AGENDA

COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

<u>Tuesday, February 6, 2024 – 4:00 p.m.</u>

Members: Jack Tany - Chair, Sheldon Matthews - Vice-Chair, Rich Spitzer, Mark Piotrowski,

Christopher Boyd

Others: Administrator, Finance Director, Civil Counsel, Board Staff, Media

Call to order

II. Welcome/Roll-call

- III. Correction/Approval of Minutes (January 9, 2024 Attached)
- IV. Public comment
 - Speakers limited to 3 minutes
- V. Agenda
 - 1. Jaime Ceja, Executive Assistant, Administrator's Office, for Animal Control Advisory Council, re:
 - 2-20-2 Requesting approval of amendments to Article VI Section 6.1 of the Animal Control Advisory Council Bylaws to reflect changes recommended by civil counsel and accepted at the January 17, 2024 Animal Control Advisory Council meeting
 - 2. Sheriff Federspiel, Sheriff Department, re:
 - 2-20-3 Providing information on an agreement with MSP regarding replacement of the report writing system SARMS with an agreement with CORE technologies for \$19,650 per year and one-time fee of \$55,000 (Receive and File)
 - 3. Any other matters to come before the committee
- VI. Miscellaneous
- VII. Adjournment

MINUTES

COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

<u>Tuesday, January 9, 2024 – 4:00 p.m.</u>

Present: Jack Tany - Chair, Rich Spitzer, Mark Piotrowski, Christopher Boyd

Absent: Sheldon Matthews – Vice-Chair

Others: Koren Thurston, Dave Gilbert, Jaime Ceja, Blair Stevenson, Steve Fenner, Chief Judge Gafkay,

Darcie Graham, Jennifer Broadfoot, Suzy Koepplinger, and Catherine Hicks

I. Call to order --- Tany at 4:02 p.m.

II. Welcome/Roll-call

III. Correction/Approval of Minutes (December 5, 2023)

--- Moved by Boyd, seconded by Piotrowski, to approve. Motion carried.

- IV. Public comment ---None
 - Speakers limited to 3 minutes
- V. Agenda
 - 1. Jaime Ceja, Executive Assistant, Administrator's Office, for Animal Control Advisory Council, re:
 - 1-16-3 Requesting approval of amendments to the Animal Control Advisory Council Bylaws to reflect changes to location, schedule, notice, quorum, neglect of duties and communication requirements
 - ---Moved by Boyd, seconded by Spitzer, to approve amendments to Sections I V as submitted, subject to approval by the Animal Control Advisory Council. The proposed amendment to Section VI will be resubmitted in February after approval by the Advisory Council. Motion carried. (Board Report)
 - 2. Blair Stevenson, Chief Assistant Prosecuting Attorney, re:
 - Update on grant and staffing issues
 - ---Mr. Stevenson addressed the committee along with Mr. Steve Fenner from the Saginaw Defender's Office regarding issues with retention of trained assistant prosecuting attorneys (APA) and parity in salaries between the Prosecuting Attorney's (PA) Office and the Defender's Office. The PA Office had previously received approval from the Board of Commissioners to use grant funding of \$1 million from the State of Michigan to fund the hiring of three (3) new APAs and an increase in salaries to existing APAs and management staff. Currently, the State of Michigan has not released the funding and Mr. Stevenson is asking the Board of Commissioners to alter the previous agreement by not hiring the 3 new APAs at this time, but to allow for the PA Office to increase the salaries using existing funds and newly identified revenue.
 - ---Moved by Spitzer, seconded by Boyd, to allow the Prosecutor's Office to use existing funds for raises of Assistant Prosecuting Attorneys and Management Staff in the Prosecutor's Office; further, to forward a request to the Budget/Audit Committee to amend the budget to reflect \$185,000 in extra revenue (\$100,000 from MDHHS and \$85,000 from City of Saginaw). Motion carried.

DRAFT

---Moved by Boyd, seconded by Piotrowski, to forward a request to the Labor Relations Committee to authorize Civil/Labor Counsel to negotiate with the appropriate unions to adopt new pay scales for Assistant Prosecuting Attorneys and management staff in the Prosecutor's Office. Motion carried.

- VI. Miscellaneous ---Chief Judge Gafkay addressed the committee and stated a new Circuit Court Administrator has been selected, pending approval to start him at Step 3 of the salary schedule. Jennifer Booker has retired from that position effective January 1, 2024 after 30 years of service and they wish her well. Judge Gafkay will meet with Civil/Labor Counsel to prepare a Memorandum of Understanding to go to the Labor Relations Committee for approval.
- VII. Adjournment --- Moved by Spitzer, seconded by Boyd, to adjourn. Motion carried; time being 4:40 p.m.

Respectfully Submitted, Jack Tany, Committee Chair Suzy Koepplinger, Committee Clerk



COUNTY OF SAGINAW COURTS & PUBLIC SAFETY

111 SOUTH MICHIGAN AVENUE SAGINAW, MICHIGAN 48602

Administrator's Office

2-20-2

January 24, 2024

Jack Tany, Chairman Courts and Public Safety Committee Saginaw County 111 S. Michigan Avenue Saginaw, MI 48602

RE: ANIMAL CONTROL ADVISORY COUNCIL BYLAW AMENDMENT

Dear Chairman Tany,

I am requesting that the Courts and Public Safety Committee recommend the Board of Commissioners approve the attached Animal Control Advisory Council (the Council) bylaw amendment. The proposed change was presented, voted on and accepted on at the January 17, 2024 Animal Control Advisory Council meeting.

- I. Article VI Amendments Section 6.1 It was asked that this specific article go to civil council for review. This was complete and the attached is Civil Council, Dave Gilbert's recommendation. Changes include:
 - 1. The Council will be advised 10 days in advance of the meeting at which the amendment will be considered.
 - 2. Advance notice can be made via email or regular mail.
 - 3. Changes to bylaws require six votes.
 - 4. Bylaws will be approved by the Council first then forwarded to the Board of Commissioners for final approval.

I will attend the Courts & Public Safety Committee Meeting on Tuesday February 6th should you have any additional questions.

Thank you,

Jaime J. Ceia

Executive Assistant

C: Tracey Slodowski, Chairman Saginaw County Animal Control Advisory Council Rachel Horton, Director Saginaw County Animal Care & Control Resource Center

BYLAWS

SAGINAW COUNTY ANIMAL CONTROL ADVISORY COUNCIL

ARTICLE I- OFFICES

SECTION 1.1 <u>Title of Council</u>. The title of the Council shall be the Animal Control Advisory Council, hereinafter referred to as "Council," which is a Council appointed by the Board of Commissioners, Saginaw County, Michigan, with offices located at 111 South Michigan Avenue, Saginaw, Michigan, 48602.

ARTICLE II - PURPOSE OF THE COUNCIL

SECTION 2.1 General Purpose and Goals. The primary function of the Council is that of an advisory board to the Saginaw County Animal Control Department and the Saginaw County Commissioners, in matters concerning the animals of this community. It is the goal of this Council to foster healthy, constructive relationships between the public, the Animal Control Department, veterinarians, private animal welfare groups, individuals involved in agriculture, and any other individual or group who interact with animals on a regular basis.

ARTICLE III - MEETINGS OF COUNCIL

SECTION 3.1 <u>Place of Meetings.</u> All meetings of the Council shall be held at the Saginaw County Animal Care & Control Resource Center, 5615 Bay Road, Saginaw, MI 48604, except by majority vote at a Council meeting, members may change the location of the meetings from time to time.

SECTION 3.2 <u>Annual Meetings</u>. The annual meeting of the Council for the election of the officers and for the transaction of such other business as may come before the Council shall be held in the month of January, each year, commencing with January, 1993 or such other date as may be set by the Council members.

SECTION 3.3 <u>Special Meetings</u>. A special meeting of the Council for any purpose or purposes, unless otherwise prescribed herein, may be called at any time by the Chair and shall be called by the Chair or by the Secretary upon the written request of a majority of the Council members. Business transacted at any such special meeting shall be limited to the purposes stated in the notice thereof.

SECTION 3.4 <u>Regular Meetings</u>. Regular meetings of the Council shall be held monthly January through December with the exception of July for the purpose of conducting the business posted on the agenda, and other business as Council member's request.

SECTION 3.5 <u>Notice of Meetings</u>. Except as otherwise provided herein, notice of each meeting of the Council, whether annual, regular or special, shall be given not less than twenty four hours nor more than twenty five days before the day on which the meeting is to be held to each Council member via email or if no email address exists, addressed to their post office address furnished to the Secretary for such purpose.

Every such notice shall state the time and place of the meeting and, in the case of special meetings, the purpose or purposes of such special meeting. Notice of any adjourned meeting shall be required to be given, unless otherwise provided in these Bylaws. All meetings shall comply with the Open Meetings Act, Act 267 of 1976.

SECTION 3.6 $\underline{\text{Quorum.}}$ At any meeting of the Council, six members shall constitute a quorum.

SECTION 3.7 <u>Organization</u>. At each meeting the Secretary or, in his/her absence, an appointee of the Chair shall act as Secretary of the meeting.

SECTION 3.8 <u>Voting.</u> Except as otherwise required by these Bylaws, each Council member is entitled to vote on any matter at a meeting of the Council on all issues voted upon at such meetings. The vote shall be decided by a majority of the votes cast by the members present.

SECTION 3.9 <u>Conduct of Members</u>. Robert's Rules of Order Newly Revised shall be observed in conduct or the meeting of the Council, unless otherwise provided in these Bylaws.

ARTICLE IV - MEMBERSHIP OF COUNCIL

SECTION 4.1 <u>Number and Term</u>. The number of members shall be 11 but may from time to time be changed by the Saginaw County Board of Commissioners. Members shall be appointed by the Chair of the Saginaw County Board of Commissioners and shall hold office for a period of three years. After fulfilling a term, a member may be reappointed or replaced by the Chair of the Board of Commissioners.

SECTION 4.2 <u>Resignation</u>. Any member of the Council may resign at any time by giving written notice to the Chair of the Board of Commissioners and the Chair of the Saginaw County Animal Control Advisory Council. The resignation of any member shall take effect at the time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

SECTION 4.3 <u>Removal.</u> At any meeting of the Council, the members may, by a vote of a two-thirds majority of a quorum, recommend to the Chair of the Board of Commissioners that a member be removed from the Council, for just cause stated in the recommendation. The final decision on whether to implement a removal shall be the responsibility of the Chair of the Board of Commissioners.

- SECTION 4.4 <u>Vacancies</u>. Except as otherwise provided in these Bylaws, vacancies in the membership of the Council shall be filled by the Chair of the Board of Commissioners. The Chair of the Board of Commissioners may consider a recommendation reached through a majority vote of the Council. Any midterm vacancies will be filled for the remainder of the term.
- SECTION 4.5 <u>Compensation.</u> There shall be no compensation for serving on the Saginaw County Animal Control Advisory Council.
- SECTION 4.6 <u>Committees.</u> The Chair of the Council may designate two or more members to constitute a subcommittee which may study specific issues and make recommendations to the full Council to consider.
- SECTION 4.7 <u>Neglect of Duties:</u> If any Council member has missed three regularly scheduled Council meetings in a calendar year, the Advisory Council Chair person shall notify the County Board of Commissioners in writing of this fact and request that the Chair of the Board of Commissioners institute removal of membership.

ARTICLE V - OFFICERS

- SECTION 5.1 <u>Number and Election</u>. The officers of the Council shall be elected by a simple majority of the Council members and shall be a Chair, Vice Chair and a Secretary. The Council may also elect one Assistant Secretary.
- SECTION 5.2 <u>Term of Office</u>. The officers shall be elected by the membership of the Council at the annual meeting of the Council. Each officer shall hold office until the next annual election of officers or until he/she shall resign, or until he/she shall have been removed as provided for in these Bylaws.
- SECTION 5.3 <u>Removal</u>. Any officer may be removed, with cause, by the vote of a two-thirds majority of the whole Council. The removal shall only serve to replace that officer however and shall not constitute removal from membership of the Council.
- SECTION 5.4 <u>Resignation</u>. Any officer may resign at any time giving notice in writing to the Council through the Secretary. Any such resignation shall take effect at the time specified therein; and unless specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- SECTION 5.5 <u>Vacancies.</u> A vacancy in any office shall be filled for the unexpired portion of the term by the Council.
- SECTION 5.6 <u>The Chair</u>. The Chair shall preside over all meetings, determine agendas, and perform such other duties as necessary.

SECTION 5.7 $\underline{\text{Vice-Chair}}$. The Vice-Chair shall perform the duties of the Chair in his/her absence.

SECTION 5.8 <u>The Secretary</u>. The Secretary shall record or cause to be recorded all the proceedings of the meetings of the Council and shall see that all notices are duly given in accordance with the provisions of these Bylaws. The Secretary shall keep or cause to be kept all records for the Council.

*

ARTICLE VI-AMENDMENTS

SECTION 6.1 These Bylaws may be altered, amended, or repealed, and new Bylaws may be amade adopted, at any meeting of the Council, after all members have received through email or regular mailing, the proposed changes to the Bylaws at least ten days in advance of the meeting they are to be considered. Changes to the Bylaws require a majority vote six votes. The Bylaws shall first be approved by Council and then forwarded to the Board of Commissioners for final approval.

Adopted by the Animal Control Advisory Committee June 3.1992

Adopted by the Courts & Public Safety Committee June 4. 1992

Adopted by the Board of Commissioners <u>June 16, 1992</u>

Adopted by the Animal Control Advisory Committee July 24. 2013

Adopted by the Courts & Public Safety Committee August 7. 2013

Adopted by the Board of Commissioners <u>August 20</u>, 2013

Adopted by the Animal Control Advisory Committee March 19, 2014

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SAGINAW COUNTY SHERIFF'S OFFICE

311 S. Harrison Street • Saginaw, MI 48602 PH: 989.790.5400 FAX: 989.790.5429

COURTS & PUBLIC SAFETY

WILLIAM L. FEDERSPIEL

Sheriff

MIGUEL GOMEZ

Undersheriff

RECEIVE & FILE

2-20-3

January 24, 2024

Dear Chair Tany,

I request to be placed on the agenda for the Courts and Public Safety committee for February. I would like to discuss ending our agreement with MSP regarding the report writing system SARMS and entering into an agreement with CORE technologies to provide us with a report writing system. Attached with this document is the projected cost for the first year this would include bring forward our current data and it also states the yearly reoccurring cost. I intend to pay for the first year and startup cost out of saving from wages and benefits from 5 current open positions.

I would also like to introduce to you the members of our Honor guard and show our new honor guard uniforms.

William L. Federspiel Saginaw County Sheriff

RECEIVED
SAGINAN COUNTY
BOARD OF COMMISSIONERS
2024 JAN 24 P 3: 31



Quote For: Heather Beyerlein hbeyerlein@saginawcounty.com Saginaw County Sheriff 3360 Hospital Road Saginaw Michigan 48602 Quote Number: #1372 Quote Date: 01/05/2024

Quote Expires: February 28, 2024

Quote by: Rodney Ford rford@coretechcorp.com

517 256 6991

Software a	as a	Service ((SaaS)) ((Annual fee)*
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Subtotal: \$19,650.00

llem	Price	Oly.	Total
SaaS TIMS Sworn Officer Charge	\$250.00	57	\$14,250.00
Charge for Sworn officers past the base			
SaaS Talon Incident Management System (TIMS) Base	\$1,800.00	1	\$1,800.00
includes 5 sworn			
SaaS TIMS LEIN Access Module	\$0.00	1	\$0.00
Includes LEIN and data sharing integration		ngan ayan kalan salah salah salah salah sa	
SaaS TIMS Evidence Scan & Audit	\$0.00	1	\$0.00
scanner interface and audit module. Does not include hardware			
SaaS TIMS Forms	\$0.00	1	\$0.00
Provides a tool to populate forms with TIMS data			
SaaS TDEx Justice	\$3,600.00	1	\$3,600.00
TIMS integration with Karpel			and the contract of the contra
SaaS TDEx Law Enforcement	\$0.00	1	\$0.00
Provides full incident data sharing with approved agencies			
SaaS TIMS Supervisory Review	\$0.00	1	\$0.00
Advanced Supervisor review			
SaaS TIMS Workflow	\$0.00	1	\$0.00
Incident workflow management		·	
SaaS TIMS Ticket Import	\$0.00	1	\$0.00
Provides import of lyeTeK ticket data			

Services (One time fee)

Subtotal: \$55,000.00

Item	Price	Oiy.	Total
Core - Project Management	\$10,000.00	1	\$10,000.00
Core Project Management - sets up meetings and project implementation			

Core - Installation and Configuration Services	\$15,000.00	1	\$15,000.00
Installation and Configuration Services			
Core - Training	\$5,000.00	1	\$5,000.00
Training Services for all modules and interfaces			
Core - Data Conversion	\$25,000.00	1	\$25,000.00
Data Conversion Services			and the second s

Total

\$74,650.00

SaaS provides access to our support services Monday through Friday 8 am to 5 pm. 24/7 support is available for an additional fee. Please contact your sales representation for a quote.

*SaaS Annual fee subject to annual price increase

Terms and Conditions:

- 1. This Order Authorization form incorporates by reference the following document(s) between Core and Customer:
 - o Software License Agreement; and (if applicable)
 - o Core Service Bureau terms and conditions; and (if applicable)
 - o Statement of Work.
- 2. Any purchase order provided by Customer is valid only for purposes of identifying the "bill to" and "ship to" addresses. No additional terms contained within the purchase order shall be binding on Core Technology Corporation.
- 3. Applicable taxes, shipping and handling are not included unless specifically stated and will be added to the invoice at the time of Issuance.
- 4. Each party executing this Order Authorization acknowledge and warrant that [he][she] is duly authorized by Core and/or the Customer to execute this Order Authorization on Core's and/or the Customer's behalf.
- 5. Unless otherwise marked on the actual invoice, payment terms are net-30 days from the date of invoice.
- 6. Transmission of images of signed Order Authorization or Quotation forms by facsimile, e-mail or other electronic means shall have the same effect as the delivery in person of manually signed document Transmission of images of signed Quotation by facsimile, e-mail or other electronic means shall have the same effect as the delivery in person of manually signed documents.

Payment Terms:

Software license and Service fees are invoiced and due upon receipt of the order. Annual Support fees are invoiced and due after software implementation. First year software subscription fees are due upon receipt of order, and at each anniversary thereafter. This price quote does not include tax.

Name	Name
Company	Core Technology Corporation
Date	Date





TECHNOLOGY,
A DIVISION OF
N. Harris Computer Coroporation We HARRIS

(Talon Incident Management System)

Why Core?

- Michigan Company that is known and familiar as we have provided Talon/LEIN for over 20 years.
- (Newest support member has been at Core nearly 10 years; most are Excellent Tech Support Team that is responsive and knowledgeable at or over 20 years)
- Reliable and User-Friendly Products that are described as intuitive yet thorough, with timely releases to address current needs and trends.
 - optional data imports from CAD, eCitation, eCrash or exports to Prosecutor (including Karpel which has become popular in MI). LEIN can populate TIMS RMS, MICR Wizard, Data Sharing and
 - Ability to flag data as Non-Public to assist with recent legislation.
- Use of Force form.



TIMS Agencies

- Total Agencies:
- Nearly 150 in Michigan
- 16 Sheriff Departments
- Alcona, Alpena, Bay, Berrien, Crawford, Delta, Dickinson, Gratiot, Hillsdale, Iron, Isabella, Kent, Keweenaw, Manistee, Menominee, Missaukee
- 7 Tribal Police Agencies
- 7 Campus Police Agencies
- Majority are Police and Department of Public Safety.





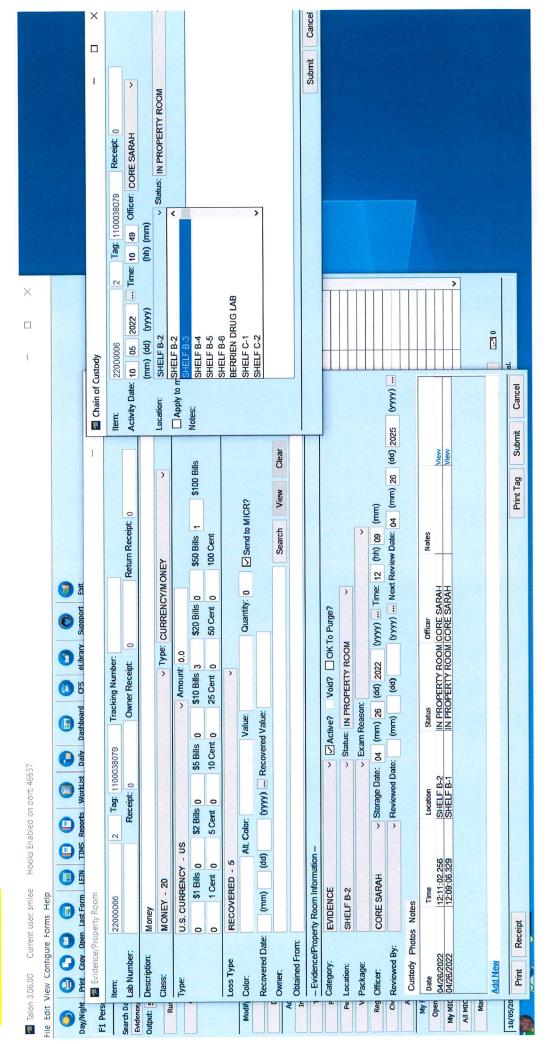
TIMS Features

- Complete Records Management Software
- MICR Wizard and Scheduler to automatically submit to State
- CJIS Encryption
- LEIN can populate Incident Reports
- Evidence / Chain-of-Custody Reporting
- Sealed & Confidential Incident Handling
- Standard Data Sharing & Full Data Sharing option
- Activity Log / Case Notes
- Narrative Templates
- Integrations available with CAD, eCitation, eCrash and Prosecutor (Karpel has become popular in MI).
- Configurable report options and custom search creation to get to the data you need
 - Ability to flag data as Non-Public to assist with recent legislation
- Use of Force Form



TIMS Incident Screen

TIMS Evidence Screen



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TIMS Interface to Prosecutor

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Charson Review DNA Attach to Incident?

☑ Criminal History Required Criminal History File:

Notes for the Prosecutor:

Summary

We continue to grow our products and customer base.

We keep current with solutions that help Law Enforcement save time and resources.

We are here for you!

