

OFFICIAL PROCEEDINGS
OF THE
**Board of
Commissioners**
OF SAGINAW COUNTY, MICHIGAN



MARCH SESSION 2019

First Day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 19, 2019. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Michael A. Webster in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster - 9*

ABSENT: *Cheryl M. Hadsall, Charles M. Stack - 2*

TOTAL: - 11

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Commissioner Kilpatrick moved, seconded by Commissioner Harris, to approve the February 19, 2019 Board Session Minutes. Motion carried.

PUBLIC HEARING

- A Public Hearing was held on the proposed Resolution and Order Modifying Saginaw County Community Mental Health Authority Reporting Requirements to the County of Saginaw. The Chairman made the first call at 5:04 p.m., the second call at 5:18 p.m., and the third call at 5:28 p.m. There was no public comment and the hearing closed at 5:28 p.m.

CLERK'S CALL OF SESSION

March 7, 2019

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of March 19, 2019 Board Session



Board of Commissioners – March 19, 2019

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for its First Day's Session on Tuesday, March 19, 2019 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully Submitted,

Michael J. Hanley, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

AUDIENCES

- ◆ Commissioner Matthews presented Vera Harrison, CAPE Director, CAN Council, with a Proclamation for April as *Child Abuse Awareness Month*
- ◆ Commissioner Theisen presented Jessica Sargent, Commission on Aging Director, and Bev Yanca with a Proclamation for April 7 – 13, 2019 as *Volunteer Recognition Week*
- ◆ Commissioner Ruth presented Tim Courtney, Seymour Geiersbach, Tom Koski, and Tom Kerr with a Certificate of Recognition for their years of service to the Saginaw County Planning Department
- ◆ Christopher Rishko, Director of Great Lakes Bay Michigan Works! presented Commissioner Dwan with a plaque of recognition for her previous work on the Workforce Development Board

LAUDATORY RESOLUTIONS

- Certificates of Recognition to Tim Courtney, Seymour Geiersbach, Tom Koski, and Tom Kerr for their years of service to the Saginaw County Planning Department

Certificate of Recognition

TOM KOSKI

Saginaw County Metropolitan Planning Commission

The Saginaw County Metropolitan Planning Commission (SCMPC) serves as the Policy Body for transportation planning activities conducted by SMATS, the Metropolitan Planning Organization. The SCMPC also serves to support and advise the planning efforts conducted by the cities, villages and township in the county.

Tom Koski has been a vocal force on the Saginaw County Metropolitan Planning Commission since he replaced Jose Garcia on the Commission in January 2000.

Tom brings to the Commission the voice in the community as he always has his ears to the rail.

Respected by his fellow members for speaking often and loud for the interests of Saginaw County, he has numerous times been elected Secretary of the group, as he is currently in this position. The Commission always knows how Tom feels on all topics of discussion.



Board of Commissioners – March 19, 2019

The Saginaw County Board of Commissioners congratulates Tom Koski for his hard work and dedication to the betterment of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Presented & Adopted: March 19, 2019

Michael A. Webster
Chairman, District #11

Brian Stark
Planning Department Director

Certificate of Recognition
TIM COURTNEY
Saginaw County Metropolitan Planning Commission

The Saginaw County Metropolitan Planning Commission (SCMPC) serves as the Policy Body for transportation planning activities conducted by SMATS, the Metropolitan Planning Organization. The SCMPC also serves to support and advise the planning efforts conducted by the cities, villages and township in the county.

In recognition for extended meritorious service to the citizens and interests of Saginaw County as it relates to the work of the Planning Commission in the areas of Transportation Planning and Solid Waste Planning activities.

As a 20 year plus participant, Mr. Courtney was appointed to this body in the last years of the 20th Century and has continued uninterrupted through 2018 and beyond into 2019.

Mr. Courtney has been Chairman of the Saginaw Metropolitan Planning Commission for the majority of his years on the commission. His leadership, commitment and vast knowledge of Saginaw County, our local partners and politics have ensured that the Planning Commission serves the best interests of our community.

2018 transportation dollars from federal, state and local sources for projects are in excess of \$121 million dollars for the three-year cycle. **As Saginaw Planning Commission's** longest serving Chairman, this is due recognition for a job well done!

The Saginaw County Board of Commissioners congratulates Tim Courtney for his hard work and dedication to the betterment of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Presented & Adopted: March 19, 2019

Michael A. Webster
Chairman, District #11

Brian Stark
Planning Department Director



Certificate of Recognition

TOM KERR

Saginaw County Metropolitan Planning Commission

The Saginaw County Metropolitan Planning Commission (SCMPC) serves as the Policy Body for transportation planning activities conducted by SMATS, the Metropolitan Planning Organization. The SCMPC also serves to support and advise the planning efforts conducted by the cities, villages and township in the county.

Tom Kerr has been a valued member of the Saginaw County Metropolitan Planning Commission since 1999. Tom has been a dedicated, thoughtful and responsible member of the Planning Commission body.

He brings to the group the perspective about the rural parts of Saginaw County as it applies to the work of the Commission.

Tom comes prepared when he has some input. He is listened to and has valued viewpoints of the dialogue and decision making process of the Commission.

He presents the historical legacy of the work of the group and imparts that knowledge to our viewer and less experienced members.

The Saginaw County Board of Commissioners congratulates Tom Kerr for his hard work and dedication to the betterment of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Michael A. Webster
Chairman, District #11

Presented & Adopted: March 19, 2019

Brian Stark
Planning Department Director

Certificate of Recognition

SEYMOUR GEIERSBACH

Saginaw County Metropolitan Planning Commission

The Saginaw County Metropolitan Planning Commission (SCMPC) serves as the Policy Body for transportation planning activities conducted by SMATS, the Metropolitan Planning Organization. The SCMPC also serves to support and advise the planning efforts conducted by the cities, villages and township in the county.



Seymour Geiersbach has been a significant positive force and influence as a member of the Saginaw County Metropolitan Planning Commission since his appointment in 1997.

Originally appointed by Chairman Edward Mason, Mr. Geiersbach has been able to utilize his building knowledge and expertise to contribute to the work of the Planning Commission on several fronts. Mr. Geiersbach has volumes of contacts in both state and local government.

For many years now, he has been a most effective Vice-Chair of the Planning Commission. His fellow members value and listen to his thoughts, ideas and strategies as it relates to the work of the Commission.

Saginaw County has been fortunate to have had his many years of commitment to the public’s work at the Commission level.

The Saginaw County Board of Commissioners congratulates Seymour Geiersbach for his hard work and dedication to the betterment of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Presented & Adopted: March 19, 2019

Michael A. Webster
Chairman, District #11

Brian Stark
Planning Department Director

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

3-19-1 CHILD ABUSE & NEGLECT COUNCIL requesting approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month.

-- County Services **(3-19-3.1)**

3-19-2 CONTROLLER/CAO submitting the Saginaw Valley Zoological Society Fourth Quarter Programming Report in accordance with the Millage Agreement.

-- County Services *(Receive & File)*

3-19-3 ECONOMIC DEVELOPMENT CORPORATION submitting its 2018 Annual Report, 2019 meeting calendar, and list of members.

-- County Services *(Receive & File)*

3-19-4 SAGINAW FUTURE submitting its 2018 Annual Report.

-- County Services *(Receive & File)*

3-19-5 PUBLIC WORKS submitting the 2018 Drain Assessment Roll Report.

-- County Services *(Receive & File)*

3-19-6 CONTROLLER/CAO submitting an update on the Jail Project.

-- Courts & Public Safety *(Receive & File)*

3-19-7 COMMISSION ON AGING submitting its FY 2018 Annual Report.

-- Human Services *(Receive & File)*

3-19-8 TREASURER submitting two resolutions authorizing the borrowing for the County Purchase of 2018 Delinquent Taxes.

-- Budget/Audit **(3-19-4.2/Res. “C” – Res. “D”)**



Board of Commissioners – March 19, 2019

- 3-19-9** **CONTROLLER/CAO** submitting information on the FY 2019 Law Enforcement Fund related to Genesee County inmate revenue and the use of reserves.
- Budget/Audit (*Receive & File*)
- 3-19-10** **COMMISSION ON AGING** requesting use of fund balance in the amount of up to \$6,500 for the purpose of renovating the restrooms at the Marie E. Davis Senior Center.
- Human Services (**3-19-1.1**)



Board of Commissioners – March 19, 2019

- 3-19-11 PERSONNEL DIRECTOR/PURCHASING-RISK MANAGER** requesting approval of the job description and recommended salary grade from Springsted for the position of Personnel/Purchasing Administrative Assistant in the Controller’s Office.
-- Labor Relations **(3-19-5.1)**
- 3-19-12 PARKS & RECREATION** requesting approval of a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area.
-- County Services **(3-19-3.2/Res. B)**
- 3-19-13 PARKS & RECREATION** requesting approval of a change to its Park Rules related to Section E - Rules for Boat Rentals (William H. Haithco Recreation Area and Imerman Memorial Park).
-- County Services **(3-19-3.3)**
- 3-19-14 CONTROLLER/CAO** submitting the Actuarial Valuation of Other Post-Employment Benefits showing a reduction in unfunded liabilities and annual required contributions.
-- Budget/Audit *(Receive & File)*
- 3-19-15 CONTROLLER/CAO** requesting amendment of Resolution “E” of 1999 modifying Saginaw County Community Mental Health Authority (SCCMHA) reporting requirements to the County of Saginaw; to schedule a Public Hearing on the amendment after notice to the SCCMHA Board; and to file the amendment with the Saginaw County Clerk and the Michigan Secretary of State.
-- Human Services **(3-19-1.2/Res. “E”)**
- 3-19-16 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of January 2019.
-- Budget/Audit **(3-19-4.1)**
- 3-19-17 FINANCE DIRECTOR** submitting budget adjustments for October 1, 2018 – December 31, 2018, as well as adjustments approved by the Controller for the purpose of carrying forward budget from FY 2018 to FY 2019 as outlined in Budget Resolution A.
-- Budget/Audit *(Receive & File)*
- 3-19-18 CONTROLLER/CAO** requesting amendment of the FY 2019 General Fund Budget to engage Rehmann Robson for continuation of auditing services.
-- Budget/Audit **(3-19-4.4)**
- 3-19-19 MOSQUITO ABATEMENT** requesting approval of the job description and to create a position of Seasonal GIS Technician that corresponds to other seasonal positions with respect to employment period, hours per week, wage and hiring practices.
-- Labor Relations **(3-19-5.4)**
- 3-19-20 REHMANN** submitting the FY 2018 Audited Financial Statements.
-- Budget/Audit **(3-19-4.3)**
- 3-19-21 PERSONNEL DIRECTOR** submitting changes to County Policy #341 titled “Paid Time Off (PTO)” regarding the provision and use of PTO pursuant to Michigan’s new Paid Medical Leave Act (PA 338 of 2018) that goes into effect later this month.
-- Labor Relations **(3-19-5.2)**
- 3-19-22 PERSONNEL DIRECTOR** submitting proposed changes to County Policy #315 titled “Job Description Policy” regarding elimination of the requirement to submit new or revised job descriptions to the Labor Relations Committee for approval.
-- Labor Relations **(3-19-5.3)**



3-19-23 MID-STATE HEALTH NETWORK requesting approval of an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement

-- Executive (3-19-6.1/Res. "A")

3-19-24 SHERIFF requesting approval to amend its FY 2019 Budget to increase the Sheriff's Narcotics Unit Budget funded by federal drug forfeiture monies (Acct. 280-30111-95800) using reserves in the amount of \$2,843 to allow for training.

-- Executive (3-19-6.2)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – A. O’Neal, Chair; J. Theisen, Vice-Chair**

1.1) **COMMISSION ON AGING**, re: Approval to amend its FY 2019 Budget and increase its Capital account using fund balance up to \$6,500 to renovate the restrooms at the Marie E. Davis Senior Center

▪ *O’Neal moved, seconded by Theisen, to approve 1.1. Motion carried.*

1.2) **CONTROLLER/CAO**, re: Amendment of Resolution “E” of 1999 to modify the recording requirements of Saginaw County Community Mental Health Authority

▪ *O’Neal moved, seconded by Kilpatrick, to approve 1.2. Motion carried.*

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

MARCH 19, 2019

Your committee has considered Communication No. 3-19-10 from Jessica Sargent, Director, Commission on Aging, requesting the use of fund balance in the amount of up to \$6,500 for the purpose of renovating the restrooms at the Marie E. Davis Senior Center.

We met with Ms. Sargent who explained the need for additional funds to complete the restroom renovations at the center due to an important repair not being included in the original quote and a bid that came in higher than anticipated.

We recommend approval to increase the FY 2019 Capital Improvement Budget at the Commission on Aging and utilize up to \$6,500 from the agency’s fund balance to renovate the restrooms at the Marie E. Davis Senior Center.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Amos O’Neal, Chair

Sheldon Matthews

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster



Board of Commissioners – March 19, 2019

FROM: COMMITTEE ON HUMAN SERVICES – 1.2

MARCH 19, 2019

Your committee has considered Communication No. 3-19-15 from Robert Belleman, Controller/CAO, requesting amendment of Resolution “E” of 1999 modifying Saginaw County Community Mental Health Authority (SCCMHA) reporting requirements to the County of Saginaw; to schedule a Public Hearing on the amendment after notice to the SCCMHA Board; and to file the amendment with the Saginaw County Clerk and the Michigan Secretary of State.

We met with Mr. Belleman who explained the modifications to Resolution “E” and that SCCMHA is aware and on board with the changes to reporting requirements.

We recommend approval to modify Resolution “E” of 1999 via Resolution “E” and Attachment One that appears under the regular order of business.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Amos O’Neal, Chair

Sheldon Matthews

Carl E. Ruth

James G. Theisen, Vice-Chair

Michael A. Webster

2. Courts and Public Safety Committee – C. Hadsall, Chair; K. Kilpatrick, Vice-Chair

None

3. County Services Committee – C. Stack, Chair; C. Hadsall, Vice-Chair

3.1) **CAN COUNCIL**, re: Approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month

3.2) **PARKS & RECREATION**, re: Approval of a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area

3.3) **PARKS & RECREATION**, re: Approval to change its Park Rules related to Section E, Rules for Boat Rentals (William H. Haithco Recreation Area and Imerman Memorial Park)

- ***Krafft moved, seconded by Harris, to approve 3.1 – 3.3 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MARCH 19, 2019

Your committee considered Communication No. 3-19-1 from Vera Harrison, Child Abuse Prevention Education Program Director, requesting approval to place blue and silver pinwheels on the grounds of the Saginaw County Governmental Center during the month of April to honor Child Abuse Prevention Month.

Nationally, April is recognized as Child Abuse Prevention and Awareness Month. In previous years, approval was given for the display of blue and silver pinwheels, the national symbol, to raise awareness of child abuse and neglect and build a community where children are free from abuse and neglect.



Board of Commissioners – March 19, 2019

We recommend the proper County officials be authorized and directed to facilitate the CAN Council of Saginaw County using the front lawn of the County Governmental Center to place blue and silver pinwheels during the first two weeks of April, with a short program to be held on the front steps on Tuesday, April 2, 2019 at 12:00 p.m.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Michael A. Webster

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MARCH 19, 2019

Your committee considered Communication No. 3-19-12 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval of a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area.

We met with Mr. Keenan-Lechel who informed the committee the proposed application is supported by the Community's 5-Year Approved Parks and Recreation plan. Saginaw County Parks and Recreation Commission is making a financial commitment to the project in the amount of \$150,000 matching funds, in cash and/or force account. He is submitting a Michigan Natural Resources Trust Fund Application for \$300,000 and with the Parks and Recreation Commission contribution of \$150,000, the total project cost during the 2020 - 2021 fiscal year will be \$450,000.

It is the recommendation of your committee to approve a Resolution authorizing a Michigan Natural Resources Trust Fund grant application for development of a splash/spray area at William H. Haithco Recreation Area. The Resolution is submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair
Kyle R. Harris
Michael A. Webster

Cheryl M. Hadsall, Vice-Chair
Dennis H. Krafft

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

MARCH 19, 2019

Your committee considered Communication No. 3-19-13 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval of a change to its Park Rules related to Section E - Rules for Boat Rentals (William H. Haithco Recreation Area and Imerman Memorial Park).

We met with Mr. Keenan-Lechel, who informed the committee that the rule previously read:

“You must be 18 years old, sign a waiver/disclaimer, and leave a valid driver’s license or acceptable identification card with park staff while on the boat.”

The rule change adopted by the Parks and Recreation Commission will now read:

“You must be 18 years old, sign a waiver/disclaimer, and leave a valid driver’s license or acceptable identification card with park staff while on the boat.”*



Board of Commissioners – March 19, 2019

**or 10+ years old and accompanied by the parent/guardian at William H. Haithco Recreation Area*

**or 16+ years old and accompanied by a parent/guardian at Imerman Memorial Park*

It is the recommendation of your committee to approve the change to its Park Rules related to Section E - Rules for Boat Rentals.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Charles M. Stack, Chair

Kyle R. Harris

Michael A. Webster

Cheryl M. Hadsall, Vice-Chair

Dennis H. Krafft

4. Budget Audit Committee – D. Krafft, Chair; A. O’Neal, Vice-Chair

4.1) **Treasurer/Controller**, re: Claims for January 2019

4.2) **Treasurer**, re: Approval of County Purchase of 2018 Delinquent Taxes

4.3) **Controller**, re: Approval to submit FY 2018 Audited Financial Statements

4.4) **Controller**, re: Amendment of FY 2019 General Fund Budget to engage Rehmann Robson for continuation of auditing services

4.5) **Medical Examiner**, re: Amendment of FY 2019 Budget to account for increased fees in forensic pathology and autopsy services provided by Kanu Virani, MD

- *Krafft moved, seconded by O’Neal, to approve 4.1 – 4.5 leaving room for exceptions. There were no exceptions and the motion carried.*

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 19, 2019

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
3-19-16	Electronic Transactions	January 1 – 31, 2019	\$6,502,945.38
	Voucher Payments	January 1 – 31, 2019	\$6,225,234.83

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

James G. Theisen

Michael A. Webster

Amos O’Neal, Vice-Chair

Carl E. Ruth



Board of Commissioners – March 19, 2019

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 19, 2019

Your Budget/Audit Committee considered Communication No. 3-19-8 from Timothy M. Novak, County Treasurer, forwarding for approval the Resolution authorizing the borrowing for the County purchase of the 2018 Delinquent Taxes and the Resolution designating the County Treasurer as Agent for the County.

The notes will be sold as taxable issue this year, the same as has been done for the past 30 years. With the 2018 budgeted contribution of \$1,500,000 the Delinquent Tax Revolving Fund will have contributed \$55,308,857 to the General Fund since 1980.

The estimated borrowing amount is as follows:

County Spread (Real only) and Special Assessments	
TOTAL	\$ 193,584,674
91% Collections	\$ 176,162,053
<u>9% Delinquent</u>	<u>17,422,621</u>
Collections through May 2018	<u>(\$ 1,500,000)</u>
	\$ 15,922,621
Estimated County Purchase	\$ 15,500,000

We recommend the County purchase the 2018 Delinquent Taxes, as presented above. Under the proper order of business, the appropriate Resolutions will be submitted authorizing the borrowing and designating the County Treasurer as Agent for the County.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O'Neal, Vice-Chair
Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 19, 2019

Your Budget/Audit Committee met with Doug Deeter and Ashley Szostak, Auditors from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2018. A draft of the Audit was provided to the Budget/Audit Committee members and for distribution to all other commissioners. (*Comm. No. 3-19-20*)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session.

Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2018 to the State of Michigan on or before March 31, 2019, upon completion. Further, that the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 16, 2019 meeting.



Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

MARCH 19, 2019

Your Budget/Audit Committee considered Communication No. 3-19-18 from Robert V. Belleman, Controller/CAO, requesting amendment of the FY 2019 General Fund Budget to engage Rehmann Robson for continuation of auditing services.

We met with Mr. Belleman who discussed with committee that Rehmann was hired to conduct an assessment of cash receipting for all county departments and provide an independent review of how each department receives and processes cash payments. Rehmann has billed \$19,915 thus far, with an expected \$11,000 worth of future work to finalize the project.

We recommend approval to increase the Controller’s Office Professional Services Account (101-22302-80504) in the FY 2019 General Fund Budget in the amount of \$30,915 to finalize this auditing/assessment project.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

MARCH 19, 2019

Your Budget/Audit Committee considered Communication No. 2-19-10 from Dr. Russell Bush, Medical Examiner, requesting authorization to modify its FY 2019 Budget to account for increased fees in forensic pathology and autopsy services provided by Kanu Virani, MD and other costs.

We met with Dr. Bush and Robert Belleman, Controller, who discussed with committee the need to increase the fees paid to Dr. Virani. After discussion and verification by the Controller of what the anticipated costs would be, the committee agreed that \$105,000 was an adequate amount.

We recommend approval to increase the Medical Examiner FY 2019 Budget by a total of \$105,000 from the General Fund.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
James G. Theisen
Michael A. Webster

Amos O’Neal, Vice-Chair
Carl E. Ruth

5. **Labor Relations Committee – K. Kilpatrick, Chair; C. Stack, Vice-Chair**

- 5.1) **Personnel**, re: Approval of salary grade (T-12) from Springsted for the position of Personnel/Purchasing Administrative Assistant in the Controller’s Office
- 5.2) **Personnel**, re: Amendment of County Policy #341 titled “Paid Time Off (PTO)” regarding the provision and use of PTO



Board of Commissioners – March 19, 2019

- 5.3) **Personnel**, re: Amendment of County Policy #315 titled “Job Description Policy” regarding elimination of the requirement to submit new or revised job descriptions to the Labor Relations Committee for approval
- 5.4) **Mosquito Abatement**, re: Approval to create the position of Seasonal GIS Technician that corresponds to other seasonal positions

- ***Kilpatrick moved, seconded by Harris, to approve 5.1 – 5.4 leaving room for exceptions. There were no exceptions and the motion carried.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 19, 2019

Your Labor Relations Committee considered Communication No. 3-19-11 from Jennifer Broadfoot, Personnel Director, requesting approval of the recommended salary grade (T-12) from Springsted for the position of Personnel/Purchasing Administrative Assistant in the Controller’s Office.

We spoke with Ms. Broadfoot who explained that this position was created and approved as part of the Controller’s Office reorganizational plan in the County’s FY 2018/19 budget and the job description and salary grade can now be fixed upon completion of the Job Compensation and Classification Study.

We recommend approval of the wage rate (T-12) for the position of Personnel/Purchasing Administrative Assistant in the Controller’s Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MARCH 19, 2019

Your Labor Relations Committee considered Communication No. 3-19-21 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #341 titled “Paid Time Off (PTO)” regarding the provision and use of PTO pursuant to Michigan’s new Paid Medical Leave Act (PA 338 of 2018) that goes into effect later this month.

We met with Ms. Broadfoot who informed the committee that Civil/Labor Counsel has recommended the attached revisions to ensure the county is in compliance with the Act. Discussion was held with the committee regarding the use of PTO upon hire, instead of waiting for the conclusion of a six (6) month waiting period. The discussion resulted in the decision that employees would accrue PTO upon hire and able to access it after thirty (30) days.

We recommend approval of revised County Policy #341 titled “Paid Time Off (PTO)” as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

(Policy begins on next page)



Board of Commissioners – March 19, 2019

Category: 300

Number: 341

Subject: **PAID TIME OFF (PTO)**

1. **PURPOSE:** It is the purpose of this policy to establish a uniform system regulating the accrual and use of paid time off hours. PTO leave is intended to be used to compensate for vacation leave, **earned sick time, and personal leave, paid time off and paid medical leave as required under the Paid Medical Leave Act.**
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** NONE
6. **POLICY:**
 - 6.1 **Rate of Accrual.**
 - 6.1.1 Each regular full-time employee **shall accrue "Paid Time Off" hours at the following rate. Regular part-time, part-time, and on-call employees who work on an average of more than 25 hours per week during the immediately preceding calendar year shall accrue "Paid Time Off" hours at one-half the below rate, as long as the accrued time equals at least 40 hours.**

	<u>Annual Rate</u>	<u>Biweekly Rate</u>
6 mos. 30 days - 3 years		
continuous service	136 hours	5.2308 hours
3 - 5 years " "	152 hours	5.8462 hours
5 - 10 years " "	168 hours	6.4615 hours
10 - 15 years " "	184 hours	7.0769 hours
15 - 20 years " "	200 hours	7.6923 hours
20 or more years " "	216 hours	8.3077 hours

~~(Regular part-time employees accrue 'Paid Time Off' hours at one-half the above rat~~

~~6.1.2 Probationary employees are not eligible for PTO and accrued PTO is not credited until completion of the probationary period.~~



Board of Commissioners – March 19, 2019

- 6.2 Accumulation of Paid Time Off (PTO) Hours. Accumulation of PTO hours shall be limited to 700 hours.
- 6.2.1 When an employee's continuous length of service reaches a point entitling him/her to the next higher rate of PTO accrual, earning at the new rate will begin on the first day of the current pay period.
- 6.2.2 Employees shall be paid during PTO leave on the basis of the normal workweek for the classification of work in which they are normally employed and at the rate of pay prevailing during the period that the time is taken.
- 6.3 Separation. Upon separation from County employment, an eligible employee shall receive pay for 50% of the unused accumulated PTO hours up to a maximum of 600 hours or 75 days (or actual pay-off at 300 hours, or 37.5 days), or as negotiated in employment contracts. Upon retirement, PTO pay will count toward the employee's final average compensation, for those having defined benefit pensions, unless otherwise provided by employment contracts. Compensation for unused PTO hours will be paid at the regular rate (not overtime) prevailing on the employee's last working day.
- 6.4 Holidays. If a holiday, as defined in the Holiday Policy, falls within an employee's PTO period, it shall not be counted as a PTO day unless the employee was scheduled to work on the holiday.
- 6.5 Leave of Absence. PTO leave shall not accrue during an employee's unpaid leave of absence.
- 6.6 PTO Scheduling/Management. Employees are responsible for managing their PTO accounts. It is important for employees to plan ahead for how it will be used. Employees should develop a plan for taking vacations, as well as doctor's appointments and personal business. Employees should hold a reasonable amount of PTO time in reserve which allows for the unexpected, such as emergencies and illness.
- 6.6.1 PTO Used for Vacation. Vacation schedules for employees shall be developed and approved by Department Heads. It shall be the practice of each Department Head to schedule vacations over ~~a~~ as wide a period as possible in order to obviate the need for temporary increases in staffing. The schedule may be changed by the employee only if approved by the Supervisor/Department Head.
- 6.6.2 The use of PTO hours for "personal" reasons other than vacations is a request and therefore, it requires supervisory approval. Requests shall be made in advance and in accordance with Department policies/practices. There may be occasions such as an illness or emergency, when an employee cannot request use of PTO in advance and/or obtain prior supervisory approval. If an illness or



Board of Commissioners – March 19, 2019

emergency exists which prevents an advanced request from being made, employees must discuss the absence with their supervisor. Subject to FMLA, documentation of the illness and/or emergency may be required by the Department Head.

- 6.6.3 PTO, once approved, must be taken in chronological and sequential order in accordance with the excused absence(s) during the payroll-reporting period.
- 6.7 Subject to FMLA, taking time off without the accrued PTO available is prohibited. Absence from work without the use of authorized PTO may result in discipline, up to and including discharge.
- 6.8 PTO Increments. PTO can be taken in increments of fifteen (15) minutes.
- 6.9 PTO Donation. The purpose of PTO donation is to allow County employees to support fellow employees who have a medical emergency pursuant to FMLA, or must take unexpected time off from work to support a family member who does, **or for the reasons enumerated in the Paid Medical Leave Act**. County employees may donate earned PTO hours to a voluntary leave bank with the understanding that the recipient member accepts all tax liability. Donations must be in eight (8) hour increments and the donor's personal PTO bank cannot fall below eighty (80) hours as a result of the donation. Each employee may donate no more than an accumulated total of eighty (80) hours per calendar year. Donations are irrevocable. Donor cannot specify who receives time once it is donated to the leave bank. Donations can be made through Payroll by completing a PTO donation request form.
 - 6.9.1 A family member can be defined as a spouse, parent, or child.
 - 6.9.2 A medical emergency is defined as a medical condition that is likely to require the employee to be absent from work for a prolonged period and results in a substantial loss of income due to lack of available PTO or other paid leave. A substantial loss of income is an unpaid absence of 24 work hours or more. Said hours do not have to result from a continuous absence, but can result from time taken on an intermittent basis related to the same condition or illness.

In order to receive donated PTO, an employee who is being personally affected by a medical emergency **or for the reasons enumerated in the Paid Medical Leave Act**, must submit a request in writing using the designated form. This will include stating the details of their medical emergency **or the reasons listed in the Paid Medical Leave Act**, the amount of time they are requesting, and certifying they have exhausted all other paid leave available to them. The requesting employee will be required to provide medical or other documentation to verify eligibility. Written requests shall be submitted to the Payroll and Benefits Supervisor for consideration. Employee requests for donated PTO will be considered on a first come, first served basis.



Board of Commissioners – March 19, 2019

The County may notify employees when a request for donated PTO has been received but the PTO Donation Bank has insufficient time available to cover the request. Such notifications will be made exclusively by the Controller's Office.

Applicants are only eligible to receive leave after their request has been approved and it has been confirmed that all other available paid leave has been exhausted. Employees reserving PTO in accordance with the FMLA, disability or any other leave policy are not eligible for leave donation. Employees may receive a total donation of no more than the time needed to cover the leave time requested. For employees with intermittent need for leave, the bank will be reviewed periodically to ensure sufficient, but not excessive levels of PTO. ~~Probationary employees or~~ Employees not otherwise eligible for PTO are not eligible for the donation program.

Once received, donated PTO will be placed in a separate bank for that recipient employee. Any donated PTO not used at the conclusion of the medical emergency **or for those reasons listed in the Paid Medical Leave Act** or within one year of receipt will be returned to the PTO donation bank. Liquidation of donated PTO for cash is not permissible.

Doctor's slips or other documentation will be required as proof of how leave was used and must be submitted to Payroll when donated PTO is used.

Donors cannot claim an expense, a tax deduction or a charitable contribution for any leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to appropriate tax withholding. Recipient employees will receive paid leave at his/her normal rate.

Management shall have the exclusive right to approve or deny the use of PTO under this provision, and any decision made relative thereto shall not be subject to the grievance procedure unless management acted arbitrarily or capriciously.

6.10 Compliance with Laws. It is the intent of the County that this policy complies with the Paid Medical Leave Act. (Public Act 338 of 2018 and Public Act 369 of 2018; MCL 408.961 et. Seq.). Any provisions of this policy that are in conflict with the Paid Medical Leave Act shall be superseded thereby.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.



Board of Commissioners – March 19, 2019

Approved as to Substance:

Approved as to Legal Content:

Saginaw County Controller/CAO

Saginaw County Civil Counsel

ADOPTED: April 23, 2002

AMENDED: November 15, 2005 (Section 6.2); April 25, 2006; November 20, 2018; **March 19, 2019**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 19, 2019

Your Labor Relations Committee considered Communication No. 3-19-22 from Jennifer Broadfoot, Personnel Director, submitting proposed changes to County Policy #315 titled “Job Description Policy” regarding elimination of the requirement to submit new or revised job descriptions to the Labor Relations Committee for review and approval.

We met with Ms. Broadfoot who informed the committee that commissioners supported streamlining the job description approval process by agreeing this activity is an administrative function. Job description creation and revisions will be completed administratively by the Controller/CAO and Personnel Director. The policy will still require department heads to routinely review the job descriptions for positions under their control and make recommendations to the Personnel Director on possible revisions to ensure accuracy and relevancy.

We recommend approval of revised County Policy #315 titled “Job Description Policy” as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

(Policy begins on next page)



Board of Commissioners – March 19, 2019

Category: 300

Number: 315

Subject: **JOB DESCRIPTION POLICY**

1. **PURPOSE:** This policy is established to outline procedures for ensuring that **new and/or** updated, signed job descriptions are on file for each and every Saginaw County authorized position.
2. **AUTHORITY:** Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all Departments, Elected Offices and Agencies of Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** County Department Heads, agencies, boards, commissions and councils of the County of Saginaw who have County Authorized Positions within their department.
5. **DEFINITIONS:**
 - 5.1 Authorized position(s) means a position which is budgeted for, has a position control number, and is listed on the County's position control number listing ("**PCN Roster**").
6. **POLICY:**
 - 6.1 Pursuant to this policy, all Saginaw County positions shall have a corresponding, updated job description on file in the Saginaw County Personnel Division. It shall be the responsibility of each Department Head to ensure that the job descriptions held by the Saginaw County Personnel Division for their division are current and accurate. The Saginaw County Personnel Division shall then ensure that each job description is signed and maintained. **Two** ~~Three~~ signatures are required on each description. It shall be signed first by the **Personnel Director** ~~Department Head~~ in the "Written by" section. ~~The Personnel Division of the Controller's Office shall review the description and sign off in the "Reviewed by" section.~~ The **Controller/CAO Chair of the Labor Relations Subcommittee of Appropriations** shall sign on the "Approved by" section, after reviewing and approving the description. ~~after the Subcommittee has approved the description.~~
 - 6.2 Failure by a County department or division to submit updated job descriptions to the Saginaw County Personnel Division when needed, will result in a "hiring freeze" for those positions for which no updated job description is available.



Board of Commissioners – March 19, 2019

7. ADMINISTRATIVE PROCEDURES:

7.1 The Saginaw County Controller’s Office shall be responsible for maintaining all Saginaw County Job Descriptions, and soliciting new job description information from Saginaw County Departments when required.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002

AMENDED: September 14, 2004; **March 19, 2019**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

MARCH 19, 2019

Your Labor Relations Committee considered Communication No. 3-19-19 from William Stanuszek, Mosquito Abatement Commission Director, requesting approval to create the position of Seasonal GIS Technician that corresponds to other seasonal positions with respect to employment period, hours per week, wage and hiring practices.

We spoke with Mr. Stanuszek who explained the duties of this position and that the same parameters as all other seasonal employees would be followed, including the employment period, hours per week, wage and hiring practices.

We recommend approval to create the position of Seasonal GIS Technician at the Mosquito Abatement Commission.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Kirk W. Kilpatrick, Chair

Kyle R. Harris

Michael A. Webster

Charles M. Stack, Vice-Chair

Sheldon Matthews

6. **Executive Committee – M. Webster, Chair**

6.1) **Mid-State Health Network**, re: Approval of an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement

6.2) **Sheriff**, re: Approval to amend its FY 2019 Budget to increase the Sheriff’s Narcotics Unit Budget funded by federal drug forfeiture monies using reserves up to \$3,000 (if necessary) to allow for training

- ***Krafft moved, seconded by Dwan, to approve 6.1 and 6.2 leaving room for exceptions. There were no exceptions and the motion carried.***



Board of Commissioners – March 19, 2019

FROM: EXECUTIVE COMMITTEE -- 6.1

MARCH 19, 2019

Your committee considered Communication No. 3-19-23 from Mid-State Health Network, requesting approval of an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement.

Discussion was held regarding the Mid-State Health Network (MSHN), which is a Community Mental Health Regional Entity formed under the Mental Health Code and PA 500/501 of 2012 representing 21 Michigan counties, including Saginaw County, designated by the Michigan Department of Health & Human Services (MDHHS) to coordinate the provision of Substance Use Disorder (SUD) services within the region.

We recommend approval an Addendum to the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Board Intergovernmental Agreement. The Resolution is submitted under the regular order of business.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Michael A. Webster, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Amos O'Neal

Charles M. Stack

FROM: EXECUTIVE COMMITTEE -- 6.2

MARCH 19, 2019

Your committee considered Communication No. 3-19-24 from Sheriff William Federspiel, requesting approval to amend its FY 2019 Budget to increase the Sheriff's Narcotics Unit Budget funded by federal drug forfeiture monies (Acct. 280-30111-95800) using reserves in the amount of \$2,843 to allow for training.

We met with Undersheriff Mike Gomez who explained that since he was recently appointed Undersheriff, there is a need for another Lieutenant to attend Internal Affairs training.

We recommend approval to increase the FY 2019 Budget (Acct. 280-30111-95800) for the Sheriff Department in an amount up to \$3,000 using reserves.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Michael A. Webster, Chair

Cheryl M. Hadsall

Dennis H. Krafft

Amos O'Neal

Charles M. Stack

7. **Legislative Committee – J. Theisen, Chair; A. O'Neal, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; C. Stack, Vice-Chair**

None

9. **Committee Compensation**

3-19-19.1) February 10, 2019 – February 23, 2019

3-19-19.2) February 24, 2019 – March 9, 2019



Board of Commissioners – March 19, 2019

- *Krafft moved, seconded by Dwan, to approve 3-19-19.1 and 3-19-19.2 leaving room for exceptions. There were no exceptions and the motion carried.*

COMMITTEE COMPENSATION - 3.19.19.1

MARCH 19, 2019

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 10 - February 23, 2019

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/09/19	Genesee County Meeting at Morgue, Flint, MI	Ruth	\$50.00	1
2	02/11/19	SCACC Meeting at City of Saginaw	Webster Ruth	\$50.00 \$50.00	1 1
3	02/11/19	Labor Relations Committee	Kilpatrick Harris Matthews Webster	\$50.00 \$50.00 \$50.00 \$25.00	1 1 1 1
4	02/12/19	Community Corrections Advisory Board	Theisen	\$25.00	1
5	02/12/19	I-675 Speed Limit Meeting at MDOT-Zilwaukee	O'Neal Ruth Webster	\$25.00 \$25.00 \$25.00	1 1 1
6	02/12/19	Committee of the Whole Dwan, Hadsall, Harris, Krafft, Matthews, O'Neal, Ruth, Theisen, Webster <i>Absent: Kilpatrick, Stack</i>	9 Present	\$450.00	9
7	02/15/19	MAC General Government/Lansing	Harris	\$50.00	1
8	02/19/19	Committee of the Whole Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Webster <i>Absent: Stack, Theisen</i>	9 Present	\$450.00	9
9	02/19/19	Board Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Webster <i>Absent: Stack, Theisen</i>	9 Present	\$225.00	9
10	02/20/19	Saginaw Valley Zoological Society-Annual Meeting	Matthews O'Neal	\$50.00 \$50.00	1 1
11	02/21/19	Community Action Committee	O'Neal	\$50.00	1
12	02/22/19	MAC Transportation-No Mileage	Webster	\$50.00	1
13	02/22/19	Community Corrections – Lansing	Theisen	\$50.00	1
TOTAL				\$1,850.00	44

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-22-19)



Board of Commissioners – March 19, 2019

COMMITTEE COMPENSATION - 3.19.19.2

MARCH 19, 2019

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 24 - March 9, 2019.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/25/19	MAC Judiciary & Public Safety/Lansing	Hadsall	\$50.00	1
2	02/25/19	Michigan Works! Joint Board of Directors	Matthews	\$50.00	1
			Stack	\$50.00	1
			Webster	\$50.00	1
3	02/26/19	Region VII AAA Advisory Council	Stack	\$5.00	1
4	02/27/19	Medical Dispatch Advisory	Dwan	\$50.00	1
5	02/28/19	Local Emergency Planning Committee	Theisen	\$50.00	1
6	03/04/19	Human Services Committee	O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
			Webster	\$50.00	1
7	03/05/19	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Dwan	\$50.00	1
			O'Neal	\$50.00	1
			Webster	\$50.00	1
8	03/06/19	County Services Committee	Hadsall	\$50.00	1
			Harris	\$50.00	1
			Webster	\$50.00	1
9	03/06/19	Crime Prevention Council	Ruth	\$50.00	1
10	03/07/19	Budget Audit Committee	Krafft	\$50.00	1
			O'Neal	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
			Webster	\$50.00	1
11	03/08/19	Committee of the Whole - Apple Mountain Strategic Planning Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Webster Absent: Stack, Theisen	9 Present	\$450.00	9
12	03/09/19	Committee of the Whole - Apple Mountain Strategic Planning Session Dwan, Hadsall, Harris, Kilpatrick, Krafft, Matthews, O'Neal, Ruth, Webster Absent: Stack, Theisen	9 Present	\$450.00	9
TOTAL				\$2,155.00	44

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-8-19)



RESOLUTIONS

RESOLUTION “A” BOARD OF COMMISSIONERS COUNTY OF SAGINAW

RESOLUTION APPROVING ADDENDUM TO 2019 MID-STATE HEALTH NETWORK SUBSTANCE USE DISORDER OVERSIGHT POLICY ADVISORY BOARD INTERGOVERNMENTAL AGREEMENT

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 19th day of March, 2019.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*
ABSENT: *Cheryl M. Hadsall, Charles M. Stack – 2*
TOTAL: *- 11*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Ruth.

WHEREAS, Mid-State Health Network (MSHN) is a Community Mental Health Regional Entity formed under the Mental Health Code and PA 500/501 of 2012 representing 21 Michigan counties, including Saginaw County, designated by the Michigan Department of Health & Human Services (MDHHS) to coordinate the provision of Substance Use Disorder (SUD) services within the region; and,

WHEREAS, Per requirement of MDHHS and the Mental Health Code, an Intergovernmental Agreement for MSHN’s SUD Oversight Policy Board was fully executed in January of 2016 for a term of (3) years, which is comprised of one representative from each of the 21 counties within Region 5. The 21 counties include: Arenac, Bay, Clare, Clinton, Eaton, Gladwin, Gratiot, Hillsdale, Huron, Ingham, Ionia, Isabella, Jackson, Mecosta, Midland, Montcalm, Newaygo, Osceola, Saginaw, Shiawassee and Tuscola; and,

WHEREAS, the 2019 Intergovernmental Agreement (on file in the Board Office) was submitted to the Saginaw County Board of Commissioners for review/signatures and executed by the Chairman, Controller and Civil Counsel in November/December 2018; and,

WHEREAS, MSHN subsequently identified two sections within the 2019 Intergovernmental Agreement that required revision and distributed an Addendum to each of the 21 counties in Region 5. The Addendum includes correction of an MCL citation under the “Recitals” section and addition of language related to discrimination in the “Compliance with Laws” section; and,

WHEREAS, MSHN requires signatures from authorized agents of each of the 21 county commissions with the Mid-State Health Network region on the Addendum (on file in the Board Office) to finalize approval and fully execute the 2019 Intergovernmental Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Saginaw County, Michigan, that Chairman Michael A. Webster is authorized to execute his signature on the Addendum to the 2019 Mid-State Health Network Substance Use Disorder Oversight Policy Advisory Board Intergovernmental Agreement.



Board of Commissioners – March 19, 2019

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*
Absent: *Cheryl M. Hadsall, Charles M. Stack – 2*
TOTAL: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 19th day of March, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of March, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

RESOLUTION “B” **BOARD OF COMMISSIONERS** **COUNTY OF SAGINAW**

RESOLUTION AUTHORIZING APPLICATION TO THE **MICHIGAN NATURAL RESOURCES TRUST FUND**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 19th day of March, 2019.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*
ABSENT: *Cheryl M. Hadsall, Charles M. Stack – 2*
TOTAL: - 11

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Kilpatrick.

WHEREAS, Saginaw County supports the submission of an application titled ‘Haithco Recreation Area Splash & Spray Pad’ to the Michigan Natural Resources Trust Fund for development of splash/spray features and an interactive fountain at William H. Haithco Recreation Area; and,
WHEREAS, the proposed application is supported by the Community’s 5-Year approved Parks and Recreation Plan; and,
WHEREAS, Saginaw County Parks and Recreation Commission is hereby making a financial commitment to the project in the amount of \$150,000 matching funds, in cash and/or force account.



Board of Commissioners – March 19, 2019

NOW, THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000 and further resolves to make available its financial obligation amount of \$150,000 (33%) of a total \$450,000 project cost during the 2020-2021 fiscal year.

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*

Absent: *Cheryl M. Hadsall, Charles M. Stack – 2*

TOTAL: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 19th day of March, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of March, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

RESOLUTION “C”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan (the "County"), held at Saginaw, Michigan, on the 19th day of March, 2019.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*

ABSENT: *Cheryl M. Hadsall, Charles M. Stack – 2*

TOTAL: - 11

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Ruth.



Board of Commissioners – March 19, 2019

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and,

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and,

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and,

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2018 Real Property Taxes to continue the Fund for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2019 by the County such sums as are provided by law.
2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2018 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster* – 9

Absent: *Cheryl M. Hadsall, Charles M. Stack* – 2

TOTAL: - 11

A sufficient majority having voted therefor, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.

STATE OF MICHIGAN)
)ss
 COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 19th day of March, 2019, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of March, 2019.

**Michael J. Hanley, County Clerk
County of Saginaw**



RESOLUTION "D"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2018 REAL PROPERTY TAXES

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 19th day of March, 2019.

PRESENT: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*
ABSENT: *Cheryl M. Hadsall, Charles M. Stack – 2*
TOTAL: *- 11*

Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Ruth.

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and,
WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and,
WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and,
WHEREAS, it is estimated that the total amount of unpaid 2018 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2019, will be approximately \$ 17,422,621 exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Fifteen Million Five Hundred Thousand Dollars (\$15,500,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2018 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2019, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2018 delinquent taxes outstanding on March 1, 2019, or the portion of the 2018 delinquent taxes against which the County shall borrow, has been determined.



Note Details

- Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2019" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

- The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

- The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.



Board of Commissioners – March 19, 2019

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2019, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2019 Collection Account established in Section 6 hereof.

2019 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2019 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2019, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2019 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2019 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2019 Collection Account and the 2019 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2019 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.



Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2019 Collection Account and the 2019 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2019 Collection Account

10. Upon the investment of moneys in the 2019 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2019 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is



Board of Commissioners – March 19, 2019

authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new



note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.



Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises.

Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2022, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2019 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.



Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

After discussion, the vote was:

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*

Absent: *Cheryl M. Hadsall, Charles M. Stack – 2*

TOTAL: - 11

A sufficient majority having voted therefor, the Resolution to Borrow Against Anticipated Delinquent 2018 Real Property Taxes was adopted.



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 19th day of March, 2019, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2018 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Michael J. Hanley, County Clerk
County of Saginaw

**RESOLUTION “E”
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

**RESOLUTION AND ORDER MODIFYING SAGINAW COUNTY COMMUNITY
MENTAL HEALTH AUTHORITY REPORTING REQUIREMENTS
SECOND AMENDMENT (2019)**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 19th day of March, 2019.

- PRESENT:** *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O’Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*
ABSENT: *Cheryl M. Hadsall, Charles M. Stack – 2*
TOTAL: *- 11*

Commissioner O’Neal offered the following resolution and moved for adoption. The motion was seconded by Commissioner Ruth.

This second amendment, dated March 19, 2019, (Second Amendment (2019)), to the Resolution creating the Saginaw County Mental Health Authority (Authority), designated Resolution ‘E’ (Resolution ‘E’), by the Saginaw County Board of Commissioners (County).

WHEREAS, so called Resolution ‘E’ creating the Saginaw County Mental Health Authority was initially approved May 20, 1997, and subsequently amended (and re-approved in its entirety by the Saginaw County Board of Commissioners on December 14, 1999); and,

WHEREAS, pursuant to the Section XVII of Resolution ‘E’ as re-approved December 14, 1999, Resolution ‘E’ may be amended by the County following notice and hearing, with the approved amendment to be subsequently filed with the Saginaw County Clerk and the Michigan Secretary of State; and,



Board of Commissioners – March 19, 2019

WHEREAS, the County desires to amend the dates Resolution 'E' to require certain reports from the Authority as identified in Attachment One, attached hereto and made a part of Resolution 'E' by virtue of this resolution; and,

WHEREAS, the County, having duly noticed and held a public hearing, after notice to the Authority Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Saginaw County, Michigan, that Resolution 'E', originally approved May 20, 1997, and modified and re-approved December 14, 1999, is hereby amended by the addition of Attachment One.

BE IT FURTHER RESOLVED that, to the extent a conflict may exist between the Resolution 'E' and Attachment One with regard to reports, dates and recipients, the provisions of Attachment One shall prevail.

BE IT FURTHER RESOLVED that the portions of Resolution 'E', except for those in conflict with Attachment One, be and hereby are ratified and re-affirmed in its entirety

The effective date of this resolution shall be the later date of filing with the Saginaw County Clerk and the Michigan Secretary of State.

Yeas: *Kathleen K. Dwan, Kyle R. Harris, Kirk W. Kilpatrick, Dennis H. Krafft, Sheldon Matthews, Amos O'Neal, Carl E. Ruth, James G. Theisen, Michael A. Webster – 9*

Absent: *Cheryl M. Hadsall, Charles M. Stack – 2*

TOTAL: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 19th day of March, 2019, the original of which is on file in the Board Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of March, 2019.

Michael J. Hanley, County Clerk
County of Saginaw

[Attachment One on Next Page]



ATTACHMENT ONE

SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY REPORTING TO COUNTY OF SAGINAW **(Final)**

REPORT / TASK	DUE DATE	COUNTY STAFF RECIEPT AND/OR BOARD of COMMISSIONERS COMMITTEE	NOTES
A) Public Posting of all SCCMHA Board and Committee Meetings	18 Hours prior to meeting if not sooner	County of Saginaw Board of Commissioners Coordinator	Send link to SCCMHA website posting
B) Local Match Request Letter	On or before May 10 th	County of Saginaw Controller	Send letter as email attachment
C) SCCMHA Annual Budget and Notice of Public Hearing	On or before October 1 st	County of Saginaw Controller	Send as email attachment
D) Strategic Plan / Update	On or before October 1 st	County of Saginaw Controller	Send as email attachment
E) CEO Annual Presentation	November	Human Services Committee/ Regular November meeting	Prepared materials sent to BOC Coordinator by meeting mailing date as email attachment
F) Annual Financial Audit	On or before March 31 st	County of Saginaw Controller County of Saginaw, Budget and Audit Committee	Prepared materials sent to BOC coordinator and Controller by meeting mailing date
G) Annual Progress Report – focus on financial and services	On or before July 31 st	BOC Coordinator for distribution to all commissioners	Send link to SCCMHA website posting
H) Robért Report Submissions	As per calendar	Controller's Management Assistant	Send as email attachment
I) Press Release Distributions and Face Book push messaging	As Issued if there is interest	Board Coordinator	SCCMHA Website link Send as email attachment or SCCMHA website link or FB push messaging

SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY REPORTING TO COUNTY OF SAGINAW **(Final)**

J) Major changes in MDHHS Contract or organizational responsibilities and any related Board of Commissioners statutorily required decision request	As needed	County of Saginaw Controller	Send information as email attachment with request for placement on BOC Committee Agenda
K) Request for SCCMHA Board Appointments / Reappointments	March 1st	County of Saginaw, Chairman of BOC	Send materials to BOC Coordinator Specify position category as per Bylaws and MI Mental Health Code
L) Quarterly Financial reports with brief narrative	Quarterly	County of Saginaw Budget/Audit Committee	Send prepared materials to BOC Coordinator and Controller by meeting mailing date



UNFINISHED BUSINESS

None

PROCLAMATIONS

Proclamation

Child Abuse & Neglect Prevention Month

Whereas, WHATEVER YOU DO, DON'T LOOK THE OTHER WAY. Every April, we're reminded that hundreds of thousands of children suffer abuse or neglect each year in the United States. The purpose of National Child Abuse Prevention Month is to raise awareness about the causes and conditions that contribute to an abusive relationship between caregivers and children. It's also an opportunity to educate ourselves about how to identify and hopefully prevent abuse or neglect when we come across it; and,

Whereas, Child abuse or neglect can occur in any family, regardless of race or social class. Families in which it does occur usually have some of these characteristics in common: Immature and inexperienced parents; unrealistic expectations about child behavior by parents; stress, substance abuse/parents who have suffered their own childhood trauma and/or lack of supportive networks. These characteristics seem to indicate that one of the best ways we can prevent child abuse and neglect is to strengthen families; and,

Whereas, Effective intervening in the lives of children threatened by abuse is a shared responsibility and Saginaw County citizens must come together so that the voices of our children are heard by all. By providing a safe and nurturing environment for our children free of violence, abuse, and neglect, we can support Saginaw County's children as they grow to their full potential as the next generation of leaders.

Now, Therefore, I, Michael A. Webster, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April as Child Abuse & Neglect Prevention Month in the County of Saginaw and call for blue pinwheels to be placed on the grounds of the Saginaw County Governmental Center to remember the young lives cut short by senseless violence and to help realize the end of child abuse and neglect.

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 19th day of March in the year of our Lord, two thousand and nineteen.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Adopted & Presented: March 19, 2019

Michael A. Webster
Chair, District #11



**Proclamation
Volunteer Week**

Whereas, National Volunteer Week is an opportunity to celebrate the impact of volunteer service and the power of volunteers to come together to tackle tough challenges, and build stronger, more resilient communities. Each year, we shine a light on the people and causes that inspire us to serve, recognizing and thanking volunteers who lend their time, talent and voice to make a difference in their communities; and,

Whereas, National Volunteer Week was established in 1974 and has grown each year, with thousands of volunteer projects and special events scheduled throughout the week. National Volunteer Week is an opportunity to shine a light on the people and causes that inspire us to serve. The Daily Point of Light Award honors exceptional volunteers, celebrating the power of the individual to spark change and improve the world.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims April 7 – 13, 2019 as Volunteer Week in Saginaw County, Michigan and honors exceptional volunteers, celebrating the power of the individual to spark change and improve the world.

In Witness Whereof, the seal of the County of Saginaw will be affixed and the Proclamation adopted by the Board of Commissioners on the 19th day of March in the year of our Lord two thousand nineteen.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**

Presented & Adopted: March 19, 2019

Michael A. Webster
Chair, District #11

James G. Theisen
Commissioner, District #5

**Proclamation
Public Health Week**

Whereas, Everyone deserves to live a long and healthy life in a safe environment. To make that possible, we need to address the causes of poor health and disease risk among individuals and within our communities. Where we live, learn, work, worship and play affect each of us and can determine our health and life expectancy. In the workplace, let's partner across public and private sectors to make sure decisions are made with the public's health in mind. Within our communities, let's start new conversations with our neighbors and become advocates for positive change. Working together we can build healthier communities and, eventually, the healthiest nation. But we need your help to get there; and,

Whereas, During the first full week of April each year, the American Public Health Association (APHA) brings together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are important to improving our nation. For over 20 years, APHA has served as the organizer of National Public Health Week.

Now, Therefore, I, Michael A. Webster, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim April 1 – 7, 2019 as Public Health Week in the County of Saginaw.



Board of Commissioners – March 19, 2019

In Witness Whereof, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 19th day of March in the year of our Lord, two thousand and nineteen.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Presented: April 5, 2019
Adopted: March 19, 2019

Michael A. Webster
Chairman, District #11

Amos O’Neal
Commissioner, District #9

ELECTIONS

- O’Neal moved, seconded by Ruth, to confirm the re-election of Mike Cierzniewski (Primary Consumer), Robert Woods (Secondary Consumer), Phil Grimaldi (General Public), and Andrea Schrems (Agency/Occupation) to the **Saginaw County Community Mental Health Authority Board** for terms that expire April 1, 2022. Motion carried.

APPOINTMENTS

- Chairman Webster re-appointed Phil Grimaldi to the **Economic Development Corporation** for a term that expires April 1, 2025

ANNOUNCEMENTS BY THE CHAIR

- Chairman Webster recognized the absence of Commissioner Stack due to recent surgery and encouraged Commissioners to give him a call.
- Chairman Webster commented about the successful “Board & Breakfast” event, organized by Commissioner Matthews and underwritten by Wanigas Credit Union. It was well-attended, and it was a great way to recognize and show our appreciation for employees.
- Chairman Webster announced another opportunity to show our appreciation to employees and in the spirit of health, fitness and wellness, Commission Matthews has obtained 10+ bicycles to give away in an employee drawing just before the Easter holiday. Information on how employees can enter the drawing will be sent out soon.
- Chairman Webster recognized Alma Velasquez for 25 years of service to the county and encouraged Commissioners to congratulate employees from their district who are celebrating a milestone.

COMMISSIONERS’ AUDIENCES

- Commissioner Webster thanked Board Staff and the Controller for planning and leading the Strategic Planning Session and asked about next steps. The Controller stated department heads are currently updating their top priorities and a Committee of the Whole will be scheduled to finalize the “Goal Setting” portion of the Strategic Planning Session.
- Commissioner Theisen commented on volunteerism and his experience with the late Muhammad Ali who he believes is the greatest volunteer of all time.
- Commissioner Harris announced he is running for a position on the Michigan Association of Counties (MAC) Board of Directors and asked commissioners for their support.



Board of Commissioners – March 19, 2019

By Commissioner Ruth, seconded by Commissioner Harris: That the Board adjourn. Motion carried. Thereupon, the Board adjourned at 5:40 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

MICHAEL A. WEBSTER, CHAIRMAN

MICHAEL J. HANLEY, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk