

STATE OF MICHIGAN



SAGINAW COUNTY TRIAL COURT
111 South Michigan Avenue
Saginaw, MI 48602-2086

Telephone (989) 790-5470

Facsimile (989) 793-8180

JUDGES:

JANET M. BOES

PATRICK J. MCGRAW
CHIEF JUDGE

A. T. FRANK

JAMES T. BORCHARD

DARNELL JACKSON

ANDRE R. BORRELLO

DAVID D. HOFFMAN
CHIEF JUDGE PRO TEM

M. RANDALL JURRENS

TERRY L. CLARK

BARBARA METER

ELIAN FICHTNER

MANVEL TRICE III

10TH CIRCUIT COURT ADMINISTRATIVE ORDER 2019 -05 J
(RESCINDS 10th Circuit Court Local Administrative Order 2014-08J)
SAGINAW PROBATE ADMINISTRATIVE ORDER 2019 -04 J
(Rescinds Saginaw Probate Court Local Administrative Order 2014-04J)

**ORDER ADOPTING FAMILY COURT PLAN FOR THE
10TH JUDICIAL CIRCUIT COURT**

Introduction

This family court plan is submitted pursuant to MCL 600.1011 and Supreme Court Administrative Order 2003-02.

A judge's service in the family division shall be consistent with the requirements of developing sufficient judicial experience in family law to properly serve the interests of the families and children whose cases are assigned to that judge.

Plan Requirements and Guidelines

1. General

This plan shall be referred to as the family court plan.

The Chief Judge of the Saginaw County Courts has supervisory authority over the administration of the family division of the Circuit Court.

An amendment to this Local Administrative Order shall describe the specific names associated with this document. The amendment shall be updated as needed.

The Chief Judge of the Saginaw County Courts shall appoint a judge to serve as the Presiding Judge of the Family Division. (See amendment)

The Chief Judge shall periodically review and revise the plan as necessary.

This plan supersedes any prior plans of this circuit that have been approved for operation of the family division.

2. Judicial Resources and Services

The Chief Judge has the authority and flexibility to determine the duration of a judge's service in the family division. The 10th Circuit Court Judges and the Saginaw County Probate judges are designated to serve in the family division.

One Probate Judge shall serve full-time in the family division and one Probate Judge shall serve 10% of time in the Family Division because it is not practicable for, nor do sufficient caseload and judicial resources exist for this Judge to serve full-time in the Family Division.

One Circuit Court Judge shall each serve 100% time in the Family Division. One Circuit Court Judge shall serve 25% time in the Family Division. The other Circuit Judges shall be available for case assignment as needed for conflicts and docket control.

3. Assignment of Cases

Cases shall be assigned to the Judges serving in the Family Division based on MCR 8.111 and pursuant to a separate local administrative order. Cases shall be assigned through the local administrative order based on the judicial resources available and particular judicial expertise.

The local administrative order regarding case assignments will also provide for how cases will be assigned as a result of disqualification of judges.

Family division cases will remain with the judges to which they are currently assigned.

Pending and new cases shall be assigned under the one judge, one family concept, when practicable, this includes Personal Protection Orders and Name Changes.

The judge designated to serve in the family division shall continue until this plan is revised.

When a judge's service in the Family Division ends, pending cases will be reassigned to another Family Division judge.

4. Administration

The Chief Judge has final supervisory authority over the administration of the Family Division of the Circuit Court.

The Presiding Judge of the Family Division is responsible for the day-to-day operations of the Family Division, with the advice and counsel of the Chief Judge.

The Circuit and Family Court Administrators are responsible for the day-to-day supervision of the staff of the Family Division.

The administrative structures, including coordination of staff and supervisory responsibilities and the budget process are pursuant to the attached organizational chart.

The detention superintendent is responsible for operation of the youth detention facility.

5. Records Management

Family division pleadings involving domestic matters shall be filed in the office of the Circuit Court Clerk and pleadings for juvenile matters shall be filed in the office of the Juvenile Court Clerk.

The office of the Circuit Court Clerk is the central access point to provide the public and the bar information regarding the Family Division and related activities, such as where to file documents, records storage, records access, and case scheduling.

The County Clerk has been afforded the opportunity to participate in the development of the plan for management of court records.

Effective Date

This plan shall take effect upon approval of the State Court Administrative Office.

Hon. Patrick J. McGraw,
Chief Judge of Saginaw County Courts

Date

**ORDER AMENDING THE FAMILY COURT PLAN FOR THE
10TH CIRCUIT COURT**

In accordance with 10th Circuit Court Local Administrative Order 2019 - ___J and Saginaw County Probate Court Local Administrative Order 2019 - ___J, it is hereby ordered that the following judges are assigned to preside in the Family Division of the 10th Circuit Court:

Hon. Patrick J. McGraw	Probate Judge, Chief Judge
Hon. James T. Borchard	Circuit Judge, Presiding Judge – Family Division
Hon. Andre R. Borrello	Circuit Judge
Hon. Barbara L. Meter	Probate Judge, Family Division Judge

The Chief Judge selects **Hon. James T. Borchard** to serve as the Presiding Judge of the Family Court.

Attached please find the most recent Family Court Organizational Chart.

Effective Date: This plan shall take effect upon approval of the State Court Administrative Office.



Hon. Patrick J. McGraw, Chief Judge

10-1-19
Date

SAGINAW COUNTY TRIAL COURT FAMILY DIVISION ORGANIZATIONAL CHART

