

**MINUTES**  
**LABOR RELATIONS COMMITTEE**

**DRAFT**

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

**Monday, May 8, 2023 at 4:00 p.m.**

Present: Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd

Others: Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Judge Frank, Judge Hoffman, Judge Clark, Judge Jurrens, Linda James, Linda Brunges, Sheila Ray-Danley, Crystal Escamilla, Michelle Johnson, Virginia Jebb, Jason VanBocklaer, Suzy Koepplinger, Marissa Sawdon, and Catherine Hicks

- I. Call to Order ---**Webster at 4:00 p.m.**
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (*April 10, 2023 Meeting Minutes*)  
---**Moved by Boyd, seconded by Little, to approve. Motion carried.**
- IV. Public Comment ---*Speakers limited to 3 minutes*
  - **Judge Frank thanked the committee for considering approval of the proposed Memorandum of Understanding on the agenda and stated how important it is to the employees.**
- V. Agenda
  1. **Jennifer Broadfoot, Personnel Director, re:**
    - **5-16-13** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of April 2023  
---**Moved by Matthews, seconded by Little, to receive and file. Motion carried. (Receive & File)**
    - **5-16-14** Submitting information on summer hours offered to employees at other comparable counties  
**After review, the commonality between all counties that offered summer hours was that there was no county policy, each individual department created its own procedures. Chairman Webster requested the Chief Deputy County Clerk attend the June Labor Relations Committee meeting to offer a report on the pilot program the County Clerk's office implemented last year. (No Action)**
  2. **Dave Gilbert, Civil/Labor Counsel, re:**
    - **5-16-15** Submitting for consideration a Memorandum of Understanding between Saginaw County and TPOAM regarding reclassification of District Court Judicial Assistants  
**Mr. Gilbert detailed that this MOU would place the District Court Judicial Assistant position at the same level as the Circuit Court Judicial Assistant. Chairman Webster categorized this as a move toward a more unified court system, as was prioritized in strategic planning.**  
---**Moved by Boyd, seconded by Matthews, to approve. Motion carried by unanimous roll call vote. (Board Report)**

VI. Miscellaneous

- **Commissioner Matthews invited the committee members to help serve pancakes at the Employee Pancake Breakfast next Thursday, May 18, 2023 at 8:00 a.m.**

VII. Adjournment ---***Moved by Harris, seconded by Matthews, to adjourn. Motion carried; time being 4:22 p.m.***

Respectfully submitted,  
Michael Webster, Committee Chair  
Suzy Koepplinger, Committee Clerk