

MINUTES
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, June 7, 2023 - 4:00 p.m.

DRAFT

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd
Others: Dave Gilbert, Koren Thurston, Jaime Ceja, Richard Spitzer, Annette Rummel, Brian Wendling, Brian Keenan-Lechel, Josh Brown, Michelle Goist, Bill Stanuszek, Christina Harrington, Chris Klawuhn, Catherine Hicks, Marissa Sawdon and Suzy Koeplinger

- I. Call to order ---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**May 3, 2023**)
---**Moved by Krafft, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda

(Item #7 moved to the beginning due to a previous engagement of the Finance Director)

7. **Koren Thurston, Finance Director, re:**

- **6-20-23** Submitting Draft #1 of the Controller Recommended 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule (*Distributed to Commissioners/On file in Board Office*)
(No Action)

1. **Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau, re:**

- **6-20-5** Requesting an investment of up to \$300,000 in the Henry Marsh Plaza Project, to transform the area under I-675 into an educational, well-lighted, universally accessible, cultural, entertainment, and recreational space
---**Moved by Matthews, seconded by Boyd, to approve. Motion carried.**
(Board Report)

2. **Brian Wendling, Public Works Commissioner, re:**

- **6-20-6** Requesting final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects
---**Moved by Boyd, seconded by Krafft, to approve. Motion carried by unanimous roll-call. (Board Report)**

3. **Brian Keenan-Lechel, Parks & Recreation Director, re:**

- **6-20-7** Requesting an updated resolution authorizing the submission of a SPARK grant application for capital improvements at Imerman Memorial Park
---Moved by Krafft, seconded by Boyd, to approve. Motion carried. (Resolution 2023-12)
- **6-20-8** Requesting approval to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints and Paddles” event on September 23, 2023
---Moved by Matthews, seconded by Krafft, to approve. Motion carried. (Board Report)

4. **Josh Brown, Information Technology Director, re:**

- **6-20-9** Requesting approval of updated County Policy 133 – Employee Internet Use, Email & Required Training, as well as renumbering the policy to 151
- **6-20-10** Requesting approval of updated County Policy 134 – Information Technology Policy, as well as renumbering the policy to 152
- **6-20-11** Requesting approval of updated County Policy 138 – Remote Access Policy, as well as renumbering the policy to 153
- **6-20-12** Requesting approval to renumber County Policy 414 – Information Security to fall into the new Information Technology category of 150 as County Policy 154
---Moved by Boyd, seconded by Krafft, to approve. Motion carried. (Board Report)

5. **Christina Harrington, Health Officer and Chris Klawuhn, Environmental Health Director, re:**

- **6-20-13** Submitting a recommendation to reassign management of the Solid Waste Management Plan and Committee to the Environmental Health Division of the Saginaw County Health Department
---Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)

(Tabled at May 3, 2023 County Services Committee meeting to have the Board Coordinator invite MDNR representatives to attend the June meeting. Done with no response. In addition, former DMDF manager, Jim Koski, is presently unavailable to conduct tours of the sites.)

6. **Michigan Department of Natural Resources, re:**

- **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area
---Moved by Krafft, seconded by Boyd, to table to the August CSC meeting. Motion carried. (Tabled)

VI. Miscellaneous

- **6-20-26 MICHIGAN DEPARTMENT OF NATURAL RESOURCES** sending notice of a proposed land acquisition in St. Charles Township, 107.5 acres of mature lowland floodplain forest along the Bad River, adjacent to and east of the Saginaw Valley Rail Trail and lying within the dedicated boundary of the Shiawassee River State Game Area.
---Moved by Matthews, seconded by Boyd, to receive and file. Motion carried. (Receive & File)

- **6-20-27 BIRCH RUN TOWNSHIP** submitting the Birch Run Township DDA FY 2023 Annual Tax Increment Financing Report.
***---Moved by Krafft, seconded by Boyd, to receive and file. Motion carried.
(Receive & File)***
- **Chairman Boyd** informed commissioners of requests for a county closure on Monday, July 3, 2023 due to Independence Day falling on a Tuesday. This will most likely be discussed at the Labor Relations Committee meeting.

VII. Adjournment ***---Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 5:03 p.m.***

Respectfully submitted,
Michael Webster, Committee Chair
Suzy Koepplinger, Committee Clerk