

Minutes

Saginaw County Animal Advisory Committee
In person at Courthouse
Wednesday, June 15, 2022

Present: R. Howard, B. Kanicki, K. Scorsone, C. Ewing, T. McIntyre, R. VanSlembrouck, L. Lutenski, J. Scharf, W. Ostash
Absent: P. O'Brien, R. Belleman, C. Cottrell, W. Cline

Meeting was called to order by R. VanSlembrouck at 4:35 pm.
Minutes for May were reviewed and approved with changes to adjournment time.

Financial Report

No financial report presented.

Directors Report

Attached to minutes. Highlights include;

- Current population: Dogs: 120 Cats: 54 (74 animals moved out in May)
- Critical staffing is low, open modified hours 1pm-5pm. Certain periods of the day have had suspended call hours due to lack of ACO availability. Currently have an overabundance of calls in call box waiting.
 - o Using APS Employment Services for Kennel Aide positions, hired 18 people for on-the-job interviews over the last few months. Still have 5.
- Current building has daily issues and malfunctions
- Continuing to utilize rescues to move animals out of the shelter.
- Assisting local rescue organization with their TNVR programs. Reviewed proposals and submitted a Professional Services Agreement as requested.
- Currently have 90 active search warrants on animal cruelty cases.
- Looking to hire a full-time veterinarian. Have high costs for spay & neuter and other medical expenses.
 - o R. VanSlembrouck volunteered to do a cost benefit analysis on vet services, in house vs outsourcing.

New Building

Held Beam raising ceremony today at 11:00am. Surgical Center equipment ordered, furniture ordered, interior floorings, paint, tiles all ordered. Still on track for move in date of December.

Fundraising

Still in the process of creating a way to electronically donate, working with Tim Novak. Discussion on new shelter fundraising postponed to later date, with emphasis on the need to start planning soon.

New Business

Discussion on replacement for R. VanSlembrouck's chair position during her maternity leave at the end of the year.

Meeting Adjourned at 5:27 pm.

Next meeting will be July 20th, 2022.

Respectfully Submitted
Randy Howard, Secretary

Minutes

Saginaw County Animal Advisory Committee
In person at Courthouse
Wednesday, October 19, 2022

Present: R. Howard, B. Kanicki, K. Scorsone, C. Ewing, R. VanSlembrouck, W. Cline, C. Cottrell
Absent: P. O'Brien, R. Belleman, W. Ostash, J. Scharf, L. Lutenski, T. McIntyre

Meeting was called to order by R. VanSlembrouck at 4:33 pm.
Minutes for June were reviewed and approved.

Financial Report

No financial report presented.

Directors Report

Attached to minutes. Highlights include;

- Current population: Dogs: 103 Cats: 32
- Open modified hours 9am – 11am and 1pm-5pm for appointments. Walk-up customers are welcome.
- Fully staffed at positions: ACOs, Kennel Techs & Aides, Admins. ACOs are still aiding in non-traditional roles.
 - o Currently hiring for the following positions: Asst Director, Kennel Manager, FT Vet, and Vet Tech.
- Current building has daily issues and malfunctions
- Continuing to utilize rescues to move animals out of the shelter. Have hosted 15 shelter events since the beginning of the summer to increase adoptions.
- Marketing: We showcase dogs on Wet Nose Wednesday, in Saginaw Twp. Living Magazine, on our SCACC Facebook Page and now TV 12 Fuzzy Friday.

New Building

Move-in delayed until spring due to HVAC system. Surgical Center Equipment is coming in and we are making arrangement to store it securely on-site. Building is progressing well; photos were sent to members.

Fundraising

Carol proposed finding a sponsor to aide in bringing the ability to have vet interns in from Michigan. Discussion on housing for students.

Chair Position

Nominated C. Cottrell as temporary chair in the absence of R. VanSlembrouck.

New Business

No new business discussed.

Meeting Adjourned at 5:12 pm.

Next meeting will be Nov 16th, 2022.

Respectfully Submitted
Randy Howard, Secretary

Minutes

Saginaw County Animal Advisory Committee
In person at Courthouse
Wednesday, November 16, 2022

Present: R. Howard, B. Kanicki, K. Scorsone, W. Cline, C. Cottrell, W. Ostash, J. Scharf, L. Lutenski, T. McIntyre, C. Ewing, R. Belleman

Absent: P. O'Brien, R. VanSlembrouck

Meeting was called to order by C. Cottrell at 4:34 pm.

Minutes for October were reviewed and approved with a correction.

Financial Report

Financial report discussed but not presented. Currently 6 weeks into the fiscal year. In previous year had large medical costs and increase in wages.

Directors Report

Attached to minutes. Highlights include;

- Current population: Dogs: 109 Cats: 51
- Open modified hours 9am – 11am and 1pm-5pm for appointments. Walk-up customers are welcome.
- Fully staffed at positions: ACOs, Kennel Techs & Aides, Admins. ACOs are still aiding in non-traditional roles.
 - o Currently hiring for the following positions: Asst Director, Kennel Manager, FT Vet, and Vet Tech.
- Marketing: We showcase dogs on Wet Nose Wednesday, in Saginaw Twp. Living Magazine, on our SCACC Facebook Page and now TV 12 Fuzzy Friday.
- C. Cottrell recommended to educate the public on the ACO staffing shortages along with who to call in certain situations. Emergency calls should be handled by 911 not by Animal control. This could help with future fundraising campaigns since the public will know our needs.

New Building

Move-in delayed until spring due to HVAC system. Surgical Center Equipment is coming in and we are making arrangement to store it securely on-site. Building is progressing well; photos were sent to members.

Fundraising

MSU students, how do we provide housing, recommend getting the Fur ball list to utilize those donors, need to establish budget for costs associated with housing, W. Cline volunteered to reach out to MSU to get the housing requirements

New Business

December meeting was cancelled due to no pressing business. Add animal cruelty ordinance back on the agenda to address in the new year.

Meeting Adjourned at 5:50 pm.

Next meeting will be Jan 18th, 2022.

Respectfully Submitted

Randy Howard, Secretary