

Category: 300

Number: 375

Subject: Personal Protective Equipment Policy

1. PURPOSE: The purpose of this policy is to establish guidelines for the use of personal protective equipment (PPE) during an infectious disease outbreak.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation of this policy. It shall be the responsibility of Department Heads, and Agencies of Saginaw County to administer this policy.
5. DEFINITIONS: NONE
6. POLICY:
  - 6.1 County Employees share in the responsibility to keep each other and the public safe during a time of an infectious disease outbreak, as declared by the CDC, Michigan Department of Health and Human Services, or other local public health agency including but not limited to the Saginaw County Health Department.
  - 6.2 The County will provide employees with PPE necessary for their position, as recommended by the Centers for Disease Control (CDC) or other public health agency, including, but limited to, the Saginaw County Health Department to address the infectious disease outbreak that is currently occurring.
    - 6.2.1 PPE may include such items as face coverings, face shields, gloves or other equipment recommended by the CDC or other public health agency. Employees are required to utilize the recommended PPE under the specific terms and conditions required, subject to any medical accommodation request relating to the PPE.
      - 6.2..1.1 An example of a possible medical accommodation would be if an individual was unable to wear a face covering, due to a medical issue such as claustrophobia, they may be allowed to wear a face shield in its place, if that were an acceptable face covering under CDC guidance for the particular infectious agent.

7. ADMINISTRATIVE PROCEDURES: NONE
8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:

Approved as to Legal Content:

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Saginaw County Controller/CAO

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Saginaw County Civil Counsel

ADOPTED: August 25, 2020