

**OFFICIAL PROCEEDINGS
OF THE**
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN

JANUARY SESSION 2022




Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 18, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke – 7

ABSENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft – 4

TOTAL: - 11

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Rene DeSander, Bill Stanuszek, Isaac Blackmon, Ralph Martin, Trent Boyd, Blair Stevenson, Undersheriff Mike Gomez, Mark Piotrowski, Jennifer Broadfoot, Koren Thurston, Zack Robinson, Terry Beagle, Kyle Bostwick, Ric Antonio - WSGW, Justin Engel - MLive, Hannah Olsen, Suzy Koeplinger, and others

 Commissioner Theisen opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, January 18, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
January 18, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

January 7, 2022
Posted 1-14-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Little moved, seconded by Commissioner Tany, to approve the Minutes of the December 2, 2021 Special Board Session and the Minutes of the December 14, 2021 Board Session; and the Minutes of the December 7, 2021 Committee of the Whole and the December 13, 2021 Committee of the Whole. (Distributed prior to the Board Session) Motion carried unanimously.***

AUDIENCES

- Rene DeSander, Saginaw County Mosquito Abatement Commission (SCMAC) Board Member, presented information and asked that commissioners delay formal action on the sale of two (2) parcels of SCMAC property to the Saginaw City Schools. *(Info on file in Board Office)*

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

1-18-1 MOSQUITO ABATEMENT submitting the 2021 Annual Report of the Saginaw County Mosquito Abatement Commission.

-- Human Services *(Receive & File)*

1-18-2 CONTROLLER/CAO requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw, contingent upon the county obtaining right of ownership to CSX owned railroad property.

-- Human Services **(1-18-1.1)**

1-18-3 MOSQUITO ABATEMENT providing information on activities related to School District of the City of Saginaw's interest in Saginaw County properties.

-- Human Services *(Receive & File)*



- 1-18-4 COMMUNITY CORRECTIONS** requesting approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor.
-- Courts & Public Safety **(1-18-2.1)**
- 1-18-5 PERSONNEL DIRECTOR** submitting the January 2022 Employment Status Report covering labor statistics for the month of December 2021.
-- Labor Relations *(Receive & File)*
- 1-18-6 PERSONNEL DIRECTOR** requesting approval of a wage increase for Non-Union Employees; further approval of changes to County Policy #341 – Paid Time Off (PTO) that eliminates the 700-hour cap on PTO accrual, and County Policy #342 – Holidays that adds Juneteenth as a County holiday.
-- Labor Relations **(1-18-5.1)**
- 1-18-7 PERSONNEL DIRECTOR** submitting a new draft County Policy #376 – Vaccination, Testing, and Face Covering Policy and related information on the Occupational Safety and Health Administration (OSHA) Emergency Temporary Standard (ETS) related to requiring either COVID vaccination or testing for employers with 100 or more employees; further requesting permission to administratively modify the policy once OSHA ETS is implemented by MIOSHA; and further requesting discussion on the impact of this policy on the County’s COVID 19 Emergency Paid Sick Leave Policy.
-- Labor Relations *(Pulled at Committee due to Supreme Court Ruling)*
- 1-18-8 COUNTY CLERK** requesting issuance of a temporary PCN for the position of Account Specialist III due to retirement and the need for training.
-- Labor Relations **(1-18-5.2)**
- 1-18-9 STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2009-196 issued to Dow Corning Corp., Thomas Township, MI.
-- Budget/Audit *(Receive & File)*
- 1-18-10 STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2020-019 issued to Frankenmuth Woolen Mill, 570 S. Main St., Frankenmuth, MI.
-- Budget/Audit *(Receive & File)*
- 1-18-11 CIVIL/LABOR COUNSEL** submitting for approval a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.
-- Labor Relations **(1-18-5.3)**
- 1-18-12 PROSECUTOR** requesting elimination of the title of Chief Appellate Attorney and to simply classify the position as an APA II to allow more flexibility with the position.
-- Courts & Public Safety **(1-18-2.2)**
- 1-18-13 CONTROLLER/CAO** submitting for consideration a proposed County of Saginaw Coronavirus 2019 (COVID-19) Premium Pay Plan.
-- Budget/Audit **(1-18-4.1)**
- 1-18-14 PROSECUTOR** requesting approval to reinstate a former employee, Melissa Hoover, in the Capital Case Trial Attorney position at her previous pay, having been absent less than three (3) months
-- Labor Relations *(Pulled from Agenda)*



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**

1.1) **CONTROLLER/CAO**, re: Approval of Mosquito Abatement Commission property at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw

- **After discussion, Theisen moved, seconded by Winiecke, to table 1.1. Motion carried by the following roll-call vote:**

Yes: Winiecke, Tany, Matthews, Theisen, Little, Webster, Ruth – 7

No: - 0

Absent: Boyd, Harris, Ewing, Krafft – 4

Total – 11

TABLED AT BOARD SESSION

UNFINISHED BUSINESS AT FEBRUARY 22, 2022 BOARD SESSION

~~FROM: COMMITTEE ON HUMAN SERVICES – 1.1~~ ~~JANUARY 18, 2022~~

~~Your committee considered Communication No. 1-18-2 from Robert Belleman, Controller/CAO, Controller’s Office, and 1-18-3 from William W. Stanuszek, Director, Mosquito Abatement Commission, requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw in the amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property.~~

~~The committee met with William Stanuszek, SCMAC Director, who provided the committee with information on the activities related to the School District of the City of Saginaw’s interest in Saginaw County properties and led the discussion of what the future is for Mosquito Abatement’s location. There is concern that the Mosquito Abatement Commission building is going to feel squeezed by the activities and close proximity of the new high school. The County has already started searching for other locations within the city of Saginaw that could potentially house Mosquito Abatement Commission, Maintenance, and possibly other departments. The Controller requested review of the Purchase Agreement by Civil Counsel.~~

~~We recommend approval to sell two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw at an amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property located within the boundaries of the County owned property at 211 Congress or adjacent thereto and in the form and under terms acceptable to the County of Saginaw and the School District and review and approval of the purchase agreement by Civil Counsel.~~

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

James G. Theisen, Chair

Michael Webster, Vice Chair

Gerald Little

Cynthia Winiecke

Carl E. Ruth



2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
 - 2.1) **COMMUNITY CORRECTIONS**, re: Approval to contract with third-party vendor for tether services
 - 2.2) **PROSECUTOR**, re: Approval to eliminate the title of Chief Appellate Attorney and classify the position as an APA II
 - 2.3) **SHERIFF**, re: Agreement with Eaton County to house juveniles at \$150/day
 - ***Matthews moved, seconded by Theisen, to approve 2.1 – 2.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

JANUARY 18, 2022

Your committee considered Communication No. 1-18-4 from Mary McLaughlin, Community Corrections Manager, requesting approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor.

We met with Mary McLaughlin, Community Corrections Manager, via Zoom and she informed the committee that the Saginaw County Sheriff's PLUS department has been providing an array of electronic monitoring services to accommodate various facets of the adjudication process. Over the past ten (10) years, the PLUS department has been increasingly losing revenue and has sought out grants and fund balance to support operational costs. Other counties throughout the state have the same services available but are provided directly from a third-party company, such as Home Confinement, House Arrest Services, and EMS Tether Services. Saginaw County courts have increased waiver of fees for these services, which is, in part, causing the PLUS program to operate at a deficit. We recommend approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor to avoid further loss of revenue.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair
Kyle R. Harris
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Cynthia M. Winiecke

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

JANUARY 18, 2022

Your committee considered Communication No. 1-18-12 from John A. McColgan, Jr., County Prosecutor, requesting approval to eliminate the title of Chief Appellate Attorney and classify Paul White as an Assistant Prosecuting Attorney (APA) II.

The committee met with Blair Stevenson, Chief Assistant Prosecutor, on the Prosecutor's proposal to eliminate the title of Chief Appellate Attorney in the Prosecutor's Office and re-classify Paul White as an APA II to fit within the County's pay system. Mr. Stevenson informed the committee that this re-classification will be at no extra cost as Mr. White's pay will remain the same.

We recommend approval to eliminate the title of Chief Appellate Attorney and classify Paul White as an Assistant Prosecuting Attorney (APA) II.



Respectfully Submitted,
COMMITTEE ON COURTS & PUBLIC SAFETY
Sheldon Matthews, Chair
Kyle R. Harris
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Cynthia M. Winiecke

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3 **JANUARY 18, 2022**

Your committee considered a request from Undersheriff Miguel Gomez to house juveniles from Eaton County in the Saginaw County Jail at a charge of \$150 per day.

Undersheriff Gomez presented to the committee the request to enter into an agreement with Eaton County to house two (2) juveniles, possibly more in the future, for \$150 per day with an unknown end date, along with retroactively paying for the days the two (2) juveniles have already been there. This would be pursuant to review of the agreement by County Civil Counsel.

We recommend approval for the Sheriff to enter into an agreement with Eaton County to house juveniles at a charge of \$150 per day, with a limit of two (2) jail beds available to out-of-county juveniles, upon approval by Civil Counsel, and to direct the proper county officials to amend the budget as necessary.

Respectfully Submitted,
COMMITTEE ON COURTS & PUBLIC SAFETY
Sheldon Matthews, Chair
Kyle R. Harris
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Cynthia M. Winiecke

3. **County Services Committee – M. Webster; D. Krafft, Vice-Chair**

None

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **CONTROLLER/CAO**, re: Approval of Premium Pay Plan to eligible/essential Saginaw County employees

- **Matthews moved, seconded by Winiecke, to approve 4.1. Motion carried by the following roll-call vote:**

Yes: Tany, Matthews, Theisen, Little, Winiecke, Ruth – 6

No: Webster – 1

Absent: Boyd, Harris, Ewing, Krafft – 4

Total – 11

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JANUARY 18, 2022

Your Budget/Audit Committee considered Communication No. 1-18-13 from Robert V. Belleman, Controller/CAO, submitting for consideration a proposed County of Saginaw Coronavirus 2019 (COVID-19) Premium Pay Plan.



We discussed the request with Mr. Belleman who explained that premium pay is intended to compensate essential workers for heightened risk due to COVID-19. The definition of premium pay clarifies that premium pay may be provided retrospectively for work performed at any time since the start of the COVID-19 public health emergency, where those workers have yet to be compensated adequately for work previously performed. Under the proposed plan, employees eligible for Part A could receive up to \$3,600 for working between March 24, 2020 and July 27, 2020. Those employees not eligible for Part A would receive \$1,800 under Part B for working in person during the ongoing COVID pandemic. The Budget/Audit Committee will review whether judges, elected officials, temporary employees, or Land Bank employees can or should be included.

We recommend approval of the Premium Pay Plan presented by the County Controller at the January 13, 2022 Budget/Audit Committee using an amended payment of \$2,500 under Part A and \$1,250 under Part B.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **PERSONNEL DIRECTOR**, re: approval of a wage increase for Non-Union Employees; further approval of changes to County Policy #341 – Paid Time Off (PTO) that eliminates the 700-hour cap on PTO accrual, and County Policy #342 – Holidays that adds Juneteenth as a County holiday
- 5.2) **COUNTY CLERK**, re: Approval to issue a temporary PCN for the position of Account Specialist III due to retirement and the need for training, for a term up to six months; further approval to extend an offer of contract work up to six (6) months to current Account Specialist III, Kathy Forsythe, after her departure
- 5.3) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account

(Added after Special Labor Relations Committee held prior to the Board Session)

- 5.4) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement (CBA) between Saginaw County and POAM – Assistant Prosecutors
- 5.5) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of CBA between Saginaw County and Saginaw County Animal Control Officers Association (SCACOA)
- 5.6) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of CBA between Saginaw County and POAM – Non 312



- **Webster moved, seconded by Matthews, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

- **Webster moved, seconded by Little, to approve 5.3 - 5.6 leaving room for exceptions. There were no exceptions and the motion carried by the following roll-call vote:**
Yes: Matthews, Theisen, Little, Webster, Winiecke, Tany, Ruth – 7
No: - 0
Absent: Boyd, Harris, Ewing, Krafft – 4
Total – 11

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JANUARY 18, 2022

Your Labor Relations Committee considered Communication No. 1-18-6 from Jennifer Broadfoot, Personnel Director, recommending approval of a two (2%) percent base wage increase in FY 2022, and an amount equal but not greater than two (2%) percent in FY 2023 and FY 2024 for individuals in the County’s eleven (11) non-union positions, effective January 18, 2022; further recommending approval of changes to County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays.

Ms. Broadfoot addressed the committee and stated the Board of Commissioners previously approved collective bargaining agreements with eight (8) of the county’s fourteen (14) unions at its December 14, 2021 Board Session. Those agreements authorized employees covered by those agreements a two (2%) percent base wage increase in FY 2022 and an amount equal to but not greater than two (2%) percent in FY 2023 and FY 2024 if the Budget Stabilization Reserve Fund is in compliance with County Policy #221 – Fund Balance Policy. The non-union positions include: Controller/CAO, Health Officer, Michigan Works! CEO, Board Coordinator, Undersheriff, Personnel Director, District Court Attorney/Magistrate, Executive Assistant to the Controller, Personnel Specialist, Personnel/Purchasing Administrative Assistant, and Confidential Secretary in District Court.

Ms. Broadfoot also notified the committee that the recently approved collective bargaining agreements impact County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays. These changes included the elimination of the 700-hour cap on PTO accrual and the addition of Juneteenth as a County Holiday.

We concur and recommend authorization of the base wage increases noted above for individuals in the County’s eleven (11) non-union positions effective January 18, 2022; further, we recommend approval of changes to County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



Category: 300
Number: 341

Subject: **PAID TIME OFF (PTO)**

1. **PURPOSE:** It is the purpose of this policy to establish a uniform system regulating the accrual and use of paid time off hours. PTO leave is intended to be used to compensate for vacation leave, earned sick time, personal leave, paid time off and paid medical leave as required under the Paid Medical Leave Act.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** For purpose of this policy, regular full-time employees and regular part-time employees, who are otherwise eligible, may hold probationary status and qualify for PTO.
6. **POLICY:**

6.1 Rate of Accrual.

6.1.1 Each regular full-time employee shall accrue Paid Time Off hours at the following rate. Regular part-time, part-time, and on-call employees who work on an average of more than 25 hours per week during the immediately preceding calendar year shall accrue Paid Time Off hours at one-half the below rate, as long as the accrued time equals at least 40 hours.

| | <u>Annual Rate</u> | <u>Biweekly Rate</u> |
|---------------------------------------|--------------------|----------------------|
| First day of the month following | | |
| 30 days* - 3 years continuous service | 136 hours | 5.2308 hours |
| 3 - 5 years " " | 152 hours | 5.8462 hours |
| 5 - 10 years " " | 168 hours | 6.4615 hours |
| 10 - 15 years " " | 184 hours | 7.0769 hours |
| 15 - 20 years " " | 200 hours | 7.6923 hours |
| 20 or more years " " | 216 hours | 8.3077 hours |

*PTO accrued during the waiting period (date of hire – first day of the month following thirty days of service) shall be credited on the first day of the month following 30 days of service.



- ~~6.2~~ Accumulation of Paid Time Off (PTO) Hours. ~~Accumulation of PTO hours shall be limited to 700 hours.~~
- 6.2.1 When an employee's continuous length of service reaches a point entitling him/her to the next higher rate of PTO accrual, earning at the new rate will begin on the first day of the current pay period.
- 6.2.2 Employees shall be paid during PTO leave on the basis of the normal workweek for the classification of work in which they are normally employed and at the rate of pay prevailing during the period that the time is taken.
- 6.3 Separation. Upon separation from County employment, an eligible employee shall receive pay for 50% of the unused accumulated PTO hours up to a maximum of 600 hours or 75 days (or actual pay-off at 300 hours, or 37.5 days), or as negotiated in employment contracts. Upon retirement, PTO pay will count toward the employee's final average compensation, for those having defined benefit pensions, unless otherwise provided by employment contracts. Compensation for unused PTO hours will be paid at the regular rate (not overtime) prevailing on the employee's last working day.
- 6.4 Holidays. If a holiday, as defined in the Holiday Policy, falls within an employee's PTO period, it shall not be counted as a PTO day unless the employee was scheduled to work on the holiday.
- 6.5 Leave of Absence. PTO leave shall not accrue during an employee's unpaid leave of absence.
- 6.6 PTO Scheduling/Management. Employees are responsible for managing their PTO accounts. It is important for employees to plan ahead for how it will be used. Employees should develop a plan for taking vacations, as well as doctor's appointments and personal business. Employees should hold a reasonable amount of PTO time in reserve which allows for the unexpected, such as emergencies and illness.
- 6.6.1 PTO Used for Vacation. Vacation schedules for employees shall be developed and approved by Department Heads. It shall be the practice of each Department Head to schedule vacations over as wide a period as possible in order to obviate the need for temporary increases in staffing. The schedule may be changed by the employee only if approved by the Supervisor/Department Head.
- 6.6.2 The use of PTO hours for "personal" reasons other than vacations is a request and therefore, it requires supervisory approval. Requests shall be made in advance and in accordance with Department policies/practices. There may be occasions such as an illness or emergency, when an employee cannot request use of PTO in advance and/or obtain prior supervisory approval. If an illness or emergency exists which prevents an advanced request from being made, employees must discuss the absence with their supervisor. Subject to FMLA,



documentation of the illness and/or emergency may be required by the Department Head.

- 6.6.3 PTO, once approved, must be taken in chronological and sequential order in accordance with the excused absence(s) during the payroll-reporting period.
- 6.7 Subject to FMLA, taking time off without the accrued PTO available is prohibited. Absence from work without the use of authorized PTO may result in discipline, up to and including discharge.
- 6.8 PTO Increments. PTO can be taken in increments of fifteen (15) minutes.
- 6.9 PTO Donation. The purpose of PTO donation is to allow County employees to support fellow employees who have a medical emergency pursuant to FMLA, or must take unexpected time off from work to support a family member who does, or for the reasons enumerated in the Paid Medical Leave Act. County employees may donate earned PTO hours to a voluntary leave bank with the understanding that the recipient member accepts all tax liability. Donations must be in eight (8) hour increments and the donor's personal PTO bank cannot fall below eighty (80) hours as a result of the donation. Each employee may donate no more than an accumulated total of eighty (80) hours per calendar year. Donations are irrevocable. Donor cannot specify who receives time once it is donated to the leave bank. Donations can be made through Payroll by completing a PTO donation request form.
 - 6.9.1 A family member can be defined as a spouse, parent, or child.
 - 6.9.2 A medical emergency is defined as a medical condition that is likely to require the employee to be absent from work for a prolonged period and results in a substantial loss of income due to lack of available PTO or other paid leave. A substantial loss of income is an unpaid absence of 24 work hours or more. Said hours do not have to result from a continuous absence, but can result from time taken on an intermittent basis related to the same condition or illness.

In order to receive donated PTO, an employee who is being personally affected by a medical emergency or for the reasons enumerated in the Paid Medical Leave Act, must submit a request in writing using the designated form. This will include stating the details of their medical emergency or the reasons listed in the Paid medical leave Act, the amount of time they are requesting, and certifying they have exhausted all other paid leave available to them. The requesting employee will be required to provide medical or other documentation to verify eligibility. Written requests shall be submitted to the Payroll and Benefits Supervisor for consideration. Employee requests for donated PTO will be considered on a first come, first served basis.



The County may notify employees when a request for donated PTO has been received but the PTO Donation Bank has insufficient time available to cover the request. Such notifications will be made exclusively by the Controller's Office.

Applicants are only eligible to receive leave after their request has been approved and it has been confirmed that all other available paid leave has been exhausted. Employees reserving PTO in accordance with the FMLA, disability or any other leave policy are not eligible for leave donation. Employees may receive a total donation of no more than the time needed to cover the leave time requested. For employees with intermittent need for leave, the bank will be reviewed periodically to ensure sufficient, but not excessive levels of PTO. Employees not otherwise eligible for PTO are not eligible for the donation program.

Once received, donated PTO will be placed in a separate bank for that recipient employee. Any donated PTO not used at the conclusion of the medical emergency or for those reasons listed in the Paid Medical Leave Act or within one year of receipt will be returned to the PTO donation bank. Liquidation of donated PTO for cash is not permissible.

Doctor's slips or other documentation will be required as proof of how leave was used and must be submitted to Payroll when donated PTO is used.

Donors cannot claim an expense, a tax deduction or a charitable contribution for any leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to appropriate tax withholding. Recipient employees will receive paid leave at his/her normal rate.

Management shall have the exclusive right to approve or deny the use of PTO under this provision, and any decision made relative thereto shall not be subject to the grievance procedure unless management acted arbitrarily or capriciously.

6.10 Compliance with Laws. It is the intent of the County that this policy complies with the Paid Medical Leave Act. (Public Act 338 of 2018 and Public Act 369 of 2018; MCL 408.961 *et. Seq.*). Any provisions of this policy that are in conflict with the Paid Medical Leave Act shall be superseded thereby.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.



Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002
AMENDED: November 15, 2005 (Section 6.2); April 25, 2006; November 20, 2018;
March 19, 2019; January 19, 2021; **January 18, 2022**

Category: 300
Number: 342

Subject: **HOLIDAYS**

1. PURPOSE: It is the purpose of this policy to make employees aware of fixed holidays within Saginaw County and establish pay guidelines for those holidays.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301, subject to collective bargaining agreements.
4. RESPONSIBILITY: The Saginaw County Board of Commissioners shall be responsible for the implementation and administration of this policy.
5. DEFINITIONS: NONE
6. POLICY:
 - 6.1 Holidays. The following and such other days as the Board of Commissioners may fix are holidays with pay for all regular full-time employees normally scheduled to work on such days:

New Year's Day, January 1.
Martin Luther King's Birthday, 3rd Monday in January.
President's Day, 3rd Monday in February.
Good Friday
Memorial Day, Last Monday in May.
Juneteenth, June 19.
Independence Day, July 4.
Labor Day, 1st Monday in September.
Veterans' Day, November 11.
Thanksgiving Day, 4th Thursday in November.
Friday after Thanksgiving Day
Christmas Eve, December 24.
Christmas Day, December 25.
New Year's Eve, December 31.



- 6.2 Alternate Days. If one of the holidays listed above should fall on a Sunday, the following Monday shall be observed as a holiday. If one of the holidays listed above should fall on a Saturday, excluding Christmas and New Year's Day, the previous Friday shall be observed as a holiday, except for employees assigned to seven day operations, who will celebrate the actual date of the holiday. If Christmas Eve or New Year's Eve falls on Saturday or Sunday, the holiday will be observed on Friday. If Christmas or New Year's Day falls on Saturday, the holiday will be observed on the previous Friday and Christmas Eve or New Year's Eve Day will be observed on Thursday the day before.
- 6.3 Temporary, Part-time and Regular Part-time Employees. Temporary and part-time employees are not entitled to holiday pay. Regular part-time employees are entitled to one-half (1/2) pay for holidays.
- 6.4 Premium Pay. Regular full-time and regular part-time non-exempt employees who are required to work on a holiday shall receive, in addition to holiday pay, time and one-half (1-1/2) for all hours worked. (Refer to Section 7.5 of the Compensation Policy concerning managerial and professional classified employees.) Eligible employees who perform no work on a holiday shall be paid for the holiday at their current rate of pay. Part-time and temporary employees are paid straight time for those hours worked on a holiday. In order to be entitled to holiday pay employees must work their full shift of their last scheduled workday before the holiday and their first scheduled workday after the holiday or be on authorized paid leave equal to the time of the scheduled workday(s) (excluding workers' compensation and disability leave).
7. ADMINISTRATIVE PROCEDURES: NONE
8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002
AMENDED: February 16, 2010; **January 18, 2022**



FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JANUARY 18, 2022

Your Labor Relations Committee considered Communication No. 1-18-8 from Vanessa Guerra, County Clerk, requesting issuance of a temporary PCN for the position of Account Specialist III due to retirement and the need for training.

We met with Chief Deputy Clerk Kyle Bostwick who informed the committee that there are currently four (4) vacant positions in the County Clerk's Office and there are funds in the budget to accommodate the added expense. Additionally, discussion was held in committee regarding the ability of the current employee to return under contract after retirement.

We recommend approval to issue a temporary PCN for the position of Account Specialist III due to retirement and the need for training. Additionally, we recommend approval to offer the current Account Specialist III, Kathy Forsythe, the ability to return under contract after retirement for a period not to exceed six (6) months.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

JANUARY 18, 2022

Your Labor Relations Committee considered Communication No. 1-18-11 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting a Memorandum of Understanding (MOU) with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.

We met with Mr. Gilbert who explained that the MOU for all new APA III positions established a salary range from the county's Compensation Study. The language in the eleven (11) MOUs for various bargaining units regarding the \$500 payment to those 65 years and older has modified those Collective Bargaining Agreements that had been previously ratified and approved.

We recommend approval of a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for newly created APA III positions; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Assistant Prosecutors**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
6. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
7. The parties agreed to strike October 1st and have the anniversary date for salary increases on the date of hire or the most recent promotion.
8. County proposes to strike the provision providing for authorization for initial compensation above Step 1 for appointment to positions for new employees.
9. County proposes to eliminate the light duty language contained in the contract and add language with respect to work related accommodations for work related injuries.
10. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the



hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee's Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.

- County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
- County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
- County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
- County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
- County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
- County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
- County proposes to increase the monthly stipend in lieu of health insurance to \$200.

11. Wages:

- County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
- County proposes to not implement the compensation study for APA I and APA II and stay on the current salary schedule for those two positions and keep the language in the CBA that allows the Prosecutor the right to determine and reassign a classification or step level within the limitations specified in the CBA.

12. County proposes to have a mandated system for the duty phone and to pay the APA \$300 per week to be on duty and answer all calls to the duty phone during that week.

13. County proposes to provide each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, shall receive \$500 annually in lieu of the \$500 Health Savings Account contribution. The employer will reimburse employee for any FICA taxes that may be due and owing on the \$500 payment.

14. County proposes to incorporate the MOU regarding the new APA III position and adopt the salary schedule determined by the County's compensation study.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Assistant Prosecutors** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Saginaw County Animal Control Officers Association (SCACOA)**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. County proposes to add fingerprinting in addition to background checks for all employees.
4. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
5. County proposes verbal and written warnings would be kept active for 24 months.
6. County proposes to add Juneteenth as a holiday.
7. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
8. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
9. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased



flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee's Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.

- County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
- County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
- County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
- County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
- County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
- County may determine the provider of insurances except however the benefit structure shall be at the same level provided under this agreement.
- County proposes to increase the monthly stipend in lieu of health insurance to \$200.

10. Wages:

- County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
- County proposes to amend on-call stipend to weekdays - \$20, weekends - \$30, and holidays - \$50.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **Saginaw County Animal Control Officers Association (SCACOA)** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Non 312**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this



agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
 - County proposes to change the language to limit PTO requests a minimum of two at a time.
6. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
7. County proposes to eliminate the light duty language contained in the contract and add language with respect to work related accommodations for work related injuries.
8. County proposes to add language if a vacation request is denied and the employee calls in sick for the same day, absent being on FMLA, the employee will have to provide a doctor slip.
9. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee’s Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.



- County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
- County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
- County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
- County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
- County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
- County proposes to determine the provider of insurance, except the benefit level will be maintained at the same level. If the benefit levels change then the County will negotiate prior to a change in provider.
- County proposes to increase the monthly stipend in lieu of health insurance to \$200.

10. Wages:

- County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.

11. County proposes to provide each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, shall receive \$500 annually in lieu of the \$500 Health Savings Account contribution. The employer will reimburse employee for any FICA taxes that may be due and owing on the \$500 payment.

12. County proposes a \$.25 per hour shift differential that would be paid for all regularly scheduled hours worked by members of the unit whose shift begins at 7:00 p.m. and ends at 7:00 a.m. This premium doesn't include overtime shifts or details.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Non 312** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**

None



8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**
None

9. **Committee Compensation**

- 1-18-22.1) November 28, 2021 – December 11, 2021
- 1-18-22.2) December 12, 2021 – December 25, 2021
- 1-18-22.3) December 26, 2021 – January 8, 2022

- **Matthews moved, seconded by Winiecke, to approve Compensation Reports 1-18-22.1, 1-18-22.2 and 1-18-22.3. The motion carried unanimously.**

COMMITTEE COMPENSATION - 1.18.22.1

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 28 - December 11, 2021.

| <u>Meeting</u> | <u>Date</u> | <u>Committee</u> | <u>Commissioner</u> | <u>Amount</u> | <u>Total Present</u> |
|----------------|-------------|--|---------------------|---------------|----------------------|
| 1 | 11/29/21 | MI Works! Joint Board Meeting - Midland | Matthews | \$50.00 | 1 |
| | | | Little | \$50.00 | 1 |
| | | | Ruth | \$50.00 | 1 |
| | | | Theisen | \$50.00 | 1 |
| | | | Webster | \$50.00 | 1 |
| 2 | 12/01/21 | Crime Prevention Council | Ruth | \$25.00 | 1 |
| 3 | 12/02/21 | Special Board Session re: MIFSM Boyd, Ewing, Krafft, Little, Matthews, Ruth, Tany, Winiecke <i>Absent: Harris, Theisen, Webster</i> | 8 Present | \$500.00 | 8 |
| 4 | 12/06/21 | Human Services Committee | Webster | \$50.00 | 1 |
| | | | Little | \$50.00 | 1 |
| | | | Winiecke | \$50.00 | 1 |
| | | | Ruth | \$50.00 | 1 |
| 5 | 12/07/21 | Courts & Public Safety Committee | Matthews | \$25.00 | 1 |
| | | | Boyd | \$25.00 | 1 |
| | | | Winiecke | \$25.00 | 1 |
| | | | Ruth | \$25.00 | 1 |
| 6 | 12/07/21 | Committee of the Whole re: Litigation Update Boyd, Ewing, Krafft, Little, Matthews, Ruth, Tany, Winiecke <i>Absent: Harris, Theisen, Webster</i> | 8 Present | \$400.00 | 8 |
| 7 | 12/08/21 | GLB CVB Board Meeting | Ruth | \$25.00 | 1 |
| 8 | 12/08/21 | County Services Committee | Webster | \$50.00 | 1 |
| | | | Krafft | \$50.00 | 1 |
| | | | Ewing | \$50.00 | 1 |
| | | | Tany | \$50.00 | 1 |
| | | | Ruth | \$50.00 | 1 |
| 9 | 12/09/21 | 9-1-1 Communications Authority | Boyd | \$50.00 | 1 |
| | | | Matthews | \$50.00 | 1 |



Board of Commissioners – January 18, 2022

| | | | | | |
|-------|----------|---------------------------|----------|------------|----|
| 10 | 12/09/21 | SC-CHAP | Ewing | \$50.00 | 1 |
| 11 | 12/09/21 | Budget/Audit Committee | Krafft | \$50.00 | 1 |
| | | | Boyd | \$25.00 | 1 |
| | | | Tany | \$50.00 | 1 |
| | | | Theisen | \$50.00 | 1 |
| | | | Ruth | \$50.00 | 1 |
| 12 | 12/09/21 | Labor Relations Committee | Webster | \$50.00 | 1 |
| | | | Little | \$50.00 | 1 |
| | | | Matthews | \$25.00 | 1 |
| | | | Ruth | \$25.00 | 1 |
| TOTAL | | | | \$2,275.00 | 48 |

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-10-21)

COMMITTEE COMPENSATION - 1.18.22.2

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 12 - December 25, 2021

| <u>Meeting</u> | <u>Date</u> | <u>Committee</u> | <u>Commissioner</u> | <u>Amount</u> | <u>Total Present</u> |
|----------------|-------------|--|---------------------|---------------|----------------------|
| 1 | 12/13/21 | Committee of the Whole - ARPA @ YMCA Boyd, Ewing, Krafft, Little, Matthews, Ruth, Tany, Webster, Winiecke <i>Absent: Harris, Theisen</i> | 9 Present | \$450.00 | 9 |
| 2 | 12/14/21 | Labor Relations Committee - Special | Webster | \$25.00 | 1 |
| | | | Harris | \$25.00 | 1 |
| | | | Matthews | \$25.00 | 1 |
| | | | Ruth | \$25.00 | 1 |
| 3 | 12/14/21 | Executive Committee - Special | Ruth | \$25.00 | 1 |
| | | | Theisen | \$25.00 | 1 |
| | | | Matthews | \$25.00 | 1 |
| | | | Webster | \$25.00 | 1 |
| | | | Krafft | \$25.00 | 1 |
| 4 | 12/14/21 | Board Session Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke | 11 Present | \$550.00 | 11 |
| 5 | 12/15/21 | Saginaw Valley Zoological Society | Matthews | \$50.00 | 1 |
| | | | Little | \$50.00 | 1 |
| 6 | 12/16/21 | Frankenmuth CVB | Krafft | \$50.00 | 1 |
| 7 | 12/16/21 | Commission on Aging | Ewing | \$50.00 | 1 |
| 8 | 12/22/21 | Dispatch Communications Committee | Winiecke | \$50.00 | 1 |
| TOTAL | | | | \$1,475.00 | 34 |

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-22-21)



COMMITTEE COMPENSATION - 1.18.22.3

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 26, 2021 - January 8, 2022.

| <u>Meeting</u> | <u>Date</u> | <u>Committee</u> | <u>Commissioner</u> | <u>Amount</u> | <u>Total Present</u> |
|----------------|-------------|---|---------------------|---------------|----------------------|
| | 01/03/22 | Organization Board Session Ewing, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke <i>Absent: Boyd, Harris</i> Webster, Winiecke <i>Absent: Boyd, Harris</i> | | \$450.00 | 9 |
| 2 | 01/05/22 | Crime Prevention Council | Ruth | \$50.00 | 1 |
| 3 | 01/07/22 | Saginaw Future Board | Webster | \$50.00 | 1 |
| TOTAL | | | | \$550.00 | 11 |

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-10-22)

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

- ✓ Appointed Cynthia Winiecke to the **Community Corrections Advisory Board** for a term that expires December 31, 2022
- ✓ Appointed Cynthia Winiecke **Local Emergency Planning Committee** for a term that expires December 31, 2022

ELECTIONS

- ✓ *Theisen moved, seconded by Tany, to elect Sheldon Matthews to the Board of Health as the commissioner member with a term to expire December 31, 2022. Motion carried unanimously.*



CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the final American Rescue Plan Act (ARPA) funding presentations on Tuesday, January 25, 2022 at 4:00 p.m. at the Buena Vista Community Center, 1940 S. Outer Dr., Saginaw, MI 48601

COMMISSIONER AUDIENCES

- Commissioner Matthews asked the Controller for a timeline on the ARPA Premium Pay Plan to Saginaw County employees and he advised late February, early March is the target

By Commissioner Theisen, seconded by Commissioner Matthews: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:22 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk