) June 2, 2019 – June 15, 2019

VI. RESOLUTIONS (6-18-2019)

- Resolution A - Resolution in Support of a State Psychiatric Facility on the Grounds of the Caro Center in Tuscola County
- Resolution B - Resolution to Adopt Michigan Department of Transportation Contract No. 2019-0451
- Resolution C - Resolution to Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to Issue Bonds

VII. CLOSING PROCEDURE (6-18-2019)

a.

- 1) Unfinished Business – None
- 2) Proclamations – None
- 3) Appointments and Elections

APPOINTMENTS

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed, if any, on the Addendum on June 18, 2019.

ELECTIONS

Appointed by Chair with confirmation by the Board

Saginaw County Community

3-year term to expire April 1, 2022

Mental Health Authority

Larry J. Jones, Sr. (General Public)

(To fill the vacancy of Philip Grimaldi)

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

6-14-19/sek