

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



JUNE SESSION 2019

First Day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 18, 2019. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Michael A. Webster in the Chair. Deputy Clerk Suzy Koepplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

ABSENT: - 0

TOTAL: - 11

Commissioner Kilpatrick opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Harris moved, seconded by Commissioner Kilpatrick, to approve the May 21, 2019 Board Session Minutes. Motion carried.

PUBLIC HEARING

None

CLERK'S CALL OF SESSION

June 7, 2019

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of June 18, 2019 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, June 18, 2019 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



AUDIENCES

- ❖ Erica Brown-Hinds, Business Manager, Wanigas Credit Union, presented information on services and products provided to the community

LAUDATORY RESOLUTIONS

- Welcome to Saginaw County to the Michigan State Association of the Improved Benevolent and Protective Order of Elks of the World
- Certificate of Recognition to Ed Rehmann and Sons on its 100 year anniversary

Welcome to SAGINAW COUNTY

To the Convention Chairpersons, State and local leaders for the Michigan State Association of the Improved Benevolent and Protective Order of Elks of the World and the members of Epicurian Lodge #674 and Charlotte Ray Temple #549, Welcome to Saginaw County!

On behalf of the Saginaw County Board of Commissioners and our county staff of over 600 dedicated and professional personnel who provide excellent governmental services to all our citizens, it is our pleasure to welcome you to our community.

We like to call ourselves the *Gateway to the North*.

You may already know that Saginaw County is the last major urban area in the State of Michigan as you travel north.

- We are the last major urban area for your medical care - Covenant and Ascensions St. Mary's
- We are the last major urban area for your shopping - Birch Run Premium Outlets – 119 Stores
- We are the last major urban area for your entertainment - Dow Event Center, Huntington Park, Temple Theatre, Birch Run Expo Center and not to mention Friday Night Live and Party on McCarty (Summer long concert series) plus more summer and winter festivals than we don't have room to name

It's akin to being the cultural Mecca of the State of Michigan. For example, even the water has learned to converge on Saginaw County, the Tittabawassee River runs south for 80 miles before abruptly turning northward, flowing into the Saginaw River.

The Shiawassee River runs north through the lakes that dot Oakland and southern Genesee County – through Fenton, Durand, Corunna and Owosso where it turns north and wanders in a combination of zigs and zags on its 110-mile journey merge into the Saginaw River.

The Cass River forms near Ubyly and twists southwest to eventually merge into the Saginaw River.

In the southeast corner of Lapeer County - springs feed into the Flint River which meanders through Genesee County and turns north at Flushing to eventually finds its way to the Saginaw River.

So the rivers and waterways oddly flow north and come together to form the Saginaw River which then supplies the Saginaw Bay and ultimately feeds Lake Huron. We are unique in so many ways.

Again, on behalf of 5 Villages, 27 Townships and 3 Cities and nearly 200,000 residents, I give you a hearty welcome to our county and pray that you have a safe and enjoyable stay!



Sincerely,
Michael A. Webster
Saginaw County Board of Commissioners
Chairman, District #11

Certificate of Recognition
Ed Rehmann and Sons: 100 Years and County
Their story began in 1919 as a Dream. Their story continues as a Reality.

Ed Rehmann immigrated to the United States from Austria at 17 years old, just prior to WWI. With \$20 in his pocket, he eventually made it to America’s Heartland. His fluency in six languages and penchant for sewing allowed him to work at the local clothing store in Chesaning. When the original owner of the store decided to retire, Ed and his wife, Eva, decided to buy the store and thus Ed Rehmann and Sons was born. It has operated in the same spot and under the same name for 100 years.

For 100 years, Ed Rehmann and Sons has provided superior customer service. Carhartt merchandise has been sold at the store since the beginning, making Ed Rehmann and Sons one of the Dearborn based company’s oldest accounts. Many customers even travel across the state to stock up. They have also sold Red Wing Shoes since 1920, making them one of the oldest accounts on record. They carry merchandise not found in many department stores.

The tradition that follows a family through three generations is extremely powerful, quite tangible and very relevant. In 1958, the second generation of owners, Donald, Richard and Albert, took over. The current, third generation of owners, Ric and Rob, (sons of Richard), along with Rob’s wife, Nancy, took over in 1986. They continue to stay true to the store’s roots.

The Saginaw County Board of Commissioners congratulates Ed Rehmann and Sons on its 100th year anniversary.

Respectfully Submitted,
Saginaw County Board of Commissioners
Michael A. Webster
Chair, District #11

Adopted: June 18, 2019

Kyle R. Harris
Commissioner, District #6

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

6-18-1 REGION VII AREA AGENCY ON AGING sending notice that it is accepting Letters of Intent from public, private for-profit, and non-profit incorporated entities interested in applying for FY 2020 funds to provide services for persons age 60 and older.

-- Human Services (*Receive & File*)

6-18-2 PURCHASING/RISK MANAGER submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for April, 2019.

-- Budget/Audit (*Receive & File*)



- 6-18-3 COUNTY CLERK** requesting approval to modify the compensation of the four (4) members of the Board of Canvassers.
-- County Services **(6-18-3.1)**
- 6-18-4 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information.
-- Courts & Public Safety *(Receive & File)*
- 6-18-5 MICHIGAN DEPARTMENT OF TREASURY** forwarding the Preliminary State Equalization Report for the 2019 tax year as approved by the State Tax Commission.
-- County Services *(Receive & File)*
- 6-18-6 CONTROLLER/CAO** requesting approval of a Resolution authorizing the publication of a Notice of Intent to Issue Bonds in an amount not-to-exceed \$13 million to cover costs associated with the purchase and implementation of a mainframe modernization and fiber network project.
-- Budget/Audit **(6-18-4.2)**
- 6-18-7 CONTROLLER/CAO** submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project.
-- Courts & Public Safety *(Receive & File)*
- 6-18-8 MSU EXTENSION** submitting its 2018 Annual Report and requesting discussion on appropriate ballot language for the MSU Extension Millage being proposed in 2020.
-- Human Services *(Receive & File)*
- 6-18-9 HARRY W. BROWNE AIRPORT** requesting approval of the Runway 10/28 Lighting System Project contract between Saginaw County and the Michigan Department of Transportation.
-- County Services **(6-18-3.2)**
- 6-18-10 CONTROLLER/CAO** requesting authorization to close the Saginaw County Courthouse and Governmental Center and other County facilities on Friday, July 5, 2019 due to the 4th of July holiday.
-- Labor Relations **(6-18-5.5)**
- 6-18-11 PERSONNEL DIRECTOR** submitting proposed changes to County Policy #422 – Administrative Policy on Cellular Telephones as to permission to use cell phones as global positioning and navigational systems when affixed to motor vehicle.
-- County Services **(6-18-3.3)**
- 6-18-12 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY** submitting its 2018 Annual Audit.
-- Budget/Audit *(Receive & File)*
- 6-18-13 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2019.
-- Budget/Audit **(6-18-4.1)**
- 6-18-14 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Assistant Prosecutor.
-- Labor Relations *(Tabled)*
- 6-18-15 HON. A.T. FRANK** requesting extension of two contracts within his office to December 31, 2019.
-- Labor Relations **(6-18-5.1)**



- 6-18-16 HEALTH DEPARTMENT** requesting waiver of the hiring freeze to fill a vacant Public Health Nurse II position; and approval to extend the contract with Mary Patnode (retired Senior Public Health Nurse) beginning August 5, 2019 – January 31, 2020.
-- Labor Relations **(6-18-5.2/5.6)**
- 6-18-17 PERSONNEL DIRECTOR** submitting the May 2019 Employment Status Report.
-- Labor Relations *(Receive & File)*
- 6-18-18 COMMISSION ON AGING** requesting deletion of the current Nutrition Program Supervisor job description, to revert back to the Nutrition Program Manager job description, and waiver of the hiring freeze and approval to fill the position of Nutrition Program Manager.
-- Labor Relations **(6-18-5.3)**
- 6-18-19 COMMISSION ON AGING** requesting a change in hours of the Foster Grandparent Program Coordinator position (from 72 to 80 hours per pay period) and the Program Assistant (for Foster Grandparent Program) position (from 58 to 48 hours per pay period) and to waive the hiring freeze and fill the vacant position of Program Assistant.
-- Labor Relations **(6-18-5.4)**
- 6-18-20 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the position of Delivery Driver – Maple Grove (PT).
-- Labor Relations **(6-18-5.6)**
- 6-18-21 SHERIFF** requesting waiver of the hiring freeze and approval to fill the position of Administrative Assistant.
-- Labor Relations **(6-18-5.6)**
- 6-18-22 CONTROLLER/CAO** submitting Draft #1 of the 2019 – 2020 Budget, including the FY 2020 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule.
-- Budget/Audit *(Received in Committee)*
- 6-18-23 ANIMAL CARE & CONTROL** requesting waiver of the hiring freeze and approval to fill the vacant position of Kennel Technician.
-- Labor Relations **(6-18-5.6)**

INITIATORY MOTIONS

- ❖ ***Hadsall moved, seconded by Stack, that in order to fill the position of Chief Deputy Treasurer, the position be changed from Salary Grade H to Salary Grade M-10 and that the Treasurer be authorized to start the candidate at Step 5 on the M-10 Salary Scale. Motion carried.***
- ❖ ***Theisen moved, seconded by Ruth, to waive the hiring freeze and approve filling the vacant position of Assistant Prosecuting Attorney – Chief Appellate Attorney in the Prosecutor’s Office – PCN 101245. After discussion with Civil Counsel, Theisen moved, seconded by Dwan, to amend the motion and set aside the Board Rules for the purpose of approving this Initiatory Motion. Motion carried. The main motion, as amended, carried with a Nay vote recorded for Kilpatrick.***



REPORTS OF COMMITTEES

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

1.1) **CHAIRMAN WEBSTER**, re: Approval of Resolution regarding the Caro Mental Health Facility

- **No Motion. See approved Resolution A.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

JUNE 18, 2019

Your committee considered a proposed Resolution in support of continuing construction of the new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan.

It is our recommendation that Resolution “A” be submitted under the regular order of business, approved and transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and the legislators named in the resolution.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Amos O’Neal, Chair

Sheldon Matthews

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. **Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair**

None

3. **County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair**

3.1) **COUNTY CLERK**, re: Approval to modify the compensation of the four (4) members of the Board of Canvassers

3.2) **CONTROLLER/CAO**, re: Approval of Runway 10/28 Lighting System Project between Saginaw County and MDOT and associated resolution

3.3) **PERSONNEL DIRECTOR**, re: Approval of changes to County Policy #422 – Administrative Policy on Cellular Telephones

- **Stack moved, seconded by Harris, to approve 3.1 – 3.3 leaving room for exceptions. There were no exceptions and the motion carried.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

JUNE 18, 2019

Your committee considered Communication No. 6-18-3 from Michael Hanley, County Clerk, requesting approval to modify the compensation of the four (4) members of the Board of Canvassers. We met with Mr. Hanley who informed the committee that Governor Snyder signed legislation on December 28, 2018 creating Public Act 614 of 2018 that took effect on March 28, 2019. This law requires the County Board of Commissioners to consult with the County Clerk to determine compensation for the Board of County Canvassers and any assistants employed by the County Board of Canvassers.



The compensation paid to the four (4) members of the Board of County Canvassers is currently a daily per diem rate for meetings and training of \$50 and mileage at the applicable Saginaw County mileage rate. The per diem rate has not been adjusted since November 2001.

Mr. Hanley recommends compensation for the members of the Board of County Canvassers as follows:

Per Diem rate of \$50 for four (4) hours or less per day;

Per Diem rate of \$100 for over four (4) hours per day:

Mileage reimbursement at the applicable current Saginaw County standard mileage rate; plus meal reimbursement when convened for more than eight (8) hours

We recommend approval to modify the compensation of the four (4) members of the Board of Canvassers.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Michael A. Webster

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

JUNE 18, 2019

Your committee considered Communication No. 6-18-9 from Alan Kaufman, Airport Manager, Harry W. Browne Airport, requesting approval of the Runway 10/28 Lighting System Project contract between Saginaw County and the Michigan Department of Transportation.

Commissioner Dennis Krafft spoke on behalf of Alan Kaufman. He informed the committee that the project is to design placement of new high intensity runway light and new taxiway guidance signs. Runway 10/28 currently has medium intensity runway lights and taxiway guidance signs that were installed in 1995, and will be 24 years old at the time of this project. The High Intensity Runway Lighting System (HIRL) is preferred for a precision instrument runway such as ours. The project also includes replacing both sets of Precision Approach Path Indicator and one set of Runway End Identification Lights which are the same age as the runway lighting system itself. The lighting installation will include the base mounted HIRL, taxiway guidance signs, cable-in-conduit system, ducts, manhole covers, hand-holes and vault equipment. The design phase will include an obstruction survey.

This project will be funded with grant dollars totaling \$75,000. The Federal Entitlement portion is \$67,500; the State portion is \$3,750; and the Local/County portion is \$3,750. This is known as a "90/10 FAA Project."

It is the recommendation of your committee to approve the Runway 10/28 Lighting System Project contract and the Resolution as submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Michael A. Webster

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

JUNE 18, 2019

Your committee considered Communication No. 6-18-11 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #422 – Administrative Policy on Cellular Telephones, as to permission to use cell phones as global positioning and navigational systems when affixed to motor vehicle.

We met with Ms. Broadfoot who informed the committee the policy has been revised to allow County employees to use cellular phones that are mounted to the interior of their vehicles as global positioning and navigation systems. The proposed revision was reviewed by County Civil Counsel, David Gilbert, and was found to be in compliance with State law. The proposed revisions came about because of a question raised by Mosquito Control regarding the use of cellular phones as navigational devices for their spraying and/or larviciding operations. At the suggestion of the County Controller, it is proposed the policy apply to all County employees out of recognition that all employees could benefit from the ability to use cellular phones to locate destinations for meetings, conferences and other work related activities.

It is the recommendation of your committee to approve the proposed changes to County Policy #422.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Michael A. Webster

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

[Policy begins on next page]



Category: 400
Number: 422

1. Subject: ADMINISTRATIVE POLICY ON CELLULAR TELEPHONES
1. PURPOSE: The purpose of this Policy is to establish administrative regulations for employees in the use of cellular telephones in the conduct of official County business.
2. AUTHORITY: The Saginaw County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion.
3. APPLICATION: The regulations and procedures outlined in this policy statement are to apply to all County owned, rented and leased cellular telephones and personal cell phones used while on County business
4. RESPONSIBILITY: The authority to assign equipment, authorize use of on County business and the administration of this policy is the responsibility of each department head. Cellular telephone assignment shall be made only upon the approval of the appropriate department head.
5. DEFINITIONS: NONE
6. POLICY
 - 6.1 General Statement
 - 6.1.1 The basic guideline of this policy shall be to provide employees with efficient cellular telephone equipment and services.
 - 6.1.2 The acquisition of cellular telephones shall be limited to those instances in which there is a demonstrated need for such equipment to perform essential County business or to improve safety, increase productivity, increase service to the public or in situations in which necessary communications cannot be provided by any other means.
 - 6.1.3 The use of a County owned, rented or leased cellular telephone by an employee will be in compliance with the rules and regulations detailed in this policy.
 - 6.2 Acquisition of County-Owned, Rented or Leased Cellular Telephones



- 6.2.1 The purchase of all County of Saginaw cellular telephone services, facilities and equipment shall be provided and/or coordinated through the Controller's Office. County of Saginaw departments must follow all procedures promulgated by the Controller/Chief Administrative Officer in the acquisition of cellular telephones.

- 6.3 Assignment of County-Owned, Rented or Leased Cellular Telephones
 - 6.3.1 The authority to assign equipment rests with each department head. Should a change in the demands of a particular position or department necessitate a change in cellular telephone assignment status, a request shall be considered, and if warranted, be approved by the County department head. Equipment will be assigned on the basis of functional requirements of the employee's position and should not be construed as being substitute for other compensation or as a fringe benefit. Cellular telephones are assigned and certain privileges in their use are granted only as a means of providing effective management of County functions.

- 6.4 Replacement, Theft, Loss or Damage
 - 6.4.1 Replacement cost of any cellular telephones resulting from damage, loss or theft is the responsibility of the employee to which the equipment was assigned.
 - 6.4.2 When an employee transfers to another County of Saginaw department, exits County of Saginaw employment, or no longer requires use of such equipment, it is the responsibility of the department head to retrieve cellular phone equipment assigned to that employee. During the exit process, the department head will verify that such equipment has been collected from the former employee.
 - 6.4.3 Departments are required to report any theft or loss of cellular phones to the department head immediately (or no later than 48 hours after receipt of the information or evidence) so that cellular service can be deactivated.

- 6.5 Procedures for the Implementation of the Cellular Telephone Acquisition, Assignment and Use Administration Regulation.
 - 6.5.1 General Acquisition, Approval and Assignment
 - 6.5.1.1 Cellular telephone acquisition shall be in accordance with this policy and will be in compliance with procedures issued by the County Controller/Chief Administrative Officer. Assignment will be based upon department head approval.



6.5.2 Procedure for Other Equipment

6.5.2.1 The Controller/Chief Administrative Officer shall promulgate procedures for the general acquisition of all other cellular telephone equipment and services by County departments as needed.

6.5.3 Record Maintenance

6.5.3.1 Each department head will develop and maintain records sufficient to ensure proper utilization of County equipment. These records should include cellular telephone assignment, cellular telephone use and, in particular, such information warranted under take home assignment to ensure accountability of equipment used beyond normal working hours.

6.6 General Rules and Regulations Pertaining to Cellular Telephone use by County Employees.

6.6.1 County Cellular Telephone Use. The Employee Must:

6.6.1.1 Ensure that the County cellular telephone is in proper operating condition at all times. Any malfunctions should be reported immediately to the department head and appropriate vendor.

6.6.1.2 Obey all applicable laws and ordinances while operating County owned equipment on County business.

6.6.2 Specific Practices Prohibited

6.6.2.1 The operation of a cellular telephone for any illegal act.

6.6.2.2 The operation of any equipment, in the conduct of County business, which results in the violation of any applicable federal, state or local law, rules or ordinances.

6.6.2.3 The operation of any equipment in such a manner that could result in property or bodily damage either to the County or the public due to careless or negligent operation on the part of the employee.

6.6.2.4 Any cellular phone use, inclusive of talking, viewing, texting, emailing, etc., regardless of whether the cellular phone is the employee's or county-issued, while driving any vehicle during the course of employment. The cellular phone's voicemail feature should be on to store incoming calls while driving. All calls and message retrievals should be made after the vehicle is safely parked.



6.6.2.4.1 This section shall not apply to law enforcement staff while conducting official law enforcement activities.

6.6.2.4.2 County employees shall be permitted to use cell phones as global positioning and navigational systems when they are affixed to a motor vehicle.

6.7 Hands-free cellular phones and other devices are subject to this policy.

6.8 Any violation of section 6.6 shall be considered intentional and willful misconduct and outside the scope of employment. This section shall be strictly enforced.

6.9 Monitoring Responsibilities: The responsibility for monitoring individual employees' use of cellular phones rests with the Supervising Department Head or Elected Official.

7. ADMINISTRATIVE PROCEDURES:

7.1 Exceptions: any exception or unusual circumstances not provided for in the policy must have specific written prior approval from the County Controller/Chief Administrative Officer.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

Adopted: November 23, 1999

Replaced: June 23, 2009

Amended: June 18, 2019



4. **Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Claims for April 2019

- **Krafft moved, seconded by Matthews, to approve 4.1. Motion carried.**

4.2) **SHERIFF**, re: Approval to authorize the publication of a Notice of Intent to Issue Bonds in an amount not to exceed \$13,000,000 for the purchase and implementation of a mainframe modernization and fiber network project

- **Krafft moved, seconded by Kilpatrick, to approve 4.2. Motion carried.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JUNE 18, 2019

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
6-18-13	Electronic Transactions	April 1 – 30, 2019	\$ 9,734,933.71
	Voucher Payments	April 1 – 30, 2019	\$11,450,779.43

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

JUNE 18, 2019

Your Budget/Audit Committee considered Communication No. 6-18-6 from Robert V. Belleman, Controller/CAO, requesting approval of a Resolution to Purchase, Acquire and Construct Capital Improvements and to publish Notice of Intent to Issue Bonds in the amount of \$13,000,000 to replace the county’s computer mainframe and software applications.

We met with the Controller who informed the committee that Information Technology (IT) staff has been working with a consultant, Berry Dunn, and working with departments to identify operational necessities and short listing vendors who best meet our needs. Berry Dunn prepared a “Preliminary System Implementation Budget Estimates – Summary” document to assist in preparation of the bond issue and related Notice of Intent that was reviewed by the committee.

We recommend approval of the Resolution submitted under the regular order of business to publish a Notice of Intent to Issue Bonds in an amount of not to exceed \$13,000,000 for the purpose of financing the cost of acquiring, licensing, installing, and replacing capital improvement items to modernize the County’s computer and information technology systems.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Michael A. Webster

Amos O’Neal, Vice-Chair

Carl E. Ruth

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

5.1) **HON. A.T. FRANK**, re: Approval to extend the employment contracts of retired employees Patricia Wise and Sheila Ray-Danley, to December 31, 2019

▪ ***Kilpatrick moved, seconded by Harris, to approve 5.1. Motion carried.***

5.2) **PUBLIC HEALTH**, re: Approval to extend the contract of retired Public Health Nurse Mary Patnode from August 5, 2019 – January 31, 2020

▪ ***Kilpatrick moved, seconded by Matthews, to approve 5.2. Motion carried.***

5.3) **COMMISSION ON AGING**, re: Approval to delete the Nutrition Program Supervisor position, add the position of Nutrition Program Manager, and waive the hiring freeze for the Nutrition Program Manager position

▪ ***Kilpatrick moved, seconded by Harris, to approve 5.3. Motion carried.***

5.4) **COMMISSION ON AGING**, re: Approval to change the hours of the Foster Grandparent Program Coordinator and Program Assistant in the Foster Grandparent Program

▪ ***Kilpatrick moved, seconded by Harris, to approve 5.4. Motion carried.***

5.5) **CONTROLLER/CAO**, re: Approval to close the Saginaw County Courthouse and Governmental Center and other County facilities on Friday, July 5, 2019 due to the 4th of July holiday

▪ ***Kilpatrick moved, seconded by Dwan, to approve 5.5. Motion carried.***

5.6) Waiver of the hiring freeze and approval to fill positions as follows:

- Health Department - **Public Health Nurse II**
- Commission on Aging - **Delivery Driver – Maple Grove (PT)**
- Sheriff Department - **Administrative Assistant**
- Animal Care & Control- **Kennel Technician (PT)**

▪ ***Kilpatrick moved, seconded by Krafft, to approve 5.6. Motion carried.***



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JUNE 18, 2019

Your Labor Relations Committee considered Communication No. 6-18-15 from the Hon. A.T. Frank, District Court Judge, requesting approval to extend the contract with two (2) retired employees in his office pursuant to County Policy #346, Sec. 6.4.

We spoke with Judge Frank who explained that his current clerks are retired employees who will exceed their ninety (90) day employment contract prior to someone moving into the position. Current County Policy #346, Sec. 6.4 states, in part, “Re-employment of Retired County Employees. To ensure a more representative workforce and provide employment opportunities, an employee who retires from Saginaw County in accordance with MERS guidelines and/or IRS regulations, will not be rehired into the County as a regular full-time, regular part-time, or on-call employee or pursuant to a contract, except... (2) to train a successor which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period.”

We recommend approval to extend the employment contracts of Ms. Patricia Wise and Ms. Sheila Ray-Danley, retired employees in Judge A.T. Frank’s office, to December 31, 2019.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JUNE 18, 2019

Your Labor Relations Committee considered Communication No. 6-18-16 from Christina Harrington, Health Officer, requesting approval to extend the contract with a retired employee in her department pursuant to County Policy #346, Sec. 6.4.

We spoke with Ms. Harrington who explained that the position Mary Patnode, Public Health Nurse, retired from is currently vacant awaiting qualified applicants. Ms. Patnode is providing preparation for the Health Department’s upcoming Accreditation in February 2020 and without her knowledge, skills and abilities the department is at risk for not meeting minimum program requirements. Current County Policy #346, Sec. 6.4 states, in part, “Re-employment of Retired County Employees. To ensure a more representative workforce and provide employment opportunities, an employee who retires from Saginaw County in accordance with MERS guidelines and/or IRS regulations, will not be rehired into the County as a regular full-time, regular part-time, or on-call employee or pursuant to a contract, except... (2) to train a successor which is limited to 90 days without the prior approval of the Board of Commissioners for a longer period.”

We recommend approval to extend the employment contract with Mary Patnode, retired Public Health Nurse at the Health Department, for the period August 5, 2019 – January 30, 2020.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JUNE 18, 2019

Your Labor Relations Committee considered Communication No. 6-18-18 from Jessica Sargent, Director, Commission on Aging, requesting approval to eliminate the PCN for the position of Nutrition Program Supervisor, reinstate the PCN for the position of Nutrition Program Manager, and waive the hiring freeze for the Nutrition Program Manager.

We met with Ms. Sargent who explained that the Supervisor position was the position she held prior to her promotion to Director and that it has been vacant for two (2) years. Although the Manager position has several items that need to be updated, this can be completed during the position analysis portion of Phase III of the Compensation Study.

We recommend approval to eliminate the PCN for the position of Nutrition Program Supervisor, add a PCN for the position of Nutrition Program Manager, and waive the hiring freeze for the Nutrition Program Manager position.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JUNE 18, 2019

Your Labor Relations Committee considered Communication No. 6-18-19 from Jessica Sargent, Director, Commission on Aging, requesting approval to increase the Foster Grandparent Program Coordinator hours from 72 hours per pay period to 80 hours per pay period, reduce the hours of the Program Assistant for the Foster Grandparent Program from 58 hours per pay period to 48 hours per pay period, and waive the hiring freeze for the position of Program Assistant to the Foster Grandparent Program.

We met with Ms. Sargent who explained that the Program Coordinator has made several requests to increase the hours of this position but was denied based on the agency's availability of funds. Because the Program Assistant position has been vacant since April 2019, a reduction in hours will not affect a current employee. This change will increase the agency's budget by \$1,500.

We recommend approval to increase the Foster Grandparent Program Coordinator hours from 72 hours per pay period to 80 hours per pay period, reduce the hours of the Program Assistant for the Foster Grandparent Program from 58 hours per pay period to 48 hours per pay period, and waive the hiring freeze for the position of Program Assistant to the Foster Grandparent Program.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JUNE 18, 2019

Your Labor Relations Committee considered Communication No. 6-18-10 from Robert Belleman, Controller/CAO, requesting authorization to close the Saginaw County Courthouse and Governmental Center and related county facilities on Friday, July 5, 2019 since the 4th of July falls on Thursday.



We met with Mr. Belleman who explained that after talking to Chairman Michael Webster and Chief Judge Patrick McGraw, the belief is there will be very little business conducted or public served on that day. The County approved a similar gesture in 2017 when the day before the 4th of July fell on Monday.

The recommendation of this committee is to approve closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Friday, July 5, 2019; further, it is recommended that the impact of this closure on 24-7 operations be left to the affected department heads.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

JUNE 18, 2019

Your Labor Relations Committee considered Communication Nos. 6-18-16, 6-18-20, 6-18-21, and 6-18-23 from various elected officials and department heads requesting waiver of the hiring freeze and approval to fill vacant positions in their respective departments as follows:

<u>Requestor</u>	<u>Department</u>	<u>Position(s)</u>
Christina Harrington	Health Department	Public Health Nurse II
Jessica Sargent	Commission on Aging	Delivery Driver – Maple Grove (PT)
Sheriff Federspiel	Sheriff Department	Administrative Assistant
Bonnie Kanicki	Animal Care & Control	Kennel Technician (PT)

We recommend approval to waive the hiring freeze and fill the positions listed above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

- 6. **Executive Committee – M. Webster, Chair**
None
- 7. **Legislative Committee – J. Theisen, Chair; A. O’Neal, Vice-Chair**
None
- 8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**
None



9. **Committee Compensation**

- 6-18-19.1) May 5, 2019 – May 18, 2019
- 6-18-19.2) May 19, 2019 – June 1, 2019
- 6-18-19.3) June 2, 2019 – June 15, 2019

- ***Hadsall moved, seconded by Dwan, to approve 6-18-19.1, 6-18-19.2 and 6-18-19.3 leaving room for exceptions. There were no exceptions and the motion carried.***

[Compensation begins on next page]



COMMITTEE COMPENSATION - 6.18.19.1

June 18, 2019

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 5 - May 18, 2019

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/06/19	MAC Health & Human Services/Lansing	O'Neal	\$25.00	1
2	05/06/19	Human Services Committee	O'Neal	\$25.00	1
			Theisen	\$25.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
			Webster	\$25.00	1
3	05/06/19	Committee of the Whole Hadsall, Harris, Krafft, Matthews, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Dwan, Kilpatrick</i>	9 Present	\$450.00	9
4	05/07/19	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			O'Neal	\$50.00	1
5	05/08/19	Committee of the Whole Hadsall, Krafft, Matthews, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Dwan, Harris, Kilpatrick</i>	8 Present	\$400.00	8
6	05/08/19	County Services Committee	Stack	\$25.00	1
			Hadsall	\$25.00	1
			Krafft	\$25.00	1
			Webster	\$25.00	1
7	05/09/19	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
8	05/13/19	Labor Relations Committee	Kilpatrick	\$50.00	1
			Stack	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
9	05/13/19	MAC Transportation/Lansing	Webster	\$25.00	1
10	05/14/19	Solid Waste Planning	Stack	\$10.00	1
11	05/14/19	Executive Committee	Webster	\$50.00	1
			O'Neal	\$50.00	1
			Hadsall	\$50.00	1
			Stack	\$50.00	1
			Krafft	\$50.00	1
12	05/15/19	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			O'Neal	\$50.00	1



Board of Commissioners – June 18, 2019

13	05/15/19	Animal Control Advisory Council	Hadsall	\$50.00	1
14	05/16/19	Community Action Committee	O'Neal	\$50.00	1
15	05/17/19	MAC General Government/Lansing	Harris	\$50.00	1
16	05/17/19	MAC Ag & Tourism/Lansing	Harris	\$25.00	1
TOTAL				\$2,260.00	52

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-16-19)

COMMITTEE COMPENSATION - 6.18.19.2

June 18, 2019

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 19 - June 1, 2019.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/20/19	HealthSource Advisory Board	Stack	\$50.00	1
2	05/20/19	MAC Judiciary & Public Safety/Lansing	Hadsall	\$50.00	1
3	05/21/19	Union/Mgmt. Health Insurance Committee	Hadsall	\$25.00	1
			Stack	\$25.00	1
4	05/21/19	Board Session	All Present	\$550.00	11
		Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Stack, Theisen, Webster			
5	05/22/19	GLB Regional CVB	Ruth	\$50.00	1
6	05/23/19	Commission on Aging	Stack	\$50.00	1
7	05/28/19	Land Bank Authority	Ruth	\$50.00	1
8	05/28/19	Saginaw Convention & Visitors Bureau	Ruth	\$25.00	1
TOTAL				\$875.00	19

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-31-19)

COMMITTEE COMPENSATION - 6.18.19.3

June 18, 2019

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 2 - June 15, 2019

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/03/19	Human Services Committee	O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
2	06/04/19	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1



3	06/05/19	Crime Prevention Council	Ruth	\$50.00	1
4	06/05/19	County Services Committee	Stack	\$50.00	1
			Hadsall	\$50.00	1
			Harris	\$50.00	1
			Krafft	\$50.00	1
			Webster	\$50.00	1
5	06/06/19	Budget/Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
			Webster	\$50.00	1
6	06/07/19	Saginaw Future Board	Webster	\$50.00	1
7	06/10/19	Labor Relations Committee	Kilpatrick	\$50.00	1
			Stack	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
8	06/11/19	Community Corrections Advisory Board	Theisen	\$25.00	1
9	06/11/19	Committee of the Whole	10 Present	\$500.00	10
		Dwan, Hadsall, Harris, Krafft, Matthews, O'Neal, Ruth, Stack, Theisen, Webster <i>Absent: Kilpatrick</i>			
10	06/12/19	9-1-1-Authority Board	Matthews	\$50.00	1
			Theisen	\$50.00	1
11	06/13/19	SC-CHAP	Matthews	\$50.00	1
TOTAL				\$1,975.00	40

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-14-19)

RESOLUTIONS

RESOLUTION "A"

Resolution In Support of a State Psychiatric Facility on the Grounds of the Caro Center in Tuscola County

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 18th day of June 2019 at 5:00 p.m.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner O'Neal offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.



WHEREAS, during the 1990’s, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed, and from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and,

WHEREAS, multiple studies and the facts identified above conclude there is a pressing need for long-term, in-patient psychiatric care in Michigan; and,

WHEREAS, the Legislature provided \$115 million in state building authority financed construction for a new state psychiatric hospital, and decided that the facility would be built on the grounds of the current Caro Center in the FY 2016-17 and 2017-18 budgets. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and,

WHEREAS, on December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), on the site of the existing Caro Center, with an announcement by then State DHHS Director Nick Lyon “The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise;” and,

WHEREAS, on October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in 2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and,

WHEREAS, on March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement of the aging Caro facility by another 2-4 years; and,

WHEREAS, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing 350 people and indirectly employing another 400 people, making it the second largest employer in Tuscola County; and,

WHEREAS, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and,

WHEREAS, at the current location there is a 100-year community tradition of caring. Seventy percent of employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland, and Macomb Counties, just to the south of Tuscola County. The 600-acre site is already state-owned and infrastructure is already in place. County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers.

NOW, THEREFORE, BE IT RESOLVED the Saginaw County Board of Commissioners does hereby urge Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of in-patient state psychiatric beds, continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent



devastating negative repercussions to businesses, schools, and families living in communities throughout this region of the state.

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, Senator Kevin Daley, Senator Dan Lauwers, Senator Ken Horn, Representative Phil Green, Representative Vanessa Guerra, Representative Rodney Wakeman, Representative Ben Frederick, Michigan Association of Counties, and all Michigan counties.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

TOTAL: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 18th day of June, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of June, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

**RESOLUTION “B”
RESOLUTION TO ADOPT MICHIGAN DEPARTMENT OF TRANSPORTATION
CONTRACT NO. 2019-0451**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 18th day of June, 2019.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*

Commissioner Stack offered the following resolution and moved for adoption. The motion was seconded by Commissioner Theisen.



WHEREAS, MDOT Contract No. 2019-0451 has been submitted by the Michigan Department of Transportation, which requires the County of Saginaw to adopt a resolution indicating its willingness to enter into a contract for a federal/state/local airport project under the Block Grant Program and naming the official authorized to sign such contract.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners for the County of Saginaw does hereby approve MDOT Contract No. 2019-0451 submitted by the Michigan Department of Transportation.

BE IT FURTHER RESOLVED, the Chair of the Saginaw County Board of Commissioners is authorized to sign MDOT Contract No. 2019-0451 and all related documents on behalf of Saginaw County.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

TOTAL: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 18th day of June, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of June, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

**RESOLUTION “C”
BOARD OF COUNTY COMMISSIONERS
COUNTY OF SAGINAW
State of Michigan**

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS
AND TO PUBLISH NOTICE OF INTENT TO ISSUE BONDS**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 18th day of June, 2019.

PRESENT: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster – 11*



Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Hadsall.

WHEREAS, the County of Saginaw (the “County”) proposes to issue its tax-exempt bonds in one or more series (collectively, the “Bonds”) to finance the cost of acquiring, licensing, installing, and replacing capital improvement items to modernize the County’s computer and information technology systems, including but not limited to, replacing the County’s mainframe with software applications including but not limited to, an enterprise resource planning system to manage county finances, personnel functions and payroll functions and assist with asset management, a court case management system, a probation case management system, a prosecution case management system and a jail management system, and such equipment, materials, programs and information technology necessary or incidental to these purposes, as well as other capital improvement items as determined by the County (the Project); and,

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and,

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$13,000,000 (the “Bonds”) to finance all or part of the cost of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.
2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.
3. The firm of Dickinson Wright PLLC is employed as bond counsel to the County with respect to the Bonds and Robert W. Baird & Co. Incorporated is hereby appointed as underwriter in connection with the issuance of the bonds.
4. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

Yeas: *Kathleen K. Dwan, Cheryl M. Hadsall, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael A. Webster - 11*

TOTAL: - 11



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 18th day of June, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 18th day of June, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

NOTICE OF INTENT TO ISSUE BONDS BY THE COUNTY OF SAGINAW

NOTICE IS HEREBY GIVEN that the County of Saginaw, Michigan (the “County”), intends to issue limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$13,000,000 for the purpose of financing the cost of acquiring, licensing, installing, and replacing capital improvement items to modernize the County’s computer and information technology systems, including but not limited to, replacing the County’s mainframe with software applications, including but not limited to, an enterprise resource planning system to manage county finances, personnel functions and payroll functions and assist with asset management, a court case management system, a probation case management system, a prosecution case management system and a jail management system, and such equipment, materials, programs and information technology necessary or incidental to these purposes, as well as other capital improvement items as determined by the County.

The bonds will bear interest from their date at a rate or rates to be determined upon the sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County.



RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds, the improvements to be financed by proceeds of the bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Saginaw, 111 South Michigan Avenue, Saginaw, Michigan 48602.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Michael J. Hanley, Clerk
County of Saginaw

ELECTIONS

Matthews moved, seconded by Theisen, to confirm the appointment via election of Larry J. Jones, Sr. (General Public) to the Saginaw County Community Mental Health Authority Board to fill a vacancy for a term that expires April 1, 2022.

APPOINTMENTS

- ◆ Chairman Webster re-appointed **Dan Wortman, Michael Colby, Pastor Larry Camel, and John Kaczynski** to the **Michigan Works! Workforce Development Board** for terms that expire June 30, 2021
- ◆ Chairman Webster re-appointed **Charles Stack** to the **Region VII Area Agency on Aging Advisory Council** for a term that expires March 31, 2022

ANNOUNCEMENTS BY THE CHAIR

- Chairman Webster recognized the recent marriage of Commissioner Harris and announced the Committee of the Whole regarding the Budget on Wednesday, June 26, 2019 at 4:00 p.m.

COMMISSIONER AUDIENCES

- ❖ Commissioner Hadsall asked that everyone wish Undersheriff Gomez well on his recent surgery.
- ❖ Commissioner Harris announced Ed Rehmann and Sons in Chesaning is celebrating its 100th Anniversary this year and urged residents to visit the store.



- ❖ Commissioner Krafft announced the Patriotic Praise Service when Frankenmuth churches will gather in the Harvey Kern Pavilion on Sunday, June 30, 2019 at 10:00 a.m. to pay tribute to Veterans, Police & Fire, and Governmental Workers.
- ❖ Commissioner Matthews announced “Wednesdays in the Park” at the Spaulding Township Hall & Park Pavilion, 5825 Cole Road, Saginaw, 48601, beginning July 24th (Country), July 31st (Family Night), August 7th (Jazz) and August 14th (Motown).
- ❖ Commissioner Kilpatrick stated he attended Commissioner Harris’ wedding and everyone was gifted with a heart-shaped seed packet with the saying “Grow With Us” to be planted and it was a special day.

By Commissioner Harris, seconded by Commissioner Dwan: That the Board adjourn. Motion carried. Thereupon, the Board adjourned at 5:32 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

MICHAEL A. WEBSTER, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koepflinger, Deputy County Clerk