

**Animal Control Advisory Council**  
**Wednesday March 20, 2024**  
**Saginaw County Animal Care & Control Resource Center – Training Room**  
**5615 Bay Road, Saginaw, MI 48604**

**MEETING MINUTES**

Present: Council Chair - Tracey Slodowski, Laureen Lutenski, Tom McIntyre, Kelli Scorsone, Cynthia Winiecke, Tammy Brown, Michele Fleming, Emilie Lyday, Dr. Mielke  
Absent: Randy Howard, Jonna Scharf  
Others: Rachel Horton, Jaime Ceja, Diane Niederstadt, Mike McKellar, Pam Goddegne, Jenifer Speckhard, Linda Harper, Alycia Norton, Diane Booth, Jim Campau, Dawn Spooner

- I. **CALL TO ORDER:** Chairperson Slodowski called the meeting to order at 4:30 PM.
- II. **APPROVAL OF MEETING MINUTES OF FEBRUARY 20, 2024:** Member Winiecke made a motion to approve meeting minutes from February 20, 2024. Member Lutenski supported. Motion passed (9-0).
- III. **DECORUM REMINDER:** Chair Slodowski made an announcement that Public Comment would be held at the end of the meeting and decorum should be followed, hands should be raised and when addressing the Council, the Council will not respond except to ask clarifying questions.
- IV. **DIRECTOR'S REPORT:**
  1. Hard to get ahead of spay/neuter with a veterinarian who is contracted 4 hours a week. Moving and transferring dogs to other shelters to stay ahead of the game. Dogs coming in faster than we can get them out.
  2. Surgery Center – List of supplies needed is being compiled and will go to Patterson to see what can be purchased.
  3. Oxygen Generator – Trying to get value so we can look at selling.
  4. Spay/Neuter Clinic - Going to all about animals to look at their business model, costs, supplies, revenue. This will help SCACCRC create a business model.
  5. ACO Response time – There is a large part of the population police and citizen that do not understand what the ACO role is. The procedure is complete for Police Department drop off, just fine tuning and clearing our kennels so PD can utilize them. Also working on the search warrant process, plan of execution, map views to be presented. Looking at executing tactical warrants when there are large hoarding cases. Working with Randy Pfau, who attends the Police Chief meeting on introductions to law enforcement officials. Also working with Sheriff on deputization.
  6. SCACCRC has had some customer Service complaints – We are starting to create and re-train staff on etiquette for radio calls and general customer service.
  7. Staffing – Looking to onboard 7-10 kennel aids, 2 internal promotions to kennel technicians and looking for a Kennel Manager. Paige Pitz stepping in to help in the absence of a kennel manager.
  8. Volunteer opportunity – If you want to volunteer to help at adoption events, please reach out to Rachel.
  9. Member Lutenski asked what type of customer service complaints Rachel had been getting, because a week and a half ago, she called because her daughter found a stray

dog. Received answering machine and no call back. Rachel responded that it was in relation to a receptionist and receptionists tend to take on a law enforcement role with no authority. It can come across as aggressive and people get defensive. Goal is to change how we talk to people.

10. Kelli – ACO’s lost weapons, can they still do checks on people. Rachel stated we do not have full access to LEIN.

11. Cynthia – Thanks Rachel for the concise reporting presented.

12. Chair Slodowski asked Rachel about the food pantry for animals. Rachel stated that MDARD does not allow SCACCRC to use open bags of food, so we made it available to the public.

**V. REPORT OF COMMITTEES**

1. **Fundraising – Tammy Brown:** The first meeting will be April 3 at 3:00PM at SCACCRC. All are welcome but initial thoughts are a bottle drive, setting up outside Walmart, auction. Chair Slodowski mentioned that Heart of the City was highlighted at Culver’s today with 20% of sales donated to them.

2. **Training – Laureen Lutenski:** No movement, waiting on Mary Catherine to report back.

**VI. OPEN ISSUES:**

1. **Animal Control Truck Door** – was found and moved to Bay Road, very heavy unsure how or where it can be displayed.

**VII. NEW ISSUES:**

1. **Liberty Bell Award – Kelli Scorsone:** Announced that ACO’s will be presented with this award given each year by the Bar Association for outstanding citizenship. This also puts them in line for the State Liberty Bell Award.

**VIII. OTHER ISSUES/CONCERNS:**

1. June meeting date is June 19, a County Holiday.

Member Brown made a motion to move the meeting to June 26, 2024 at 4:30. Member Fleming supported. Motion passed (9-0)

2. Charlie the small puppy Michele has been holding all meeting is available for adoption!

**IX. PUBLIC COMMENT:** Alycia asked if anyone could attend the fundraising meeting. Chair Slodowski stated that anyone can attend, please reach out to Tammy Brown.

**X. NEXT MEETING:** Wednesday, April 17, 2024 at 4:30PM

**XI. ADJOURNMENT:** Member Winiecke made a motion to adjourn. Member Brown supported. Meeting adjourned at 4:55PM.