

MINUTES

DRAFT

LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Monday, August 11, 2025 at 4:00 p.m.

Present: Gerald Little-Chair, Sheldon Matthews-Vice-Chair, Denny Harris, Mark Piotrowski, Jack Tany
Others: Mary Catherine Hannah, Jennifer Broadfoot, Dave Gilbert, Kyle Bostwick, Andrew Klaczkiwicz, Christina Harrington, Patricia Johnson, Undersheriff Gomez, Darcie Totten, Jaime Ceja, Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

I. Call to Order – ***Chair Little at 4:00 p.m.***

II. Welcome – Roll Call

III. Correction/Approval of Minutes (***June 9, 2025***)

- ***Moved by Matthews, seconded by Tany, to approve. Motion carried.***

IV. Public Comment – **None**

V. Agenda

1. **Jennifer Broadfoot, Personnel Director, re:**

- **8-19-22** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the months of June and July 2025
- ***Moved by Tany, seconded by Piotrowski, to receive and file. Motion Carried. (Receive & File)***

[Withdrawn from Courts & Public Safety, transferred to Labor Relations]

2. **Hon. Julie Gafkay, Chief Circuit Court Judge, re:**

- **8-19-6** Requesting an increase in pay for the Law Clerk/Bailiff in her court to Step 3 of the B-19 pay scale
- Reasoning for the request was that step 1 of the pay scale doesn't compensate for someone with 10 years' experience prior to starting the position. Request was withdrawn from Labor Relations. Civil Counsel, Dave Gilbert, reported that he received an email from the union at 2:45 p.m. today requesting more discussion. (*No action*)

3. **Christina Harrington, Health Officer, re:**

- **8-19-23** Requesting an extension of the retiree contract with Bethany Jacques through fiscal year 2026 to provide consultant services and serve as the departmental liaison with Covenant Epic staff to improve operational efficiencies
- Health Officer Harrington requested that Bethany Jacques' retiree contract be extended through FY 2026. Her current contract expires September 30, 2025 and the need continues for her consulting service and her role as departmental liaison with Covenant Epic staff. She is furthering Epic customization and reporting and improving operational efficiencies.
- ***Moved by Matthews, seconded by Tany, to approve. Motion Carried. (Board Report)***
- **8-19-24** Requesting to contract with former employee Maria Cisneros to provide office coverage in the Environmental Health Services Division for a staff maternity leave until the employee returns or no later than December 31, 2025
- Health Officer Harrington reported that the contract for services will be terminated upon the return of staff from maternity leave, or no later than December 31, 2025.
- ***Moved by Matthews, seconded by Harris, to approve. Motion Carried. (Board Report)***

4. **Patricia Johnson, Retirement/Benefits Administrator, re:**

- **8-19-25** Requesting certification of the Officer and Employee Delegates attending the 2025 Municipal Employees' Retirement System (MERS) Annual Meeting to be held in Acme, MI this year from October 16 - 17, 2025
- Patricia Johnson reported the election process for the delegates this year was exciting. Many people were nominated; Mindy Tuck from payroll was chosen as the officer delegate and Christine Juarez from Commission on Aging was elected to be the employee delegate. They will share a short summary of what they learned at the MERS annual meeting.
- ***Moved by Matthews, seconded by Tany, to approve. Motion Carried. (Board Report)***

5. **Mary Catherine Hannah, County Administrator, re:**

- **8-19-26** Requesting approval of a revision to clarify Sec. 7.4 of County Policy #335, "Compensation," regarding the compensation for countywide elected positions (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) that establishes a separation of no less than 15% between the elected official and the highest pay grade within that office
- Administrator Hannah advised that the present language in County Policy #335 makes the policy hard to implement. It is rewritten for clarity. The goal is to get to 15% separation as quickly as possible. The draft has been shared with elected officials and Civil Counsel. The purpose of the 15% was to create a threshold because the highest paid individual in a department exceeded the pay of the elected official. This amount (15%) is common practice among other counties.
- ***Moved by Tany, seconded by Matthews, to approve. Motion Carried. (Board Report)***

6. **Dave Gilbert, Civil/Labor Counsel, re:**

- **8-19-27** Submitting two Memorandums of Understanding (MOU): (1) MOU between County of Saginaw and UAW Local 455 – Unit 50 regarding a step increase for Judge Gafkay's law clerk; and (2) MOU between County of Saginaw, Saginaw County Sheriff and POAM Unit 312 amending Article 8, Section 1 of the CBA removing the restriction of non-FTO certified officers
- MOU number 1 regarding a step increase for Chief Judge Gafkay's law clerk was withdrawn-no action.
- MOU number 2, per Civil Counsel, Dave Gilbert, solves a problem that has existed for over a year. Undersheriff Gomez was in the audience and concurred with Civil Counsel.
- ***Moved by Matthews, seconded by Piotrowski, to approve MOU #2. Motion Carried. (Board Report)***

7. Any other matters to come before the committee

VI. Miscellaneous – **None**

VII. Adjournment – ***Moved by Harris, seconded by Matthews, to adjourn; time being 4:25 p.m.***

Respectfully Submitted,
Gerald Little, Committee Chair
Suzy Koeplinger, Committee Clerk