

MINUTES

DRAFT

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, August 7, 2025 – 4:00 p.m.

Present: Christopher Boyd – Chair, Tracey Slodowski – Vice-Chair, Michael Webster, Jack Tany
Absent: John Kaczynski
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Gerald Little, Mark Piotrowski, Jaime Ceja, Andrew Klaczkiwicz, Kyle Bostwick, Linda James, Darcie Totten, Tony DePelsMaeker, Jessica Sargent, Kelly Suppes, Dana Westendorf, Nathan O’Neil, Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order – ***Boyd at 4:02 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***June 5, 2025***)
 - ***Moved by Tany, seconded by Slodowski, to approve. Motion Carried.***
- IV. Public Comment – **None**
- V. Agenda
 - **Chair Boyd announced that he would be changing the order of the agenda and postponing some of Administrator Hannah’s Agenda items until later in the meeting.**

1. **Mary Catherine Hannah, County Administrator, and Koren Thurston, Finance Director**, re:

- **8-19-12** Approval of Vendor Transactions, June 1 – 30, 2025; \$12,392,964.95
- **8-19-13** Approval of Vendor Transactions, July 1 – 31, 2025; \$13,701,284.01
- ***Slodowski moved, seconded by Tany, to approve 8-19-12 and 8-19-13. Motion carried. (Board Report)***
- **8-19-14** Submission of Monthly Financial Report for June 2025
- **8-19-28** Submission of Monthly Financial Report for July 2025
- ***Slodowski moved, seconded by Webster, to receive and file 8-19-14 and 8-19-28. Motion carried. (Receive & file)***
- **8-19-15** Submission of the Quarterly Budget Adjustments for Jan. 1 - March 31, 2025 and April 1 - June 30, 2025
- Finance Director Thurston reported that she did not send January – March budget adjustments sooner because she was working on the audit at the time these would have normally been submitted.
- ***Slodowski moved, seconded by Webster, to receive and file. Motion carried. (Receive & file)***
- **8-19-16** Requesting approval of a resolution authorizing entry of participation agreements in the Opiate Litigation with Sandoz, Inc. and appointing the County Administrator as the authorized representative for future participation agreements
- Director Hannah requested changes to the resolution drafted for this meeting. A lengthy discussion resulted in changes to the resolution that would make it clear that she is authorized to sign future settlement agreements and to accept them as they are recommended by Civil Counsel and the committee. Chair Boyd expressed his concern that they should be compliant with the Uniform Budgeting and Accounting Act and, not wanting to overlook responsibilities, he asked for verification that the Board will still give final approval. In an effort toward transparency, Commissioner Webster asked for the threshold for when to bring it back to the Board and when the Board will see what money comes in.

Administrator Hannah advised the Board has approved to receive the settlement dollars and the amount will be in the annual audit report. If the funds are not accepted, they will be forfeited. The committee agreed that the County Administrator will submit information to the Board within 90 days of signing a new settlement agreement. The resolution will be amended to include language authorizing Mary Catherine Hannah to sign “all future settlement agreements” accepting them as they are recommended by our attorneys and the committee and to report to the Board within 90 days of signing a new participation agreement.

- ***Webster moved, seconded by Tany, to approve the amendments to the resolution in communication 8-19-16. Motion carried.***
- ***Webster moved, seconded by Tany, to approve the resolution as amended. Motion carried. (Resolution 2025 – 13)***
- **8-19-17** Submitting amendments to Draft #1 of the proposed FY 2026 Budget that affect the General Fund, Animal Care & Control, Health Department, Commission on Aging, creation of a Master Plan, and changes to the Fee Schedule (*Board Report*)
- Chair Boyd called on Board Coordinator Suzy Koeplinger to clarify the procedure of approving this draft in committee and bringing it to the full Board. She clarified that, as in the past, a motion to approve draft #1, and the amendments, is to be presented to the full Board as draft #2 in August and laid on the table until September’s regular Board Session on September 16, 2025.
- ***Tany moved, seconded by Slodowski, to approve the slate/clump of amendments as presented in draft #1 of FY25/26 Budget. Motion Carried. (Board Report)***
- The reduction of staff is due to discontinuing the Grandparent program through Commission on Aging, consolidation of positions, reorganizing Animal Care & Control, eliminating nurses at the Health Department, a loss of the in-school Health Resource Advocate, reduction in programming and some schools continuing the program using their own resources. Commissioner Webster requested information on the expected outcomes from this reorganization.
- ***Tany moved, seconded by Slodowski, to approve the proposed staffing changes. Motion carried.***
- ***Webster moved, seconded by Slodowski, to approve changes to the fee schedules including the cremation fee for the Medical Examiner’s office which had been added later. Motion carried.***
- ***Tany moved, seconded by Slodowski, to approve adjustments of the Opioid Settlement Fund in the amount of \$500,000. Motion carried.***
- ***Tany moved, seconded by Slodowski, to approve the Commission on Aging Fund Draft that includes reduction in staffing and budget due to the loss of Foster Grandparent funding. Motion carried.***

2. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **8-19-18** Requesting approval to increase the 2025 SCCJCC budget (Org Code #26632700) by \$56,600 to cover additional costs for mobile data terminal replacement
- Chair Boyd disclosed that Terry McDonald suggested the name Saginaw County Criminal Justice Coordination Committee (SCCJCC). The general fund of the SCCJCC does not affect the county’s general fund. The cost of equipment has gone up and revenue generated from traffic tickets has gone down. Kelly Suppes will sell the equipment that is being replaced.

- Chair Boyd called on District Court Administrator, Linda James, who stated that the request is not to receive money from the county, just to increase the line item in their budget. Purchase/Risk Manager Suppes discussed that the shortfall in expenditure is adequately covered by excess revenue received including sales of the surplus MDT's and a large rebate (\$1,000/modem in the form of a credit of \$138,000 rebate plus sales of terminals) received from Verizon Wireless for upgrading to SG Modems.
- **Slodowski moved, seconded by Tany, to approve. Motion Carried. (Board Report)**
- **8-19-19** Requesting approval to increase the 2025 SCCJCC various police agency budgets (Org Codes #26632701-26632720) to cover additional costs related to the mobile data terminal replacements
- **Webster moved, seconded by Slodowski, to approve. Motion Carried. (Board Report)**

3. **Suzy Koepplinger, Board Coordinator** re:

- **8-19-20** Requesting approval to increase the Saginaw County PNC Purchasing Card limit, up to \$10,000, as needed, for the Board of Commissioners office (*Board Report*)
- The Board Coordinator explained that occasionally, when expenses for conferences overlap, the \$5,000 limit is not enough to cover the expenses for that month. An increase will only be required occasionally. In which case, the County Administrator's office will be contacted for the temporary increase.
- **Tany moved, seconded by Webster, to approve. Motion carried. (Board Report)**

4. Any other matters to come before the committee

VI. Miscellaneous

1. Dana Westendorf, Financial Support Services Supervisor, Juvenile Division, requested an increase of \$49,100.00 to Saginaw County Community Mental Health Budget account 29266200 83920 to reflect their new contract. Family Institutional Clinical Homebased services (SCCMHA) of which \$36,825 is covered by the Childcare fund and the remaining \$12,275 is covered by Saginaw County Community Mental Health Authority.
 - **Webster moved, seconded by Slodowski, to approve. Motion carried. (Board Report)**
2. Discussion was held about the cost of the Eleanor Frank location remodel costing more than originally expected. Director Sargent got the cost down and needs \$150,000 to allow for extra unexpected expenses considering the cuts already seen and the ones that may still happen. The County Administrator is reluctant to have her use Commission on Aging funds in case these funds are needed to support existing programs. Jessica Sargent will be able to commit to her contractors on October 1st FY 2026.
 - **Webster moved, seconded by Slodowski, to approve the request to add a project into the FY25 Public Improvement Fund, in the current fiscal year, to cover the outstanding costs of \$150,000, which will cover the amount needed and provide some buffer in the event additional funds are needed. Motion carried. (Board Report)**
3. Chairman Tany inquired about Randy Pfau's project and funding for the Medical Examiner's office. Administrator Hannah reported that John Kaczor of Municipal Analytics will put together a proposal. The building will need to pay for itself, preferably through a lease program to generate enough revenue to cover the cost of the building. Commissioner Slodowski requested that a brief discussion be held at the August Board session, so all commissioners are aware of their intentions. Commissioner Boyd will mention it when he gives the report for the Courts and Public Safety Committee.

VII. Adjournment – ***Moved by Tany, seconded by Webster, to adjourn. Motion carried; time being 5:58 p.m.***

Respectfully Submitted,
Christopher Boyd, Committee Chair
Suzy Koeplinger, Committee Clerk