

# AGENDA

## LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

**Monday, April 10, 2023 at 4:00 p.m.**

Members: Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd

Others: County Clerk, Controller, Civil Counsel, Finance Director, Personnel Director, Board Staff, *Media*

- I. Call to Order
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (***Mar. 13, 2023 Meeting Minutes - Attached***)
- IV. Public Comment
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Jennifer Broadfoot, Personnel Director, re:**
    - **4-18-14** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of March 2023 (*Receive & File*)
  2. **Dave Gilbert, Civil/Labor Counsel, re:**
    - Discussion of possibility of enacting summer hours
  3. **Robert Belleman, Controller/CAO, re:**
    - Discussion of an employee's ability to borrow against their retirement account
- VI. Miscellaneous
- VII. Adjournment

# MINUTES

## LABOR RELATIONS COMMITTEE

**DRAFT**

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

**Monday, March 13, 2023 at 4:00 p.m.**

Present: Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd  
Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Judge McGraw, LeTecia Cirilo, Kyle Bostwick, April Key, Suzy Koeplinger and Marissa Sawdon

- I. Call to Order ---**Webster at 4:00 p.m.**
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (***Feb. 13, 2023 Minutes; Feb. 21, 2023 Special Meeting Minutes - Attached***)  
---**Moved by Little, seconded by Boyd, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - ***Speakers limited to 3 minutes***
- V. Agenda
  1. **Jennifer Broadfoot, Personnel Director, re:**
    - **3-21-10** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of February 2023  
---**Moved by Little, seconded by Harris, to receive and file. Motion carried. (Receive & File)**
  2. **Judge Patrick McGraw & LaTecia Cirilo, Probate Register, Probate Court, re:**
    - **3-21-11** Requesting an extension to the contract with Terry Kluck from April 4, 2023 to July 4, 2023 [Labor Relations]; Requesting an increase to its Contractual Services Account of \$30,000 from the 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register [Budget/Audit]  
---**Moved by Boyd, seconded by Harris, to approve. Motion carried. (Board Report)**  
**[Note: Request for funds to be considered at the 3-21-23 B/A special meeting]**
  3. **Kyle Bostwick, Chief Deputy County Clerk, re:**
    - **3-21-15** Requesting creation of a new Personnel Control Number (PCN) for the position of Circuit Court Records Supervisor within the County Clerk's Circuit Court Records Department  
---**Moved by Boyd, seconded by Harris, to approve pursuant to the elimination of the two vacant Legal Specialists I positions. (Board Report)**
  4. **David M. Gilbert, Civil/Labor Counsel, re:**
    - **3-21-12** Requesting consideration and approval of a Memorandum of Understanding between Saginaw County, the Trial Court, and TPOAM regarding positions in the Circuit Court Administrator's Office  
---**Moved by Boyd, seconded by Matthews, to approve. Motion carried. (Board Report)**

VI. Miscellaneous ---***None***

VII. Adjournment ---***Moved by Harris, seconded by Matthews, to adjourn. Motion carried; time being 4:34 p.m.***

Respectfully submitted,  
Michael Webster, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk



# COUNTY OF SAGINAW

# LABOR RELATIONS

111 SOUTH MICHIGAN AVENUE  
SAGINAW, MICHIGAN 48602

4-18-14

**ROBERT V. BELLEMAN**  
Controller/Chief Administrative Officer  
[rbelleman@saginawcounty.com](mailto:rbelleman@saginawcounty.com)

April 1, 2023

Commissioner Christopher Boyd, Chairman  
Saginaw County Board of Commissioners  
111 South Michigan Ave.  
Saginaw, MI 48602

Re: Labor Relations Committee Employment Status Report

Dear Chairman Boyd:

Pursuant to a request from the Labor Relations Committee, the Personnel Department is herein submitting the Employment Status Report for April, 2023. As you are aware, the Personnel Department has been conducting exit interviews when possible (i.e., dependent upon cooperation of the former employee), as employees conclude their employment or transfer to another Department. Statistics for March, 2023 have been compiled, summarized and are enclosed for review. Retirements are reported for the first of the month following an employee's retirement date. Retirees with current contracts to provide services are also listed.

I hope the enclosed report provides the Labor Committee with the information required. I will be available at the April, 2023 meeting to answer any questions regarding this report. Meanwhile, if you or any Commissioner has questions, please do not hesitate to contact me. Thank you.

Sincerely,

*Jennifer Broadfoot*

Jennifer Broadfoot  
Personnel Director

c: Robert V. Belleman, Controller/CAO

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BOARD OF COMMISSIONERS  
2023 APR -4 A 8:36

PHONE (989) 790-5210

FAX (989) 790-5566

### Employment Status Report –April, 2023

Name	Dept.	DOH	DOT	Title	Transfer Date	Dept.	Class From	Class To	Exit Int.?	Reason
Lutz, R.	COA	7/6/95	3/1/23	Food Service Coord.	N/A	N/A	N/A	N/A	Yes	Retirement/ Work env.
Leach, R.	Clerk	4/28/23	3/1/23	Records Coord. I	N/A	N/A	N/A	N/A	No	Retirement
Hoff, B.	Maint.	11/16/15	3/1/23	Maintenance Worker II	N/A	N/A	N/A	N/A	Yes	Retirement
Troutman, H.	Prosecutor	11/15/21	3/3/23	Legal Clerk I	N/A	N/A	N/A	N/A	Yes	Family reasons
Goff, C.	Treasurer	3/29/22	3/10/23	Account Specialist II	N/A	N/A	N/A	N/A	Yes	Personal reasons
Yancer, Z.	Circuit Ct.	8/3/20	3/10/23	Law Clerk/Bailiff	N/A	N/A	N/A	N/A	Yes	New job
Wolfgang, E.	District Ct.	8/15/22	3/23/23	Legal Clerk I	N/A	N/A	N/A	N/A	Yes	New job
Walker, K.	Sheriff	3/7/22	3/22/23	Corrections Officer	N/A	N/A	N/A	N/A	No	Moving out of State
Sweeney, K.	Sheriff	10/16/13	N/A	Corrections Officer	3/5/23	Pros.	C01	B15	Yes	Promotion
Williams, M.	Board	5/2/22	N/A	Board Asst.	3/5/23	Parks	T07	T11	No	Promotion

### Summary of Exit Interviews – March 2023

			Are you satisfied with:			
Mo./Yr.	Dept.	Why Leaving?	Pay?	Benefits?	Chance for Advancement?	Yrs. Service
3/23	Treasurer	Personal Reasons	Yes	Yes	Poor	1 yr.
3/23	Circuit Ct.	To work in Courtroom as Public Defender.	Yes*	Yes	Good	2 yr. 7 mo.
3/23	District Ct.	Work in Bay County/continue to grow; opportunity presented itself; people are great but are getting overworked.	No	Yes	Given opportunity for training	7 mo.
3/23	COA	Retirement/poor management. Is stress/lack of vision/still stuck in pandemic mode.	Yes*	Yes	Fair	27 yr. 8 mo.
3/23	Maintenance	Retiring	Yes*	Yes	Fair	7 yr. 3 mo.
3/23	Prosecutor	Going to be stay at home Mom. Husband got better paying job.	Yes	Yes	Good	1 yr. 4 mo.
3/23	Sheriff	Better schedule, have small kids, no weekends/holidays.	Yes	Yes	Excellent	9 yr. 5 mo.

\*After study completed.

### Retirees with Current Contract (April 1, 2023)

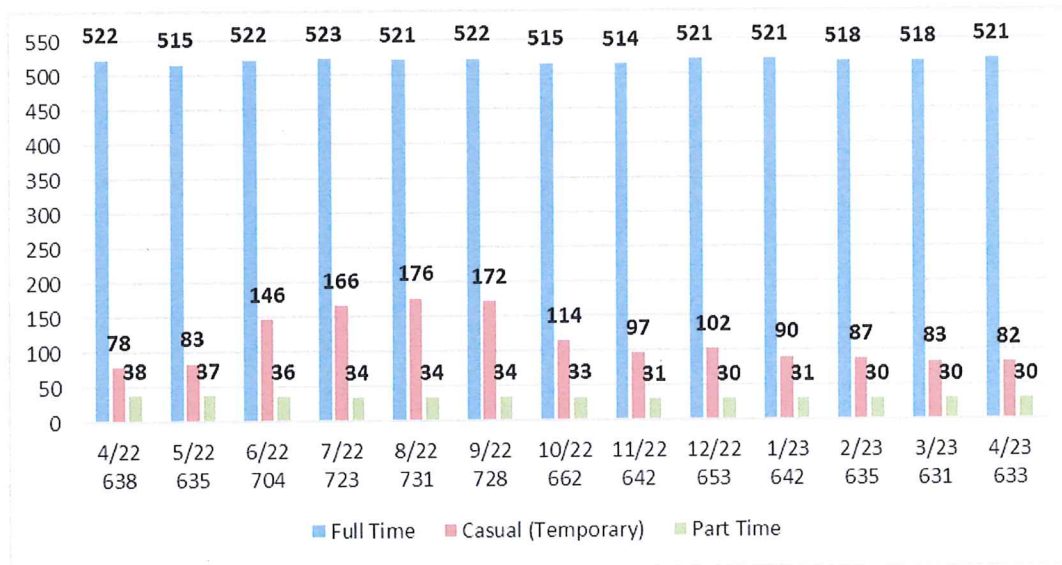
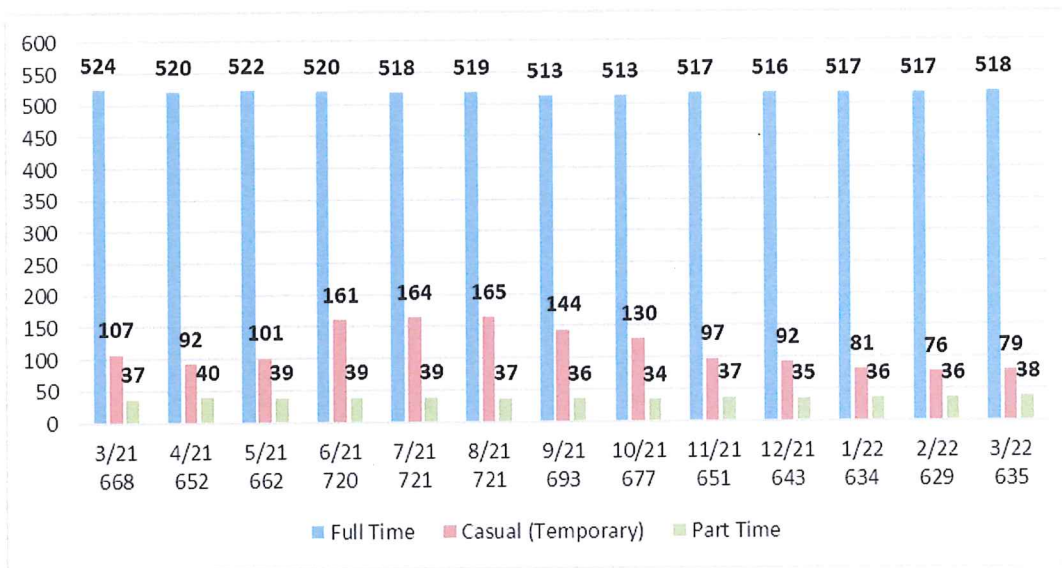
Name	Department	Retirement Date	Contract Expiration	Pay
Alan Kaufman (Kaufman Aviation)	H.W. Browne Airport	01/01/02	09/30/23	\$77,028 annually

### Retirees Working as Needed (March 1, 2023) \*

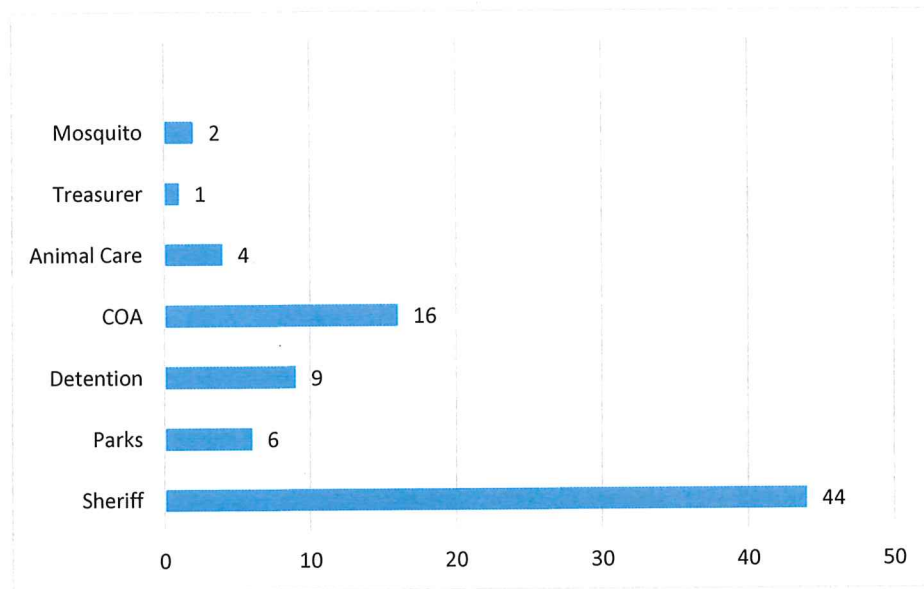
Name	Department	Retirement Date	Contract Expiration	Hourly Pay	Hours worked in March
Bethany Jacques	Health	7/1/19	September 30, 2023	\$50.00	10
Mary Patnode	Health	9/30/18	September 30, 2023	\$45.00	87.75

\*This report does not include retired Court employees with a current contract.

Number of Employees (Reported for First of Month)



Number of Temporary Employees by Department (April 1, 2023)



**Status Report**  
**Saginaw County Employee Groups**

April 1, 2023

Employee Group	Employees	Expiration of Contract	Status
Commissioners	11	December 31, 2023	Set
Elected Officials	6	December 31, 2023	Set
Judges	11	State of Michigan Commission	Set
Non-Union	10	September 30, 2023 Annual via Budget	Set
UAW – Managers	58	9/30/2024	Set
UAW – Professionals	59	9/30/2024	Set
UAW – Clerical, Technical, & Paraprofessionals	20	9/30/2024	Set
COAM – Sheriff Unit II-Sergeants	14	9/30/2022	Negotiations ongoing
POAM – Detention Youth Care Specialists	15	9/30/2024	Set
POAM – Prosecutors	18	9/30/2024	Set
POAM – Detention Center Supervisors	3	9/30/2024	Set
Teamsters – Health Dept./COA Employees	79	9/30/2024	Set
COAM – Sheriff Unit III- Captain/Lieutenants	5	9/30/2024	Set
POAM – Animal Shelter Employees	8	9/30/2024	Set
POAM – Probation Officers, Family Division	7	9/30/2024	Set
TPOAM – Courthouse Employees	133	9/30/2024	Set
Teamsters – Public Health Nurses	9	9/30/2024	Set
POAM – Sheriff Unit 1 (312 Eligible)	43	9/30/2025	Set
GELC – Probation Officers, District Court	5	9/30/2024	Set
POAM – Sheriff Unit 1 (Non-312 Eligible)	37	9/30/2024	Set
Total	551		



### 2022 Voluntary Departures

[illegible]

### 2023 Voluntary Departures

[illegible]