



State of Michigan
Tenth Judicial Circuit

Courthouse
Saginaw, Michigan 48602

ROBERT S. GILBERT
CIRCUIT JUDGE

STATE OF MICHIGAN
TENTH JUDICIAL CIRCUIT
ADMINISTRATIVE ORDER 1990-1

Whereas, the court sessions, proceedings, and activities of the 10th Judicial Circuit are located on the Fourth Floor of the Saginaw County Governmental Center; and

In order to more efficiently manage the Circuit Court records, files, and financial transactions which are attendant to those Circuit Court activities; and to facilitate the entry of records and pleadings into the Circuit Court files in a timely manner; and to facilitate public access to the Circuit Court files;


It is Ordered that:

All of the active criminal, civil and domestic relations files shall be located on the Fourth Floor of the Saginaw County Governmental Center.

All Circuit Court activities of the County Clerk shall be conducted at the above location including, but not limited to: the filing of all cases, filing of all pleadings and documents, the collection of all fees, bonds, garnishments, impleader funds, judgment fees and other money required to be collected by the Clerk pertaining to Circuit Court activity. The Clerk shall report to the Court regarding all funds and fees received by the Clerk as provided at MCLA 600.571(d); MSA 27A.571(d).

The Clerk shall assign a number of employees sufficient to adequately staff the above Court activities. Pursuant to MCR 8.105 the Court shall direct how the files are to be maintained.

This administrative order shall be effective immediately and the relocation of the files and the County Clerk employees assigned to Circuit Court activities to the Fourth Floor of the Saginaw County Governmental Center shall take place on a date established by the Chief Judge in consultation with the County Clerk.


ROBERT S. GILBERT,
Chief Circuit Judge.

April 27, 1990