

# MINUTES

## LABOR RELATIONS COMMITTEE

DRAFT

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

**Monday, September 8, 2025 at 4:00 p.m.**

Present: Gerald Little-Chair, Sheldon Matthews-Vice-Chair, Denny Harris, Mark Piotrowski, Jack Tany  
Others: Vanessa Guerra, Mary Catherine Hannah, Jennifer Broadfoot, Dave Gilbert, Tim Novak,  
Mary McLaughlin, Michael Yelsik, Carissa Diffin, Darcie Totten, Richard Spitzer, Jaime Ceja,  
Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

I. Call to Order – ***Chair Little at 4:02 p.m.***

II. Welcome – Roll Call

III. Correction/Approval of Minutes (***August 11, 2025***)

- ***Moved by Matthews, seconded by Piotrowski, to approve. Motion carried.***

IV. Public Comment (*Speakers limited to 3 minutes*)

V. Agenda

1. **Jennifer Broadfoot, Personnel Director, re:**

- **9-16-15** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of August 2025 (*Receive & File*)
- ***Moved by Tany, seconded by Piotrowski, to receive and file. Motion carried.***

2. **Timothy M. Novak, Treasurer, re:**

- **9-16-16** Requesting an extension of the contract with retiree Maureen Haas for up to a year to train a promoted employee, help with bank reconciliations and balance personal property taxes (*Board Report*)
- ***Moved by Matthews, seconded by Harris, to approve. Motion Carried. (Board Report)***

3. **Mary M. McLaughlin, Manager/Coordinator, Community Corrections, re:**

- **9-16-17** Requesting approval to authorize the Community Corrections Advisory Board (CCAB) to implement, maintain, and adopt an Onboarding Manual for Community Corrections staff and delegate the CCAB to exercise this responsibility on behalf of the county (*Board Report*)
- ***Moved by Matthews, seconded by Piotrowski, to approve contingent upon review by county legal counsel. Motion Carried. (Board Report)***

4. **Dave Gilbert, Civil/Labor Counsel, re:**

- **9-16-18** Submitting a Memorandum of Understanding (MOU) between County of Saginaw and UAW Local 455 – Unit 50 regarding a step increase for Judge Gafkay’s law clerk (*Board Report*)
- ***Moved by Matthews, seconded by Tany, to approve. Motion Carried. (Board Report)***

5. **Mary Catherine Hannah, County Administrator; Larry Robertson & Tracy Morris, Gallagher, re:**
- **9-16-19** Gallagher's review of the County's Compensation Plan – open and closed session (*Receive & File*)
  - Larry Robertson and Tracy Morris from Gallagher appeared via Teams and presented an update on the Saginaw County Employment Compensation Plan. This was a limited scope review; they did not look at every position. The presentation included: Study Background, Project Activities, Best Practice Approach, Selecting Benchmark Jobs, Market Comparators, Overview of Custom Survey Approach, and Published Market Data Sources, among other items. (*Presentation on file in the Personnel Office*)
6. **Closed Session**
- Pursuant to MCL 15.268(c) of the Open Meetings Act, the committee will convene a Closed Session to discuss strategy connected with the negotiation of collective bargaining agreements (*Information to be distributed*)
  - ***The Chair announced the need to meet in Closed Session as noted above. Moved by Tany, seconded by Piotrowski, to go into closed session. Roll-call was unanimous at 4:39 p.m.***
  - ***The committee entered open session at 5:19 p.m. (No action)***
7. Any other matters to come before the committee – **None**

VI. Miscellaneous – **None**

VII. Adjournment – ***Moved by Matthews, seconded by Harris, to adjourn; time being 5:20 p.m.***

Respectfully Submitted,  
Gerald Little, Committee Chair  
Vanessa Guerra, Committee Clerk