

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SEPTEMBER SESSION 2023



First day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 19, 2023. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Christopher S. Boyd in the Chair.

PRESENT: Christopher S. Boyd, Dennis M. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski, Tracey L. Slodowski, Richard A. Spitzer, Jack B. Tany, Michael A. Webster – **10**

ABSENT: Lisa R. Coney – **1**

TOTAL: – **11**

OTHERS: Dave Gilbert, Koren Thurston, Judge André Borrello, Vanessa Guerra, Kyle Bostwick, Brian Wendling, Brian Keenan-Lechel, Isaac Blackmon, Prosecutor John McColgan, Blair Stevenson, Bill Stanuszek, Undersheriff Gomez, Denise Joseph, Tim Novak, Jennifer Broadfoot, Jaime Ceja, Jessica Sargent, Kelly Suppes, Patricia Johnson, Dennis Borchard, Pete Shaheen, Tina Swanton, Kitty Packard, Tom Brubaker, Rene DeSander, Catherine Hicks, Marissa Sawdon, Suzy Koeppinger, Justin Engel – Mlive, and others

✚ Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, September 19, 2023 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the September 19, 2023 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

September 8, 2023
Posted 9-15-23 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the August 15, 2023 Board Session and August 29, 2023 Committee of the Whole. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Tina Swanton, MIHIA, distributed an update on the ARPA funds awarded to the Saginaw Community Food Club and requested commissioners consider funding the remaining gap that is identified.
- Isaac Blackmon, Mosquito Abatement, spoke on the plan that was approved by the Board of Commissioners in 2022 to build a new Mosquito Abatement facility at 705 Towerline and was reversed in 2023, and asked that commissioners tour the current facility at 211 Congress.
- Brian Keenan-Lechel, as a representative of UAW Managers, stated the past Baker Tilly employee compensation study positively impacted hundreds of county employees; as the Parks & Recreation Director, he asked what the financial impact on the Parks Department would be if it were relocated to the Concentric building, but will wait to comment further until the Relocation Work Group meets Thursday.

INITIATORY MOTIONS

[Requires 2/3 majority vote of the members present for adoption, pursuant to Board Rules]

- Krafft moved, seconded by Matthews, to approve a request from the County Treasurer to adjust its FY 2023 Budget due to a higher than anticipated receipt of Accommodation Taxes by \$1,500,000 prior to the close of the fiscal year. There is no effect of the General Fund and it is basically a pass through to the Saginaw County Convention & Visitors Bureau. ***The motion carried by a unanimous roll-call vote.***



LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

To the Iron Belle Trailhead in Honor of Craig Oatten

Craig Oatten spearheaded the project of bringing Michigan’s Iron Belle Trail through Carrollton Township before his passing. The Police Chief/Township Director assisted in securing grant monies from the MDNR and negotiated on behalf of the township to purchase the lot at the corner of Mapleridge and Schust roads to develop what is now the Carrollton Township Iron Belle Trailhead.

The Iron Belle Trailhead consists of vehicle parking, a bicycle repair station, benches, and shade trees. There is also an informational kiosk showing the entire Iron Belle Trail map along with some history of Carrollton Township. The final addition to the trailhead is the engraved granite rock that will honor Craig Oatten and his dedication to not only this project, but to Carrollton Township for almost four decades. Craig’s legacy will live on and the park will be enjoyed by many for decades to come. An official ribbon-cutting ceremony held on Monday, August 28, 2023 at 5:30 p.m. at the Iron Belle Trailhead, will be attended by many people who knew Craig, or even worked on this project with him.

I, Jack B. Tany, on behalf of the Saginaw County Board of Commissioners, recognize and honor Craig Oatten for his work and dedication to not only Carrollton Township, but the Michigan trail system as well. We know that everyone who visits will take pride in their community and state.

Sincerely,

Christopher S. Boyd
Saginaw County
Board of Commissioners
Chairman, District #10

Adopted: September 19, 2023

Jack B. Tany
Saginaw County
Board of Commissioners
Vice-Chair, District #2
Presented: August 28, 2023

CERTIFICATE OF RECOGNITION

“Together, we will remain vigilant in our mission until the promise of America is made real for all.” - NAACP

The National Association for the Advancement of Colored People (NAACP) is a civil rights organization that is committed to ensuring the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination.

It is with well wishes and support that we acknowledge the significance of its 52nd Annual Freedom Fund Dinner and its impact on our community by bringing together a melting pot of diverse participants throughout our region. This gala event serves as a constant reminder that there is work yet to be done in the fight for freedom and equality for all of mankind. It will be held both in-person and will have a virtual option.

The NAACP is now 114 years old, the oldest civil rights organization in the history of the United States. In that time, the NAACP has impacted many things and the organization has changed the course of American history. Since the Springfield Race Riot of 1908, the NAACP has led the way in thought and action for civil rights. They are the nation’s conscience to civil and human rights, and the world’s example of advocacy.



The NAACP's vision is to ensure a society in which all individuals have equal rights without discrimination based on race. The organization continues to work to remove all barriers of racial discrimination through democratic processes.

On behalf of the Saginaw County Board of Commissioners we salute the NAACP for its continued efforts for equality for all.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Christopher S. Boyd
Chair, District #9

Adopted: September 19, 2023

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chairman heard none; it is so ordered.

9-19-1 **MSU EXTENSION** providing impact reports and data reports for January – June 2023.

-- Human Services (*Tabled*)

9-19-2 **MOSQUITO ABATEMENT COMMISSION** providing information related to prior and current mosquito facility planning progress, current school construction, timeframe, operational needs, funding, and continued functionality of Mosquito Abatement programs and services.

-- Human Services (*Tabled*)

9-19-3 **COMMUNITY MENTAL HEALTH AUTHORITY** submitting its Annual Report – *All Together Better* – for the year ending September 30, 2022 in accordance with Resolution E, as amended

-- Human Services (*Receive & File*)

9-19-4 **10th CIRCUIT COURT – FAMILY DIVISION** submitting information related to the incident at Family Court Juvenile Center involving the fencing and security, and asking for consideration of future funding for the replacement of the fencing.

-- Courts & Public Safety/Budget-Audit (*Receive & File*)

9-19-5 **10th CIRCUIT COURT – CHIEF JUDGE** requesting authorization to hire the qualified applicant for the position of Law Clerk/Bailiff to Judge Julie Gafkay at Step 3 of the designated B-19 pay scale.

-- Courts & Public Safety/Labor Relations (**9-19-5.1**)

9-19-6 **PROSECUTOR** submitting a request to add three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor's Office budget.

-- Courts & Public Safety/Budget-Audit (**9-19-4.1**)

9-19-7 **FINANCE DIRECTOR** submitting Amendments to Draft #2 of the proposed FY 2024 Budget for discussion and approval.

-- Budget/Audit (***Unfinished Business***)



9-19-8 COMMISSIONER RICHARD SPITZER submitting a worksheet that details the re-allocation of funds within the FY 2024 Budget to align with the priorities established at the April Strategic Planning Session and focus resources on areas with the most critical needs.

-- Budget/Audit (**Unfinished Business**)

9-19-9 SHERIFF requesting movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in the Wages and Gas/Grease/Oil line items.

-- Budget/Audit (**9-18-4.2**)

9-19-10 PURCHASING/RISK MANAGER requesting amendment of the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.

-- Budget/Audit (**9-19-4.3**)

9-19-11 ASSISTANT FINANCE DIRECTOR requesting amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000).

-- Budget/Audit (**9-19-4.4**)

9-19-12 ASSISTANT FINANCE DIRECTOR requesting approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.

-- Budget/Audit (**9-19-4.4**)

9-19-13 EQUALIZATION requesting amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).

-- Budget/Audit (**9-19-4.5**)

9-19-14 INFORMATION TECHNOLOGY requesting amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.

-- Budget/Audit (**9-19-4.6**)

9-19-15 FRIEND OF THE COURT requesting an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000 at no cost to the General Fund.

-- Budget/Audit (**9-19-4.7**)

9-19-16 SHERIFF requesting approval to re-employ Corrections Officer Zasha Weese at Step 3 of the non-312 collective bargaining agreement wage scale.

-- Labor Relations (Pulled at Committee)

9-19-17 PROBATE COURT requesting changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$16,215.56.

-- Labor Relations (**9-19-5.2**)

9-19-18 PERSONNEL DIRECTOR submitting the September 2023 Employment Status Report covering labor statistics for the month of August 2023.

-- Labor Relations (*Receive & File*)



9-19-19 INFORMATION TECHNOLOGY requesting approval of a Memorandum of Understanding (MOU) to allow former employee Eric Gustafson to return to the IT Department at the same rate of pay, PTO accrual rate, and previous tenure.

-- Labor Relations **(9-19-5.1)**

9-19-20 HEALTH DEPARTMENT requesting an extension of the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system – EPIC.

-- Labor Relations **(9-19-5.3)**

9-19-21 RETIREMENT/BENEFITS ADMINISTRATOR submitting updated information, along with Marne Daggett and Leah Behnke from the Municipal Employees' Retirement System (MERS), on Saginaw County employees' ability to borrow from their 401(a) retirement accounts and the impact on investments and the plan in general.

-- Labor Relations *(Receive & File)*

9-19-22 CIVIL/LABOR COUNSEL submitting four (4) Memorandums of Understanding for consideration: (1) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the hiring of a law clerk for Judge Gafkay; (2) ~~MOU between Saginaw County and POAM Non-312 regarding the rehiring of a Corrections Officer~~ (pulled at committee); (3) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding rehiring an IT Programmer Analyst; and (4) MOU between Saginaw County and POAM regarding the promotion of a Detention Youth Care Specialist to Detention Supervisor.

-- Labor Relations **(9-19-5.1)**

9-19-23 EXECUTIVE ASSISTANT requesting approval to donate items from the former Animal Care & Control building that are not in a good condition for sale to rescue partners.

-- Executive **(9-19-6.2)**

9-19-24 10th CIRCUIT COURT – CHIEF JUDGE requesting approval to set aside a Memorandum of Understanding between Saginaw County and the TPOAM union from the date of approval until December 31, 2023 to allow for overtime for Circuit Court Judicial Assistants, due to vacancies in the two “swing” JA position. No additional funding/budget adjustment is requested.

-- Executive **(9-19-6.1)**

9-19-25 COUNTY CLERK sending the list of nominees selected by the Democratic and Republican party chairs to fill upcoming vacancies on the Board of Canvassers. *(Distributed)*

-- Receive & File/Election *(By Ballot)*

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; T. Slodowski, Vice-Chair**
None
2. **Courts and Public Safety Committee – J. Tany, Chair; S. Matthews, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
None



4. **Budget/Audit Committee – D. Krafft, Chair; J. Tany, Vice-Chair**
- 4.1) **PROSECUTOR**, re: Approval of Assistant Prosecutors, increase in in APA salaries, and amendment of the FY 2024 Budget, contingent upon receiving \$1 million in grant dollars and union approval
 - 4.2) **SHERIFF**, re: Approval to move funds from the Law Enforcement and Jail budgets to cover shortfalls in Wages and Gas/Grease/Oil line items
 - 4.3) **PROPERTY/RISK MANAGER**, re: Approval to amend the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims
 - 4.4) **ASSISTANT FINANCE DIRECTOR**, re: Approval to amend the FY 2023 HWB Airport Budget by \$227,000 to account for fuel sales revenue and expenditures; and to approve up to \$85,000 to cover capital improvements
 - 4.5) **EQUALIZATION**, re: Approval to amend the FY 2023 Budget by \$4,400 to account for an increased contract amount for its software and increased postage
 - 4.6) **INFORMATION TECHNOLOGY**, re: Approval to amend its FY 2023 Budget by \$72,000 from Computer Replacement into Public Liabilities and Hospitalization, and to use \$26,000 in fund balance
 - 4.7) **FRIEND OF THE COURT**, re: Approval of the FOC FY 2023 Budget by \$50,000 to Hospitalization Insurance, increasing CRP Revenue by \$33,000 and Other Revenue/Fund Balance by \$17,000
- **Commissioner Krafft moved, seconded by Commissioner Spitzer, to approve 4.2, 4.4, 4.5, 4.6, and 4.7 as there is no effect on the General Fund. Motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.3. After discussion, the motion carried.**
 - **Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.1. After discussion, the motion carried with a nay vote recorded for Harris.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-6 from John A. McColgan, Jr., Prosecuting Attorney, requesting the addition of three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor's Office budget.

We met with Blair Stevenson, Chief Assistant Prosecutor, and discussed the increase in work due to MIDC and an increase in the number of motions, preliminary exams, bond hearings, etc. There is also the issue of huge caseloads due to the backlog and the addition of picking up the City of Saginaw ordinance contract which will result in more cases for District Court. This has led to the need to hire more Assistant Prosecutors. The total cost of hiring three new Assistant Prosecuting Attorneys would be \$601,485.60.

The second issue is the salary of Assistant Prosecuting Attorneys in comparison to other counties and the MIDC. Four APAs have left within the last year and a half. Two returned by increasing their salary. One former APA left because he could work less and make more money elsewhere.



Another left because she will get paid more by another county. Currently, an APA is waiting to see if the board approves salary increases before deciding to leave. The total cost to increase salaries would be \$388,997.74.

To help offset costs, the Prosecutor's Office has taken on the City of Saginaw contract for local ordinances, which pays \$85,000 annually and will take effect September 5, 2023. There are also current negotiations with MDHHS to contract for abuse and neglect cases which should generate at least \$80,000 annually. Last of all, Michigan Legislature has awarded the Saginaw County Prosecutor's Office with a \$1 million grant to help with the backlog and violent crime.

We recommend approval of the addition of three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor's Office budget, contingent upon receiving the \$1 million in grant dollars and union approval.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-9 from Sheriff Federspiel as follows:

REQUEST: Requesting movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in the wages and gas/grease/oil line items. The Law Enforcement Budget would have the following amounts moved from 10135100-70300 (Full-Time Wages):

\$118,688 to 10135100-70500 (Temp Wages)

\$92,229 to 10134100-70700 (O/T Wages)

The Jail Budget would have \$18,000 from 207-31500-301-98100-300-00000 (Sheriff Op Vehicles) moved to 661-19401-73500 (Gas Grease Oil) which would be an increase to the two budgets.

BACKGROUND INFORMATION: Every end of the fiscal year, departments are asked to look at budgets to have them balance before September 30th. These movements would help reach that goal.

FINANCIAL INFORMATION: This request was brought to the board because the amount of funds requested to be moved are beyond the authority of the Finance Director.

PARTNERSHIP/COLLABORATION: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval of the movement of funds from the Law Enforcement and Jail budgets to cover shortfalls in Wages and Gas/Grease/Oil line items.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

SEPTEMBER 19, 2023

Your Budget/Audit Committee considered Communication No. 9-19-10 from Kelly Suppes, Purchasing/Risk Manager, requesting amendment of the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.

Your committee met with Kelly Suppes, Purchasing/Risk Manager, and she explained the switch in insurance providers to MMRMA effective June 1, 2023 required the purchase of tail coverage. Other changes in the budget include an increased number of property and liability claims. The request will be an increase to Revenue by \$220,000 with \$20,000 coming from Fund Balance and increasing the Expenditures by \$220,000. This is a conservative approach because there is potential that not all the funds will be utilized within this year.

We recommend approval to amend the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-11 from Darcie Graham, Assistant Finance Director, requesting amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000).

Your committee also considered Communication No. 9-19-12 from Darcie Graham, Assistant Finance Director, requesting approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.

We met with Darcie Graham and reviewed the requests which originated in Airport Committee. The facility needs these repairs but the need is now more urgent with an upcoming reception scheduled in October to recognize HWB Airport on receiving the "Airport of the Year" award from MDOT and Winter fast approaching.

We recommend approval of an amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000) using fund balance. We also recommend approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-13 from Denise Joseph, Equalization Director, requesting amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).

Your committee met with Denise Joseph and she stated that the funds are in the budget for this request. The increased funds will cover the cost of the increased charges. This will reach the goal of having a balanced budget at the end of this fiscal year and was brought to the board because the amount requested is beyond the authority of the Finance Director.

We recommend approval of an amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600).

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-14 Josh Brown, IT Director, requesting amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.

Every end of the fiscal year, departments are asked to look at budgets to have them balance before September 30th. This request was brought to the board because the amount of funds requested to be moved are beyond the authority of the Finance Director. The budget adjustment will cover \$59,000 and IT Fund Balance will cover any difference at year end, approximately \$26,000.

We recommend approval of an amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

SEPTEMBER 19, 2023

Your Budget/Audit Committee received Communication No. 9-19-15 from Tara Hofmeister, Friend of the Court Director, requesting an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000 at no cost to the General Fund.



Your committee met with Tara Hofmeister and she explained that health insurance was higher than expected and budgeted and needs to be increased. This adjustment would ensure a balanced budget at the end of the fiscal year.

We recommend approval of an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

5. **Labor Relations Committee – M. Webster, Chair; S. Matthews, Vice-Chair**

5.1) **CIVIL/LABOR COUNSEL**, re: Approval of three (3) Memorandums of Understanding

5.2) **PROBATE COURT**, re: Approval to change the step/level and increase in compensation for the Probate Register/Administrator, Chief Deputy Register, and Deputy Registers

5.3) **HEALTH DEPARTMENT**, re: Approval to extend the contract with retiree Bethany Jacques through FY 2024 to assist with medical record updates/reporting

- ***Commissioner Webster moved, seconded by Little, to approve 5.1. Motion carried.***
- ***Moved by Webster, seconded by Little, to approve 5.2 pending completion of Memorandums of Understanding with labor union approval. Motion carried with a nay vote recorded for Commissioner Spitzer.***
- ***Commissioner Webster moved, seconded by Matthews, to approve 5.3. Motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

SEPTEMBER 19, 2023

Your Labor Relations Committee received Communication No. 9-19-22 from Dave Gilbert, Civil/Labor Counsel, submitting four (4) Memorandums of Understanding for consideration:

- (1) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the hiring of a Law Clerk for Judge Gafkay. In Communication No. 9-19-5 André R. Borrello, Chief Judge, requested authorization to hire the qualified applicant for the position of Law Clerk/Bailiff to Judge Julie Gafkay at Step 3 of the designated B-19 pay scale.
- (2) ~~Pulled prior to committee -MOU between Saginaw County and POAM Non-312 regarding the rehiring of a Corrections Officer.~~
- (3) MOU between Saginaw County and UAW Local 455 – Unit 50 regarding the rehiring of an IT Programmer Analyst. In Communication No. 9-19-19 Josh Brown, IT Director, requested approval to allow former employee Eric Gustafson to return to the IT Department at the same rate of pay, PTO accrual rate, and previous tenure.
- (4) MOU between Saginaw County and POAM regarding the promotion of a Detention Youth Care Specialist to Detention Supervisor.

We recommend approval of all three (3) Memorandums of Understanding listed above.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Denny M. Harris

Christopher S. Boyd

Sheldon Matthews, Vice-Chair

Gerald D. Little

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ____ day of _____, 2023 by and between the County of Saginaw (“Funding Unit”), Saginaw County Trial Court (“EMPLOYER”) and UAW LOCAL 455 – UNIT 50, representing Professional Employees (“UNION”).

WHEREAS, Judge Gafkay is desirous of hiring Melissa R. Scott as a law clerk in her courtroom;

WHEREAS, Melissa R. Scott has ten (10) years of experience;

WHEREAS, given the experience of Melissa R. Scott, Judge Gafkay is desirous of hiring her as a law clerk at Step 3 of the wage scale, which is still below the other law clerks;

WHEREAS, EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”), that expires on September 30, 2024;

WHEREAS, Article 21 of the CBA provides that job classification seniority for progression on the salary schedule shall commence with the employee’s first full day of work on a regular basis for the EMPLOYER;

THEREFORE, it is agreed to as follows:

1. Based on the experience of Melissa R. Scott for the law clerk position with Judge Gafkay, Melissa R. Scott will commence her employment at Step 3 of the wage scale.
2. With the exception of the wage scale, Melissa R. Scott will be treated as a new hire with respect to seniority and all other benefits provided by EMPLOYER.
3. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

For the Funding Unit:
Christopher S. Boyd, Chairman
Board of Commissioners

For the Union:
Jason VanBocxlaer

For the Court:
André R. Borrello, Chief Judge



Approved as to Form:
David M. Gilbert – Labor Counsel
Gilbert & Smith, P.C.

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between ERIC GUSTAFSON (“EMPLOYEE”), the COUNTY OF SAGINAW (“EMPLOYER”) and UAW LOCAL 455 – UNIT 50, representing Professional Employees (“UNION”).

WHEREAS, EMPLOYEE was previously employed by EMPLOYER as an IT Programmer Analyst;

WHEREAS, EMPLOYEE left his employment with EMPLOYER and went to work for Morley Company;

WHEREAS, EMPLOYEE is desirous of returning to work with EMPLOYER as an IT Programmer Analyst at the same rate of pay as when he previous left his employment;

WHEREAS, EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”), that expires on September 30, 2024;

WHEREAS, Article 21 of the CBA provides that job classification seniority for progression on the salary schedule shall commence with the employee’s first full day of work on a regular basis for the EMPLOYER;

THEREFORE, it is agreed to as follows:

1. Based on EMPLOYEE’S previous employment as an IT Programmer Analyst with EMPLOYER, EMPLOYEE will commence his employment at B18, Step 4 of the wage scale and at a salary of \$71,533.00, which was the salary at the time he left employment with EMPLOYER. PTO accrual will also be adjusted to the accrual rate EMPLOYEE had at the time of departure.
2. The Step 4 wage scale salary and PTO accrual rate will be retroactive to August 31, 2023.
3. EMPLOYEE will move to Step 5 on the wage scale on December 15, 2023, and will continue to progress on the wage scale until he reaches the top of the wage scale.
4. Any posting requirements contained in Article 7 of the CBA and associated with this return to work, are hereby waived by the UNION.
5. This MOU shall be binding upon the EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.



FOR THE EMPLOYER:
Christopher S. Boyd, Chair
Board of Commissioners

FOR THE UNION:
Jason VanBocxlaer

Koren Thurston – Finance Director
EMPLOYEE
Eric Gustafson

Approved as to Form:
David M. Gilbert – Labor Counsel
Gilbert & Smith, P.C.

MEMORANDUM OF UNDERSTANDING
AND AGREEMENT

This MEMORANDUM OF UNDERSTANDING AND AGREEMENT made and entered into this ___ day of _____, 2023 by and between JAMES HULLETT (“EMPLOYEE”) the 10TH CIRCUIT COURT, FAMILY DIVISION, SAGINAW COUNTY JUVENILE DETENTION CENTER (“EMPLOYER”), and COUNTY OF SAGINAW (“FUNDING UNIT”) and POLICE OFFICERS ASSOCIATION OF MICHIGAN, DETENTION YOUTH CARE SPECIALIST (“UNION”).

WHEREAS, the EMPLOYER and the UNION are parties to a Collective Bargaining Agreement (“CBA”) which covers the time period December 14, 2021 through September 30, 2024;

WHEREAS, EMPLOYEE took a promotion from a Detention Youth Care Specialist to a Detention Supervisor effective August 6, 2023;

WHEREAS, Article 5 of the Collective Bargaining Agreement entered into among the FUNDING UNIT, EMPLOYER AND UNION, provides that those employees who leave classifications of work covered by the Agreement, but remain an employee of the County, may return to the bargaining unit with the same seniority rights they had when they left the bargaining unit, provided such return occurs within thirty (30) days of initial departure;

WHEREAS, EMPLOYEE is desirous of extending the probationary period to December 31, 2023;

WHEREAS, UNION and EMPLOYER are also desirous of extending EMPLOYEE’S probationary period to December 31, 2023;

THEREFORE, it is agreed as follows:

1. Article 5 of the Collective Bargaining Agreement shall be modified to provide EMPLOYEE will have until December 31, 2023 to return to the bargaining unit with the same seniority rights he had when he left the bargaining unit.



Board of Commissioners – September 19, 2023

2. This MOU shall be binding upon the FUNDING UNIT, EMPLOYER and UNION; shall not be considered precedent setting; and shall not affect the CBA in any other manner than that which is specifically set forth herein.

FOR THE FUNDING UNIT:

Christopher S. Boyd, Chair
Board of Commissioners

FOR THE UNION:

Jim Cross
Business Agent

Koren Thurston
Finance Director

FOR THE EMPLOYER:

Todd Borders
Deputy Court Administrator – Family Division

EMPLOYEE:

James Hullett

André R. Borrello – Chief Judge
David M. Gilbert – Labor Specialist

[End of MOUs]



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 *AMENDED SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-17 from Hon. Patrick J. McGraw, requesting changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$16,215.56.

We met with Judge McGraw and he corrected the total addition to the Probate Budget is \$25,896.10 and stated that the department does not have adequate funds for this request. Chairman Webster asked if this could be postponed until the next Baker Tilly Compensation Study is conducted and Commissioner Boyd informed commissioners that the Budget/Audit Committee voted to remove the study from next year's budget. The money to fund this request could come from the \$84,000 savings from eliminating the study.

We recommend approval of changes to the step/level and an increase in compensation for the Probate Register/Administrator from B20-3 to B22-1, Chief Deputy Register from T13-3 to T15-1, and Deputy Registers from T8-3 to T9-3, for a total addition to the Probate Budget of \$25,896.10

***pending completion of Memorandums of Understanding with labor union approval.**

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-20 from Christina Harrington, Health Officer, requesting an extension of the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system – EPIC.

We met with Tawnya Simon, PPHS Director, and she stated that the budget is capable of funding the request. Ms. Jacques is a retired Computer and Data Analyst within the department. She provides oversight, record transition and needed customization of EPIC to meet health department needs for implementation. Ms. Jacques currently works 25 hours per week.

We recommend approval to extend the contract with retiree Bethany Jacques through FY 2024 to assist the department in current medical record updates/reporting, user needs, and assist in the transition to a new electronic health record system.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair
Denny M. Harris
Christopher S. Boyd

Sheldon Matthews, Vice-Chair
Gerald D. Little

6. Executive Committee – C. Boyd, Chair

- 6.1) **CHIEF JUDGE**, re: Setting aside Memorandum of Understanding to allow for overtime for Circuit Court Judicial Assistants
- 6.2) **ANIMAL CARE & CONTROL**, re: Approval to donate items to rescue partners
- 6.3) **CIVIL/LABOR COUNSEL**, re: Approval of County Administrator job description and salary range



- 6.4) **CHAIRMAN BOYD**, re: Approval of an agreement with the Saginaw Spirit to fund the addition of an LED Advertising Ribbon at TheDow Event Center
- 6.5) **CHAIRMAN BOYD**, re: Approval of the proposal from Shaheen Development to lease the Concentric Building for county administrative offices
- ***Commissioner Krafft moved, seconded by Commissioner Webster, to approve 6.1 after amending it to “a portion of” the Memorandum of Understanding. Motion carried.***
 - ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve 6.2. Motion carried.***
 - ***Commissioner Spitzer moved, seconded by Commissioner Slodowski, to approve 6.3. Motion carried.***
 - ***Commissioner Slodowski moved, seconded by Commissioner Krafft, to approve 6.4. Discussion was held pertaining to the structure of the agreement. After discussion, Commissioner Spitzer moved, seconded by Commissioner Piotrowski, to amend the motion to include approval contingent on the execution of an agreement between the Saginaw Spirit and TheDow management company, ASM Global, to share advertising revenue with Saginaw County. Motion carried on the amendment with an abstention recorded for Commissioner Tany. Motion carried on the main motion, as amended, with an abstention recorded for Commissioner Tany and a nay vote recorded for Commissioner Piotrowski.***

[The Board recessed at 6:32 p.m.]

[The Board reconvened at 6:42 p.m.]

- ***After discussion, Commissioner Matthews exerted Commissioner Privilege and 6.5 will appear under Unfinished Business on the October 17, 2023 Board Agenda.***

FROM: EXECUTIVE COMMITTEE -- 6.1 *AMENDED SEPTEMBER 19, 2023

Your committee considered Communication No. 9-19-24 from Chief Judge André Borrello, requesting a temporary allowance of overtime for Circuit Court Judicial Assistants with no impact on the budget.

We met with Judge Borrello and he expressed his concern with the recent loss of two “swing” Judicial Assistants (JA) in Circuit Court to other employment opportunities. The positions constitute half of the administrative staff, excluding two managers, and provide necessary relief for judges’ staff in the event of work overflow or absence. The funds currently allocated for the two “swing” positions could be utilized to offer overtime work to the judges’ Judicial Assistants. To ensure the department remains within budget, no overtime will be offered unless the monies are available in the budget line-item for the two “swing” positions. This request requires Board approval due to the recent Memorandum of Understanding (MOU) that was approved in May 2023. The MOU recognizes that the JA positions are exempt from overtime requirements under the Fair Labor Standards Act while the collective bargaining agreement maintained that any work beyond 40 hours would be subject to overtime. Approving this request would place the MOU aside and allow overtime.



We recommend approval to set aside ***a portion of** the Memorandum of Understanding between Saginaw County and the TPOAM union from the date of approval until December 31, 2023 to allow for overtime for Circuit Court Judicial Assistants, due to vacancies in the two “swing” JA positions, contingent upon union approval.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

SEPTEMBER 19, 2023

Your committee considered Communication 9-19-23 from Jaime Ceja, Executive Assistant, on behalf of Animal Care & Control, as follows:

REQUEST: Requesting approval to donate items from Animal Care & Control to rescue partners. Now that the new facility is open and the department has moved, the items left behind are no longer needed. While a lot of items will be marked for trash removal, there are some in working condition. These include banks of metal kennels, cat condos, and shelving units.

BACKGROUND INFORMATION: At a time when rescues are struggling financially with a lack of supplies, we are in the unique position to help them out a bit. Our rescue partners are instrumental to our operations, pulling animals for their adoption programs, and donating their time to clean when we are short-staffed. They work closely with Animal Control Officers, sharing information and working with the communities. Rescue partners even lined up to help with the physical move to the new shelter.

FINANCIAL INFORMATION: Items that can be sold have already been identified, such as the refrigerator, a desk, multiple safes, furniture, etc.

PARTNERSHIP/COLLABORATION: N/A

STRATEGIC PLANNING: N/A

RECOMMENDATION: We recommend approval to donate items such as banks of kennels, cat condos, and shelving units from Animal Care & Control to rescue partners.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

SEPTEMBER 19, 2023

Your committee considered a proposed job description from Dave Gilbert, Civil/Labor Counsel, for a Controller/County Administrator position.

We met with Dave Gilbert and Jennifer Broadfoot, Personnel Director, and discussed the language within the job description provided and the statute requirements under each job title, Controller or County Administrator. The committee considered changes in the duties and education requirements for applicants. To allow for a more diverse applicant pool, the committee



decided to change the education requirement to a Bachelor’s degree rather than a Master’s degree, allowing valuable experience to substitute.

Your committee also discussed the procedure of filling the vacancy. Ms. Broadfoot spoke on the recruitment company chosen to assist in hiring a County Controller/County Administrator, Walsh Municipal Services, and the strategies to be used. The company has strong community connections and experience with the local municipalities. When discussing competitive salaries, a range of \$165,000 to \$185,000 would be best to capture a wide range of applicants and allow for negotiations.

We recommend approval of the attached job description, as amended by Civil Counsel and the Personnel Director, and posting the salary range at \$165,000 to \$185,000.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.4 *AMENDED SEPTEMBER 19, 2023

Your committee considered a recommendation from Chairman Boyd to enter into an agreement with the Saginaw Spirit to fund an electronic advertisement ribbon located at TheDow Event Center.

We met and discussed the proposal from Craig Goslin, Chair of the OHL Board of Governors and President/Managing Partner of the Saginaw Spirit. The LED ribbon would be an enhancement in the Memorial Cup renovations and would cost more if the decision is made to delay and add this in the future. The renovation would be set up as past partnership has, with a 60/40 split between Saginaw County and the Saginaw Spirit, wherein the Spirit would purchase and install, with repayment by the county. Total cost would be \$1,000,000 – 60/40 split, with Saginaw County paying \$600,000 (\$60,000 per year for ten (10) years).

We recommend approval to enter an agreement with the Saginaw Spirit to assist in funding the addition of an electronic advertisement ribbon prior to hosting the Memorial Cup, ***contingent on the execution of an agreement between the Saginaw Spirit and TheDow management company, ASM Global, to share advertising revenue with Saginaw County.**

Respectfully Submitted,
EXECUTIVE COMMITTEE

Christopher S. Boyd, Chairman
Gerald D. Little
Dennis H. Krafft

Jack B. Tany
Michael A. Webster

COMMISSIONER PRIVILEGED – UNFINISHED BUSINESS AT OCT. 17, 2023 BOARD SESSION

~~**FROM: EXECUTIVE COMMITTEE -- 6.5 SEPTEMBER 19, 2023**~~

~~Your committee considered a recommendation from Chairman Boyd to approve the proposal submitted by Shaheen Development to lease property at 4800 Concentric Avenue, Saginaw, Michigan (“Concentric Building”) for administrative offices to use while the courthouse undergoes renovations of its HVAC system.~~



We met and discussed various issues regarding the relocation of county administrative offices to the Concentric Building. Representatives from Shaheen Development met with the following departments and provided two (2) different schematic designs for use of the office space: Board of Commissioners, Controller & Finance, Treasurer, Register of Deeds, Equalization, Parks & Recreation, Information Technology, Public Works, and County Clerk.

The property is 40,000 square feet, has a flexible floor plan, with large breakroom and training rooms, a dedicated service/receiving area, new roof, new HVAC, 342 parking spaces, among other amenities. This would include a 15 year lease, with rent and occupancy commencing when the renovation is completed and the building is occupied. Base/Expense Rent is as follows:

<u>Years</u>	<u>Rate</u>	<u>Monthly</u>	<u>Annual</u>
1-5	\$11.00	\$36,666.67	\$440,000
6-10	\$12.00	\$40,000.00	\$480,000
11-15	\$13.00	\$43,333.33	\$520,000

Saginaw County is responsible for paying all utilities, property taxes, insurance and exterior maintenance including snow plowing and lawn care, and janitorial, in addition to base rent. We recommend approval of the proposal from Shaheen Development to lease the Concentric Building as set forth above.

Respectfully Submitted,

EXECUTIVE COMMITTEE _____

Christopher S. Boyd, Chairman _____	Jack B. Tany _____
Gerald D. Little _____	Michael A. Webster _____
Dennis H. Krafft _____	

7. **Rules Committee – C. Boyd, Chair**

None

8. **Legislative Committee – S. Matthews, Chair; M. Webster, Vice-Chair**

None

9. **Intergovernmental Cooperation Committee – J. Tany, Chair; S. Matthews, Vice-Chair**

None

10. **Committee Compensation**

9-19-23.1) August 6, 2023 – August 19, 2023

9-19-23.2) August 20, 2023 – September 2, 2023

- ***Commissioner Webster moved, seconded by Commissioner Harris, to approve the Committee Compensation Reports. The motion carried unanimously.***



Board of Commissioners – September 19, 2023

COMMITTEE COMPENSATION - 9.19.23.1

September 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 6 - August 19, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	8/7/2023	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Boyd	\$50.00	1
2	8/8/2023	Executive Committee	Tany	\$50.00	1
			Little	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
3	8/8/2023	Community Action Committee	Little	\$25.00	1
4	8/14/2023	Solid Waste Mgmt. Planning Committee	Piotrowski	\$50.00	1
5	8/15/2023	Executive Committee - Special	Tany	\$25.00	1
			Little	\$25.00	1
			Webster	\$25.00	1
			Krafft	\$25.00	1
			Boyd	\$25.00	1
6	8/15/2023	Board Session	9 Present	\$450.00	9
		<i>Boyd, Coney, Krafft, Little, Piotrowski, Slodowski, Spitzer, Tany, Webster Abs: Harris, Matthews</i>			
7	8/16/2023	Saginaw Valley Zoological Society Board	Little	\$50.00	1
			Slodowski	\$50.00	1
8	8/16/2023	Frankenmuth CVB	Krafft	\$50.00	1
9	8/17/2023	Commission on Aging Liaison	Little	\$50.00	1
10	8/17/2023	Community Action Committee	Little	\$25.00	1
			TOTAL	\$1,375.00	31

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-18-23)



Board of Commissioners – September 19, 2023

COMMITTEE COMPENSATION - 9.19.23.2

September 19, 2023

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 20 - September 2, 2023.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	8/21/2023	Northern MI Counties Association via Zoom	Slodowski	\$50.00	1
2	8/23/2023	HWB Airport Board	Krafft	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
3	8/24/2023	LEPC via Microsoft Teams	Tany	\$50.00	1
4	8/24/2023	Mosquito Abatement Commission	Boyd	\$50.00	1*
5	8/28/2023	GLBMI Joint Board of Directors	Matthews	\$50.00	1
			Little	\$50.00	1
			Spitzer	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
6	8/29/2023	Committee of the Whole <i>Boyd, Coney, Harris, Krafft, Little, Matthews Piotrowski, Slodowski, Spitzer, Tany, Webster</i>	All Present	\$550.00	11
7	8/30/2023	Animal Control Advisory	Slodowski	\$50.00	1
			TOTAL	\$1,150.00	22

*Department Pay

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-1-23)

[End of Committee Compensation Reports]



RESOLUTIONS

None

UNFINISHED BUSINESS

August 15, 2023 BOARD SESSION

Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- ***Draft #2 of the FY 2024 Budget, along with Resolutions A – D, were laid on the table pursuant to Board Report 8-15-23-4.2, until the September 19, 2023 Board Session under Unfinished Business (Distributed to all commissioners and available for review in the Board Office)***

2024 County Budget (Draft #2 as amended) and Resolutions A-B-C-D

(To be distributed at or prior to the meeting)

- "A" FY 2023/2024 Budget (as amended)
- "B" FY 2023/2024 Salary Schedule
- "C" FY 2023/2024 Capital Improvement Plan
- "D" FY 2023/2024 Fee Schedule

September 19, 2023 BOARD SESSION

- ***Finance Director Koren Thurston explained the changes to Draft #2 of the FY 2024 Budget. Chairman Boyd asked if there was any further discussion. After discussion regarding the possibility of adding an Assistant Director at Animal Care & Control and the amount allocated to the Health Department for Maintenance of Effort, Commissioner Krafft moved, seconded by Matthews, to amend Draft #2 of the proposed FY 2024 Budget as stated below. Motion carried by unanimous roll-call. Commissioner Krafft moved, seconded by Matthews, to approve Draft #2 of the FY 2024 Budget as amended. Motion carried by unanimous roll-call.***

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2 *AMENDED SEPTEMBER 19, 2023
~~AUGUST 15, 2023~~**

Your Budget/Audit Committee received Communication No. 6-20-23 dated May 31, 2023 from the Controller's Office, submitting Draft #1 of the 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, and considered information presented at the Committee of the Whole meeting. The Board of Commissioners, at its June 20, 2023 session, approved amendments to the FY24 Budget thereby creating Draft #2. Additional amendments may be made at the September 19, 2023 Board Session.



At the September 7, 2023 Budget/Audit Committee meeting, the Finance Director submitted eleven (11) requests for amendment to Draft #2 of the proposed FY 2024 Budget within the General Fund, either previously approved or to be approved, and Commissioner Spitzer also proposed amendments as follows:

June 20, 2023 Board Session

- Approved an additional Contract Attorney at 10th Circuit Court - Family Division at a cost of \$55,000
- Approved an additional \$50,000 to Saginaw Future, Inc. based on performance measurements

August 15, 2023 Board Session

- Approved a consultant contract for the 10th Circuit Court at a cost of \$100,000 by using funds available from a Court Recorder vacancy (\$101,503)
- Approved a temporary employee at Probate Court at a cost of \$10,000
- Approved adding a Legal Clerk II at Family Division for \$75,157; a Probation Officer position in the Child Care Fund for \$121,000 (with a 50% General Fund match); and a Detention Youth Care Specialist position in the Child Care Fund at a cost of \$76,000 (with a 50% General Fund match). Total increase to the General Fund is \$173,657
- Approved elimination of a vacant Referee position offset with the addition of a Family Evaluator at Friend of the Court, causing a reduction in the General Fund required grant match by \$20,585

September 7, 2023 Budget/Audit Committee – Requesting approval at September 19, 2023 Board Session

- Approved an increase to the County's membership dues for the GIS Authority to the General Fund of \$18,850
- Approved reinstatement of funding to the County's Soldiers & Sailors Relief Commission of \$8,000
- Approved reduction in the County's required match to the Child Care Fund due to the State of Michigan increasing the reimbursement rate for in-home care/community-based programming to 75% (out-of-home care remains at 50%) in the amount of \$272,547
- Approved reduction of \$509,996 in State Revenue Sharing FY 2024 funding (From \$5,981,387 to \$5,471,391)
- Approved an increase to the General Fund – ARPA Revenue Replacement of \$68,500, thereby budgetarily exhausting those funds; and an increase use of General Fund fund balance from Zero to \$462,368
- Approved postponement of the Baker Tilly Compensation Study and removal from the FY 2024 Budget of \$84,800, which reduces the General Fund fund balance to \$377,568
- Approved use of ARPA funding up to \$100,000 for replacement fencing at Juvenile Detention
- Approved reduction in the Information Technology budget of \$51,600 due to changing the replacement cycle of county computers from five (5) years to six (6) years



Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2024 is **\$276,278,097** which is an increase of **\$16,046,245** from the current amended Fiscal 2023 Budget. The General Fund Budget for Fiscal 2024 is **\$58,218,510** which represents an increase of **\$2,082,553** from the current amended Fiscal 2023 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2023 and July 1, 2024, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2024 Budget. The County Operating Millage Levy for FY 2024 is 4.8485 mills, which is the same as FY 2023.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2024, which totals \$7,900,271, an increase of \$968,059 over the current FY 2023 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 15, 2023 Board Session to allow comment on the proposed FY 2024 Budget and on the proposed millages to be levied in December 2023 and July 2024. Notice was previously published in *The Saginaw News* and copies of the budget material were made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Fiscal Year 2024 Budget, as amended, containing Budget Resolutions A, B, C and D ~~be laid on the table and scheduled for formal adoption at the September 19, 2023 Board Session~~ be approved.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Christopher S. Boyd

Jack B. Tany, Vice-Chair

Richard A. Spitzer

- ◆ Approved Resolution "A" - FY 2023/2024 Budget (as amended)
- ◆ Approved Resolution "B" - FY 2023/2024 Salary Schedule
- ◆ Approved Resolution "C" - FY 2023/2024 Capital Improvement Plan
- ◆ Approved Resolution "D" - FY 2023/2024 Fee Schedule



- ❖ Krafft moved, seconded by Matthews, to approve Budget Resolution “A.” Motion carried unanimously.

**RESOLUTION A
FY 2024 Budget
September 19, 2023**



WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2022 annual financial report and budget requests for the 2024 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2024 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level.

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2024 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 19, 2023, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Administrator (formerly known as Controller) shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

[The FY 2024 Budget Summary begins on the next page]



SAGINAW COUNTY FISCAL 2024 BUDGET SUMMARY

<u>FUND NAME</u>		<u>2024 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
101-General Operating	\$	58,218,510	\$ 48,877,879
207-Law Enforcement		12,252,530	507,042
208-Parks & Recreation		2,562,679	-
211-GIS System		286,764	-
213-Animal Care & Control		2,779,075	55,000
215-Friend of the Court		5,621,480	1,695,096
221-Health Department		17,890,438	1,600,000
225-River Preservation		4,220	-
228-Solid Waste Management		400,400	-
229-Lodging Excise Tax		3,807,000	-
230-Principal Resident Exempt Denial		8,727	-
232-Event Center		2,117,720	-
233-Courthouse Preservation Technology		75,500	-
238-Commission on Aging		7,643,219	-
240-Mosquito Abatement Commission		7,896,890	-
242-Planning		30,600	-
243-Brownfield Redevelopment Authority		365,300	-
244-Economic Development Corp		36,024	-
252-Land Reutilization Fund		1,043,014	-
256-Register of Deeds Automation Fund		249,526	-
260-Indigent Defense System Fund		9,043,745	-
261-E-911 Telephone Surcharge		7,484,621	-
263-Concealed Pistol Licensing		131,790	-
264-Local Correction Officers Training		94,114	-
266-LE Mobile Data Maint/Replace		502,610	-
269-Law Library		57,500	51,000
270-Castle Museum & Historical Society		1,211,576	-
271-County Library (Board)		50,000	-
272-Saginaw Children's Zoo Millage		1,239,498	-
274-MI Works-Service Centers		1,272,531	-
276-Michigan Works Administration		15,089,117	-
277-Re monumentation Grant		104,082	-
278-Special Projects		1,945,666	137,284
280-Sheriff Special Projects		788,607	100,000
282-Prosecutor Special Projects		334,137	88,142
284-Corrections Special Projects		761,886	-
285-American Rescue Plan Act Fund		633,578	-
286-MSU Extension Special Projects		15,000	-
290-Social Welfare		17,100	17,100
292-Child Care Probate/Juvenile Home		6,949,138	2,944,583
293-Veterans Relief		8,000	8,000
294-County Veterans Service Fund		98,728	-
331-369-Debt Service Funds		14,040,068	2,137,384
445-Public Improvement		737,117	-
514-Parking System		28,000	-
516-Delinquent Tax Revolving		43,488,953	-
526-Delinquent Property Tax Foreclosure		2,642,718	-
536-Land Bank Authority		4,968,514	-
569-Building Authority		31,601	-
581-Airport		967,629	-
595-Inmate Services		1,657,046	-
627-Retiree Health Savings Plan		555,000	-
636-Information Technology		5,579,538	-
641-Soil Erosion		199,110	-
643-Local Site Remediation Revolving		284,300	-
661-Motor Pool		358,521	-
664-Office Equipment Pool		5,021	-
677-Risk Management		1,752,637	-
692-Investment Services		84,125	-
698-Employee Benefits		11,174,457	-



Board of Commissioners – September 19, 2023

711-HealthSource Saginaw	624	-
721-Library (Penal)	681,500	-
731-MERS Retirement Fund	5,601,684	-
733-DC Retirement Fund	4,374,367	-
736-Post Employment Health Benefits	<u>4,441,747</u>	-
TOTAL	<u>\$ 276,278,097</u>	<u>\$58,218,510</u>

BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2023 tax year (Fiscal 2024 budget year) for a total County levy of 10.9210 mills including authorized debt service as summarized below:

2023 AUTHORIZED TAX RATES - FISCAL 2024 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2023	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Hist.
Mosquito Control	1.0000 Mill	Mosquito Abatement
Senior Citizens	.5891 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children’s Zoo	.1997 Mill	Children’s Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	<u>.4792 Mill</u>	Health Department
Total, Operating Millages	<u>10.5100 Mill</u>	
Debt-Hospital Bonds	<u>.4110 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4110 Mill</u>	
GRAND TOTAL	<u>10.9210 Mill</u>	

** July 2024 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

BE IT FURTHER RESOLVED #4, That the sum of \$276,278,097 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and



BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, childcare reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #10, That the Administrator (formerly known as Controller) is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, childcare reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2024 Budget Year) as defined by Public Act 2, 1986; and



BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$662,904 of the estimated \$1,325,808 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #13, That the Administrator (formerly known as Controller) be, and hereby is appointed “Budget Administrator,” pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

BE IT FURTHER RESOLVED #14, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #15, That the County Administrator (formerly known as County Controller) be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #16, That the Chairman of the Board, upon recommendation of the County Administrator (formerly known as County Controller), be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department’s current budget; and that the County Administrator (formerly known as County Controller) be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #17, That the County Administrator (formerly known as County Controller) is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Administrator (formerly known as Controller) approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #18, That the Administrator (formerly known as Controller) is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and



BE IT FURTHER RESOLVED #19, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #20, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #21, That upon approval of the Administrator (formerly known as Controller/CAO), appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #22, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Administrator (formerly known as Controller), Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Administrator (formerly known as Controller), to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

BE IT FURTHER RESOLVED #23, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government to house inmates at \$70* per day with net proceeds (\$70* per day minus funds set aside to support indigent defendants sentenced to the tether program estimated at \$100,000) to remain in the General Fund to support the Jail budget; and

BE IT FURTHER RESOLVED #24, The County Administrator (formerly known as County Controller/CAO) is authorized to reduce the Law Enforcement Fund, including reduction in force, if the projected revenue from housing inmates outside of Saginaw County or federal government inmates does not materialize; and

BE IT FURTHER RESOLVED #25, Any revenue received from the rental of jail beds to outside agencies, (i.e., Genesee County / State of Michigan) or the federal government is restricted and can only be used for Law Enforcement or jail expenses; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2024; COAM-Sheriff Unit II Sergeants – expires 2025; Teamsters Local 214 Health Department and Commission on Aging – expires 2024; Teamsters Local 214 Public Health Nurses – expires 2024; COAM-Sheriff Unit III Captains & Lieutenants – expires 2024; POAM-Sheriff Unit I (312 eligible) –



expires 2025; POAM Detention Youth Care Specialists – expires 2024; POAM-Animal Control Officers – expires 2024; POAM–Family Division Probation Officers – expires 2024; GELC-District Court Probation Officers – expires 2024; POAM-Prosecutors – expires 2024; POAM-Detention Supervisors – expires 2024; UAW Managers – expires 2024; UAW Professionals – expires 2024; UAW Paraprofessionals – expires 2024; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2024; and Health Officer Contract – expired October 2020 (*term automatically renews annually); and

BE IT FURTHER RESOLVED #27, That it is the determination of the Board of Commissioners for the 2024 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
Christopher S. Boyd, Chairman
Adopted: September 19, 2023

- ❖ Krafft moved, seconded by Matthews, to approve Budget Resolution “B.” Motion carried unanimously.

RESOLUTION B
FY 2024 Budget
September 19, 2023



WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2024 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations



(i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2024 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

BE IT FURTHER RESOLVED #4, That County wide Elected Official’s (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds, and Sheriff) compensation be adjusted at the same percentage wage rate for County non-union employees; and

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD, Chairman

Adopted: September 19, 2023

[Compensation Table begins on next page]



**COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	01/01/2023 AMOUNT	01/01/2024 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	168,759 **	168,759 **
5	District Court Judge	168,759 **	168,759 **
2	Probate Court Judge	168,759 **	168,759 **
1	Clerk	90,447 *	90,447 *
1	Register of Deeds	88,904 *	88,904 *
1	Treasurer	100,087 *	100,087 *
1	Public Works Commissioner	99,928 *	99,928 *
1	Sheriff	120,947 *	120,947 *
1	Prosecutor	151,438 *	151,438 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County nonunion employees.

** Judges' annual salaries are paid pursuant to State law.



- ❖ Krafft moved, seconded by Little, to approve Budget Resolution “C.” Motion carried unanimously.

RESOLUTION C
FY 2024 Budget
September 19, 2023



WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2024-2028 Capital Improvement Plan for the 2024 Fiscal Year as submitted by the Saginaw County Administrator’s Office; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible, manner.

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2024 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the approved projects for the 2024 Fiscal Year. (On file)

Respectfully submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
 CHRISTOPHER S. BOYD, Chairman
 Adopted: September 19, 2023

- ❖ Krafft moved, seconded by Spitzer, to approve Budget Resolution “D.” Motion carried unanimously.

RESOLUTION D
FY 2024 BUDGET
September 19, 2023



WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2024 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and



WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year.

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2024 Budget.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD, Chairman

Adopted: September 19, 2023

PROCLAMATIONS

None

APPOINTMENTS

(By the Chair)

- Appointment/Reappointment of members of the Community Corrections Advisory Board with terms to expire September 30, 2026 as follows:
 - Sandra Lindsey (Service Area)
 - Commissioner Lisa Coney (Service Area)
 - Michael Karas (Circ./Dist. Probation)
 - Sarah Schmiede (Marquez) (Service Area)
 - Stephen Fenner (Criminal Defense Atty)
 - Bob Johnson (News Media)
- Appointment of Cheryl Krieger to the Michigan Works! Workforce Development Board to fill a vacancy with a term to expire June 30, 2025

ELECTIONS

(By the Board)

- Elected Thomas Brubaker to the **Department of Health & Human Services** to fill a vacancy for a term to expire October 31, 2026

OFFICIAL BALLOT SAGINAW COUNTY BOARD OF CANVASSERS

Pursuant to Michigan Election Law Act 116 of 1954 (MCL 168.24c):

- The County Committee of each political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat.
- The County Board is required to fill the new vacancies by electing a Republican member and a Democratic member from the submitted names.
- The County Board is required to use ballots when filling the seats.



Each commissioner is required to sign their ballot to comply with the Open Meetings Act. Nominations from the floor and/or write-ins are not permitted. (See Comm. No. 9-19-25 from County Clerk Vanessa Guerra)

DEMOCRAT
 Kyle Bostwick - Incumbent
 Terry Manwell
 Christine Maul

REPUBLICAN
 Chance Atkins
 Anthony de Bari
 Robert Zelle

Democrat Kyle Bostwick and Republican Anthony de Bari, having received a majority vote of the Saginaw County Board of Commissioners, are hereby declared the duly elected members to serve on the Saginaw County Board of Canvassers.

CHAIR ANNOUNCEMENTS

- ❖ Chairman Boyd spoke about the BV site funding resources and thanked Commissioner Little and Congressman Kildee for meeting and finding solutions for this issue.
- ❖ Chairman Boyd announced the Relocation Work Group will meet Thursday to discuss the proposed move of administrative offices to the Concentric Building.
- ❖ Chairman Boyd confirmed with Commissioners that a Committee of the Whole will be scheduled for discussion of the Mosquito Abatement building issue.

COMMISSIONER AUDIENCES

- Vice-Chair Tany commended Jennifer Broadfoot, Personnel Director, for doing a tremendous job on providing information on the County Administrator position and her assistance in selecting a search firm. He also commended Dennis Borchard, Road Commission, for promptly addressing a county resident’s issue with standing water by taking action on the next day.
- Commissioner Little announced the “Boo at the Zoo” event and handed out flyers asking for volunteers.
- Commissioner Slodowski announced she was married by Chairman Boyd when he was Judge Boyd 12 years ago, and she hopes she doesn’t have to spend her next anniversary with him!
- Commissioner Krafft announced the Big Country Fest in Frankenmuth is Friday, September 29th and Saturday, September 30th at Heritage Park in the Harvey Kern Pavilion.

By Commissioner Harris, seconded by Commissioner Krafft: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 9:00 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CHRISTOPHER S. BOYD
CHAIRMAN

VANESSA GUERRA
COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk