

# MINUTES

## COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Wednesday, September 3, 2025 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany  
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Tom Miller, Chris Klawuhn, Jerry Maxson, Mark Angliss, Andrew Klaczewicz, Christina Harrington, Katharine Tessin, Jaime Ceja, Grace Smith, Steve Hensley, Suzy Koeppinger, Renee Sharkey, Catherine Hicks and others

- I. Call to order – ***Chair Webster at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***August 6, 2025***)
  - ***Moved by Chairman Tany, seconded by Commissioner Harris, to approve. Motion carried.***
- IV. Public Comment – **None**
- V. Agenda
  1. **Tom Miller, President & CEO; Grace Smith, Economic Development Coordinator; & Steve Hensley, Community and Economic Development Director, Saginaw Future**, re:
    - **9-16-1** Requesting action to abolish the 2017 Brownfield Plan for 107, 111, and 121 S. Water Street, Saginaw MI, pursuant to P.A. 381 of 1996
    - Tom Miller reported that the property owner chose to demolish the existing building at his own expense instead of using the Brownfield revolving loan fund. The property will be redeveloped with an indoor/outdoor venue with garage doors that roll up. Civil Council Dave Gilbert advised that so long as the purpose for which the plan was set up was accomplished, the existing plan can be abolished; if the project was abandoned, per statute, a public hearing would be required. Tom Miller confirmed the objectives and eligible activities identified in the plan have been successfully completed; he is seeking county support to abolish the existing plan, then it will be brought to Saginaw City Council for approval. Dave Gilbert stated as long as there are no bonds out or financing, he doesn't see any issue. Redevelopment is being done by the same developer, Dave Mayer of Saginaw River Development LLC, that demolished the previous structure.
    - ***Moved by Tany, seconded by Little, to approve. Motion carried. (Board Report)***
    - **9-16-2** Submitting its third quarter report for April 1, 2025 – June 30, 2025 and requesting a disbursement of \$20,388.06 in performance-based funding pursuant to amended Saginaw County and Saginaw Future Inc. Services Agreement
    - ***Moved by Tany, seconded by Harris, to approve the report and disbursement. Motion carried. (Board Report)***
  2. **Chris Klawuhn, Environmental Health Services Director**, re:
    - **9-16-3** Providing an update on the status of the Saginaw County Materials Management Plan and requesting permission to form a work group to work on proposed updates to County Ordinance #108 – Solid Waste Management
    - ***Moved by Little, seconded by Kaczynski, to receive and file the update provided on the Saginaw County Materials Management Plan. Motion carried. (Receive & File)***

- Compliance with the state's Materials Management Plan requires an updated Solid Waste Ordinance. Health Services Director, Chris Klawuhn, requested permission to form a work group to review and update County Ordinance 108. The County Services Committee agreed to allow the MMPC group to lead the workgroup effort. Chair Webster suggested that the process stay with MMPC and Fishbeck, Inc. to first update the Ordinance and see if the agreement with Fishbeck can be expanded to advise and consult on rewriting the ordinance so that it includes what the county desires to incentivize or prohibit and allow for potential future revenue.
- ***Moved by Harris, seconded by Tany, to allow MMPC to begin the work. Motion carried. (Board Report)***

3. **Andrew Klaczekiewicz, Information Technology**, re:

- **9-16-4** Submitting a refreshed County of Saginaw Logo that will be copyrighted and used primarily as a brand indicator for message identification to enhance security and public trust in County email communication
- Director Klaczekiewicz acknowledged Eric Gustafson's great work in updating the Saginaw County Seal. He disclosed that Mary Catherine Hannah chose the font style that closely resembles the previous, unknown, font. The county website needs to comply with ADA accessibility requirements and is in the process of being updated. Existing materials printed with the old seal may still be used. As new items are created, the new seal should be used instead of the old one. Chairman Tany requested that the IT office be the keeper of the new logo and those requesting it will go through that office to obtain it. A copyright may be obtained now that the color and font names are known.
- ***Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)***
- **9-16-5** Requesting approval of new County Policy 502 – "Account Management" to manage user accounts and credentials that access Saginaw County's Digital Assets
- ***Moved by Little, seconded by Harris, to approve. Motion carried. (Board Report)***
- **9-16-6** Requesting approval of new County Policy 503 – "Access Control Management" to ensure that access is only provided when properly authorized and aligns the county with federal standards and best practices for information security
- ***Moved by Little, seconded by Harris, to approve. Motion carried. (Board Report)***

4. **Mary Catherine Hannah, County Administrator**, re:

- **9-16-7** Providing an update on the process towards compliance with the decision by the Great Lakes Bay Michigan Works! Board to switch their fiduciary agent from Saginaw County to Isabella County
- Administrator Hannah provided an update regarding the assets and liabilities transfer to Isabella County, especially as it relates to the retirees, to ensure all those accounts are transferred. She confirmed this will not have a negative impact on Saginaw County as it relates to MERS. There is only a small pool from retiree health care moving. Retirees will receive the same benefits that they have been receiving from Saginaw County. This process is on track and will be officially moved by the end of fiscal year 2025. At the end of this month, they will become Isabella County employees. The only action item that Mary Catherine Hannah requests from the Board is to allow her to sign off on the transfer from MERS.
- ***Moved by Tany, seconded by Kaczynski, to allow Mary Catherine Hannah to serve as the signatory and to sign the agreement moving the MERS account to Isabella County. Motion carried. (Board Report)***

5. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed by the Committee)*

- **9-16-8 CITY OF SAGINAW** providing notice of a public hearing on Monday, August 25, 2025 at 6:30 p.m. at the Andersen Enrichment Center on the application of Menard, Inc. on its application for an Industrial Facilities Tax Exemption (IFTE) Certificate for property at 1808 Veterans Memorial Parkway
- **9-16-12 CITY OF SAGINAW** providing notice of a public hearing on Monday, September 8, 2025 at 6:30 p.m. at the Andersen Enrichment Center on its intent to create a Neighborhood Enterprise Zone Covenant 3, entire blocks 28, 29, 37, 38, 39, 40 & 41, Penoyer Farm
- ***Moved by Tany, seconded by Little, to receive and file. Motion carried. (Receive & File)***

VI. Miscellaneous

- The committee enthusiastically discussed presenting a Certificate of Recognition to a Health Department employee to recognize her years of service.

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 5:12 P.M.***

Respectfully Submitted,  
Michael Webster, Committee Chair  
Vanessa Guerra, Committee Clerk