

OFFICIAL PROCEEDINGS
OF THE

DRAFT

Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



AUGUST SESSION 2021




First day of the August Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, August 17, 2021. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke – 11

ABSENT: None – 0

TOTAL: - 11

OTHERS: Vanessa Guerra, Koren Thurston, Dave Gilbert, Kyle Bostwick, Norm Bamberger, Kelly Suppes, Blair Stevenson, Mark Rankin, Lt. Mark Przybylski, Justin Engel - *MLive*, Leah Puskar, Jessica Sargent, Undersheriff Mike Gomez, Jennifer Broadfoot, Dennis Borchard, Joann Crary, Brian Wendling, Angie Miller, Katie Kelly, Cindy Louchart, Suzy Koeplinger

 Commissioner Krafft opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, August 17, 2021 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the August 17, 2021 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

August 12, 2021
Posted 8-12-21 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Harris, to approve the Minutes of the June 22, 2021 Board Session; June 28, 2021 Special Board Session; and June 28, 2021 Committee of the Whole meeting (as amended to include Commissioner Boyd's proposals to award premium pay and give \$500 to vaccinated employees being referred to the August Budget/Audit Committee meeting for discussion). Motion carried unanimously.***

NOTICE OF PUBLIC HEARING

*The Saginaw County Board of Commissioners will hold a Public Hearing on the proposed Saginaw County Budget for fiscal year 2021/2022 at 5:00 p.m. on Tuesday, August 17, 2021 in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602. A copy of the proposed budget is available for inspection in the Controller's Office at the above address. Persons wishing to comment may do so at this meeting and/or may send written comments to the Board at the above address. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.***

PUBLIC HEARING

- At 5:05 p.m., Chairman Ruth opened a public hearing on the proposed Saginaw County 2021/2022 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. *(Public Hearing notice attached / See Report 8-17-4.2 / Copy of the proposed Budget was made available to the public at the meeting)* Chairman Ruth asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



FOIA APPEALS

- *Commissioner Krafft moved, seconded by Commissioner Little, for approval to send written notice to David Alexander in relation to his May 11, 2021 FOIA request (#2659) regarding a dog bite of his client on April 13, 2021 and to uphold the partial disclosure denial. Motion carried unanimously.*
- *Commissioner Krafft moved, seconded by Commissioner Winiecke, for approval to send written notice to David Alexander in relation to his May 11, 2021 FOIA request (#2660) regarding a dog bite of his client on May 2, 2021 and to uphold the partial disclosure denial. Motion carried unanimously.*

AUDIENCES

None

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

**Diane Vacik – Retirement
Programmer/Analyst
Information Technology**

Diane Vacik started running full speed ahead at Saginaw County in the Information Systems & Services (ISS) Department on June 18, 1990 as a Programmer Analyst. Diane worked on the Mainframe, supporting all Saginaw County constituents, which exceeded over 200,000 at one point in time. On May 29, 2011, Diane was promoted to the position of Programmer/Analyst Manager, leading a team that varied in size from four (4) to six (6) individuals.

Diane was integral in many initiatives, including the rebranding of ISS to Information Technology of Saginaw County (ITSC), as well as migrating to a remotely hosted Mainframe at Blue Hill Data Services that provided the ability to allow for disaster recovery and indefinite data storage. Diane was also critical in the initial successes of the Mainframe Modernization project in which Saginaw County pushed to move from the Mainframe to a series of vendor-written applications.

During her 30+ years of dedicated service here, Diane played an essential role in writing and managing applications that streamlined Saginaw County processes, in addition to leading a team that followed Diane into many successful initiatives. Diane shared her vast knowledge of numerous coding languages, which demonstrated her ability to be consistently dynamic.

Diane significantly enjoys baking for her family as well as her family at Saginaw County. Diane didn't have to try very hard at putting a smile on the faces of her co-workers by sharing her sweets that she baked herself or by purchasing and had sitting in the freezer waiting to be eaten as a stress relief.



The Saginaw County Board of Commissioners, along with IT Director Josh Brown, thanks **Diane Vacik** for her 30+ years of service, along with her hard work and dedication to Saginaw County and its employees. Diane will be greatly missed as we strive to maintain her legacy of greatness.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Presented & Adopted: August 17, 2021

Josh Brown
Information Technology Director

CERTIFICATE OF RECOGNITION
Rev. Louis Bishop
Happy 100th Birthday!

Dewitt Bishop came into the world on the summer day of August 15, 1921 in Clayton, Alabama. His grandfather and uncle were both named Louis. Because of his love of their names, he decided at the age of two years old to change from his birth name to Louis. Louis has been a resident of Buena Vista and Saginaw County for over 50 years. At the age of 21, he left Alabama and came to Saginaw, Michigan looking for employment. Louis was hired by Saginaw Malleable Iron Plant, transferred to Grey Iron Foundry and lastly, Saginaw Nodular Iron Foundry, until his retirement in 1977.

As a child he was very unique, quiet, meek, and humble, and remains the same today. Louis preached his first sermon at sixteen years old. In 1952 he was saved and sanctified at All Nations Prayer Tower COGIC where the late Dr. William Kelly Moore was pastor. In 1955, Louis accepted his call into the ministry. After the death of Dr. Moore in 1973, Louis was appointed pastor of All Nations Prayer Tower COGIC by the late Bishop John Seth Baily. He pastored for over 40 years before retiring.

Rev. Bishop married Bennie Will Addison in 1955 and the marriage lasted until her death in 2004. He married Portia Chandler in 2004 and they have one daughter, Alethea, two grandchildren, George (Iesha), and Joi along with two great-grandchildren, Gavin and Grayson.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to **Rev. Louis Bishop**. We congratulate Louis on his 100th birthday along with our best wishes.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Carl E. Ruth
Chair, District #10

Adopted: August 17, 2021



CERTIFICATE OF RECOGNITION

**Sarah Wieszenberger
Frankenmuth Pacesetters 4-H
Graduating Senior 2021**

*The Mission...4-H empowers youth to reach their full potential,
working and learning in partnership with caring adults.*

*The Motto..."To Make the Best Better," its intent is to inspire
young people to continue to learn and grow,
to make their best efforts better through
participation in educational experiences.*

*The Vision...A world in which youth and adults learn, grow and
work together as catalysts for positive change.*

WHEREAS, 4-H is an investment in America's future. They are tomorrow's leaders. Youth, like adults, must deal with pressures of stress, blended families, peer pressure, unemployment and other social issues. The better prepared they become as decision makers with high respect for self and others, the less potential there will be for tension and conflict in building a stronger national and world community; and,

WHEREAS, The 4-H pledge tells what 4-H is all about. 4-H has as its goal the four-fold development of youth: Head, Heart, Hands and Health. The pledge was adopted by the delegates to the 1927 National 4-H Club Camp in Washington, DC. State club leaders voted for and adopted the pledge for universal use. The phrase "and the world" was added in 1973. The saying of the pledge has a prominent place in 4-H activities at regular 4-H meetings, achievement days, and other club events; and,

WHEREAS, Sarah Wieszenberger has been a member of the Pacesetters 4-H Club for 14 years and is a senior. She started as a Cloverbud at age five. Her interest is mainly horses. Sarah has also served as Recording Secretary and as Jr. Leader in the horse project for eight years. She has attended 4-H Exploration Days for six years, was a county delegate for Equine Science program for two years, a county delegate to the State 4-H show, and a member of the judging team for five years. Sarah has shown dogs for five years locally and competed at some MSU Dog shows. She's taken part in public speaking, dramatic reading, and demonstrations at the Saginaw County Fair for eight years. Sarah volunteered to travel on three Mission Trips to Guatemala. Her first one was at the age of 12. Sarah has a strong work ethic and at the age of 16 secured a position with Taco Bell where she continues to work; and,

WHEREAS, The 4-H motto "Learning by Doing" appropriately describes Sarah and the phrase sums up the educational philosophy of the 4-H program. Young people learn best when they are involved in learning. The intent is to do, reflect and apply. She has clearly learned the valuable lessons that 4-H strives to teach.



NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be placed in the minutes of the August 17, 2021 meeting as a permanent record.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chair, District #10

Adopted: August 17, 2021

Dennis H. Krafft
Commissioner, District #8

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 8-17-1** **REGION VII AREA AGENCY ON AGING** submitting its proposed Annual Plan for FY 2022.
-- Human Services (*Receive & File*)
- 8-17-2** **REGION VII AREA AGENCY ON AGING** notifying Saginaw County that Requests for Proposals will be submitted for grant funding available for FY 2022.
-- Human Services (*Receive & File*)
- 8-17-3** **COMMISSION ON AGING** submitting a summary of its application to the Region VII Area Agency on Aging for FY 2022 funding of its programs.
-- Human Services (**8-17-1.1**)
- 8-17-4** **SAGINAW COUNTY COMMUNITY ACTION COMMITTEE, INC.** sending notification of its application to Region VII Area Agency on Aging to administer the Minority Senior Outreach and Advocacy Program in FY 2022.
-- Human Services (*Receive & File*)
- 8-17-5** **ASCENSION ST. MARY'S HOSPITAL** sending notification of its application to Region VII Area Agency on Aging to provide funding to Guardian Angel for Adult Day Care in Saginaw County for FY 2022.
-- Human Services (*Receive & File*)
- 8-17-6** **SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY** submitting its Annual Report "Adapting Transforming and Creating Opportunity in Response to the Pandemic" for the year ending September 30, 2020.
-- Human Services (*Receive & File*)
- 8-17-7** **SAGINAW COUNTY 9-1-1 COMMUNICATIONS CENTER AUTHORITY** submitting its FY 2022 Budget and approved Resolution that utilizes up to \$500,000 of State Wireless Funds.
-- Courts & Public Safety (**8-17-2.1**)
- 8-17-8** **BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools.
-- County Services (*Receive & File*)
- 8-17-9** **BIRCH RUN TOWNSHIP** submitting its Annual Tax Increment Financing Act report pursuant to MCL 125.4911.
-- County Services (*Receive & File*)



- 8-17-10 PUBLIC WORKS** requesting approval of Full Faith and Credit Resolutions regarding the sale of notes for the Sanderson Drain Drainage District and the Shorts Creek Drain Drainage District.
-- County Services **(8-17-3.1/Res. A, Res. B)**
- 8-17-11 CONTROLLER/CAO** submitting the 2021 Second Quarter Reports on behalf of the Historical Society of Saginaw County (Castle Museum and out-county museums).
-- County Services *(Receive & File)*
- 8-17-12 PURCHASING/RISK MANAGER** requesting approval to amend Purchasing Policy #241 by adding a section to address Employee Conflict of Interest to comply with requirements of Michigan Department of Agriculture & Rural Development (MDARD).
-- County Services **(8-17-3.2)**
- 8-17-13 TREASURER** submitting a report on the balance of excess proceeds in its Tax Foreclosure Auction Restricted Funds, pursuant to MCL 211.78 m(8)(h).
-- Budget/Audit *(Receive & File)*
- 8-17-14 CONTROLLER/CAO** submitting the 2020 Financial Audit on behalf of the Saginaw County Community Mental Health Authority (SCCMHA), pursuant to the agreement between the county and SCCMHA.
-- Budget/Audit *(Receive & File)*
- 8-17-15 MSU EXTENSION** requesting additional funding for FY 2021 in the amount of \$90,000 and the base assessment of \$108,203 for FY 2022 to continue to provide programs and support for the residents of Saginaw County.
-- Budget/Audit **(8-17-4.3)**
- 8-17-16 MAINTENANCE** requesting approval to utilize \$13,000 in fund balance and transfer into the Public Improvement Fund to revamp the Employee/Public Lounge in the lower level of the Courthouse.
-- Budget/Audit **(8-17-4.4)**
- 8-17-17 PROSECUTOR** requesting an increase in its DHHS Division FY 2021 Budget in the amount of \$6,000 to account for additional expenses in postage and process server fees.
-- Budget/Audit **(8-17-4.5)**
- 8-17-18 COUNTY CLERK** requesting on behalf of the County Apportionment Commission funding for an apportionment mapping program.
-- Budget/Audit **(8-17-4.6)**
- 8-17-19 COUNTY CLERK** requesting funding to implement the relocation of the three divisions of the County Clerk's Office as well as additional staffing in the Circuit Court Records Office.
-- Budget/Audit **(8-17-4.7)**
- 8-17-20 COUNTY CLERK** providing an overview of the request to relocate the three divisions of the County Clerk's Office as well as additional staffing in the Circuit Court Records Office.
-- Courts & Public Safety *(Receive & File)*
- 8-17-21 COUNTY CLERK** providing an overview of the request to relocate the three divisions of the County Clerk's Office as well as additional staffing in the Circuit Court Records Office.
-- County Services *(Receive & File)*
- 8-17-22 REGISTER OF DEEDS** requesting an increase in its FY 2022 Budget to add a part-time employee.
-- Budget/Audit **(8-17-4.8)**



8-17-23 HEALTH DEPARTMENT requesting approval of the Saginaw County Health Department Accounts Receivable Write-Off Report in the amount of \$14,798.15 for the period October 1, 2019 through September 30, 2020.

-- Human Services **(8-17-1.2)**

8-17-24 CONTROLLER/CAO requesting approval of a Stipulation to Entry of Order Modifying 1916 Injunction ("Flint River Stipulation") regarding the North Branch of the Flint River Intercounty Drainage District.

-- County Services **(8-17-3.3)**

8-17-25 SAGINAW FUTURE submitting its Third Quarter Report (April 1 – June 30, 2021) and requesting approval of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement.

-- County Services **(8-17-3.4)**

8-17-26 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of April 2021.

-- Budget/Audit **(8-17-4.1)**

8-17-27 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of May 2021.

-- Budget/Audit **(8-17-4.1)**

8-17-28 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of June 2021.

-- Budget/Audit **(8-17-4.1)**

8-17-29 FINANCE DIRECTOR submitting the quarterly budget adjustments for April 1, 2021 – June 30, 2021.

-- Budget/Audit *(Receive & File)*

8-17-30 FINANCE DIRECTOR submitting Draft #2 changes to the proposed FY 2022 Budget.

-- Budget/Audit **(8-17-4.2)**

8-17-31 SHERIFF requesting waiver of the hiring freeze to fill the vacant position of Records Manager (PCN #101328).

-- Labor Relations **(8-17-5.1)**

8-17-32 RETIREMENT/BENEFITS ADMINISTRATOR requesting approval of two (2) MERS Plan Adoption Agreements for the Defined Benefit Plan and Defined Contribution Plan to separate the Great Lakes Bay Michigan Works! accounts for accuracy and convenience.

-- Labor Relations **(8-17-5.2)**

8-17-33 RETIREMENT/BENEFITS ADMINISTRATOR requesting certification of the Employee and Officer Delegates attending the 2021 Municipal Employee's Retirement System (MERS) Annual Meeting to be held at the Amway Grand in Grand Rapids, MI this year from October 7 - 8, 2021.

-- Labor Relations **(8-17-5.3)**

8-17-34 PERSONNEL DIRECTOR submitting the August 2021 Employment Status Report covering statistics for the months of June and July 2021.

-- Labor Relations *(Receive & File)*

8-17-35 CONTROLLER/CAO requesting approval to continue the hiring freeze for FY 2022 with exceptions for positions that are required by statute and the Courts.

-- Labor Relations ***(Withdrawn at Committee)***



- 8-17-36 CONTROLLER/CAO** requesting a Committee of the Whole session to discuss the County of Saginaw’s Maintenance of Effort (MOE) formula and annual funding level and to discuss the Health Department’s Strategic Plan for the programs and services it plans to offer Saginaw County residents.
- Executive
- 8-17-37 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Chief Appellate Attorney (PCN #101245).
- Labor Relations **(8-17-5.1)**
- 8-17-38 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Legal Specialist I – File Room Clerk (PCN #101258).
- Labor Relations **(8-17-5.1)**
- 8-17-39 TREASURER** requesting waiver of the hiring freeze and approval to fill the vacant position of Account Specialist II (PCN #101284)
- Labor Relations **(8-17-5.1)**
- 8-17-40 BOARD COORDINATOR** submitting a request to change the Board Assistant position from part-time to full-time and to increase the FY 2022 Budget for the Board of Commissioners by \$35,806 to accommodate the request.
- Budget/Audit **(8-17-4.10)**
- 8-17-41 CONTROLLER/CAO** requesting an increase of \$140,586 to the Saginaw County Animal Care & Control Resource Center Project for a total budget of \$10,611,010 due to subcontractor cost increases.
- Executive **(8-17-6.1)**
- 8-17-42 BOARD COORDINATOR** requesting waiver of the hiring freeze and approval to fill the position of Board Assistant (PCN #101018).
- Labor Relations **(8-17-5.1)**
- 8-17-43 BALLARD SPAHR** submitting a Memorandum in response to Controller Belleman’s letter of July 28, 2021 requesting further information on the matter of Campus Partners 1 seeking approval of a Resolution for the Issuance of Bonds to finance a project related to acquiring and improving North Saginaw Charter Academy, 2332 Trautner Dr., Saginaw, MI 48604.
- Executive *(Receive & File)*
- 8-17-44 COUNTY CLERK** requesting waiver of the hiring freeze and approval to fill three (3) Legal Specialist I positions, two (2) Legal Clerk I positions and a Records Coordinator I position, contingent upon approval of the FY 2022 Budget.
- Labor Relations **(8-17-5.1)**
- 8-17-45 HEALTH DEPARTMENT** requesting waiver of the hiring freeze and approval to fill the vacant position of Environmental Health Specialist I/II (PCN #221030) and the vacant part-time position of Office Assistant II (PCN #221024).
- Labor Relations **(8-17-5.1)**
- 8-17-46 CONTROLLER/CAO** requesting amendment of the FY 2021 County Clerk’s budget by \$44,324 to fund four (4) additional staff with associated technology equipment for the remaining six (6) weeks of the fiscal year.
- Executive **(8-17-6.2)**

INITIATORY MOTIONS

None



PUBLIC HEARING

2nd Call

- At 5:10 p.m., Chairman Ruth announced the second call of a public hearing on the proposed Saginaw County 2021/2022 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

REPORTS OF COMMITTEES

1. Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair

- 1.1) **COMMISSION ON AGING**, re: Approval of application to Region VII Area Agency on Aging for FY 2022 funding
- 1.2) **HEALTH DEPARTMENT**, re: Approval of Accounts Receivable Write-Off Report in the amount of \$14,798.15 for the period October 1, 2019 – September 30, 2020

- Theisen moved, seconded by Harris, to approve 1.1 and 1.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

AUGUST 17, 2021

Your committee considered Communication No. 8-17-3 from Jessica Sargent, Director, Commission on Aging, submitting a FY 2022 Application Summary for Federal/State Funding through Region VII Area Agency on Aging.

The committee met with Ms. Sargent who provided details on the application. State and Federal funds awarded by Region VII require a 10% local match, which may be either a cash match with millage funds, in-kind goods or services, or a combination thereof. This is a request for Proposal (RFP) and at the time of review, these grants have not been awarded. Funds are awarded through a competitive RFP process. The service categories and allocations for which funding is sought are as follows:

SERVICE CATEGORY	FY 2021 ALLOCATION	FY 2022 ALLOCATION
Case Coordination & Support	\$ 98,092	\$100,092
Senior Center Staffing	18,000	19,000
Senior Center Operations	12,000	13,000
Caregiver Support Program	50,173	50,173
Congregate Nutrition Program	120,731	123,537
Home Delivered Meals	399,660	417,660
Minority Outreach/Senior Center Staffing/Transportation	40,685	40,685
In Home Support Services	286,208	292,208
Total	\$1,025,549	\$1,056,355

The FY 2022 requested funds reflect an increase of \$2,000 for Case Coordination and Support, \$1,000 increase for Senior Staffing, \$1,000 increase for Senior Center Operations, \$2,806 increase for Congregate Nutrition, \$18,000 increase for Home Delivered Meals, and a \$6,000 increase for In Home Support Services. For all programs the total increase is \$30,806.



We recommend approval of the 2022 Application for Federal/State Funding through Region VII Area Agency on Aging in the amount of \$1,056,355, in accordance with Saginaw County Policy; further, that the proper County officials be authorized and directed to make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

James G. Theisen, Chair
Gerald Little
Carl E. Ruth

Michael Webster, Vice-Chair
Cynthia Winiecke

FROM: COMMITTEE ON HUMAN SERVICES – 1.2

AUGUST 17, 2021

Your committee considered Communication No. 8-17-23 from Christina Harrington, Health Officer, submitting the Accounts Receivable Write-Off Report for the Health Department for the period October 1, 2018 through September 30, 2020.

It is our recommendation that the attached Saginaw County Health Department Accounts Receivable Write-Off Report for the period October 1, 2019 through September 30, 2020 in the amount of \$14,798.15 be approved in accordance with County Policy; further, that the proper County officials be authorized and directed to make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

James G. Theisen, Chair
Gerald Little
Carl E. Ruth

Michael Webster, Vice-Chair
Cynthia Winiecke

[Write-off Report appears on next page]



Board of Commissioners – August 17, 2021

SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH						
ACCOUNTS RECEIVABLE REPORT FOR THE PERIOD						
10/1/2019 - 9/30/2020						
	BALANCE	CHARGES	PAYMENTS	CONTRACTUAL	WRITE-OFFS	BALANCE
	@9/30/2019	10/1/19-9/30/20	10/1/19-9/30/20	ADJUSTMENTS	10/1/19-9/30/20	@9/30/2020
<u>FAMILY PLANNING</u>						
Self Pay	2,555.22	2,918.87	5,023.72	-	(1,312.37)	1,762.74
Medicaid	2,239.56	240.00	2,284.13	107.43	88.00	(0.00)
Healthy Michigan Plan	3,487.26	12,312.00	12,476.70	2,742.19	580.37	-
Managed Care	865.18	15,268.00	10,647.82	3,630.77	1,854.59	0.00
Commercial Insurance	2,980.00	17,000.00	16,404.17	786.15	2,549.68	240.00
TOTAL FAMILY PLANNING:	12,127.22	47,738.87	46,836.54	7,266.54	3,760.27	2,002.74
<u>STD</u>						
Self Pay	244.64	1,139.00	1,246.00	-	88.82	48.82
Medicaid	-	-	-	-	-	-
Healthy Michigan Plan	24.00	18.00	2198	20.02	-	-
Managed Care	(136.00)	108.00	(76.45)	40.45	8.00	0.00
Commercial Insurance	8.00	24.00	1106	4.94	16.00	-
TOTAL STD:	140.64	1,289.00	1,202.59	65.41	112.82	48.82
<u>BLOOD LEAD</u>						
Medicaid	112.00	1,080.00	738.42	277.58	176.00	-
Managed Care	792.00	3,424.00	2,235.35	1,852.65	128.00	-
TOTAL BLOOD LEAD:	904.00	4,504.00	2,973.77	2,130.23	304.00	-
<u>IMMUNIZATIONS</u>						
Self Pay	7,393.85	8,450.00	8,280.54	-	4,041.05	3,522.26
Medicaid	730.00	8,555.00	3,789.97	6,145.03	(650.00)	-
Healthy Michigan Plan	2,010.00	12,700.00	11,456.80	3,298.20	(45.00)	-
Managed Care	11,305.00	37,085.00	22,400.53	24,942.47	1,047.00	-
Medicare/Medicare Plans	2,142.82	9,150.00	7,610.66	986.72	2,695.44	-
Commercial Ins.	24,355.00	110,445.00	125,302.76	5,624.67	2,802.57	1,070.00
TOTAL IMMUNIZATIONS:	47,936.67	186,385.00	178,841.26	40,997.09	9,891.06	4,592.26
<u>HEARING & VISION</u>						
Medicaid	2,960.00	2,950.00	4,987.20	432.80	370.00	120.00
Managed Care	5,370.00	17,310.00	20,037.60	1,772.40	360.00	510.00
TOTAL HEARING & VISION :	8,330.00	20,260.00	25,024.80	2,205.20	730.00	630.00
<u>LABORATORY</u>						
Medicaid/Managed Care/Programs	3,875.56	17,765.92	17,681.54	3,915.14	-	44.80
TOTAL LABORATORY:	3,875.56	17,765.92	17,681.54	3,915.14	-	44.80
TOTALS:	73,314.09	277,942.79	272,560.50	56,579.61	14,798.15	7,318.62
TOTAL WRITE-OFF:					14,798.15	
COMPARISON				CONTRACTUAL		
TO PREVIOUS YEAR	BALANCE	CHARGES	PAYMENTS	ADJUSTMENTS	WRITE-OFFS	BALANCE
2019	160,363.61	618,958.25	584,836.28	105,801.44	15,370.05	73,314.09
2020	73,314.09	277,942.79	272,560.50	56,579.61	14,798.15	7,318.62
CHANGE	(87,049.52)	(341,015.46)	(312,275.78)	(49,221.83)	(571.90)	(65,995.47)
Note: Negative numbers posted in write-offs are a result of Insight posting donations to the self pay account						



2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

2.1) **9-1-1 COMMUNICATIONS CENTER AUTHORITY, re: Approval of FY 2022 Budget**

- ***Matthews moved, seconded by Tany, to approve 2.1. Motion carried unanimously.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

AUGUST 17, 2021

Your committee considered Communication No. 8-17-7 from Daniel Weaver, Executive Director, 9-1-1 Communications Authority, submitting the FY 2022 9-1-1 Communications Authority Budget and approved Resolution.

We met with Mr. Weaver who explained that the 9-1-1 Communications Center Authority Board passed a resolution that the Authority be authorized to move up to \$500,000 from the State of Michigan Wireless Funds (Acct. #260-32601) to be used as revenue for Saginaw County 9-1-1.

We recommend approval of the FY 2022 9-1-1 Communications Center Authority budget and the County budget to reflect correct budget figures for the transfer of surcharge monies by September 30, 2021 in addition to utilizing up to \$500,000 from the State of Michigan Wireless Funds account; further, that the proper county officials are authorized to amend the budgets accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

3. **County Services Committee – M. Webster; D. Krafft, Vice-Chair**

- 3.1) **PUBLIC WORKS**, re: Approval of sale of notes for the Sanderson Drain and Shorts Creek Drain Drainage Districts
- 3.2) **PURCHASING/RISK MANAGER**, re: Amendment of County Policy #241 – Purchasing Policy – to add Conflict of Interest language
- 3.3) **CONTROLLER/CAO**, re: Approval of a Stipulation to Entry of Order Modifying 1916 Injunction regarding the North Branch of the Flint River Intercounty Drainage District
- 3.4) **SAGINAW FUTURE**, re: Approval of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement

- ***Webster moved, seconded by Krafft, to approve 3.1 – 3.4 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

August 17, 2021

Your committee considered Communication No. 8-17-10 from Brian Wendling, Public Works Commissioner, requesting approval of Full Faith and Credit Resolution regarding the sale of notes for the Sanderson Drain Drainage District and the Shorts Creek Drain Drainage District.

The committee met with Mr. Wendling who explained that the issuance of notes for construction of improvements to the Sanderson Drain will not exceed \$401,000 and will mature no later than June 1, 2036 and Shorts Creek Drain will not exceed \$877,000 and will mature no later than June 1, 2036.



These amounts are being issued in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District.

It is the recommendation of your committee to approve the request and approve a Resolution regarding Sanderson Drain Notes and Shorts Creek Drain Notes, both Series 2021, which are submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

AUGUST 17, 2021

Your committee considered Communication No. 8-17-12 from Kelly Suppes, Purchasing / Risk Manager, requesting approval of proposed amendments to County Policy #241 – Purchasing Policy.

We met with Ms. Suppes who informed the committee that the Public Works department is having a project partially funded through Rural Development Lending. Michigan Department of Agriculture and Rural Development (MDARD) is requiring a conflict of interest policy be in place that contains certain wording. Amy Lusk, Civil Counsel, has drafted a proposed amendment that was shared with MDARD for their acceptance. The proposed language was approved by MDARD. Ms. Suppes is proposing the following amendments:

6.8.2.2 The county subscribes to the following law with respect to identifying and addressing conflicts of interest of its officers and employees:

6.8.2.2.1 Michigan's Contracts of Public Servants with Public Entities, PA 317 of 1968, as amended, being MCL 15.321 *et seq.*

6.8.2.2.2 Michigan's Standards of Conduct for Public Officers and Employees, PA 196 of 1973, as amended, being MCL 15.342 *et seq.*

6.8.2.2.3 Michigan's Incompatible Public Offices, PA 566 of 1978, as amended, being MCL 15.181 *et seq.*

We recommend approval of proposed amendments to County Policy #241 – Purchasing Policy as submitted.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

August 17, 2021

Your committee considered Communication No. 8-17-24 from Robert Belleman, Controller/CAO, requesting approval of a Stipulation to Entry of Order Modifying 1916 Injunction (“Flint River Stipulation”) regarding the North Branch of the Flint River Intercounty Drainage District.

The committee met with Mr. Belleman who explained that the North Branch of the Flint River Intercounty Drainage District is attempting to make improvements to the Flint River Drainage District. However, they have been delayed due to the 1916 Injunction. The North Branch Intercounty Drainage District initially requested each of the parties to the 1916 Injunction lift the injunction. The parties were reluctant to simply lift the injunction.

Mr. Belleman has been working through attorney Tim Ferrand of Cummings, McClorey, Davis & Acho, to review and negotiate the recommended Flint River Stipulation. Brian Wending, Public Works Commissioner, has been involved in this matter as well as Amy Lusk, on behalf of the City of Saginaw. The Board of Commissioners will need to approve the Flint River Stipulation and authorize the County of Saginaw to sign the stipulation.

It is the recommendation of your committee to approve the request and authorize the County of Saginaw to sign the Stipulation to Entry of Order Modifying 1916 Injunction.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.4

August 17, 2021

Your committee considered Communication No. 8-17-25 from JoAnn Crary, President, Saginaw Future, submitting its Third Quarter Report (April 1 – June 30, 2021) and requesting approval of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement.

The committee met with Tom Miller, Jr. who explained that this amendment includes performance-based funding metrics to address Job Creation, New Investment and Government Contracts Awarded. Each of these items is attached to a formula, and the County has provided \$146,730 of the \$150,000 in funding for the first two (2) quarters based on its previous report.

As a result of Saginaw Future’s third quarter performance, they have met the goal for Government contracts Awarded, and will be requesting \$3,270 in performance-based funding.

It is the recommendation of your committee to approve the request of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany



4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **TREASURER/CONTROLLER**, re: Approval of electronic transactions and voucher payments for the months of April, May and June 2021

- ***Krafft moved, seconded by Little, to approve 4.1. Motion carried unanimously.***

4.2) **CONTROLLER/CAO – FINANCE DIRECTOR**, re: Approval of Draft #2 of FY 2022 Budget

- ***Krafft moved, seconded by Theisen, to lay 4.2 on the table, for approval at the September 21, 2021 Board Session, as amended.***

4.3) **MSU EXTENSION**, re: Approval of \$90,000 from the General Fund to fund the remainder of FY 2021

- ***Krafft moved, seconded by Harris, to approve 4.3. Motion carried unanimously.***

4.4) **MAINTENANCE**, re: Approval of \$13,000 in FY 2021 General Fund fund balance and transfer to the Public Improvement Fund to revamp the Employee/Public Lounge in the lower level of the courthouse

- ***Krafft moved, seconded by Tany, to approve 4.4. Motion carried unanimously.***

4.5) **PROSECUTOR**, re: Approval of \$6,000 increase in the DHHS Prosecutor FY 2021 Budget from the General Fund to account for additional expenses in postage and process server fees

- ***Krafft moved, seconded by Matthews, to approve 4.5. Motion carried unanimously.***

4.6) **COUNTY CLERK**, re: Approval of up to \$10,000 from the FY 2021 General Fund to purchase an Apportionment Mapping Program

- ***Krafft moved, seconded by Winiecke, to approve 4.6. Motion carried unanimously.***

4.7) **COUNTY CLERK**, re: Approval to fund four (4) additional employees and associated technology equipment (if necessary) in FY 2022

- ***Krafft moved, seconded by Little, to approve 4.7. Motion carried unanimously.***

4.8) **REGISTER OF DEEDS**, re: Approval to hire a part-time employee for six (6) months at a cost of \$3,352 in addition to \$10,000 previously budgeted for overtime in FY 2022

- ***Krafft moved, seconded by Matthews, to approve 4.8. Motion carried unanimously.***

4.9) **COMMISSIONER BOYD**, re: Approval of \$500 bonus to every Saginaw County Employee who can provide proof of vaccination against COVID-19 or its variances prior to the end of FY 2021

- ***Krafft moved, seconded by Tany, to approve 4.9. Discussion was held regarding criteria, eligibility, clarification of “employee” definition, and whether or not American Rescue Plan Act (ARPA) funds could be used, with some commissioners expressing an interest in holding further discussion. After discussion, Theisen moved, seconded by Boyd, to table the matter to the September 21, 2021 Board Session (Unfinished Business) and to place for discussion on the September Budget/Audit Committee meeting agenda. Motion carried unanimous by roll-call vote.***



- 4.10) **BOARD COORDINATOR**, re: Approval to change the Board Assistant position from part-time to full-time and to increase the FY 2022 Budget for the Board of Commissioners by \$35,806 to accommodate the request

- **Krafft moved, seconded by Winiecke, to approve 4.10. Motion carried unanimously.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

AUGUST 17, 2021

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
8-17-26	Electronic Transactions	April 1 – 30, 2021	\$11,584,565.78
	Voucher Payments	April 1 – 30, 2021	\$ 7,726,046.17
8-17-27	Electronic Transactions	May 1 – 31, 2021	\$ 9,276,539.18
	Voucher Payments	May 1 – 31, 2021	\$19,014,581.16
8-17-28	Electronic Transactions	June 1 – 30, 2021	\$15,659,983.13
	Voucher Payments	June 1 – 30, 2021	\$ 9,056,534.35

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**LAI D ON THE TABLE
UNFINISHED BUSINESS AT THE
SEPTEMBER 21, 2021 BOARD SESSION**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

AUGUST 17, 2021

~~Your Budget/Audit Committee received Communication No. 8-17-30 from Koren Thurston, Finance Director, submitting requests for action in order to prepare Draft #2 of the recommended Fiscal Year 2022 Budget. Draft #2 of the Budget contains proposed changes to Draft #1, which was submitted in June 2021 with all funds in balance, including those funds that anticipate use of fund balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2022 Budget and a Committee of the Whole session was held June 28, 2021. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners.~~

~~The Budget/Audit Committee reviewed the Budget as submitted, considered information presented at the Committee of the Whole meeting, considered additional requests from departments, and have~~



made amendments to Draft #1 of the 2022 Budget. The changes contained in Draft #2 of the FY 2022 Budget include:

- A request from Undersheriff Gomez to add an additional four (4) beds to the Sheriff's Federal Bed Space Rental line for a total of \$102,000 in revenue, with this additional revenue dedicated to the PLUS Home Surveillance Program.
- A request from Brian Wendling, Public Works Commissioner, to include an estimated \$2,200 in Auction Costs for the planned sale of an existing vehicle. The net effect on the General Fund would be an increase in the use of fund balance of \$2,200, bringing the amount up from \$1,688,140 to \$1,690,340.
- Approved a reduction in the Law Enforcement Budget by \$286,783 due to Board action approved at the June 22, 2021 meeting that moved up the order date of seven (7) patrol vehicles that were originally included in Draft #1 of the FY 2022 Budget. If the vehicles are ordered in FY 2021 but not delivered until after September 30, 2021, the Sheriff's Office will request the Controller/CAO to carry forward the unused FY 2021 funds.
- A request from Jessica Sargent, Commission on Aging (COA) Director, to increase the FY 2022 Budget by \$449,621 to account for additional grant funding received for the Foster Grandparent Expansion Grant, with \$377,000 coming from Federal grant dollars, \$41,060 coming from In-kind local match, and the remaining \$31,561 from COA fund balance. The net effect on the use of fund balance for FY 2022 would be an increase of \$31,561, bringing the amount up from \$162,817 to \$194,378.

Resolution A contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2022 is \$185,815,706 which is a 5.72% percent increase from the current amended Fiscal 2021 Budget. The amended General Fund Budget for Fiscal 2022 is \$52,579,312 which represents an increase of \$2,261,297 or 4.49% percent over the current amended Fiscal 2021 Budget. The General Fund budget includes the use of \$1,690,340 in fund balance. Resolution A also contains the proposed County millage rates to be levied December 1, 2021 and July 1, 2022, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2022 Budget.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2022, which totals \$15,811,814, a \$455,239 decrease over the current amended FY 2021 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing will be held at this day's session to allow comment on the proposed FY 2022 Budget, as amended, and on the proposed millages to be levied in December 2021 and July 2022. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.



~~It is the recommendation of your committee that Draft #2 of the Controller's recommended Fiscal Year 2022 Budget containing Budget Resolutions A, B, C and D be laid on the table and scheduled for formal adoption at the September 21, 2021 Board Session.~~

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

____ Dennis H. Krafft, Chair	____ Christopher S. Boyd, Vice Chair
____ Jack B. Tany	____ James G. Theisen
____ Carl E. Ruth	

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-15 from Mark Rankin, District 9 Coordinator, MSU Extension, requesting additional funding for FY 2021 in the amount of \$90,000 and the base assessment of \$108,203 for FY 2022 to continue to provide programs and support for the residents of Saginaw County.

We discussed this request with Mr. Rankin and the committee approved funding for current FY 2021 from the General Fund with the expectation that this funding would be considered at the Committee of the Whole on the use of American Rescue Plan Act (ARPA) funds scheduled for Tuesday, August 31, 2021, in addition to and the \$108,203 amount requested for FY 2022.

We recommend approval of the additional funding for FY 2021 in the amount of \$90,000 for MSU Extension from General Fund fund balance and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair	Christopher S. Boyd, Vice-Chair
Jack B. Tany	James G. Theisen
Carl E. Ruth	

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-16 from Tony DePelsMaeker, Maintenance Director, requesting approval to utilize \$13,000 in General Fund fund balance and transfer into the Public Improvement fund to revamp the Employee/Public Lounge in the lower level of the Courthouse.

We met with Mr. DePelsMaeker and Kelly Suppes, Purchasing/Risk Manager, who explained the desired outcome is to repaint the walls, replace the tables, chairs, bulletin board and provide a new sink with hot water, cabinet and countertop. They advised that if other projects come in under budget and funds are available in the Public Improvement Fund, the use of General Fund fund balance would not be needed.

We recommend approval for Maintenance to utilize \$13,000 in General Fund fund balance and transfer into the Public Improvement fund to revamp the Employee/Public Lounge in the lower level of the Courthouse and authorize the proper county officials to perform the necessary budget adjustments.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-17 from John A. McColgan, Jr., Saginaw County Prosecutor, requesting an increase in the Prosecutor's DHHS Division FY 2021 Budget in the amount of \$6,000 to account for additional expenses in postage and process server fees.

We met with Assistant Prosecutor Blair Stevenson who explained that due to the COVID-19 pandemic and issues with the USPS improperly processing certified mailings, process servers had to be utilized. The County portion of the increase is \$2,040 from General Fund fund balance and the State portion is \$3,960.

We recommend approval to increase the Prosecutor's DHHS Division FY 2021 Budget in the amount of \$6,000 and authorize the proper County officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-18 from Vanessa Guerra, County Clerk, requesting on behalf of the County Apportionment Commission funding for an apportionment mapping program.

We met with Ms. Guerra and Kyle Bostwick, Chief Deputy County Clerk, who explained that the Census data will soon be released and the Apportionment Committee met for its organizational meeting on July 27, 2021. The Apportionment Committee will meet again on September 1, 2021 to decide on a mapping program. The mapping program will evenly draw County Commissioner districts. Preliminary estimates for a traditional GIS mapping program are at \$5,000, however the Committee hasn't voted and the true cost of a secure mapping system is unknown.

We recommend approval to fund the Apportionment Mapping Program up to \$10,000 and to authorize the proper County officials to perform the necessary budget adjustments to the FY 2021 General Fund.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-19 from Vanessa Guerra, County Clerk, requesting funding to implement the relocation of the three (3) divisions of the County Clerk's Office as well as additional staff (\$336,050) and associated technology equipment (\$12,840) in the Circuit Court Records Office.

We met with Ms. Guerra and Kyle Bostwick, Chief Deputy County Clerk, who explained that they have met with the Controller, Chief Judge Jackson and Judge Borrello to discuss deficiencies in the Circuit Court Records Division as identified in the State Court Administrative Office (SCAO) Report dated October 11, 2019. The largest deficiencies include delays in filings and timely entry of pleadings and additional staff and space are necessary to achieve compliance with SCAO recommendations. Additional constraints are occurring due to lack of updated technology. Further discussion concerned the relocation of the three (3) divisions of the County Clerk's Office to the former Sheriff Administration Building. Moving costs are unknown at this time and the County Clerk will bring a request to committee after an architect completes an assessment.

We recommend approval to fund four (4) additional staff positions in the County Clerk's Office (\$336,050) and the cost of associated technology equipment (\$12,840) at a total cost of \$348,890 in FY 2022. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

(Note: See Executive Committee Board Report 6.2, which if approved will reduce the County Clerk's FY 2022 Budget by \$12,840 due to the technology equipment for four (4) new employees having been purchased in FY 2021 for a new total of \$336,050)

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-22 from Katie Kelly, Register of Deeds, requesting an increase to its FY 2022 Budget to add a part-time employee at a total cost of \$13,352.

We met with Ms. Kelly who explained that she currently has \$10,000 budgeted in FY 2022 for overtime. There has been a major increase in document filings and the current staffing level is not sustainable. The addition of a part-time employee is needed to aid the office in daily tasks to ensure the public can be served properly. The cost of this position will be covered by revenue in the Register of Deeds Office. We recommend approval to amend the FY 2022 Budget and allow the Register of Deeds to hire a part-time employee for six (6) months at a total cost of \$13,352 (\$3,352 in addition to the \$10,000 already budgeted for overtime). Further, that the proper county officials are authorized to perform the necessary budget adjustments.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

TABLED
UNFINISHED BUSINESS AT THE
SEPTEMBER 21, 2021 BOARD SESSION

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.9 **AUGUST 17, 2021**

~~Your Budget/Audit Committee considered a recommendation from Commissioner Christopher Boyd to approve a \$500 bonus to any Saginaw County employee who can provide proof of vaccination against COVID-19 or its variants prior to the end of FY 2021 (September 30, 2021).~~

~~We discussed the recommendation from Commissioner Boyd. Although most of the discussion was centered around his first request to provide premium pay to Saginaw County employees who worked with the public or around others during the height of the pandemic, this request was denied by the committee. Further discussion was held on the request to provide vaccinated employees with a \$500 bonus and this recommendation was approved.~~

~~We recommend approval to provide a \$500 bonus to any Saginaw County employee who can provide proof of vaccination against COVID-19 or its variants prior to the end of FY 2021 (September 30, 2021). (Note: "Employee" includes any individual who is paid through the county payroll system, including full-time, part-time, seasonal, temporary, Commissioners, Judges and Elected Officials.)~~

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

____ Dennis H. Krafft, Chair

____ Jack B. Tany

____ Carl E. Ruth

____ Christopher S. Boyd, Vice Chair

____ James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.10

AUGUST 17, 2021

Your Budget/Audit Committee considered Communication No. 8-17-40 from Suzy Koeplinger, Board Coordinator, requesting a change in the Board Assistant position from part-time to full-time and to increase the FY 2022 Budget by \$35,806 to accommodate the request.

We met with Ms. Koeplinger who explained that in addition to providing assistance with the creation of agendas and minutes, the two (2) main responsibilities of the Board Assistant include maintenance and oversight of the FOIA tracking system (500+ annually) and scanning previous Board Minutes into OnBase. In addition to helping eliminate back-logs, delays and improve efficiencies in the Board Office, the current Assistant Board Coordinator (Cindy Louchart) is eligible to retire in February 2022 and there is potential of being not only short-staffed but losing institutional knowledge of the Board Office.



We recommend approval to change the Board Assistant position (PCN #101018) from part-time to full-time and that the FY 2022 Budget for the Board of Commissioners be amended to increase the Salaries and Benefits by \$35,806 using General Fund fund balance to accommodate this request. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **WAIVERS OF THE HIRING FREEZE**, re: Waiver of the hiring freeze to fill various positions
- 5.2) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval of two (2) MERS Plan Adoption Agreements for the Defined Benefit Plan and Defined Contribution Plan
- 5.3) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval of certification of the Employee and Officer Delegates attending the 2021 Municipal Employee's Retirement System (MERS) Annual Meeting

- ***Webster moved, seconded by Theisen, to approve 5.1 – 5.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

AUGUST 17, 2021

Your Labor Relations Committee considered Communication Nos. 8-17-31, 8-17-37, 8-17-38, 8-17-39, 8-17-42, 8-17-44, and 8-17-45 from department heads requesting waiver of the hiring freeze and approval to fill vacant positions in their respective department as follows:

<u>Requestor</u>	<u>Department</u>	<u>Position(s)</u>
William Federspiel, Sheriff	Sheriff	Records Manager (PCN #101328)
John McColgan, Prosecutor	Prosecutor	Chief Appellate Attorney (PCN #101245) Legal Specialist I – File Room Clerk (PCN #101258)
Tim Novak, Treasurer	Treasurer	Account Specialist II (PCN #101284)
Suzy Koeplinger, Board Coordinator	Board of Commissioners	Board Assistant (PCN #101018)
Vanessa Guerra, County Clerk	County Clerk	3 – Legal Specialist I 2 – Legal Clerk I 1 – Records Coordinator I
Christina Harrington, Health Director	Public Health	Environmental Health Specialist I/II (PCN #221030) Office Assistant II - PT (PCN #221024)



We recommend approval to waive the hiring freeze and fill the positions listed above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

AUGUST 17, 2021

Your Labor Relations Committee considered Communication No. 8-17-32 from Amy Deford, Retirement/Benefits Administrator, requesting approval of two (2) MERS Plan Adoption Agreements for the Defined Benefit Plan and Defined Contribution Plan to separate the Great Lakes Bay Michigan Works! accounts for accuracy and convenience.

We met with Ms. Deford who explained that to accurately charge Michigan Works! for their Municipal Employees Retirement System (MERS) of Michigan Defined Benefit and Defined Contribution and retiree healthcare costs, Saginaw County is proposing to transition Michigan Works! active, retirees, and beneficiaries into separate divisions. MERS would transfer employee and retiree assets and liabilities of the Defined Benefit and Defined Contribution plans and CBIZ will be providing actuarial valuations on the separation of Other Post Employee Benefits (OPEB) assets and liabilities into separate divisions, which would make it easier should GLB Michigan Works! Consortium Board desire to transition Administrative/Fiscal Agents.

We recommend approval of two (2) MERS Plan Adoption Agreements for the Defined Benefit Plan and Defined Contribution Plan to separate the Great Lakes Bay Michigan Works! accounts for accuracy and convenience and authorize the proper county officials to facilitate the same.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

AUGUST 17, 2021

The Municipal Employees' Retirement System (MERS) of Michigan 2021 Annual Meeting of participating municipalities will be held at the Amway Grand, Grand Rapids, MI from October 7, 2021 to October 8, 2021. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate to represent them at the conference.

The officer delegate and alternate are selected by the governing body of the participating municipality and the employee delegate and alternate are elected by employee members of the retirement system. This year, Sarah Flora, Financial Services Department, will represent employees of Saginaw County. The employee delegate is elected by employee members of the Retirement System. In Communication No. 8-17-33, Amy J. Deford, Retirement Administrator, reports that April Key, Personnel Department, will serve as Office Delegate.



It is the recommendation of your Labor Relations Committee that April Key be appointed as the Officer Delegate and Sarah Flora as the Employee Delegate; further, that the proper County officials certify the delegates to represent Saginaw County at the MERS Annual Retirement Conference with expenses paid by the Retirement Fund.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

6.1) **CONTROLLER/CAO**, re: Approval to increase the Saginaw County Animal Care & Control Resource Center project by \$140,586 for a total budget of \$10,611,010

- ***Chairman Ruth moved, seconded by Matthews, to approve 6.1, as amended to add the funding source. Discussion was held regarding the cost of the project exceeding the amount of the bond issue due to an increase in the cost of materials. After discussion the motion carried by the following roll-call vote:***

Yes: Little, Webster, Winiecke, Tany, Matthews, Theisen, Harris, Ewing, Krafft, and Ruth - 10

No: Boyd - 1

Total: - 11

6.2) **CONTROLLER/CAO**, re: Amendment of the FY 2021 County Clerk's Budget to pay four (4) additional employees for the remaining six (6) weeks of the fiscal year and purchase associated technology equipment

- ***Chairman Ruth moved, seconded by Theisen, to approve 6.2. Motion carried unanimously.***

6.3) **CONTROLLER/CAO**, re: Approval to amend County Policy #132 "Snow Day" to include infectious disease issues, such as COVID-19

- ***Chairman Ruth moved, seconded by Krafft, to approve 6.3. Motion carried unanimously.***

FROM: EXECUTIVE COMMITTEE -- 6.1

***AMENDED**

AUGUST 17, 2021

Your Executive Committee met and considered Communication No. 8-17-41 requesting an increase of \$140,586 to the Saginaw County Animal Care & Control Resource Center project for a total budget of \$10,611,010 due to subcontractor cost increases.

We met with Mr. Belleman who provided details on the specifics of the cost increases. The additional \$140,586 may be offset by unused project contingencies, savings from value engineered design changes, or donations toward the project.

We recommend approval to increase the budget for the Saginaw County Animal Care and Control Resource Center project by \$140,586 **using the Delinquent Tax Fund** for a total budget of \$10,611,010 to cover increases resulting from subcontractor cost increases. Further, to authorize the proper county officials to perform the necessary budget adjustments.



Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

James G. Theisen
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

AUGUST 17, 2021

Your Executive Committee met to consider Communication No. 8-17-46 from Robert Belleman, Controller/CAO, requesting an amendment of the County Clerk's FY 2021 Budget by \$44,324 to fund four (4) additional positions for the remaining six (6) weeks of FY 2021 and associated technology equipment.

We met with Mr. Belleman and Kyle Bostwick, Chief Deputy County Clerk, who explained that the four (4) additional positions consist of two (2) Legal Specialists I at a cost of \$16,582; and two (2) Legal Clerk I positions at a cost of \$14,902; and the requisite laptops and other technology equipment at a cost of \$12,840, totaling \$44,324. County Clerk Guerra and Kyle Bostwick, Chief Deputy County Clerk, met with the Controller, Chief Judge Jackson and Judge Borrello to discuss deficiencies in the Circuit Court Records Division as identified in the State Court Administrative Office (SCAO) Report dated October 11, 2019. The largest deficiencies include delays in filings and timely entry of pleadings and additional staff and space are necessary to achieve compliance with SCAO recommendations. Although funding of these positions is requested for FY 2022, the County Clerk hopes to implement this solution as soon as possible and begin hiring in FY 2021.

We recommend approval to increase the County Clerk's FY 2021 Budget \$44,324 from the General Fund to allow for four (4) new positions, necessary equipment and technology. Further, to authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

James G. Theisen
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

AUGUST 17, 2021

Your Executive Committee met and considered a request from Robert Belleman, Controller/CAO, to amend Saginaw County Policy #132 – "Snow Day Policy" to include infectious disease issues, such as COVID-19, and allow the same and additional procedures to be used to implement county facility restrictions.

We met with Mr. Belleman who explained that the current practice to implement the "Snow Day" policy is the result of consensus between the Chairman of the Board, Controller, and Chief Judge. In the case of infectious disease issues, in addition to the Chairman and Chief Judge, the Controller/CAO will consult with the Saginaw County Health Officer on appropriate mitigation and prevention steps and/or follow the Centers for Disease Control (CDC), Michigan Department of Health & Human Services (MDHHS), and or Michigan Occupational Safety & Health Administration (MIOSHA) orders, rules & regulations pertaining to the control of infectious diseases.



We recommend approval to amend Saginaw County Policy #132 as presented and authorize the Controller/CAO to implement restrictions on access to County facilities, up to and including closure, during an epidemic, pandemic or wide-spread infectious disease.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

James G. Theisen
Michael A. Webster

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**

None

9. **Committee Compensation**

8-17-21.1) June 13, 2021 – June 26, 2021

8-17-21.2) June 27, 2021 – July 10, 2021

8-17-21.3) July 11, 2021 – July 24, 2021

8-17-21.4) July 25, 2021 – August 7, 2021

- ***Matthews moved, seconded by Little, to approve 8-17-21.1, 8-17-21.2, 8-17-21.3 and 8-17-21.4. The motion carried unanimously.***

COMMITTEE COMPENSATION - 8.17.21.1

August 17, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 13 - June 26, 2021.

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person.

Virtual meetings are authorized by PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 until July 1, 2021.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/14/21	Labor Relations Committee via Zoom	Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	06/15/21	Executive Committee via Zoom	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Krafft	\$50.00	1



3	06/16/21	Castle Museum Board	Tany	\$50.00	1
4	06/16/21	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
5	06/16/21	9-1-1 Communications Authority	Matthews	\$50.00	1
6	06/17/21	Frankenmuth CVB	Krafft	\$50.00	1
7	06/17/21	Commission on Aging via Zoom	Ewing	\$50.00	1
8	06/17/21	Community Action Center	Little	\$50.00	1
9	06/21/21	Board Session via Zoom	11 Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke			
10	06/22/21	GLB CVB	Ruth	\$50.00	1
11	06/23/21	Medical Dispatch Advisory Committee	Winiecke	\$50.00	1
12	06/24/21	Brownfield Redevelopment Authority	Webster	\$50.00	1
TOTAL				\$1,400.00	28

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-25-21)

COMMITTEE COMPENSATION - 8.17.21.2

August 17, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 27 - July 10, 2021.

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person.

Virtual meetings are authorized by PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 amended/rescinded June 22, 2021 until July 1, 2021.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/28/21	MAC Health & Human Services via Zoom	Webster	\$25.00	1
2	06/28/21	Special Board Session re: SCACC Project	10 Present	\$500.00	10
		Boyd, Ewing, Harris, Krafft, Matthews, Ruth, Tany, Theisen, Webster, Winiecke			
		Absent: Little			
3	06/28/21	Committee of the Whole - re: FY 2022 Budget in Person & Via Zoom	10 Present	\$250.00	10
		Boyd, Ewing, Harris, Krafft, Matthews, Ruth, Tany, Theisen, Webster, Winiecke			
		Absent: Little			



Board of Commissioners – August 17, 2021

4	07/01/21	9-1-1 Special Board Meeting	Boyd	\$50.00	1
TOTAL				\$825.00	22

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-9-21)

COMMITTEE COMPENSATION - 8.17.21.3

August 17, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 11 - July 24, 2021.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1		7-11-21 thru 7-18-21 - no entries			
2		7-19-21 thru 7-24-21 - no entries			
TOTAL				\$0.00	0

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-23-21)

COMMITTEE COMPENSATION - 8.17.21.4

August 17, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 25 - August 7, 2021.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/02/21	Human Services Committee	Theisen	\$50.00	1
			Webster	\$50.00	1
			Little	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	08/03/21	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
3	08/04/21	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
4	08/05/21	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1



TOTAL

\$950.00

19

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-6-21)

PUBLIC HEARING

3rd Call – Closing

At 5:50 p.m., Chairman Ruth announced the third and final call of a public hearing on the proposed Saginaw County 2021/2022 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:50 p.m.

RESOLUTIONS

RESOLUTION “A”

SANDERSON DRAIN NOTES, SERIES 2021

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 17th day of August, 2021 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,
Michael A. Webster, Cynthia M. Winiecke*

Commissioner Krafft offered the following resolution and moved for adoption.

The motion was seconded by Commissioner Matthews.

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Sanderson Drain (the “Project”), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Sanderson Drain Drainage District (the “Drainage District”) of notes (the “Notes”) in the aggregate principal amount of not to exceed \$401,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Notes are to be designated “Sanderson Drain Notes, Series 2021,” will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2036; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a two-thirds vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Notes, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.
2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

After discussion, the vote was:

Yeas: Matthews, Theisen, Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, and Ruth - 11

Total: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of August, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of August, 2021.

Vanessa Guerra, County Clerk
County of Saginaw



**RESOLUTION “B”
SHORTS CREEK DRAIN NOTES, SERIES 2021**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 17th day of August, 2021 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,
Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Little offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Winiecke.**

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Shorts Creek Drain (the “Project”), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Shorts Creek Drain Drainage District (the “Drainage District”) of notes (the “Notes”) in the aggregate principal amount of not to exceed \$877,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Notes are to be designated “Shorts Creek Drain Notes, Series 2021,” will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2036; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a two-thirds vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Notes, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.



2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

After discussion, the vote was:

Yeas: *Matthews, Theisen, Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, and Ruth - 11*

Total: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of August, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of August, 2021.

Vanessa Guerra, County Clerk
County of Saginaw

UNFINISHED BUSINESS

Executive Committee – C. Ruth, Chair

- 6.1) Approval to hold a Public hearing and approve a Resolution for issuance of bonds to finance a project for Campus Partners 1 related to acquiring and improving certain charter school facilities within Saginaw County

JUNE 22, 2021 BOARD SESSION

- *Chairman Ruth moved, seconded by Harris, to approve 6.1. Discussion was held regarding the need for commissioners to have more information on the project. Boyd moved and rescinded Commissioner Privilege. Boyd moved, seconded by Krafft, to table until the next Board Session and the motion carried by the following roll-call vote:*



Yes: *Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Harris, Ewing, and Ruth - 10*
No: *- 0*
Abs: *Theisen - 1*
Total: *- 11*

AUGUST 17, 2021 BOARD SESSION

- *Clerk Guerra introduced the item as Unfinished Business, having been previously moved for approval at the June 22, 2021 Board Session. Chairman Ruth asked if there was further discussion. Hearing none, he directed the Clerk to take a roll-call vote and the motion carried as follows:*

Yes: *Webster, Winiecke, Tany, Matthews, Harris, Krafft, Little, and Ruth - 8*
No: *Boyd, Theisen, and Ewing - 3*

RESOLUTION “A” BOARD OF COUNTY COMMISSIONERS COUNTY OF SAGINAW, MICHIGAN

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 17th day of August, 2021 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,
Michael A. Webster, Cynthia M. Winiecke*

**Chairman Ruth offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Harris.**

APPROVING, IN ACCORDANCE WITH SECTION 147(f) OF THE INTERNAL
REVENUE CODE OF 1986, AS AMENDED, THE ISSUANCE OF BONDS TO
FINANCE A PROJECT FOR CAMPUS PARTNERS 1

WHEREAS, Campus Partners 1 (“CP1”), has represented that it is a non-profit corporation organized and existing under the laws of the State of Michigan that has applied to the Internal Revenue Service to be recognized as a tax-exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), which is exempt from federal taxation under Section 501(a) of the Code, and has requested The Industrial Development Authority of the County of La Paz (the “Authority”), an Arizona nonprofit corporation designated a political subdivision of the State of Arizona, to issue its revenue bonds in one or more series pursuant to a plan of finance for the project described below within the County in an aggregate principal amount not to exceed \$15,000,000 (the “Bonds”) and to lend the proceeds thereof to CP1 and its affiliates, all single member limited liability companies and disregarded entities of CP1 (collectively, the “Borrower”) to be used to finance or reimburse all or a portion of the costs of a project (the “Project”) that consists of (1) the acquisition of and improvements to a public charter school facility (the “Charter School Facility”) identified below for use in its school operations at the location and in the estimated maximum principal amount listed below;



(2) the funding of any required reserves; and (3) the payment of the costs of issuance of the Bonds. CP1 has further represented that the Borrower will lease the Charter School Facility to qualified 501(c)(3) entities or governmental entities, and that the Charter School Facility will be owned by the Borrower as the initial legal owner;

<u>Charter School Facility</u>	<u>Location</u>	<u>Maximum Amount in each Location</u>
North Saginaw Charter Academy	2332 Trautner Drive, Saginaw, MI 48604-9593	\$15,000,000

and,

WHEREAS, Section 147(f) of the Code requires that the applicable elected representative of the governmental unit on behalf of which bonds are issued and of each governmental unit having jurisdiction over the area in which any facilities with respect to which financing is to be provided from the net proceeds of such bonds is located, approve bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code; and,

WHEREAS, in accordance with Section 147(f) of the Code, a public hearing was held by the Saginaw County Board of Commissioners on June 22, 2021 in connection with the issuance of the Bonds via Zoom teleconference following posting of a notice of such hearing on this County's website and [no one from the general public [appeared]][commented] at such hearing] [a copy of the minutes of such meeting are attached hereto]; and,

WHEREAS, the Saginaw County Board of Commissioners is the applicable elected representative of the governmental unit having jurisdiction over the area in which the Charter School Facility is located.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SAGINAW COUNTY THAT:

- SECTION 1. The Board of County Commissioners of the County of Saginaw, pursuant to Section 147(f) of the Code, hereby approves the issuance by the Authority of the Bonds in an aggregate principal amount up to \$15,000,000 to finance the Project. The Bonds shall not be in any way a debt or liability of the County of Saginaw and the County of Saginaw shall not have any obligation with respect to the payment of the principal or redemption price of or interest on the Bonds. The County of Saginaw, by adoption of this resolution, assumes no liability to CP1, the Authority, the Borrower or any other person for any loss or damage that may result from the adoption hereof or from the Project and assumes no responsibility for the Project or any representations made by CP1 to the County.
- SECTION 2. The foregoing approval is for the purposes of the applicable provision of the Code as aforesaid, and does not constitute approval for any permit, license or zoning required for the construction or occupancy of any facilities to be financed or refinanced as part of the Project.
- SECTION 3. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.



After discussion, the vote was:

Yeas: Webster, Winiecke, Tany, Matthews, Harris, Krafft, Little, and Ruth - 8

Nays: Boyd, Theisen, and Ewing - 3

Total: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of August, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of August, 2021.

Vanessa Guerra, County Clerk
County of Saginaw

PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the Committee of the Whole scheduled for Tuesday, August 31, 2021 at 4:00 p.m. at Horizons Conference Center regarding American Rescue Plan Act (ARPA) funds. Chairman Ruth announced that a Union/Management Benefit Committee meeting was held last week and only four (4) out of eighteen (18) union representatives were in attendance. He conveyed his disappointment, as well as the disappointment of the Health & Benefits Specialists who traveled to the meeting with important information for the union representatives to pass on to employees.

COMMISSIONER AUDIENCES

- Commissioner Krafft commented that it is a delight to see everyone in person and announced the Frankenmuth Auto Fest, September 10 – 12, 2021, a 3-day event full of food, fun, music and cars. Friday night is the Big Block Party on Main Street and all-day Saturday and Sunday at Heritage Park.



- Commissioner Harris announced the Mid-Michigan Old Gas Tractor Show is in Oakley this weekend, August 19 – 21, 2021. The 3-day event includes arts & crafts, concessions, flea market vendors and more.
- Commissioner Winiecke announced Arts in the Park in Freeland, Michigan on Saturday, September 11, 2021 from 1:00 p.m. to 7:00 p.m., featuring wine tasting, live music, food, and art.
- Commissioner Webster recognized the Board of Commissioners (BOC) Board Assistant, Sue Arceo, who is departing the BOC after 6 years of working with us. Her last day is September 3, 2021. He stated that Sue was able to get out of the building without any farewell or recognition. He acknowledged the hard work and contributions she made while she was here. He also highlighted her personal diligence with Freedom of Information Act (FOIA) requests, and all the details associated with that. Sue processed 500+ FOIA requests annually. She was the right person for that role in terms of managing all those details and she will be greatly missed.

He also voiced his appreciation to the people who contributed to the County for many years and retired during COVID. He stated that those individuals become ambassadors for the county and community. Commissioner Webster would like to see some type of recognition for those employees who have left the organization. He believes it is extremely important that we bid them a proper farewell.

By Commissioner Matthews, seconded by Commissioner Theisen: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:00 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koepplinger, Deputy County Clerk