



STATE OF MICHIGAN

SAGINAW COUNTY CIRCUIT COURT

10th Judicial Circuit
111 S. Michigan Ave.
SAGINAW, MICHIGAN 48602-2086
PHONE (989) 790-5475
FAX (989) 793-8180
e-mail: fborchard@saginawcounty.com

FRED L. BORCHARD
Chief Judge
Circuit
Probate
District

PRISCILLA R. WHALEY
Judicial Secretary

Official Court Reporter
(989) 790-5486

LAW CLERK
(989) 790-5536

LOCAL ADMINISTRATIVE ORDER 2015-____,____,____
CASEFLOW MANAGEMENT PLAN

Local Administrative Order Numbers

10th Circuit 2015 - 02J
70th District 2015 - 03J
73rd Probate 2015 - 02J

Rescinds Local Administrative Orders:

2011-4C – 10th Circuit
2011-02 – 70th District
2011-01P - 73rd Probate.

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2013-12.

A. Goals of the Court

The court adopts the following Casflow Management Plan to:

1. Expedite the disposition of all cases in a manner consistent with fairness to all parties and what is permissible under law;
2. Minimize the uncertainties associated with processing cases;
3. Ensure equal access to the adjudicative process for all litigants.

B. Case Processing Time Guidelines

The court adopts this plan to comply with the time guidelines as set forth in Administrative Order 2013-12. The court will not dismiss a case for the sole reason that it is likely to exceed the guideline.

C. Scheduling Policy

The court will schedule all cases or contested matters in a manner that minimizes delay for the parties and that reduces the possibility of adjournment of scheduled events. The court will control all cases from case initiation through post-disposition proceedings by:

1. Appropriate case screening;
2. Scheduling conferences and orders for the purpose of achieving date certainty;
3. Management of discovery and motion practice;
4. Realistic scheduling of all court events.

The court will monitor all cases and contested matters to ensure that no case exists for which a future action or review date has not been scheduled. The court will schedule all cases pursuant to the time guidelines set forth in Administrative Order 2013-12. The court will not permit a case or contested matter to remain on this court's docket in excess of the guidelines set forth in this local administrative order without immediate judicial review.

D. Adjournment Policy

The court strictly adheres to MCR 2.503.

E. Alternative Dispute Resolution (ADR)

The court encourages alternative means to resolve disputes. Litigants will be provided with information regarding area dispute resolution and counseling centers. Cases referred to ADR shall remain open.

F. Pretrial Scheduling Orders

A pretrial scheduling order, captioned "Scheduling Order" will be issued following the filing of an answer in civil cases. This order will cover, among other things, the applicable discovery time allowed by the Court in the case, filing deadlines for summary disposition motions, case evaluation, and witness lists.

G. Settlement or Final Pretrial Conferences

Every action that is not disposed of through mediation, case evaluation, or other means will be scheduled for a settlement conference and conducted in accordance with MCR 2.401.

H. Trial Scheduling and Management

Unless otherwise directed by the judge assigned to the case, trials shall be scheduled at the settlement or final pretrial conference. To avoid future scheduling conflicts, attorneys must be able to confirm their trial date availability at the conference by having their calendars available.

I. Monitoring Systems

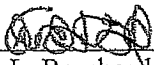
The court's case management system will:

1. Monitor case progress;
2. Generate reports for measuring pending inventory and measuring compliance with the time guidelines.

Specific reports that will be available from the case management system are: cases with no next action date, age of pending cases, number of cases pending beyond time standards by judge, age of cases at each event, age of cases at disposition, time intervals between events, and exception reports.

Date: _____

6/23/15



Hon. Fred L. Borchard
Chief Judge