

AGENDA

LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Thursday, January 12, 2023 at 4:30 p.m.

Members: Michael Webster - Chair, Sheldon Matthews - Vice-Chair, Denny Harris, Gerald Little, Christopher Boyd

Others: County Clerk, Controller, Civil Counsel, Finance Director, Personnel Director, Board Staff, *Media*

- I. Call to Order
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (*December 12, 2022 Minutes - Attached*)
- IV. Public Comment
 - *Speakers limited to 3 minutes*
- V. Agenda

1. **Jennifer Broadfoot, Personnel Director, re:**

- **1-17-13** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of December 2022 (*Receive & File*)

2. **LaTecia Cirilo, Probate Register, Probate Court, re:**

- **1-17-12** Requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, for the month of December 2022 and for an extension to her contract from January 4, 2023 – April 4, 2023 (if approved by the Labor Relations Committee)

3. **Closed Session, re:**

- Pursuant to MCL 15.268(c) of the Open Meetings Act, the committee will convene a Closed Session to discuss strategy connected with the negotiation of collective bargaining agreements (*Document to be provided at Closed Session*)

- VI. Miscellaneous
- VII. Adjournment

MINUTES

LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Monday, December 12, 2022 at 4:00 p.m.

Present: Michael Webster - Chair, Sheldon Matthews, Carl Ruth
Absent: Kyle Harris - Vice-Chair, Gerald Little
Others: Robert Belleman, Dave Gilbert, April Key, Undersheriff Gomez, Denny Harris, Suzy Koepplinger, Marissa Sawdon and Mary Williams

- I. Call to Order ---**Webster at 4:00 p.m.**
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (**November 14, 2022 Minutes - Attached**)
---**Moved by Ruth, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment – *Speakers limited to 3 minutes*---**None**
- V. Agenda

1. **April Key, Personnel Specialist, Jennifer Broadfoot, Personnel Director, re:**

- **12-20-8** Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of September 2022
---**Moved by Ruth, seconded by Matthews, to receive and file. Motion carried. (Receive & File)**

2. **Dave Gilbert, Civil Counsel/Labor Specialist, re:**

- **12-20-9** Submitting a Memorandum of Understanding (MOU) between Saginaw County and TPOAM regarding the promotion and transfer of two (2) employees in Judge Hoffman's courtroom
---**Moved by Ruth, seconded by Matthews, to table pending further negotiation. Motion carried. (Tabled)**

3. **Closed Session, re:**

- Pursuant to MCL 15.268(c) of the Open Meetings Act, the committee will convene a Closed Session to discuss strategy connected with the negotiation of collective bargaining agreements (*Document to be provided at Closed Session*)
---**Moved by Matthews, seconded by Ruth, to enter Closed Session for the purpose noted above. Motion carried by unanimous roll-call vote with the time being 4:25 p.m.**
---**Open session resumed at 4:42 p.m. and there was no action.**

- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Matthews, seconded by Ruth, to adjourn. Motion carried; time being 4:42 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Suzy Koepplinger, Committee Clerk



COUNTY OF SAGINAW **LABOR RELATIONS**

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

January 5, 2023

Commissioner Christopher Boyd, Chairman
Saginaw County Board of Commissioners
111 South Michigan Ave.
Saginaw, MI 48602

Re: Labor Relations Committee Employment Status Report

Dear Chairman Boyd:

Pursuant to a request from the Labor Relations Committee, the Personnel Department is herein submitting the Employment Status Report for January, 2023. As you are aware, the Personnel Department has been conducting exit interviews when possible (i.e., dependent upon cooperation of the former employee), as employees conclude their employment or transfer to another Department. Statistics for December, 2022 have been compiled, summarized and are enclosed for review. Retirements are reported for the first of the month following an employee's retirement date. Retirees with current contracts to provide services are also listed.

I hope the enclosed report provides the Labor Committee with the information required. I will be available at the January, 2023 meeting to answer any questions regarding this report. Meanwhile, if you or any Commissioner has questions, please do not hesitate to contact me. Thank you.

Sincerely,

Jennifer Broadfoot

Jennifer Broadfoot
Personnel Director

c: Robert V. Belleman, Controller/CAO

1-17-13

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SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 JAN - 5 P 12:26

PHONE (989) 790-5210

FAX (989) 790-5566

Employment Status Report –January, 2023

Name	Dept.	DOH	DOT	Title	Transfer Date	Dept.	Class From	Class To	Exit Int.?	Reason
Haller, V.	COA	1/7/08	12/1/22	Adm Program Supv.	N/A	N/A	N/A	N/A	Yes	Retirement/ New job
Little, S.	Michigan Works!	9/1/19	12/6/22	Contract Mgr./Monitor	N/A	N/A	N/A	N/A	No	Layoff
Hildebrant, J.	District Ct.	4/6/16	12/16/22	Probation Officer	N/A	N/A	N/A	N/A	Yes	New Job
Holcomb, L.	FOC	8/5/08	12/20/22	Adm. Asst.	N/A	N/A	N/A	N/A	Yes	New Job
LaLonde, M.	Sheriff	2/21/22	12/16/22	Corrections Officer	N/A	N/A	N/A	N/A	No	Resigned
Kert, D.	Prosecutor	6/6/22	12/30/22	APA	N/A	N/A	N/A	N/A	Yes	Family matter/ New job
Dupuis, C.	Register of Deeds	9/9/19	N/A	Office Asst. II	12/5/22	Pros.	T-07	T-07	No	Transfer
Flory, C.	FOC	1/30/06	N/A	Account Specialist II	12/12/22	Parks	T-10	T-11	No	Promotion
Johnson, E.	FOC	9/9/19	N/A	Office Asst. II	9/5/22	Circuit	T-10	T-11	No	Promotion
Turnage, R.	COA	5/6/22	N/A	Center Coordinator	11/21/22	IT	Z-102	T-11	No	Promotion

Summary of Exit Interviews – December 2022

			Are you satisfied with:			
Mo./Yr.	Dept.	Why Leaving?	Pay?	Benefits?	Chance for Advancement?	Yrs. Service
12/22	FOC	No room for advancement/work environment; love new management	Yes	Yes	Poor	14 yr. 4 mo.
12/22	District	To work in Federal Courts was goal. Drive shorter, new job closer to home	No	Yes	Good	6 yr. 8 mo.
12/22	Prosecutor	Taking job in Wayne County due to change in life situation, management here was awesome	Yes	Yes – PTO and 401 No – Health insurance	Excellent	6 mo.
12/22	COA	Drive/long hours. Found PT job closer to home	Yes	Yes	Good	14 yr. 11 mo.

Retirees with Current Contract (January 1, 2023)

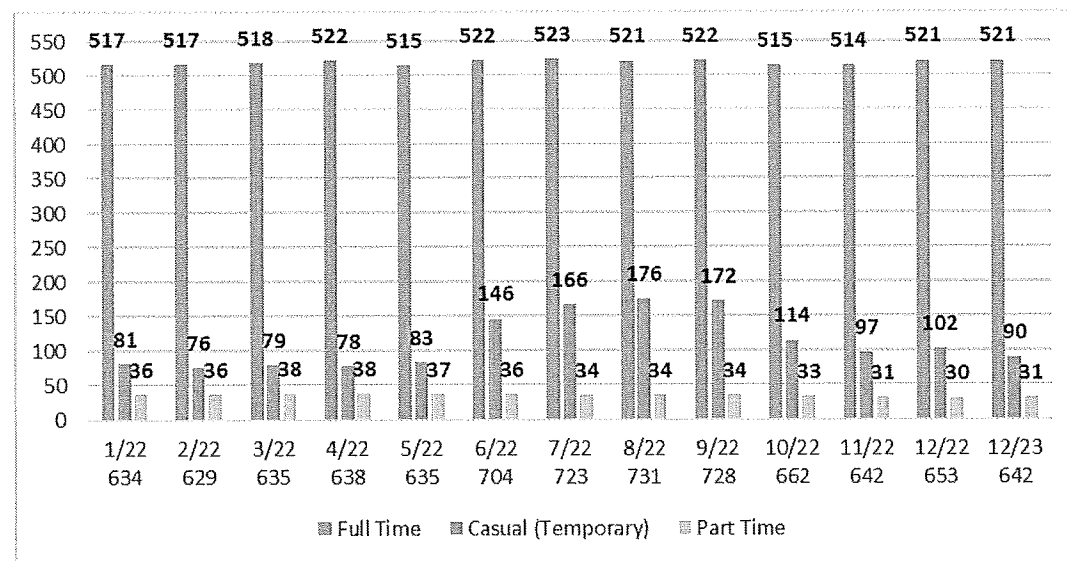
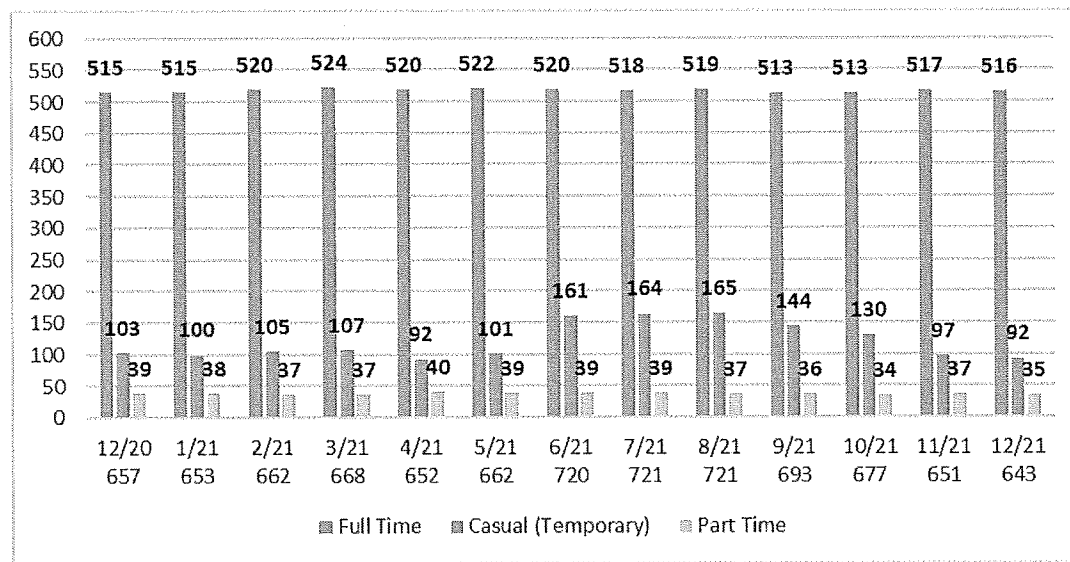
Name	Department	Retirement Date	Contract Expiration	Pay
Alan Kaufman (Kaufman Aviation)	H.W .Browne Airport	01/01/02	09/30/23	\$77,028 annually

Retirees Working as Needed (January 1, 2023)*

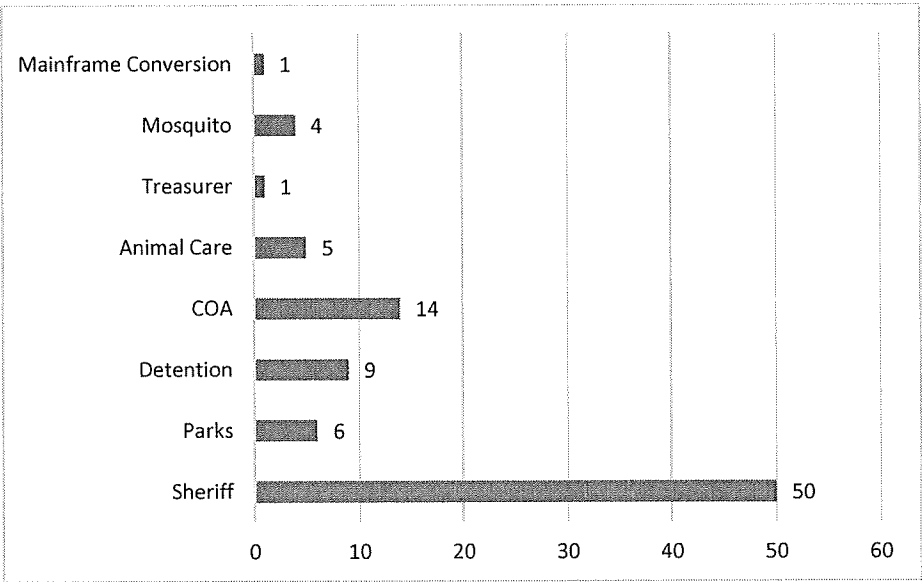
Name	Department	Retirement Date	Contract Expiration	Hourly Pay	Hours worked in December
Bethany Jacques	Health	7/1/19	September 30, 2023	\$50.00	14.75
Mary Patnode	Health	9/30/18	September 30, 2023	\$45.00	100.75
Margaret Drayton	Health	1/31/22	September 30, 2023	\$40.00	32
Amy Deford	Controller	12/10/21	December 31, 2022	\$50.00	0

*This report does not include retired Court employees with a current contract.

Number of Employees (Reported for First of Month)



Number of Temporary Employees by Department (January 1, 2023) -



Status Report
Saginaw County Employee Groups

January 1, 2023

Employee Group	Employees	Expiration of Contract	Status
Commissioners	11	December 31, 2022	Set
Elected Officials	6	December 31, 2022	Set
Judges	12	State of Michigan Commission	Set
Non-Union	10	September 30, 2023 Annual via Budget	Set
UAW – Managers	59	9/30/2024	Set
UAW – Professionals	59	9/30/2024	Set
UAW – Clerical, Technical, & Para-Professionals	19	9/30/2024	Set
COAM – Sheriff Unit II-Sergeants	14	9/30/2022	Negotiations ongoing
POAM – Detention Youth Care Specialists	14	9/30/2024	Set
POAM – Prosecutors	18	9/30/2024	Set
POAM – Detention Center Supervisors	4	9/30/2024	Set
Teamsters – Health Dept./COA Employees	79	9/30/2024	Set
COAM – Sheriff Unit III- Captain/Lieutenants	5	9/30/2024	Set
POAM – Animal Shelter Employees	8	9/30/2024	Set
POAM – Probation Officers, Family Division	7	9/30/2024	Set
TPOAM – Courthouse Employees	136	9/30/2024	Set
Teamsters – Public Health Nurses	10	9/30/2024	Set
POAM – Sheriff Unit 1 (312 Eligible)	40	9/30/2022	Negotiations ongoing
GELC – Probation Officers, District Court	4	9/30/2024	Set
POAM – Sheriff Unit 1 (Non-312 Eligible)	37	9/30/2024	Set
Total	552		

[illegible]



BUDGET AUDIT LABOR RELATIONS

STATE OF MICHIGAN SAGINAW COUNTY PROBATE COURT 10th Circuit Court – Family Division

PATRICK J. MCGRAW
Probate Judge

CHERYL SHAW ALDEN
Judicial Secretary

111 S. Michigan Avenue
Saginaw, MI 48602-2086
PHONE: (989) 790-5279
FAX: (989) 790-5328

LATECIA T. CIRILO
Probate Register

LISA M. REAGAN
Chief Deputy Register

THERESA SCHMUDE
Official Court Reporter

January 3, 2023

1-17-12

Board of Commissioners, County of Saginaw
111 S. Michigan Ave.
Saginaw, MI 48602

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 JAN -5 P 1:49

Re: Approval of Additional Funds and Extension of Contract

Dear Chairman Boyd,

I am requesting an additional \$30,000.00 to be placed into the Probate Contractual Services Account to be able to pay for the services of Terry Kluck, Retired Probate Register and for approval to extend the contract between Terry Kluck, and the Probate Court. I currently have \$1,537.00 now in Consultant Services for Ms. Kluck but need the difference of \$5,825.00 to pay her for the month of December.

The Probate Court has a brand-new staff of four Deputy Registers that are all learning Probate along with the new Odyssey System, making this a very critical time for Probate Court and Ms. Kluck is a valuable asset in assisting me with the training of the new staff, catching up in the areas where Probate has fallen behind and answering questions that arise.

Ms. Kluck is also assisting with the updating and destruction of records according to the Probate Retention schedule and providing assistance to me, the new Probate Register with reports that are mandated by SCAO that are due no later than February 28, 2023. Working through the County's new system has been challenging as we all know and to be able to have someone with years of experience and knowledge is very useful, helpful and needed during this time.

Please consider my request to provide additional funds to the Contractual Services Account and to have Ms. Kluck's contract extended beginning January 4, 2023 – April 4, 2023.

Sincerely,

LaTecia Cirilo