

AGENDA
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, February 6, 2020 – 4:00 p.m.

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster

Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff

- I. Call to order
- II. Welcome
- III. Public comment
- IV. Agenda

1. **Koren Reaman, Finance Director**, re:

- Payment of Claims
- **2-18-10** - Electronic Transactions December 1 – 31, 2019
Voucher Payments December 1 – 31, 2019
- **2-18-11** - Submitting budget adjustments for the period October 1, 2019 through December 31, 2019 (*Receive and file*)
- **2-18-__** - Requesting approval of the 2021 Budget Calendar
(To be distributed at meeting)

2. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **2-18-7** - Submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for November 2019
- **2-18-8** - Submitting the Saginaw County PNC Credit Card Statement and Detailed Charges for December 2019

3. **Robert Belleman, Controller/CAO**, re: **FY 2021 Budget Discussions**

- Circuit Court
- District Court
- District Court Probation
- Probate Court

- V. Miscellaneous
- VI. Adjournment

AGENDA
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, March 5, 2020 – 4:00 p.m.

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster

Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff

- I. Call to order
- II. Welcome
- III. Public comment
- IV. Agenda

1. **Robert Belleman, Controller/CAO**

Koren Thurston, Finance Director, re:

- **3-17-9** - Payment of Claims
Electronic Transactions January 1 – 31, 2020
Voucher Payments January 1 – 31, 2020
- **3-17-__** - Rehmann CPAs - Review and approval of FY 2019 Audit
(To be distributed at meeting)

2. **William Federspiel, Sheriff**, re:

- **3-17-5** - Requesting amendment of the FY 2020 Budget using reserves in the amount of \$5,634 to increase the Narcotics Enforcement Fund for the purpose of leasing six (6) motorcycles in the total amount of \$36,000

3. **Timothy Novak, Treasurer**, re:

- **3-17-7** - Submitting the County Treasurer’s Investment Report
(To be distributed at committee)
- **3-17-8** - Submitting a Resolution of Agency and a Resolution to Borrow Against Delinquent 2019 Real Property Taxes in the amount of \$16,000,000

4. **Robert Belleman, Controller/CAO**, re: **FY 2021 Budget Discussions**

- County Clerk
- Register of Deeds
- Treasurer
- Board of Commissioners

V. Miscellaneous

VI. Adjournment



COUNTY OF SAGINAW

BOARD OF COMMISSIONERS

Michael A. Webster, Chairman

Saginaw County Governmental Center
111 S. Michigan Avenue • Saginaw, Michigan 48602
Phone (989) 790-5267 • Fax (989) 790-5569 • Email boc@saginawcounty.com

STATE OF MICHIGAN

COUNTY OF SAGINAW

NOTICE IS HEREBY GIVEN: The following committee meeting(s) that were scheduled for the week of **April 6 - 10, 2020** have been cancelled as follows:

DISTRICT #1
KATHLEEN K. DWAN

DISTRICT #2
CHARLES M. STACK

DISTRICT #3
KIRK W. KILPATRICK

DISTRICT #4
SHELDON MATTHEWS

DISTRICT #5
JAMES G. THEISEN

DISTRICT #6
KYLE R. HARRIS

DISTRICT #7
CHERYL M. HADSALL

DISTRICT #8
DENNIS H. KRAFFT

DISTRICT #9
AMOS O'NEAL

DISTRICT #10
CARL E. RUTH

DISTRICT #11
MICHAEL A. WEBSTER

<u>COMMITTEE</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
Human Services Cancelled	Monday	6th	4:00 p.m.	Rm. 200
Courts & Public Safety Cancelled	Tuesday	7th	4:00 p.m.	Rm. 200
County Services Cancelled	Wednesday	8th	4:00 p.m.	Rm. 200
Budget/Audit Cancelled	Thursday	9th	4:00 p.m.	Rm. 200

NOTE: Any committee matters to go before the Board at its April 21, 2020 session will be reviewed at an Executive Committee meeting on Tuesday, April 14, 2020 at 4:00 p.m. via Zoom.

PURPOSE: To consider matters pending before the committee, or as noted.

Meetings are open to all members of the public under Michigan's Open Meeting Act. Individuals with disabilities requiring auxiliary aids or services should contact the Board Office by writing to the address or calling the phone number listed on this letterhead.

STAFF –

SUZY KOEPLINGER
BOARD COORDINATOR

CINDY L. LOUCHART
ASSISTANT BOARD COORDINATOR

Sue Arceo
Board Assistant

Minutes available for inspection in the Board Office.

POSTED: April 3, 2020
Board Office Initials: sek



COUNTY OF SAGINAW

BOARD OF COMMISSIONERS

Michael A. Webster, Chairman

Saginaw County Governmental Center
111 S. Michigan Avenue • Saginaw, Michigan 48602
Phone (989) 790-5267 • Fax (989) 790-5569 • Email boc@saginawcounty.com

STATE OF MICHIGAN

COUNTY OF SAGINAW

NOTICE IS HEREBY GIVEN: The following committee meeting(s) that were scheduled for the week of **May 4 - 8, 2020** have been cancelled as follows:

DISTRICT #1
KATHLEEN K. DWAN

DISTRICT #2
CHARLES M. STACK

DISTRICT #3
KIRK W. KILPATRICK

DISTRICT #4
SHELDON MATTHEWS

DISTRICT #5
JAMES G. THEISEN

DISTRICT #6
KYLE R. HARRIS

DISTRICT #7
CHERYL M. HADSALL

DISTRICT #8
DENNIS H. KRAFFT

DISTRICT #9
AMOS O'NEAL

DISTRICT #10
CARL E. RUTH

DISTRICT #11
MICHAEL A. WEBSTER

	<u>COMMITTEE</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
	Human Services	Monday	4th	4:00 p.m.	Rm. 200
	Cancelled				
	Courts & Public Safety	Tuesday	5th	4:00 p.m.	Rm. 200
	Cancelled				
	County Services	Wednesday	6th	4:00 p.m.	Rm. 200
	Cancelled				
	Budget/Audit	Thursday	7th	4:00 p.m.	Rm. 200
	Cancelled				

NOTE: Any committee matters to go before the Board at its May 19, 2020 session will be reviewed at an Executive Committee meeting on Tuesday, May 12, 2020 at 4:00 p.m. via Zoom.

PURPOSE: To consider matters pending before the committee, or as noted.

Meetings are open to all members of the public under Michigan's Open Meeting Act. Individuals with disabilities requiring auxiliary aids or services should contact the Board Office by writing to the address or calling the phone number listed on this letterhead.

STAFF –

SUZY KOEPLINGER
BOARD COORDINATOR

CINDY L. LOUCHART
ASSISTANT BOARD COORDINATOR

Sue Arceo
Board Assistant

Minutes available for inspection in the Board Office.

POSTED: May 1, 2020
Board Office Initials: sek

AGENDA

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, June 4, 2020 – 4:00 p.m.

**VIA TELECONFERENCE PER
EXECUTIVE ORDER 2020-75**

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster
Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff, *Media*

*The Budget/Audit Committee meeting will be held via Zoom online meeting platform.
As the County Building is closed to the public, the meeting is open remotely
to the public to follow along and participate during the public portion of the meeting, as follows:*

County of Saginaw is inviting you to a scheduled Zoom meeting.

Topic: See Agenda below

Date/Time: June 4, 2020 04:00 PM EST

Join Zoom Meeting: <https://zoom.us/j/8024441727> Meeting ID: **802 444 1727**

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: 802 444 1727

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda
 1. **Koren Thurston, Finance Director, re: Payment of Claims**
 - **6-16-11** - Electronic Transactions April 1 – 30, 2020
 - Voucher Payments April 1 – 30, 2020
 2. **Jessica Sargent, Director, Commission on Aging, re:**
 - **6-16-9** - Requesting to increase and adjust its FY 2020 Budget using fund balance and due to additional grant funds received to accommodate the needs of the Foster Grandparent program and Home Delivered Meals program
 3. **Robert Belleman, Controller/CAO, re:** Discussion of FY 2021 Budget
- V. Miscellaneous
- VI. Adjournment

**BUDGET
AUDIT**

COMMUNICATION NO. 6-16-11

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of electronic transactions, as compiled by the Treasurer's Office; and voucher payments as compiled by the Controller's Office, Accounting Division.

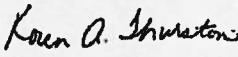
ELECTRONIC TRANSACTIONS

Date: 04-01-2020 through 04-30-2020 Amount: \$ 9,641,059.26

Signed 
Jana Barry, Deputy Treasurer/Financial Analyst

VOUCHER PAYMENTS

Date: 04-01-2020 through 04-30-2020 Amount: \$10,717,348.71

Signed 
Koren Thurston, Finance Director

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Amos O'Neal, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Michael J. Hanley, Saginaw County Clerk

SEAL



BUDGET AUDIT

SAGINAW COUNTY COMMISSION ON AGING

...Providing Services, Programs and Opportunities for Older Adults...

May 27, 2020

6-16-9

RECEIVED
 SAGINAW COUNTY
 BOARD OF COMMISSIONERS
 2020 MAY 28 PM 2:02

Honorable, Michael A. Webster, Chairman
 Saginaw County Board of Commissioners
 111 S. Michigan Avenue
 Saginaw, MI 48602

RE: BUDGET ADJUSTMENTS

Dear Chairman Webster:

Our agency is requesting to increase and adjust the budget to accommodate the needs of each program as specified in the narrative and budget adjustment spreadsheet below.

Foster Grandparent Program

This federal grant is awarded in a three year grant period. This past year, we transitioned into a new grant period, and carried over too many volunteers from the prior year before. To address the transition, volunteer hours and total number of volunteers were reduced along with other program changes that will correct this problem in year two of the grant period. This will correct the stipend shortfall in the future, however resulted in the stipend line being overspent this fiscal year which will require the use of fund balance.

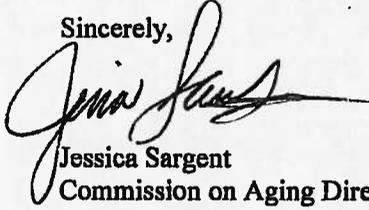
Home Delivered Meals

Additional grant monies are available to our organization through Region VII Area Agency on Aging for service-related funds received from The Family First Coronavirus Response Act (FFCRA) and The CARES Act. An increase in demand for services, and meals provided to clients, has resulted in an increase in food costs during the COVID-19 pandemic. In addition, limited availability of food items and ordering pre-packaged food items, come at a higher cost per unit. Additional funding will help offset these costs to the program to ensure services can be provided through the end of the fiscal year.

Description	Fund	Activity	Account	Debit	Credit
FOSTER GRANDPARENT					
STIPENDS	238	67235	96330	16,316	
FUND BALANCE	238	67235	69433		16,316
HOME DELIVERED MEALS- FFCRA					
FEDERAL GRANTS	238	67273	50100		141,450
FOOD (PROVISIONS)	238	67273	74700	141,450	
HOME DELIVERED MEALS- CARES					
FEDERAL GRANTS	238	67273	50100		268,999
FOOD (PROVISIONS)	238	67273	74700	268,999	

I ask that this request be submitted to the June Budget/Audit Committee and I will be present on the Zoom call to answer any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Jessica Sargent", with a long, sweeping horizontal stroke extending to the right.

Jessica Sargent
Commission on Aging Director

**AMENDED AGENDA
BUDGET/AUDIT COMMITTEE**

TheDow Event Center – Red Room, 303 Johnson St., Saginaw, MI 48607

Thursday, August 6, 2020 – 4:00 p.m.

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster
Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff, *Media*

*The Budget/Audit Committee meeting will be held at
TheDow Event Center – Red Room, 303 Johnson St., Saginaw, MI 48607*

The meeting is open to the public to follow along and participate during the public comment portion of the meeting. To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Saginaw County residents, the Saginaw County Board of Commissioners will conduct entrance screening on all individuals prior to entry into the Red Room and masks are required. Entrance screening will begin at 3:30 p.m. and consist of a temperature check and answering health questions. Masks, gloves and hand sanitizer will be provided. No food or drink will be provided, although you may bring your own. 6’ Social Distancing and use of masks will be strictly enforced.

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda
 - 1. **Koren Thurston, Finance Director, re: Payment of Claims & Quarterly Budget Adjustments**
 - **8-25-19** - Electronic Transactions May 1 – 31, 2020
Voucher Payments May 1 – 31, 2020
 - **8-25-20** - Electronic Transactions June 1 – 30, 2020
Voucher Payments June 1 – 30, 2020
 - **8-25-21** - Submitting Changes to the Proposed FY 2021 Budget on behalf of Circuit Court and the SCCJCC fund
 - 2. **Jessica Sargent, Director, Commission on Aging, re:**
 - **8-25-16** - Requesting to increase and adjust its FY 2020 Budget using fund balance and due to additional grant funds received to accommodate the needs of the Foster Grandparent Program and CARES Act, and Family First Coronavirus Response Act (FFCRA)
 - 3. **William Stanuszek, Director, Mosquito Abatement Commission, re:**
 - **8-25-13** - Saginaw City Schools’ interest in Mosquito properties impact on FY 2020 and FY 2021 Facility Capital Projects
 - 4. **John A. McColgan, Jr., Prosecutor, re:**
 - **8-25-15** - Requesting the use of General Fund fund balance to maintain staffing levels in FY 2021

5. **Robert Belleman, Controller/CAO, re:**

- **8-25-12** - Submitting a Resolution to authorize the publishing of a Notice of Intent to Issue Bonds in an amount not to exceed \$15 million for TheDow Event Center Capital Improvement projects
- **8-25-17** - Submitting the FY 2021 General Fund Budget – Appropriation to Saginaw Future, Inc.
- **8-25-22** - Submitting a Memo regarding requests for changes to the Proposed FY 2021 Budget

V. Miscellaneous

VI. Adjournment

**BUDGET
AUDIT**

COMMUNICATION NO. 8-25-19

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of electronic transactions, as compiled by the Treasurer's Office; and voucher payments as compiled by the Controller's Office, Accounting Division.

ELECTRONIC TRANSACTIONS

Date: 05-01-2020 through 05-31-2020 Amount: \$ 6,989,341.94

Signed Jana Barry
Jana Barry, Deputy Treasurer/Financial Analyst

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 AUG -3 AM 11:49

VOUCHER PAYMENTS

Date: 05-01-2020 through 05-31-2020 Amount: \$8,611,015.46

Signed Koren A. Thurston
Koren Thurston, Finance Director

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Amos O'Neal, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Michael J. Hanley, Saginaw County Clerk

SEAL

**BUDGET
AUDIT**

COMMUNICATION NO. 8-25-20

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of electronic transactions, as compiled by the Treasurer's Office; and voucher payments as compiled by the Controller's Office, Accounting Division.

ELECTRONIC TRANSACTIONS

Date: 06-01-2020 through 06-30-2020 Amount: \$ 9,565,829.26

Signed *Jana Barry*
Jana Barry, Deputy Treasurer/Financial Analyst

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 AUG -3 AM 11:49

VOUCHER PAYMENTS

Date: 06-01-2020 through 06-30-2020 Amount: \$14,797,368.51

Signed *Koren A. Thurston*
Koren Thurston, Finance Director

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Amos O'Neal, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Michael J. Hanley, Saginaw County Clerk

SEAL



COUNTY OF SAGINAW
OFFICE OF COUNTY CONTROLLER
111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

**BUDGET
AUDIT**

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

July 31, 2020

Michael A. Webster, Chair
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

8-25-21

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 AUG - 3 AM 11: 38

RE: Draft #2 Changes to the Proposed Fiscal Year 2021 Budget

Dear Chairman Webster:

I am hereby requesting two (2) changes to Draft #1 of the proposed Fiscal Year 2021 budget be approved.

The first request is from Judge Jackson and Paula McGlown, Circuit Court Administrator, requesting to amend the originally proposed personnel changes. The original personnel changes were to eliminate a swing Circuit Court Reporter position, delay filling a vacant Law Clerk Bailiff position for six (6) months, and delay filling a vacant Legal Clerk II position for three (3) months. After additional discussion, Circuit Court would like to keep the swing Circuit Court Reporter position, eliminate the vacant Law Clerk Bailiff position, reduce the vacant Legal Clerk II position to part-time and delay filling that position for three (3) months. It is believed that the adjusted personnel changes will better suit the needs of the court.

The second request is from Kelly Suppes, Purchasing/Risk Manager, on behalf of the SCCJCC committee. Due to the decrease in ticket revenue being receipted in by District Court, the County's contribution to the Mobile Data Replacement (SCCJCC) fund must be decreased. The request is to decrease the amount from \$130,000 to \$100,000. Additionally, as the 911 Authority also contributes to the SCCJCC fund, they are requesting to decrease their contribution and to mirror that of the County's. Their contribution would decrease from \$150,000 to \$100,000. The offset would be use of fund balance within the SCCJCC fund.

I will be in attendance at the August 6, 2020 Budget/Audit Committee meeting to answer any questions you may have regarding these requests to amend Draft #1 of the FY 2021 budget. I have also extended an invitation to the affected departments.

Sincerely,

Koren A. Thurston, CPA
Finance Director

Cc: Robert V. Belleman, Controller/CAO
Judge Jackson
Paula McGlown, Circuit Court Administrator
Kelly Suppes, Purchasing/Risk Manager

**County of Saginaw
Adjustments to FY 2021 Draft #1
Budget Audit Committee Meeting
Thursday, August 6, 2020**

	<u>Expense Adjustments</u>	<u>Revenue Adjustments</u>	<u>Deficit</u>
General Fund Draft #1 - June 30, 2020 - Use of Fund Balance			\$1,232,901
1) Adjustment to personnel compliment for Circuit Court:			
Add back PCN 101025 Circuit Court Reporter (Swing) position	\$109,525		
Add back costs for PCN 101032 Law Clerk Bailiff (originally reduced-delay filling for 6 months)	\$36,251		
Add back costs for PCN 101113 Legal Clerk II (originally reduced-delay filling for 3 months)	<u>\$16,871</u>		
	\$162,647		
Eliminate PCN 101032 Law Clerk Bailiff position	(\$100,076)		
Reduce PCN 101113 Legal Clerk II to part time (0.50 PCN)	(\$57,270)		
Delay filling PCN 101113 until January 1, 2021	(\$5,827)		
Increase to office supplies to balance	<u>\$526</u>		
	(\$162,647)		
Net effect on General Fund	\$0		
 Total Adjustments - Draft #2	 \$0	 \$0	
General Fund Draft #2 - August 6, 2020 - Use of Fund Balance			\$1,232,901
<hr/>			
Mobile Data Maint/Replacement Technology (SCCJCC) Draft #1 - June 30, 2020 - Use of Fund Balance			\$40,000
1) Adjustment to County contribution due to decrease in ticket revenue and correlating 911 contribution:			
Contribution from Courthouse Preservation Tech (from \$130,000 to \$100,000)		(\$30,000)	
Contribution from 911 Authority (from \$150,000 to \$100,000)		(\$50,000)	
Other Revenue-Use of Fund Balance (from \$40,000 to \$120,000)		\$80,000	
 Total Adjustments	 \$0	 \$0	
Mobile Data Maint/Replacement Technology (SCCJCC) Draft #2 - August 6, 2020 - Use of Fund Balance			\$120,000
<hr/>			
Courthouse Preservation Tech Fund Draft #1 - June 30, 2020 - Balanced			\$0
1) Adjustment to reflect decreased County contribution due to decrease in ticket revenue:			
Contribution to Mobile Data Maint/Replacement (from \$130,000 to \$100,000)	(\$30,000)		
Assessment Fees-Technology (from \$130,000 to \$100,000)		(\$30,000)	
 Total Adjustments - Draft #3	 (\$30,000)	 (\$30,000)	
Courthouse Preservation Tech Fund Draft #2 - August 6, 2020 - Balanced			\$0



SAGINAW COUNTY COMMISSION ON AGING
...Providing Services, Programs and Opportunities for Older Adults...
BUDGET AUDIT

8-25-16

July 28, 2020

Honorable, Michael A. Webster, Chairman
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

RE: BUDGET ADJUSTMENTS

Dear Chairman Webster:

Our agency is requesting to increase and adjust the budget to accommodate the needs of each program as specified in the narrative and budget adjustment spreadsheet below.

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL 31 AM 10:31

Foster Grandparent Program

We are requesting to increase the budget due to additional in-kind donations for the program. In-kind goods provided include lunch/food for special events, physician services for program volunteers, and other contributions to the program.

CARES Act and Family First Coronavirus Response Act (FFCRA)

Additional grant monies were accepted through Region VII Area Agency on Aging for service-related funds received from The Family First Coronavirus Response Act (FFCRA) and The CARES Act. To stay in compliance with the grant requirements, it requires documentation of meal donations and other expenses related to the grant. The adjustments reflect those necessary changes.

(SEE ATTACHED PAGE)

I ask that this request be submitted to the August Budget/Audit Committee and I will be available to answer any questions or concerns you may have.

Sincerely,

Jessica Sargent
Commission on Aging Director

Description	Fund	Activity	Account	Debit	Credit
FOSTER GRANDPARENT					
FOOD IN-KIND	238	67235	74799	5,000	
PHYSICIANS FEES IN-KIND	238	67235	83699	2,100	
LOCAL IN-KIND MATCH	238	67235	69999		7,100
HOME DELIVERED MEALS- FFCRA					
MEAL DONATIONS	238	67273	67504	20,000	
CULINARY SUPPLIES-HDM	238	67273	74405		12,000
TRAVEL-MILEAGE	238	67273	86104		8,000
MEAL DONATIONS	238	67276	67504		20,000
CULINARY SUPPLIES-HDM	238	67276	74405	12,000	
TRAVEL-MILEAGE	238	67276	86104	8,000	
HOME DELIVERED MEALS- CARES					
MEAL DONATIONS	238	67273	67504	30,000	
CULINARY SUPPLIES-HDM	238	67273	74405		22,800
TRAVEL-MILEAGE	238	67273	86104		7,200
MEAL DONATIONS	238	67275	67504		30,000
CULINARY SUPPLIES-HDM	238	67275	74405	22,800	
TRAVEL-MILEAGE	238	67272	86104	7,200	

Description	Fund	Activity	Account	Debit	Credit
FOSTER GRANDPARENT					
FOOD IN-KIND	238	67235	74799	5,000	
PHYSICIANS FEES IN-KIND	238	67235	83699	2,100	
LOCAL IN-KIND MATCH	238	67235	69999		7,100
HOME DELIVERED MEALS- FFCRA					
MEAL DONATIONS	238	67273	67504	20,000	
CULINARY SUPPLIES-HDM	238	67273	74405		12,000
TRAVEL-MILEAGE	238	67273	86104		8,000
MEAL DONATIONS	238	67276	67504		20,000
CULINARY SUPPLIES-HDM	238	67276	74405	12,000	
TRAVEL-MILEAGE	238	67276	86104	8,000	
HOME DELIVERED MEALS- CARES					
MEAL DONATIONS	238	67273	67504	30,000	
CULINARY SUPPLIES-HDM	238	67273	74405		22,800
TRAVEL-MILEAGE	238	67273	86104		7,200
MEAL DONATIONS	238	67275	67504		30,000
CULINARY SUPPLIES-HDM	238	67275	74405	22,800	
TRAVEL-MILEAGE	238	67272	86104	7,200	



William W. Stanuszek, Director



July 29, 2020

8-25-13

**BUDGET
AUDIT**

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL 30 AM 9:52

Michael A. Webster, Chairman
Board of Commissioners County
of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

RE: Saginaw City Schools' interest in Mosquito properties impact on FY 2020 and FY 2021 Facility Capital Projects

Dear Chairman Webster:

Due to the City of Saginaw Schools' recent and yet unresolved interest in our properties, it is prudent to review FY 2020 Mosquito Facility Capital Projects and those proposed in the FY 2021 Budget. As continued interest and resultant timeframes are unknown, it may be in the best interest of SCMAC to delay some capital improvements. Whereas operational needs and staff safety support the approval of certain facility projects.

The attached Facility Capital Summary notes those affected capital projects and their importance to Mosquito Control operations and safety. SCMAC would appreciate the Committee's approval of the following Capital totaling \$314,000, which is to be postponed pending resolution with Schools:

- Movement of \$250,000 for the FY 2020 approved Storage Building into FY 2021 Budget.
- Approval of proposed FY 2021 Capital Projects: Concrete Sealant, Electrical Panel Upgrade, and Facility Boiler.

With consideration to operational needs and employee safety, Mosquito would appreciate the approval of the following facility projects totaling \$136,500 to move forward without delay:

- Approval of existing FY 2020 and proposed FY 2021 repair and reseal funding to maintain existing paved surfaces.
- Approval to continue the Fiber project, as our current connectivity solution is inadequate, limiting productivity and basic workflows.
- Approval of the following proposed FY 2021 facility projects which improves staff safety, productivity, and compliance: Main building restroom and upstairs renovations (including window replacement), as well as garage facility office AC.

I plan to attend the August 6th, Budget/Audit Committee meeting to answer questions in regards to the above. Thank you for your consideration in this matter.

Respectfully,

William W. Stanuszek, Director

cc: R. Belleman, K. Thurston, B. Delaney

**Mosquito Control
Facility Capital Summary
FY 2020 and Proposed FY 2021**

Capital Item	FY 2019 Budgeted	FY 2020 Budgeted	FY 2019 Proposed	Description or Explanation of Capital Item
Delayed				
Storage Building *	\$190,000	\$250,000	\$250,000	Provides needed storage capacity for equipment, vehicles, and other. Includes portion for Maintenance Department (20% funding).
Seal Concrete - Vehicle Bay			\$15,500	Protect concrete, easier to clean; allows for a cleaner environment.
New Boiler			\$32,500	Replace existing steam boiler. Recommended in facility assessment. Amount represents a 50:50 split with Maintenance Department.
Electrical Panel Upgrade			\$16,000	Install new electrical panels and junction box and rewire mosquito facility. Recommended in facility assessment.
Totals			\$314,000	* Storage building - delayed since 2019
Needed				
Repair and resal parking lot		\$ 10,000	\$10,000	Continued maintenance of paved and concrete surfaces.
Fiber Project		Paid in IT Costs		Provide adequate connectivity to run day to day operations without interruption and at expected rates (speed). Included in annual IT costs.
Garage facility Offices AC			\$8,500	Provides comfortable conditions for staff. Provides relief during summer conditions.
Restroom Renovation			\$55,000	Update 2 bathrooms used by employees and public. Create 2 handicap accessible wash rooms and employee locker room. Noted in facility assessment.
Replace upstairs windows			\$6,000	Replace 10 upper level windows. Increase efficiency, replacing some failing windows.
Upstairs Workplace			\$47,000	Remodel storage room to provide needed work area and storage for records and equipment. Allows for staff spacing.
Totals			\$126,500	



John A. McColgan, Jr.
Saginaw County Prosecuting Attorney

COURT HOUSE
111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

**BUDGET
AUDIT**

Mark J. Gaertner
Chief Assistant Prosecuting Attorney

8-25-15

Honorable Chairman and Members of the Board of Commissioners and Controller
Belleman
County of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

RE: 2021 Fiscal Year Budget

Dear Chairman, Commissioners and Mr. Belleman,

I am requesting to be included on the Courts and Public Safety and Budget Audit agendas to address the proposed FY 21 Budget.

I have been informed that Mr. Belleman appeared at a union meeting on Wednesday July 29th advising those present of the names of the individuals who were to be let go from my staff to accommodate the 2021 Budget. He further advised that these individuals would no longer be needed due to the new computer system my office is receiving. While it may be true that once we get the new system up and running we may not need all of our employees, over the next 16-18 months we will be running both the old system and the new system during the transition which will require all of our current employees.

I am requesting the use of fund balance to keep my staff whole so that we can operate the prosecutor's office in the most effective manner in the interests of public safety during the above mentioned transition.

Sincerely yours,

John A. McColgan Jr.

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

2020 JUL 31 AM 10:27



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET AUDIT

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

July 30, 2020

8-25-12

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL 30 AM 9:52

Michael A. Webster, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw MI 48602

**RE: NOTICE OF INTENT – NOT TO EXCEED \$15 MILLION BOND ISSUE FOR THE
DOW EVENT CENTER CAPITAL IMPROVEMENTS**

Dear Chairman Webster:

I am submitting a Resolution to authorize the publishing of a Notice of Intent to issue bonds in an amount not to exceed \$15 million for the Dow Event Center Capital Improvement projects. The Notice of Intent is to allow the electorate to petition for a referendum upon the question of the issuance of Limited Tax General Obligation bonds in an amount not to exceed \$15 million. Jon Block, General Manager at the Dow Event Center & Huntington Event Park, would like to commence several of the proposed capital improvement projects while the facility is closed due to the COVID-19 pandemic. By commencing the capital improvement projects as soon as possible, Jon believes it will minimize any disruption to future events once the State of Michigan authorizes Saginaw County and Region 4 to advance to Phase 5 of the MI Safe Start Plan To Re-Engage Michigan Economy. Phase 5 "Containing" would permit increase group size for gatherings and allow outdoor recreation and entertainment venues.

Mr. Block has been evaluating the capital improvement projects he believes need to be addressed. Attached herewith is a copy of the Capital Improvement projects. He currently estimates the projects identified will cost approximately \$13 million. Jon Block is still obtaining estimates on the parking ramp elevators and lighting work as well as restroom related upgrades.

The County of Saginaw voters approved at the March election to increase the Dow Event Center millage to 0.45 mills. The new millage will take effect with the December 2021 levy. The increase millage contemplated these capital improvement projects.

I respectfully request the Budget Audit Committee recommend to the Board of Commissioner the approval and adoption of the attached Resolution at the Board of Commissioners August 25, 2020 Regular Session.

I plan to attend the August 6, 2020 Budget Audit Committee to answer any questions you or other committee members may have about this request.

Sincerely,



Robert V. Belleman
Controller/CAO

C: Koren Thurston, Finance Director
Jon Block, General Manager, Dow Event Center
Warren Creamer, R.W. Baird & Company
Roger Swets, Bond Counsel, Dickenson Wright

BOARD OF COUNTY COMMISSIONERS

COUNTY OF SAGINAW

State of Michigan

RESOLUTION NO. _____

RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS AND TO PUBLISH NOTICE OF INTENT TO ISSUE BONDS

Minutes of a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held on _____, 2020, at _____m., local time.

PRESENT: Members: _____

ABSENT: Members: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the County of Saginaw (the "County") proposes to issue its tax-exempt bonds in one or more series (collectively, the "Bonds") to finance the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, the design, acquisition and construction of improvements to the Dow Event Center, including without limitation, roof improvements, parking ramp improvements, electrical improvements, lighting improvements, elevator improvements, hockey glass and dasher improvements, ice slab/piping and refrigeration improvements, restroom improvements, RTU HVAC improvements, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County (the Project); and

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$15,000,000 (the "Bonds") to finance all or part of the cost of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.

2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.

3. The firm of Dickinson Wright PLLC is employed as bond counsel to the County with respect to the Bonds and Robert W. Baird & Co. Incorporated is hereby appointed as underwriter in connection with the issuance of the bonds.

4. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of the County of Saginaw, State of Michigan, at a regular meeting held on _____, 2020, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2020

Clerk, County of Saginaw

EXHIBIT A

[NOTE TO PUBLISHER: PUBLICATION MUST BE AT LEAST ¼ PAGE SIZE]

**NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF SAGINAW**

NOTICE IS HEREBY GIVEN that the County of Saginaw, Michigan (the "County"), intends to issue limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$15,000,000 for the purpose of financing the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, the design, acquisition and construction of improvements to the Dow Event Center, including without limitation, roof improvements, parking ramp improvements, electrical improvements, lighting improvements, elevator improvements, hockey glass and dasher improvements, ice slab/piping and refrigeration improvements, restroom improvements, RTU HVAC improvements, as well as all appurtenances, site work, improvements, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County.

The bonds will bear interest from their date at a rate or rates to be determined upon the sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds, the improvements to be financed by proceeds of the bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Saginaw, 111 South Michigan Avenue, Saginaw, Michigan 48602.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Michael J. Hanley, Clerk
County of Saginaw



DowEventCenter.com

303 Johnson Street, Saginaw, Michigan 48607

HuntingtonEventPark.com

PROJECT: The Dow Event Center Roof Replacement

DESCRIPTION: Replace roof above the following areas:

- Arena
- Red Room
- Admin Office
- Atrium
- Theater

Single layer roof currently on Red Room, Admin Office & Atrium. Three layer roof currently on Arena & Theater. Replace three layer roof to meet code? Seeking 20+ year warranty.

Severe leaks occurring throughout the facility currently. Spirit locker room roof does not require replacement (new construction/emergency replacement).

PROPOSED LEAD: TBD

PROJECT TEAM:

- Saginaw County Building Authority
- Jon Block, General Manager, ASM Global

MILLAGE EARMARK: \$2,410,000

ARCHITECTURAL BUDGET: \$68,800

PROPOSED BUDGET 1: \$2,265,000 (MASTER TECH ROOF MANAGEMENT)

PROPOSED BUDGET 2: \$2,346,775 (TREMCO)

PROPOSED BUDGET 3: \$2,250,000 (DUROLAST)

MINIMUM BUDGET FUNDS REQUIRED: \$2,318,800

Notes: 2.5 – 3 Months Required For Completion. See Attached.

IMAGES:





PROJECT: Parking Ramp Structural Repairs & Upgrades

DESCRIPTION: Complete recommendations from Walker Consultants (See Attached Study). Phase 1: Repairs to Levels 3 & 4. Phase 2: Repairs to Levels 5, 6 & Roof. Phase 3: Miscellaneous Repairs & Level 2. Phase 4: Upgrade Facility Electrical, Re-engineer For Hourly Self-Parking, Upgrade Lighting, Repair SW Elevator Shaft, Environmental Protection For Controls (i.e. Humidity, Moisture etc.), Install Elevator In NE Corner, Environmental Protection For Controls (i.e. Humidity, Moisture etc.).

PROPOSED LEAD: Walker Consultants

PROJECT TEAM:

- **Saginaw County Building Authority**
- **Jon Block, General Manager, ASM Global**

MILLAGE EARMARK: \$6,658,000 (Structural, Lighting, Elevator, Reengineering For Hourly Parking)

ARCHITECTURAL BUDGET: \$66,600 (For Lighting & Elevator Only)

PROPOSED BUDGET 1 (Structural): \$6,594,700 (WALKER CONSULTANTS)

PROPOSED BUDGET 2 (Lighting, Elevator & Reengineering):

MINIMUM BUDGET FUNDS REQUIRED: \$6,661,300

Notes: Architectural Costs Are For Lighting & Elevator Service Only. Walker Consultants Did Not Include Elevator & Lighting Costs. Walker Consultants Recommends Accounting For Typical Price Escalation Since 2017 As Well As Additional Deterioration. 14 Months Needed For Completion (20 If Work Suspended In Winter). See Attached.

IMAGES:





PROJECT: Hockey Glass & Dasher System Replacement

DESCRIPTION: Replace hockey glass & dasher system with product to meet USA & Hockey Canada Requirements. Increase size to regulation rink size (From 192X85 to 200X85)?

PROPOSED LEAD: Jon Block, General Manager, ASM Global

PROJECT TEAM:

- **Saginaw County Building Authority**
- **Jon Block, General Manager, ASM Global**
- **Michael Godoy, VP Operations, ASM Global**
- **Craig Goslin, Managing Partner, Saginaw Spirit**
- **Dave Drinkill, General Manager, Saginaw Spirit**

MILLAGE EARMARK: \$350,000

ARCHITECTURAL BUDGET: \$0

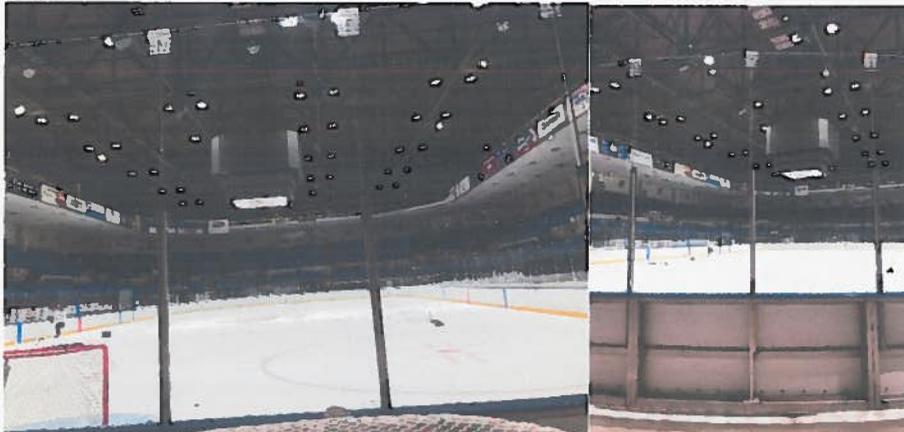
PROPOSED BUDGET 1: \$338,600 (ATHLETICA)

PROPOSED BUDGET 2: \$332,427 (CASCADIA)

MINIMUM BUDGET FUNDS REQUIRED: \$332,427

Notes: If Dasher System Is Installed Before Ice Slab Is Replaced, Dasher System Would Have To Be Reinstalled Which Would Increase Costs. 2.5 Months Needed For Production & Install. See Attached.

IMAGES:





PROJECT: Replace Ice Slab/Piping & Refrigeration Equipment

DESCRIPTION: Replace all glycol conduit/piping below ice slab. Replace and house three 70 ton ice plant compressors with more energy efficient models. Must demonstrate short term and long term monetary savings.

PROPOSED LEAD: Architect & Refrigeration Company

PROJECT TEAM:

- **Saginaw County Building Authority**
- **Jon Block, General Manager, ASM Global**
- **Anthony VanDeventer, John E Greene**
- **Michael Godoy, VP Operations, ASM Global**
- **Craig Goslin, Managing Partner, Saginaw Spirit**
- **Dave Drinkill, General Manager, Saginaw Spirit**

MILLAGE EARMARK: \$825,000

ARCHITECTURAL BUDGET: \$17,600 (SLAB ONLY)

PROPOSED BUDGET 1: \$3,100,000 (CIMCO)

PROPOSED BUDGET 2: \$1,325,000 (SERV-ICE REFRIGERATION-ENGINEERED DESIGN INCLUDED)

MINIMUM BUDGET FUNDS REQUIRED: \$1,325,000

Notes: 3 Months Required For Installation. See Attached.

IMAGES:





PROJECT: Theater & Arena Original Bathroom Renovations

DESCRIPTION: Update four arena bathrooms with hot water & redesign. Update two theater restrooms design & increase accessibility.

PROPOSED LEAD: Architect

PROJECT TEAM:

- **Saginaw County Building Authority**
- **Jon Block, General Manager, ASM Global**
- **Anthony VanDeventer, John E Greene**
- **Mary Kunz, Injury Prevention Specialist, FNI (Accessibility)**

MILLAGE EARMARK: \$150,000

ARCHITECTURAL BUDGET: \$33,000

PROPOSED BUDGET 1: TBD

MINIMUM BUDGET FUNDS REQUIRED: \$33,000

Notes: See Attached.

IMAGES:





PROJECT: Replace Roof Top Units For Arena

DESCRIPTION: There are a total of seventeen RTU's. Fourteen RTU's are considered beyond useful life expectancy. Four RTU's are 115 ton and the remainder are either 20 or 25 ton. Add dehumidification features for arena.

PROPOSED LEAD: Anthony VanDeventer, John E Greene

PROJECT TEAM:

- **Saginaw County Building Authority**
- **Jon Block, General Manager, ASM Global**
- **Anthony VanDeventer, John E Greene**

MILLAGE EARMARK: \$800,000 for RTU's. Additional \$350,000 for dehumidification

ARCHITECTURAL BUDGET: \$28,500

PROPOSED BUDGET 1: \$1,020,000 (JOHN E GREENE)

MINIMUM BUDGET FUNDS REQUIRED: \$1,048,500

Notes: Original Earmark Was For All Old RTU's Throughout Facility. See Attached.

IMAGES:





MINIMUM BUDGET FUNDS REQUIRED SUMMARY:

The Dow Event Center Roof Replacement:	\$2,318,800
Parking Ramp Structural Repairs & Upgrades:	\$6,661,300
Hockey Glass & Dasher System Replacement:	\$332,427
Replace Ice Slab & Piping/Refrigeration System:	\$1,325,000
Theater & Arena Original Bathroom Renovations:	\$33,000
Replace Roof Top Units For Entire Facility:	\$1,048,500
Total:	\$11,719,027
10% Contingency*:	\$1,171,903
Total Minimal Budget Funds Required:	\$12,890,930

***Contingency Already Included In:**
2017 Parking Ramp Structural Study
CIMCO Proposal
Master Tech Proposal
Tremco Proposal
Durolast Proposal



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET AUDIT

July 31, 2020

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

Michael A. Webster, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw MI 48602

8-25-17

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL 31 AM 10:43

**RE: FY 2021 GENERAL FUND BUDGET – APPROPRIATION TO
SAGINAW FUTURE, INC.**

Dear Chairman Webster:

Attached herewith are the proposed Saginaw County Funding Metrics for our annual contribution to Saginaw Future, Inc. JoAnn Crary of Saginaw Future, Inc. prepared the proposed Saginaw County Funding Metrics, which were discussed in a Zoom meeting this morning with Commissioner Krafft, Mark Thompson, JoAnn Crary, you and me.

I am submitting these Funding Metrics to the Budget Audit Committee for consideration in appropriating funding to Saginaw Future, Inc. for economic development activities during Fiscal Year 2021. The FY 2021 General Fund budget includes \$50,000 contribution to Saginaw Future, Inc. The remaining \$150,000 contribution would be made when Saginaw Future, Inc. achieves the three (3) metrics identified and the attached Saginaw County Funding Metric document. Ms. Crary proposes to provide a quarterly report to County Services Committee on how they met the three metrics for that quarter and how their achievement equates to additional Saginaw County investment.

Ms. Crary will be attending the August 6, 2020 Budget Audit Committee to address the proposed Saginaw County Funding Metrics and answer any questions you or other committee members may have.

Sincerely,


Robert V. Belleman
Controller/CAO

C: Koren Thurston
JoAnn Crary, Saginaw Future, Inc.

**SAGINAW FUTURE INC.
FY 2020/2021 PROPOSAL**

SAGINAW COUNTY FUNDING METRICS

Metric #1 JOBS CREATED – FY 2020/21 GOAL – 400

Results from 2015-2019 were compiled and trends have shown that job creation will continue to decrease in the manufacturing and business services sector due to aging workforce and the drive to accelerate automation.

County Funding tied to achievement of objective - \$60,000

Metric #2 INVESTMENT – FY 2020/21 GOAL - \$125M

Results for 2015-2019 were analyzed and much of the investment came as a result of automation and technology upgrades at Nexteer (which is considered personal property). In addition, Covenant and Ascension St. Mary's each made multi-million dollar investments in their Saginaw facilities (these are non-profits, so generate no direct property taxes).

County Funding based on Investment Achieved \$60,000.

Metric #3 GOVERNMENT CONTRACTS – FY 2020/21 GOAL - \$28.5M in Contracts Awarded

SFI has operated a Procurement Technical Assistance Center for over 30 years and is a leader in Michigan. The operation has a number of important goals including the number of first-time contracts, the number of contracts awarded, the number of new clients and the contract dollars awarded to businesses.

Looking at the five year average and removing two very high, one-time contracts, SFI proposes Contract Dollars Awarded to Businesses at \$28.5m

County Funding based on Value of Government Contracts Awarded \$30,000

Metric #4 AVERAGE WAGE – We are not proposing this funding metric

The Average Annual Increase in wages over the last four years is 2.8%

Recent Unemployment Rates

Unemployment Rates	May 2020	June 2020
Saginaw County	20.7%	14.5%
Michigan	21.3%	14.8%
US	13.3%	11.1%

Source: Michigan DTMB, Bureau of Labor Market Information and Strategic Initiatives, Local Area Unemployment Statistics (LAUS)

SFI believes that given the uncertainty of covid-19 impact on employment, unemployment and wages, that it may be difficult to project an appropriate target for this area.

If the County determines that it would like a metric in this area, we are guessing that there may be a 2% increase in wages and that the unemployment rate will continue to decline to below 10% by the end of FY 2021.

Bonus Metric – FY 2020/21

<u>Year</u>	<u>One Half SEV</u>	<u>County Operating</u>
2019	\$16,637,610	\$80,789
2018	\$23,332,431	\$113,298
2017	\$26,714,000	\$129,718
2016	\$5,777,175	\$28,053
2015	\$15,192,099	<u>\$73,770</u>
		\$ 425,628

SFI pulled all of the real property improvement projects that we worked on for the past five years and divided the investment in half. We also decreased the projects that received tax abatements accordingly. The balance was multiplied by the County millage rate (4.8558 mills).

SFI proposes a bonus metric based on the amount of NEW real property taxes that it directly impacted (less any tax abatements) of 10%. In 2019, the amount would have been \$8,079.



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET AUDIT

August 3, 2020

MEMORANDUM

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

TO: Budget Audit Committee members

FROM: Robert V. Belleman
Controller/CAO

RE: FISCAL YEAR 2021 BUDGET – REQUIRED DECISIONS – DRAFT #2

I have listed the various requests or actions you, as a committee, must decide on so Koren Thurston and I can prepare Draft #2 of the Fiscal Year 2021 County Budget and present same to the Board of Commissioners at their August 25, 2020 Regular Session. Those requests or actions are as follows:

Committee of the Whole – July 14, 2020

- 1) Request from Katheryn Kelly, Register of Deeds, to reinstate PCN #101271 Office Assistant II position (\$79,574) by increasing the following fees (Attachment 1)
 - Document Recording - \$45,287
 - Transfer Tax - \$20,860
 - Monarch Subscription Fee - \$8,400
 - "No Touch" Fee - \$5.00 per document with estimate revenue of \$5,000
- 2) Request from John McColgan, Prosecutor for use of General Fund Fund Balance to reinstate three (3) positions – PCN #101255 Legal Clerk II (\$77,025), PCN #101236 Legal Specialist I (\$73,961), and PCN #101256 Legal Specialist I (\$73,810). Total request is \$224,796. (Attachment 2)
- 3) Request from JoAnn Crary, President/CEO, Saginaw Future, Inc. to fund Saginaw Future, Inc. \$150,000. Chairman Webster, Commissioner Krafft and I met with Ms. Crary and Mark Thompson on July 31, 2020 to identify Economic Development Goals whereby Saginaw Future, Inc. could receive an additional \$150,000 in addition to the \$50,000 included in the FY 2021 Budget when Saginaw Future, Inc. achieves each of the three goals identified. (Attachment 3)
- 4) Request of Mark Rankin, District Manager, MSU Extension to use General Fund Fund Balance in the amount of \$160,000 for MSU Extension programs & services. (Attachment 4)

Committee of the Whole – July 28, 2020 – Health Department

- 1) Request of Christina Harrington for additional General Fund support in the amount of \$816,620. County of Saginaw's required Maintenance of Effort (MOE) is \$325,255.

8-25-22

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
AUG -3 PM 3:59

Additional for "continued critical service delivery and COVID-19 pandemic response" is \$491,365. (Attachment 5)

Possible Funding Sources:

- A) Full cost reimbursement of Environmental Health services – generate approximately \$500,000.
- B) Move out of the building - \$100,000 to \$200,000 savings.
- C) Include millage request on the November 2020 Ballot.
 - 0.2 mills would generate approximately \$1, 014,738
 - 0.48 mills would generate approximately \$2,435,478
- D) Increase partnership with local healthcare systems including, but not limited to, Covenant, St. Mary's, Great Lakes Bay Health Clinics.
- E) Seek additional financial support from the Michigan Department of Health & Human Services.

Post Fiscal Year 2021 Draft #1 Departmental Changes

- 1) Request from Chief Judge Jackson & Circuit Court Administrator Paula McGlown to amend proposed personnel changes by reinstating PCN #101025 Circuit Court Reporter (swing) (\$109,525); eliminating PCN #101032 Law Clerk Bailiff (\$100,076) and reduce PCN #101113 Legal Clerk II to part-time and delay filing position until January 1, 2021 (\$63,097). These personnel changes will have a \$0 net effect on FY 2021 General Fund budget.
- 2) Request from Kelly Suppes, Purchasing/Risk Manager, to amend SCCJCC Fund budget due to decrease in ticket revenue. The County's contribution would decrease to \$100,000. 9-1-1 Authority's contribution would decrease to \$100,000 to match that of the County's contribution. The effect of these changes is an increase in use of reserves in SCCJCC Fund by \$80,000 for FY 2021.

Implementation of Controller Recommended FY 2021 Budget

- 1) Adjustment of County's Annual Contribution to Saginaw County Community Mental Health requires a public hearing to amend Resolution E as adopted on May 20, 1997 and amended on December 14, 1999. **See legal opinion (Board of Commissioners only – Confidential)**

C: Board of Commissioners
Koren Thurston, Finance Director
Chris Harrington, Health Officers
Dave Gilbert, Civil Counsel



From the desk of
**Katie A. Kelly - Register
of Deeds**

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL -9 AM 9:20

TO: Chairman Michael Webster – Saginaw County
RE: Request to Appear
Date: July 8, 2020

Dear Chairman Webster,

I am writing this letter as a means to request an opportunity to speak at the Committee of the Whole meeting on July 14, 2020 to present an alternative means to the Controller's proposed budget for the Register of Deeds office in FY2021.

As discussed in our meeting in June which included the two of us as well as Chief Deputy Register, Penny Klein and Controller Robert Belleman we mentioned multiple reasons why the Controller's proposals did not make good financial sense for the County as it would affect over \$250,000.00 in revenue delay to the General Fund. We had a good discussion and have since met with Koren to discuss the specifics of balancing the budget for the Register of Deeds department without cutting a staff member which would ultimately result in a gross delay in revenue.

Alternatively we have come up with revenues totaling \$79,547.00. They include increasing document volume, increasing collection of transfer tax, increasing subscription fees and implementing a fee that would include emails into the current fee schedule for faxing documents.

The residential real estate market is increasing as the Federal interest rate continues to be at a low. The document volume has increased drastically in the last month and we have seen an increase in transfer tax collection of roughly \$100,000.00 over a two week period. We expect to continue to see these transactions increase and estimate that our document volume could increase recording fees by as much as 21% as was seen back in 2002 – 2004. I look forward to sharing the specific numbers with the Board of Commissioners and Controller at the Committee of the Whole meeting on July 14, 2020.

Respectfully,

Katie A. Kelly
Register of Deeds Saginaw County

FY 2021 Budget

Current deficit: \$60,000

Controller's Suggested Solution: elimination of one position

Alternative Solution: Increase Revenue

1. Document Recording

- a) Current Request: \$700,000. Due to the increase in residential real estate interest/transactions and the Federal Interest Rate drop document volume is expected to increase by as much as 20% or more. The last time the market experienced a boom due to low interest rates the Register of Deeds saw an increase in document recordings of 21.7% from 2002 – 2003 which sustained through the 2004 FY and then steadied again in 2005.
- b) New Request: \$745,287 would reflect a 6.47% increase in volume. This estimate is modest due to COVID-19. The industry has started to see astronomical increases that have begun resulting in more recordings for the ROD office. In the last two weeks the Register of Deeds office has seen an increase of roughly \$100,000.00 in transfer tax collection.

2. Transfer Tax

- a) Current Request: \$550,000. Due to a 3.57% increase in assessed property values the amount of transfer tax will also increase by this amount.
- b) New Request: \$570,860 which reflects a 3.57% increase

3. Monarch Subscription Fee

- a) Current Fee to Customers is \$3600
- b) New Fee: \$12,000
 - i. Requesting this item be added to the ROD fee schedule

4. Email or "no touch" Fee

- a) Change fax fee to include emails at a flat rate of "up to \$5.00" per document or create a new email fee county wide
- b) In 2019 the ROD office would have generated roughly \$5,000 for this service

Total changes result in a \$79,547 increase in revenue and will prevent a union job from being cut in the 2021 Fiscal Year.



John A. McColgan, Jr.
Saginaw County Prosecuting Attorney

COURT HOUSE
111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

Mark J. Gaertner
Chief Assistant Prosecuting Attorney

July 10, 2020

Honorable Chairman and Members of the Board of Commissioners
and Controller Belleman
County of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 JUL 10 AM 11:08

RE: 2012 Fiscal Year Budget

Dear Chairman, Commissioners and Mr. Belleman,

I am requesting to be included on the BOC Committee of the Whole agenda to address the proposed FY 21 Budget.

Some observations in regard to the documents sent the other day. Mental Health Court was left out of the paragraph on the Specialty Courts. I would like to know who did the job study on my office to determine that we can perform our mandated function with 3 less clerical positions?

I would like to know, county wide, year by year, how many positions have been eliminated over the past 10 years?

I would like to know why we aren't utilizing the concept that the District Court is putting forth county wide?

The concept referred to in the previous sentence would be the reduction to 72 hours which corresponds to our (electeds) proposal we forwarded previously in regard to furlough days and other suggestions which appear to have been dismissed without thoughtful consideration.

I would like to know why my office isn't getting credit for the saved matching dollars gained by not applying for the Auto Theft Grant.

I look forward to seeing you all.

John A. McColgan Jr. *ja*
Saginaw County Prosecutor



www.SaginawFuture.com

July 10, 2020

Michael Webster, Chairman
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

RE: County of Saginaw FY 20/21 Budget Proposal

Honorable Chairman Webster,

I am writing to request an appearance before the Committee of the Whole Meeting, Tuesday, July 14, 2020 to speak on the proposed budget.

The top priority during the County's strategic planning session included economic development, marketing and image and quality of life. Saginaw Future Inc. is the County's Economic Development Organization formed to address these important priorities. Unfortunately, the proposed 75% funding cut will devastate our organization and greatly reduce our ability to provide job creation, new investment and increasing the County's tax base.

We appreciate the opportunity to speak to the Board of Commissioners and discuss the important budget decisions in front of you.

Sincerely,

JoAnn Crary, CEcD, FM, HLM
President

Board of Directors

Mark Robinson
 Chair

Dan Drake
 Past Chair

Kelley Pearson, Ph.D.
 Vice Chair

Paul Dembowski
 Secretary/Treasurer

JoAnn Crary - President

Veronica Horn

Tim Moulton

Michael Webster

Kevin Abbott

Walter Baker

Robert Bellomo

Neil Bishop

Christopher Duggan

Tracy Fanning

Phil Fazio

Francisco Gallegos

Jennifer Gero

Brian Keeler

Floyd Klooff

Kurt Kucek

Ed Leonard

Rose Lelli

Angie Miller

Seth Perigo

Justin Romeville

Chris Rishkoff

Jim Terry

Jim Van Tulin

Chad Wirtzel

515 N. Washington Avenue, 3rd Floor • Saginaw, MI 48607 989.754.8222

GreatLakesBaySites.com GreatLakesTechnologyPark.com facebook.com/SaginawFuture



COUNTY OF SAGINAW
OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

July 31, 2020

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

Michael A. Webster, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw MI 48602

**RE: FY 2021 GENERAL FUND BUDGET – APPROPRIATION TO
SAGINAW FUTURE, INC.**

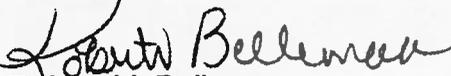
Dear Chairman Webster:

Attached herewith are the proposed Saginaw County Funding Metrics for our annual contribution to Saginaw Future, Inc. JoAnn Cray of Saginaw Future, Inc. prepared the proposed Saginaw County Funding Metrics, which were discussed in a Zoom meeting this morning with Commissioner Krafft, Mark Thompson, JoAnn Cray, you and me.

I am submitting these Funding Metrics to the Budget Audit Committee for consideration in appropriating funding to Saginaw Future, Inc. for economic development activities during Fiscal Year 2021. The FY 2021 General Fund budget includes \$50,000 contribution to Saginaw Future, Inc. The remaining \$150,000 contribution would be made when Saginaw Future, Inc. achieves the three (3) metrics identified and the attached Saginaw County Funding Metric document. Ms. Cray proposes to provide a quarterly report to County Services Committee on how they met the three metrics for that quarter and how their achievement equates to additional Saginaw County investment.

Ms. Cray will be attending the August 6, 2020 Budget Audit Committee to address the proposed Saginaw County Funding Metrics and answer any questions you or other committee members may have.

Sincerely,


Robert V. Belleman
Controller/CAO

C: Koren Thurston
JoAnn Cray, Saginaw Future, Inc.

**SAGINAW FUTURE INC.
FY 2020/2021 PROPOSAL**

SAGINAW COUNTY FUNDING METRICS

Metric #1 JOBS CREATED – FY 2020/21 GOAL – 400

Results from 2015-2019 were compiled and trends have shown that job creation will continue to decrease in the manufacturing and business services sector due to aging workforce and the drive to accelerate automation.

County Funding tied to achievement of objective - \$60,000

Metric #2 INVESTMENT – FY 2020/21 GOAL - \$125M

Results for 2015-2019 were analyzed and much of the investment came as a result of automation and technology upgrades at Nexteer (which is considered personal property). In addition, Covenant and Ascension St. Mary's each made multi-million dollar investments in their Saginaw facilities (these are non-profits, so generate no direct property taxes).

County Funding based on Investment Achieved \$60,000.

Metric #3 GOVERNMENT CONTRACTS – FY 2020/21 GOAL - \$28.5M in Contracts Awarded

SFI has operated a Procurement Technical Assistance Center for over 30 years and is a leader in Michigan. The operation has a number of important goals including the number of first-time contracts, the number of contracts awarded, the number of new clients and the contract dollars awarded to businesses.

Looking at the five year average and removing two very high, one-time contracts, SFI proposes Contract Dollars Awarded to Businesses at \$28.5m

County Funding based on Value of Government Contracts Awarded \$30,000

Metric #4 AVERAGE WAGE – We are not proposing this funding metric

The Average Annual Increase in wages over the last four years is 2.8%

Recent Unemployment Rates

Unemployment Rates	May 2020	June 2020
Saginaw County	20.7%	14.5%
Michigan	21.3%	14.8%
US	13.3%	11.1%

Source: Michigan DTMB, Bureau of Labor Market Information and Strategic Initiatives, Local Area Unemployment Statistics (LAUS)

SFI believes that given the uncertainty of covid-19 impact on employment, unemployment and wages, that it may be difficult to project an appropriate target for this area.

If the County determines that it would like a metric in this area, we are guessing that there may be a 2% increase in wages and that the unemployment rate will continue to decline to below 10% by the end of FY 2021.

Bonus Metric – FY 2020/21

<u>Year</u>	<u>One Half SEV</u>	<u>County Operating</u>
2019	\$16,637,610	\$80,789
2018	\$23,332,431	\$113,298
2017	\$26,714,000	\$129,718
2016	\$5,777,175	\$28,053
2015	\$15,192,099	<u>\$73,770</u>
		\$ 425,628

SFI pulled all of the real property improvement projects that we worked on for the past five years and divided the investment in half. We also decreased the projects that received tax abatements accordingly. The balance was multiplied by the County millage rate (4.8558 mills).

SFI proposes a bonus metric based on the amount of NEW real property taxes that it directly impacted (less any tax abatements) of 10%. In 2019, the amount would have been \$8,079.

Saginaw County Budget History Based on Financial Audit Reports

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019 5 year change</u>
Total Revenues	40,608,079	39,470,059	41,831,254	44,763,286	42,795,798	
Total Expenditures	36,590,009	36,585,561	37,715,619	38,875,734	39,561,369	
Revenues over (under) expenditures	4,018,070	2,884,498	4,115,635	4,887,552	3,234,429	
Net Change to Fund Balance	1,130,139	914,133	1,612,894	1,464,035	888,789	
Fund Balance, end of year	\$ 16,184,564	\$ 17,314,703	\$ 18,228,836	\$ 19,841,730	\$ 21,305,765	\$ 22,194,554
Pension / MERS (60% or greater)	94.20%	80.80%	81.90%	85%	75.10%	
OPEB (40% or greater)		16%	19.70%	27.60%	31.60%	
Original Budget		-22,984	-245,391	-297,594	-368,229	
Final Budget		749,653	-306,391	-1,065,319	-656,876	
Actual - Audited Budget		914,133	1,612,894	1,464,035	888,789	
Difference Final vs. Actual		164,480	1,919,285	2,529,354	1,545,665	

its from Audited Finance Stmt.
 - Does not show:
 Transfers In
 Transfers Out

- Pension / MERS % is:
 Plan fiduciary net position as a % of total pension liability
 - OPEB % is:
 Plan fiduciary net position as a % of total OPEB liability.

12/1/2019

Christina A. Harrington, M.P.H.
Health Officer

Delicia J. Pruitt, M.D., F.A.A.F.P.
Medical Director



July 9, 2020

Honorable Michael A. Webster, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Ave.
Saginaw, MI 48602

RE: REQUEST FY21 INCREASE FOR HEALTH DEPARTMENT

Dear Chairman Webster:

Please permit this letter to serve as my request to meet with the Committee of the Whole on July 14th, regarding the following financial matter:

- Request to increase Health Department allocation of funds for Fiscal Year 2021 to ensure continued critical service delivery and COVID-19 pandemic response totaling \$816,620.

As you know this is an unprecedented time for our county, state, nation, and the world experiencing the COVID-19 pandemic. As the definition of a pandemic means worldwide spread of a disease above any establish threshold, the fact this is a novel (new) disease never circulating within the human race, present significant challenges for us all. Your health department has been the Incident Commanding organization during this response doing our VERY best to limit community spread and fulfilling our obligation as the local Health Officials directing our local response. Our problem is not only managing the large number of unknowns about this disease but the incredible lack of resources we have to effectively respond.

During this pandemic we have dedicated virtually EVERY resource within the department to this response, closing almost all other services and re-assigning staff in an unprecedented way. When we discuss essential services in the county, you have no other department more essential during this pandemic than the HEALTH DEPARTMENT. Your staff at the SCHD have flattened this curve in Saginaw by:

- o Providing direction to health care agencies, businesses, non-profits, schools, faith based organizations, events, elected officials, and the general public
- o Coordinating of care and testing for COVID-19, creating a comprehensive testing plan with community partners
- o Investigating over 1300 positive cases and notification of thousands of direct contacts
- o Issuing isolation and quarantine orders for cases and contacts



Christina A. Harrington, M.P.H.
Health Officer

Delicia J. Pruitt, M.D., F.A.A.F.P.
Medical Director



Saginaw County HEALTH DEPARTMENT

- Issuing local Public Health Orders to control the spread of disease; mandating under the authority of the Health Officer, coordination of personal protective equipment, employee screening for businesses that remained open during the Stay Home Stay Safe Executive Orders, and issuance of isolation/quarantine facility usage for houseless individuals

These are just some of the functions your health department has been able to accomplish with very limited resources. This was done by taking restaurant inspectors to do positive case investigations, contact tracing, and recovery investigations; having clerks become COVID-19 experts answering calls from the public and healthcare providers throughout our community; having billing, administrative, and inspectors become website and data analysis experts; having nursing Leadership become medical experts for nursing homes; having laboratory personnel become experts in nasal swab collections and COVID-19 testers; and the list could go on and on.

Providing critical services **MUST** continue as we progress through this pandemic; yet with a budget deficit of \$816,620; we cannot continue to protect our public from COVID-19 and all the other diseases in our community. As the County Controller mentioned in his budget submittal to you, we cannot continue to do both! We need the support of the BOC to prioritize what is important for our County and what is important for every resident in Saginaw County – **PUBLIC HEALTH.**

I am therefore kindly requesting \$816,620 from the county general fund to continue the skeleton crew staffing that we currently have to ensure we can continue to provide COVID-19 response and be able to eventually continue critical public health services. I am asking you prioritize the health department and allow us the ability to continue to respond to COVID-19. Without this funding we will need to eliminate all non-mandated services the health department provides, which will mean eliminating over 20 positions (that 1/3 of our current workforce), losing another \$2 Million in grant dollars, and will leave us with only 2 Nurses for COVID-19 investigations at time when a second wave will likely strike.

I plan on attending the Committee of the Whole meeting to answer any questions about this request. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Christina Harrington".

Christina A. Harrington, MPH
Health Officer

COUNTY OF SAGINAW

Fee Schedule 2020 ~ 2021 Budget

The following fees shall be incorporated into the fee schedules for the following departments and shall become effective on October 1, 2020.

Fee Description	Authority	FY 2020 Approved Fee	FY 2021 Recommended Fee	FY 2021 Recommended Fee Cost Recovery-Env Health
All Departments (Unless Otherwise Noted)				
Freedom of Information Act (FOIA) Fees	County Policy #112	Subject to Change - see County Policy #112		
Record Copying - Copy Machine	County	1.00 per page		
Non-Certified Copies	County	1.00 per page		
Record Copying-Police Reports for Defense Attorney- Prosecutor	County	1.00 per page		
Faxing Service Fee	County	2.00 per page		
Re-Printing of W-2's	County	10.00		
Health Department				
Laboratory Fees				
Routine Well Water Analysis-Coliform & Anions	County	\$27.00	\$28.00	
Routine Well Water Analysis-Coliform, Anions & Cations	County	33.00	34.00	
Pool/Spa Testing	County	29.00	30.00	
Routine Coliform up to 72 Hours - replaced with below	County	16.00	-	
24 Qualitative Coliform - method change	County	17.00	-	
Coliform Qualitative	County	-	17.00	
Coliform Quantitative (name change - eliminated 24)	County	20.00	21.00	
Limited Chemistry (Anion Testing)	County	14.00	14.00	
Expanded Chemistry (Anion & Cation)	County	18.00	19.00	
Standard Plate Count Test	County	14.00	15.00	
Blood Draw	County	10.00	10.00	
Paternity Collection	County	27.00	28.00	
VDRL (Syphilis)	County	15.00	15.00	
Thayer Martin (GC)	County	15.00	15.00	
Direct Gram Stain	County	4.00	4.00	
Chlamydia/GC NAAT	County	38.00 - 80.00	38.00 - 80.00	
Chlorine Wheel Calibration (EHS)	County	15.00	15.00	
Reagent Preparation (KOH or Saline)	County	10.00	10.00	
Dairy Coliform	County	18.00	19.00	
Spore Strip Verification of Sterilization (Yearly Fee)	County	95.00	98.00	
pH Analysis	County	13.00	13.00	
Enrollment Fee	County	25.00	26.00	
Drug Testing Confirmation	County	40.00	41.00	
Single Analyte Drug Screen Quantitative	County	18.00	19.00	
5 Panel Quantitative Urine Drug Screen	County	21.00	22.00	
9 Panel Quantitative Urine Drug Screen	County	24.00	25.00	
Rapid Drug Screen 10 Panel, includes secondary testing on positives	County	28.00	29.00	
EtG (ethyl glucuronide)	County	21.00	22.00	
Rice Water Testing	County	16.00	16.00	
Legionella Testing in Water (Quantitative)	County	-	75.00	
Late Fees	County	-	5% for every 30 days after 70 days	
Environmental Health Fees				
License Surcharge	State of Michigan	TBD by MDA	TBD by MDA	TBD by MDA
Food Service 0-50 Seats	County	400.00	410.00	818.00
Food Service 51-75 Seats	County	480.00	492.00	982.00
Food Service 76-100 Seats	County	590.00	605.00	1,207.00
Food Service 101+ Seats	County	770.00	790.00	1,575.00
Non-Profits	County	50% of established fee	50% of established fee	50% of established fee
Educational Facilities, Non-County Governments	County	50% of established fee	50% of established fee	50% of established fee
Educational Facilities, Governmental Entity	County	50% of established fee	50% of established fee	50% of established fee
Late Fee	County	20% after April 30th; additional 10% per month after May 31st	20% after April 30th; additional 10% per month after May 31st	20% after April 30th; additional 10% per month after May 31st
Late Fee (Non-Profit)	County	30.00	31.00	62.00
Food Service No Surcharge	County	5.00 Consumer Education Fee to MDARD	5.00 Consumer Education Fee to MDARD	5.00 Consumer Education Fee to MDARD
Food Service Seasonal 0-50 Seats	County	300.00	308.00	614.00
Food Service Seasonal 51-75 Seats	County	380.00	389.00	777.00
Food Service Seasonal 76-100 Seats	County	445.00	457.00	910.00
Food Service Seasonal 101+ Seats	County	575.00	590.00	1,178.00
Temporary Food License				
License Surcharge	State of Michigan	TBD by MDARD	TBD by MDARD	TBD by MDARD
Temporary Food 1-9 days	County	95.00	97.00	208.00
Temporary Food 10-14 days	County	120.00	123.00	263.00
Temporary Food 1-9 days (Non-Profit)	County	No Surcharge 50.00 w/educational training fee	No Surcharge 50.00 w/educational training fee	No Surcharge 50.00 w/educational training fee
Temporary Food 10-14 days (Non-Profit)	County	No Surcharge 83.00 w/educational training fee	No Surcharge 83.00 w/educational training fee	No Surcharge 83.00 w/educational training fee
Late Fee - 2-5 days before event	County	50.00	51.00	109.00
Late Fee - Friday before weekend event/day before weekday event	County	95.00	97.00	208.00

Fee Description	Authority	FY 2020	FY 2021	FY 2021
		Approved Fee	Recommended Fee	Recommended Fee Cost Recovery-Env Health
Late Fee - Day of event	County	Double Normal Fee	Double Normal Fee	Double Normal Fee
Special Transitory Food Units (STFU)				
License Fee	State of Michigan	TBD by MDARD	TBD by MDARD	TBD by MDARD
Inspection Fee	State of Michigan	TBD by MDARD	TBD by MDARD	TBD by MDARD
Mobile Units				
License Fee	County	400.00	410.00	816.00
Plan Review				
Plan Review 0-50 seats	County	855.00	877.00	1,430.00
Plan Review 51-75 seats	County	1,025.00	1,052.00	1,715.00
Plan Review 76-100 seats	County	1,230.00	1,282.00	2,058.00
Plan Review 101+ seats	County	1,580.00	1,601.00	2,810.00
Plan Review STFU & Mobile	County	975.00	1,000.00	1,833.00
Plan Review Limited	County	680.00	696.00	1,138.00
Construction without plans submitted	County	Double Normal Fee	Double Normal Fee	Double Normal Fee
Pre-opening follow-up inspection	County	265.00	272.00	443.00
Septic Permits - Residential				
Residential Septic Permit	County	440.00	451.00	1,500.00
Residential Septic Tank Only Permit	County	200.00	205.00	682.00
Failed Septic Inspection Follow Up Fee for Installer/Contractor	County	135.00	139.00	460.00
Septic Permits - Commercial				
Commercial Septic 1-1,000 gal/day	County	440.00	451.00	1,500.00
Commercial Septic 1,001-2,000 gal/day	County	855.00	872.00	2,234.00
Commercial Septic 2,001-5,000 gal/day	County	785.00	805.00	2,677.00
Commercial Septic 5,001-10,000 gal/day	County	945.00	970.00	3,222.00
Installation/Construction of system w/o permit	County	Double Normal Fee	Double Normal Fee	Double Normal Fee
Commercial Septic Tank Only Permit	County	200.00	205.00	682.00
Well Permits				
Residential Type III Well	County	205.00	210.00	560.00
Commercial Type III Well	County	235.00	241.00	642.00
Commercial Type II Well	County	345.00	354.00	943.00
Irrigation /Test Well - no sample	County	225.00	231.00	615.00
Installation w/o permit	County	Double Normal Fee	Double Normal Fee	Double Normal Fee
Capacity/Quantity Test	County	190.00	195.00	519.00
Non-Community Level II Assessment	County	190.00	195.00	519.00
Type II Water Sample Collection Fee	County	85.00 + cost of samples	87.00 + cost of samples	232 + cost of samples
Failed Well Inspection Follow Up Fee for Installer/Contractor	County	135.00	139.00	368.00
Septic Well Evaluations				
Mortgage Evaluation Well	County	205.00 + 26.00 per lead sample	210.00 + 26.00 per lead sample	560.00 + 26.00 per lead sample
Mortgage Evaluation Septic	County	330.00 + 26.00 per lead sample	338.00 + 26.00 per lead sample	1125.00 + 26.00 per lead sample
Mortgage Evaluation Well & Septic	County	485.00	477.00	1,125.00
Performance Inspection Septic	County	330.00	336.00	1,586.00
Performance Inspection Septic & Well	County	465.00	477.00	1,125.00
MDHHS Inspections				
MDHHS Full Inspection	County	400.00	410.00	868.00
Other Programs				
Body Art Facility Inspection	County	190.00	195.00	956.00
Body Art Facility Plan Review	County	360.00	388.00	1,812.00
Land Evaluation (void @ 3 years)	County	205.00	210.00	699.00
Plat Review	County	570.00 + 16.00 per lot	580.00 + 17.00 per lot	1973 + 54.00 per lot
Formal Hearing	County	660.00	677.00	1,350.00
Board of Appeals	County	400.00	410.00	1,384.00
Office Conference	County	200.00	205.00	408.00
Informal Hearing 2nd within two years	County	440.00	451.00	900.00
Food Workers Class	County	100.00	103.00	204.00
Food Class - ServSafe	County	205.00	210.00	419.00
ServSafe Retaest	County	115.00	118.00	235.00
ServSafe Recertification	County	115.00	118.00	235.00
ServSafe Recertification (if cancelled in less than 2 days)	County	40.00	41.00	81.00
Swimming Pools/Spas - Inspections	County	190.00 per location + 54.00 per additional pool	195.00 per location + 55.00 per additional pool	391.00 per location + 111.00 per additional pool
Swimming Pools/Spas - Follow-up inspection	County	80.00	82.00	165.00
Mobile Home Parks 25 sites or less	State of Michigan	25.00	28.00	MDLARA Inspects
Mobile Home Parks 26 sites or more	State of Michigan	25.00 + 0.50 per site	25.00 + 0.50 per site	MDLARA Inspects
Solid Waste Fee	State of Michigan	As required by Act 451	As required by Act 452	As required by Act 452
Permanent Campground License	County	190.00	195.00	784.00
Temporary Campground License	County	95.00	97.00	392.00
Temporary Campground License 1-25 sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Temporary Campground License 26-50 sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Temporary Campground License 51-75 sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Temporary Campground License 76-100 sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Temporary Campground License 101-500 sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Temporary Campground License 500+ sites	State of Michigan	TBD by DEQ	TBD by EGLE	TBD by EGLE
Radon Test Kits	County	10.00	10.00	10.00
Soil Re-evaluation	County	105.00	108.00	358.00
Septic Installer Initial Registration	County	115.00	118.00	205.00
Septic Installer Registration	County	210.00 every three years	215.00 every three years	337.00 every three years
Engineered/Alternative System Review	County	285.00	272.00	893.00
Enforcement Re-inspections	County	140.00	144.00	288.00
Established Hourly Rate Reimbursement (billed in 1/4 hrs.)	County	200.00 per hour	205.00 per hour	205.00 per hour
CIA Regulation Fine	County	Varies 100.00 - 1,000.00	Varies 100.00 - 1,000.00	Varies 100.00 - 1,000.00
Water, Soil & Dust Sample Collection, Air Monitoring	County	205.00 per hour + lab fee	210.00 per hour + lab fee	210.00 per hour + lab fee

Fee Description	Authority	FY 2020 Approved Fee	FY 2021 Recommended Fee	FY 2021 Recommended Fee Cost Recovery-Env Health
Lead Risk Assessment	County	420.00	431.00	442.00
Lead Inspection	County	365.00	374.00	384.00
Combination Inspection/Risk Assessment	County	480.00	492.00	505.00
Clearance Sampling	County	310.00	318.00	328.00
Cemetery Development Review	County	565.00	580.00	595.00
Disinterment Permits	County	105.00	108.00	111.00
NSF Check Fee subject to increase by the bank	County	20.00	20.00	20.00
Immunization Fee Schedule				
Hepatitis A - Adult	County	70.00	70.00	
Hepatitis A - Adolescent	County	40.00	40.00	
Hepatitis B Adult	County	65.00	75.00	
Hepatitis B - Adolescent	County	40.00	40.00	
Dtap-Hep B-IPV Pediatric	County	80.00	90.00	
Dtap	County	35.00	35.00	
Dtap-IPV-HiB Pentacel	County	100.00	110.00	
Dtap-IPV Kinrix	County	58.00	60.00	
Dt	County	55.00	65.00	
Flu	County	20.00	25.00	
HPV-9 Gardasil	County	220.00	235.00	
IPV	County	35.00	45.00	
Meningitis	County	130.00	135.00	
Meningococcal B Bexsero	County	180.00	180.00	
Meningococcal B Trumenba	County	140.00	160.00	
MMR	County	80.00	85.00	
HIB	County	30.00	35.00	
Pneumonia	County	110.00	135.00	
Prevnar	County	205.00	235.00	
Rotavirus	County	90.00	90.00	
TB Test	County	15.00	15.00	
TD-PF	County	35.00	40.00	
Tdap	County	45.00	50.00	
MMR-V (ProQuad)	County	220.00	235.00	
Zostavax (Zoster Vaccine)	County	220.00	220.00	
Varicella	County	140.00	150.00	
Shingrix	County	185.00	165.00	
Charge to Administer Vaccine	County	20.00 per injection	20.00 per injection	
Family Planning Clinic				
Services				
Initial Visit (ages 5-11)	County	30.00 - 120.00	30.00 - 120.00	
Initial Visit (ages 12-17)	County	32.00 - 128.00	32.00 - 128.00	
Initial Visit (ages 18-39)	County	32.00 - 128.00	32.00 - 128.00	
Initial Visit (ages 40-64)	County	40.00 - 180.00	40.00 - 180.00	
Annual Visit (ages 5-11)	County	25.00 - 100.00	25.00 - 100.00	
Annual Visit (ages 12-17)	County	25.00 - 100.00	25.00 - 100.00	
Annual Visit (ages 18-39)	County	25.00 - 100.00	25.00 - 100.00	
Annual Visit (ages 40-64)	County	30.00 - 120.00	30.00 - 120.00	
Office Visit-New (Simple)	County	10.00 - 40.00	10.00 - 40.00	
Office Visit-New (Moderate)	County	18.00 - 64.00	18.00 - 64.00	
Office Visit-New (Complex)	County	22.00 - 88.00	22.00 - 88.00	
Office Visit-Established (Simple)	County	7.00 - 28.00	7.00 - 28.00	
Office Visit-Established (Moderate)	County	10.00 - 40.00	10.00 - 40.00	
Office Visit-Established (Complex)	County	12.00 - 48.00	12.00 - 48.00	
Pregnancy Test	County	3.00 - 12.00	3.00 - 12.00	
Blood Count - Hemoglobin	County	2.00 - 8.00	2.00 - 8.00	
Vaginal Smear (Wet Mount)	County	2.00 - 8.00	2.00 - 8.00	
Injection Administration	County	5.00 - 20.00	5.00 - 20.00	
IUD Insert	County	18.00 - 72.00	18.00 - 72.00	
IUD Removal	County	19.00 - 76.00	19.00 - 76.00	
Diaphragm/Cervical Cap Fitting & Instruction	County	18.00 - 64.00	18.00 - 64.00	
Insertion Contraceptive Capsule	County	20.00 - 80.00	20.00 - 80.00	
Removal Contraceptive Capsule	County	21.00 - 84.00	21.00 - 84.00	
Contraceptive Supplies				
Oral Contraceptive (one cycle)	County	5.00 - 20.00	5.00 - 20.00	
Plan B (emergency contraceptive)	County	2.00 - 8.00	2.00 - 8.00	
Diaphragm/Cervical Cap	County	5.00 - 20.00	5.00 - 20.00	
Condoms (Female)	County	1.00 - 4.00	1.00 - 4.00	
Foam, Jelly, Cream or VCF	County	2.00 - 8.00	2.00 - 8.00	
IUD-Paraguard Copper T	County	82.00 - 248.00	82.00 - 248.00	
Nuva Ring	County	8.00 - 32.00	8.00 - 32.00	
Xulane Patch	County	15.00 - 60.00	15.00 - 60.00	
Levonorgestrel 52mg. (Liletta IUS)	County	15.00 - 60.00	15.00 - 60.00	
Depo-Provera	County	10.00 - 40.00	10.00 - 40.00	
Implanon Implant System	County	113.00 - 452.00	113.00 - 452.00	
Pharmaceuticals				
Flagyl 4 or 8 tabs	County	2.00 - 8.00	2.00 - 8.00	
Ferrous Sulphate	County	2.00 - 8.00	2.00 - 8.00	
Diffucan	County	2.00 - 8.00	2.00 - 8.00	
Sexually Transmitted Disease Clinic				
Clinic Use	County	5.00	5.00	
Office Visit - New Patient	County	10.00 - 40.00	10.00 - 40.00	
Office Visit - Established Patient	County	7.00 - 28.00	7.00 - 28.00	
GC Culture	County	3.00 - 12.00	3.00 - 12.00	
GC Test	County	10.00 - 40.00	10.00 - 40.00	
VDRL	County	3.00 - 12.00	3.00 - 12.00	
Pregnancy Test	County	3.00 - 12.00	3.00 - 12.00	
Herpes	County	2.00 - 8.00	2.00 - 8.00	
CT/GC Combo Test	County	16.00 - 80.00	16.00 - 80.00	

<u>Fee Description</u>	<u>Authority</u>	<u>FY 2020 Approved Fee</u>	<u>FY 2021 Recommended Fee</u>	<u>FY 2021 Recommended Fee Cost Recovery-Env Health</u>
Chlamydia Test	County	10.00 - 40.00	10.00 - 40.00	
Vaginal Smear (Wet Mount)	County	2.00 - 8.00	2.00 - 8.00	
Venipuncture	County	10.00	10.00	
Gram Stain	County	2.00 - 8.00	2.00 - 8.00	
Communicable Disease				
Office Visit - New Patient	County	10.00 - 40.00	10.00 - 40.00	
Office Visit - Established Patient	County	7.00 - 28.00	7.00 - 28.00	
Home Visit - New Patient	County	14.00 - 70.00	14.00 - 70.00	
Home Visit - Established Patient	County	12.00 - 60.00	12.00 - 60.00	
Venipuncture	County	10.00	10.00	

July 16, 2020

SAGINAW COUNTY HEALTH DEPARTMENT
NEW MILLAGE PROPOSAL

“For the purpose of reinforcing public health infrastructure and restoring capacity; to ensure adequate staffing of public health nurses and experts, data analysis and reporting, critical technology needs, broader capacity to provide direct services, resource readiness for emergencies, and continued communication with health partners, county leaders, and the public, shall the County of Saginaw increase in the limitation of the total amount of general ad-valorem taxes which may be imposed for all purposes upon all taxable real and personal property in Saginaw County, as authorized by Article 9, Section 6 of the Michigan Constitution of 1963, as amended, and levy up to _____ Mill (\$____.00 per \$1,000) of taxable valuation

on such property as finally equalized during the years 202(0, or 1) – 20____, both inclusive, which if

approved and levied in its entirety is estimated to raise \$2.5 million in the first year?”

AGENDA

BUDGET/AUDIT COMMITTEE

TheDow Event Center – Red Room, 303 Johnson St., Saginaw, MI 48607

Thursday, September 10, 2020 – 4:00 p.m.

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster
Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff, *Media*

***The Budget/Audit Committee meeting will be held at
TheDow Event Center – Red Room, 303 Johnson St., Saginaw, MI 48607***

The meeting is open to the public to follow along and participate during the public comment portion of the meeting. To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Saginaw County residents, the Saginaw County Board of Commissioners will conduct entrance screening on all individuals prior to entry into the Red Room and masks are required. Entrance screening will begin at 3:30 p.m. and consist of a temperature check and answering health questions. Masks, gloves and hand sanitizer will be provided. No food or drink will be provided, although you may bring your own. 6’ Social Distancing and use of masks will be strictly enforced.

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda

1. **Koren Thurston, Finance Director, re: Quarterly Budget Adjustments**

- 9-22-__ - Submitting quarterly budget adjustments for the period April 1, 2020 – June 30, 2020 (*Receive and file*) – *To be distributed at Committee*

TABLED FROM AUGUST 6, 2020 BUDGET/AUDIT COMMITTEE MEETING

2. **John A. McColgan, Jr., Prosecutor, re:**

- 8-25-15 - Requesting the use of General Fund fund balance to maintain staffing levels in FY 2021
- 9-22-10 - Submitting additional information to support his request to retain three (3) required support staff positions that are slated for elimination in FY 2021 Budget submitted by the Controller
- 9-22-11 - Submitting additional information related to staffing and the necessity to retain “all hands on deck” to maintain the new Karpel Prosecution System as well as the existing Mainframe while Saginaw County completes its Mainframe Modernization Project and integrates the Jail, Probation and Court systems over a projected 14 month time frame

3. **Mark Rankin, District 9 Coordinator, MSU Extension, re:**

- 9-22-2 - Requesting placement on the Human Services Committee, Budget/Audit Committee, and Executive Committee agendas to discuss funding of MSU Extension during the preparation and anticipation of a millage request on the August 2022 ballot

4. **Timothy Novak, Treasurer, re:**
 - 9-22-12 - Submitting its report on Tax Foreclosure Auction Restricted Funds as required by State law

5. **Lt. Mark Przybylski, Emergency Management Coordinator, re:**
 - 9-22-13 - Requesting approval to adjust its FY 2020 Budget in the amount of \$19,526 from fund balance to account 278-42700 to cover wages and benefits of a former employee, Chad Flory, who assisted with Emergency Management duties during the beginning of the COVID-19 pandemic and the May 2020 flooding event

6. **Josh Brown, Director, Information Technology, re:**
 - 9-22-14 - Requesting the appropriation of funds to build an IT Back-Up Datacenter attached to the new Saginaw County Animal Care & Control facility at 5641 Bay Road, Kochville Township

7. **Paula McGlown, Court Administrator, 10th Circuit Court, re:**
 - 9-22-15 - Requesting carryover of unused fringe funds from the FY 2020 Budget to the FY 2021 Budget in the amount of \$9,500 to compensate a returning retiree to assist with workload in administration due to recent resignation

8. **Kelly Suppes, Purchasing/Risk Manager, re:**
 - 9-22-16 - Requesting to increase and adjust its FY 2020 Budget in the amount of \$400,000 due to property damage claims, increased liability claims, and COVID-19 expenditures for PPE and equipment

9. **Jessica Sargent, Commission on Aging Director, re:**
 - 9-22-17 - Requesting to increase and adjust its FY 2020 Budget to accommodate the needs of the Congregate/Home Delivered Meals account and due to an increased cost for Ground Care and Maintenance

10. **Christina Harrington, Health Officer, re:**
 - 9-22-18 - Requesting acceptance of \$777,316 additional funding from MDHHS for COVID-19 grants and \$256,210 for an MDHHS grant for Laboratory ELC Enhancing and Detection of COVID

11. **Sheriff Federspiel, re:**
 - 9-22-23 - Requesting an increase to its Restricted Capital in the Public Improvement Fund using reserves in the amount of \$18,772 to account for the temporary transport enclosure

12. **Robert Belleman, Controller/CAO, re:**
 - 9-22-19 - Requesting amendment of the FY 2020 Public Improvement Fund Budget in the amount of \$350,000 to construct a parking lot and installation of a parking gate system on the site of the former Saginaw County Jail after demolition

- **9-22-21** - Submitting for approval changes to Draft #2 of the proposed FY 2021 Budget from Purchasing/Risk Manager, Sheriff (Jail / Law Enforcement / Public Improvement / Local Corrections Officer Training / Special Projects), Health Department, and Maintenance

V. Miscellaneous

VI. Adjournment

**AMENDED AGENDA
BUDGET/AUDIT COMMITTEE**

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 8, 2020 – 4:00 p.m.

VIA TELECONFERENCE PER EXECUTIVE ORDER 2020-154

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster
Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff, *Media*

*The Budget/Audit Committee meeting will be held via Zoom online meeting platform.
As the County Building is closed to the public, the meeting is open remotely
to the public to follow along and participate during the public portion of the meeting, as follows:*

County of Saginaw is inviting you to a scheduled Zoom meeting.

Topic: See Agenda below

Date/Time: October 8, 2020 04:00 PM EST

Join Zoom Meeting: <https://zoom.us/j/8024441727> Meeting ID: **802 444 1727**

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: **802 444 1727**

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda
 1. **Koren Thurston, Finance Director, re: Payment of Claims**
 - **10-20-14** - Electronic Transactions July 1 – 31, 2020
Voucher Payments July 1 – 31, 2020
 - **10-20-15** - Electronic Transactions August 1 – 30, 2020
Voucher Payments August 1 – 30, 2020
 - **10-20-20** - Requesting amendment of the FY 2021 Budget, after finalizing the County’s 2019 Cost Allocation Plan, to accurately reflect Indirect Costs and I.T. charges to each department in the FY 2021 Budget
 2. **Josh Brown, IT Director, re:**
 - **10-20-21** - Requesting \$23,000 from the Public Improvement Fund for the purchase of a new high volume Ricoh 8300 printer, which is essential to maintain operations.
 3. **Roger Swets, Bond Counsel and Jon Block, Dow Event Center General Manager, re:**
 - **10-20-12** - Submitting for approval a Bond Resolution for Dow Event Center Capital Improvement Projects in an amount not to exceed \$15 million
- V. Miscellaneous
- VI. Adjournment

Saginaw County
Governmental Center
111 S. Michigan Avenue
Saginaw, MI 48602

County of Saginaw Board of Commissioners



Michael A. Webster, Chair

PHONE (989) 790-5267

BOC@SAGINAWCOUNTY.COM

FAX (989) 790-5569

October 30, 2020

COMMISSIONERS

DISTRICT #1
KATHLEEN K. DWAN

DISTRICT #2
CHARLES M. STACK

DISTRICT #3
KIRK W. KILPATRICK

DISTRICT #4
SHELDON MATTHEWS

DISTRICT #5
JAMES G. THEISEN

DISTRICT #6
KYLE R. HARRIS

DISTRICT #7
CHERYL M. HADSALL

DISTRICT #8
DENNIS H. KRAFFT

DISTRICT #9
AMOS O'NEAL

DISTRICT #10
CARL E. RUTH

DISTRICT #11
MICHAEL A. WEBSTER

BOARD STAFF

SUZY KOEPLINGER
BOARD COORDINATOR

CINDY L. LOUCHART
ASSISTANT BOARD COORDINATOR

SUE ARCEO
BOARD ASSISTANT

CANCELLATION NOTICE

BUDGET/AUDIT COMMITTEE

TO: Dennis Krafft, Chair
Amos O'Neal, Vice-Chair
James Theisen
Carl Ruth
Michael Webster

As addressed -

Please be advised that the **Thursday, November 5, 2020** meeting of the Budget/Audit Committee has been **CANCELLED**.

Should you have any questions, do not hesitate to contact me.

Sincerely,

Suzy Koeplinger
Board Coordinator

c: Robert Belleman, Controller/CAO
Koren Thurston, Finance Director
Jennifer Broadfoot, Personnel Director
Civil Counsel
Agenda/Summary Distribution List
The Saginaw News
WSGW

AGENDA
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, December 3, 2020 – 4:00 p.m.

VIA TELECONFERENCE PER

PA 228 of 2020

Members: Dennis Krafft – Chair, Amos O’Neal – Vice-Chair, Jim Theisen, Carl Ruth, Michael Webster
Others: Robert Belleman, Tim Novak, Civil Counsel, Koren Thurston, Board Staff, *Media*

*The Budget/Audit Committee meeting will be held via Zoom online meeting platform.
As the County Building is closed to the public, the meeting is open remotely
to the public to follow along and participate during the public portion of the meeting, as follows:*

County of Saginaw is inviting you to a scheduled Zoom meeting.

Topic: See Agenda below

Date/Time: December 3, 2020 04:00 PM EST

Join Zoom Meeting: <https://zoom.us/j/8024441727> Meeting ID: **802 444 1727**

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: **802 444 1727**

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda
 1. **Koren Thurston, Finance Director, re: Payment of Claims and Budget Adjustments**
 - **12-15-9** - Electronic Transactions September 1 – 30, 2020
Voucher Payments September 1 – 30, 2020
 - **12-15-10** - Electronic Transactions October 1 – 31, 2020
Voucher Payments October 1 – 31, 2020
 - **12-15-11** - Submitting budget adjustments approved by the Controller as well as grants accepted on behalf of the County for July 1, 2020 through September 30, 2020
- V. Miscellaneous
- VI. Adjournment

**BUDGET
AUDIT**

COMMUNICATION NO. 12-15-9

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of electronic transactions, as compiled by the Treasurer's Office; and voucher payments as compiled by the Controller's Office, Accounting Division.

ELECTRONIC TRANSACTIONS

Date: 09-01-2020 through 09-30-2020 Amount: \$ 9,717,957.86

Signed *Timothy M. Novak*
Timothy Novak, Treasurer

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 NOV 24 AM 10:52

VOUCHER PAYMENTS

Date: 09-01-2020 through 09-30-2020 Amount: \$ 17,038,782.85

Signed *Koren A. Thurston*
Koren Thurston, Finance Director

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Amos O'Neal, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Michael J. Hanley, Saginaw County Clerk

SEAL

**BUDGET
AUDIT**

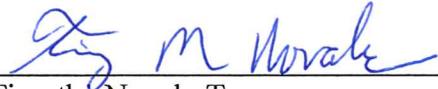
COMMUNICATION NO. 12-15-10

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of electronic transactions, as compiled by the Treasurer's Office; and voucher payments as compiled by the Controller's Office, Accounting Division.

ELECTRONIC TRANSACTIONS

Date: 10-01-2020 through 10-31-2020 Amount: \$ 7,306,326.04

Signed 
Timothy Novak, Treasurer

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 NOV 24 AM 10:52

VOUCHER PAYMENTS

Date: 10-01-2020 through 10-31-2020 Amount: \$ 23,375,066.08

Signed 
Koren Thurston, Finance Director

BUDGET AUDIT COMMITTEE

Recommending the bills as listed above be approved for payment. Any exceptions are noted below.

Signed _____ Dated _____
Dennis H. Krafft, Chair
Amos O'Neal, Vice Chair

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on _____.

Signed _____
Michael J. Hanley, Saginaw County Clerk

SEAL



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

BUDGET AUDIT

ROBERT V. BELLEMAN

Controller/Chief Administrative Officer

rbelleman@saginawcounty.com

November 23, 2020

Michael A. Webster, Chair
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

12-15-11

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2020 NOV 24 AM 10:47

Dear Chairman Webster:

The Budget Resolution states that a report of budget adjustments approved by the Controller as well as grants accepted on behalf of the County be submitted to the Budget/Audit Committee for informational purposes. In compliance, enclosed are those budget adjustments for July 1, 2020 through September 30, 2020.

Also included on this listing are any budget adjustments approved by the Controller for the purposes of carrying forward budget from fiscal 2019 to fiscal 2020 as outlined in Budget Resolution A.

If you or any of the other Commissioners have any questions, please feel free to contact me.

Sincerely,

Koren A. Thurston

Koren A. Thurston, CPA
Finance Director

Cc: Robert V. Belleman, Controller/CAO

SAGINAW COUNTY
 CONTROLLER APPROVED BUDGET ADJUSTMENTS (DETAIL)
 FROM 07/01/2020 TO 09/30/2020
 FOR COUNTY YEAR 2020

BUDGET ADJ NO	REQUESTING DEPT.	BRIEF DESCRIPTION (JUSTIFICATION)	EFFECTED FUND(S) & ACTIVITY	ACCOUNT NUMBER	ACCOUNT NAME	DEBIT AMOUNT	CREDIT AMOUNT
125	FAMILY DIVISION	TO MOVE MONIES TO COVER THE COST OF NEW WATER FOUNTAIN TO REPLACE THE OLD ONE APPR'D PER MOU WITH COURTS EFFECTIVE THROUGH 12/31/2021.	GENERAL OPERATING FAMILY DIVISION	101-14900-73000	OFFICE SUPPLIES		1,300
				101-14900-97050	CAPITAL OUTLAY UNDER \$	1,300	
126	CONTROLLER-FINANCIAL	TO AMEND PROBATE COURT BUDGET TO MOVE FUNDS TO CAPITAL OUTLAY PER REQUEST OF T.BEAGLE. APPR'D PURSUANT TO MOU THROUGH 12/31/2021.	GENERAL OPERATING PROBATE COURT	101-14800-97050	CAPITAL OUTLAY UNDER \$	620	
				101-14800-80809	COURT APPT.ATTY-MENTAL		620
127	CONTROLLER-FINANCIAL	TO ADJUST PROSECUTOR'S BUDGET TO COVER A LACK OF FUNDS IN BOOKS & PUBLICATIONS LINE ITEM PER REQUEST OF C.LOPEZ. AS APR'D VIA EMAIL BY R.BELLEMAN 7-15-2020.	GENERAL OPERATING PROSECUTING ATTORNEY	101-22900-73300	BOOKS & PUBLICATIONS	5,000	
				101-22900-82900	WITNESS FEES		5,000
134	CONTROLLER-FINANCIAL	TO AMEND DISTRICT COURT BUDGET PER REQUEST FROM LINDA JAMES AND APPR'D PURSUANT TO MOU ADOPTED BY BOARD OF COMMISSIONERS THRU 12/31/2021.	GENERAL OPERATING DISTRICT COURT	101-13600-97050	CAPITAL OUTLAY UNDER \$	896	
				101-13600-80503	SHREDDING SERVICES		896
135	COMMISSION ON AGING	BUDGET ADJUSTMENT TO HELP COVER THE INCREASE COST OF FOOD AND THE INCREASED NUMBER OF MEALS SERVED FOR CONGREGATE MEALS. AS APPR'D VIA EMAIL BY R.BELLEMAN 7-16-2020.	COMMISSION ON AGING NUTRITION III C-1 CONGRE	238-67272-74700	FOOD (PROVISIONS)	6,000	
				238-67272-80506	KITCHEN HELP		3,000
				238-67272-86104	TRAVEL-MILEAGE		3,000
138	FAMILY DIVISION	TO TRANSFER MONIES TO COVER CURRENT BILLINGS PER BRANDON GENWRIGHT APPR'D PURSUANT TO MOU BETWEEN COURTS & BOC EFF THROUGH 12-31-2021.	CHILD CARE JUVENILE DETENTION HOME	292-66201-80506	KITCHEN HELP		500
				292-66201-82000	MEMBERSHIPS & DUES	500	
				292-66201-83668	PSYCHOLOGISTS FEES		2,000
				292-66201-93900	JANITORIAL & CUSTODIAL	2,000	
				292-66201-85100	TELEPHONE CHARGES		2,000
292-66201-93300	EQUIPMENT R & M	2,000					
140	COMMISSION ON AGING	TO INCREASE BUDGET FOR ADDITIONAL MEALS ON WHEELS AMERICA ASSOCIATION GRANT FOR THEIR COVID-19 RESPONSE GRANT FUND TO SUPPORT CURB-SIDE PICKUP MEALS. APPR'D M.WEBSTER & R.BELLEMAN 7-27-2020.	COMMISSION ON AGING NUTRITION III C-1 CONGRE	238-67272-74700	FOOD (PROVISIONS)	25,000	
				238-67272-58000	LOCAL GRANTS		25,000
142	FRIEND OF THE COURT	TO TRANSFER \$1000 INTO CAPITAL OUTLAY <SK FROM S & W PERMANENT SO NO CATEGORY WILL GO OVER. I.T. NEEDS TO BE ABLE TO CHARGE US FOR A LAPTOP PURCHASE. APPR'D VIA EMAIL BY R.BELLEMAN 8-7-2020	FRIEND OF COURT FOC-ACT 294	215-14100-97050	CAPITAL OUTLAY UNDER \$	1,000	
				215-14100-70400	S & W-PERMANENT		1,000
144	CONTROLLER-FINANCIAL	TO AMEND CIRCUIT COURT BUDGET TO ALLOW FOR (5) LAPTOPS DEPLOYED TO CIRCUIT COURT STAFF FROM IT BETWEEN MARCH 2020 AND AUGUST 2020. AS REQUESTED BY P.MCGLOWN & APPR'D PURSUANT TO MOU W/COURTS.	GENERAL OPERATING CIRCUIT COURT	101-13100-97050	CAPITAL OUTLAY UNDER \$	5,451	
				101-13100-73200	POSTAGE		1,451
				101-13100-86104	TRAVEL-MILEAGE		1,000
				101-13100-86200	TRAVEL-WORKSHOPS		3,000
149	CONTROLLER-FINANCIAL	TO AMEND REGISTER OF DEEDS AUTOMATION BUDGET TO ALLOW FOR THE PURCHASE OF 3 NEW MONITORS. AS APPR'D VIA EMAIL BY R.BELLEMAN 8-17-2020.	REGISTER OF DEEDS AUTOMAT REGISTER OF DEEDS AUTOMAT	256-23601-97050	CAPITAL OUTLAY UNDER \$	1,302	
				256-23601-86200	TRAVEL-WORKSHOPS		1,302
150	CONTROLLER-FINANCIAL	TO AMEND THE MICHIGAN DRUG COURT GRANT PROGRAM TO MATCH CONTRACT AMENDMENT NO 05. AS APPR'D VIA EMAIL BY R.BELLEMAN 8-17-2020. ALSO, TO ADJUST THE COUNTY SYSTEM TO MATCH CURRENT GRANT BUDGET.	SPECIAL PROJECTS MI DRUG CT GRANT PROG-CIR	278-13112-80771	CONTRACTUAL SERVICES	6,285	
				278-13112-80716	CONSULTANT - CONTRACTU		8,100
				278-13112-74900	OTHER OPERATING SUPPLI	900	
				278-13112-86100	TRAVEL-LOCAL (IN-STATE	915	
151	MOSQUITO CONTROL	MOVING FUNDS TO COVER END OF THE FY 2020 PURCHASES APPROVED BY MR. BELLEMAN VIA EMAIL 8/19/20	MOSQUITO ABATEMENT COMMIS ADMINISTRATION-MOSQUITO C	240-62000-92100	ELECTRIC SERVICE		2,500
				240-62000-93100	BUILDING R & M	2,500	
				240-62000-92200	GAS SERVICE (HEAT & PO		1,000
			240-62000-77700	JANITORIAL SUPPLIES	1,000		
			240-62000-92200	GAS SERVICE (HEAT & PO		600	
			240-62000-96317	AUCTION COSTS	600		
			240-62002-75002	GAS, GREASE, & OIL		4,000	
			240-62002-72600	OPERATING SUPPLIES	4,000		
			240-62002-75002	GAS, GREASE, & OIL		1,000	
			240-62002-75400	UNIFORMS & ACCESSORIES	1,000		
			240-62002-75002	GAS, GREASE, & OIL		1,500	
			240-62002-80611	INTERNET SERVICES	1,500		
			240-62002-75002	GAS, GREASE, & OIL		300	
240-62002-93400	COMMUNICATIONS R & M	300					

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154	COMMISSION ON AGING	TO ADJUST BUDGET FOR MEALS ON WHEELS ASSOCIATION GRANT PHASE 2 FOR PURCHASE OF A NEW REFRIGERATED FOOD TRUCK & AN ADDITIONAL VEHICLE FOR DELIVERIES. APPR'D VIA EMAIL BY M.WEBSTER & R.BELLEMAN 8/19/20	COMMISSION ON AGING NUTRITION III C-2 HDM	238-67273-97900 238-67273-58000	VEHICLES & ACCESSORIES LOCAL GRANTS	71,000	71,000
155	CONTROLLER-FINANCIAL	TO AMEND PUBLIC IMPROVEMENT BUDGET TO ALLOW FOR FINAL BILL FOR LED LIGHTING PROJECT. AS APPR'D VIA EMAIL BY R.BELLEMAN 8-20-2020.	PUBLIC IMPROVEMENT GENERAL IMPROVEMENTS	245-44400-98618 245-44400-98632	COURTHOUSE BLDG & GRDS JUVENILE CTR BLDG & GR	25,000	25,000

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158	CONTROLLER-FINANCIAL	TO AMEND PUBLIC IMPROVEMENT BUDGET TO ALLOW FOR WORK DONE AT 803 COURT STREET FOR REMOVAL OF SCRUB STONE AND BACKFILL AT GRADE TO SLOPE AWAY FROM THE BUILDING. AS APPR'D BY R.BELLEMAN 7-31-2020.	PUBLIC IMPROVEMENT GENERAL IMPROVEMENTS	245-44400-97526 245-44400-98622	RENOVATIONS-803 COURT LAW ENF BLDG & GRDS	17,000	17,000
159	CONTROLLER-FINANCIAL	TO AMEND SHERIFF'S OFFICE BUDGET TO COVER ACCOUNT SHORTAGES AND INCREASED COSTS OF PHYSICALS AND PSYCH TESTING. AS APPR'D BY R.BELLEMAN 8-14-2020.	GENERAL OPERATING SHERIFF'S OFFICE	101-30101-93709 101-30101-94004 101-30101-83618 101-30101-90200 101-30101-73200 101-30101-82000 101-30101-93300	SOFTWARE LICENSING FEE MAINTENANCE AGREEMENTS PRE-EMPLOYMENT PHYSICA PRINTING & BINDING POSTAGE MEMBERSHIPS & DUES EQUIPMENT R & M	106 1,049 163	106 563 486 163
160	CONTROLLER-FINANCIAL	TO AMEND EMERGENCY SERVICES BUDGET TO ALLOW FOR PREVENTATIVE MAINTENANCE ON 2 GENERATORS AND TO PERFORM MAINTENANCE WORK ON 2 ENCLOSED TRAILERS. AS APPR'D VIA EMAIL BY R.BELLEMAN 7-21-2020.	SPECIAL PROJECTS OFFICE OF EMERGENCY SERVI	278-42700-93300 278-42700-86200	EQUIPMENT R & M TRAVEL-WORKSHOPS	1,100	1,100
161	CONTROLLER-FINANCIAL	TO AMEND PARKS BUDGET FOR HAITHCO ROOFING PROJECT, PURCHASE OF A PLOW AND SALT SPREADER FOR THE FOREMAN'S TRUCK AND PURCHASE ON AN IPAD FOR FOREMAN. AS APPR'D VIA EMAIL BY R.BELLEMAN 8-28-20	PARKS & RECREATION W. H. HAITHCO RESTRICTED PARKS & RECREATION COMMIS	208-75130-97400 208-75130-93300 208-75100-97400 208-75100-97900 208-75100-97050 208-75100-93800 208-75100-73000	LAND IMPROVEMENTS EQUIPMENT R & M LAND IMPROVEMENTS VEHICLES & ACCESSORIES CAPITAL OUTLAY UNDER \$ GROUNDS CARE & MAINTEN OFFICE SUPPLIES	8,000 3,200 8,700 800 11,900 800	8,000
162	CONTROLLER-FINANCIAL	TO ADJUST BUDGET FOR REGISTER OF DEEDS AUTOMATION FUND TO ALLOW FOR THE PURCHASE OF 1 HP PRODESK & 4 DELL OPTIPLEX WORKSTATIONS. AS APPR'D VIA EMAIL BY R.BELLEMAN 8-28-2020.	REGISTER OF DEEDS AUTOMAT REGISTER OF DEEDS AUTOMAT	256-23601-97050 256-23601-86200	CAPITAL OUTLAY UNDER \$ TRAVEL-WORKSHOPS	4,825	4,825
163	CONTROLLER-FINANCIAL	TO AMEND CIRCUIT COURT BUDGET TO ALLOW FOR ADDITIONAL CLERICAL ASSISTANCE FROM A FORMER RETIREE DUE TO CURRENT VACANCIES. AS REQUESTED BY P.MCGLOWN & APPR'D PURSUANT TO MOU W/COURTS.	GENERAL OPERATING CIRCUIT COURT	101-13100-80500 101-13100-71600	CLERICAL SERVICES HOSPITALIZATION INSURA	2,500	2,500
164	HEALTH DEPT	TO ADJUST BUDGET FOR FAMILY PLANNING ADDT'L GRANT FUNDS AWARDED FOR SPECIAL PROJECT-\$10,000 LONG ACTING CONTRACEPTIVE FUNDING (LARC). AS APPR'D VIA EMAIL BY M.WEBSTER 8-31-20 & R.BELLEMAN 9-3-20.	HEALTH DEPARTMENT FAMILY PLANNING	221-60106-53914 221-60106-76200	STATE GRANTS-HEALTH DRUGS & PHARMACEUTICAL	10,000	10,000
165	HEALTH DEPT	TO ADJUST BUDGET FOR FAMILY PLANNING ADDT'L FY2020 TITLE X FUNDS AWARDED TO EACH AGENCY(ONE TIME FUND ING) FOR PROGRAM PROMOTION & OUTREACH, EXPANSION OF SERVICES & FPAR RECORD CHANGES. MWW & RVB APPRD	HEALTH DEPARTMENT FAMILY PLANNING	221-60106-97000 221-60106-80716 221-60106-73000 221-60106-76400 221-60106-50120	CAPITAL OUTLAY CONSULTANT - CONTRACTU OFFICE SUPPLIES CLINICAL SUPPLIES FED GRANTS-USDHHS	12,000 15,000 1,333 1,667	30,000
166	HEALTH DEPT	TO ADJUST BUDGET FOR FAMILY PLANNING FY20 ADDT'L FUNDING TO PROVIDE FAMILY PLANNING SERVICES TO SAG INAW COUNTY RESIDENTS.FOCUS-OUTREACH & PROMOTION AND WORK TO SERVE ADDT'L CLIENTS. APPRD MWW & RVB.	HEALTH DEPARTMENT FAMILY PLANNING	221-60106-88200 221-60106-80716 221-60106-50120	PUBLIC INFORMATION CONSULTANT - CONTRACTU FED GRANTS-USDHHS	17,122 45,750	62,872
167	HEALTH DEPT	TO ESTABLISH BUDGET FOR HEPATITIS A RESPONSE GRANT THROUGH MDHHS FOR FY20. APPR'D VIA EMAIL BY M.WEBSTER 8-31-2020 & R.BELLEMAN 9-3-2020.	HEALTH DEPARTMENT HEPATITIS A RESPONSE	221-60129-88200 221-60129-53914	PUBLIC INFORMATION STATE GRANTS-HEALTH	25,000	25,000
168	HEALTH DEPT	TO ESTABLISH BUDGET FOR A SAGINAW COMMUNITY FOUNDATION GRANT FOR A WALK WITH THE DOC PROGRAM. APPR'D VIA EMAIL BY M.WEBSTER 8-31-2020 & R.BELLEMAN 9-3-2020.	HEALTH DEPARTMENT HEALTH EDUCATION/ASSESSME	221-60180-93810 221-60180-58005	PROJECT COSTS LOCAL GRANTS-FOUNDATIO	5,000	5,000
169	CONTROLLER-FINANCIAL	TO AMEND BOARD OF COMMISSIONERS BUDGET TO ALLOW FOR THE PURCHASE OF A NEW COPIER, A NEW FAX MACHINE AND TO COVER ADDITIONAL OFFICE SUPPLIES. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-3-2020.	GENERAL OPERATING BOARD OF COMMISSIONERS	101-10100-97727 101-10100-97050 101-10100-73000 101-10100-95800	EQUIPMENT-COPY MACHINE CAPITAL OUTLAY UNDER \$ OFFICE SUPPLIES STAFF TRAINING & IMPRO	8,500 500 5,000	14,000
170	COMMISSION ON AGING	ADDITIONAL GRANT FROM REGION VII-3 COMPUTERS FOR CAREMANAGEMENT, 1 HEADSET FOR CCS PROGRAM, SAFETY	COMMISSION ON AGING RESERVE-RESTR CONTRIBUTIO	238-67298-74900 238-67298-93709	OTHER OPERATING SUPPLI SOFTWARE LICENSING FEE	595 205	

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		TOOL-KITS FOR CASEWORKERS FOR HOME VISITS & MEAL DELIVERY BAGS FOR HDM. APPR'D BY M.WEBSTER 9-4-20.		238-67298-97050	CAPITAL OUTLAY UNDER \$	6,405	
				238-67298-50110	FED GRANTS-COA		7,205
171	COMMISSION ON AGING	BUDGET ADJUSTMENT TO COVER COST OF NEW COMPUTER FOR CAREGIVER PROGRAM AND TRANSFER FUNDS TO COVER REQUIRED MATCH FOR REGION VII GRANT AS APPR'D VIA EMAIL BY R.BELLEMAN 9-8-2020.	COMMISSION ON AGING CAREGIVER SUPPORT PROGRAM	238-67236-97050	CAPITAL OUTLAY UNDER \$	1,550	
				238-67236-88100	SPECIAL EVENTS		1,000
				238-67236-90100	ADVERTISING & RECRUITM		250
				238-67236-74900	OTHER OPERATING SUPPLI		300
			RESERVE-RESTR CONTRIBUTIO	238-67298-74900	OTHER OPERATING SUPPLI	850	
				238-67298-40310	CURRENT REAL PROPERTY		850
			CARE MANAGEMENT	238-67289-40310	CURRENT REAL PROPERTY	850	
				238-67289-86104	TRAVEL-MILEAGE		850

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172	COMMISSION ON AGING	BUDGET ADJUSTMENT TO COVER THE INCREASED COST FOR GROUND CARE AND MAINTENANCE AT THE MARIE DAVIS CENTER. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-10-20.	COMMISSION ON AGING SENIOR CENTER OPERATIONS	238-67268-93800 238-67268-97500	GROUNDS CARE & MAINTEN BUILDINGS AND GROUNDS	1,000	1,000
173	CONTROLLER-FINANCIAL	TO AMEND ANIMAL CARE AND CONTROL BUDGET FOR: COMPUTER & OFFICE LICENSE; UNIFORM CLOTHING; INVESTIGATIONS FOR ANIMAL CRUELTY; AND A CRUELTY INVESTIGATOR. APPR'D VIA EMAIL R.BELLEMAN 9-10-20.	ANIMAL CARE & CONTROL ANIMAL CONTROL	250-43000-97050 250-43000-93707 250-43000-75400 250-43000-81602 250-43000-80771 250-43000-70500	CAPITAL OUTLAY UNDER \$ SOFTWARE MAINTENANCE A UNIFORMS & ACCESSORIES INVESTIGATIONS-ANIMAL CONTRACTUAL SERVICES S & W-TEMPORARY	1,050 200 1,000 2,000 25,000	29,250
174	CONTROLLER-FINANCIAL	TO AMEND DISTRICT COURT BUDGET PER REQUEST OF LINDA JAMES. APPR'D VIA MOU WITH COURTS.	GENERAL OPERATING DISTRICT COURT	101-13600-97050 101-13600-73200	CAPITAL OUTLAY UNDER \$ POSTAGE	200	200
175	FAMILY DIVISION	TO TRANSFER FUNDS PER BRANDON GENWRIGHT TO COVER COSTS OF REPAIRS ON CAMERAS AND NEW WASHING MACHINE. APPR'D VIA MOU WITH COURTS.	CHILD CARE JUVENILE DETENTION HOME	292-66201-95800 292-66201-97050 292-66201-93300	STAFF TRAINING & IMPRO CAPITAL OUTLAY UNDER \$ EQUIPMENT R & M	860 2,000	2,860
176	HEALTH DEPT	TO ADJUST BUDGET IN ENVIRONMENTAL HEALTH TO PURCHASE 6 WIDE MONITORS AND 3 DESKTOP SCANNERS FOR HEDGEHOG EFFICIENCIES. AS APPR'D VIA EMAIL BY M.WEBSTER 9-1-2020.	HEALTH DEPARTMENT ENVIRONMENTAL HEALTH	221-60150-97050 221-60150-95800	CAPITAL OUTLAY UNDER \$ STAFF TRAINING & IMPRO	3,366	3,366
177	HEALTH DEPT	TO ESTABLISH BUDGET FOR A SAGINAW COMMUNITY FOUNDATION COVID MINORITY HEALTH GRANT TO BE USED FOR A RACIAL DISPARITIES MARKETING CAMPAIGN. APPR'D VIA EMAIL BY M.WEBSTER 9-11-2020.	HEALTH DEPARTMENT COVID-19 (CORONAVIRUS)	221-60117-80700 221-60117-58005	CONSULTANT SERVICES LOCAL GRANTS-FOUNDATIO	30,000	30,000
180	CONTROLLER-FINANCIAL	TO AMEND LAW ENFORCEMENT BUDGET TO REALLOCATE REMAINING BUDGET IN VEHICLES & ACCESSORIES TO VARIOUS LINE ITEMS THAT ARE OVER OR ANTICIPATED TO GO OVER. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-15-20	LAW ENFORCEMENT SHERIFF-OPERATIONS DIVISI	207-30104-81200 207-30104-94415 207-30104-95800 207-30104-93100 207-30104-73300 207-30104-80504 207-30104-90200 207-30104-85100 207-30104-97050 207-30104-97900	DRY CLEANING SERVICES LEIN ACCESS FEE STAFF TRAINING & IMPRO BUILDING R & M BOOKS & PUBLICATIONS PROFESSIONAL SERVICES PRINTING & BINDING TELEPHONE CHARGES CAPITAL OUTLAY UNDER \$ VEHICLES & ACCESSORIES	1,670 731 253 563 159 2,850 267 300 6,990	13,783
182	CONTROLLER-FINANCIAL	TO CARRY FORWARD REMAINING FY2019 BUDGET FOR MEDC GRANT TO ANALYZE THE FEASIBILITY OF DEEPENING THE SAGINAW BAY CHANNEL. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-16-2020.	RIVER PRESERVATION FUND RIVER PRESERVATION	241-52302-93810 241-52302-53900	PROJECT COSTS STATE GRANTS	50,000	50,000
183	COMMISSION ON AGING	TRANSFER FUNDS TO COVER THE PURCHASE OF TV AND CART FOR THE CAREGIVER PROGRAM TRANSFER FUNDS TO COVER ADDITIONAL COST FOR A VEHICLE FOR HDM. AS APPR'D VIA EMAIL RVB 9-16-20	COMMISSION ON AGING CAREGIVER SUPPORT PROGRAM NUTRITION III C-2 HDM	238-67236-97050 238-67236-74900 238-67273-97900 238-67273-80506	CAPITAL OUTLAY UNDER \$ OTHER OPERATING SUPPLI VEHICLES & ACCESSORIES KITCHEN HELP	550 1,521	550 1,521
184	PROSECUTING ATTORNEY	TRANSFER \$1,900 FROM 101-22900-82700 TRANSCRIPTS TO 101-22900-73300 BOOKS & PUBLICATIONS DUE TO LACK OF FUNDS. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-17-2020.	GENERAL OPERATING PROSECUTING ATTORNEY	101-22900-73300 101-22900-82900	BOOKS & PUBLICATIONS WITNESS FEES	1,900	1,900
186	CONTROLLER-FINANCIAL	TO TRANSFER BUDGET FOR CONTROLLER'S OFFICE TO COVER OVERAGES IN OFFICE SUPPLIES AND POSTAGE. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-18-2020.	GENERAL OPERATING CONTROLLER-ADMINISTRATION	101-22301-73000 101-22301-73200 101-22301-86200	OFFICE SUPPLIES POSTAGE TRAVEL-WORKSHOPS	3,000 1,000	4,000
187	CONTROLLER-FINANCIAL	TO AMEND DISTRICT COURT PROBATION BUDGET TO MOVE FUNDING TO CAPITAL OUTLAY < \$5,000 PER REQUEST FROM L.JAMES & APPR'D PURSUANT TO MOU WITH COURTS.	GENERAL OPERATING PROBATION-DISTRICT COURT	101-13800-97050 101-13800-95638	CAPITAL OUTLAY UNDER \$ ALCOHOL EVALUATIONS	500	500
188	CONTROLLER-FINANCIAL	TO AMEND BUDGET FOR MICHIGAN DRUG COURT GRANT TO TRANSFER BUDGET FROM SHERIFF'S DEPARTMENT TO REDWOOD TOXICOLOGY. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-21-2020.	SPECIAL PROJECTS MI DRUG CT GRANT PROG-CIR	278-13112-80716 278-13112-80771	CONSULTANT - CONTRACTU CONTRACTUAL SERVICES	500	500
189	CONTROLLER-FINANCIAL	TO AMEND CLERK'S OFFICE BUDGET TO COVER COST OF	GENERAL OPERATING	101-21500-86104	TRAVEL-MILEAGE	700	

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		MILEAGE FOR ELECTION TRAININGS, PROGRAMMING AND RECOUNTS. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-22-2020.	COUNTY CLERK	101-21500-86200	TRAVEL-WORKSHOPS		700
190	FAMILY DIVISION	TO ADJSUT ACCOUNTS FOR YEAR END PER BRANDON GENWRIGHT AND TODD BORDERS APPR'D VIA MOU WITH COURTS AND BOC	CHILD CARE JUVENILE DETENTION HOME	292-66201-83620 292-66201-95800 292-66201-93100 292-66201-77700 292-66201-97050	EMPLOYEES' PHYSICAL EX STAFF TRAINING & IMPRO BUILDING R & M JANITORIAL SUPPLIES CAPITAL OUTLAY UNDER \$		1,900 4,773
			FAMILY DIVISION	101-14900-73300 101-14900-73200	BOOKS & PUBLICATIONS POSTAGE	1,000 900 4,773 363	363

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197	CONTROLLER-FINANCIAL	TO AMEND BUDGET FOR JUVENILE CENTER BUILDING & GROUNDS TO COVER OVERAGES IN GROUNDS CARE DUE TO CONTRACTING OUT SNOW REMOVAL AND IN ELECTRICAL CHARGES. APPR'D VIA EMAIL BY R.BELLEMAN 9-24-2020	GENERAL OPERATING OTHER COUNTY PROPERTIES JUVENILE CTR BLDG & GROUN COURTHOUSE & JAIL BLDG &	101-26505-93800 101-26506-93707 101-26505-92100 101-26503-92300	GROUNDS CARE & MAINTEN SOFTWARE MAINTENANCE A ELECTRIC SERVICE WATER, SEWAGE & SANITA	5,600 20,000	 5,600 20,000
203	PROSECUTING ATTORNEY	TRANSFER \$1,000 FROM 101-23000-73000 OFFICE SUPPLY TO 101-23000-97050 CAPITAL OUTLAY UNDER \$5,000 FOR PURCHASE OF A DESK FOR APA J.VANBENSHOTEN-JONES AS APPR'D VIA EMAIL BY R.BELLEMAN 9-27-2020.	GENERAL OPERATING PROSECUTOR-WELFARE ENFORC	101-23000-73000 101-23000-97050	OFFICE SUPPLIES CAPITAL OUTLAY UNDER \$	 1,000	 1,000
204	CONTROLLER-FINANCIAL	TO AMEND MAINTENANCE BUDGET TO COVER JANITORIAL SUPPLIES FOR THE COURTHOUSE. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-27-2020.	GENERAL OPERATING COURTHOUSE & JAIL BLDG &	101-26503-77700 101-26503-92300	JANITORIAL SUPPLIES WATER, SEWAGE & SANITA	2,500	 2,500
205	FAMILY DIVISION	TO TRANSFER FUNDS TO COVER COSTS OF NEW AND UPGRADED EQUIPMENT FROM JAVS IN JUDGE METERS COURT ROOM PER TODD BORDERS & APPR'D VIA MOU WITH COURTS/BOC	GENERAL OPERATING FAMILY DIVISION	101-14900-95800 101-14900-97050	STAFF TRAINING & IMPRO CAPITAL OUTLAY UNDER \$	 918	 918
207	CONTROLLER-FINANCIAL	TO AMEND CLERK'S CONCEALED PISTOL LICENSING FUND TO COVER THE COST OF AN ONBASE SCANNER LICENSE. AS APPR'D VIA EMAIL BY R.BELLEMAN 9-23-2020.	CONCEALED PISTOL LICENSIN CLERK-CONCEALED PISTOL LI	266-21505-93709 266-21505-93700	SOFTWARE LICENSING FEE OFFICE EQUIPMENT R & M	179	 179