

MINUTES

DRAFT

LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Monday, March 11, 2024 at 4:00 p.m.

Present: Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd

Others: Jennifer Broadfoot, Koren Thurston, Dave Gilbert, Darcie Totten, Christina Harrington, Susan Caister, Suzy Koeplinger, Marissa Sawdon and Catherine Hicks

- I. Call to Order ---**Webster at 4:02 p.m.**
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (**February 12, 2024 Minutes**)
---**Moved by Boyd, seconded by Little, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda

1. **Jennifer Broadfoot, Personnel Director, re:**

- **3-19-16** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of February 2024
---**Moved by Boyd, seconded by Harris, to receive and file. Motion carried.**
(Receive & File)

2. **Susan Caister, Commission of Aging, re:**

- **3-19-17** Requesting approval to delete the Care Management Program part-time Registered Nurse and add a part-time Program Assistant, reducing the wage expenditure by approximately \$25,212
---**Moved by Boyd, seconded by Little, to approve. Motion carried.**
(Board Report)

3. **Christina Harrington, Health Department Director, re:**

- **3-19-18** Requesting approval to add a PCN for a full-time Environmental Health Specialist I/II position
---**Moved by Boyd, seconded by Harris, to approve. Motion carried.**
(Board Report)

4. **Suzy Koeplinger, Board Coordinator, re:**

- **3-19-19** Requesting approval to enter into a Professional Services Agreement Marissa Sawdon, Assistant Board Coordinator, for 90 days to maintain continuity in work productivity and provide training
---**Moved by Matthews, seconded by Harris, to approve. Motion carried.**
(Board Report)

VI. Miscellaneous

- **Chairman Boyd reminded attendees to change their clocks to reflect daylight savings time**

VII. Adjournment ---**Moved by Little, seconded by Harris, to adjourn. Motion carried; time being 4:26 p.m.**

Respectfully Submitted,

Michael Webster, Committee Chair

Suzy Koeplinger, Committee Clerk