

AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Saginaw County Governmental Center
Tuesday, March 19, 2019 - 5:00 p.m.

Michael A. Webster – Chair, Carl E. Ruth – Vice-Chair
Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft
Sheldon Matthews, Amos O’Neal, Charles M. Stack, James G. Theisen

- I. OPENING PROCEDURE**
 - a. Call to order
 - b. Roll call
 - c. Invocation by **Commissioner Carl Ruth**
 - d. Pledge of Allegiance
 - e. Correcting / Approving the Minutes of the February 19, 2019 Board Session

- II. PUBLIC PARTICIPATIONPage 1**
 - a. Public Hearings
 - b. Audiences
 - c. Laudatory Resolutions

- III. PETITIONS AND COMMUNICATIONSPage 7**

- IV. COMMISSIONERS' INITIATORY MOTIONS**

- V. REPORTS OF COMMITTEESPage 9**
 - Committee Reports
 - 1) Human Services
 - 2) Courts & Public Safety
 - 3) County Services
 - 4) Budget/Audit
 - 5) Labor Relations
 - 6) Executive Committee
 - 7) Legislative Committee
 - 8) Intergovernmental Cooperation
 - 9) Committee Compensation

- VI. RESOLUTIONS..... Page 36**

- VII. CLOSING PROCEDUREPage 55**
 - a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections
 - b. Announcements by the Chair
 - c. Commissioner Audiences
 - d. Adjournment

II. PUBLIC PARTICIPATION (3-19-2019)

a. Public Hearing –

- Public Hearing on proposed Resolution and Order Modifying Saginaw County Community Mental Health Authority Reporting Requirements to the County of Saginaw

b. Audiences –

- Commissioner Matthews to present Vera Harrison, CAPE Director, CAN Council, with a Proclamation for April as *Child Abuse Awareness Month (Printed under Proclamations)*
- Commissioner Theisen to present Jessica Sargent, Commission on Aging Director, and Bev Yanca with a Proclamation for April 7 – 13, 2019 as *Volunteer Recognition Week (Printed under Proclamations)*
- Commissioner Ruth to present Tim Courtney, Seymour Geiersbach, Tom Koski, and Tom Kerr with a Certificate of Recognition for their years of service to the Saginaw County Planning Department

c. Laudatories –

- Certificates of Recognition to Tim Courtney, Seymour Geiersbach, Tom Koski, and Tom Kerr with a Certificate of Recognition for their years of service to the Saginaw County Planning Department

III. PETITIONS AND COMMUNICATIONS (3-19-2019)

3-19-1 CHILD ABUSE & NEGLECT COUNCIL requesting approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month.

-- County Services **(3-19-3.1)**

3-19-2 CONTROLLER/CAO submitting the Saginaw Valley Zoological Society Fourth Quarter Programming Report in accordance with the Millage Agreement.

-- County Services *(Receive & File)*

3-19-3 ECONOMIC DEVELOPMENT CORPORATION submitting its 2018 Annual Report, 2019 meeting calendar, and list of members.

-- County Services *(Receive & File)*

3-19-4 SAGINAW FUTURE submitting its 2018 Annual Report.

-- County Services *(Receive & File)*

3-19-5 PUBLIC WORKS submitting the 2018 Drain Assessment Roll Report.

-- County Services *(Receive & File)*

3-19-6 CONTROLLER/CAO submitting an update on the Jail Project.

-- Courts & Public Safety *(Receive & File)*

3-19-7 COMMISSION ON AGING submitting its FY 2018 Annual Report.

-- Human Services *(Receive & File)*

3-19-8 TREASURER submitting two resolutions authorizing the borrowing for the County Purchase of 2018 Delinquent Taxes.

-- Budget/Audit **(3-19-4.2/Res. "C" – Res. "D")**

3-19-9 CONTROLLER/CAO submitting information on the FY 2019 Law Enforcement Fund related to Genesee County inmate revenue and the use of reserves.

-- Budget/Audit *(Receive & File)*

3-19-10 COMMISSION ON AGING requesting use of fund balance in the amount of up to \$6,500 for the purpose of renovating the restrooms at the Marie E. Davis Senior Center.

-- Human Services **(3-19-1.1)**

3-19-11 PERSONNEL DIRECTOR/PURCHASING-RISK MANAGER requesting approval of the job description and recommended salary grade from Springsted for the position of Personnel/Purchasing Administrative Assistant in the Controller's Office.

-- Labor Relations **(3-19-5.1)**

3-19-12 PARKS & RECREATION requesting approval of a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area.

-- County Services **(3-19-3.2/Res. B)**

3-19-13 PARKS & RECREATION requesting approval of a change to its Park Rules related to Section E - Rules for Boat Rentals (William H. Haithco Recreation Area and Imerman Memorial Park).

-- County Services **(3-19-3.3)**

3-19-14 CONTROLLER/CAO submitting the Actuarial Valuation of Other Post-Employment Benefits showing a reduction in unfunded liabilities and annual required contributions.

-- Budget/Audit *(Receive & File)*

Page 2 – Petitions & Communications (3-19-2019)

3-19-15 CONTROLLER/CAO requesting amendment of Resolution “E” of 1999 modifying Saginaw County Community Mental Health Authority (SCCMHA) reporting requirements to the County of Saginaw; to schedule a Public Hearing on the amendment after notice to the SCCMHA Board; and to file the amendment with the Saginaw County Clerk and the Michigan Secretary of State.

-- Human Services **(3-19-1.2/Res. “E”)**

3-19-16 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of January 2019.

-- Budget/Audit **(3-19-4.1)**

3-19-17 FINANCE DIRECTOR submitting budget adjustments for October 1, 2018 – December 31, 2018, as well as adjustments approved by the Controller for the purpose of carrying forward budget from FY 2018 to FY 2019 as outlined in Budget Resolution A.

-- Budget/Audit *(Receive & File)*

3-19-18 CONTROLLER/CAO requesting amendment of the FY 2019 General Fund Budget to engage Rehmann Robson for continuation of auditing services.

-- Budget/Audit **(3-19-4.4)**

3-19-19 MOSQUITO ABATEMENT requesting approval of the job description and to create a position of Seasonal GIS Technician that corresponds to other seasonal positions with respect to employment period, hours per week, wage and hiring practices.

-- Labor Relations **(3-19-5.4)**

3-19-20 REHMANN submitting the FY 2018 Audited Financial Statements.

-- Budget/Audit **(3-19-4.3)**

3-19-21 PERSONNEL DIRECTOR submitting changes to County Policy #341 titled “Paid Time Off (PTO)” regarding the provision and use of PTO pursuant to Michigan’s new Paid Medical Leave Act (PA 338 of 2018) that goes into effect later this month.

-- Labor Relations **(3-19-5.2)**

3-19-22 PERSONNEL DIRECTOR submitting proposed changes to County Policy #315 titled “Job Description Policy” regarding elimination of the requirement to submit new or revised job descriptions to the Labor Relations Committee for approval.

-- Labor Relations **(3-19-5.3)**

3-19-23 MID-STATE HEALTH NETWORK requesting approval of an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement

-- Executive **(3-19-6.1/Res. “A”)**

3-19-24 SHERIFF requesting approval to amend its FY 2019 Budget to increase the Sheriff’s Narcotics Unit Budget funded by federal drug forfeiture monies (Acct. 280-30111-95800) using reserves in the amount of \$2,843 to allow for training.

-- Executive **(3-19-6.2)**

V. **REPORTS OF COMMITTEES (3-19-2019)**

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

- 1.1) **COMMISSION ON AGING**, re: Approval to amend its FY 2019 Budget and increase its Capital account using fund balance up to \$6,500 to renovate the restrooms at the Marie E. Davis Senior Center
- 1.2) **CONTROLLER/CAO**, re: Amendment of Resolution “E” of 1999 to modify the recording requirements of Saginaw County Community Mental Health Authority

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

None

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

- 3.1) **CAN COUNCIL**, re: Approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month
- 3.2) **PARKS & RECREATION**, re: Approval of a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area
- 3.3) **PARKS & RECREATION**, re: Approval to change its Park Rules related to Section E, Rules for Boat Rentals (William H. Haithco Recreation Area and Imerman Memorial Park)

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

- 4.1) **Treasurer/Controller**, re: Claims for January 2019
- 4.2) **Treasurer**, re: Approval of County Purchase of 2018 Delinquent Taxes
- 4.3) **Controller**, re: Approval to submit FY 2018 Audited Financial Statements
- 4.4) **Controller**, re: Amendment of FY 2019 General Fund Budget to engage Rehmann Robson for continuation of auditing services
- 4.5) **Medical Examiner**, re: Amendment of FY 2019 Budget to account for increased fees in forensic pathology and autopsy services provided by Kanu Virani, MD

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

- 5.1) **Personnel**, re: Approval of salary grade (T-12) from Springsted for the position of Personnel/Purchasing Administrative Assistant in the Controller’s Office
- 5.2) **Personnel**, re: Amendment of County Policy #341 titled “Paid Time Off (PTO)” regarding the provision and use of PTO
- 5.3) **Personnel**, re: Amendment of County Policy #315 titled “Job Description Policy” regarding elimination of the requirement to submit new or revised job descriptions to the Labor Relations Committee for approval
- 5.4) **Mosquito Abatement**, re: Approval to create the position of Seasonal GIS Technician that corresponds to other seasonal positions

Page 2 – Reports of Committees (3-19-2019)

6. **Executive Committee – M. Webster, Chair**

6.1) **Mid-State Health Network**, re: Approval of an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement

6.2) **Sheriff**, re: Approval to amend its FY 2019 Budget to increase the Sheriff's Narcotics Unit Budget funded by federal drug forfeiture monies using reserves up to \$3,000 (if necessary) to allow for training

7. **Legislative Committee – J. Theisen, Chair; A. O'Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

3-19-19.1) February 10, 2019 – February 23, 2019

3-19-19.2) February 24, 2019 – March 9, 2019

VI. RESOLUTIONS (3-19-2019)

- Res. "A" RESOLUTION APPROVING ADDENDUM TO MID-STATE HEALTH NETWORK 2019 SUBSTANCE USE DISORDER (SUD) OVERSIGHT POLICY BOARD INTERGOVERNMENTAL AGREEMENT (*Executive Committee*)
- Res. "B" RESOLUTION AUTHORIZING APPLICATION TO THE MICHIGAN NATURAL RESOURCES TRUST FUND (*County Services Committee*)
- Res. "C" RESOLUTION OF AGENCY PURSUANT TO SECTION 87c OF ACT 206 (*Budget/Audit Committee*)
- Res. "D" RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2018 REAL PROPERTY TAXES (*Budget/Audit Committee*)
- Res. "E" RESOLUTION AND ORDER MODIFYING SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY REPORTING REQUIREMENTS – SECOND AMENDMENT (2019) (*Human Services Committee*)

VII. CLOSING PROCEDURE (3-19-2019)

a.

- 1) Unfinished Business – None
- 2) Proclamations –
 - April as Child Abuse Prevention Month
 - April 7 – 13, 2019 as Volunteer Week
 - April 1 - 7, 2019 as Public Health Week
- 3) Appointments and Elections

APPOINTMENTS

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed, if any, on the Addendum on March 19, 2019.

ELECTIONS

Appointed by Chair with confirmation by the Board

Saginaw County Community

3-year terms to expire 3/31/22

Mental Health Authority

Mike Cierzniewski (Primary Consumer) – *Reappointment*

Robert Woods (Secondary Consumer) - *Reappointment*

Phil Grimaldi (General Public) – *Reappointment*

Andrea Schrems (Agency/Occupation) – *Reappointment*

b. Announcements by the Chair

c. Commissioner Audiences

d. Adjournment

3-15-19/sek

ADDENDUM

SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, March 19, 2019 - 5:00 p.m.

Saginaw County Governmental Center

II. PUBLIC PARTICIPATION *(Page 1)*

- a. **Public Hearings – *None***
- b. **Audiences – *None Additional***
- c. **Laudatories – *None Additional***

III. PETITIONS AND COMMUNICATIONS – *(Page 7) – None Additional*

IV. INITIATORY MOTIONS

V. REPORTS OF COMMITTEES – *(Page 9) – None Additional*

VI. RESOLUTIONS – *None*

VII. CLOSING PROCEDURE *(Page 55)*

- 1) **Unfinished Business – *None***
- 2) **Proclamations – *None additional***
- 3) **Appointments and Elections –**

CHAIR APPOINTMENTS

Economic Development Corporation
Phil Grimaldi

Term expires:
April 1, 2025

ELECTIONS

None Additional