

**AGENDA**  
**SAGINAW COUNTY**  
**BOARD OF COMMISSIONERS**

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**Saginaw County Governmental Center**  
**Tuesday, May 21, 2019 - 5:00 p.m.**

*Michael A. Webster – Chair, Carl E. Ruth – Vice-Chair*  
*Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft*  
*Sheldon Matthews, Amos O’Neal, Charles M. Stack, James G. Theisen*

- I. OPENING PROCEDURE**
  - a. Call to order
  - b. Roll call
  - c. Invocation by **Commissioner Amos O’Neal**
  - d. Pledge of Allegiance
  - e. Correcting / Approving the Minutes of the April 16, 2019 Board Session
  
- II. PUBLIC PARTICIPATION .....Page 1**
  - a. Public Hearings
  - b. Audiences
  - c. Laudatory Resolutions
  
- III. PETITIONS AND COMMUNICATIONS .....Page 4**
  
- IV. COMMISSIONERS' INITIATORY MOTIONS**
  
- V. REPORTS OF COMMITTEES .....Page 6**
  - Committee Reports
    - 1) Human Services
    - 2) Courts & Public Safety
    - 3) County Services
    - 4) Budget/Audit
    - 5) Labor Relations
    - 6) Executive Committee
    - 7) Legislative Committee
    - 8) Intergovernmental Cooperation
    - 9) Committee Compensation
  
- VI. RESOLUTIONS..... Page 24**
  
- VII. CLOSING PROCEDURE .....Page 29**
  - a.
    - 1) Unfinished Business
    - 2) Proclamations
    - 3) Appointments and Elections
  - b. Announcements by the Chair
  - c. Commissioner Audiences
  - d. Adjournment

## II. PUBLIC PARTICIPATION (5-21-2019)

a. **Public Hearing** – None

b. **Audiences** –

(1) Bill Stanuszek, Director, and Thys Kotze, Education Coordinator, Mosquito Abatement Commission, re: Annual Mosquito Abatement Creative Arts Contest Winners

(2) Commissioner Stack to present Tim Ninemire, Director of Recipient Rights & Customer Service, with a Proclamation for May as Mental Health Month (*Printed under Proclamations*)

(3) Nancy Parker, Executive Director/President, Saginaw Children's Zoo, re: Animal Care & Control site selection

c. **Laudatories** –

- Certificate of Recognition to Alpha Kappa Alpha Sorority, Inc.
- Certificate of Recognition to James Township Fire Service

### III. PETITIONS AND COMMUNICATIONS (5-21-2019)

- 5-21-1 911 COMMUNICATIONS AUTHORITY** submitting correspondence from the State 911 Committee in regard to county 911 surcharges.  
-- Courts & Public Safety (*Receive & File*)
- 5-21-2 PURCHASING/RISK MANAGER** submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for March, 2019.  
-- Budget/Audit (*Receive & File*)
- 5-21-3 RETIREMENT ADMINISTRATOR** requesting to modify via Resolution the Saginaw County Retiree Healthcare Plan year to match the County's fiscal year for more accurate reporting on the health care plan.  
-- Labor Relations (**5-21-5.6/Res. A/Res. B**)
- 5-21-4 REGION VII AREA AGENCY ON AGING** submitting its FY 2020 Draft Allocation Plan for senior services.  
-- Human (*Receive & File*)
- 5-21-5 CONTROLLER/CAO** forwarding a report on the State Street Corridor Improvement District as required by the Tax Increment Financing Act of 2018.  
-- County Services (*Receive & File*)
- 5-21-6 SHERIFF** requesting an increase to its FY 2019 Budget - Van line item (245-44400-98645) from restricted reserves for the purpose of outfitting (insert/radio transfer/graphics) its new inmate transport van.  
-- Budget/Audit (**5-21-4.2**)
- 5-21-7 10<sup>th</sup> CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill the vacant position of Juvenile Probation Officer.  
-- Labor Relations (**5-21-5.4**)
- 5-21-8 HEALTH DEPARTMENT** submitting its Accounts Receivable Report for the period October 1, 2017 through September 30, 2018 in the amount of \$12,882.28.  
-- Human Services (**5-21-1.1**)
- 5-21-9 MICHIGAN WORKS!** requesting waiver of the hiring freeze and approval to fill the vacant position of Contract Manager/Monitor.  
-- Labor Relations (**5-21-5.4**)
- 5-21-10 CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project.  
-- Courts & Public Safety (*Receive & File*)
- 5-21-11 SHERIFF** requesting placement on the agenda to provide a general update of items of interest regarding the Saginaw County Sheriff's Office.  
-- Courts & Public Safety
- 5-21-12 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting its Audited Financial Statements for FY 2018.  
-- County Services (*Receive & File*)
- 5-21-13 CONTROLLER/CAO** requesting amendment of the FY 2019 Animal Control Budget by increasing the total budget to \$116,182 from Fund Balance and Hospitalization Insurance to cover shortfalls in several expenditure line items.  
-- Budget/Audit (**5-21-4.3**)
- 5-21-14 SHERIFF** requesting waiver of the hiring freeze and approval to fill three (3) positions of Deputy Sheriff in the Law Enforcement division.  
-- Labor Relations (**5-21-5.4**)

**Page 2 – Petitions & Communications (5-21-2019)**

- 5-21-15**      **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of March 2019.  
--      Budget/Audit **(5-21-4.1)**
- 5-21-16**      **FINANCE DIRECTOR** submitting the quarterly budget adjustments for January 1, 2019 through March 31, 2019.  
--      Budget/Audit *(Receive & File)*
- 5-21-17**      **COMMUNITY CORRECTIONS** requesting approval to submit the Community Corrections grant for FY 2020 in the amount of \$582,495 and to accept if awarded.  
--      Courts & Public Safety **(5-21-2.1)**
- 5-21-18**      **PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Legal Clerk I.  
--      Labor Relations **(5-21-5.4)**
- 5-21-19**      **70<sup>TH</sup> DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill two (2) Legal Clerk I (Traffic Clerk/Cashier) positions.  
--      Labor Relations **(5-21-5.4)**
- 5-21-20**      **TREASURER** submitting a request to increase the salary level for the position of Chief Deputy Treasurer to align compensation with the Deputy Treasurer – Financial Analyst.  
--      Labor Relations **(5-21-5.5)**
- 5-21-21**      **PERSONNEL DIRECTOR** submitting the April 2019 Employment Status Report.  
--      Labor Relations *(Receive & File)*
- 5-21-22**      **PERSONNEL DIRECTOR** submitting for approval a Memorandum of Understanding (MOU) between Saginaw County and the Police Officers Association of Michigan (POAM Non-312) as to Article 29 – Wages.  
--      Labor Relations **(5-21-5.1)**
- 5-21-23**      **PERSONNEL DIRECTOR** submitting for approval a Memorandum of Understanding (MOU) between Saginaw County and the United Automotive, Aerospace and Agricultural Implement Workers of America (UAW) representing professional level employees as to Article 14, Sec. 6 – Retirement Health Care Savings Program.  
--      Labor Relations **(5-21-5.2)**
- 5-21-24**      **PERSONNEL DIRECTOR** requesting approval for a wage adjustment to fill the vacant Personnel Specialist position in the Personnel Division of the Controller’s Office.  
--      Labor Relations **(5-21-5.3)**
- 5-21-25**      **MID-STATE HEALTH NETWORK and MICHIGAN HEALTH IMPROVEMENT ALLIANCE** submitting a presentation regarding its Projects & Initiatives to Address the Opioid Epidemic.  
--      Human Services *(Receive & File)*
- 5-21-26**      **CONTROLLER/CAO** recommending authorization for the Chairman to execute the Pedestrian Tunnel Easement Agreement (under Harrison Street to connect the Jail to the Courthouse) between the City of Saginaw as Grantor and the County of Saginaw as Grantee.  
--      Executive **(5-21-6.2)**

V. **REPORTS OF COMMITTEES (5-21-2019)**

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

1.1) **HEALTH DEPARTMENT**, re: Approval of its Accounts Receivable Report for the period October 1, 2017 through September 30, 2018 in the amount of \$12,882.28

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

2.1) **COMMUNITY CORRECTIONS**, re: Approval to submit and accept if awarded the Community Corrections grant for FY 2020 in the amount of \$582,495

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

None

4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Claims for March 2019

4.2) **SHERIFF**, re: Approval to increase by \$13,575 its FY 2019 Budget from restricted reserves for the purpose of outfitting its new Inmate Transport Van

4.3) **ANIMAL CARE & CONTROL**, re: Approval to increase by \$116,182 its FY 2019 Budget using Fund Balance and Hospitalization Insurance to cover shortfalls in several expenditure line items

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

5.1) **PERSONNEL**, re: Approval of Memorandum of Understanding (MOU) between Saginaw County and the Police Officers Association of Michigan (POAM Non-312) as to Article 29 - Wages

5.2) **PERSONNEL**, re: Approval of Memorandum of Understanding (MOU) between Saginaw County and the United Automotive, Aerospace and Agricultural Implement Workers of America (UAW) representing Professional level employees as to Article 14, Sec. 6 – Retirement Health Care Savings Program

5.3) **PERSONNEL**, re: Approval for a wage adjustment to Step 4 of the wage scale to fill the vacant Personnel Specialist position in the Personnel Division of the Controller’s Office

5.4) Waiver of the hiring freeze and approval to fill positions as follows:

- **Family Division** - Juvenile Probation Officer
- **Michigan Works!** - Contract Manager/Monitor
- **Sheriff** - Sheriff Deputy (4)
- **Prosecutor** - Legal Clerk I
- **70<sup>th</sup> District Court** - Legal Clerk I (Traffic Clerk/Cashier) (2)

5.5) **TREASURER**, re: Approval to increase the starting salary level for the vacant position of Chief Deputy Treasurer to M-10, Step 6 to align compensation with the Deputy Treasurer – Financial Analyst

5.6) **CONTROLLER**, re: Approval of two (2) Resolutions to align the Saginaw County Retiree Healthcare Plan year to the County’s fiscal year for more accurate reporting

**Page 2 – REPORTS OF COMMITTEES (5-21-2019)**

6. **Executive Committee – M. Webster, Chair**

6.1) **CONTROLLER/CAO**, re: Approval to not require the Saginaw County Courts to seek a waiver of the hiring freeze for 120 days

6.2) **CONTROLLER/CAO**, re: Approval to authorize Chairman Michael Webster to execute the Pedestrian Tunnel Easement Agreement and all related documents

7. **Legislative Committee – J. Theisen, Chair; A. O’Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

5-21-19.1) April 7, 2019 – April 20, 2019

5-21-19.2) April 21, 2019 – May 4, 2019

**VI. RESOLUTIONS (5-21-2019)**

Resolution A - Resolution Amending the Saginaw County Retiree Health Care Plan

Resolution B - Resolution Amending the Trust Agreement Under the Saginaw County Retiree Health Care Plan

**VII. CLOSING PROCEDURE (5-21-2019)**

a.

- 1) Unfinished Business – None
- 2) Proclamations –
  - May as Mental Health Month
- 3) Appointments and Elections

**APPOINTMENTS**

**Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed, if any, on the Addendum on May 21, 2019.**

**ELECTIONS**

None

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

5-16-19/sek